



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 27, 2014, 1:30 P.M.

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

### PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Rob Cole, Alternate Director, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Alex Dyer, Planner

Wendy Thomson, Manager of Administrative Services

Pat Deakin, Economic Development Officer

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the agenda be approved as circulated with the addition of the following late items: News Release from Coulson Group of Companies and in-camera session regarding labour or other employee relations.*

**CARRIED**

### 3. DECLARATIONS

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – August 13, 2014**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the minutes of the Board of Directors meeting held on August 13, 2014 be adopted.*

**CARRIED**

##### **b. Electoral Area Directors Committee Meeting – August 13, 2014**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the minutes of the Electoral Area Directors Committee meeting held on August 13, 2014 be adopted.*

**CARRIED**

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

##### **a. Ashley Jones and Shayla Frechette, Sproat Lake Marine Patrol, 2014 Year End Report.**

Ms. Jones and Ms. Frechette provided an overview of the 2014 Sproat Lake Marine Patrol Program. This season they participated in two community events at Blair Park “Our Town” & Cougar Smith Park handing out water bottles and information on boating safety.

##### **b. Jonathan Tillie, Operations Manager, Central Vancouver Island, Ministry of Transportation and Infrastructure, Mr. Barry Dales, Emcon Services Inc., Road Maintenance in the Alberni-Clayoquot Regional District.**

Mr. Tillie provided an overview of roadside mowing and brush cutting in the region. Directors raised concerns with road maintenance in the region including ditching, patch repairs and line painting.

##### **c. Mr. Ken Sander, Alberni Golf Club Ltd., Request for Property Tax Exemption 2014.**

Mr. Sander thanked ACRD for support over the past 12 years. He provided an overview of activities/events in 2014 and benefits to the community. Mr. Sander requested continued support of a tax exemption in 2015 from the ACRD Board.

**d. Sarah Thomas, Watershed Forest Alliance.**

Ms. Thomson said she was here on behalf of the Watershed Forest Alliance to seek support around the topic of watershed protection and the old growth logging going on in McLaughlin Ridge. The Watershed Forest Alliance is calling on a pause to the logging in McLaughlin Ridge in order to have a conversation around watershed protection. She stressed the need to have a community conversation around watershed protection. The Watershed Forest Alliance is calling on the ACRD to sign onto their letter to Island Timberlands and the Province calling on a pause to harvesting operations in McLaughlin Ridge so that concerns over watershed protection can be addressed. The delegation answered questions from Directors.

**6. CORRESPONDENCE FOR ACTION**

**a. REQUEST FOR SUPPORT – WATERSHED FOREST ALLIANCE**

- i. Letters regarding McLaughlin Ridge Logging presented August 13 Board of Directors Meeting
- ii. Revised request to support Watershed Forest Alliance’s letters
- iii. Background information collected by staff as requested at August 13 Board of Directors Meeting

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the ACRD Board of Directors send a letter to Island Timberlands requesting the Regional District be part of the discussion between City of Port Alberni and Island Timberlands with regards to watershed issues in McLaughlin Ridge.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Geall*

*THAT Regional District staff be instructed to contact the Ministry of Forests, Lands and Natural Resource Operations requesting the status of habitat protected areas around McLaughlin Ridge.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**  
Regional District Bylaw Referral Best Practices
- b. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**  
Private Managed Forest lands
- c. **ALBERNI DISTRICT 4-H SENIOR COUNCIL**  
Thank you for 2014 Grant-In-Aid

- d. **VANCOUVER ISLAND NORTH INFILM FILM COMMISSION**  
Drama/SCI-FI “Into the Forest” will film in Campbell River, BC
- e. **MINISTER OF FISHERIES AND OCEANS**  
Mitigation Program of the Pacific Salmon Treaty
- f. **MINISTER OF FISHERIES AND OCEANS**  
Bill C-38 and amendments to the Fisheries Act.

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receives correspondence for information a-f.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION**  
Approval of Bylaw E1057 Synopsis & Referendum Question

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the following as presented:*

- i. *Synopsis of Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014;*
- ii. *Sproat Lake Marine Patrol Service Area Establishment referendum question.*

**CARRIED**

- b. **REQUEST FOR DECISION**  
Alberni Valley Back Country Horsemen of BC Event – Log Train Trail

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Board of Directors direct staff to provide a letter of support to the Alberni Valley Back Country Horsemen of BC to allow access to the Log Train Trail for the Event to be held on September 20<sup>th</sup> and 21st, 2014.*

**CARRIED**

## **9. PLANNING MATTERS**

### **9.1 ELECTORAL AREA DIRECTORS ONLY**

- a. **DVC14002, SMITH, 1045 SEVENTH AVENUE, SALMON BEACH**  
Development Variance Application – Memorandum and Permit

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Board of Directors pass a resolution to issue development variance DVC14002.*

**CARRIED**

- b. **DVE14004, CHATWIN, 5505 HIGHLAND DRIVE**  
Development Variance Application – Report

*MOVED: Director McNabb*  
*SECONDED: Director Bennett*

*THAT the Board of Directors confirm land use prior to considering Development Variance Application DVE14004.*

**CARRIED**

- c. **DVF14002, REIMER, 3848 COWLEY ROAD**  
Development Variance Application – Memorandum and Permit

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution to issue development variance permit DVF14002.*

**CARRIED**

- d. **DVF14005, VAN DEN BROEK, 5851 RUMSBY STREET**  
Development Variance Application – Memorandum and Permit

*MOVED: Director Banton*  
*SECONDED: Director McNabb*

*THAT the Board of Directors pass a resolution to issue development variance permit DVF14005.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report – August 27, 2014
- b. Meeting Schedule – September 2014
- c. Building Inspector’s Report – July 2014
- d. CAO Report – August 19, 2014

- e. Financial Manager Report – August 18, 2014
- f. Financial Statement - July 31, 2014
- g. Planning and Development Manager Report – August 20, 2014

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receives the Staff Reports a-g.*

**CARRIED**

## **10.2 COMMITTEE REPORTS**

- a. **2014 Beaver Creek Advisory Planning Commission Appointment**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the 2014 Advisory Planning Commission Appointment Committee recommends Shelley Chrest be appointed to the Beaver Creek Advisory Planning Commission for a two year term.*

**CARRIED**

## **10.3 MEMBER REPORTS**

- a. **9-1-1 Corporation – C. Solda**
- b. **Vancouver Island Regional Library - P. Cote**  
Director Cote reported VIRLB will be looking at passing the budget at the next meeting.
- c. **Central West Coast Forest Society – T. Bennett**  
Director Bennett provided a brief update on the Central West Coast Forest Society. They are in the middle of restoration season and continue to have a very active year. Director Bennett will forward the Board a written report on the Societies restoration projects.
- d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda – No Report**
- e. **Alberni Valley Chamber of Commerce – C. Solda – No Report**
- f. **Coastal Community Network – T. Bennett/B. Irving/C. Solda – No Report**
- g. **West Island Woodlands Advisory Group –L. Banton – No Report**
- h. **Island Coastal Economic Trust – C. Solda – No Report**

- i. **Air Quality Council, Port Alberni – J. McNabb – No Report**
- j. **West Coast Aquatic Board – T. Bennett**  
Director Bennett reported the West Coast Aquatic Board is in the process of finalizing approval in principal of the coastal plans with all the partners. They hope to start the public process in October.
- k. **Association of Vancouver Island & Coastal Communities – C. Solda – No Report**
- l. **Beaver Creek Water Advisory Committee – J. McNabb – No Report**
- m. **Other Reports**  
Director Cote provided a brief update on the Alberni-Clayoquot Health Network. The Network has put a call out to sit on the Table of Partners and have had many responses.

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

## **11. UNFINISHED BUSINESS**

- a. **Dan Holder, ACRD Fire Services Coordinator/Regional Fire Records Management System**

*MOVED: Director Banton*

*SECONDED: Director Bennett*

*THAT staff come back with a proposal for Cherry Creek Improvement District to participate in the Regional Fire Records Management System only, not the ACRD's Fire Services Contract with Mr. Dan Holder.*

**CARRIED**

## **12. LATE BUSINESS**

- a. **Coulson Group of Companies – News Release – New C-130 Next Gen Air Tanker**

The Board discussed the Coulson Group of Companies New Release dated August 15<sup>th</sup> regarding their new C-130 Next Gen Air Tanker and expanding the runway at the Alberni Valley Airport.

**13. QUESTION PERIOD**

**14. CLOSE THE MEETING TO THE PUBLIC**

*MOVED: Director McNabb*

*SECONDED: Director Osborne*

*THAT the meeting be closed to the public to discuss matters relating to labour or other employee relations.*

**CARRIED**

The meeting was closed to the public at 3:31 pm.

**15. RECOMMENDATIONS FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director Cote*

*SECONDED: Director Osborne*

*THAT this meeting be adjourned at 3:39 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer