



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 13, 2014

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Eric Geall, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Electoral Area "F" (Cherry Creek)  
Jack McLeman, Councillor, City of Port Alberni  
Josie Osborne, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**REGRETS:** John Jack, Councillor, Huu-ay-aht First Nation

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Teri Fong, Manager of Finance  
Shelli Lyle, Administrative Assistant  
Heather Adair, Jr. Planner/Bylaw Enforcement Officer

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Cote*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated with the addition of the following late items: correspondence from Jane Morden, Watershed Forest Alliance regarding request for support around the topic of watershed protection and the old growth logging going on in McLaughlin Ridge and the RCMP support letter regarding Sproat Lake Marine Patrol.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – July 23, 2014**

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the minutes of the Board of Directors meeting held on July 23, 2014 be adopted.*

**CARRIED**

**b. West Coast Committee Meeting – July 25, 2014**

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the minutes of the West Coast Committee meeting held on July 25, 2014 be adopted.*

**CARRIED**

**c. Alberni Valley Committee Meeting - August 6, 2014**

*MOVED: Director Banton*

*SECONDED: Director McLeman*

*THAT the minutes of the Alberni Valley Committee meeting held on August 6, 2014 be adopted.*

**CARRIED**

Director McCarthy entered the meeting at 1:37 pm.

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Paul Hasselback, MD MSc FRCPC, Medical Health Officer, Central Island, Tanis Dagert and Penny Cote, - Alberni-Clayoquot Health Network Update.**

Director Cote introduced Dr. Hasselback and the Alberni-Clayoquot Health Network (ACHN) Coordinator Tanis Dagert. Ms. Dagert reviewed the ACHN Activity Report and Highlights for the past year. Dr. Paul Hasselback stated the Health Network has demonstrated its purpose and explained Island Health's perspective is about building relations, engaging conversations and is proud of what the Health Network has accomplished and achieved to date.

**b. Dan Holder-Fire Services Coordinator - Regional Fire Records Management System Report August 7, 2014**

Mr. Holder reviewed the Records Management System (RMS) for purchase for the Fire Departments. Mr. Holder reviewed the benefits and the modules in the Firepro software package and outlined consultation with other departments in the region for their possible participation.

**6. CORRESPONDENCE FOR ACTION**

**a. Correspondence July 23, 2014 from Regional District of Fraser-Fort George regarding Recycling Regulation UBCM Resolution for consideration.**

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board support the Regional District of Fraser-Fort George's resolution at the 2014 UBCM Convention regarding changes to Provincial Recycling Regulations.*

**CARRIED**

**b. Correspondence from Jane Morden, Watershed Forest Alliance, August 12, 2014 regarding request for support around the topic of watershed protection and the old growth logging going on in McLaughlin Ridge.**

*MOVED: Director Kokura*  
*SECONDED: Director Irving*

*THAT the correspondence from the Watershed Forest Alliance regarding request for support around the topic of watershed protection and the old growth logging going on in McLaughlin Ridge be received.*

**CARRIED**

*MOVED: Director Osborne*  
*SECONDED: Director Bennett*

*THAT the correspondence from the Watershed Forest Alliance regarding the request for support around the topic of watershed protection and the old growth logging going on in McLaughlin Ridge be referred to the next board meeting being held on August 27<sup>th</sup> and staff be directed to distribute any relevant past correspondence or reports in advance of the meeting.*

**CARRIED**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT Board of Directors request the City of Port Alberni invite the ACRD Board to any related watershed meetings.*

**CARRIED**

## **8. CORRESPONDENCE FOR INFORMATION**

- a. UNION OF BRITISH COLUMBIA MUNICIPALITIES**  
Community Works Fund (CWF) Payment-Fiscal 2014/2015
- b. MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING AND MINISTER RESPONSIBLE FOR LABOUR**  
Island Coast Economic Trust (ICET) Funding
- c. MINISTRY OF HEALTH**  
BC Ambulance Service (BCAS)-Funding and Resources-2010 Tragedy at Kennedy Lake
- d. ISLAND COASTAL ECONOMIC TRUST**  
2013/2014 Annual Report

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Board of Directors receive a – d correspondence for information*

**CARRIED**

## **9. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Millstream-Ucluelet Emergency Water Connection & Watermain Upgrades.**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the Board of Directors direct staff to amend the 2014-2018 Financial Plan to allocate \$30,000 of Electoral Area Administration Gas Tax Funding and \$20,000 of Millstream Water Capital Reserve to the Millstream Water Supply and Distribution System Upgrade.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the Board of Directors award the Millstream-Ucluelet Emergency Water Connection and Watermain upgrade contract to Crow Excavating for \$148,323.29 (including GST).*

**CARRIED**

**b. Request for Decision regarding Finance Warrant No. 543.**

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the Board of Directors approve Finance Warrant Number 543 in the amount of \$608,764.28 dated July 31, 2014.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director Kokura*

*THAT the Board of Directors request staff to research an alternative to roundup to remove vegetation.*

**CARRIED**

**c. Request for Decision regarding Tourism Vancouver Island, Hiking Trails Strategy-Phase 1.**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District receive the request for Decision regarding Tourism Vancouver Island, Hiking Trails Strategy-Phase 1.*

**CARRIED**

**d. Request for Decision regarding Salmon Beach – Boat Ramp Upgrade.**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors award the Salmon Beach Boat Ramp Upgrade Tender to Crow Excavating & Trucking Ltd. for \$35,870.00 plus GST.*

**CARRIED**

**e. Request for Decision regarding Salmon Beach-Short Street Drainage.**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors award the South Side Ditch portion of the Salmon Beach Short Street Drainage Tender to Denis Francoeur Backhoeing Ltd. for \$42,442.00 plus GST.*

**CARRIED**

**f. Request for Decision regarding Appointments to the Solid Waste Plan Monitoring Advisory Committee.**

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the Solid Waste Plan Monitoring Advisory Committee as presented and that the committee accept representation from the invited First Nation communities as they are provided.*

**CARRIED**

**g. Request for Decision regarding Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014.**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Irving*

*THAT Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014 be amended to include the Uchucklesaht Tribe Government in the service area.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Irving*

*THAT Alberni-Clayoquot Regional District Board of Directors give second reading as amended to Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Cootes*

*THAT Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014.*

**CARRIED**

*MOVED: Director Kokura  
SECONDED: Director McNabb*

*THAT Alberni-Clayoquot Regional District Board of Directors take Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014 to referendum in conjunction with the general local election in November 2014.*

**CARRIED**

## **9. PLANNING MATTERS**

### **9.1 ELECTORAL AREA DIRECTORS ONLY**

- a. DVC14002, SMITH, 1045 SEVENTH AVENUE, SALMON BEACH**  
Development Variance Application – Report

*MOVED: Director Bennett  
SECONDED: Director Kokura*

*THAT the Board of Directors receive the report DVC14002.*

**CARRIED**

*MOVED: Director Bennett  
SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVC14002.*

**CARRIED**

- b. DVF14002, REIMER, 3848 COWLEY ROAD**  
Development Variance Application – Report

*MOVED: Director Banton  
SECONDED: Director Kokura*

*THAT the Board of Directors receive the report DVF14002.*

**CARRIED**

*MOVED: Director Banton  
SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVF14002.*

**CARRIED**

- c. DVF14005, VAN DEN BROEK, 5851 RUMSBY STREET**  
Development Variance Application – Report

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive the report DVF14005.*

**CARRIED**

*MOVED: Director Banton*

*SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVF14005*

**CARRIED**

## **9.2 ALL DIRECTORS**

- a. WC14005, CERMAQ CANADA LTD, HERBERT INLET**  
Crown Lease Referral – Report

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT the Board of Directors receive the staff report.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT the Board of Directors pass a resolution to allow staff to notify the referral agency that the application complies with zoning bylaw requirements along with the request that the Province and Cermaq takes into consideration West Coast Aquatic's Coastal Strategy and utilizes their planning tools in the placement of the site.*

**CARRIED**

- b. WC14006, CERMAQ CANADA LTD, MILLAR CHANNEL**  
Crown Lease Referral – Report

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive the staff report.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT the Board of Directors pass a resolution to allow staff to notify the referral agency that the application complies with zoning bylaw requirements along with the request that the Province and Cermaq takes into consideration West Coast Aquatic's 'Coastal Strategy and utilizes their planning tools in the placement of the site.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the Board of Directors request staff report back with the implications of developing a separate zoning bylaw for fin fish aquiculture.*

**CARRIED**

**c. AGRICULTURAL PLAN IMPLEMENTATION CONTRACT**

Request for Decision

*MOVED: Director Kokura*

*SECONDED: Director Banton*

*THAT the Board of Directors accept the Agricultural Plan Implementation contract for the Alberni-Clayoquot Regional District submitted by Gardens on the Go Horticultural Training Services in the amount of \$29,900.00 before applicable taxes.*

**CARRIED**

**10. REPORTS**

**10.1 STAFF REPORTS**

**a. Staff Action Items Report – August 13, 2014**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT the Board of Directors receives the Staff Report for August 13, 2014.*

**CARRIED**

**10.2 COMMITTEE REPORTS**

- a. **Central Westcoast Forest Society, Kennedy Watershed Restoration Project-2013-2014 Completion Report - (Tony Bennett)**  
(full report available in office)

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT the Board of Directors receives the Central Westcoast Forest Society Report.*

**CARRIED**

*MOVED: Director Irving*  
*SECONDED: Director Bennett*

*THAT the Board of Directors request the Ministry of Transportation consider a phase 2 project at Lost Shoe Creek to continue the salmon rearing channel project.*

**CARRIED**

### **10.3 OTHER REPORTS**

Director McNabb reported there were 3500-4500 spectators in attendance at the AV Drag Racing on the weekend and there were no serious incidents.

### **11. UNFINISHED BUSINESS**

### **12. LATE BUSINESS**

### **13. QUESTION PERIOD**

### **14. ADJOURN**

*MOVED: Director Banton*  
*SECONDED: Director McNabb*

*THAT this meeting be adjourned at 3:24 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer