



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA COMMITTEE MEETING HELD ON AUGUST 13, 2014

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS** Penny Cote, Chair, Electoral Area "D" (Sproat Lake)
- PRESENT:** Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
- REGRETS:** Eric Geall, Electoral Area "A" (Bamfield)
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 12:30 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.

CARRIED

3. ADOPTION OF MINUTES

a. **Electoral Area Directors Meeting – May 14, 2014.**

MOVED: Director Banton

SECONDED: Director Bennett

THAT the minutes of the Electoral Area Directors Meeting held on May 14, 2014 be adopted.

CARRIED

4. **PETITIONS, DELEGATIONS & PRESENTATIONS**

5. **CORRESPONDENCE FOR ACTION**

6. **CORRESPONDENCE FOR INFORMATION**

7. **REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Millstream-Ucluelet Emergency Water Connection & Watermain Upgrades.**

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Electoral Area Directors Committee recommend to the Board of Directors that the staff amend the 2014-2018 Financial Plan to allocate \$30,000 of Electoral Area Administration Gas Tax Funding and \$20,000 of Millstream Water Capital Reserve to the Millstream Water Supply and Distribution System Upgrades.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Electoral Area Directors Committee recommend to the Board of Directors that they award the Millstream-Ucluelet Emergency Water Connection and Watermain upgrade contract to Crow Excavating for \$148,323.29 (including GST).

CARRIED

8. **REPORTS**

9. **UNFINISHED BUSINESS**

10. **LATE BUSINESS**

11. **ADJOURN**

MOVED: Director Kokura

SECONDED: Director Banton

THAT this meeting be adjourned 12:40 pm.

CARRIED

Certified Correct:

Penny Cote,
Chairperson

Russell Dyson,
Chief Administrative Officer