



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, JUNE 25, 2014, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved with the addition of the following late items; Request for Decision - Long Beach Airport Well, Fisheries Committee meeting June 23, 2014 – Verbal report and recommendations, NI 911 News Release, ICF correction letter and report from Ken McRae.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. **Board of Directors Meeting – June 11, 2014**

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the minutes of the Board of Directors meeting held on June 11, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. **Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for May 2014.**

Inspector Richards provided an overview of the May 2014 policing report. The Block Watch Program is being implemented in the Dickson Road Area. He also provided an overview of their youth initiatives including youth at risk.

b. **Ms. Catherine Gislason, Sandra Gentleman, Vancouver Island Health Authority regarding the Integrated Health Network.**

The delegation provided an overview of the Integrated Health Network and handed out information on the services provided.

Director Jack entered the meeting at 1:49 pm.

c. **Ms. Sharon Anderson, Vancouver Island Health Authority regarding Early Years Program.**

Ms. Anderson provided a power point presentation on the Early Years Program.

d. **Ms. Shannon Bence regarding Thesis Project – Attracting and Retaining Young Adults to Rural Communities.**

Ms. Bence provided an overview of her thesis project – Attracting and Retaining Young Adults to Rural Communities.

6. CORRESPONDENCE FOR ACTION

a. **MEETING WITH MINISTERS AT UBCM**

Christy Clark Premier, June 6, 2014, regarding Requests for Meetings with Premier and Ministers at UBCM

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receives this correspondence.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT the ACRD Board of Directors instruct staff to develop an action plan for meetings with Provincial Ministers at the 2014 UBCM Convention.

CARRIED

b. MEETING WITH MINISTER OAKES AT UBCM

Coralee Oakes, Minister, Community Sport and Cultural Development regarding Requests to meet the Minister at UBCM.

MOVED: Director Bennett
SECONDED: Director McLeman

THAT Board of Directors receive this correspondence.

CARRIED

c. MEETING WITH BC HYDRO AT UBCM

Mr. Ted Olynyk, Community Relations Manager, Vancouver Island-Sunshine Coast, BC Hydro regarding meeting with BC Hydro at UBCM Convention.

MOVED: Director Geall
SECONDED: Director McNabb

THAT Board of Directors receives this correspondence.

CARRIED

d. SECRET BEACH CAMPGROUND AND KAYAK LAUNCH

Request for Donations to Celebrate Grand Opening.

MOVED: Director Bennett
SECONDED: Director Osborne

THAT the Board of Directors receive this correspondence.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

a. UNION OF BRITISH COLUMBIA MUNICIPALITIES

Call for Nominations for UBCM Executive

- b. VANCOUVER ISLAND REGIONAL LIBRARY**
From the Board Table
2013 Annual Report
- c. ISLAND COASTAL ECONOMIC TRUST**
Mount Cain Alpine Park Increases Guest Accommodations
- d. CLAYOQUOT BIOSPHERE TRUST**
2013 Annual Report
- e. 2014 State of the Island Economic Summit**
- f. DISTRICTS OF TOFINO AND UCLUELET**
Need for Community-Specific Health Information

MOVED: Director Kokura
SECONDED: Director McLeman

THAT the Board of Directors receives a – f correspondence for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Local Government Amendment.**

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Administrative Memorandum be received and instruct staff to prepare a report on the option of development cost charges through the 2015 budget process.

CARRIED

- b. Request for Decision regarding Fire Underwriters Classification for Rural Fire Departments.**

MOVED: Director McLeman
SECONDED: Director Bennett

THAT the Board of Directors of the ACRD support the resolution sponsored by the Fraser Fort George Regional District at the 2014 UBCM Convention regarding the fire underwriters classification for rural fire departments.

CARRIED

- c. Request for Decision regarding Bamfield Fire Chief Replacement.**

MOVED: Director Geall
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors approve the proposal from the Bamfield Volunteer Fire Department to conduct a one year trial period where chief officers will receive honorariums, and firefighters will be paid for attending training.

CARRIED

d. Request for Decision regarding ICF Funding Agreement.

Ken McRae provided an update on the ICF and meeting with the partnering Regional Districts. He discussed next steps once support is received from all Regional District's. ICF is committed to further rail upgrades for the Alberni subdivision. Further planning work with Alberni Pacific Railway and Southern Rail for Vancouver Island will be undertaken over the next 18 months with the objective of examining opportunities, overall use, and rail upgrade requirements of the Alberni sub.

MOVED: Director Cote

SECONDED: Director Kokura

THAT the ACRD Board of Directors receive Mr. Hugh Grist as a delegation. Mr. Grist provided an overview of the proposed track maintenance with BCIT.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors enter into the agreement with Island Corridor Foundation as presented and to approve a onetime grant-in-aid in the amount of \$89,853.00 over a two year period between 2014-2015.

CARRIED

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors provide a letter to the Island Corridor Foundation support the track maintenance program being proposed by BCIT.

CARRIED

e. Request for Decision regarding Bylaw A1072-1, Elections Bylaw Amendment, 2014.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw A1072-1, Elections Bylaw Amendment, 2014.

CARRIED

*MOVED: Director Kokura
SECONDED: Director Cote*

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw A1072-1, Elections Bylaw Amendment, 2014.

CARRIED

*MOVED: Director Kokura
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw A1072-1, Elections Bylaw Amendment, 2014.

CARRIED

*MOVED: Director Geall
SECONDED: Director Cote*

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw A1072-1, Elections Bylaw Amendment, 2014.

CARRIED

f. Request for Decision regarding Contract Extension – IT Contractor.

*MOVED: Director Geall
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors renew the contract with George Rose, CertiTech IT Services to provide IT support services for another one year term commencing July 1, 2014 for a total cost of \$65,000.00 including expenses.

CARRIED

g. Request for Decision regarding 2016 U-18 Female National Hockey Championship Event Bond.

*MOVED: Director McNabb
SECONDED: Director Geall*

THAT the Alberni-Clayoquot Regional District Board of Directors commit to post a \$2,500.00 bond in 2016 on behalf of the Alberni Valley Bid Committee to bring the 2016 U-18 Female National Hockey Championship to Port Alberni in

November 2016, subject to review of the Committees budget through the 2016 ACRD grant-in-aid process.

CARRIED

h. Request for Decision regarding Bamfield Waste Recycling Contractor Monthly Duties and Remuneration.

MOVED: Director Geall

SECONDED: Director McNabb

THAT the Board of Directors increase the contract with Suzanne Rompre, Bamfield Waste Recycling Contractor from \$700 to \$850 per month.

CARRIED

Director Banton left the meeting at 3:02 pm due to a conflict of interest.

i. Request for Decision regarding AV Bulldogs Sponsorship Proposal.

MOVED: Director McLeman

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Alberni Valley Bulldogs Sponsorship Program for the value of \$24,925.00.

CARRIED

Director Banton re-entered the meeting at 3:06 pm.

j. Request for Decision regarding 2014-2014 Community Works Fund Agreement.

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the 2014-2024 Community Works Fund Agreement between the Union of British Columbia Municipalities (UBCM) and the ACRD and authorize the Chairperson and the Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.

CARRIED

MOVED: Director Banton

SECONDED: Director Bennett

THAT the ACRD Board of Directors refer the information on the formula distribution of Gas Tax Funds to the next Electoral Area Directors Committee meeting for discussion.

CARRIED

k. Request for Decision regarding Terms of Reference – Solid Waste Management Plan Monitoring Advisory Committee.

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Terms of Reference for the Alberni Valley and West Coast Solid Waste Plan Monitoring Advisory Committee (SWPMAC) as presented.

MOVED: Director Irving

SECONDED: Director McNabb

THAT the main motion be amended as follows: the Terms of Reference be amended to reflect First Nation representatives as part of the ACRD Board representatives.

CARRIED

The main motion as amended was

CARRIED

l. Request for Decision regarding requests from the Alberni Valley Drag Racing Association.

MOVED: Director Geall

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the AV Drag Racing Association to use the AV Airport for a test and tune practice on Wednesday, July 23, 2014 from 4:00 – 9:00 pm.

CARRIED

MOVED: Director McNabb

SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the AV Drag Racing Association to use the Alberni Valley Airport for the 2014 Alberni Valley Drag Race Event from 12:00 pm (noon) Thursday, August 7, 2014 until 8:00 am on Monday, August 11, 2014.

CARRIED

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the License of Use Fee for the AV Drag Racing Association be reduced to \$2,100.00 for 2013 only in consideration of the value of works provided at the Alberni Valley Airport.

CARRIED

MOVED: Director McNabb

SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the AV Drag Racing Association to install a concrete pad for assembly connected to the return road at the AV Airport as long as it does not interfere with Airport operations.

CARRIED

MOVED: Director Jack

SECONDED: Director Cootes

THAT the main motion be amended as follows: install a concrete pad for assembly at their own cost.

The main motion as amended was

CARRIED

m. Request for Decision regarding the Long Beach Airport Well – Late Item

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Board of Directors of the Alberni-Clayoquot Regional District authorize staff to proceed with the drilling development and testing of a production well at the Long Beach Airport with the services of GW Solutions at the estimated cost of \$116,081, as outlined in the CAO report.

CARRIED

MOVED: Director Bennett

SECONDED: Director Banton

THAT the ACRD Board recognizes that the gas tax funding provided for the wellhead project at the Long Beach Airport includes the community of Tla-o-qui-aht First Nation as part of area "C" (Long Beach).

CARRIED

9. PLANNING MATTERS

- a. DPE14002, ROSS, 5957 & 5901 GEORGIA ROAD**
Development Permit Application – Report and Permit

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors receive the staff report.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to issue development permit DPE14002.

CARRIED

b. RE14002, MCARTHUR, 5427 GORDON AVENUE
Rezoning Application – Bylaw P1323

MOVED: Director McNabb
SECONDED: Director Cote

THAT Bylaw P1323, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

c. RT14001, ACRD, MEDICAL MARIHUANA FACILITIES
Zoning Text Amendment – Public Hearing Report, Public Hearing Minutes and Bylaw P1321

MOVED: Director Bennett
SECONDED: Director Geall

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Bennett
SECONDED: Director Cote

THAT Bylaw P1321, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be read a third time.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – June 20, 2014
- b. Meeting Schedule – July 2014
- c. Building Inspector’s Report – May 2014
- d. Strategic Community Investment Funds Report – June 16, 2014
- e. Update on VIHA Homelessness Grant – June 18, 2014
- f. Answers regarding MMBC Recycling Program
- g. May 31, 2014 Financial Statement

MOVED: Director Kokura

SECONDED: Director Banton

THAT the Board of Directors receives the Staff Reports a-g.

CARRIED

10.2 COMMITTEE REPORTS

a. Alberni Valley Committee , June 17, 2014 –Cindy Solda (verbal)

The Chairperson provided a brief report on the meeting held on June 17, 2014.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT this verbal report be received.

CARRIED

b. Alberni Clayoquot Regional Fisheries Committee – June 23, 2014 (verbal)

Director Irving reported on the June 23rd Fisheries Committee meeting. Several recommendations coming out of this meeting will be presented under late business for consideration by the ACRD Board.

MOVED: Director Irving

SECONDED: Director Bennett

THAT this verbal report be received.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – C. Solda

The Chairperson provided a brief overview of the 911 News Release and the new call answering service model for the North Island 911.

b. Vancouver Island Regional Library - P. Cote

Director Cote briefly spoke to the reports provided and the increased cost in the service.

c. Central West Coast Forest Society – T. Bennett

- **Update and Draft Minutes – May 5, 2014**

Director Bennett reported the CWCFS just completed a restoration course in conjunction with the University of Victoria.

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda – No Report

e. Alberni Valley Chamber of Commerce – C. Solda – No Report

f. Coastal Communities Network – T. Bennett/B. Irving/C. Solda – No Report

g. West Island Woodlands Advisory Group – J. Jack/L. Banton – No Report

h. Island Coastal Economic Trust – C. Solda – No Report

i. Air Quality Council, Port Alberni – J. McNabb – No Report

j. West Coast Aquatic Board – T. Bennett – No Report

k. Association of Vancouver Island & Coastal Communities – C. Solda – No Report

l. Beaver Creek Water Advisory Committee – J. McNabb – No Report

m. Other Reports

Director McNabb reported the Alberni-Clayoquot Continuing Care Society garage sale raised \$6,000.00.

Director Cote provided a brief report on the John Rampanen Reconciliation Session held on June 18th.

MOVED: Director Irving

SECONDED: Director Cote

THAT the Board of Directors receive the Member Reports.

CARRIED

MOVED: Director Bennett

SECONDED: Director Cote

THAT the John Rampanen education session be referred to the ACRD Reconciliation Committee to explore next steps.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Motions Coming out of the June 23, 2014 Fisheries Committee meeting.

MOVED: Director Irving

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter to the Minister of Fisheries and Oceans, the Federal and Provincial Ministers of Environment and the Provincial Minister of Agriculture, regarding our questions about the amendments to the Fisheries Act contained in Bills C-38 and C-45 to divest responsibility for important aspects of fisheries management and fish protection to Environment Canada and the Provinces. The ACRD board also request DFO and Prov. of B.C. fisheries committee representatives provide clarification and information on the transition process and just how they envision these new arrangements working.

CARRIED

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter to the Minister of Fisheries and Oceans requesting that she take into consideration the on-going needs of the remaining Area G troll fleet, and impacts on the communities of the West Coast as the buy-back reaches it termination; and asking that consideration be given to funds being re-directed to the fishery on the west coast and to the build-up of a licence bank for Westcoast Communities.

CARRIED

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter to the Minister of Fisheries and Oceans requesting that in consideration of the location of Area G Troll fleet and unusual size of Fraser River runs that an amended mechanism be developed and inserted into the salmon allocation process providing the ability to make available additional Fraser River sockeye to the Area G fleet when there is an overabundance on the Fraser River.

CARRIED

MOVED: Director Irving
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District send a letter to the DFO Regional Director General encouraging her to assign staff to review the Terms of Reference of and the Draft Marine Spatial Plans developed by West Coast Aquatic.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McLeman
SECONDED: Director Irving

THAT the meeting be closed to the public to discuss matters relating to;
i. Labour or other employee relations;
ii. Purchase or sale of land or improvements, disclosure of which the Board considers could be harmful to the Regional District's interests.

CARRIED

The meeting was closed to the public at 4:03 pm.

The meeting was re-opened to the public at 4:51 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

MOVED: Director Jack
SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors fund three quarters of the cost of a report to assess an extension to the Alberni Valley Regional Airport Runway to a maximum of \$15,000 from the AVRA Capital Reserve.

CARRIED

16. ADJOURN

MOVED: Director Cote
SECONDED: Director McLeman

THAT this meeting be adjourned at 4:52 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer