



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 11, 2014

Beaver Creek Community Hall, 8505 Beaver Creek Road, Port Alberni, BC

---

**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Eric Geall, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Electoral Area "F" (Cherry Creek)  
Rob Cole Alternate Director, City of Port Alberni  
Josie Osborne, Mayor, District of Tofino  
Geoff Lyons, Councillor, (Alternate), District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**REGRETS:** John Jack, Councillor, Huu-ay-aht First Nation

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Teri Fong, Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chairperson recognized the meeting this afternoon is being held in the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated with the addition of the following late items: McLean Mill & Alberni Pacific Railway by the numbers 2014 and appointments to the Beaver Creek Water Advisory Committee.*

**CARRIED**

### 3. DECLARATIONS

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – May 28, 2014**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the minutes of the Board of Directors meeting held on May 28, 2014 be adopted.*

**CARRIED**

Alternate Director Rob Cole entered the meeting at 1:34 pm.

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

##### **a. David Tabemen, Virginia Stephen, regarding Recycling in the Region.**

Mr. Tabemen advised they were here this afternoon to ensure the Regional District provides the best possible services to the community of Beaver Creek. Ms. Stephen reported on concerns with the recycling program in the region. Information on recycling received at a Beaver Creek community meeting is inconsistent with the recycling services they receive. The delegation expressed concerns with the new MMBC program and provided the ACRD Board with a list of questions they have with regards to recycling and the MMBC program.

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the ACRD Board of Directors instructs staff to provide a response to questions raised by Mr. Tabeman and Ms. Stephen's regarding the recycling program for the next regular meeting.*

**CARRIED**

##### **b. Joe Van Bergen & Pat Nass, Alberni Valley Regatta Association regarding update on the 2014 Alberni Valley Regatta Event.**

Mrs. Nass, Secretary of AV Regatta Association provided an update on the July 19<sup>th</sup> & 20<sup>th</sup> Sproat Lake Regatta Revival event. There will be all types of races from dragon boats to unlimited horse power boats. Mr. Van Bergen provided Directors with a copy of the event program and discussed the economic benefits of the event. The delegation thanked the Regional District Board for supporting the revival of the Sproat Lake Regatta.

Director Banton entered the meeting at 1:55 pm

**6. CORRESPONDENCE FOR ACTION**

- a. **Correspondence May 29, 2014 from City of Port Alberni regarding request for the appointment of two Regional District representatives to sit on the Community Forest Legacy Committee.**

*MOVED: Director Cote*  
*SECONDED: Director Banton*

*THAT the Regional District Board of Directors receive the correspondence and appoint two Directors.*

**CARRIED**

*MOVED: Director Geall*  
*SECONDED: Director McCarthy*

*THAT the ACRD Board of Directors appoint Director Banton and Director Cote to sit on the City of Port Alberni's Community Forest Legacy Committee.*

**CARRIED**

- b. **Correspondence May 7, 2014 from Port Alberni Friendship Center regarding Invitation to Attend National Aboriginal Day Celebrations on June 23<sup>rd</sup> at the Port Alberni Friendship Centre 11:30 am to 2:30 pm.**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Regional District Board of Directors receive this correspondence and delegate the Chairperson or her Alternate to attend.*

**CARRIED**

- c. **Correspondence May 27, 2014 from the Alberni Valley Bid Committee, 2016 U-18 Female National Hockey Championship regarding request for support in bid to co-host this event including financial support for securing a bond for each game.**

Alternate Director Cole left at 2:09 to a potential conflict of interest.

*MOVED: Director McNabb*  
*SECONDED: Director Banton*

*THAT the Regional District Board of Directors support the Alberni Valley Bid Committee - 2016 U-18 Female National Hockey Championship by committing \$500.00 and in-kind services in the amount of \$500.00 with funds coming from the ACRD Special Events fund.*

**CARRIED**

Alternate Director Cole re-entered at 2:09 pm.

**8. CORRESPONDENCE FOR INFORMATION**

- a. **THE BAMFIELD MUSHROOM FESTIVAL**  
Bamfield Mushroom Festival Dissolved and Bamfield Community Emergency Program Chosen as Sole Recipient of the Total Remaining Funds from the Mushroom Festival to be Utilized to Further Aid Emergency Preparedness Efforts for the Community of Bamfield.
- b. **CITY OF PITT MEADOWS**  
BCEHS Resource Allocation Plan
- c. **BC TRANSIT**  
Three Year Expansion Initiatives
- d. **ISLAND TIMBERLANDS**  
Island Timberlands Donation to Cougar Smith Bike Park Project  
Slope Stability in the China Creek Watershed Area
- e. **AUDITOR GENERAL FOR LOCAL GOVERNMENT**  
Update on Performance Audit Topics
- f. **PRIVATE MANAGED FOREST LAND COUNCIL**  
Changes to Private Forest Land Regulation
- g. **PEACE RIVER REGIONAL DISTRICT**  
Site C Lean Energy Project Joint Review Panel Report Recommendations

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive a – g correspondence for information.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director Cole*

*THAT the ACRD Board of Directors forward a letter to BC Transit advising the ACRD is undergoing a transportation study and there may be recommendations coming out of the report to increase transportation services in the region.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the ACRD Board forward a letter of appreciation to Island Timberlands for donating \$1,00.00 toward the completion of Cougar Smith Bike Park Project.*

**CARRIED**

**9. REQUEST FOR DECISIONS & BYLAWS**

**a. Request for Decision regarding Statement of Financial Information.**

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the Board of Directors approve the Alberni-Clayoquot Regional District 2013 Statement of Financial Information (SOFI) including all of the statements and schedules.*

**CARRIED**

**b. Request for Decision regarding Finance Warrant No. 541.**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Board of Directors approves Finance Warrant Number 541 in the amount of \$1,046,363.99 dated May 31, 2014.*

**CARRIED**

**c. Request for Decision regarding Bulk Water Agreement with the City of Port Alberni.**

*MOVED: Director McNabb*

*SECONDED: Director Geall*

*THAT the Alberni-Clayoquot Regional District Board of Directors enter into the Bulk Water Agreement with the City of Port Alberni as presented and authorize the Chief Administrative Officer and Chairperson to enter into the Agreement on behalf of the Regional District Board.*

**CARRIED**

**d. Request for Decision regarding ACRD Office Heating & Cooling System Replacement.**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors award the tender for replacement of the heating and cooling system of the ACRD office building to Dolan's Gas Fitting & Heating in the amount of \$78,397.00 plus GST.*

**CARRIED**

**e. Request for Decision regarding Siding Installation of 3<sup>rd</sup> Avenue Recycle Depot.**

MOVED: Director Cote  
SECONDED: Director Geall

*THAT this correspondence be received.*

**CARRIED**

MOVED: Director Kokura  
SECONDED: Director McNabb

*THAT the Alberni-Clayoquot Regional District Board of Directors award the tender for siding installation at the 3rd Avenue Recycle Depot to Island Roofing in the amount of \$77,634.45 plus GST.*

**CARRIED**

## **9. PLANNING MATTERS**

### **a. SPROAT LAKE OFFICIAL COMMUNITY PLAN** Memorandum and Bylaw P1310

MOVED: Director Cote  
SECONDED: Director McNabb

*THAT the Board of Directors receive the staff memorandum.*

**CARRIED**

MOVED: Director Cote  
SECONDED: Director Bennett

*THAT Bylaw P1310, Regional District of Alberni-Clayoquot Sproat Lake (Electoral Area D) Official Community Bylaw P1310, 2013, be adopted.*

**CARRIED**

### **b. RE14002, MCARTHUR, 5427 GORDON AVENUE** Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1323

MOVED: Director McNabb  
SECONDED: Director Geall

*THAT the Board of Directors receive the public hearing report.*

**CARRIED**

MOVED: Director McNabb  
SECONDED: Director Kokura

*THAT the Board of Directors receive the public hearing minutes.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT Bylaw P1323, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Bennett*

*THAT Bylaw P1323, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.*

**CARRIED**

## **10.1 STAFF REPORTS**

- a. CAO Report – June 5, 2014**
- b. Planning & Development Manager Report – June 4, 2014**
- c. Financial Manager Report – June 5, 2014**
- d. Staff Action Items Report – June 6, 2014**

*MOVED: Director Osborne*  
*SECONDED: Director Kokura*

*THAT the Board of Directors receives the Staff Reports a-d.*

**CARRIED**

## **10.2 COMMITTEE REPORTS**

- a. 2014 Advisory Planning Commission Appointments**
  - i. Beaufort

*MOVED: Director Kokura*  
*SECONDED: Director Geall*

*THAT the following individuals be appointed to the Beaufort Advisory Planning Commission for a two year term Gerard Budding, Ursula Budding, Ron Emblem, and George Haack.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Cootes*

- ii. Sproat Lake

*THAT the following individuals be appointed to the Sproat Lake Advisory Planning Commission for a two year term Dean Sept, Roberta Jensen, and Walter Konkin.*

**CARRIED**

**b. Solid Waste Management Meeting of June 3, 2014**  
(M. Kokura)

Director Kokura reported on the joint Alberni Valley/West Coast Solid Waste Management Plan Committee meeting. Two sub-committees are being developed. A terms of reference for the sub-committees will be presented for approval by the ACRD Board on June 25<sup>th</sup>.

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT this verbal report be received.*

**CARRIED**

**10.3 OTHER REPORTS**

**a. McLean Mill & Alberni Pacific Railway by the numbers 2014.**

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT this report be received.*

**CARRIED**

**11. UNFINISHED BUSINESS**

*MOVED: Director Bennett*

*SECONDED: Director Cootes*

*THAT the ACRD Board of Directors forward a letter to the Union of British Columbia Municipalities requesting they provide an update on reconciliation activities at the 2014 UBCM Convention.*

**CARRIED**

**12. LATE BUSINESS**

**a. Beaver Creek Water Advisory Committee**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the ACRD Board of Directors appoint Ginny Stephen and Pam Craig to the Beaver Creek Water Advisory Committee.*

**CARRIED**

**13. QUESTION PERIOD**

**14. IN-CAMERA**

*MOVED: Director Kokura  
SECONDED: Director Bennett*

*THAT the meeting be closed to the public to discuss matters relating to:  
i. Labour or other employee relations.*

**CARRIED**

The meeting was closed to the public at 2:56 pm.

The meeting was re-opened to the public at 3:34 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director Bennett  
SECONDED: Director Kokura*

*THAT this meeting be adjourned at 3:34 pm.*

**CARRIED**

Certified Correct:

---

Cindy N. Solda,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer