



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, MAY 14, 2014, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

### PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

### REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

**The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the agenda be approved as circulated with the addition of the following late items: Request for Decision – AV Landfill Operations Contract, Economic Development Workshop and UBCM Resolution.*

**CARRIED**

### 3. DECLARATIONS

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – April 23, 2014**

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the minutes of the Board of Directors meeting held on April 23, 2014 be adopted.*

**CARRIED**

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

##### **a. Presentation – Mr. Chris Duncan, Recognition of Years of Service on the Sproat Lake Volunteer Fire Department**

The Chairperson recognized Mr. Chris Duncan for serving on the Sproat Lake Volunteer Fire Department for over 35 years. He was presented a plaque from the Officer of the Fire Commissioner in recognition of his service.

##### **b. Ms. Carey Mclver, Carey Mclver and Associates regarding Solid Waste Management Plan Review**

The Chief Administrative Officer introduced Ms. Carey Mclver, Carey Mclver and Associates. Ms. Mclver has been retained by the Regional District to conduct the Solid Waste Management Plan Review. Ms. Mclver conducted a power point presentation on the ACRD's Solid Waste Management Plan review process and implementation schedule.

##### **c. Mr. Bill Thomson regarding Update on Agricultural Development Committee**

Mr. Thomson, Chair of the Agricultural Development Committee provided an update on the Agricultural Farm Plan. He asked Directors *"How do you get people to realize that food is the most important component of their life?"* He stressed the need for communities to support local food.

#### **6. CORRESPONDENCE FOR ACTION**

##### **a. SERVICE PLAN DEVELOPMENT – MEMORANDUM OF UNDERSTANDING** BC Transit, April 18, 2014 regarding a Memorandum of Understanding on the Expansion of Conventional Transit Services to Include Statutory Holiday Service.

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Board of Directors agrees to the scope of the service plan noted in this agreement and requests BC Transit to proceed with undertaking this initiative within the noted timeline.*

**CARRIED**

**8. CORRESPONDENCE FOR INFORMATION**

- a. **VILLAGE OF MIDWAY**  
Urgent Need to Prevent Invasive Mussels from Entering BC
- b. **SCOTT FRASER, MLA, TO ISLAND TIMBERLANDS**  
McLaughlin Ridge
- c. **AUDITOR GENERAL FOR BC**  
Release of the First Performance Audit Report and Perspectives Series Report
- d. **MORGAN KENNAH, ISLAND TIMBERLANDS**  
Spraying of Herbicides in the Sproat Lake Area
- e. **VANCOUVER ISLAND NORTH INFILM FILM COMMISSION**  
Thank you for Grant-In-Aid
- f. **ISLAND COASTAL ECONOMIC TRUST**  
Knowledge and Innovation Essential for Economic Development
- g. **UNION OF BRITISH COLUMBIA MUNICIPALITIES**  
Completion of 2013/14 (Spring) Community to Community Forum

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Board of Directors receive correspondence for information a-g.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors invite a representative of Island Timberlands to make a presentation to the Alberni Valley Committee regarding the use of herbicides within our watersheds.*

**CARRIED**

**9. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION**  
Garbage & Recycling Bylaw Amendments

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors give first reading to the bylaw cited as "R1021-4, Garbage and Recyclable Materials Collection Amendment, 2014."*

**CARRIED**

*MOVED: Director Kokura  
SECONDED: Director Bennett*

*THAT the Board of Directors give second reading to the bylaw cited as "R1021-4, Garbage and Recyclable Materials Collection Amendment, 2014."*

**CARRIED**

*MOVED: Director Bennett  
SECONDED: Director Kokura*

*THAT the Board of Directors give third reading to the bylaw cited as "R1021-4, Garbage and Recyclable Materials Collection Amendment, 2014."*

**CARRIED**

*MOVED: Director Kokura  
SECONDED: Director McNabb*

*THAT the Board of Directors adopt the bylaw cited as "R1021-4, Garbage and Recyclable Materials Collection Amendment, 2014."*

**CARRIED**

**b. REQUEST FOR DECISION**

Appointment to Board Remuneration Review Committee

*MOVED: Director Irving  
SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the 2014 Board Remuneration Review Committee: Bob Kangiesser, Ken McRae and Eric Russcher.*

**DEFEATED**

*MOVED: Director Irving  
SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors appoint the following individuals to the 2014 Board Remuneration Review Committee: Bob Kangiesser, Ken McRae and Stefan Ochman.*

**CARRIED**

**c. REQUEST FOR DECISION**

Custom Transit Term Extension

*MOVED: Director McNabb*  
*SECONDED: Director McLeman*

*THAT the Board of Directors support BC Transit's request to grant a two year contract extension to Diversified Transportation Ltd. for custom transit services in the Alberni Valley.*

**CARRIED**

**d. REQUEST FOR DECISION**  
Foreshore Acquisition for Faber Park

*MOVED: Director Cote*  
*SECONDED: Director Irving*

*THAT the Board of Directors of the ACRD authorize the CAO and Chairperson to sign the attached lease for a portion of the foreshore fronting Faber Park, from the current owners Couverdon acting on behalf of Timberwest.*

**CARRIED**

**e. REQUEST FOR DECISION**  
SWMP Review and Implementation Process

*MOVED: Director Irving*  
*SECONDED: Director Geall*

*THAT the Board of Directors of the Alberni-Clayoquot Regional District approve the process to review the 2007 ACRD Solid Waste Management Plan and implement outstanding Plan components including the establishment of an updated Plan Monitoring and Advisory Committee (PMAC).*

**CARRIED**

**f. REQUEST FOR DECISION**  
Earthquake Preparedness Consultation Meetings

*MOVED: Director McNabb*  
*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors appoints the Chairperson and Director Cote to participate in the Earthquake Preparedness Consultation session on July 8, 2014 and approve the invitation list and letter as presented.*

**CARRIED**

**g. REQUEST FOR DECISION**  
Finance Warrant No. 540

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Board of Directors approves Finance Warrant Number 540 in the amount of \$938,536.24 dated April 30, 2014.*

**CARRIED**

**h. Late Item – Alberni Valley Landfill Operations Contract RFP**

*MOVED: Director McNabb*  
*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors approve the Alberni Valley Landfill Operations Contract Request for Proposals and direct staff to advertise the RFP opportunity, as recommended by the Alberni Valley Committee.*

**CARRIED**

**9. PLANNING MATTERS**

**a. DPC13001, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF LOT 483**  
Development Permit Application – Memorandum and Permit

*MOVED: Director Bennett*  
*SECONDED: Director Banton*

*THAT the Board of Directors receive the staff report and the Board of Directors pass a resolution to amend development permit DPC13001.*

**CARRIED**

**b. SF13011, LPV LAND DEVELOPMENT INC, 5950 STRATHCONA STREET**  
Cash in Lieu of Parkland Request – Request for Decision

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT the Board of Directors pass a resolution that cash in lieu of parkland be provided by the owner of LOT 2, DISTRICT LOT 146, ALBERNI DISTRICT, PLAN 11340 to meet the requirements of Section 941 of the Local Government Act.*

**CARRIED**

**c. UCHUCKLESAHT TRIBE FORESHORE AGREEMENT**  
Memorandum

*MOVED: Director Cootes*  
*SECONDED: Director Bennett*

*THAT the Board of Directors provide support to the Uchucklesaht Tribe for the document titled "Application of Laws to Foreshore Act".*

**CARRIED**

**d. WEST COAST VANCOUVER ISLAND (WCVI) MARINE PLANNING**  
Memorandum

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Board of Directors support the Terms of Reference for the WCVI Marine Planning and agree in principle to the draft Marine Planning recommendations and tool.*

**CARRIED**

**10.1 STAFF REPORTS**

- a. CAO Report – May 8, 2014**
- b. Planning and Development Report - May 7, 2014**
- c. Financial Manager Report – May 2, 2014**
- d. Beaver Creek Community Club Update – May 5, 2014**
- e. Staff Action Items Report – May 9, 2014**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receives the Staff Reports a-e.*

**CARRIED**

**10.2 COMMITTEE REPORTS**

- a. Alberni Valley Committee – May 13, 2014 (Cindy Solda) - Verbal**

The Chairperson reported on the Alberni Valley Committee meeting held yesterday afternoon. The Committee considered a request from the Alberni Valley Chamber of Commerce for financial support to refurbish the old focal point sign. The Committee has invited representatives of the Chamber to meet with the AV Committee to discuss their proposal.

*MOVED: Director McNabb*  
*SECONDED: Director McLeman*

*THAT the verbal update on the May 13, 2014 Alberni Valley Committee meeting be received.*

**CARRIED**

**b. Electoral Area Directors & Tofino Committee – May 14, 2014  
(Penny Cote) – Verbal**

Director Cote reported on the Electoral Area Directors meeting held earlier today. There was a good discussion regarding amendments to Bylaw P1321 – Medical Marihuana Facilities.

*MOVED: Director Cote*

*SECONDED: Director Kokura*

*THAT the verbal report on the May 14, 2014 Electoral Area Directors and Tofino Committee meeting be received.*

**CARRIED**

**10.3 OTHER REPORTS**

**a. Listening Circle at the Alberni Valley Christian Reform Church  
(Cindy Solda) – Verbal**

The Chairperson reported on attendance at the Alberni Valley Christian Reform Church Listening Circle session she attended on April 24<sup>th</sup>.

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*THAT this verbal report be received.*

**CARRIED**

**b. Other Reports**

Directors Lucas and Bennett reported on their attendance at an Economic Development workshop put on by the BC Economic Development Association on May 8<sup>th</sup> in Port Alberni.

*MOVED: Director Irving*

*SECONDED: Director Banton*

*THAT Directors Bennett and Banton be remunerated for attending the Economic Development Essentials for Local Government Workshop held in Port Alberni on May 8<sup>th</sup>.*

**CARRIED**

Director McLeman invited Directors to attend the Community Forest AGM on May 29<sup>th</sup> at the Echo Field House. There will be an update on what is happening with the Community Forest. Director McLeman reported that Port Alberni City Council passed a motion to form a committee to investigate options for use of the profits from the Community Forest. The Committee will look at options benefiting the entire Alberni Valley. The Committee will be made up of two City of Port Alberni reps, 2 ACRD reps, 2 Community Forest reps and one member at large from the Alberni Valley. A letter is forthcoming to the ACRD.

*MOVED: Director McLeman*

*SECONDED: Director Kokura*

*THAT this verbal report be received.*

**CARRIED**

*MOVED: Director Irving*

*SECONDED: Director McLeman*

*THAT staff be requested to report back to the Board with options on holding an Economic Development session in the region.*

**CARRIED**

## **11. LATE BUSINESS**

### **a. Late Business**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the following be allowed for consideration as a late item: sending a letter of support for Area G Trollers.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to Sue Farlinger, Regional Director, Fisheries and Oceans Canada requesting that Area G Trollers be given special consideration and access to the Fraser River sockeye run.*

**CARRIED**

*MOVED: Director Banton*

*SECONDED: Director McNabb*

*THAT Regional District staff contact UBCM requesting an update on a resolution passed at the 2007 Convention regarding Fire Underwriters standards for the life of fire trucks.*

**CARRIED**

**12. QUESTION PERIOD**

**13. IN-CAMERA**

*MOVED: Director McLeman*

*SECONDED: Director Kokura*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Labour or other employee relations;*
- ii. Law enforcement, disclosure of which the Board considers could be harmful to the conduct of an investigation under or enforcement of an enactment;*
- iii. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*

**CARRIED**

The meeting was closed to the public at 4:21 pm.

The meeting was re-opened to the public at 4:51 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT this meeting be adjourned at 4:51 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer