



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 26, 2014, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Wayne Crowley, Alternate Director, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

John Douglas, Alternate Director, Mayor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Alex Dyer, Planner

Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chair recognized the meeting this afternoon being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Irving

THAT the agenda be approved as circulated with the addition of the following late items: Vehicle Purchases-Beaver Creek Water Service and Delegation Mr. Anthony Smitherman.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – March 12, 2014

MOVED: Director McNabb

SECONDED: Director Douglas

THAT the minutes of the Board of Directors meeting held on March 12, 2014 be adopted.

CARRIED

b. Special Board of Directors Public Consultation 5 Year Financial Plan 2014-2018 meeting – March 12, 2014.

MOVED: Director McNabb

SECONDED: Director Cote

THAT the minutes of the Special Board of Directors Public Consultation 5 Year Financial Plan 2014-2018 meeting held on March 12, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Tanis Dagert, Alberni-Clayoquot Health Network regarding ACHN Budget presentation.

Ms. Dagert presented the 2014-2015 Alberni-Clayoquot Health Network budget and highlighting the work completed to date.

b. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for February 2014.

Inspector Richards reported during the month of February the Port Alberni Detachment received and responded to 852 calls for service. February saw the Detachment investigate three serious offences; the Victim Services Unit assisted 38 new clients on 29 incidents. Crime prevention and crime reduction efforts continued throughout February. Officers conducted 91 curfew checks, 20 foot patrols and 37 checks of licensed establishments.

c. Anthony Smitherman, Salmon Beach Safety Issue

Mr. Smitherman presented a safety concern at Salmon Beach regarding an unlicensed grading contractor working on the road at Salmon Beach.

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

- a. **MINISTER OF FISHERIES AND OCEANS**
Thank you - letter of support
- b. **MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS**
Salmon Beach Recreational Village – Request for Wendy Creek Bridge Repair
- c. **ISLAND COASTAL ECONOMIC TRUST**
Namgis First Nation and Village of Alert Bay Join Forces

MOVED: Director Irving

SECONDED: Director Geall

THAT the Board of Directors receives correspondence for information a-c.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION**
Salmon Beach Proposal Recommendations.

MOVED: Director Bennett

SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors award the following Salmon Beach services contracts:

- i. *Equipment and Material Supply to Deer Bay Contracting for three (3) years ending March 31, 2017;*
- ii. *External and Internal Road Grading contract to Deer Bay Contracting for three (3) years ending March 31, 2017;*
- iii. *Solid Waste Hauling contract to Ucluelet Rent-it Centre for three (3) years ending March 31, 2017.*

CARRIED

- b. **ADMINISTRATIVE MEMORANDUM**
Alberni Valley Regatta Association request for a Noise Exemption from Noise Bylaw R1024.

MOVED: Director Cote

SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to grant a permit for a special event as per Section 7 of the "Sproat Lake Noise Control Bylaw No. R1024, 2013".

CARRIED

c. REQUEST FOR DECISION
Plan to address Water Quality Advisory in the Bamfield Water System.

MOVED: Director Geall

SECONDED: Director McNabb

THAT the Board of Directors of the Alberni Clayoquot Regional District endorses the plan to address the disinfection by-products in the Bamfield Water System for a total estimated cost of \$168,500 by proceeding with:

- i. Relocating the water intake;*
- ii. Reducing the age of the water;*
- iii. Reducing the amount of chlorine;*
- iv. Monitoring the Sugsaw Lake watershed;*
- v. Performing Pilot Testing.*

As outlined in the Manager of Environmental Services report dated March 20, 2014.

CARRIED

d. REQUEST FOR DECISION
F1110 Beaver Creek Water System Service Area Rates & Regulation Bylaw.

MOVED: Director McNabb

SECONDED: Director Geall

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as Beaver Creek Water System Service Area Rates and Regulation Bylaw F1110, 2014.

CARRIED

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as Beaver Creek Water System Service Area Rates and Regulation Bylaw F1110, 2014.

CARRIED

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to the bylaw cited as Beaver Creek Water System Service Area Rates and Regulation Bylaw F1110, 2014.

CARRIED

MOVED: Director McNabb
SECONDED: Director Geall

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the bylaw cited as Beaver Creek Water System Service Area Rates and Regulation Bylaw F1110, 2014.

CARRIED

e. REQUEST FOR DECISION

Bylaw No. 1109, 3rd Reading and Adoption of the 2014-2015 Financial Plan.
(Financial Plan attached separately)

MOVED: Director Jack
SECONDED: Director Irving

THAT the Board of Directors give third reading to Bylaw cited as '2014 to 2018 Financial Plan Bylaw No. F1109', 2014.

MOVED: Director Cote
SECONDED: Director McNabb

THAT the Board of Directors amend the Grant in Aid to the City of Port Alberni for Economic Development, page 10 –as follows:

<i>Budget Line</i>	<i>2014</i>
<i>Line 2 – Tax requisition</i>	<i>\$26,333</i>
<i>Line 10 – Contribution for Area D – Sproat Lake</i>	<i>\$6,000</i>

CARRIED

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Board of Directors amend the Long Beach Airport capital budget, page 37 as follows:

<i>Budget Line</i>	<i>2014</i>
<i>Line 48 – Apron III crack sealing</i>	<i>\$0</i>
<i>Line 52 – Flightway clearing</i>	<i>\$40,000</i>

CARRIED

MOVED: Director Geall
SECONDED: Director Cootes

THAT the Board of Directors amend the Bamfield Water System budget, pages 48 & 49 as follows:

THAT the Huu-ay-aht First Nation change their contribution from \$2000 to \$2500 to the Grant in Aid to the City of Port Alberni for Economic Development, page 10, increasing line 2 tax requisition to \$27,833.

CARRIED

The main motion of 3rd Reading as amended was

CARRIED

MOVED: Director McNabb

SECONDED: Director Geall

THAT the Board of Directors adopt the Bylaw cited as '2014 to 2018 Financial Plan Bylaw No. F1109'.

CARRIED

Director McNabb left the meeting at 2:14 pm due to potential conflict of interest.

f. REQUEST FOR DECISION

Vehicle Purchases – Beaver Creek Water Service.

MOVED: Director Geall

SECONDED: Director Bennett

THAT the Board of Directors agree to purchase:

- i. A 2009 Ford F250 4 x 4, long box pickup truck with 75,000 km from Nexcar Sales for \$17,000 plus tax for the Beaver Creek Water Service*
- ii. A fiberglass tradesman canopy (including installation) for the above vehicle to provide a secure utility compartment at the cost of \$3,500 plus tax from Jaw Canopies in Chilliwack.*
- iii. A two-wheel drive 2007 Ford Ranger pickup truck with 78,000 km, complete with tradesman canopy for \$9,300 plus tax from Tars Auto Sales.*

CARRIED

Director McNabb re-entered the meeting at 2:20 pm.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

a. DVE14001, GAIGA, 5770 MERSEY RD

Development Variance Application – Report

MOVED: Director McNabb

SECONDED: Director Geall

THAT the Board of Directors pass a resolution to consider issuing development variance DVE14001.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – March 21, 2014
- b. Meeting Schedule – April 2014
- c. Building Inspector's Report – March 2014
- d. Follow Up to Budget Questions – March 19, 2014
- e. AV Gas Management Memo – March 18, 2014

MOVED: Director Irving

SECONDED: Director Banton

THAT the Board of Directors receives the Staff Reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

- a. **9-1-1 Corporation – C. Solda – No report**
- b. **Vancouver Island Regional Library - P. Cote – No report**
- c. **Central West Coast Forest Society – T. Bennett – No report**
- d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda**

Director Cote reported it is the 50th anniversary of the Tsunami that struck Port Alberni March 28, 1964. CAO Russell Dyson reported on Thursday, March 27 at 7:00 pm at ADSS Emergency Management BC will be in attendance along with Portal Players who will perform a skit and other representatives to talk about tsunami and predictions. There will be an Alberni Valley Operation Center table top exercise on Friday March, 28th at the ACRD office.

- e. **Alberni Valley Chamber of Commerce – C. Solda No report**
- f. **Coastal Communities Network – T. Bennett/B. Irving/C. Solda No report**
- g. **West Island Woodlands Advisory Group – J. Jack/L. Banton No report**
- h. **Island Coastal Economic Trust – C. Solda No report**
- i. **Air Quality Council, Port Alberni – J. McNabb**

Director McNabb reported the Ministry of Environment has placed a monitoring unit at the Port Alberni Fire Hall it will be located here for 1 year. He stated an

article in the Vancouver Sun regarding the radiation monitoring system that has been in place for many years in the pacific ocean.

j. West Coast Aquatic Board – T. Bennett

Director Bennett reported the next meeting is Thursday, April 3rd.

k. Association of Vancouver Island & Coastal Communities – C. Solda No report

l. Beaver Creek Water Advisory Committee – J. McNabb

Director McNabb reported the Strick Road Pumping Station will be active in early April.

m. Other Reports –

Director Douglas invited the Board to attend the City of Port Alberni’s Council Meeting on Monday, April 14th @ 1:00 pm that is being held at the ADSS Auditorium.

Director Cote reported Tseshaht First Nation is bringing sewer to the Tseshaht Market.

Director Cote reported she along with Director Bennett, Chairperson Solda and CAO Russell Dyson attended a Reconciliation meeting at the Friendship center on Tuesday, March 25. Director Bennett reported they hope to expand to other groups that are involved and bring a better understanding to the Board and staff regarding relationship issues.

MOVED: Director McNabb

MOVED: Director Geall

THAT Director Bennett be authorized to attend the Hesquiaht reconciliation gathering on Thursday, March 27, 2014.

CARRIED

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Board of Directors receives the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the meeting be closed to the public to discuss matters relating to information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.

CARRIED

The meeting was closed to the public at 2:45 pm.

The meeting was re-opened to the public at 3:09 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Osborne

SECONDED: Director McNabb

THAT this meeting be adjourned at 3:10 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer