



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 12, 2014, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Linda Myres, Alternate Director, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
John Douglas, Alternate Director, Mayor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Tony Bennett, Electoral Area "C" (Long Beach)

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories and welcomed Alternate Directors Mayor John Douglas and Linda Myres.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Cote

THAT the agenda be approved as circulated with the addition of the following late item: correspondence from Ellen Chambers, Citizen of Port Alberni requesting a referendum.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – February 26, 2014

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the minutes of the Board of Directors meeting held on February 26, 2014 be adopted.

CARRIED

b. Special Committee-of-the-Whole – February 26, 2014

MOVED: Director Osborne

SECONDED: Director McNabb

THAT the minutes of the Special Committee-of-the-Whole meeting held on February 26, 2014 be adopted.

CARRIED

c. 2014 Parcel Tax Review Panel – February 25, 2014

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the minutes of the 2014 Parcel Tax Review Panel meeting held on February 25, 2014 be adopted.

CARRIED

d. Beaver Creek Water Advisory Committee – February 28, 2014

MOVED: Director McNabb

SECONDED: Director Cootes

THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on February 28, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Bruce Forsyth, Maintenance Technician Leadhand, 5 Years of Service.

Mr. Andy Daniel, Manager of Environmental Services introduced Mr. Bruce Forsyth, Maintenance Technician Leadhand with the Alberni-Clayoquot Regional District and the Chairperson presented Mr. Forsyth with a gift of recognition for five years of service.

- b. Dr. Nicole Vaugeois, Chairholder, Tourism and Sustainable Rural Development, Vancouver Island University regarding update on the Chair in Tourism and Sustainable Rural Development Initiative.**

Mrs. Vaugeois thanked the ACRD Board for providing a grant-in-aid to VIU and provided an activity update on research projects including the Alberni-Clayoquot Transportation study.

6. CORRESPONDENCE FOR ACTION

- a. Omega Pacific Hatchery Inc.**

Letter requesting that the Regional District organize a meeting with DFO's managers, the Barkley Sound Sub Committee, and the City to discuss Omega Pacific's proposed projects.

MOVED: Director Cote
SECONDED: Director Banton

THAT this correspondence be received.

CARRIED

MOVED: Director Irving
SECONDED: Director Cote

THAT the ACRD request the Fisheries Committee to host a meeting between Department of Fisheries and Oceans managers, the Barkley Sound Sub Committee and the City of Port Alberni regarding the fisheries issues raised by Omega Pacific Hatchery subject to an approved agenda from the Fisheries Committee.

CARRIED

- b. Late Item - Ellen Chambers, citizen of Port Alberni regarding request for referendum questions to be included in the upcoming 2014 Alberni-Clayoquot Regional District election ballot.**

MOVED: Director McNabb
SECONDED: Director Kokura

THAT this correspondence be referred to next Alberni Valley Committee meeting.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a. **SUSAN ROTH**
Radiation Monitoring on the West Coast
- b. **VILLAGE OF BELCARRA**
Oil Spill Cleanup Liability & Recovery Funding
Canadian Coast Guard – Oil Spill Preparedness within British Columbia
- c. **CORPORATION OF THE CITY OF NEW WESTMINSTER**
Concerns regarding recent amendments to the Canada Postal System
- d. **CITY OF PITT MEADOWS**
Provincial Emergency Notification Systems
- e. **NANAIMO AIRPORT YCD**
Seattle Bound Service Starts Today
- f. **VANCOUVER ISLAND NORTH FILM COMMISSION**
Survivorman – Travel and Escape
- g. **BC TRANSPLANT**
April is National Organ and Tissue Donor Awareness Month
- h. **ISLAND COASTAL ECONOMIC TRUST**
\$30 K Grant to Help Tahsis Transition Local Economy

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors receives correspondence for information a-h.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

- a. **Administrative Memorandum regarding Bulk Water Agreement with the City of Port Alberni for the Beaver Creek Water Service Area.**

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors endorse the attached Bulk Water Agreement proposed by the City of Port Alberni subject to the three amendments proposed by the Beaver Creek Water Advisory Committee:

a) structure to the water rates be maintained over time, so that cost allocation to BCWS will not be increased disproportionately compared to the other categories;

b) creation of an advisory including other bulk water users to meet with the City on a regular basis to consider matters pertaining to water supply planning and finance;

c) rather than the City having access to property in Beaver Creek, the ACRD will inspect and report on issues that may be contrary to the agreement.

And further that staff be instructed to confirm with the regional district solicitor that the proposed indemnity language is fair and reasonable.

CARRIED

b. Request for Decision regarding Finance Warrant No. 538.

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Board of Directors approves Finance Warrant Number 538 in the amount of \$570,392.70 dated February 28, 2014.

CARRIED

c. Request for Decision regarding Bylaw E1058, Establishing Cherry Creek Dangerous Dog Bylaw and Bylaw R1026 for the Regulation of Animals in Cherry Creek.

MOVED: Director Banton

SECONDED: Director Jack

THAT the Board of Directors adopt Bylaw E1058, Cherry Creek Animal Control Regulatory Service Establishment Bylaw 2014.

CARRIED

MOVED: Director Banton

SECONDED: Director Kokura

THAT the Board of Directors gives first reading to Bylaw R1026, Cherry Creek Dangerous Dog Regulation Bylaw 2014.

CARRIED

MOVED: Director Banton

SECONDED: Director Kokura

THAT the Board of Directors gives second reading to Bylaw R1026, Cherry Creek Dangerous Dog Regulation Bylaw 2014.

CARRIED

MOVED: Director Banton

SECONDED: Director McNabb

THAT the Board of Directors gives third reading to Bylaw R1026, Cherry Creek Dangerous Dog Regulation Bylaw 2014.

CARRIED

*MOVED: Director Banton
SECONDED: Director Cootes*

THAT the Board of Directors adopt Bylaw R1026, Cherry Creek Dangerous Dog Regulation Bylaw 2014.

CARRIED

d. Administrative Memorandum regarding Cherry Creek Waterworks District Proposed Water Mainline Replacement.

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT the Board of Directors receive the background information from the Cherry Creek Waterworks District regarding the proposed water mainline replacement.

CARRIED

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT the ACRD Board of Directors authorize the Chair and Chief Administrative Officer to sign the contribution agreement with the Cherry Creek Waterworks District based on the information provided for the 2014 watermain replacement project and that the ACRD assist the CCWD to complete a waterworks inventory and capital replacement plan by helping to provide access to applicable provincial grant funding.

CARRIED

e. Request for Decision regarding Clayoquot Biosphere Trust Appointment.

*MOVED: Director Osborne
SECONDED: Director Irving*

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Mr. Gary Johnsen to represent the Alberni-Clayoquot Regional District (Area "C" Long Beach) as a Director on the Clayoquot Biosphere Trust for a 4 year volunteer term.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. RC13002, WILD PACIFIC ESTATES, ITTATSOO BAY**
Rezoning Application – Memorandum and Bylaw P1312

MOVED: Director McNabb

SECONDED: Director Cote

THAT Bylaw P1312, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

- b. DPF14001, LANE/HANSON, 2970 ALBERNI HWY**
Development Permit Application – Report and Bylaw P1321

MOVED: Director Banton

SECONDED: Director Cote

THAT the Board of Directors receives the staff report and pass a resolution to issue development permit DPF14001.

CARRIED

9.2 ALL DIRECTORS

- a. CROWN LAND SMALL-LOT CONSOLIDATION REQUEST**
Memorandum

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors receives the staff memorandum and write to the Minister of Forests, Lands and Natural Resource Operations and request the Ministry consolidate the numerous small lot crown owned parcels existing within the ACRD.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report – March 6, 2014**
- b. Planning & Development Manager Report – March 5, 2014**
- c. Environmental Services Department Report – March 7, 2014**
- d. Strick Road Pump Station Update – March 6, 2014**
- e. Staff Action Items Report – March 6, 2014**

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receives the Staff Reports a-e.

CARRIED

10.2 COMMITTEE REPORTS

Director Cote reported on the Alberni Valley Landfill tour with the Tseshaht First Nation held on February 20th. The tour was successful and a great opportunity to build relationships.

MOVED: Director Cote
SECONDED: Director McLeman

THAT the ACRD Board of Directors forward a letter to the Tseshaht First Nation thanking them for participating in the tour of the Alberni Valley Landfill on February 20th.

CARRIED

The Chairperson reported on a meeting she and the Chief Administrative Officer attended with the Ditidaht First Nation in Nanaimo on March 11th. The meeting was a great opportunity to get together and share issues and opportunities. The Ditidaht First Nation is dealing with similar transportation issues and would like to work together with the ACRD and the Alberni-Clayoquot Transportation Committee.

The Chairperson provided a brief update on the 911 Corporation. Good news is coming that will hopefully reduce the cost of the 911 service.

MOVED: Director Jack
SECONDED: Director Irving

THAT the ACRD Board of Directors receives the verbal reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

MOVED: Director Irving
SECONDED: Director McNabb

THAT the ACRD Board of Directors forward a letter of appreciation to the International students from Japan that conducted a large cleaned up on west coast.

CARRIED

MOVED: Director Irving
SECONDED: Director McNabb

THAT the ACRD request the City of Port Alberni Economic Development Officer to investigate the article in MoneySense Magazine regarding Port Alberni rated the worst place to invest.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McNabb
SECONDED: Director Irving

THAT the meeting be closed to the public to discuss matters relating to:
i. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.

CARRIED

The meeting was closed to the public at 2:27 pm.

The meeting was re-opened to the public at 3:13 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Banton
SECONDED: Director Osborne

THAT this meeting be adjourned at 3:13 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer