



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 12, 2014, 1:30 PM Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Eric Geall, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Electoral Area "F" (Cherry Creek)  
John Jack, Councillor, Huu-ay-aht First Nation  
Jack McLeman, Councillor, City of Port Alberni  
Josie Osborne, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government  
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andy Daniel, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager of Administrative Services  
Shelli Lyle, Administrative Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon being held in the traditional territories of the Tseshaht and Hupacasath First Nations.

### 2. WELCOME & INTRODUCTIONS

The Chairperson welcomed the Uchucklesaht Tribe Government to the Alberni-Clayoquot Regional District as a voting member and Directors provided introductory comments.

### 3. OATH OF OFFICE

Marina Stilinovic, Justice of the Peace, Province of BC conducted the Oath of Office for Director Wilfred Cootes, Councillor, Uchucklesaht Tribe Government.

**4. APPROVAL OF AGENDA**

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT the agenda be approved as circulated with the addition of the following late items: AVICC 2014 Resolutions.*

**CARRIED**

**5. DECLARATIONS**

**6. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – January 22, 2014**

*MOVED: Director McLeman*  
*SECONDED: Director Cootes*

*THAT the minutes of the Board of Directors meeting held on January 22, 2014 be adopted.*

**CARRIED**

**b. Committee-of-the-Whole Meeting – January 22, 2014**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the minutes of the Committee-of-the-Whole meeting held on January 22, 2014 be adopted.*

**CARRIED**

**c. West Coast Committee – January 29, 2014**

*MOVED: Director Osborne*  
*SECONDED: Director Irving*

*THAT the minutes of the West Coast Committee meeting held on January 29, 2014 be adopted.*

**CARRIED**

**7. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for January 2014.**

Inspector Richards reported in January there were 834 calls for service; property related offences are above the norm and violence within relationships are of concern. New initiatives on executing warrants and traffic changing driver behaviors and attitude slow down signs throughout the community focusing where kids congregate, school grounds.

## **8. CORRESPONDENCE FOR ACTION**

### **a. REQUEST FOR SUPPORT**

BC/Yukon Command/The Royal Canadian Legion, January 27, 2014, Request for Support for the Remembrance project by sponsoring an advertisement space in the "Military Service Recognition Book."

*MOVED: Director Kokura*

*SECONDED: Director Irving*

*THAT the Board of Directors approves the request for support for the Remembrance project by sponsoring an advertisement space in the "Military Service Recognition Book" for the ¼ Page (Full Colour) for the amount of \$565.00.*

**CARRIED**

Director Bennett entered the meeting at 1:58 pm

### **b. REQUEST FOR MEMBERSHIP**

Vancouver Island Economic Alliance

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Vancouver Island Economic Alliance request for membership be referred to the next regular Board of Directors meeting on February 26, 2014.*

**CARRIED**

### **c. REQUEST FOR SUPPORT**

Thornton Creek Hatchery

*MOVED: Director Irving*

*SECONDED: Director Kokura*

*THAT the Board of Directors provide a letter of support for the Thornton Creek Hatchery's Clayoquot Biosphere Trust grant application.*

**CARRIED**

## **9. CORRESPONDENCE FOR INFORMATION**

### **a. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**

Response to Mayor Larry Cross, Comox Valley Regional District on the matter of the request for a stand-alone meeting or Convention session on the topic of solid waste management on Vancouver Island.

- b. **SELINA ROBINSON, MLA, OPPOSITION CRITIC FOR LOCAL GOVERNMENT AND SPORTS**  
Local Elections Campaign Financing Act.
- c. **ALBERNI WRESTLING**  
Thank you.
- d. **ISLAND COASTAL ECONOMIC TRUST**  
Davis Bay Wharf expansion approved
- e. **SCHOOL DISTRICT 70**  
Public Input sessions – Tues., Feb. 4<sup>th</sup> and Wed., Feb. 5<sup>th</sup>.
- f. **DAVID SUZUKI**  
David Suzuki foundation and fukishima.
- g. **BC HYDRO**  
Update on Long Beach Area Reinforcement Project.
- h. **CITY OF PARKSVILLE**  
Advocate for Provincial Government to update or replace the provincial emergency notification system (PENS).

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*THAT the Board of Directors receive a – h correspondence for information.*

**CARRIED**

## **10. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Finance Warrant No. 537**

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT the Board of Directors approves Finance Warrant Number 536 in the amount of \$630,404.81 dated January 31, 2014.*

**CARRIED**

- b. **Request for Decision regarding Appointment of Chief and Deputy Chief Election Officers – 2014 General Local Election**

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT pursuant to Section 41 (1) and (2) of the Local Government Act, the Alberni-Clayoquot Regional District Board of Directors:*

- a. *Appoint Wendy Thomson the Chief Election Officer for the purposes of conducting the 2014 general local election and referenda in the Alberni-Clayoquot Regional District; and,*
- b. *Appoint Russell Dyson the Deputy Chief Election Officer for the purposes of conducting the 2014 general local election and referenda in the Alberni-Clayoquot Regional District.*

**CARRIED**

**c. Request for Decision regarding Regional Parks**

*MOVED: Director Kokura*  
*SECONDED: Director Cote*

*THAT the Board of Directors approve the Regional Parks proposed budget as presented to be included in first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**d. Request for Decision regarding E911 Emergency Telephone System**

*MOVED: Director Jack*  
*SECONDED: Director Bennett*

*THAT the Board of Directors approve the E911 Emergency Telephone System proposed budget and reflected changes from the 911 Corporation to be included in the first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**e. Request for Decision regarding Regional Planning**

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT the Board of Directors approve the Regional Planning proposed budget as presented to be included in first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**f. Request for Decision regarding General Government Services**

*MOVED: Director Irving*  
*SECONDED: Director McNabb*

*THAT the Board of Directors approve the General Government Services proposed budget with the following amendments to be included in the first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan:*

- a) *Line item 38, Office Supplies General reduced from \$26,000.00 to \$22,000.00;*
- b) *Line item 11, Capital Fund Contribution reduced from \$90,000.00 to \$80,000.00;*
- c) *Line item 25, Coastal Community Network allocate \$5,000.00.*

**CARRIED**

**g. Request for Decision regarding Board Remuneration Review Policy**

*MOVED: Director McNabb*

*SECONDED: Director Osborne*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Board Remuneration Review Policy as presented.*

**CARRIED**

**h. Request for Decision regarding Alberni Valley Regatta Association-Noise Exemption from Noise Bylaw R1024**

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*THAT the Board pass a resolution to request public input by advertising in the local paper identifying the intention of the board to grant an exemption from the noise bylaw as per Section 7 of the "Sproat Lake Noise Control Bylaw No. R1024, 2013".*

**CARRIED**

**i. Request for Decision regarding Establishing Cherry Creek Dangerous Dog Bylaw**

*MOVED: Director Banton*

*SECONDED: Director Bennett*

*THAT the Board of Directors rescind 3rd reading of Bylaw E1058 cited as "Cherry Creek Animal Control Regulatory Service Establishment Bylaw No. E1058, 2014".*

*MOVED: Director Banton*

*SECONDED: Director Cote*

*THAT the Board of Directors amend Bylaw E1058 cited as "Cherry Creek Animal Control Regulatory Service Establishment Bylaw No. E1058, 2014" as attached.*

*MOVED: Director Banton*  
*SECONDED: Director Cootes*

*THAT the Board of Directors give 3rd reading to "Cherry Creek Animal Control Regulatory Service Establishment Bylaw No. E1058, 2014" as amended.*

**CARRIED**

## **11. PLANNING MATTERS**

### **11.1 ELECTORAL AREA DIRECTORS ONLY**

- a. RF13005, LPV LAND DEVELOPMENT, 5950 STRATHCONA STREET**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1315

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT the Board of Directors receive the public hearing report.*

**CARRIED**

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT the Board of Directors receive the public hearing minutes.*

**CARRIED**

*MOVED: Director Banton*  
*SECONDED: Director Bennett*

*THAT Bylaw P1315, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.*

**CARRIED**

- b. CONTRACT TO UPDATE THE ACRD ZONING BYLAW**  
Memorandum and Landworks Consultants Inc. Proposal

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Board of Directors authorize the CAO to enter into a contract with Landworks Consultants Inc. to rewrite the Alberni-Clayoquot Zoning Bylaw with the cost of the contract not to exceed \$35,000.00.*

**CARRIED**

### **11.2 ALL DIRECTORS**

**a. ALBERNI INLET TRAIL**

Request for Decision and Island Timberlands Non-Exclusive Licence

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Board of Directors authorize the CAO to sign a non-exclusive licence with Island Timberlands for Phase 1 and Phase 2 of the Inlet Trail.*

**CARRIED**

**12. REPORTS**

**12.1 STAFF REPORTS**

**a.** Environmental Services Department Report – February 6, 2014

**b.** Staff Action Items Report – February 6, 2014

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors receives the Staff Reports a-b.*

**CARRIED**

**12.2 COMMITTEE REPORTS**

**a. Electoral Area Directors Committee – 2014 Financial Planning Meeting – February 11, 2014**

(P. Cote) – verbal

Director Cote reported the Committee is concerned with the continual increase in cost of the VIRL service. There is a need to lobby partners and put forward recommendations to VIRL to find ways to live among their means.

**b. Alberni Valley & Bamfield Committee – 2014 Financial Planning Meeting – February 11, 2014**

(C. Solda) – verbal

Director Solda reported the following budgets were discussed; AV Waste Management, AV Emergency Planning, Custom Transit, AV Airport, Recycling Depot upgrades, AV Regional Water. In kind services will be provided in 2014 for the support for the AV Air Quality Council.

**c. Committee-of-the Whole – 2014 Financial Planning Meeting – February 12, 2014**

(C. Solda) – verbal

Director Solda reported there were 25 grants-in-aid considered. A special Committee-of-the-Whole meeting will be scheduled before the next board of directors meeting on February 26<sup>th</sup> to review and consider the Economic Development grant-in-aid application from the City of Port Alberni.

**d. EA Directors Forum - February 4 and 5, 2014**

(E.Geall & J. McNabb) – verbal

Director McNabb reported on attendance at the EA Directors Forum in Richmond. 94 directors attended the Forum.

**e. Local Government Leadership Forum - February 5 and 6, 2014**

(L. Banton) – verbal

Director Banton reported on the LGMA Forum. Director Osborne and Director Jack made presentations. George Cuff presented an informative session on best practices for Regional District Board Members.

*MOVED: Director McLeman*

*SECONDED: Director Jack*

*THAT the Board of Directors receives verbal reports a-e.*

**CARRIED**

**12.3 OTHER REPORTS**

**a. Alberni Valley Chamber of Commerce**

Minutes from the December 19, 2013 Board of Directors Meeting

Minutes from the January 23, 2014 Board of Directors Meeting

*MOVED: Director McLeman*

*SECONDED: Director Irving*

*THAT the Board of Directors receives Chamber of Commerce Board of Directors Meeting Minutes for December 19, 2013 and January 23, 2014.*

**CARRIED**

Director Osborne left the meeting at 3:42 pm.

**13. UNFINISHED BUSINESS**

Director McNabb left the meeting at 3:50 pm

Director Jack left the meeting at 3:52 pm

**14. LATE BUSINESS**

**a. AVICC Resolutions**

**MOVED:** Director Cote  
**SECONDED:** Director McLeman

*THAT the ACRD Board of Directors forward a resolution to the Association of Vancouver Island Coastal Communities for consideration at the 2014 Convention requesting the Province of BC to provide adequate funding to support victim services.*

**CARRIED**

**MOVED:** Director Cote  
**SECONDED:** Director McLeman

*THAT the ACRD Board of Directors forward a resolution for consideration at the 2014 Association of Vancouver Island Coastal Communities Convention requesting the Vancouver Island Regional Library community partners to request that the Vancouver Island Regional Library Board undertake a review of their governance and administration.*

**MOVED:** Director Geall  
**SECONDED:** Director Bennett

*That the ACRD Board of Directors forward the following resolution for consideration at the 2014 Association of Vancouver Island Coastal Communities Convention:*

*WHEREAS the Provincial Government building codes are to a higher standard than the Federal building codes;*

*AND WHEREAS this discrepancy creates issues which directly impact the social determinants of health;*

*NOW THEREFORE BE IT RESOLVED that Association of Vancouver Island Coastal Communities request the Union of British Columbia Municipalities to work with the Federation of Canadian Municipalities to bring the federal building code to a standard which equals the provincial standards.*

**CARRIED**

**MOVED:** Director Geall  
**SECONDED:** Director Bennett

*THAT the ACRD Board of Directors forward a resolution for consideration at the 2014 Association of Vancouver Island Coastal Communities Convention:*

*WHEREAS Transport Canada is actively working to divest assets in remote coastal communities;*

*AND WHEREAS infrastructure is vital to small communities with limited resources;*

*NOW THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities lobby the Union of British Columbia Municipalities and the Federation of Canadian Municipalities to ensure access to federal infrastructure in small communities.*

**CARRIED**

*MOVED: Director Geall  
SECONDED: Director Irving*

*THAT the ACRD Board of Directors forward the following resolution for consideration at the 2014 Association of Vancouver Island Coastal Communities Convention:*

*WHEREAS the Province of British Columbia is committed to the treaty process with indigenous First Nations;*

*AND WHEREAS the majority of negotiations take place between the province and individual nations, leaving little voice for small communities and local government;*

*THEREFORE BE IT RESOLVED that the Association of Vancouver Island Coastal Communities lobby the Provincial Government to ensure that local government affected local communities have a strong voice through the treaty process.*

**DEFEATED**

*MOVED: Director McLeman  
SECONDED: Director Cote*

*THAT the ACRD Board of Directors forward a resolution to the 2014 Association of Vancouver Island Coastal Communities Convention requesting AVICC lobby the Union of British Columbia of British Columbia Municipalities and Provincial Government to ensure that BC residents who have studied outside of Canada to become a Doctor are provided equal opportunity to practice in Canada as a foreign Doctor.*

**CARRIED**

**15. QUESTION PERIOD**

**16. IN-CAMERA**

*MOVED: Director Cote  
SECONDED: Director McLeman*

*THAT the meeting be closed to the public to discuss matters relating to:*  
*i. Litigation or potential litigation affecting the Regional District.*

**CARRIED**

The meeting was closed to the public at 4:18 pm.

Director McLeman left the meeting at 4:23 pm.

The meeting was re-opened to the public at 4:27 pm.

**17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT the Alberni-Clayoquot Regional District report out the following from the in-camera portion of the meeting:*

*The property owner of 5470 Falls Street has been given 30 days to rectify the unsafe condition, and if the owner fails to complete the work the ACRD may fulfill the requirements on behalf of the owner at the owner's expense in accordance with the Local Government Act.*

**CARRIED**

**18. ADJOURN**

*MOVED: Director Banton*

*SECONDED: Director Bennett*

*THAT this meeting be adjourned at 4:28 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer