



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY & BAMFIELD COMMITTEE FINANCIAL PLANNING MEETING

HELD ON TUESDAY, FEBRUARY 11, 2014, 10:00AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Chairperson, Councillor, City of Port Alberni
Eric Geall, Director, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni

REGRETS: John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services
Mark Fortune, Airport Superintendent

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized the meeting being held in the Tseshaht and Hupacasath First Nations' traditional territories.

2. **APPROVAL OF AGENDA**

MOVED: Director McLeman

SECONDED: Director Geall

THAT the agenda be approved as circulated with the following amendments: Move Item 4(g) Alberni Valley Airport Superintendent to follow 4(d) Alberni Airport.

CARRIED

3. **CORRESPONDANCE FOR INFORMATION**

a. **BARRIE FORBES**

Article forwarded regarding Community Airports: Asset for opportunity or financial burden?

MOVED: Director McNabb
SECONDED: Director McLeman

THAT the correspondence for information be received.

CARRIED

4. REQUEST FOR DECISIONS & BYLAW

a. **REQUEST FOR DECISION**

Re: 2014-2018 Financial Plan – Alberni Valley & Bamfield Waste Management

Director Banton entered the meeting at 10:07 am.

Director Cote entered the meeting at 10:10 am.

The Manager of Finance provided an overview of the draft budget for the Alberni Valley and Bamfield Waste Management. The Committee reviewed the draft budget line by line and staff answered questions from Directors.

MOVED: Director Kokura
SECONDED: Director Banton

THAT the Committee approve the Alberni Valley and Bamfield Waste Management proposed budget as presented to be included in first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan Bylaw.

CARRIED

b. **REQUEST FOR DECISION**

Re: 2014-2018 Financial Plan – Alberni Valley Emergency Planning

The Chief Administrative Officer provided an overview of the draft budget for Alberni Valley Emergency Planning. The Committee reviewed the draft budget line by line.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Committee approve the Alberni Valley Emergency Planning proposed budget as presented to be included in first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan Bylaw.

CARRIED

c. **REQUEST FOR DECISION**

Re: 2014-2018 Financial Plan – Custom Transit

The Manager of Finance provided a brief overview of the proposed budget for Custom Transit. The Committee reviewed the draft budget line by line and staff answered questions from Directors.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Committee approve the Custom Transit proposed budget as presented to be included in first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan Bylaw.

CARRIED

d. **REQUEST FOR DECISION**

Re: 2014-2018 Financial Plan – Alberni Valley Regional Airport

The Manager of Finance highlighted 2013 projects at the Alberni Valley Regional Airport and proposed budget for 2014 – 2018. The Committee reviewed the draft budget line by line and staff answered questions from Directors. The Airport Superintendent provided an update on 2014 capital projects at the Alberni Valley Regional Airport.

MOVED: Director McLeman
SECONDED: Director McNabb

THAT the Committee approve the Alberni Valley Regional Airport proposed budget as presented to be included in first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan Bylaw.

CARRIED

e. **REQUEST FOR DECISION**

Re: Alberni Valley Airport Superintendant (10% Allocation)

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni Valley and Bamfield Committee recommend that the Alberni-Clayoquot Regional District Board of Directors endorse a 10% time allocation for the Long Beach Airport (LBA) Superintendant to perform work for the Alberni Valley Regional Airport (AVRA).

CARRIED

f. **REQUEST FOR DECISION**

Re: Recycling Depot Upgrades

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Committee recommend that the ACRD Board of Directors support the \$142,000 in the 2014 AVLF budget to provide safety upgrades and renovations to the Recycling Depot located at 3620 3rd Avenue.

CARRIED

g. REQUEST FOR DECISION

Re: 2014-2018 Financial Plan – Alberni Valley Regional Water

The Chief Administrative Officer provided an overview of the proposed draft budget to explore Alberni Valley regional water.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Committee approve the proposed 2014 budget to explore regional water at a cost of \$60,000.

CARRIED

MOVED: Director McNabb

SECONDED: Director Banton

THAT the following members participate in the 2014 budget to explore regional water: Cherry Creek, Beaver Creek and City of Port Alberni.

CARRIED

h. REQUEST FOR DECISION

Re: 2014-2018 Financial Plan – Sproat Lake Marine Patrol - Referendum

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Committee approve the 2014 Sproat Lake Marine Patrol Proposed Service referendum budget to be included in first reading of the 2014-2018 Alberni-Clayoquot Regional District Financial Plan by the ACRD Board of Directors.

CARRIED

i. ADMINISTRATIVE MEMO

Re: Air Quality Council

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni Valley Committee propose that the Regional District provide in kind

support for the Alberni Valley Air Quality Council for the year 2014 in order to facilitate regular meetings and the development of long term plan outlining necessary funding and resources to continue with past programs and services.

CARRIED

9. UNFINISHED BUSINESS

10. LATE BUSINESS

12. ADJOURN

MOVED: Director Kokura

SECONDED: Director Banton

THAT this meeting be adjourned 12:47 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer