



# Alberni-Clayoquot Regional District

## SPECIAL COMMITTEE-OF-THE-WHOLE MEETING

WEDNESDAY, FEBRUARY 26, 2014, 12:00 Noon

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

### AGENDA

---

	PAGE #
<b>1. <u>CALL TO ORDER</u></b>	
<b>Recognition of Traditional Territories.</b>	
<b>2. <u>APPROVAL OF AGENDA</u></b>	
<i>(motion to approve, including late items required 2/3 majority vote)</i>	
<b>3. <u>MINUTES</u></b>	
a. <b>Committee-of-the-Whole – February 12, 2014</b>	<b>2-11</b>
<i>THAT the minutes of the Committee-of-the-Whole meeting held on February 12, 2014 be received.</i>	
<b>4. <u>PETITIONS, DELEGATIONS &amp; PRESENTATIONS</u></b>	
<b>5. <u>ON-GOING BUSINESS</u></b>	
<b>GRANTS-IN-AID</b>	
a. <b>GIA 6, City of Port Alberni Economic Development</b>	<b>12-13</b>
(Referred from Feb. 12, 2014 Committee-of-the-Whole Meeting)	
<i>(Board Direction Requested)</i>	
b. <b>GIA 18, Clayoquot Biosphere Trust</b>	
(Referred from Feb. 12, 2014 Committee-of-the-Whole Meeting)	
Please note this application was submitted in error to the Alberni-Clayoquot Regional District Grant-In-Aid process. This application was made to the Alberni-Clayoquot Health Network.	
<b>6. <u>ADJOURN</u></b>	



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, FEBRUARY 12, 2014, 10:00AM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

### PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Wilfred Cootes, Uchucklesaht Tribe Government

### REGRETS:

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

**The Chairperson recognized the meeting being held in the Tseshaht and Hupacasath First Nations' traditional territories.**

### 2. APPROVAL OF AGENDA

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the agenda be approved as circulated with the following amendment:  
move grant-in-aid applications #19 to #25 to the beginning of the grant-in-aid application section.*

**CARRIED**

### **3. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Tamara Coco, Manager, Shelly Arnfield, Director and David Robertson, Director - Port Alberni Victim Services regarding Grant-in Aid application.**

Ms. Arnfield provided an update on the Port Alberni Victim Services Program. The program is entering 30 years of service in the Alberni Valley. Port Alberni Victim Services is struggling financially and they are looking for ongoing secured funding from the Alberni-Clayoquot Regional District in order to properly support victims of crime in the Alberni Valley.

- b. **Al Fry, Port Alberni Youth Services regarding Grant-in Aid application.**

Mr. Fry provided an overview of the services provided by the Port Alberni Youth Centre. The Centre is strictly run by volunteers. Last year there were 10 volunteers who put in over \$15,000 volunteer hours. Mr. Fry advised they are struggling financially and requested the Regional District to for help looking after youth in the Alberni Valley.

- c. **Mr. Christopher Donison, CEO & Executive Artistic Director, Music By The Sea regarding presentation on 2013 activities and successes and plans for 2014.**

Mr. Donison provided an update on the activities and successes of Music by the Sea in 2013. He provided an overview of plans for 2014 and spoke to their 2014 grant-in-aid application.

### **4. REQUEST FOR DECISIONS & BYLAWS**

- a. **REQUEST FOR DECISION**  
2014 Grants-In Aid Application

Director McNabb left meeting at 10:26 pm due to a potential conflict.

**GIA19** Alberni Clayoquot Continuing Care Society

*MOVED: Director Irving*

*SECONDED: Director Banton*

*THAT the Committee-of-the-Whole deny the grant-in-aid request from the Alberni-Clayoquot Continuing Care Society and forward a letter of appreciation for the services they provide to seniors in the Alberni Valley.*

**CARRIED**

Director McNabb re-entered at 10:35 am.

**GIA20** Cherry Creek Community Recreation Commission

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the following areas be excluded from the proposed grant-in-aid for Cherry Creek Community Recreation: Bamfield, Ucluetet, Tofino and Long Beach.*

**CARRIED**

*MOVED: Director Banton*  
*SECONDED: Director McNabb*

*THAT a grant-in-aid in the amount of \$20,000.00 be approved for the Cherry Creek Community Recreation Commission with "F" (Cherry Creek) as the participating area.*

**CARRIED**

**GIA21** Port Alberni Youth Center

*MOVED: Director Bennett*  
*SECONDED: Director Irving*

*THAT the following West Coast communities of Bamfield, Long Beach, Ucluelet and Tofino be excluded from this grant-in-aid application.*

**CARRIED**

*MOVED: Director Kokura*  
*SECONDED: Director Cote*

*THAT the grant-in-aid application from the Port Alberni Youth Centre be denied.*

**CARRIED**

**GIA22** Alberni District 4-H Senior Council

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$1,500.00 with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Bennett*

*THAT the following be excluded from participating in the 2014 grant-in-aid applications: Uchucklesaht Tribe Government, Huu-ay-aht First Nation and Yuułu ʔit ʔath Government.*

**CARRIED**

**GIA23** Women's Food & Water Initiative

*MOVED: Director Kokura  
SECONDED: Director Bennett*

*THAT the Committee-of-the-Whole deny the grant-in-aid application from Women's Food & Water Initiative.*

**CARRIED**

*MOVED: Director McLeman  
SECONDED: Director Geall*

*THAT the grant-in-aid application from the Women's Food & Water Initiative be referred to the Alberni-Clayoquot Health Network and Agriculture Advisory Committee.*

**CARRIED**

**GIA24** Ahtsik Native Art Gallery

*MOVED: Director McLeman  
SECONDED: Director Kokura*

*THAT the Committee-of-the-Whole deny the grant-in-aid application from the Ahtsik Native Art Gallery.*

*MOVED: Director Bennett  
SECONDED: Director McLeman*

*THAT the main motion be amended to include referring this application to the ACRD Reconciliation Committee.*

**CARRIED**

The main motion as amended was

**CARRIED**

**GIA 25** Alberni Valley Regatta Association

*MOVED: Director Cote  
SECONDED: Director Geall*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$10,000.00 to the Alberni Valley Regatta Association with the following areas*

*participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek), "F" (Cherry Creek).*

*MOVED: Director Kokura  
SECONDED: Director McNabb*

*THAT the main motion be amended by reducing the grant-in-aid amount to \$2,000.00.*

**CARRIED**

The main motion as amended was

**CARRIED**

**GIA1** Alberni District Fall Fair

*MOVED: Director McNabb  
SECONDED: Director Irving*

*THAT the Committee-of-the-Whole approve an in-kind grant-in-aid in the amount of \$1,000.00 to the Alberni District Fall Fair with all areas participating.*

**CARRIED**

**GIA2** Alberni Valley Hospice Society

*MOVED: Director McLeman  
SECONDED: Director McNabb*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$10,000.00 to the Alberni Valley Hospice Society with the following areas participating: City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek), "F" (Cherry Creek).*

**CARRIED**

**GIA3** Alberni Valley Rescue Squad

*MOVED: Director Kokura  
SECONDED: Director Osborne*

*THAT Committee-of-the-Whole approve a grant-in-aid in the amount of \$6,000.00 to the Alberni Valley Rescue Squad with all areas participating.*

**CARRIED**

**GIA4** Westcoast Inland Search and Rescue

*MOVED: Director Irving  
SECONDED: Director Bennett*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$6,000.00 to the Westcoast Inland Search and Rescue will all areas participating.*

**CARRIED**

**GIA5** Central Westcoast Forest Society

Director Bennett left the meeting at 11:16 am due to potential conflict.

*MOVED: Director Irving*

*SECONDED: Director Osborne*

*THAT the Committee-of-the-Whole approve a grant in-aid in the amount of \$3,500.00 to the Central Westcoast Forest Society with the funds coming from the West Coast Landfill budget.*

**CARRIED**

Director Bennett re-entered at 11:17 am.

**GIA6** City of Port Alberni (Economic Development)

Director Bennett left the meeting at 11:24 am.

The Committee reviewed the \$30,000.00 grant-in-aid application from the City of Port Alberni for economic development services.

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT the grant-in-aid application from the City of Port Alberni for Economic Development be referred to a special Committee-of-the-Whole meeting prior to the next Board of Directors meeting.*

**CARRIED**

**GIA7** Vancouver Island North Film Commission

*MOVED: Director Irving*

*SECONDED: Director Cote*

*THAT Committee-of-the-Whole approve a grant-in-aid in the amount of \$7,500.00 to the Vancouver Island Film Commission with all areas participating.*

**CARRIED**

**GIA8** Music By The Sea

*MOVED: Director McNabb*

*SECONDED: Director Banton*

*THAT Committee-of-the-Whole approve a grant-in-aid in the amount of \$2,000 to Music by the Sea with all areas participating.*

**CARRIED**

**GIA9** Port Alberni Victim Services Society

*MOVED: Director Geall*

*SECONDED: Director McLeman*

Director Jack and Director Geall left the meeting at 11:57 am.

*THAT Committee-of-the-Whole approve a grant-in-aid in the amount of \$26,000.00 to the Port Alberni Victim Service Society with the following areas participating: City of Port Alberni, Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "F" (Cherry Creek).*

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the main motion be amended reducing the total grant-in-aid to \$15,000.00.*

**CARRIED**

The main motion as amended was

**CARRIED**

**GIA10** Strawberry Isle Marine Research Society

*MOVED: Director Irving*

*SECONDED: Director McNabb*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$1,000.00 to Strawberry Isle Marine Research Society with all areas participating.*

**CARRIED**

**GIA11** West Coast Aquatic Management Association

*MOVED: Director Irving*

*SECONDED: Director Cote*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$17,000.00 to the West Coast Aquatic Management Board with all areas participating.*

**CARRIED**

**GIA12** Alberni Valley Chamber of Commerce

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT Committee-of-the-Whole approve a grant-in-aid of \$1,000.00 each from the following electoral areas: "A" (Bamfield), "D" (Sproat Lake) "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA13** West Coast Multiplex Society

*MOVED: Director Irving*  
*SECONDED: Director Banton*

*THAT the Committee-of-the-Whole approve an in-kind grant-in-aid in the amount of \$6,000.00 to the West Coast Multiplex Society with the following areas participating: District of Ucluelet, District of Tofino and Electoral Area "C" (Long Beach).*

**CARRIED**

**GIA14** Eighth Avenue School Backpack Club under Alberni Valley Community School

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT Committee-of-the-Whole deny the grant-in-aid application from the Eighth Avenue School Backpack Club.*

**CARRIED**

**GIA15** Pacific Rim Whale Festival

*MOVED: Director Irving*  
*SECONDED: Director McNabb*

*THAT the Committee-of-the-Whole approve a grant-in-the in the amount of \$2,000.00 to the Pacific Rim Whale Festival with all areas participating.*

**CARRIED**

**GIA16** Alberni Valley Wrestling Club

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Committee-of-the-Whole approve a special events grant in the amount of \$1,500.00 to the Alberni Valley Wrestling Club with all areas participating.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director McLeman*

*THAT the application from the Eight Avenue Backpack Club be referred to the Alberni-Clayoquot Health Network for consideration.*

**CARRIED**

**GIA17** Arrowsmith Amateur Radio Club

*MOVED: Director McLeman*  
*SECONDED: Director Kokura*

*THAT the Committee-of-the-Whole approve a grant-in-aid in the amount of \$19,322.74 to the Arrowsmith Amateur Radio Club with all areas participating.*

**CARRIED**

**GIA18** Clayoquot Biosphere Trust Society

*MOVED: Director Osborne*  
*SECONDED: Director Cote*

*THAT the grant-in-aid application from Clayoquot Biosphere Trust in the amount of \$5,000.00 be referred to the Special Committee-of-the-Whole meeting to be held prior to next regular Board of Directors Meeting.*

**CARRIED**

**8. OTHER GRANTS**

- a. **REQUEST FOR DECISION**  
Grants-In Aid – McLean’s Mill

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*That Committee-of-the-Whole reduce the annual grant-in-aid to McLean’s Mill to \$27,000.00.*

**CARRIED**

**12. ADJOURN**

*MOVED: Director Osborne*  
*SECONDED: Director Banton*

*THAT this meeting be adjourned 12:44 pm.*

**CARRIED**

Certified Correct:

---

Cindy Solda,  
Chairperson

---

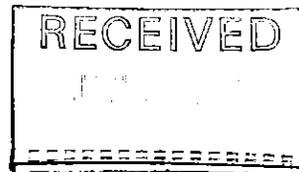
Russell Dyson,  
Chief Administrative Officer



Office of the Mayor

# CITY OF PORT ALBERNI

City Hall  
4850 Argyle Street,  
Port Alberni, B.C. V9Y 1V8  
Telephone: (250) 723-2146 Fax: (250) 723-1003



January 27, 2014

ACRD Chair Cindy Solda  
3008 5<sup>th</sup> Avenue  
Port Alberni, BC  
V9Y 2E3

**Re: Request for 2014 Grant in Aid for Economic Development Function**

Dear Chairperson Solda:

The Alberni-Clayoquot Regional District has graciously provided financial support for the economic development function in several recent years. Last year your organization approved a \$27,000 contribution to the work of business retention and attraction and diversification of the economy.

Following discussions with your Board and senior ACRD staff, the Economic Development Manager is proposing an increased work plan for 2014 with initiatives to benefit all areas (please see attached).

Accordingly we are asking that the members of the ACRD would contribute a total of \$36,000 to economic development work this year. If approved, this would represent approximately 14% of the budget currently proposed for our Council's consideration. This would be a much appreciated amount for these initiatives in support of our collective economic well-being.

Yours Truly,  
CITY OF PORT ALBERNI



John Douglas  
Mayor

cc. Russell Dyson, CAO  
Terri Fong, Director of Finance  
Pat Deakin, Economic Development Manager

J:\Clerks\\_Confidential\Administration\Mayor\Letters\2014\2014 Grant in Aid Request\_ACRD\_Jan2014.docx

	<b>Initiative</b>	<b>Benefitting area of the ACRD</b>	<b>Project description</b>
1.	Support the Agricultural Development Committee	<b>Alberni Valley</b> , however, one project includes making products more readily available to <b>West Coast</b> businesses and customers.	Assistance with the implementation of the Agriculture plan and the specific initiatives identified, this is a continuation of services previously provided by ED, priorities for 2014 include marketing.
2.	Help revitalize the ACRD Website, to accommodate promotion of the region and business friendly links	All of the <b>ACRD</b>	Work with staff and the website developer to ensure an economic character that promotes our communities and displays a business friendly attitude, ensure links are relevant and associated with other economic promotions across the region.
3.	Transportation Committee	All of the <b>ACRD</b>	Assist with completion of economic analysis for Horne Lake Connector and help with presentation to Minister of Transportation and promotion of project to the province.
4.	Airports	<b>Alberni Valley and West Coast</b>	Meet with LBA Advisory committee and provide assistance with airport marketing and promotion, assist with marketing opportunities at the AV airport and implementation of new infrastructure favourable to increased use.
5.	Economic Lunch ('Turnaround Narrative')	All of the <b>ACRD</b>	Working with staff coordinate 2 informal meetings throughout the year with the directors and relevant economic development staff to share projects and issues and seek cooperation and coordination.
6.	Bamfield Support	<b>Electoral Area A</b>	Meet with the Bamfield community to share info regarding initiatives across the region and recognize the local challenges and opportunities.
7.	Recruitment Video	As proposed, principally benefits the <b>Alberni Valley</b> .	Create a recruitment video that would be on the website and available to all employers experiencing recruitment difficulties locally.
8.	Labour Force Gap Analysis	All of the <b>ACRD</b>	Assemble documentation detailing (unemployed) labour force skills & experience; summarize business & industry labour force projected requirements; develop proposal to fill the gap.
9.	Exploration of wood biomass options	All of the <b>ACRD</b>	Seek alternative purposes for slash waste.