



Alberni-Clayoquot Regional District

WEST COAST COMMITTEE MEETING

WEDNESDAY, JANUARY 29, 10:00 AM

Ucluelet Community Center, 500 Matterson Dr, Ucluelet, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>CORRESPONDENCE</u>	
4. <u>REPORTS</u>	
a. Stump Dump Follow-up	3
<i>THAT this report be received.</i>	
5. <u>REQUEST FOR DECISION</u>	
a. REQUEST FOR DECISION Emergency Planning	4-6
<i>THAT the West Coast Directors determine if there is a role for regional coordination of emergency planning on the westcoast and if so establish a policy committee and working group to develop the details for the establishment of the service in 2015.</i>	
6. <u>2014 – 2018 FINANCIAL PLAN – WEST COAST SERVICES</u>	
a. REQUEST FOR DECISION West Coast Waste Management	7-11
<i>THAT the West Coast Committee review the West Coast Waste Management proposed budget, make amendments if required, and approve for consideration by the Board of Directors.</i>	
b. REQUEST FOR DECISION Long Beach Airport	12-16
<i>THAT the West Coast Committee review the Long Beach Airport proposed budget, make amendments if required, and approve for consideration by the Board of Directors.</i>	

7. **UNFINISHED BUSINESS**

8. **LATE BUSINESS**

9. **RECESS THE MEETING**

(motion to recess the meeting)

10. **RECONVENE THE MEETING – 1:30PM**

(motion to reconvene the meeting)

11. **PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Dr. Kathryn Kilpatrick and Dr. John O'Brien regarding an update on the Tofino General Hospital and health issues on the West Coast.**

THAT Dr. Kilpatrick and Dr. O'Brien be invited to address the West Coast Committee.

12. **ADJOURN**



MEMORANDUM

To: West Coast Committee
From: Andy Daniel, Manager of Environmental Services
Date: January 24, 2014
Subject: Stump Dump Follow-up

At the August 21, 2013 West Coast Committee meeting, Land Clearing Contractors were invited for an open discussion regarding the disposing of land clearing waste on the West Coast. Three contracting companies attended and provided their challenges with maintaining a private site for land clearing waste, on account of leasing costs, taxation and regulations.

The West Coast committee stated that it was not their position to develop a local government site merely to offer help coordinating the establishment of an appropriate facility. They supported staff assisting with information for the contractors to realize a private site for the use of all contractors on the West Coast. The WC Committee asked staff to investigate the taxation and assessed values of the current site at the former shake mill.

The former shake mill is located on District Lot 462 on a portion of crown land lying to the SW of the junction containing the District of Ucluelet well heads and a number of crown leases for gravel extraction. Listed below is the breakdown of Crown Licence of Occupations on D.L. 462:

Licence #	Licence Use	Size	2013 Assessment	Taxation
11648	Sand and gravel quarrying	20 acres	\$283,000.	\$3,497.51
112002	Quarrying	3.3 acres	\$99,000	\$1,234.63
111067	Temporary portable asphalt plant and soil disposal	10 acres	\$205,000	\$2,533.53
113155	Quarrying purposes	13.8 acres	\$233,000	\$2,879.58
109938	Quarrying purposes	12.67 acres	\$204,800	\$3,422.13

If the Contractors are interested in looking at this location as a stump dump, the lease would need to be approved by the Ministry of Forests, Lands and Natural Resource Operations. This information has been sent to the land clearing contractors for their consideration.



Administrative Memo

To: Westcoast Committee

From: Russell Dyson, CAO

CC: Teri Fong, Manager of Finance

Meeting Date: Wednesday January 29, 2014

Subject: **Emergency Planning**

Recommendation:

That the West Coast Directors determine if there is a role for regional coordination of emergency planning on the westcoast and if so establish a policy committee and working group to develop the details for the establishment of the service in 2015.

Desired Outcome

To consider whether or not the Regional District should coordinate emergency preparedness and planning on the westcoast.

Background

The emergency planning service for the ACRD on the westcoast (Ucluelet north) is for a limited geographical area within Electoral Area C. Revenues are used to contract the District of Ucluelet to provide the service for that portion of the electoral area in proximity to the District.

There have been two meetings on the Westcoast in the last year to discuss emergency planning - December 11, 2012 and November 29, 2013. During these meetings, participants have consistently communicated that commitment to a regional emergency planning group was needed. Further, a proactive, not reactive, approach is required. In summary, the West Coast needs to *"build a culture of awareness and preparedness"*.

Members: Port Alberni, Ucluelet, Tofino, Electoral Areas

"A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

Participants summarized that the regional group's purpose is preparedness and planning – not response. A joint, regional plan is one outcome for the group, but it should be understood that this doesn't replace the need for each community to do their own plan.

It has been proposed that the Alberni Clayoquot Regional District be the lead agency in the coordination of emergency preparedness and planning.

Participating organizations were asked to provide a letter of support for the consideration of the West Coast Committee to demonstrate the interest in pursuing this. Only the District of Tofino has provided a letter of support to date.

Financial

In order to define the proposed service it is suggested that the four communities – Ucluelet, Long Beach, Tofino and Yuułu?i?at? First Nation contribute a total of \$6,000 in 2014. Other benefiting communities and agencies will be asked to provide in kind support for the process.

Legislation

The Local Government Act gives Regional District's the authority to tax requisition for a proposed service to determine the feasibility of that service. If it is decided that this service is to be established the director from each of the participating areas would be able to consent to its establishment on behalf of the electors and no referendum would be required. The establishment bylaw would require inspector approval.

Submitted by:



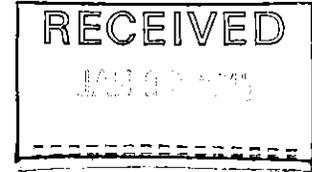
Russell Dyson, CAO



DISTRICT OF TOFINO

PO BOX 9
121 - 3RD STREET
TOFINO, BC, V0R 2Z0

P 250.725.3229
F 250.725.3775
arodgers@tofino.ca



19 December 2013

File No. 7010-01 Regional

Alberni Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C.
V9Y 2E3

Attention: Russell Dyson, Chief Administrative Officer

Dear Russell:

Re: West Coast emergency preparedness and planning coordination

The District of Tofino is in full support of the Alberni Clayoquot Regional District being the lead agency in the coordination of emergency preparedness and planning for the Alberni/Barkley/Clayoquot community. We look forward to working with the ACRD, First Nations and other west coast municipalities in developing a robust, resilient, and interconnected emergency planning framework.

Regards,

Aaron Rodgers
Manager of Community Sustainability
District of Tofino



REQUEST FOR DECISION

To: West Coast Committee

From: Teri Fong, CGA, Manager of Finance

Meeting Date: January 29, 2014

Subject: West Coast Waste Management

Recommendation:

That the West Coast Committee review the West Coast Waste Management proposed budget, make amendments if required, and approve for consideration by the Board of Directors.

2013 Highlights:

The West Coast Waste Management is a well established service that has relatively consistent operating expenses year after year. The projects completed during the year included:

- Upgrade of the access road
- Clearing for fire set backs
- Improvements to landfill side slopes
- Cleaning of leachate pond intake

Upcoming for 2014:

The following items are to be noted when reviewing the budget:

- Line 5, 9, 30 & 31 – The recycling program on the West Coast will undergo some changes this year as the Multi Material BC (MMBC) program begins. For curbside pickup there will be limited impact on the service provided to residents and it is expected that the revenue we receive directly from MMBC will cover the cost of the program and that we will no longer have to bill residents a user fee. The budget figures include a contingency amount as the details of the MMBC program are still being determined. As of August 31, 2014, the ACRD will no longer be providing the recycling depots in Tofino and Ucluelet and instead they may be provided directly through a contractor put in place by MMBC.
- Line 31 & 39 – The garbage and recycling contract expires at the end of August and it will be retendered with the impacts of the MMBC program considered.
- Line 53 - It is the goal for 2014 to become in compliance with the operating permit from the Ministry of Environment. The only remaining area of concern for the Ministry is that leachate had been detected outside the landfill in the past. Ditching was done in 2012 to address this issue and the engineers are hopeful that the water testing results for 2013 will be satisfactory for the Ministry. If the annual report does not meet the Ministry standards then further action will be determined to address the problem.
- Line 57 - The Solid Waste Management Plan expired in 2012 and the Ministry of Environment requires that the plan be updated. This was budgeted in 2013 but not completed and staff plan on proceeding with this project this spring.

Background:

This budget was developed with input from the following people:

- The ACRD Environmental Services department and CAO
- West Coast Landfill contractor – Berry and Vale Contracting Ltd
- West Coast Landfill engineer – McGill and Associates Engineering

Financial:

The residential tax rate has dropped from the prior year from \$0.080 to \$0.070 per \$1,000 of assessed value.

Policy or Legislation:

The Ministry of Environment sets the regulations for items such as closure/post closure plans, solid waste management plans, landfill criteria for municipal solid waste, operational certificates and annual reporting requirements.

Disclosure:

The prior year actual balances may still change as 2013 invoices are still trickling in and year-end adjustments are still being completed.



Submitted by: _____
Teri Fong, CGA, Manager of Finance



Approved by: _____
Russell Dyson, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2014-2018 FINANCIAL PLAN
WEST COAST WASTE MANAGEMENT
PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'**

Draft for discussion purposes only

Line	History			Budget					Line
	2013 ACTUAL	2013 PLAN		2014	2015	2016	2017	2018	
REVENUE									
1	\$ 87,973	\$ 88,287	Surplus (deficit) from prior years	\$ 135,287	\$ 22,000	\$ 40,000	\$ 40,800	\$ 41,600	1
2	141,913	141,913	Tax requisition	114,213	243,600	216,800	221,700	230,900	2
3			<i>Fees & charges</i>						3
4	121,657	116,000	Curbside garbage	116,000	118,300	120,700	123,100	125,600	4
5	72,048	70,000	Curbside recycling	36,000	-	-	-	-	5
6	533,155	490,000	Tipping fees	490,000	490,000	490,000	490,000	490,000	6
7	726,860	676,000	Total fees & charges	642,000	608,300	610,700	613,100	615,600	7
8	4,490	2,000	Grant in lieu of taxes	2,000	2,000	2,000	2,000	2,000	8
9	-	-	Multi Materials BC funding	22,000	40,000	40,800	41,600	42,400	9
10	8,208	-	Other sources	-	-	-	-	-	10
11	\$ 969,444	\$ 908,200	TOTAL REVENUE	\$ 915,500	\$ 915,900	\$ 910,300	\$ 919,200	\$ 932,500	11
EXPENDITURES									
12	\$ 34,000	\$ 34,000	Administration charge	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	12
13	23,911	20,000	Capital fund contribution	20,000	20,000	20,000	20,000	20,000	13
14	72,727	70,000	Closure & post closure fund contribution	70,000	70,000	70,000	70,000	70,000	14
15			<i>Labour & related costs</i>						15
16	747	1,500	Convention/professional development	1,500	1,500	1,500	1,500	1,500	16
17	23,939	26,000	Labour & benefits	26,000	26,500	27,000	27,500	28,100	17
18	564	5,000	Vehicle operation	3,000	3,000	3,000	3,000	3,000	18
19	25,250	32,500	Total labour & related costs	30,500	31,000	31,500	32,000	32,600	19
20			<i>Promotion & education</i>						20
21	2,771	5,500	Advertising & public education	6,000	6,000	6,000	6,000	6,000	21
22	3,512	5,000	Illegal dumping prevention	5,000	5,000	5,000	5,000	5,000	22
23	-	2,500	School program	5,000	5,000	5,000	5,000	5,000	23
24	6,283	13,000	Total promotion & education	16,000	16,000	16,000	16,000	16,000	24



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2014-2018 FINANCIAL PLAN
 WEST COAST WASTE MANAGEMENT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion purposes only

Line	History			Budget					Line
	2013 ACTUAL	2013 PLAN		2014	2015	2016	2017	2018	
			EXPENDITURES (continued)						
25			<i>Recycle, reduce, reuse</i>						25
26	\$ -	\$ -	Backyard composting program	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	26
27	-	4,000	Disposal bans	8,000	500	500	500	500	27
28	-	-	Feasibility study - food waste composting	-	14,000	-	-	-	28
29	-	-	Green business campaign	-	-	4,600	600	600	29
30	32,180	33,700	Recycling depots - Tofino, Ucluelet	22,000	-	-	-	-	30
31	69,167	70,000	Residential recycling pickup	63,000	40,000	40,800	41,600	42,400	31
32	-	-	Share sheds	-	10,000	1,000	1,000	1,000	32
33	-	25,000	Yard waste depot & composting facility	5,000	5,000	5,000	5,000	5,000	33
34	101,347	132,700	Total recycle, reduce & reuse	100,000	71,500	53,900	50,700	51,500	34
35			<i>Residual waste management</i>						35
36	390,406	400,000	Operating costs	405,000	413,100	421,400	429,800	438,400	36
38	15,689	33,000	Other operating costs	38,000	38,000	38,000	38,000	38,000	38
37	8,898	5,000	Professional fees	10,000	10,000	10,000	10,000	10,000	37
39	115,864	116,000	Residential garbage pickup	116,000	118,300	120,700	123,100	125,600	39
38	5,112	7,000	Utilities	7,000	7,000	7,000	7,000	7,000	38
40	34,670	35,000	Water monitoring	35,000	35,000	35,000	35,000	35,000	40
39	-	10,000	Wood waste grinding	10,000	10,000	10,000	10,000	10,000	39
41	570,639	606,000	Total residual waste management	621,000	631,400	642,100	652,900	664,000	41
42	\$ 834,157	\$ 908,200	TOTAL EXPENDITURES	\$ 893,500	\$ 875,900	\$ 869,500	\$ 877,600	\$ 890,100	42
43	\$ 135,287	\$ -	FINANCIAL PLAN BALANCE	\$ 22,000	\$ 40,000	\$ 40,800	\$ 41,600	\$ 42,400	43
44	96,638	90,000	Add: Transfer to reserves	90,000	90,000	90,000	90,000	90,000	44
45	17,850	17,000	Deduct: Estimated amortization not included	17,000	17,000	17,000	17,000	17,000	45
46	87,973	88,287	Surplus from previous year	135,287	22,000	40,000	40,800	41,600	46
47	\$ 126,102	-\$ 15,287	ANNUAL SURPLUS/(DEFICIT)	-\$ 40,287	\$ 91,000	\$ 73,800	\$ 73,800	\$ 73,800	47

(for Financial Reporting purposes)



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2014-2018 FINANCIAL PLAN
 WEST COAST WASTE MANAGEMENT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion purposes only

Line	History			Budget					Line
	2013 ACTUAL	2013 PLAN		2014	2015	2016	2017	2018	
CAPITAL FUND									
48	\$ 375,409	\$ 375,409	Balance, beginning of year	\$ 377,951	\$ 287,051	\$ 275,551	\$ 273,951	\$ 272,351	48
49	20,000	20,000	Contribution from operating fund	20,000	20,000	20,000	20,000	20,000	49
50	3,911	4,100	Interest earnings	4,100	3,500	3,400	3,400	3,300	50
51			<i>Less - capital expenditures</i>						51
52	14,710	25,000	Clearing for fire set back	20,000	5,000	5,000	5,000	5,000	52
53	-	10,000	Leachate investigation & remediation	15,000	5,000	5,000	5,000	5,000	53
54	-	-	Power line improvements	-	10,000	-	-	-	54
55	-	-	Landfill gas management plan	-	-	-	-	5,000	55
56	-	10,000	Service improvements	10,000	10,000	10,000	10,000	10,000	56
57	-	40,000	Solid waste management plan & initiatives	40,000	-	-	-	-	57
58	6,659	8,000	Access road upgrade	-	-	-	-	-	58
59	-	15,000	Tipping bins safety rail	15,000	-	-	-	-	59
60	-	5,000	Vegetation treatment & enhancement	15,000	5,000	5,000	5,000	5,000	60
61	21,369	113,000	Total capital expenditures	115,000	35,000	25,000	25,000	30,000	61
62	\$ 377,951	\$ 286,509	BALANCE, END OF YEAR	\$ 287,051	\$ 275,551	\$ 273,951	\$ 272,351	\$ 265,651	62
CLOSURE & POST CLOSURE FUND									
63	\$ 245,363	\$ 245,363	Balance, beginning of year	\$ 318,090	\$ 392,490	\$ 467,790	\$ 544,090	\$ 621,290	63
64	70,000	70,000	Contribution from operating fund	70,000	70,000	70,000	70,000	70,000	64
65	2,727	3,500	Interest earnings	4,400	5,300	6,300	7,200	8,200	65
66	-	-	Less - closure costs	-	-	-	-	-	66
67	\$ 318,090	\$ 318,863	BALANCE, END OF YEAR	\$ 392,490	\$ 467,790	\$ 544,090	\$ 621,290	\$ 699,490	67



REQUEST FOR DECISION

To: West Coast Committee

From: Teri Fong, CGA, Manager of Finance

Meeting Date: January 29, 2014

Subject: Long Beach Airport

Recommendation:

That the West Coast Committee review the Long Beach Airport proposed budget, make amendments if required, and approve for consideration by the Board of Directors.

2013 Highlights:

The Long Beach Airport was again an extremely active service in 2013 including the creation of the Airport Superintendent position and the establishment of the Airport Advisory. The projects completed during the year included:

- Purchased a runway sweeper with grant assistance from ACAP and a brush cutter for improved maintenance.
- Revised the Emergency Response Plan that was submitted and approved by Transport Canada.
- Initiated the Safety Management System which is necessary to conform to Transport Canada's requirements.
- Two test wells were successfully drilled.
- Paint markings were redone on runways and aprons.

Upcoming for 2014:

The following items are to be noted when reviewing the budget:

- Line 11 – The Long Beach Airport Advisory Committee is investigating marketing initiatives to promote the airport and therefore a budget has been provided to assist with the initiatives.
- Line 17 & 19 – In 2013 the Regional District switched from having a contractor manage airport operations to creating a staff position for this purpose. The increase in labour and related costs is partially offset by the reduction in the operations contract amount. The level of service that is now provided gives us the ability to meet Transport Canada's regulations and provides consistent support for the airport and Regional District.
- Line 26 – Funding was received from Tla-o-qui-aht First Nations to decommission the former septic field used by Esowista.
- Line 53 – Investigate possible GPS/WAAS upgrades to the airport that would provide improved approaches. This would reduce the ceiling from the 600 feet currently published.
- Line 55 – An Obstacle Limitation Surface survey needs to be conducted on and off airport property for the vegetation management program. This work will need to be done in cooperation with Parks Canada as it will require the cutting of trees in the park.
- Line 57 – In order to upgrade the navigational aids at the airport a trial LED solar powered

runway light has been installed for evaluation this year. There are significant cost savings in this technology if it is feasible at the LBA. The plan will be to evaluate this in 2014 and either move towards this type of system or, if not feasible, pursue other options that may require further infrastructure.

- Line 60 – An ACAP application to purchase equipment to determine runway friction has been applied for this year.
- Lines 71-74 – Many water system upgrades are budgeted for this year including completing test wells and developing a treatment system.
- As part of the Emergency Response Plan a fire service agreement and training with local participating jurisdictions needs to be implemented this year.
- A winter maintenance plan will also be developed and applications to ACAP for the necessary equipment to carry out the program will be submitted.

Background:

This budget was developed with input from the following people:

- The Airport Superintendent, Environmental Services Manager and CAO
- Long Beach Airport engineer – McGill and Associates Engineering

Financial:

The 2013 residential tax rate is the same as prior year at \$0.170 per \$1,000 of assessed value.

The cost of operating the airport has risen dramatically over the past decade due to the changes in Transport Canada regulations and the continued development of the airport. As a result, the tax requisition for the past few years has been at the maximum allowable under the bylaw and 2014 is no different. This is of concern to staff as the assessed values of the participating areas have been decreasing. For example, in 2014 the converted assessed values in Long Beach decreased by 21%, Ucluelet decreased by 7% and Tofino remained the same. Therefore, staff is currently investigating the process to increase the maximum and will be reporting back to the West Coast committee later this year.

Policy or Legislation:

Transport Canada sets the safety regulations for the airport.

Disclosure:

The prior year actual balances may yet change as 2013 invoices are still trickling in and year-end adjustments are still being completed.



Submitted by: _____
Teri Fong, CGA, Manager of Finance



Approved by: _____
Russell Dyson, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2014-2018 FINANCIAL PLAN
LONG BEACH AIRPORT
PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion
 purposes only

Line	History			Budget					Line
	2013 ACTUAL	2013 PLAN		2014	2015	2016	2017	2018	
REVENUE									
1	\$ 26,658	\$ 26,355	Surplus (deficit) from prior years	\$ 80,098	\$ -	\$ -	\$ -	\$ -	1
2	296,945	296,945	Tax requisition	275,202	357,300	359,400	353,500	344,600	2
3	113,128	85,000	Sale of services	95,000	95,000	95,000	95,000	95,000	3
4	41,522	261,200	Contracts with other Governments	75,279	154,400	75,600	76,800	78,100	4
5	255,327	1,190,734	Government grants	40,000	390,000	100,000	100,000	-	5
6	9,396	1,000	Grant in lieu of taxes	1,000	1,000	1,000	1,000	1,000	6
7	7,208	-	Other revenue	-	-	-	-	-	7
8	-	-	Transfer of Gas Tax	250,000	-	-	-	-	8
9	\$ 750,184	\$ 1,861,234	TOTAL REVENUE	\$ 816,579	\$ 997,700	\$ 631,000	\$ 626,300	\$ 518,700	9
EXPENDITURES									
10	\$ 23,000	\$ 23,000	Administration charge	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	10
11	-	-	Airport advisory initiatives	10,000	10,000	10,000	10,000	10,000	11
12			<i>Airport operation</i>						12
13	8,481	10,000	Access road maintenance	10,000	10,000	10,000	10,000	10,000	13
14	7,278	8,000	Consulting & legal	8,000	8,000	8,000	8,000	8,000	14
15	295	1,000	Convention/professional development	3,000	3,000	3,000	3,000	3,000	15
16	10,406	11,000	Insurance	11,000	11,000	11,000	11,000	11,000	16
17	27,136	9,000	Labour & related costs	87,000	88,700	90,500	92,300	94,100	17
18	11,707	12,000	Office and terminal building	13,000	13,000	13,000	13,000	13,000	18
19	22,569	50,000	Operation contracts	5,000	5,000	5,000	5,000	5,000	19
20	23,133	40,000	Other operating	40,000	40,000	40,000	40,000	40,000	20
21	18,836	19,000	Tractor lease	19,000	19,000	19,000	11,000	-	21
22	7,034	11,000	Utilities	11,000	11,000	11,000	11,000	11,000	22
23	136,875	171,000	Total airport operation	207,000	208,700	210,500	204,300	195,100	23
24	205,773	400,000	Capital fund contribution from operating	200,000	296,000	216,000	216,000	216,000	24
25	255,327	1,190,734	Capital fund contribution from grants	290,000	390,000	100,000	100,000	-	25
26	-	-	Decommissioning of septic field	18,079	-	-	-	-	26



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2014-2018 FINANCIAL PLAN
 LONG BEACH AIRPORT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion
 purposes only

Line	History			Budget					Line
	2013 ACTUAL	2013 PLAN		2014	2015	2016	2017	2018	
			EXPENDITURES (continued)						
27			<i>Water system operation</i>						27
28	9,435	18,000	Contractor	18,000	18,400	18,800	19,200	19,600	28
29	4,382	10,000	Labour & related costs	5,000	5,100	5,200	5,300	5,400	29
30	33,132	45,000	Operating	45,000	45,900	46,800	47,700	48,700	30
31	2,162	3,500	Utilities	3,500	3,600	3,700	3,800	3,900	31
32	49,111	76,500	Total water system operation	71,500	73,000	74,500	76,000	77,600	32
33	\$ 670,086	\$ 1,861,234	TOTAL EXPENDITURES	\$ 816,579	\$ 997,700	\$ 631,000	\$ 626,300	\$ 518,700	33
34	\$ 80,098	\$ -	FINANCIAL PLAN BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	34
35	461,100	1,590,734	Add: Transfer to reserves	490,000	686,000	316,000	316,000	216,000	35
36	16,322	16,500	Principal debt payments	16,500	16,500	16,500	9,500	-	36
37	155,069	155,000	Deduct: Estimated amortization not included	155,000	155,000	155,000	155,000	155,000	37
38	26,658	26,355	Surplus from previous year	80,098	-	-	-	-	38
39	\$ 375,793	\$ 1,425,879	ANNUAL SURPLUS/(DEFICIT)	\$ 271,402	\$ 547,500	\$ 177,500	\$ 170,500	\$ 61,000	39
			(for Financial Reporting purposes)						
			CAPITAL FUND						
40	\$ 491,888	\$ 491,886	Balance, beginning of year	\$ 594,881	\$ 335,167	\$ 15,352	\$ 34,636	\$ 58,219	40
41	200,000	400,000	Contribution from operating fund	200,000	296,000	216,000	216,000	216,000	41
42	255,327	1,190,734	Grants & other contributions	290,000	390,000	100,000	100,000	-	42
43	5,773	3,500	Interest earnings	5,800	2,200	300	600	700	43
44			<i>Less - capital expenditures</i>						44
45	-	-	Access road signage	2,500	-	-	-	-	45
46	-	-	Access road upgrade	50,000	150,000	150,000	150,000	150,000	46
47	-	-	Apron II & taxiway foxtrot upgrade	15,000	-	-	-	-	47
48	-	-	Apron III crack sealing	30,000	-	-	-	-	48
49	41,409	46,000	Brush cutter	-	-	-	-	-	49
50	-	20,000	Drainage culvert repairs	20,000	5,000	5,000	5,000	5,000	50
51	-	2,000	Fire suppression upgrade	15,000	20,000	5,000	5,000	5,000	51
52	-	-	Flightway clearing	10,000	10,000	10,000	10,000	10,000	52



ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2014-2018 FINANCIAL PLAN
 LONG BEACH AIRPORT (continued)
 PARTICIPANTS: TOFINO, UCLUELET, and ELECTORAL AREA 'C'

Draft for discussion purposes only

Line	History			Budget					Line
	2013 ACTUAL	2013 PLAN		2014	2015	2016	2017	2018	
CAPITAL FUND (continued)									
53	-	-	GPS upgrades	\$ 50,000	\$ -	\$ -	\$ -	\$ -	53
54	558	2,000	House renovation	2,000	-	-	-	-	54
55	-	10,000	Infrastructure report - obstacle limitations	10,000	10,000	-	-	-	55
56	-	2,000	Maintenance building	-	-	-	-	-	56
57	-	-	Navigational aids	30,000	300,000	-	-	-	57
58	-	1,000	Parking lot & access road paving	1,000	1,000	1,000	1,000	1,000	58
59	\$ -	100,000	Perimeter fencing*	-	100,000	100,000	100,000	-	59
60	-	-	Runway friction*	40,000	-	-	-	-	60
61	-	507,000	Runway 11/29 PAPI	-	-	-	-	-	61
62	7,146	546,734	Runway 11/29 resurfacing*	-	-	-	-	-	62
63	-	25,000	Runway 16/34 cracksealing	30,000	-	-	-	-	63
64	27,910	28,000	Runway painting & signs	10,000	-	-	-	25,000	64
65	248,579	225,000	Runway sweeper*	-	-	-	-	-	65
66	-	150,000	Runway grooving*	-	-	-	-	-	66
67	-	-	Snow plough & plough truck*	-	290,000	-	-	-	67
68	-	-	Truck	28,000	-	-	-	-	68
69	3,143	50,000	Urgent infrastructure repairs	50,000	-	-	-	-	69
70	-	16,000	Vegetation management - outside boundary	40,000	-	4,000	-	4,000	70
71	-	-	Water - reservoir maintenance	30,000	-	-	-	-	71
72	6,369	150,000	Water - system upgrades	150,000	120,000	20,000	20,000	20,000	72
73	-	100,000	Water - treatment system	100,000	-	-	-	-	73
74	20,980	40,000	Water - well development	40,000	-	-	-	-	74
75	358,107	2,022,747	Total capital expenditures	755,514	1,008,015	297,016	293,017	222,018	75
76	\$ 594,881	\$ 63,373	BALANCE, END OF YEAR	\$ 335,167	\$ 15,352	\$ 34,636	\$ 58,219	\$ 52,901	76

*eligible for 100% ACAP funding