



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON FRIDAY, DECEMBER 6, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield) (tele conference)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach) (tele conference)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞵiꞵꞵath Government

REGRETS:

Wilfred Cootes, Observer, Uchucklesaht

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chief Administrative Officer (CAO) called the meeting to order at 1:30 pm and recognized the meeting today is being held in the Hupacasath and Tseshaht First Nation Territories.

2. ELECTIONS

a. Election of Chairperson – 2014

The CAO conducted elections for Chairperson of the Alberni-Clayoquot Regional District for 2014.

The CAO requested nominations for the position of Chairperson of the Alberni-Clayoquot Regional District for 2014 for a first time.

Director McNabb nominated Director Solda for the position of Chairperson of the Alberni-Clayoquot Regional District for 2014. Director Solda accepted the nomination.

The CAO requested nominations for the position of Chairperson of the Alberni-Clayoquot Regional District for 2014 for a second time and third time. There were no further nominations.

The CAO declared Director Solda Chairperson of the Alberni-Clayoquot Regional District and Vice-Chairperson of the Alberni-Clayoquot Regional Hospital District for 2014.

b. Election of Vice Chairperson

The CAO conducted the elections for Vice-Chairperson of the Alberni-Clayoquot Regional District for 2014.

The CAO requested nominations for the position of Vice-Chairperson of the Alberni-Clayoquot Regional District for 2014 for a first time.

Director Kokura nominated Director Cote for the position of Vice Chairperson of the Alberni-Clayoquot Regional District for 2014. Director Cote accepted the nomination.

The CAO requested nominations for the position of Vice-Chairperson of the Alberni-Clayoquot Regional District for 2014 for a second time and third time. There were no further nominations.

The CAO declared Director Cote Chairperson of the Alberni-Clayoquot Regional Hospital District for 2014.

Chairperson Solda assumed the Chairs position.

3. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of the following late items: Association of Vancouver Island Municipalities, Nuu-chah-nulth Tribal Council, Letter regarding Development Variance Permit DVC13004, West Coast Fiber Report and to consider a resolution to move into in-camera regarding potential land purchase.

CARRIED

Director Banton entered the meeting at 1:35 pm.

4. DECLARATIONS

5. ADOPTION OF MINUTES

a. Board of Directors Meeting – November 27, 2013.

MOVED: Director Kokura

SECONDED: Director Irving

THAT the minutes of the Board of Directors meeting held on November 27, 2013 be adopted.

CARRIED

b. Special Board of Directors Meeting – November 27, 2013

MOVED: Director Irving

SECONDED: Director Kokura

THAT the minutes of the Special Board of Directors meeting held on November 27, 2013 be adopted.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Eli Enns, Ecotrust Canada, Lindsay McInnes, Clean Technology Community Gateway regarding West Coast Integrated Infrastructure Project.

Mr. Enns from Ecotrust and a member of Tla o-qui-aht First Nation discussed the initiatives they have had underway and reported on upcoming activities. Ms. McInnes from Clean Technology Community Gateway explained CTCG is focused on promoting clean technologies and economic development in remote communities. Over the next four months they will be working on establishing a letter of understanding between communities on how they will work together in evaluating regionally shared infrastructure, clean technology and energy projects; an assessment of opportunities within the region that will evaluate the potential for different technologies to use regional waste, woody biomass, wind, solar, geothermal, tidal and water resources to create outputs such as energy, biofuels, heat and agricultural products. They will then assist with creating an implementation plan to keep the project moving forward.

Director Jack entered at 1:40

MOVED: Director Bennett

SECONDED: Director Irving

THAT the information from Ecotrust Canada and Clean Technology Community Gateway regarding West Coast Integrated Infrastructure project be referred to the next West Coast Directors Meeting.

CARRIED

7. CORRESPONDENCE FOR ACTION

- a. **BC Ferries, November 20, 2013 regarding request for Discussion Guide and Feedback Form to be available to the public and request for input.**

MOVED: Director Cote

SECONDED: Director Osborne

THAT the Board of Directors receive the letter.

CARRIED

MOVED: Director Irving

SECONDED: Director Kokura

THAT the Board of Directors write a letter to the BC Ferries Corporation and express the Board has serious concerns and request a broader more thorough consultation process with Vancouver Island regional districts and send copies to Jordan Sturdy, Parliamentary Secretary for the Ministry of Transportation and the MLA.

CARRIED

- b. **Union of British Columbia Municipalities, November 29, 2013 regarding Electoral Area Directors Meeting scheduled for February 4th and 5th, 2014 at the Radisson Hotel Vancouver Airport in Richmond, BC.**

MOVED: Director Cote

SECONDED: Director Banton

THAT the Board of Directors authorize Rural Directors that have water systems to attend the Electoral Area Directors Meeting February 4th and 5th in Richmond, BC.

MOVED: Director Cote

SECONDED: Director Banton

THAT the above motion be tabled.

CARRIED

- c. **Nuu-chah-nulth Tribal Council**

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Board of Directors authorize Director Cote and Director Bennett to attend the NTC Forum on Experiments on Students at the Alberni Indian Residential School on December 11, 2013.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a. **THE ASSOCIATION FOR THE PROTECTION OF FUR-BEARING ANIMALS**
Concern over recent initiative being proposed by the BC Trappers Organization to train and license wildlife control operators
- b. **COMOX VALLEY REGIONAL DISTRICT**
Island Wide Meeting regarding Waste Management
- c. **CITY OF PORT ALBERNI**
2014 City Appointments to Alberni-Clayoquot Regional District Board
Correspondence to the Province regarding the Core Review process and possible changes to the Agricultural Land Commission
- d. **PREMIER OF BRITISH COLUMBIA**
Proposed changes to the Agricultural Land Commission
- e. **PRIVATE MANAGED FOREST LAND COUNCIL**
New Executive Director for Private Managed Forest Land Council
- f. **UNION OF BRITISH COLUMBIA MUNICIPALITIES/GOVERNMENT OF CANADA/PROVINCE OF BRITISH COLUMBIA**
Gas Tax Agreement Community Works Fund Payment
- g. **MINISTRY OF ABORIGINAL RELATIONS AND RECONCILIATION**
Thank you for participation in MARR 101 Learning Series Presentation
- h. **BAMFIELD COMMUNITY AFFAIRS TO MINISTRY OF TRANSPORTATION**
Disrepair and safety issues of roadways in Bamfield
- i. **AVICC**
Feedback request regarding future of waste management on Vancouver Island from all Vancouver Island AVICC Regional District Chairs stand alone meeting or session at the 2014 AVICC Convention.

MOVED: Director Irving

SECONDED: Director Kokura

THAT the Board of Directors receives a – i correspondence for information.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Finance Warrant No. 535.**

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Board of Directors approves Finance Warrant Number 535 in the amount of \$855,013.06 dated November 30, 2013.

CARRIED

b. Request for Decision regarding Foreshore Acquisition for Faber Park.

MOVED: Director Cote

SECONDED: Director Kokura

THAT the Board of Directors of the ACRD authorize the CAO to proceed with acquiring a portion of the foreshore fronting Faber Park as shown on the attached map, from the current owners Couverdon acting on behalf of Timberwest.

CARRIED

c. Request for Decision regarding West Coast Emergency Planning Session Summary.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors receives the summary of the November 22, 2013 West Coast Emergency Planning Session and refer the matter to the West Coast Committee for discussions during the 2014 budget planning process.

CARRIED

d. Request for Decision regarding 2014-2018 ACRD & ACRHD Financial Plan Meeting Schedule.

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Board of Directors approve the proposed meeting schedule for the 2014 – 2018 Alberni-Clayoquot Regional District Financial Plan and the 2014 Regional Hospital District Budget.

CARRIED

10. PLANNING MATTERS

**a. BAMFIELD OFFICIAL COMMUNITY PLAN
Memorandum and Bylaw P1309**

MOVED: Director Geall

SECONDED: Director Cote

THAT the Board of Directors receives the staff memorandum.

CARRIED

MOVED: Director Geall

SECONDED: Director Cote

THAT Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Bylaw P1309, 2013, be read a first time.

CARRIED

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Board of Directors pass the following resolution: "That the Bamfield Official Community Plan Bylaw P1309 has been considered in conjunction with the Alberni-Clayoquot Regional District's financial plan."

CARRIED

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Board of Directors pass the following resolution: "That the Bamfield Official Community Plan Bylaw P1309 has been considered in conjunction with the Alberni-Clayoquot Regional District's Solid Waste Management Plan, November 2007 Bylaw R1020."

CARRIED

MOVED: Director Geall

SECONDED: Director McNabb

THAT the Board of Directors pass the following resolution: "That the public hearing for Bylaw P1309 be delegated to the Director for Electoral Area "A" Bamfield, the alternate Director, or the Chairperson of the Regional Board."

CARRIED

b. ARMAC INVESTMENT DEVELOPMENT APPLICATIONS IN BAMFIELD
Memorandum

MOVED: Director Geall

SECONDED: Director Cote

THAT the Board of Directors receives the staff report.

CARRIED

MOVED: Director Geall
SECONDED: Director Kokura

THAT the Board of Directors direct staff to meet with the applicant (Armac Investment) to determine appropriate development potential for each property, given the current infrastructure constraints, specifically water supply and sewage disposal.

CARRIED

MOVED: Director Geall
SECONDED: Director Cote

THAT the Board of Directors directs staff to prepare individual staff reports and recommendations on each Armac Investment development application.

CARRIED

- c. DVC13004, WALTON, 1022 SIXTH AVENUE (SALMON BEACH)**
Memorandum
Letter from Applicant

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors receive the late letter from Jane and Hugh Walton.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to issue development variance DVC13004.

CARRIED

- d. RE13006, JOHNSTON, 5507 GORDON ROAD**
Rezoning Application – Bylaw P1316

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1316, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

- e. RE13007, SALMON, 7360 PLYMOUTH ROAD**
Rezoning Application – Bylaws P1317 and P1318

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1317, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1318, Regional District of Alberni-Clayoquot Zoning Atlas be adopted.

CARRIED

11.1 STAFF REPORTS

- a. CAO Report - December 2, 2013**
- b. Planning and Development Report – December 1, 2013**
- c. Financial Manager Report – December 2, 2013**
- d. Environmental Services Department Report – December 2, 2013**
- e. Staff Action Items Report – December 3, 2013**

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors receives the Staff Reports a-e.

CARRIED

MOVED: Director Cote
SECONDED: Director Jack

THAT the Board of Directors appoint Jackie Chambers from the Sproat Lake Parks Commission to the Regional Parks and Trails Commission.

CARRIED

11.2 COMMITTEE REPORTS

a. West Coast Fiber Update

Director Osborne reported on a telconference call with Telus, BC Hydro, Network BC and All Nations Trust Company (ANTCO), the original funding gap of 3.3 million has been reduced to \$600,000.00 from a reallocation of the money contributed from ANTCO. Typically ANTCO does the end of line and doesn't do a spine build but they are going to contribute money for the difference, Tla-o-qui-aht is also funding.

MOVED: Director Kokura

SECONDED: Director McNabb

THAT this verbal report be received.

CARRIED

12. UNFINISHED BUSINESS

13. LATE BUSINESS

14. QUESTION PERIOD

15. IN-CAMERA

MOVED: Director Osborne

SECONDED: Director Kokura

THAT this meeting be closed to the public to discuss matters relating to;

- i. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*

CARRIED

The meeting was closed to the public at 3:05 pm.

The meeting was re-opened to the public at 3:25 pm.

16. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

17. ADJOURN

MOVED: Director McLeman

SECONDED: Director Cote

THAT this meeting be adjourned at 3:25 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer