



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, OCTOBER 8, 2014, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

| | PAGE # |
|--|--------------|
| 1. <u>CALL TO ORDER</u> | |
| Recognition of Traditional Territories. | |
| 2. <u>APPROVAL OF AGENDA</u> | |
| <i>(motion to approve, including late items required 2/3 majority vote)</i> | |
| 3. <u>DECLARATIONS</u> | |
| <i>(conflict of interest or gifts)</i> | |
| 4. <u>ADOPTION OF MINUTES</u> | |
| a. Board of Directors Meeting – September 10, 2014 | 7-15 |
| <i>THAT the minutes of the Board of Directors meeting held on September 10, 2014 be adopted.</i> | |
| b. Alberni Valley Committee Meeting – September 19, 2014. | 16-18 |
| <i>THAT the minutes of the Alberni Valley Committee meeting held on September 19, 2014 be adopted.</i> | |
| 5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u> | |
| a. Presentation – UBCM Longtime Service Award – 35 years, Director Mike Kokura, Electoral Area “B” (Beaufort) | |
| b. Mr. Lefty Williams, Jericho Road Church, regarding Unity Celebrity Event | |
| 6. <u>CORRESPONDENCE FOR ACTION</u> | |
| a. REQUEST FOR NOMINATION | 19-23 |
| Port Alberni Junior Hockey Society, September 15, 2014 regarding invitation to appoint a representative to the Hockey Society. | |
| <i>THAT the Board of Directors put out an expression of interest in November 2014 for a volunteer to sit on the Alberni Valley Bulldogs Society representing</i> | |

the Alberni-Clayoquot Regional District Board of Directors.

7. CORRESPONDENCE FOR INFORMATION

- | | | |
|----|---|--------------|
| a. | ISLAND COASTAL ECONOMIC TRUST | 24-32 |
| | Voting with their Fee: Actual Quality of Life Rankings Tech Incubator will Help Create, Grown Companies on the Island Artisans at Work: Économusée Model Helps Tourists Experience the Best of BC | |
| b. | THE CORPORATION OF DELTA | 33-39 |
| | Medical Marihuana | |
| c. | AUDITOR GENERAL FOR LOCAL GOVERNMENT | 40 |
| | Annual Report | |
| d. | YOUTH PARLIAMENT OF BRITISH COLUMBIA ALUMNI SOCIETY | 41 |
| | British Columbia Youth Parliament, 86 th Parliament | |
| e. | WEST COAST AQUATIC | 42-45 |
| | Change in Staffing | |
| f. | VANCOUVER ISLAND UNIVERSITY | 46 |
| | Thank you | |
| g. | AVICC | 47-49 |
| | Fortis BC Operating Agreements and Collection of Operating Fees by Municipalities Request for Presentation Proposals – 2015 AVICC AGM & Convention | |

THAT the Board of Directors receives correspondence for information a-g.

8. REQUEST FOR DECISIONS & BYLAWS

- | | | |
|----|--|--------------|
| a. | REQUEST FOR DECISION | 50-56 |
| | Bylaw A1078, Board Remuneration, Expenses and Benefits | |

That the Alberni-Clayoquot Regional District Board of Directors give four readings to Bylaw A1078, Board Remuneration, Expenses and Benefits, 2014.

- | | | |
|----|---|--------------|
| b. | REQUEST FOR DECISION | 57-60 |
| | Alberni Valley Regional Airport Bylaw Amendment | |

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to the bylaw cited as "Bylaw 791-1, Port Alberni Airport Extended Service Area Establishment Bylaw Amendment, 2014".

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to the bylaw cited as "Bylaw 791-1, Port Alberni Airport Extended Service Area Establishment Bylaw Amendment, 2014".

- g. **REQUEST FOR DECISION** **72-76**
Tourism Vancouver Island, Hiking Trails Strategy – Phase I

THAT the Alberni Clayoquot Regional District provides financial support of \$2500 for Phase 1 of the Tourism Vancouver Island, Hiking Trails Strategy.

- h. **REQUEST FOR DECISION** **77-103**
Climate Action Charter

THAT the Alberni-Clayoquot Regional District Board of Directors not sign the British Columbia Climate Action Charter at this time but continue to make efforts to become carbon neutral.

- i. **REQUEST FOR DECISION** **104-139**
Finance Warrant No. 545

THAT the Board of Directors approves Finance Warrant Number 545 in the amount of \$633,059.72 dated September 30, 2014.

- j. **REQUEST FOR DECISION** **140-141**
Residential PPP and Solid Waste Collection
(Request for Proposals attached separately)

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Alberni Valley Residential PPP Collection Services Contract Request for Proposals (RFP) and direct staff to advertise the RFP opportunity.

THAT the Alberni-Clayoquot Regional District Board of Directors approve the West Coast Residential PPP and Garbage Collection Services Contract Request for Proposal (RFP) and direct staff to advertise the RFP opportunity.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **BAMFIELD OFFICIAL COMMUNITY PLAN** **142-249**
Public Hearing Report, Public Hearing Minutes and Bylaw P1309

THAT the Board of Directors receives the public hearing report.

THAT the Board of Directors receives the public hearing minutes.

THAT Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Bylaw P1309, 2013, be read a third time.

- b. **DVE14004, CHATWIN, 5505 HIGHLAND DRIVE** **250-252**
Development Variance Application – Memorandum and Permit

THAT the Board of Directors pass a resolution to issue development variance permit DVE14004.

9.2 ALL DIRECTORS

- a. **YUUTU?IH?ATH FIRST NATION FORESHORE AGREEMENT** **253-267**
Memorandum

THAT the Board of Directors provides a letter of support to the Yuutu?ih?ath First Nation for the document titled “Application of Laws to Foreshore Act”.

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report – October 3, 2014 **268**
b. Planning & Development Manager Report – September 30, 2014 **269**
c. Building Inspector’s Report – August 2014 **270**
d. Financial Manager Report – October 1, 2014 **271**
e. Environmental Services Department Report – September 30, 2014 **272-274**
f. Staff Action Items Report – October 3, 2014 **275-278**
g. Vancouver Island Regional Library Tax Line Item – September 22, 2014 **279**
h. Bamfield Centennial Park Update **280-281**

THAT the Board of Directors receives Staff Reports a-h.

10.2 COMMITTEE REPORTS

- a. **Committee Meeting and Date**

THAT this report be received.

10.3 OTHER REPORTS

- a. **BC Hydro – Vancouver Island-Sunshine Coast Community Relations 2014 Annual Report** **282-291**
- b. **UBCM Overview – All Directors** (maximum 3 minutes per highlight)
- c. **Vancouver Island Regional Library – P. Cote** **292-295**
2015-2019 Financial Plan
(There will be a DVD Presentation)
- d. **Economic Development Manager – P. Deakin** **296**
2014 Report on activities

THAT the Board of Directors receives Reports a-d.

11. **UNFINISHED BUSINESS**

12. **LATE BUSINESS**

13. **QUESTION PERIOD**

16. **ADJOURN**

**Next Board of Directors Meeting: Wednesday, October 22, 2014, 1:30 PM
 Alberni-Clayoquot Regional District Board Room**



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, SEPTEMBER 10, 2014

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞑiꞑꞑath Government

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of late items: UBCM Ferry Fare Increase Impacts, Central Westcoast Forest Society Report and a Staff Memorandum regarding ACE Flagging Services to Beaver Creek Water System.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – August 27, 2014

MOVED: Director Bennett

SECONDED: Director Geall

THAT the minutes of the Board of Directors meeting held on August 27, 2014 be adopted.

CARRIED

b. Alberni Valley Committee Meeting – August 27, 2014

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the minutes of the Alberni Valley Committee meeting held on August 27, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for July 2014.

Inspector Richards reported on the July/August policing report. The Victim Services Unit assisted 89 clients in July and August. He provided an overview of RCMP initiatives including boat safety talks, block watch program on Dickson Drive and patrols on Sproat Lake.

Director Jack entered the meeting at 1:35 pm.

b. Lana Kingston, Tourism Vancouver Island regarding Vancouver Island and the Sunshine Coast Hiking Trails Strategy – Phase 1.

Ms. Kingston provided an overview of Tourism Vancouver Island and the multi-phase trails strategy project for Vancouver Island. They are seeking financial support for phase 1 of the project from local governments on Vancouver Island of \$2,500 plus GST each. Tourism Vancouver Island has received funding from ICET in the amount of \$60,000.00 for phase 1 of the project and they need to secure matching funds. Phase 1 of the project includes the development of a trails inventory on Vancouver Island.

MOVED: Director Cote

SECONDED: Director Bennett

THAT the request for funding from Tourism Vancouver Island for the Vancouver Island Hiking Trails Strategy – Phase 1 be referred to the ACRD Parks and Trails Committee for input and recommendation back to the ACRD Board.

CARRIED

6. CORRESPONDENCE FOR ACTION

- a. Clayoquot Biosphere Trust, August 20, 2014 regarding invitation to attend Vital Signs Report Launch, Tuesday, October 7th.**

MOVED: Director Irving

SECONDED: Director Bennett

THAT this correspondence be received for information.

CARRIED

- b. Watershed Forest Alliance, September 2, 2014 regarding request for support with respect to watershed protection.**

MOVED: Director Irving

SECONDED: Director Bennett

THAT this correspondence be received.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a. FISHERIES AND OCEANS CANADA**
Response to letter sent on behalf of West Coast Aquatic
- b. BC LEGISLATURE MEMBERS OF THE OFFICIAL OPPOSITION**
UBCM
- c. E-COMM 9-1-1**
2014 9-1-1 PSAP Transition Update
- d. DISTRICT OF TAYLOR**
Emergency Resolution – 2014 UBCM Convention
- e. Late Item – UBCM Policy Paper on Socioeconomic Impacts of the Ferry Fare Increases**

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Board of Directors receive correspondence a-e for information.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Board Meeting Date Amendments.

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors cancel the regular Board of Directors meeting on Wednesday, September 24, 2014 due to the UBCM Convention.

CARRIED

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors change the date of the Wednesday, November 12, 2014 regular Board of Directors meeting to Thursday, November 13, 2014.

CARRIED

b. Request for Decision regarding Alberni Valley Golf Club & Long Beach Recreation Cooperative Tax Exemption.

MOVED: Director Banton

SECONDED: Director Irving

THAT the Alberni Clayoquot Regional District Board of Directors instruct staff to prepare a 2015 property tax exemption bylaw including the Alberni Valley Golf Club and the Long Beach Recreation Cooperative for consideration by the Board.

CARRIED

c. Request for Decision regarding Finance Warrant No. 544.

MOVED: Director Bennett

SECONDED: Director Irving

THAT the Board of Directors approves Finance Warrant Number 544 in the amount of \$989,050.41 dated August 31, 2014.

CARRIED

d. Request for Decision regarding Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014.

MOVED: Director Cote

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors rescind third reading of Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014.

CARRIED

*MOVED: Director Cote
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014 as amended.

CARRIED

*MOVED: Director Cote
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors approve the amended synopsis and referendum question for Bylaw E1057 as presented.

CARRIED

9. PLANNING MATTERS

a. BAMFIELD OFFICIAL COMMUNITY PLAN Memorandum and Bylaw P1309

*MOVED: Director Geall
SECONDED: Director Benett*

THAT the Board of Directors receive the staff memorandum.

CARRIED

*MOVED: Director Geall
SECONDED: Director Bennett*

THAT the Board of Directors rescind second reading of Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Plan Bylaw P1309, 2013.

CARRIED

*MOVED: Director Geall
SECONDED: Director Bennett*

THAT the Board of Directors amend Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Plan Bylaw P1309, 2013 as per attached Schedule 'A'.

CARRIED

MOVED: Director Geall
SECONDED: Director Bennett

THAT Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Bylaw P1309, 2013, be read a second time as amended.

CARRIED

b. DPD14005, ST JACQUES, 10737 LAKESHORE ROAD
Development Permit Application – Report and Permit

MOVED: Director Cote
SECONDED: Director Banton

THAT the Board of Directors receive the staff report.

CARRIED

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to issue development permit DPD14005.

CARRIED

c. DVE14004, CHATWIN, 5505 HIGHLAND DRIVE
Development Variance Application – Memorandum and Report

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors receive the staff memorandum and report.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to consider issuing development variance permit DVE14004.

CARRIED

10.1 STAFF REPORTS

a. Staff Action Items Report – September 5, 2014

Director Osborne entered the meeting at 2:45 pm.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receives the Staff Action Items Report for September 5, 2014.

CARRIED

b. Late Item: Staff Memorandum regarding ACE Flagging – September 10, 2014

MOVED: Director McLeman
SECONDED: Director Bennett

THAT the Board of Directors receives the Staff memorandum regarding ACE Flagging.

CARRIED

10.2 COMMITTEE REPORTS

a. Alberni-Clayoquot Transportation Committee Meeting – September 4, 2014 (J. McLeman) - Verbal

Director McLeman reported on the September 4th Alberni-Clayoquot Transportation Committee meeting. Staff from the Ministry of Transportation and Infrastructure attended the meeting and provided a presentation on Urban Systems Horne Lake Connector Report completed in July 2012. Ministry staff has agreed to work with the Committee and Mike Newton, RF Binnie and Associates to review the connector reports and meet again with the Committee in two months. They will also update Parliamentary Secretary, Jordon Sturdy on the AC Transportation Committee meeting.

Director McLeman and the Chairperson reported on the meeting with Parliamentary Secretary, Jordan Sturdy yesterday afternoon in Nanaimo.

Director Osborne reported on the meeting this afternoon in Port Alberni with Parliamentary Secretary, Jordan Sturdy.

MOVED: Director McLeman
SECONDED: Director Irving

THAT the ACRD Board of Directors concur with the recommendation of the Alberni-Clayoquot Transportation Committee to retain the services of Mike Newton, RF Binnie & Associates for expenses to a maximum of \$3,000 to work with Ministry of Transportation and Infrastructure staff to review the Highway 19 Connector Study and the Ring Road/Bypass Route Study.

CARRIED

MOVED: Director McLeman

SECONDED: Director Irving

THAT the ACRD Board of Directors forward a follow-up letter to Ministry of Transportation and Infrastructure thanking their staff for meeting with the AC Transportation Committee on September 4th and reiterate their commitment to work with Mike Newton, RF Binnie & Associates and the Committee in reviewing the Highway 19 Connector Study and Ring Road/Bypass Route Study, agreeing to meet again in two months and updating Parliamentary Secretary, Jordan Sturdy on the meeting.

CARRIED

10.3 OTHER REPORTS

a. Late Item: Central Westcoast Forest Society Update.

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Board of Directors receives the Central Westcoast Forest Society Update.

CARRIED

Director Cote reported on the Fall Fair Parade. The Sproat Lake Marine Patrol float received an award.

The Chairperson reported on the meeting with Coulson Group of Company regarding the proposed extension of the runway at the Alberni Valley Airport.

Director Banton reported the Solid Waste Management Plan meeting hosted by AVICC in Nanaimo.

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the verbal reports be received.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Osborne

SECONDED: Director McNabb

THAT the meeting be closed to the public to discuss matters relating to:

- i. Labour or other employee relations;*
- ii. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*

CARRIED

The meeting was closed to the public at 3:56 pm.

The meeting was re-opened to the public at 5:01 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Cote

SECONDED: Director Banton

THAT this meeting be adjourned at 5:02 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY COMMITTEE MEETING HELD ON FRIDAY, SEPTEMBER 19, 2014

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Councillor, City of Port Alberni

PRESENT:

Mike Kokura, Electoral Area "B" (Beaufort)

Penny Cote, Electoral Area "D" (Sproat Lake)

John McNabb, Electoral Area "E" (Beaver Creek)

Jack McLeman, Councillor, City of Port Alberni

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Mike Irg, Manager of Planning and Development

Teri Fong, Manager of Finance

Wendy Thomson, Manager of Administrative Services

Mark Fortune, Airport Superintendent

Pat Deakin, City of Port Alberni, Economic Development Officer

Janice Hill, Environmental Services Assistant

OTHER:

Shawn Sutherland, Tetra Tech EBA (via teleconference)

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:00 am.

The Chairperson recognized the meeting this morning being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. **Alberni Valley Committee Meeting – August 27, 2014.**

MOVED: Director McNabb
SECONDED: Director McLeman

THAT the minutes of the Alberni Valley Committee Meeting held on August 27, 2014 be adopted.

CARRIED

4. REPORTS

a. Administrative Memorandum

re: Complaint regarding Rubber Removal at AV Regional Airport

MOVED: Director Cootes
SECONDED: Director McNabb

THAT the Alberni Valley Committee receives this memorandum.

CARRIED

5. IN-CAMERA

MOVED: Director McNabb
SECONDED: Director Kokura

THAT this meeting be closed to the public to discuss matters relating to:

- i. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interest of the Regional District if they were held in public.*

CARRIED

The meeting was closed to the public at 10:07 am

6. RECOMMENDATIONS FROM IN-CAMERA

7. ADJOURN

MOVED: Director Kokura
SECONDED: Director McNabb

THAT this meeting be adjourned at 11:36 am.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer

PORT ALBERNI JUNIOR HOCKEY SOCIETY
3737 Roger Street
Port Alberni BC
V9Y 8E3
Tel 250-723-4412



September 15, 2014

Mr. Russell Dyson, CAO
Alberni Clayoquot Regional District
3008 5th Avenue
Port Alberni BC V9Y 2E3
Tel 250-720-2700
Via email rdyson@acrd.bc.ca

Re: Request for Director Nomination to the Port Alberni Junior Hockey Society

Dear Russell,

The Port Alberni Junior Hockey Society (PAJHS), owners of the Alberni Valley Bulldogs Jr A hockey team, would like to invite the Alberni Clayoquot Regional District to submit a nominee to sit on PAJHS as a society director. Our request reflects the emphasis that PAJHS and the Alberni Valley Bulldogs hockey organization puts on being a community- owned team, and our commitment to the relationship we have with the ACRD.

The PAJHS board has just updated its bylaws to include 8 directors elected by our membership, and 4 directors nominated by Community Partners. PAJHS membership has been offered at no charge to all of our season ticket holders, volunteers and billets. PAJHS membership allows individuals to run as society directors, and to vote for directors at the AGM. Our updated bylaws also include the Alberni Clayoquot Regional District, the Alberni Valley Minor Hockey Association, School District 70, and the Alberni Valley Chamber of Commerce as Community Partners.

Director terms are for 2 years, accepting this initial year when we are staggering terms of 1 and 2 years. We are requesting the ACRD nominate a director for a 1-year term for this year. Your director will have full voting rights as a society director. Attached to this letter is a copy of the updated bylaws that further explain the nomination details.

We are holding our **AGM on Wednesday September 17th, 2014, 7:00 pm upstairs at the Multiplex**. We invite you to send a representative to observe the proceedings and advise you on nominating an appropriate individual. We look forward to continuing the long and beneficial relationship we have had with ACRD and the benefits of having BCHL Junior A hockey in the Alberni Valley. If you have any questions please contact the undersigned at 250-720-7453 or email dfdeluca@shaw.ca

Sincerely,

Darren DeLuca, Director
Port Alberni Junior Hockey Society
Attachment: PAJHS Resolution to Alter Bylaws

MEMBER'S SPECIAL RESOLUTION

THE PORT ALBERNI JUNIOR HOCKEY SOCIETY (the "Society")

RESOLVED:

1. as a special resolution, that the Bylaws of the Society be altered as follows:

(A) by deleting section 2.1 and replacing it with the following:

"2.1 Admission to Membership

2.1.1 A Person must be of age 19 or older to be a Member.

2.1.2 The Members of the Society are:

- (a) the applicants for incorporation;
- (b) Persons and corporations ("Season Ticket Holders") who hold current season tickets to hockey games of the Junior A hockey team based in Port Alberni;
- (c) volunteers ("Volunteers") who are members of the booster club for the Junior A hockey team based in Port Alberni;
- (d) Persons who provide billets ("Billets") approved by the Junior Hockey team based in Port Alberni for its players; and
- (e) those Persons and corporations ("Members at Large") who have applied in a form approved by the Board and have been accepted by the Board.

(B) by deleting section 2.5 and replacing it with the following:

"2.5 Dues

Annual membership dues must be determined at the annual general meeting of the Society, provided that:

- (a) dues for the original applicants for incorporation, Season Ticket Holders, Volunteers and Billets shall be the same amount; and
- (b) dues for Members at Large may be a different amount than the dues set for other Members.

(C) by deleting paragraphs 5.2 and 5.3 in their entirety and replacing them with the following:

“5.2 Management of Property and Affairs

The Board will:

- (a) manage the property and affairs of the Society; and
- (b) appoint any representative of the Society to the Board of Governors or any committee of the British Columbia Hockey League.

5.3 Number of Directors

The Board will consist of twelve (12) Directors of which:

- (a) four (4) Directors will be appointed from Persons nominated by Community Partners, as defined in section 5.6, and accepted by the nominating committee; and
 - (b) eight (8) Directors will be elected.
- (D) by inserting the following immediately after section 5.3;

5.4 Terms of Directors

Directors shall hold office for staggered terms of two (2) years, except during the period of implementation. At the next annual general meeting of the Society:

- (a) the nominating committee will select two (2) Directors nominated by Community Partners to hold office for a term of one year and the remaining two (2) Directors nominated by Community Partners will hold office for a term of two (2) years;
- (b) four (4) of the elected Directors will hold office for a term of two (2) years and four (4) of the elected Directors will hold office for a term of one (1) year; with the four (4) Directors polling the highest number of votes to serve the terms of two (2) years and the remaining four (4) of the elected Directors to serve the terms of one (1) year.

At subsequent annual general meetings, appointments and elections of Directors shall be for terms of two (2) years.

5.5 Nominating Committee

The Board may appoint a nominating committee of the Board which shall present to the annual general meeting a slate of Directors.

5.6 Directors Nominated by Community Partners

The following community partners (collectively "Community Partners") may each submit in writing to the nominating committee the name of one Person as a nominee as a Director:

- (a) Alberni-Clayoquot Regional District;
- (b) Alberni Valley Minor Hockey Association;
- (c) School District No. 70 (Alberni); and
- (d) Alberni Valley Chamber of Commerce.

5.7 Failure to Nominate a Director

If at an annual general meeting a Community Partner has not provided the name of a nominee as a Director to the nominating committee, then the Director in office previously nominated by that Community Partner will continue in office until another nominee of that Community Partner is elected as a Director.

5.8 Nominee Not Accepted by Nominating Committee

If a person nominated as a Director by a Community Partner is not accepted by the nominating committee, then that Community Partner shall be notified in writing of the decision and may submit the name of another Person as a nominee as a Director.

5.9 Failure to Hold an Annual General Meeting

If the Society fails to hold an annual general meeting, the Directors then in office will be deemed to have been elected as Directors on the last day on which the annual general meeting could have been held in accordance with these Bylaws and they may continue to hold office until other Directors are elected or until the day on which the next annual general meeting is held.

5.10 Appointment and Election of Directors

At the annual general meeting of the Society:

- (a) persons nominated by Community Partners and presented to the meeting as Directors shall be deemed to be appointed by the Society as Directors; and
- (b) the Directors to be elected shall be nominated and elected from nominations presented by the nominating committee or by Members from the floor or by both, as the Society may determine.

(E) by renumbering sections 5.4 to 5.14 of the Bylaws as sections 5.10 to 5.21 accordingly.

This resolution may be signed and delivered by fax or e-mail.

PURSUANT to the *Society Act*, the foregoing resolution is hereby passed by all the Members, having been consented to, in writing, by all the Members of the Society.

Dated the ____ day of August, 2014

Bob Cole

Darren Deluca

Garreth Flostrand

Diana Moore

Ron Paulson

Stefanie Weber

Barb Witte



FOR IMMEDIATE RELEASE

July 14, 2014

TECH INCUBATOR WILL HELP CREATE, GROW COMPANIES ON THE ISLAND

COURTENAY – The SquareOne Incubator, a new service in Nanaimo will help technology startup companies get the support they need to succeed, thanks to a \$50,000 contribution towards programming costs from the Island Coastal Economic Trust.

SquareOne provides physical space for new companies, but more importantly, it also provides opportunities to learn from mentors, receive expert advice, and to make valuable connections in multiple sectors.

Launched by the Innovation Island Technology Association in partnership with the Nanaimo Economic Development Corporation (NEDC), SquareOne will assist startups in navigating the unique challenges in the tech industry, including avoiding the mistakes that cause 60 per cent of startups to fail in their first five years.

“The goal is to create an ecosystem where fledgling companies get the help they need to survive and thrive,” said Paris Gaudet, Executive Director of Innovation Island. “There are lots of great ideas out there, but turning an idea into a viable business takes expertise and support, and that’s what an incubator provides.”

There are several common reasons for startup failure such as lack of funding, ineffective market positioning and scalability issues.

Working with an incubator helps new companies avoid these common issues by providing access to onsite expertise. SquareOne also fosters tenant interactions for entrepreneurs in the mid-Island’s tech sector.

The physical space at 38 Victoria Cr. in Nanaimo is just one part of the SquareOne project. Providing inexpensive, tech-friendly office space is important, but Gaudet said that it’s the programs, mentorship, connection to investors and venture capitalists that will drive success for the companies that will be part of SquareOne.

“This project is about working at the grassroots level with the entrepreneurs who will be the job-creators and economic generators for the region for the coming decades,” said ICET Chair Phil Kent. “Entrepreneurs in this industry tend to be young and mobile, and providing them the support they need will help them choose to make a permanent home here on the Island.”

Industry-changing companies like Dropbox, Airbnb, and Reddit have emerged from tech incubators like SquareOne, so the concept is proven. And with the inclusion of the Nanaimo Economic Development Corporation and private-sector partners, the project is primed for success.

“The Nanaimo region has a vibrant and growing tech community,” said Sasha Angus, CEO of NEDC. “SquareOne will be a focal point for incubating and launching new start-up businesses in the region.”

“This funding will go a long way towards providing local entrepreneurs and startups with the resources they need to succeed,” said Minister of Technology, Innovation and Citizens’ Services Andrew Wilkinson. “Entrepreneurs can come to a place like SquareOne to learn about everything from financing to identifying markets, and work with organizations like Innovation Island to develop their own path to success.”

Data collected by Innovation Island showed that the tech sector in the region was primed for creation of an incubator: 45 per cent of companies needed funding in order to scale-up; 42 per cent had products with international market opportunity; and 37 per cent needed to hire staff within the next 12-24 months.

For those outside of the Nanaimo region, SquareOne will also be creating a ‘virtual incubator’ to connect entrepreneurs to the support and services remotely.

SquareOne’s grand opening was Friday, July 4th.

About the Island Coastal Economic Trust

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast.

ICET is guided by a Board of Directors and two Regional Advisory Committees which include more than 50 locally elected officials and MLAs and five appointees. This exceptional team of leaders collaborates to set regional priorities and build vital multi-regional networks.

Through a community-centred decision-making process, ICET has approved \$47 million for over 100 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$260 million in incremental funding into the region.

A full overview of ICET can be found at www.islandcoastaltrust.ca

For further information:

Line Robert
Chief Executive Officer
Island Coastal Economic Trust
Tel. 250-871-7797 (ext 227)
line.robert@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca

Paris Gaudet, Executive Director
Innovation Island
Tel. 250-753-8324
paris@innovationisland.ca

From: Island Coastal Economic Trust [<mailto:info@islandcoastaltrust.ca>]

Sent: Monday, September 15, 2014 1:29 PM

To: Wendy Thomson

Subject: [Press Releases] VOTING WITH THEIR FEET: ACTUAL QUALITY OF LIFE RANKINGS



VOTING WITH THEIR FEET: ACTUAL QUALITY OF LIFE RANKINGS

Monday, September 15, 2014

In most 'best places to live' lists, subjective stats, skewed perspectives paint an unfair picture

COURTENAY – It seems like every few months, a new 'best place to live in Canada' list pops up in media outlets across the country.

Focusing on a range of factors like weather, housing prices, culture, and even the number of luxury cars in a community, these oft-subjective lists are helpful in generating headlines (and anger amongst communities left out of the beauty pageant-like winners list), but in terms of real value: they're lacking.

The Island Coastal Economic Trust decided to do its own analysis with a different - and incredibly straightforward - methodology:

The communities that are most desirable as a place to live are, quite simply, the communities that attract the most new residents compared to the number of former residents who move away.

When that metric is applied to people who moved within Canada between 2006 and 2011, all seven urban centres in the ICET region attracted significantly more new residents from elsewhere in Canada than they lost. Who suffered the biggest outflow of Canadian residents? Toronto and

Montreal, which were net exporters of 70,000 and 50,000 residents, respectively, to the rest of Canada.

Looking only at 25-49 olds (people in their prime working years) moving into a community versus out of a community, the Courtenay area ranks 14th nationally out of 147 urban centres with a net inflow of more than 1,200 people. Nanaimo is just behind, ranked at #16, with Campbell River coming in at #25. In fact, all seven of the ICET-region communities come out on the positive side of the ledger. So much for the perception that the region only attracts retirees.

“The bottom line is that there are a wide range of subjective lifestyle factors that people consider,” said Line Robert, CEO of ICET. “The number of days of rain may not matter if it means there is no snow to shovel and you can golf, mountain bike and play soccer year round. We feel that the best measure is looking at how many new people, especially the young community building demographic, are choosing to make our communities their home for the long term.”

Not surprisingly, ICET communities also fared well in the rankings for those aged 50+. This group tends to be more reflective of ‘pure’ quality of life, as employment becomes less of a pressing concern.

In the 50+ category, Parksville ranked #5 nationally, with Courtenay at #6. All seven ICET-region communities ranked in the top-third nationally. Once again, Canada’s major metro areas ranked poorly, becoming the country’s largest exporters of Baby Boomers.

The report, titled ‘Voting with their Feet: Actual Quality of Life Rankings in Canada’, was prepared by ICET’s consulting economist, Jamie Vann Struth using data from Statistics Canada’s 2011 National Household Survey.

“The typical ‘best place to live’ lists are wildly out-of-touch with the actual location decisions made by Canadians,” stated Vann Struth. “One of those publications said that Port Alberni was the worst place to live in Canada, even though it attracted 465 more residents than it lost, including nearly 200 people of prime working age. It’s clearly a desirable place.”

To be fair to those major urban metros, they do fare well when it comes to attracting new

international in-migrants (different from immigrants, as some of the people could be Canadian citizens returning from living abroad, or foreigners moving here temporarily).

“There are lots of places with great weather and natural beauty, but if there are no job prospects, is it really a great place to live? And there are places in Canada with huge opportunities for earning, but if the money wasn’t there, people wouldn’t be there either,” said ICET Chair Phil Kent. “The truly ‘best places to live’ are the ones that have a combination that works for real people, and on that score, the Island Coastal region consistently stands out among the top places in the country.”

Read the full report here: islandcoastaltrust.ca/RESOURCES/ECONOMICANALYSIS.

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Through a community-centred decision-making process, ICET has approved \$47.6 million for over 125 economic infrastructure and economic development readiness projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged more than \$268 million in incremental funding into the region.

A full overview of ICET can be found at www.islandcoastaltrust.ca.

-30-

For further information:

Line Robert, CEO

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line.robert@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair

City of Duncan

Tel. 250-709-0186

mayor@duncan.ca

PDF Version:

[NR Voting with their Feet Actual QualityofLife Rankings 15Sept2014.pdf](#)

#201A - 2435 Mansfield Drive - Courtenay, British Columbia - Canada V9N 2M2

info@islandcoastaltrust.ca - 250-871-7797

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FOR IMMEDIATE RELEASE

September 30, 2014

ARTISANS AT WORK: ÉCONOMUSÉE MODEL HELPS TOURISTS EXPERIENCE THE BEST OF BC

COURTENAY – The Island Coastal Economic Trust is investing \$75,000 into the second-phase of the *Économusée: BC Artisans at Work* project, led by the Société de développement économique de la C.-B. (SDE).

With some of the world’s most-stunning landscapes and vistas, the Vancouver Island and Sunshine Coast area is a magnet for tourists. But the tourists of today are not simply looking for photo opportunities and passive entertainment; they’re seeking interactive experiences, and immersion in the culture and environment of their holiday locations.

The Économusée Network model has been successfully implemented in Europe, Quebec and Eastern Canada. The network helps small artisanal businesses transform their workshops into an interactive experience by supporting them with site development, interpretation of their craft as well as by providing marketing and outreach support.

“ICET supported phase one of the Économusée project with funding for the development of two pilot locations in Nanaimo and the Cowichan Valley,” said SDE Executive Director, Donald Cyr. “The success of those pilots at Merridale Ciderworks and Hazelwood Herb Farm demonstrated that this model has benefits to the small business owners, as well as the broader regional and provincial tourism economy, through increased visitor attraction, tourism spending and the resulting economic activity that comes with it.”

The Government of BC has actively pursued bringing the Économusée model to B.C. and has provided funding in partnership with the Inter-Governmental Relations Francophone Affairs Program.

“The business model has proven successful in other jurisdictions and in our pilot projects,” said Minister of State for Small Business and Tourism Naomi Yamamoto. “By engaging visitors with stories of how artisanal wares like pottery, glassware or herbs are produced and having them interact with the artisans in an exhibit setting, they’re often motivated to buy the products. Visiting the exhibit creates a memorable experience for them while supporting entrepreneurs in B.C.”

Phase two of the Économusée project will see the addition of seven new sites throughout the region, creating the critical mass necessary for a self-sustaining network.

“As an additional tourism amenity, sites like these are great assets for smaller communities, encourage longer stays, more local spending, and deeper connection to a region which helps encourage return visits,” said Nicole Vaugeois, Regional Innovation Chair in Tourism and Sustainable Rural Development at Vancouver Island University. “The experiences tourists have at these craft and artisanal companies help build the ‘brand’ of Vancouver Island and the Sunshine Coast around the world.”

An impact study of the 2 pilot projects conducted by Vancouver Island University indicates that the overall economic impact in 2012 of both new project sites was \$2.6 million.

“Our focus is on strengthening the economy of the region, and business growth and additional jobs are always welcome,” said ICET Chair Mayor Phil Kent. “We also know that with such a strong tourism economy, continuing to add new assets - and reinventing the perceptions of small communities in our region - helps bring new visitors to the Island and Sunshine Coast.”

About the Island Coastal Economic Trust

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A full overview of ICET can be found at www.islandcoastaltrust.ca.

-end-

For further information:

Line Robert, CEO
Island Coastal Economic Trust
Tel. 250-871-7797, ext. 227
line.robert@islandcoastaltrust.ca

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca

Donald Cyr, Executive Director
Société de développement économique de la Colombie-Britannique (SDE)
Tel. 604-732-3534
dcyr@sdecb.com



THE CORPORATION OF DELTA

From the office of:

The Mayor,
Lois E. Jackson

September 9, 2014

The Honourable Rona Ambrose, P.C., M.P.
Minister of Health
House of Commons
Ottawa, ON K1A 0A6

Dear Minister,

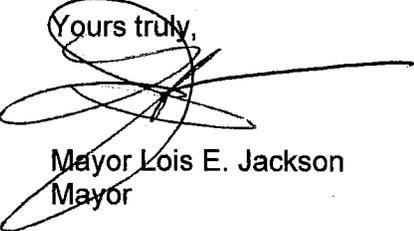
Re: Federal Licensing and Enforcement Relating to Medical Marihuana

Please find attached a copy of a recent letter from Mr. George V. Harvie, Chief Administrative Officer for The Corporation of Delta, to your Deputy Minister Mr. George Da Pont.

As outlined in the correspondence, The Corporation of Delta is seeking responses to several important questions regarding the Federal licensing framework for medical marihuana as well as information regarding current and potential licenses within our Municipality. Unfortunately, we have not been successful in obtaining answers to these questions through other means, hence we are writing to your Ministry directly.

I would be grateful for any assistance you may be able to offer toward providing a timely reply to Mr. Harvie's letter.

Yours truly,



Mayor Lois E. Jackson
Mayor

Attachment

cc: The Honourable Kerry-Lynne D. Findlay, PC, QC, MP, Delta-Richmond East
Jinny Sims, MP, Newton-North Delta
The Honourable Christy Clark, Premier of British Columbia
The Honourable Terry Lake, Minister of Health, Province of BC
Scott Hamilton, MLA, Delta-North
Vicki Huntington, MLA, Delta-South
✓ All British Columbia Municipalities
Delta Council
George V. Harvie, Chief Administrative Officer
Jeff Day, P.Eng., Director of Community Planning and Development





THE CORPORATION OF DELTA

From the office of:

George V. Harvie
Chief Administrative Officer

September 9, 2014

Mr. George Da Pont
Deputy Minister of Health Canada
Brooke Claxton Building, Tunney's Pasture
Postal Locator 0906C
Ottawa, Ontario K1A 0K9

Dear Mr. Da Pont,

Re: Federal Licensing and Enforcement Relating to Medical Marihuana

I am writing to you on behalf of The Corporation of Delta, British Columbia, regarding Federal licensing and enforcement relating to medical marihuana. We understand that the Marihuana for Medical Purposes Regulations (MMPR) came into effect on April 1, 2014 allowing for centralized commercial production of medical marihuana. We are also aware that some licenses issued under the old Marihuana Medical Access Regulations (MMAR) may have been extended beyond March 31, 2014 on an interim basis subject to certain criteria being met.

The Corporation of Delta has received a considerable number of enquiries from prospective medical marihuana producers, including some claiming to already be operating under Federal licenses, and we are also aware of several active applications to Health Canada for new licenses for properties in our Municipality. Nonetheless, Delta has had difficulty obtaining information from Health Canada regarding current licenses and new applications located within our jurisdiction. We find it frustrating that we are obtaining important information from proponents rather than from Health Canada regarding Federal licensing criteria, active licenses, and the status of applications in our Municipality.

I am therefore writing to you directly in hopes that you can provide responses to the following questions and information requests:

- We request to be provided with the total number and the addresses of active Federal licenses to grow/produce medical marihuana in Delta, under either the old or new regulations, including the volume of medical marihuana that may be grown or possessed. We have previously requested this information for our Municipality but it has not been made available to us.

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- We request clarification regarding the status of the MMAR given the recent court decisions as well as the addresses of license holders who have met the criteria to have their licenses extended past March 31, 2014. How is Health Canada keeping track of licenses that have been extended? How is Health Canada enforcing expired licenses and in particular ensuring that medical marihuana is no longer being grown in residential areas?
- We request a list of properties in Delta and the names of companies that have made formal applications to Health Canada under the MMPR, including the volume of medical marihuana proposed to be produced and the status of each application.
- How many licenses does Health Canada anticipate issuing under the MMPR? Is there a limit on the total number of licenses that will be issued?
- Is there a maximum volume of production that each facility may produce?
- Is there a total volume of medical marihuana that is anticipated to be needed to meet current and projected demand?
- How does Health Canada intend to enforce the production volumes, security provisions and other criteria for licensed facilities under the new MMPR?
- How many inspections will be done annually for a licensed facility? Can the Delta Police Department, Delta Fire Department or the general public gain access to inspection results?
- What avenues does The Corporation of Delta have to object to a proposal within our Municipality? For example, Delta Council has stated its position that medical marihuana production facilities should not be located on agricultural land and yet we have received two Notices of Intent identifying agricultural properties within our Municipality.
- Is Health Canada working with any other agencies or organizations (e.g., Agriculture Canada, the Provincial Ministry of Agriculture) to address the impacts of medical marihuana production facilities and limit its impacts on traditional soil-based agriculture?



September 9, 2014
Page 3

Without answers to the above questions we are unable to continue to accept and process applications for municipal permits and licenses for medical marihuana businesses in Delta.

The Corporation of Delta understands that medical marihuana is a medicine that plays an important role in the health care of many Canadians. Further, as a local government, we can certainly appreciate the challenges of developing, implementing and enforcing new regulations around a relatively new industry. The legislation, regulations and licensing procedures pertaining to medical marihuana are particularly complex, made more so by court decisions in 2014 which affected the transition from the old to the new regulations.

I sincerely appreciate your time in responding to our questions. Should you require additional information regarding this request, please do not hesitate to contact my office at 604-946-3212.

Yours truly,

GEORGE V. HARVIE

George V. Harvie
Chief Administrative Officer

cc: The Honourable Kerry-Lynne D. Findlay, PC, QC, MP Delta-Richmond East
Jinny Sims, MP, Newton-North Delta
The Honourable Christy Clark, Premier of British Columbia
The Honourable Terry Lake, Minister of Health, Province of BC
Scott Hamilton, Member of the Legislative Assembly, Delta-North
Vicki Huntington, Member of the Legislative Assembly, Delta-South
✓ All British Columbia Municipalities
Mayor Lois E. Jackson
Delta Council
George V. Harvie, Chief Administrative Officer
Jeff Day, P.Eng., Director of Community Planning and Development



THE CORPORATION OF DELTA

From the office of:

The Mayor,
Lois E. Jackson

September 9, 2014

The Honourable Norm Letnick
Minister of Agriculture
PO Box 9043, Stn Prov Govt
Victoria, BC V8W 9E2

Dear Minister,

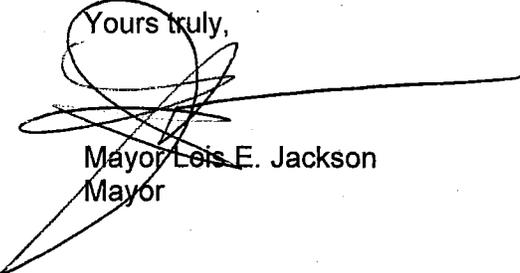
Re: Medical Marihuana Facilities in the Agricultural Land Reserve

Please find attached a copy of a recent letter from Mr. George V. Harvie, Chief Administrative Officer for The Corporation of Delta, to your Deputy Minister Mr. Derek Sturko.

As outlined in the correspondence, The Corporation of Delta continues to have very serious concerns regarding the impacts of proposed medical marihuana facilities on agricultural lands, the current lack of Provincial guidelines for this proposed new industry, and the possibility that producers will more readily look to locate facilities in Delta as more and more other municipalities adopt bylaws to prohibit this activity.

I would be grateful for any assistance you may be able to offer toward providing a timely reply to Mr. Harvie's letter.

Yours truly,


Mayor Lois E. Jackson
Mayor

Attachment

cc: The Honourable Christy Clark, Premier of British Columbia
The Honourable Terry Lake, Minister of Health
Scott Hamilton, MLA, Delta-North
Vicki Huntington, MLA, Delta-South
✓ All British Columbia Municipalities
Delta Council
George V. Harvie, Chief Administrative Officer
Jeff Day, P.Eng., Director of Community Planning and Development





THE CORPORATION OF DELTA

From the office of:

George V. Harvie
Chief Administrative Officer

September 9, 2014

Mr. Derek Sturko
Deputy Minister of Agriculture
PO Box 9120, Stn Prov Govt
Victoria, BC V8W 9B4

Dear Mr. Sturko,

Re: Medical Marihuana Facilities in the Agricultural Land Reserve

On February 28, 2014, Her Worship Mayor Lois E. Jackson wrote to the Provincial Minister of Agriculture seeking approval of Delta Zoning Amendment Bylaw No. 7314 to prohibit medical marihuana production facilities and medical marihuana research and development facilities on lands within the Agricultural Land Reserve in Delta. In that letter, Mayor Jackson outlined a number of concerns and uncertainties pertaining to medical marihuana facilities and their impacts on traditional agricultural activities. Delta Council had hoped to treat medical marihuana facilities on agricultural land in the same manner as in other areas of the Municipality; that is, to consider these facilities on a case-by-case basis rather than permitting them outright. We were disappointed to receive on June 24, 2014 a response from Minister Letnick informing us that he is not approving Delta's bylaw.

As noted in Minister Letnick's letter, Ministry staff will work with local governments and others to develop a Minister's Bylaw Standard specific to the production of medical marihuana in the Agricultural Land Reserve. My staff have been informed that a Minister's Bylaw Standard on this topic may possibly be available as early as this month. We hope that the Minister's Bylaw Standard will address the concerns previously expressed by Delta regarding the locations, scale and footprint of such facilities, site servicing, security, and the potential longer-term impacts on the availability of land for food production and soil-based farming.

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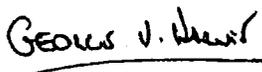


September 9, 2014
Page 2

Further, we hope that the Minister's Bylaw Standard will apply equally across local governments that have Agricultural Land Reserve lands. Although the Minister has chosen to not approve Delta's proposed bylaw we are aware of other municipalities where bylaws have been adopted that explicitly or effectively prohibit medical marihuana operations in the Agricultural Land Reserve. We believe this has put Delta at a disadvantage in dealing with the growing level of interest from the medical marihuana industry particularly when combined with the current lack of guidelines for regulating this use in the Agricultural Land Reserve.

In light of the anticipated timeline for release of the Minister's Bylaw Standard, Delta will be putting any new applications for medical marihuana facilities in the Agricultural Land Reserve on hold so as to avoid approving an application that may be in conflict with the pending Provincial guidelines and criteria. Delta would be pleased to have our staff participate in the development of the Minister's Bylaw Standard should such opportunities be available.

Yours truly,



George V. Harvie
Chief Administrative Officer

cc: The Honourable Christy Clark, Premier of British Columbia
The Honourable Terry Lake, Minister of Health, Province of BC
Scott Hamilton, Member of the Legislative Assembly, Delta-North
Vicki Huntington, Member of the Legislative Assembly, Delta-South
✓ All British Columbia Municipalities
Mayor Lois E. Jackson
Delta Council
Jeff Day, P.Eng., Director of Community Planning and Development



AUDITOR GENERAL FOR
LOCAL GOVERNMENT

ACCESSIBILITY • INDEPENDENCE • TRANSPARENCY • PERFORMANCE



September 23, 2014

Ref: 14-181

To: Mayors and Councillors
Chairs and Directors
Chairs and Directors of Greater Boards

Greetings to All:

I am pleased to advise you that the Auditor General for Local Government Annual Report for the period of April 1, 2013 to March 31, 2014 will be released on our website www.aglg.ca at the end of day September 24, 2014.

The Annual Report fulfills a requirement under the *Auditor General for Local Government Act* that I prepare a report on the activities of my office and progress in relation to the goals, objectives and measures established in the office's annual service plan.

I hope you will take the opportunity to read our Annual Report and share your feedback and comments with us. Please send your comments to info@aglg.ca or call the office at (604) 930-7100.

Best regards,

Basia Ruta, CPA, CA
Auditor General for Local Government

pc: Chief Administrative Officers

Youth Parliament of British Columbia



Alumni Society

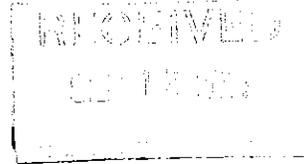
208 – 7191 Barnet Road
Burnaby, BC V5A 1E1

(604) 728-0446
registrar@bcyp.org

8 September 2014

Dear Sir or Madam:

Re: British Columbia Youth Parliament, 86th Parliament



The British Columbia Youth Parliament's 86th Parliament will hold its parliamentary session in Victoria at the Provincial Legislative Chambers from December 27 to 31, 2014. The Youth Parliament is a province-wide non-partisan organization for young people ages 16 to 21. It teaches citizenship skills through participation in the December parliamentary session and in community service activities throughout the year. **Youth Parliament is a one year commitment.**

I invite you to encourage eligible youth from your municipality or region to apply to sit as members of the Youth Parliament. Youth Parliament is non-partisan, and applicants need only be interested in learning more about the parliamentary process and in serving their community.

Each applicant who is accepted to attend as a member of BCYP must pay a \$275 registration fee. Thanks to a grant from Coast Capital Savings, a substantial portion of the cost of transportation and accommodation is covered for all members. Financial support is available for applicants who cannot meet the expense of the registration fee. Requesting financial assistance will not affect an applicant's chance of being selected as a member. We also provide resources for applicants attempting to secure funding from community sources, including schools and service clubs (see www.bcyp.org/joinus.html).

Members will sit and debate in the Legislative Chambers for five days and will be accommodated for four nights at the Harbour Towers Hotel in Victoria. During that time, participants are supervised by members of the Board of Directors of the Youth Parliament of B.C. Alumni Society and other youth parliament alumni. In addition, transportation to and from Victoria will be provided for all members who require it.

I have enclosed an application form and two copies of a brochure about BCYP. I encourage you to make the application form and brochure available to interested young people and to make copies of the forms as needed. If your municipality sponsors a "youth of the year" award or has a municipal youth council, young people with that sort of initiative and involvement are ideal candidates for our organization. A soft copy of the form is available from our website at www.bcyp.org/joinus.html, along with soft copies of the brochure and a promotional poster.

All applications must be received by October 22, 2014. Applicants will be notified whether they have been selected in early November. If you require more information, please contact me by telephone or e-mail as indicated above, or visit our website at www.bcyp.org.

Yours truly,

Dora Turje
Registrar, Youth Parliament of B.C. Alumni Society



Sponsoring the British Columbia Youth Parliament

From: "Andrew Day" <day@westcoastaquatic.ca>
To: "Andrew Day" <day@westcoastaquatic.ca>, "Tawney Lem" <tawney@westcoastaquatic.ca>

Sent: Wednesday, August 6, 2014 4:20:04 PM

Subject: Re: Important West Coast Aquatic Update and Reminders / Bio

Tawney's bio is included below.

Andrew

Tawney Lem has a degree in Political Science (with a concentration in municipal and provincial policy) from the University of British Columbia, and a Certificate in Dialogue and Civic Engagement from Simon Fraser University. She is also an ISO 9001 Quality Management trained auditor.

Ms. Lem has a strong background in facilitation, board development, and strategic planning, with a focus on finding shared solutions within and between governments and sectors. She has also been involved in the promotion of sustainable natural resource use through auditing and research roles related to the Forest Stewardship Council certification system. She is currently Lead Auditor for the Rainforest Alliance certification program. Tawney has also worked extensively with indigenous peoples to build their governance and organizational capacity.

Work highlights include:

- Facilitating over 20 projects and community-to-community forums hosted by federal, provincial, regional and municipal governments, in the areas of health, heritage, emergency planning and fisheries
- Conducting the social and/or Indigenous components of over 50 Forest Stewardship Council assessment and audits
- Co-conducting a global study on the social, environmental and economic impacts of large-scale forestry operations for the Forest Stewardship Council International Policy Standards Unit
- Working with 30 indigenous Nations and organizations on comprehensive governance policies, strategic plans, land use plans, traditional use and occupancy studies, consultation processes, treaty land evaluations, train-the-trainer programs, and organizational evaluations.

On Aug 6, 2014, at 3:57 PM, Andrew Day <day@westcoastaquatic.ca> wrote:

Hello Board members and partners,

I am writing to update you on some important staffing changes at West Coast Aquatic, as well as to remind you of the August 15th comment period for the draft Barkley and Clayoquot Plans and the upcoming Board meeting October 2nd.

During August and September, I will be changing my role to focus on WAMA communications, business development and economic development portfolios. I will also continue to assist in finalizing the marine spatial plans and salmon management plans. I will be working from abroad and returning periodically.

Daily management and project demands have made it difficult to focus on these priorities and it was clear at our last Board meeting that more energy and focus needs to go into them. It is also clear that the organization is moving into a new stage, increasingly moving from planning to implementation activities. I strongly believe that I need to play a different role and the organization needs a different person in the daily management role in order for it to evolve and fulfill its potential.

In order for this to happen, the Westcoast Aquatic Management Association (WAMA) and Aquatic Management Society (AMS) Directors have undertaken several changes at the staffing level. (As a refresher, WAMA is the non-profit legal body that manages the

West Coast Aquatic board and sub-committees, and AMS manages non-charitable activities).

1. Tawney Lem (bio included below) is taking on management duties for the Westcoast Aquatic Management Association, including WCA board management and assisting with finalizing the marine and salmon plans. She is an excellent person with the right qualities and contacts to manage the organization. She lives in Port Alberni and her experience with strategic planning is helpful as WCA moves into its next phase. Her performance will be evaluated and you are welcome to contact myself or Odd Grydeland (WAMA President) should you have any comments. I will be closely involved in helping her get established and available to assist her whenever needed.

Tawney's email is tawney@westcoastaquatic.ca and she will be working in our Port Alberni office full time — 250-724-3600. She will be contacting each of you in the coming weeks to introduce herself and ask for your guidance.

2. Sheena Falconer will take on management of the Aquatic Management Society. The society is a charitable organization focused on conservation and stewardship. Most of the projects under it are being managed by Sheena and she has done the fundraising for them. She will be doing more of these activities, including working on a salmon fundraiser dinner this fall and a Salmon / Stewardship Centre that will house a range of activities. As it grows it needs the kind of dedicated attention that Sheena can provide.

3. Conor Mackenzie will continue to work part time over the next year on Clayoquot salmon and marine planning. Kelsie Forbes will be focusing on business development and will start full time in October. Marilyn Causton continues to work part time on finances. Carla, Jenn, and Kevin are available to assist with marine planning on a contract basis.

I am really pleased and excited at the high quality of people who are with the organization, and believe that a lot of good things are in store for it. I am also excited at the opportunity to shift my role, stay involved, and play my part in its evolution and future success. Please join myself and the Directors in welcoming Tawney.

Each of you brings strong leadership and guidance to WCA. I look forward to continuing to work with you as the organization takes on new successes and challenges and to seeing you on October 2nd at the next board meeting. In the meantime you can continue to contact me at my regular contact info. I look forward to your comments on the draft marine plans.

Best wishes,

Andrew

Andrew Day, LL.B, Ph.D
Managing Director
West Coast Aquatic
#3, 4310 10th Avenue,
Port Alberni, British Columbia
Canada V9Y 4X4
day@westcoastaquatic.ca
250-720-6815

On Jul 9, 2014, at 2:56 PM, Andrew Day <day@westcoastaquatic.ca> wrote:

Dear West Coast Aquatic Board,

I am pleased to send you a link to the draft Clayoquot Sound Marine Plan, as discussed at our last meeting. (The file is too large to send via email. If you can't access it via dropbox, let me know).

<https://www.dropbox.com/sh/9tb25woxbp57i4e/AAAR94p1gmSGK-MLfCW46d9Na>

This document will be strengthened through your review. ***Please provide all comments by Friday August 15.*** Please use tracked changes. I will work to produce revised drafts to send to you September 15.

Our next meeting will be Thursday October 2, 2014. Please let me know if you cannot make this date. The goal of the meeting will be to approve the plans for public and full sector and government review in October and November.

Many thanks are due to all of the individuals who have contributed to and reviewed these draft plans. They contain a significant amount of information and guidance, creating a foundation and legacy for sustainable development and management into the future.

Best wishes to all of you,

Andrew



VANCOUVER ISLAND
UNIVERSITY

Office of the President



September 15, 2014

Mr. Russell Dyson
Regional District 23 - Alberni-Clayoquot
3008 5th Ave
Port Alberni BC V9Y 2E3

Dear Mr. Dyson:

I would like to personally thank the Alberni-Clayoquot Regional District for the recent completion of their commitment to the BC Regional Innovation Chair in Tourism & Sustainable Rural Development.

As a values-based institution, we are committed to serving our regions by creating access for students to quality post-secondary opportunities as well as through meeting the educational and training needs of our students and communities.

With your support we will continue to have a significant impact on Vancouver Island and the BC Coast by contributing to the economic, social, educational, environmental and cultural prosperity of the communities we serve (www.viu.ca/impact).

Once again, I would like to thank you for your support of Vancouver Island University.

Sincerely,

Ralph Wilson, Ph.D.
President and Vice-Chancellor



MEMORANDUM

TO: Mayor and Council or Chair and Board, and CAO

FROM: Iris Hesketh-Boles, Executive Coordinator

DATE: September 29, 2014

RE: **Fortis BC Operating Agreements and Collection of Operating Fees by Municipalities**

Below are the speaking notes for Nanaimo Regional District Chair Joe Stanhope's presentation to AVICC members who attended last week's AVICC Luncheon during the UBCM Convention.

President Larry Cross wanted to ensure that this news was communicated widely as "Councils in municipalities served by gas will be asked to process and endorse the AVICC recommended model agreement by the **end of October, 2014** in order to take advantage of the anticipated legislation, and to authorize the collection of the 3% fee beginning in March 2015."

The noted meeting with the Premier and Ministers on Thursday last week went well.

I have some important information to deliver with respect to the Fortis BC Operating Agreements and the collection of operating fees by municipalities.

The last several years now we have stood before the AVICC convention and talked about the following:

- 1. Negotiations with Fortis BC to establish a Made-in-AVICC Operating Agreement between the gas company and many AVICC municipalities. This is complete.*
- 2. Fortis BC's application to the British Columbia Utilities Commission to apply for a common rate for specified natural gas customers in a given rate class throughout BC. This has occurred, and phased implementation is about to begin in 2015.*
- 3. AVICC has been seeking a change to the Vancouver Island Natural Gas Pipeline Act to permit the collection of operating fees within AVICC. AVICC representatives are meeting with the Premier and the relevant Ministers again tomorrow, and we are pleased to say that introduction of this legislation is imminent.*

Consequently, I am very pleased to be able to say today, that after much hard work by numerous people, we are poised to see the end of this historic inequity after more than 25 years. Shortly we expect municipalities on Vancouver Island and the Sunshine Coast will return to the same footing as those in the interior of BC.

This means In the order of \$3.5 Million in new revenues to be received collectively / per annum within AVICC to offset costs for municipal taxpayers' associated with the placement of gas lines in municipal roads.

Now, as the final step to reaching our goal, we need political action and your leadership.

Time is now of the essence to adopt agreements, if Councils wish to access the available new funding source. Councils in municipalities served by gas will be asked to process and endorse the AVICC recommended model agreement by the end of October, 2014 in order to take advantage of the anticipated legislation, and to authorize the collection of the 3% fee beginning in March 2015.

AVICC is preparing a standard report format to assist your staff in bringing this matter before you and the report will be available, along with our partners in FORTIS, to respond to any questions you may have. Representatives are meeting with the CAOs tonight to discuss implementation details for your municipality.

We hope we will have the maximum number of agreements in place by November, in order that AVICC can present a unified front to the BCUC.

We are almost there. With your help, we can shortly say that we have completed the strategic task we set out to accomplish.

I want to say thank you to the City of Nanaimo, in particular, who lead the staff technical working group; to Paul Murray and the District of Saanich who have lead the staff policy group; to Gord Schoberg and Carol Greaves of FORTIS, and to Jerry Berry who have worked with us throughout and whom have helped us “stick handle” this matter through the Province and through FORTIS itself.

Finally, I would be remiss if I didn't thank Premier Clark, Minister Coleman, Minister Bennett and Michelle Stillwell for supporting introduction of the corrective legislation.



MEMORANDUM

TO: Mayor and Council and Chair and Board, and CAO

FROM: Iris Hesketh-Boles, Executive Coordinator

DATE: September 29, 2014

RE: **Request for Presentation Proposals - 2015 AVICC AGM & Convention**

I hope that your delegates enjoyed the UBCM Convention in Whistler last week. It was nice to meet many of you at the September 24 AVICC luncheon.

Executive and our host community, the City of Courtenay are looking forward to the 2015 AVICC AGM & Convention.

The most highly rated sessions in past years Conventions were sessions that were initiated by AVICC members. Having members submit session proposals has been beneficial in developing a program that is relevant to the needs of our members with speakers that are both knowledgeable and dynamic.

Some ideas may have arisen as a result of the work that was done at the recent UBCM Convention. Other areas of interest may be generated from resolutions that your local government will be forwarding through the resolution process, issues that you are dealing with that other local governments may also be facing, or from innovative programs, policies or practices you are using/undertaking that other members would benefit from learning about.

Presentation proposals may be submitted online at [AVICC.ca/Convention/Program/Online Presentation Proposal Submission](http://AVICC.ca/Convention/Program/Online/Presentation%20Proposal%20Submission).

As much of the program for the April Convention is set by early January, please forward your proposals by **Friday, December 12, 2014**.

Thank you.



REQUEST FOR DECISION

To: Board of Directors

From: 2014 Board Remuneration Review Committee
- Stefan Ochman/Ken McRae/Bob Kanngiesser
- Wendy Thomson, Manager of Administrative Services
- Teri Fong, Manager of Finance

Meeting Date: October 8, 2014

Subject: **Bylaw A1078, Board Remuneration, Expenses and Benefits**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give four readings to Bylaw A1078, Board Remuneration, Expenses and Benefits, 2015.

Desired Outcome:

To adopt an updated bylaw for ACRD Board of Directors' Remuneration, Expenses and Benefits.

Background:

The ACRD Board of Directors appointed Stefan Ochman, Ken McRae and Bob Kanngiesser to the 2014 ACRD Board Remuneration Review Committee to review remuneration, expenses and benefits provided to the ACRD Board of Directors. As per the terms of reference, the Committee's review included the following:

- a. Reviewed the current ACRD bylaw (A1066 & A1066-1)
- b. Reviewed other local governments bylaws, in particular other Regional Districts' of similar sizes such as Powell River, Mount Waddington and Skeena-Queen Charlotte
- c. compared rates and formats of other regional district boards;
- d. considered approval processes, member roles, member appointments, workload etc.
- e. developed questions and met individually with each current ACRD Board member to identify issues/ideas for amendments to the current bylaw

The Committee has concluded an in-depth review and developed a revised Board Remuneration, Expenses and Benefits bylaw for consideration of adoption by the ACRD Board of Directors.

Amendments to the revised bylaw include:

- a. Directors remuneration increased from \$5,736 to \$6,500 per year
- b. Electoral Area Directors – Additional Amount increased from \$2,531 to \$2,600 per year
- c. Chairperson's – Additional Amount increased from \$6,328 to \$6,500 per year

- d. Committee Meetings (not on a regular Board meeting Day) increased from \$65 to \$70 per meeting
- e. Multiple meetings that are held on the same day as a regular board of directors meeting are included in the monthly remuneration
- f. Use the Provincial Government per diem rates as a guideline for board expenses including meals and mileage
- g. Implementation of a "Home stay" amount of \$50 per night
- h. Implementation of a deadline to submit expenses to the finance department for processing/payment
- i. Authority for the Chair to approve meetings not already pre-approved by the Board
- j. The bylaw be reviewed again in 4 years prior to the next local government election (as per the ACRD Board policy)

Separate from the bylaw, the Committee recommends a thorough "education session" be conducted of new ACRD Directors including training in parliamentary procedures.

Time Requirements – Staff & Elected Officials:

Substantial staff and committee time has been spent on reviewing and updating the bylaw.

Financial:

ACRD Directors remuneration and expenses are paid through general government services with exception of UBCM/AVICC which are paid for by the electoral areas only.

Policy or Legislation:

Local Government Act/ACRD Board Remuneration Review Policy applies.

Submitted by: 

 Wendy Thomson, Manager of Administrative Services

Approved by: 

 Russell Dyson, Chief Administrative Officer



Alberni-Clayoquot Regional District

Bylaw No. A1078

A Bylaw to Provide for Board Member Remuneration, Expenses and Benefits

WHEREAS the Board of the Alberni-Clayoquot Regional District, may by bylaw, provide for remuneration, expenses and benefits for Directors and Alternate Directors.

NOW THEREFORE the Board of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts as follows:

Definitions

1. In this Bylaw:
 - a. **“Director”** means a person elected or appointed as a Director to the Regional District of Alberni-Clayoquot Board, and includes alternate Directors when that alternate Director is acting in place of a Director;
 - b. **“Regional District”** means the Regional District of Alberni-Clayoquot.
 - c. **“Remuneration”** means one third (1/3) of the Remuneration paid pursuant to Section 2 shall be paid as an allowance for expenses incidental to a Director’s or alternate Director’s discharge of the duties of office, other than those expenses provided for in Section 3 of this bylaw.

Remuneration

2. The Remuneration for Directors is set out in Schedule “A” of this bylaw.

Expenses

3. In addition to the Remuneration paid in Section 2, a Director is entitled to:
 - a. Be reimbursed for out of pocket costs or to otherwise have the Regional District pay the cost of the following:
 - i. Standard accommodation;
 - ii. Ferry fares for vehicle and driver and other passengers, if any, travelling on Regional District business;
 - iii. Taxi or shuttle bus;
 - iv. Parking;
 - v. Motor vehicle rental, including mileage and insurance costs;
 - vi. Air fare;

- b. Be paid an expense allowance:
- i. for each meal at the following per diem rates:

| | |
|---------------------------|----------|
| • Full Day | \$51.50 |
| • Breakfast Only | \$22.75 |
| • Lunch Only | \$22.75 |
| • Dinner Only | \$30.50 |
| • Breakfast & Lunch Only | \$33.25 |
| • Lunch & Dinner Only | \$41.00 |
| • Breakfast & Dinner Only | \$41.00; |

Directors shall receive the above meal per diem rate or the provincial government group III meal per diem rate, whichever is higher. Regional District staff will review the provincial government III per diem rate in April of each year and adjust the rate accordingly.
 - ii. of \$12.00 per night away from home for incidental costs;
 - iii. of \$0.52 per kilometer, or the provincial government mileage rate as reviewed by staff each April, whichever is higher, for travel on paved roads and an additional \$0.20 per kilometer for travel on gravel roads where the Director provides a vehicle;
 - iv. where private lodging is used in lieu of a hotel, reimbursement of \$50 per day;
- c. Be reimbursed for long distance telephone charges for calls on Regional District business.
4. No payment will be made, under Section 2 or 3, to a Director for any costs incurred unless they were incurred in the conduct of the Regional District's affairs to attend:
- a. Regional District Board or Committee meetings;
 - b. External board, committee or commission meetings in which Directors have been appointed to sit on by the Regional District Board;
 - c. Union of BC Municipalities Convention;
 - d. Association of Vancouver Island and Coastal Communities Convention;
 - e. Any other meeting, convention or seminar approved by the Regional District Board;
 - f. Administrative tribunal or court proceeding;
5. Notwithstanding Section 4, the Chairperson of the Board of Directors may authorize any Director or the Chairperson to attend any meeting related to Regional District business without prior approval of the Board of Directors and shall be entitled to payments

under Section 2 and 3. The Chairperson shall report the meeting and purpose to the Chief Administrative Officer and the Regional District Board at the next regular meeting.

Expense Submissions

6. Directors must submit expense claims within 30 days of incurring the expense. No claims for the previous year will be accepted after January 31st of each year.
7. Expense claims **must** be supported by all appropriate receipts.
8. The finance department's role in reviewing claims is to verify the amounts in accordance with this bylaw. Any issues, discrepancies or conflict in interpretation shall be referred to the Chairperson together with the Chief Administrative Officer for review and adjudication. If the matter is not resolved to the satisfaction of the Director, the matter will be referred to the Board of Directors.
9. The Remuneration payable under section 2 and 3 of this bylaw shall be paid monthly through the Regional District payroll system.

No Double Dipping

10. In no case will the Regional District reimburse or pay for any costs claimed by a Director where those costs have been or will be paid by any other organization.

Benefits

11. Directors are, subject to insurance carrier requirements, eligible for medical, extended health, dental and group life insurance benefits for themselves and their dependents on the same basis that the Regional District provides those benefits to its employees, provided that all costs for those benefits are paid in full by the Director.
12. The Regional District shall obtain and pay the premiums for accident insurance coverage for Directors while on Regional District business.

Regional District Purchased Equipment

13. At the end of a Director's term, all equipment purchased by the Regional District for that Director will be returned to the Regional District or be offered to that Director for a depreciated value.

Future Changes to Annual Remuneration

14. An independent review of Directors Remuneration, allowances and benefits shall be conducted every 4 years beginning in 2018.

Schedule "A"

1. Director Remuneration is as follows:

| | <i>Effective December 1, 2014</i> |
|--|--|
| Director's Remuneration – includes 23 Board meetings & 12 Regional Hospital District meetings per year | \$6,500 per year |
| Director's Remuneration for attendance at additional Board meetings (above the 2 regular Board meetings) | \$160 per meeting |
| Electoral Areas – additional amount | \$2,600 per year |
| Chairperson – additional amount | \$6,500 per year |
| West Coast Directors (Electoral Areas A & C, Districts of Tofino & Ucluelet) – additional amount | \$2,100 per year |
| Committee meeting where travel to the meeting is less than 60km | \$70 per meeting |
| Committee meeting where travel to the meeting is 60km or greater | \$145 for first meeting in a day \$70 for each additional meetings in a day |
| Attendance at conferences, conventions, or other meetings | \$160 per day |
| Alternate Director – attendance at Board meetings where travel to the meeting is less than 60km | \$160 per meeting |
| Alternate Director – attendance at Board meeting where travel to the meeting is 60km or greater | \$180 per meeting |

2. Multiple meetings that are held on the same day as a regular board meeting day are including in the Director's Remuneration as set out in Appendix "A" Section 1 above.
3. After the first missed Board meeting the following amount will be deducted from the Remuneration, unless the absence is excused by a resolution of the Board of Directors:
- a. Alberni Valley Directors \$70 per meeting
 - b. West Coast Directors \$145 per meeting



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: October 8, 2014

Subject: Alberni Valley Regional Airport Bylaw Amendment

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give three readings to the bylaw cited as "Bylaw 791-1, Port Alberni Airport Extended Service Area Establishment Bylaw Amendment, 2014".

Desired Outcome:

To amend the bylaw to include a maximum requisition amount in the bylaw itself and to no longer use the maximum amount set out in the Supplementary Letters Patent.

Summary:

Recent discussions with Ministry of Community, Sport and Cultural Development staff have revealed that the establishing bylaw for the Port Alberni Airport (also known as the Alberni Valley Regional Airport) does not conform to the current legislation and therefore required an update. The Ministry requested that we amend to include the maximum requisition within the bylaw and to no longer read it in conjunction with the Supplementary Letters Patent.

This amendment only resolves the legislative issue and does not consider an increase in the budget for expanded operations. Staff may require an additional amendment in the spring when the 2015 budget is created but the Ministry has recommended that we do not consider both the correction and an increase in operations at the same time.

Background:

The Supplementary Letters Patent for Airport Facilities was dated March 5th, 1986 and the Port Alberni Airport Establishment Bylaw was adopted February 24th, 1993.

Time Requirements – Staff & Elected Officials:

There will be no additional time requirement by staff or elected officials.

Financial:

This amendment sets the maximum amount to be requisitioned as \$50,000 or \$0.0169 per \$1,000 of taxable value of land and improvements. This change does not have any impact on the budget as it is the same amount that staff have used for many years.

Policy or Legislation:

This amendment needs to be approved by the Inspector of Municipalities before it can be adopted.

Submitted by: 
Teri Fong, CPA, CGA, Manger of Finance

Approved by: 
Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

Bylaw 791-1

A Bylaw to amend the Alberni Valley Regional Airport Extended Service Area Establishment Bylaw, 1992

WHEREAS the Regional District Board may, by bylaw, establish and operate a service under provisions of the *Local Government Act*;

AND WHEREAS the Regional District Board has established and operates the service known as the Alberni Valley Regional Airport as described in Bylaw 791 cited as, "Port Alberni Airport Extended Service Area Establishment Bylaw, 1992";

AND WHEREAS the Regional District Board wishes to amend the establishing bylaw to set a maximum amount that may be requisitioned annually for the service;

AND WHEREAS the Directors of the City of Port Alberni, Electoral Areas "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek), "F" (Cherry Creek) have consented in writing, to the adoption of the Bylaw;

AND WHEREAS the approval of the Inspector of Municipalities is required under the *Local Government Act*;

NOW THEREFORE the Alberni-Clayoquot Regional District Board of Directors in open meeting assembled, enacts as follows:

1. Bylaw cited as, "Port Alberni Airport Extended Service Area Establishment Bylaw No. 791, 1992" is hereby amended by adding Section 6 as follows:
 6. In accordance with the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the service is \$50,000 or \$0.0169 per \$1,000 of taxable value of land and improvements, whichever is greater.
2. This Bylaw may be cited as "**Bylaw 791-1, Port Alberni Airport Extended Service Area Establishment Bylaw Amendment, 2014**".

Read a first time this

day of

2014.

Read a second time this day of 2014.

Read a third time this day of 2014.

I hereby certify the foregoing is a true and correct copy of the Bylaw cited as "Bylaw 791-1, Port Alberni Airport Extended Service Area Establishment Bylaw Amendment, 2014" as read a third time by the Board of the Regional District of Alberni-Clayoquot on the day of , 2014.

Russell Dyson,
Chief Administrative Officer

Consented to on behalf of the electors on the day of , 2014.

Approved by the Inspector of Municipalities the day of , 2014.

ADOPTED this day of 2014.

Certified true and correct copy of
**"Bylaw 791-1, Port Alberni Airport
Extended Service Area Establishment
Bylaw Amendment, 2014."**

The Corporate seal of the Regional
District of Alberni-Clayoquot was
hereto affixed in the presence of:

Russell Dyson,
Chief Administrative Officer

Cindy Solda,
Chairperson



REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator

Meeting Date: October 8, 2014

Subject: ACAP Contribution Agreement

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors agree to enter into a Contribution Agreement with Her Majesty the Queen in the right of Canada to receive \$39,042.00 capital contribution for a Heavy Airside Mobile Equipment (Runway Condition Reporting System) Project at the Tofino Airport and agree to assume all project costs above the level approved by the Minister; and authorize Russell Dyson, CAO to be the designated representative to sign the agreement on their behalf.

Summary:

In January 2014, an application was submitted to the Airport Capital Assistance Program (ACAP) to purchase a new Runway Condition Reporting System for the Tofino Airport. This new electronic airfield reporting system will be used for submitting aircraft movement surface condition reports electronically, directly from the reporting vehicle to flight services. Nav Canada is modernizing the way they receive and distribute information, within the next few years they will require that reports on airfield surfaces be provided to them electronically. The cost estimate submitted with the funding application, to cover the equipment and associated costs was \$36,672.00. Transport Canada has agreed to contribute \$39,042.00 for the equipment purchase.

Time Requirements – Staff & Elected Officials:

Staff time will be required to complete the contribution requirements and purchase of the new Reporting System.

Financial:

There will be minimal administration costs from the Mark Fortune's time to assist with the purchase of the equipment.

Policy or Legislation:

Equipment purchase will follow the ACRD's purchasing policy.

Submitted by: 

Janice Hill, Environmental Services Coordinator

Approved by: 

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator

Meeting Date: October 8, 2014

Subject: Licence of Use renewal – Somass Estuary Leachate Line

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors agree to renew the Somass Estuary Leachate Line licence of use agreement with the Port Alberni Port Authority for a five (5) year term commencing November 1, 2014 for the fee of \$1.00 dollar per year.

Summary:

The ACRD holds a licence of use with the Port Alberni Port Authority on a portion of their lands for a Leachate pipeline as shown on the attached diagram. This licence is to facilitate the operation and maintenance of a Leachate Pipeline, including all pipes, valves, fittings and facilities in connection with the Leachate Pipeline. The licence has been previously renewed and requires renewal again.

Time Requirements – Staff & Elected Officials:

Minimal time to renew the licence.

Financial:

The ACRD will pay the Port Alberni Port Authority \$1.00 per year for each year of the Term.

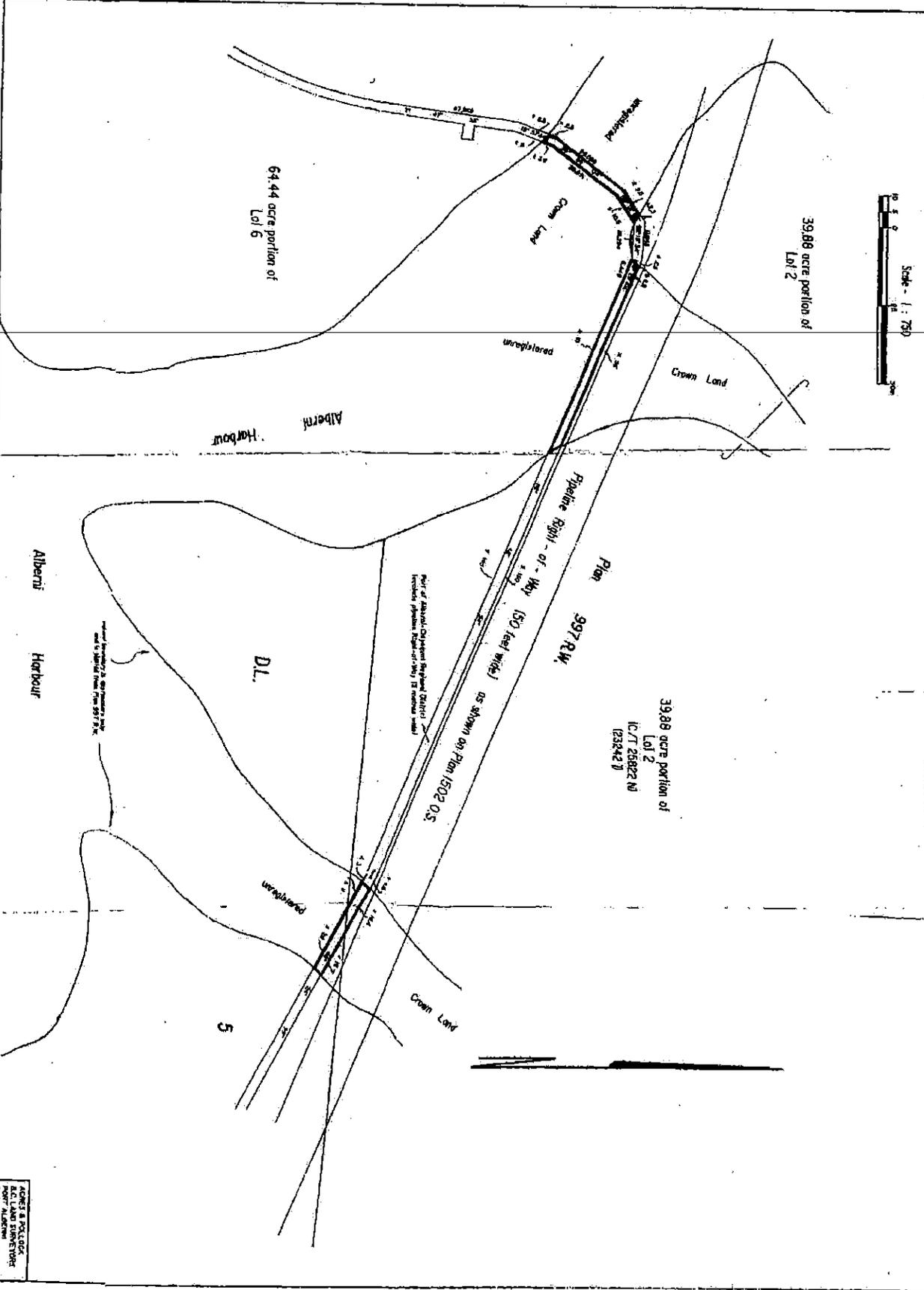
Submitted by: 

Janice Hill, Environmental Services Coordinator

Approved by: 

Russell Dyson, Chief Administrative Officer

SKETCH PLAN SHOWING ALBERTA-CRAYCROFT REGIONAL DISTRICT LECHANTE PIPELINE RIGHT-OF-WAY
 IN RELATION TO UNREGISTERED CROWN LAND UNDER THOSE PORTIONS OF ALBERTA HARBOUR
 ADJACENT TO DL'S 2, 5 AND 6, ALBERTA DISTRICT



"SCHEDULE A"

AGNES & POLLACK
 REALTY SURVEYORS
 Phone - 4520 783 542
 R.F. - 1717



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: October 8, 2014

Subject: 2015 Tax Exemption Bylaw

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give four readings to Bylaw F1112 cited as "2015 Tax Exemption Bylaw".

Desired Outcome:

The desired outcome is to exempt the Alberni Golf Club and the Long Beach Recreation Cooperative from taxation in 2015.

Background:

At the September 10th Board of Directors meeting letters were received from both the Alberni Golf Club and the Long Beach Recreation Cooperative requesting the tax exemptions. A resolution was made to instruct staff to prepare a tax exemption bylaw for consideration by the Board. Bylaw F1112, 2015 Tax Exemption Bylaw is attached.

The Regional District may exempt land and improvements for an athletic or service organization that is used principally for public or recreation purposes. The Regional District has exempted the both golf clubs for the past several years. The tax exemption bylaw requires an affirmative vote of at least two-thirds of votes cast in order to be adopted.

Time Requirements – Staff & Elected Officials:

Some staff time is required to create and process the bylaw.

Financial:

The following is the estimated amount of property taxes that would have been paid in 2014:

- Alberni Valley Golf Course \$20,000
- Long Beach Recreation Cooperative \$8,000

This amount includes all components of property taxes including police tax, school tax, etc. and does not just represent the Regional District portion.

Policy or Legislation:

Section 809 of the Local Government Act permits the Regional District to provide tax exemptions by bylaw.



Submitted by: _____
Teri Fong, CGA, Manager of Finance



Approved by: _____
Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

Bylaw F1112

2015 Tax Exemption Bylaw

WHEREAS the *Local Government Act*¹ authorizes a Regional District Board to exempt from taxation land or improvements or both owned or held in trust by the owner for an athletic or service organization and used principally for public athletic or recreation purposes;

NOW THEREFORE the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. The following described property shall be exempt from taxation imposed under the *Local Government Act*:
 - a. Land and improvements known as the **Alberni Golf Club** as outlined on **Schedule “A”** attached to and forming part of this Bylaw and legally described as follows:

Lot 4, District Lot 17, Alberni District, Plan 13628, and,

The North ½ of Lot 96, Alberni District, being part of said lot lying North of the North boundary of Plan 1804, containing 80 acres more or less, except the south four chains of the East 7.50 chains containing 3 acres more or less except part in Plan VIP71603

PID Numbers: 000-958-859 & 000-959-049

- b. Land and improvements known as the **Long Beach Recreation Cooperative** as outlined on **Schedule “B”** attached to and forming part of this Bylaw and legally described as follows:

Parts of District Lots 113, 165, 166, 167, 178, 192, 193, 194, and 195, all part of the Long Beach Airport, all of the Clayoquot Land District

Parts of PID Numbers: 024-158-666, 009-392-351, 024-749-435, 010-322-451, 010-157-913, 024-749-389, 024-159-034, 024-158-569, 024-749-397

¹ *Local Government Act Section 809*

2. The tax exemption established by this Bylaw shall be for the 2015 taxation year.

3. This Bylaw may be cited as **“2015 Tax Exemption Bylaw No. F1112”**.

Read a first time this day of 2014.

Read a second time this day of 2014.

Read a third time this day of 2014.

ADOPTED this day of 2014, by an
affirmative vote of at least two-thirds the votes cast.

Certified true and correct copy of
**“2015 Tax Exemption Bylaw No.
F1112.”**

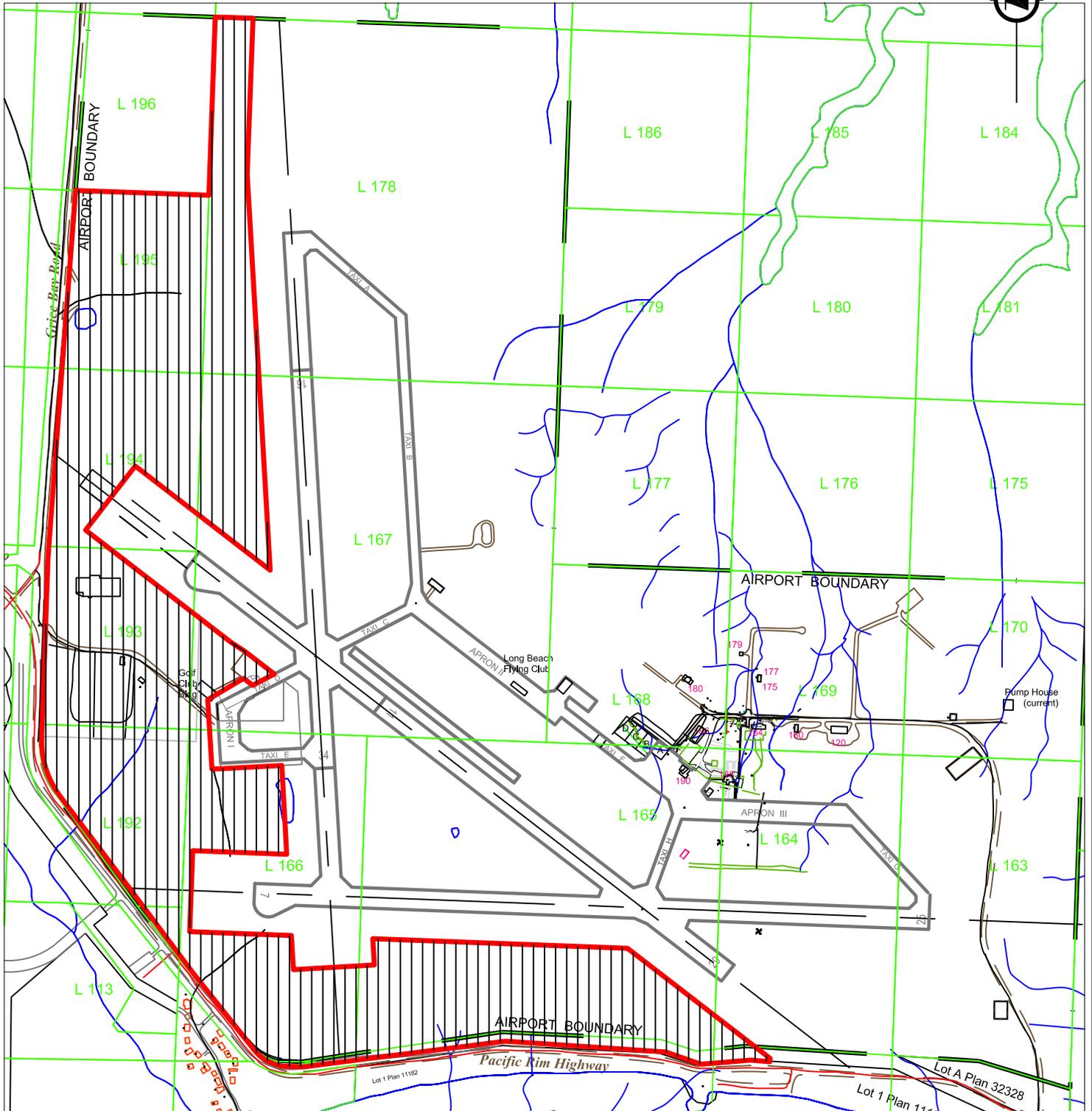
The Corporate seal of the Regional
District of Alberni-Clayoquot was
hereto affixed in the presence of:

Chief Administrative Officer

Chairperson

Schedule 'B'

This schedule is attached to and forms part of Bylaw F1112 2015 Long Beach Recreation Cooperative Tax Exemption Bylaw



Long Beach Recreation Cooperative Lease Area



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT





REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator

Meeting Date: October 8, 2014

Subject: Bamfield, Anacla and Kildonan Solid Waste Management

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors direct staff to hire a consultant to investigate options for Solid Waste Management for Bamfield and, Anacla and Kildonan, including options of Stakeholder partnerships within the area for a maximum of \$5,000.00.

Desired Outcome:

To develop efficient, cost effective solid waste management procedures for the Bamfield, Anacla and Kildonan communities.

Summary:

ACRD Staff have received requests from the Huu-ay-aht First Nations, the Uchucklesaht Tribe Government and the Bamfield Marine Science Centre in partnering together in the handling of solid waste and recycling for their communities. Staff believes there may be economies of scale in working as a partnership but do not have the expertise to develop and analyze the options in house. Due to the uniqueness of the remote areas staff recommends that a consultant be utilized to develop the different options.

Background:

Currently, all of these communities handle their solid waste independently but are interested in creating a better system.

Time Requirements – Staff & Elected Officials:

The majority of the work would be done by a consultant but staff time would be required to assist the consultant in collecting the data and in analyzing the results.

Financial:

The funding for the investigation would come from the Solid Waste Management Plan initiatives budget in the Alberni Valley Waste Management service and would have a maximum budget of \$5,000.

Depending on the outcome of the investigation a new service may be created for waste in the Bamfield, Anacla and Kildonan areas or another option would be to create an agreement with the outside organizations through the Alberni Valley Waste Management function. If economies of scale are

achieved the result would be a reduction in cost to all organizations.

Submitted by: 

Janice Hill, Environmental Services Coordinator

Approved by: 

Russell Dyson, Chief Administrative Officer



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Planner

Date: October 02, 2014

Subject: Tourism Vancouver Island, Hiking Trails Strategy – Phase 1

Background

Tourism Vancouver Island is developing a Hiking Trails Strategy for Vancouver Island with funding provided by the ICET Economic Development Readiness Program. Phase 1 of the project will include community engagement, research to identify agencies active in trail marketing, dialogue to develop a shared approach to trail development on the island and an inventory of hiking trails with the highest potential tourism values.

Tourism Vancouver Island is requesting a \$2500 financial commitment to support the first phase of the Hiking Trails Strategy.

The Board reviewed the Request for Decision and letter from Tourism Vancouver Island at the August 13, 2014 Board meeting and passed a resolution to receive the correspondence. Lana Kingston with Tourism Vancouver Island presented the request to the Board at the September 10, 2014 meeting at which point the Board passed a resolution to refer the request to the ACRD Parks and Trails Committee for input and recommendation back the ACRD Board. A meeting of the Parks and Trails Committee has been scheduled for Monday, October 06th and a recommendation will be brought forward to the Board at the October 08, 2014 regular Board meeting.

Submitted by:

Alex Dyer, Planner



REQUEST FOR DECISION

To: Russell Dyson, CAO and Board of Directors

From: Heather Adair, Junior Planner

Date: August 5, 2014

Subject: Tourism Vancouver Island, Hiking Trails Strategy – Phase 1

Recommendation:

That the Alberni Clayoquot Regional District provide financial support of \$2500 for Phase 1 of the Tourism Vancouver Island, Hiking Trails Strategy.

Desired Outcome:

To provide financial assistance to Tourism Vancouver Island to support Phase 1 of the Hiking Trails Strategy.

Background:

Tourism Vancouver Island has identified a lack of coordination in the development, rating, mapping, marketing to utilize Vancouver Island trails. Tourism Vancouver Island has embarked on a three phase project that will result in the development and implementation of a Vancouver Island and Sunshine Coast Trails Strategy. The opportunity to grow the economic and social potential in the region through the development and implementation of a trails strategy will be instrumental in attracting visitors from around the world.

Phase 1 of this project will engage communities and conduct research to identify agencies that are active in this type of work to assess duplication, gaps and appetite for collaboration. Phase 1 also includes engaging in dialogue about potential “shared approaches” to trails development where tourism is embedded in a more comprehensive way. An inventory of the highest potential hiking trails and will be built as a part of Phase 1.

Future phases of the project will involve increasing the awareness of trail use, increase the investment of government agencies in support of tourism and trails development, increase the invest of economic development agencies in promoting the amenities and lifestyles of the region, increase visitation to the region by providing a one-stop-shop for visitors to seek comprehensive trail-use information, and to establish a trail network system.

Time Requirements – Staff & Elected Officials:

Staff time will be required to provide mapping information to Tourism Vancouver Island.

Financial:

\$2500 financial commitment to support the first phase of the Hiking Trails Strategy. Tourism Vancouver Island has been approved for funding of \$30,000 through the Island Coastal Economic Trust's (ICET) Economic Development Readiness Program.

Policy or Legislation:

N/A

Options Considered:

No other options were considered.

Submitted by: 
Heather Adair, Junior Planner

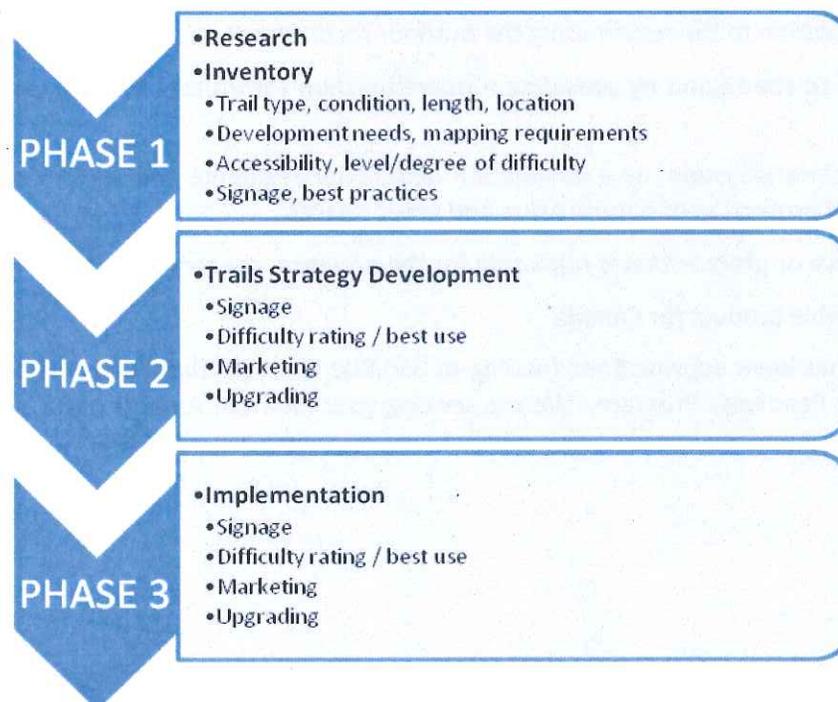
Reviewed by: 
Mike Irg, Manager of Planning and Development

Approved by: 
Russell Dyson, Chief Administrative Officer

Project Overview: The Vancouver Island and the Sunshine Coast regions have incredible assets in trails; however there is presently a significant lack of coordination in the development, rating, mapping, marketing, etc., to fully utilize these assets. The opportunity to grow the economic and social potential in the regions through the development and implementation of a trails strategy will be instrumental in attracting visitors from around the world. Trail utilization has been identified as one of the most popular activities of leisure travellers, in addition to being an amenity that is enjoyed by the residents of our communities. Tourism Vancouver Island has been successful with an application to the Island Coastal Economic Trust to proceed with the first phase of a three phase project that will result in the development and implementation of a Vancouver Island and Sunshine Coast Trails Strategy. We are looking to your community for a \$2,500 financial commitment to support the first phase of this exciting project.



About The Project: Phase 1 of this Trails Project will become the foundation that guides the way to a well-defined trails strategy. The inventory will be a searchable data base of the highest potential trails and will define a set of key attributes that assists us in understanding what is required to ensure that trails within the regions provide visitors and local residents with exceptional experiences. Tourism Vancouver Island will manage the process through a firm that has experience in hiking trail development and management. Community and trail group leaders from throughout the regions will be engaged in the process to assist in identifying the trails to be included in the inventory, in addition to determining the attributes required to make the inventory valuable.



Phase 1 Activities:

- Establishing a consultation process with communities engaged in trails and trails development;
- Conducting research and inventory that identifies the agencies that presently are active and investing in some form of trails development activities within the region to assess duplication, gaps and appetite for collaboration;
- Engaging in dialogue about potential “shared approaches” to trails development where tourism is embedded in a more comprehensive way;
- Building an inventory of the highest potential hiking trails and documenting key attributes.

Phases 2 & 3 (future projects)

Project Objectives: Trails are enjoyed by a diverse range of users and provide opportunities for outdoor activities that promote physical and mental health and wellbeing, while fostering respect for the environment. Trails serve a multi-functional purpose including transportation, tourism and leisure. The Vancouver Island Trails Strategy is aimed at accomplishing the following objectives:



- Increase the awareness of trail use in the Vancouver Island region that contributes to economic and social growth
- Increase the investment of government agencies in support of tourism and trails development
- Increase the investment of tourism stakeholders in trails development and marketing
- Increase the investment of economic development agencies in promoting the amenities and lifestyles of the region through trail use and enjoyment
- Increase the alignment and collaboration of agencies with the capacity to attract visitation, investment, workforce and relocation to the region using the outdoor recreational opportunities as attractants
- Increase visitation to the region by providing a one-stop-shop for visitors to seek comprehensive trail-use information
- Establish a trail network system, as a destination benefit for residents and visitors, which focuses on the sustainable use and protection of natural areas and green spaces
- Establish an initiative or process that is replicable for the province, country or abroad
- Produce an exportable product for Canada

Our Request: Phase 1 has been approved for funding of \$30,000 through Island Coastal Economic Trust’s (ICET) Economic Development Readiness Program. We are seeking your financial support of \$2,500 for Phase 1 of this project.

Sincerely,



Dave Petryk
President & CEO



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Meeting Date: October 8, 2014

Subject: Climate Action Charter

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors not sign the British Columbia Climate Action Charter at this time but continue to make efforts to become carbon neutral.

Desired Outcome:

This report is in response to the Directors request at the April 23, 2014 Board of Directors meeting for staff to investigate the benefits and costs of signing onto the BC Climate Action Charter.

Background:

The BC Climate Action Charter was created by the Province and the Union of BC Municipalities in 2008 and aimed to have Local Governments take action to become carbon neutral, in respect to their operations, by 2012. Although the charter still includes the 2012 deadline the Province has adopted the approach that making progress toward carbon neutrality is acceptable. The signatories are required to measure and report on their community's Green House Gas emissions profile and to create greener, more compact energy efficient communities. Local governments can achieve carbon neutrality by reducing emissions, by purchasing carbon offsets to compensate for the greenhouse gas emissions or by developing projects to offset emissions.

The Climate Action Charter was presented to the Board of Directors in the fall of 2008 as well as the spring of 2011 but on both occasions the Board chose to pass a resolution to support the charter but not to sign on at that time. The Board was concerned about the cost implications and the tight deadlines.

Reporting Requirements:

The charter requires that signatories annually report emissions from services delivered directly by the local government as well as emissions from contracted services. The report also requires that the signatory have a plan to reduce their Green House Gas emissions and report on the progress that has been made in achieving the plan. The report is broken down into two sections:

- Community Wide Actions - such as creating Official Community Plans that contain targets for the communities to attain.
- Corporate Actions – such as developing an energy reduction plan for all corporate buildings.

The signatory must report the progress made in the previous year as well as the proposed actions for the following year.

The Provincial Government offers a conditional grant program called 'The Climate Action Revenue Incentive Program' (CARIP) that would provide the Regional District with funding equal to the amount paid in carbon tax as long as the required reporting is completed by March 7th of each year. The grant is for carbon tax amounts only and does not cover the labour costs of generating the reporting or creating and implementing a plan.

Analysis:

Although the Regional District has not signed onto the BC Climate Action Charter we have completed projects that reduce our green house gas emissions including:

- The installation of new windows at the Regional District office building
- Implementation of water conservation measures including reducing the threshold of water permitted on our water systems
- Purchase of more efficient vehicles when replacing the Regional District fleet
- Further development of a trails network

The costs of signing onto the charter are hard to determine in advance as every Municipality and Regional District is different but staff feels that the workload created by signing the charter would be in excess of current staffing levels. For example, the reporting requirements coincide with the already busy first quarter of the year when we are completing budgeting for the current year as well as yearend reporting for the previous year and if the reporting is not completed on time the CARIP funding is eliminated.

Another unintended consequence of signing the charter may be elimination of local contractors in the curbside garbage and recycling collection services. Due to the fact that contractor emissions are included in our reporting the contracts would probably need to include the requirement of an updated fleet to reduce our carbon footprint. Although a newer fleet would be desirable it is most likely unattainable for the local contractors and would give an advantage to the larger organizations as well as possibly increase our curbside service costs.

In conclusion, staff feels that one of the only benefits of signing onto the Charter is the Provincial recognition that we are making efforts to become carbon neutral. Currently 182 of 190 of BC's local governments have signed the BC Climate Action Charter making us 1 of only 8 organizations that have not signed on. At this time it is felt that the costs of the charter outweigh the benefits and therefore the Regional District should not sign on at this time.

This recommendation is not because staff does not support the charter but purely on staffing considerations. Instead, staff recognizes that a better job can be done to recognize green initiatives when presented in the Financial Plan and in budget presentations and plan to incorporate this into the 2015 budget discussions. Staff also recommends that at the next strategic planning session that the Board develop a set of values that would enable staff to make 'green' decisions. The Regional District may also want to consider using the Gas Tax Funding for projects that would reduce greenhouse gas emissions in our area.

Time Requirements – Staff & Elected Officials:

The time requirements for the charter would be fairly significant as it not only involves the annual reporting but also development of a corporate and community wide plan and the implementation of the plan.

Financial:

Staff estimates that to properly support the signing of the charter a two day a week staff position would need to be created to develop a Regional District plan and implement the initiatives. The cost implications would affect multiple ACRD services based on the plan and initiatives developed. Also, the SMARTTool software that the Ministry recommends would cost the Regional District \$450 in the first year as well as \$250 in each year thereafter for maintenance. Another cost may be the increased contract prices for curbside collection if a newer fleet requirement is included in the contract but this is an unknown at this time.

Policy or Legislation:

The signing of the Climate Action Charter is not mandatory.

Attachments Included:

Letter from the Ministry of Community, Sport and Cultural Development as well the Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Actions 2012.



Submitted by: _____

Teri Fong, CPA, CGA, Manager of Finance



Approved by: _____

Russell Dyson, Chief Administrative Officer

RECEIVED
AUG 27 2014



Ref: 156306

August 21, 2014

Mr. Russell Dyson
Chief Administrative Officer
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Dear Mr. Dyson:

The Green Communities Committee (GCC) is pleased to hear that the Alberni-Clayoquot Regional District is interested in signing on to the Climate Action Charter (Charter). On behalf of the GCC, I can provide you with the following information about the Charter commitments and the process to sign on.

The Charter was initially signed in September 2007. Since then, 182 local governments from across British Columbia have demonstrated strong leadership in signing on to the Charter and committing to take actions and develop strategies to achieve three goals:

- Being carbon neutral in respect of their corporate operations by 2012;
- Measuring and reporting on their community GHG emissions; and
- Creating complete, compact and energy-efficient rural and urban communities.

One of the three goals that signatory local governments committed to when they signed the Charter is 'being carbon neutral in respect of their operations by 2012'. In July 2011, the GCC acknowledged that some local governments required more time to build capacity and resources to achieve carbon neutrality. The GCC adopted 'making progress toward carbon neutrality' as part of the common approach under the Climate Action Charter, enabling local governments to continue to meet their commitment to the broad spirit of the Charter, even if they could not meet the timeline associated with the carbon neutral commitment. Recently, the GCC renewed its support for a 'making progress towards' approach for the upcoming 2014 reporting year. This approach provides the opportunity for local governments to sign on to the Charter now, even though the 2012 timeline in the Charter has passed.

.../2

Ministry of Community, Sport and Cultural Development

Intergovernmental Relations and Planning Branch

Local Government Division

Mailing Address:
PO Box 9841 Stn Prov Govt
Victoria BC V8W 9T2

Location:
6th Floor, 800 Johnson Street
Victoria, BC

Phone: 250 387-4037
Fax: 250 387-6212

www.gov.bc.ca/cscd

To proceed with signing of the Charter, please print the enclosed Charter and submit your signed copy to the Union of BC Municipalities (UBCM) at the address below. Once UBCM President, Rhona Martin, has signed the Charter, it will be forwarded to the Province for signing and then returned to the Regional District for your records.

Rhona Martin, President
Union of BC Municipalities
Local Government House
525 Government Street
Victoria, BC V8V 0A8

Local governments that sign on to the Charter, and report publicly on their plan and progress toward meeting their climate action goals (using the template provided), are eligible to receive the Climate Action Revenue Incentive Program (CARIP) grant. CARIP is a conditional grant program that provides funding to Charter signatories equivalent to one hundred percent of the carbon taxes that they pay directly. Information about the 2014 CARIP reporting year process, including reporting dates, will be sent to eligible local governments in November, 2014. Guidance material for the now completed 2013 reporting year is available at:
http://www.cscd.gov.bc.ca/lgd/library/CARIP_Guidance_2013.pdf.

There are numerous resources available to support local governments in tracking climate action including the BC Climate Action Toolkit at <http://www.toolkit.bc.ca/>. Additional resources include:

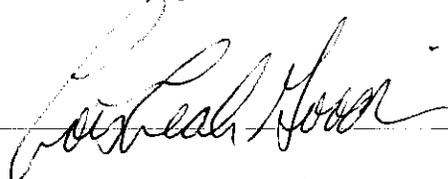
- Carbon Neutrality - <http://www.toolkit.bc.ca/carbon-neutral-government>
- Carbon Neutral Workbook (guidance on the 4-step process to become carbon neutral focusing on how to get started on measuring corporate emissions)
http://www.toolkit.bc.ca/sites/default/files/CarbonNeutralWorkbook.V2_noapdcs_03.12_0.pdf
- Becoming Carbon Neutral Guidebook (step-by-step guidance on how to balance corporate emissions to zero by investing on GHG reduction projects and / or through purchased offsets)
<http://www.toolkit.bc.ca/sites/default/files/BecomingCarbonNeutralGuideV3.pdf>

In addition, the GCC is pleased to recommend SMARTTool for use by local governments to assist them in meeting their carbon neutral commitments for the purposes of the Climate Action Charter. SMARTTool is a web based GHG emissions inventory and reporting tool which provides a standardized approach to calculating and reporting an organization's corporate greenhouse gas emissions. More information about SMARTTool is available at <http://www.toolkit.bc.ca/smarttool-recommendation>.

Mr. Russell Dyson
Page 3

If you have further questions about the signing process, or any other matter related to local government climate action, please do not hesitate to get in touch with Jennifer Hill, Manager, Intergovernmental Initiatives at: 250-387-0089, or via email at: Jennifer.Hill@gov.bc.ca.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lois-Leah Goodwin".

Lois-Leah Goodwin
Executive Director
Intergovernmental Relations and Planning Branch

Enclosure

**THE BRITISH COLUMBIA CLIMATE ACTION CHARTER
BETWEEN
THE PROVINCE OF BRITISH COLUMBIA (THE PROVINCE)
AND
THE UNION OF BRITISH COLUMBIA MUNICIPALITIES (UBCM)
AND
SIGNATORY LOCAL GOVERNMENTS
(THE PARTIES)**

(1) The Parties share the common understanding that:

- (a) Scientific consensus has developed that increasing emissions of human caused greenhouse gases (GHG), including carbon dioxide, methane and other GHG emissions, that are released into the atmosphere are affecting the Earth's climate;
- (b) the evidence of global warming is unequivocal and the effects of climate change are evident across British Columbia;
- (c) reducing GHG emissions will generate environmental and health benefits for individuals, families, and communities;
- (d) climate change and reducing GHG emissions are issues of importance to British Columbians;
- (e) governments urgently need to implement effective measures to reduce GHG emissions and anticipate and prepare for climate change impacts;
- (f) protecting the environment can be done in ways that promote economic prosperity; and
- (g) it is important to take action and to work together to share best practices, to reduce GHG emissions and address the impacts of climate change.

(2) The Parties acknowledge that each has an important role in addressing climate change and that:

- (a) The Province has taken action on climate change, including commitments made in the 2007 Speech from the Throne, the BC Energy Plan, and the Western Climate Initiative on climate change;
- (b) Local Governments have taken action on climate change, including planning livable, sustainable communities, encouraging green developments and transit oriented developments, and implementing innovative infrastructure technologies including landfill gas recapture and production of clean energy; and
- (c) these actions create the foundation for the Parties to be leaders in affecting climate change.

(3) This Charter acknowledges that:

- (a) The interrelationship between each Order of Government's respective jurisdictions and accountabilities with respect to communities, and activities related to and within communities, creates both a need and an opportunity to work collaboratively on climate change initiatives;
- (b) both Orders of Government have recognized a need for action, both see that the circumstances represent a Climate for Change in British Columbia, and both are responding; and
- (c) the actions of each of the Parties towards climate change will be more successful if undertaken jointly with other Parties.

(4) The Parties share the common goals of:

- (a) Fostering co-operative inter-governmental relations;
- (b) aiming to reduce GHG emissions, including both their own and those created by others;
- (c) removing legislative, regulatory, policy, or other barriers to taking action on climate change;
- (d) implementing programs, policies, or legislative actions, within their respective jurisdictions, that facilitate reduced GHG emissions, where appropriate;
- (e) encouraging communities that are complete and compact and socially responsive; and
- (f) encouraging infrastructure and a built environment that supports the economic and social needs of the community while minimizing its environmental impact.

(5) In order to contribute to reducing GHG emissions:

- (a) Signatory Local Governments agree to develop strategies and take actions to achieve the following goals:
 - (i) being carbon neutral in respect of their operations by 2012, recognizing that solid waste facilities regulated under *the Environmental Management Act* are not included in operations for the purposes of this Charter.
 - (ii) measuring and reporting on their community's GHG emissions profile; and
 - (iii) creating complete, compact, more energy efficient rural and urban communities (e.g. foster a built environment that supports a reduction in car dependency and energy use, establish policies and processes that support fast tracking of green

development projects, adopt zoning practices that encourage land use patterns that increase density and reduce sprawl.)

(b) The Province and the UBCM will support local governments in pursuing these goals, including developing options and actions for local governments to be carbon neutral in respect of their operations by 2012.

(6) The Parties agree that this commitment to working together towards reducing GHG emissions will be implemented through establishing a Joint Provincial-UBCM Green Communities Committee and Green Communities Working Groups that support that Committee, with the following purposes:

(a) To develop a range of actions that can affect climate change, including initiatives such as: assessment, taxation, zoning or other regulatory reforms or incentives to encourage land use patterns that promote increased density, smaller lot sizes, encourage mixed uses and reduced GHG emissions; development of GHG reduction targets and strategies, alternative transportation opportunities, policies and processes that support fast-tracking of green development projects, community gardens and urban forestry; and integrated transportation and land use planning;

(b) to build local government capacity to plan and implement climate change initiatives;

(c) to support local government in taking actions on becoming carbon neutral in respect of their operations by 2012, including developing a common approach to determine carbon neutrality for the purposes of this Charter, identifying carbon neutral strategies and actions appropriate for the range of communities in British Columbia and becoming reporting entities under the Climate Registry; and,

(d) to share information and explore additional opportunities to support climate change activities, through enhanced collaboration amongst the Parties, and through encouraging and promoting climate change initiatives of individuals and businesses within communities.

- (7) Once a common approach to carbon neutrality is developed under section (6)(c), Signatory Local Governments will implement their commitment in 5 (a) (i).
- (8) To recognize and support the GHG emission reduction initiatives and the climate change goals outlined in this Charter, Signatory Local Governments are invited by the other Parties to include a statement of their initiatives and commitments as an appendix to this Charter.
- (9) This Charter is not intended to be legally binding or impose legal obligations on any Party and will have no legal effect.

SIGNED on behalf of the **PROVINCE OF BRITISH COLUMBIA** by:

The Honourable Coralee Oakes
Ministry of Community, Sport and Cultural Development

Date

SIGNED on behalf of the **PROVINCE OF BRITISH COLUMBIA** by:

The Honourable Mary Polak
Ministry of Environment

Date

SIGNED on behalf of the **UNION OF BRITISH COLUMBIA MUNICIPALITIES** by:

Director Rhona Martin
President of the Union of British Columbia Municipalities

SIGNED on behalf of the **SIGNATORY LOCAL GOVERNMENT:**

(NAME OF LOCAL GOVERNMENT)

by:

Mayor/Chair

Date

Appendix
GHG reduction initiatives or commitments of Signatory Local Government

Note: Local Governments that choose to become Signatories may also choose to provide a statement of their individual commitments in a customized addendum to the main body of the Charter. Below is a sample version of the proposed addendum

SAMPLE

Addendum to
The British Columbia Climate Change Action Charter
For
[Name of Local Government]
is committed to

1. Implementing existing plans

Local Governments could list here plans they have developed and are in the process of implementing; for example:

- Community energy plan
- Greenhouse gas emissions inventory
- Official Community Plan – Smart Growth
- Community Action on Energy Efficiency Initiative (CAEE)
- Partners for Climate Protection, Federation of Canadian Municipalities
- District Energy System
- Eco-Industrial Project
- Transit Oriented Development Plan
- Landfill Gas Utilization

2. Continue to pursue activities

Local Governments could list here recent projects they have implemented; for example:

- Bio-diesel fleet vehicle conversion
- E3 Fleet Program
- Greenhouse Gas Reduction Strategy
- Carbon Neutral Municipal Operations
- Organics Recovery
- Recycling and waste management plan
- Greenhouse gas local action plan
- Energy Efficient Municipal Operations
- Employee car-pooling
- Air quality planning

3. Preparing new plans, bylaws, policies, etc.

Local Governments could list here plans, bylaws, policies they are committed to develop; for example:

- Plan for being carbon neutral in respect of their operations by 2012
- Anti-idling bylaw
- Green Buildings BC for Local Governments
- Smart Growth Development Checklist
- Green Building Program – Built Green and LEED standards
- Micro-generation projects (hydro, wind power, etc)
- Sustainable Community Servicing Plan

Green Roof Policy
Greywater recycling policy and standards
Pedestrian and transit friendly community design
Local Purchasing Policy
Streamlined Green Building Application Process

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Actions 2012



November, 2013



Ministry of
Community, Sport and
Cultural Development

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Summary of Climate Action Revenue Incentive Program (CARIP) Public Reports – Corporate and Community-Wide Actions

Background

The Climate Action Revenue Incentive Program (CARIP) provides a grant equal to one hundred percent of the carbon tax paid directly by local governments, who have signed onto the BC Climate Action Charter. It is one of a number of actions and initiatives aimed at supporting B.C. local governments to take action on climate change.

To be eligible for the CARIP grant, local governments are required to report publicly on their plans and progress toward meeting their corporate and community-wide climate action goals. For the 2012 reporting year, 168 final CARIP public reports were completed and submitted by local governments.

2012 was the third CARIP reporting year. As in previous years the questions related to actions taken were broad in scope, enabling the development of a high level 'snapshot' of local government trends. This year (2013), local governments were also required to report on their progress toward carbon neutrality.

This report provides a synopsis of where communities are at with respect to corporate carbon neutrality, highlights some of the actions and reflects on trends in both, the corporate and community sphere.

As identified in the side bar to the left, there are a number of actions and initiatives that have contributed to building local government climate action momentum. It is clear, based on the actions summarized in this report; B.C. local governments are serious about meeting their Climate Action Charter commitments and are demonstrating leadership in addressing climate change and thereby contributing to the long-term livability and viability of their communities.

Summary of Climate Action Progress for 2012

Under the BC Climate Action Charter, local government signatories commit to take actions to become carbon neutral in their corporate operations as well as to reduce community-wide emissions by creating more complete, compact and energy efficient rural and urban communities.

Since 2010, as part of the CARIP public reporting process, local governments have reported annually on their actions to reduce corporate and community-wide emissions. 2013 was the first year that local governments were also required to report on their 2012 progress toward becoming carbon neutral in their corporate operations.

This report summarizes local government progress on carbon neutrality and corporate and community-wide actions reported. Also, it identifies emerging trends based on a review of local government corporate and community-wide actions reported annually from 2010 to 2012.



The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

31 local governments achieved carbon neutrality in 2012

Capital RD
Clearwater
Coldstream
Columbia Shuswap RD
Comox (Town)
Comox Valley RD
Dawson Creek
Delta
Duncan
Fort St James
Harrison Hot Springs
Invermere
Islands Trust
Ladysmith
Langley (City)
Lantzville
Logan Lake
Midway
Mount Waddington RD
Nanaimo RD
New Denver
Oliver
Parksville
Port Clements
Port Hardy
Qualicum Beach
Sidney
Spallumcheen
Ucluelet
Vancouver
Whistler

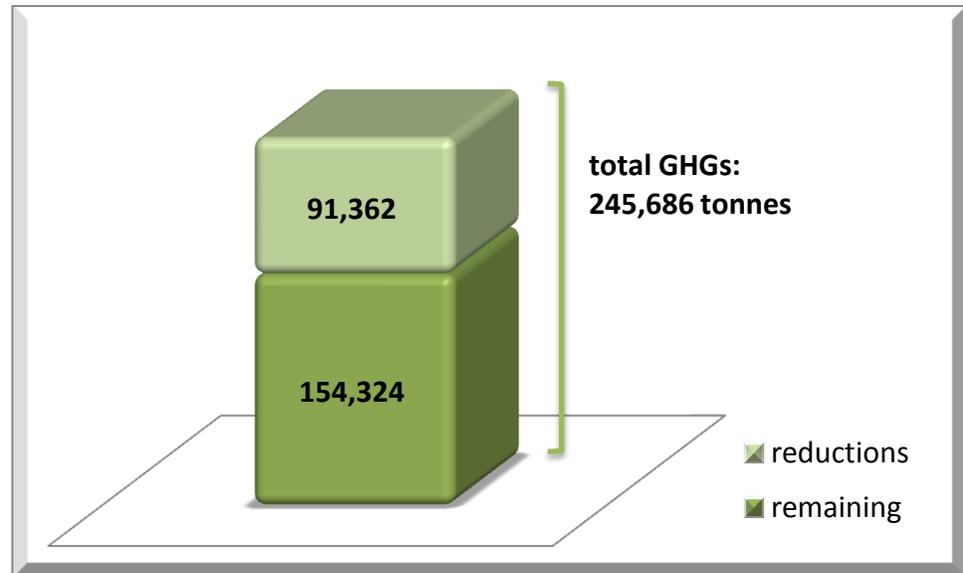
Carbon Neutral Local Government

As identified in CARIP carbon neutral reports, B.C. local governments are demonstrating significant climate leadership and making substantial progress on their carbon neutral commitments. See Appendix A for the carbon neutral status of each reporting B.C. local government.

To date, 86% of all reporting local governments are measuring their corporate emissions, accounting for 245,686 tonnes of corporate GHGs across B.C.

Over 16,000 tonnes of offsets were purchased by local governments for the 2012 reporting year. An additional 75,121 tonnes of GHGs were reduced through the implementation of measurable emission reduction projects.

Overall, through the purchase of offsets and / or by undertaking measurable emission reduction projects, in 2012 B.C. local governments reduced their reported corporate greenhouse gas emissions by over 91,000 tonnes. This equals about 37% of B.C. local government's total reported corporate footprint.



The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Corporate and Community-wide Actions

Summary of Direct and Supportive Actions

Through CARIP, local governments are required to report actions that are both “direct” and “supportive”. Direct actions are those that can be directly implemented and the impacts directly measured (e.g. the installation of an energy efficient heating system, development of bike lanes, establishment of recycling programs). Supportive actions provide the framework to support implementation of direct actions (e.g. development of policies, education programs, hiring of staff and creation of committees and feasibility exploration).

Reflecting on the past three years, it is clear that local governments are making significant advances toward reaching their climate action goals in the corporate and community spheres. As illustrated in the graphs below, the total number of actions reported in both corporate and community spheres have almost doubled since 2010.

Number of Corporate Actions Reported 2010 - 2012



It is interesting to note the difference in distribution of supportive and direct actions in the corporate and community spheres over the past three years. In the corporate sphere, where it is generally easier to implement action because it is more within local government control, the proportion of direct actions is greater than supportive actions. In the community sphere, where implementation requires the support of the greater community, supportive actions exceed the number of direct actions.

Number of Community-Wide Actions Reported



As seen in the graph above, there has been a gradual increase in the proportion of supportive action over direct actions in the community sphere. Overtime, it is anticipated that this trend will shift as the frameworks put in place to support community-wide action (e.g. policies education, staff, committees, research, etc.) enable communities to move to implementation and undertake more direct community-wide actions.

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Emerging Trends

The following analysis of trends in corporate and community-wide actions is based on the compilation of data reported in CARIP reports over the 2010, 2011 and 2012 reporting years. This compiled data is summarized and displayed in graphs in Appendices B and C.

Based on a review of the corporate and community-wide actions reported over the last three years (2010 - 2012 inclusive), a number of overall trends regarding local governments' corporate and community-wide reduction efforts have emerged. A number of the key trends are described below.

Key Trends: Corporate Action

Continued Focus on Building and Lighting, and Fleet

Building and Lighting has encompassed over one third of total direct actions throughout the three reporting years. These actions have ranged from programs designed to change the energy use habits of local government staff to upgrading buildings to LEED and other energy efficient building standards.

Building and Lighting

Kamloops found that by turning off lights, heaters and computers at night they were saving \$500 a month.

Fleet

William's Lake has been working on [greening their fleet](#) and is experiencing about 20% fuel savings each year.



Waste

Penticton has incorporated end of life disposal / recycle into their green procurement plan.

Fleet encompassed a quarter of the total direct actions throughout the three reporting years. Actions taken in this category included corporate anti-idling programs, the purchase of more energy efficient fleet vehicles (e.g. hybrid and electric vehicles) and the introduction of improved bicycle amenities for staff (e.g. covered bike racks, showers etc.).

Increased Focus on Waste

Waste in the corporate sphere is related to projects initiated by local governments to reduce the greenhouse gas footprint of waste generated on their own property. This includes projects like introducing recycling and composting and banning the sale of bottled water in public buildings and at special events.

Decreased Focus on Policy Development and Increased Focus on Feasibility Exploration

"Policy development" and "feasibility exploration" are two supportive action areas. Looking at supportive action areas allows us to gain insight into how local governments are developing a framework to support implementing direct actions. "Policy development" includes the development of broad climate action plans and energy and emissions

plans as well as more focused plans such as transportation plans, waste reduction plans, and district energy plans.

In 2010, policy development represented half of the total reported supportive actions. Over the three reporting years, this number was reduced to about one third while the actions reported in the "feasibility exploration" category increased from about one fifth in 2010 to just over one third in 2011 and 2012. This suggests a shift in focus from planning "what to do" to "figuring out how to do it".

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Feasibility exploration has focused on a number of things from exploring transportation infrastructure alternatives to district energy. There has been a notable increase in feasibility exploration in the area of energy generation.

Key Trends: Community-Wide Actions

Continued Focus on Transportation

Transportation is the area of highest emissions as identified in the Community Energy and Emissions Inventory (CEEI). As a result it is encouraging to see that this is the area of greatest focus for community-wide actions. Actions in transportation have encompassed about one third of the total actions reported in all three reporting years. Actions in transportation have included the implementation of anti-idling policies and programs to the design of sustainable transportation plans and the implementation of innovative approaches to encouraging more walking and cycling.

Transportation

Sparwood's new overpass [bridge](#) has shortened the walking distance between the downtown and another section of the City from 5 to 1.6 kilometres.

The City of Vancouver's introduction of [separated bike lanes](#) has increased cycling by 40% since 2008.



Waste

The Powell River Regional District has created an impressive website "[Let's Talk Trash](#)" as part of their waste reduction implementation process.

Increased Focus on Waste

The amount of reported actions related to waste doubled from just over 10% in 2010 to just over 20% in 2011 and 2012. Actions have included the implementation of waste management plans and continuation and improvement of recycling programs. The implementation of curb side organics programs has been increasing as well as feasibility exploration of landfill gas capture systems.

Increased Focus on Programs and Partnerships

Increasingly, local governments are reporting using a range of funding and /or capacity building programs and partnerships to assist them in taking climate action. In 2010 only 5% of supportive actions involved programs and partnerships. By 2011 this number doubled and by 2012 it was over 20%. This may be due to an

increase in the number of climate action related programs available to local governments as well as an increase in local government staff awareness of programs available.

There also appears to be an increase in collaboration between municipalities and regional districts on joint climate action projects such as landfill gas capture, regional climate action plans and regional scale plans for electric vehicle infrastructure.

Organizations Assisting Local Government with Climate Action (as Identified in CARIP reports):

Community-Wide

[LiveSmart BC Small Business Program](#)
[BC Hydro Sustainable Communities](#)
[BC Hydro Power Smart](#)
[Climate Smart Business](#)
[Pembina Institute \(Green Building Leaders\)](#)
[Fortis BC](#)
[SolarBC](#)
[Bike to Work BC](#)
[Idle Free BC](#)
[Carpool.ca](#)
[Plug in BC](#)
[WWF Earth Hour City Challenge](#)
[Smart Planning for Communities](#)
[Community Energy Association](#)
[E3 Fleets](#)

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Conclusion

Over the past three years (2010 - 2012), the information provided through the CARIP reports has enabled local governments to share their progress on climate action with the Province, their own communities as well as with other communities across the province. Based on the information reported, it is clear that local governments across B.C. are committed to addressing climate change in both the corporate and community spheres.

Lists of local government climate actions and other information related to the CARIP program can be found online at: <http://www.cscd.gov.bc.ca/lgd/greencommunities/carip.htm>.

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Appendix A

2012 Carbon Neutral Status of Reporting B.C. Local Governments

Carbon Neutral

| | | |
|----------------------|---------------------|----------------|
| Capital RD | Invermere | Parksville |
| Clearwater | Islands Trust | Port Clements |
| Coldstream | Ladysmith | Port Hardy |
| Columbia Shuswap RD | Langley, City | Qualicum Beach |
| Comox, Town | Lantzville | Sidney |
| Comox Valley RD | Logan Lake | Spalumcheen |
| Dawson Creek | Midway | Ucluelet |
| Delta | Mount Waddington RD | Vancouver |
| Duncan | Nanaimo RD | Whistler |
| Fort St James | New Denver | |
| Harrison Hot Springs | Oliver | |

Making Progress (Measuring)

| | | |
|---------------------|-----------------------|----------------------------|
| 100 Mile House | Fraser Fort George RD | North Cowichan |
| Abbotsford | Fraser Valley RD | North Okanagan RD |
| Alert Bay | Fruitvale | North Saanich |
| Armstrong | Gold River | North Vancouver (City) |
| Ashcroft | Golden | North Vancouver (District) |
| Barriere | Grand Forks | Northern Rockies RM |
| Belcarra | Highlands | Oak Bay |
| Bulkely Nechako RD | Houston | Okanagan Similkameen RD |
| Burns Lake | Kamloops | Peace River RD |
| Campbell River | Kaslo | Peachland |
| Canal Flats | Kelowna | Pemberton |
| Cariboo RD | Kimberley | Penticton |
| Castlegar | Kitimat | Pitt Meadows |
| Central Kootenay RD | Kootenay Boundary RD | Port Alberni |
| Central Saanich | Lake Country | Port Coquitlam |
| Chetwynd | Lake Cowichan | Port McNeill |
| Chilliwack | Langley, Township | Powell River RD |
| Colwood | Lillooet | Prince George |
| Coquitlam | Lumby | Queen Charlotte Village |
| Courtenay | Mackenzie | Quesnel |
| Cowichan Valley RD | Maple Ridge | Radium Hot Springs |
| Cranbrook | McBride | Revelstoke |
| Creston | Metchosin | Richmond |
| Cumberland | Metro Vancouver RD | Rosland |
| East Kootenay RD | Mission | Saanich |
| Elkford | Montrose | Salmon Arm |
| Enderby | Nakusp | Sayward |
| Esquimalt | Nanaimo (City) | Sechelt |
| Fernie | Nelson | Sicamous |
| Fort Saint John | New Westminster | Smithers |

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Sooke
Sparwood
Squamish
Squamish-Lillooet RD
Strathcona RD
Summerland
Sunshine Coast RD
Surrey

Tahsis
Taylor
Telkwa
Terrace
Tofino
Trail
Valemount
Vanderhoof

Vernon
Victoria
View Royal
Wells
West Kelowna
West Vancouver
Williams Lake

Making Progress

Anmore
Cache Creek
Central Coast RD
Central Okanagan RD
Chase
Clinton
Fraser Lake
Gibsons

Granisle
Hope
Kent
Keremeos
Kitimat Stikine RD
Langford
Merritt
Osoyoos

Port Alice
Port Moody
Pouce Coupe
Prince Rupert
Skeena-Queen Charlotte RD
Slocan
Warfield
White Rock

Incomplete Reports

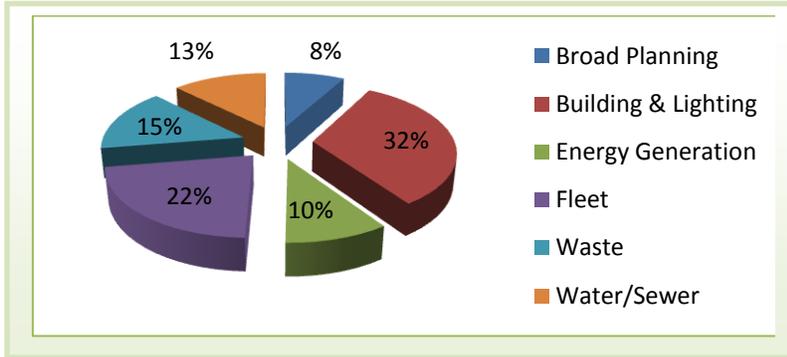
Greenwood
Port Edward
Salmo
Thompson-Nicola RD
Tumbler Ridge

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Appendix B

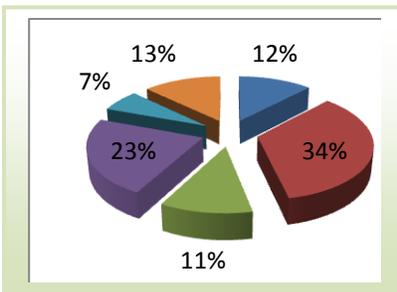
Trends in Corporate Direct and Supportive Actions

Supportive Corporate Actions 2012

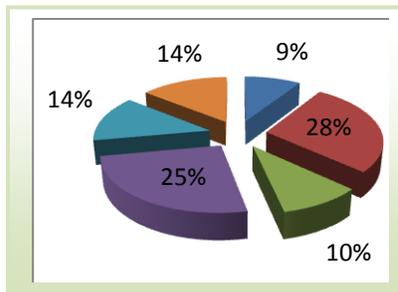


Direct Actions are those that are directly implemented such as the introduction of more energy efficient fleet vehicles or heating systems. Supportive actions include those which support implementation such as the education of staff or development of policy.

2010

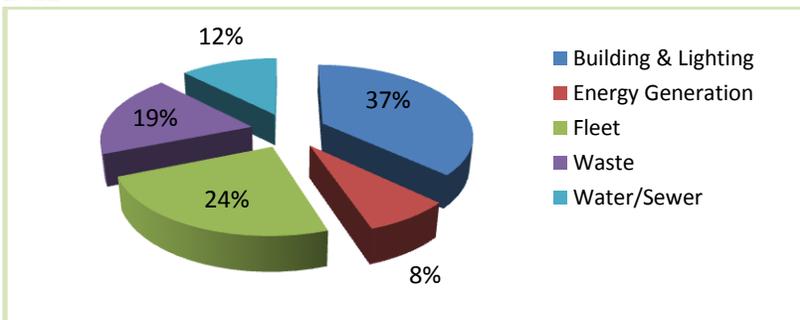


2011



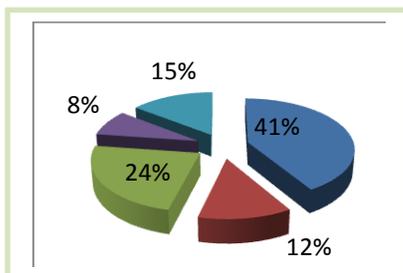
While most categories are self-explanatory, “broad planning” refers to the development of higher level plans such as corporate climate action plans. This is why “broad planning” is only referred in relationships to supportive actions.

Direct Corporate Actions 2012

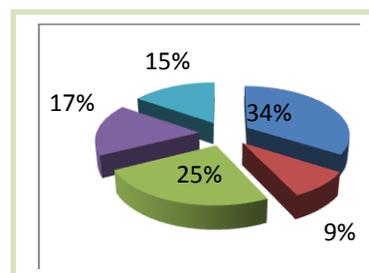


The breakdown of types of actions has been similar in the three reporting years. One interesting observation is the increase in focus on waste in 2011 and 2012.

2010



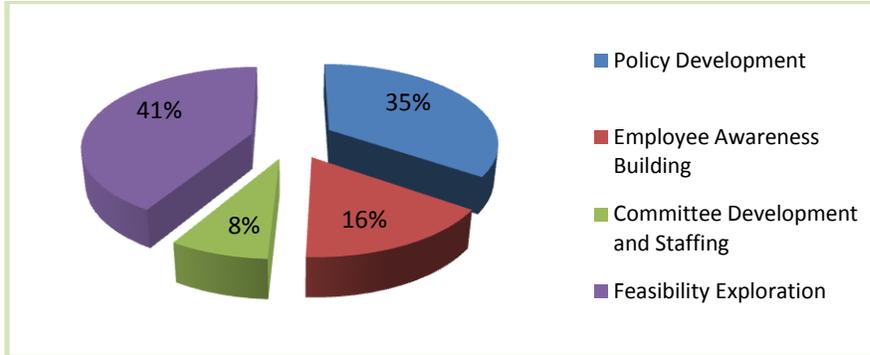
2011



The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

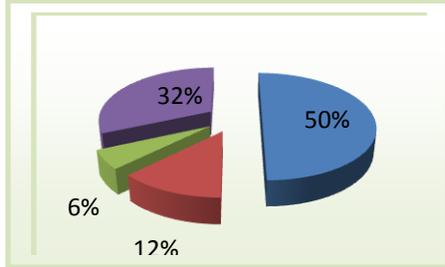
Supportive Corporate Actions

2012

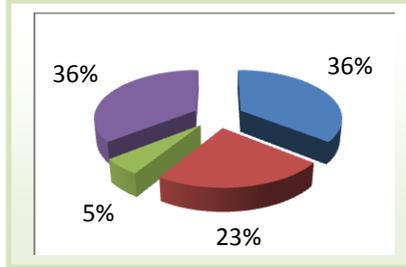


“Policy development” and “feasibility exploration” are the two main focuses of supportive corporate actions. In 2010 “policy development” represented half the total reported supportive actions. Over the three reporting years, this number was reduced while the actions reported related to “feasibility exploration” increased.

2010



2011

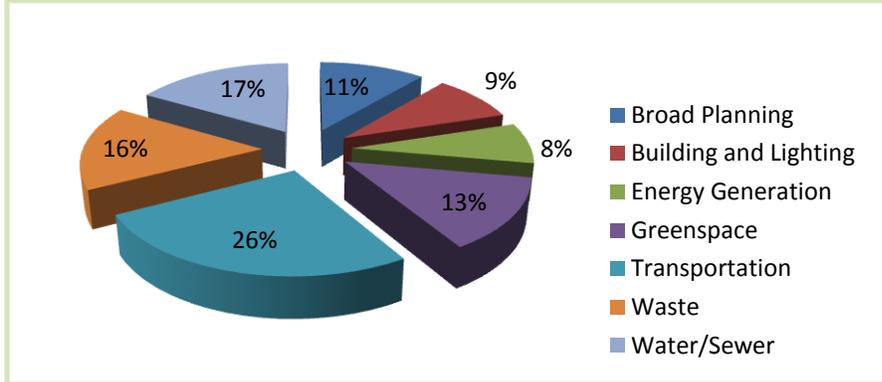


The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Appendix C

Trends in Community Wide Direct and Supportive Actions

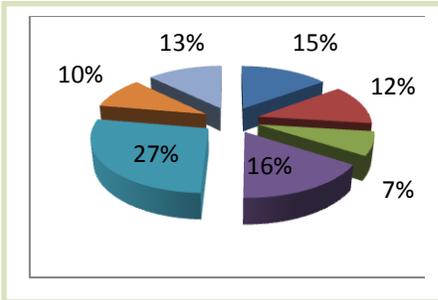
Supportive Actions 2012



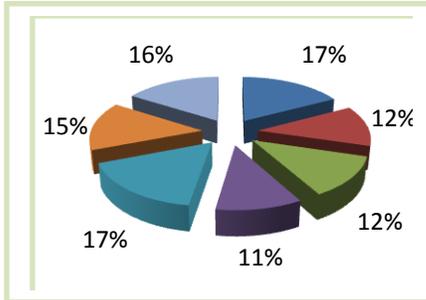
As seen in these graphs, “transportation” has been a key focus of community-wide actions, particularly in 2010 and 2012.

In relation to community wide actions “broad planning” refers to the development of higher level plan such as community energy plans and community wide climate action plans.

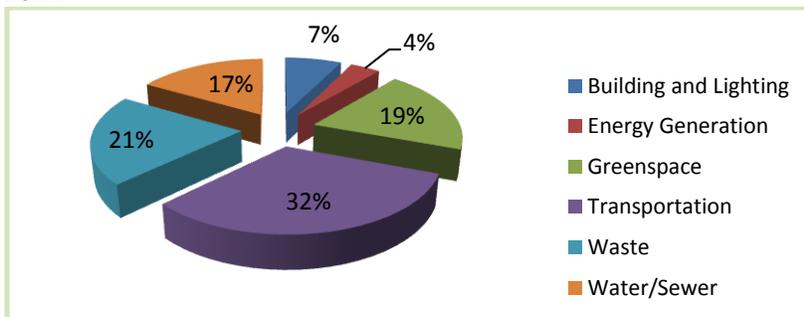
2010



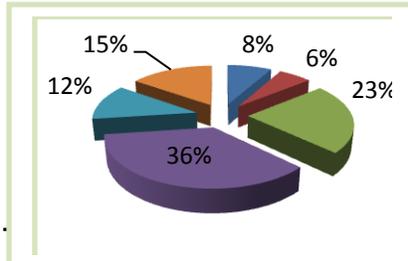
2011



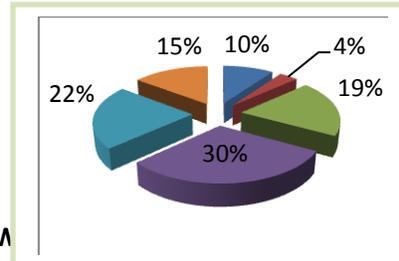
Trends in Community Direct Actions 2012



2010

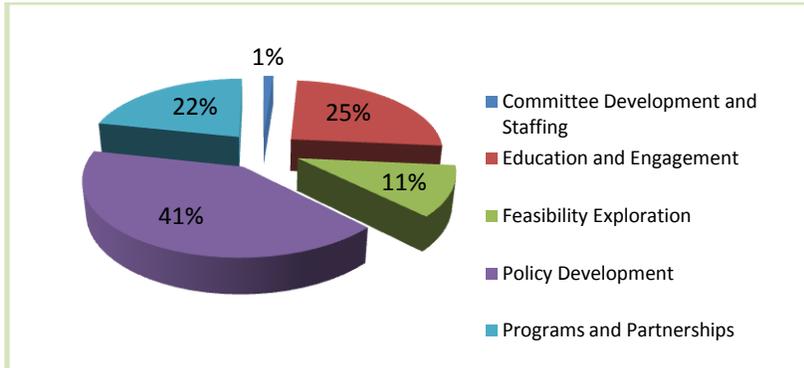


2011



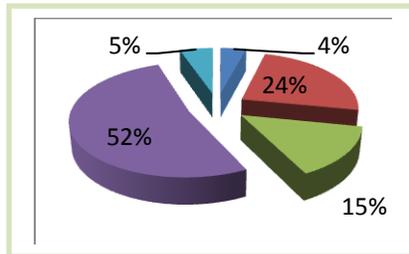
The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

2012

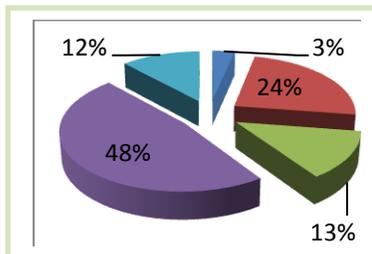


Over the three reporting years (2010 to 2012), there has been an increase in focus on “programs and partnerships”. This increase could be seen as a reflection of increase of awareness and existence of opportunities for partnerships.

2010



2011



The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Appendix D

Examples of Direct and Supportive Actions Reported in Corporate and Community-wide Spheres

Corporate

| Direct Action Category | Types of Actions Reported |
|------------------------|--|
| Building and Lighting | <ul style="list-style-type: none"> • <i>more efficient use of lighting (e.g. Implementing motion sensors)</i> • <i>conversion to LED lighting for street lights, traffic lights</i> • <i>building retrofits to improve heating efficiency</i> |
| Energy Generation | <ul style="list-style-type: none"> • <i>solar</i> • <i>geothermal</i> • <i>wind</i> • <i>micro hydro waste heat recovery</i> |
| Fleet | <ul style="list-style-type: none"> • <i>introduction of more efficient vehicles</i> • <i>introduction of bicycles to fleet</i> • <i>more efficient use of fleet vehicles</i> • <i>corporate anti-idling policies</i> |
| Waste | <ul style="list-style-type: none"> • <i>recycling on local government owned properties</i> • <i>composting on local government owned properties</i> |
| Water/Sewer | <ul style="list-style-type: none"> • <i>water conservation/reduction measures</i> |
| Green Space | <ul style="list-style-type: none"> • <i>tree planting</i> • <i>park creation/designation</i> |

| Supportive Action Category | Types of Actions Reported |
|------------------------------------|---|
| Policy Development | <ul style="list-style-type: none"> • <i>corporate climate action plans</i> • <i>corporate building policies</i> • <i>corporate fleet, energy use policies</i> • <i>corporate action plans connected to community sustainability plans, OCPs, community energy and emissions plans</i> |
| Employee Awareness Building | <ul style="list-style-type: none"> • <i>programs to engage staff in efforts to reduce waste and choose alternative forms or transportation</i> |
| Committee Development and Staffing | <ul style="list-style-type: none"> • <i>creation of new staff positions that will support carbon neutral and other Charter commitments</i> • <i>creation of committees and teams (e.g. 'green teams') to assist with moving the carbon neutral agenda forward</i> |
| Feasibility Studies | <ul style="list-style-type: none"> • <i>studies on done on implementing energy efficiency measures in publically owned buildings</i> • <i>energy audits</i> |
| Programs and Partnerships | <ul style="list-style-type: none"> • <i>E3 Fleets</i> |

The Climate Action Revenue Incentive Program (CARIP): Summary Report on Local Government Climate Action 2012

Community

| Direct Action Category | Types of Actions Reported |
|------------------------|--|
| Energy Generation | <ul style="list-style-type: none"> • District energy • Geothermal • Solar • Energy Exchange Systems |
| Building and Lighting | <ul style="list-style-type: none"> • Use of sustainability checklists for new buildings • Grants for improved residential energy efficiency |
| Transportation | <ul style="list-style-type: none"> • New/upgraded bike lanes • New/upgraded pedestrian paths and sidewalks • Upgraded transit infrastructure and increased service • Improved road connections • Introduction of parking fees |
| Waste | <ul style="list-style-type: none"> • Introduction of composting and recycling programs and education |
| Greenspace | <ul style="list-style-type: none"> • Creation/management of parks, planning of trees and plants |
| Water/Sewer | <ul style="list-style-type: none"> • Water flow reduction • Water Conservation • More efficient removal of contaminants |

| Supportive Action Category | Types of Actions Reported |
|------------------------------------|---|
| Education and Engagement | <ul style="list-style-type: none"> • Public education initiatives related to general GHG reduction themes as well as specific topic areas such as transportation, building and waste • Public engagement in the development of OCPs, community energy and emissions plans, and sustainability plans |
| Policy Development | <ul style="list-style-type: none"> • Revised OCPs to include GHG reduction targets, policies and actions • Development of Climate Action Plans, Community Energy and Emissions Plans • Development of policies related to buildings, transportation and waste (e.g. green building strategies, strategic transportation plans) |
| Feasibility Studies | <ul style="list-style-type: none"> • Related to energy generation, greenspace acquisition, public transportation, composting and recycling |
| Programs and Partnerships | <ul style="list-style-type: none"> • Engagement in programs and partnership with other organizations such as the Federation of Canadian Municipalities, BC Hydro, local NGOs |
| Committee Development and Staffing | <ul style="list-style-type: none"> • Creation of new staff positions to facilitate the implementation of GHG and energy reduction measures • Creation of committee to oversee the development and implementation of GHG and energy reduction measures |

Ministry of Community, Sport and Cultural Development
Tel: 250 387-8781
Email: Narissa.Chadwick@gov.bc.ca



M E M O R A N D U M

TO: Board of Directors
FROM: Andrew McGifford, Accountant
DATE: October 2, 2014
RE: Finance Warrant No.545

Recommendation:

That the Board of Directors approves Finance Warrant Number 545 in the amount of \$633,059.72 dated September 30, 2014.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. **COMMUNICATION ISSUES** – none

Submitted by: Andrew McGifford, Accountant

Cheque Register - Detail - Supp.



AP5100

Date : Oct 02, 2014

Page : 1

Time : 12:03 pm

Supplier : 0003 To Z4209
 Trans. Date : 01-Sep-2014 To 30-Sep-2014
 Cheque Date : 01-Sep-2014 To 30-Sep-2014
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

| Supplier | Supplier Name | | | | | |
|---|---|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 0004 | 0802661 BC LTD (DBA - SPROAT LAKE PILING & DOCK WORKS) | | | | | |
| 36249 | 18-Sep-2014 | Issued | 190 | C | | 6937.25 |
| SEPT7/14-B | 01-4-2500-000 | PAYABLES - TRADE | | 3089.00 | | |
| Invoice Description --> SL PARKS - WHARF WALKWAY PARTS AND LABOUR | | | | | | |
| SEPT7/14-A | 01-4-2500-000 | PAYABLES - TRADE | | 3848.25 | | |
| Invoice Description --> SL PARKS - WHARF WALKWAY PARTS AND LABOUR | | | | | | |
| Total : | | | | 6937.25 | 0.00 | 6937.25 |
| Supplier Total : | | | | 6937.25 | 0.00 | 6937.25 |

| | | | | | | |
|---|------------------------|------------------|-----|--------|------|--------|
| 0011 | ADDY, ERNEST JR | | | | | |
| 36186 | 10-Sep-2014 | Issued | 184 | C | | 109.30 |
| SEPT03/14 | 01-4-2500-000 | PAYABLES - TRADE | | 109.30 | | |
| Invoice Description --> AVLF - RETURN OVERPAYMENT FOR RECYCLING | | | | | | |
| Total : | | | | 109.30 | 0.00 | 109.30 |
| Supplier Total : | | | | 109.30 | 0.00 | 109.30 |

| | | | | | | |
|--|-----------------------------|------------------|------------|----------|------|--------------|
| 0016 | ACE COURIER SERVICES | | | | | |
| 36187 | 10-Sep-2014 | Issued | 184 | C | | 81.03 |
| 14123110 | 01-4-2500-000 | PAYABLES - TRADE | | 81.03 | | |
| Invoice Description --> BCWS - SHIPPING COST | | | | | | |
| Total : | | | | 81.03 | 0.00 | 81.03 |
| 36250 | 18-Sep-2014 | Issued | 190 | C | | 91.47 |
| 14123607 | 01-4-2500-000 | PAYABLES - TRADE | | 91.47 | | |
| Invoice Description --> BCWS - SHIPPING \$64.23, WCLF WATER SAMPLES \$ | | | | | | |
| Total : | | | | 91.47 | 0.00 | 91.47 |
| Supplier Total : | | | | 172.50 | 0.00 | 172.50 |

| | | | | | | |
|--|--|------------------|-----|---------|------|---------|
| 0019 | 0946982 BC LTD (DBA - ACE FLAGGING) | | | | | |
| 00064-0001 | 23-Sep-2014 | Issued | 189 | T | | 2014.32 |
| 102-2008 | 01-4-2500-000 | PAYABLES - TRADE | | 2014.32 | | |
| Invoice Description --> BCWS - LUGRIN ROAD WATER BREAK | | | | | | |
| Total : | | | | 2014.32 | 0.00 | 2014.32 |
| Supplier Total : | | | | 2014.32 | 0.00 | 2014.32 |

| | | | | | | |
|--|---|------------------|-----|--------|--|---------|
| 0021 | ALBERNI DISTRICT CO-OP ASSOCIATION | | | | | |
| 36251 | 18-Sep-2014 | Issued | 190 | C | | 1544.73 |
| BCVFD - AUG/14 | 01-4-2500-000 | PAYABLES - TRADE | | 416.44 | | |
| Invoice Description --> BCVFD - AUGUST 2014 FUEL COSTS | | | | | | |
| ACRD - AUG/14 | 01-4-2500-000 | PAYABLES - TRADE | | 559.81 | | |
| Invoice Description --> ACRD - AUGUST 2014 FUEL COSTS | | | | | | |
| BCWS - AUG/14 | 01-4-2500-000 | PAYABLES - TRADE | | 568.48 | | |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 2**
Date : Oct 02, 2014 **Time :** 12:03 pm
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|---------------|---------------------|--------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Invoice Description --> BCWS - AUGUST 2014 VEHICLE FUEL | | | | | | |
| Total : | | | | 1544.73 | 0.00 | 1544.73 |
| 36287 | 26-Sep-2014 | | Issued | 197 | C | 359.39 |
| SLVFD - AUG/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | 359.39 |
| Invoice Description --> SLVFD - AUGUST 2014 FUEL COSTS | | | | | | |
| Total : | | | | 359.39 | 0.00 | 359.39 |
| Supplier Total : | | | | 1904.12 | 0.00 | 1904.12 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|-------------------------------|------------------|--------|--------|--------|--------|
| 0030 | ACKLANDS-GRAINGER INC. | | | | | |
| 36188 | 10-Sep-2014 | | Issued | 184 | C | 54.23 |
| 4354 0524565 | 01-4-2500-000 | PAYABLES - TRADE | | | | 54.23 |
| Invoice Description --> LBA - TERMINAL BUILDING SUPPLIES | | | | | | |
| Total : | | | | 54.23 | 0.00 | 54.23 |
| 36252 | 18-Sep-2014 | | Issued | 190 | C | 293.56 |
| 4354 0525214 | 01-4-2500-000 | PAYABLES - TRADE | | | | 293.56 |
| Invoice Description --> LBA - TERMINAL BUILDING SUPPLIES | | | | | | |
| Total : | | | | 293.56 | 0.00 | 293.56 |
| Supplier Total : | | | | 347.79 | 0.00 | 347.79 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|--------------------------|------------------|--------|---------|--------|---------|
| 0031 | AGAT LABORATORIES | | | | | |
| 36189 | 10-Sep-2014 | | Issued | 184 | C | 2135.96 |
| 14K58938E | 01-4-2500-000 | PAYABLES - TRADE | | | | 585.11 |
| Invoice Description --> AVLF - WATER MONITORING | | | | | | |
| 14K59003E | 01-4-2500-000 | PAYABLES - TRADE | | | | 594.04 |
| Invoice Description --> AVLF - WATER MONITORING | | | | | | |
| 14K58978E | 01-4-2500-000 | PAYABLES - TRADE | | | | 956.81 |
| Invoice Description --> AVLF - WATER MONITORING | | | | | | |
| Total : | | | | 2135.96 | 0.00 | 2135.96 |
| 36253 | 18-Sep-2014 | | Issued | 190 | C | 1208.29 |
| 14K61005E | 01-4-2500-000 | PAYABLES - TRADE | | | | 408.98 |
| Invoice Description --> WCLF - WATER MONITORING | | | | | | |
| 14K61350E | 01-4-2500-000 | PAYABLES - TRADE | | | | 799.31 |
| Invoice Description --> WCLF - WATER MONITORING | | | | | | |
| Total : | | | | 1208.29 | 0.00 | 1208.29 |
| Supplier Total : | | | | 3344.25 | 0.00 | 3344.25 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|----------------------------|------------------|--------|--------|--------|---------|
| 0032 | ALBERNI LANDSCAPING | | | | | |
| 00064-0002 | 23-Sep-2014 | | Issued | 189 | T | 1529.85 |
| 5734 | 01-4-2500-000 | PAYABLES - TRADE | | | | 1529.85 |
| Invoice Description --> WCLF - WEEDING, CUTTING & SPRAYING ALONG ROADSIDE & WEATHER STATION | | | | | | |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 1529.85 | 0.00 | 1529.85 |
| Supplier Total : | | | | 1529.85 | 0.00 | 1529.85 |

| 0056 AIRGAS CANADA INC. | | | | | | |
|--|---------------|------------------|--------|-------|-------|-------|
| 36190 | 10-Sep-2014 | | Issued | 184 | 25.86 | |
| 199296 | 01-4-2500-000 | PAYABLES - TRADE | | | 25.86 | |
| Invoice Description --> SLVFD - OXYGEN | | | | | | |
| Total : | | | | 25.86 | 0.00 | 25.86 |
| 36254 | 18-Sep-2014 | | Issued | 190 | 24.86 | |
| 196963/202403 | 01-4-2500-000 | PAYABLES - TRADE | | | 24.86 | |
| Invoice Description --> SLVFD - OXYGEN | | | | | | |
| Total : | | | | 24.86 | 0.00 | 24.86 |
| Supplier Total : | | | | 50.72 | 0.00 | 50.72 |

| 0059 ADELHARDT CONCRETE PLUS | | | | | | |
|--|---------------|------------------|--------|---------|---------|---------|
| 36191 | 10-Sep-2014 | | Issued | 184 | 1017.90 | |
| 262290 | 01-4-2500-000 | PAYABLES - TRADE | | | 1017.90 | |
| Invoice Description --> AVLF - 3RD AVE RECYCLING BUILD UPGRADE - SUPPLY AND INSTALL WINDOWS GUARDS | | | | | | |
| Total : | | | | 1017.90 | 0.00 | 1017.90 |
| 36255 | 18-Sep-2014 | | Issued | 190 | 6622.00 | |
| 262291 | 01-4-2500-000 | PAYABLES - TRADE | | | 3297.00 | |
| Invoice Description --> ACRD - OFFICE RECONFIGURATION - SERVER ROOM | | | | | | |
| 262294 | 01-4-2500-000 | PAYABLES - TRADE | | | 3325.00 | |
| Invoice Description --> ACRD - OFFICE RECONFIGURATION - ARCHIVES AND LUNCHROOM RENOS | | | | | | |
| Total : | | | | 6622.00 | 0.00 | 6622.00 |
| Supplier Total : | | | | 7639.90 | 0.00 | 7639.90 |

| 0060 ALBERNI COMMUNICATIONS & ELECTRONICS | | | | | | |
|---|---------------|------------------|--------|---------|---------|---------|
| 36192 | 10-Sep-2014 | | Issued | 184 | 1200.64 | |
| 17687 | 01-4-2500-000 | PAYABLES - TRADE | | | 38.08 | |
| Invoice Description --> SLVFD - RADIO PROGRAMMING WADE'S TRUCK AND PORTABLE | | | | | | |
| 17688 | 01-4-2500-000 | PAYABLES - TRADE | | | 1162.56 | |
| Invoice Description --> SLVFD - 33 & 28 MINITOR 6 PAGERS | | | | | | |
| Total : | | | | 1200.64 | 0.00 | 1200.64 |
| 36256 | 18-Sep-2014 | | Issued | 190 | 402.58 | |
| 17733 | 01-4-2500-000 | PAYABLES - TRADE | | | 49.28 | |
| Invoice Description --> SLVFD - PAGER BATTERY REPLACEMENT - NOT CHARGING | | | | | | |
| 17734 | 01-4-2500-000 | PAYABLES - TRADE | | | 129.92 | |
| Invoice Description --> SLVFD - PAGER NOT CHARGING - REPLACED VARIOUS PARTS | | | | | | |
| 17751 | 01-4-2500-000 | PAYABLES - TRADE | | | 223.38 | |
| Invoice Description --> SLVFD - INSTALL RADIO INTO NEW TRUCK | | | | | | |

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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
 Trans. Date : 01-Sep-2014 To 30-Sep-2014
 Cheque Date : 01-Sep-2014 To 30-Sep-2014
 Cheque No. : All
 Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|----------------------------------|--------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 402.58 | 0.00 | 402.58 |
| 036288 | 26-Sep-2014 | | Issued | 197 | C | 111.38 |
| 17765 | 01-4-2500-000 | PAYABLES - TRADE | | | 111.38 | |
| Invoice Description --> | | SLVFD - P110 BATTERY REPLACEMENT | | | | |
| Total : | | | | 111.38 | 0.00 | 111.38 |
| Supplier Total : | | | | 1714.60 | 0.00 | 1714.60 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|----------------|---|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 196.56 | 0.00 | 196.56 |
| 0213 | ALBERNI TOWING | | Issued | 190 | C | 196.56 |
| 036257 | 18-Sep-2014 | | | | | |
| 18207 | 01-4-2500-000 | PAYABLES - TRADE | | | 196.56 | |
| Invoice Description --> | | BCVFD - TRAINING - TOW VEHICLES USED FOR PRACTICE | | | | |
| Total : | | | | 196.56 | 0.00 | 196.56 |
| Supplier Total : | | | | 196.56 | 0.00 | 196.56 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|--------------------|---|--------|----------|---------|----------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 28302.81 | | |
| 0270 | ANDREW SHERET LTD. | | Issued | 183 | T | 28302.81 |
| 00063-0001 | 15-Sep-2014 | | | | | |
| DISCOUNTAUG2014 | 01-4-2500-000 | PAYABLES - TRADE | | | -551.32 | |
| Invoice Description --> | | BCWS - DISCOUNT FOR EARLY PAYMENT AUGUST 2014 | | | | |
| 03-075407 | 01-4-2500-000 | PAYABLES - TRADE | | | 55.35 | |
| Invoice Description --> | | BCWS - WATER SYSTEM SUPPLIES | | | | |
| 03-076603 | 01-4-2500-000 | PAYABLES - TRADE | | | 159.12 | |
| Invoice Description --> | | BCWS - METER EXCHANGE PROGRAM | | | | |
| 03-076838 | 01-4-2500-000 | PAYABLES - TRADE | | | 628.48 | |
| Invoice Description --> | | BCWS - WATER BREAK REPAIR LUGRIN | | | | |
| 03-075053 | 01-4-2500-000 | PAYABLES - TRADE | | | 760.23 | |
| Invoice Description --> | | BCWS - METER EXCHANGE PROGRAM | | | | |
| 03-077365 | 01-4-2500-000 | PAYABLES - TRADE | | | 1234.06 | |
| Invoice Description --> | | BCWS - METER EXCHANGE PROGRAM | | | | |
| 03-075107 | 01-4-2500-000 | PAYABLES - TRADE | | | 1418.68 | |
| Invoice Description --> | | BCWS - WATER SYSTER REPAIR | | | | |
| 03-076754 | 01-4-2500-000 | PAYABLES - TRADE | | | 1427.66 | |
| Invoice Description --> | | BCWS - WATER BREAK REPAIR LUGRIN RD | | | | |
| 03-076444 | 01-4-2500-000 | PAYABLES - TRADE | | | 1933.93 | |
| Invoice Description --> | | BCWS - METER EXCHANGE PROGRAM | | | | |
| 03-075217 | 01-4-2500-000 | PAYABLES - TRADE | | | 2062.59 | |
| Invoice Description --> | | BCWS - STAND PIPE REPAIR | | | | |
| 03-075344 | 01-4-2500-000 | PAYABLES - TRADE | | | 2397.25 | |
| Invoice Description --> | | BCWS - GORDON ST STANDPIPE REPAIR | | | | |
| 03-076364 | 01-4-2500-000 | PAYABLES - TRADE | | | 2898.78 | |
| Invoice Description --> | | BCWS - METER EXCHANGE PROGRAM | | | | |
| 03-075108 | 01-4-2500-000 | PAYABLES - TRADE | | | 5181.65 | |
| Invoice Description --> | | BCWS - METER EXCHANGE PROGRAM | | | | |
| 03-075832 | 01-4-2500-000 | PAYABLES - TRADE | | | 8696.35 | |
| Invoice Description --> | | BCWS - METER EXCHANGE PROGRAM | | | | |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|----------|--------|----------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 28302.81 | 0.00 | 28302.81 |
| Supplier Total : | | | | 28302.81 | 0.00 | 28302.81 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|--|------------------|-------|--------|--------|--------|
| 0290 | ALBERNI PAVING & CONTRACTING LTD. | | | | | |
| 36258 | 18-Sep-2014 | Issued | 190 | C | 979.65 | |
| SEPT10/14 | 01-4-2500-000 | PAYABLES - TRADE | | 979.65 | | |
| Invoice Description --> BCWS - LUGRIN ROAD WATER BREAK REPAIRS | | | | | | |
| Total : | | | | 979.65 | 0.00 | 979.65 |
| Supplier Total : | | | | 979.65 | 0.00 | 979.65 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|---|------------------|-------|---------|---------|---------|
| 0394 | ASSOCIATED FIRE SAFETY EQUIPMENT | | | | | |
| 36259 | 18-Sep-2014 | Issued | 190 | C | 5577.43 | |
| 12530 | 01-4-2500-000 | PAYABLES - TRADE | | 5577.43 | | |
| Invoice Description --> BCVFD - 4" HOSE -100' & 13/4' 50' ATTACK HOSE, 4" pvc 10' SUCTION, HOSE TOOL KIT | | | | | | |
| Total : | | | | 5577.43 | 0.00 | 5577.43 |
| Supplier Total : | | | | 5577.43 | 0.00 | 5577.43 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|-----------------------------------|------------------|-------|--------|--------|--------|
| 0451 | ALBERNI VALLEY IT SERVICES | | | | | |
| 36260 | 18-Sep-2014 | Issued | 190 | C | 195.00 | |
| 20022 | 01-4-2500-000 | PAYABLES - TRADE | | 195.00 | | |
| Invoice Description --> SLVFD - ROUTER - AMPED WIRELESS R10000G HIGH POWER | | | | | | |
| Total : | | | | 195.00 | 0.00 | 195.00 |
| Supplier Total : | | | | 195.00 | 0.00 | 195.00 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|--|------------------|-------|--------|--------|--------|
| 0455 | ALBERNI VALLEY REFRIGERATION LTD. | | | | | |
| 36261 | 18-Sep-2014 | Issued | 190 | C | 409.50 | |
| 20141487 | 01-4-2500-000 | PAYABLES - TRADE | | 409.50 | | |
| Invoice Description --> LBA - HEATING & COOLING SYSTEM MAINTENANCE | | | | | | |
| Total : | | | | 409.50 | 0.00 | 409.50 |
| Supplier Total : | | | | 409.50 | 0.00 | 409.50 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|----------------------|------------------|-------|---------|---------|---------|
| 0474 | BANTON, LUCAS | | | | | |
| 36241 | 12-Sep-2014 | Issued | 186 | C | 1250.00 | |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | 1250.00 | | |
| Invoice Description --> 2014 UBCM ADVANCE | | | | | | |
| Total : | | | | 1250.00 | 0.00 | 1250.00 |
| Supplier Total : | | | | 1250.00 | 0.00 | 1250.00 |

ALBERNI-CLAYQUOT REGIONAL DISTRICT
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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
|--|---------------|---------------------|-------------|--------|---------|----------|--------|----------|
| Invoice No. | Account No. | Account Description | Debit | Credit | | | | |
| 36193 | 10-Sep-2014 | | Issued | 184 | C | 2400.00 | | |
| AUG31/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 2400.00 | | | |
| Invoice Description --> BAMFIELD CENTENNIAL PARK - BENCH PROGRAM | | | | | | | | |
| Total : | | | | | | 2400.00 | 0.00 | 2400.00 |
| 36262 | 18-Sep-2014 | | Issued | 190 | C | 8200.00 | | |
| SEPT10/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 2200.00 | | | |
| Invoice Description --> BAMFIELD CENTENNIAL PARK - BENCH PROGRAM | | | | | | | | |
| 2014GIA | 01-4-2500-000 | PAYABLES - TRADE | | | 6000.00 | | | |
| Invoice Description --> 2014 GRANT IN AID | | | | | | | | |
| Total : | | | | | | 8200.00 | 0.00 | 8200.00 |
| Supplier Total : | | | | | | 10600.00 | 0.00 | 10600.00 |

0556 BARKLEY SOUND MANAGEMENT

| | | | | | | | | |
|---|---------------|------------------|--------|-----|---------|----------|------|----------|
| 00064-0003 | 23-Sep-2014 | | Issued | 189 | T | 12748.75 | | |
| 2014-09 | 01-4-2500-000 | PAYABLES - TRADE | | | 5950.00 | | | |
| Invoice Description --> SB MGMT CONTRACT AUGUST 15 TO SEPTEMBER 15, 2014 | | | | | | | | |
| 08-2014 | 01-4-2500-000 | PAYABLES - TRADE | | | 6798.75 | | | |
| Invoice Description --> SALMON BEACH - SEWAGE \$3727.50, TRANSPORTATION \$2747.50 | | | | | | | | |
| Total : | | | | | | 12748.75 | 0.00 | 12748.75 |
| Supplier Total : | | | | | | 12748.75 | 0.00 | 12748.75 |

0660 BC HYDRO

| | | | | | | | | |
|--|---------------|------------------|--------|-----|----------|----------|------|----------|
| 36194 | 10-Sep-2014 | | Issued | 184 | C | 467.71 | | |
| 400002323907 | 01-4-2500-000 | PAYABLES - TRADE | | | 467.71 | | | |
| Invoice Description --> SLVFD - LAKESHORE ROAD FIRE HALL HYDRO - MAY 30 TO JULY 29, 2014 | | | | | | | | |
| Total : | | | | | | 467.71 | 0.00 | 467.71 |
| 36263 | 18-Sep-2014 | | Issued | 190 | C | 18173.39 | | |
| 150002377427 | 01-4-2500-000 | PAYABLES - TRADE | | | 6245.49 | | | |
| Invoice Description --> BCWS - STRICT ROAD PUMP STATION FEB 27 TO AUGUST 26, 2014 | | | | | | | | |
| 400002341327 | 01-4-2500-000 | PAYABLES - TRADE | | | 11927.90 | | | |
| Invoice Description --> HYDRO - ACRD CONSOLIDATED | | | | | | | | |
| Total : | | | | | | 18173.39 | 0.00 | 18173.39 |
| Supplier Total : | | | | | | 18641.10 | 0.00 | 18641.10 |

0677 BC WATER & WASTE ASSOC.

| | | | | | | | | |
|---|---------------|------------------|--------|-----|--------|--------|--|--|
| 36195 | 10-Sep-2014 | | Issued | 184 | C | 866.25 | | |
| FLUSHING2014LOC | 01-4-2500-000 | PAYABLES - TRADE | | | 288.75 | | | |
| Invoice Description --> KEITH LOOKER - UNIDIRECTIONAL FLUSHING COURSE | | | | | | | | |
| HYPOCHLO2014LO | 01-4-2500-000 | PAYABLES - TRADE | | | 288.75 | | | |
| Invoice Description --> KEITH LOOKER - HYPOCHLORINATION | | | | | | | | |
| LEAKDETECT2014L | 01-4-2500-000 | PAYABLES - TRADE | | | 288.75 | | | |
| Invoice Description --> KEITH LOOKER - LEAK DETECTION | | | | | | | | |

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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
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Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 866.25 | 0.00 | 866.25 |
| Supplier Total : | | | | 866.25 | 0.00 | 866.25 |

| 0700 | BC TRANSIT | | | | | |
|-------------------------|---------------|--------------------------|--------|----------|----------|----------|
| 36196 | 10-Sep-2014 | | Issued | 184 | C | 12086.00 |
| 714602 | 01-4-2500-000 | PAYABLES - TRADE | | | 12086.00 | |
| Invoice Description --> | | JULY 2014 CUSTOM TRANSIT | | | | |
| Total : | | | | 12086.00 | 0.00 | 12086.00 |
| Supplier Total : | | | | 12086.00 | 0.00 | 12086.00 |

| 0740 | BEAVER CREEK HOME CENTER | | | | | |
|-------------------------|--------------------------|--|--------|---------|---------|---------|
| 36264 | 18-Sep-2014 | | Issued | 190 | C | 4274.70 |
| 645808 | 01-4-2500-000 | PAYABLES - TRADE | | | 5.42 | |
| Invoice Description --> | | REGIONAL PARKS - SUPPLIES | | | | |
| 651635 | 01-4-2500-000 | PAYABLES - TRADE | | | 5.90 | |
| Invoice Description --> | | AVLF - SUPPLIES FOR WATER TESTING | | | | |
| 642468 | 01-4-2500-000 | PAYABLES - TRADE | | | 8.11 | |
| Invoice Description --> | | BCWS - WATER SYSTEM SUPPLIES | | | | |
| 651453 | 01-4-2500-000 | PAYABLES - TRADE | | | 9.76 | |
| Invoice Description --> | | BWS - SMALL TOOLS | | | | |
| 644594 | 01-4-2500-000 | PAYABLES - TRADE | | | 28.54 | |
| Invoice Description --> | | BCWS - WATER BREAK AT LUGRIN ROAD | | | | |
| 645830 | 01-4-2500-000 | PAYABLES - TRADE | | | 156.97 | |
| Invoice Description --> | | BCWS - WATERMAIN BREAK REPAIRS - GRASS SEED | | | | |
| 646837 | 01-4-2500-000 | PAYABLES - TRADE | | | 4060.00 | |
| Invoice Description --> | | SALMON BEACH - TRANSPORTATION - CALCIUM CHLORIDE FOR ROADS | | | | |
| Total : | | | | 4274.70 | 0.00 | 4274.70 |

| | | | | | | |
|-------------------------|---------------|----------------------------------|--------|---------|-------|---------|
| 36289 | 26-Sep-2014 | | Issued | 197 | C | 54.06 |
| 656926 | 01-4-2500-000 | PAYABLES - TRADE | | | 10.31 | |
| Invoice Description --> | | SLVFD - OFFICE BULLETIN BOARDS | | | | |
| 656921 | 01-4-2500-000 | PAYABLES - TRADE | | | 43.75 | |
| Invoice Description --> | | SLVFD - FIRE PREVENTION SUPPLIES | | | | |
| Total : | | | | 54.06 | 0.00 | 54.06 |
| Supplier Total : | | | | 4328.76 | 0.00 | 4328.76 |

| 0771 | BENNETT, TONY | | | | | |
|-------------------------|---------------|-------------------|--------|---------|---------|---------|
| 36242 | 12-Sep-2014 | | Issued | 186 | C | 1400.00 |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | | 1400.00 | |
| Invoice Description --> | | 2014 UBCM ADVANCE | | | | |
| Total : | | | | 1400.00 | 0.00 | 1400.00 |

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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| Supplier Total : | | | | 1400.00 | 0.00 | 1400.00 |

| 0785 BERKS INTERTRUCK LTD. | | | | | | | |
|--|---------------|------------------|--------|-----|---------|---------|---------|
| 36290 | 26-Sep-2014 | | Issued | 197 | C | 4591.20 | |
| 139825 | 01-4-2500-000 | PAYABLES - TRADE | | | 225.34 | | |
| Invoice Description --> SLVFD - APPARATUS REPAIR | | | | | | | |
| 26144 | 01-4-2500-000 | PAYABLES - TRADE | | | 449.35 | | |
| Invoice Description --> SLVFD - COMMERCIAL INSPECTION & DIESEL SERVICE TRUCK #48 | | | | | | | |
| 26192 | 01-4-2500-000 | PAYABLES - TRADE | | | 708.89 | | |
| Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #45 | | | | | | | |
| 26155 | 01-4-2500-000 | PAYABLES - TRADE | | | 728.47 | | |
| Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #43 | | | | | | | |
| 26149 | 01-4-2500-000 | PAYABLES - TRADE | | | 1081.24 | | |
| Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #47 | | | | | | | |
| 26160 | 01-4-2500-000 | PAYABLES - TRADE | | | 1397.91 | | |
| Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #41 | | | | | | | |
| Total : | | | | | 4591.20 | 0.00 | 4591.20 |
| Supplier Total : | | | | | 4591.20 | 0.00 | 4591.20 |

| 0791 BERRY & VALE CONTRACTING LTD | | | | | | | |
|---|---------------|------------------|--------|-----|-----------|-----------|-----------|
| 00063-0002 | 15-Sep-2014 | | Issued | 183 | T | 101696.27 | |
| 1428 | 01-4-2500-000 | PAYABLES - TRADE | | | 34869.71 | | |
| Invoice Description --> WCLF AUG. CONTRACTOR, FREON REMOVAL \$36.00 | | | | | | | |
| 1429 | 01-4-2500-000 | PAYABLES - TRADE | | | 66826.56 | | |
| Invoice Description --> AVLF AUG. CONTRACTOR, FREON REMOVAL \$480.00 | | | | | | | |
| Total : | | | | | 101696.27 | 0.00 | 101696.27 |
| 00064-0004 | | | | | | | |
| 23-Sep-2014 | | | Issued | 189 | T | 7974.75 | |
| 1435 | 01-4-2500-000 | PAYABLES - TRADE | | | 7974.75 | | |
| Invoice Description --> AVLF - SPOTTER RECYCLING & TRANSFER STATION BINS - AUGUST 2014 EXTRA WORK | | | | | | | |
| Total : | | | | | 7974.75 | 0.00 | 7974.75 |
| Supplier Total : | | | | | 109671.02 | 0.00 | 109671.02 |

| 0827 BLAKEY ELECTRIC | | | | | | | |
|--|---------------|------------------|--------|-----|--------|--------|--------|
| 36197 | 10-Sep-2014 | | Issued | 184 | C | 135.87 | |
| 91470 | 01-4-2500-000 | PAYABLES - TRADE | | | 135.87 | | |
| Invoice Description --> BCWS - INSTALL CONDUIT AND CABLE | | | | | | | |
| Total : | | | | | 135.87 | 0.00 | 135.87 |
| Supplier Total : | | | | | 135.87 | 0.00 | 135.87 |

| 0833 BLOCKWATCH SOCIETY OF BC | | | | | | |
|--|---------------|------------------|--------|-----|-------|-------|
| 36198 | 10-Sep-2014 | | Issued | 184 | C | 30.00 |
| SEPT.02/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 30.00 | |
| Invoice Description --> SPROAT LAKE - 1 SIGN BLOCK WATCH | | | | | | |

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ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Date : Oct 02, 2014 **Time :** 12:03 pm
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|--------|--------|-------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 30.00 | 0.00 | 30.00 |
| Supplier Total : | | | | 30.00 | 0.00 | 30.00 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|--------------------------------|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 0900 | TRACY BOND (PETTY CASH) | | | | | |
| 36199 | 10-Sep-2014 | | Issued | 184 | C | 143.35 |
| SEPT02/14 | 01-4-2500-000 | PAYABLES - TRADE | | 143.35 | | |
| Invoice Description --> ACRD OFFICE - \$90.15, POSTAGE, POSTAGE \$32.45, BCWS \$14.20 | | | | | | |
| Total : | | | | 143.35 | 0.00 | 143.35 |
| Supplier Total : | | | | 143.35 | 0.00 | 143.35 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|----------------------------|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 0935 | BRAKER ELECTRIC LTD | | | | | |
| 36265 | 18-Sep-2014 | | Issued | 190 | C | 111.33 |
| 444 | 01-4-2500-000 | PAYABLES - TRADE | | 111.33 | | |
| Invoice Description --> WCLF - RECONNECT PUMP #2 | | | | | | |
| Total : | | | | 111.33 | 0.00 | 111.33 |
| Supplier Total : | | | | 111.33 | 0.00 | 111.33 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|----------------------|---------------------|--------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 0940 | DUVALL, EDITH | | | | | |
| 36184 | 09-Sep-2014 | | Issued | 181 | C | 1895.92 |
| EDUVALL65175 | 01-4-2500-000 | PAYABLES - TRADE | | 1895.92 | | |
| Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL, MCGILL OFFICE \$125, SUPPLIES REIMBURS \$70.92 | | | | | | |
| Total : | | | | 1895.92 | 0.00 | 1895.92 |
| Supplier Total : | | | | 1895.92 | 0.00 | 1895.92 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|---|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 0992 | BUILDING OFFICIALS ASSOCIATION OF B.C. | | | | | |
| 36200 | 10-Sep-2014 | | Issued | 184 | C | 315.00 |
| 31082014 | 01-4-2500-000 | PAYABLES - TRADE | | 315.00 | | |
| Invoice Description --> BUILDING INSPECTION - ENERGY PROVISIONS 9.36 OF THE BCBC - GAUDREAU | | | | | | |
| Total : | | | | 315.00 | 0.00 | 315.00 |
| 36266 | BUILDING OFFICIALS ASSOCIATION OF B.C. | | | | | |
| 01092014 | 18-Sep-2014 | | Issued | 190 | C | 315.00 |
| | 01-4-2500-000 | PAYABLES - TRADE | | 315.00 | | |
| Invoice Description --> BUILDING INSPECTION - ENERGY PROVISIONS 9.36 OF THE BCBC - SUTTON | | | | | | |
| Total : | | | | 315.00 | 0.00 | 315.00 |
| Supplier Total : | | | | 630.00 | 0.00 | 630.00 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|--------------------|---------------------|--------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 1035 | BUTLER, LES | | | | | |
| 00063-0003 | 15-Sep-2014 | | Issued | 183 | T | 2887.50 |
| 2014-08 | 01-4-2500-000 | PAYABLES - TRADE | | 2887.50 | | |
| Invoice Description --> BWS - AUGUST 2014 CONTRACTOR | | | | | | |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| Total : | | | | 2887.50 | 0.00 | 2887.50 |
| Supplier Total : | | | | 2887.50 | 0.00 | 2887.50 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|-----------------------------|---------------------|-------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 1058 | C. BOWNE ENTERPRISES | | | | | |
| 36267 | 18-Sep-2014 | | 190 | C | 285.04 | |
| 8687 | 01-4-2500-000 | PAYABLES - TRADE | | 55.67 | | |
| Invoice Description --> SLCP - COUGAR SMITH PARKS SUPPLIES | | | | | | |
| 8679 | 01-4-2500-000 | PAYABLES - TRADE | | 111.10 | | |
| Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES | | | | | | |
| 8685 | 01-4-2500-000 | PAYABLES - TRADE | | 118.27 | | |
| Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES | | | | | | |
| Total : | | | | 285.04 | 0.00 | 285.04 |
| Supplier Total : | | | | 285.04 | 0.00 | 285.04 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|--|---------------------|-------|--------|--------|-------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 1075 | KEVIN P. SMITH HOLDINGS LTD. (CANADIAN TIRE #488) | | | | | |
| 36201 | 10-Sep-2014 | | 184 | C | 55.99 | |
| 715005 | 01-4-2500-000 | PAYABLES - TRADE | | 55.99 | | |
| Invoice Description --> SLMP - SUPPLIES | | | | | | |
| Total : | | | | 55.99 | 0.00 | 55.99 |
| Supplier Total : | | | | 55.99 | 0.00 | 55.99 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--------------------------------------|--------------------|---------------------|-------|--------|--------|-------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 1110 | CANADA POST | | | | | |
| 36202 | 10-Sep-2014 | | 184 | C | 16.99 | |
| 9546667754 | 01-4-2500-000 | PAYABLES - TRADE | | 16.99 | | |
| Invoice Description --> BAMFIELD OCP | | | | | | |
| Total : | | | | 16.99 | 0.00 | 16.99 |
| Supplier Total : | | | | 16.99 | 0.00 | 16.99 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|---|---------------------|-------|---------|---------|---------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 1113 | CANADIAN ALBERNI ENGINEERING LTD | | | | | |
| 36203 | 10-Sep-2014 | | 184 | C | 1053.78 | |
| 07P5238 | 01-4-2500-000 | PAYABLES - TRADE | | 190.11 | | |
| Invoice Description --> SLVFD - TRAINING SITE SUPPLIES AND LABOUR - CAPITAL | | | | | | |
| 08P5316 | 01-4-2500-000 | PAYABLES - TRADE | | 399.15 | | |
| Invoice Description --> SLVFD - TRAINING SITE LABOUR AND MATERIALS - CAPITAL | | | | | | |
| 08P5385 | 01-4-2500-000 | PAYABLES - TRADE | | 464.52 | | |
| Invoice Description --> SLVFD - TRAINING SITE SUPPLIES AND LABOUR | | | | | | |
| Total : | | | | 1053.78 | 0.00 | 1053.78 |
| Supplier Total : | | | | 1053.78 | 0.00 | 1053.78 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount |
|-------------|-----------------------|---------------------|-------|--------|---------|
| Chq/Ref # | Cheque Date | | | Debit | Credit |
| Invoice No. | Account No. | Account Description | | | |
| 1203 | COOLES WILFRED | | | | |
| 36243 | 12-Sep-2014 | | 186 | C | 1000.00 |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | 1000.00 | | |
| Invoice Description --> 2014 UBCM ADVANCE | | | | | | |
| Total : | | | | 1000.00 | 0.00 | 1000.00 |
| Supplier Total : | | | | 1000.00 | 0.00 | 1000.00 |

| 1257 CASTLE DECKS & ALUMINUM PRODUCTS | | | | | | |
|--|---------------|------------------|--------|---------|---------|---------|
| 36291 | 26-Sep-2014 | | Issued | 197 | C | 3675.00 |
| SEPT4/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 3675.00 | |
| Invoice Description --> SLVFD - FABER RD - REMOVE AND REINSTALL VINYL DECKING - EXTRA ROT AND REPAIR | | | | | | |
| Total : | | | | 3675.00 | 0.00 | 3675.00 |
| Supplier Total : | | | | 3675.00 | 0.00 | 3675.00 |

| 1270 CDW CANADA INC | | | | | | |
|---|---------------|------------------|--------|---------|---------|---------|
| 00063-0004 | 15-Sep-2014 | | Issued | 183 | T | 1045.31 |
| PF70135 | 01-4-2500-000 | PAYABLES - TRADE | | | 1045.31 | |
| Invoice Description --> PLANNING TONER | | | | | | |
| Total : | | | | 1045.31 | 0.00 | 1045.31 |
| 00064-0005 | 23-Sep-2014 | | Issued | 189 | T | 759.36 |
| PG30945 | 01-4-2500-000 | PAYABLES - TRADE | | | 280.00 | |
| Invoice Description --> ACRD - COMPUTER EXPENSES | | | | | | |
| PK05628 | 01-4-2500-000 | PAYABLES - TRADE | | | 479.36 | |
| Invoice Description --> ACRD - COMPUTER - MONITORS -ADMIN & SERVER EXPENSES | | | | | | |
| Total : | | | | 759.36 | 0.00 | 759.36 |
| Supplier Total : | | | | 1804.67 | 0.00 | 1804.67 |

| 1316 CERTITECH IT SERVICES | | | | | | |
|---|---------------|------------------|--------|--------|--------|--------|
| 36268 | 18-Sep-2014 | | Issued | 190 | C | 577.50 |
| 00145 | 01-4-2500-000 | PAYABLES - TRADE | | | 577.50 | |
| Invoice Description --> AUGUST 2014 - IT SUPPORT SERVICES \$500, LBA \$50 | | | | | | |
| Total : | | | | 577.50 | 0.00 | 577.50 |
| Supplier Total : | | | | 577.50 | 0.00 | 577.50 |

| 1342 CITY OF PORT ALBERNI | | | | | | |
|---|---------------|------------------|--------|-----|----------|----------|
| 36269 | 18-Sep-2014 | | Issued | 190 | C | 11904.12 |
| SEPT10/14-A | 01-4-2500-000 | PAYABLES - TRADE | | | 56.30 | |
| Invoice Description --> AVLF - 3620 3RD AVE WATER & SEWER - MAY 1 TO AUGUST 2014 | | | | | | |
| SEPT10/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 369.43 | |
| Invoice Description --> ACRD OFFICE - WATER & SEWER FEES - MAY 1 TO AUGUST 2014 | | | | | | |
| SEPT3/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 1254.80 | |
| Invoice Description --> AVLF SEWER LECHATE \$752.48 - MAY TO AUGUST 2014, AVRA - RUNWAY SWEEPING \$442.57 | | | | | | |
| SEPT9/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 10223.59 | |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|--|---------------------|--------|----------|--------|----------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| Invoice Description --> EMERGENCY PLANNING COORDINATOR - 1ST QUARTER 2014 | | | | | | |
| Total : | | | | 11904.12 | 0.00 | 11904.12 |
| Supplier Total : | | | | 11904.12 | 0.00 | 11904.12 |
| ----- | | | | | | |
| 1378 | CIT | | | | | |
| 36270 | 18-Sep-2014 | | Issued | 190 | C | 245.28 |
| 14542905 | 01-4-2500-000 | PAYABLES - TRADE | | | | 245.28 |
| Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14542905 | | | | | | |
| Total : | | | | 245.28 | 0.00 | 245.28 |
| Supplier Total : | | | | 245.28 | 0.00 | 245.28 |
| ----- | | | | | | |
| 1382 | COAST CATERING COMPANY | | | | | |
| 36204 | 10-Sep-2014 | | Issued | 184 | C | 177.45 |
| 45 | 01-4-2500-000 | PAYABLES - TRADE | | | | 177.45 |
| Invoice Description --> AV COMMITTEE LUNCHES | | | | | | |
| Total : | | | | 177.45 | 0.00 | 177.45 |
| Supplier Total : | | | | 177.45 | 0.00 | 177.45 |
| ----- | | | | | | |
| 1409 | COASTAL ANIMAL CONTROL SERVICES OF BC | | | | | |
| 36205 | 10-Sep-2014 | | Issued | 184 | C | 52.50 |
| 481 | 01-4-2500-000 | PAYABLES - TRADE | | | | 52.50 |
| Invoice Description --> SPROAT LAKE ANIMAL CONTROL CONTRACTOR | | | | | | |
| Total : | | | | 52.50 | 0.00 | 52.50 |
| Supplier Total : | | | | 52.50 | 0.00 | 52.50 |
| ----- | | | | | | |
| 1432 | COKELY WIRE ROPE LTD. | | | | | |
| 36271 | 18-Sep-2014 | | Issued | 190 | C | 100.80 |
| IN0024581 | 01-4-2500-000 | PAYABLES - TRADE | | | | 100.80 |
| Invoice Description --> LBA - SPILL KIT | | | | | | |
| Total : | | | | 100.80 | 0.00 | 100.80 |
| Supplier Total : | | | | 100.80 | 0.00 | 100.80 |
| ----- | | | | | | |
| 1434 | COLUMBIA ICE | | | | | |
| 36206 | 10-Sep-2014 | | Issued | 184 | C | 77.10 |
| 168830 | 01-4-2500-000 | PAYABLES - TRADE | | | | 31.05 |
| Invoice Description --> ACRD OFFICE SUPPLIES | | | | | | |
| 163886 | 01-4-2500-000 | PAYABLES - TRADE | | | | 46.05 |
| Invoice Description --> ACRD OFFICE SUPPLIES | | | | | | |
| Total : | | | | 77.10 | 0.00 | 77.10 |

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Date : Oct 02, 2014 **Time :** 12:03 pm
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|--------|--------|-------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Supplier Total : | | | | 77.10 | 0.00 | 77.10 |

1440 COMOX FIREFIGHTERS ASSOCIATION

| | | | | | | | |
|---|---------------|------------------|--------|-----|---------|---------|---------|
| 36272 | 18-Sep-2014 | | Issued | 190 | C | 2000.00 | |
| S.T.A.R.T. 20140928 | 01-4-2500-000 | PAYABLES - TRADE | | | 250.00 | | |
| Invoice Description --> SLVFD - START PROGRAM SEPTEMBER 28, 2014 - CALENDAR | | | | | | | |
| S.T.A.R.T. 20141018 | 01-4-2500-000 | PAYABLES - TRADE | | | 750.00 | | |
| Invoice Description --> SLVFD - START PROGRAM SEPTEMBER 28, 2014 - 3 MEMBERS - G. WYNANS, N, wYNANS, C. | | | | | | | |
| S.T.A.R.T. 20141115 | 01-4-2500-000 | PAYABLES - TRADE | | | 1000.00 | | |
| Invoice Description --> SLVFD - START PROGRAM SEPTEMBER 28, 2014 - 4 MEMBERS | | | | | | | |
| Total : | | | | | 2000.00 | 0.00 | 2000.00 |
| Supplier Total : | | | | | 2000.00 | 0.00 | 2000.00 |

1565 COTE, PENNY

| | | | | | | | |
|---|---------------|------------------|--------|-----|---------|---------|---------|
| 36244 | 12-Sep-2014 | | Issued | 186 | C | 1400.00 | |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | | 1400.00 | | |
| Invoice Description --> 2014 UBCM ADVANCE | | | | | | | |
| Total : | | | | | 1400.00 | 0.00 | 1400.00 |
| Supplier Total : | | | | | 1400.00 | 0.00 | 1400.00 |

1626 CROW EXCAVATING & TRUCKING LTD.

| | | | | | | | |
|--|---------------|------------------|--------|-----|----------|----------|----------|
| 36273 | 18-Sep-2014 | | Issued | 190 | C | 25974.27 | |
| PC#1 - 3029-001 | 01-4-2500-000 | PAYABLES - TRADE | | | 25974.27 | | |
| Invoice Description --> SALMON BEACH - BOAT RAMP UPGRADE - CAPITAL | | | | | | | |
| Total : | | | | | 25974.27 | 0.00 | 25974.27 |
| Supplier Total : | | | | | 25974.27 | 0.00 | 25974.27 |

1650 CUPE - LOCAL 118

| | | | | | | | |
|--|---------------|------------------|--------|-----|---------|---------|---------|
| 36207 | 10-Sep-2014 | | Issued | 184 | C | 1623.66 | |
| DUEAUG14 | 01-4-2500-000 | PAYABLES - TRADE | | | 1623.66 | | |
| Invoice Description --> AUGUST 2014 UNION DUES | | | | | | | |
| Total : | | | | | 1623.66 | 0.00 | 1623.66 |
| Supplier Total : | | | | | 1623.66 | 0.00 | 1623.66 |

1661 DAGERT, TANIS

| | | | | | | |
|--|---------------|------------------|--------|-----|---------|----------|
| 36208 | 10-Sep-2014 | | Issued | 184 | C | 13800.66 |
| 127 | 01-4-2500-000 | PAYABLES - TRADE | | | 4583.33 | |
| Invoice Description --> HEALTH NETWORK COORDINATOR - AUGUST 2014 | | | | | | |
| 125 | 01-4-2500-000 | PAYABLES - TRADE | | | 4606.20 | |
| Invoice Description --> HEALTH NETWORK COORDINATOR - JUNE 2014 | | | | | | |
| 126 | 01-4-2500-000 | PAYABLES - TRADE | | | 4611.13 | |
| Invoice Description --> HEALTH NETWORK COORDINATOR - JULY 2014 | | | | | | |

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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|----------|--------|----------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 13800.66 | 0.00 | 13800.66 |
| Supplier Total : | | | | 13800.66 | 0.00 | 13800.66 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|-----------------------------|------------------|-------|--------|--------|-------|
| 1672 | D.A.S.T WELDING INC. | | | | | |
| 36292 | 26-Sep-2014 | Issued | 197 | C | 76.18 | |
| 1729 | 01-4-2500-000 | PAYABLES - TRADE | | 76.18 | | |
| Invoice Description --> BCWS - FORD F-250 - CENTRE SUPPORT FOR SHOVELS | | | | | | |
| Total : | | | | 76.18 | 0.00 | 76.18 |
| Supplier Total : | | | | 76.18 | 0.00 | 76.18 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|-------------------------|------------------|-------|--------|--------|-------|
| 1693 | BENEDETTI, BRANT | | | | | |
| 36209 | 10-Sep-2014 | Issued | 184 | C | 49.96 | |
| SEPT.03/14 | 01-4-2500-000 | PAYABLES - TRADE | | 49.96 | | |
| Invoice Description --> AVLF - RETURN OVERPAYMENT FOR RECYCLING | | | | | | |
| Total : | | | | 49.96 | 0.00 | 49.96 |
| Supplier Total : | | | | 49.96 | 0.00 | 49.96 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|---------------------|------------------|-------|--------|--------|--------|
| 1705 | DEAKIN, SEAN | | | | | |
| 36293 | 26-Sep-2014 | Issued | 197 | C | 406.00 | |
| SEPT19/14 | 01-4-2500-000 | PAYABLES - TRADE | | 406.00 | | |
| Invoice Description --> SLVFD - TRAINING SITE - REPAIRS - CAPITAL | | | | | | |
| Total : | | | | 406.00 | 0.00 | 406.00 |
| Supplier Total : | | | | 406.00 | 0.00 | 406.00 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|-----------------------------|------------------|-------|---------|---------|---------|
| 1709 | DEER BAY CONTRACTING | | | | | |
| 00063-0005 | 15-Sep-2014 | Issued | 183 | T | 2562.00 | |
| 2423 | 01-4-2500-000 | PAYABLES - TRADE | | 577.50 | | |
| Invoice Description --> SALMON BEACH - BACKFILL SEPTIC FILL | | | | | | |
| 2433 | 01-4-2500-000 | PAYABLES - TRADE | | 1984.50 | | |
| Invoice Description --> SALMON BEACH - TRANSPORTATION - GRADING | | | | | | |
| Total : | | | | 2562.00 | 0.00 | 2562.00 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount |
|--|---------------|------------------|-------|---------|---------|
| 00064-0006 | 23-Sep-2014 | Issued | 189 | T | 4361.17 |
| 2438 | 01-4-2500-000 | PAYABLES - TRADE | | 565.95 | |
| Invoice Description --> SALMON BEACH - RECREATION - BOAT RAMP REPAIRS | | | | | |
| 2434 | 01-4-2500-000 | PAYABLES - TRADE | | 1050.00 | |
| Invoice Description --> SALMON BEACH - TRANSPORTATION - DUST CONTROL - FIRST APPLICATION | | | | | |
| 2435 | 01-4-2500-000 | PAYABLES - TRADE | | 1050.00 | |
| Invoice Description --> SALMON BEACH - TRANSPORTATION - DUST CONTROL - SECOND HALF | | | | | |
| 2439 | 01-4-2500-000 | PAYABLES - TRADE | | 1695.22 | |
| Invoice Description --> SALMON BEACH - TRANSPORTATION - COMPOUND CLEAN-UP | | | | | |

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Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 4361.17 | 0.00 | 4361.17 |
| Supplier Total : | | | | 6923.17 | 0.00 | 6923.17 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|--|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 1711 | PACIFIC RIM DRIVING SCHOOL LTD. | | | | | |
| 36294 | 26-Sep-2014 | | Issued | 197 | C | 150.00 |
| 001 | 01-4-2500-000 | PAYABLES - TRADE | | | 150.00 | |
| Invoice Description --> ENVIRO SERVICES - THOMAS - PROFESSIONAL DEVELOPMENT | | | | | | |
| Total : | | | | 150.00 | 0.00 | 150.00 |
| Supplier Total : | | | | 150.00 | 0.00 | 150.00 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|---|---------------------|--------|----------|----------|----------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 1779 | DOLAN'S GASFITTING & HEATING LTD | | | | | |
| 36210 | 10-Sep-2014 | | Issued | 184 | C | 26889.17 |
| 4111 | 01-4-2500-000 | PAYABLES - TRADE | | | 26889.17 | |
| Invoice Description --> ACRD - HEATING AND AIR CONDITIONING REPLACEMENT - CAPITAL | | | | | | |
| Total : | | | | 26889.17 | 0.00 | 26889.17 |
| Supplier Total : | | | | 26889.17 | 0.00 | 26889.17 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|-----------------------------|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 1780 | DOLANS CONCRETE LTD. | | | | | |
| 36211 | 10-Sep-2014 | | Issued | 184 | C | 172.55 |
| C40435 | 01-4-2500-000 | PAYABLES - TRADE | | | 172.55 | |
| Invoice Description --> BCWS - MINI BLOCKS AND CARTAGE | | | | | | |
| Total : | | | | 172.55 | 0.00 | 172.55 |
| Supplier Total : | | | | 172.55 | 0.00 | 172.55 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|-----------------------|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 1828 | DYSON, RUSSELL | | | | | |
| 36245 | 12-Sep-2014 | | Issued | 186 | C | 800.00 |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | | 800.00 | |
| Invoice Description --> 2014 UBCM ADVANCE | | | | | | |
| Total : | | | | 800.00 | 0.00 | 800.00 |
| Supplier Total : | | | | 800.00 | 0.00 | 800.00 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|-------------------------------------|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 1855 | DYNAMEX CANADA LIMITED (670) | | | | | |
| 36212 | 10-Sep-2014 | | Issued | 184 | C | 172.70 |
| 9987960 | 01-4-2500-000 | PAYABLES - TRADE | | | 80.17 | |
| Invoice Description --> AVLF WATER TESTING \$57.78, COUGAR SMITH PARK \$18.57 | | | | | | |
| 992668 | 01-4-2500-000 | PAYABLES - TRADE | | | 92.53 | |
| Invoice Description --> SB WATER TESTING \$41.98, WCLF \$46.14 | | | | | | |
| Total : | | | | 172.70 | 0.00 | 172.70 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------|---------------|---------------------|--------|--------|--------|-------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 36295 | 26-Sep-2014 | | Issued | 197 | C | 21.04 |
| 995806 | 01-4-2500-000 | PAYABLES - TRADE | | | 21.04 | |

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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|---------------|---------------------|-------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| Invoice Description --> BWS - SHIPPING COSTS FOR EQUIPMENT | | | | | | |
| Total : | | | | 21.04 | 0.00 | 21.04 |
| Supplier Total : | | | | 193.74 | 0.00 | 193.74 |

| 1882 | TEAM EAGLE LTD. | | | | | |
|---|-----------------|------------------|-----|--------|--------|--------|
| 36296 | 26-Sep-2014 | Issued | 197 | C | 851.78 | |
| 12975 | 01-4-2500-000 | PAYABLES - TRADE | | 851.78 | | |
| Invoice Description --> LBA - MOWER PARTS | | | | | | |
| Total : | | | | 851.78 | 0.00 | 851.78 |
| Supplier Total : | | | | 851.78 | 0.00 | 851.78 |

| 1890 | TETRA TECH EBA INC. | | | | | |
|---|---------------------|------------------|-----|---------|---------|---------|
| 36297 | 26-Sep-2014 | Issued | 197 | C | 7097.24 | |
| 60446634 | 01-4-2500-000 | PAYABLES - TRADE | | 7097.24 | | |
| Invoice Description --> AVRA - RUNWAY EXTENSION PRE-DESIGN REPORT - CAPITAL | | | | | | |
| Total : | | | | 7097.24 | 0.00 | 7097.24 |
| Supplier Total : | | | | 7097.24 | 0.00 | 7097.24 |

| 1990 | EVITT ELECTRIC | | | | | |
|--|----------------|------------------|-----|---------|---------|---------|
| 00063-0006 | 15-Sep-2014 | Issued | 183 | T | 1483.59 | |
| 34044 | 01-4-2500-000 | PAYABLES - TRADE | | 69.61 | | |
| Invoice Description --> SLVFD - HALL #3 BULB REPLACEMENT | | | | | | |
| 34045 | 01-4-2500-000 | PAYABLES - TRADE | | 114.60 | | |
| Invoice Description --> SLVFD - TUBES CHANGED IN TRUCK | | | | | | |
| 34028 | 01-4-2500-000 | PAYABLES - TRADE | | 354.38 | | |
| Invoice Description --> SLVFD - HALL #2 - WIRING FOR HEAD LIGHTS, INSTALL NEW SWITCH | | | | | | |
| 3452 | 01-4-2500-000 | PAYABLES - TRADE | | 945.00 | | |
| Invoice Description --> SLVFD - HALL # 2 GARAGE DAY DOOR - CAPITAL | | | | | | |
| Total : | | | | 1483.59 | 0.00 | 1483.59 |
| Supplier Total : | | | | 1483.59 | 0.00 | 1483.59 |

| 2028 | FIRST AID & SURVIVAL TECHNOLOGIES LTD. | | | | | |
|---|--|------------------|-----|--------|--------|--------|
| 36213 | 10-Sep-2014 | Issued | 184 | C | 401.10 | |
| 067558 | 01-4-2500-000 | PAYABLES - TRADE | | 401.10 | | |
| Invoice Description --> SLVFD - FIRE TURNOUT GEAR | | | | | | |
| Total : | | | | 401.10 | 0.00 | 401.10 |
| Supplier Total : | | | | 401.10 | 0.00 | 401.10 |

| 2034 | FIVE STAR UNIFORMS | | | | |
|-------|--------------------|------------------|-----|-------|-------|
| 36214 | 10-Sep-2014 | Issued | 184 | C | 80.29 |
| 550 | 01-4-2500-000 | PAYABLES - TRADE | | 80.29 | |

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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | | | | | Amount |
|--|---|---------------------|-------|---------|--------|--|---------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | | |
| Invoice Description --> SLVFD - BADGES | | | | | | | |
| Total : | | | | 80.29 | 0.00 | | 80.29 |
| Supplier Total : | | | | 80.29 | 0.00 | | 80.29 |
| ----- | | | | | | | |
| 2067 | FORTISBC | | | | | | |
| 36215 | 10-Sep-2014 | Issued | 184 | C | | | 10.76 |
| AUG25/14 | 01-4-2500-000 | PAYABLES - TRADE | | 10.76 | | | |
| Invoice Description --> BCVFD - MONTHLY NATURAL GAS FOR HALL | | | | | | | |
| Total : | | | | 10.76 | 0.00 | | 10.76 |
| Supplier Total : | | | | 10.76 | 0.00 | | 10.76 |
| ----- | | | | | | | |
| 2075 | FYFE'S WELL & WATER SERVICES | | | | | | |
| 36216 | 10-Sep-2014 | Issued | 184 | C | | | 7563.15 |
| 2014-1432 | 01-4-2500-000 | PAYABLES - TRADE | | 7563.15 | | | |
| Invoice Description --> LBA - WATER SYSTEM SUPPLIES | | | | | | | |
| Total : | | | | 7563.15 | 0.00 | | 7563.15 |
| Supplier Total : | | | | 7563.15 | 0.00 | | 7563.15 |
| ----- | | | | | | | |
| 2099 | FOOTPRINTS SECURITY PATROL INC. | | | | | | |
| 36298 | 26-Sep-2014 | Issued | 197 | C | | | 1419.60 |
| 53215 | 01-4-2500-000 | PAYABLES - TRADE | | 1419.60 | | | |
| Invoice Description --> SL PARKS - DICKSON PARK PATROLS FOR AUGUST 2014 | | | | | | | |
| Total : | | | | 1419.60 | 0.00 | | 1419.60 |
| Supplier Total : | | | | 1419.60 | 0.00 | | 1419.60 |
| ----- | | | | | | | |
| 2119 | GEALL, ERIC | | | | | | |
| 36246 | 12-Sep-2014 | Issued | 186 | C | | | 1000.00 |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | 1000.00 | | | |
| Invoice Description --> 2014 UBCM ADVANCE | | | | | | | |
| Total : | | | | 1000.00 | 0.00 | | 1000.00 |
| Supplier Total : | | | | 1000.00 | 0.00 | | 1000.00 |
| ----- | | | | | | | |
| 2149 | GEO SCIENTIFIC LTD. | | | | | | |
| 36284 | 19-Sep-2014 | Issued | 192 | C | | | 1080.80 |
| 4761 | 01-4-2500-000 | PAYABLES - TRADE | | 1080.80 | | | |
| Invoice Description --> BWS - SUBMERISIBLE PUMP, CONTROLLER, CABLE AND CHARGER | | | | | | | |
| Total : | | | | 1080.80 | 0.00 | | 1080.80 |
| Supplier Total : | | | | 1080.80 | 0.00 | | 1080.80 |

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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | | | | | Amount |
|---|------------------------------------|---------------------|-------|----------|--------|--|----------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | | |
| 2253 | IRIDIA MEDICAL | | | | | | |
| 36217 | 10-Sep-2014 | Issued | 184 | C | | | 105.00 |
| 14-1490 | 01-4-2500-000 | PAYABLES - TRADE | | 105.00 | | | |
| Invoice Description --> BCVFD - ANNUAL AED MEDICAL DIRECTION FEE FOR AED PROGRAM | | | | | | | |
| Total : | | | | 105.00 | 0.00 | | 105.00 |
| Supplier Total : | | | | 105.00 | 0.00 | | 105.00 |
| 2300 | GRAND & TOY | | | | | | |
| 36274 | 18-Sep-2014 | Issued | 190 | C | | | 27.07 |
| G550688 | 01-4-2500-000 | PAYABLES - TRADE | | 27.07 | | | |
| Invoice Description --> ELECTORAL AREA - UBCM SUPPLIES | | | | | | | |
| Total : | | | | 27.07 | 0.00 | | 27.07 |
| Supplier Total : | | | | 27.07 | 0.00 | | 27.07 |
| 2320 | THE GRAPHICS FACTORY | | | | | | |
| 36275 | 18-Sep-2014 | Issued | 190 | C | | | 329.28 |
| 22063 | 01-4-2500-000 | PAYABLES - TRADE | | 140.00 | | | |
| Invoice Description --> SL PARKS - COUGAR SMITH PARK SIGNS - CAPITAL | | | | | | | |
| 22066 | 01-4-2500-000 | PAYABLES - TRADE | | 189.28 | | | |
| Invoice Description --> REGIONAL PARKS - INLET TRAIL SIGNAGE | | | | | | | |
| Total : | | | | 329.28 | 0.00 | | 329.28 |
| 36299 | 26-Sep-2014 | Issued | 197 | C | | | 154.56 |
| 22098 | 01-4-2500-000 | PAYABLES - TRADE | | 154.56 | | | |
| Invoice Description --> SL PARKS - COUGAR SMITH PARK SIGNS - CAPITAL | | | | | | | |
| Total : | | | | 154.56 | 0.00 | | 154.56 |
| Supplier Total : | | | | 483.84 | 0.00 | | 483.84 |
| 2322 | GUILLEVIN INTERNATIONAL CO. | | | | | | |
| 36300 | 26-Sep-2014 | Issued | 197 | C | | | 3154.25 |
| 0428-489597 | 01-4-2500-000 | PAYABLES - TRADE | | 3154.25 | | | |
| Invoice Description --> SLVFD - 3 NOZZLES - 2 - 5" WIDE RANGE & 1 2.5" LONG RANGE | | | | | | | |
| Total : | | | | 3154.25 | 0.00 | | 3154.25 |
| Supplier Total : | | | | 3154.25 | 0.00 | | 3154.25 |
| 2330 | GW SOLUTIONS | | | | | | |
| 36218 | 10-Sep-2014 | Issued | 184 | C | | | 10474.60 |
| GWS 11-13-12 | 01-4-2500-000 | PAYABLES - TRADE | | 10474.60 | | | |
| Invoice Description --> LBA HYDROGEOLOGY TESTING | | | | | | | |
| Total : | | | | 10474.60 | 0.00 | | 10474.60 |

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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|----------|--------|----------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Supplier Total : | | | | 10474.60 | 0.00 | 10474.60 |

| 2465 HETHERINGTON INDUSTRIES LTD | | | | | | | |
|---|---------------|------------------|--------|-----|--------|------|--------|
| 36219 | 10-Sep-2014 | | Issued | 184 | 296.10 | | |
| E-41565 | 01-4-2500-000 | PAYABLES - TRADE | | | -32.55 | | |
| Invoice Description --> AVLF WASTE OIL REBATE | | | | | | | |
| E-42592 | 01-4-2500-000 | PAYABLES - TRADE | | | -19.95 | | |
| Invoice Description --> AVLF WASTE OIL REBATE | | | | | | | |
| E-41855 | 01-4-2500-000 | PAYABLES - TRADE | | | -16.80 | | |
| Invoice Description --> AVLF WASTE OIL REBATE | | | | | | | |
| E-42124 | 01-4-2500-000 | PAYABLES - TRADE | | | -13.65 | | |
| Invoice Description --> AVLF WASTE OIL REBATE | | | | | | | |
| E-39814 | 01-4-2500-000 | PAYABLES - TRADE | | | -7.35 | | |
| Invoice Description --> AVLF WASTE OIL REBATE | | | | | | | |
| E-41116 | 01-4-2500-000 | PAYABLES - TRADE | | | -7.35 | | |
| Invoice Description --> AVLF WASTE OIL REBATE | | | | | | | |
| A-5674 | 01-4-2500-000 | PAYABLES - TRADE | | | 162.75 | | |
| Invoice Description --> SL PARKS - PUMP SEPTIC TANK | | | | | | | |
| 10976 | 01-4-2500-000 | PAYABLES - TRADE | | | 231.00 | | |
| Invoice Description --> SL PARKS - TOILET RENTAL DIXON PARK | | | | | | | |
| Total : | | | | | 296.10 | 0.00 | 296.10 |
| Supplier Total : | | | | | 296.10 | 0.00 | 296.10 |

| 2499 HOMETOWN AUTOMOTIVE LTD. | | | | | | | |
|--|---------------|------------------|--------|-----|--------|------|--------|
| 36220 | 10-Sep-2014 | | Issued | 184 | 336.41 | | |
| 4147 | 01-4-2500-000 | PAYABLES - TRADE | | | 336.41 | | |
| Invoice Description --> 2004 DODGE DAKOTA - FRONT SHOCKS | | | | | | | |
| Total : | | | | | 336.41 | 0.00 | 336.41 |
| Supplier Total : | | | | | 336.41 | 0.00 | 336.41 |

| 2555 HOUGHTON, DAVID | | | | | | | |
|---|---------------|------------------|--------|-----|---------|------|---------|
| 36301 | 26-Sep-2014 | | Issued | 197 | 3700.00 | | |
| SEPT18/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 3700.00 | | |
| Invoice Description --> SLVFD - TRAINING SITE - REPAIRS - CAPITAL | | | | | | | |
| Total : | | | | | 3700.00 | 0.00 | 3700.00 |
| Supplier Total : | | | | | 3700.00 | 0.00 | 3700.00 |

| 2560 HOULE PRINTING | | | | | | | |
|---|---------------|------------------|--------|-----|-------|------|-------|
| 36276 | 18-Sep-2014 | | Issued | 190 | 78.40 | | |
| 13386 | 01-4-2500-000 | PAYABLES - TRADE | | | 78.40 | | |
| Invoice Description --> REG PLAN - AG PLAN - FAMILY FARMS DAY | | | | | | | |
| Total : | | | | | 78.40 | 0.00 | 78.40 |

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Supplier : 0003 To Z4209
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 Cheque Date : 01-Sep-2014 To 30-Sep-2014
 Cheque No. : All
 Batch No. : All

| Supplier | Supplier Name | | | | | | Amount |
|---|---------------|---------------------|-------|----------|--------|--|----------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | | |
| 2732 SOUTHWEST BINDINGS | | | | | | | |
| 36302 | 26-Sep-2014 | Issued | 197 | C | | | 353.62 |
| 634040 | 01-4-2500-000 | PAYABLES - TRADE | | 353.62 | | | |
| Invoice Description --> LAMINATING SUPPLIES | | | | | | | |
| Total : | | | | | | | 353.62 |
| Supplier Total : | | | | | | | 353.62 |
| 2763 ISLAND ROOFING | | | | | | | |
| 36277 | 18-Sep-2014 | Issued | 190 | C | | | 41290.67 |
| 0937 | 01-4-2500-000 | PAYABLES - TRADE | | 1354.50 | | | |
| Invoice Description --> AVLF - 3RD AVENUE DEPOT - SIDING PROJECT EXTRAS - CAPITAL (ROOFING AND FLASHING | | | | | | | |
| 0936 | 01-4-2500-000 | PAYABLES - TRADE | | 39936.17 | | | |
| Invoice Description --> AVLF - 3RD AVENUE DEPOT - SIDING PROJECT - FINAL PAYMENT - CAPITAL | | | | | | | |
| Total : | | | | | | | 41290.67 |
| Supplier Total : | | | | | | | 41290.67 |
| 2772 ISLAND FIRE PROTECTION LTD. | | | | | | | |
| 36221 | 10-Sep-2014 | Issued | 184 | C | | | 102.38 |
| 9701 | 01-4-2500-000 | PAYABLES - TRADE | | 102.38 | | | |
| Invoice Description --> SLVFD - HYDROSTATIC TESTING AND EDDY CURRENT TEST, O-RINGS | | | | | | | |
| Total : | | | | | | | 102.38 |
| Supplier Total : | | | | | | | 102.38 |
| 2784 ISLAND LINE PRO | | | | | | | |
| 36278 | 18-Sep-2014 | Issued | 190 | C | | | 1548.75 |
| 14-2293 | 01-4-2500-000 | PAYABLES - TRADE | | 1548.75 | | | |
| Invoice Description --> AVRA - REPAINTING LINES AFTER DRAG RACE EVENT | | | | | | | |
| Total : | | | | | | | 1548.75 |
| Supplier Total : | | | | | | | 1548.75 |
| 2787 JACKSON, ROBERT | | | | | | | |
| 36303 | 26-Sep-2014 | Issued | 197 | C | | | 66.18 |
| CSPNOV1265443 | 01-4-2500-000 | PAYABLES - TRADE | | 66.18 | | | |
| Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE | | | | | | | |
| Total : | | | | | | | 66.18 |
| Supplier Total : | | | | | | | 66.18 |



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Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | | | | |
|---|---------------|---------------------|-------|--------|--------|--------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 36247 | 12-Sep-2014 | Issued | 186 | C | | 250.00 |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | 250.00 | | |
| Invoice Description --> 2014 UBCM ADVANCE | | | | | | |
| Total : | | | | 250.00 | 0.00 | 250.00 |
| Supplier Total : | | | | 250.00 | 0.00 | 250.00 |

| Supplier | Supplier Name | | | | | |
|---|--------------------------------|---------------------|-------|---------|--------|--------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 2840 | JUSTICE INSTITUTE OF BC | | | | | |
| 36222 | 10-Sep-2014 | Issued | 184 | C | | 776.70 |
| 032966 | 01-4-2500-000 | PAYABLES - TRADE | | -496.52 | | |
| Invoice Description --> SLVFD - CREDIT MEMO - INFORMATION OFFICER | | | | | | |
| 297659 | 01-4-2500-000 | PAYABLES - TRADE | | 36.61 | | |
| Invoice Description --> SLVFD - INCIDENT COMMAND SYSTEM LEVEL 100 | | | | | | |
| 297660 | 01-4-2500-000 | PAYABLES - TRADE | | 36.61 | | |
| Invoice Description --> SLVFD - INCIDENT COMMAND SYSTEM LEVEL 100 | | | | | | |
| 297041 | 01-4-2500-000 | PAYABLES - TRADE | | 50.00 | | |
| Invoice Description --> BCVFD - FIRE FIGHTER 2 | | | | | | |
| 297200 | 01-4-2500-000 | PAYABLES - TRADE | | 50.00 | | |
| Invoice Description --> BCVFD - FIREFIGHTER 2 | | | | | | |
| 20038726 | 01-4-2500-000 | PAYABLES - TRADE | | 1100.00 | | |
| Invoice Description --> SLVFD - EXAMS | | | | | | |
| Total : | | | | 776.70 | 0.00 | 776.70 |
| Supplier Total : | | | | 776.70 | 0.00 | 776.70 |

| Supplier | Supplier Name | | | | | |
|---|---------------------------------|---------------------|-------|--------|--------|--------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 2866 | KLITSA DOORS (2012) LTD. | | | | | |
| 36279 | 18-Sep-2014 | Issued | 190 | C | | 112.35 |
| 806 | 01-4-2500-000 | PAYABLES - TRADE | | 112.35 | | |
| Invoice Description --> BCWS - DOOR REPAIR/ADJUSTMENT | | | | | | |
| Total : | | | | 112.35 | 0.00 | 112.35 |
| Supplier Total : | | | | 112.35 | 0.00 | 112.35 |

| Supplier | Supplier Name | | | | | |
|---|-------------------------------|---------------------|-------|--------|--------|-------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 2890 | L.B. WOODCHOPPERS LTD. | | | | | |
| 00063-0007 | 15-Sep-2014 | Issued | 183 | T | | 97.79 |
| 200633 | 01-4-2500-000 | PAYABLES - TRADE | | 26.88 | | |
| Invoice Description --> BCWS - WATER REPAIRS | | | | | | |
| 44078 | 01-4-2500-000 | PAYABLES - TRADE | | 33.60 | | |
| Invoice Description --> BCWS - SMALL EQUIPMENT REPAIR | | | | | | |
| 199219 | 01-4-2500-000 | PAYABLES - TRADE | | 37.31 | | |
| Invoice Description --> SLVFD - GASKET - SPARK PLUG | | | | | | |
| Total : | | | | 97.79 | 0.00 | 97.79 |

| Supplier | Supplier Name | | | | | |
|---|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 00064-0007 | 23-Sep-2014 | Issued | 189 | T | | 1447.68 |
| 200767 | 01-4-2500-000 | PAYABLES - TRADE | | 218.68 | | |
| Invoice Description --> BCWS - LUGRIN ROAD WATER BREAK - EQUIPMENT RENTAL | | | | | | |
| 200643 | 01-4-2500-000 | PAYABLES - TRADE | | 1229.00 | | |

ALBERNI-CLAYQUOT REGIONAL DISTRICT
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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| Invoice Description --> BCWS - SMALL TOOL - STIHL CUTOFF SAW TS420 | | | | | | |
| Total : | | | | 1447.68 | 0.00 | 1447.68 |
| Supplier Total : | | | | 1545.47 | 0.00 | 1545.47 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|------------------------|---------------------|--------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 2893 | KLEHKOOT MARINA | | | | | |
| 36280 | 18-Sep-2014 | | Issued | 190 | C | 220.15 |
| 05 | 01-4-2500-000 | PAYABLES - TRADE | | 220.15 | | |
| Invoice Description --> SLMP - GAS FOR BOAT - AUGUST 2014 | | | | | | |
| Total : | | | | 220.15 | 0.00 | 220.15 |
| Supplier Total : | | | | 220.15 | 0.00 | 220.15 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|--|---------------------|--------|--------|--------|-------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 3008 | LAND TITLE AND SURVEY AUTHORITY OF B.C. | | | | | |
| 36185 | 09-Sep-2014 | | Issued | 181 | C | 72.60 |
| DVC14002/DVF140C | 01-4-2500-000 | PAYABLES - TRADE | | 72.60 | | |
| Invoice Description --> DVC14002, DVF14002 & DVF14005 - DEVELOPMENT VARIANCE PERMITS | | | | | | |
| Total : | | | | 72.60 | 0.00 | 72.60 |
| Supplier Total : | | | | 72.60 | 0.00 | 72.60 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|---|----------------------------------|---------------------|--------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 3011 | LANDWORKS CONSULTANTS INC | | | | | |
| 36223 | 10-Sep-2014 | | Issued | 184 | C | 2239.81 |
| 1501 | 01-4-2500-000 | PAYABLES - TRADE | | 2239.81 | | |
| Invoice Description --> PLANNING - ZONING BYLAW REWRITE | | | | | | |
| Total : | | | | 2239.81 | 0.00 | 2239.81 |
| Supplier Total : | | | | 2239.81 | 0.00 | 2239.81 |

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|----------------------------------|---------------------|--------|--------|--------|---------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| 3025 | LADY ROSE MARINE SERVICES | | | | | |
| 36304 | 26-Sep-2014 | | Issued | 197 | C | 3864.07 |
| 2010-15650 | 01-4-2500-000 | PAYABLES - TRADE | | 12.08 | | |
| Invoice Description --> BWS - SHIPPING FOR WATER SYSTEM SUPPLIES | | | | | | |
| 2010-15609 | 01-4-2500-000 | PAYABLES - TRADE | | 25.20 | | |
| Invoice Description --> BWS - SHIPPING FOR WATER SYSTEM SUPPLIES | | | | | | |
| 2010-15573 | 01-4-2500-000 | PAYABLES - TRADE | | 172.79 | | |
| Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | | |
| 15607 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | |
| Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | | |
| 2010-15635 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | |
| Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | | |
| 2010-15687 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | |
| Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | | |
| 2010-15725 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | |
| Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | | |
| 2010-15763 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | |
| Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | | |

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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | | | | | Amount |
|-------------------------|--|---|-------|----------------|-------------|--|----------------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | | |
| 2010-15800 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| 2010-15832 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| 2010-15910 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| 2010-15949 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| 2010-15986 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| 2010-15875 | 01-4-2500-000 | PAYABLES - TRADE | | 609.00 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| Total : | | | | 3864.07 | 0.00 | | 3864.07 |
| 36339 | 26-Sep-2014 | Issued | 198 | C | | | 609.00 |
| 2010-16012 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| 2010-16031 | 01-4-2500-000 | PAYABLES - TRADE | | 304.50 | | | |
| Invoice Description --> | | AVLF - BAMFIELD GARBAGE BIN TRANSPORT | | | | | |
| Total : | | | | 609.00 | 0.00 | | 609.00 |
| Supplier Total : | | | | 4473.07 | 0.00 | | 4473.07 |
| 3116 | PRAXAIR DISTRIBUTION | | | | | | |
| 36224 | 10-Sep-2014 | Issued | 184 | C | | | 438.38 |
| 19012946 | 01-4-2500-000 | PAYABLES - TRADE | | 438.38 | | | |
| Invoice Description --> | | SLVFD - EQUIPMENT - TRAINING SITE - CAPITAL | | | | | |
| Total : | | | | 438.38 | 0.00 | | 438.38 |
| Supplier Total : | | | | 438.38 | 0.00 | | 438.38 |
| 3147 | M & D AUTO PART LTD. | | | | | | |
| 36306 | 26-Sep-2014 | Issued | 197 | C | | | 226.75 |
| 5956890 | 01-4-2500-000 | PAYABLES - TRADE | | 226.75 | | | |
| Invoice Description --> | | BCVFD - REPAIR PARTS FOR TRUCK BC54 | | | | | |
| Total : | | | | 226.75 | 0.00 | | 226.75 |
| Supplier Total : | | | | 226.75 | 0.00 | | 226.75 |
| 3171 | MACDERMOTT'S INSURANCE AGENCY LTD | | | | | | |
| 36225 | 10-Sep-2014 | Issued | 184 | C | | | 125.00 |
| 0236317 | 01-4-2500-000 | PAYABLES - TRADE | | 125.00 | | | |
| Invoice Description --> | | AV EMERGENCY PLANNING - AMENDMENT - ADD EQUIPMENT TO INSURANCE ARROWSMITI | | | | | |
| Total : | | | | 125.00 | 0.00 | | 125.00 |

ALBERNI-CLAYOQUET REGIONAL DISTRICT
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Supplier : 0003 To Z4209
 Trans. Date : 01-Sep-2014 To 30-Sep-2014
 Cheque Date : 01-Sep-2014 To 30-Sep-2014
 Cheque No. : All
 Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|--------|--------|--------|
| Chq/Ref # | Cheque Date | | | Debit | Credit | |
| Invoice No. | Account No. | Account Description | | | | |
| Supplier Total : | | | | 125.00 | 0.00 | 125.00 |

3233 CAREY MCIVER & ASSOCIATES LTD.

| | | | | | | | |
|---|---------------|------------------|--------|-----|---------|---------|---------|
| 36226 | 10-Sep-2014 | | Issued | 184 | C | 2409.44 | |
| 14.09.02 | 01-4-2500-000 | PAYABLES - TRADE | | | 2409.44 | | |
| Invoice Description --> AVLF -- SOLID WASTE MANAGEMENT PLAN - CAPITAL | | | | | | | |
| Total : | | | | | 2409.44 | 0.00 | 2409.44 |
| Supplier Total : | | | | | 2409.44 | 0.00 | 2409.44 |

3270 MCCOY LAKE EXCAVATING LTD

| | | | | | | | |
|---|---------------|------------------|--------|-----|---------|---------|---------|
| 36227 | 10-Sep-2014 | | Issued | 184 | C | 5484.70 | |
| 2821 | 01-4-2500-000 | PAYABLES - TRADE | | | 2088.07 | | |
| Invoice Description --> BCWS - WATER BREAK REPAIR | | | | | | | |
| 2819 | 01-4-2500-000 | PAYABLES - TRADE | | | 3396.63 | | |
| Invoice Description --> BCWS - WATER BREAK REPAIR | | | | | | | |
| Total : | | | | | 5484.70 | 0.00 | 5484.70 |
| Supplier Total : | | | | | 5484.70 | 0.00 | 5484.70 |

3280 MCGILL & ASSOCIATES ENGINEERING

| | | | | | | | |
|---|---------------|------------------|--------|-----|----------|----------|----------|
| 00063-0008 | 15-Sep-2014 | | Issued | 183 | T | 21388.20 | |
| 14810 | 01-4-2500-000 | PAYABLES - TRADE | | | 661.50 | | |
| Invoice Description --> WCLF - VEGETATION ENHANCEMENT | | | | | | | |
| 14803 | 01-4-2500-000 | PAYABLES - TRADE | | | 1090.69 | | |
| Invoice Description --> LBA - WATER SYSTEM EVALUATION | | | | | | | |
| 14790 | 01-4-2500-000 | PAYABLES - TRADE | | | 1249.76 | | |
| Invoice Description --> AVLF - FENCING REPAIR AND REPLACE - CAPITAL | | | | | | | |
| 14822 | 01-4-2500-000 | PAYABLES - TRADE | | | 2172.19 | | |
| Invoice Description --> MILLSTREAM - UCLUELET WATER CONNECTION | | | | | | | |
| 14811 | 01-4-2500-000 | PAYABLES - TRADE | | | 2382.77 | | |
| Invoice Description --> SALMON BEACH - BOAT RAMP - CAPITAL | | | | | | | |
| 14789 | 01-4-2500-000 | PAYABLES - TRADE | | | 2791.95 | | |
| Invoice Description --> AVLF - SOLID WASTE OPERATIONS PLAN | | | | | | | |
| 14812 | 01-4-2500-000 | PAYABLES - TRADE | | | 2856.00 | | |
| Invoice Description --> SALMON BEACH - SHORT STREET DRAINAGE | | | | | | | |
| 14804 | 01-4-2500-000 | PAYABLES - TRADE | | | 3012.53 | | |
| Invoice Description --> AVLF - TRANSFER STATION EXPANSION - CAPITAL | | | | | | | |
| 14808 | 01-4-2500-000 | PAYABLES - TRADE | | | 5170.81 | | |
| Invoice Description --> CCID - WATERMAIN REPLACEMENT GAS TAX INITIATIVE | | | | | | | |
| Total : | | | | | 21388.20 | 0.00 | 21388.20 |

| | | | | | | | |
|--|---------------|------------------|--------|-----|---------|---------|---------|
| 00064-0008 | 23-Sep-2014 | | Issued | 189 | T | 4271.63 | |
| 14835 | 01-4-2500-000 | PAYABLES - TRADE | | | 4271.63 | | |
| Invoice Description --> CCID - WATERMAIN REPLACEMENT GAS TAX INITIATIVE - MILLIGAN TO MOZART | | | | | | | |
| Total : | | | | | 4271.63 | 0.00 | 4271.63 |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | Status | Batch | Medium | Amount | | |
|-------------------------|--|---|--------|-------|--------|----------|------|----------|
| Chq/Ref # | Cheque Date | | | | | | | |
| Invoice No. | Account No. | Account Description | | | Debit | Credit | | |
| Supplier Total : | | | | | | 25659.83 | 0.00 | 25659.83 |
| ----- | | | | | | | | |
| 3282 | MCNABB, JOHN | | | | | | | |
| 36248 | 12-Sep-2014 | | Issued | 186 | C | 250.00 | | 250.00 |
| UBCMADV2014 | 01-4-2500-000 | PAYABLES - TRADE | | | | 250.00 | | |
| Invoice Description --> | | 2014 UBCM ADVANCE | | | | | | |
| Total : | | | | | | 250.00 | 0.00 | 250.00 |
| Supplier Total : | | | | | | 250.00 | 0.00 | 250.00 |
| ----- | | | | | | | | |
| 3287 | McLEAN & HIGGINS LTD. | | | | | | | |
| 36307 | 26-Sep-2014 | | Issued | 197 | C | 458.05 | | 458.05 |
| 38005 | 01-4-2500-000 | PAYABLES - TRADE | | | | 16.98 | | |
| Invoice Description --> | | BCWS - LUGRIN ROAD WATER BREAK | | | | | | |
| 38017 | 01-4-2500-000 | PAYABLES - TRADE | | | | 18.34 | | |
| Invoice Description --> | | BCWS - LUGRIN ROAD WATER BREAK | | | | | | |
| 37868 | 01-4-2500-000 | PAYABLES - TRADE | | | | 422.73 | | |
| Invoice Description --> | | SL PARKS - COUGAR SMITH PARK WATER SYSTEM REPAIRS - PRESSURE PROBLEMS | | | | | | |
| Total : | | | | | | 458.05 | 0.00 | 458.05 |
| Supplier Total : | | | | | | 458.05 | 0.00 | 458.05 |
| ----- | | | | | | | | |
| 3340 | MINISTER OF FINANCE | | | | | | | |
| 36228 | 10-Sep-2014 | | Issued | 184 | C | 2012.50 | | 2012.50 |
| MSPSEPT14 | 01-4-2500-000 | PAYABLES - TRADE | | | | 2012.50 | | |
| Invoice Description --> | | MSP PREMIUMS FOR SEPT 2014 | | | | | | |
| Total : | | | | | | 2012.50 | 0.00 | 2012.50 |
| Supplier Total : | | | | | | 2012.50 | 0.00 | 2012.50 |
| ----- | | | | | | | | |
| 3375 | MINISTER OF FINANCE (TECH INN. & CITIZENS SVCS) | | | | | | | |
| 36281 | 18-Sep-2014 | | Issued | 190 | C | 154.75 | | 154.75 |
| 32675709 | 01-4-2500-000 | PAYABLES - TRADE | | | | 154.75 | | |
| Invoice Description --> | | SLVFD - BUILDING SUPPLIES | | | | | | |
| Total : | | | | | | 154.75 | 0.00 | 154.75 |
| Supplier Total : | | | | | | 154.75 | 0.00 | 154.75 |
| ----- | | | | | | | | |
| 3385 | LOWE, CHRISTINE | | | | | | | |
| 36308 | 26-Sep-2014 | | Issued | 197 | C | 55.00 | | 55.00 |
| JULY3/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | 55.00 | | |
| Invoice Description --> | | ACRD - HR CONSULTING | | | | | | |
| Total : | | | | | | 55.00 | 0.00 | 55.00 |



Supplier : 0003 To Z4209
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| Supplier | Supplier Name | | | | | | |
|-------------------------|--|---|-------|----------|--------|----------|--|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | | |
| Supplier Total : | | | | 55.00 | 0.00 | 55.00 | |
| <hr/> | | | | | | | |
| 3490 | MUNICIPAL PENSION PLAN | | | | | | |
| EFT-20 | 11-Sep-2014 | Issued | 199 | E | | 9832.99 | |
| PP#18 - 2014 | 01-4-2500-000 | PAYABLES - TRADE | | 9832.99 | | | |
| Invoice Description --> | | PAYPERIOD #18 - 2014 PENSION PLAN REMITTANCE | | | | | |
| Total : | | | | 9832.99 | 0.00 | 9832.99 | |
| <hr/> | | | | | | | |
| EFT-21 | 26-Sep-2014 | Issued | 199 | E | | 9853.27 | |
| PP#19 - 2013 | 01-4-2500-000 | PAYABLES - TRADE | | 9853.27 | | | |
| Invoice Description --> | | PAYPERIOD #19 - 2014 PENSION PLAN REMITTANCE | | | | | |
| Total : | | | | 9853.27 | 0.00 | 9853.27 | |
| Supplier Total : | | | | 19686.26 | 0.00 | 19686.26 | |
| <hr/> | | | | | | | |
| 3505 | MFA LEASING | | | | | | |
| AUTO65442 | 30-Sep-2014 | Issued | 195 | E | | 2553.97 | |
| BAMFIRE65442 | 01-4-2500-000 | PAYABLES - TRADE | | 2553.97 | | | |
| Invoice Description --> | | BAMFIELD FIRE HALL LEASE PAYMENT | | | | | |
| Total : | | | | 2553.97 | 0.00 | 2553.97 | |
| <hr/> | | | | | | | |
| AUTO65445 | 28-Sep-2014 | Issued | 195 | E | | 1654.31 | |
| 6140265445 | 01-4-2500-000 | PAYABLES - TRADE | | 1654.31 | | | |
| Invoice Description --> | | LBA TRACTOR LEASE | | | | | |
| Total : | | | | 1654.31 | 0.00 | 1654.31 | |
| Supplier Total : | | | | 4208.28 | 0.00 | 4208.28 | |
| <hr/> | | | | | | | |
| 3575 | NANAIMO ECONOMIC DEVELOPMENT CORP | | | | | | |
| 36229 | 10-Sep-2014 | Issued | 184 | C | | 500.00 | |
| 1013 | 01-4-2500-000 | PAYABLES - TRADE | | 500.00 | | | |
| Invoice Description --> | | ACRD - U-18 BID DEVELOPMENT | | | | | |
| Total : | | | | 500.00 | 0.00 | 500.00 | |
| Supplier Total : | | | | 500.00 | 0.00 | 500.00 | |
| <hr/> | | | | | | | |
| 3600 | NEOPOST | | | | | | |
| 36230 | 10-Sep-2014 | Issued | 184 | C | | 199.31 | |
| 2119615 | 01-4-2500-000 | PAYABLES - TRADE | | 199.31 | | | |
| Invoice Description --> | | ACRD OFFICE - POSTAGE - INK FOR POSTAGE METER | | | | | |
| Total : | | | | 199.31 | 0.00 | 199.31 | |
| Supplier Total : | | | | 199.31 | 0.00 | 199.31 | |
| <hr/> | | | | | | | |
| 3651 | NORTH ISLAND LABORATORIES | | | | | | |
| 36231 | 10-Sep-2014 | Issued | 184 | C | | 1644.30 | |

ALBERNI-CLAYQUOIT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | | | | |
|--|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| 92567 | 01-4-2500-000 | PAYABLES - TRADE | | 131.25 | | |
| Invoice Description --> SBW - WATER TESTING | | | | | | |
| 92579 | 01-4-2500-000 | PAYABLES - TRADE | | 700.35 | | |
| Invoice Description --> BCWS - WATER TESTING | | | | | | |
| 92723 | 01-4-2500-000 | PAYABLES - TRADE | | 812.70 | | |
| Invoice Description --> BWS - WATER TESTING | | | | | | |
| Total : | | | | 1644.30 | 0.00 | 1644.30 |
| Supplier Total : | | | | 1644.30 | 0.00 | 1644.30 |

| 3792 PACIFIC BLUE CROSS | | | | | | |
|---|---------------|------------------|-----|---------|------|---------|
| EFT-5 | 01-Sep-2014 | Issued | 199 | E | | 6443.80 |
| 196226 | 01-4-2500-000 | PAYABLES - TRADE | | 6443.80 | | |
| Invoice Description --> SEPTEMBER 2014 - HEALTH, DENTAL, LIFE & DISABILITY PREMIUMS | | | | | | |
| Total : | | | | 6443.80 | 0.00 | 6443.80 |
| Supplier Total : | | | | 6443.80 | 0.00 | 6443.80 |

| 3797 PITEAU ASSOCIATES | | | | | | |
|---|---------------|------------------|-----|----------|------|----------|
| 36309 | 26-Sep-2014 | Issued | 197 | C | | 11721.07 |
| 17058 | 01-4-2500-000 | PAYABLES - TRADE | | 3699.94 | | |
| Invoice Description --> AVLF DEVELOPMENT - CAPITAL - LECHATE INTERCEPTION WELLS | | | | | | |
| 17057 | 01-4-2500-000 | PAYABLES - TRADE | | 8021.13 | | |
| Invoice Description --> AVLF - MONITORING PROGRAM - ANNUAL REPORT | | | | | | |
| Total : | | | | 11721.07 | 0.00 | 11721.07 |
| Supplier Total : | | | | 11721.07 | 0.00 | 11721.07 |

| 4115 PRICE'S ALARM SYSTEM LTD | | | | | | |
|--|---------------|------------------|-----|--------|------|--------|
| 36232 | 10-Sep-2014 | Issued | 184 | C | | 126.00 |
| 1941586 | 01-4-2500-000 | PAYABLES - TRADE | | 126.00 | | |
| Invoice Description --> BCVFD - BASIC HALL MONITORING | | | | | | |
| Total : | | | | 126.00 | 0.00 | 126.00 |
| 36310 | 26-Sep-2014 | Issued | 197 | C | | 42.00 |
| 1986379 | 01-4-2500-000 | PAYABLES - TRADE | | 42.00 | | |
| Invoice Description --> ACRD - OFFICE - SYSTEM REPAIR DOWNLOAD CHANGES | | | | | | |
| Total : | | | | 42.00 | 0.00 | 42.00 |
| Supplier Total : | | | | 168.00 | 0.00 | 168.00 |

| 4180 PUROLATOR COURIER SERVICE | | | | | | |
|--|---------------|------------------|-----|-------|--|-------|
| 36311 | 26-Sep-2014 | Issued | 197 | C | | 19.46 |
| 425042359 | 01-4-2500-000 | PAYABLES - TRADE | | 19.46 | | |
| Invoice Description --> SHIPPING - UBCM PACKAGES | | | | | | |

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Status : All
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Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|-------------------------|---------------|---------------------|-------|--------|--------|-------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Total : | | | | 19.46 | 0.00 | 19.46 |
| Supplier Total : | | | | 19.46 | 0.00 | 19.46 |

4187 QUALITY FOODS-PORT ALBERNI

| | | | | | | | |
|--|---------------|------------------|--------|-----|-------|-------|-------|
| 36233 | 10-Sep-2014 | | Issued | 184 | C | 92.74 | |
| 65 098456 | 01-4-2500-000 | PAYABLES - TRADE | | | 42.34 | | |
| Invoice Description --> ACRD - OFFICE SUPPLIES | | | | | | | |
| 62 098546 | 01-4-2500-000 | PAYABLES - TRADE | | | 50.40 | | |
| Invoice Description --> ACRD OFFICE SUPPLIES | | | | | | | |
| Total : | | | | | 92.74 | 0.00 | 92.74 |

| | | | | | | | |
|---|---------------|------------------|--------|-----|---------|---------|---------|
| 36312 | 26-Sep-2014 | | Issued | 197 | C | 1150.83 | |
| 64 064659 | 01-4-2500-000 | PAYABLES - TRADE | | | 104.98 | | |
| Invoice Description --> SLVFD - HAROLD BISHOP RECEPTION | | | | | | | |
| 65 098701 | 01-4-2500-000 | PAYABLES - TRADE | | | 244.14 | | |
| Invoice Description --> SLVFD - HAROLD BISHOP RECEPTION | | | | | | | |
| 62 377821 | 01-4-2500-000 | PAYABLES - TRADE | | | 285.35 | | |
| Invoice Description --> SLVFD - HAROLD BISHOP RECEPTION | | | | | | | |
| 62 378040 | 01-4-2500-000 | PAYABLES - TRADE | | | 516.36 | | |
| Invoice Description --> SLVFD - HAROLD BISHOP RECEPTION | | | | | | | |
| Total : | | | | | 1150.83 | 0.00 | 1150.83 |
| Supplier Total : | | | | | 1243.57 | 0.00 | 1243.57 |

4220 RAYNER & BRACHT LTD

| | | | | | | | |
|---|---------------|------------------|--------|-----|---------|---------|---------|
| 36313 | 26-Sep-2014 | | Issued | 197 | C | 3483.20 | |
| 2014160 | 01-4-2500-000 | PAYABLES - TRADE | | | 3483.20 | | |
| Invoice Description --> AVLF - BAMFIELD BIN CHARGES AUGUST 2014 | | | | | | | |
| Total : | | | | | 3483.20 | 0.00 | 3483.20 |
| Supplier Total : | | | | | 3483.20 | 0.00 | 3483.20 |

4280 RECEIVER GENERAL FOR CANADA

| | | | | | | | |
|---|---------------|------------------|--------|-----|----------|----------|----------|
| 36234 | 10-Sep-2014 | | Issued | 184 | C | 16457.22 | |
| PP#18 - 2014 - DIR | 01-4-2500-000 | PAYABLES - TRADE | | | 484.23 | | |
| Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #18 - DIRECTORS | | | | | | | |
| PP#18 - 2014 | 01-4-2500-000 | PAYABLES - TRADE | | | 15972.99 | | |
| Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #18 | | | | | | | |
| Total : | | | | | 16457.22 | 0.00 | 16457.22 |

| | | | | | | |
|---|---------------|------------------|--------|-----|----------|----------|
| 36283 | 18-Sep-2014 | | Issued | 191 | C | 14461.25 |
| PP#19 - 2014 - DIR | 01-4-2500-000 | PAYABLES - TRADE | | | 71.28 | |
| Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #19 - DIRECTORS | | | | | | |
| PP#19 - 2014 | 01-4-2500-000 | PAYABLES - TRADE | | | 14389.97 | |
| Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #19 | | | | | | |

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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | | | | | Amount | | |
|--|--|---------------------|-------|--------|--------|--|----------|------|----------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | | | | |
| Total : | | | | | | | 14461.25 | 0.00 | 14461.25 |
| Supplier Total : | | | | | | | 30918.47 | 0.00 | 30918.47 |
| ----- | | | | | | | | | |
| 4281 | RECEIVER GENERAL FOR CANADA - GC SURPLUS - PACIFIC REGION | | | | | | | | |
| 36286 | 19-Sep-2014 | Issued | 193 | C | | | 6354.46 | | |
| 4VA0011064 | 01-4-2500-000 | PAYABLES - TRADE | | | | | 6354.46 | | |
| Invoice Description --> AVRA - 2002 RUNWAY SWEEPER - CAPITAL | | | | | | | | | |
| Total : | | | | | | | 6354.46 | 0.00 | 6354.46 |
| Supplier Total : | | | | | | | 6354.46 | 0.00 | 6354.46 |
| ----- | | | | | | | | | |
| 4305 | REED CONSTRUCTION DATA | | | | | | | | |
| 36314 | 26-Sep-2014 | Issued | 197 | C | | | 269.64 | | |
| 2015REDBOOK | 01-4-2500-000 | PAYABLES - TRADE | | | | | 269.64 | | |
| Invoice Description --> ONE COPY 2015 MUNICIPAL REDBOOK | | | | | | | | | |
| Total : | | | | | | | 269.64 | 0.00 | 269.64 |
| Supplier Total : | | | | | | | 269.64 | 0.00 | 269.64 |
| ----- | | | | | | | | | |
| 4511 | ROSE, GEORGE | | | | | | | | |
| 36235 | 10-Sep-2014 | Issued | 184 | C | | | 209.98 | | |
| AUG28/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | | 209.98 | | |
| Invoice Description --> ACRD EXTRA CELL PHONE - REIMBURSEMENT EXPENSE | | | | | | | | | |
| Total : | | | | | | | 209.98 | 0.00 | 209.98 |
| 36315 | 26-Sep-2014 | | | | | | | | |
| SEPT5/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | | 44.44 | | |
| Invoice Description --> ACRD - IT ROOM SUPPLIES - REIMBURSEMENT | | | | | | | | | |
| SEPT15/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | | 83.99 | | |
| Invoice Description --> ACRD - IT ROOM SUPPLIES - REIMBURSEMENT | | | | | | | | | |
| Total : | | | | | | | 128.43 | 0.00 | 128.43 |
| Supplier Total : | | | | | | | 338.41 | 0.00 | 338.41 |
| ----- | | | | | | | | | |
| 4646 | SHAW BUSINESS | | | | | | | | |
| 36316 | 26-Sep-2014 | Issued | 197 | C | | | 48.83 | | |
| SEPT1/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | | 6.72 | | |
| Invoice Description --> EMERGENCY PLANNING | | | | | | | | | |
| AUG16/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | | 42.11 | | |
| Invoice Description --> SLVFD - CABLE SERVICES - SEPT 16 TO AUG 15, 2014 | | | | | | | | | |
| Total : | | | | | | | 48.83 | 0.00 | 48.83 |
| Supplier Total : | | | | | | | 48.83 | 0.00 | 48.83 |



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 Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
 Trans. Date : 01-Sep-2014 To 30-Sep-2014
 Cheque Date : 01-Sep-2014 To 30-Sep-2014
 Cheque No. : All
 Batch No. : All

| Supplier | Supplier Name | Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
|---|---------------|---------------------|-------------|--------|-------|---------|--------|---------|
| Invoice No. | Account No. | Account Description | Debit | Credit | | | | |
| 36317 | 26-Sep-2014 | | Issued | 197 | C | 2184.00 | | |
| 3508152 | 01-4-2500-000 | PAYABLES - TRADE | | | | 2184.00 | | |
| Invoice Description --> BCWS - 3 SLIP BEARING PROTECTION RING | | | | | | | | |
| Total : | | | | | | 2184.00 | 0.00 | 2184.00 |
| Supplier Total : | | | | | | 2184.00 | 0.00 | 2184.00 |

| 4725 SOFTCHOICE CORPORATION | | | | | | | | |
|---|---------------|------------------|--------|-----|---|---------|------|---------|
| 36318 | 26-Sep-2014 | | Issued | 197 | C | 3547.42 | | |
| 3778694 | 01-4-2500-000 | PAYABLES - TRADE | | | | 3547.42 | | |
| Invoice Description --> BCWS - SCADA COMPUTER \$1788.64, VFD - RECORDS MANAGEMENT \$1378.70 | | | | | | | | |
| Total : | | | | | | 3547.42 | 0.00 | 3547.42 |
| Supplier Total : | | | | | | 3547.42 | 0.00 | 3547.42 |

| 4728 SONBIRD REFUSE & RECYCLING LTD. | | | | | | | | |
|--|---------------|------------------|--------|-----|---|----------|------|----------|
| 00064-0009 | 23-Sep-2014 | | Issued | 189 | T | 16154.97 | | |
| 19838 | 01-4-2500-000 | PAYABLES - TRADE | | | | 16154.97 | | |
| Invoice Description --> AUGUST 2014 WC GARBAGE & RECYCLING | | | | | | | | |
| Total : | | | | | | 16154.97 | 0.00 | 16154.97 |
| Supplier Total : | | | | | | 16154.97 | 0.00 | 16154.97 |

| 4735 SNC-LAVALIN | | | | | | | | |
|---|---------------|------------------|--------|-----|---|---------|------|---------|
| 36236 | 10-Sep-2014 | | Issued | 184 | C | 5134.50 | | |
| 1144542 | 01-4-2500-000 | PAYABLES - TRADE | | | | 5134.50 | | |
| Invoice Description --> AVRA - OBSTACLE LIMITATIONS STUDY - CAPITAL | | | | | | | | |
| Total : | | | | | | 5134.50 | 0.00 | 5134.50 |
| Supplier Total : | | | | | | 5134.50 | 0.00 | 5134.50 |

| 4785 STEWART MCDANNOLD STUART | | | | | | | | |
|--------------------------------------|---------------|------------------|--------|-----|---|---------|------|---------|
| 36237 | 10-Sep-2014 | | Issued | 184 | C | 192.09 | | |
| 67587 | 01-4-2500-000 | PAYABLES - TRADE | | | | 192.09 | | |
| Invoice Description --> LEGAL FEES | | | | | | | | |
| Total : | | | | | | 192.09 | 0.00 | 192.09 |
| 36282 | 18-Sep-2014 | | Issued | 190 | C | 2520.31 | | |
| 67793 | 01-4-2500-000 | PAYABLES - TRADE | | | | 210.01 | | |
| Invoice Description --> LEGAL FEES | | | | | | | | |
| 67794 | 01-4-2500-000 | PAYABLES - TRADE | | | | 2310.30 | | |
| Invoice Description --> LEGAL FEES | | | | | | | | |
| Total : | | | | | | 2520.31 | 0.00 | 2520.31 |

| | | | | | | | |
|-------|---------------|------------------|--------|-----|---|---------|--|
| 36319 | 26-Sep-2014 | | Issued | 197 | C | 3668.00 | |
| 67795 | 01-4-2500-000 | PAYABLES - TRADE | | | | 3668.00 | |

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Status : All
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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | Status | Batch | Medium | Amount | |
|--|------------------------------------|---------------------|--------|-------|----------|----------|----------|
| Chq/Ref # | Cheque Date | | | | | | |
| Invoice No. | Account No. | Account Description | | | Debit | Credit | |
| Invoice Description --> LEGAL FEES | | | | | | | |
| Total : | | | | | 3668.00 | 0.00 | 3668.00 |
| Supplier Total : | | | | | 6380.40 | 0.00 | 6380.40 |
| ----- | | | | | | | |
| 4788 | STAPLES ADVANTAGE | | | | | | |
| 36238 | 10-Sep-2014 | | Issued | 184 | C | 85.27 | |
| 36389498 | 01-4-2500-000 | PAYABLES - TRADE | | | 85.27 | | |
| Invoice Description --> ACRD OFFICE SUPPLIES | | | | | | | |
| Total : | | | | | 85.27 | 0.00 | 85.27 |
| Supplier Total : | | | | | 507.28 | 0.00 | 507.28 |
| ----- | | | | | | | |
| 36320 | 26-Sep-2014 | | Issued | 197 | C | 507.28 | |
| 36350589 | 01-4-2500-000 | PAYABLES - TRADE | | | -117.49 | | |
| Invoice Description --> ACRD - OFFICE SUPPLIES - CREDIT MEMO | | | | | | | |
| 36234981 | 01-4-2500-000 | PAYABLES - TRADE | | | 236.31 | | |
| Invoice Description --> ACRD - ELECTIONS \$104.90, PAPER \$74.30, PLANNING \$12.29, AV RECYCLING \$19.50 | | | | | | | |
| 36512349 | 01-4-2500-000 | PAYABLES - TRADE | | | 388.46 | | |
| Invoice Description --> ACRD - OFFICE SUPPLIES | | | | | | | |
| Total : | | | | | 507.28 | 0.00 | 507.28 |
| Supplier Total : | | | | | 592.55 | 0.00 | 592.55 |
| ----- | | | | | | | |
| 4845 | STAPLES BUSINESS DEPOT #321 | | | | | | |
| 36321 | 26-Sep-2014 | | Issued | 197 | C | 69.31 | |
| 1829818 | 01-4-2500-000 | PAYABLES - TRADE | | | 69.31 | | |
| Invoice Description --> ACRD - COMPUTER EXPENSES | | | | | | | |
| Total : | | | | | 69.31 | 0.00 | 69.31 |
| Supplier Total : | | | | | 69.31 | 0.00 | 69.31 |
| ----- | | | | | | | |
| 4885 | SUN COAST WASTE SERVICES | | | | | | |
| 00064-0010 | 23-Sep-2014 | | Issued | 189 | T | 22469.91 | |
| 120371 | 01-4-2500-000 | PAYABLES - TRADE | | | 22469.91 | | |
| Invoice Description --> AUGUST 2014 AV RECYCLING CONTRACT | | | | | | | |
| Total : | | | | | 22469.91 | 0.00 | 22469.91 |
| Supplier Total : | | | | | 22469.91 | 0.00 | 22469.91 |
| ----- | | | | | | | |
| 4983 | TELUS MOBILITY (BC) | | | | | | |
| 36322 | 26-Sep-2014 | | Issued | 197 | C | 957.76 | |
| 20322435164 | 01-4-2500-000 | PAYABLES - TRADE | | | 957.76 | | |
| Invoice Description --> ACRD CELLPHONES | | | | | | | |
| Total : | | | | | 957.76 | 0.00 | 957.76 |
| Supplier Total : | | | | | 957.76 | 0.00 | 957.76 |

ALBERNI-CLAYOQUET REGIONAL DISTRICT
Cheque Register - Detail - Supp.



Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

| Supplier | Supplier Name | | Status | Batch | Medium | Amount | |
|-------------------------|--|---|--------|-------|---------|---------|---------|
| Chq/Ref # | Cheque Date | | | | | | |
| Invoice No. | Account No. | Account Description | | | Debit | Credit | |
| 4984 | TELUS | | | | | | |
| 36323 | 26-Sep-2014 | | Issued | 197 | C | 2063.65 | |
| SEPT7/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 2063.65 | | |
| Invoice Description --> | | ACRD CONSOLIDATED | | | | | |
| Total : | | | | | 2063.65 | 0.00 | 2063.65 |
| Supplier Total : | | | | | 2063.65 | 0.00 | 2063.65 |
| 4996 | TIM'S TRIMMING | | | | | | |
| 36324 | 26-Sep-2014 | | Issued | 197 | C | 167.48 | |
| 16875 | 01-4-2500-000 | PAYABLES - TRADE | | | 167.48 | | |
| Invoice Description --> | | BC PARKS - LAWN MOWING AND CUTTINGS REMOVED | | | | | |
| Total : | | | | | 167.48 | 0.00 | 167.48 |
| Supplier Total : | | | | | 167.48 | 0.00 | 167.48 |
| 5131 | TSESHAHT MARKET | | | | | | |
| 36325 | 26-Sep-2014 | | Issued | 197 | C | 632.01 | |
| 1591835 | 01-4-2500-000 | PAYABLES - TRADE | | | 8.25 | | |
| Invoice Description --> | | SLVFD - ICE CUBES | | | | | |
| 1558119 | 01-4-2500-000 | PAYABLES - TRADE | | | 14.02 | | |
| Invoice Description --> | | SLVFD - PROPANE | | | | | |
| 1580142 | 01-4-2500-000 | PAYABLES - TRADE | | | 85.01 | | |
| Invoice Description --> | | SLVFD - FUEL TRUCK #41 | | | | | |
| 1588090 | 01-4-2500-000 | PAYABLES - TRADE | | | 122.01 | | |
| Invoice Description --> | | SLVFD - FUEL TRUCK #47 | | | | | |
| 1599142 | 01-4-2500-000 | PAYABLES - TRADE | | | 124.47 | | |
| Invoice Description --> | | SLVFD - FUEL TRUCK #41 | | | | | |
| 1581597 | 01-4-2500-000 | PAYABLES - TRADE | | | 133.25 | | |
| Invoice Description --> | | SLVFD - FUEL TRUCK #47 | | | | | |
| 1585298 | 01-4-2500-000 | PAYABLES - TRADE | | | 145.00 | | |
| Invoice Description --> | | SLVFD - FUEL TRUCK #48 | | | | | |
| Total : | | | | | 632.01 | 0.00 | 632.01 |
| Supplier Total : | | | | | 632.01 | 0.00 | 632.01 |
| 5145 | UCLUELET CONSUMERS CO-OP ASSN | | | | | | |
| 36326 | 26-Sep-2014 | | Issued | 197 | C | 288.98 | |
| LBA - AUG/14 | 01-4-2500-000 | PAYABLES - TRADE | | | 288.98 | | |
| Invoice Description --> | | LBA - AUGUST 2014 FUEL | | | | | |
| Total : | | | | | 288.98 | 0.00 | 288.98 |
| Supplier Total : | | | | | 288.98 | 0.00 | 288.98 |
| 5195 | UNISYS COMMUNICATIONS CORPORATION | | | | | | |
| 36327 | 26-Sep-2014 | | Issued | 197 | C | 39.09 | |

ALBERNI-CLAYQUOT REGIONAL DISTRICT
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Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | | | | | | Amount |
|---|--|---------------------|-------|---------|--------|--|---------|
| Chq/Ref # | Cheque Date | Status | Batch | Medium | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | | |
| 000502023-0828201 | 01-4-2500-000 | PAYABLES - TRADE | | 39.09 | | | |
| Invoice Description --> SEPTEMBER 2014 WCLF & BWS INTERNET SERVICES | | | | | | | |
| Total : | | | | 39.09 | 0.00 | | 39.09 |
| Supplier Total : | | | | 39.09 | 0.00 | | 39.09 |
| 5278 | VANCOUVER ISLAND PUBLISHING GROUP A/R | | | | | | |
| 36328 | 26-Sep-2014 | Issued | 197 | C | | | 1255.60 |
| AVTD00010985 | 01-4-2500-000 | PAYABLES - TRADE | | 1255.60 | | | |
| Invoice Description --> BAMFIELD OCP \$612.50, ELECTIONS \$477.50, GEN GOV \$105.80 | | | | | | | |
| Total : | | | | 1255.60 | 0.00 | | 1255.60 |
| Supplier Total : | | | | 1255.60 | 0.00 | | 1255.60 |
| 5303 | VANCOUVER ISLAND STEEL BUILDINGS LTD. | | | | | | |
| 36329 | 26-Sep-2014 | Issued | 197 | C | | | 2725.70 |
| 039 | 01-4-2500-000 | PAYABLES - TRADE | | 1178.95 | | | |
| Invoice Description --> SALMON BEACH - RECREATION - SUPPLY AND INSTALL DOCK BUMPERS | | | | | | | |
| 038 | 01-4-2500-000 | PAYABLES - TRADE | | 1546.75 | | | |
| Invoice Description --> SALMON BEACH - SEWAGE - SUPPLY AND INSTALL SECURITY LIDS | | | | | | | |
| Total : | | | | 2725.70 | 0.00 | | 2725.70 |
| Supplier Total : | | | | 2725.70 | 0.00 | | 2725.70 |
| 5401 | TD VISA (BCVFD)M. KOBUS | | | | | | |
| 36330 | 26-Sep-2014 | Issued | 197 | C | | | 43.16 |
| SEPT5/14 | 01-4-2500-000 | PAYABLES - TRADE | | 43.16 | | | |
| Invoice Description --> BCVFD - TRAINING | | | | | | | |
| Total : | | | | 43.16 | 0.00 | | 43.16 |
| Supplier Total : | | | | 43.16 | 0.00 | | 43.16 |
| 5402 | TD VISA (BCVFD)C. STARRATT | | | | | | |
| 36331 | 26-Sep-2014 | Issued | 197 | C | | | 78.70 |
| SEPT2/14 | 01-4-2500-000 | PAYABLES - TRADE | | 78.70 | | | |
| Invoice Description --> BCVFD - OFFICE SUPPLIES | | | | | | | |
| Total : | | | | 78.70 | 0.00 | | 78.70 |
| Supplier Total : | | | | 78.70 | 0.00 | | 78.70 |
| 5405 | TD VISA (SLVFD) | | | | | | |
| 36332 | 26-Sep-2014 | Issued | 197 | C | | | 631.39 |
| SEPT5/14 | 01-4-2500-000 | PAYABLES - TRADE | | 631.39 | | | |
| Invoice Description --> SLVFD - R&M \$144.54, OFFICE \$436.85, EQUIPMENT \$50 | | | | | | | |
| Total : | | | | 631.39 | 0.00 | | 631.39 |

ALBERNI-CLAYOQUET REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 34**
Date : Oct 02, 2014 **Time :** 12:03 pm
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

| Supplier | Supplier Name | Chq/Ref # | Cheque Date | Status | Batch | Medium | Amount | |
|---|---------------|---------------------|-------------|--------|-------|---------|--------|---------|
| Invoice No. | Account No. | Account Description | Debit | Credit | | | | |
| 5410 TD VISA | | | | | | | | |
| 36333 | 26-Sep-2014 | | Issued | 197 | C | 1477.94 | | |
| SEPT5/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | 1477.94 | | |
| Invoice Description --> ACRD TRAVEL \$31.45, OFFICE \$764.95, LBA INTERNET \$78.39, ELECTIONS \$544.64, AVRA TR | | | | | | | | |
| Total : | | | | | | 1477.94 | 0.00 | 1477.94 |
| Supplier Total : | | | | | | 1477.94 | 0.00 | 1477.94 |
| 5461 WATSON'S PAINT CENTRE 1996 LTD. | | | | | | | | |
| 36334 | 26-Sep-2014 | | Issued | 197 | C | 1512.00 | | |
| 6485 | 01-4-2500-000 | PAYABLES - TRADE | | | | 1512.00 | | |
| Invoice Description --> ACRD OFFICE RENOS - STORAGE ROOM AND SERVER ROOMS | | | | | | | | |
| Total : | | | | | | 1512.00 | 0.00 | 1512.00 |
| Supplier Total : | | | | | | 1512.00 | 0.00 | 1512.00 |
| 5475 PACIFIC SMARTFX LTD. | | | | | | | | |
| 36335 | 26-Sep-2014 | | Issued | 197 | C | 1152.48 | | |
| 2166 | 01-4-2500-000 | PAYABLES - TRADE | | | | 1152.48 | | |
| Invoice Description --> SALMON BEACH - SECURITY - KEYPAD REPAIR & TRAVEL | | | | | | | | |
| Total : | | | | | | 1152.48 | 0.00 | 1152.48 |
| Supplier Total : | | | | | | 1152.48 | 0.00 | 1152.48 |
| 5524 WHITMELL, SHERRY | | | | | | | | |
| 36336 | 26-Sep-2014 | | Issued | 197 | C | 73.69 | | |
| REFREC-SEPT3/14 | 01-4-2500-000 | PAYABLES - TRADE | | | | 73.69 | | |
| Invoice Description --> AV RECYCLING OVERPAYMENT REFUND | | | | | | | | |
| Total : | | | | | | 73.69 | 0.00 | 73.69 |
| Supplier Total : | | | | | | 73.69 | 0.00 | 73.69 |
| 5533 WINDSOR PLYWOOD (PORT ALBERNI) | | | | | | | | |
| 36337 | 26-Sep-2014 | | Issued | 197 | C | 15.46 | | |
| 34094A | 01-4-2500-000 | PAYABLES - TRADE | | | | 15.46 | | |
| Invoice Description --> SALMON BEACH - SECURITY | | | | | | | | |
| Total : | | | | | | 15.46 | 0.00 | 15.46 |
| Supplier Total : | | | | | | 15.46 | 0.00 | 15.46 |
| 5635 WANGLER MECHANICAL | | | | | | | | |
| 36338 | 26-Sep-2014 | | Issued | 197 | C | 1266.20 | | |
| 922 | 01-4-2500-000 | PAYABLES - TRADE | | | | 1266.20 | | |



Supplier : 0003 To Z4209
Trans. Date : 01-Sep-2014 To 30-Sep-2014
Cheque Date : 01-Sep-2014 To 30-Sep-2014
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

| Supplier | Supplier Name | Status | Batch | Medium | Amount | |
|--|---------------|---------------------|-------|---------|--------|---------|
| Chq/Ref # | Cheque Date | | | | | |
| Invoice No. | Account No. | Account Description | | Debit | Credit | |
| Invoice Description --> SLVFD - MACK FIRE TRUCK #46 - PUMP TRANSFER CASE & INPUT DRIVE SHAFT INSTALL | | | | | | |
| Total : | | | | 1266.20 | 0.00 | 1266.20 |
| Supplier Total : | | | | 1266.20 | 0.00 | 1266.20 |

| | | | | | |
|------------------------------|-------------------|----------------------------------|-------------------|---------------------|-------------------|
| Total Computer Paid : | <u>369,525.52</u> | Total EFT PAP : | <u>30,338.34</u> | Total Paid : | <u>633,059.72</u> |
| Total Manually Paid : | <u>0.00</u> | Total EFT File Transfer : | <u>233,195.86</u> | | |



REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator

Meeting Date: October 8, 2014

Subject: Residential PPP and Solid Waste Collection Services Contracts

Recommendation:

- 1. That the Alberni-Clayoquot Regional District Board of Directors approve the Alberni Valley Residential PPP Collection Services Contract Request for Proposals (RFP) and direct staff to advertise the RFP opportunity.***
- 2. That the Alberni-Clayoquot Regional District Board of Directors approve the West Coast Residential PPP and Garbage Collection Services Contract Request for Proposal (RFP) and direct staff to advertise the RFP opportunity.***

Desired Outcome:

To secure contractors for the above two contracts in advance of their expiry on November 30, 2014.

Summary:

The RFPs have been developed by Carey McIver and Associates with consultation provided by the Environmental Services Coordinator, Manager of Finance, Assistant Accountant and the Manager of Environmental Services. The RFPs were sent for a review by the lawyers and staff have incorporated the suggested changes.

A summary of the process and proposed contract is as follows:

- The RFPs evaluation will consist of two parts; a technical evaluation and a financial proposal.
- A 4 year contract is proposed with the opportunity for a 1 year extension.
- Services to be provided by the contractor are to ensure compliance with MMBC obligations.
- RFP process will be managed by ACRD staff and Carey McIver and Associates will assist staff in the evaluation of the proposals and help to make recommendation to the Board of Directors.

The Alberni Valley Collection contract services include curbside residential recycling pickup for the City of Port Alberni and Beaver Creek Electoral Area; and the operation of the 3rd Avenue Recycling Depot.

The West Coast Collection contract services include curbside residential garbage and recycling pickup for Tofino, Ucluelet and Long Beach Electoral Area. The recycling depots in Ucluelet and Tofino are no longer included in the contract and are run by a private contractor through the MMBC program.

Time Requirements – Staff & Elected Officials:

Staff time has been required to assist in developing the RFP. Additional staff time will be necessary to work with Carey McIver and Associates to evaluate the proposals as well as implement the contracts.

Financial:

The residential recycling programs are currently funded by Multi-Materials BC through the incentives that have been offered since May 19, 2014. The recycling services were not billed for the period July 1, 2014 to June 30, 2015 pending the results of the RFP.

The City of Port Alberni and Beaver Creek Electoral Area incentives for recycling provide adequate funding for curbside pick up and subsidize the depot operation to a greater extent when compared to our prior annual billings directly to residents. After the RFP process we will evaluate if there needs to be an additional charge for recycling in the City of Port Alberni and Beaver Creek Electoral Area.

The West Coast incentives do not provide adequate funding for the curbside recycling services under the current contract. With changes to transportation costs and the new RFP the anticipation is that the incentive will cover the costs of operation on the West Coast. After the RFP process we will evaluate if there needs to be an additional charge for recycling on the West Coast.

The 2015 Financial budget will be adjusted based on the results of the RFPs.

Policy or Legislation:

Due to the amount of the contracts the ACRD purchasing policy states that these contracts must be decided by RFP.



Submitted by: _____
Janice Hill, Environmental Services Coordinator



Approved by: _____
Russell Dyson, Chief Administrative Officer



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: September 30, 2014

RE: Public Hearing Report for Bylaw P1309 – Bamfield Official Community Plan

A second Public Hearing for Bylaw P1309 was held on Thursday, September 18th, 2014 in the Bamfield Fire Hall, 352 Pachena Road in Bamfield. The meeting was attended by Electoral Area "A" (Bamfield) Director Eric Geall, ACRD planning staff members Alex Dyer and Heather Adair and thirteen (13) members of the public.

There were four (4) written submissions received prior to the public hearing. Planning staff read the submissions into the record at the hearing. Two of the written submissions concerned the need for a public access boat ramp for West Bamfield, one of the letters supported the need for a walkway along Bamfield Road from Bamfield to Pachena Bay and another letter expressed support for the updated Official Community Plan. The submissions are attached to the minutes as Appendices A through D.

Planning staff introduced the updated Bamfield OCP, detailed the key aspects of the plan and explained the process. Staff also detailed the changes made to the OCP text and maps prior to the public hearing. These amendments were reviewed by the Board when Bylaw P1309 was amended and given second reading as amended at the September 10, 2014 Board meeting. The staff presentation is attached to the minutes as Appendix E.

The agency referral comments received were either conditionally supportive or interests unaffected and are attached to the minutes as Appendix F. The planning staff memo detailing the changes made for second reading as amended of Bylaw P1309 is attached to the minutes as Appendix G. Copies of the agency referral comments and staff memo were made available to the public at the hearing.

Four (4) members of the public spoke to the OCP regarding various topics. Comments raised by speakers included the public boat launch in West Bamfield, greenhouse gas reduction targets, development permit area requirements and minor wording and text edits.

Bylaw P1309 – Bamfield Official Community Plan

Recommendation

That the Board of Directors:

- 1) Receive the public hearing report;
- 2) Receive the public hearing minutes; and
- 3) Proceed with third reading of Bylaw P1309.

Submitted by: 

Alex Dyer, Planner

Reviewed by: 

Mike Irg MCIP, Manager of Planning and Development



Russell Dyson, Chief Administrative Officer

Bylaw P1309 – Bamfield Official Community Plan



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT
PUBLIC HEARING MINUTES
SEPTEMBER 18, 2014 – ELECTORAL AREA 'A' BAMFIELD

Minutes of a Public Hearing held on Thursday, September 18, 2014 at 7:00 pm in the Bamfield Fire Hall, 352 Pachena Road, Bamfield BC.

Hearing Chair: Eric Geall, Director of Electoral Area 'A', Bamfield
Staff: Alex Dyer, Planner and Heather Adair, Jr Planner/Bylaw Enforcement
Members of the Public: 13

1. The meeting was called to order at 7:01 pm.
2. Director Geall introduces himself and planning staff, Alex Dyer, Planner and Heather Adair, Junior Planner. Director Geall calls on staff to read out Notice of Public Hearing.
3. The notice is read by H. Adair as follows:

A Public Hearing for residents and property owners within Electoral Area "A"- Bamfield, will be held in the Bamfield Fire Hall, 352 Pachena Road, Bamfield, BC, at 7:00 pm on Thursday, September 18, 2014 to consider the following bylaw:

Bylaw P1309 – Bamfield Official Community Plan

The purpose of Bylaw P1309 is to repeal the Bamfield Official Community Plan Bylaw P1026 and adopt a new Official Community Plan.

Bylaw P1309 contains a statement of objectives and policies respecting future land use for all properties within that portion of Electoral Area "A" (Bamfield) as defined in Bamfield Map No. 1 Official Community Plan Area which forms part of Schedule "A" of Bylaw P1309.

Objectives and policies are contained under a series of headings including: General Goals, Objectives, and Policies; Sustainability; Natural Environment; Infrastructure; Heritage and Culture; Resource; Industrial; Commercial; Agricultural; Residential; Comprehensive Development; Community Service; and Parks, Trails and Recreation.

All persons who consider their interest in property affected by the proposed bylaw will be given an opportunity to be heard in matters contained in the bylaw.

The Public Hearing for Bylaw P1309 is to be held by the Director for Electoral Area 'A', the Alternate Director or the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaw as set out in this notice.

Interested persons may inspect the bylaw and relevant background documents at the Regional District of Alberni-Clayoquot office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, from September 4, 2014 to September 18, 2014 inclusive. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

Mike Irg, M.C.I.P, Manager of Planning and Development



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4. Director Geall: Thank you Heather. The purpose of this hearing is to hear presentations, written and verbal, from any person who believes their interest in property is affected by the bylaw. The Regional Board will receive full minutes of the hearing before voting on the bylaw. The hearing is being recorded and ACRD staff will produce a verbatim transcript. Staff will now read out any written submissions received from the public prior to the meeting.
5. H. Adair: Reads letter (Appendix 'A').
6. Dave Guren: Before we go much further, some of us are quite deaf.
7. H. Adair: Okay. The next email was received Tuesday, September 16th.
8. D. Guren: That doesn't help.
9. H. Adair: Reads emails (Appendix 'B', 'C', and 'D').
10. Director Geall: Thanks Heather. I call on staff to explain the proposal.
11. A. Dyer: Okay. Thank you everybody for attending. I see a lot familiar faces and some new ones as well. Alex reads from his presentation (Appendix 'E'). During his presentation, he mentions copies of the agency referral comments (Appendix 'F') and summary of changes (Appendix 'G') are available on the side table. He then invites questions and comments on the OCP.
12. Director Geall: Great. Thank you Alex. That was very thorough. Before we have any presentations from the public, so your chance is coming and when your chance does come, please speak into the microphone. Anyone that came late, you'll know that it is being transcribed not amplified. I was intrigued by the notion, and I've heard it bantied around, for the West side boat launch. If memory serves, I believe there was a piece of land set aside next to Tye Lodge where there was a slippery, nasty, basically unusable boat launch. I don't know, and I hate to admit, I have, I don't, couldn't pick out a spot in the OCP where, where there's even any language that would support that. So I'll ask staff, do we have any, they need it, they want it, how do we get it?
13. A. Dyer: We had a look at the OCP after receiving the letters. There is no specific wording in the OCP that would, that deals with the boat launch on the West side. It wasn't an issue that had come up, that had been addressed to us anyways, as we were developing it. I did, I did reply to the one email and just explained that if it is owned and maintained by the Ministry of Transportation, they really need to, the onus is on the Ministry to fix that and to figure that out. We, we can help liaise with them and, and I've offered to bring it to their attention and help them in any way we can. But if its, if it's owned by the Ministry, it needs to be maintained by the Ministry. And if there's a new one that, if there's a new spot that the public feels would be better for it then, then we need to know that as well.
14. Larry Myres: I just have something to add to the conversation. Louis and I, this is an old argument and its before your time. Louis and I were both on a barge landing committee which operated for more than a year to try to find a suitable barge landing on the West side. And the end result was there was no practical,



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public property, private property was the only option at the end.

15. A. Dyer: Thank you Larry.
16. Director Geall: Well, maybe we'll tackle that one under community affairs and grants-in-aid. I'm certainly, I think we should have a conversation, as a town, and, because if, if we're talking about the Tyee Lodge one, the Ministry of Transport, as far as I know, there's been no, nothing done. It's, it's just, it's a non-user. So, let's not take up too much time on the boat launch. It's a good idea and we'll work towards that. So, are there any presentations from the public? Please wait until you are recognized by me and give your name and address before beginning. We will hear everyone wishing to speak for the first time before allowing second comments. If any additional written responses are handed in, staff will read them into the record. And if you could just please speak into the microphone for the transcription. Don't all speak at once.
17. Stefan Ochman: I've got, sorry, I've got mostly edits.
18. Director Geall: Stefan?
19. S. Ochman: And stuff on just about every second page so I don't know. It'll take half an hour or so. What's the best way?
20. A. Dyer: If you have anything you'd like to address, now would be the time. Stefan.
21. S. Ochman: Go ahead and read it. I can address some of the most important.
22. Director Geall: Start prioritizing and we'll hear from Mr. Druehl.
23. Louis Druehl: I just went online and read that. And then when I came in here, and looked at this, I can't, it's not the same document. Like, so I'd make comments and they don't fit. A different shoe.
24. L. Myres: It's still the old OCP online.
25. Director Geall: Not on, there's a draft.
26. A. Dyer: There's an OCP review section of the website under OCP's. Is that where you.
27. L. Druehl: Who knows, I might have opened the wrong one.
28. A. Dyer: Okay.
29. Director Geall: As long as it's not Beaver Creek, we're okay. Go for it.
30. L. Druehl: I don't really have anything since we're talking about two different documents.
31. A. Dyer: Okay. Yes if you could thank you. It's a long walk around but.



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32. Lisa Bye: I'm Lisa Bye, I live at 286 Brady's Beach Trail. And I have in front of me, Parks and Trails Strategic Plan Draft, July 2014. Is that what we're looking at? That's not what we're looking at.
33. A. Dyer: No, we're looking at.
34. L. Bye: No, that's not what we're looking at so my shoe doesn't fit either. Thank you very much.
35. A. Dyer: We're looking at the Official Community Plan which is right on the side there.
36. Director Geall: But I can legally talk to you about that after the hearing so, that's a good thing.
37. S. Ochman: Is it okay?
38. A. Dyer: Yes.
39. Director Geall: Great, yes please just state your name and address for the record.
40. S. Ochman: Okay. Stefan Ochman, Bamfield. Okay. I'll go through some of the edits really quickly to page 22. Towards the third paragraph, it says the sections that follow, and then there's a parentheses below. It's kind of obvious that it follows, you don't need the below. You can cross that out. Target, okay I'm on page 23, target one, it says to reduce, like this plan is going to come out hopefully in 2014, so why are we putting objectives, you know to reduce our tonnage by 2013. So let's at least put that by 2015 or something. I mean, it's kind of, you know what I'm saying?
41. A. Dyer: Yes, absolutely.
42. S. Ochman: So just use those same numbers. I know its all bogus and whoever tracks this, it doesn't make any sense or detail but at least put at least 2015.
43. Director Geall: That's on page.
44. A. Dyer: Page 24 on my version.
45. S. Ochman: Page 23 on mine.
46. A. Dyer: The page numbers might be a little different depending on which version you have. On the latest version.
47. S. Ochman: Sustainability 5.0 target 1. So put 20, I don't know.
48. Director Geall: 18.
49. S. Ochman: Put 2018 or 2015, 16, anyway just put another date than retroactive. Okay. Objective 5.1.1. Live lightly on the landscape by thinking, not employing thinking about sustainability. By thinking about sustainability. What's employing thinking? Cross out employing. It's coastal location and challenged



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accessibility. Challenged, I would put restricted accessibility, but that's just semantics. Policy, this is page 24 on my thing, policy 5.2.3, support the development of a community compost facility, I would say or something, to create compost that could be used by citizens or in parks, based near the community waste transfer station. I would add the word waste. Policy 5.2.17, encourage the Provincial government to consider the approval of composting toilets and the use of grey water system for domestic, not used of grey, whatever. You got that?

50. Director Geall: You don't like used grey water?
51. S. Ochman: Use the grey one. Okay. Natural environment, that first paragraph on natural environment is so cumbersome. I would say, and I reread it a number of times and basically what we want to say is, the natural environment is a primary reason why people live or travel to the plan area. Or to Bamfield. You don't have to say it's the second section, it's kind of obvious, in its official, as incredible, natural and highly productive ecosystem. The natural environment is a primary, that's good. Objective 6.1.7, recognize the existing physical environment adjacent to the shoreline in the Bamfield and on the ocean side of Mills Peninsula, unique and special character, and ensure the compatibility. See what's wrong here, there some. And ensure the compatibility and integration of new development in this environment. Not with and into, whatever. In this environment. I can give you all these things after, whatever. Policy 6.2.3, recognize that its sustainable tertiary sewage treatment is important to the community although upgrades will be costly. Any kind of upgrades, major or not. Policy 6.2.5 I would contest the, the garbage disposal in the community forest. I would use the words woods or the surrounding forest. Not the community forest because people, they can dump anywhere, it's like we're kind of saying go dump in the community forest, whatever. Policy 6.2.8, this is a big one. Protect against the loss of life and minimize property damage associated with flooding events within the Regional District by discouraging, not encouraging, park and open space. You know what I'm saying? By discouraging park and open space, recreational uses on flood susceptible land.
52. A. Dyer: I think the intent of that policy is rather than develop it. Right. Rather than residential development, but it would be open space.
53. S. Ochman: But you want to discourage, not encourage.
54. A. Dyer: You want to discourage any development. You don't necessarily want it.
55. S. Ochman: By discouraging park and open space recreational uses on. But the word should be discouraging, not encouraging.
56. H. Adair: No, it's saying, instead of developing it and building it up, use it for recreation purposes.
57. Director Geall: The next sentence sort of it qualifies it. Where there's no alternative but to use flood prone lands for development, the construction and siting, yada yada. So.
58. S. Ochman: Okay. Alright. I didn't understand that quite well. And then it's encouraging. ACRD will support. Alright, in policy 6.2.10, I don't like the word ancient necessarily, because it should be all wildlife trees can be identified and adequately protected from felling. It's not necessarily ancient ones, and how do you define ancient? Is it ancient, is it 100 years more, whatever. Any wildlife tree as defined should be



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protected somehow. Policy 6.2.16. Advocate allowing beach burning only on specific sites and oppose all burning of garbage either by citizens or tourists. I don't like all this verbiage, report burning of garbage by visitors to the community, by visitors, by citizens or visitors. Short and sweet. Okay, this one is really funny, it's policy 6.4.2. Minimize shading on the foreshore and shallow sub tidal habitats due to building or structures as this can impede juvenile salmon migration. That's a lot of bull. I mean fish can swim in the dark, I mean it's not a few little structures. So cross that whole out. Impede juvenile salmon migration. Good one. That policy, you mentioned it, about the, about the. Support the Huu-ay-aht Bamfield, the over as stewardship? Was that incorporated in the plan?

59. A. Dyer: Yes.
60. S. Ochman: Its right there. Okay. OCP and that was done. Okay. Policy 6.4.6 towards the middle it goes something like, approved water based purposes, appropriate water based uses, there's too much things so I would just cross out there. It should say approved uses include. Approved uses include moorage and dat dat dat dah. It goes on. Policy 7.2.11, that would be just in the last sentence. I would say energy generation sources such as wind, wind could be not necessarily turbines, it could be winds, comma, tidal, and run of the river micro hydro. That's about. Encourage volunteerism. Policy 8.2.4 encourage volunteerism for local events but not necessarily to boost local events. How do you necessarily boost local events? Policy 9.2.7 I would just add the word community forest to that sentence where it says external support for the community forest is encouraged to ensure that the community forest remains financially sustained. Not the forest in general. There's a few commas in this, and a few little is and these that's maybe not that important. It's just words here possible. Policy 14.2.11 that's more like point 47. It, all applications that include a portion of the waterfront lands within this designation must include an analysis of the sea level rise. But is should also include the possible level of the tsunamis. I mean, it's kind of, I don't know if it's mentioned, it's mentioned, left, later, but all applications, you can't just look at sea level rise, you got to, you got to take into account that the, the level of the tsunami, the 20 meters. So I would add that to that policy there. Now we are, where are we here, okay, in policy, page 50 on my thing that this is a vote. ACRD shall encourage and support the continued operation of the Federal government docking facility in Bamfield. Should the Federal government like to dispose of these facilities, I don't think there's the plural applies anymore because there's only the res dock in front of the store, that's the only one so, I would put this singular. Dispose of this facility, the ACRD would seek to ensure this facility becomes locally administered and. Because the Bamfield Harbour Authority and the HFN administer two other docks. And the ACRD, that's right. And the ACRD does the Port Desire one so. I would put that singular at this point.
61. Director Geall: I'd disagree just based on this fact that Ministries, the Harbour Authority while it's its own independent entity, it is actually a ward of the Federal government. So it's the Federal government's property still. They hold all the right of ways.
62. J. Mass: It's not a ward of the Federal government. It's an independent corporation.
63. Director Geall: It's an independent corporation but it is a landlord and tenant arrangement type of thing. I mean, the ownership still sits with the Federal government.



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64. S. Ochman: Okay, I mean if we gone, we consider Port Desire still as a Federal one but, I thought it was more Centennial Park.
65. Director Geall: That's ours.
66. Mixed conversation among audience members.
67. ???: The Harbour Authority is not the proper corporation. The lease is, that's based from Fisheries.
68. S. Ochman: Yes. Well that's what we're, this whole thing talks about. Becoming administered, maintained, whatever.
69. ???: So there is, what are you saying, is there is two docks that are still owned by the Federal government.
70. S. Ochman: Two, okay, let's just keep it. Yes. Policy 16.1.2 which is the small one. It would be trail system to support an active lifestyle of Bamfield residents. It's not the active. I don't think so. Anyways. 16.2.1 securing the administration and operational requirements associated with both the boat launch facility and the anchoring mooring buoys.
71. J. Mass: They're gone.
72. S. Ochman: They're gone so.
73. J. Mass: But there are floats that are, there is a dock system and floats adjacent to Centennial Park that are not, that shouldn't be.
74. S. Ochman: But I mean it.
75. J. Mass: The mooring buoy should be gone and the dock, the dock, the wharf and the floats should be included.
76. S. Ochman: That's what I'm trying to say. The main building and the dock. So in here, in that thing that support Centennial Park as the main public park area in Bamfield, this plan supports securing the administration of the boat, the dock, the boat launch facility and the main building.
77. ???: Yes and the whole park.
78. S. Ochman: And the whole park. It's not, not both, I don't know, it just doesn't make sense this sentence. Because it just talks about non existing buoys and the boat launch, which are not the main thing. The main building and the dock.
79. Director Geall: If you look at section V Mr. Ochman, you see that some of the other uses for the park are there. Are outlined there.



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80. S. Ochman: Are there? Allowing temporary recreational. Where such use are administered. But it doesn't talk about the building. As the main public park. This park supports securing and administration. Whatever, I just want it so the main building and the dock are mentioned in that first paragraph. In policy 16.2.2, I wasn't too sure which lots this applies to. The Regional will through it's planning. North, west.
81. Director Geall: That's just down on the water next to the lots that used to be Purdy's. The 40 acres.
82. A. Dyer: South Bamfield Road.
83. Director Geall: Yes. Just on the Kia Beach side of the, of the land base there.
84. S. Ochman: Oh, okay, that's what it is.
85. Director Geall: That was in the original, the 2000 OCP as well.
86. S. Ochman: Yes, yes, I just wanted to refresh my memory. And how about in 16.2.4 in see the right of way plan 38971, Bamfield Road entrance into the community. To be developed as a pedestrian, I can't imagine that.
87. ??: From the fisheries dock. Yes.
88. S. Ochman: Oh.
89. A. Dyer: And, I think the intent of that is the, is the off road trail on the, on the road coming into town. On the Bamfield Road. That's what that section is referring to.
90. S. Ochman: Oh. Okay because that's in policy 16.2.8 initiate discussions with Huu-ay-aht First Nation on the potential of extending the West Coast Trail to Bamfield. So that's the same thing. Or work with.
91. ??: Inaudible discussion from crowd.
92. S. Ochman: That's on Mills. Yes.
93. A. Dyer: Yes. That's B and then C is the, would be the right of way next to the Bamfield Road. Just after it. Just to clarify that.
94. S. Ochman: Okay. In 16.2.8, initiate discussions with Huu-ay-aht First Nation on the potential of extending the West Coast Trail to Bamfield and work with Huu-ay-aht First Nation. I would contend that it's not only with First Nation that they have to initiate discussions but it's with, I suppose, the Ministry of Transportation, or whoever, Western Forest Products, and the, there's different components. If you look on the map, that, that it goes through first the Huu-ay-aht First Nation, then it goes through Western Forest Products, or, or Island Timberlands, one of those things, then it goes through Bamfield/Huu-ay-aht Community Forest, and then it goes through privates, and then it goes through Ministry of Transportation so I think you should. So it's not only discussion with Huu-ay-aht if you want to get that trail happening, you've got to mention at least Western Forest Products. Bamfield/Huu-ay-aht Community Forest. And then I



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would add in that same sentence improving the advertising for the trail through international magazines. God. Like, first write local, national, and international magazines and websites.

95. J. Mass: And there should be an S on Huu-ay-aht First Nations.
96. S. Ochman: Yes, everywhere, apparently. They've multiplied. 16.2.10, I would just strike the word realistically at the end. Because it doesn't, it doesn't rhyme anyway. Support, 16.2.11, support the development of affordable, affordable accommodation, hostel and other ancillary recreation for hikers. On the West Coast Trail. Who are venturing on, out onto and who have completed, I mean, it's just hikers who are on the West Coast Trail. I mean. 16.2.12, advocate for the development of a trail alongside the road connecting Bamfield and Anacla. To improve pedestrian safety.
97. ???: Take out logging?
98. S. Ochman: Logging, yes. It's not a logging road, definitely not. I don't quite understand how people would register for the West Coast Trail in Bamfield. At the Bamfield Marine Centre, would they come all the way here to register? What's the idea?
99. ???: (Inaudible) own the piece of property. The community here. (Inaudible).
100. S. Ochman: I kind of find that funny but whatever. Page 54 part 3, it starts, it starts right there, part 2 of this plan. It should say part 3 of this plan. Change goals. In order for the plan to have the intended positive impact. Not the positive impact intended. Then I would, second paragraph, if you're bolding like the I see in the third paragraph, that you're bold, putting in bold development approval information area. DAIA. You should bold also in paragraph 2, development permit areas DPA's.
101. H. Adair: Can I just clarify one thing. Where, the first paragraph on that page, it says Part 2 of this plan contains the goals objectives. That is correct.
102. S. Ochman: That are intended.
103. Director Geall: You keep reading, at the end of the paragraph it says this section, part 3, provides the approach. So the part 2 is the goals. Right.
104. S. Ochman: Direct the community. So part 2 was, okay. So why are we talking about part 2 and part 3?
105. Director Geall: It's just giving an overview of the nuts and bolts of part 2.
106. S. Ochman: I mean we just went through part 2. Oh, you're just repeating what part 2 did.
107. A. Dyer: Its introducing part 3.
108. Director Geall: It summarizes it.



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109. H. Adair: It leads into part 3.
110. S. Ochman: Whatever, I mean, you just read part 2 and we just read what part 2 did. And, you can keep it but its, its super? Okay, on page 55, I was just wondering where in this whole beautiful plan, do we address the, the problem of parking in East Bamfield. It gets really hectic when there's hardly, I don't know, I've seen the pictures, I mean, you've been out here in August long weekend or some of those weekends and there is 50 cars parked along the, by the Jennings and stuff. Where is it?
111. A. Dyer: In the infrastructure section I believe.
112. S. Ochman: It, it, yes, it kind of got lost in and this is where I kind of caught up with it.
113. A. Dyer: It was one of those issues that kept coming up in all the open houses and all the meetings, obviously.
114. S. Ochman: Yes, yes I know. But I hope that we address, or we put something in there that we, we, planning, that we are planning that we're trying to do something about it. Or parallel parking or telling people to park in front of Centennial or walk back. You don't want to walk that far.
115. Director Geall: I thought Lynn Sweeting had a great idea which, which was filling and culvertize some of the ditches, along the, in front of the hotel and there, just to give us that shoulder area.
116. ???: We've been talking about for 15 years.
117. S. Ochman: 15 years.
118. ???: And put in parking meters.
119. Director Geall: It would be nice to have.
120. S. Ochman: And put in some parking meters like Tofino.
121. Director Geall: And just as an aside, I asked the Ministry of Transport about that. I said you know, how would we go about doing that, to improve the infrastructure and the look and feel and safety of our community. And the answer, short and sweet was, if you guys are willing to pay for it, you can do it. So that was it.
122. S. Ochman: Page 57, 17.3, the following activities are exempt from requiring the development permit, despite the exemption provisions, owners must satisfy the requirements of any applicable, better, I don't like this. Owners must satisfy themselves that they meet, they must satisfy the requirements. It's not they must satisfy themselves.
123. Director Geall: I'm sorry Stefan could you clarify for me, where was that?



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124. S. Ochman: I was saying owners must satisfy themselves, I mean what are they doing? I mean, owners must satisfy the requirements. No but they, they must satisfy them. They must satisfy the requirements.
125. Laughter and inaudible discussion among the crowd.
126. Director Geall: Okay, all humour aside, there has got to be some rationalization for that language. So maybe Alex, would you like to speak to that? Or is that.
127. A. Dyer: The idea behind that, and the wording may be weak on that but, the idea being the owners must satisfy the requirements of the DPA's. That is how it is intended to be.
128. S. Ochman: Yes, well then that's what I say. Just cut out themselves that the meet. Okay. Five, just down the. About the invasive species, actively manage priority. Invasive plants, I, I, I would say. Because it's all, the way, it's like, this is, this is one that has a verb so I would say the control and destruction of invasive plants. That's, that's what we're after. It's not managing them. Control and destruction of invasive species. It's clearer than act like you don't even know it actively managed then? Riparian. Okay, on page 59 17.4, so we're riparian area protection. So we're only referring to the Provincial fisheries protection act. No DFO fisheries act. Or is that has nothing to do with the.
129. A. Dyer: It's, the DFO have their own regulations. We've matched what, what the Province recommends.
130. S. Ochman: Oh, okay, so it's, it's good enough that we just mention the Province?
131. A. Dyer: If, if there were any issue within 50 feet of a creek, we automatically refer that to DVO because I understand that is their, that's their protection, so.
132. S. Ochman: That's right.
133. A. Dyer: If the Board were reviewing a variance that would have allowed someone to build closer than that, then we would involve DFO and make the aware of it. And give them a chance to comment.
134. S. Ochman: Should we mention them, DFO? Or not, don't have to.
135. A. Dyer: We don't have to. We don't follow their regulations.
136. S. Ochman: Second paragraph, it's just these, these watercourses, and within 15 metres of minor streams and watercourses. And include watercourses, that doesn't make sense so I would just get that out, and, and cross out and include watercourses. I would just go and watercourses including lakes, streams, ponds and wetlands identified, identified as fish supportive habitat or connected to watercourses. You know, it's like watercourses that include watercourses. It just doesn't make sense. Next page, what does it say here, oh, this is just the fact that its repeating itself. So if you go to the guidelines, it just, because the way you, I read this all, yesterday watching America Has Talent, but anyway it just kind of, kind of repeats itself. The, what, if you look at the bottom of page 57, it says past constructed exclusively from previous material, no concrete, you know and it goes all the way to F, and then you're reading it and, and just right after two



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pages later, it's the same thing again. So do you just repeat it or can't you just say as listed just before, or.

137. A. Dyer: We could. In, in my experience when, when people, when owners are looking at development, they read the guidelines. Right so?
138. S. Ochman: So just have it right there, repeat the same thing. Okay. Then I'm just about finished here. Page 65, guidelines number 5e, parking spaces are to be provided in according to schedule 3 of the zoning bylaw. So I was just wondering, what is the zoning bylaw?
139. A. Dyer: Schedule 3 of the zoning bylaw would be the building setbacks. Would be the required setbacks.
140. S. Ochman: Oh, okay. Off street parking are to be provided.
141. A. Dyer: Oh, no, no sorry, that's schedule 2. The off street parking requirements is actually a section in the zoning bylaw that, that requires you to have off street parking depending on what the uses are. For example, one single family dwelling, you need one parking space. If you have a restaurant, you need to have so many per seat, if you have a retail store, you need so many per square foot, and so on.
142. S. Ochman: Alright. No, that's okay. Coastal protection. So we did show the eel grass. I think that's about it. Okay. That's it for me.
143. A. Dyer: What, that's it?
144. S. Ochman: That's it. There's other ones, I could just give you this whole thing and you could look through it if you want to. Instead of listening to this or whatever.
145. A. Dyer: Thank you Stefan.
146. S. Ochman: You're welcome. I'm just going to keep these maps.
147. A. Dyer: So just, to try to go over that, I'm not going to address each one, don't worry. Just in a general sense, a lot of the things you raised, I think, were minor wording changes and things like that.
148. S. Ochman: Yes, it was just like, edits. I mean, it just reads better.
149. A. Dyer: To change the plan at this point, we would need to go back to second reading and hold another public hearing.
150. S. Ochman: Oh, no, no, no. This is all minor.
151. A. Dyer: But what we will do is, we've endeavored to look at all the OCP's once they're adopted and do minor changes on a more regular basis than what we've seen in the past. So that would be the time to address that. And it, it may be once the plan is adopted, we can, we can lump it in with another OCP amendment or something like that, so. We will receive all the comments and everything and they're, they'll be in the minutes. But, at this time, to change the OCP, we would need to go back to the Board. Just so



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you're aware.

152. S. Ochman: You can't change wording. Oh man, that's stupid. Because it's, there is some that are really. That's a long time ago.
153. A. Dyer: We'll go back. It'll depend on the, on the direction we get from the Board as well. If the Board wants it, wants us to look at it again, we will. If not, we will endeavor to, to open it up again. In the near future anyways and try to make some of those minor wording changes. Okay?
154. Director Geall: This particular member of the Board feels that, dates, I mean, this process has gone on for a long time, and dates like 2013 when we are in 2014 and, which, it seems like a simple key stroke. I, I'm surprised that we can't just change a date on a target at, based on common sense, not on protocol.
155. A. Dyer: We follow the Local Government Act.
156. Director Geall: Roger that. We follow the Local Government Act.
157. A. Dyer: We follow it.
158. S. Ochman: So the changes I suggested won't happen for another decade.
159. A. Dyer: Well, I'm hoping that's not the case. I really am.
160. Director Geall: Okay, thank you very much Mr. Ochman. I would like to stress that the Board cannot receive any new information between the end of the hearing and making a decision on the bylaw. If any Board member does so, this invalidates this hearing and means it will have to be held again. I call for the first time, any further representations on the bylaw.
161. Keith Wyton: I have a question. My name is Keith Wyton. In your DPA 4, 17.7, guideline number 15, it says boat launch ramps are discouraged. So I just wondered if that should be, you know, in view of the fact that we would want one, why would we let highways off the hook by telling them that we are discouraging.
162. A. Dyer: My view of that would be that they would only be discouraged where, where we don't have the knowledge of what's at the site. Or we have knowledge of a really sensitive ecosystem. So the, what.
163. K. Wyton: It, maybe qualify, you know, the fact that there may be a goal to have a boat launch there.
164. A. Dyer: Sure, we could make that more clear. We would be looking at involving a professional biologist to, to review any of those. A marine biologist. That would be the time to address that but again, that could be one of those wording changes. That we can do.
165. K. Wyton: Okay.
166. Director Geall: Good point.



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167. S. Ochman: How goes the parks and trails strategic plan.
168. Director Geall: It's still in the hands of the committee. The Board, I don't even believe has seen the draft yet. So.
169. H. Adair: They've seen the draft.
170. S. Ochman: We've seen the draft here.
171. H. Adair: It's still in draft. We're still doing open houses in Port Alberni and on the West Coast. So it will go to the Board in the next few months for approval. So it's still in draft. If you still have comments you can send them to myself.
172. Director Geall: Ann Stewart is our local committee representative.
173. S. Ochman: Oh, okay. I just have a few comments on the little paragraph about Centennial Park.
174. H. Adair: We can talk about that after if you like because it's not.
175. Director Geall: It's not OCP related business. Sorry.
176. S. Ochman: No, I know but I thought. Whatever.
177. Director Geall: So I would call for a second time for any representations on the bylaw. Any comments. Stefan didn't have the right pages either. We could go through a couple of yours. I call for a third and final time for any further representations on the bylaw. Hearing no further comments, I declare this meeting terminated.
178. The meeting was terminated at 7:59 pm.

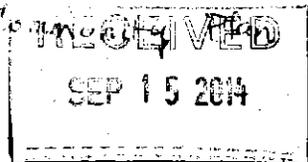
Certified Correct:

Eric Geall, Director for Bamfield

Minutes Prepared by:

Charity Hallberg Dodds, Planning Assistant

Re: Bylaw P1309 - Bamfield Official Community Plan
TO: whom it may concern,



I am writing in regards to the road entering into the community of Bamfield. We feel it is way to dangerous to walk along to get to the Beach at Pachena.

We feel it may have been included with the construction of the pipeline. These types of walkways re: that are paved along the road, are very safe for children & adults to also ride bikes along. It would attract alot of visitors to Bamfield also.

The trail walkway is very nice, but when it reaches the trail down to the bridge, it can't be found, & people have to head back down to the road. Then it gets very dangerous as its hard to get off the road and also with the hidden views, sharp corners, - the pedestrians have to keep crossing the road.

Do we really have to see somebody get hit before this improvement gets done?

Every other community has done this improvement. We do pay alot of taxes in Bamfield, this is ① improvement for the community we would all like to see.

Thank-you for listening
we're being hopeful.

Shauna, Bob + Julia Magrath
and many community friends

We are sorry to be working late Sept 18, 2014 and would've attended the Public Hearing,
(in Bamfield: 264 Binnacle Rd) (Commercial zoning)

141 Lantzville our address: 7507 Clark Cres

Heather Adair

From: Paul Bird [pebird50@yahoo.com]
Sent: Tuesday, September 16, 2014 3:29 PM
To: Heather Adair; alison_bird@hotmail.com
Subject: By Law P1309

Heather,

I have looked through the plan which looks largely good but can find no mention of provision for a public access boat ramp on the West side of Bamfield under the Infrastructure section.

Currently there is a ramp near Tyee Point put in by Highways some time ago that is unsafe and unuseable in anything but extremely calm seas with no boat wakes. The ramp currently used is that on the foreshore of the privately owned Harbourside Lodge and the next lot North.

The present owner is amenable to the public using the ramp for a fee. However there is absolutely no guarantee that this access will continue in the event for instance that the property is sold.

I feel that there should be provision in the plan for a safe and useable public access ramp on the West Side. Without access to trucks for building supplies, septic tank clean outs, propane tankers etc the nature of living on the West side would change. Also boat launching would be made very difficult.

I would appreciate hearing Mike Irg's thoughts on this and look forward to his reply.

Regards

Paul Bird

Alison Bird

Owners of two lots on the West side of Bamfield

Heather Adair

From: Wood's End Landing/ Terry Giddens [woods@island.net]
Sent: Tuesday, September 16, 2014 5:43 PM
To: Heather Adair
Subject: Bamfield community plan

Hi Heather i just wanted to join folks in Bamfield that are saying a safe boat ramp on the West side is a very good thing, and I endorse it completely to be included in the community plan . Thanks Terry
Regards,

Terry Giddens

Wood's End Landing Cottages

The 2014 predictions for returning Chinook, Coho & Sockeye along Vancouver Island's West Coast are in the millions.

Fishing will be fantastic this year! Be sure to follow our posts on fishing!

Visit us at www.bamfieldcottages.com and click on Fishing, or... Like us on Facebook -

<https://www.facebook.com/woodsendlanding>.

Email: woods@island.net Tel/fax: (250) 728-3383, or Toll free: 1-877-828-3383

Heather Adair

From: Alex Dyer
Sent: Thursday, September 18, 2014 2:03 PM
To: Heather Adair
Subject: FW: Bamfield Official Community Plan

-----Original Message-----

From: Mark & Mary Doherty [<mailto:markmary@shaw.ca>]
Sent: September-18-14 1:37 PM
To: Alex Dyer
Subject: Bamfield Official Community Plan

Alex,

We are property owners in Bamfield and unfortunately can't attend the meeting tonight. We would however like to state our approval of adopting the new official community plan.

Many thanks,
Mark & Mary Doherty

Tel. 604-739-7361

Alex Dyer Speaking Notes – Bylaw P1309, Bamfield OCP

- Thank you for attending.
- I will give a quick introduction to the updated Bamfield Official Community Plan, explain the key components of the plan and how we got to this point. I would be happy to answer any questions about the OCP or the process and will ask that you hold your questions until the presentation is done. My apologies in advance, I will speak for a bit here but there will be time for your questions. This overview will be much the same as that provided at the first public hearing in June and I will further explain that later on.
- The updated Bamfield OCP, Bylaw P1309 replaces the existing Bamfield OCP which was adopted in 2000. An OCP provides a statement of the community's goals, objectives and policies with respect to existing and future land use and forms the basis for regulatory bylaws. It provides the long range framework to guide, monitor and evaluate future community development. The OCP provides the guidelines for future development while the Zoning Bylaw provides the nuts and bolts on how that development will look and function.
- The OCP update process began in 2012. The public consultation and drafting of the plan was facilitated by the Geography Department at Vancouver Island University. Students and faculty in the program assisted with several community engagement sessions, meetings, newsletters, a community mapping exercise and ultimately drafted the first draft of the new OCP. Planning staff fine tuned the OCP text and maps in consultation with the Bamfield Advisory Planning Commission and an open house. The policies and objectives in the OCP generally follow those in the recently updated OCPs in the Alberni Valley however there are differences considering the unique characteristics of the community.
- Bylaw P1309 received first reading in December 2013 and then second reading in May 2014 with minor amendments to the plan as a result of the agency referral comments received. The referral comments received were either conditionally supportive or interests unaffected. Copies of the referral comments have been made available here at the meeting for you to review.
- A public hearing on this bylaw was held June 26, 2014. At this meeting 7 members of the public spoke regarding various topics. Comments raised by the speakers included reconciling zoning with OCP designations, questions about parks and trail policies and concerns about public hearing notification, road maintenance and communications.
- The Regional Board received the public hearing minutes and report at their July 9th meeting. As a result of the feedback received at the public hearing, Director Geall brought forward a motion to defer a decision on the bylaw to allow staff to schedule an open house to give the public another chance to provide more feedback and to allow staff to make any required changes to the plan.

- An open house was held here at the Bamfield Fire Hall on August 14th. The open house was well attended and there were many comments received. A few minor changes were made to the OCP as a result of the comments received at this open house and at the first public hearing. The Regional Board reviewed these changes at their previous meeting and gave Bylaw P1309 second reading as amended to give us the OCP that we are presenting to you this evening.
- At this point I would like to go over some of the key aspects of the OCP. Copies of the OCP text and maps are available at the side table for your review. After I go over the key aspects of the plan I will detail the changes that have been made since the last public hearing.
- Residential and Commercial uses are provided throughout the plan area. The Mixed Use designation allows for mixed accommodation and small scale commercial uses and this designation encompasses many of the properties along the waterfront on Bamfield Inlet. Industrial uses are limited to larger parcels along Bamfield Road and the intersection with Binnacle. Institutional uses include the marine station, school, fire hall, coast guard station, community wharves. Most of these uses reflect the existing zoning and the existing OCP designations.
- The updated OCP introduces some new concepts into the plan:

Home Industry

- Home industry uses are supported on properties 2 hectares (5 acres) in size or greater with increased setbacks and adequate screening. These uses would be secondary to the primary residential use of the property and may include such activities as the production of arts and crafts, small scale manufacturing and woodworking, storage. Home industry uses would be in addition to home occupation uses which are restricted to within a dwelling. The specific regulation of home industry uses will be laid out in the Zoning Bylaw.

Accessory Dwelling Units

- On residential properties of at least 0.4 hectares (1 acre) in size one accessory dwelling unit is supported on the property which would entail either a secondary suite within the house, a secondary suite within an accessory building or a carriage home. Again the specific regulation of floor area maximums, setbacks, etc. will be regulated in the Zoning Bylaw.

Lot Sizes

- The Alberni Valley OCPs allow for a 0.6 acre minimum lot size where communal or community water or sewer are provided. The Bamfield OCP provides for smaller lot sizes where both communal or community water and sewer are provided. This recognizes the fact that Bamfield is the primary remote service area for the region and allows for smaller lots where appropriate. An example would be a property that is connected to the Bamfield community water system could be subdivided by strata to smaller lots where communal sewage disposal is provided or looking to the future if a community sewer system is ever developed. The minimum lot size would be

regulated in the Zoning Bylaw.

Development Permit Areas

- The Bamfield OCP designates 4 development permit areas:
- **Riparian Area Protection:** All development within 30 metres of Bamfield and Grappler Inlets and within 15 metres of all minor watercourses will require a development permit. A report from a Qualified Environmental Professional will be required to ensure riparian protection and enhancement.
- **Natural Hazard Protection:** All development within the tsunami inundation zone identified on Map 3 will require a report from a Qualified Environmental Professional to certify that the building is safe for the intended use.
- **Form and Character:** Any new multi-family residential, commercial or industrial development within the Form and Character DPA will require a plan detailing the form, siting and exterior finish of the buildings, parking, landscaping, screening and signage.
- **Coastal Protection:** This DPA is unique to Bamfield. It applies to all land within 15 metres of the ocean both landward and seaward. A report from a Qualified Environmental Professional would be required to assess the protection of the ecosystem. Guidelines and parameters are set for dock construction and shoreline protection as well. A new component to this DPA that was not considered by the existing OCP is the protection of eel grass beds. We worked with Ramona de Graaf from the Marine Station to identify the eel grass beds on Map 3 and have included provisions in the DPA to protect and enhance the sensitive ecosystem.
- Those are the key aspects of the new OCP. There is a lot more detail in the text. At this point I will address the changes made to the plan since the last public hearing.
- Chapter 9: Forestry designation changed to Resource to be consistent with the OCP maps.
- Chapter 15: Institutional designation changed to Community Service to be consistent with OCP maps.
- Policy 3.3.5: Wording was added to the minimum lot size policy to clarify the required minimum lot size with services provided. The policy allows for a minimum lot size of 1 hectare (2.47 acres) where no communal water or sewer is provided. A lot size of 0.24 hectares (0.6 acres) is supported where either communal water or sewer is provided. A lot size smaller than 0.24 hectares or 0.6 acres would be supported where both water and sewer are provided.
- Policy 16.2.8: A new policy was added to the Parks, Trails & Recreation section to recognize the importance of all parks in West and East Bamfield by working with the Bamfield Parks Commission to address appropriate signage for all parks.
- Map 2: Two properties located at 346 Tower Road were redesignated from 'Residential Use' to 'Mixed Use' upon the request of the property owner to reflect the existing use of the properties.

- Map 4: Transportation Links and Proposed Community Trail Linkages were added to the map as a result of feedback received at the open house.
- A summary of the changes made for the amended second reading of the bylaw are available at the side table. If anybody has any questions or comments on the OCP text or maps I would be happy to answer those as best I can
- Thank you.

Referral Comments

Charity Hallberg

From: Mezynska, Urszula CSCD:EX [Urszula.Mezynska@gov.bc.ca]
Sent: June-18-13 1:57 PM
To: Charity Hallberg
Subject: RE: Bylaw P1309 - Bamfield OCP Referral Response Request

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Charity:

Please consider this email as MCSCD's response to the Bylaw P1309 referral. MCSCD does not generally offer comments at the referral stage. However, the following are some of the current processing considerations.

- Please ensure that you have referred this bylaw to the appropriate ministries and agencies and that you provide a record of the results of your referral efforts with your bylaw submission (i.e. no comment received, resolution of concerns/objections).
- The Ministry expects you to follow the actions for First Nations consultation as outlined in the *Interim Guide to First Nations Engagement on Local Government Statutory Approvals* (Guide). The information you provide with your bylaw approval request will be reviewed for First Nations consultation. Please complete and initial Appendix F of the Guide and include as part of your bylaw submission. Here is the link to the Guide. [http://www.cscd.gov.bc.ca/lgd/library/First Nations Engagement Guide.pdf](http://www.cscd.gov.bc.ca/lgd/library/First_Nations_Engagement_Guide.pdf)
 - To help identify First Nations who have/may have rights or title on the land base, the provincial Consultative Areas Database (CAD) now has a public map service component for use by local government. The CAD Public Map Service is an interactive mapping tool. Please be sure to check the CAD and to keep a record of your findings. Here is the link to the CAD. <http://webmaps.gov.bc.ca/imfx/imf.jsp?session=673103456444&sessionName=Consultative%20Areas%20Database%20Public>
- You may also wish to consider the commitment your regional district has made by signing the Climate Action Charter, specifically in the area of developing compact, complete communities. If this is an Official Community Plan update or amendment, please ensure that the bylaw meets the requirements of *Local Government Act* Section 877(3) - targets, policies and actions for the reduction of greenhouse gas emissions.

If you are aware of conflicts or concerns that may arise with other provincial agencies or First Nations because of this bylaw application, please feel free to contact me to discuss in further detail.

Thank you,
 Urszula

Urszula Mezynska
 Senior Policy Analyst
 Intergovernmental Relations and Planning Division
 Ministry of Community, Sport and Cultural Development
 Phone: 250 952-6582

From: Charity Hallberg [mailto:charity.hallberg@acrd.bc.ca]
Sent: Wednesday, May 22, 2013 3:34 PM
To: Hallworth, Jeff FLNR:EX; 'ross.mckeever@couverdon.com'; Nap, Nancy R ENV:EX; Mayser, Rudi E FLNR:EX; Haines, Mark R EMNG:EX; 'glen.gibson@viha.ca'; 'Larry Johnson'; 'westside737@gmail.com'; 'commhall@island.net'; 'mvbadattitude@gmail.com'; 'linda@mybamfield.ca'; Richir, Gilbert C FLNR:EX; Henigman, Margaret FLNR:EX; Hatfield, Jill

Charity Hallberg

From: Richir, Gilbert C FLNR:EX [Gilbert.Richir@gov.bc.ca]
Sent: June-27-13 10:34 AM
To: Charity Hallberg
Cc: Cruickshank, David FLNR:EX; Bauto, Mary FLNR:EX
Subject: RE: Bylaw P1309 - Bamfield OCP Referral Response Request

Hello Charity,

I have reviewed the Bamfield OCP and have a couple of comments.

Section 1.4 Jurisdiction (pg 10) - the plan specifies that the "...land use designations do not regulate Crown Land unless... the land is sold or transferred to a private individual or company". I'm concerned that the term "transferred" may be interpreted to mean third parties that manage Crown land resources on behalf of the Crown or who have purchased resources from those lands (ie. timber, gravel etc)

I suggest that the plan should be clear that the land use designations do not apply on Crown land to either the Crown, its agents and tenure holders.

Section 9.0 Forestry (pg 39) – the OCP makes reference to the Community Forest Management plan of Sept 2011. Please note that the management plan for the community forest has not been approved therefore the objectives and strategies put forth in the 2011 draft may change. 9.2.8 indicates that the community forest society is committed to securing a long term 99 year tenure – there is no ability in the present forest legislation to award a 99 year tenure so it would be best to reword this objective to indicate that the community forest society is committed to managing the community forest over a long term planning horizon.

Gilbert Richir, R.P.F.
Stewardship Forester
South Island Natural Resource District
BC Ministry of Natural Resource Operations
Ph: 250 731 3038
Fax: 250 731 3010

From: Charity Hallberg [<mailto:charity.hallberg@acrd.bc.ca>]
Sent: Wednesday, May 22, 2013 3:34 PM
To: Hallworth, Jeff FLNR:EX; 'ross.mckeever@couverdon.com'; Nap, Nancy R ENV:EX; Mayser, Rudi E FLNR:EX; Haines, Mark R EMNG:EX; 'glen.gibson@viha.ca'; 'Larry Johnson'; 'westside737@gmail.com'; 'commhall@island.net'; 'mvbadattitude@gmail.com'; 'linda@mybamfield.ca'; Richir, Gilbert C FLNR:EX; Henigman, Margaret FLNR:EX; Hatfield, Jill AGRI:EX; Wagner, Jordan TRAN:EX; Andy Daniel; 'lcheetham@sd70.bc.ca'; 'DeVito, Jill'; 'kevin.tomsett@dfo-mpo.gc.ca'; Mezynska, Urszula CSCD:EX
Cc: Alex Dyer; XT:Irg, Mike Alberni-Clyoquot Regional District EAO:IN; Lori Wilson; Eric Geall
Subject: Bylaw P1309 - Bamfield OCP Referral Response Request
Importance: High

Hi Everyone!

Attached is the draft Bamfield Official Community Plan. Please review and provide your comments and input to us by **June 28, 2013**. Below is a list of agencies and contacts that this referral request is being sent to. If we have the wrong contact name, or your agencies interests are "unaffected", please send me a quick email to advise.

Following is a link to our website and the location of all associated Plan maps. If you would like a hardcopy of the maps, please let us know. They are very large and the files are too big to email!

<http://www.acrd.bc.ca/cms.asp?wpID=278>

February 27, 2014

Charity Hallberg Dodds
Planning Assistant
Alberni-Clayoquot Regional District

Re: Review – Bamfield Official Community Plan

Thank you for the opportunity to comment on the Bamfield Official Community Plan. The past few years have seen significant advances in linking urban planning with a variety of health outcomes including the encouragement of physical activity, healthier eating, cleaner air and healthier living environments, food security, age friendly communities, improved social interaction amongst other potential health criteria.

The draft Official Community Plan is excellent and takes into consideration many aspects of a healthier region that will serve the community well and establish a solid foundation for the future. Island Health (VIHA) appreciates the opportunity to provide recommendations for this OCP. Highlights as well as suggestions are itemized below:

Regulatory Considerations

Water Supply: Policy 7.2.6. (on page 35) describes the protection of “water resources and the community watershed to ensure that any development in this area is limited and recognizes the potential impacts on water supply” this point is well headed, however further detail could be provided in specific reference to source protection.

Sewerage Disposal: In policy 13.2.8. (on page 46) it states “the ACRD will work with VIHA to consider the use of composting toilets and grey water reuse.” It should be noted that composting toilets are not within the scope of the provincial *Sewerage System Regulation*, however it is prescribed that plumbing exiting a structure be connected to either a septic system, sewer or permitted holding tank.

A few positive highlights succinct with Island Health’s Healthy Built Environment Initiative

‘Clustering’: On page 14 the promotion of conservation planning is an inherent theme within the Plan, this style of community design not only preserves the natural environment but links residents to social connectivity.

Pedestrian and Bicycle-Oriented Development: On page 26 the emphasis on trail construction and meeting targets of 1km/year are commendable; likewise, under policy 14.2.2, recognition of the importance of the boardwalk is applauded further encouraging active transport. The mixed density policy 11.2.7 on page 44 encourages “mixed used density where appropriate” furthering complete, compact and connected neighbourhoods, which have benefits such as enhancing mobility in the community.

Food Security: Under policy 12.2.2. “support of food production as a home based business where compliance with health and environment regulations can be achieved” promotes local healthy food sourcing while keeping food and environmental safety issues integral to the process.

While the above is not a fully exhaustive list it provides some of the notable highlights and suggestions. The ACRD and community of Bamfield are applauded for promoting a healthy community approach.

Thank you for the opportunity of reviewing the Bamfield's Official Community Plan. If you have any questions please do not hesitate to contact your district Environmental Health Officers, Glenn Gibson, Stephanie Bruvall or myself at 250-519-3654.

Warm regards,

Jade Yehia
Regional Built Environment Consultant

JY/rb

Charity Hallberg

From: Hallworth, Jeff FLNR:EX [Jeff.Hallworth@gov.bc.ca]
Sent: January-30-14 1:30 PM
To: Charity Hallberg
Subject: RE: Bylaw P1309 - Bamfield Official Community Plan ReferralResponse Request

Follow Up Flag: Follow up
Flag Status: Flagged

Looks good Charity!

Jeff Hallworth, P.Ag. Land Officer
Ministry of Natural Resources
South Island Natural Resource District
4885 Cherry Creek Road, Port Alberni, BC, V9Y-8E9
Ph: 250-731-3022, Em: Jeff.Hallworth@gov.bc.ca

From: Charity Hallberg [<mailto:charity.hallberg@acrd.bc.ca>]
Sent: Thursday, January 30, 2014 10:34 AM
To: Andy Daniel; commhall@island.net; 'Frank Limshue'; glenn.gibson@viha.ca; Hallworth, Jeff FLNR:EX; Shatford, Jeffrey FLNR:EX; DeVito, Jill; Wagner, Jordan TRAN:EX; kevin.tomsett@dfm-mpo.gc.ca; Larry Johnson; 'lcheetham@sd70.bc.ca'; Henigman, Margaret FLNR:EX; Haines, Mark R MEM:EX; westside737@gmail.com; Officer in Charge (ccgstnbamfield@dfm-mpo.gc.ca); mvsbadattitude@gmail.com; Hatfield, Jill AGRI:EX; 'execdirec@pmflc.ca'; Linda Myres
Cc: XT:Irg, Mike Alberni-Clyoquot Regional District EAO:IN; Alex Dyer; Heather Dunn; Lori Wilson; Mezynska, Urszula CSCD:EX
Subject: Bylaw P1309 - Bamfield Official Community Plan Referral Response Request

Hi Everyone,

Attached is the Bamfield Official Community Plan. In May of 2013, I emailed a preliminary referral request along with a draft version of the OCP. Thank you for all the responses received. The OCP and bylaw received first reading on December 6, 2013 and this is now the official referral request. Please provide your response to us by **February 28, 2014**.

If I have the wrong contact name, or your agency's interests are "unaffected", please send me a quick email to advise.

Below is a link to the website in case you have troubles opening up the attachments. Please contact Alex Dyer by phone at (250) 720-2708 or email at adyer@acrd.bc.ca if you have any questions or require further information regarding this Plan.

Thanks in advance and we look forward to hearing from you!

<http://www.acrd.bc.ca/cms.asp?wpID=278>

Charity Hallberg Dodds

Planning Assistant

Alberni-Clayoquot Regional District

Phone: (250) 720-2701

Fax: (250) 723-1327

Charity Hallberg

From: Wagner, Jordan TRAN:EX [Jordan.Wagner@gov.bc.ca]
Sent: February-20-14 1:24 PM
To: Charity Hallberg
Subject: RE: Bylaw P1309 - Bamfield Official Community Plan ReferralResponse Request

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Charity,

I have no comments at this time. Thanks,

Jordan Wagner
District Development Technician
Ministry of Transportation and Infrastructure
3rd Floor - 2100 Labieux Road
Nanaimo, B.C. V9T 6E9
Phone 250-751-7090
Fax 250-751-3289

From: Charity Hallberg [mailto:charity.hallberg@acrd.bc.ca]
Sent: Thursday, January 30, 2014 10:34 AM
To: Andy Daniel; commhall@island.net; 'Frank Limshue'; glenn.gibson@viha.ca; Hallworth, Jeff FLNR:EX; Shatford, Jeffrey FLNR:EX; DeVito, Jill; Wagner, Jordan TRAN:EX; kevin.tomsett@dfo-mpo.gc.ca; Larry Johnson; 'lcheetham@sd70.bc.ca'; Henigman, Margaret FLNR:EX; Haines, Mark R MEM:EX; westside737@gmail.com; Officer in Charge (ccgstnbamfield@dfo-mpo.gc.ca); mybadattitude@gmail.com; Hatfield, Jill AGRI:EX; 'execdirec@pmflc.ca'; Linda Myres
Cc: XT:Irg, Mike Alberni-Clyoquot Regional District EAO:IN; Alex Dyer; Heather Dunn; Lori Wilson; Mezynska, Urszula CSCD:EX
Subject: Bylaw P1309 - Bamfield Official Community Plan Referral Response Request

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Thanks in advance and we look forward to hearing from you!

<http://www.acrd.bc.ca/cms.asp?wpID=278>

Charity Hallberg Dodds
Planning Assistant
Alberni-Clayoquot Regional District
Phone: (250) 720-2701
Fax: (250) 723-1327

Charity Hallberg

From: Henigman, Margaret FLNR:EX [Margaret.Henigman@gov.bc.ca]
Sent: February-20-14 4:04 PM
To: Charity Hallberg
Subject: Bamfield OCP ERS#101153

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Charity; Thanks for sending us the "final" version of the Bamfield OCP. We unearthed my previous comments and I'm just taking a look at your environmental policies and DPA language.

Policy 6.2.18 – As mentioned previously a strict application of RAR would see a 30m DPA adopted within which a Qualified Environmental Professional would calculate a Streamside Protection and Enhancement Area (SPEA), plus recommended measures between the SPEA and the 30m Assessment Area. While the RAR does not apply to your regional district we applaud the RD for adopting these measures to protect fish bearing streams, but suggest that if you're going to say that you've "matched with the RAR..." you need to either do that or modify the wording.

Policy 6.2.20 - What would help is if the ACRD were willing to protect a buffer around these trees, since the Wildlife Act cannot protect anything beyond the tree. This unfortunately means that often activities occur below these nests resulting in the birds abandoning their eggs or chicks.

Development Permit Exemptions

- viii – b) hazard trees should be characterized by a Certified Arborist
- e) note that topping kills trees and is not supported by the International Society of Arboriculture

Sec 17.4 – DPA 1 p.60

Second paragraph, first sentence – Under RAR wetlands are given more protection due to the increased importance of these features to biodiversity and water storage. Typically a wetland would be given up to a 30m SPEA, especially if the development is on the south side.

Fourth paragraph - You have included marine shorelines in your riparian areas protection. Again, this is great, but the RAR doesn't apply to marine habitats.

Guidelines p.61 – iii. The report contents listed here are not consistent with the assessment and calculations done by a QEP and noted under Policy 6.2.18. I am assuming that to require a RAR equivalent report you would need a QEP to conduct a RAR applicable assessment using the methods to calculate a site specific SPEA.

That's it Charity; Let me know if you have any questions.

Maggie Henigman, MA
Ecosystems Biologist
Ministry of Forests, Lands and Natural Resource Operations
West Coast Region
250-751-3214
margaret.henigman@gov.bc.ca
Fax: 250-751-3208



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Planner

Date: September 04, 2014

Subject: Bamfield OCP – Second Reading with Amendments

Recommendation:

- 1) THAT the Board of Directors receive the memorandum;
- 2) THAT the Board of Directors rescind second reading of Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Bylaw P1309, 2013;
- 3) THAT the Board of Directors amend Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Bylaw P1309, 2013 as per attached Schedule A;
- 4) THAT Bylaw P1309, Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Bylaw P1309, 2013, be read a second time as amended.

Procedure: As this bylaw has received second reading by the Board, any changes made to the Bamfield Official Community Plan text or maps require that the Board amend the bylaw. Changes to the OCP were made as a result of feedback received at the June 26, 2014 public hearing and the August 14, 2014 open house.

The Board must first pass a resolution to rescind second reading of the bylaw, then amend the bylaw and give second reading to the bylaw as amended. After second reading, a second public hearing will be held and the Board will receive the public hearing report and minutes before considering the bylaw for third reading.

Background: A public hearing for the Bamfield OCP was held on June 26, 2014. At the hearing, seven (7) members of the public spoke to the bylaw raising questions about a number of topics addressed in the OCP. As a result of the feedback received at the public hearing, the Board

passed a resolution at their July 09, 2014 meeting to defer a decision on the bylaw to allow staff to schedule and advertise an open house to discuss the OCP with the public in Bamfield. The Board also delegated a second public hearing to be held by the Director for Electoral Area "A", the Alternate Director, or the Chairperson of the Regional Board.

An open house was held at the Bamfield Fire Hall on August 14, 2014. The open house was well attended and there were many comments and questions received. A few minor changes and amendments were made to the OCP as a result of the comments and correspondence received at the open house and the first public hearing. These changes to the OCP are laid out in the table attached to this memo as Schedule A and will be presented to the public at a second public hearing scheduled for September 18, 2014.

A summary of the proposed changes to the OCP is available for public review at the office and on the ACRD website ahead of the September 10th Board meeting.

Prepared by: 

Alex Dyer, Planner

Reviewed by: 

Mike Irg MCIP, Manager of Planning and Development



Bamfield OCP, Bylaw P1309 Proposed Amendments for Second Reading – September 10, 2014

Chapter 9 Forestry Designation changed from Forestry to Resource to be consistent with the OCP maps. All references to Forestry in the OCP text have been changed to Resource.

Chapter 15 Institutional Designation changed from Institutional to Community Service to be consistent with the OCP maps. All references to Institutional in the OCP text have been changed to Community Service.

Policy 3.3.5 *Previous Policy:*
 “Provide for smaller lot sizes where communal or community water and communal or community sewer are provided. This recognizes that Bamfield acts as a primary remote service area for the region. Where no communal or community water or sewer are provided, the minimum parcel size shall be 1 hectare (2.47 acres).”

Amended Policy:
 “Provide for smaller lot sizes where communal/community water and communal/community sewer are provided. This recognizes that Bamfield acts as a primary remote service area for the region. Where communal/community water or communal/community sewer are provided, the minimum parcel size shall be 0.24 hectares (0.6 acres). Where no communal/community water or sewer are provided, the minimum parcel size shall be 1 hectare (2.47 acres).”

| Required Services | Minimum Lot Size |
|--------------------------------------|-----------------------|
| Communal/Community Water and Sewer | < 0.24 ha (0.6 acres) |
| Communal/Community Water or Sewer | 0.24 ha (0.6 acres) |
| No Communal/Community Water or Sewer | 1 ha (2.47 acres) |

Policy 16.2.8 *[new policy]* Recognize the importance of West Bamfield and East Bamfield parks to residents and tourists by working with the Bamfield Parks Commission to address appropriate signage for all parks.

**OCP Map 2:
Land Use
Designations**

Properties located at 346 Tower Road and legally described as LOT 12, PLAN 3770, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT and LOT 13, PLAN 3770, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT changed designation from “Residential Use” to “Mixed Use”.

**OCP Map 4:
Infrastructure and
Community Services**

Dorsey Lane added as a “Transportation Link”.

The Mall added as a “Transportation Link”.

A portion of Brady’s Beach Trail to Dorsey Lane added as a “Proposed Community Trail Linkage”

Wild Duck Road from Cape Beale Trail to Bearing Road changed from “Proposed Community Trail Linkage” to “Transportation Link”.

Bearing Road changed from “Proposed Community Trail Linkage” to “Transportation Link”.

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1309

**A BYLAW TO ADOPT THE BAMFIELD
(ELECTORAL AREA A) OFFICIAL COMMUNITY PLAN**

WHEREAS Section 876 of the *Local Government Act* empowers the Board to adopt one or more community plans for one or more areas, by bylaw;

AND WHEREAS the Board has consulted in accordance with Sections 879 and 881 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. This Bylaw is applicable to a portion of Electoral Area A (Bamfield) of the Regional District of Alberni-Clayoquot.
2. The community plan, including objectives, policies, and plan maps 1, 2, 3, and 4 attached as Schedule "A" to this Bylaw constitutes the Official Community Plan of the area referred to in Section 1.
3. If any schedule, section, subsection, sentence, clause, or phrase of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.
4. This Bylaw may be cited as the "Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Plan Bylaw P1309, 2013".

Bamfield Official Community Plan Bylaw No. P1026 is hereby repealed.

Read a first time this 6th day of December, 2013

Read a second time as amended this 10th day of September, 2014

Public Hearing held on this 18th day of September, 2014

Read a third time this day of , 2014

Adopted this day of , 2014

Chairperson

Chief Administrative Officer



**Bamfield
Official Community Plan
P1309 – Schedule ‘A’**



Alberni-Clayoquot Regional District

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PART I – BACKGROUND

1.0 INTRODUCTION

1.1 Plan Preparation

The Alberni-Clayoquot Regional District (ACRD) initiated a review of the Bamfield Official Community Plan in the fall of 2011 to update Bylaw No. P1026, 2000. This review was facilitated by students from the Geography Program at Vancouver Island University from June 2011 to April 2012. In preparation for this review, the *Bamfield Community Profile* was completed in the summer of 2011 (copies available at www.acrd.bc.ca). The students assisted with several community events and were responsible for all newsletters, meeting materials, and meeting summaries. A highlight of the planning process was the Community Mapping Exercise, where students and citizens collected stories and information on Bamfield.

Information provided by the current Bamfield OCP, Community Profile, current bylaws and legislation, and other relevant documents were reviewed to ensure that this OCP encompassed all pertinent information and initiatives. This Plan was directed, developed, and shaped using the technical background information, residents' perceptions, and community input.

The citizens of Bamfield are thanked for their generosity of time and effort in developing this Official Community Plan.

The Plan area is shown in heavy outline on Map No. 1. It is recognized that this boundary is not included in the letters patent of the Alberni-Clayoquot Regional District. For the purposes of this Official Community Plan and the application of the objectives and policies included in this Plan, this boundary shall prevail.

Note to the Reader, in this document:

- The Official Community Plan is referred to as the OCP or the Plan.
- The Alberni Clayoquot Regional District is referred to as the Regional District or abbreviated as ACRD.
- The Regional District of Alberni-Clayoquot Zoning Bylaw No. 15 is abbreviated as the Zoning Bylaw.
- The *Local Government Act* is abbreviated as the LGA.

1.2 Purpose of the Official Community Plan

An OCP is a general statement of the broad objectives and policies of the local government, a statement of the community's goals, objectives and policies with respect to existing and proposed land use, and forms the basis for regulatory bylaws. As such, the purpose of the Bamfield OCP is to provide the ACRD with a comprehensive long-range framework to guide, monitor and evaluate future land uses and community development decisions. The Plan is intended to provide direction to the ACRD, private citizens, businesses and public agencies on all matters concerning future development within the planning area.

The goals, objectives and policies outlined in the OCP are intended to provide insight and guidelines to ACRD staff, regional board directors, residents, property owners, investors, the development industry and regulatory agencies with respect to land use, servicing requirements, development, redevelopment and future plans.

1.3 Legislative Authority

The OCP is a bylaw and is prepared and adopted under the statutory provisions of the *LGA*. Section 877 of the *LGA* specifies that an OCP must include statements regarding the following matters:

- (a) the approximate location, amount, type and density of residential development required to meet anticipated housing needs over a period of at least 5 years;
- (b) the approximate location, amount and type of present and proposed commercial, industrial, community service, agricultural, recreational and public utility land uses;
- (c) the approximate location and area of sand and gravel deposits that are suitable for future sand and gravel extraction;
- (d) restrictions on the use of land that is subject to hazardous conditions or that is environmentally sensitive to development;
- (e) the approximate location and phasing of any major road, sewer and water systems;
- (f) the approximate location and type of present and proposed public facilities, including schools, parks and waste treatment and disposal sites;
- (g) other matters that may, in respect of any plan, be required or authorized by the minister.

In addition, an OCP “must include housing policies of the local government respecting affordable housing, rental housing and special needs housing.”

An OCP must also include “targets for the reduction of greenhouse gas (GHG) emissions in the area covered by the plan, and policies and actions of the local government proposed with respect to achieving those targets.”

Section 878 then adds elements that an official community plan may include:

- (a) policies of the local government relating to social needs, social well-being and social development;
- (b) a regional context statement, consistent with the rest of the community plan, of how matters referred to in section 850 (2) (a) to (c), and other matters dealt with in the community plan, apply in a regional context;
- (c) policies of the local government respecting the maintenance and enhancement of farming on land in a farming area or in an area designated for agricultural use in the community plan;
- (d) policies of the local government relating to the preservation, protection, restoration and enhancement of the natural environment, its ecosystems and biological diversity.

Section 877 and 878 provide direction on what must be and may be included in an OCP. Some of the content (for example, the reference to a regional context statement in (b), above, are not relevant to this Official Community Plan as the ACRD and the member municipalities have not entered into a regional growth strategy. Other elements such as (d) are critically important to the community and while they are not required content, this Plan would be incomplete without a detailed discussion on environmental issues and the establishment of policies to manage the impact of growth and change on sensitive environmental features.

This Official Community Plan meets all legislative requirements as specified in the *Local Government Act*.

An official community plan sets out directions for managing future growth and change in a community.



1.4 Jurisdiction

The Regional District generally has authority over land use and activities on privately-owned land within its boundaries. It has some influence, often through the referral process, on activities that fall under other governing bodies' jurisdiction. In addition, once an official community plan is adopted as a bylaw, other government agencies may recognize the objectives and policies in the Plan and use them to guide their own development initiatives.

It is important to note that OCP land-use designations do not apply on Crown land to either the Crown, its agents and/or tenure holders unless the relevant Ministry willingly complies with them or the land is sold or transferred to a private individual or company.

Activities on land within the Agricultural Land Reserve (ALR) are regulated by the *Agricultural Land Reserve Act* and fall under the jurisdiction of the Agricultural Land Commission (ALC) and the *Agricultural Land Commission Act*. There are no lands designated in this Plan Area as within the Agricultural Land Reserve, but the Plan recognizes the importance of protecting lands for agriculture and the administrative responsibilities held by the ALC.

Similarly, there is privately-owned land that is designated as Private Managed Forest Land (PMFL) and regulated by the *Private Managed Forest Land Act*. This Official Community Plan cannot restrict, either directly or indirectly, forest management activities on these lands.

The Huu-ay-aht First Nation has lands immediately adjacent to the Plan area. Every effort has been made to ensure that the land use plans of Huu-ay-aht First Nation are recognized in this Official Community Plan. The Community of Bamfield will work closely with Huu-ay-aht First Nation to ensure compatibility on land use planning actions in the future.

The subdivision approval authority in unincorporated areas within regional districts is the provincial Approving Officer, associated with the Ministry of Transportation and Infrastructure. The Approving Officer bases his decisions on both provincial guidelines and the Regional District's recommendations with regards to its bylaws and policies, but cannot go against Regional District zoning bylaw requirements. An OCP may provide a basis for the Approving Officer to determine if a proposed subdivision is against the public interest. Development permits may also be required from the Regional District prior to subdivision approval from the Approving Officer.

Upland owners along the Bamfield Inlet are required to obtain a Land Act tenure prior to the installation of a new waterfront improvement or amend their existing Land Act tenure if alterations of existing waterfront structures extend beyond the dimensions of their current tenure, since aquatic Crown land within Bamfield Inlet is the jurisdiction of the Province of British Columbia.

1.5 The Plan

This OCP, Schedule A to Bylaw No. 1309, is divided into three parts:

- Part I, entitled **Background**, provides an introduction to the planning area and an overview of the intent of this OCP.
- Part II contains the **Goals, Objectives and Policies** for the community's growth and development over the next five to ten years. In this section, land use designations are developed which set out the plan for specific areas of land. The goals, objectives, and policies are then developed for each of these land use designations.
- Part III, **Plan Implementation**, provides a number of additional options available to the ACRD in order to implement the Plan. This section also provides detailed direction for growth and change through the establishment of development permit areas (DPAs) for lands that are considered to be sensitive or highly significant to the community. This section also establishes procedures for the Plan's amendment and review.

All three Parts and the accompanying maps located at the end of this document form the OCP for Bamfield. In some instances, policies for a specific area or feature may be found in more than one part of the Plan. For example, coastal areas are addressed under the policies for the natural environment and are also established as a development permit area. Therefore, the Plan as a whole should be consulted, rather than only one section, in the planning process.

Many citizens noted that protecting the coastal areas is a high priority in the Plan.



1.6 The Plan Area

Bamfield and Anacla communities are located within the homeland and Traditional Territory of the Huu-ay-aht First Nation.

Bamfield and Anacla straddle the Cape Beale headlands which are on the south shore of Barkley Sound. Today, the combined population of the two locales approaches 500. The setting for these communities includes temperate rainforest, protected inlets, and the exposed Pacific Coast. The two locales are surrounded by the Bamfield HUU-ay-aht Community Forest, HUU-ay-aht First Nation lands, and portions of Pacific Rim National Park. The Community of Bamfield is divided by the Bamfield Inlet. West Bamfield (located on Mills Peninsula) is only accessible by boat. The Bamfield boardwalk connects most of the homes, businesses, and docks on the west side. An unpaved logging road connects East Bamfield to the City of Port Alberni, located approximately 100 kilometres to the northeast. East Bamfield contains most of the commercial businesses and community amenities, including the Bamfield Community School, Volunteer Fire Department, and Health Centre. East Bamfield also includes the area known as Port Desire, located directly east of the main commercial area and situated on the Grappler Inlet.

The area is typified by a relatively pristine coastal environment that allows residents and visitors opportunities for hiking, sports fishing, kayaking, boating, diving, and relaxation activities.

The oral histories of the HUU-ay-aht First Nations (HFN) relate that they have occupied the region since time began. The most significant of the HFN sites in the region was the capital and defensive stronghold of Kiix'in (pronounced "kee-hin"), located on the Cape Beale Headlands. Prior to contact with Europeans, it is estimated that the First Nations population of Barkley Sound was between 3,000 and 5,000.

Bamfield was named after William Eddy Banfield, however it is unclear how or when the "n" in his name became an "m." Between 1857 and 1862, Banfield was employed as the government's first white settler, Indian Agent, trader, explorer, writer, and interpreter in Barkley Sound. Other European settlers arrived in the area in the late 1800s to establish a fishing community and an outpost for fur trading.

In 1902, the Bamfield Cable Station was constructed as the western terminus of the worldwide undersea Trans-Pacific Cable that linked the countries of the British Empire. The Bamfield Cable Station served as an essential communications link for the rest of the world until 1953 when the cable was extended up the Alberni Inlet to the City of Port Alberni. The Cable Station was closed in 1959, and most of the buildings were demolished.

The Bamfield Lifeboat Station was built in 1907, and was the first lifesaving station on Canada's Pacific Coast. Known as "the Graveyard of the Pacific," the coastline south of Bamfield was treacherous for ships, and today's West Coast Trail is the same trail that was originally built to help survivors of the many shipwrecks get back to civilization. The old Bamfield Lifeboat Station

is still used today by the Canadian Coast Guard.

In 1972, a consortium of five Western Canadian universities bought the Cable Station land and the remaining buildings to form the Bamfield Marine Station. Now known as the Bamfield Marine Sciences Centre, the institution continues to be used as a teaching and research facility, and is the village of Bamfield's largest employer.

The settlement of Anacla was established in 1969 and members of the HFN have resided there ever since. HFN has been its own legislative authority and government since the signing of the Maa-nulth Treaty in 2011. Today, HFN is a member of the Alberni-Clayoquot Regional District Board and is involved in many new projects relating to environmental protection, growth and change following the completion of the Treaty process. This Plan fully supports working in harmony with HUU-ay-aht First Nation on any issues of shared concern and benefit, and the word "community" in this document reflects the involvement of both partners.



Orcas in the Inlet.

1.7 Definitions

“**Accessory dwelling unit**” means a secondary suite, granny suite, carriage home or basement suite.

“**Agricultural Land Reserve**” means a reserve of land established under the *Agricultural Land Reserve Act*.

“**Clustering**” means to cluster housing in order to preserve open space, sensitive ecosystems, natural or archaeological features; also called conservation planning.



“**Communal water or sewer system**” means a privately-owned water or sewer system with at least two connections.

“**Community water or sewer system**” means a publicly-owned water or sewer system with at least five connections.

“**Comprehensive Development Area**” (CDA) means an area designed for a comprehensive development plan or plan that is designed specifically for the site. This designation recognizes the uniqueness of parcels of land or their location or their intended use and is often used for larger areas, urban sites, mixed-use development and intensive small-lot developments.

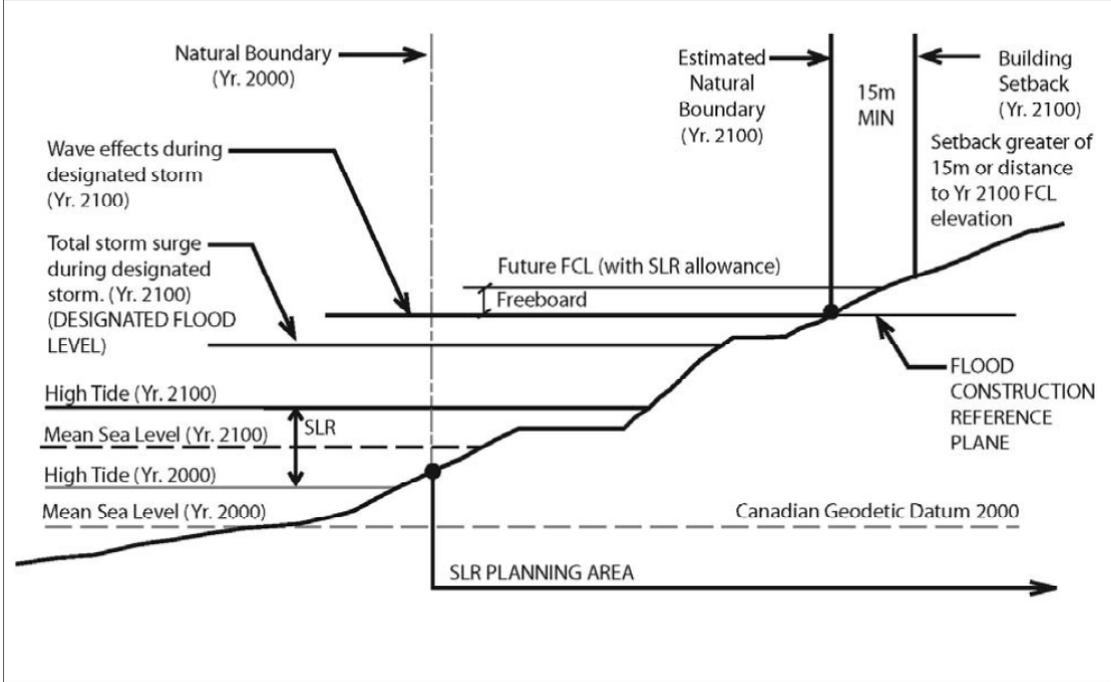
“**Conservation design**” means the same as clustering.

“**Density averaging**” means calculating the density that would be permitted on a parcel of land and allocating it to that portion of the site that is most suitable for development, generally in order to preserve or protect a sensitive portion of the site.

“**Density bonusing**” means providing additional density or development rights to an applicant in return for an amenity such as ecosystem protection, a public trail, etc.

“Development Permit Area” means an area of land that is designated as

“Flood construction level” means the lowest elevation recommended for construction of the underside of a wooden floor system or top of concrete slab for habitable buildings. Flood construction level is the observed or designated elevation for a flood having a 200-year recurrence interval based on a frequency analysis of unregulated historic flood records plus an allowance for freeboard, generally in accordance with the following diagram:



“Heritage Viewscope Area” means an area of land containing environmental features, buildings, and structures that typify a West Coast marine landscape.

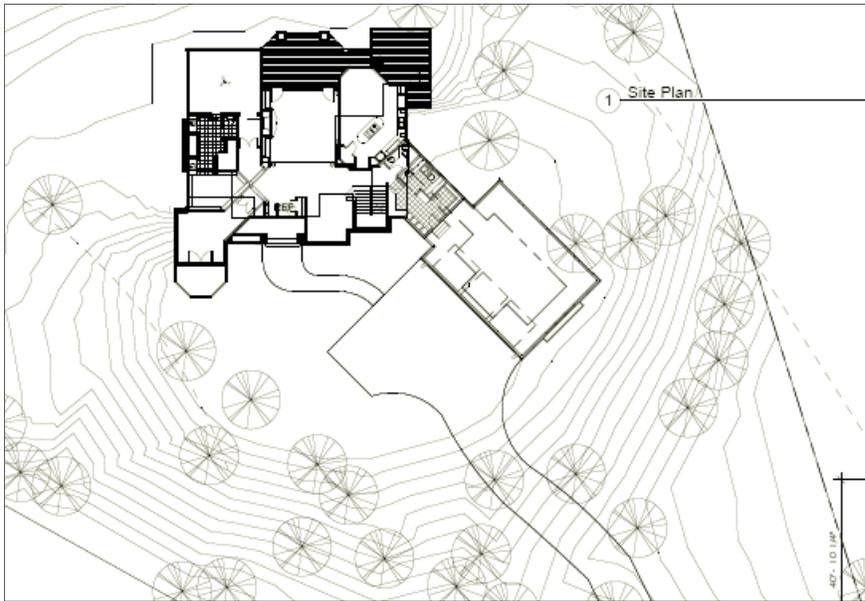
“Home industry” means the use of land, buildings and structures accessory or secondary to the primary residential use of the property for the purpose of storing, assembling, altering, repairing, manufacturing, fabricating, packing, preparing, breaking up, demolishing and treating any article, commodity or substance that can be carried out without hazard or intrusion and without detriment to the amenities of the surrounding area by reason of scale, noise, vibration, smell, fumes, smoke, grit, soot, ash, dust, glare or appearance and does not produce waste water in the process or contaminate water sources. Uses include, but are not limited to, the production of arts and crafts, wine-making, boarding stables, service shop, blacksmith and storage building for vehicles, equipment and commodities. A maximum of two persons who do not live on the property, in addition to the residents, may be employed in the home industry.

“Home occupation” means an occupation, trade, craft or profession that is accessory and secondary to the primary residential use of the property carried out in the dwelling or an

accessory building by the resident(s) of the dwelling. Home occupations may include accessory retail sales with no outside storage.

“Private Managed Forest Land (PMFL)” means lands designated as such by the provincial government and regulated by the *Private Managed Forest Land Act*

“Site adaptive planning” means using site and terrain analyses to determine the most appropriate form and placement of development for a property and designed with natural systems. Also called ecological planning or designing with nature.¹



“Small-scale food production” means farming and gardening on smaller-sized, non-ALR rural and residential properties.

“Qualified environmental professional” means an applied scientist or technologist and can be a Professional Biologist, Geoscientist, Forester or Agrologist in good standing in British Columbia with the appropriate professional organization.

“West Coast aesthetic” means placing an emphasis on the natural setting and using predominantly natural materials for buildings.

¹ Based on the principles in the book *Design with Nature*, Ian McHarg, 1969

PART II – VISION & GENERAL GOALS, OBJECTIVES AND POLICIES

2.0 VISION

A series of meetings were held in Bamfield in the early 2000's to discuss the future of the community. Through that process, a Bamfield Vision Statement and Bamfield Values Statements were developed.

These are used as the foundation of this Official Community Plan and the goals, objectives and policies that follow develop from these community-crafted and supported statements.

Bamfield Vision Statement

(Developed in 2002 through *InVolve BC* project and revised in 2003)

We envision Bamfield as an internationally recognized life-long learning community with the necessary supporting infrastructure, with a stable and vibrant economy that provides a variety of jobs and entrepreneurial and educational opportunities. We will preserve and restore the environment and cultural integrity, develop recreational resources and niche specialties that build on new technologies, and establish a welcoming, informed, caring and involved community in which individuals enjoy relationship, spirit and unity.

Bamfield Values Statement

(Developed through the *Inventing our Future, Beyond 2000* dialogue and revised in 2003)

- We are a spirited, friendly, caring community with diverse backgrounds and interest in a secluded west coast setting.
- We value the beauty of the natural and cultural environment and our connections to it.
- We also value the special opportunities that exist within our community for understanding, appreciating and utilizing natural and cultural resources.
- Respect is the basis of our culture and our relationships in the community.
- We are dedicated to preserving and sharing these values.

3.0 GENERAL GOALS, OBJECTIVES, & POLICIES

During the preparation of the *Bamfield Community Profile* and other background documents, information was gained on key issues facing the Bamfield/Anacla area as well as on the future goals for this community. Interviews with staff and elected officials were conducted over summer 2011, and then the first community meeting was held in November. Two additional large-scale community meetings were held in January and March 2012. The January meeting involved citizens of Bamfield and students from Vancouver Island University in a Community Mapping Exercise, intended to identify the places and things that are important to the community. In addition, students from Vancouver Island University began the development of a text on Bamfield, with the chapters and content reflecting the key topic areas developed out of the Official Community Plan process.

In total, almost 150 written or emailed comments were received on the Plan during the drafting process. This was supplemented with high levels of community involvement by a small group of residents interested in particular issue areas of the Plan, and ongoing research on the issues impacting the Pacific Arrowsmith Area. These events and input shaped an understanding of the past and present of the community, and the discussions that took place set the direction for the goals, objectives, and policies outlined in this Plan.

Presented first are general goals, objectives, and policies for the entire Plan area. The Plan is then divided into sections that address specific issues and land uses in the community. All of this information results in the definition of Land Use Designations on **Map No. 2**, the Development Approval Information and Development Permit Areas on **Map No. 3**, and the Infrastructure and Community Services information illustrated on **Map No. 4**.

3.1 The Goals

The **General Goals** of the community are to:

- Goal 3.1.1** Recognize and protect the unique characteristics of our community;
- Goal 3.1.2** Work closely with our neighbours, the Huu-ay-aht First Nation, to achieve common goals and objectives;
- Goal 3.1.3** Protect environmentally sensitive features and the other inhabitants of the air, lands, and water in the Plan area;
- Goal 3.1.4** Recognize the importance of our coastal location and the way in which this location shapes all our actions;
- Goal 3.1.5** Promote a strong sense of community and community pride;
- Goal 3.1.6** Ensure that there are viable employment and business opportunities in the community that will allow people to live in Bamfield and Anacla year-round.

The following Objectives and Policies develop from ACRD planning principles that apply to all of the lands under ACRD jurisdiction. They also recognize the role of the ACRD, the Province, and other levels of government in shaping land uses, growth, and change in the Plan area.

The following General Objectives and Policies, including subdivision guidelines, apply to the entire community of Bamfield.

3.2 General Planning Objectives

- Objective 3.2.1** Employ – and encourage property owners and developers to employ – sustainability principles and best practices in all aspects of land-use planning, development and management.
- Objective 3.2.2** Minimize the potential for land-use conflict and danger from natural hazards.
- Objective 3.2.3** Retain public access to all water features.
- Objective 3.2.4** Provide a wide variety of opportunities for economic activity and employment within the Plan area.
- Objective 3.2.5** Develop a range of parks and trails.
- Objective 3.2.6** Facilitate the provision of safe, affordable rental housing within the Plan area.
- Objective 3.2.7** Ensure that opportunities for home industry are provided and implemented with minimal disturbance to neighbours.
- Objective 3.2.8** Preserve or obtain public access to the waterfront, in the form of trails, public parklands, easements over private lands, or any other mechanism that ensures that the waterfront can be reached by citizens at defined, accessible, and well-distributed points.
- Objective 3.2.9** Work with Huu-ay-aht First Nation and appropriate government jurisdictions to address issues with tsunami debris and artifacts from the 2011 earthquake in Japan.

3.3 General Planning Policies

It is the Regional District’s policy to:

- Policy 3.3.1** Expand and develop framework to address derelict properties’

appearance and upkeep regulation and intervention policies.

Policy 3.3.2 Preserve the integrity of the natural environment and the safety of residents and the built environment.

Policy 3.3.3 Implement a comprehensive development area designation and other tools such as density averaging and density bonusing to facilitate conservation design, clustering, and environmental protection.

Policy 3.3.4 Designate larger tracts of vacant lands as Development Approval Information Areas (DAIAs) in order to ensure the safety of the future residents and the built environment on these lands.

Policy 3.3.5 Provide for smaller lot sizes where communal/community water and communal/community sewer are provided. This recognizes that Bamfield acts as a primary remote service area for the region. Where communal/community water or communal/community sewer are provided, the minimum parcel size shall be 0.24 hectares (0.6 acres). Where no communal/community water or sewer are provided, the minimum parcel size shall be 1 hectare (2.47 acres).

| Required Services | Minimum Lot Size |
|--------------------------------------|-----------------------|
| Communal/Community Water and Sewer | < 0.24 ha (0.6 acres) |
| Communal/Community Water or Sewer | 0.24 ha (0.6 acres) |
| No Communal/Community Water or Sewer | 1 ha (2.47 acres) |

Policy 3.3.6 Require a 10-metre fuel-free or fuel-reduced buffer in the wildfire interface area between the forested lands and any building or structure to minimize the danger of fire for all development adjacent to forested lands and woodlots of 20 hectares or more.

Policy 3.3.7 Provide protection for riparian areas, coastal areas and natural hazard areas by designating them as development permit areas.

Policy 3.3.8 Require a 10-metre treed, landscaped and fenced buffer between agricultural land and non-agricultural development on non-agricultural land.

Policy 3.3.9 Require parkland dedication through the subdivision process where it meets stated parkland planning objectives/goals for the area and cash in lieu of parkland where it does not.

Policy 3.3.10 Acquire and ensure public access to water bodies through the subdivision process where feasible.

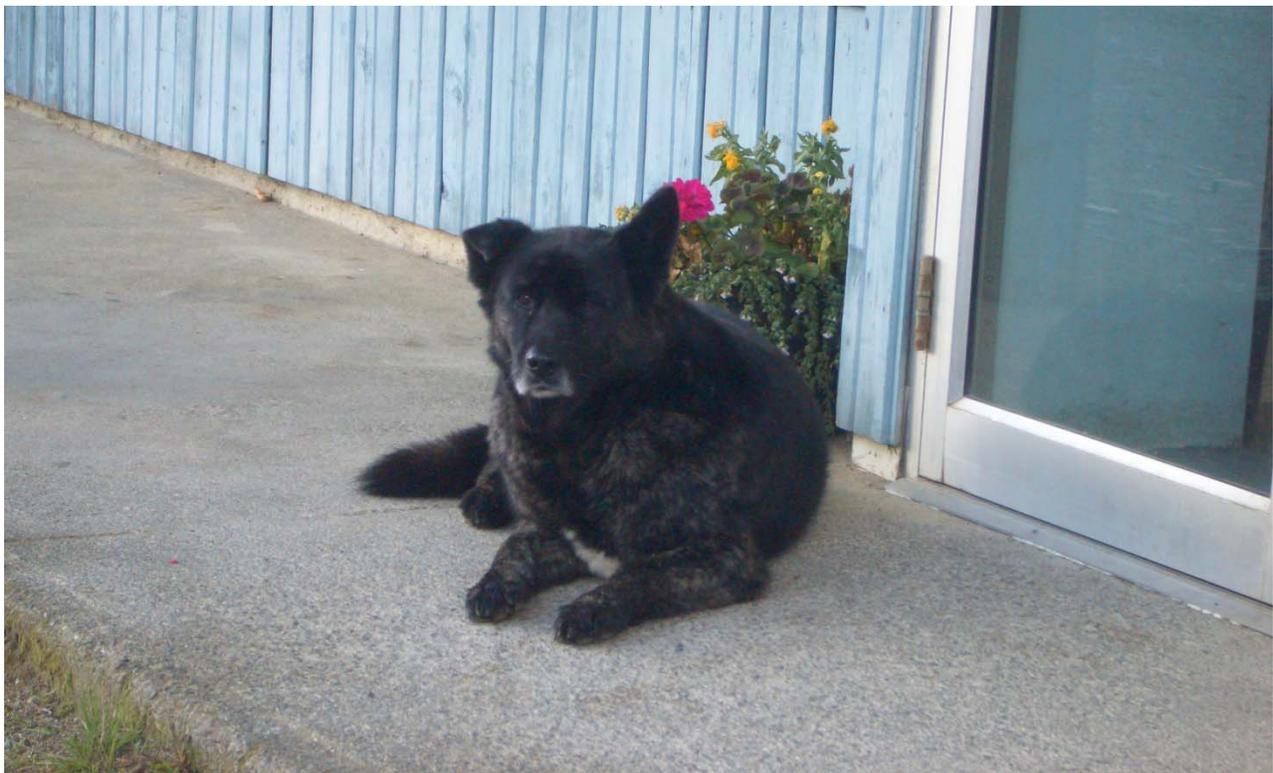
- Policy 3.3.11** Permit home occupation uses, as a secondary or accessory use, in any designation where a single-family dwelling is the principal use.
- Policy 3.3.12** Permit home industry uses where the parcel is a minimum of 2 hectares in size.
- Policy 3.3.13** Require adequate screening and buffering between home industry uses and adjacent properties.
- Policy 3.3.14** Require setbacks of not less than 15 metres from the property line where home industrial use is accommodated within an accessory building and not less than 30 metres from the property line if the use is not located in a building.
- Policy 3.3.15** Permit home industrial uses such as arts and crafts, food processing, wood processing such as furniture manufacturing, repair of non-motorized vehicles and as permitted in the zoning bylaw.
- Policy 3.3.16** Permit one (1) accessory dwelling unit on all lots in all designations where the principal use is a single-family dwelling, provided that the lot is not less than 0.4 hectares in size and is capable of meeting all building code requirements, as well as all health requirements. Recognize the need for smaller footprint homes.
- Policy 3.3.17** Recognize parks, trails, roads and utilities as a permitted use in all designations.
- Policy 3.3.18** Consider density bonusing for conservation or protection of land. As an example, a density bonus of 10% could be achieved if 20% of the land is protected, or a bonus 20% if 30% is protected.
- Policy 3.3.19** Consider issuing temporary use permits for commercial or industrial use in appropriate areas within all land-use designations.

General Advocacy Policies

- Policy 3.3.20** Promote the development of land in a manner that suits and is appropriate to the site upon which it will be built.
- Policy 3.3.21** Encourage development plans and site layouts incorporating site-adaptive planning and conservation design or clustering.

- Policy 3.3.22** Encourage the preservation of natural features such as streams, lakes and wetlands through the subdivision and development process.
- Policy 3.3.23** Encourage land-use patterns that do not compromise the ecological integrity and rural character of the Plan area.
- Policy 3.3.24** Encourage development and accompanying road systems to be constructed in a manner in keeping with the natural environment but also to be constructed to meet Ministry of Transportation and Infrastructure Standards.
- Policy 3.3.25** Support the design and use of rainwater management plans for development to ensure that post-development run-off flows approximate pre-development flows.
- Policy 3.3.26** Support small-scale food production on all properties within the Plan area.
- Policy 3.3.27** Encourage redesignation to comprehensive development area for any lot or lot assembly consisting of 2 hectares or more.

A friendly local...



4.0 PLANNING & LAND USE DESIGNATIONS

The Community of Bamfield and the Alberni-Clayoquot Regional District acknowledge that land use patterns and land ownership changes over time, and this provides an opportunity to shift the patterns of growth and development to align more fully with the goals, objectives and policies of this Official Community Plan.

The following sections set out the Plan for the Community of Bamfield. The first five sections (below) contain objectives and policies that apply to all the lands in the community:

- Sustainability
- Natural Environment
- Infrastructure
- Agriculture
- Heritage and Culture

The sections that follow (below) contain objectives and policies that apply to specific areas of land, and set out Land Use Designations as shown on Map No. 2:

- Resource
- Industrial
- Commercial
- Residential
- Comprehensive Development
- Community Service Use
- Parks, Trails and Recreation

As a specific parcel may be impacted by objectives and policies in more than one section, this Plan should be reviewed in its entirety when developing an understanding of the community's direction on growth and change in Bamfield.

In addition, the Development Permit Area Guidelines contained in Part III should also be carefully reviewed for details on potential land use and development.

Otter prints on the beach.



5.0 SUSTAINABILITY

Sustainability is presented as the first section of this Plan. This responds to community comments around keeping sustainability as the overarching goal that shapes all objectives and policies in the Bamfield OCP.

This section also includes objectives and policies around planning for climate change. In the case of greenhouse gas emissions (GHGs), the province has required that every official community plan in BC must contain targets and actions for reducing GHGs. To aid in this process, the provincial government has prepared a Community Energy and Emissions Inventory for each BC community (available on the ACRD website at www.acrd.bc.ca).

As with all rural communities, the majority of emissions in the Regional District stem from on-road transportation. Given that there are few transportation choices other than on-road transportation or coastal transport to access the community, it is anticipated that these traditional forms for moving people and goods will remain dominant. However, there was discussion in the community on the use of alternative fuels and construction methods that would lead to decreased GHG emissions. In addition, when within Bamfield, many residents choose to walk or cycle from place to place. It is anticipated that residents will continue to seek new ways to tread with a lighter human footprint on the landscape of the community.

The ACRD, in setting targets for greenhouse gas emissions reduction, must consider the unincorporated areas of the Regional District as a whole, as the inventory is not broken down by electoral area. In 2007, the ACRD electoral areas used a total of 1,510,650 Gigajoules of energy and produced 46,228 tonnes of CO₂ emissions. The ACRD has set the following targets:

- | | |
|-----------------|---|
| Target 1 | To reduce vehicular CO ₂ emissions by 10%, from 46,228 tonnes to 41,605 tonnes, by 2013. |
| Target 2 | To focus 50% of new development in areas that are within or close to existing water systems. |

5.1 Sustainability Objectives

- | | |
|------------------------|--|
| Objective 5.1.1 | Live lightly on the landscape by employing thinking about sustainability in forestry, fishing, tourism, recreation, food production, and residential life. |
| Objective 5.1.2 | Support ways of alternative energy production that makes sense for Bamfield, given its coastal location and challenged accessibility. |
| Objective 5.1.3 | Reduce greenhouse gas emissions through personal and community |

initiatives.

5.2 Sustainability Policies

It is the Regional District's policy to:

- Policy 5.2.1** Seek guidance and financial assistance from senior governments for help in implementing its greenhouse gas emission reduction targets and policies.
- Policy 5.2.2** Create awareness and new opportunities for recycling that make sense for Bamfield, including a new glass recycling facility.
- Policy 5.2.3** Support the development of a community compost area to create compost that could be used by citizens or in park spaces, potentially near the community transfer station.
- Policy 5.2.4** Create awareness of individual actions by hosting an annual community sustainability event for sharing best practices.
- Policy 5.2.5** Require the consideration of sustainability in every new development application in Development Approval Information Areas.
- Policy 5.2.6** Encourage the use of water conservation devices such as low flush toilets, rainwater collection systems, and low water use showers.

Advocacy Policies

- Policy 5.2.7** Encourage the installation of bike racks at key locations in the Plan area, including commercial enterprises.
- Policy 5.2.8** Encourage the use of non-motorized forms of transportation such as walking and bicycling, car-pooling and ride-sharing to minimize greenhouse gas emissions.
- Policy 5.2.9** Encourage siting all dwellings, buildings and structures where they have the least impact on the natural environment (including elevating buildings on the waterfront) and where they may best utilize passive solar heating.
- Policy 5.2.10** Encourage the use of energy and water conservation devices such as solar panels or tubes, wind turbines, rainwater collection systems, composting or low-flush toilets, grey water systems, low-water-using

showers and appliances in all buildings.

- Policy 5.2.11** Encourage the use of geothermal, air-source heat pumps or solar energy to reduce greenhouse gas emissions.
- Policy 5.2.12** Work with the Bamfield Marine Sciences Centre to monitor climate change indicators and make this information available to the public.
- Policy 5.2.13** Request that the appropriate Ministry initiate a full-scale review of coastal erosion and ocean level rise issues in the community.
- Policy 5.2.14** Apply to relevant provincial Ministries for support for an innovative car/boat/kayak sharing facility for West and East Bamfield.
- Policy 5.2.15** Increase walkability by expanding the waterfront trail system.
- Policy 5.2.16** Encourage the use of green infrastructure and technologies in residential, commercial, and industrial uses when appropriate.
- Policy 5.2.17** Encourage the provincial government to consider the approval of composting toilets and the used of grey water systems for domestic uses.
- Policy 5.2.18** Encourage a *Design with Nature* approach to development to encourage low impact development and manage stormwater runoff.

5.3 Greenhouse Gas Emissions Reduction Actions

- Action #1** The Regional District will create a forum for the posting and learning of car-pooling and ride-sharing opportunities.
- Action #2** The Regional District will build or assist in building not less than one kilometres of pathway or trail per year in the Bamfield/Anacla area. A priority will be a path connecting Bamfield and Anacla.
- Action #3** The Regional District will provide information to home owners who wish to legalize an existing accessory residential dwelling unit or to create a new one.

6.0 NATURAL ENVIRONMENT

The Natural Environment is presented as the second section in this Official Community Plan, as the incredible natural environment and highly productive ecosystems are a primary reason why people live in or travel to the Plan area.

Community members have indicated that the protection of environmentally sensitive lands and riparian areas is paramount to protect fish stocks and habitat. Citizens also spoke to the need to protect potable water supplies, both surficial and from aquifers.

Community objectives on the Natural Environment are realized both through the following objectives and policies and through the designation of Development Permit Areas, shown on Map No. 3, for riparian areas, hazard areas (slopes over 30%), and environmentally sensitive lands.

The March 2011 earthquake and tsunami in Japan is expected to have implications for the Plan area as debris from this event washes over to the West Coast. Both the Community of Bamfield and Huu-ay-aht First Nation will be impacted by the repercussions of this natural disaster. The ACRD and other local governments along the coast have agreed to repatriate any found items to Japan as much as possible and to inform relevant authorities of the spread and extent of these items along the coast.

6.1 Natural Environment Objectives

- Objective 6.1.1** Protect environmentally sensitive features and areas in recognition of their importance to environmental quality and benefits they provide to the local economies of Bamfield and Anacla (this includes, but is not limited to: marine riparian, marine shorelands [foreshore], beaches, nearshore habitats, shellfish, fish, forage fish spawning habitats, aquatic vegetation, wetlands, estuaries, freshwater systems [rivers, streams, lakes] and wildlife habitats).
- Objective 6.1.2** Encourage productive and healthy ecosystems and biodiversity, balanced against economic benefits for inhabitants and the enjoyment of visitors to the area by minimizing potential conflicts with the built environment.
- Objective 6.1.3** Protect surface water and riparian areas for fish habitat and other wildlife values.

- Objective 6.1.4** Recognize the impacts associated with the moorage of vessels within the harbour that are used as commercial accommodation (social, environmental and economic impacts).
- Objective 6.1.5** Protect the foreshore areas as important habitat for fish and wildlife and for the future prosperity of local residents.
- Objective 6.1.6** Maintain and enhance habitat diversity and function.
- Objective 6.1.7** Recognize the existing physical environment adjacent to the shoreline in the Bamfield Inlet and on the ocean side of the Mills Peninsula’s unique and special character and to ensure compatibility and integration of new development with and into this environment.
- Objective 6.1.8** Recognize that marine riparian corridors are important to maintain natural erosion rates, sedimentation, and pollution abatement into the marine environment and appropriate setbacks are necessary to maintain general ecological stability and natural ecosystem processes.
- Objective 6.1.9** Recognize the cumulative negative impacts associated with upland, shoreline (waterfront) and foreshore development to the marine environment and sensitive habitats and the need to manage them.
- Objective 6.1.10** Plan and regulate new development in a manner that preserves and protects the long-term physical integrity and ecological values of shoreline and associated foreshore and upland areas.
- Objective 6.1.11** Guard against erosion and avoid damage to public property.
- Objective 6.1.12** Identify and limit development on lands that are susceptible to flooding or tsunami hazard.
- Objective 6.1.15** Balance development opportunities with the ecological conservation of the shoreline environment.
- Objective 6.1.13** Maintain the public’s use and access to important recreation areas in a manner that does not compromise the ecological integrity of the shoreline or put users at risk.
- Objective 6.1.14** Recognize the need for public access to marine shorelands and foreshore areas and the development of community greenways throughout the community of Bamfield.

6.2 Natural Environment Policies

It is the Regional District's policy to:

- Policy 6.2.1** Protect the environmental integrity of natural resources including lakes, wetlands, rivers and streams.
- Policy 6.2.2** Protect known sensitive ecosystems, wildlife and wildfowl habitat, and environmentally-sensitive areas.
- Policy 6.2.3** Recognize that a sustainable process of tertiary sewage treatment is important to the community, although major upgrades will be costly; in the interim, composting toilets or other septic treatment methods should be investigated.
- Policy 6.2.4** Maintain proper water monitoring systems and ensure the efficient use of water resources, including treatment, before potable water re-enters the ocean.
- Policy 6.2.5** Encourage bear proofing for all residential and commercial garbage disposal and educate residents on the negative issues relating to garbage disposal in the community forest.
- Policy 6.2.6** Implement new Development Permit Area guidelines that keep the foreshore natural and establish a buffer area with limited development.
- Policy 6.2.7** Require that all development proposals consider the maintenance of appealing natural features and the enhancement of important viewsapes.
- Policy 6.2.8** Protect against the loss of life and minimize property damage associated with flooding events within the Regional District by encouraging park and open space recreational uses on flood susceptible lands. Where there is no alternative but to use flood prone lands for development, the construction and siting of buildings and mobile homes to be used for habitation, business or the storage of goods damageable by flood waters shall be flood proofed to those standards specified by provincial regulations.
- Policy 6.2.9** Upland areas included within the Environmentally Sensitive designation where appropriate, be subject to increased building

setbacks as well as vegetation retention covenants due to slope stability, erosion abatement and aesthetic reasons.

- Policy 6.2.10** The ACRD will support means by which ancient wildlife trees can be identified and adequately protected from felling throughout the Plan area.
- Policy 6.2.11** The Regional District will actively encourage and petition the Bamfield Marine Sciences Centre to voluntarily and legally protect, retain and preserve forested areas and tracts, adjacent to foreshore/water, flanking Grappler Inlet/Port Desire and the Bamfield Inlet for visual, scenic and amenity impact reasons; this area is designated as a Development Permit Area (see Part III).
- Policy 6.2.12** Placement of fill within floodplains should be restricted to the greatest extent possible in order to provide passage for flood waters without increasing flood levels or re-directing flows. Placement of fill may also decrease natural flood storage and result in higher flows downstream.
- Policy 6.2.13** Swamps and wetlands within the plan area should be retained as much as possible in their natural state as they provide natural flood storage.

Advocacy Policies

- Policy 6.2.14** Encourage federal and provincial authorities to consider long term sustainability principles in development of policy and the issuance of licences for fishing.
- Policy 6.2.15** Encourage local tourist facilities to join together to develop an eco-friendly brand for Bamfield that will draw in like-minded patrons.
- Policy 6.2.16** Advocate allowing beach burning only on specific sites and oppose all burning of garbage either for domestic refuse for citizens or for the burning of garbage by visitors to the community.
- Policy 6.2.17** Work with the federal government to manage the moorage of vessels in the harbour, both to manage environmental impacts and to reduce negative economic impacts for existing businesses and services.
- Policy 6.2.18** The ACRD shall support the Riparian Area Regulation established by the province and maintain a 30 metre buffer from the natural boundary of either side of a river or major stream as defined in “DPA I – Riparian Areas Protection” unless a smaller setback is recommended

by a Qualified Environmental Professional using the prescribed methodology.

- Policy 6.2.19** Development of land, and the location of all permanent structures upon land included within the Plan area, may be subject to additional setback and elevational requirements as determined by the ACRD in consultation with the province. It is emphasized, however, that the unique nature of the community and its physical environment does not warrant, or merit or justify in terms of redevelopment options, a “standardized” floodproofing response from the province. To ensure compatible and sensible development and redevelopment occurs, the ACRD will actively seek provincial approvals and concurrence to siting alternatives and options that enhance and fit into, the existing, built, fabric of the community.
- Policy 6.2.20** The ACRD supports the protection of any eagle, heron, osprey nesting sites on any lands within the Plan area; these lands are subject to protection under the *Wildlife Act*.
- Policy 6.2.21** The ACRD, in cooperation with the province, may initiate and/or request or stipulate the formal retention of vegetation on lands adjacent to or in any sensitive environmental area by formal covenant in adjudicating formal development proposals. This stipulation is exclusive of separate Section 936 and 941 requirements of the *Local Government Act*.
- Policy 6.2.22** In addition, the ACRD consider initiating a landscaping/screening by-law under the *Local Government Act* for Bamfield in order to foster the above noted goals/objectives.

The following section provides specific objectives and policies for Eelgrass Protection. Eelgrass is a keystone species: healthy eelgrass is indicative of a healthy marine ecosystem, and a healthy marine ecosystem supports the health of terrestrial and avian species. Therefore, this sub-section is presented separately but within the Natural Environment section.

6.3 Eelgrass Protection Objectives

- Objective 6.3.1** Where feasible, protect and restore sensitive eelgrass habitat in aquatic environments where eelgrass existed in the past or where conditions would support the development of eelgrass beds.

6.4 Eelgrass Protection Policies

It is the Regional District's policy to:

- Policy 6.4.1** Discourage docks, piers, and mooring buoys from being located in areas containing sensitive, unique, or high value habitats.
- Policy 6.4.2** Minimize shading on the foreshore and shallow subtidal habitats due to buildings or structures, as this can impede juvenile salmon migration and decrease aquatic vegetation growth.
- Policy 6.4.3** Support the Huu-ay-aht Bamfield Eelgrass Stewardship Project and incorporate its eelgrass mapping into the OCP denoting Development Permit Area IV – Coastal Protection.
- Policy 6.4.4** Discourage solid-core pier and ramps.
- Policy 6.4.5** Encourage boat launch ramps to be located on stable, non-erosional banks where a minimum amount of shoreline stabilization is necessary. Ramps should be kept flush with the slope of the foreshore (to avoid interruption of littoral drift), and be constructed of natural gravels rather than concrete where appropriate.

Advocacy Policies

- Policy 6.4.6** Recognize that the any docks or ramps must obtain a license to construct a private moorage facility from the appropriate provincial or federal agency; ownership of a waterfront property does not guarantee the ability to construct a dock or ramp. In addition, private docks are to be used for approved water-based purposes by the land owner and not for rental or lease to any non-family member. Approved water-based purposes appropriate water-based uses which include: moorage of vessels, storage of personal watercraft (canoes/kayaks). Dock footprint should not be increased to accommodate activities that can be shore-based or any other recreational or business enterprise (including sheds and fish cleaning stations).
- Policy 6.4.4** Work with relevant agencies to support a ban on creosote pilings and dock structures and on any other ramp/dock materials that are toxic to the environment and/or contain toxic materials.

Policy 6.4.5

Investigate the implementation of tax incentives or grants from senior levels of government for the construction of “eelgrass friendly” docks.



A view from the shore.

7.0 INFRASTRUCTURE

Infrastructure consists of “hard services” such as roads, water systems, waste management systems and utilities, as well as “community services” such as police and fire protection, schools, hospitals and health services, religious and burial facilities, and community centres. These are shown on Map No. 4 of this Plan.

The most discussed issue under this topic is the road to Bamfield. While community opinion is mixed on paving the road, most residents expressed a strong desire to see the road maintained year-round to minimize the damage to automobiles and reduce the potential for accidents.

7.1 Infrastructure Objectives

- Objective 7.1.1** Maximize the efficient use of water and sewer infrastructure that is in place, recognizing that major upgrades or expansions will be costly.
- Objective 7.1.2** Direct growth to infilling areas where servicing can be efficiently supplied.
- Objective 7.1.3** Work with Huu-ay-aht First Nation on shared infrastructure objectives, including a regional and shared water supply/distribution system to address present and future water supply problems.
- Objective 7.1.4** Improve garbage collection and recycling services to limit bear incidents and to increase the amount of product that can be recycled, recognizing that costs of recycling can be high due to transportation limitations.
- Objective 7.1.5** Support an efficient and high-functioning fire protection service with a focus on fire prevention and education.
- Objective 7.1.6** Recognize the importance of the Bamfield Road to the community’s social and economic health.
- Objective 7.1.7** Ensure the long-term longevity and continued operation of the public dock facilities as the use of this infrastructure is critical to the social and economic health of the Plan area.

7.2 Infrastructure Policies

It is the Regional District's policy to:

- Policy 7.2.1** Encourage all future development proposals to consider sustainability and the efficient use of existing servicing.
- Policy 7.2.2** Any development that will have a significant impact on the Bamfield Water System shall include a comprehensive review by a Professional Engineer to determine the impact on the system in terms of capacity and water quality.
- Policy 7.2.3** The Regional District will maintain a garbage collection and recycling facility in East Bamfield.
- Policy 7.2.4** Explore options for tying into the Huu-ay-aht First Nation sewage system and encourage new thinking on the treatment of sewage to decrease fecal coliform levels in Bamfield Inlet.
- Policy 7.2.5** Develop a brochure/map with tips on how to drive the road to Bamfield safely and efficiently.

Advocacy Policies

- Policy 7.2.6** Protect water resources and the Community Watershed to ensure that any development in this area is limited and recognizes the potential impacts on water supply.
- Policy 7.2.7** Work with relevant provincial agencies to find solutions for sewage disposal, recognizing that any option must be supported by the community and financially feasible.
- Policy 7.2.8** The Regional District will work with provincial and federal governments to ensure that any tax exemptions for public and private utilities, and community service or educational establishments are balanced against fair and equitable contributions toward community servicing.
- Policy 7.2.9** The Regional District shall advocate for improved year-round maintenance of the Bamfield Road with all relevant authorities.
- Policy 7.2.10** The Regional District will work with the Vancouver Island Health Authority (VIHA) to encourage the use of grey water systems

throughout the community.

- Policy 7.2.11** The community and ACRD will work with BC Hydro to find new ways to limit power outages. Options may include back-up generators for the entire power grid, incentives for the purchase and installation of individual generators, the development of local, alternative energy generation sources such as wind turbines and run-of-the-river microhydro.
- Policy 7.2.12** Request new infrastructure to increase phone reception and internet capabilities for residents, tourists, and businesses.
- Policy 7.2.13** Support Huu-ay-aht First Nation infrastructure expansion activities where community support is in place.
- Policy 7.2.14** Investigate funding for the development of a sewage system on the west side of Bamfield that could be connected in the future to a main sewer system.
- Policy 7.2.15** Work with transportation vessels to assist in the removal of recyclable materials.
- Policy 7.2.16** Work with Huu-ay-aht First Nation on fire prevention and education issues to support the activities of the shared fire department services.



8.0 HERITAGE AND CULTURE

The people of the Huu-ay-aht First Nation have lived in this area from time immemorial. European settlers arrived to the area in the late 1800s to establish a fishing community and an outpost for fur trading. This section of the Plan looks at objectives and policies for protecting the heritage and unique cultural features of the community.

8.1 Heritage and Culture Objectives

- Objective 8.1.1** Acknowledge the importance of the natural environment and physical features in shaping the culture and sense of community in the Plan area.
- Objective 8.1.2** Endeavour to increase connection and communication with the Huu-ay-aht First Nation to work toward shared objectives around heritage and culture.
- Objective 8.1.3** To encourage the recognition, protection and preservation of heritage features and sites, including the Boardwalk and historical Life Saving Trail.

8.2 Heritage and Culture Policies

It is the Regional District's policy to:

- Policy 8.2.1** Support the development of a new community centre to encourage community gatherings and events. In the interim, the efficient use of existing buildings such as the school and fire hall for community uses is encouraged.
- Policy 8.2.2** The ACRD, in cooperation with the appropriate provincial and federal agencies and interested local parties, will support measures to protect heritage features and sites in the area. To that end, such protection measures will be both discretionary/voluntary and regulatory with:
- a) Developers being encouraged to consider heritage resource concerns in their project planning and design.
 - b) The ACRD may consider implementation of a Heritage Designation Bylaw under the *Local Government Act* for appropriate lands/sites; and
 - c) The ACRD will encourage the protection of the existing Life Saving Trail as a historically significant element within the area and will ensure adequate buffers, containing the trail proper, are

retained to achieve these goals.

Advocacy Policies

- Policy 8.2.3** Support the identification, protection and conservation of archaeological sites and features and work with relevant provincial authorities in this area.
- Policy 8.2.4** Encourage volunteerism to boost local events and festivals held by community groups and institutions.



Points of interest in the community.

9.0 RESOURCE

The area surrounding Bamfield contains large tracts of forested lands which provide wildlife habitat, stream protection, and buffers between potentially conflicting uses. At the same time, forestry-related activities provide economic activity and employment.

The Bamfield Huu-ay-aht Community Forest (BHCF) is partly located within the Plan area. The Community Forest is approximately 365 hectares in area. According to the Community Forest Management Plan dated September 19, 2011, “The original Tenure Agreement allowed for recognition and utilization of resources and values other than timber, and as such our Management Plans have not focused on management of timber resources alone. Our Community Forest attempts to integrate many other activities, including the sustainable harvest of Non-Timber Forest Products, community based value-added wood manufacturing, ecologically-based silviculture, education, research, training, restoration, ecotourism/interpretation (cultural and natural), recreation and small business facilitation. We have achieved some of these goals through research partnerships, trail location reconnaissance efforts, projects with the Bamfield School and others.”

The initial Tenure Agreement was negotiated through 2000 and 2001 and signed in September of 2001. The Management Plan that was developed continues from that point and will meet the requirement that allows the transfer from a Pilot Community Forest Agreement (PCFA) to a Community Forest Agreement (CFA). This Official Community Plan recognizes the goals and intents of the Community Forest Management Plan.

9.1 Resource Objectives

- Objective 9.1.1** Maintain and foster a viable forestry industry to ensure local employment.
- Objective 9.1.2** Retain significant tree cover throughout the area.
- Objective 9.1.3** Protect and enhance ecologically sound forests to achieve benefits such as climate regulation, clean water, erosion and sedimentation control, nutrient cycling, biological pest control, habitat values and maintenance of biodiversity, and to allow for value added extraction from the forests.
- Objective 9.1.4** Meet or exceed all regulatory requirements for selection harvesting in the Community Forest through innovative development practices.
- Objective 9.1.5** Maintain local control and stewardship of the Community Forest, facilitated through a board of directors and an advisory committee. The forest will provide greenspace, buffering, recreational opportunities for residents and tourists, and habitat for local species.

9.2 Resource Policies

It is the Regional District's policy to:

Policy 9.2.1 Maintain a minimum lot size of 20 hectares in areas designated Resource Use.

Advocacy Policies

Policy 9.2.2 Support the on-going use of forestry lands for silviculture, growing and harvesting of trees.

Policy 9.2.3 Encourage large-lot land owners to retain tree-cover and to maintain slope and soil integrity.

Policy 9.2.4 Support silviculture and forestry activities.

Policy 9.2.5 Identify stands of old growth trees in SW1/4 SEC 18 TP1 and in adjacent Huu-ay-aht First Nation land and seek a park designation for areas with trail networks and stands of old growth forest.

Policy 9.2.6 Liaise with HUU-ay-aht First Nation on the development of a trail network connecting West Bamfield Community Forest land and the Ancient First Nations settlement.

Policy 9.2.7 External support for the Community Forest is encouraged to ensure that the forest remains financially self-sustaining.

Policy 9.2.8 The Community Forest Society is committed to managing the Community Forest over a long term planning horizon.

10.0 INDUSTRIAL

Since the founding of the communities, Bamfield and Anacla have contained a range of industrial uses focusing on natural resource extraction and the sea. The overall objective of this section is to encourage industrial uses for employment, but ensure that these uses do not conflict with the natural environment or other forms of land development.

The ACRD recognizes that natural resources are vital to the development and maintenance of the built environment and its infrastructure. There is some potential for extraction in the Plan area. Known sand, gravel and mineral reserves are shown on Map No. 3.

10.1 Industrial Objectives

- Objective 10.1.1** Facilitate the growth and diversification of the local economy.
- Objective 10.1.2** Encourage small-scale industrial uses that do not conflict with other forms of land development.
- Objective 10.1.3** Support Home Based Industries within the terms of regulations that limit the potential for impact on surrounding residential properties.

10.2 Industrial Policies

It is the Regional District's policy to:

- Policy 10.2.1** Designate lands as Industrial Use in recognition of existing uses or to support future industrial development.
- Policy 10.2.2** Implement a Development Permit Area that regulates the form and character as well as the impact of industrial developments on environmentally sensitive areas as part of this Plan.
- Policy 10.2.3** Require that industrial uses and activities be buffered where they are located adjacent to non-industrial properties.
- Policy 10.2.4** Limit land uses that are permitted within the Industrial Use designation to uses that are not considered to be heavy or noxious.

11.0 COMMERCIAL

The Plan area contains both commercially designated properties and a range of home based businesses and industries. The overall objective of this section is to emphasize the importance of supporting current businesses and encourage new businesses that support the community's goals, objectives, and policies on sustainability.

11.1 Commercial Objectives

- Objective 11.1.1** Recognize that transportation by car and boat shapes the type of businesses that will locate in the Plan area and impacts the accessibility of the community to tourists and travellers.
- Objective 11.1.2** Continue to support maximum flexibility in the location of commercial development in the community, balanced against the potential for conflict with existing residential lands.
- Objective 11.1.3** Support existing businesses that provide goods and services to residents and visitors to the community and recognize that commercial uses are essential to the sustainability of the community.
- Objective 11.1.4** Maintain the waterfront as the focal point for community commercial activities.
- Objective 11.1.5** Recognize that commercial uses are essential to the sustainability of the community.

11.2 Commercial Policies

It is the Regional District's policy to:

- Policy 11.2.1** Work with local businesses to ensure owners are aware of and in compliance with all current bylaws.
- Policy 11.2.2** Rationalize the zoning bylaw to ensure that lands currently used for commercial or mixed use development are appropriately zoned.
- Policy 11.2.3** Support a detailed review of parking in waterfront areas (both car and boat parking/moorage) and the development of a Parking Plan.
- Policy 11.2.4** The designation of any new lands within the Commercial Use category shall require that the proposed development is evaluated against the Plan's policies for sustainability, water provision, and sewage disposal.

Policy 11.2.5 Small scale commercial enterprises are supported on lands designated for Residential Uses, in compliance with relevant sections of the zoning bylaw.

Policy 11.2.6 Guest houses are supported on lands designated for Residential Uses provided that they are compatible with surrounding land uses and comply with the requirements of the Zoning Bylaw.

Policy 11.2.7 Ensure mixed use designations are maintained and encouraged to accommodate commercial uses that suit the form and character of Bamfield.

Policy 11.2.8 Mixed Use designation includes small scale lodge facilities (up to 6 rooms of accommodation), boarding/rooming houses, transportation terminals, cafes, small scale restaurant facilities (up to 25 seats), retail commercial (2,000 square feet maximum floor area), charter operations and guiding/outfitters, boat or canoe rental, water taxi services and similar small scale commercial uses.

Advocacy Policies

Policy 11.2.8 Solicit or promote opportunities for new businesses that are lacking in the community.

Policy 11.2.9 Work with the province to examine the benefits of implementing business licensing in the Plan area to assist in the regulation of businesses.



Public art in Bamfield.

12.0 AGRICULTURAL

The Plan area does not contain any lands designated specifically for agricultural uses. Instead, the wider trend is to encourage appropriate levels of agriculture in any land use designation or zone to increase self-sufficiency and encourage local food production. Access to local, healthy food is becoming increasingly important. People are interested in knowing where their food is grown, how it is processed, and how far it has travelled before consumption.

While Bamfield is not known for intensive agricultural activities, there are many opportunities to work together to expand local production. This may help to generate positive economic activities and may also reduce ecological footprints as food production becomes more localized.

The following objectives and policies apply to all land use designations.

12.1 Agricultural Objectives

- Objective 12.1.1** Encourage the production of food for personal consumption in any land use designation or zone.
- Objective 12.1.2** Protect water supplies for agriculture.
- Objective 12.1.3** Encourage greater levels of self-sufficiency and security in food production through innovative growing methods that fit with the terrain and climate of the West Coast.

12.2 Agricultural Policies

It is the Regional District's policy to:

- Policy 12.2.1** Incorporate small-scale agriculture on residential lots, to a level that is appropriate to the community, into the Zoning Bylaw.
- Policy 12.2.2** Support food production as a home based business where compliance with health and environmental regulations can be achieved.

Advocacy Policies

- Policy 12.2.3** Support the development of a community food strategy to assist residents in working together in food production.
- Policy 12.2.4** Consider the use of vacant lands for agricultural purposes as an in-fill use that may be permitted in any zone (with the written permission of the land owner).

13.0 RESIDENTIAL

The Bamfield/Anacla area contains a wide range of residential uses, from permanent dwellings to cabins and cottages intended for seasonal use. The overall objective of this section is to protect the existing sense of place in the community that results from the form and character of housing and the spectacular setting of the community on the West Coast of Vancouver Island.

13.1 Residential Objectives

- Objective 13.1.1** Recognize the desirability of the community as a place that supports a high quality of life.
- Objective 13.1.2** Ensure future residential growth is located in areas where development is technically feasible and where impacts on existing residential areas are minimized.
- Objective 13.1.3** Balance the interests of visiting tourists with the lifestyle choices of local residents.
- Objective 13.1.4** Minimize potential negative impacts between competing uses in close proximity to residential areas.

13.2 Residential Policies

It is the Regional District's policy to:

- Policy 13.2.1** Ensure that the principal use in all areas designated as Residential Use be residential, as specified by the Zoning Bylaw.
- Policy 13.2.2** Support a range of residential densities based on good planning principles and infrastructure capabilities.
- Policy 13.2.3** Multi-unit uses may be permitted in the residential and mixed use areas, provided the zoning supports the use, and the use has been adjudicated by the ACRD on infrastructure implications and the compatibility of the development with surrounding uses.
- Policy 13.2.4** Cottage units may be permitted in compliance with the applicable sections of the Zoning Bylaw.
- Policy 13.2.5** Encourage the development of small dwelling units that ideally are more affordable and have a smaller ecological footprint.

Policy 13.2.6 Implement a Development Permit that regulates the form and character of multi-family residential development as well as the environmental impacts of any proposed development that shall apply to all lands within a Development Permit Area.

Advocacy Policies

Policy 13.2.7 The development of shared community docks shall be encouraged over individual docks and moorage.

Policy 13.2.8 The ACRD will work with Island Health to consider the use of composting toilets and grey water reuse. Composting toilets are not within the scope of the provincial *Sewerage System Regulation* which prescribes that any plumbing exiting a structure be connected to a septic system, sewer or permitted holding tank.

Policy 13.2.9 The ACRD will advocate for improved public beach access through all future subdivision applications as required under the *Land Title Act*. The ACRD will work with the Ministry of Transportation and Infrastructure and the Provincial Approving Officer to formally develop road access to water.

Starfish at low tide.



14.0 COMPREHENSIVE DEVELOPMENT

There are lands in the Plan area that require an additional level of consideration when contemplating new development. These lands are along the waterfront and/or are larger parcels where comprehensive, larger-scale development is possible. This section advocates for objectives and policies that respect the unique characteristics of the community and the potential impact of the development of key parcels of land. This section requires that all new development respect the visual reference to a historical West Coast fishing village, with both a high degree of similarity in community form and unique aspects in individual building design.

Lands considered appropriate for comprehensive development planning are designated as Comprehensive Development Areas (CDAs) in this Plan.

14.1 Comprehensive Development Objectives

- Objective 14.1.1** Facilitate land use design that respects Bamfield’s unique coastal landscape and character.
- Objective 14.1.2** Identify and implement appropriate placement of land uses, density, and public access to the waterfront.
- Objective 14.1.3** Ensure proposed land uses balance environmental responsibilities and support appropriate levels of development, economic stability, and community needs.
- Objective 14.1.4** Recognize the importance of the waterfront as the community’s “main street” as well as for habitat, historic values, transportation and employment characteristics, and for the aesthetics and viewscapes afforded by the stunning coastline.

14.2 Comprehensive Development Policies

It is the Regional District’s policy to:

- Policy 14.2.1** Identify shoreline areas with high environmental, recreational or aesthetic values and ensure these are protected for appropriate uses.
- Policy 14.2.2** Recognize the importance of the Boardwalk and ensure that future extensions are supported in any West Bamfield waterfront or comprehensive development proposal.

- Policy 14.2.3** Lands designated CDA may contain a mix of land uses including residential uses, local commercial uses, tourist commercial uses, and light industrial uses as defined in the Zoning Bylaw.
- Policy 14.2.4** A CDA may also contain public parks, community service uses, educational and recreational facilities.
- Policy 14.2.5** Places for community gathering shall be encouraged in a CDA.
- Policy 14.2.6** Walkability and connectedness shall be key features in any proposal.
- Policy 14.2.7** A mix of housing types with different target populations (elderly, young workers, affordable housing, and families) shall be supported for development proposals in CDAs to meet changing demographics and a mix of income levels.
- Policy 14.2.8** Notwithstanding Policies 14.2.3 through 14.2.7, each proposal for development in lands designated as CDAs shall be evaluated through approved review mechanisms (Advisory Planning Commission, Area Director, Community members, or other formats approved by the ACRD Board) on the unique aspects of each parcel of land, where land uses and lot sizes will be considered for suitability with existing environmental features, historical context, and other unique qualities and characteristics.
- Policy 14.2.9** A Development Permit or approval will form part of the Comprehensive Development Agreement and will be based on the report received in accordance with the Development Approval Information Bylaw.
- Policy 14.2.10** The Development Permit must be in a form that may be registered on title to the property.
- Policy 14.2.11** All applications that include a portion of waterfront lands within this designation must include an analysis of sea level rise (to 2100 or a year that fits the anticipated lifespan of the project).
- Advocacy Policies**
- Policy 14.2.12** Recognize that there are overlapping jurisdictions for the surface of water and the foreshore areas and work with other jurisdictions to ensure that the community's plans are clear and understood.

Policy 14.2.13

Investigate the potential for applying for a UNESCO World Heritage Site Designation for the community, in recognition of the community's long history as a place of settlement for First Nations people, the historic importance of the Cable Station, and Bamfield's stunning West Coast aesthetics.



West Bamfield

15.0 COMMUNITY SERVICE

There are a number of community service uses or civic uses in the Plan area, and the community has a high level of interest in expanding these uses. In particular, a community centre was frequently mentioned as a desired amenity by many community members. Current community service uses include an elementary school, Coast Guard station, and several community parks. The Bamfield Marine Sciences Centre is the major community service use in the Plan area.

15.1 Community Service Use Objectives

Objective 15.1.1 Maintain existing community service uses within the Plan area.

Objective 15.1.2 Encourage the development of new civic and community service uses through development projects and local initiatives, where the use is supported by the community.

15.2 Community Service Use Policies

It is the Regional District's policy to:

Policy 15.2.4 Support the continued use of the Bamfield School for both educational and social amenity uses.

Policy 15.2.5 Future community service uses shall be permitted in any Land Use Designation in the Plan area where supported by the community and evaluated by the Regional District on the impact of the proposed development on existing community service uses and other surrounding land uses.

Policy 15.2.6 Minor public utility buildings and structures, as defined in the Zoning Bylaw, shall be permitted in any land use designation.

Policy 15.2.7 The development of a new community hall to support community-based activities such as gatherings, markets, and events is fully supported by this Plan.

Advocacy Policies

Policy 15.2.8 The ACRD shall encourage and support the continued operation of the federal government docking facility in Bamfield. Should the federal government elect to dispose of these facilities, the ACRD will seek to ensure these facilities are/become locally administered, maintained and controlled through appropriate agreements.

Policy 15.2.9 The ACRD shall endeavour, with the cooperation of provincial and federal governments to seek fair and equitable solution and compensation for the present tax exemption status associated with Public and Private Utility, Institutional and Educational establishments in the community to enable such organizations to contribute fiscal dollars for community purposes/servicing.

Admiring the view...



16.0 PARKS, TRAILS & RECREATION

Although there are several community parks, the Plan area is best known for the Boardwalk and proximity to the West Coast Trail. There is high community interest in extending trail systems and acquiring more parkland; multi-use trails are supported, as are areas for passive and active recreation.

16.1 Parks, Trails, & Recreation Objectives

- Objective 16.1.1** Ensure the continued acquisition of lands for parks, trails, and recreational uses, in appropriate locations and appropriate amounts, to service the community and the community's needs.
- Objective 16.1.2** Encourage a safe and adequate trail system appropriate to the character of the community, and extend the trail system to support the active lifestyle of Bamfield residents.
- Objective 16.1.3** Recognize that permanent residents and seasonal visitors have different amenity needs, and strive to accommodate a range of parks, trails, and amenities that meet these needs.
- Objective 16.1.4** Support public access to the waterfront in appropriate locations.
- Objective 16.1.5** Preserve for passive park and recreation uses, those areas which offer the best examples of the natural environment found in Bamfield. Recognize their value as greenspaces, habitat areas, and for carbon sequestration.
- Objective 16.1.6** Recognize the financial limitations of a small community and of all levels of government for land acquisition, operations, and maintenance.

16.2 Parks, Trails, & Recreation Policies

It is the Regional District's policy to:

- Policy 16.2.1** Support Centennial Park as the main public park area in Bamfield. This Plan supports:
- a) Securing the administration and operational requirements associated with both the boat launch facility and the anchoring/mooring buoys and areas adjacent to Centennial Park in Port Desire;

- b) Allowing temporary recreational vehicle camping and tenting facilities where such uses are administered by the Bamfield Parks Commission; and
- c) The use of land for temporary parking relating to boat launching activities in Grappler Inlet, with Ministry of Transportation and Infrastructure approval.

Policy 16.2.2 The Regional District will, through its planning, development and political role, pursue the development and operation of a new public park facility accessed from South Bamfield Road in the NW ¼ of Section 18; this parkspace shall be passive with the exception of a non-motorized canoe/kayak launch area, picnic facilities, a limited tent camping area (no serviced sites or recreational vehicle sites), parking, and washrooms. This parkspace shall connect through an upgraded trail system to Brady’s Beach and the Cape Beale Headlands. The Regional District will seek available grant funding to aid in the acquisition, design, production, development and operation of such a facility.

Policy 16.2.3 Support the expansion of a park system on the Crown-owned lands on Mills Peninsula.

Policy 16.2.4 Investigate community interest in obtaining new parkspaces/trails in the following areas, and implement actions to obtain these lands if they are of interest to citizens in the Plan area:

- a) Lot A Plan 38380, South Bamfield Road
- b) Westminster Avenue right-of-way between Lots 31 and 32, Plan 942 in West Bamfield to be developed as a raised boardwalk.
- c) Right-of-way Plan 38971 (Bamfield Road entrance into the community) to be developed as a pedestrian trail.

Policy 16.2.5 The Regional District will identify appropriate public accesses to the foreshore.

Policy 16.2.6 Use the Regional Park as well as the Local Park administrative functions to administer and fund the development and operation of parks, trails, and recreation facilities in the Plan area.

Policy 16.2.7 Investigate and action the most appropriate means by which the Life Saving Trail can be recognized, designated and protected as being of valuable historical significance to the community.

Policy 16.2.8 Recognize the importance of West Bamfield and East Bamfield parks to residents and tourists by working with the Bamfield Parks Commission to

address appropriate signage for all parks.

Advocacy Policies

- Policy 16.2.9** Initiate discussions with Huu-ay-aht First Nation on the potential of extending the West Coast Trail to Bamfield, and work with Huu-ay-aht First Nation on improving the advertising for the trail through international magazines and websites.
- Policy 16.2.10** Where a waterfront subdivision is proposed and park dedication is required pursuant to the *Local Government Act*, the ACRD shall not necessarily require the consolidation of park strips into larger areas due to the financial and maintenance limitations. Instead, these dedications shall be used primarily to provide open space view areas and access to the waterfront. Where views are to be protected, the Board may request from any developer, a visual analysis indicating existing and proposed structures for the site in relation to views from public roads, waterways and property abutting the subdivision site. This Plan supports the designation of a buffer between the shoreline and the subdivision to maintain public access to the waterfront, protect sensitive habitats, encourage the renewed health of marine vegetation such as eelgrass, support spawning beaches, and to encourage soil stability.
- Policy 16.2.11** Provide for park and recreation use in a manner which recognizes the financial limitations which exist at all government levels and affect land acquisition, operation and maintenance realistically.
- Policy 16.2.12** Support the development of affordable accommodations (i.e. hostel) and other ancillary recreational facilities for hikers who are venturing out onto or who have completed the West Coast Trail to encourage them to lengthen their stay in Bamfield.
- Policy 16.2.13** Advocate for the development of a trail alongside the logging road connecting Bamfield and Pachena Bay to improve pedestrian safety.
- Policy 16.2.14** Lobby Parks Canada to develop their office on current Parks Canada land, adjacent to the Bamfield Marine Centre, for use as West Coast Trail registration.

PART III – PLAN IMPLEMENTATION

17.0 IMPLEMENTATION

Part II of this Plan contains the goals, objectives and policies that are intended to direct the community, its elected officials, ACRD staff and developers in planning and decision-making. Achieving the goals and objectives and pursuing the policies in this Plan requires the formulation of an action or implementation plan in order for the Plan to have the positive impact intended. This section, Part III provides the approach the ACRD will use to implement the Plan.

Implementation can be achieved by the use of a number of methods and tools. The Regional District currently employs its Zoning and Building Bylaws and, in some instances, Development Permit Areas (DPAs), as tools. The intent, exemptions and guidelines for DPAs are outlined below. The approximate locations of DPAs are shown on Map No. 3; the relevant DPA section below should be referred to for specific boundaries of a DPA.

Another tool, the designation of lands as **Development Approval Information Areas (DAIAs)**, is used in this Plan for areas where there is little or no information available on the physical geography of the land, such as physical features, slope stability, and environmental conditions.

For this Plan, all lands are designated as within a Development Approval Information Area, and the ACRD Board will have discretion to consider the information/studies that are applicable to any development proposal and required to enable the full review of the proposal.

Land designated as Comprehensive Development Areas on Map No. 2 are also designated as DAIAs on Map No. 3. This land use designation enables the property owner (or agent) to negotiate and enter into a Comprehensive Development Agreement with the Regional District and to obtain a development permit or approval prior to any development occurring within a CDA.

17.1 Development Permit Areas

Section 919.1 of the *LGA* allows local governments to designate DPAs for one or more of the following purposes:

- a) protection of the natural environment, its ecosystems and biological diversity;
- b) protection of development from hazardous conditions;
- c) protection of farming;
- d) revitalization of an area in which a commercial use is permitted;
- e) establishment of objectives for the form and character of intensive residential development;
- f) establishment of objectives for the form and character of commercial, industrial or multi-family residential development;
- g) in relation to an area in a resort region, establishment of objectives for the form and character of development in the resort region;
- h) establishment of objectives to promote energy conservation;
- i) establishment of objectives to promote water conservation;
- j) establishment of objectives to promote the reduction of greenhouse gas emissions.

By requiring a development permit for a project, the ACRD can require a greater level of detail and analysis for a development proposed for lands that are considered to have hazardous or sensitive conditions.

The DPAs, the approximate locations of which are identified on Map No. 3 are:

| | |
|----------------|--|
| DPA I | Riparian Areas Protection |
| DPA II | Natural Hazard Areas Protection |
| DPA III | Form and Character |
| DPA IV | Coastal Protection |

17.2 DPA General Guidelines

The following General Guidelines apply to DPAs:

- Guideline 17.2.1** Where land is subject to more than one DPA designation, only a single development permit is required and only one permit fee will be charged. However, the application is subject to the requirements of all applicable DPAs.
- Guideline 17.2.2** On existing lots that meet or are less than minimum lot area standards, the location of which limits the opportunity to fully meet development permit requirements, the development permit guidelines should be addressed to the fullest extent within the constraints of the site and lot.
- Guideline 17.2.3** The Regional District may consider issuing a development permit to vary or supplement a bylaw or to set standards in accordance with Section 920 (2) of the *LGA*.
- Guideline 17.2.4** A development permit is required for the following development activities except where such activities are specifically exempt:
- a) Removal, alteration, disruption, or destruction of vegetation;
 - b) Disturbance of soils;
 - c) Construction or erection of buildings and structures;
 - d) Creation of non-structural impervious or semi-impervious surfaces;
 - e) Flood protection works;
 - f) Construction of roads, trails, docks, wharves, and bridges;
 - g) Provision and maintenance of sewer and water services;
 - h) Development of drainage systems;
 - i) Development of utility corridors; and
 - j) Subdivision as defined in the *LGA*.

17.3 Development Permit Exemptions

The following activities are exempt from requiring a development permit. Despite the exemption provisions, owners must satisfy themselves that they meet the requirements of any applicable federal or provincial regulations.

- i. Residential, commercial, community service uses and industrial development that is shown to be outside of all designated DPAs on a plan prepared by a registered BC Land Surveyor.
- ii. Interior or structural exterior alterations, renovations or repair to a permanent building or structure on an existing foundation to an extent that does not alter, extend or increase the building's footprint or height.
- iii. Planting or replanting of native trees, shrubs or ground cover for slope stabilization, habitat improvement, soil stabilization and/or erosion control.
- iv. Routine maintenance of existing landscaping, lawn, paths or developed areas.
- v. Actively manage priority invasive plants and noxious weeds listed on the Coastal Invasive Species Committee website www.coastalisc.com/priority-invasive-plants.
- vi. The removal of trees determined by a Certified Arborist or Registered Professional Forester, or another professional certified to do tree-risk assessments, to represent an imminent safety risk.
- vii. Stream enhancement and fish and wildlife habitat restoration works carried out under provincial or federal approvals and on provision of evidence of such approvals to the ACRD.
- viii. Emergency procedures to prevent, control or reduce immediate threats to life or property including:
 - a) emergency actions for flood protection and erosion protection;
 - b) removal of hazard trees characterized by a Certified Arborist;
 - c) clearing of an obstruction from bridge, culvert or drainage flow;
 - d) bridge and safety fence repairs in accordance with the *Water Act*;
 - e) limbing, pruning and topping of trees where a minimum of 60% of the original crown of any tree is retained to maintain tree health and vigour as prescribed by a Certified Arborist.
- ix. Public works and services constructed following best management practices.
- x. Forestry activities on private lands that are managed under the *Private Managed Forest Land Act*.
- xi. Activities permitted by the provincial government on provincial Crown lands.
- xii. Farming activities on land within the Agricultural Land Reserve.
- xiii. Paths for pedestrian use up to 1.0 metres in width provided all of the following are satisfied:

- a) Constructed exclusively of previous natural materials with no concrete, asphalt, pavers or treated wood;
- b) Do not entail structural stairs;
- c) Entail no removal of streamside or lakeside vegetation;
- d) Do not impair stream bank or lakeside stability;
- e) Do not impact sensitive habitat; and
- f) Are specifically designed to discourage motorized vehicle use.

17.4 DPA I – Riparian Areas Protection

Category

In conformance with the objectives of the provincial *Fish Protection Act*, the ACRD wishes to ensure sufficient water for fish, to protect and restore fish habitat, and to improve riparian protection and enhancement. Therefore, pursuant to Section 919.1(a) of the *LGA*, the ACRD designates all riparian areas as DPA I: Riparian Areas Protection.

DPA I areas include all of the lands within 30 metres of rivers and major streams and within 15 metres of minor streams and watercourses and include watercourses, lakes, streams, ponds, and wetlands identified as fish-supportive habitat or connected to watercourses:

- a) for a river or major stream, a 30-metre strip on both sides of the watercourse measured from the high water mark;
- b) for a minor stream, a 15-metre strip on both sides of the watercourse measured from the high water mark;
- c) for a ravine less than 60 metres wide, a strip on both sides of the stream measured from the high water mark to a point that is 30 metres beyond the top of the ravine bank; and
- d) for a ravine 60 metres wide or greater, a strip on both sides of the stream measured from the high water mark to a point that is 10 metres beyond the top of the ravine bank.

For purposes of clarity, the above descriptions should be relied upon rather than the riparian areas shown on Map No. 3. The latter is intended as a visual aid only to help locate these areas.

Within the Plan area, “rivers or major streams” includes Bamfield Inlet and Grappler Inlet. “Minor streams and watercourse” include all named and unnamed watercourses, lakes, and wetlands.

Justification

The natural environment is a significant feature of the Plan area. It includes wet aquatic ecosystems that consist of and surround watercourses: streams, lakes, ponds, wetlands and in many cases, ditches. Some of these ecosystems may only be wet during the winter months, drying up in the summer. The geography and vegetation that surrounds, protects and interacts with the aquatic environment is called the riparian area.

Together, the water and the riparian area form aquatic habitat which are critical for the survival of fish, fish supportive processes and are important to maintain biodiversity and essential for many species. Unnecessarily disturbing these sensitive and important aquatic environments may harm their vitality and the ecological services they provide and can have downstream consequences on fish habitat.

Aquatic ecosystems are also critical for the survival of wildlife and form necessary travel corridors between habitats. Water is an important part of maintaining biodiversity and is essential for many species. Many rare species are associated with aquatic environments.

Aquatic ecosystems are natural water purifiers and pollution filtration systems. Healthy aquatic ecosystems have a capacity to retain stormwater runoff, maintain water quality by reducing levels of sediment, nutrients and contaminants in outflow water, to slow water flow and to prevent erosion.

A development permit is required for any development within DPA I to ensure that the ecological values of sensitive riparian and wetland habitats have been considered prior to development, and that measures will be taken to limit or avoid damage to these ecosystems.

The objectives of having these Development Permit requirements include:

- a) Planning and guiding new development in a manner that preserves and protects fish and fish supportive processes, fish habitat and sensitive aquatic ecosystems;
- b) Protecting, restoring and enhancing fish and fish supportive processes, fish habitat and sensitive aquatic ecosystems in a relatively natural state while supporting adjacent land uses;
- c) Meeting the objectives of the *Fish Protection Act*; and
- d) Protecting water quality and quantity.

Guidelines

- i. Development or alteration should be planned to avoid intrusion into DPA I areas and to minimize the impact of any activity on these areas.
- ii. Within DPA I areas, paths for pedestrian use may be permitted where they are up to 1.0 metre in width, provided all of the following are satisfied:
 - a) constructed exclusively of pervious natural materials with no concrete, asphalt, pavers or treated wood;
 - b) do not entail structural stairs;
 - c) no removal of streamside or lakeside vegetation;
 - d) do not impair stream bank or lakeshore stability;
 - e) do not impact sensitive habitat; and
 - f) no motorized vehicles are permitted.
- iii. Development permit applications that encroach on areas designated as DPA I should include a report prepared by a qualified environmental professional outlining the following information:
 - detailed site plan (1:250 or larger) identifying the natural boundary and a line 30 metres from the natural boundary;

- an impact statement describing effects of proposed development on the natural conditions;
 - measures deemed necessary to protect the integrity of streamside protection and enhancement areas from the effects of development;
 - guidelines and procedures for mitigating habitat degradation including limits of proposed leave areas; and,
 - habitat compensation alternatives, where compensation is approved.
- iv. Development permit applications should include a vegetation management plan indicating the extent of proposed buffer areas and the proposed management of vegetation in these areas.
 - v. Based on the biophysical assessment of the site within an area designated DPA I, works or protective measures such as the planting or retention of trees or vegetation may be required to preserve, protect, restore or enhance stream, watercourses, fish habitat or riparian areas.
 - vi. In the absence of a report from a qualified environmental professional, a minimum buffer of 30 metres should be preserved between the high water mark of the watercourse and any building or structure.
 - vii. The total amount of impervious cover on property adjacent to a watercourse should minimize impact on the receiving aquatic environment. Consideration should be given to reducing impervious cover through reduction in building footprint and paved areas, exceeding the minimum riparian setback where feasible, and use of on-site infiltration.
 - viii. The construction of a small accessory building such as a pump house, gazebo, garden shed or play house may be permitted if all the following apply:
 - a) The building is located within an existing landscaped area;
 - b) No native trees are removed;
 - c) The building is located a minimum of 15 metres from the high water mark of a minor stream or 30 metres from the high water mark of a major stream; and
 - d) The total area of the structure is not more than 9.2 m².

It is noted that the provincial ministry responsible for agriculture has developed setback distances for farm buildings and watercourses on existing farmland and for new agricultural buildings. The following website should be referred to:

http://www.agf.gov.bc.ca/resmgmt/publist/800Series/823400-1_Agriculture_Building_Setback_Factsheet.pdf

17.5 DPA II – Natural Hazard Areas Protection

Category

In accordance with Section 919.1(b) of the *LGA*, areas that are or may be subject to flooding, erosion, slides or subsidence, areas within the tsunami-hazard zone and steep slopes with an incline of 30 degrees or more are designated as DPA II, generally as shown on Map No. 3.

Justification

Lands in the vicinity of watercourses can be susceptible to flood hazard and, in certain areas, to erosion or sloughing. Lands that are or may be flooded represent a hazardous condition for permanent structures.

One of the effects of climate change is a rise in sea level. While experts using the best available science are still grappling with a range of possible impacts, current expectations are that the sea level on the west coast of Vancouver Island will rise somewhere in the vicinity of one metre by the year 2100. Any development along the coastline must take this into consideration in an attempt to anticipate and minimize any negative impacts that rising sea levels may have on the built environment and the safety of residents.

The west coast of Vancouver Island, identified as Zone C by the provincial Ministry of Public Safety and Solicitor General, is a high-risk seismic zone, known to be vulnerable to flooding in the event of a tsunami. The ACRD wishes to protect the community against the loss of lives and to minimize property damage, injury and trauma associated with flooding events.

Steep slopes also tend to constitute high-risk areas for erosion and slippage if the tree cover is substantially altered. Potentially hazardous conditions on steep slopes may be avoided if adequate tree cover is retained and surface water runoff is minimized. The toe of the Beaufort Range, for example, is an area where, due to topographic conditions, the possibility of land slippage is considered significant. In order to protect development from these hazardous conditions, development permits are required for areas designated as DPA II.

Guidelines

- i. The development or alteration of land, buildings and structures should be planned to avoid intrusion into DPA II areas and to minimize the impact of any activity on these areas.
- ii. Development permits related to tsunami hazard areas are required in upland areas located between the high tide line and a horizontal distance of 30 metres from the natural boundary of the sea or the furthest extent of the tsunami zone, whichever is greater.
- iii. The recommended flood construction level for the ACRD is 10 metres vertical elevation above the normal highest tide.
- iv. Prior to any development or alteration of land within DPA II areas, a development

permit application must be filed that includes an assessment or report by a qualified, licensed professional engineer or other qualified professional addressing the following:

- a) Contain a description of the methodology and assumptions used to undertake the assessment. The methodology should be described in sufficient detail to facilitate a professional peer review.
- b) Identify any hazards which may affect the safe development of the land including, but not limited to:
 - a. tsunami inundation;
 - b. riparian flooding;
 - c. slopes with an incline of 30 degrees or more;
 - d. subsidence; and
 - e. ground water flows.
- c) Identify the location of all proposed buildings or development sites by specifying setback distances from a natural boundary, property boundary or feature or hazard area. Areas depicted on maps must be delineated with sufficient accuracy and detail to allow the preparation of a legal reference plan for attachment to a restrictive covenant.
- d) Where applicable, flood construction levels should be provided by prescribing an elevation above the natural boundary of a watercourse or natural ground elevation at the building site, or by specifying a geodetic elevation, or by a combination of both.
- e) An application should identify the location of all proposed buildings and structures on the development site and specify the setback distances from the natural boundary, property boundary, land features, and hazard areas.
- f) The applicant should consider the suitability of the land to accommodate the use intended.
- g) Plans should establish a safe setback line from any watercourses and shorelines to protect the land, buildings and inhabitants from the risk of injury or damage that may, in the opinion of an engineer or qualified professional, be caused by the hazards of flooding, erosion, subsidence earthquake, mud flows or any combination thereof.
- h) The QEP's recommendations and the conclusion of the report should:
 - i. acknowledge that the Approving Officer may rely upon the report when reviewing subdivision applications and/or that the ACRD Board may review the report prior to making land development decisions;
 - ii. certify that the land is safe for the use intended, with probability of a geotechnical failure or another substantial hazard resulting in property damage of less than two per cent (2%) in 50 years or as specified by the most

recent edition of the “APEGBC Guidelines for Legislated Landslide Assessments for Residential Developments in BC”;

- iii. identify any deficiency in the design of the buildings, the proposed water, sewer, drainage, access and road works or the construction standards intended for the development;
 - iv. prescribe the geotechnical works and any changes in the standards of the design of the development which are required to develop land, buildings, structures and infrastructure safely for the use intended and to maintain the safety of the land, buildings, structures and infrastructure as a condition of the approval of the development; and
 - v. where mitigation works and actions are proposed, describe the effects that the proposed works and actions may have on other properties, including public infrastructure or lands.
- v. Where mitigation works and actions designed to reduce hazards or impacts are contemplated, the applicant’s professional engineer should confirm that the works and actions will be acceptable to local government, and that they would meet regulatory requirements, prior to completing the report and a detailed design.
 - vi. Plans should include the retention of significant stands of trees, as well as native vegetation, within DPA II areas, as recommended by a QEP.
 - vii. Where lands within DPA II areas subject to seasonal flooding are proposed for development, the flood construction level should be a vertical elevation at least four metres (4 m.) above the high water mark.
 - viii. Coastline areas that are subject to flooding should be flood-proofed to the standards specified by the authority having jurisdiction.
 - ix. In order to minimize the risk of fire spreading either to or from significant tree cover, new development adjacent to forestry lands is required to plan for a 10-metre fuel-free or fuel-reduced buffer zone between the forested land and any buildings.

17.6 DPA III – Form and Character

Category

In accordance with Section 919.1 (e) and (f) of the *LGA*, the Regional District establishes objectives for the form and character of intensive residential development and objectives for the form and character of development in industrial, commercial and multi-family areas. These areas are designated as DPA III, as shown on Map No. 3. These areas may also be designated as Comprehensive Development Areas as described in Part II of this Plan.

Justification

The purpose of this Development Permit Area is to protect the visual landscape and aesthetic of the Plan area. The community is a stunning example of a West Coast village, with recognition of Huu-ay-aht First Nation's long history in the area, and layers of development that convey a sense of the community's history and growth. From the form of individual housing to the Rix Centre at the Bamfield Marine Sciences Centre, the Plan area is characterized by a strong design aesthetic that should be protected and celebrated. The following guidelines are intended to assist property owners, business owners, architects, landscape architects and other design consultants to understand the community's expectations for future development in the Plan area.

Guidelines

- i. The scale and shape of proposed structures should reflect and relate to adjacent and neighbouring developments as well as to the specific site.
- ii. The shape, siting, roof-line and exterior finish of buildings should be sufficiently varied to avoid visual monotony yet reflect a West Coast experience and tradition as much as possible. The use of wood, wood shingles or shakes, board and batten as external cladding, where appropriate, is encouraged.
- iii. Building siting, form and massing must be responsive to:
 - a. the overall development context and scale of the Plan area;
 - b. adjacent development;
 - c. pedestrian and vehicular access and circulation;
 - d. topography;
 - e. geology/soils conditions;
 - f. hydrology, drainage and flood plain considerations;
 - g. vegetation; and
 - h. views and view corridors.
- iv. The siting of proposed developments should ensure that a harmony of character with adjacent developments is maintained and, where located adjacent to residential uses, that the residential aesthetic is reflected in the intensive residential, commercial or industrial development.
- v. Off-street parking spaces are to be provided in accordance with Schedule III of the Zoning Bylaw.
- vi. Off-street loading spaces are to be provided in accordance with Schedule IV of the

Zoning Bylaw.

- vii. All signage should be unobtrusive and the use of wood-faced signage is encouraged.
- viii. Bicycle racks for use by the general public should be provided near entries to commercial spaces (stores, restaurants).
- ix. A “Dark Sky” policy is supported for the Plan area. Any outdoor lighting should be directed downward with full cut-off and fully shielded fixtures that provide only the amount of light necessary for safe pedestrian passage at night.
- x. A landscape plan for the development, including the parking area, is to be prepared as an integral part of design and layout and provided to the ACRD. The landscape plan should describe plant species to be used, as well as ground cover specifications. The ACRD strongly encourages landscaping with native vegetation.

17.7 DPA IV – Coastal Protection

Category

In accordance with Section 919.1 of the *LGA*, the Regional District establishes objectives for the protection of the natural environment, its ecosystems and biological diversity. These areas are designated as DPA IV, generally as shown on Map No. 3.

Justification

This Development Permit Area includes shoreline waters and natural fish and wildlife habitat that could be subject to degradation due to development or harmful uses. Shoreline areas and beaches may contain unstable slopes and soils subject to erosion, land slip and rock falls. In addition, the tidal waters are habitat to a wide range of fish, wildlife, and plant species: eelgrass, in particular, is highly sensitive to negative impacts from intensive uses or development. There are also high aesthetic values along shoreline areas.

Guidelines

- i. This DPA applies to all lands within 15 metres, measured horizontally in both landward and seaward directions, from the natural boundary of the ocean.
- ii. Unless otherwise exempt under 17.3, prior to undertaking any development on the lands within this DPA, the owner of the lands must apply to the ACRD for a Development Permit, and must include the following information with the application:
 1. An assessment report that has been prepared by a Qualified Professional, with demonstrated experience regarding the subject matter. The assessment report will identify how the proposed development will affect aquatic resources, and recommend measures to reduce or mitigate any negative impacts, such as the:
 - i. Appropriate siting of buildings, structures, roads, driveways, parking areas, trails, paths, and utilities;
 - ii. Retention or restoration of native vegetation and soils;
 - iii. Removal of invasive species;
 - iv. Designation of buffer areas to protect environmentally sensitive features or habitat;
 - v. Specification of any activities that may occur within the buffer areas; and
 - vi. Must state that the proposal is suitable for the area intended for development.
- iii. Sites shall be retained in their natural state where possible, preserving indigenous vegetation and trees. If an adequate suitable building envelope exists on a parcel outside of the DPA, the proposed development should be directed to that site or area. Encroachment into the DPA shall only be permitted where the applicant can demonstrate that the encroachment is necessary to protect environmentally sensitive features, due to hazardous conditions or topographical considerations, or to relate the development to surrounding buildings and structures.
- iv. The removal of trees and vegetation within the DPA is discouraged and must be limited to only those areas that must be cleared to support the development. Any clearing

- required to accommodate roads, buildings, structures, and utilities, with the exception of necessary hydraulic, percolation, or geotechnical testing, shall only occur until after the issuance of a Development Permit to minimize the potential for soil erosion, runoff and spread of invasive species.
- v. Shoreline stabilization devices are not supported on parcels that are not subject to active erosion nor are they supported on parcels that erode more rapidly as a result of vegetation removal that is not recommended or supervised by a Qualified Coastal Professional.
 - vi. Shoreline stabilization devices are supported where a Qualified Coastal Professional, with experience to advise on such matters, has determined that a greenshores approach to shoreline stabilization such as vegetation enhancement, upland drainage control, biotechnical measures, beach enhancement, tree anchoring or gravel placement are not appropriate given site specific conditions.
 - vii. Where a shoreline stabilization device is recommended by a Qualified Coastal Professional as a result of an assessment completed, it must be located entirely within the property boundary.
 - viii. The assessment for siting a shoreline stabilization device prepared by a Qualified Coastal Professional must include:
 - (i) Assesses the risk of erosion on the subject property and the suitability of the subject property for a shoreline stabilization device;
 - (ii) Analyses of the potential impacts on coastal geomorphologic processes as a result of installing or not installing the device;
 - (iii) Analyses of the potential impacts on adjacent properties as a result of installing and not installing the device;
 - (iv) Recommendation measures to ensure that the subject property is protected while mitigating potential negative impacts on marine riparian areas, coastal geomorphologic processes or neighbouring properties.
 - ix. Shoreline stabilization measures, pilings, floats, wharves and other structures which disrupt light penetration to the water column or obstruct public access to the foreshore are discouraged.
 - x. Impervious surfaces, including materials to construct docks and wharves, shall be kept to a minimum.
 - xi. Parking areas shall contain oil/water separators and be landscaped to absorb runoff, and proof of a maintenance program for these will be provided.
 - xii. New piers, docks and ramps shall be allowed only for water-dependent uses or for public access, and only permitted when the applicant has demonstrated that a specific need exists to support the intended water-dependent use.
 - xiii. Docks and wharves shall not extend over marshes or other productive foreshore areas, including critical areas such as eelgrass and kelp beds, shellfish beds, and fish habitats. Wharves shall not, in any case, extend over the water beyond the mean low-water mark, except as necessary to access floats or for public viewing access.
 - xiv. Piers on pilings and floating docks are preferred over solid-core piers or ramps.

- xv. Boat launch ramps are discouraged and will only be considered if they can be located on stable, non-erosional banks where a minimum amount of substrate disturbance or stabilization is necessary.
- xvi. Structures in contact with the water shall be constructed of stable materials, including finishes and preservatives that will not degrade water quality.
- xvii. All docks shall be constructed so that they do not rest on the bottom of the foreshore at low water levels.
- xviii. Any plastic foams or other non-biodegradable materials used in construction of floats and docks shall be well contained to prevent escape into the natural environment.
- xix. Piers should use the minimum number of pilings necessary, with preference to large spans over more pilings.
- xx. Piers should be constructed with a minimum clearance of 0.5 m above the elevation of the natural boundary of the sea.
- xxi. Preference is given to the placement of mooring buoys and floats instead of docks.
- xxii. New shoreline residential development of two or more dwellings shall provide joint use or community dock facilities rather than individual docks for each residence.
- xxiii. No more than one facility for mooring boats shall be located on any single parcel.
- xxiv. The consideration of the issuance of a Development Permit by the ACRD in no way exempts the property owner from obtaining all necessary permits and approvals from provincial and federal agencies.

17.8 Development Approval Information

Under Section 920.01 of the *LGA*, an Official Community Plan may designate areas or circumstances where development approval information is required. For much of the Plan area, the only available contour mapping is the provincial Terrain Resource Inventory Mapping (TRIM) at a scale of 1:20,000 and 20-metre contour intervals. There is little or no scientifically-recorded information related to critical habitat and other ecological resources, hazard areas, and archaeological resources within the Plan area, especially for the southern portions of the Plan area.

In light of the absence of sensitive ecosystem, watercourse and more-detailed contour mapping information, the Regional District designates all lands as within the Development Approval Information Areas (DAIAs) as illustrated on Map No. 3. This is a tool that is appropriate for the provision of information on the site of a proposed development and its impact on natural features, the natural environment including riparian area protection, local infrastructure, and to ensure that the proposed development is protected from hazardous conditions prior to its development, particularly with respect to development lands for which little information is currently available.

Relevant requirements and procedures to require development approval information under Sections 920.01 and 920.1 of the *LGA* may be developed for Comprehensive Development Areas (CDAs) and for DPAs as identified in this Plan.

Section 920.1 of the *LGA* stipulates that, if an OCP designates areas as DAIAs, “the local government must, by bylaw, establish procedures and policies on the process for requiring development approval information ... and the substance of the information that may be required.” The Regional District intends to adopt a Development Approval Information Bylaw to comply with this requirement of the *LGA*.

17.9 Amendment Procedures

An Official Community Plan is, in many respects, a visionary document. It is intended to guide decision-making with regards to land-use development over time. It is impossible, however, to foresee all the possibilities and opportunities that may be presented to the ACRD within the timeframe of the OCP. Changes are inevitable. Changes may be initiated by local residents, the development industry or local government.

Whenever particular provisions of the Plan prove unworkable or inappropriate in view of unanticipated development, events or influences, a review of the relevant objectives and policies of the Plan will be undertaken.

All proposed amendments to the Plan will satisfy the requirements of the appropriate sections of the *LGA*.

17.10 Plan Review

The Official Community Plan should be reviewed at intervals of approximately five years with respect to satisfying the requirement to maintain an adequate supply of residential land. The Plan will be considered for amendment as a result of amendments to the *LGA* as required, general performance, changes to other plans, and bylaws and legislation having an impact on the Plan, as well as its relationship to the current needs and priorities of the community and its residents.



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: October 01, 2014

SUBJECT: Development Variance DVE14004 (Chatwin) – 5505 Highland Drive

Background

On September 10, 2014 the Regional Board reviewed an application for a development variance permit relating to an accessory building at LOT 12, DISTRICT LOTS 23 AND 42A, ALBERNI DISTRICT, PLAN VIP79780.

The Board recommended that this application be furthered to the next stage of the variance process. This involved notifying all property owners within 200 feet of the property which has been completed. No letters have been received to date. If any objections or responses are received prior to the October 08, 2014 Board meeting, staff will inform the Board.

This development variance permit will increase the permitted maximum height for an accessory building in the Acreage Residential (RA2) District from 13 feet to 17 feet measured to mid-truss to allow for the construction of a shop.

Recommendation

That the Regional Board pass a resolution to issue Development Variance Permit DVE14004.

Submitted By:

Alex Dyer, Planner

DVE14004



Reviewed By:

Mike Irg MCIP, Manager of Planning & Development



Russell Dyson, Chief Administrative Officer

DVE14004

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations & Uchucklesaht Tribe
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) & "F" (Cherry Creek)



DEVELOPMENT VARIANCE PERMIT NO. DVE14004

Whereas, pursuant to Section 922 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 7 of Part 26 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Steven and Nadine Chatwin

Address: 5505 Highland Drive, Port Alberni, BC

With respect to:

Legal Description: LOT 12, DISTRICT LOTS 23 AND 42A, ALBERNI DISTRICT, PLAN VIP79780

PID: 026-502-143

The provisions of the Regional District of Alberni-Clayoquot Zoning Bylaw No. 15 are hereby varied as follows:

- (i) Section 6.5(2)(a) – Increase permitted height for an accessory building in an R District from 13 feet to 17 feet measured to mid-truss.

In accordance with the provision of Section 922 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXXX, 2014.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXXX, 2014.

Russell Dyson, CAO

Chair of the Board of Directors

DVE14004



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer
Regional Board of Directors

From: Heather Adair, Junior Planner/Bylaw Enforcement Officer

Date: September 23, 2014

Subject: Yuułuʔiłʔatḥ First Nation Foreshore Agreement

Recommendation

- 1) The Regional Board provide a letter of support to the Yuułuʔiłʔatḥ First Nation for the document titled "Application of Laws to Foreshore Act".

Background

The Yuułuʔiłʔatḥ First Nation entered into a Foreshore Agreement with British Columbia (BC) on December 3, 2013. This agreement delegates certain lawmaking authorities from BC to Yuułuʔiłʔatḥ First Nation over foreshore adjacent to Yuułuʔiłʔatḥ Lands. The Alberni Clayoquot Regional District (ACRD) has been involved in the Foreshore Agreement process through updates from the Ministry of Aboriginal Relations and Reconciliation. The Yuułuʔiłʔatḥ First Nation zoning on the Foreshore will replace previous ACRD zoning.

On August 27, 2014 Yuułuʔiłʔatḥ First Nation enacted the *Application of Laws to Foreshore Act* whereby certain laws of Yuułuʔiłʔatḥ First Nation will be made applicable to Yuułuʔiłʔatḥ foreshore.

The following Yuułuʔiłʔatḥ enactments apply to Yuułuʔiłʔatḥ foreshore:

- *Planning and Land Use Management Act*
- *Environmental Protection Act*
- *Enforcement Act*
- *Building and Development Authorization Act; and*
- *Official Community Plan Act*

The Yuułuʔiłʔatḥ First Nation has sent a referral to the ACRD as an interest that may be affected by the *Application of Laws to Foreshore Act*. Future amendments to any of the enactments listed above require a discussion with local government and other authorities and organizations if they may be affected.

The Yuułuʔiłʔatḥ government is subject to the same conditions, requirements and restrictions as a municipality in exercising law—making authority under provincial law.

Attachments: *Application of Laws to Foreshore Act* referral

Prepared by:



Heather Adair, Jr Planner/Bylaw Officer

Reviewed By:



Mike Irg, Manager of Planning & Development



Wendy Thomson, Manager of Administrative Services



September 16, 2014

via fax: 250-723-1327

Alberni-Clayoquot Regional District
3008-5th Ave,
Port Alberni, BC, BC V9Y 2E3

Attention: District Board Chairperson

Dear Chairperson Solda:

Re: Application of Laws to Foreshore Act YFNS 39/2014 (the "Act")

On December 3, 2013, Yuułu?it?ath First Nation and British Columbia entered into the Foreshore Agreement whereby British Columbia delegated certain lawmaking authorities to the Yuułu?it?ath government over foreshore adjacent to Yuułu?it?ath lands. On August 27, 2014, the Yuułu?it?ath Legislature enacted the Act which, in accordance with section 3.3 of the Act, will be made applicable to Yuułu?it?ath foreshore by Order of the Yuułu?it?ath Executive. A copy of the Act is enclosed and it, along with other Yuułu?it?ath enactments, may be viewed at <http://www.ufn.ca/government/laws-and-regulation/>.

By this letter and in accordance with section 3.3(b)(iii) of the Act and sections 3.9(a) and 3.15(a) of the Foreshore Agreement, the Yuułu?it?ath government gives notice to you that the Executive will, by Order, bring the Act into force on Yuułu?it?ath foreshore 30 days after the date of this letter. As a person that may be affected by the Act, the Alberni-Clayoquot Regional District has the opportunity to make representations to the Executive concerning the Act and its applicability to Yuułu?it?ath foreshore if those representations are received by the Executive within 30 days of the date of this letter. Representations on the Act should be addressed to:

Yuułu?it?ath Executive,
P.O. Box 699
Ucluelet, BC V0R 3A0

Yours truly,

CHARLES MCCARTHY
President of the Yuułu?it?ath First Nation

YUULU?IL?ATH FIRST NATION GOVERNMENT

APPLICATION OF LAWS TO
FORESHORE ACT

YFNS 39/2014



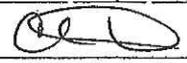
This law enacted on August 27, 2014, 2014

Signed


Charles McCarthy, President of the
Yuulu?il?ath First Nation

DEPOSITED IN THE
REGISTRY OF LAWS

ON 15 /Sept/ 2014


Signature of Law Clerk

YUULUWELATH FIRST NATION GOVERNMENT
APPLICATION OF LAWS TO FORESHORE ACT YFNS 39/2014

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PREAMBLE

The Yuulu?i?ath First Nation and British Columbia entered into an amended Yuulu?i?ath First Nation Foreshore Agreement. The Amended Foreshore Agreement expands the law making authority of the Yuulu?i?ath First Nation over Yuulu?i?ath foreshore and alters the enactment and enforcement process required by the former Foreshore Agreement to enact and enforce Yuulu?i?ath law applicable to Yuulu?i?ath foreshore.

It is the desire of the Yuulu?i?ath First Nation that there be certainty as to the applicability of existing Yuulu?i?ath law to Yuulu?i?ath foreshore. Certainty concerning the applicability of Yuulu?i?ath law to Yuulu?i?ath foreshore is desirable for transparent and accountable government processes and for the better governance of the Yuulu?i?ath First Nation.

The Yuulu?i?ath First Nation adopt this Act based on these values.

PART 1 - INTRODUCTORY PROVISIONS

Short title

1.1 This Act may be cited as the Application of Laws to Foreshore Act.

Executive oversight

1.2 The chairperson of Legislature is responsible for the executive oversight of this Act.

Authority and application

- 1.3 (a) This Act is enacted as contemplated in 14.5.0 of Chapter 14 Regional Government of the Maa-nulth Treaty and under the Amended Foreshore Agreement.
- (b) Unless otherwise provided in this Act or another Yuulu?il?ath enactment, this Act applies to all Yuulu?il?ath foreshore.

Definitions

1.4 In this Act,

“Amended Foreshore Agreement” means the agreement entered into between the Yuulu?il?ath First Nation and British Columbia in accordance with 14.5.1 of Chapter 14 Regional Government of the Maa-nulth Treaty and dated for reference December 3, 2013;

“Foreshore Agreement” means the agreement entered into between the Yuulu?il?ath First Nation and British Columbia in accordance with 14.5.1 of Chapter 14 Regional Government of the Maa-nulth Treaty and dated for reference April 1, 2011.

PART 3 - GENERAL PROVISIONS

Regulations

- 3.1** The Executive may make regulations which it considers necessary or advisable for the purposes of this Act, including regulations setting out necessary amendments to an enactment listed in section 2.1(a) for that enactment to apply to Yuulu?i?ath foreshore in accordance with this Act.

Enactment or amendment of laws applicable to foreshore

- 3.2** (a) In accordance with the Amended Foreshore Agreement, before an amendment is made to this Act or an enactment listed in section 2.1(a), the Yuulu?i?ath government must first
- (i) discuss that amendment with any person, including local governments and other authorities and organizations, and
 - (ii) consult with individuals ordinarily resident in the Yuulu?i?ath foreshore concerning the amendment,
- if they may be directly and significantly affected by that amendment.
- (b) In accordance with the Amended Foreshore Agreement, before enacting a Yuulu?i?ath enactment in relation to Yuulu?i?ath foreshore or any subsequent amendment to that enactment, the Yuulu?i?ath government must first
- (i) discuss that enactment or amendment with any person, including local governments and other authorities and organizations, and
 - (ii) consult with individuals ordinarily resident on Yuulu?i?ath foreshore concerning that enactment or amendment,
- if they may be directly and significantly affected by that enactment or amendment.
- (c) For certainty, despite subsections (a) and (b) and in accordance with the Amended Foreshore Agreement, the law-making authority of the Yuulu?i?ath government under the Amended Foreshore Agreement in relation to Yuulu?i?ath foreshore is subject to the same conditions, requirements and restrictions as a municipality in exercising law-making authority under provincial law including
- (i) providing notice and an opportunity to make representations to persons affected by a proposed Yuulu?i?ath enactment or a decision made under a Yuulu?i?ath enactment in relation to Yuulu?i?ath foreshore, and

PART 2 - APPLICATION OF LAWS TO FORESHORE

Applicability of certain enactments

- 2.1 (a) The following Yuulu?il?ath enactments apply to Yuulu?il?ath foreshore with the necessary changes required and so far as applicable:
- (i) the Planning and Land Use Management Act;
 - (ii) the provisions of the Environmental Protection Act applicable to those matters referred to section 3.8(b) of the Amended Foreshore Agreement;
 - (iii) the Environmental Protection Act other than the provisions referred to in paragraph (ii);
 - (iv) the Enforcement Act;
 - (v) the Building and Development Authorization Act; and
 - (vi) the Official Community Plan Act.
- (b) A reference to Yuulu?il?ath lands in the enactments listed in subsection (a) is deemed to include a reference to Yuulu?il?ath foreshore unless the context requires otherwise or it is otherwise indicated.

Applicability of other enactments

- 2.2 Nothing in this Act restricts the application of a Yuulu?il?ath enactment to a person or activity on Yuulu?il?ath foreshore to which that enactment would otherwise apply.

Penalties

- 2.3 A penalty under the enactments listed in section 2.1(a) must not exceed the limits referred to in section 3.11 of the Amended Foreshore Agreement.

Interpretation of enactments

- 2.4 For certainty, except in this Act, where the context requires otherwise or is otherwise indicated, a reference in a Yuulu?il?ath enactment to the Foreshore Agreement is a reference to the Amended Foreshore Agreement.

- (ii) when applicable, seeking the approval of Yuulu?i?ath citizens and non-members ordinarily resident on Yuulu?i?ath foreshore to a proposed Yuulu?i?ath enactment or a decision made under a Yuulu?i?ath enactment in relation to Yuulu?i?ath foreshore.

Commencement

- 3.3**
- (a) Subject to subsections (b) to (e), this Act comes into force by Order of the Executive.
 - (b) An Order of the Executive under subsection (a) must not be made until
 - (i) notice of that Order and a copy of this Act has been posted in accordance with Yuulu?i?ath law for at least 30 days,
 - (ii) notice of that Order has been published in accordance with Yuulu?i?ath law, and
 - (iii) notice of that Order and a copy of this Act has been delivered in accordance with Yuulu?i?ath law to British Columbia and the Alberni-Clayoquot Regional District.
 - (c) A notice under subsection (b) must provide an opportunity for at least 30 days to persons affected by this Act to make representations to the Executive concerning this Act.
 - (d) The Executive must give full and fair consideration to any representations received in accordance with subsection (c) and may, by regulation, make necessary amendments to an enactment listed in section 2.1(a) in relation to Yuulu?i?ath foreshore to address any concern raised by a representation received in accordance with subsection (c).
 - (e) Section 2.1(a)(iii) comes into force on the date the responsible minister referred to in section 3.8(a) of the Amended Foreshore Agreement gives approval to the application of those provisions of the Environmental Protection Act to Yuulu?i?ath foreshore.



MEMORANDUM

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: October 3, 2014
Subject: Staff Report

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- Continue working with the Coordinator on development of the Alberni-Clayoquot Health Network and Planning Committee – Review of Regional Transit Study, support and participation in the Bamfield/Anacla Accord and Healthy Communities Forum;
- Regional Water Improvement Program;
- Updating/renewing various agreements;
- Strategic Planning follow-up and project management and governance review;
- Occupational Health and Safety initiatives and policy development;
- Updating various ACRD Bylaws;
- ACRD Website Re-Development;
- Reconciliation follow up, workshop & UBCM;
- 2015 Preliminary Budget preparations;
- 2014 Local Government Election and Referendum Preparations;
- Legal Issues and Negotiations;
- Personnel Issues;
- Board Remuneration Review Process including development of questionnaire and interview preparations;
- Development of ACRD Bi-weekly newsletter
- AV Regional Airport Runway Extension Study & Geotech Report;
- Accommodating AV Drag Races & process requests;
- 2014 UBCM preparations and follow-up.

Submitted by: 

Russell Dyson, Chief Administrative Officer



MEMORANDUM

TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: September 30, 2014

RE: **Monthly Activity Report – Planning and Development**

| 2013 Total | 2014 Total | APPLICATION |
|---------------|---------------|--|
| 20 | 4 | Rezoning |
| 11 | 15 | Development Permit and Development Variance Permit |
| 11 | 6 | Subdivisions |
| 1 | 2 | Agricultural Land Reserve |
| 1 | 3 | Board of Variance |
| 9 | 7 | Crown Leases |
| 26 | 20 | Bylaw Enforcement |
| 13 | 8 | Miscellaneous |
| 92 | 65 | TOTAL APPLICATION RECEIVED |

Other Planning Projects

Open houses will be scheduled in October for the Regional Parks Plan in Port Alberni and the West Coast.

The zoning bylaw rewrite is progressing well and a draft for review by the Electoral Area APCs will be ready in October.

Staff attended a meeting regarding Salmon Beach road access.

Family Farms Day was held on September 14th. This was a very well attended event that was organized by ACRD staff.

The second public hearing for the Bamfield OCP was held on September 18th in Bamfield.

ACRD staff is providing mapping support to PAPA for current projects in the Port Authority area.

Mike Irg, Manager of Planning and Development

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
AUGUST, 2014**

| BUILDING TYPE | BAMFIELD | | BEAUFORT | | LONG BEACH | | SPROAT LAKE | | BEAVER CREEK | | CHERRY CREEK | | TOTALS | |
|---------------|----------|----------|----------|----------|------------|----------|-------------|----------------|--------------|---------------|--------------|----------|----------|----------------|
| | # | VALUE | # | VALUE | # | VALUE | # | VALUE | # | VALUE | # | VALUE | # | VALUE |
| Single Family | | | | | | | 1 | 450,000 | | | | | 1 | 450,000 |
| Mobile Homes | | | | | | | | | | | | | 0 | 0 |
| Multi-Family | | | | | | | | | | | | | 0 | 0 |
| Adds&Rens | | | | | | | | | | | | | 0 | 0 |
| Commercial | | | | | | | | | | | | | 0 | 0 |
| Institutional | | | | | | | | | | | | | 0 | 0 |
| Industrial | | | | | | | | | | | | | 0 | 0 |
| Miscellenaous | | | | | | | | | 1 | 25,000 | | | 1 | 25,000 |
| Totals | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 450,000 | 1 | 25,000 | 0 | 0 | 2 | 475,000 |

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
AUGUST, 2014 TO DATE**

| BUILDING TYPE | BAMFIELD | | BEAUFORT | | LONG BEACH | | SPROAT LAKE | | BEAVER CREEK | | CHERRY CREEK | | TOTALS | |
|---------------|----------|----------------|----------|----------|------------|----------------|-------------|------------------|--------------|------------------|--------------|------------------|-----------|------------------|
| | # | VALUE | # | VALUE | # | VALUE | # | VALUE | # | VALUE | # | VALUE | # | VALUE |
| Single Family | 1 | 152,771 | 0 | 0 | 0 | 0 | 5 | 1,630,000 | 4 | 985,000 | 5 | 1,838,069 | 15 | 4,605,840 |
| Mobile Homes | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 7,000 | 1 | 5,000 | 0 | 0 | 3 | 12,000 |
| Multi-Family | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Adds&Rens | 1 | 10,000 | 0 | 0 | 2 | 13,000 | 5 | 199,833 | 5 | 58,900 | 0 | 0 | 13 | 281,733 |
| Commercial | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 115,000 | 2 | 115,000 |
| Institutional | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Industrial | 0 | 0 | 0 | 0 | 1 | 200,000 | 0 | 0 | 0 | 0 | 1 | 10,000 | 2 | 210,000 |
| Miscellenaous | 1 | 1,000 | 0 | 0 | 2 | 49,909 | 5 | 58,219 | 9 | 151,072 | 7 | 105,655 | 24 | 365,855 |
| Totals | 3 | 163,771 | 0 | 0 | 5 | 262,909 | 17 | 1,895,052 | 19 | 1,199,972 | 15 | 2,068,724 | 59 | 5,590,428 |

| | BAMFIELD | BEAUFORT/ BEAVER CREEK | LONG BEACH | SPROAT LAKE | CHERRY CREEK | TOTAL | YTD TOTAL |
|------------------------------|----------|---------------------------|------------|-------------|--------------|----------|-----------|
| WOODSTOVE INSPECTIONS | | | | | 1 | 1 | 40 |

| | YEAR TO DATE | | TOTAL YEAR | | | YEAR TO DATE | | TOTAL YEAR | |
|------|--------------|------------|------------|------------|------|--------------|-----------|------------|------------|
| 2013 | 56 | 5,928,986 | 81 | 8,208,948 | | | | | |
| 2012 | 60 | 6,051,900 | 92 | 9,011,700 | | | | | |
| 2011 | 96 | 7,892,441 | 120 | 9,221,498 | | | | | |
| 2010 | 123 | 17,871,593 | 149 | 21,524,170 | | | | | |
| 2009 | 63 | 6,581,912 | 123 | 11,302,380 | 1999 | 37 | 1,805,788 | 80 | 3,348,092 |
| 2008 | 73 | 9,556,826 | 147 | 22,682,130 | 1998 | 41 | 1,650,426 | 75 | 3,320,890 |
| 2007 | 73 | 7,016,424 | 163 | 15,007,877 | 1997 | 48 | 2,779,466 | 104 | 10,025,166 |
| 2006 | 84 | 7,663,595 | 161 | 15,909,705 | 1996 | 69 | 5,542,700 | 128 | 9,050,554 |
| 2005 | 74 | 8,278,645 | 138 | 12,962,379 | 1995 | 61 | 5,910,000 | 116 | 9,641,300 |
| 2004 | 77 | 6,842,554 | 133 | 11,036,854 | 1994 | 92 | 6,327,000 | 151 | 7,915,500 |
| 2003 | 37 | 3,671,688 | 97 | 6,925,356 | 1993 | 82 | 5,774,000 | 167 | 10,864,000 |
| 2002 | 42 | 1,754,970 | 76 | 2,986,134 | 1992 | 87 | 5,660,000 | 173 | 11,192,500 |
| 2001 | 40 | 3,734,396 | 89 | 5,790,126 | 1991 | 57 | 3,115,520 | 126 | 7,155,120 |
| 2000 | 43 | 2,009,157 | 88 | 4,095,339 | 1990 | 53 | 5,240,500 | 118 | 6,323,900 |



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: October 1, 2014
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following in August & September 2014:

- Assisted in drafting the proposed Board Remuneration Bylaw based on recommendations from the Remuneration Committee.
- Met with member of the Alberni Valley Drag Racing Association to discuss this year's event and concerns moving forward. I am going to work with the Airport Superintendent to address some of their concerns and will present a report to the Board at the October 22nd meeting.
- Submitted a request to BC Assessment to have the property tax for the Vancouver Island Regional Library shown as a separate line item on rural property tax notices in 2015.
- Assisted the Bamfield Community Parks Commission in determining rental rates for a point of sale terminal for Centennial Park as they are considering getting a terminal to use for their campground sales revenue.
- Worked with the Ministry of Transportation to have the Entering/Leaving Tsunami Zone signs replaced in Bamfield. Hopeful that the signs will be put up in October.
- Drafted the 2015 tax exemption bylaw for the Alberni Golf Club and the Long Beach Recreation Cooperative.
- Drafted an amending bylaw for the Alberni Valley Airport to include an annual maximum requisition amount to conform to current bylaw standards per the Ministry of Community, Sport and Cultural Development.
- Assisted in the development of the Alberni Valley and West Coast Curb Side Recycling Request for Proposals that are to be advertised in October.
- Began investigating insurance coverage of the Sproat Lake Volunteer Fire Department Fire Halls as they have always been insured separately. Working with the Fire Chief to possibly obtain appraisals of those buildings and then move the insurance coverage to be with our main insurance provider, AON.

Submitted by: _____

Teri Fong, CGA, Manager of Finance



MEMORANDUM

To: Board of Directors

From: Andy Daniel, ASCT., Manager of Environmental Services

Date: September 30, 2014

Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on.

Long Beach Airport

- Long Beach Airport Advisory Committee meeting held August 14, 2014.
- Well testing and development of the new well
- Facility inspection report memo completed.
- Review and investigation for possible capital works upgrade
- Review for safe operation and fire flow requirement.
- Confine spaces assessment.
- Infield leveling.
- Fire service agreement meetings (July) District of Ucluelet, including site tours for staff and FD personnel.
- Weed control (July and August).
- Multiplex site review and placement options.
- Mowing and mower deck repairs x 2.
- Sweeping operations.
- McGill engineering well site development including clearing project..
- WCC meeting.
- Parks Canada OLS clearing meetings and cut permit acquisition.
- Assist with Parks Canada truck acquisition from Transport Canada and Plow exchange.
- Develop native sewer deactivation plan with McGill Engineering.
- Airport road repairs.
- BCAS Medevac operations x 4.
- ACAP application support runway reporting system and plow truck.
- Multiplex geotech support at golf course and old hydro road (North side).
- Attend SWIFT airport conference at YVR.
- Parks Canada liaison for runway 29 OLS clearing project.
- Awarded ACAP runway surface condition reporting system.
- Public relations, support first nations elders in berry picking activities at the airport.

AVRA

- AVDRA oversight Pre and post inspections, test and tune and main event.
- Plan and execute runway expansion preplan.
- Assist Tetra Tech with runway expansion development.
- AVRA stakeholder meeting for runway expansion.
- OLS review with SNC Lavalin.
- Oversight on new concrete return road (AVRDA).
- Swept airport with PA city street sweeper including moss removal.
- AVRA temporary runway extension design development for Coulson operation.
- Work with DND for C130 display during AV directors meeting.
- Repaint runway markings post Thunder in the valley (Island Line Pro).
- Island transportation strategic planning meeting MLA Sturdy CYAZ and AVRA airports.
- AV committee meeting technical support for Tetra Tech report.

West Coast Landfill

- RFP developed for WC Garbage and Recycling Pickup contract which expires Nov. 30, 2014.
- WC Garbage and Recycling Schedule mail out distributed.
- SWMP Committee meeting held in Tofino on August 21, 2014.

Alberni Valley Landfill

- RFP developed for Alberni Valley Curbside Pickup contract which expires Nov. 30, 2014.
- AV Curbside Recycling Schedule mail out distributed.
- SWMP Committee meeting held August 28, 2014.
- Recycling Depot upgrades (exterior and windows) completed.

Bamfield

- Visit to the Bamfield Transfer station to discuss improvements need since the implementation of MMBC.
- Water main failure
- THM water sampling.
- Reservoir flushing.
- Power failure and Communication failures.
- Upgrades to the reservoir controls.
- Confined Spaces assessment.
-

Salmon Beach

- Boat launch upgrades.
- Viewed Catalyst water intake for possible regional water supply.

Sproat Lake

- Sproat Lake Marine Patrol wraps up another busy season August 28th, 2014.
- Community Infrastructure Improvement funding announcement held at Cougar Smith Park to recognize funding received for the upgrade of the Baseball Field and Tennis Courts.
- New signage prepared for Bike Skills Park.

Beaver Creek

- 5 new water service installation.
- 98 new meter upgrades.
- 4 water main failures.
- 1 stand pipe replacement.
- 2 water service upgrades.
- 1 2" water service and meter upgrade to Lugin trailer park.
- 36 Bacterial water samples taken (meeting the Canadian drinking water standards).
- 47 completed Service Requests.
- Repairs and upgrades to the Darnley Booster pump station due to a large later main failure.
- Meter reading.
- Grandview Subdivision review.
- Hydrant repair after use from the fire department.
- Parks mow and weed eating.
- Hydrant weed eating.
- Prep for the hydrant maintenance program.
- Chlorine pump failure at Strick road pump house (removed and returned for warranty.)
- Confined Spaces assessment.

City of Port Alberni

Millstream

- Water main upgrade and emergency connection.
- Pre –construction meeting and review.

General

- 3 Environmental Services employees attended the Driver's Training course held on Sept. 25th.

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of October 3, 2014

| # | Date | Action Item | Assigned to | Target Date/Update |
|----------------------------------|----------------------------------|--|--------------------------------------|--|
| Administration Department | | | | |
| 1. | Jan. 23/13 WC Comm | Explore with the Yuuʔuʔitʔatʔ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future | Russell | Yuuʔuʔitʔatʔ to respond |
| 2. | July 10 th Board | Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation | Russell/ Cindy/ Tony/ Penny | Ongoing – Follow-up from J. Rampanen session |
| 3. | April 9 th Board | C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings | Russell | Request sent |
| 4. | May 14 th Board | Prepare a report for consideration by the Board with a terms of reference for an Economic Development Meeting in the region. | Russell/ Pat | In progress |
| 5. | June 17 th AV Comm | Investigate and report back to the AV Committee with options for improvements to the Alberni Valley Sign at the entrance into Port Alberni | Rob | Investigating |
| 6. | June 25 th Board | The Board of Directors approved the Alberni Valley Bulldogs Sponsorship Program for the value of \$24,925.00 – Advise the AV Bulldogs and proceed with the projects | Russell/ John/ Cindy | 70% completed Report to Oct. 22 nd Board |
| 7. | June 25 th Board | Proceed with the drilling development and testing of a production well at the Long Beach Airport with the services of GW Solutions at the estimated cost of \$116,081, as outlined in the CAO report | Russell | In progress - pump test to be complete Oct. 3 rd |
| 8. | July 23 rd Board | Arrange a reconciliation committee meeting to discuss supporting the delivery of the Reconciliation Dialogue Workshop in Port Alberni and request a workshop on the West Coast | Russell | Arranging |
| 9. | July 23 rd Board | Bell Road consultation with TFN and the City | Russell | Letter sent to TFN |
| 10. | August 13 th Board | Arrange meeting with Dan Holder, Director Cote regarding Firepro RMS | Russell | October |
| 11. | Aug. 27 th Board | The Board approved the synopsis of Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment & questions – proceed to referendum once approval received from the Inspector of Municipalities | Wendy | Inspector approval received proceeding to referendum |
| 12. | Aug. 27 th Board | Come back with a proposal for Cherry Creek Improvement District to participate in the Regional Fire Records Management System only, not the ACRD's Fire Services Contract with Mr. Dan Holder | Russell/ Dan | October |

| # | Date | Action Item | Assigned to | Target Date/Update |
|--|----------------------------------|--|------------------|--|
| 13. | Sept. 10 th Board | The Board concurred with the recommendation of the AC Transportation Committee to retain the services of Mike Newton, RF Binnie & Associates for expenses to a maximum of \$3,000 to work with Ministry of Transportation and Infrastructure staff to review the Highway 19 Connector Study and the Ring Road/Bypass Route Study – Advise the Committee and Mike Newton | Wendy | Done – In progress |
| 14. | Sept. 10 th Board | Draft a follow-up letter to the Ministry of Transportation and Infrastructure thanking their staff for meeting with the AC Transportation Committee on September 4 th and reiterate their commitment to work with Mike Newton, RF Binnie & Associates and the Committee in reviewing the Highway 19 Connector Study and Ring Road/Bypass Route Study, agreeing to meet again in two months and updating Parliamentary Secretary, Jordan Sturdy on the meeting | Robert G. | Done |
| 15. | Sept. 10 th Board | Draft a letter supporting Port Alberni as the first site in British Columbia for the Practice Readiness Program for International Medical Graduates | Wendy | Done |
| Finance Department | | | | |
| 16. | April 23 rd Board | Prepare a report to the Board on the benefits and costs of signing onto the BC Climate Action Charter | Teri | Oct. 8 th Board Agenda |
| 17. | June 25 th Board | Set-up a meeting with AV Drag Racing Association to review event and agreement for future years | Teri/ Andrew | Done – Report to AV Committee |
| 18. | August 13 th Board | Amend the 2014-2018 Financial Plan to allocate \$30,000 of Electoral Area Administration Gas Tax Funding and \$20,000 of Millstream Water Capital Reserve to the Millstream Water Supply and Distribution System Upgrade. | Teri | October 2014 |
| 19. | Sept. 8 th Board | Prepare a 2015 property tax exemption bylaw including the Alberni Valley Golf Club and the Long Beach Recreation Cooperative for consideration by the Board at the October 8 th meeting | Teri | Bylaw in Oct. 8 th Board agenda package |
| Environmental Services Department | | | | |
| 20. | Apr. 8/10 WC | Work with Parks Canada on the landfill road agreement | Russell | Letter sent January 12 th |
| 21. | Sept. 8/10 WC | Investigate with Tla-o-qui-aht First Nation well development at the Long Beach Airport | Russell | Met with TFN Council June 2 |
| 22. | May 11/11 AV Comm | Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill | Andy/ Russell | In Progress |

| # | Date | Action Item | Assigned to | Target Date/Update |
|----------------------------|----------------------------------|---|-------------|--|
| 23. | June 13/12 BD | Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners | Rob G. | Design in progress |
| 24. | Oct. 10/12 Board | Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal | Andy | Sent to Advisory Planning Commissions for input |
| 25. | April 23 rd Board | The Board of Directors directed staff to: 1. Meet with the Tseshaht and Hupacasath First Nations and the City of Port Alberni with respect to their consideration on providing a connection to their water systems for the Bell Road/Stuart Avenue water supply; and following the consultation, 2. Provide the information to the Bell Road/Stuart Avenue residents on the water servicing options | Russell | Waiting TFN Response |
| 26. | July 9 th Board | Work with contractors on the West Coast to educate and establish a formal aggressive follow up plan regarding the implementation of the MMBC rules on curbside recycling | Janice | In progress – Report to WC Committee |
| 27. | July 25 th WC Comm | West Coast Committee recommends that the ACRD Board of Directors support in principle the investigation of water supply from the Lost Shoe Creek Aquifer to supply Parks Canada, the communities of Esowista and Ty-Histanis with the possible use of Long Beach Airport lands and existing water infrastructure as components of the system | Russell | Done |
| 28. | August 13 th Board | Millstream-Ucluelet Emergency Water Connection and Watermain upgrade - Crow Excavating | Janice/Teri | Project started |
| 29. | August 13 th Board | Salmon Beach Boat Ramp Upgrade - Crow Excavating & Trucking Ltd. | Janice/Teri | Project – majority completed |
| 30. | August 13 th Board | South Side Ditch portion of the Salmon Beach Short Street Drainage - Denis Francoeur Backhoeing Ltd. | Janice/Teri | 95% Done |
| 31. | August 13 th Board | Research an alternative to roundup to remove vegetation at Alberni Valley Regional Airport | Mark | |
| PLANNING DEPARTMENT | | | | |
| 32. | May 13/10 WC | Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning | Mike | Letter sent to TFN Jan 16 – Will include in new zoning bylaw |
| 33. | June 1/09 | Bamfield Official Community Plan Review | Mike | Public hearing held |

| # | Date | Action Item | Assigned to | Target Date/Update |
|-----|----------------------------------|--|-------------|---|
| 34. | April 11/12 BD | Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure | Mike | Working with neighbor to move dock |
| 35. | Nov. 14/12 Board | The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD | Mike | Contacted Hall Society – Society working on options |
| 36. | July 24 th Board | The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system | Mike | 2014 Budget |
| 37. | June 25 th Board | Prepare a report on development cost charge options through the 2015 budget process to use parkland dedication monies for park development and other infrastructure | Mike | October 2014 |
| 38. | August 13 th Board | Agricultural Plan Implementation contract for the Alberni-Clayoquot Regional District submitted by Gardens on the Go Horticultural Training Services in the amount of \$29,900.00 before applicable taxes | Mike | Working with Contractor |
| 39. | Sept. 8 th Board | Refer the request for funding from Tourism Vancouver Island for the Vancouver Island Hiking Trails Strategy to the Regional Parks and Trails Committee for input and recommendation back to the ACRD Board | Mike | Oct. 6 th Meeting |

Issued: October 3, 2014



MEMORANDUM

To: Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Date: September 22, 2014

Subject: Vancouver Island Regional Library Tax Line Item

It was brought to the attention of staff that many of the Municipalities and Regional Districts that participate in the Vancouver Island Regional Library report the annual tax requirements as a separate line item on the property tax notice. Staff was not previously aware that this was an option but immediately supported the idea and completed the appropriate paperwork with BC Assessment.

Therefore, the property tax related to the library service will be removed from the total Electoral Area amount and displayed as its own line to increase transparency. The rationale behind breaking out this amount is that the service is governed by a Board of Trustees that is separate from the Regional District Board and that the requisition amount represents greater than 10% of the total Regional District requisition.

Staff considered separating out other services that are governed by outside organizations, such as 911 and Custom Transit, but determined that the amount of the requisition was not large enough to warrant separating these items.

Submitted by: _____
Teri Fong, CPA, CGA, Manager of Finance



MEMORANDUM

To: Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Date: September 26, 2014

Subject: Bamfield Centennial Park Update

The Bamfield Community Parks Commission has done a number of upgrades to the Centennial Park this year to enhance park facilities in hopes of expanding park usage. The improvements included upgrades to the Bamfield Memorial Pavilion, restoration of the mural and a tribute bench program. This work has been done by the Parks Commission directly with the only ACRD staff involvement being the issuance of donation receipts for the tribute benches.

Staff thought they would share an update of the tribute bench project as it may be an initiative that other areas may like to duplicate. The ACRD is able to provide a donation receipt for the value of the bench for each donation received. The only part of a donation that is not eligible for a receipt is the portion that is for the cost of the plaque that is to be included on the bench. In the case of the Centennial Park each bench was given a value of \$2,200 with the plaque cost being an additional \$200. This project provided some extra income for the park to accomplish other upgrades.

Included with this report are pictures of the upgrades.

Submitted by: _____

Teri Fong, CPA, CGA, Manager of Finance

Bamfield Centennial Park Projects—2014



Stonewall terracing and landscaping in front of the Memorial Pavilion



Spruce decking for the Memorial Pavilion stage



Sweeping staircase leading to Memorial Pavilion



A Tribute Bench



Tribute Benches viewed from the Memorial Pavilion



Several 4' x 8' restored mural panels in the Smiley Arena

photos by Rae Hopkins



BC Hydro Trucks enroute to Quatsino

VANCOUVER ISLAND-SUNSHINE COAST COMMUNITY RELATIONS 2014 ANNUAL REPORT

SEPTEMBER 2014

MESSAGE FROM JESSICA MCDONALD



I had the good fortune to join BC Hydro as President and CEO in mid-July. With operations in every corner of the province, BC Hydro is proud to be not just a service provider, but also a member of the community.

We're working hard to ensure that electricity is available for our customers when they need it—both today and in the future. Our comprehensive capital program includes refurbishing aging infrastructure, generation facilities and substations. At the same time, we're building critical new infrastructure and investing in new generation capacity. This is all part of the

Province's Ten Year Plan designed to keep rates as low as possible while making investments to support our growing population and economy.

British Columbia has among the lowest rates in North America, due in large part to the visionary construction of hydro-electric facilities in the 1960s, 1970s and 1980s. Generations of customers have benefited from this historical investment. Today, we're in a new era of investing in infrastructure so we can continue to respond to the growing electricity needs of communities.

Electricity is the backbone of our province—powering our homes, our businesses and our communities. We're proud of our partnerships and relationships with local governments and First Nations across BC. We all work together to provide this essential service. Thank you for your continued support.

Sincerely,

Jessica McDonald
President & Chief Executive Officer
BC Hydro

QUICK FACTS

PROVINCE-WIDE:

1.9 million customers
Electricity is delivered through a network of:

- 77,000 kilometres of transmission and distribution lines
- 300 substations
- 900,000 utility poles
- 325,000 transformers

Capital investments of \$1.9 Billion (Fiscal 2014)

VANCOUVER ISLAND-SUNSHINE COAST SUPPLY:

| | |
|---------------------------|-------------------------|
| BC Hydro: (MW= megawatts) | |
| John Hart | 126 MW (Campbell River) |
| Strathcona | 64 MW (Campbell River) |
| Ladore | 47 MW (Campbell River) |
| Puntledge | 24 MW (Comox Valley) |
| Ash | 27 MW (Port Alberni) |
| Jordan | 170 MW (Sooke) |
| Clowhom | 33 MW (Sunshine Coast) |
| Others: | |
| IPP's | 347.5 MW |



SITE C CLEAN ENERGY PROJECT

BC Hydro's Site C Clean Energy Project (Site C) is a proposed third dam and generating station on the Peace River. It would provide 1,100 megawatts of capacity, and produce about 5,100 gigawatt hours of energy each year—enough electricity to power the equivalent of about 450,000 homes.

Site C is being proposed to help meet B.C.'s long-term electricity needs.

The project requires environmental certification, regulatory permits and authorizations, and other approvals before it can proceed to construction. In addition, the Crown has a duty to consult and, where appropriate, accommodate Aboriginal groups.

The project is currently undergoing a cooperative federal-provincial environmental assessment, which included a Joint Review Panel process. The environmental assessment process is expected to be completed in the fall of 2014.

BC Hydro continues to consult and engage with Aboriginal groups, property owners and local/regional governments. Community Agreements for the construction and operation of Site C have been reached with the districts of Chetwynd and Taylor, and discussions are continuing with other communities.

BC Hydro also operates community consultation offices in Fort St. John and Hudson's Hope.

Construction of Site C would create 10,000 person-years of direct employment during construction, and approximately 33,000 person-years of total employment through all stages of development and construction. More information is available at sitecproject.com.



Site C Rendering West-facing



CELEBRATING 25 YEARS OF POWER SMART

2014 is the 25th anniversary of the BC Hydro Power Smart Program. With the focus on helping customers take control of their own energy use and put money back in their pockets, Power Smart continues to be top of mind for customers.

Energy conservation wasn't a priority for BC Hydro or its predecessor companies – the BC Power Commission and BC Electric. Quite the opposite, in fact. The province's focus in the 1940s was electrification of the province, by bringing electricity to the masses. Moving into the 1950s and 1960s, the main focus for most utilities was to encourage people to "live better electrically." The BC Hydro Home Service department hosted demonstrations around Vancouver and Victoria to demonstrate the joys of electric cooking. It wasn't until the 1970s that we began to see a shift.

1975 saw the beginning of BC Hydro demand-side management programs. Early conservation efforts involved providing literature on how customers could save money and doing early research on metering in homes and buildings. But in 1988, Power Smart officially got its name and launched the first four conservation programs: Refrigerator Buy-Back, High-efficiency Motors for industrial customers, Water Heater Blanket and Fluorescent Lamps programs.

Over the years we've seen remarkable success with Power Smart programs and offers, which have grown from four to over 20 and cover all customer sectors: residential, commercial, schools, health care, public sector, industrial and municipalities.

Power Smart has created a culture of conservation that spans the gamut of customer needs from high efficiency heat pumps to light bulbs. Power Smart's original goal was to save 5,600 GWh by 2010. Over the last 25 years, British Columbians have saved approximately 6,800 GWh/year—enough electricity to meet the annual needs of more than 440,000 homes.

The Power Smart teams continue to research new technologies, support business customers in implementing energy efficiency solutions, and consider energy wasters that aren't as obvious, such as phantom power. New online tracking tools such as MyHydro will help businesses and residents realize some of these harder-to-see savings.

REGIONAL INFORMATION

CAPITAL PROJECTS

John Hart Generating Replacement Project – Construction Underway

In February 2014, BC Hydro signed the contract with InPower BC for the John Hart Generating Station Replacement Project which includes the construction of an innovative, underground powerhouse that will enhance public safety and improve the site's environmental footprint. The signing was a major milestone for the project after seven years of First Nation consultation, community engagement, and regulatory process.

"BC Hydro has worked hard since 2007 to advance this major project by developing the best plan and the best design to deal with a 67-year-old generating station that has seismic, reliability and fish habitat risks," says Chris O'Riley, BC Hydro's Executive Vice President of Generation. "John Hart is an important facility for us on Vancouver Island. We will continue to operate the existing generating station during the construction phase. The replacement facility will be constructed over the next five years and it's an exciting time for BC Hydro, InPower BC and the wider Campbell River community."

The project will bring many economic benefits to the community of Campbell River, including more jobs. The number of people working at the site will grow to 200 by the end of this year and peak at 360 in 2016. On March 31 and April 1, 2014 BC Hydro and InPower BC held



Stephen Watson provides an overview of the John Hart Project to community leaders. Pictured from left to right are Greg Baynton, CEO Vancouver Island Construction Association, Mayor Walter Jakeway, City of Campbell River, Colleen Evans, President, Campbell River Chamber of Commerce, Rick Roberts, Director, Vancouver Island Economic Alliance and Stephen Watson, Stakeholder Engagement, BC Hydro.

a business event in Campbell River with about 600 people attending to learn more about the job hiring and subcontractor opportunities.

The new hydroelectric facilities will be barely noticeable. The tunnel from the John Hart dam will supply water to an underground generating station. A water bypass facility has been designed into the generating station and is 60-70 metres from the surface and the generating station cavern is about 39 metres high. The only noticeable facility elements will be the two portal tunnels, upstream of the surge towers that lead into the new generating station, and the water discharge outlet coming out of the rock and into the river at the entrance to Elk Falls Canyon. This design benefits the surrounding Elk Falls Provincial Park by better fitting into the landscape.

The goal for BC Hydro in all this was to get a highly technical, efficient, reliable, seismically safe facility that allows for the ongoing generation of clean energy. This was achieved. The construction work has started and to find out more, go to bchydro.com/johnhart or cr.majorprojects.ca. The John Hart Project Interpretive Centre is open Wednesday-Sunday from 10:00 am to 5:00 pm.

Long Beach Area Reinforcement Project

Substations are the link between the transmission and distribution systems. BC Hydro owns, operates and maintains more than 300 substations throughout the province.



Construction activity on site at Great Central Lake substation.

Construction is underway at the Great Central Lake and Long Beach substations as part of BC Hydro's Long Beach Area Reinforcement Project, a project to reinvest in the transmission system that serves the West Coast. The current substations, constructed about 50 years ago, are at capacity and will be unable to meet future load growth and reliability standards. Both substations are being replaced with new equipment and transformers that have more than twice the capacity of the current transformers and will serve the West Coast for another 30 to 50 years.

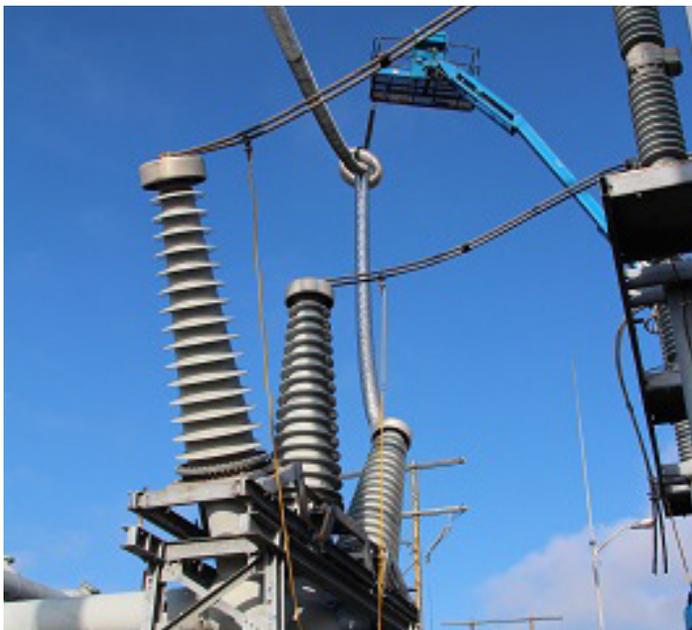
Tree clearing, site grading and preparation is complete at both sites. The electrical / civil work for the new stations began in July 2014 and will continue for just over 12 months.

BC Hydro estimates that during construction the project will create approximately 50 person years of work. To date the work has been completed with no loss time safety incidents.

The new substations will be in-service summer 2015. When the new stations are commissioned old equipment and redundant structures will be removed.

Upgrades to South Island Transmission System

To increase reliability of service, system security and meet load growth, BC Hydro is making upgrades to the transmission network in Victoria and Saanich. The work includes seismic improvements to Horsey Substation near Mayfair Mall; expansion of the George Tripp Substation in



The conductors at Horsey Substation.



The green breaker on the left is one of the three old breakers; on the right is the new one, in place.

Saanich; and the addition of a new underground transmission line between the two substations. Work began this summer. The total cost for the three projects is just over \$60 million and is expected to be completed by the end of 2016.

Land-Based Salmon Farm Receives Power Smart Incentive

Kuterra's new state-of-the-art salmon farm is energy efficient thanks to a Power Smart incentive from BC Hydro.

The Kuterra farm, owned and operated by the 'Namgis First Nation, is the first land-based, closed containment, commercial Atlantic salmon farm in North America. Located in Port McNeill, the facility's power use will be about 1,000 megawatt hours lower each year thanks to the energy efficient measures. The savings are enough to power 100 homes annually. The new design will also lower the facility's energy bill by more than 70 per cent.

Kuterra received a Power Smart incentive of \$143,000 for designing and installing the unique system that significantly reduces energy consumption at the farm. Some of the measurables include:

- Technology that captures and reuses heat from the ground and air, and the heat generated by operating equipment;
- New equipment such as heat pumps and a radiant coil system that efficiently maintains tank temperatures; and,
- High-grade insulation.

Power Smart programs for BC Hydro's industrial customers offer a range of financial incentives to help companies reduce operating costs by taking control of their energy use.

For more details about Power Smart programs visit bchydro.com/powersmart.



Joanna Sofield, General Manager of Customer Care and Power Smart, presents a cheque to 'Namgis Chief Bill Cranmer.

RELIABILITY PERFORMANCE

BC Hydro recognizes how important the reliable supply of electricity is to our customers. We continue to improve, reinforce and maintain the electrical system.

In Fiscal 2014, the BC Hydro average interruption duration per customer was 2.30 hours compared to 2.34 hours in Fiscal 2013. The average number of interruptions per customer in Fiscal 2014 was 1.56 compared to 1.60 in Fiscal 2013.

These statistics also include interruptions due to planned outages.

The information below provides a comparison between Fiscal 2013 and Fiscal 2014.

List of Communities/Cities in the Vancouver Island–Sunshine Coast Region

| COMMUNITY | FISCAL 2013 | | FISCAL 2014 | |
|---------------------|--|--|--|--|
| | AVERAGE CUSTOMER INTERRUPTION DURATION (HOURS) | AVERAGE CUSTOMER INTERRUPTION DURATION (HOURS) | AVERAGE NUMBER OF INTERRUPTIONS PER CUSTOMER | AVERAGE NUMBER OF INTERRUPTIONS PER CUSTOMER |
| Campbell River | 3.43 | 4.68 | 1.82 | 1.39 |
| Courtenay | 2.14 | 3.55 | 1.83 | 2.29 |
| Duncan | 1.65 | 2.17 | 2.39 | 3.40 |
| Gulf Islands | 3.03 | 5.79 | 5.22 | 7.83 |
| Nanaimo | 2.76 | 2.98 | 1.09 | 2.22 |
| Parksville/Qualicum | 1.54 | 2.08 | 2.32 | 1.43 |
| Powell River | 2.54 | 3.57 | 3.73 | 1.01 |
| Port Alberni | 2.03 | 2.76 | 2.51 | 3.36 |
| Port Hardy | 3.70 | 3.46 | 1.22 | 3.85 |
| Sechelt | 1.38 | 2.97 | 4.01 | 3.47 |
| Victoria | 1.83 | 2.42 | 1.77 | 1.29 |

SUPPORTING COMMUNITIES

VEGETATION MANAGEMENT

BC Hydro's distribution system is a complex and highly efficient system with more than 60,000 kilometres of overhead distribution power lines throughout the province. BC Hydro's Vegetation Management program is responsible for pruning and removing trees and vegetation in areas where the distribution power lines may be impacted. The program manages a \$29 million annual budget that includes maintenance plans and helps to provide safe reliable power to our customers. Even with a proactive management program, trees account for approximately 20 to 25 per cent of all power interruptions.

BEAUTIFICATION PROGRAM

BC Hydro budgets one million dollars annually for municipal beautification projects. Municipalities wishing to place existing overhead distribution lines underground to address environmental concerns, improve visual aesthetics or accommodate community redevelopment projects are invited to apply for funding. Information about the program was sent to municipalities in August 2014. Applications for funding in the next fiscal year need to be received by BC Hydro before October 1, 2014.

bchydro.com/content/dam/BCHydro/customer-portal/documents/corporate/community/beautification-projects-information-application.pdf

REGREENING PROGRAM

BC Hydro and Tree Canada Foundation partner on the Regreening Program and work directly with communities around the province to support tree planting in urban areas. The annual program helps restore and retain green space and encourages low-growing vegetation near power lines which helps BC Hydro maintain a safe and reliable distribution system. It also fosters cooperation and support for BC Hydro's Vegetation Management program. Community projects that meet the Regreening Program criteria can receive up to \$10,000. Applications for funding in the next fiscal year need to be received by BC Hydro or Tree Canada before January 31, 2015.

bchydro.com/content/dam/BCHydro/customer-portal/documents/corporate/community/community-regreenging-program-brochure.pdf

BC HYDRO TO REPLACE MORE THAN 10,000 POWER POLES THIS YEAR

BC Hydro maintains over 900,000 distribution poles as part of the electrical system that delivers power to homes and businesses throughout the province. Every year, some of these poles reach end-of-life and must be replaced in order to maintain system reliability. In 2013, we spent over \$70M to replace 10,764 wood poles and 688 concrete poles. We have similar targets for 2014.

The lifespan of a distribution pole is approximately 40 to 50 years, but simply using the age of a pole is not an accurate method to determine its reliability, therefore BC Hydro inspects poles regularly.

Over time, wooden poles become weak as a result of weather, insects, fungus and wildlife. In F14, our crews inspected over

100,000 wooden poles and found that 10,000 of them needed to be replaced or repaired.

The majority of poles identified for replacement have several years of life left in them, so are scheduled for replacement accordingly. As well, any pole that is at risk of immediate failure, such as a pole damaged by a motor vehicle or storm, is replaced immediately.

In addition to replacing wood poles, there is an ongoing program to replace all of the concrete poles in B.C., approximately 9,000 in total. Concrete poles are difficult to work on and have additional safety concerns, so we have an annual program in place to replace approximately 750 concrete poles per year.

Learn more about pole replacement at bchydro.com/safety-outages/power-outages/pole-replacement-infographic.html.



A crew replaces a wooden pole

GRANTS-IN-LIEU

BC Hydro pays net property tax and grant payments to local governments. The grant program is a Provincial Government initiative and the amounts paid are determined under the current legislation. Listed below are the grants paid to each community in the Vancouver Island-Sunshine Coast region as at June 30, 2014.

| MUNICIPALITY/DISTRICT | SCHOOL TAXES | GRANTS | OTHER TAXES | TOTAL PAYMENTS |
|--|--------------|------------|-------------|----------------|
| Regional District of Alberni-Clayoquot | 0.00 | 47,735.00 | 0.00 | 47,735.00 |
| Village of Alert Bay | 3,967.60 | 8,776.00 | 170.58 | 12,914.18 |
| City of Campbell River | 1,902,585.68 | 677,476.40 | 0.00 | 2,580,062.08 |
| Capital Regional District | 0.00 | 289,818.00 | 0.00 | 289,818.00 |
| District of Central Saanich | 313,691.68 | 233,372.73 | 0.00 | 547,064.41 |
| City of Colwood | 37,617.60 | 109,348.79 | 0.00 | 146,966.39 |

| MUNICIPALITY/DISTRICT | SCHOOL TAXES | GRANTS | OTHER TAXES | TOTAL PAYMENTS |
|-------------------------------------|--------------|--------------|-------------|----------------|
| Town of Comox | 35,441.60 | 99,894.80 | 0.00 | 135,336.40 |
| Comox Valley Regional District | 0.00 | 40,916.00 | 0.00 | 40,916.00 |
| City of Courtenay | 190,996.00 | 351,131.13 | 0.00 | 542,127.13 |
| Village of Cumberland | 9,832.80 | 24,922.43 | 0.00 | 34,755.23 |
| City of Duncan | 8,105.60 | 48,869.81 | 0.00 | 56,975.41 |
| District of Esquimalt | 177,602.40 | 248,954.41 | 0.00 | 426,556.81 |
| Town of Gibsons | 48,505.76 | 52,426.56 | 570.81 | 101,503.13 |
| Village of Gold River | 10,404.00 | 19,416.43 | 0.00 | 29,820.43 |
| District of Highlands | 86,904.00 | 20,519.23 | 0.00 | 107,423.23 |
| Town of Ladysmith | 62,291.73 | 93,465.61 | 0.00 | 155,757.34 |
| Town of Lake Cowichan | 19,343.28 | 30,835.08 | 200.00 | 50,378.36 |
| City of Langford | 188,680.96 | 266,473.77 | 0.00 | 455,154.73 |
| District of Lantzville | 104,630.24 | 51,681.06 | 13.00 | 156,324.30 |
| District of Metchosin | 57,319.92 | 44,186.67 | 0.00 | 101,506.59 |
| City of Nanaimo | 562,597.52 | 1,232,362.89 | 0.00 | 1,794,960.41 |
| District of North Cowichan | 821,193.37 | 1,027,260.86 | 1,183.00 | 1,849,637.23 |
| District of North Saanich | 109,652.77 | 146,708.30 | 2,079.61 | 258,440.68 |
| District of Oak Bay | 34,204.00 | 114,874.19 | 0.00 | 149,078.19 |
| City of Parksville | 37,998.40 | 108,646.43 | 0.00 | 146,644.83 |
| City of Port Alberni | 189,789.36 | 639,081.90 | 82.08 | 828,953.34 |
| Village of Port Alice | 6,398.46 | 39,025.62 | 0.00 | 45,424.08 |
| District of Port Hardy | 76,976.60 | 111,607.30 | 0.00 | 188,583.90 |
| Town of Port McNeill | 9,397.60 | 33,141.07 | 0.00 | 42,538.67 |
| City of Powell River | 145,598.40 | 515,080.55 | 2,207.25 | 662,886.20 |
| Town of Qualicum Beach | 97,784.20 | 145,478.76 | 26.00 | 243,288.96 |
| District of Saanich | 894,545.41 | 1,367,985.42 | 5,014.62 | 2,267,545.45 |
| Village of Sayward | 2,556.80 | 2,923.78 | 0.00 | 5,480.58 |
| District of Sechelt | 74,028.24 | 121,613.77 | 0.00 | 195,642.01 |
| Indian Govt District Sechelt | 6,038.40 | 19,506.90 | 0.00 | 25,545.30 |
| Town of Sidney | 20,970.54 | 93,481.64 | 0.00 | 114,452.18 |
| District of Sooke | 95,171.44 | 118,136.32 | 0.00 | 213,307.76 |
| Strathcona Regional District | 0.00 | 109,108.00 | 0.00 | 109,108.00 |
| Regional District of Sunshine Coast | 0.00 | 56,258.00 | 0.00 | 56,258.00 |
| Village of Tahsis | 17,504.56 | 17,641.78 | 0.00 | 35,146.34 |
| District of Tofino | 14,715.20 | 34,292.89 | 0.00 | 49,008.09 |
| District of Ucluelet | 11,451.20 | 29,106.66 | 0.00 | 40,557.86 |
| City of Victoria | 552,112.80 | 1,195,687.34 | 55,849.40 | 1,803,649.54 |
| Town of View Royal | 125,661.28 | 113,482.09 | 0.00 | 239,143.37 |
| Village of Zeballos | 1,863.20 | 4,688.53 | 0.00 | 6,551.73 |

COMMUNITY INVESTMENT AND OUTREACH

BC Hydro supports, educates and strengthens individuals and communities who share our interest in building a bright, sustainable future for British Columbians. Through our Community Investment program, we connect and support those who have demonstrated their commitment to building a conservation culture and energy literacy in British Columbia.

Applications meeting our criteria are accepted online. The application and criteria can be found at bchydro.com/community/community_investment.html. Organizations are also welcome to contact Karla Louwers for more information: 250 755 4713 or karla.louwers@bchydro.com.

Some of the organizations that BC Hydro supported in the Vancouver Island–Sunshine Coast region this past year include:

| APPLICANT | COMMUNITY | DONATION/ SPONSORSHIP |
|---|--------------------|-----------------------|
| Alert Bay Seafest Society | Alert Bay | \$2,000 |
| TSARTLIP First Nation Winter Festival | Brentwood Bay | \$1,000 |
| Mountaineer Avian Rescue Society Environmental Education and Events | Courtenay | \$2,000 |
| Steelhead Society of BC Comox Valley Chapter – Chum Carcass distribution in Upper Puntledge Watershed | Courtenay | \$2,000 |
| District of North Cowichan – Community for Climate | Duncan | \$1,000 |
| Discovery Islands Emergency Preparedness Meeting | Heriot Bay | \$1,500 |
| Nanaimo Science and Sustainability Society – Environmental Outreach Program | Nanaimo | \$4,000 |
| Peninsula Streams Society – Environmental Education and Outreach 2014 | North Saanich | \$3,500 |
| Port Alberni Parks and Recreation - Our Town events | Port Alberni | \$900 |
| Powell River Sea Fair Society – 51st Annual Sea Fair | Powell River | \$850 |
| Cheechlem Chi-Chia Canoe Family Event (Sliammon First Nation) | Powell River | \$1,000 |
| Island Pathways – Partners Creating Pathways | Salt Spring Island | \$2,500 |
| Sooke Region Historical Society – Jordan River Historic Locomotives | Sooke | \$5,000 |
| Westcoast Island Search & Rescue – Mobile Emergency Response | Ucluelet | \$7,500 |
| Vancouver Island Spine Trail Association – Connecting Coastal Communities Conference | Victoria | \$3,500 |
| Habitat Acquisition Trust – Goldstream Chums Sponsorship | Victoria | \$5,000 |

PRESERVING OUR HISTORY

The Jordan River Generating Station has been providing power to Vancouver Island for over 100 years. Two locomotives used at the Jordan River facility in the 1900s have recently found a new home, out of storage and closer to the community they came from. The locomotives are more than just a couple of trains – they're a symbol of the hard work that went into developing and powering southern Vancouver Island

The locomotives are in good hands in their new home at the Sooke Region Museum. With financial support from BC Hydro, the museum will restore and display the historic locomotives ensuring future generations have the opportunity to experience the workhorses that helped power the area.



The past and present. Historical photo provided by BC Hydro Library and Archives.

BC HYDRO COMMUNITY RELATIONS

At BC Hydro we build strong relationships to support the unique needs and strengths of the communities we serve. Our Community Relations team does this by listening, providing information and working together with communities. Community Relations is the point of contact for local government, media, local business and community groups. Whether it's for capital projects, corporate initiatives and programs, local BC Hydro activities, significant planned outages, emergency response or unplanned power outages, we work hard to meet the needs of our stakeholders and ensure communities are kept informed.

BC HYDRO COMMUNITY RELATIONS—VANCOUVER ISLAND—SUNSHINE COAST

If you have questions or comments for us, please contact:

Ted Olynyk

Manager, Community Relations
Vancouver Island–Sunshine
Coast
250 755 7180
ted.olynyk@bchydro.com

Karla Louwers

Public Affairs Officer
250 755 4713
karla.louwers@bchydro.com

Stephen Watson

Stakeholder Engagement
Advisor
250 755 4795
steve.watson@bchydro.com

To report a power outage call:
1 888 POWERON (1 888 769
3766) or ***HYDRO** (*49376) from
your cellphone.

BC HYDRO'S LOCAL GOVERNMENT GUIDE

Quick access to key information on bchydro.com

PROJECTS & PROGRAMS

Smart Metering Information

bchydro.com/smartmeters

Find out why Smart Meter installations are an important upgrade to our electricity system.

Capital Projects

bchydro.com/energy_in_bc/projects.html

We are investing in projects that are needed to keep the lights on in our province for the next 50 years. Learn more about projects taking place in your region.

Fish and Wildlife Compensation Program

fwcp.ca

BC Hydro supports fish and wildlife projects across the Province to conserve and enhance fish and wildlife impacted by construction of BC Hydro dams. Learn more about current projects and funding opportunities.

REPORT GRAFFITI

How to Report Graffiti

bchydro.com/community/in_your_region.html

Graffiti vandalism is a crime that affects everyone. We rely on local governments and the public to report incidents of graffiti by [sending us an email](#) through our website and including a photo of the equipment.

DONATIONS

Community Investment

bchydro.com/community/community_investment.html

Learn about our funding opportunities and how to apply for them.

Scholarships & Endowments

bchydro.com/community/community_investment/scholarships.html

We look to build the next generation of engineers, electricians, and many other key roles who will help us deliver clean energy for generations. Learn about our scholarship and endowment opportunities.

POWER OUTAGES

Information about Outages

bchydro.com/outages

Find out more about outages in your area, how to prepare for them and how power is restored.

How to Report a Power Outage

bchydro.com/safety-outages/power-outages/reporting_outage.html

Follow these instructions on what to do during a power outage. Call BC Hydro at 1 888 POWERON (1 888 769 3766) or *HYDRO (*49376) on your cell phone.

POWER SMART INITIATIVES

Power Smart Programs

bchydro.com/powersmart

Learn about how you can be smart with your power. Take advantage of Power Smart rebates and programs.

Power Smart Sustainable Communities

bchydro.com/powersmart/local_government_district/ps_communities.html

Learn about how the Sustainable Communities program works and who is eligible to apply.

Business and Residential Rebates and Savings

bchydro.com/rebates_savings

Find out how you can save big through our Product Incentive Program and Power Smart Commercial and Industrial programs.

How to Green Your Home

bchydro.com/guides_tips

Learn how to cut your energy consumption at home, in your strata complex, in your community and in your business.



REPLACING POWER POLES

 **900,000**
The approximate number of power poles in BC Hydro's system.

Poles last about **40–50 years** 
Eventually the poles deteriorate and need to be replaced.

New poles help ensure reliable power and keep equipment safe for the public and our crews.
About 10,000 wooden power poles are replaced each year.


Poles are also used for telecommunications and cable equipment. When poles are being replaced, you'll sometimes see the new pole still attached to the old one.


To ensure the safety of crews and the public, we often need to cut the power locally when replacing aging poles. Outages can be up to eight hours, usually on weekdays from 8 a.m. to 5 p.m.

HOW WE REPLACE POWER POLES



 **REMINDER:** Turn off your lights, electric heaters and major appliances, and unplug electronics to protect them during an outage.   

STEP 1
The old power pole is lifted from its hole and placed on the ground. The wires are left on the old pole.

STEP 2
The hole is cleared and the new pole lowered into place. New cross arms are attached.

STEP 3
The new pole is stabilized with fill or guy wires.

STEP 4
Existing wires, insulators and equipment are transferred from the old pole to the new pole.

STEP 5
The old pole is left in place to transfer Telus and cable equipment to the new pole. This can't be done until the BC Hydro work is complete.

 **REMINDER:** For the first hour after the power comes back on, only plug in or turn on those electronics and appliances that you really need. This gives the system time to stabilize and prevents it from getting overloaded.   

WHAT DETERMINES OUTAGE TIMES


SAFETY: Public and worker safety is always our primary concern. We need to make sure work is done as safely as possible.


AVAILABILITY OF EXPERTS: Some work can only be done by specialized crews. We have to schedule work around their availability.


WEATHER: Some work can't be done when it's raining. Other work can be done anytime.


TRAFFIC MANAGEMENT: Work may cause disruptions to traffic. We work with municipal officials to ensure our work fits into traffic management plans.


SCHOOLS: If an outage will affect a school, we work to ensure that it falls when school isn't in session.


COMMUNITY EVENTS: If there's a community event or celebration scheduled, we'll try to find another day.

We can all take steps to prepare for an outage when we know it's going to happen. But most often, power outages are caused by factors beyond our control—wind, lightning, etc.—and can happen at any moment. Learn more at bchydro.com/outages.

BC hydro 
FOR GENERATIONS

BC16-022
Adjusted for 00014-239



Vancouver Island Regional Library

Administration
Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
t: 250.758.4697 f: 250.758.2482
e: info@virl.bc.ca w: www.virl.bc.ca

September 17, 2014

Chair Cindy Solda
Alberni – Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Dear Chair Solda and Directors,

Re: 2015 – 2019 Adopted Financial Plan

On behalf of the Board of Trustees of Vancouver Island Regional Library, please find enclosed information regarding the recently adopted **2015 – 2019 Financial Plan**. This information can also be found on the VIRL website: www.virl.bc.ca/about-us/reports-and-plans. As dictated by provincial legislation, we have adopted a balanced budget for 2015. The Financial Plan and supporting information (which includes an "At a Glance" sheet and informative video) provides you with the necessary details to address questions that may arise in your community.

The Vancouver Island Regional Library Board has adopted a balanced operating budget of \$23,570,802. Municipal and rural levies will contribute \$19,653,784 to the library budget, an average increase of 5.22% or a per capita increase of \$2.36. The weighted vote for the budget was 98% in favour of the budget.

The focus of the 2015 budget is to move towards financial sustainability in an effort to balance the needs and aspirations of the present, while allocating resources to achieve the Board's mission and vision, without compromising the ability to meet the needs of our communities in the future. The 2015 budget supports the Board's Strategic Plan, continues to resolve long-standing issues and facilitate principles within the Consolidated Facilities Master Plan, and provides orderly development of funding as previously approved by the Board.

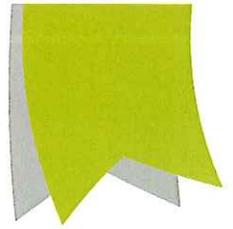
It is our goal to balance the pressures of maintaining existing services and evolving business to meet the expectations of our communities with available funding and resources to undertake and manage operations and system requirements. The Board's commitment to financial sustainability and quality service delivery for our Regional Library participants is underscored in the **2015-2019 Financial Plan**.

Sincerely,

Bruce Jolliffe
Chair, Vancouver Island Regional Library Board of Trustees

Cc: Penny Cote, VIRL Trustee, Alberni – Clayoquot Regional District

Strong Libraries ■ Strong Communities



2015 BUDGET

2015 BUDGET: "MOVING TOWARDS SUSTAINABILITY"

- The Budget is firmly grounded in the deliverables designated by the Board and follows the direction provided by and supported by the Board's [5-year strategic plan](#);
- With 39 branches and a large geographic service area, the Board has adopted a forward thinking [Facilities Master Plan](#) that addresses deferred maintenance issues, Health and Safety issues and community needs;
- The approved 10 year [Facilities Master Plan](#) policy prevents volatility and spikes in member levies from year to year while meeting the needs of the communities it serves;
- The 2015 Budget continues its policy of closing the funding gap for infrastructure maintenance and moving VIRL in the direction of [sustainable operations](#) while ensuring commitment to affordability and level of service expected by users of the library;
- The Board of Trustees takes the management and stewardship of public funds very seriously and continues to demonstrate financial leadership, ensuring value for the tax dollar spent. This year's and future years' budgets will continue to build on core values and business practices and with consensus and cooperation, move the [Strategic Plan](#) forward.

ABOUT THE BOARD OF TRUSTEES

- Governs the library system in accordance with BC's Library Act, and is made up of appointed representatives from 28 member municipalities and 10 regional districts;
- An [autonomous board](#) guides and supports the operation of all public library services in VIRL's service area. In addition to governance, two primary functions are lobbying and advocacy to ensure that resources are available to fulfill the Mission, Vision and Values of Vancouver Island Regional Library.

ABOUT VANCOUVER ISLAND REGIONAL LIBRARY

- Serves over 428,000 people in 39 branch libraries, a virtual branch, and a books-by-mail service;
- The fourth largest library system in British Columbia circulating over one-million items including books, magazines, CD's and DVD's and employing over 370 people;
- With a [cooperative spirit](#), VIRL participates in the provincial interlibrary loan program which creates extraordinary value for money spent.

2015 BUDGET

AT A GLANCE: LEVY INCREASE

NET OPERATIONS

2.53%

NEW BUDGET REQUESTS

0.44%

FACILITIES MASTER PLAN

2.25%

TOTAL AVERAGE INCREASE

5.22%



BUDGET BREAKDOWN

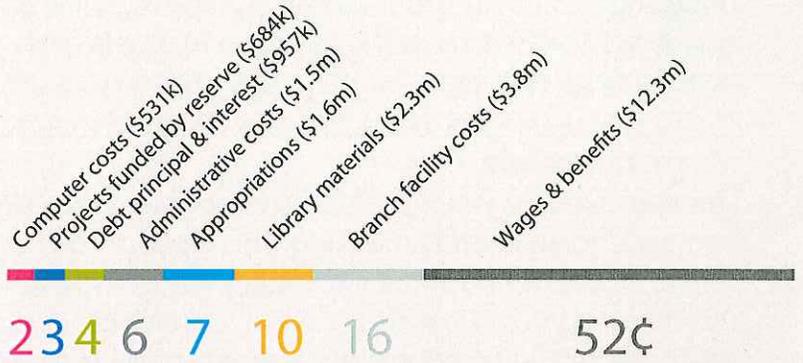
2015 BUDGET

- 1 AVERAGE PER CAPITA CHANGE
- 2 HOW YOUR \$1 IS SPENT
- 3 CHANGES AT A GLANCE



1 AVERAGE PER CAPITA CHANGE
\$2.36 

2 HOW YOUR \$1 IS SPENT



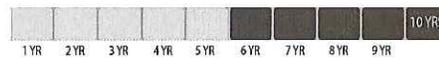
3 CHANGES AT A GLANCE

2.25% FACILITIES MASTER PLAN



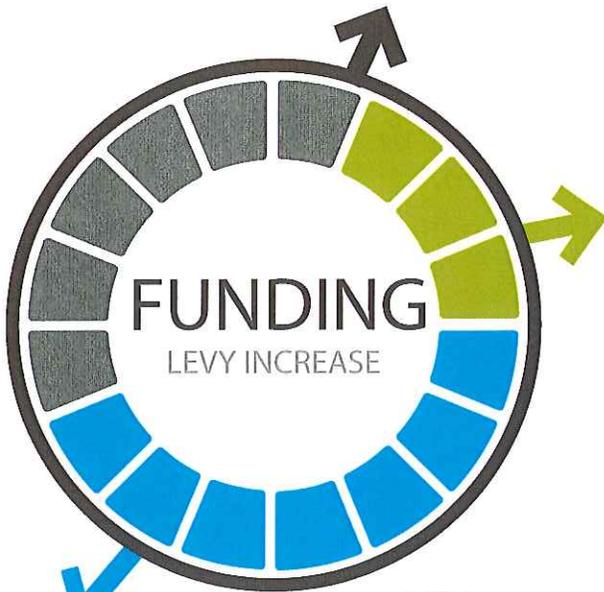
- \$0.56 Facilities maintenance
- \$0.45 FF&E

MASTER FACILITIES PLAN: PROGRESS



TOTAL VISITORS TO BRANCHES IN 2014

1.3 million



0.44% NEW BUDGET REQUESTS

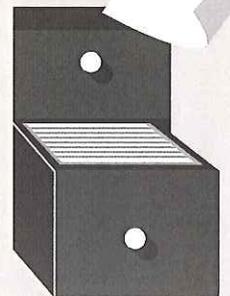


- \$0.06 Port Clements improved hours
- \$0.06 Strategic planning consultant
- \$0.05 Read down your fines
- \$0.01 Mobile media kits
- \$0.01 Collective agreement bargaining
- \$0.01 Remote site safety inspections

2.53% NET OPERATIONS



- \$0.72 Wages benefits & provisions
- \$0.19 Maintenance, contracts, office supplies, rent
- \$0.16 Library materials
- \$0.07 Debt servicing





News Release

Library Board Adopts Balanced 2015 Operating Budget

NANAIMO, September 13, 2014 – The Vancouver Island Regional Library Board of Trustees has adopted a balanced operating budget of \$23,570,802 for 2015.

Under the Library Act, public libraries are required to adopt a balanced budget for the following year prior to December 31.

Municipal and rural levies will contribute \$19,653,784 to the library budget, which represents an average increase of 5.22% or \$2.36 per capita. This includes facilities and maintenance, technology infrastructure and basic operational expenditures. The 2015 budget supports the Board's Strategic Plan, continues to resolve long-standing issues and facilitate principles within the Consolidated Facilities Master Plan, and provides orderly development of funding as previously approved by the Board.

In June of 2010, the Board approved a 10-year plan to deal with the more than \$2.4 million in deferred maintenance issues of VIRL's branch libraries. Now in year five, this year's budget balances the redevelopment and maintenance of branch facilities while continuing to provide funding for future developments in an effort to meet the unique needs of each community it serves.

"It is the Board's mandate to provide the public with services that meets community expectations while operating within a balanced budget. We believe that we've accomplished this," says Vancouver Island Regional Library Board Chair, Bruce Jolliffe.

The remainder of the budgeted revenues come from overdue fines and other fees, investment income, government grants, and transfers from reserves.

"It is our goal to balance the pressures of maintaining existing services and evolving business to meet the expectations of our communities with available funding and resources to undertake and manage operations and system requirements. The Board's commitment to financial sustainability and quality service delivery for our Regional Library participants is underscored in the 2015-2019 Financial Plan," comments Adrian Maas, Director of Finance, Vancouver Island Regional Library.

Vancouver Island Regional Library (VIRL) is the fourth largest library system in British Columbia. Serving 430,000 people on Vancouver Island, Haida Gwaii, and Bella Coola on the Central Coast, Vancouver Island Regional Library includes 39 branch libraries, a virtual branch, and a books-by-mail service. VIRL's holdings number one-million and include books, magazines, CD's and DVD's. Administrative offices are located in Nanaimo.

- 30 -

For more information contact:

Natasha Bartlett

Marketing and Communications Officer, VIRL | Phone: 250.753.1154 x 249 | email: nbartlett@virl.bc.ca

Madam Chair

You asked for a list of major accomplishments thus far in 2014. I have attached that brief document; I kept the list to one page with a one line 'bullet' for each item.

The highlighted items in that document are ones with Regional District (Alberni valley) benefit or implication. Since some of those may not be apparent I explain them below:

Alberni Valley presence at Islands Agriculture Show

- * Ensured Alberni Valley agriculture sector presence at this show with display booth
- * Volunteered at Alberni Valley booth for both days
- * Also have paid for ads in Island Farm & Garden promoting Alberni Valley as 'Most Affordable Farmland on Vancouver Island'

Assistance to several non-profit groups for various initiatives

- * Assisted Sproat Lake Regatta Society search for funds
- * Assisted with written correspondence from Society to various organizations

Assistance to two wood biomass businesses contemplating location here

- * Both of these businesses will be sourcing their biomass from within the Regional District

Assist in establishing Heart of Vancouver Island Facebook page

- * This posts photos, videos and 'good news' stories from the Alberni Valley

Assist efforts to secure funding for Alberni Valley Regional Airport

- * You are familiar with current efforts

Applications to ICET for Rogers Creek Ravine Trail and Fisheries Stewardship Centre

- * The Ravine Trail will connect to Regional District trails including the Rogers Creek Nature Trail, and then on to the Log Train Trail and the Runners Trail

Having (additional) possible film site locations in Alberni Valley photographed

Assist local developer having issues with Ministry of Transportation & Infrastructure

- * Sproat Lake Landing

Assist ACRD Transportation Committee initiatives

- * You are familiar with current efforts

I would be happy to discuss these with the Board or the Alberni Valley Committee at any point.

Pat Deakin

Economic Development Manager

City of Port Alberni

Landline: 250.720.2527

Mobile: 250.720.9117

Email: patrick_deakin@portalberni.ca<mailto:patrick_deakin@portalberni.ca>