



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING WEDNESDAY, SEPTEMBER 10, 2014

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u> <i>(immediately following the ACRD Board Meeting)</i>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – August 13, 2014	3-5
<i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on August 13, 2014 be adopted.</i>	
4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u>	
5. <u>CORRESPONDENCE FOR ACTION</u>	
6. <u>CORRESPONDENCE FOR INFORMATION</u>	
a. ISLAND HEALTH	6-7
Pilot Project Offering Rapid HIV tests Coming to Two Vancouver Island Pharmacies	
b. BC Emergency Health Services	8
Community Paramedicine Pilot in Port Alberni	
<i>THAT correspondence a-b be received.</i>	
7. <u>REQUEST FOR DECISIONS & BYLAWS</u>	
a. Administrative Memorandum	9
MFA Debt Issue #518	
<i>THAT the Regional Hospital District Board of Directors receives this memorandum.</i>	

- b. **Administrative Memorandum**
Finance Warrant No. 475

10-11

THAT the Regional Hospital District Board of Directors approves Finance Warrant Number 475 in the amount of \$30,206.64 dated August 31, 2014.

8. REPORTS

- a. Bamfield Outpost Hospital – E. Geall
- b. Alberni-Clayoquot Continuing Care Society – J. McNabb
- c. Island Health Capital Planning Committee – P.Cote/C. Solda
- d. West Coast Native Health Care Society – P. Cote
- e. Tofino General Hospital – J. Osborne/B. Irving
- f. Alberni-Clayoquot Health Network – P. Cote
- g. Other Reports

THAT the Regional Hospital Board of Directors receives Reports a-g.

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, AUGUST 13, 2014

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Penny Cote, Chairperson, Chairperson, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞵitꞵath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS: Cindy Solda, Vice-Chair, Councillor, City of Port Alberni
John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Teri Fong, Manager of Finance
Shelli Lyle, Administrative Assistant
Heather Adair, Jr. Planner/Bylaw Enforcement Officer

1. CALL TO ORDER

The Chairperson called the meeting to order at 3:25 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. **Board of Directors Meeting - July 9, 2014**

MOVED: Director McLeman
SECONDED: Director Geall

THAT the minutes of the Alberni-Clayoquot Regional Hospital District meeting held on July 9, 2014 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION

6. CORRESPONDENCE FOR INFORMATION

- a. Ministry of Health, July 4, 2014, Terry Lake, Minister - Thank you letter-Proactive in promoting good health Paramedicine opportunities in Port Alberni
- b. Island Health, August 1, 2014, Tim Orr, Director, Residential & Contracted Services - Thank you letter-Support for Westcoast Native Health Care Society in their desire to build residential care beds in Tofino
- c. Island Health/First Nations Health Authority - Partnership promotes nurse practitioner role in Aboriginal Health

MOVED: Director Bennett
SECONDED: Director Cootes

THAT the above noted correspondence be received.

CARRIED

7. REQUEST FOR DECISIONS & BYLAWS

8. REPORTS

- a. **Bamfield Outpost Hospital – E. Geall - No Report**
- b. **Alberni-Clayoquot Continuing Care Society – J. McNabb - No Report**
- c. **IH Capital Planning Committee – P. Cote/C. Solda - No Report**
- d. **West Coast Native Health Care Society – P. Cote - No Report**
- e. **Tofino General Hospital – J. Osborne/B. Irving**

Director Osborne reported a meeting was held with the WC Committee meeting where discussions were held with Island Health.

f. Alberni-Clayoquot Health Network – P. Cote

Chairperson Cote reported the Working Group has completed the reset of the network and requests have been emailed to the Health Network to form the Table of Partners and Action Tables, the next meeting is scheduled October 2nd.

g. Other Reports

MOVED: Director Osborne

SECONDED: Director Bennett

THAT the Regional Hospital Board of Directors request staff to write a letter to Island Health Capital Planning Commission urging them to keep the Tofino Hospital renovation on their priority list.

CARRIED

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Regional Hospital Board of Directors receives the verbal reports.

CARRIED

9. UNFINISHED BUSINESS

10. LATE BUSINESS

11. QUESTION PERIOD

12. ADJOURN

MOVED: Director Bennett

SECONDED: Director Cootes

THAT this meeting be adjourned at 3:30 pm.

CARRIED

Certified Correct:

Penny Cote,
Chairperson

Russell Dyson,
Chief Administrative Officer

NEWS RELEASE

Pilot project offering rapid HIV tests coming to two Vancouver Island pharmacies

ISLAND WIDE – It is estimated there are 3,500 people in British Columbia who are living with HIV but don't know it. Starting this month, a made-in-B.C. pilot program has two Vancouver Island-based [Medicine Shoppe pharmacies](#) offering rapid HIV tests to their customers, free of charge. The year-long pilot will evaluate the possibility of offering testing permanently in some pharmacies.

One pharmacy located at 22-1150 Terminal Park Ave in Nanaimo will begin offering tests today while the other, located at 104-1964 Fort Street in Victoria, is set to launch at the end of the month.

“The best way to ensure early diagnosis of HIV is to make testing as easy as possible”, said Dr. Brendan Carr, President and CEO of Island Health. “By removing the barriers to taking an HIV test - especially by offering testing in places where people already encounter the health care system - we can reduce the stigma associated with HIV.”

The pilot is being funded through the Province's pioneering Seek and Treat for the Optimal Prevention (STOP) of HIV/AIDS program—an initiative focused on increasing the reach of HIV prevention, testing and care to residents of British Columbia.

Increased reach of HIV testing is a key pillar of STOP HIV/AIDS. The provincial program encourages routine HIV testing to ensure early links to care, treatment and support. The initiative aims to improve the health of those living with HIV and prevent further infections.

“You can get tested for HIV while you get your prescriptions filled” said Dr. Dee Hoyano, Medical Health Officer for Island Health. “If we're going to get to zero new HIV infections on Vancouver Island, people have to know if they are infected and follow up with lifesaving treatment. HIV is different now. Knowing you are living with HIV can save your life, because early treatment really works well.”

The pilot project will be evaluated over the course of the year to measure quality of care, customer uptake, testing volumes, diagnoses and cost effectiveness.

Last month, [two pharmacies in the lower-mainland](#), both part of the same pilot project, launched rapid HIV testing and have had already had 100 tests completed.

Rapid HIV tests deliver a preliminary result in less than five minutes.

Anyone receiving a non-negative result will be connected with a medical clinic where doctors will provide support to confirm a diagnosis and link individuals to care and treatment, as required.

A person who is living with HIV and taking their prescribed medication is up to 96 per cent less likely to transmit the virus to others.

“Often, people who are newly diagnosed with HIV can already be in the advanced stages of the disease” said Sophie Bannar-Martin, Program Coordinator of Island Health’s STOP HIV/AIDS project. “HIV is a chronic infection, and early treatment is crucial in prolonging people’s lives along with and greatly improving quality of life and reducing transmission to others.”

“This is the first time pharmacists will be offering free HIV testing to people on Vancouver Island” said Elijah Semaluulu owner of the Nanaimo Medicine Shoppe pharmacy. “Having an opportunity to give back to our communities and being a part of removing stereotypes and stigma is a key reason we wanted to participate.”

Access to free HIV testing has been expanded across the island, and is already available through community testing sites, hospitals, walk-in-clinics and through family physicians. This testing pilot will determine how HIV testing in pharmacies can complement existing HIV testing strategies.

-30-

South Island Media Inquiries

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Manager, Regional Communications
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August 22, 2014

Cliff: 1001192

File:6450-20

Penny Cote
Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni BC V9Y 2E3

Dear Ms. Cote:

Re: Community Paramedicine Pilot in Port Alberni

Thank you for your letter of July 21, 2014, regarding the potential for a community paramedicine pilot in Port Alberni. I am pleased to hear that the Regional District is supportive of opportunities to improve collaboration on health services delivery in the region.

Representatives from BC Emergency Health Services (BCEHS) have already engaged in some preliminary discussion with Mayor Douglas on this matter, and will be meeting with him again at this year's Union of BC Municipalities convention.

By the end of fiscal year 2014/15, our intention is to have identified and initiated several different community paramedicine program models which will encompass a range of health services, partnerships, and geographical locations. Communities where we have ready and willing partners will certainly be considered for this first round of pilots.

Again, thank you for writing to express your support.

Yours truly,

A handwritten signature in blue ink, appearing to read "Jodi Jensen".

Jodi Jensen
Chief Operating Officer
BC Emergency Health Services



MEMORANDUM

To: Regional Hospital District Board of Directors

From: Teri Fong, CPA, CGA, Manager of Finance

Date: September 5, 2014

Subject: MFA Debt Issue #518

The attached letter was received from the Municipal Finance Authority regarding the forgiven payments for debenture debt issue #518. The debt had a balance outstanding of \$75,577.22 and was set to mature on June 11, 2017. The MFA is able to forgive debt early when they experience earnings over and above the budgeted actuarial as in this case. The Debt Reserve Fund value that will be returned to the Regional Hospital District this month is approximately \$16,000.00. The impacts of the reduction of debt will be considered during the 2015 budget process.

Submitted by: _____

Teri Fong, CPA, CGA, Manager of Finance



MEMORANDUM

TO: Regional Hospital District Board of Directors
FROM: Teri Fong, CPA, CGA, Manager of Finance
DATE: September 2, 2014
RE: Finance Warrant No.475

Recommendation:

That the Regional Hospital District Board of Directors approves Finance Warrant Number 475 in the amount of \$30,206.64 dated August 31, 2014.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

That the Regional Hospital District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Hospital District's financial affairs.

6. **COMMUNICATIONS ISSUES** - none

Submitted by: Teri Fong, CPA, CGA, Manager of Finance



Alberni-Clayoquot Regional Hospital
Cheque Register - Detail - Supp.



AP5100 **Page : 1**
Date : Sep 02, 2014 **Time :** 2:14 pm
Bank : 1 To 1
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0050 To 912
Trans. Date : 01-Jul-2014 To 31-Aug-2014
Cheque Date : 01-Jul-2014 To 31-Aug-2014
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date		Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description			Debit	Credit	
1850	VANCOUVER ISLAND HEALTH AUTHORITY						
1010	22-Jul-2014		Issued	19	C	19955.17	
JUL21/14	01-4-6030-000	ACCOUNTS PAYABLE			19955.17		
Invoice Description -->		E2-163					
Total :					19955.17	0.00	19955.17
1011	15-Aug-2014		Issued	21	C	10251.47	
AUG14/14	01-4-6030-000	ACCOUNTS PAYABLE			10251.47		
Invoice Description -->		P-188 and P-189					
Total :					10251.47	0.00	10251.47
Supplier Total :					30206.64	0.00	30206.64

Total Computer Paid :	<u>30,206.64</u>	Total EFT PAP :	<u>0.00</u>	Total Paid :	<u>30,206.64</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		