



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, AUGUST 13, 2014, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
Recognition of Traditional Territories.	
2. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items required 2/3 majority vote)</i>	
3. <u>DECLARATIONS</u>	
<i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – July 23, 2014	6-13
<i>THAT the minutes of the Board of Directors meeting held on July 23, 2014 be adopted.</i>	
b. West Coast Committee Meeting – July 25, 2014	14-16
<i>THAT the minutes of the West Coast Committee meeting held on July 25, 2014 be adopted.</i>	
c. Alberni Valley Committee Meeting-August 6, 2014	17-19
<i>THAT the minutes of the Alberni Valley Committee meeting held on August 6, 2014 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS (10 minute maximum)</u>	
a. Paul Hasselback, MD MSc FRCPC, Medical Health Officer-Central Island, Tanis Dagert and Penny Cote-Alberni-Clayoquot Health Network Update	20-29
b. Dan Holder-Fire Services Coordinator-Regional Fire Records Management System- Report August 7, 2014	30-31

6. CORRESPONDENCE FOR ACTION

- a. **REQUEST FOR SUPPORT** **32-33**
Regional District of Fraser-Fort George-July 23, 2014-Recycling
Regulation-UBCM Resolution for consideration

THAT the Alberni-Clayoquot Regional District Board support the Regional District of Fraser-Fort George's resolution at the 2014 UBCM Convention regarding changes to Provincial Recycling Regulations

7. CORRESPONDENCE FOR INFORMATION

- a. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** **34-34**
Community Works Fund (CWF) Payment-Fiscal 2014/2015
- b. **MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING AND MINISTER RESPONSIBLE FOR LABOUR** **35-36**
Island Coast Economic Trust (ICET) Funding
- c. **MINISTRY OF HEALTH** **37-38**
BC Ambulance Service (BCAS)-Funding and Resources-2010 Tragedy at Kennedy Lake
- d. **ISLAND COASTAL ECONOMIC TRUST** **39**
2013/2014 Annual Report

THAT the Board of Directors receive correspondence for information a-d.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **40-45**
Millstream-Ucluelet Emergency Water Connection & Watermain Upgrades

THAT the Board of Directors direct staff to amend the 2014-2018 Financial Plan to allocate \$30,000 of Electoral Area Administration Gas Tax Funding and \$20,000 of Millstream Water Capital Reserve to the Millstream Water Supply and Distribution System Upgrades

THAT the Board of Directors award the Millstream-Ucluelet Emergency Water Connection and Watermain upgrade contract to Crow Excavating for \$148,323.29 (including GST).

- b. **REQUEST FOR DECISION** **46-80**
Finance Warrant No. 543

THAT the Board of Directors approves Finance Warrant Number 543 in the amount of \$608,764.28 dated July 31, 2014.

10. REPORTS

10.1 STAFF REPORTS

147-150

- a. Staff Action Items Report –August 13, 2014 Date

THAT the Board of Directors receives the Staff Report for August 13, 2014

10.2 COMMITTEE REPORTS

- a. **Central Westcoast Forest Society, Kennedy Watershed Restoration Project-2013-2014 Completion Report-(Tony Bennett)**
(full report available in office)

151-153

THAT the Board of Directors receives the Central Westcoast Forest Society Report.

10.3 OTHER REPORTS

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

Next Board of Directors Meeting: Wednesday, August 27, 2014, 1:30 pm



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JULY 23, 2014, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Cindy Solda, Chairperson, City of Port Alberni
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Linda Myers, Alternate, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lindsay Rogers, Alternate, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑath Government
Wilfred Cootes, Councillor, Uchucklesaht Tribe Government
(teleconference)

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Shellie Lyle, Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chair recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director Osborne

SECONDED: Director McNabb

*THAT the agenda be approved as circulated with the addition of following late items:
Sproat Lake Marine Patrol and Agricultural Land Reserve Regulation Consultation.*

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – July 9, 2014

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the minutes of the Board of Directors meeting held on July 9, 2014 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for June 2014.

Inspector Richards provided an overview of the June 2014 policing report. June was a busy month as expected leading up to the summer season; there were 1021 calls for service.

b. Chief Councillor Jeff Cook, Huu-ay-aht First Nation, Mr. Nigel Kuzemko, CEO, Steelhead LNG Corporation regarding Liquefied Natural Gas Project on Huu-ay-aht First Nation owned land.

Chief Cook, Huu-ay-aht First Nation and Mr. Kuzemko, Steelhead LNG Corporation presented an update on the Liquefied Natural Gas Project. Chief Cook explained, HFN has been working with Steelhead LNG Corp. for the past 6 months which has lead to the LNG proposal. Mr. Kuzemko explained Steelhead LNG Corp is a BC based LNG company established in 2013. Next steps are to prepare a preliminary feasibility study and educate the community. The project will take up to 4 years to make the decision.

c. Directors, Sproat Lake Community Association regarding Sproat Lake Marine Patrol Program Referendum.

Mr. Kujala, President of the Sproat Lake Community Association (SLCA) spoke in support of the Sproat Lake Marine Patrol. The SLCA Directors recognizes the importance of the service and explained the SLCA Directors disagree with the need of a costly referendum and would like to see an Alternative Approval Process (AAP) instead.

6. CORRESPONDENCE FOR ACTION

a. Reconciliation Canada, July 2014, regarding request for assistance in the planning and delivery of Reconciliation Dialogue Workshop in Port Alberni.

MOVED: Director McNabb
SECONDED: Director Bennett

THAT Alberni-Clayoquot Regional District Board of Directors support the delivery of the Reconciliation Dialogue Workshop and refer the matter to the ACRD Reconciliation Committee to confirm details and request a workshop on the Westcoast.

CARRIED

b. Pam Turner, July 2014, regarding offer of support for the introduction of Pickle Ball at Cougar Smith Park.

MOVED: Director Cote
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors refer Mrs. Turner's support letter for pickle ball at Cougar Smith Park to the Sproat Lake Parks Commission.

CARRIED

c. REQUEST FOR DECISION
Agricultural Land Reserve Regulation Consultation

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors authorize Director Kokura, a member of staff and a member of the Agricultural Advisory Committee to attend the Agricultural Land Reserve Regulation Consultation session being held August 12th at the Coast Bastion Hotel in Nanaimo.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. CITY OF PITT MEADOWS**
Copies of letters regarding Unified Building Code Effect on Local Governments Provision of Public Safety
- b. CITY OF PRINCE GEORGE**
Submission for the 2014 UBCM Conference – Resources to Support Sexually Exploited Children and Youth
- c. GERRY WALERIUS TO ISLANDTIMBERLANDS**
Request to Cease Logging the Area of McLaughlin Ridge
- d. HUU-AY-AHT FIRST NATIONS**
Steelhead LNG and HUU-ay-aht First Nations Sign Opportunity Development Agreement for LNG Project on HUU-ah-aht First Nations Land at Sarita Bay

- e. **ROGERS COMMUNICATIONS**
Wireless Network Expansion and Community Engagement Rogers Communications
- f. **OFFICE OF THE PREMIER**
Island Coastal Economic Trust
- g. **COASTAL REGIONAL DISTRICT CHAIRS GROUP**
Meeting request to the Premier and Minister of Transportation and Infrastructure at the UBCM for the Coastal Regional District Chairs Group.

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors receives a – g correspondence for information

CARRIED

MOVED: Director Irving
SECONDED: Director McLeman

THAT the Board of Directors request the provincial government identify the issue of sexual exploitation of children and youth as a priority and reinstate long term, dedicated funding for communities throughout the province to develop and maintain services for sexually exploited children and youth.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION**
Alberni Valley Landfill Operations contract RFD

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors of the Alberni-Clayoquot Regional District award the Alberni Valley Landfill Operations Contract to Berry and Vale Contracting Ltd. for a 5 year period from October 1, 2014 to September 30, 2019, for a total cost of \$3,730,963.80 plus applicable tax.

CARRIED

- b. **REQUEST FOR DECISION**
Request for Meetings with Ministers 2014 UBCM Convention

MOVED: Director Irving
SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors request a meeting with the Honourable Todd Stone, Minister of Transportation at the 2014 UBCM Convention regarding the proposed Highway Connector and the Alberni-Clayoquot Transportation Study.

CARRIED

MOVED: Director Cote

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors request a meeting with the Honourable Terry Lake, Minister of Health at the 2014 UBCM Convention regarding the Alberni-Clayoquot Health Network funding and hospital beds at West Coast General.

CARRIED

MOVED: Director Cote

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors request a meeting with the Honourable Mary Polak, Minister of Environment at the 2014 UBCM Convention regarding invasive species.

CARRIED

MOVED: Director Cote

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors request meetings with the Honourable Peter Fassbender, Minister of Education at the 2014 UBCM Convention regarding increasing VIRL costs.

CARRIED

MOVED: Director Cote

SECONDED: Director Irving

THAT the above motion regarding the request for a meeting with the Honourable Peter Fassbender, Minister of Education at the 2014 UBCM Convention be rescinded.

CARRIED

9. PLANNING MATTERS

9.1 ALL DIRECTORS

- a. **AB14002, JACOBSEN, 5335 BATTY ROAD**

Application to Subdivide within the ALR - Report

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receive the staff report.

CARRIED

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors pass a resolution to forward the application to the Agricultural Land Commission noting that the application complies with the Beaufort Official Community Plan and ACRD Zoning Bylaw.

CARRIED

10 REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – July 23, 2014
- b. Director’s Meeting Schedule – August 2014
- c. Financial Statement – June 2014
- d. Finance Warrant #542- Further Information Request
- e. Strategic Community Investment Funds Memorandum
- f. Building Inspector’s Report – June 2014
- g. Sproat Lake Marine Patrol Referendum

MOVED: Director Bennett
SECONDED: Director McLeman

THAT the Board of Directors receives the Staff Reports a-g.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors refer the Sproat Lake Marine Patrol Referendum to the AV Committee.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – C. Solda

- Financial Statements Year Ended December 31, 2013

b. Vancouver Island Regional Library - P. Cote – No Report

Director Cote reported attending a meeting where budget discussions were discussed, the objective is the 5 year strategic plan and will review what communities can afford.

c. Central West Coast Forest Society – T. Bennett

Director Bennett reported the CWCFS hosted a fly fishing seminar, an outreach and fundraising where they raised \$6000. Continued restoration with Parks Canada on Kennedy flats area.

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda – No Report

e. Alberni Valley Chamber of Commerce – C. Solda – No Report

f. Coastal Communities Network – T. Bennett/B. Irving/C. Solda – No Report

g. West Island Woodlands Advisory Group – J. Jack/L. Banton – No Report

h. Island Coastal Economic Trust – C. Solda – No Report

i. Air Quality Council, Port Alberni – J. McNabb

Director McNabb reported a meeting was held and discussions concluded the necessity of the air quality council. A request was made to the Ministry of Environment for funding and \$5000.00 was provided.

j. West Coast Aquatic Board – T. Bennett – No Report

k. Association of Vancouver Island & Coastal Communities – C. Solda

Chairperson Solda reported AVICC sent a letter to Ministry regarding their support for the Martin Mars Water bombers.

l. Beaver Creek Water Advisory Committee – J. McNabb

Director McNabb reported the open house and ribbon cutting ceremony was well received.

m. Other Reports

Director Cote reported the AV Regatta show and shine on Friday, July 17th was well attended, Saturday, July 18th the lake was windy so the races were postponed, Sunday, July 19th the conditions were perfect for racing. The AV Regatta was a success.

Director Irving invited everyone to Ukee Days this weekend.

MOVED: Director Cote

SECONDED: Director Kokura

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McLeman

SECONDED: Director McNabb

THAT the meeting be closed to the public to discuss matters relating to:

i. Labour or other employee relations;

ii. Litigation or potential litigation affecting the Regional District.

CARRIED

The meeting was closed to the public at 3:10 pm.

The meeting was re-opened to the public at 3:29 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Kokura

SECONDED: Director Bennett

THAT this meeting be adjourned at 3:30 pm.

CARRIED

**Next Board of Directors Meeting: Wednesday, August 13, 2014, 1:30 pm
Regional District Board Room**

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE HELD ON FRIDAY, JULY 25, 2014

Tofino Council Chambers, 121-3rd Street, Tofino, BC

MEMBERS PRESENT: Tony Bennett, Chairperson, Electoral Area "C" (Long Beach)
Bill Irving, Mayor, District of Ucluelet
Josie Osborne, Mayor, District of Tofino

REGRETS: Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

STAFF PRESENT: Russell Dyson (Teleconference)
Mark Fortune, Airport Superintendent

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:00 pm.

2. APPROVAL OF AGENDA

MOVED: Director Irving

SECONDED: Director Osborne

THAT the agenda be approved as circulated with the addition of the following late item: Water Supply – Long Beach Airport, Tla-o-qui-aht and Parks Canada.

CARRIED

3. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Island Health

Members of Island Health present:

- Victoria Power, Director, Primary Health Care & Chronic Disease Management
- Chris Sullivan, Director of Capital Planning
- Shannon Marshall, Director, Community Relations and Health Promotion
- Ron Hiebert, Medical Director Rural Health Services
- Kathryn Kilpatrick, Manager of Rural Health

Discussions centered on Island Health Strategic Plan, LHA 70 next steps, capital issues, community health service mapping, and emergency planning framework.

The Committee recessed from 2:25 pm until 2:30 pm and from 3:35 pm until 3:40 pm.

4. CORRESPONDENCE

5. REPORTS

- a. MMBC Recycling Program Update – R. Dyson verbal

Multi Material BC (MMBC) has expressed willingness to support a recycling depot in Tofino.

- b. Long Beach Airport Update – M. Fortune verbal

M. Fortune provided updates regarding Long Beach Airport including:

- vegetation management
- emergency response plan
- GPS program
- waterworks

MOVED: Director Irving

SECONDED: Director Osborne

THAT a letter to Parks Canada regarding permission to cut trees at the primary runway threshold be prepared, if required.

CARRIED

6. REQUEST FOR DECISION

- a. Water Supply – Long Beach Airport, Tla-o-qui-aht and Parks Canada

MOVED: Director Irving

SECONDED: Director Osborne

THAT the West Coast Committee recommends that the ACRD Board of Directors support in principle the investigation of water supply from the Lost Shoe Creek Aquifer to supply Parks Canada, the communities of Esowista and Ty-Histanis with the possible use of Long Beach Airport lands and existing water infrastructure as components of the system.

CARRIED

7. OTHER BUSINESS

The Committee requested that Johnathan Tillie, Operations Manager, Central Island Area, Ministry of Transportation and Infrastructure be invited to the next West Coast Committee meeting to discuss signage at the Highway 4 junction.

8. LATE BUSINESS

9. ADJOURN

MOVED: Director Irving
SECONDED: Director Osborne

THAT the meeting be adjourned at 4:05 pm.

CARRIED

Certified Correct:

Josie Osborne,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY COMMITTEE MEETING

HELD ON WEDNESDAY, AUGUST 6, 2014, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Councillor, City of Port Alberni

PRESENT:

Mike Kokura, Electoral Area "B" (Beaufort)

Penny Cote, Electoral Area "D" (Sproat Lake)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

Wilfred Cootes, Councillor, Uchucklesaht Tribe Government

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

The Chairperson recognized the meeting this afternoon is being held in the Tseshaht First Nation and the Hupacasath First Nation Traditional Territories.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION/INFORMATION

- a. **Sproat Lake Marine Patrol Referendum Memorandum & Support Documents**

MOVED: Director Banton

SECONDED: Director McLeman

THAT the Alberni Valley Committee forward an information package on the Sproat Lake Marine Patrol Program to Provincial Parks and request they consider providing financial support to the program.

CARRIED

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni Valley Committee recommend that the ACRD Board of Directors take Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment Bylaw to referendum in conjunction with the general local election in the fall of 2014.

CARRIED

6. REQUEST FOR DECISIONS & BYLAWS

7. REPORTS

a. AV Airport Update - Drag races, GPS and Runway Extension – (verbal)

The Chief Administrative Officer provided the Committee with an update on the Alberni Valley Airport.

b. AV Bulldogs Sponsorship Program Update

Director McNabb reported on a meeting held yesterday regarding the MMBC program and advertising with the AV Bulldogs.

MOVED: Director Kokura

SECONDED: Director Cootes

THAT the Alberni Valley Committee receive the verbal reports.

CARRIED

8. UNFINISHED BUSINESS

9. LATE BUSINESS

10. ADJOURN

MOVED: Director Kokura

SECONDED: Director McNabb

THAT this meeting be adjourned 2:21 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer

ACHN ACTIVITY REPORT, AUGUST 2014

The purpose of this report is to provide an overview of work accomplished to date as well as to identify opportunities and next steps for the health network moving forward.

Key Priorities: (Strategic Plan adopted Dec. 2012)

- Network Development
- Healthy Children and Youth (0 - 18)
- Affordable and Accessible Regional Transportation
- Affordable Housing
- Health Literacy

Guiding Principles:

- Employ a population health approach that focuses on improving the health and well being of the entire population of the region and across the lifespan.
- Focus on the social determinants of health and address policies that impact health inequities. (i.e. poverty)

STRATEGIC PRIORITY #1 NETWORK DEVELOPMENT

Objective 1.1: Develop the 'Alberni-Clayoquot Health' Network' terms of reference, governance/ operational structures.

Work to date:

- Protocol Funding Agreement w/ VIHA;
- Planning Committee formed;
- Coordinator & Admin Assistant Hired;
- Terms of Reference updated and adopted; 2 year ACHN budget submitted to ACRD Board;
- ACHN Strategic Plan adopted;
- Re examination of Health Network Structure;
- New Working Group established
- Budget 2014/15 created and submitted to ACRD Board;
- New structure adopted

Opportunities & Next Steps

- Communication strategy (invitation & info package regarding new structure).
- Form new 'Table of Partners';
- Develop MOU w/ Regional District;
- Planning for next steps & priorities.

Objective 1.2 Convene regular meetings of Admin, Planning and Sub-committees in order to build relationships, discuss issues, priorities and make recommendations for action.

Work to date:

- Proctored ACHN survey,
- Coordinated 'Planning Committee' Meetings,
- Established New Working Group,
- Attendance at other key network meetings;
- 'Environmental scan' of key health related networks in the region;

Opportunities & Next Steps

- Form 'Table of Partners' and meeting schedule
- Create / align 'Action Tables'
- Network the networks.

Objective 1.3 Sponsor/ host forums around the region focused on community concerns and priorities and that are in alignment with the principles, values and goals of the health network.

Work to date:

- ACHN Educational Day (June 2012),
- ACHN Strategic Planning Session (Dec. 2012),
- CFRC Coming Together Forum (April 2013),
- Clayoquot Biosphere Trust Youth Forums (ongoing),
- Island Health / ACHN Regional Meetings (Port Alberni & Tofino March 2014.)
- Bamfield Accord Process key stakeholders meeting (April 2014)
- BCHC 'Health is Everyone's Business' Forum (May 2014)

Opportunities & Next Steps

- Alberni Children First Parenting Forum (tentatively Fall 2014)
- Bamfield Community Accord Forum
- Affordable & Accessible Transportation within the ACRD Forum.

Objective 1.4 Host capacity building workshops and other opportunities for knowledge exchange.

Work to date:

- Art of Hosting Leadership Training held in July 2013.
- Partnered with 'Patient Partners/ Patient Voice Network' to hold an orientation in the region Feb. 2014

Opportunities & Next Steps

- Digital Story Telling Training Session w/ VIU Centre for Healthy Communities Research
- ACHN sponsored training events, topics yet to be determined.

Objective 1.5 Develop and support sub-committees and working groups as needed.

Work to date:

- Supported the 3 children's networks in the region
- Created an 'Affordable & Accessible Transportation' project team,
- Initiated discussions to create a 'healthy literacy sub-committee,
- Approached AVCSI re: working relationship with ACHN,
- Initiated a relationship with the Comprehensive School Health Committee.
- Created an 'Action Table' model as part of new governance structure

Opportunities & Next Steps

- Receive reports from Children's Tables re: ACHN funding (Fall 2014)
- Develop / formalize working relationships w/ existing networks
- Establish and support Health Network 'Action Tables'
- Network the networks

Objective 1.6 Produce and distribute a monthly e-newsletter, manage website, social media, utilize local media and engage in outreach activities in order to communicate important information and build the network.

Work to date:

- Bi-Monthly e-news,
- web page on ACRD site,
- Facebook & Twitter groups,
- Information Business Cards created,
- draft brochure created,
- press release & social media campaign re: Transportation initiative,
- increased ACHN membership.

Opportunities & Next Steps

- Develop a more operational ACHN website (either within the ACRD or stand alone).
- Create a linked-in group for ACHN
- Find a volunteer / intern to help manage ACHN social media.
- Create / print ACHN brochure/ info package/ print materials.

Objective 1.7 Help to build, share and access social and financial capital in the region through the creation of new partnerships and initiatives aimed at addressing regional priorities.

Work to date:

- Partnered with Coastal Family Resource Coalition to host 'Coming Together' forum
- Partnered with Clayoquot Biosphere Trust to obtain more funding for the youth forums (our \$5000 helped to leverage another \$10,000 and turn the one time forum into a project);
- Partnered with Island Health to host Strategic Planning activities in the region.
- Began creating partnerships regarding 'Affordable Housing' Discussion paper for the region (draft)
- Partnered with Huu-ay-aht First Nations to submit an application to UBCM for funding for the Community Accord process.

Opportunities & Next Steps

- Partner with AV Social Planning & Clayoquot Biosphere Trust to create a regional Indicator report;
- Look for funding opportunities; and write proposals etc. to help further ACHN goals and the work of our partners in the region.

Objective 1.8 Create connections and collaborations with partners and stakeholders beyond the region to increase capacity and bring knowledge, resources and opportunities, to the region.

Work to date:

- Participated in the United Way Public Policy Institute (2012/ 2013)
- Partnered w/ Social Planning & Research Council of BC for strategic planning facilitation support (Dec. 2012)
- Partnered with Ministry of Aboriginal Relations & Reconciliation and VIU Centre for Health Communities Research to host 'The Art of Hosting Training' (July 2013);
- Partnered with VIU BC Regional Innovation Chair in Tourism and Sustainable Rural Development to provide advice and assistance with the 'Affordable & Accessible Transportation' project (2013/14);
- Partnered with Patient Voices to bring orientation session to region (Feb 2014).
- Partnered with Ministry of Aboriginal Relations & Reconciliation for facilitation of a Bamfield Accord Key Stakeholders Meeting (April 2014).
- Established good working relationship with BC Transit (sharing of resources) to help inform Transportation project.
- Met w/ BC Minister of Transportation Todd Stone and Ministerial Assistant Jordan Sturdy.
- Met w/ Ministry Aboriginal Relations & Reconciliation re: Huu-ay-aht Bamfield Accord process,
- Attended Island Health & Ministry of Education workshop re: Comprehensive School Health,
- Participated in a day long 'Island Health Networks' meeting (April 2014)

Opportunities & Next Steps

- Connect with other initiatives outside region to help advance strategic priorities (e.g. Public Health Summer Institute)
- Chair of ACHN to request meeting with Health Minister at UBCM Sept. 14

Objective 1.9 Support policy recommendations that aim to remove barriers and create incentives in order to improve socio-economic status, reduce health inequities and increase health outcomes of the most vulnerable in the region.

Work to date:

- Developed a draft 'affordable housing discussion paper',
- Developed a draft 'community accord' between Huu-ay-aht First Nations & Bamfield;
- Asked ACRD to back/ advance transportation initiative in region.

Opportunities & Next Steps

- Ask AVCSI to review/ edit/ endorse Affordable Housing Discussion Paper; ask ACRD to consider recommendations related to zoning policy; promote/ add to website etc.;
- Further develop Accord w/ partners (edit, additions, subtractions etc.); conduct a community stakeholders engagement strategy, hold a historical signing ceremony;
- Work with ACRD & other stakeholders to implement affordable & accessible transportation recommendations.

Objective 1.10 Conduct activities related to sustainability planning and outcomes based evaluation for the Network.

Work to date:

- Development of Logic Model based on Judith Lynam Richer Project Model - Project Evaluation rationale, submitted this to Island Health for review
- Developed a health network activity tracking document,
- ACRD conducted an ACHN consultants evaluation.

Opportunities & Next Steps

- Create an evaluation framework/ workplan/ tools for evaluating the effectiveness of the network. (e.g. network health scorecard, stakeholder interviews etc.);
- Look for other partners to help fund/ provide in-kind support to network regarding sustainability of the network.
- Recognize in-kind contributions to date from all partners.

STRATEGIC PRIORITY #2 HEALTHY CHILDREN AND YOUTH

Objective 2.1 Strengthen/ increase the capacity of the three inter-sectoral networks for children.

Work to date:

- Funded Coastal Family Resource Coalition (\$15,000), Aboriginal Early Childhood Development Table (\$12,500) and Alberni Children First Network (\$12,500) to increase their capacity to work on children/ family issues in the region.

Opportunities & Next Steps

- Receive reports from networks about how funding helped to increase their capacity
- Support the networks to collaborate on a project that focuses on disseminating findings and creating regional action plans related to the 3 development index reports for the region (early, middle & heart).
- Form a Healthy Children & Youth 'Action Table' with members from the 3 networks.

Objective 2.2 Sponsor/ host community forums focused on topics related to healthy children, youth and families in the region.

Work to date:

- Supported CFRC to host it's bi-annual 'Coming Together Forum.
- Provided promise of funding to Alberni Children's tables to co-host 'Parenting in the Alberni Valley' forum.
- Supported Clayoquot Biosphere Trust to host youth forums on the west coast.

Opportunities & Next Steps

- Support to school district to host a district wide youth forum.
- Host a digital story telling training event for Indigenous Youth in the region.

Objective 2.3 Develop and support regional children and youth sub-committees for the network.

Work to date:

- Developed a good working relationship with leads of children/ family networks (all 3 are part of the working group);
- Partnered with Clayoquot Biosphere Trust on Generation Y-Not?: Growing Local Leaders project to host west coast youth forums with the end goal of creating an action plan for the sustained engagement of local youth in leadership initiatives and civic engagement.
- Sent a letter of support to SD#68 for EDI / MDI next Wave funding

Opportunities & Next Steps

- Creation of a youth advisory committee to ACHN

Objective 2.4 Participate in the Comprehensive School Health strategy committee work and roll-out activities.

Work to date:

- Attended a 'Comprehensive School Health' workshop in Nanaimo (Fall 2012); joined SD 70's Comprehensive School Health Committee;
- Developed a draft of a comprehensive school health planning project with District Vice-Principal;

Opportunities & Next Steps

- Support SD#70 to launch a 'comprehensive school planning and implementation strategy' across the region to impact all schools in the regional district.

**STRATEGIC PRIORITY #3 AFFORDABLE & ACCESSIBLE
TRANSPORTATION**

Objective 3.1 Participate in discussions/ actions that will result in a feasibility study being conducted regarding public transportation options for the region.

Work to date:

- ACHN funded & hired Pacific Western Transportation initially (contract cancelled).
- Met with VIU Nicole Vaugeois BC Regional Innovation Chair in Tourism and Sustainable Rural Development regarding Transportation Study Partnership.
- Contracted the Sociable Scientists to conduct a baseline study of transportation issues in the region. Literature review report completed Dec. 2013.
- Established good working relationship with BC Transit (sharing of resources) to help inform study.
- Telephone discussion with Chair of Mt.Waddington Health Network re: transportation initiative.
- Met w/ BC Minister of Transportation Todd Stone and Ministerial Assistant Jordan Sturdy regarding transportation needs and solutions.
- Received Consultants Report at June 2014 Health Network Meeting

Opportunities & Next Steps

- Submit Study to ACRD & post on website
- Disseminate/ promote / support recommendations and possible solutions to advance progress on this issue.

Objective 3.2 Conduct community engagement activities related to the issue including a community forum/ key stakeholders gathering.

Work to date:

- Created a 'How Do We Get From Here to There' Community Engagement Strategy including: key stakeholder interviews, community forums (Bamfield, Ucluelet, Tofino, Port Alberni) and a Social Media campaign.
- Submitted an application to BC Healthy Communities to hold a regional forum on 'Affordable & Accessible Transportation' in the region.

Opportunities & Next Steps

- Coordinate an 'Affordable & Accessible Transportation' Forum in the region
- Host a stakeholders meeting re: transportation study dissemination & solutions
- Create of an Affordable & Accessible Transportation Action Table

Objective 3.3 Promote the development of active transportation initiatives in the region.

Work to date:

- Inclusion of the Anacla/ Bamfield bike path in the Draft Accord document
- Creation of a local 'bike path' committee in Bamfield

Opportunities & Next Steps

- Seek funding for the Anacla to Bamfield bike path);
- Promote the development of active transportation infra-structure in the region (e.g. bike lanes, cycling paths, bike stands, walking trails that link neighborhoods etc.)

STRATEGIC PRIORITY #4 AFFORDABLE HOUSING

Objective 4.1 Participate in regional committees / tables on affordable housing, homelessness and social planning.

Work to date:

- Attended meetings of the AVCSI, AV Social Planning.
- Supported AV Social Planning with an online survey & participated in a strategic planning session.

Opportunities & Next Steps

- Support continued discussions on 'affordable housing' as a key issue / social determinant for the region and to expand creative solutions.

Objective 4.2 Formalize relationship / create and support a regional affordable housing sub-committee to the health network.

Work to date:

- Attend meetings of the AVCSI
- Proposed creating a formal relationship between the two networks.

Opportunities & Next Steps

- Support AVCSI to build capacity/ become connected to the health
- Support a new regional homelessness plan;
- Bring regional stakeholders together to discuss local and regional issues and opportunities for working together.
- Create an 'Action Table'

Objective 4.3 Support policy recommendations that aim to remove barriers to safe and affordable housing.

Work to date:

- Created a draft discussion paper & sent to Chair of AVCSI & Ucluelet Affordable Housing leads.

Opportunities & Next Steps

- Ask groups to review/ edit/ endorse Affordable Housing Discussion Paper;
- Ask ACRD Board to consider recommendations related to zoning policy/ solutions; promote/ add to website etc.;
- Support partners to conduct a new regional homelessness plan.

STRATEGIC PRIORITY #5 HEALTH LITERACY

Objective 5.1 Promote key pillars of chronic disease prevention including healthy eating, active living, tobacco cessation and healthy built environments.

Work to date:

- Focused on key pillars as part of core messaging in newsletter, social media, presentations, group discussion etc.
- Modeled healthy eating at all health network meetings.

Opportunities & Next Steps

- Increase social awareness through public education, modeling behavior etc;
- Seek chronic disease prevention partnerships & funding opportunities,
- Support a produce / food literacy campaign / regional food charter process.

Objective 5.2 Develop a regional working group/ sub-committee that develops and supports initiatives that increase health literacy.

Work to date:

- Initial attempt at creating a sub-committee (Helene, Sandra & Peter),
- Early discussions of a grocery store awareness campaign and a regional food security forum.

Opportunities & Next Steps

- Outreach to regional literacy programs & coordinators.
- Support the establishment of an Action Table
- Support a produce / food literacy campaign / regional food charter process

Objective 5.3 Promote / help to develop / improve and expand 'healthy literacy' among already existing literacy and First Nations organizations / initiatives in the region.

Work to date:

- Supported application to BC Farmers Market Association for 'Coupon Program';
- Polled literacy stakeholders regarding interest in 'health literacy' and partnering opportunities.

Opportunities & Next Steps

- Support a regional 'Health Literacy' educational forum to bring stakeholders together to learn, discuss & collaborate on action steps;
- Create a 'Health Literacy' discussion paper for publication in the region;
- Support Literacy groups to infuse programs with 'Health Literacy' focus (including NuuChalNulth Language programs)

Objective 5.4 Connect with / support initiatives aimed at improving health literacy within the region including Healthy Schools BC, SD#70 and other educational outreach and institutions.

Work to date:

- Promoted 'health literacy' as a key strategic priority for the region.
- Participated in Comprehensive School Health Committee meetings
- Brainstormed 'School Health' strategy with District Vice-Principal

Opportunities & Next Steps

- Support a regional 'Health Literacy' educational forum to bring stakeholders together to learn, discuss & collaborate on action steps.
- Create a Health Literacy Action Table.
- Participate / support School Health strategies

REPORT

TO: Russell Dyson, CAO
FROM: Dan Holder, Fire Services Coordinator
DATE: August 7, 2014

SUBJECT: Regional Fire Records Management System

ISSUE:

An opportunity exists for the ACRD to provide record management services to fire departments while at the same time expanding the number of fire departments contributing to the Fire Services Coordinator function. A regional approach to records management will improve functionality and consistency among the departments and provide for an overall cost savings.

BACKGROUND:

The ACRD created the Fire Services Coordinator function in 2011, fulfilling a recommendation made by Dave Mitchell and Associates in their 2010 report to the ACRD. The Fire Services Coordinator function is funded by 3 ACRD fire departments, Bamfield, Sproat Lake and Beaver Creek. Port Alberni Fire Department also contributes to the Fire Services Coordinator function.

The Fire Services Coordinator provides administrative support and coordination to contributing fire departments, works toward the goal of supporting interoperability between contributing fire departments, and performs fire administrative work for the ACRD. Since 2011, the Fire Services Coordinator has helped achieve several milestones, including an Automatic Mutual Aid program in the Alberni Valley, a move toward standardization of operating and reporting procedures among contributing fire departments, and has developed the capacity to help these departments achieve a higher level of interoperability in the future.

The next natural goal for the Fire Services Coordinator function is the provision of a Records Management System (RMS). A functioning RMS will ensure that adequate records are being maintained for training, asset management and incident responses, all critical to managing the risk to the ACRD and Districts involved in the provision of fire services.

Exploration has been undertaken in the logistics of the ACRD providing one RMS program that can be accessed by each contributing fire department, thus providing a savings over maintaining several different licenses, and providing a computer based RMS for Bamfield Fire Brigade, Tofino Volunteer Fire Department and Ucluelet Fire Brigade which currently don't have an RMS system.

An ACRD- hosted RMS will also present the potential for non-contributing fire departments to begin contributing to the Fire Services Coordinator function, reducing costs involved for all parties, and providing further interoperability among fire departments within the ACRD. Three fire departments in particular may be interested in taking advantage of this opportunity, Ucluelet, Tofino, and Cherry Creek. There may also be First Nation fire departments that choose to join this group at a later date.

There is significant economy of scale in this project. If a fire department was to develop their own standalone RMS, startup costs for software licensing alone would be approximately \$10,000. The proposed ACRD-hosted RMS project envisions utilizing and expanding upon an existing software license currently held by Beaver Creek Fire Department, thus avoiding initial software costs. A shared RMS would also result in only one annual licensing fee as opposed to each department incurring that cost if they operate standalone RMS.

The proposed formula (see attached) for cost sharing a shared RMS demonstrates no cost increases to Sproat Lake and Beaver Creek fire departments, a modest increase to Bamfield Fire Brigade who currently do not have an RMS, and a cost increase to Port Alberni Fire Department. Not shown is the fact that both Sproat Lake and Beaver Creek would enjoy an annual reduction in software licensing costs if they joined a shared RMS. The City supports this initiative, not for any initial cost savings, but for the progression in regional interoperability.

As other fire departments join the shared RMS group, they would receive RMS, the benefit of ACRD's computer hardware and technical support, and the services of the Regional Fire Services Coordinator. At the same time, departments already contributing to the Regional Fire Services Coordinator would see a reduction in their costs each time another fire department joins the group.

The Board has budgeted for the contribution of its departments in the RMS and the City is on board. Preliminary discussions with Tofino, Ucluelet and Cherry Creek indicate that each of those districts is interested in considering their involvement in a shared RMS beginning in 2014.

The project requires some ACRD computer technician support initially, and minimal technical and hardware support after startup.

Benefits of this option include;

- provides the catalyst for further coordination and integration of fire services within the ACRD
- takes advantage of economies of scale, providing value for all participants
- establishes ACRD as regional leader
- discourages individual departments from developing standalone RMS that might prevent interoperability going forward

Dan Holder
Fire Service Coordinator



REGIONAL DISTRICT of Fraser-Fort George

RECEIVED
AUG - 6 2014

Head Office:
155 George Street
Prince George, BC
V2L 1P8

July 23, 2014

BOA 1.8

Telephone:
(250) 960-4400
Long Distance
from within
the Regional District:
1-800-667-1959

Cindy Solda, Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Fax: (250) 563-7520

Dear Chair Solda:

<http://www.rdffg.bc.ca>

The Regional District of Fraser-Fort George invites you to join our call for changes to the provincial Recycling Regulation. We are interested in seeing changes that would compel product stewards to deliver EPR programs in all communities where fees are collected to support these programs.

Municipalities:
McBride
Mackenzie
Prince George
Valemount

The Recycling Regulation is a strong piece of legislation, but falls short in holding product stewards accountable for delivering EPR programs that are accessible, or that don't shift the responsibility for collection to other levels of government. Many stewardship programs have a standard established to recover 75% of the materials they produce. However this standard can be easily achieved by focusing serving on large urban centres with dense populations.

Electoral Areas:
Chilako River-Nechako
Crooked River-Parasnip
Robson Valley-Canoe
Salmon River-Lakes
Tabor Lake-Stone Creek
Willow River-Upper Fraser
Woodpecker-Hixon

In short, the regulation does not provide for equitable service levels for rural and urban areas and consumers.

A recent review of the accessibility of stewardship programs in our region showed that out of 14 different stewardship categories, only six were available to residents in McBride and Mackenzie, while seven were available in Valemount. These communities are two to three hours driving time from large centres such as Prince George where a full suite of stewardship services are offered. As such, residents in and around these smaller centres face significant challenges when it comes to participating or engaging in recycling programs.

The Printed Paper and Packaging (PPP) stewardship program is the newest program and at this time in our region, there are no provisions for access to this program outside of Prince George. And unlike other EPR programs, there are no alternatives through retailers, making curbside and depot collection challenging for small and rural communities.

We understand there are several other communities in the province that are also facing this challenge. The lack of reasonable access to stewardship programs make it challenging for Regional Districts to meet waste diversion targets as established in their Regional Solid Waste Management Plans.

The Regional District of Fraser-Fort George has submitted a resolution on this issue for consideration at the UBCM convention this fall. We ask you to consider supporting the resolution and add your voice to the call for change.

The resolution is as follows:

WHEREAS the Minister of Environment approved a Packaging and Printed Paper Stewardship Plan that allows the Producers of packaging and printed paper to achieve a Province wide recovery rate of 75% and the Producers can meet this recovery rate by focusing service delivery in denser and more populated regions of the Province and consequently avoid service delivery in rural and small communities;

AND WHEREAS many of the rural and small communities will not have reasonable access to collection services even though these communities have retail services that will be paying fees to the stewardship agency in support of the operation of collection services for residential packaging and paper products;

THEREFORE BE IT RESOLVED THAT NCLGA and UBCM lobby the Minister of Environment on behalf of all BC Local Governments that the Extended Producer Responsibility Regulation be amended to ensure that in any community where a regulated product or material is retailed to a residential consumer that collection services for these same products be made available.

The most practical solution to address this unfairness in service delivery is to have the Minister of Environment amend the Recycling Regulation so that it meets a simple principle that where regulated products/materials are distributed that there is also a collection service for these same products/materials. Where this may not be practical, the Minister also has the ability to prescribe increased service performance standards that would ensure that small and rural communities are reasonably served.

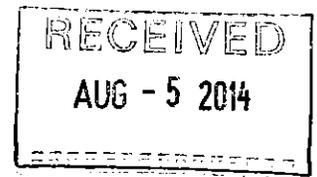
We thank you for your consideration and look forward to your support.

Sincerely,



Art Kaehn
Chair

AK:RM:jg



July 30, 2014

Ref: 105417

Cindy N. Solda, Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, B.C. V9Y 2E3

Dear Ms. Solda:

I am pleased to reply further to Premier Christy Clark's response to your letter of June 17, 2014. You expressed your support for future provincial funding for the Island Coast Economic Trust (ICET) and referred to the projects that have benefited from ICET funding in the Alberni-Clayoquot regional district.

The Province has long appreciated the work ICET has undertaken to enhance economic development and diversification in the Vancouver Island and Sunshine Coast region, primarily through the investment of infrastructure. There is no doubt that ICET has used the \$50 million provided to play an important role in funding and stimulating economic development projects that benefit the long term economic prosperity of communities and citizens.

I am pleased to note that ICET continues to fulfill its mandate to invest in worthy economic development projects in the region. A review of the trust's *Strategic Priorities and Actions 2014-16* demonstrates a solid grasp of the region's economic capacity, and I have every confidence the trust will continue to leverage funds and invest in the economic future of the region.

As we informed the Board of Directors of ICET in November 2013, the Province of British Columbia is unable to provide additional funding to ICET. ICET was established with a one-time grant to be used as the Board of Directors determined most appropriate for the region and communities it serves.

Thank you for your support for ICET and the valuable work it does for the Alberni-Clayoquot regional district.

Should you have further comments or questions, please contact Greg Goodwin, Executive Director responsible for the regional economic development trusts portfolio. He can be reached

Page 2

at greg.goodwin@gov.bc.ca or at 250 356-0778 and will be pleased to provide the information you require.

Sincerely,

A handwritten signature in black ink, consisting of several overlapping, horizontal, wavy lines that form a stylized, illegible name.

Shanna Mason
Assistant Deputy Minister

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Ms. Cindy N. Solda
Chairperson
Albemi-Clayoquot Regional District
3008 Fifth Ave
Port Albemi BC V9Y 2E3

Dear Ms. Solda:

The Honourable Terry Lake, Minister of Health, has asked me to respond to your letter of June 17, 2014, regarding funding and resources for the BC Ambulance Service (BCAS).

In BC, health services are delivered by regional health authorities and the Provincial Health Services Authority (PHSA). PHSA funds BC Emergency Health Services (BCEHS), which oversees both the BCAS and the BC Patient Transfer Network. PHSA has funded BCAS at an average annual growth rate of 4 percent since 2011/12.

The 2010 tragedy at Kennedy Lake was about more than dollars however, and the government has taken steps to prevent future incidents of this nature. As you noted, the five recommendations arising from the internal investigation regarding the accident have been implemented, and the Ministry of Transportation has improved the highway and installed new concrete barriers. BCAS also undertook a scheduling review with the union, and has since implemented policies and scheduling protocols for rest periods.

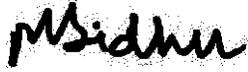
The Ministry recognizes that BC's paramedics are health professionals with much to offer the overall health-care system. BCEHS, as part of the Rural and Remote Health Strategy in BC, is exploring new roles for paramedics in patients' homes and communities. The recent tentative, five-year contract with health-care workers, including paramedics, will enable them to better utilize their skills and expand their career opportunities in areas that can be rewarding for both patients and paramedics. The contract will also add a minimum of 80 full-time-equivalent paramedic positions to communities currently without full time paramedics, and a "regular part time" classification to give community paramedics regular hours, job stability and benefits.

...2

- 2 -

Thank you for your concern and support for BC's paramedics. I appreciate the opportunity to respond.

Yours truly,

A handwritten signature in black ink, appearing to read "MSidhu".

Manjit Sidhu, CA
Assistant Deputy Minister
Finance and Corporate Services

pc: Honourable Terry Lake, Minister of Health

From: [Wendy Thomson](#)
To: [Loreen Brown](#)
Subject: FW: Island Coastal Economic Trust 2013-14 Annual Report
Date: August-05-14 11:27:27 AM

For Board Agenda

W

From: Denice Regnier [mailto:denice.regnier@islandcoastaltrust.ca]
Sent: Thursday, July 31, 2014 5:12 PM
To: info@islandcoastaltrust.ca
Subject: Island Coastal Economic Trust 2013-14 Annual Report

Good Afternoon,

The Island Coastal Economic Trust's 2013-2014 Annual Report is now available online.

[Click here](#) to view a copy of ICET's Annual Report.

Please note there will also be a limited number of hard copies available in the next few weeks.

Best regards,

Denice Regnier | Project and Corporate Administrator



Tel: (250)871-7797 ext. 230

Fax: (250) 331-0962

201A-2435 Mansfield Drive,
Courtenay, BC, V9N 2M2

denice.regnier@islandcoastaltrust.ca

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REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, Manager of Finance

Meeting Date: August 13, 2014

Subject: Millstream-Ucluelet Emergency Water Connection & Watermain Upgrades

Recommendation:

That the Board of Directors direct staff to amend the 2014-2018 Financial Plan to allocate \$30,000 of Electoral Area Administration Gas Tax Funding and \$20,000 of Millstream Water Capital Reserve to the Millstream Water Supply and Distribution System Upgrades.

That the Board of Directors award the Millstream-Ucluelet Emergency Water Connection and Watermain upgrade contract to Crow Excavating for \$148,323.29 (including GST).

Summary:

McGill & Associates Engineering Ltd., the consulting engineers, provided the following information on the Tenders received:

Three complete Tenders were received on July 16, 2014 for the above referenced project.

Tenderer	Total Tender Price Including GST
Denis Francoeur Backhoeing	\$179,915.74
Ridgeline Mechanical	\$236,467.31
Crow Excavating	\$148,323.29

There is a notable difference between the low tender and the next lowest (\$30,088.04). This is attributed to familiarity with the area, and mobilization/demobilization costs. As much of the difference in price with the highest Tenderer is attributable to pipe installation, it may show that the high bidder was not able to obtain reasonable quotes for import backfill.

The schedule for completion of the project ranged between 75 and 100 days, with the low tender indicating 75 days.

Although, we have not worked with Crow Excavating in the past, we are familiar with their references and find them to be reputable. On discussions with these references, the projects Crow Excavating has worked on were described as well organized and professionally run. Based on this we are satisfied they are able to perform the work specified under this contract.

We have worked previously with the Contractor's site superintendent on the installation of the site servicing for the Port Alberni branch of North Island College. He has proven to be a knowledgeable and capable superintendent. The asphalt sub-contractor proposed by Crow Excavating is known to us and is established and experienced in the local area.

Therefore, Staff recommend that this contract be awarded to Crow Excavating for the following reasons:

1. Tender Price - Crow Excavating submitted the lowest qualifying tender.
2. Schedule – The tender was for a reasonable time period for this project.
3. The Contractor has experienced personnel that have conveyed a good understanding of the work required.

Time Requirements – Staff & Elected Officials:

Staff time will be required to work with McGill & Associates and the contractor to complete the project.

Financial:

The recommendation exceeds budget and it is estimated that an additional \$50,000 will be required to complete this project when considering the remaining engineering fees. Staff recommends that \$30,000 of the unallocated Electoral Area Administration Gas Tax initiatives be utilized for this project as well as \$20,000 of the Millstream Water capital reserve fund. If this recommendation is support by the Board staff will bring forward an amendment to the 2014-2018 Financial Plan at the August 27, 2014 Board meeting.

Policy or Legislation:

As per ACRD purchasing policy.



Submitted by: _____
Teri Fong, Manager of Finance



Approved by: _____
Russell Dyson, Chief Administrative Officer



July 24, 2014

Alberni Clayoquot Regional District
3008 4th Avenue
Port Alberni, B.C. V9Y 2E3

Attention: Andy Daniel

Re: Project No. 2493
Millstream-Ucluelet Emergency Water Connection & Watermain Upgrades

Dear Sirs:

This letter reviews the three tenders received on July 16, 2014, for the above referenced project and recommends the award of the contract to Crow Excavating as described below:

1. Tenders Received

Three tenders were received as follows:

Tenderer	Bid Security	Total Tender Price Including GST
Denis Francoeur Backhoeing	Yes (Certified Cheque)	\$179,915.74
Ridgeline Mechanical	Yes (Bid Bond)	\$236,467.31
Crow Excavating	Yes (Certified Cheque)	\$148,323.29

All tenders were properly signed. A more detailed comparison of all tenders is attached.

2. Arithmetic Check

An arithmetic check of all three Tenders showed no errors.

3. Bid Bonds and Consents of Surety

All tenderers submitted the required 10% Bid Security as indicated above.

4. Attendance at Site Meeting

Attendance at the site meeting was not required for the tenderers to be eligible to submit a bid for the project. However, representatives of Denis Francoeur Backhoeing and Ridgeline Mechanical were present at the site meeting, and minutes from the meeting were distributed to all Tenderers.

5. Balancing Unit Prices

No obvious signs of manipulation of Unit Prices were noted. The most significant difference between the three tenderers prices was Ridgeline's price for installation of watermain, which may have impacted the cost of proceeding with the optional work.

In comparison to the project budget, the connection cost to the existing asbestos-cement mains was higher than anticipated, and may present an option for negotiation with the selected contractor.

6. Variations in Submitted Tenders

There is a notable difference between the low tender and the next lowest (\$30,088.04). This is attributed to familiarity with the area, and mobilization/demobilization costs. As much of the difference in price with the highest tenderer is attributable to pipe installation, it may show that the high bidder was not able to obtain reasonable quotes for import backfill.

7. Schedule

The schedule for completion of the project ranged between 75 and 100 days, with the low tender indicating 75 days.

8. Acknowledgement of Addendae

All tenderers acknowledged receipt of the three addendae issued.

9. Force Account Rates

Force Account rates proposed by the low tenderer, Crow Excavating, appear normal for the industry and location.

10. Alternate Proposals

No alternate proposals were submitted.

11. Contractor Qualifications

Although, we have not worked with Crow Excavating in the past, we are familiar with their references and find them to be reputable. On discussions with these references, the projects Crow Excavating has worked on were described as well organized and professionally run. Based on this we are satisfied they are able to perform the work specified under this contract.

12. Contractors Supervisory Personnel

We have worked previously with the Contractor's site superintendent on the installation of the site servicing for the Port Alberni branch of North Island College. He has proven to be a knowledgeable and capable superintendent.

13. Sub-Contractors

The asphalt sub-contractor proposed by Crow Excavating is known to us and is established and experienced in the local area.

14. Budget Constraints

The three tenders all exceeded the available budget to complete this project. We would recommend, that you enter into a negotiation with the low tenderer on possible reduction of the scope of work to meet the funds available for the project or to determine whether additional funding is available.

We recommend that this contract be awarded to Crow Excavating for the following reasons:

1. Tender Price - Crow Excavating submitted the lowest qualifying tender.
2. Schedule – The tender was for a reasonable time period for this project.
3. The Contractor has experienced personnel that have conveyed a good understanding of the work required.

We would be pleased to review this with you at your convenience.

Yours truly,

For **McGill & Associates Engineering Ltd.**



Brad West, P. Eng.

BW/wm
Encl.

TENDER COMPARISON

ITEM NO.	REF	SCHEDULE	Unit of Measure	Approx. Quantities	UNIT PRICE	Crow Excavating			Denis Francoeur Backhoeing			Rideline Mechanical Contractor			
						AMOUNT \$	Faxed revision	Submitted Tender Amount	UNIT PRICE	AMOUNT \$	Faxed revision	Submitted Tender Amount	UNIT PRICE	AMOUNT \$	Faxed revision
02111	1	Area clearing and grubbing	Lump Sum	-	2,200.00		2,200.00		3,000.00		3,000.00		5,715.00		5,715.00
02312	1	(HWY CROSSING) Asphalt Infill strip thickness to match existing - hot mix	Square Metre	48	5,717.28		5,717.28		4,937.76		4,937.76		4,758.24		4,758.24
02312	2	Asphalt Infill strip 50 mm thick - hot mix, c/w granular base (OPTIONAL, to be done with item 13)	Square Metre	43	995.54		4,108.22		79.07		3,400.01		3,400.01		3,105.46
02312	3	Asphalt concrete driveway, 50mm thick c/w sandcutting and 5.0m shoulder each side - hot mix	Square Metre	22	995.54		2,101.88		108.22		2,380.84		2,380.84		1,588.84
02312	4	Asphalt concrete driveway, 50mm thick c/w sandcutting and 5.0m shoulder each side - hot mix	Square Metre	30	995.54		2,866.20		96.14		2,884.20		2,884.20		2,166.60
02312	5	Asphalt concrete driveway, 50mm thick - hot mix (OPTIONAL - DW @ 282 Lee St)	Square Metre	35	995.54		3,343.90		91.37		3,197.95		3,197.95		2,527.70
02666	7	Pipe - 150mm diam. PVC DR18 at 1.2 m depth of cover - imported backfill (shoulder)	Lineal Metre	190	155.27		29,501.30		137.11		26,050.90		26,050.90		93,603.50
02666	8	Pipe - 150mm diam. PVC DR18 at 1.2 m depth of cover - imported backfill (roadway)	Lineal Metre	50	155.27		7,763.50		138.00		6,900.00		6,900.00		24,632.50
02666	9	Pipe - 150mm diam. PVC DR18 for Uluwiel Hwy Crossing - imported backfill & controlled density fill	Lineal Metre	16	286.25		4,580.00		513.00		8,208.00		8,208.00		8,224.00
02666	10	Yard hydrant assembly	Each	1	726.00		726.00		1,650.00		1,650.00		727.12		727.12
02666	11	Hydrant assembly	Each	1	4,798.00		4,798.00		7,000.00		7,000.00		6,405.00		6,405.00
02666	12	Service connection - 19mm diam., short side	Each	2	665.00		1,330.00		900.00		1,800.00		2,345.00		4,690.00
02666	13	Service connection - 19mm diam., long side (OPTIONAL)	Each	1	725.00		725.00		1,200.00		1,200.00		3,884.00		3,884.00
02666	14	Test Point - 19mm	Each	2	680.00		1,360.00		550.00		1,100.00		990.00		1,980.00
02666	15	Air Valve chamber, 25mm diam. double acting	Each	2	1,735.00		3,470.00		1,741.00		3,482.00		2,907.00		5,814.00
02666	16	Concrete chamber c/w Backflow Prevention, PRV, Water Meter & 25mm Air Valve	Each	1	39,609.00		39,609.00		49,047.00		49,047.00		34,032.00		34,032.00
02666	17	Under pressure Tee-in, 150mm branch tee off 400mm main District of Uluwiel	Lump Sum	1	5,755.00		5,755.00		6,200.00		6,200.00		5,000.00		5,000.00
02666	18	150mm diam. PVC DR18 to 100mm AC - inline @	Each	2	3,280.00		6,560.00		5,837.99		11,675.98		1,000.00		2,000.00
02666	19	150mm diam. PVC DR18 to 100mm AC - tee @ LEE ST & ALBION CRES.	Each	1	3,455.00		3,455.00		5,629.22		5,629.22		4,500.00		4,500.00
02666	20	150mm diam. PVC DR18 to 100mm AC - tee @ WATER TANK	Each	1	6,340.00		6,340.00		7,104.46		7,104.46		4,500.00		4,500.00
02727	21	Temporary servicing - as per Contract Documents	Lump Sum	1	3,550.00		3,550.00		9,500.00		9,500.00		4,853.00		4,853.00
02727	22	Drain lead for Backflow Prevention Chamber - 100mm diam. (c/w rock outfall energy dissipation)	Lineal Metre	50	28.00		1,400.00		100.00		5,000.00		10.00		500.00
Total					141,260.28		141,260.28		171,348.32		171,348.32		228,350.96		225,206.96
Plus H.S.T.					7,063.01		7,063.01		8,567.42		8,567.42		11,417.55		11,260.35
Total including H.S.T.					\$148,323.29		\$148,323.29		\$179,915.74		\$179,915.74		\$239,768.51		\$236,467.31



M E M O R A N D U M

TO: Board of Directors
FROM: Andrew McGifford, Accountant
DATE: August 7, 2014
RE: Finance Warrant No. 543

Recommendation:

That the Board of Directors approves Finance Warrant Number 543 in the amount of \$608,764.28 dated July 31, 2014.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. **COMMUNICATION ISSUES** - none

Submitted by: Andrew McGifford, Accountant

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Supplier : 0004 To Z4209
Trans. Date : 01-Jul-2014 To 31-Jul-2014
Cheque Date : 01-Jul-2014 To 31-Jul-2014
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00019	0946982 BC LTD (DBA - ACE FLAGGING)					
00054-0001	11-Jul-2014	Issued	139	T		312.90
102-1945	01-4-2500-000	PAYABLES - TRADE		312.90		
Invoice Description -->		BCWS - KITSUKSIS RD - SHOULDERING				
Total :				312.90	0.00	312.90
00057-0001	23-Jul-2014	Issued	149	T		342.24
102-1953	01-4-2500-000	PAYABLES - TRADE		342.24		
Invoice Description -->		BCWS - GEORGIA RD				
Total :				342.24	0.00	342.24
Supplier Total :				655.14	0.00	655.14

00021	ALBERNI DISTRICT CO-OP ASSOCIATION					
35928	16-Jul-2014	Issued	145	C		2097.64
BCVFD - JUN/14	01-4-2500-000	PAYABLES - TRADE		317.86		
Invoice Description -->		BCVFD - JUNE 2014 FUEL COSTS				
BCWS - JUN/14	01-4-2500-000	PAYABLES - TRADE		534.69		
Invoice Description -->		BCWS - JUNE 2014 VEHICLE FUEL				
ACRD - JUN/14	01-4-2500-000	PAYABLES - TRADE		1245.09		
Invoice Description -->		ACRD - JUNE 2014 FUEL COSTS				
Total :				2097.64	0.00	2097.64
Supplier Total :				2097.64	0.00	2097.64

00022	AON REED STENHOUSE INC.					
35955	22-Jul-2014	Issued	154	C		37225.00
3250000044609/10	01-4-2500-000	PAYABLES - TRADE		37225.00		
Invoice Description -->		PROPERTY AND BOILER INSURANCE JULY 1, 2014 - JUNE 30, 2015				
Total :				37225.00	0.00	37225.00
Supplier Total :				37225.00	0.00	37225.00

00030	ACKLANDS-GRAINGER INC.					
35884	08-Jul-2014	Issued	140	C		200.70
4354 0522287	01-4-2500-000	PAYABLES - TRADE		200.70		
Invoice Description -->		BCWS - SAFETY SUPPLIES				
Total :				200.70	0.00	200.70
35929	16-Jul-2014	Issued	145	C		195.08
4354 0522756	01-4-2500-000	PAYABLES - TRADE		195.08		
Invoice Description -->		LBA - TERMINAL BUILDING SUPPLIES				
Total :				195.08	0.00	195.08
35956	22-Jul-2014	Issued	154	C		180.01
4354 0523083	01-4-2500-000	PAYABLES - TRADE		35.35		
Invoice Description -->		LBA - TERMINAL BUILDING SUPPLIES				

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Supplier : 0004 To Z4209
Trans. Date : 01-Jul-2014 To 31-Jul-2014
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Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
00031	AGAT LABORATORIES					
4354 0523091	01-4-2500-000			144.66		
Invoice Description --> BCWS - SAFETY SUPPLIES \$74.54 (KNEE PADS) , SMALL TOOLS \$54.62						
Total :				180.01	0.00	180.01
Supplier Total :				575.79	0.00	575.79

035885	08-Jul-2014	Issued	140	C	1518.56	
14K34598E	01-4-2500-000			723.45		
Invoice Description --> WCLF - WATER MONITORING						
14K34717E	01-4-2500-000			795.11		
Invoice Description --> WCLF - WATER MONITORING						
Total :				1518.56	0.00	1518.56
Supplier Total :				1518.56	0.00	1518.56

00032	ALBERNI LANDSCAPING					
000057-0002	23-Jul-2014	Issued	149	T	435.75	
5692	01-4-2500-000			131.25		
Invoice Description --> AVRA - SPRAYING WEEKS ON GRAVEL AROUND SHRUBS AND CURBS						
5691	01-4-2500-000			304.50		
Invoice Description --> AVRA - SPRAYING WEEDS AND CUTTING GRASS AND WEEDEATING						
Total :				435.75	0.00	435.75
Supplier Total :				435.75	0.00	435.75

00059	ADELHARDT CONCRETE PLUS					
35886	08-Jul-2014	Issued	140	C	3682.00	
262281	01-4-2500-000			3682.00		
Invoice Description --> AVLF - 3RD AVE RECYCLING BUILDING UPGRADE - FACIA & DOORS REPAIRED- CAPITAL						
Total :				3682.00	0.00	3682.00
Supplier Total :				3682.00	0.00	3682.00

00060	ALBERNI COMMUNICATIONS & ELECTRONICS					
35930	16-Jul-2014	Issued	145	C	315.84	
17353	01-4-2500-000			49.28		
Invoice Description --> SLVFD - PAGER REPAIR						
17364	01-4-2500-000			266.56		
Invoice Description --> BCFVD - LABOUR RADIO FIELD						
Total :				315.84	0.00	315.84

35957	22-Jul-2014	Issued	154	C	1122.19
17015	01-4-2500-000			71.63	
Invoice Description --> SLVFD - PAGER FAULTY - NEW BATTERY					
17434	01-4-2500-000			1050.56	

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Supplier : 0004 To Z4209
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Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> BCVFD - 12 NEW PAGERS (LESS CREDIT FOR 2 PAGERS & CHARGER \$100)						
Total :				1122.19	0.00	1122.19
Supplier Total :				1438.03	0.00	1438.03

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0163	ALBERNI CHRYSLER LTD					
35952	17-Jul-2014	Issued	147	C	26495.84	
31582	01-4-2500-000	PAYABLES - TRADE		26495.84		
Invoice Description --> BUILDING INSPECTION - 2014 JEEP CHEROKEE - CAPITAL						
Total :				26495.84	0.00	26495.84
Supplier Total :				26495.84	0.00	26495.84

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0188	ALBERNI INDUSTRIAL MARINE SUPPLY LTD.					
35887	08-Jul-2014	Issued	140	C	20.13	
28158A	01-4-2500-000	PAYABLES - TRADE		20.13		
Invoice Description --> SLMP - SUPPLIES - HORNS & TOW CORDS						
Total :				20.13	0.00	20.13
35931	16-Jul-2014	Issued	145	C	79.83	
28514A	01-4-2500-000	PAYABLES - TRADE		36.60		
Invoice Description --> SLMP - SUPPLIES						
28371A	01-4-2500-000	PAYABLES - TRADE		43.23		
Invoice Description --> BWS - WATER SYSTEM SUPPLIES						
Total :				79.83	0.00	79.83
Supplier Total :				99.96	0.00	99.96

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0209	ALPINE BIKE PARKS CANADA LTD.					
00057-0003	23-Jul-2014	Issued	149	T	2992.50	
94	01-4-2500-000	PAYABLES - TRADE		2992.50		
Invoice Description --> SL PARKS - COUGAR SMITH PARK BIKE PARK - CAPITAL						
Total :				2992.50	0.00	2992.50
Supplier Total :				2992.50	0.00	2992.50

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
0213	ALBERNI TOWING				
35932	16-Jul-2014	Issued	145	C	882.84
19012	01-4-2500-000	PAYABLES - TRADE		96.60	
Invoice Description --> BCVFD - TRAINING - TOW VEHICLE USED FOR PRACTICE					
18092	01-4-2500-000	PAYABLES - TRADE		98.28	
Invoice Description --> BCVFD - TRAINING - TOW VEHICLES USED FOR PRACTICE					
18144	01-4-2500-000	PAYABLES - TRADE		98.28	
Invoice Description --> BCVFD - TRAINING - TOW VEHICLES USED FOR PRACTICE					
18997	01-4-2500-000	PAYABLES - TRADE		98.28	
Invoice Description --> BCVFD - TRAINING - TOW VEHICLES USED FOR PRACTICE					

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
19088	01-4-2500-000	PAYABLES - TRADE		98.28		
Invoice Description --> BCVFD - TRAINING -TOW VEHICLES USED FOR PRACTICE						
18078	01-4-2500-000	PAYABLES - TRADE		393.12		
Invoice Description --> BCVFD - TRAINING - TOW VEHICLES FOR PRACTICE						
Total :				882.84	0.00	882.84
Supplier Total :				882.84	0.00	882.84

Supplier	Supplier Name	Status	Batch	Medium	Amount	
0270	ANDREW SHERET LTD.					
000057-0004	23-Jul-2014	Issued	149	T	2507.03	
03-071699	01-4-2500-000	PAYABLES - TRADE		19.00		
Invoice Description --> BCWS - WATER SYSTEM REPAIR						
03-071142	01-4-2500-000	PAYABLES - TRADE		22.93		
Invoice Description --> BCWS - WATER SYSTEM REPAIR						
03-071708	01-4-2500-000	PAYABLES - TRADE		43.15		
Invoice Description --> BCWS - WATER SYSTEM REPAIR						
03-070390	01-4-2500-000	PAYABLES - TRADE		112.98		
Invoice Description --> BCWS - WATER SYSTEM REPAIR						
03-069902	01-4-2500-000	PAYABLES - TRADE		645.69		
Invoice Description --> BCWS - WATER SYSTEM REPAIR						
03-070365	01-4-2500-000	PAYABLES - TRADE		775.71		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
03-071366	01-4-2500-000	PAYABLES - TRADE		887.57		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
Total :				2507.03	0.00	2507.03
Supplier Total :				2507.03	0.00	2507.03

Supplier	Supplier Name	Status	Batch	Medium	Amount	
0290	ALBERNI PAVING & CONTRACTING LTD.					
035888	08-Jul-2014	Issued	140	C	2094.75	
JUN24/14	01-4-2500-000	PAYABLES - TRADE		2094.75		
Invoice Description --> AV AIRPORT- SEAL COAT ASPHALT - CAPITAL						
Total :				2094.75	0.00	2094.75
Supplier Total :				2094.75	0.00	2094.75

Supplier	Supplier Name	Status	Batch	Medium	Amount	
0336	ARC - WESTERN CANADA					
035933	16-Jul-2014	Issued	145	C	388.19	
N016572	01-4-2500-000	PAYABLES - TRADE		388.19		
Invoice Description --> PLANNING - PLOTTER SUPPLIES						
Total :				388.19	0.00	388.19
Supplier Total :				388.19	0.00	388.19

Supplier	Supplier Name	Status	Batch	Medium	Amount
0455	ALBERNI VALLEY REFRIGERATION LTD.				
35934	16-Jul-2014	Issued	145	C	483.70

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
20141063	01-4-2500-000	PAYABLES - TRADE		483.70			
Invoice Description --> ACRD - QUARTERLY PREVENTATIVE MAINTNEANCE							
Total :				483.70	0.00		483.70
Supplier Total :				483.70	0.00		483.70
0503	BAMFIELD CENTENNIAL PARK						
35958	22-Jul-2014	Issued	154	C			4600.00
JUL21/14	01-4-2500-000	PAYABLES - TRADE		4600.00			
Invoice Description --> BAMFIELD CENTENNIAL PARK - BENCH DONATION PROGRAM							
Total :				4600.00	0.00		4600.00
Supplier Total :				4600.00	0.00		4600.00
0530	BEST WESTERN BARCLAY HOTEL						
35889	08-Jul-2014	Issued	140	C			1809.13
2014004925	01-4-2500-000	PAYABLES - TRADE		35.19			
Invoice Description --> COMMITTEE MTG FOOD - FIREFIGHTERS - JUNE 12, 2014							
2014004299	01-4-2500-000	PAYABLES - TRADE		70.90			
Invoice Description --> COMMITTEE MEETING FOOD - FIREFIGHTERS - MAY 22, 2014							
2014005001	01-4-2500-000	PAYABLES - TRADE		98.48			
Invoice Description --> COMMITTEE MTG FOOD - FIREFIGHTERS - JUNE 19, 2014							
2014003772	01-4-2500-000	PAYABLES - TRADE		1604.56			
Invoice Description --> AVHN - HALL RENTAL AND FOOD FOR MEETING							
Total :				1809.13	0.00		1809.13
Supplier Total :				1809.13	0.00		1809.13
0556	BARKLEY SOUND MANAGEMENT						
00054-0002	11-Jul-2014	Issued	139	T			12712.00
2014-07	01-4-2500-000	PAYABLES - TRADE		5950.00			
Invoice Description --> SB MGMT CONTRACT JUNE 16 TO JULY 15, 2014							
495487	01-4-2500-000	PAYABLES - TRADE		6762.00			
Invoice Description --> SALMON BEACH - SEWAGE \$2870.00, TRANSPORTATION \$3570.00							
Total :				12712.00	0.00		12712.00
Supplier Total :				12712.00	0.00		12712.00
0660	BC HYDRO						
35935	16-Jul-2014	Issued	145	C			9447.41
400002310335	01-4-2500-000	PAYABLES - TRADE		9447.41			
Invoice Description --> HYDRO - ACRD CONSOLIDATED							
Total :				9447.41	0.00		9447.41
Supplier Total :				9447.41	0.00		9447.41

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0700	BC TRANSIT					
35890	08-Jul-2014	Issued	140	C	11450.00	
514602	01-4-2500-000	PAYABLES - TRADE		11450.00		
Invoice Description --> MAY 2014 CUSTOM TRANSIT						
Total :				11450.00	0.00	11450.00
Supplier Total :				11450.00	0.00	11450.00
0740	BEAVER CREEK HOME CENTER					
35959	22-Jul-2014	Issued	154	C	9.77	
626981	01-4-2500-000	PAYABLES - TRADE		9.77		
Invoice Description --> SLVFD - HOSE NOZZLE						
Total :				9.77	0.00	9.77
Supplier Total :				9.77	0.00	9.77
0750	BEAVER CREEK VOL. FIRE DEPARTMENT					
35891	08-Jul-2014	Issued	140	C	3287.15	
BCVFD-Q2-2014-A	01-4-2500-000	PAYABLES - TRADE		3287.15		
Invoice Description --> BCVFD - TRAINING						
Total :				3287.15	0.00	3287.15
Supplier Total :				3287.15	0.00	3287.15
0785	BERKS INTERTRUCK LTD.					
35936	16-Jul-2014	Issued	145	C	2959.47	
139130	01-4-2500-000	PAYABLES - TRADE		400.17		
Invoice Description --> SLVFD - REPAIR PARTS FOR FIRE TRUCK						
25688	01-4-2500-000	PAYABLES - TRADE		2559.30		
Invoice Description --> SLVFD - AIR COMPRESSOR REPAIR & REPLACE - TRUCK #47						
Total :				2959.47	0.00	2959.47
Supplier Total :				2959.47	0.00	2959.47
35960	22-Jul-2014	Issued	154	C	926.53	
25813	01-4-2500-000	PAYABLES - TRADE		926.53		
Invoice Description --> LBA - JOHN DEER LOADER REPAIRS						
Total :				926.53	0.00	926.53
Supplier Total :				3886.00	0.00	3886.00
0791	BERRY & VALE CONTRACTING LTD					
00054-0003	11-Jul-2014	Issued	139	T	100012.19	
1393	01-4-2500-000	PAYABLES - TRADE		34380.15		
Invoice Description --> WCLF JUNE CONTRACTOR AND FREON REMOVAL \$60.00						
1392	01-4-2500-000	PAYABLES - TRADE		65632.04		
Invoice Description --> WCLF JUNE CONTRACTOR, FREON REMOVAL \$324.00						

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				100012.19	0.00	100012.19
00057-0005	23-Jul-2014	Issued	149	T		7460.25
1402	01-4-2500-000	PAYABLES - TRADE		1800.75		
Invoice Description --> AVLF - SPOTTER FOR RECYCLING & TRANSFER STATION BINS - EXTRA WORK						
1403	01-4-2500-000	PAYABLES - TRADE		5659.50		
Invoice Description --> AVLF - SPOTTER FOR RECYCLING & TRANSFER STATION BINS - EXTRA WORK						
Total :				7460.25	0.00	7460.25
Supplier Total :				107472.44	0.00	107472.44

0825 BLACK PRESS GROUP LTD.						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				179.60	0.00	179.60
35937	16-Jul-2014	Issued	145	C		179.60
32302314	01-4-2500-000	PAYABLES - TRADE		179.60		
Invoice Description --> ADVERTISING- BUILDING INSPECTOR - BOARD MEETING AND WATER REPORT						
Total :				179.60	0.00	179.60
Supplier Total :				179.60	0.00	179.60

0827 BLAKEY ELECTRIC						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				403.77	0.00	403.77
35938	16-Jul-2014	Issued	145	C		403.77
91463	01-4-2500-000	PAYABLES - TRADE		165.76		
Invoice Description --> AVRA - FUEL SYSTEM REPAIR - ELECTRICAL BRAKER/CAPACITOR						
91462	01-4-2500-000	PAYABLES - TRADE		238.01		
Invoice Description --> BCWS - INSTALL RECIVER ADN SIGNAL BOOSTER NEW OFFICE						
Total :				403.77	0.00	403.77
Supplier Total :				403.77	0.00	403.77

0914 BOWERMAN EXCAVATING LTD						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				1435.00	0.00	1435.00
00057-0006	23-Jul-2014	Issued	149	T		1435.00
5439	01-4-2500-000	PAYABLES - TRADE		1435.00		
Invoice Description --> COUGAR SMITH PARK - BIKE PARK						
Total :				1435.00	0.00	1435.00
Supplier Total :				1435.00	0.00	1435.00
Total :				66564.28	0.00	66564.28
00058-0001	25-Jul-2014	Issued	153	T		66564.28
PC#8-SPRPS	01-4-2500-000	PAYABLES - TRADE		4715.99		
Invoice Description --> BCWS - STRICT ROAD PUMP STATION						
PC#HBRELEASE-SI	01-4-2500-000	PAYABLES - TRADE		61848.29		
Invoice Description --> BCWS - STRICT ROAD PUMP STATION						
Total :				66564.28	0.00	66564.28
Supplier Total :				67999.28	0.00	67999.28

0935 BRAKER ELECTRIC LTD						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
35961	22-Jul-2014	Issued	154	C		120.75

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Supplier : 0004 To Z4209
Trans. Date : 01-Jul-2014 To 31-Jul-2014
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
396	01-4-2500-000	PAYABLES - TRADE		120.75		
Invoice Description --> WCLF - LIFT STATION PUMP #2 REPAIRED						
Total :				120.75	0.00	120.75
Supplier Total :				120.75	0.00	120.75

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0940	DUVALL, EDITH					
00055-0001	10-Jul-2014		Issued	141	T	1825.00
EDUVALL64265	01-4-2500-000	PAYABLES - TRADE		1825.00		
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL						
Total :				1825.00	0.00	1825.00
Supplier Total :				1825.00	0.00	1825.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0970	BUDGET CAR AND TRUCK RENTAL					
35939	16-Jul-2014		Issued	145	C	111.35
1630856	01-4-2500-000	PAYABLES - TRADE		111.35		
Invoice Description --> TRUCK RENTAL FOR 911 MEETING						
Total :				111.35	0.00	111.35
Supplier Total :				111.35	0.00	111.35

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1035	BUTLER, LES					
00057-0007	23-Jul-2014		Issued	149	T	3123.75
2014-06	01-4-2500-000	PAYABLES - TRADE		3123.75		
Invoice Description --> BWS - JUNE 2014 CONTRACTOR						
Total :				3123.75	0.00	3123.75
Supplier Total :				3123.75	0.00	3123.75

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1058	C. BOWNE ENTERPRISES					
35892	08-Jul-2014		Issued	140	C	164.24
8651	01-4-2500-000	PAYABLES - TRADE		55.55		
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES						
8648	01-4-2500-000	PAYABLES - TRADE		108.69		
Invoice Description --> AVRA OFFICE - JANITORIAL SUPPLIES						
Total :				164.24	0.00	164.24
Supplier Total :				164.24	0.00	164.24

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1075	KEVIN P. SMITH HOLDINGS LTD. (CANADIAN TIRE #488)					
35893	08-Jul-2014		Issued	140	C	166.34
715300	01-4-2500-000	PAYABLES - TRADE		166.34		
Invoice Description --> BWS- WATER SUPPLIES						
Total :				166.34	0.00	166.34



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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
35962	22-Jul-2014	Issued	154	C		85.50
715176	01-4-2500-000	PAYABLES - TRADE		85.50		
Invoice Description --> SLMP SUPPLIES \$62.97, BCWS SUPPLIES \$16.99						
Total :				85.50	0.00	85.50
Supplier Total :				251.84	0.00	251.84

1110 CANADA POST						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
35940	16-Jul-2014	Issued	145	C		6.75
9543094567	01-4-2500-000	PAYABLES - TRADE		6.75		
Invoice Description --> BAMFIELD OCP						
Total :				6.75	0.00	6.75
Supplier Total :				6.75	0.00	6.75

1194 CANSCOTT MANAGEMENT SERVICES LTD.						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
35963	22-Jul-2014	Issued	154	C		2634.11
140710	01-4-2500-000	PAYABLES - TRADE		2634.11		
Invoice Description --> ACRD - EMPLOYEE CONSULTING SERVICES						
Total :				2634.11	0.00	2634.11
Supplier Total :				2634.11	0.00	2634.11

1230 CAPILANO UNIVERSITY						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
35941	16-Jul-2014	Issued	145	C		900.35
TF-ETHICS14	01-4-2500-000	PAYABLES - TRADE		900.35		
Invoice Description --> ACRD PRO DEVELOPMENT - 100102765 (FONG) - ETHICS IN LOCAL GOV'T- PADM TUTION FE						
Total :				900.35	0.00	900.35
Supplier Total :				900.35	0.00	900.35

1270 CDW CANADA INC						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00054-0004	11-Jul-2014	Issued	139	T		2186.13
MB28790	01-4-2500-000	PAYABLES - TRADE		16.35		
Invoice Description --> ACRD - COMPUTER SUPPLIES						
MQ35924	01-4-2500-000	PAYABLES - TRADE		140.00		
Invoice Description --> BWS - CISCO WIRELESS ROUTER						
MR78018	01-4-2500-000	PAYABLES - TRADE		312.95		
Invoice Description --> ACRD COMPUTER EXPENSE- VIDEO CARDS						
MR80710	01-4-2500-000	PAYABLES - TRADE		409.27		
Invoice Description --> ACRD COMPUTER EXPENSE - 2 MONITORS						
MQ54084	01-4-2500-000	PAYABLES - TRADE		457.95		
Invoice Description --> ACRD COMPUTER EXPENSE - 2 MONITORS						
MS86997	01-4-2500-000	PAYABLES - TRADE		849.61		
Invoice Description --> ACRD COMPUTER TONER ADN PRINT HEAD						



Supplier : 0004 To Z4209
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				2186.13	0.00	2186.13
00057-0008	23-Jul-2014	Issued	149	T		1038.68
MW85760	01-4-2500-000	PAYABLES - TRADE		205.74		
Invoice Description --> BWS - POWER BACK UP						
NB58310	01-4-2500-000	PAYABLES - TRADE		205.74		
Invoice Description --> BWS COMPUTER - APC POWER SAVING BACKUP - UPS						
NC13795	01-4-2500-000	PAYABLES - TRADE		627.20		
Invoice Description --> ACRD COMPUTER - HARD DRIVES FOR SERVERS						
Total :				1038.68	0.00	1038.68
00058-0002	25-Jul-2014	Issued	153	T		434.56
NF62669	01-4-2500-000	PAYABLES - TRADE		434.56		
Invoice Description --> ACRD COMPUTER - 2 MONITORS & ADAPTERS - ENVIRO SERVICE MANAGER						
Total :				434.56	0.00	434.56
Supplier Total :				3659.37	0.00	3659.37

1316 CERTITECH IT SERVICES

00054-0005	11-Jul-2014	Issued	139	T		7455.00
143	01-4-2500-000	PAYABLES - TRADE		7455.00		
Invoice Description --> JUNE 2014 - IT SUPPORT SERVIES \$5450, BCWS SCADA \$1025 , BCWS SUPPORT \$200, BWS						
Total :				7455.00	0.00	7455.00
Supplier Total :				7455.00	0.00	7455.00

1341 CHANCES RIMROCK

35894	08-Jul-2014	Issued	140	C		1180.74
RIM14-013	01-4-2500-000	PAYABLES - TRADE		1180.74		
Invoice Description --> ACRD - RECONCILLIATION MEETING						
Total :				1180.74	0.00	1180.74
Supplier Total :				1180.74	0.00	1180.74

1363 CITY OF NANAIMO

35895	08-Jul-2014	Issued	140	C		152.25
AR002322	01-4-2500-000	PAYABLES - TRADE		152.25		
Invoice Description --> SLVFD - 1 HAZMAT MATERIALS AWARENESS - WYNANS						
Total :				152.25	0.00	152.25
Supplier Total :				152.25	0.00	152.25

1378 CIT

35964	22-Jul-2014	Issued	154	C		245.28
14493464	01-4-2500-000	PAYABLES - TRADE		245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001 - INVOICE 14493464						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				245.28	0.00	245.28
Supplier Total :				245.28	0.00	245.28

1382 COAST CATERING COMPANY

35896	08-Jul-2014		Issued	140	C	138.60
37	01-4-2500-000	PAYABLES - TRADE			138.60	
Invoice Description --> ACHN LUNCHES						
Total :				138.60	0.00	138.60
Supplier Total :				138.60	0.00	138.60

1434 COLUMBIA ICE

35897	08-Jul-2014		Issued	140	C	84.60
150277	01-4-2500-000	PAYABLES - TRADE			38.55	
Invoice Description --> ACRD OFFICE SUPPLIES						
145813	01-4-2500-000	PAYABLES - TRADE			46.05	
Invoice Description --> ACRD OFFICE SUPPLIES						
Total :				84.60	0.00	84.60
Supplier Total :				169.20	0.00	169.20

1459 COLYN'S LANDSCAPING LTD.

35943	16-Jul-2014		Issued	145	C	577.50
140630	01-4-2500-000	PAYABLES - TRADE			577.50	
Invoice Description --> SL PARKS - COUGAR SMITH PARK FERTILIZE						
Total :				577.50	0.00	577.50
Supplier Total :				826.35	0.00	826.35

1565 COTE, PENNY

35944	16-Jul-2014		Issued	145	C	303.96
PCJUL9/14	01-4-2500-000	PAYABLES - TRADE			303.96	
Invoice Description --> SPROAT LAKE - SPECIAL EVENTS - SL PARKS DAY EXPENSES - REIMBURSED						
Total :				248.85	0.00	248.85
Supplier Total :				826.35	0.00	826.35

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Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				303.96	0.00	303.96
Supplier Total :				303.96	0.00	303.96

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1637	CODEWORK INC (CURRENTWARE)					
35966	22-Jul-2014		Issued	154	C	733.95
1420760	01-4-2500-000	PAYABLES - TRADE			733.95	
Invoice Description --> ACRD COMPUTER - INTERNET MONITORING SOFTWARE						
Total :				733.95	0.00	733.95
Supplier Total :				733.95	0.00	733.95

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1650	CUPE - LOCAL 118					
35898	08-Jul-2014		Issued	140	C	2069.96
DUESJUN14	01-4-2500-000	PAYABLES - TRADE			2069.96	
Invoice Description --> JUNE 2014 UNION DUES						
Total :				2069.96	0.00	2069.96
Supplier Total :				2069.96	0.00	2069.96

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1659	DARCY PHIPPS (DBA-DARCIT TECHNICAL SERVICES)					
35882	02-Jul-2014		Issued	135	C	5430.33
CB-1981	01-4-2500-000	PAYABLES - TRADE			5430.33	
Invoice Description --> BCWS - SCADA SERVER 50%, BVFD 17%, BCFVD 17%, SLVFD 17%						
Total :				5430.33	0.00	5430.33
Supplier Total :				5430.33	0.00	5430.33

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1709	DEER BAY CONTRACTING					
00057-0009	23-Jul-2014		Issued	149	T	1984.50
2410	01-4-2500-000	PAYABLES - TRADE			1984.50	
Invoice Description --> SALMON BEACH - TRANSPORTATION						
Total :				1984.50	0.00	1984.50
Supplier Total :				1984.50	0.00	1984.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1712	PACIFIC SAFETY CENTER LTD					
35899	08-Jul-2014		Issued	140	C	519.75
3134	01-4-2500-000	PAYABLES - TRADE			519.75	
Invoice Description --> BUILDING INSPECTION - R. GAUDREAU SAFETY CONFERENCE						
Total :				519.75	0.00	519.75
Supplier Total :				519.75	0.00	519.75



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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
35967	22-Jul-2014		Issued	154	C	141.05		
74491	01-4-2500-000	PAYABLES - TRADE				141.05		
Invoice Description --> BCWS - GEORGIA ROAD BREAK - MINI BLOCKS FOR REPAIRS & DELIVERY FEES								
Total :						141.05	0.00	141.05
Supplier Total :						141.05	0.00	141.05

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
35945	16-Jul-2014		Issued	145	C	34.09		
30183	01-4-2500-000	PAYABLES - TRADE				34.09		
Invoice Description --> BCWS- SHIPPING								
Total :						34.09	0.00	34.09
Supplier Total :						34.09	0.00	34.09

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
35900	08-Jul-2014		Issued	140	C	107.17		
964781	01-4-2500-000	PAYABLES - TRADE				42.84		
Invoice Description --> WCLF - WATER TESTING								
966507	01-4-2500-000	PAYABLES - TRADE				64.33		
Invoice Description --> SB WATER TESTING - \$42.48, BWS WATER TESTING - \$18.79								
Total :						107.17	0.00	107.17
Supplier Total :						107.17	0.00	107.17

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
00054-0006	11-Jul-2014		Issued	139	T	508.24		
3419	01-4-2500-000	PAYABLES - TRADE				-185.33		
Invoice Description --> SLVFD - HALL# 2 CREDIT SNOW REMOVAL								
33914	01-4-2500-000	PAYABLES - TRADE				109.53		
Invoice Description --> SLVFD - BATTERY CHARGER - REPLACE CORD AND EXTEND								
33865	01-4-2500-000	PAYABLES - TRADE				213.39		
Invoice Description --> SLVFD - HALL #2 REPLACE - BALLASTS								
33659	01-4-2500-000	PAYABLES - TRADE				370.65		
Invoice Description --> SLVFD - HALL #2 SNOW REMOVAL FROM FEB/14								
Total :						508.24	0.00	508.24
00057-0010	23-Jul-2014		Issued	149	T	68.27		
68899C	01-4-2500-000	PAYABLES - TRADE				68.27		
Invoice Description --> BCVFD - SURUE LANCE POWER								
Total :						68.27	0.00	68.27
Supplier Total :						576.51	0.00	576.51

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
35901	08-Jul-2014		Issued	140	C	113.20	

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
INV115192	01-4-2500-000	PAYABLES - TRADE		113.20		
Invoice Description --> OFFICE SUPPLIES						
Total :				113.20	0.00	113.20
Supplier Total :				113.20	0.00	113.20

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2066	FOUR STAR WATERWORKS LTD					
35946	16-Jul-2014		Issued	145	C	268.66
43625	01-4-2500-000	PAYABLES - TRADE		268.66		
Invoice Description --> MILLSTREAM WATER SUPPLIES						
Total :				268.66	0.00	268.66
Supplier Total :				268.66	0.00	268.66

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2067	FORTISBC					
35902	08-Jul-2014		Issued	140	C	9.45
JUN26/14	01-4-2500-000	PAYABLES - TRADE		9.45		
Invoice Description --> BCVFD - MONTHLY NATURAL GAS FOR HALL						
Total :				9.45	0.00	9.45
Supplier Total :				9.45	0.00	9.45

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2127	GLACIER MEDIA GROUP					
35903	08-Jul-2014		Issued	140	C	281.31
GCCL00031871	01-4-2500-000	PAYABLES - TRADE		100.66		
Invoice Description --> ACRD - AD ANNUAL WATER REPORTS						
GCCL00031908	01-4-2500-000	PAYABLES - TRADE		180.65		
Invoice Description --> ACRD - TEMP/ON CALL BUILDING INSPECTOR						
Total :				281.31	0.00	281.31
Supplier Total :				281.31	0.00	281.31

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2133	GORDON'S GUTTERS & HOME MAINTENANCE					
35947	16-Jul-2014		Issued	145	C	682.50
070314B	01-4-2500-000	PAYABLES - TRADE		682.50		
Invoice Description --> BCWS - STRICT ROAD PUMP STATION						
Total :				682.50	0.00	682.50
Supplier Total :				682.50	0.00	682.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2320	THE GRAPHICS FACTORY					
35948	16-Jul-2014		Issued	145	C	358.40
21950	01-4-2500-000	PAYABLES - TRADE		84.00		
Invoice Description --> SL PARKS - WHARF SIGNAGE						
21939	01-4-2500-000	PAYABLES - TRADE		274.40		
Invoice Description --> BCWS - STRICT ROAR PUMP STATION						

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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0004 To Z4209
Trans. Date : 01-Jul-2014 To 31-Jul-2014
Cheque Date : 01-Jul-2014 To 31-Jul-2014
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				358.40	0.00	358.40
35968	22-Jul-2014	Issued	154	C		183.68
21961	01-4-2500-000	PAYABLES - TRADE		183.68		
Invoice Description --> SLMP BOAT DECALS \$80, BUSINESS CARDS (SUTTON) \$69, BUILDING INSPECTION DECALS						
Total :				183.68	0.00	183.68
Supplier Total :				542.08	0.00	542.08

2331	ROBERT GUNN AND ASSOCIATES					
Total :				1825.00	0.00	1825.00
35969	22-Jul-2014	Issued	154	C		1825.00
151	01-4-2500-000	PAYABLES - TRADE		900.00		
Invoice Description --> ACRD FISHERIES COMMITTEE - JANUARY 1 TO JUNE 30, 2014						
152	01-4-2500-000	PAYABLES - TRADE		925.00		
Invoice Description --> ACRD HIGHWAY AND TRANSPORTATION COMM - JANUARY 1 TO JUNE 30, 2014						
Total :				1825.00	0.00	1825.00
Supplier Total :				1825.00	0.00	1825.00

2366	HACH SALES & SERVICE CANADA LP					
Total :				1083.04	0.00	1083.04
35904	08-Jul-2014	Issued	140	C		1083.04
83905	01-4-2500-000	PAYABLES - TRADE		1083.04		
Invoice Description --> BCWS - DPD FREE CHLORINE						
Total :				1083.04	0.00	1083.04
Supplier Total :				1083.04	0.00	1083.04

2390	HARBOUR VIEW COLLISION LTD					
Total :				42.52	0.00	42.52
35970	22-Jul-2014	Issued	154	C		42.52
31933	01-4-2500-000	PAYABLES - TRADE		42.52		
Invoice Description --> 2007 JEEP LIBERTY - ADJUST TAILGATE LATCH						
Total :				42.52	0.00	42.52
Supplier Total :				42.52	0.00	42.52

2485	HOLDER, DAN					
Total :				4217.33	0.00	4217.33
35971	22-Jul-2014	Issued	154	C		4217.33
JUL15/14	01-4-2500-000	PAYABLES - TRADE		4217.33		
Invoice Description --> FIRE SERVICE COORDINATOR CONTRACTOR - JUNE 2014						
Total :				4217.33	0.00	4217.33
Supplier Total :				4217.33	0.00	4217.33

2491	HOLLAND KATHLEEN (PETTY CASH)					
Total :				153.81	0.00	153.81
00058-0003	25-Jul-2014	Issued	153	T		153.81
JUN30/14	01-4-2500-000	PAYABLES - TRADE		153.81		

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> SLAMON BEACH - SECURITY \$42.55, SEWAGE \$104.67							
Total :					153.81	0.00	153.81
Supplier Total :					153.81	0.00	153.81
2555	HOUGHTON, DAVID						
35972	22-Jul-2014		Issued	154	C	2180.00	
JULY18/14	01-4-2500-000	PAYABLES - TRADE			2180.00		
Invoice Description --> SLVFD - TRAINING SITE GRATING , CROSS MEMBERS AND ROOF REMOVAL PREP - CAPITAL							
Total :					2180.00	0.00	2180.00
Supplier Total :					2180.00	0.00	2180.00
2690	INSURANCE CORPORATION OF B.C.						
35953	17-Jul-2014		Issued	148	C	691.00	
JEEPCHE2014	01-4-2500-000	PAYABLES - TRADE			691.00		
Invoice Description --> BUILDING INSPECTION - 2014 JEEP CHEROKEE INSURANCE							
Total :					691.00	0.00	691.00
Supplier Total :					691.00	0.00	691.00
2750	IRWIN AIR LTD						
35973	22-Jul-2014		Issued	154	C	1019.89	
31949	01-4-2500-000	PAYABLES - TRADE			1019.89		
Invoice Description --> BCVFD - COMPRESSOR SERVICE AND SCOTT TANK SUPPLIES							
Total :					1019.89	0.00	1019.89
Supplier Total :					1019.89	0.00	1019.89
2763	ISLAND ROOFING						
35949	16-Jul-2014		Issued	145	C	20790.00	
1000	01-4-2500-000	PAYABLES - TRADE			20790.00		
Invoice Description --> AVLF - 3RD AVENUE DEPOT - SIDING PROJECT 25% PROGRESS PAYMENT - CAPITAL							
Total :					20790.00	0.00	20790.00
Supplier Total :					20790.00	0.00	20790.00
2785	JACK'S EXCEL TIRE CENTRE						
35974	22-Jul-2014		Issued	154	C	24.64	
125923	01-4-2500-000	PAYABLES - TRADE			24.64		
Invoice Description --> JEEP LIBERTY - FLAT REPAIR							
Total :					24.64	0.00	24.64
Supplier Total :					24.64	0.00	24.64

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
2827	JAL DESIGNS					
35905	08-Jul-2014	Issued	140	C		618.24
40494832	01-4-2500-000	PAYABLES - TRADE		618.24		
Invoice Description -->		SLMP - UNIFORMS				
Total :				618.24	0.00	618.24
35975	22-Jul-2014	Issued	154	C		1338.62
40494913	01-4-2500-000	PAYABLES - TRADE		1338.62		
Invoice Description -->		SLVFD - EQUIPMENT/GEAR - 72 HATS				
Total :				1338.62	0.00	1338.62
Supplier Total :				1956.86	0.00	1956.86
2840	JUSTICE INSTITUTE OF BC					
35976	22-Jul-2014	Issued	154	C		646.24
20038777	01-4-2500-000	PAYABLES - TRADE		110.00		
Invoice Description -->		BCVFD - FIREFIGHTER II EXAMS (9 PRACTICAL - 2 ONLINE)				
01A-27220	01-4-2500-000	PAYABLES - TRADE		115.78		
Invoice Description -->		SLVFD - FIRE OFFICER PRINCIPLES & PRACTICE 2009 2ND EDITION				
294973	01-4-2500-000	PAYABLES - TRADE		420.46		
Invoice Description -->		SLVFD - EVALUATOR CERTIFICATE WORKSHOP - GORNALL				
Total :				646.24	0.00	646.24
Supplier Total :				646.24	0.00	646.24
2877	KOERS & ASSOCIATES ENGINEERING LTD.					
00054-0007	11-Jul-2014	Issued	139	T		4866.58
1204-021	01-4-2500-000	PAYABLES - TRADE		264.60		
Invoice Description -->		BCWS - KITSUKSIS RESERVOIR				
1232-018	01-4-2500-000	PAYABLES - TRADE		4601.98		
Invoice Description -->		BCWS - STRICT RD PUMP STATION - GAS TAX INITIATIVE				
Total :				4866.58	0.00	4866.58
Supplier Total :				4866.58	0.00	4866.58
2890	L.B. WOODCHOPPERS LTD.					
00054-0008	11-Jul-2014	Issued	139	T		122.36
196443	01-4-2500-000	PAYABLES - TRADE		122.36		
Invoice Description -->		BCWS - HONDA PUSH MOWER REPAIR				
Total :				122.36	0.00	122.36
00058-0004	25-Jul-2014	Issued	153	T		739.96
197655	01-4-2500-000	PAYABLES - TRADE		61.70		
Invoice Description -->		BCWS - SMALL EQUIPMENT REPAIRS				
197169	01-4-2500-000	PAYABLES - TRADE		174.30		
Invoice Description -->		BCWS - 6255 KAREN PLACE - WATER SYSTEM REPAIR				
197412	01-4-2500-000	PAYABLES - TRADE		503.96		

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> SLVFD - HALL #1 EQUIPMENT						
Total :				739.96	0.00	739.96
Supplier Total :				862.32	0.00	862.32

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3008 LAND TITLE AND SURVEY AUTHORITY OF B.C.						
335906	08-Jul-2014		Issued	140	C	24.20
DPE14002	01-4-2500-000	PAYABLES - TRADE		24.20		
Invoice Description --> DEVELOPMENT PERMIT DPE14002						
Total :				24.20	0.00	24.20
Supplier Total :				24.20	0.00	24.20

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3011 LANDWORKS CONSULTANTS INC						
335907	08-Jul-2014		Issued	140	C	5977.13
1438	01-4-2500-000	PAYABLES - TRADE		5977.13		
Invoice Description --> PLANNING - ZONING BYLAW REWRITE						
Total :				5977.13	0.00	5977.13
Supplier Total :				5977.13	0.00	5977.13

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3025 LADY ROSE MARINE SERVICES						
335908	08-Jul-2014		Issued	140	C	2156.70
2010-14789	01-4-2500-000	PAYABLES - TRADE		25.20		
Invoice Description --> BWS - SHIPPING COST FOR WATER SYSTEM SUPPLIES						
2010-14529	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE AND BIN TRANSPORT						
2010-14652	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-14661	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-14590	01-4-2500-000	PAYABLES - TRADE		456.75		
Invoice Description --> AVLF - BAMFIELD GARBAGE AND BIN TRANSFER						
2010-14763	01-4-2500-000	PAYABLES - TRADE		761.25		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
Total :				2156.70	0.00	2156.70

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
335977						
22-Jul-2014			Issued	154	C	2305.86
2010-14794	01-4-2500-000	PAYABLES - TRADE		174.36		
Invoice Description --> BWS - SHIPPING COST FOR WATER SYSTEM SUPPLIES						
2010-14814	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-14867	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-14923	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-14973	01-4-2500-000	PAYABLES - TRADE		304.50		



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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15031	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15099	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :				2305.86	0.00	2305.86
Supplier Total :				4462.56	0.00	4462.56

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15031	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15099	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :				2305.86	0.00	2305.86
Supplier Total :				4462.56	0.00	4462.56

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15031	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15099	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :				2305.86	0.00	2305.86
Supplier Total :				4462.56	0.00	4462.56

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15031	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15099	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :				2305.86	0.00	2305.86
Supplier Total :				4462.56	0.00	4462.56

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15031	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15099	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :				2305.86	0.00	2305.86
Supplier Total :				4462.56	0.00	4462.56

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15031	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
2010-15099	01-4-2500-000	PAYABLES - TRADE		609.00		
Invoice Description -->	AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :				2305.86	0.00	2305.86
Supplier Total :				4462.56	0.00	4462.56

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Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
	Invoice Description -->	AVLF - SOLID WASTE MANAGEMENT PLAN - CAPITAL			
14.07.02	01-4-2500-000	PAYABLES - TRADE		3346.72	
	Invoice Description -->	AVLF - SOLID WATER MANANGEMENT PLAN - CAPITAL			
Total :				4401.66	0.00
Supplier Total :				4401.66	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
3269	MCCOY LAKE FARM				
35981	22-Jul-2014	Issued	154	C	600.00
519739	01-4-2500-000			PAYABLES - TRADE	600.00
	Invoice Description -->	AVRA - MOWING FIELD FOR REGATTA PARKING			
Total :				600.00	0.00
Supplier Total :				600.00	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
3270	MCCOY LAKE EXCAVATING LTD				
35909	08-Jul-2014	Issued	140	C	941.35
2826	01-4-2500-000			PAYABLES - TRADE	941.35
	Invoice Description -->	BCWS - KITSUKSIS SHOULDER PROJECT			
Total :				941.35	0.00
35982	22-Jul-2014	Issued	154	C	3938.23
2836	01-4-2500-000			PAYABLES - TRADE	1308.95
	Invoice Description -->	BCWS - GEORGIA ROAD HYDRANT INSTALL			
2837	01-4-2500-000			PAYABLES - TRADE	2629.28
	Invoice Description -->	BCWS - KAREN PLACE MAIN BREAK			
Total :				3938.23	0.00
Supplier Total :				4879.58	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
3272	MCCONNELL, SHAWN				
00058-0005	25-Jul-2014	Issued	153	T	2243.43
415823	01-4-2500-000			PAYABLES - TRADE	992.25
	Invoice Description -->	JUNE 2014 MILLSTREAM WATER CONTRACTOR			
415824	01-4-2500-000			PAYABLES - TRADE	1251.18
	Invoice Description -->	JUNE 2014 LONG BEACH AIRPORT WATER CONTRACTOR			
Total :				2243.43	0.00
Supplier Total :				2243.43	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
3273	MCDUGALL'S LANDSCAPING				
35983	22-Jul-2014	Issued	154	C	761.26
3298	01-4-2500-000			PAYABLES - TRADE	118.13
	Invoice Description -->	AVLF - 3RD AVENUE RECYCLE BUILDING - PRUNING ALONG FENCE TO ALLOW SLIDERS ON			
3254	01-4-2500-000			PAYABLES - TRADE	643.13
	Invoice Description -->	ACRD OFFICE - APRIL TO JUNE 2014 - LANDSCAPING			

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				761.26	0.00	761.26
Supplier Total :				761.26	0.00	761.26

3277 MCELHANNEY CONSULTING SERVICES LTD.

00058-0006	25-Jul-2014		Issued	153	T	1979.25
004397	01-4-2500-000	PAYABLES - TRADE				1979.25
Invoice Description -->		REGIONAL WATER - SPROAT LAKE WATER ASSESSMENT				
Total :				1979.25	0.00	1979.25
Supplier Total :				1979.25	0.00	1979.25

3280 MCGILL & ASSOCIATES ENGINEERING

00054-0009	11-Jul-2014		Issued	139	T	8220.97
14745	01-4-2500-000	PAYABLES - TRADE				2902.46
Invoice Description -->		CCID - WATERMAIN REPLACEMENT GAS TAX INITIATIVE - MILLIGAN TO MOZART				
14744	01-4-2500-000	PAYABLES - TRADE				5318.51
Invoice Description -->		CCID - WATERMAIN REPLACEMENT - GAS TAX INITIATIVE - MILLIGAN TO HORNE LAKE				
Total :				8220.97	0.00	8220.97

00058-0007	25-Jul-2014		Issued	153	T	14327.71
14738	01-4-2500-000	PAYABLES - TRADE				59.06
Invoice Description -->		AVLF NORTH EAST EXPANSION				
14743	01-4-2500-000	PAYABLES - TRADE				277.99
Invoice Description -->		LBA - ESOWISTA SEWAGE SYSTEM DECOMMISSIONING				
14748	01-4-2500-000	PAYABLES - TRADE				532.35
Invoice Description -->		SALMON BEACH - SHORT STREET DRAINAGE				
14737	01-4-2500-000	PAYABLES - TRADE				579.13
Invoice Description -->		WCLF ANNUAL REPORTING				
14754	01-4-2500-000	PAYABLES - TRADE				586.69
Invoice Description -->		AVLF - MCCOY LAKE ROAD PUMPHOUSE				
14734	01-4-2500-000	PAYABLES - TRADE				605.87
Invoice Description -->		AVLF GENERAL CONSULTING				
14735	01-4-2500-000	PAYABLES - TRADE				622.13
Invoice Description -->		WCLF GENERAL CONSULTING				
14736	01-4-2500-000	PAYABLES - TRADE				1115.63
Invoice Description -->		AVLF ANNUAL REPORTING				
14740	01-4-2500-000	PAYABLES - TRADE				1669.50
Invoice Description -->		AVLF - FENCING REPAIR AND REPLACE - CAPITAL				
14749	01-4-2500-000	PAYABLES - TRADE				2516.06
Invoice Description -->		SALMON BEACH - BOAT RAMP				
14739	01-4-2500-000	PAYABLES - TRADE				2671.57
Invoice Description -->		AVLF - SOLID WASTE MANAGEMENT PLAN - CAPITAL				
14755	01-4-2500-000	PAYABLES - TRADE				3091.73
Invoice Description -->		MILLSTREAM WATER - UCLUELET WATER CONNECTION - GAS TAX INITIATIVES				
Total :				14327.71	0.00	14327.71

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
3287 McLEAN & HIGGINS LTD.								
35910	08-Jul-2014		Issued	140	C	5.95		
37546	01-4-2500-000	PAYABLES - TRADE			5.95			
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES								
Total :						5.95	0.00	5.95
Supplier Total :						5.95	0.00	5.95
3340 MINISTER OF FINANCE								
35911	08-Jul-2014		Issued	140	C	2012.50		
MSPJUL14	01-4-2500-000	PAYABLES - TRADE			2012.50			
Invoice Description --> MSP PREMIUMS FOR JULY 2014								
Total :						2012.50	0.00	2012.50
Supplier Total :						2012.50	0.00	2012.50
3369 MILNER GROUP VENTURES INC.								
35984	22-Jul-2014		Issued	154	C	19635.00		
16574	01-4-2500-000	PAYABLES - TRADE			19635.00			
Invoice Description --> AVLF - WOOD WASTE GRINDING								
Total :						19635.00	0.00	19635.00
Supplier Total :						19635.00	0.00	19635.00
3375 MINISTER OF FINANCE (TECH INN. & CITIZENS SVCS)								
35985	22-Jul-2014		Issued	154	C	116.39		
93277521	01-4-2500-000	PAYABLES - TRADE			116.39			
Invoice Description --> SLVFD - 1ST RESPONDER EQUIPMENT								
Total :						116.39	0.00	116.39
Supplier Total :						116.39	0.00	116.39
3490 MUNICIPAL PENSION PLAN								
EFT-16	11-Jul-2014		Issued	146	E	8171.01		
PP#14 - 2014	01-4-2500-000	PAYABLES - TRADE			8171.01			
Invoice Description --> PAYPERIOD #14 - 2014 PENSION PLAN REMITTANCE								
Total :						8171.01	0.00	8171.01
Supplier Total :						8171.01	0.00	8171.01
3505 MFA LEASING								
AUTO64671	30-Jul-2014		Issued	158	E	2553.97		
BAMFIRE64671	01-4-2500-000	PAYABLES - TRADE			2553.97			

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Supplier : 0004 To Z4209
Trans. Date : 01-Jul-2014 To 31-Jul-2014
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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT							
Total :				2553.97	0.00		2553.97
AUTO64674	28-Jul-2014	Issued	158	E			1654.31
6140264674	01-4-2500-000	PAYABLES - TRADE		1654.31			
Invoice Description --> LBA TRACTOR LEASE							
Total :				1654.31	0.00		1654.31
Supplier Total :				4208.28	0.00		4208.28

3622	NICKLIN WASTE DISPOSAL						
35912	08-Jul-2014	Issued	140	C			157.50
10041	01-4-2500-000	PAYABLES - TRADE		157.50			
Invoice Description --> BCVFD - GARBAGE DISPOSAL APRIL - JUNE 2014							
Total :				157.50	0.00		157.50
Supplier Total :				157.50	0.00		157.50

3651	NORTH ISLAND LABORATORIES						
35913	08-Jul-2014	Issued	140	C			236.25
91476	01-4-2500-000	PAYABLES - TRADE		105.00			
Invoice Description --> LBA - WATER TESTING							
91528	01-4-2500-000	PAYABLES - TRADE		131.25			
Invoice Description --> SALMON BEACH WATER - WATER TESTING							
Total :				236.25	0.00		236.25
Supplier Total :				236.25	0.00		236.25

3693	NUU-CHAH-NULTH TRIBAL COUNCIL						
35986	22-Jul-2014	Issued	154	C			110.00
5996	01-4-2500-000	PAYABLES - TRADE		110.00			
Invoice Description --> ADVERTISING - ABORIGINAL DAY							
Total :				110.00	0.00		110.00
Supplier Total :				110.00	0.00		110.00

3792	PACIFIC BLUE CROSS						
EFT-3	01-Jul-2014	Issued	163	E			12550.09
176799/181757	01-4-2500-000	PAYABLES - TRADE		12550.09			
Invoice Description --> JUNE & JULY 2014 - HEALTH, DENTAL, LIFE & DISABILITY PREMIUMS							
Total :				12550.09	0.00		12550.09
Supplier Total :				12550.09	0.00		12550.09

3828	P.D. MCLAREN LTD						
35914	08-Jul-2014	Issued	140	C			774.91

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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description		Debit	Credit		
264805	01-4-2500-000	PAYABLES - TRADE		774.91			
Invoice Description --> AVRA - FUEL SYSTEM - REPLACE BREAKER							
Total :				774.91	0.00		774.91
35987	22-Jul-2014	Issued	154	C			413.29
265157	01-4-2500-000	PAYABLES - TRADE		413.29			
Invoice Description --> AVRA - FUEL SYSTEM CAPACITOR REPLACED							
Total :				413.29	0.00		413.29
Supplier Total :				1188.20	0.00		1188.20

3839 PETTEN, AMANDA L							
35915	08-Jul-2014	Issued	140	C			28.60
JUN30/14 - OVPAYF	01-4-2500-000	PAYABLES - TRADE		28.60			
Invoice Description --> AVLF RECYCLING ACCOUNT REFUND - OVERPAYMENT							
Total :				28.60	0.00		28.60
Supplier Total :				28.60	0.00		28.60

4002 DIGITAL POSTAGE ON CALL							
35988	22-Jul-2014	Issued	154	C			1050.00
JULY16/14	01-4-2500-000	PAYABLES - TRADE		1050.00			
Invoice Description --> POSTAGE ACCOUNT 8000202700							
Total :				1050.00	0.00		1050.00
Supplier Total :				1050.00	0.00		1050.00

4115 PRICE'S ALARM SYSTEM LTD							
35916	08-Jul-2014	Issued	140	C			485.10
1942276	01-4-2500-000	PAYABLES - TRADE		220.50			
Invoice Description --> AVLF - SCALE SHACK ALARM MONITORING JULY - DECEMBER 2014							
1942275	01-4-2500-000	PAYABLES - TRADE		264.60			
Invoice Description --> ACRD OFFICE ALARM MONITORING JULY - DECEMBER 2014							
Total :				485.10	0.00		485.10
Supplier Total :				485.10	0.00		485.10

4180 PUROLATOR COURIER SERVICE							
35917	08-Jul-2014	Issued	140	C			189.74
424494450	01-4-2500-000	PAYABLES - TRADE		39.29			
Invoice Description --> AVLF - MMBC ADVERTISING							
423850794	01-4-2500-000	PAYABLES - TRADE		54.43			
Invoice Description --> ACRD - PHONE SYSTEM							
424136385	01-4-2500-000	PAYABLES - TRADE		96.02			
Invoice Description --> LBA - SHIPPING & AVLF - MMBC ADVERTISING							

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				189.74	0.00	189.74
Supplier Total :				189.74	0.00	189.74

4187 QUALITY FOODS-PORT ALBERNI						
35989	22-Jul-2014		Issued	154	C 812.87	
064 062972	01-4-2500-000	PAYABLES - TRADE			69.96	
Invoice Description --> SLVFD - SUPPLIES FOR PARADE						
062 369393	01-4-2500-000	PAYABLES - TRADE			77.85	
Invoice Description --> ACRD OFFICE SUPPLIES						
062 365329	01-4-2500-000	PAYABLES - TRADE			313.09	
Invoice Description --> SLVFD - FIRE FIGHTER RETENTION EVENT						
064 063019	01-4-2500-000	PAYABLES - TRADE			351.97	
Invoice Description --> SLVFD - FIRE FIGHTER RETENTION						
Total :				812.87	0.00	812.87
Supplier Total :				812.87	0.00	812.87

4220 RAYNER & BRACHT LTD						
35990	22-Jul-2014		Issued	154	C 2685.20	
201403	01-4-2500-000	PAYABLES - TRADE			2685.20	
Invoice Description --> AVLF - BAMFIELD BIN CHARGES JUNE 2014						
Total :				2685.20	0.00	2685.20
Supplier Total :				2685.20	0.00	2685.20

4280 RECEIVER GENERAL FOR CANADA						
35918	08-Jul-2014		Issued	140	C 17516.45	
PP#14 - 2014 - DIR	01-4-2500-000	PAYABLES - TRADE			129.91	
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #14 - DIRECTORS						
PP#14 - 2014	01-4-2500-000	PAYABLES - TRADE			17386.54	
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #14						
Total :				17516.45	0.00	17516.45

35991	22-Jul-2014		Issued	154	C 17607.45	
PP#15 - 2014 DIR	01-4-2500-000	PAYABLES - TRADE			583.54	
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #15 - DIRECTORS						
PP#15 - 2014	01-4-2500-000	PAYABLES - TRADE			17023.91	
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING PAYPERIOD #15						
Total :				17607.45	0.00	17607.45
Supplier Total :				35123.90	0.00	35123.90

4483 ROD'S PLUMBLING					
35992	22-Jul-2014		Issued	154	C 175.87
334817	01-4-2500-000	PAYABLES - TRADE			175.87

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> LBA WATER - WATERMAIN REPAIR						
Total :				175.87	0.00	175.87
Supplier Total :				175.87	0.00	175.87
4491	ROMPRE, SUZANNE					
00054-0010	11-Jul-2014	Issued	139	T		910.00
JUN 1-30/14	01-4-2500-000	PAYABLES - TRADE		910.00		
Invoice Description --> JUNE BAMFIELD TRANSFER STATION CONTRACTOR						
Total :				910.00	0.00	910.00
Supplier Total :				910.00	0.00	910.00
4510	RBC ROYAL BANK VISA					
35993	22-Jul-2014	Issued	154	C		883.12
JUN25/14	01-4-2500-000	PAYABLES - TRADE		883.12		
Invoice Description --> BCVFD - TRAINING \$81.70, EQUIP \$1249.02, BUILDING \$321.01, OFFICE \$95.60						
Total :				883.12	0.00	883.12
Supplier Total :				883.12	0.00	883.12
4645	SHAW CABLE					
35994	22-Jul-2014	Issued	154	C		737.40
01-JUL-14	01-4-2500-000	PAYABLES - TRADE		737.40		
Invoice Description --> ACCT # 012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE - AUGUST 2014						
Total :				737.40	0.00	737.40
Supplier Total :				737.40	0.00	737.40
4646	SHAW BUSINESS					
35919	08-Jul-2014	Issued	140	C		42.11
JUN21/14	01-4-2500-000	PAYABLES - TRADE		42.11		
Invoice Description --> SLVFD - CABLE SERVICES						
Total :				42.11	0.00	42.11
Supplier Total :				42.11	0.00	42.11
4676	SHERWOOD AUTO PARTS LTD					
35995	22-Jul-2014	Issued	154	C		3335.29
96865	01-4-2500-000	PAYABLES - TRADE		3335.29		
Invoice Description --> SLVFD - RECORE MACK CAB OVER SIZE CORE - TRUCK 46						
Total :				3335.29	0.00	3335.29
Supplier Total :				3335.29	0.00	3335.29



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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
4728	SONBIRD REFUSE & RECYCLING LTD.					
00058-0008	25-Jul-2014	Issued	153	T		16127.53
19292	01-4-2500-000	PAYABLES - TRADE		16127.53		
Invoice Description --> JUNE 2014 WC GARBAGE & RECYCLING						
Total :				16127.53	0.00	16127.53
Supplier Total :				16127.53	0.00	16127.53
4744	THE SOCIABLE SCIENTIST INC.					
35920	08-Jul-2014	Issued	140	C		151.98
2014-ACRD-08	01-4-2500-000	PAYABLES - TRADE		151.98		
Invoice Description --> ACRD/ACHN - TRANSPORTATION STUDY						
Total :				151.98	0.00	151.98
Supplier Total :				151.98	0.00	151.98
4752	SOUTHSIDE AUTO SUPPLY LTD.					
35996	22-Jul-2014	Issued	154	C		6.71
458209	01-4-2500-000	PAYABLES - TRADE		6.71		
Invoice Description --> BCVFD - TRUCK 52 - HYDRAULIC REEL - CIRCUIT BREAKER						
Total :				6.71	0.00	6.71
Supplier Total :				6.71	0.00	6.71
4785	STEWART MCDANNOLD STUART					
35997	22-Jul-2014	Issued	154	C		1082.22
67343	01-4-2500-000	PAYABLES - TRADE		19.61		
Invoice Description --> LEGAL FEES						
67346	01-4-2500-000	PAYABLES - TRADE		79.87		
Invoice Description --> LEGAL FEES						
67347	01-4-2500-000	PAYABLES - TRADE		84.00		
Invoice Description --> LEGAL FEES						
67344	01-4-2500-000	PAYABLES - TRADE		324.03		
Invoice Description --> LEGAL FEES						
67345	01-4-2500-000	PAYABLES - TRADE		574.71		
Invoice Description --> LEGAL FEES						
Total :				1082.22	0.00	1082.22
Supplier Total :				1082.22	0.00	1082.22
4788	STAPLES ADVANTAGE					
35921	08-Jul-2014	Issued	140	C		832.25
35945144	01-4-2500-000	PAYABLES - TRADE		101.69		
Invoice Description --> ACRD - OFFICE SUPPLIES						
36002605	01-4-2500-000	PAYABLES - TRADE		361.31		
Invoice Description --> ACRD - OFFICE SUPPLIES						



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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
35985778	01-4-2500-000	PAYABLES - TRADE		369.25			
Invoice Description --> ACRD - OFFICE SUPPLIES							
Total :				832.25	0.00		832.25
35998	22-Jul-2014	Issued	154	C			519.63
36168039	01-4-2500-000	PAYABLES - TRADE		-67.18			
Invoice Description --> ACRD OFFICE SUPPLIES							
36075820	01-4-2500-000	PAYABLES - TRADE		19.53			
Invoice Description --> ACRD OFFICE SUPPLIES							
36064283	01-4-2500-000	PAYABLES - TRADE		59.39			
Invoice Description --> ACRD OFFICE SUPPLIES \$33.05, PLANNING OFFICE \$19.98							
36149653	01-4-2500-000	PAYABLES - TRADE		67.74			
Invoice Description --> ACRD OFFICE SUPPLIES							
36066160	01-4-2500-000	PAYABLES - TRADE		78.39			
Invoice Description --> ACRD ADMIN - TONER							
36156469	01-4-2500-000	PAYABLES - TRADE		101.24			
Invoice Description --> ACRD - OFFICE SUPPLIES - SPECIAL ORDER STAMPS							
36078070	01-4-2500-000	PAYABLES - TRADE		260.52			
Invoice Description --> BCWS TONER FOR MAINTENACE SHOP \$216.25, ACRD OFFICE SUPPLIES \$16.36							
Total :				519.63	0.00		519.63
Supplier Total :				1351.88	0.00		1351.88
4885	SUN COAST WASTE SERVICES						
00054-0011	11-Jul-2014	Issued	139	T			22469.91
117523	01-4-2500-000	PAYABLES - TRADE		22469.91			
Invoice Description --> JUNE 2014 AV RECYCLING CONTRACT							
Total :				22469.91	0.00		22469.91
Supplier Total :				22469.91	0.00		22469.91
4929	SUSTAINABILITY SUPPORT SERVICES						
35999	22-Jul-2014	Issued	154	C			1000.00
14-0081	01-4-2500-000	PAYABLES - TRADE		1000.00			
Invoice Description --> BC PRODUCT STEWARDSHIP COUNCIL - 2014 MEMBERSHIP							
Total :				1000.00	0.00		1000.00
Supplier Total :				1000.00	0.00		1000.00
4983	TELUS MOBILITY (BC)						
36000	22-Jul-2014	Issued	154	C			960.65
20322435162	01-4-2500-000	PAYABLES - TRADE		960.65			
Invoice Description --> ACRD CELLPHONES							
Total :				960.65	0.00		960.65

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						960.65	0.00	960.65

4984	TELUS							
36001	22-Jul-2014		Issued	154	C			1753.08
JUL7/14	01-4-2500-000	PAYABLES - TRADE				1753.08		
Invoice Description -->		ACRD CONSOLIDATED						
Total :						1753.08	0.00	1753.08
Supplier Total :						1753.08	0.00	1753.08

4996	TIM'S TRIMMING							
36002	22-Jul-2014		Issued	154	C			228.38
16722	01-4-2500-000	PAYABLES - TRADE				228.38		
Invoice Description -->		BC PARKS - LAWN MOWING AND CUTTINGS REMOVED						
Total :						228.38	0.00	228.38
Supplier Total :						228.38	0.00	228.38

5001	TIGERTEL COMMUNICATIONS INC.							
36003	22-Jul-2014		Issued	154	C			98.35
140621539101	01-4-2500-000	PAYABLES - TRADE				98.35		
Invoice Description -->		SLMP - CALL IN SERVICE - JUNE 2014 USAGE & JULY 2014 SERVICE						
Total :						98.35	0.00	98.35
Supplier Total :						98.35	0.00	98.35

5010	TIMES-COLONIST							
36004	22-Jul-2014		Issued	154	C			258.30
SUB2014	01-4-2500-000	PAYABLES - TRADE				258.30		
Invoice Description -->		2014 SUBSCRIPTION - AUGUST 2, 2014 TO AUGUST 1, 2015						
Total :						258.30	0.00	258.30
Supplier Total :						258.30	0.00	258.30

5025	TOM HARRIS CELLULAR LTD							
36005	22-Jul-2014		Issued	154	C			754.88
PORTAIN85219	01-4-2500-000	PAYABLES - TRADE				71.68		
Invoice Description -->		ACRD CELL PHONES - SETUP SERVICE FOR REPLACEMENT PHONE (DANIEL)						
PORTAIN85913	01-4-2500-000	PAYABLES - TRADE				235.20		
Invoice Description -->		SLMP - REPLACEMENT PHONES FOR ANALOG PHONES NO LONGER USABLE						
PORTAIN85334	01-4-2500-000	PAYABLES - TRADE				448.00		
Invoice Description -->		BCWS - BOOSTER FOR MAINTENANCE OFFICE CELL PHONE RECEPTION						
Total :						754.88	0.00	754.88



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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5117 TREASURE HOUSE IMPORTS LTD.						
35922	08-Jul-2014	Issued	140	C		430.50
00181795	01-4-2500-000	PAYABLES - TRADE		430.50		
Invoice Description --> ACRD - PINS						
Total :						
				754.88	0.00	754.88
<hr/>						
5131 TSESHAHT MARKET						
36006	22-Jul-2014	Issued	154	C		140.20
1514776	01-4-2500-000	PAYABLES - TRADE		140.20		
Invoice Description --> SLVFD - FUEL - TRUCK #47 - JUNE 11, 2014						
Total :						
				140.20	0.00	140.20
Supplier Total :				140.20	0.00	140.20
<hr/>						
5145 UCLUELET CONSUMERS CO-OP ASSN						
36007	22-Jul-2014	Issued	154	C		234.12
LBA - JUN/14	01-4-2500-000	PAYABLES - TRADE		234.12		
Invoice Description --> LBA - JUNE 2014 FUEL						
Total :						
				234.12	0.00	234.12
Supplier Total :				234.12	0.00	234.12
<hr/>						
5186 UCLUELET RENT-IT CENTER						
00054-0012	11-Jul-2014	Issued	139	T		1061.26
18595	01-4-2500-000	PAYABLES - TRADE		1061.26		
Invoice Description --> SALMON BEACH - RECREATION - PRESSURE WASHER						
Total :						
				1061.26	0.00	1061.26
<hr/>						
00058-0009 25-Jul-2014						
18509	01-4-2500-000	Issued	153	T		1181.25
Invoice Description --> SALMON BEACH - GARBAGE HAULING AND BIN RENTAL						
Total :						
				1181.25	0.00	1181.25
Supplier Total :				2242.51	0.00	2242.51
<hr/>						
5195 UNISERVE COMMUNICATIONS CORPORATION						
35923	08-Jul-2014	Issued	140	C		39.09
000502023-0628201	01-4-2500-000	PAYABLES - TRADE		39.09		
Invoice Description --> JULY 2014 WCLF & BWS INTERNET SERVICES						
Total :						
				39.09	0.00	39.09

ALBERNI-CLAYQUOY REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0004 To Z4209
 Trans. Date : 01-Jul-2014 To 31-Jul-2014
 Cheque Date : 01-Jul-2014 To 31-Jul-2014
 Cheque No. : All
 Batch No. : All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Supplier Total :				39.09	0.00		39.09

5255	VALHALLA TRAILS LTD						
35924	08-Jul-2014	Issued	140	C			5262.44
140425	01-4-2500-000	PAYABLES - TRADE		5262.44			
Invoice Description -->		REGIONAL PARKS - TRAIL PLAN - CONSULTANT - CAPITAL					
Total :				5262.44	0.00		5262.44
Supplier Total :				5262.44	0.00		5262.44

5278	VANCOUVER ISLAND PUBLISHING GROUP A/R						
00054-0013	11-Jul-2014	Issued	139	T			1095.16
AVTD0010266	01-4-2500-000	PAYABLES - TRADE		165.38			
Invoice Description -->		RURAL PLANNING - AGRICULTURE PLAN IMPLEMENTATION					
AVTD00010161	01-4-2500-000	PAYABLES - TRADE		929.78			
Invoice Description -->		RURAL PLANNING - AGRICULTURE PLAN IMPLEMENTATION & NATIONAL ABORIGINAL DAY AI					
Total :				1095.16	0.00		1095.16
Supplier Total :				1095.16	0.00		1095.16

5279	VAN ISLE FORD SALES LTD.						
35925	08-Jul-2014	Issued	140	C			692.81
RH24628	01-4-2500-000	PAYABLES - TRADE		692.81			
Invoice Description -->		ACRD - FORD F250 MAINTENANCE					
Total :				692.81	0.00		692.81
Supplier Total :				692.81	0.00		692.81

5402	TD VISA (BCVFD)						
36008	22-Jul-2014	Issued	154	C			138.66
JUL7/14	01-4-2500-000	PAYABLES - TRADE		138.66			
Invoice Description -->		BCVFD - OFFICE SUPPLIES					
Total :				138.66	0.00		138.66
Supplier Total :				138.66	0.00		138.66

5403	VOYSEY, SCOTT R						
35926	08-Jul-2014	Issued	140	C			70.44
JUNE30/14-OVERP/	01-4-2500-000	PAYABLES - TRADE		70.44			
Invoice Description -->		AVLF RECYCLING ACCOUNT REFUND - OVERPAYMENT					
Total :				70.44	0.00		70.44
Supplier Total :				70.44	0.00		70.44

5405	TD VISA (SLVFD)						

ALBERNI-CLAYOQUET REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Supplier : 0004 To Z4209
Trans. Date : 01-Jul-2014 To 31-Jul-2014
Cheque Date : 01-Jul-2014 To 31-Jul-2014
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
36009	22-Jul-2014	Issued	154	C		1988.22
JUL7/14	01-4-2500-000	PAYABLES - TRADE		1988.22		
Invoice Description --> SLVFD - VEHICLE \$1005.21, R&M \$204.06, TRAVEL \$195.17, OFFICE 80.69, RENTENTION \$364.						
Total :				1988.22	0.00	1988.22
Supplier Total :				1988.22	0.00	1988.22

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5410	TD VISA					
36010	22-Jul-2014	Issued	154	C		2862.65
JUL7/14	01-4-2500-000	PAYABLES - TRADE		2862.65		
Invoice Description --> ACRD - PRODEV \$887.25, ELECTIONS \$309.75, LBA COMP \$93.17, ACRD COMP \$819.57, TRAV						
Total :				2862.65	0.00	2862.65
Supplier Total :				2862.65	0.00	2862.65

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5432	WALLACE TECHNICAL LTD.					
36011	22-Jul-2014	Issued	154	C		299.25
20140702	01-4-2500-000	PAYABLES - TRADE		299.25		
Invoice Description --> BCWS - VIBRATION ANALYSIS SURVEY - JULY 8, 2014						
Total :				299.25	0.00	299.25
Supplier Total :				299.25	0.00	299.25

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5461	WATSON'S PAINT CENTRE 1996 LTD.					
36012	22-Jul-2014	Issued	154	C		4609.98
6468	01-4-2500-000	PAYABLES - TRADE		4609.98		
Invoice Description --> ACRD OFFICE RENOS - COMPLETE REPAINTING REMANING OFFICES						
Total :				4609.98	0.00	4609.98
Supplier Total :				4609.98	0.00	4609.98

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5481	WESTCOAST HOME HARDWARE LTD					
36013	22-Jul-2014	Issued	154	C		96.76
78030	01-4-2500-000	PAYABLES - TRADE		43.62		
Invoice Description --> ACRD - LIGHTING						
77772	01-4-2500-000	PAYABLES - TRADE		53.14		
Invoice Description --> BWS & WCLF - SMALL TOOLS						
Total :				96.76	0.00	96.76
Supplier Total :				96.76	0.00	96.76

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5537	WINDSOR PLYWOOD					
00058-0010	25-Jul-2014	Issued	153	T		8.60
29258A	01-4-2500-000	PAYABLES - TRADE		8.60		
Invoice Description --> SALMON BEACH - SECURITY						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
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Supplier : 0004 To Z4209
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Cheque Date : 01-Jul-2014 To 31-Jul-2014
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				8.60	0.00	8.60
Supplier Total :				8.60	0.00	8.60

5543 WL SOLUTIONS LTD

00054-0014	11-Jul-2014		Issued	139	T	735.00	
2081	01-4-2500-000	PAYABLES - TRADE			735.00		
Invoice Description --> BCWS - STRICK RD PUMP STATION PROGRAMMING CHANGES - CAPITAL							
Total :					735.00	0.00	735.00

00058-0011	25-Jul-2014		Issued	153	T	9069.53	
2078	01-4-2500-000	PAYABLES - TRADE			9069.53		
Invoice Description --> BWS - WATER CONTROL SYSTEMS SCADA - GAS TAX INITIATIVE							
Total :					9069.53	0.00	9069.53
Supplier Total :					9804.53	0.00	9804.53

5620 WORKSAFE BC

35954	20-Jul-2014		Issued	151	C	4635.17	
2NDQTR2014	01-4-2500-000	PAYABLES - TRADE			4635.17		
Invoice Description --> 2ND QUARTER 2014 WCB PREMIUMS							
Total :					4635.17	0.00	4635.17
Supplier Total :					4635.17	0.00	4635.17

5635 WANGLER MECHANICAL

36014	22-Jul-2014		Issued	154	C	285.60	
894	01-4-2500-000	PAYABLES - TRADE			285.60		
Invoice Description --> SLVFD - REMOVE RADIATOR FROM MACK TRUCK							
Total :					285.60	0.00	285.60
Supplier Total :					285.60	0.00	285.60

Z0017 AL DAVISON LTD

35883	08-Jul-2014		Issued	140	C	136.10	
REFUNDWCLF OPA	01-4-2500-000	PAYABLES - TRADE			136.10		
Invoice Description --> WCLF - REFUND OF DEPOSIT HELD FOR NEW ACCOUNT OPENED							
Total :					136.10	0.00	136.10
Supplier Total :					136.10	0.00	136.10



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Supplier : 0004 To Z4209
Trans. Date : 01-Jul-2014 To 31-Jul-2014
Cheque Date : 01-Jul-2014 To 31-Jul-2014
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			
Total Computer Paid :	285,124.32	Total EFT PAP :	24,929.38	Total Paid :	608,764.28
Total Manually Paid :	0.00	Total EFT File Transfer :	298,710.58		



REQUEST FOR DECISION

To: Russell Dyson, CAO and Board of Directors

From: Heather Adair, Junior Planner

Date: August 5, 2014

Subject: Tourism Vancouver Island, Hiking Trails Strategy – Phase 1

Recommendation:

That the Alberni Clayoquot Regional District provide financial support of \$2500 for Phase 1 of the Tourism Vancouver Island, Hiking Trails Strategy.

Desired Outcome:

To provide financial assistance to Tourism Vancouver Island to support Phase 1 of the Hiking Trails Strategy.

Background:

Tourism Vancouver Island has identified a lack of coordination in the development, rating, mapping, marketing to utilize Vancouver Island trails. Tourism Vancouver Island has embarked on a three phase project that will result in the development and implementation of a Vancouver Island and Sunshine Coast Trails Strategy. The opportunity to grow the economic and social potential in the region through the development and implementation of a trails strategy will be instrumental in attracting visitors from around the world.

Phase 1 of this project will engage communities and conduct research to identify agencies that are active in this type of work to assess duplication, gaps and appetite for collaboration. Phase 1 also includes engaging in dialogue about potential “shared approaches” to trails development where tourism is embedded in a more comprehensive way. An inventory of the highest potential hiking trails and will be built as a part of Phase 1.

Future phases of the project will involve increasing the awareness of trail use, increase the investment of government agencies in support of tourism and trails development, increase the invest of economic development agencies in promoting the amenities and lifestyles of the region, increase visitation to the region by providing a one-stop-shop for visitors to seek comprehensive trail-use information, and to establish a trail network system.

Time Requirements – Staff & Elected Officials:

Staff time will be required to provide mapping information to Tourism Vancouver Island.

Financial:

\$2500 financial commitment to support the first phase of the Hiking Trails Strategy. Tourism Vancouver Island has been approved for funding of \$30,000 through the Island Coastal Economic Trust's (ICET) Economic Development Readiness Program.

Policy or Legislation:

N/A

Options Considered:

No other options were considered.

Submitted by: 

Heather Adair, Junior Planner

Reviewed by: 

Mike Irg, Manager of Planning and Development

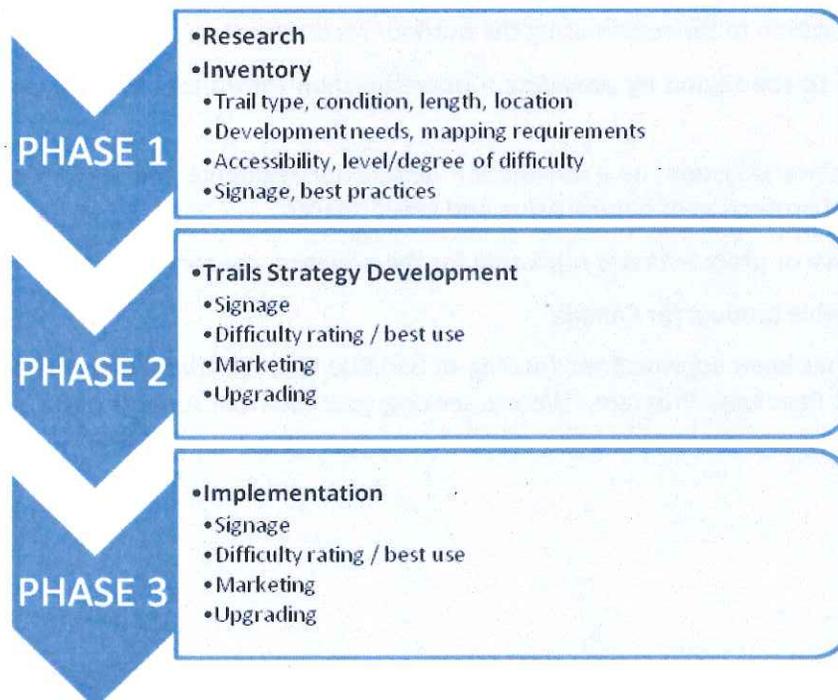
Approved by: 

Russell Dyson, Chief Administrative Officer

Project Overview: The Vancouver Island and the Sunshine Coast regions have incredible assets in trails; however there is presently a significant lack of coordination in the development, rating, mapping, marketing, etc., to fully utilize these assets. The opportunity to grow the economic and social potential in the regions through the development and implementation of a trails strategy will be instrumental in attracting visitors from around the world. Trail utilization has been identified as one of the most popular activities of leisure travellers, in addition to being an amenity that is enjoyed by the residents of our communities. Tourism Vancouver Island has been successful with an application to the Island Coastal Economic Trust to proceed with the first phase of a three phase project that will result in the development and implementation of a Vancouver Island and Sunshine Coast Trails Strategy. We are looking to your community for a \$2,500 financial commitment to support the first phase of this exciting project.



About The Project: Phase 1 of this Trails Project will become the foundation that guides the way to a well-defined trails strategy. The inventory will be a searchable data base of the highest potential trails and will define a set of key attributes that assists us in understanding what is required to ensure that trails within the regions provide visitors and local residents with exceptional experiences. Tourism Vancouver Island will manage the process through a firm that has experience in hiking trail development and management. Community and trail group leaders from throughout the regions will be engaged in the process to assist in identifying the trails to be included in the inventory, in addition to determining the attributes required to make the inventory valuable.



Phase 1 Activities:

- Establishing a consultation process with communities engaged in trails and trails development;
- Conducting research and inventory that identifies the agencies that presently are active and investing in some form of trails development activities within the region to assess duplication, gaps and appetite for collaboration;
- Engaging in dialogue about potential “shared approaches” to trails development where tourism is embedded in a more comprehensive way;
- Building an inventory of the highest potential hiking trails and documenting key attributes.

Phases 2 & 3 (future projects)

Project Objectives: Trails are enjoyed by a diverse range of users and provide opportunities for outdoor activities that promote physical and mental health and wellbeing, while fostering respect for the environment. Trails serve a multi-functional purpose including transportation, tourism and leisure. The Vancouver Island Trails Strategy is aimed at accomplishing the following objectives:



- Increase the awareness of trail use in the Vancouver Island region that contributes to economic and social growth
- Increase the investment of government agencies in support of tourism and trails development
- Increase the investment of tourism stakeholders in trails development and marketing
- Increase the investment of economic development agencies in promoting the amenities and lifestyles of the region through trail use and enjoyment
- Increase the alignment and collaboration of agencies with the capacity to attract visitation, investment, workforce and relocation to the region using the outdoor recreational opportunities as attractants
- Increase visitation to the region by providing a one-stop-shop for visitors to seek comprehensive trail-use information
- Establish a trail network system, as a destination benefit for residents and visitors, which focuses on the sustainable use and protection of natural areas and green spaces
- Establish an initiative or process that is replicable for the province, country or abroad
- Produce an exportable product for Canada

Our Request: Phase 1 has been approved for funding of \$30,000 through Island Coastal Economic Trust’s (ICET) Economic Development Readiness Program. We are seeking your financial support of \$2,500 for Phase 1 of this project.

Sincerely,



Dave Petryk
President & CEO



REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator

Meeting Date: August 13, 2014

Subject: Salmon Beach – Boat Ramp Upgrade

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors award the Salmon Beach Boat Ramp Upgrade Tender to Crow Excavating & Trucking Ltd. for \$35,870.00 plus GST.

Summary:

Two tenders were received on July 31, 2014 for the above referenced project. McGill & Associates Engineering Ltd., the consulting engineers, provided the following information on the Tenders received:

Tenderer	Total Tender Price Not Including GST
Crow Excavating & Trucking Ltd.	\$35,870.00
Denis Francoeur Backhoeing Ltd.	\$35,996.00

Comparison of the two tenders shows relatively little financial difference between the two tenders. Crow Excavating & Trucking Ltd. bid \$35,870.00 and Denis Francoeur Backhoeing Ltd. bid \$35,996.00 for a difference of \$126.00.

The submitted schedules to achieve substantial performance of work for this project ranged between 21 days for Crow Excavating & Trucking Ltd. and 60 days for Denis Francoeur Backhoeing Ltd. Crow Excavating indicated they would mobilize on September 1, 2014 and demobilize by September 21, 2014.

Staff recommend that this contract be awarded to Crow Excavating for the following reasons:

1. Tender Price - Crow Excavating submitted the lowest qualifying tender.
2. Schedule – The tender was for a reasonable time period for this project.
3. The Contractor has experienced personnel that have conveyed a good understanding of the work required.

Time Requirements – Staff & Elected Officials:

Staff time will be required to work with McGill & Associates and the contractor to complete the project.

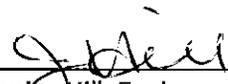
Financial:

This project comes in below the budgeted amount.

Policy or Legislation:

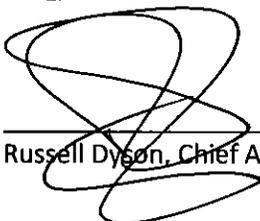
As per ACRD purchasing policy.

Submitted by:



Janice Hill, Environmental Services Coordinator

Approved by:



Russell Dyson, Chief Administrative Officer



August 07, 2014

Alberni Clayoquot Regional District
3008 5th Avenue
Port Alberni, B.C.
V9Y 2E3

Attention: Russell Dyson

Re: Project No. 3029
Salmon Beach – Boat Ramp Upgrade

Dear Mr. Dyson:

This letter reviews the tenders received on July 31, 2014 for the above referenced project and recommends the award of the contract to **Crow Excavating & Trucking Ltd.** as described herein.

1. Tenders Received

Two tenders were received as follows:

Tenderer	Bid Bond	Total Tender Price (Not Including GST)
Crow Excavating & Trucking Ltd.	Yes	\$35,870.00
Denis Francoeur Backhoeing Ltd.	Yes	\$35,996.00

All tenders were properly signed. A more detailed comparison of all tenders is attached.

2. Arithmetic Check

An arithmetic check of the two Tenders indicated no discrepancies.

3. Bid Bonds and Consents of Surety

All Tenderers submitted the required Bid Security. Crow Excavating & Trucking Ltd. submitted a \$5,000.00 bank draft while Denis Francoeur Backhoeing Ltd. submitted a \$3,779.58 bank draft.

4. Attendance at Non-Mandatory Site Meeting

Attendance at the site meeting was not required for the tenderers to be eligible to submit a bid for the project. However, representatives of Crow Excavating & Trucking Ltd. were present at the site meeting. A written record from the meeting was distributed to all Tenderers.

5. Balancing Unit Prices

Comparison of the two tenders (see attached sheet) shows relatively little financial difference between the two tenders. Crow Excavating & Trucking Ltd. bid \$35,870.00 and Denis Francoeur Backhoeing Ltd. bid \$35,996.00 for a difference of \$126.00.

6. Variations in Submitted Tenders

There were no notable variations between the two tenders.

7. Schedule

The submitted schedules to achieve *Substantial Performance of Work* for this project ranged between 21 days for Crow Excavating & Trucking Ltd. and 60 days for Denis Francoeur Backhoeing Ltd.

Crow Excavating & Trucking Ltd. indicated they would Mobilize on September 01, 2014 and Demobilize by September 21, 2014.

Denis Francoeur Backhoeing Ltd. indicated all Work would be completed two weeks after Mobilization, with "September Tides" as a Milestone Date. Note, however, that the submitted 60 day schedule would extend beyond the September 15, 2014 completion date specified in the Tender Contract.

8. Acknowledgement of Addendae

All tenderers acknowledged receipt of the addendum.

9. Force Account Rates

Force Account rates proposed by the low tenderer appear normal for the industry and location.

10. Alternate Proposals

No alternatives were proposed by the Contractors.

11. Contractor Qualifications

Although we have not worked with Crow Excavating & Trucking Ltd. in the past, we are familiar with their references and find them to be reputable. On discussions with these references, the projects Crow Excavating & Trucking Ltd. has worked on were described as well organized and professionally run.

In addition, during the tendering process, Crow Excavating & Trucking Ltd. personnel exhibited knowledge about this type of work in the marine environment and have previous experience constructing concrete ramps in the tidal zone.

Based on this we are satisfied they are able to perform the work specified under this contract.

12. Contractors Supervisory Personnel

We have worked previously with Crow Excavating & Trucking Ltd.'s site superintendent on the installation of the site servicing for the Port Alberni branch of North Island College. He has proven to be a knowledgeable and capable superintendent.

13. Sub-Contractors

No sub-contractors were proposed.

14. Recommendation

We recommend that this contract be awarded to Crow Excavating & Trucking Ltd. for the following reasons:

1. Tender Price - submitted the lowest qualifying tender.
2. Schedule – The tender was for a reasonable time period for this project.
3. The Contractor has experienced personnel that have conveyed a good understanding of the work required.

We would be pleased to review this with you at your convenience.

Yours truly,

For **McGill & Associates Engineering Ltd.**



Brad West, P. Eng.

Encl.

CLIENT PROJECT
ALBERNI CLAYOQUOT REGIONAL DISTRICT
Salmon Beach Boat Ramp Upgrade

TENDER COMPARISON

DATE 31-JUL-14

ITEM NO.	REF	SCHEDULE	Unit of Measure	Approx Quantities	Crow Excavating			Denis Francoeur Backhoing				
					UNIT PRICE	AMOUNT \$	Faxed revision	Submitted Tender Amount	UNIT PRICE	AMOUNT \$	Faxed revision	Submitted Tender Amount
02111	1	1.6.4./5 Mass rock - controlled blasting permitted	Cubic Metre	3	1,390.00	4,170.00		4,170.00	1,734.00	5,202.00		5,202.00
02111	2	1.6.4./5 Relocation of grouted uniform rip-rap (including re-grouting) - blasting not permitted	Lump Sum	1	8,970.00	8,970.00		8,970.00	11,000.00	11,000.00		11,000.00
03300	3	1.5.1/4 Cast-in-place reinforced concrete slab (including dowelling into existing ramp and abutment anchoring)	Cubic Metre	8	\$1,670.00	13,360.00		13,360.00	1,536.50	12,292.00		12,292.00
03300	4	1.5.1/1 Cast-in-place pile footing (including rock anchors and steel plate)	Each	3	\$1,300.00	3,900.00		3,900.00	500.00	1,500.00		1,500.00
		Subtotal				30,400.00		30,400.00		29,994.00		29,994.00
		Optional Work:										
02111	1	1.6.4./5 Mass rock - blasting not permitted (OPTIONAL)	Cubic Metre	3	\$1,390.00	4,170.00		4,170.00	1,734.00	5,202.00		5,202.00
03300	2	1.5.1/1 Cast in place pile footing, including rock anchors and steel plate (@ STA 0+036.88)	Each	1	\$1,300.00	1,300.00		1,300.00	800.00	800.00		800.00
		Sub total				\$5,470.00		\$5,470.00		\$6,002.00		\$6,002.00
		Total				35,870.00		35,870.00		35,996.00		35,996.00
		Plus G.S.T.				1,793.50		1,793.50		1,799.80		1,799.80
		Total including G.S.T.				\$37,663.50		\$37,663.50		\$37,795.80		\$37,795.80

21 days to complete
Ackn Add 1

60 days to complete
Ackn Add 1

Time Requirements – Staff & Elected Officials:

Staff time will be required to work with McGill & Associates and the contractor to complete the project.

Financial:

Manager of Finance, Teri Fong, will provide financial information during meeting.

Policy or Legislation:

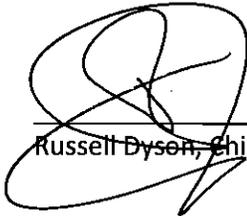
As per ACRD purchasing policy.

Submitted by:



Janice Hill, Environmental Services Coordinator

Approved by:



Russell Dyson, Chief Administrative Officer



McGILL & ASSOCIATES ENGINEERING LTD.

Consulting Engineers

3003 4th Avenue, Port Alberni, BC V9Y 2B8 Phone 250-724-3400

August 7, 2014

Alberni Clayoquot Regional District
3008 5th Avenue
Port Alberni, B.C.
V9Y 2E3

Attention: Russell Dyson

Re: Project No. 3081
Salmon Beach – Short Street Drainage

Dear Mr. Dyson:

This letter reviews the tenders received on July 31, 2014, for the above referenced project and recommends the award of the South Side Ditch portion of the contract (not including the *Provisional* North Side Ditch) to **Denis Francoeur Backhoeing Ltd.** as described herein.

1. Tenders Received

Two tenders were received as follows:

Tenderer	Bid Bond	Total Tender Price (Not Inc. GST)	South Side (Not Inc. GST)	North Side (Not Inc. GST)
Crow Excavating & Trucking Ltd.	Yes	\$112,913.50	\$54,921.00	\$57,992.50
Denis Francoeur Backhoeing Ltd.	Yes	\$99,620.00	\$47,242.00	\$52,378.00

All tenders were properly signed. A more detailed comparison of all tenders is attached.

2. Quantity Amendments

- a) Following the closing of the tender period, we determined that one manhole could be removed from the contract – 'Item 7' (South Side Ditch). This would reduce the tendered cost for the South Side Ditch by \$4,800 (not including GST) for Francoeur and \$4,000 for Crow (not including GST). This does not affect the outcome of the submission.

Amended tender prices are as follows:

Tenderer	Total Tender Price (Not Inc. GST)	South Side (Not Inc. GST)	North Side (Not Inc. GST)
Crow Excavating & Trucking Ltd.	\$108,913.50	\$50,921.00	\$57,992.50
Denis Francoeur Backhoeing Ltd.	\$94,820.00	\$42,442.00	\$52,378.00

3. Arithmetic Check

An arithmetic check of the two Tenders indicated the following:

Crow Excavating & Trucking Ltd. neglected to fill in a price for North Side – Item 17. As they were already the high bidder, this did not affect the outcome.

4. Bid Bonds and Consents of Surety

All tenderers submitted the required Bid Security. Crow Excavating & Trucking Ltd. submitted at \$10,000 bank draft while Denis Francoeur Backhoeing Ltd. submitted a \$4,960.00 bank draft.

5. Variations in Submitted Tenders

The difference between the two tenders, after amendments, for the South Side portion of the contract is (\$8,479.00).

6. Schedule

The schedule for completion of the project ranged between 35 and 90 days, with the low Tenderer indicating 90 days.

7. Acknowledgement of Addendae

Both tenderers acknowledged receipt of the two addendae.

8. Force Account Rates

Force Account rates proposed by the low Tenderer, appear normal for the industry and location.

9. Alternate Proposals

No alternatives were proposed by the Contractors:

10. Contractor Qualifications

We have worked with Denis Francoeur Backhoeing Ltd. in the past. Their projects can be described as well organized and professionally run. Based on this we are satisfied they are able to perform the work specified under this contract.

11. Sub-Contractors

No sub-contractors were proposed.

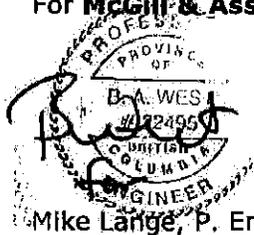
We recommend that the South Side portion of the contract, for the value of \$42,442.00 (not including GST), be awarded to Denis Francoeur Backhoeing Ltd. for the following reasons:

1. Tender Price – the Contractor submitted the lowest qualifying tender.
2. Schedule – the tender was for a reasonable time period for this project.
3. Experience – the Contractor has experienced personnel in regards to the Work.

We would be pleased to review this with you at your convenience.

Yours truly,

For **McGill & Associates Engineering Ltd.**



Mike Lange, P. Eng.

Encl.

CLIENT
PROJECT
COMPARISON

31/04/14

ITEM NO.	REF	SCHEDULE	Unit of Measure	Approx Quantities	Crow Excavating				Druck Franseur			
					UNIT PRICE	AMOUNT \$	Fixed revision	Submitted Tender Amount	UNIT PRICE	AMOUNT \$	Fixed revision	Submitted Tender Amount
SOUTH SIDE OF SHORT STREET												
02223 - EXCAVATING, TRENCHING & BACKFILLING												
1	02223 1.0 D	Swale - as shown on Contract Drawing	Linear Metre	75	0.00	450.00		450.00	7.00	525.00		525.00
02721 - STORM SEWER												
2	02721 1.0, 1.2	Pipe - 600mm diam. HDPE BLUE SEAL, imported backfill, Min 0.3m cover	Linear Metre	73	\$295.00	17,165.00		17,165.00	172.00	12,566.00		12,566.00
3	02721 1.0, 1.2	Pipe - 600mm diam. CSP, imported backfill, Min 0.3m cover	Linear Metre	3	\$745.00	1,682.50		1,682.50	800.00	1,500.00		1,500.00
4	02721 1.0, 3	Service connection - 50 mm diam., all lengths	Each	2	\$830.00	1,260.00		1,260.00	1,350.00	2,700.00		2,700.00
5	02721 1.0, 9	1144 - 600mm diam. HDPE Pipe into existing 300mm diam. CSP Culvert	Each	2	1,570.00	3,140.00		3,140.00	1,650.00	3,300.00		3,300.00
6	02721 1.0, 10	Grillage/bush screen, 600mm CSP	Each	1	1,158.00	1,158.00		1,158.00	1,000.00	1,600.00		1,600.00
02725 - MANHOLES AND CATCHBASINS												
7	02725 1.5, 1.1	Cast in Place manhole base, 1st, 2nd, cover and frame - 1200mm diam.	Each	2	4,480.00	8,960.00		8,960.00	5,300.00	10,900.00		10,900.00
REVISIONS												
02223 - EXCAVATING, TRENCHING & BACKFILLING												
8	02223 1.0, 7	Cleaning & deepening of drainage channels & ditches, entire ditch as shown on SK1	Cubic Metre	43	49.50	2,128.50		2,128.50	35.00	1,605.00		1,605.00
02233 - GRANULAR BASE												
9	02233 1.4, 2	Granular base, 25mm minus - 100 mm thickness for road or sidewalk, outside pipe zone	Cubic Metre	47	64.00	3,008.00		3,008.00	48.00	2,162.00		2,162.00
02234 - GRANULAR SUB-BASE												
10	02234 1.4, 1	Granular sub-base, 75mm minus - variable thickness, outside pipe zone	Cubic Metre	163	72.00	13,608.00		13,608.00	49.00	8,694.00		8,694.00
02721 - STORM SEWER												
11	02721 1.0, 6	Perforated drain pipe - 100mm diam. As shown on Contract Drawing including geotextile, trench drain & tie into main	Each	1	1,253.00	1,253.00		1,253.00	2,100.00	2,100.00		2,100.00
					Sub total	54,921.00	0.00	54,921.00	0.00	47,242.00	0.00	47,242.00
PROVISIONAL WORK NORTH SIDE OF SHORT STREET												
02223 - EXCAVATING, TRENCHING & BACKFILLING												
1	02223 1.0, 7	Cleaning & deepening of drainage channels & ditches, entire ditch as shown on SK1	Cubic Metre	46	49.50	2,227.50		2,227.50	35.00	1,575.00		1,575.00
2	02223 1.0, 6	Swale - as shown on Contract Drawing	Linear Metre	75	0.00	450.00		450.00	7.00	525.00		525.00
02721 - STORM SEWER												
3	02721 1.0, 1, 2	Pipe - 600mm diam. HDPE BLUE SEAL, imported backfill, Min 0.3m cover	Linear Metre	73	236.00	17,165.00		17,165.00	172.00	12,566.00		12,566.00
4	02721 1.0, 1, 2	Pipe - Max 450mm diam. BLUE SEAL, imported backfill (including geotextile)	Linear Metre	2	1,034.00	2,068.00		2,068.00	800.00	1,600.00		1,600.00
5	02721 1.0, 1, 2	Pipe - 450mm diam. HDPE 45 degree swage, imported backfill	Each	1	1,454.00	1,454.00		1,454.00	1,500.00	1,500.00		1,500.00
6	02721 1.0, 3	Service connection - 75mm diam., Hydris JB, all lengths	Each	1	780.00	780.00		780.00	750.00	750.00		750.00
7	02721 1.0, 9	Catchbasin lead - 150mm diam., all lengths	Each	1	1,067.00	1,067.00		1,067.00	950.00	950.00		950.00
8	02721 1.0, 6	Perforated drain pipe - 100mm diam. As shown on Contract Drawing including geotextile, trench drain & tie into main	Lump Sum	1	1,253.00	1,253.00		1,253.00	1,500.00	1,500.00		1,500.00
9	02721 1.0, 9	1144 - 600mm diam. HDPE Pipe into existing 300mm diam. CSP (at 7th Ave)	Each	1	815.00	815.00		815.00	1,650.00	1,650.00		1,650.00
10	02721 1.0, 9	1144 - 600mm diam. HDPE Pipe into existing 300mm diam. CSP (at 8th Ave)	Each	1	815.00	815.00		815.00	1,650.00	1,650.00		1,650.00
11	02721 1.0, 10	Grillage/bush screen, 600mm diam. CSP	Each	1	1,168.00	1,168.00		1,168.00	1,000.00	1,800.00		1,800.00
12	02721 1.0, 10	Grillage/bush screen, 450mm dia. HDPE	Each	2	1,150.00	2,312.00		2,312.00	1,400.00	2,800.00		2,800.00
02271 - REPRAP												
13	02271 1.4, 1	1144mm existing reprap - machine placed, manhole protection	Each	2	400.00	800.00		800.00	700.00	1,400.00		1,400.00
14	02271 1.4, 1	Graded (prep - hand placed, house service outlets)	Each	3	200.00	600.00		600.00	300.00	900.00		900.00
02723 - PIPE CULVERT												
15	02723 1.5, 3	End well - 1/2-rap, existing rock	Each	2	750.00	1,500.00		1,500.00	425.00	850.00		850.00
02725 - MANHOLES AND CATCHBASINS												
16	02725 1.5, 1.1	Cast in Place manhole base, 1st, 2nd, cover and frame - 1200mm diam.	Each	2	4,480.00	8,960.00		8,960.00	5,300.00	10,800.00		10,800.00
17	02725 1.5, 2	Catchbasin - 600mm diam top inlet, Owner supplied barrel	Each	1	0.00	0.00		0.00	1,400.00	1,400.00		1,400.00
REVISIONS												
02223 - EXCAVATING, TRENCHING & BACKFILLING												
18	02223 1.0, 7	Cleaning & deepening of drainage channels & ditches, entire ditch as shown on SK1	Cubic Metre	32	49.50	1,584.00		1,584.00	35.00	1,120.00		1,120.00
02233 - GRANULAR BASE												
19	02233 1.4, 2	Granular base, 25mm minus - 100 mm thickness for road or sidewalk, outside pipe zone	Cubic Metre	38	84.00	3,024.00		3,024.00	48.00	1,858.00		1,858.00
02234 - GRANULAR SUB-BASE												
20	02234 1.4, 1	Granular sub-base, 75mm minus - variable thickness, outside pipe zone	Cubic Metre	128	72.00	9,072.00		9,072.00	46.00	5,796.00		5,796.00
					Sub Total	\$67,892.50	\$67,892.50	\$67,892.50	\$52,378.00	\$52,378.00		\$52,378.00
					Total	112,913.50		112,913.50		99,820.00		99,820.00
					Plus G.S.T.	5,645.68		5,645.68		4,981.00		4,981.00
					Total including G.S.T.	\$118,559.18		\$118,559.18		\$104,801.00		\$104,801.00

35 days to complete
Two addenda
Bid Bond \$10,000
missed a price for Item 17

80 days to complete
2 addenda
Bid Bond 4980 41



REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill, Environmental Services Coordinator

Meeting Date: August 13, 2014

Subject: Appointments to the Solid Waste Plan Monitoring Advisory Committee

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors approve the Solid Waste Plan Monitoring Advisory Committee as presented and that the committee accept representation from the invited First Nation communities as they are provided.

Desired Outcome:

To appoint members to the Solid Waste Plan Monitoring Advisory Committee.

Summary:

In May 2014, the ACRD Board of Directors approved the process to review the 2007 ACRD Solid Waste Management Plan and implement outstanding Plan components including the establishment of an updated Plan Monitoring and Advisory Committee (PMAC). The Board also approved the Terms of Reference for the committee, which listed additional appointments to the committee. Staff sent out invitations for committee members as well as advertised an Expression of Interest for a Collection Company representative for the Alberni Valley and a representative from the General Public for the West Coast. Each received one person of Interest, as listed on the attached Committee List. Staff believes that these representatives will be a good fit for the committee. We have not received a response to some of the invitations to date; therefore all of appointees have not been named. In order to accommodate the representatives of the First Nation communities it is recommended that the committee accept their attendance without a resolution of the Board of Directors. Meetings are scheduled for August 21st for the WC and August 28th for the Alberni Valley.

Time Requirements – Staff & Elected Officials:

Appointed Elected Officials will have time requirements to attend meetings, and staff will be required to attend meetings and provide committee administration.

Financial:

There are costs involved in having this committee meet as there is with our other committees. Outside representatives will sit as volunteers on this committee.

Submitted by: _____
Janice Hill, Environmental Services Coordinator

Approved by: _____
Russell Dylon, Chief Administrative Officer

Solid Waste Plan Monitoring Advisory Committee

Alberni Valley

- 1 member General Public – Gary Swann
- 1 member Business Community – AV Chamber of Commerce - Kris Patterson
- 2 members Waste Management–private sector – Jerry Kupiak (SunCoast Waste)
- Wade Nicklin (Nicklin Disposal)
- 8 members AV Committee* & Area A Director
- 1 member Ditidaht FN Representative - TBD
- 1 member Tseshaht FN Representative - TBD
- 1 member Hupacasath FN Representative - TBD
- 1 member ACRD Staff
- 1 member Landfill Operator Representative – Berry and Vale
- 1 member Landfill Engineer – McGill & Associates Engineering
- 1 member City of Port Alberni Staff – CAO or Designate

*1 from CPA

West Coast

- 1 member General Public – Gerry Schreiber
- 2 members Business Community – Tofino Chamber of Commerce – Warren Rudd
Business Community – Ucluelet Chamber of Commerce - TBD
- 1 member Waste Management–SonBird Refuse & Recycling
- 4 members WC Committee
- 1 member Toquaht FN Representative - TBD
- 1 member Tla-o-qui-aht FN Representative - TBD
- 1 member Ahousaht FN Representative - TBD
- 1 member Hesquiaht FN Representative - TBD
- 1 member ACRD staff
- 1 member Landfill Operator Representative – Berry and Vale
- 1 member Landfill Engineer – McGill & Associates Engineering
- 1 member District of Tofino Staff – CAO or Designate
- 1 member District of Ucluelet Staff – CAO or Designate
- 1 member Pacific Rim National Park - TBD



REQUEST FOR DECISION

To: Board of Directors

From: Alberni Valley Committee/
Wendy Thomson, Manager of Administrative Services

Meeting Date: August 13, 2014

Subject: **Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors:

- a. **Give three readings to Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014;**
- b. **Take the Bylaw to referendum in conjunction with the general local election in November 2014.**

Desired Outcome:

To establish a service for the Sproat Lake Marine Patrol program.

Background:

The Alberni Valley Committee met on August 6th to discuss the draft Sproat Lake Marine Patrol service establishment bylaw and how to obtain the consent of the electors from the participating areas.

The Committee passed a resolution recommending that the ACRD Board of Directors take the Bylaw to referendum in conjunction with the general local election in November 2014.

In order to meet the timelines, the Bylaw requires three readings at the August 13th Board meeting. As per the *Local Government Act*, every Director is entitled to vote and receives one vote on the readings and adoption of the establishing Bylaw. After 3rd reading by the Board, the Bylaw will be forwarded for approval by the Inspector of Municipalities.

Time Requirements – Staff & Elected Officials:

Substantial staff time is required to prepare and conduct a referendum. It's easier and more cost effective to conduct a referendum in conjunction with a general local election.

Financial:

Funds coming from the 2014 Electoral Area Administration budget.

Policy or Legislation:

Local Government Act and Community Charter apply.



Submitted by: _____
Wendy Thomson, Manager of Administrative Services



Approved by: _____
Russell Dyson, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BYLAW NO. E1057

A bylaw to establish a service to provide for the operation of the Sproat Lake Marine Patrol Program

WHEREAS the Regional District Board may, by bylaw, establish and operate any service the Board considers necessary or desirable for all or part of the Regional District under provisions of the *Local Government Act*;

AND WHEREAS the Board of the Alberni-Clayoquot Regional District wishes to establish a service for the purpose of operating the Sproat Lake Marine Patrol Program;

AND WHEREAS the approval of the Inspector of Municipalities is required under the *Local Government Act*;

AND WHEREAS the approval of the electors in the participating area has been obtained under the provisions of the *Local Government Act*;

NOW THEREFORE the Board of the Alberni-Clayoquot Regional District in open meeting assembled enacts as follows:

1. Citation

This Bylaw may be cited as “**Bylaw No. E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014.**”

2. Service

The service hereby established under this Bylaw is for the purpose of operating a marine patrol program at Sproat Lake.

3. Boundaries

The boundaries of the service area under this bylaw are:

- All of the City of Port Alberni
- All of Electoral Area “B” (Beaufort)
- All of Electoral Area “D” (Sproat Lake)
- All of Electoral Area “E” (Beaver Creek)
- All of Electoral Area “F” (Cherry Creek)

4. Participating Areas

The participants of the service established under this bylaw are the City of Port Alberni and Electoral Areas “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek).

5. Cost Recovery

The annual costs of the service shall be recovered by one or more of the following:

- a. Property values taxes imposed in accordance with the *Local Government Act*;
- b. Revenues raised by other means authorized by the *Local Government Act* or another act;
- c. Revenues received by way of agreement, enterprises, gift, grant or otherwise.

6. Maximum Requisition

In accordance with the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the service is \$30,000 or \$0.008 per \$1,000 of taxable value of land and improvements, whichever is greater.

Read a first time this day of , 2014.

Read a second time this day of , 2014.

Read a third time this day of , 2014.

I hereby certify the foregoing is a true and correct copy of the Bylaw cited as “**Bylaw E1057, Sproat Lake Marine Patrol Service Area Establishment, 2014**” as read a third time by the Board of the Alberni-Clayoquot Regional District on the day of , 2014.

Russell Dyson,
Chief Administrative Officer

Approved by the Inspector of Municipalities this day of 2014.

Assented to by the Electors this day of 2014.

Adopted this day of 2014.

Certified true and correct copy of
**“Bylaw E1057, Sproat Lake
 Marine Patrol Service Area
 Establishment, 2014**

The Corporate seal of the Regional
 District of Alberni-Clayoquot was
 hereto affixed in the presence of:

 Russell Dyson,
 Chief Administrative Officer

 Cindy N. Solda,
 Chairperson



Development Variance Application

DATE: July 24, 2014

ACRD FILE NO.: DVC14002

APPLICANTS: Terry & Deborah Smith

LEGAL DESCRIPTION: LOT 7, Section 49, Block 37, CLAYOQUOT LAND DISTRICT, PLAN VIP510

LOCATION: 1045 Seventh Ave

ELECTORAL AREA: "C" Long Beach

APPLICANT'S INTENTION:

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
- 2) Pass a resolution to consider issuing a development variance of Section 143.7 of the ACRD Zoning Bylaw to vary the side lot line for the cabin from 10 ft (3.05m) to 8.01 ft (2.44m) and to vary the side lot line for the accessory building from 10 ft (3.05m) to 9.06 ft.

Procedure:

Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board issues or denies the development variance permit.

Observations:

- i. **Status of Property:** The property is 0.22 acres in size and is landscaped with grass, gravel, and shrubbery. There is a cabin and accessory building located on the property.
- ii. **Services**
 - a. **Sewage Disposal:** Community pump-and-haul sewage disposal system.
 - b. **Water Supply:** Individual water system.

DVC14002

- c. **Fire Protection:** Not within a fire protection area.
- d. **Access:** The property is accessed from Seventh Avenue.

iii. **Existing Planning Policies Affecting the Site**

- a. **Agricultural Land Reserve:** Not in ALR
- b. **Official Community Plan:** The South Long Beach Official Community Plan designates the property as “Salmon Beach Neighbourhood”. The use of the property complies with the policies and objectives of the South Long Beach OCP.
- c. **Zoning:** Marine Recreation (MR) District. The zoning permits one (1) cabin not exceeding 768 square feet in floor area and one (1) storage building not exceeding 160 square feet in floor area. All buildings or structures shall not be constructed within 20 feet of any front or rear lot line or within 10 feet of any side lot line.

The cabin is 717 square feet and the accessory building is 156 square feet.

A development variance is necessary to to vary the side lot line for the cabin from 10 ft (3.05m) to 8.01 ft (2.44m) and to vary the side lot line for the accessory building from 10 ft (3.05m) to 9.06 ft.

iv. **Parkland Dedication:** N/A

v. **Highways Approval within 800 metres of an intersection on controlled access Highway:**
N/A

Comments:

Staff feels this development variance is reasonable.

Prepared by: 
Heather Adair, Junior Planner/Bylaw Officer

Reviewed by: 
Mike Irg, Manager of Planning and Development


Russell Dyson, CAO

DVC14002

Brad Cummin Lands Surveying

B. C. Land Surveyor's Certificate
of Location for:

**LOT 7, BLOCK 37, SECTION 49,
CLAYQUOT DISTRICT, PLAN 510**

Parcel Identifier: 008-368-929
in the Port Alberni Assessment Area

Prepared exclusively for: SMITH, Terry and Deborah.

I have inspected the residential premises shown at 1045 - 7th Avenue and hereby certify that the said structures are situate with respect to nearby boundaries as shown on this sketch. This document is prepared for the use of the stated party and their interests, and is for inspection purposes only. This document does not represent any form of boundary or lot redefinition, and should not be used in a manner which would assume so. The property is subject to charges, legal notations, and interests shown on the title as of the survey date. There are no encroachments by the said improvements shown.

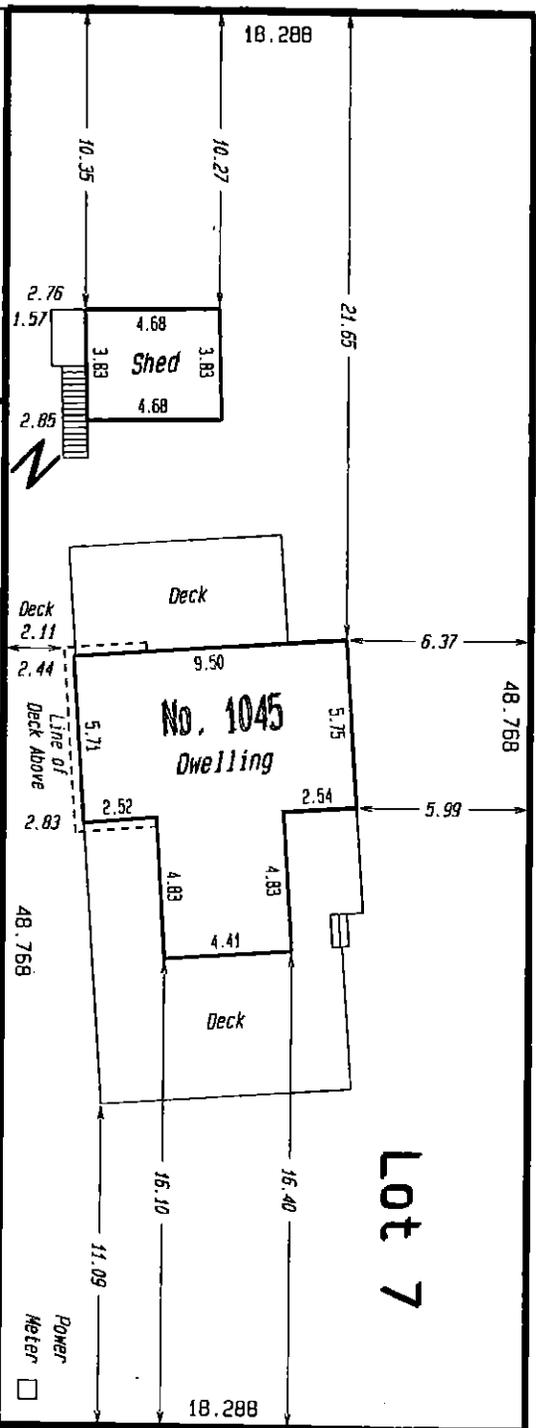
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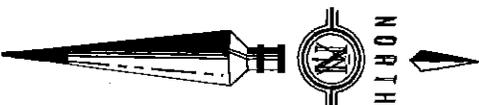
Lot 6

Lot 7

Lot 8



7th AVENUE



#100-407 Swift Street
Victoria, BC V8M 1S2
Phone (250) 381-2257
Fax 381-2289
File: 10882 - SAL

[Signature]
Bradley W. Cummin, B.C.L.S.
Field Survey - 15 July, 2013.

This document is not valid unless originally signed in blue ink. This document is copyrighted and may not be copied, transmitted or altered in whole or part without the consent of the signatory. The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decisions made, or action taken based on this document.





RODERICK STREET

1074

1	1069
2	1065
3	1061
4	SUBJECT PROPERTY
5	1053
6	1049
7	1045
8	1041
9	1037
10	1033

SEVENTH AVENUE

1070	1	20	1069
1066	2	19	1065
1062	3	18	1061
1057			
1054	5	16	1053
1050	6	15	1049
1046	7	14	1045
1042	8	13	1041
1038	9	12	1037
1034	10	11	1033

SIXTH AVENUE

1070	1	1072	20
1066	2	1065	19
1062	3	1061	18
1058	4	1057	17
1054	5	1053	16
1050	6	1049	15
1046	7	1045	14
1042	8	1039 A	
1036 A		EPP8910	
EX4892		B	1033

FIFTH AVENUE

1070	1
1066 A	VIP807
1062 1	VIP806
1058	4
1054	5
1050	6
1046	7
	8
	9
1032 Boat R	10

SHORT STREET

1	1029
2	1025
3	1021
4	1017
5	1013
6	1009
7	1005
8	1001

1030	1	13	1029
1026	2	12	1025
1022	3	11	1021
1018	4	10	1017
1014	5	A	1011
		FA70042	
1010	6		
1006	7		

1030	1	12	1029
1026	2	11	1025
1022	3	10	1021
1018	4	9	1017
1014	1	8	1013
EPP11463			
1010			1009
			VIP87972

BLAUGHTON STREET

W1



Development Variance Application

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

Date: July 17, 2014

Application: DVF14002

Applicant(s): Gregory & Melanie Reimer

Legal Description: LOT 1, DISTRICT LOT 95, ALBERNI DISTRICT, PLAN VIP73555

Location: 3848 Cowley Road

Electoral Area: Area "F" (Cherry Creek)

Applicant's Intention: The applicants intend to build a 700 square foot addition to the east side of their existing house which is sited 29.5 feet from Cowley Road at its closest point.

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
- 2) Pass a resolution to consider issuing a development variance of Section 200 – Schedule No. II – Bulk and Site Regulations to vary the required front yard setback in the Acreage Residential (RA1) District from 40 feet to 28 feet to allow for the proposed addition to the single family dwelling.

Procedure: Prior to the issuance of a Development Variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board either issues or considers denying the Development Variance permit.

Observations:

- i. **Property Description:** The subject property is 0.203 hectares (0.50 acres) in size. There is an existing house with attached carport, two small garden sheds and a wood shed.

DVF14002

The site is level and mostly cleared apart from a few trees along the road and landscaping.

ii. **Services:**

- a) **Sewage Disposal:** On-site sewage disposal.
- b) **Water Supply:** Cherry Creek Waterworks District.
- c) **Fire Protection:** Cherry Creek Volunteer Fire Department.
- d) **Access:** The property is accessed off Cowley Road at two points. The property is also bordered by a built portion of Tebo Avenue North but at this time there is no physical access to the property off Tebo.

iii. **Existing Planning Policies Affecting the Site**

- A. **Agricultural Land Reserve:** Not within the ALR.
- B. **Official Community Plan:** The Cherry Creek OCP designates the property as Residential Use. There are no Development Permit Areas designated in the OCP that impact development on this property.

The proposal complies with the policies and objectives of the Cherry Creek Official Community Plan.

- C. **Zoning:** The property is zoned Acreage Residential (RA1) District.

RA1 District requires:	
Minimum Lot Area:	0.41 acres
Minimum Lot Width:	90 feet
Minimum Setbacks:	
Front:	40 feet
Rear:	30 feet
Side:	15 feet

The existing house appears to have been built prior to the ACRD Building Bylaw coming into effect in 1968 therefore there is no building permit for the original structure. Building permit CC-270 was issued in 1976 for two additions to the house which brought the floor area of the dwelling to 1,200 square feet. The additions were built at the rear of the house and the plans indicate that the existing portion of the house was 31 feet from Cowley Road.

A building site survey completed in 1998 shows that the house is located 33.4 feet from the road on the west end of the house and 29.5 feet from the road to the carport attached to the east end of the house. The required front yard setback is 40 feet. The applicant has laid out the proposed addition at the site and has measured the proposed distance from the addition to the front lot line as 28.7 feet at its closest point.

A development variance permit is required to vary the required front yard setback from 40 feet to 28 feet to accommodate the proposed addition to the house.

Comments:

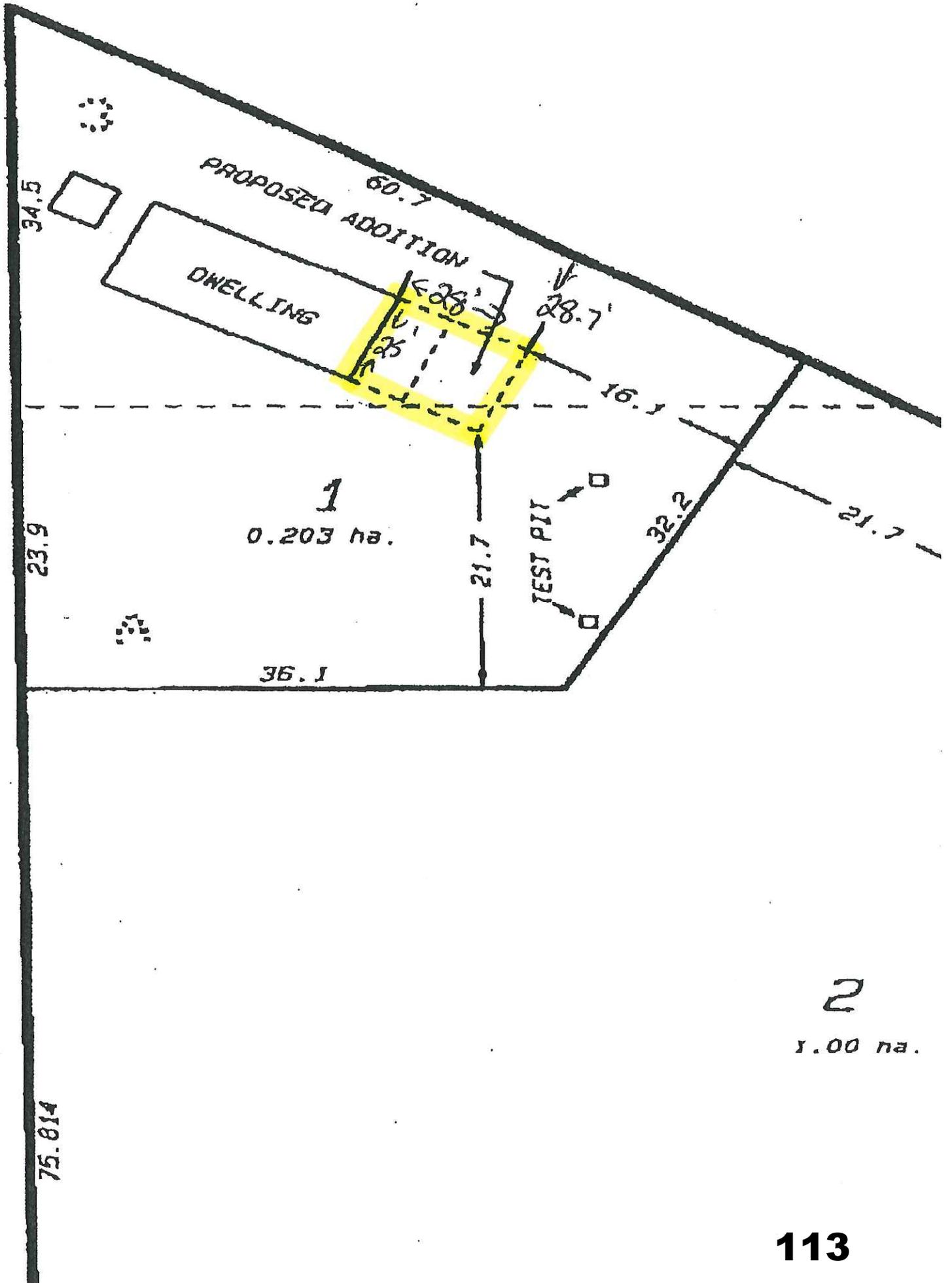
1. The subject property was originally 0.25 acres in size. This property was rezoned in 2001 to facilitate a lot line adjustment to add an additional 0.25 acres to this parcel from the neighbouring property in order to allow room for an expansion to the house and a new septic system. The lot line adjustment was finalized in April 2002.
2. A new septic system was installed in 2007. The system was installed by a Registered Onsite Wastewater Practitioner and was permitted by VIHA. The new septic works were installed at the rear of the house and will not be impacted by the proposed addition on the east side of the house and was designed to accommodate a four bedroom single family dwelling. The applicants intend to add two bedrooms to the house and through the building permit process staff will confirm that there is enough system capacity to deal with the existing house as well as the proposed addition. This will be a condition of the building permit.
3. There is a +/- 12 ft x 25 ft carport attached to the east side of the house which will be removed to accommodate the proposed 700 square foot addition. The addition will involve a two bay garage with two bedrooms and one bathroom on the second level above the garage. The addition will comply with the maximum height requirements for a dwelling and the required rear and side yard building setbacks. A variance is only required for the front yard setback. Planning staff is supportive of this application as the addition will essentially be a continuation of the exterior wall of the house facing the road and will not result in any additional encroachment into the front yard. Siting the addition 40 feet back from the road to comply with the front yard setback is not possible as it would impact the newly installed septic system.

Prepared by: 
Alex Dyer, Planner

Reviewed by: 
Mike Irg MCIP, Manager of Planning and Development


For: Russell Dyson, Chief Administrative Officer

DVF14002



**SUBJECT
PROPERTY**

L.57

L.95

114

**SUBJECT
PROPERTY**

RA1

A1

RA1

RA2

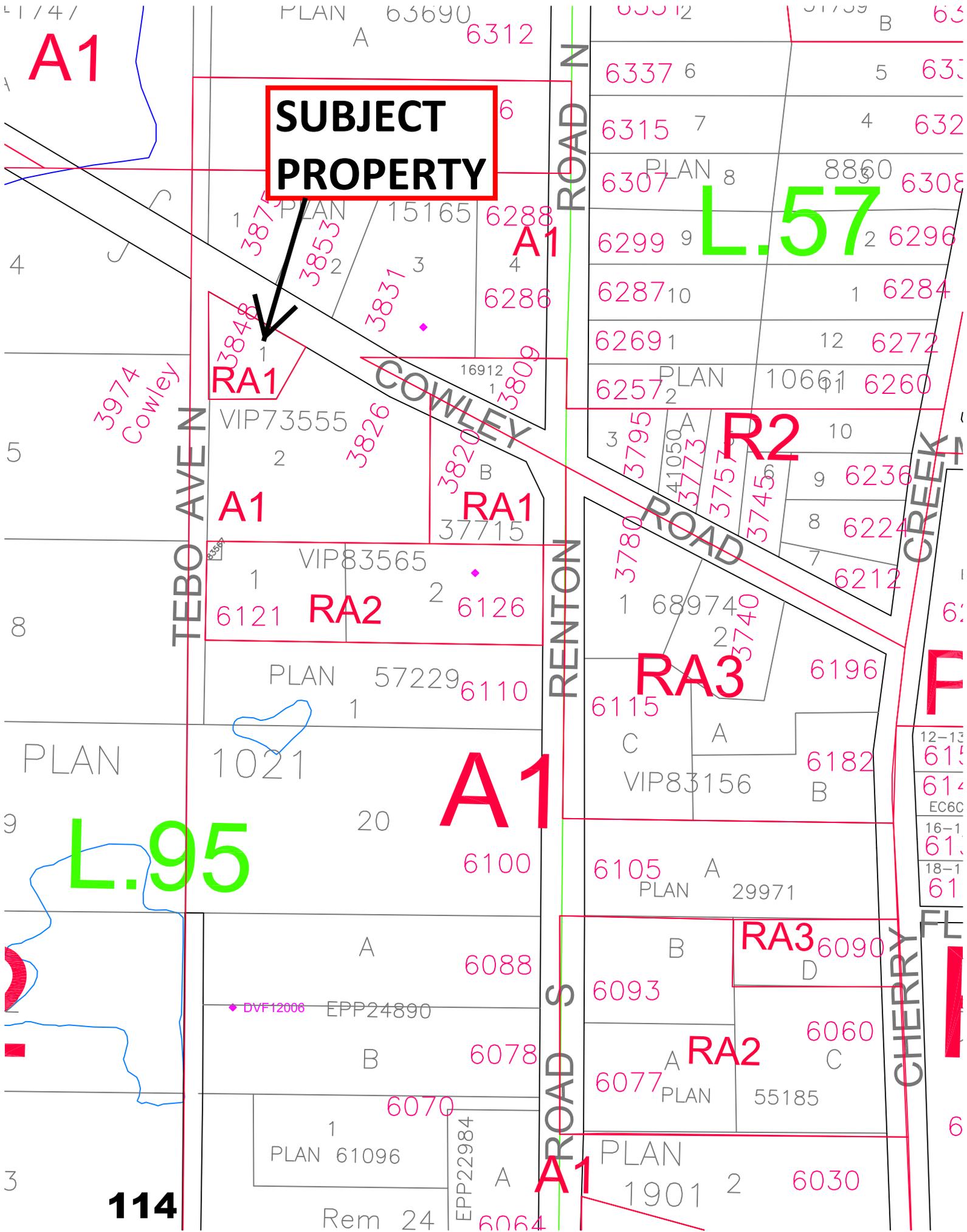
RA3

A1

RA3

RA2

A1





Development Variance Application

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

Date: July 18, 2014

Application: DVF14005

Applicant(s): Gary & Zelda Van Den Broek

Legal Description: LOT 11, DISTRICT LOT 65, ALBERNI DISTRICT, PLAN 892

Location: 5851 Rumsby Street

Electoral Area: Area "F" (Cherry Creek)

Applicant's Intention: The applicants intend to build a 24 foot by 50 foot hay storage structure.

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
- 2) Pass a resolution to consider issuing a development variance of Section 200 – Schedule No. II – Bulk and Site Regulations to vary the required side yard setback in the Rural (A2) District from 15 feet to 14 feet to allow for the completion of the hay storage building.

Procedure: Prior to the issuance of a Development Variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board either issues or considers denying the Development Variance permit.

Observations:

- i. **Property Description:** The 2.02 hectare (5 acre) property slopes upwards very gradually from west to east and entirely cleared and fenced for horse pasture. There is a single family dwelling built in 2003, a 576 square foot barn built in 2007 and a 480 square foot addition to the barn built in 2013.

DVF14005

ii. **Services:**

- a) **Sewage Disposal:** On-site sewage disposal.
- b) **Water Supply:** Cherry Creek Waterworks District.
- c) **Fire Protection:** Cherry Creek Volunteer Fire Department.
- d) **Access:** The property is accessed off Rumsby Road. The east end of the property is bordered by Albert Street but that portion of the road is not built and there is no physical access from the east side.

iii. **Existing Planning Policies Affecting the Site**

- A. Agricultural Land Reserve:** The property is located within the ALR. The *Agricultural Land Reserve Use, Subdivision and Procedure Regulation* permits a single family dwelling and accessory structures on parcels within the ALR.

The proposal complies with the requirements of the Agricultural Land Commission.

- B. Official Community Plan:** The Cherry Creek OCP designates the property as Agricultural Use. There are no Development Permit Areas designated in the OCP that impact development on this property.

The proposal complies with the policies and objectives of the Cherry Creek Official Community Plan.

- C. Zoning:** The property is zoned Rural (A2) District.

A2 District requires:	
Minimum Lot Area:	5 acres
Minimum Lot Width:	330 feet
Minimum Setbacks:	
Front:	50 feet
Rear:	30 feet
Side:	15 feet

The property owner applied for a building permit to build the 1,200 square foot hay storage building and the permit was issued on July 11, 2014 with a site plan showing the building being located 15 feet from the side lot line to the south. One of the conditions of the building permit required confirmation from a BCLS survey that the building complies with the required setbacks. After the permit was issued, the applicants excavated the site, set the concrete block foundations, backfilled with material and began installing the posts. At that time the BC Land Surveyor certified the footing location and determined that the footings are located from 14.0 feet to 14.3 feet from the side lot line. The required side yard setback for a principle building in the Rural (A2) District is 15

feet.

A development variance permit to vary the side yard setback from 15 feet to 14 feet is required to legalize the existing footing placement and allow for completion of the hay storage building.

Comments:

1. The applicants had intended to build the structure 15 feet from the side lot line to the south which is as close as you can go without a variance. The reason for this is the limited amount of space for manoeuvring equipment around this portion of the property. The footings were mistakenly placed 14 feet from the lot line requiring either a development variance or moving the footings to comply with the required setback. Moving the footings one foot to the north at this stage would be burdensome as it would require the site to be excavated again and new concrete to be poured.
2. Planning staff is supportive of this variance as it is a very minor adjustment to the required side yard setback. The setback would only be varied from 15 feet to 14 feet which is only a difference of one foot. The applicants had intended to comply with the required setback but the footings were mistakenly placed in the wrong spot. The impact of the variance on the neighbours will be minimal.

Prepared by:

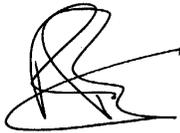


Alex Dyer, Planner

Reviewed by:



Mike Irg MCIP, Manager of Planning and Development



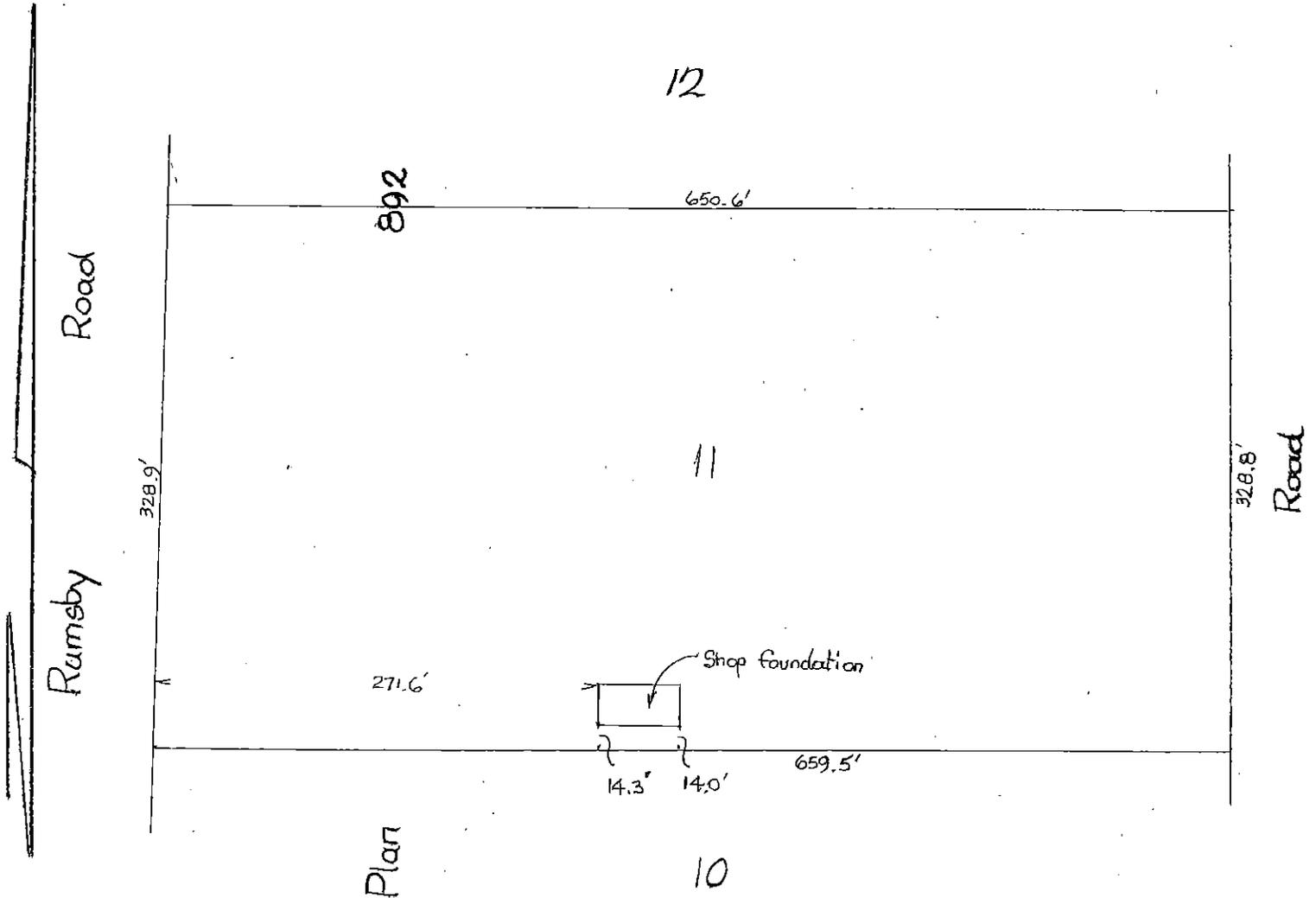
Russell Dyson, Chief Administrative Officer

DVF14005

Page | 3

Lot dimensions are derived from Plan PP3123
Building to boundary distances are measured from foundation
SCALE: 1" = 100' (Imperial Units)

OUR FILE : 16186



© 2014 THIS DOCUMENT IS NOT VALID UNLESS ORIGINALLY SIGNED AND SEALED

CERTIFIED CORRECT THIS 10TH DAY OF JULY, 2014

[Handwritten Signature]

B.C.L.S.

NOTE: — This certificate was prepared for mortgage purposes and is for the exclusive use of our client. This document shows the relative location of the surveyed structures with respect to the boundaries of the parcel described above. This document shall not be used to define property lines or property corners. The signatory accepts no responsibility or liability for any damages that may be suffered by a third party as a result of any decisions made, or actions taken based on this document. All rights reserved. No person may copy, reproduce, transmit or alter this document in whole, or in part without the consent of the signatory.





CROWN REFERRAL SUMMARY

To: Russell Dyson, Chief Administrative Officer
Regional Board of Directors

Date: July 24, 2014

ACRD File No.: WC14005

**FRONTCOUNTER BC
(LANDS) File No.:** 1414249

Applicant: Cermaq Canada Ltd

Legal Description: N/A

Location: Herbert Inlet

Electoral Area: Area "C" (Long Beach)

Type of Application: Licence of Occupation for Finfish Aquaculture.

Recommendation: ACRD staff recommends the referral agency be notified that the application complies with zoning bylaw requirements. It is requested that consideration of the West Coast Aquatic – 'Coastal Strategy for the West Coast Vancouver Island' is given by the proponent.

Length of Tenure: 20 years

Area Size: 68.8 hectares

Purpose: The purpose of the application is to acquire a new Licence of Occupation for Finfish Aquaculture.

- 1) This application is for a new Licence of Occupation for a Net Cage aquaculture operation. The proposal includes 12 net cages (15m x 15m x 15m), a feed barge (16m x 40m), a mort shed (15m x 15m), boat moorage (10m x 10m), living accommodations (15m x 20m), 143 anchor blocks, a transfer pen (30m x 30m), and 3 docks (20m x 20m).

WC14005

- 2) Species that will be on-site include Atlantic Salmon and Chinook Salmon.
- 3) Living accommodations include a 48 hour retention tank. Black and grey water is discharged to a minimum depth of 15m. A maximum of 4 people will be using the accommodations on-site. Septic tank will be cleaned out annually.
- 4) Artificial lighting will be used from November – June (dusk to dawn).
- 5) No fresh water will be used at this facility.
- 6) The province has received a letter of support for this application from the Ahousaht First Nation.

Zoning: Forest Reserve (A4) District. This zone permits foreshore and water-based aquaculture including hatchery and nursery facilities, grow-out ponds and pens, docks, storage, ancillary parking and employee accommodation.

Relevant Planning Policy Documents: West Coast Aquatic - Coastal Strategy for the West Coast Vancouver Island.

Comments: This application complies with the ACRD zoning bylaw requirements.

Prepared by: 

Heather Adair, Junior Planner

Reviewed by: 

Mike Irg, Manager of Planning and Development



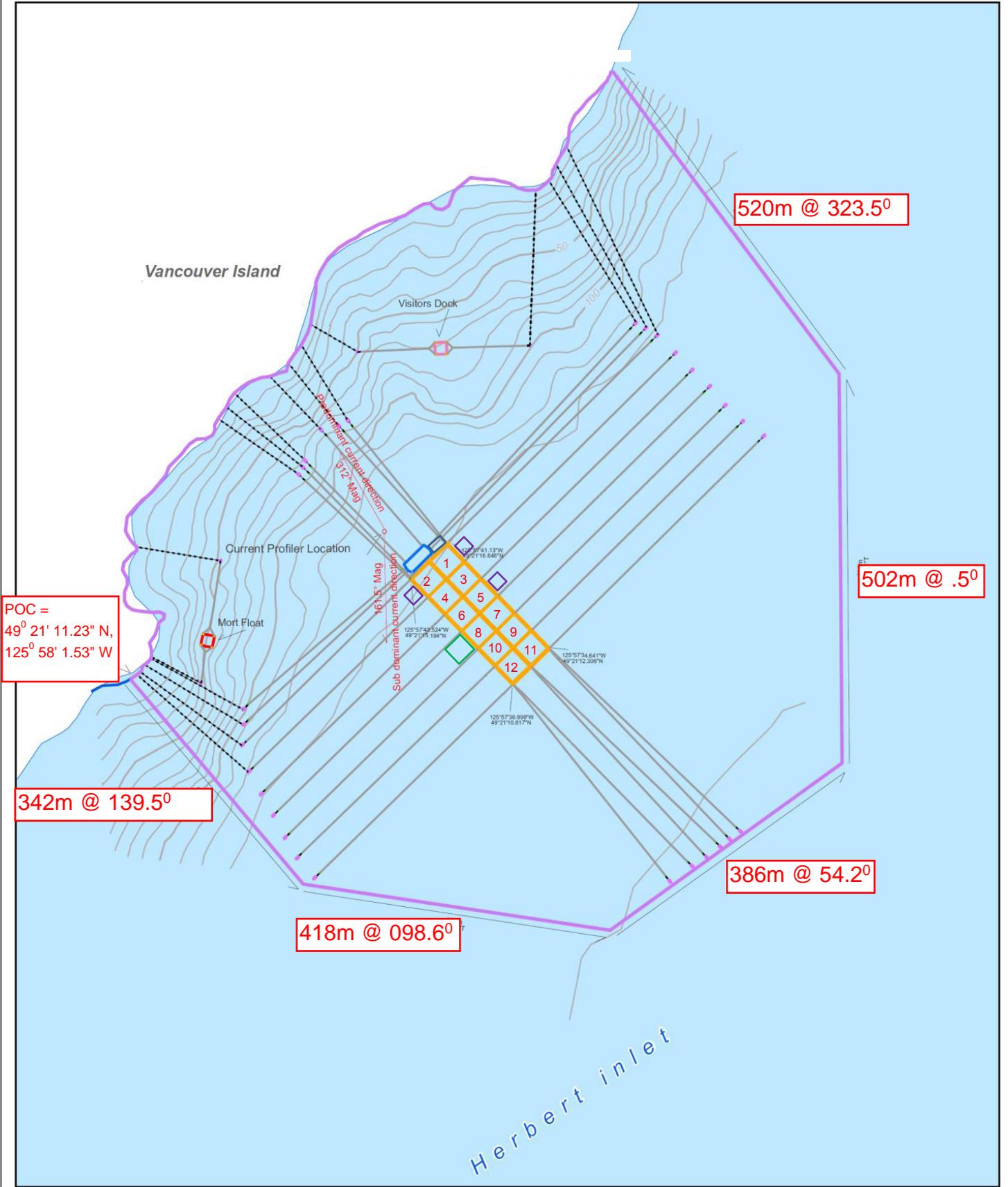
Russell Dyson, Chief Administrative Officer

WC14005

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



Cermaq Canada Ltd.
Herbert Site
Operational Top View



POC =
49° 21' 11.23" N,
125° 58' 1.53" W

520m @ 323.5°

502m @ .5°

342m @ 139.5°

386m @ 54.2°

418m @ 098.6°

Site Improvements	Administrative Boundaries	Bathymetry - CHS Chart Datum
— Anchor line	— Fish nets	— High Water
— Anchor block	— Mort float*	— Index Contour
— Chain	— Fish Pens	— Intermediate Contour
— Feed barge/house*	— Visitor float*	— Low Water
— Accommodation*	— Dock/Work float*	
	— Transfer pen*	

Land File#

Aqua Reference#

Projection: BCALBERS NAD83

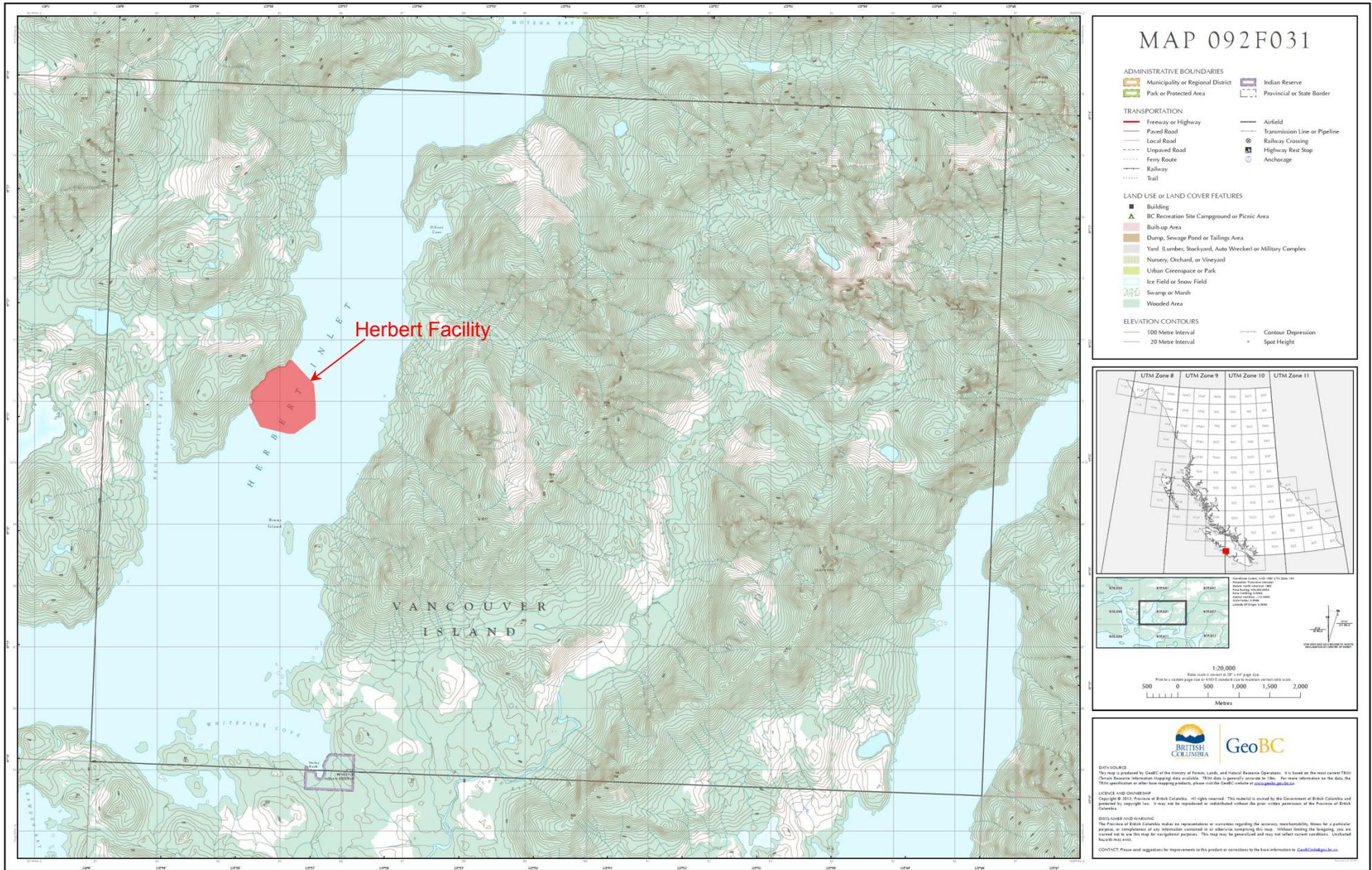
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January 10 2014

*All ancillary structures will be moved on and off the site / utilized in various locations throughout the tenure as required.

Ocean Dynamics Inc. / Coast Spatial

GENERAL LOCATION MAP





CROWN REFERRAL SUMMARY

To: Russell Dyson, Chief Administrative Officer
Regional Board of Directors

Date: July 24, 2014

ACRD File No.: WC14006

**FRONTCOUNTER BC
(LANDS) File No.:** 1414250

Applicant: Cermaq Canada Ltd

Legal Description: N/A

Location: Millar Channel

Electoral Area: Area "C" (Long Beach)

Type of Application: Licence of Occupation for Finfish Aquaculture.

Recommendation: ACRD staff recommends the referral agency be notified that the application complies with zoning bylaw requirements. It is requested that consideration of the West Coast Aquatic – 'Coastal Strategy for the West Coast Vancouver Island' is given by the proponent.

Length of Tenure: 20 years

Area Size: 44.4 hectares

Purpose: The purpose of the application is to acquire a new Licence of Occupation for Finfish Aquaculture.

- 1) This application is for a new Licence of Occupation for a Net Cage aquaculture operation. The proposal includes 12 net cages (30m x 30m x 15m), a feed barge (16m x 40m), a mort shed (15m x 15m), boat moorage (10m x 10m), living accommodations (15m x 20m), 143 anchor blocks, a transfer pen (30m x 30m), and 3 docks (20m x 20m).

WC14006

- 2) Species that will be on-site include Atlantic Salmon and Chinook Salmon.
- 3) Living accommodations include a 48 hour retention tank. Black and grey water is discharged to a minimum depth of 15m. A maximum of 4 people will be using the accommodations on-site. Septic tank will be cleaned out annually.
- 4) Artificial lighting will be used from November – June (dusk to dawn).
- 5) No fresh water will be used at this facility.
- 6) The province has received a letter of support for this application from the Ahousaht First Nation.

Zoning: Forest Reserve (A4) District. This zone permits foreshore and water-based aquaculture including hatchery and nursery facilities, grow-out ponds and pens, docks, storage, ancillary parking and employee accommodation.

Relevant Planning Policy Documents: West Coast Aquatic - Coastal Strategy for the West Coast Vancouver Island.

Comments: This application complies with the ACRD zoning bylaw requirements.



Prepared by: _____
Heather Adair, Junior Planner



Reviewed by: _____
Mike Irg, Manager of Planning and Development



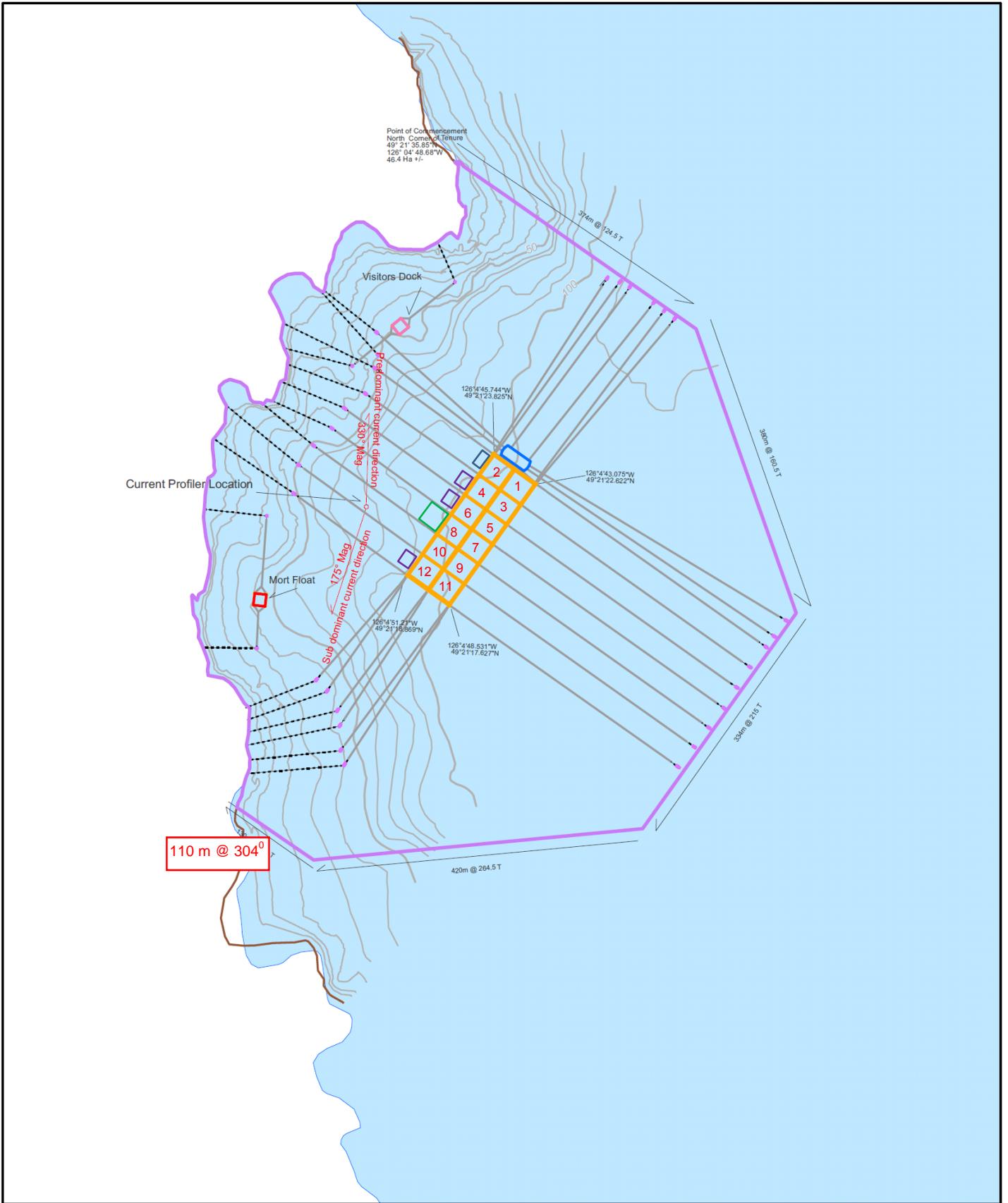
Russell Dyson, Chief Administrative Officer

WC14006

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułuʔiłʔatḥ Government, Huu-ay-aht First Nations, Uchucklesaht Tribe
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



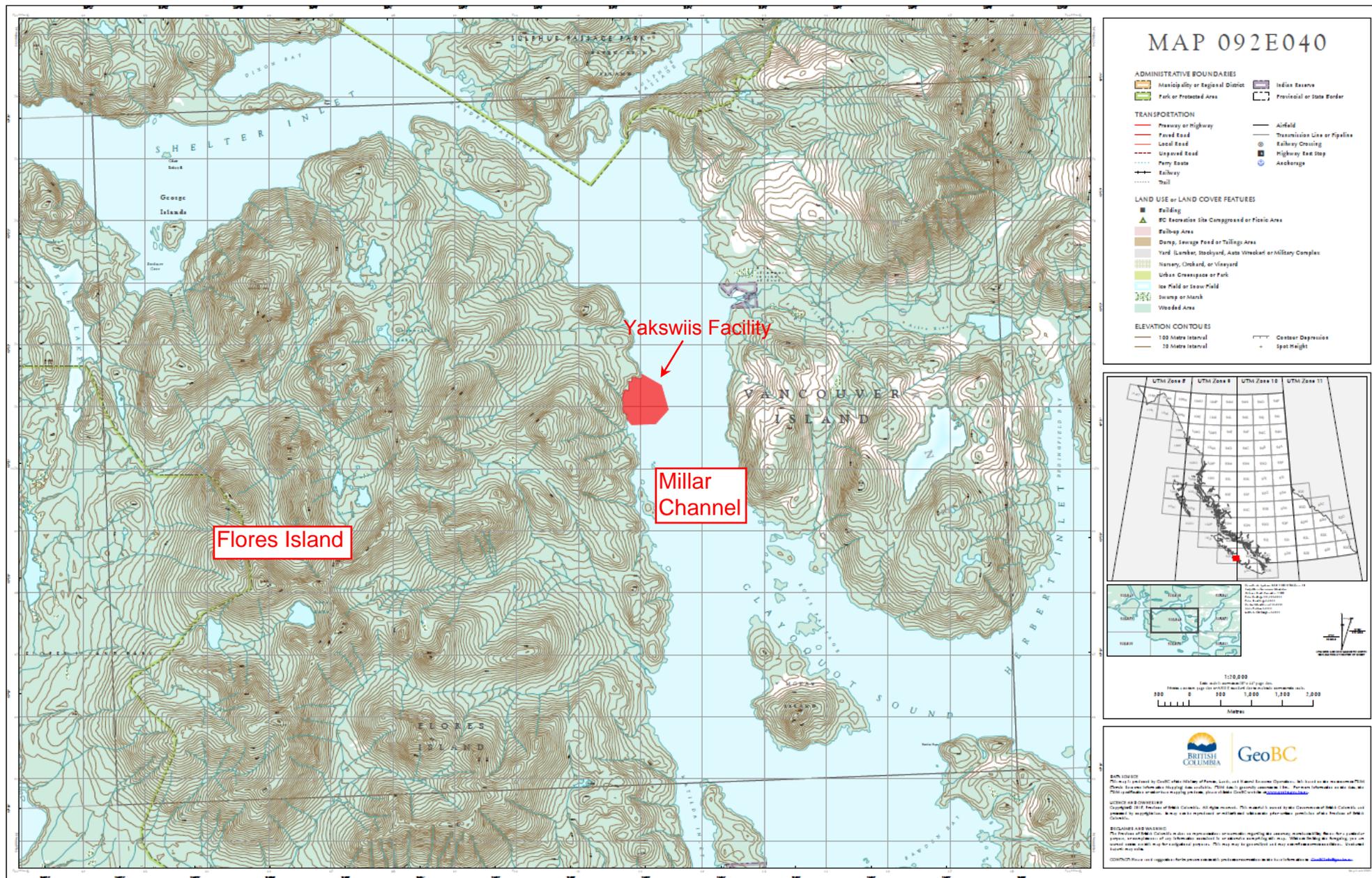
Cermaq Canada Ltd. Yaakswiis Operational Top View



<p>Site Improvements</p> <ul style="list-style-type: none"> — Anchor line — Anchor block ----- Chain — Feed barge/house* — Accommodation* 	<p>Administrative Boundaries</p> <ul style="list-style-type: none"> — Fish nets — Mort float* — Fish Pens — Visitor float* — Dock/Work float* — Transfer pen* 	<p>Bathymetry - CHS Chart Datum</p> <ul style="list-style-type: none"> — High Water — Index Contour — Intermediate Contour — Low Water 	
<p>110 m @ 304°</p>		<p>0 25 50 100 150 200 Meters</p> <p>1:5,000</p>	
<p>January 14 2014</p>		<p>Ocean Dynamics Inc. / Coast Spatial</p>	

*All ancillary structures will be moved on and off the site / utilized in various locations throughout the tenure as required.

GENERAL LOCATION MAP





REQUEST FOR DECISION

To: Russell Dyson, CAO
and
Board of Directors, Alberni-Clayoquot Regional District

From: Mike Irg, Manager of Planning and Development

Date: July 29, 2014

Subject: Agricultural Plan Implementation Contract

Recommendation:

That the Regional Board accept the Agricultural Plan Implementation contract for the Alberni-Clayoquot Regional District submitted by Gardens on the Go Horticultural Training Services in the amount of \$29,900.00 before applicable taxes.

Summary:

A total of five proposals have been submitted:

Gardens On the Go Horticulture	\$29,900.00
Ehrler Limousin and Associates	\$29,977.50
Free Range Consulting	\$29,925.00
AEL	\$29,910.00
Sarah Thomas	\$30,000.00

Background:

The Agricultural Plan Implementation Request for Proposals has been advertised in all the local newspapers, posted on the ACRD website and posted on Civic Info under Bids and Tenders.

Staff recommends the ACRD award the contract to Gardens On the Go Horticulture, based on the evaluation criteria included in the Request for Proposals, which included proposal evaluation, consultant evaluation, and budget. The RFP also included an estimated budget of \$30,000.00. All of the proposals submitted were within budget. Staff reviewed the hourly rate of each proposal and used that rate in the evaluation of each proposals.

A summary of each proposal is attached. The full proposals are available in the ACRD office.

Time Requirements – Staff & Elected Officials:

The project is estimated to be a six month contract. Staff and the Agricultural Development Committee will work with the contractor for the duration of this contract. The Board will be provided with regular updates.

Financial:

The budget set for the contractor cost is \$30,000.00. The proposal submitted by Gardens On the Go Horticulture is within the budget limit set in the 2014 ACRD Budget.

Policy or Legislation:

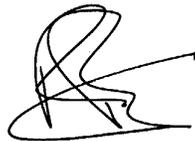
The Agricultural Plan implementation is part of Regional Planning. The Request for Proposals process has followed the ACRD purchasing policy.

The Alberni Valley Agriculture Plan was developed in 2010-2011 by a consultant in cooperation with staff, the Agricultural Advisory Committee and the public. The Plan, which was adopted by the Board in 2011, sets out goals, objectives and action items to support agriculture in the Alberni Valley.



Submitted by: _____

Mike Irg, M.C.I.P.
Manager of Planning and Development



Approved by: _____

Russell Dyson, Chief Administrative Officer

Introduction

A locally based, highly motivated team has assembled a proposal for the consideration of the Alberni-Clayoquot Regional District (ACRD) which will identify and provide effective strategies to develop a viable agricultural sector. The scope of work will address identified priorities and create tangible deliverable to the ACRD leading to the implementation phase of the Agricultural Plan. This diverse team brings extensive local experience and established relationships to key stakeholders within the agricultural community which will provide a unique and thorough view.

Executive Summary

A viable and thriving agricultural community is the long term goal of the ACRD Agricultural Plan. During the next six months the team will assist the Regional District in finalizing the implementation strategies of the Agricultural Plan and also provide the regional district with recommendations for further analysis. During this project, the team, will review all secondary documentation, data will be summarized, key stakeholders identified, surveys designed, distributed and the results analyzed, and presented for review and comments to an advisory board made up of members of the Agricultural Community.

Components of the final report will include identifying the scope of the market (confined to the parameters of Vancouver Island) and the development of marketing opportunities. There will be an assessment of current barriers and potential solutions facing the local farmers and consumers, with the intent of creating a seamless transition from farm to table. Focus groups will be conducted involving key stakeholders, including the local chapter of Transition Town, and the Community Food Action Initiative (CFIA) under the Vancouver Island Health Authority (VIHA) and the Farmer's Institute.

The team will work on creating tangible improvements for the farmer, consumer and the regional district, including an updated and widely distributed farmer directory, guidelines for farmers identifying key marketing opportunities and advice for soliciting new markets, and strategies to create a vibrant cohesive farmers market community. The team will also address the unique needs and challenges in product marketing facing shellfish growers to assist and enhance their ability to market their products successfully.

All members of the project team have farm experience in the ACRD, complimented by involvement in the planning and delivery of new projects, grant application processes and local marketing initiatives. We will find innovative ways to make the public aware of the bounty and availability of food that is produced in the Alberni-Clayoquot region through the use of internet and social media for promotional purposes and explore ways to secure grant money for the application of both novel ideas and existing models of success. The diversity of the team, combined with a dedication and proven track record of initiating local projects, ensure the process will be undertaken with the long term objectives of the wider community in mind.

expansion of the school garden project into other schools within the district.

Budget

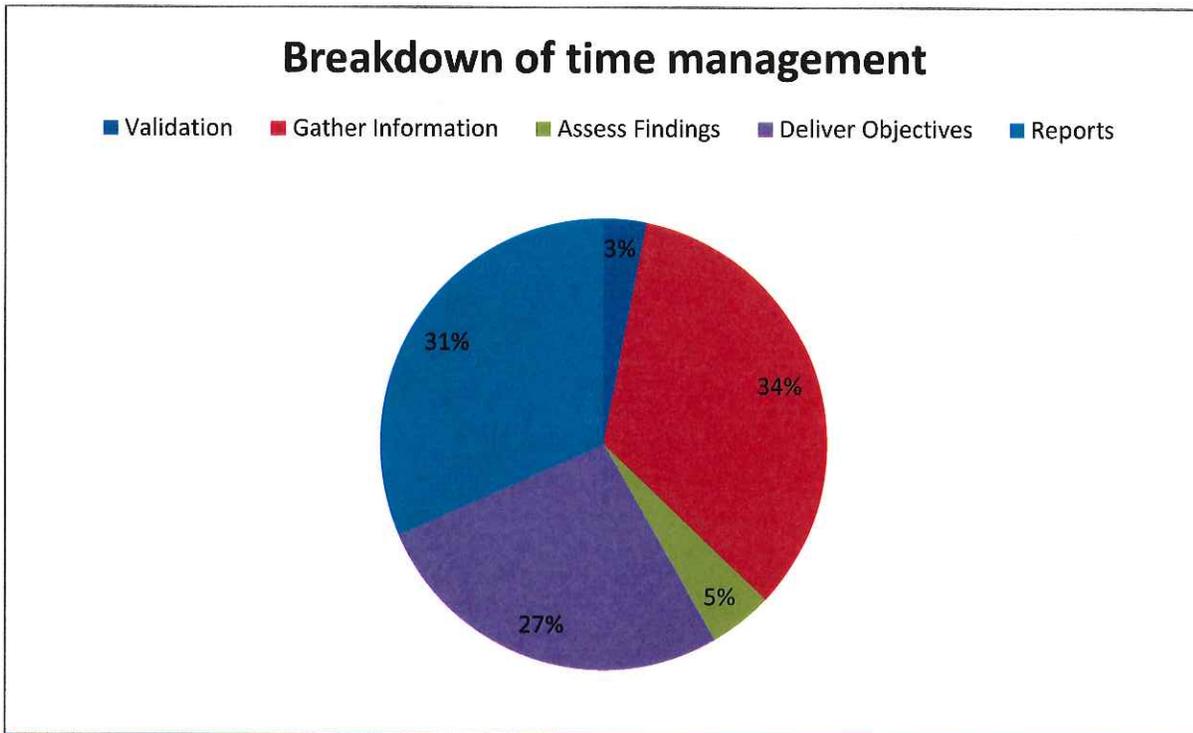
Professional services (517 hours at \$50/hour)	\$24,800
Travel (mileage, accommodation and meals)	\$1,600
Contingency fund for specialized services	\$1,000
Hospitality	\$500
Advertising	\$1,000
Administrative Costs	\$1,000
Total	\$29,900

Fee Schedule

- \$10,000 on signing of contract
- \$10,000 at 90 days
- \$9,900 at completion of contract

Timeline

The team recognizes that complete implementation of certain deliverables may not be possible within a six month timeframe. In particular, grants are often awarded on an annual basis and not available, even for research, at certain times of the year. In addition, the workload and schedules of farmers, wholesalers and other interest groups are often heavy over the summer and fall periods. The team would consider an alternative or longer timeframe as needed or a continuation of the contract at end of term.



June 27, 2014

Alberni-Clayoquot Regional District
Mike Irg, Manager of Planning and Development
3008 Fifth Avenue, Port Alberni, BC
V9Y 2E3

Agricultural Plan Implementation

Dear Mr. Irg,

Thank you for the opportunity to submit a proposal relating to the Agricultural Plan Implementation. I am pleased to submit a joint proposal from my firm, *Ehrler-Limousin and Associates with support from Gary Rolston, From the Ground Up*. It is exciting to have the opportunity to further develop implementation strategies, the key ingredients in a successful and thriving agricultural sector. We understand the inclusion of the shellfish industry and are excited about the opportunities and strengths that the relationship of both types of farming can have in strengthening the position of the Alberni-Clayoquot agri/aqua cultural sector. Gary has worked with Pentlatch Seafoods in the Comox Valley for many years now and with all the work that has gone on here, can share the failures and successes in the development of a strong and publicized aqua/agricultural and culinary reputation. We are also excited to be involved again in a place we believe has so much potential and so many amazing and passionate farmers and producers.

Ehrler Limousin and Associates and From the Ground Up, have the experience, innovation and education to provide a thorough, realistic and creative implementation of the specified areas of the Agricultural Plan as noted in the RFP. As a team, we helped the community to articulate and shape the Agricultural Plan and have in-depth knowledge of the processes and innovation that the agricultural sector responds well to. We have also had experience in our own community with building capacity in farming sectors such as the Farmers Market, the Farmers Institute, Women's Farming Institute and private sector farm businesses. We have also been engaged in the not-for-profit food sector, in developing food security, agricultural hubs, community gardens and new farmer entrance and extension programs. We bring our experience as farmers, so we can relate to the challenges of farming in today's shifting environment and economy. We also bring our experience as a consultant, so we understand the need for food security, the requirements for new entrants and the need to making farming an economic success.

As a team, we have successfully worked together on several agricultural initiatives and have completed them within the timeframe and budget of the project. We are available to commit to the project immediately and are flexible in responding to changes in the process that the Client may request as we begin to work within the community.

We understand that the objective of this project is to build on the 2011Alberni-Clayoquot Agriculture Plan and focus on the four tasks as specified in the RFP with the ultimate intent of developing a viable agricultural sector that enhances the economics of farming.

Our proposal significantly endorses the importance for meaningful community engagement. For us it is more than just consultation. We will create a process that allows everyone the opportunity to be informed, be consulted, be involved, collaborate and be empowered. We have decades of experience bringing people of different perspectives to work together. It is by creating the space and environment for the exchange of ideas and experiences that we will create the implementation that give positive results to benefit the farmers of the Alberni-Clayoquot Region.

Working with the community, we will explore the basic question that this RFP seeks to address; where are the opportunities for increasing production, adding value to existing production and how to we fund the initiatives and create markets for increased and diverse products? We will answer your need by drawing clear conclusions, making specific recommendations and writing reports that are concise and understandable.

And as for the creative potential of creating a brand to establish overall marketing opportunities, in our research of the Agricultural Plan, we have noticed, specifically for the Alberni Valley, the potential to recognize that in agriculture, it includes both large and small lot agriculture and is a significant part of the Alberni/Clayoquot cultural landscape (past and present history) of the community. The importance of farming is noted in the historical records of the valley and it is reflected in the character of the residents of today. As such, there may be ideas for agri/aqua-tourism that are generated in the implementation that related to this long cultural landscape of farming. You have another attraction in the logging and transportation sector with the historical train ride to the MacMillan Bloedel site. Marla's skills as a Landscape Architect with a focus on Cultural Landscaping will help to present a unique agri- tourism focus to the project if that becomes a desired opportunity. In other research on local farming movements, we have found that the connection to history is important to the consumer and once you have that commitment you have support.

The methodology we have designed reflects the instructions in the RFP and will meet the ultimate deadline of 6 months of award of contract. We believe that we can complete the strategy within this time frame without the need to extensively consult with farmers during their busiest time of the year, July and August. We will do all the prep work and research during these months and will start to have some longer meetings in and after September.

Identified Key Project Team members shall only be replaced with written approval of the Regional District's Project Manager.

We Ehrler Limousin and Associates do hereby confirm that all computer software used by us in the execution of the assignment is directly licensed to Ehrler Limousin and Associates and to the firm, From the Ground Up.

We believe we have the experience, innovation and education you need to provide you sustainable and successful implementation strategies in the areas you have identified in the RFP.

Please call me at 250-338-9765 with any questions or should you require further information.

We look forward to hearing from you.

Respectfully,

Marla Limousin
Project Manager

6.0 BUDGET

Budget and Time Allocation		Travel	Fees	Total	ML Hours	GR Hours
Start up						
			\$75.00/hr		\$ 75	75
1	Project start up meeting (phone)		\$ 150	\$ 150	1.0	1.0
2	Review overall strategy and process with Regional District Staff, ADC and AAC	Trip 1	\$ 1,200	\$ 1,200	8.0	8.0
3	Prepare press release, prepare website content, establish contact with focus group participants and key stakeholders		\$ 600	\$ 600	8.0	
4	Investigate strategy for brand/positioning for agri/aquaculture in the ACRD to use to attract more farmers, producers and buyers.		\$ 1,350	\$ 1,350	16.0	2.0
TASK 1- Realize Improvements to the Farmers Market						
1	Compose Farmers Market Best Practices from across the country to present to Farmers Market Board. (We have data from previous workshops)		\$ 900	\$ 900	8.0	4.0
2	Meet with the 2 groups of the Farmers Market Board(s) to introduce project and seek ideas/issues	Trip 2	\$ 300	\$ 300	2.0	2.0
3	Investigate options for the management and operation of the Farmers Market and present to AVRDC staff		\$ 600	\$ 600	4.0	4.0
4	Provide the tools in a Farmers Market Focus Group to develop a strong Farmers Market Board (Governance, communication, best practices) and Manager	Trip 3	\$ 1,200	\$ 1,200	8.0	8.0

5	Review of "buy local" and other local initiatives to see if they are working in educating the public, restaurants, grocers and encouraging them to buy local	\$	600	\$	600	4.0	4.0
6	Assess the location(s) of the Farmer's Market and investigate other opportunities	\$	525	\$	525	1.0	6.0
7	Draft and refine detailed implementation strategy for Task 1 - Improving the Farmers Market	\$	2,100	\$	2,100	8.0	20.0
TASK 2- Identifying Farm Gate Sales Opportunities							
1	Review and assess agriculture lands and capabilities (we have some baseline information from the Agricultural Plan study)	\$	1,500	\$	1,500	4.0	16.0
2	Update inventory of farm gate farmers/producers/processors. (have an outdated 2011 list) Talk one on one with farmers to see what they are thinking about doing on their land and what their goals are. Investigate "Champion" for printing and maintaining growers' guide.	\$	825	\$	825	8.0	3.0
3	Tour of farms by politicians and agencies	\$	1,125	\$	1,125	9.0	6.0
4	Combined AAC workshop and focus group session	\$	300	\$	300	2.0	2.0
5	Design online survey for consumers; create postcards with info of project and redirecting consumers/restaurants to online survey- Find out what is missing in the valley from the consumer's point of view.	\$	900	\$	900	12.0	18.0
6	Deliver a one day education for farmer's workshop that provides a look at economics, production, crop comparisons etc.	\$	2,250	\$	2,250	12.0	18.0
7	Draft and refine detailed implementation strategy for Task 2	\$	2,100	\$	2,100	8.0	20.0

TASK 3 -Develop Local Marketing Opportunities										
	Develop strategy for selling locally, island wide and internationally. Introducing relationships			\$	1,950	\$	1,950		6.0	20.0
1	Develop a Festival/Event/Marketing framework for farmers/fishers.			\$	1,050	\$	1,050		12.0	2.0
2	Develop an Events "How to" Guide. Includes a list of events and timing that would help increase exposure, create relationships and networks. (i.e. Meet your Maker, Chef/Farmer collaborative)			\$	2,025	\$	2,025		24.0	3.0
3	Present Strategy to ACRD staff, ADC and AAC	Trip 6		\$	600	\$	600		4.0	4.0
4	Present the final Draft Strategy to Agri/Aqua Community	Trip 7		\$	900	\$	900		4.0	4.0
5	Draft and refine detailed implementation strategy for Task 2			\$	600	\$	600		6.0	6.0
6										
TASK 4- Secure Grant Opportunities for Agriculture to implement plan										
	Identify all the relevant funding programs available and compile summary, forms, background info for proposal and links in a booklet.			\$	1,800	\$	1,800		16.0	8.0
1	Miscellaneous (printing, communication etc.)					\$	400			
	Travel Expenses 7 trips at \$100 each					\$	700			
	SUB-TOTAL (all costs)			\$	27,450.00	\$	28,550.00		195.0	171.0
	GST 5%					\$	1,427.50			
	TOTAL (including HST)					\$	29,977.50			

Project Understanding

The Alberni Valley Agricultural Plan was completed in 2011. The Alberni-Clayoquot Regional District (ACRD) is interested in moving forward on the mission produced through the development of that plan:

“The mission is to develop the capacity of the resources (land, people and capital) to allow the community to produce 40% of the food consumed locally. The mission that flows out of this plan is to build the capacity to vastly increase the food self-sufficiency of the Alberni Valley. While some in the community wanted to aim higher, the consensus was to target 40%. This plan is based on a 20 year target that would develop the resources (land, labour, capital and management ability) to achieve 40% food self-sufficiency.”

The vision for the community incorporates a number of factors including:

- Elevating of the profile of farmers in the region;
- Creating an economically prosperous agricultural community, while not sacrificing the environment or character of the Alberni Valley;
- Ensuring that the agricultural capability of the region is fully realized and self-sufficiency is enhanced;
- Creating an industry that is visible, prominent, strong, recognized and appreciated; and
- Protecting, maintaining, and improving the character and quality of life along with other social, cultural and historical values important to the people of the Alberni Valley.

Historical information collected for the Agricultural Plan indicated that the Alberni Valley produced more of its own food in the past than it does now and that there used to be considerable infrastructure in place for storage and processing of local food (i.e. McKinnon’s Dairy, Hertel Meats, and Port Potato). In order to achieve the vision and mission represented above the ACRD would like to move forward on some of the action items presented in the Agricultural Plan, specifically:

- Realizing improvements to the Farmer’s Market to provide a secure, year-round venue with increased products and vendors.
- Identifying farm gate sales opportunities.
- Develop local marketing opportunities in the Alberni Valley, the West Coast, and Vancouver Island.
- Secure grant opportunities for the local agricultural sector to aid in the implementation of Agricultural Plan initiatives.
- Include shellfish growers in the local agricultural initiatives.

In order to achieve some of these action items, we are proposing a four-phase approach as follows with deliverables at the end of each phase:

- Phase 1: Exploration and context review
- Phase 2: Developing market opportunities
- Phase 3: Development of a funding database and grant writing
- Phase 4: Stakeholder Engagement and Pilot Project Development

A full explanation of the proposed work plan can be found in the following pages.

Budget

Task	DESCRIPTION	Andrea Lawseth \$100	Ione Smith \$100	Arzeena Hamir \$100	Total Hours	Total Labour	Expenses (Travel and Disbursements)
1.0 Exploration and Context Review							
1.1	Meetings with Steering Committee	10	6	6	22	\$2,200	\$500
1.2	Key Stakeholder List and Work Plan	4	2	2	8	\$800	
2.0 Developing Market Opportunities							
2.1	Development of Market Opportunities	35	20	20	75	\$7,500	\$400
3.0 Development of a Funding Database and Grant Writing							
2.2	Funding Database and Grant Writing	15	0	40	55	\$5,500	\$200
4.0 Stakeholder Engagement and Pilot Project Development							
3.1	Focus Group	6	0	6	12	\$1,200	\$1,000
3.2	Develop Pilot Project	50	10	30	90	\$9,000	\$300
TOTAL PERSON HOURS		120	38	104	Total Hours	Total Fees	Total Expenses
RATE (\$/HOUR)		\$100	\$100	\$100	262	\$26,200	\$2,400
TOTAL ESTIMATED FEE		\$12,000	\$3,800	\$10,400			
Total Labour Fees		\$ 26,200					
Total Expenses		\$ 2,400					
GST (5%)		\$ 1,310					
Grand Total		\$ 29,910					

Background

It has been suggested that 5-11% of food consumed in the Alberni Valley is grown locally. In an age where weather is becoming more unpredictable and traditional transportation routes are tenuous, there is a growing interest in having local sources of food. Many local initiatives exist to further food security in the Valley including existing farmers markets and the new community garden initiative in Port Alberni. Several years of talk and planning have gone into collecting baseline information and liasoning with key interest groups in the community around an agricultural plan for the ACRD. A framework has been established and the ground is set for action to move towards the goal of producing 40% of the food consumed locally. There is an opportunity to create synergy and coordinate efforts to strengthen the agricultural sector in the ACRD, enliven and build the Farmers Market, connect producers and consumers across the region, and build a resource base to see the goals of the Agricultural plan come to fruition.

Objective

The main goal of this project is to strengthen the agricultural sector in the Alberni-Clayoquot Regional District through the implementation of the Agricultural Plan and securing funding opportunities to further the work. Specific actions to be taken in the next six to seven months are included below and include stakeholder engagement sessions to better understand the product available and in need of market, connecting products to markets and labour to land, and evaluating and re-envisioning the Farmers Market. Shellfish growers, berry farms, poultry farms, and the dairy will all be included.

Consultants

Sarah Thomas will be the primary consultant and facilitator on the project. Sarah holds a master's in Community and Regional Planning from the University of British Columbia and recent experience includes working on a Local Climate Change Action Plan in Bustos, Bulacan, Philippines, developing perspectives towards Watershed Management with the Cowichan Valley Regional District, and developing a local economic development strategy for Fictionali as part of a class project. Two references who can speak to Sarah's experience are:

Jon O'Riordan
POLIS project on Ecological Governance
Adjunct Professor – SCARP
joriorda@shaw.ca
(250) 361-6838

Lenora Angeles
Professor – SCARP
Master's project Supervisor
nora.angeles@ubc.ca
(604) 822-931

Master's students from the School of Community (SCARP) and Regional Planning will act as additional facilitators and note takers for the community engagement sessions component of this project. The SCARP students have experience with facilitation and practice gathering and holding multiple perspectives. Local people will be engaged to do the note-taking and facilitation if appropriate and approved by the ACRD.

sought to apply for either project specific grants or general project funding. In addition, a listing of grant programs available to farmers and those interested in farming will be generated and distributed to interested parties.

Timeline

Proposed Agricultural plan Phase 1 Implementation Timeline	
June	Connect with Key Players around proposed plan, interest, and objectives
July	Develop Alberni agricultural food strategy brand for the plan implementation process.
	Community consultation to gauge interest in farming and match people interested in farming/gardening with land.
	Connect all actors around food strategy and project objectives. Arrange stakeholder engagement sessions.
August	Launch Alberni Agricultural Plan monthly newsletter
	Connect with farmers around distribution. What products are presently produced and lacking sufficient market? Help connect these crops to markets.
September	Commence stakeholder engagement sessions including Farmers Market planning meeting.
	Connect with local schools around education, school gardens, and selling local food in the cafeterias/lunch program (see if sponsors to subsidize the cost of such a program). Coordinate with the food hub and existing school gardens around this.
October	Launch farmer's workshop series (one session a month for 4 months)
	Continue engagement and Farmers Market planning
November	Engagement with farmers around an evaluation of the past season and Agricultural Plan implementation to date. What went well? What were the challenges? Where are the opportunities to focus on for the coming season?
December	Wrap up, final report and further recommendations.

Budget

Proposed Preliminary Budget	
Item	Estimated Cost
Consultant wages (\$17/hour x 1000 hours)	\$17,000
Errors and Omissions Insurance and General Liability Insurance	\$2000
Media and communications -news paper ad -flyers (design and printing)	\$1,500
Community engagement -host community meetings -food -space rental	\$4,500

-childcare (as needed so people can attend)	
Farmer Workshop Series	\$500
Seed money for pilot projects instigated through the farmers workshop series	\$1000
Graphic design -design logo/brand	\$1,000
Honoraria for additional facilitators/note takers for engagement sessions	\$1,000
Transportation to meet with producers/markets around the regional district.	\$300
Community notice boards project	\$1,200
Total	\$30,000

Stakeholders

An initial list of stakeholders is below. The list is not exhaustive and will be added as other actors are identified.

Key Players

- Transition Towns
- Hupacasath
- Tseshat
- Huu-ay-aht?
- ACRD
- City of Port Alberni
- Farmers (including but not limited to):
 - Arrowvale Farm
 - Avalon Farm
 - Bill Thompson
 - Chase and Warren Winery
 - CMHA farm
 - First Nations Wildcrafters
 - Gary and Jackie Swan
 - Hertel Meats
 - Nesgards
 - Oak Tree Lavender Farm
 - Rages Farm
 - Shellfish growers

Other Important Actors

- BC Ministry of Environment
- Farmers Markets (Spirit Square and Cherry Creek)

Free Range Consulting

Mike Irg
Alberni-Clayquot Regional District
3003 Fifth Avenue
Port Alberni, BC V9Y 2E3

June 25, 2013

Dear Mr. Irg,

Re: ACRD Agricultural Plan Implementation

I am pleased to respond to the request for proposals for the Agricultural Plan Implementation position. After presenting about Food Hubs at VIHA's "Food Connections 2013: Growing Capacity for a Food Secure Vancouver Island," I was approached by one of your directors about this initiative. He and I could both see the parallels between your region's needs and those of the other three regions in BC I have worked with. I am very interested in becoming involved due to the perfect alignment with other professional and personal work I have been engaged in, as well as the significant environmental and economic benefits that will be achieved.

My consulting practice is dedicated to working with Vancouver Island communities and agencies engaged in food security, sustainability, and meaningful social outcomes. I bring over twenty years experience in the industry, from grass-roots development to executive management, and more recently as a consultant engaged in feasibility studies and business plans, sustainable funding, facilitation, co-operative development, governance and strategic planning.

I also bring a personal commitment and perspective as a farmer. I know first-hand the value of this type of project, and some of the marketing and support that a farmer needs. This is not an understanding that I would have had 8 years ago as a non-profit Executive Director, nor even 18 years ago as an international development worker living with rural farmers in Africa. It is an understanding that comes from pulling thistle from my garlic patch and bottle-feeding my baby water buffalo.

While the attached resume gives more details of my experience and education, I would like to highlight four very recent projects that are similar to this opportunity:

1.B.C. Food Hub Initiative

In 2013 I mobilized over 150 farmers, food distributors, and food sustainability organizations in the Cowichan Valley to participate in a visioning process toward the creation of a food sustainability hub. I did extensive research into local needs, partners and marketing opportunities, then produced a comprehensive Feasibility Study that included many of the elements of this RFP. We are now incorporating as a co-operative, and applying for start-up funding to launch an online marketplace linking local food producers to purchasers. During this study, I developed relationships with many of the key farmers, governments and non-profit agencies who are now central to the implementation of the plan - building relationships is an important element in the approach I will take again with this project.

Using the Cowichan's experience as a template, I was contracted by the BC Co-operative Association to support emerging groups in the Comox Valley and the Kootenays to work developing towards their own networks of farmers, distributors and consumers. While each area is unique, there is the common goal of wanting to increase food sustainability and economic impact of the agricultural sector through increased opportunities for farmers to bring more food to market at fair prices. The solutions being employed are parallel with the ones being proposed for ACRD, including improvements to farmers markets, capitalizing on gate sales, local and regional marketing, and grant funding.

2. Myanmar Farmers Co-op

This past winter I fulfilled a 3-month contract in Myanmar (formerly Burma) working with sesame farmers to design a new model of co-operative. The end product - a Feasibility Study and Work Plan - wove in many business plan elements and research results from the BC Food Hubs Initiative. The final model we produced addressed the complete agricultural spectrum including: input supply and seed saving; training in planting, cultivating and harvesting techniques; shared transportation and storage; grading; collective bargaining; and access to new local, regional and international markets. The result will be increased production of a product with standardized quality, which can then be marketed collectively with increased bargaining power.

3. Cowichan Elder Care Co-operative

I am about to complete a Feasibility Study for this seniors' initiative to provide affordable, high-quality home-based care. While different in focus, the process of gathering and filtering information, facilitating group process, building relationships, project design, financial projection, researching and evaluating existing models, and gaining understanding of a new field (mariculture and shellfish farming will be a new area of discovery for me) is much the same as this project will require.

4. OUR Ecovillage

I developed a comprehensive business plan for this sustainability demonstration site that includes a strong emphasis on organic agriculture, value-added farm products, a zero-mile eatery, farm education, and an urban-rural bridge program linking Capital Region people with Cowichan farmers. I am currently completing a temporary contract as "Transition Consultant", building the capacity of the management team to take full responsibility for implementing the business plan to achieve financial sustainability.

A few other special skills and experiences I bring that are directly relevant to this project include:

- Grant writing and fundraising - I support many agencies with grant research and writing, donor development and capital campaigns, and share a seasonal grants bulletin with over 150 agencies
- Co-op development - a possible alternative to non-profit, C3 or other farm business structures
- My own active farming activity, keeping me connected and credible in the farming community

In conclusion, this is the ideal project to blend my unique experience as a consultant, my depth of understanding as a farmer, and my commitment to food sustainability and support for farmers here on our beautiful, resource-rich island.

Sincerely,



Rick Juliusson

Supporting Documents:

- A. Project Components and Cost Breakdown
- B. Declarations, References, and Additional Information Required for RFP
- C. Resume
- D. Feasibility Study for Cowichan Food Hub (Shared with permission, to give you an idea both of the quality of my work, and of the depth and breadth of my knowledge of Vancouver Island agricultural sector's challenges and potential. Please note that, as requested by the client, the presentation is simple and direct, focused on clear content rather than style.)

Appendix A: Project Components and Cost Breakdown

Scope of Work	Methodology	Work Days
Realizing improvements to the Farmer's Market to provide a secure, year-round venue with increased products and vendors.	<ul style="list-style-type: none"> • Market visits, focus groups and interviews with market vendors, organizers and patrons to identify current successes, challenges and potential improvements • Research other markets to glean new improvement ideas 	8
Identifying farm gate sales opportunities.	<ul style="list-style-type: none"> • Interview farmers and gate sale patrons • Research other farm gate sale models 	5
Develop local marketing opportunities in the Alberni Valley, the West Coast, and Vancouver Island.	<ul style="list-style-type: none"> • Meet with food distributors, exporters and markets in identified areas to (a) learn about their needs, requirements and potential and (b) begin initial marketing of ACRD products • Develop ACRD brand for marketing • Research logistics, legalities, capital needs, etc. to facilitate increased marketing 	15
Secure grant opportunities for the local agricultural sector to aid in the implementation of Agricultural Plan initiatives.	<ul style="list-style-type: none"> • Research grant opportunities in response to identified needs and opportunities (ie, not just chasing funds) • Present highest potential grant sources to relevant group (government, farmers market, farmers associations, etc.) • Develop and implement proposal-writing strategy 	15
Include shellfish growers in the local agricultural initiatives.	<ul style="list-style-type: none"> • This group will be actively recruited for involvement in all relevant activities above, and special research into the shellfish industry will be pursued 	
Project administration	<ul style="list-style-type: none"> • Meetings and consultation with ACRD • Weekly reports, ongoing communication in person and/or through email & phone • Final report writing and presentations 	7

Cost:

50 total working days @ \$570/day = \$29,925 including GST. Note that this is inclusive of all travelling costs, materials, printing, focus groups, and any other incidentals.

Deliverables:

The final product will be a clear, detailed plan to implement initiatives from the ACRD Agricultural Plan in the ten agricultural sectors outlined in the RFP. Moreover, I view the process as equally important to the end product. Research and planning will be conducted in a highly participative, relationship-building manner that brings people on board and has them already actively involved in and committed to the solutions. By the end of the six months, there will be strong buy-in from stakeholders and momentum to continue implementation of the strategies.

Strategy for out-of-town consulting:

If a local consultant is not available with comparable skills and experience, I will bring a fresh new perspective, and a capacity to envision and create original working partnerships and solutions. I will work to quickly gain a thorough understanding of local issues, culture and key stakeholder relationships. Rather than sit on the computer, the majority of time will be spent in the community, maximizing face-to-face meetings, direct contact at markets and farms, and involvement in related community events. I will stay overnights to have focussed, strategically-scheduled multi-day visits that accommodate people's schedules and coincide with farmers markets and other community events.

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of August 13, 2014

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Yuułuʔiłʔatḥ to respond
2.	July 10 th Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation	Russell/ Cindy/ Tony/ Penny	Ongoing – Follow-up from J. Rampanen session
3.	March 26 th Board	Check with PA Fire hall regarding Ministry of Environment air quality monitoring equipment	Russell	Investigating
4.	April 9 th Board	C2C recommend contacting the President NTC Deb Foxcroft and request an observer from the ACRD at the NTC meetings	Russell	Request sent
5.	May 14 th Board	Prepare a report for consideration by the Board with a terms of reference for an Economic Development Meeting in the region	Russell/ Pat	In progress
6.	May 14 th Board	Arrange the first meeting of the 2014 Board Remuneration Review Committee: Bob Kangiesser, Ken McRae and Stefan Ochman appointed to the Committee	Wendy/ Teri	Review underway
7.	May 28 th Board	Invite a representative from the Ministry of Transportation and Infrastructure to meet with the Board discuss road and signage issues in the region	Wendy/ Russell	Arranging
8.	June 17 th AV Comm	Investigate and report back to the AV Committee with options for improvements to the Alberni Valley Sign at the entrance into Port Alberni	Rob	Investigating
9.	June 25 th Board	The Board of Directors approved the Alberni Valley Bulldogs Sponsorship Program for the value of \$24,925.00 – Advise the AV Bulldogs and proceed with the projects	Russell	Proceeding
10.	June 25 th Board	Proceed with the drilling development and testing of a production well at the Long Beach Airport with the services of GW Solutions at the estimated cost of \$116,081, as outlined in the CAO report	Russell	Drilling in progress
11.	July 9 th Board	Sign up interested Directors and appropriate staff to attend the Vancouver Island and Coastal Communities Workshop on Solid Waste on September 4, 2014 in Comox	Tracy	Done
12.	July 9 th Board	Prepare a letter from the findings of the Earthquake Preparedness Consultation meeting and bring forward for consideration	Russell/ Laurie	Aug. 13 th Board

#	Date	Action Item	Assigned to	Target Date/Update
		by the Board		
13.	July 23 rd Board	Reconciliation committee meet to discuss supporting the delivery of the Reconciliation Dialogue Workshop in Port Alberni and request a workshop on the West Coast.	Russell	
14.	July 23 rd Board	SLMP Referendum referred to AV Committee.	Shelli	Done
15.	July 23 rd Board	Refer the letter from Mrs. Turner regarding Pickle Ball at Cougar Smith Park to the Sproat Lake Parks Commission.	Shelli	Done
16.	July 23 rd Board	Request meetings with Ministers at the 2014 UBCM Convention.	Shelli	Done
17.	July 23 rd Board	Request the provincial government identify the issue of sexual exploitation of children and youth as a priority and reinstate long term, dedicated funding for communities throughout the province to develop and maintain services for sexually exploited children and youth.	Shelli	Done
18.	July 23 rd Board	Bell Road consultation with TFN and the City	Russell	In progress
19.	July 23 rd Board	Organize a transportation committee meeting before UBCM inviting Renee Mounteney	Shelli	Sept. 4 @ 11:00 am
20.	July 25 WC Comm	Invite Johnathan Tillie, Operations Manager, Central Island Area, Ministry of Transportation and Infrastructure be invited to the next West Coast Committee meeting to discuss signage at the Highway 4 junction	Wendy	
Finance Department				
21.	April 23 rd Board	Prepare a report to the Board on the benefits and costs of signing onto the BC Climate Action Charter	Teri	Awaiting letter from Min. of CSCD
22.	June 25 th Board	The Board approved reducing the License of Use Fee for the AV Drag Racing Association to \$2,100.00 for 2013 only in consideration of the value of works provided at the Alberni Valley Airport – Set-up a meeting to review event and agreement for future years	Teri/ Andrew/ Russell	Meeting to be arranged after the 2014 event
23.	July 23 rd Board	SLMP Referendum costs vs. Alternative Approval Process (AAP) for AV Committee	Andrew	Done
Environmental Services Department				
24.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	Letter sent January 12 th
25.	Sept. 8/10 WC	Investigate with Tla-o-qui-aht First Nation well development at the Long Beach Airport	Russell	Met with TFN Council June 2
26.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/ Russell	In Progress

#	Date	Action Item	Assigned to	Target Date/Update
27.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Rob G.	Design in progress
28.	Oct. 10/12 Board	Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Andy	Sent to Advisory Planning Commissions for input
29.	July 9 th Board	Extend the Alberni Valley and West Coast Curbside Collection Contracts to November 30, 2014	Andy/ Janice	Done
30.	July 9 th Board	Work with contractors on the West Coast to educate and establish a formal aggressive follow up plan regarding the implementation of the MMBC rules on curbside recycling	Andy	In progress
31.	July 9 th Board	Organize a Long Beach Airport Advisory Meeting with a 2-3 week lead time	Andy/ Janice	In progress
32.	July 23 rd Board	Award the Alberni Valley Landfill Operations Contract to Berry and Vale Contracting Ltd. for a 5 year period from October 1, 2014 to September 30, 2019, for a total cost of \$3,730,963.80 plus applicable tax	Andy	Done
33.	July 25 th WC Comm	Send letter to Parks Canada regarding permission to cut trees at the primary runway threshold, if required	Janice Mark	
34.	July 25 th WC Comm	West Coast Committee recommends that the ACRD Board of Directors support in principle the investigation of water supply from the Lost Shoe Creek Aquifer to supply Parks Canada, the communities of Esowista and Ty-Histanis with the possible use of Long Beach Airport lands and existing water infrastructure as components of the system	Russell	
PLANNING DEPARTMENT				
35.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course following Airport rezoning	Mike	Letter sent to TFN Jan 16 – Will include in new zoning bylaw
36.	June 1/09	Bamfield Official Community Plan Review	Mike	Second open house in August 14
37.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Working with neighbor to move dock
38.	Nov. 14/12	The Board referred the Bamfield Community	Mike	Contacted Hall

#	Date	Action Item	Assigned to	Target Date/Update
	Board	Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD		Society – Society working on options
39.	July 24 th Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system	Mike	2014 Budget
40.	June 25 th Board	Prepare a report on development cost charge options through the 2015 budget process to use parkland dedication monies for park development and other infrastructure	Mike	September 2014
41.	July 23 rd Board	ALR Regulation Consultation register Director Kokura, a staff member and Agricultural Advisory Committee member to attend the August 12 1:00 pm session at the Coast Bastion	Mike	Done

Issued: August 8, 2014



CENTRAL WESTCOAST FOREST SOCIETY

Kennedy Watershed Restoration Project

2013/2014 Completion Report



**Schein
Foundation**



IISA AK
WOOD WITH RESPECT



Shell **FuellingChange™**



Gibson Bros.
CONTRACTING LTD.

Canada



TD Friends of the Environment Foundation

Executive Summary

The Kennedy Flats Watershed is located in Clayoquot Sound, on the west coast of Vancouver Island, in British Columbia, Canada. Much of the watershed was logged between 1950 and 1980. Logging practices of the time were not designed to protect wildlife or fish habitat, and as a result many of the streams in the area have reduced fish access, poor water quality, and lack the necessary characteristics to support healthy and diverse wildlife populations. Central Westcoast Forest Society initiated the Kennedy Watershed Restoration Project in 1994 to address the conditions affecting wildlife and wild salmon productivity. Since that time, Central Westcoast Forest Society restoration crews have been working to restore the hydrological and ecological functions of the watershed.

Restoration methods have included instream and riparian restoration, landslide restoration and road deactivation. Restoration work continued in 2013/14 thanks to funding from Parks Canada, Habitat Conservation Trust Fund, Ministry of Transportation and Infrastructure, Environment Canada EcoAction Community Funding Program, TD Friends of the Environment, Pacific Salmon Foundation, Schein Foundation, Department of Fisheries and Oceans Recreational Fisheries Conservation Partnerships Program, Alberni Clayoquot Regional District, Recreation Sites and Trails BC, and Shell FuellingChange.

Crew members worked on the 2013/2014 restoration project from May 2013 to March 2014. The restoration project provided employment for 14 local workers from Tofino, Ucluelet and the Toquaht, Ahousaht, Yu?lu?il?ath, and Tla-o-qui-aht First Nations communities. The first day of the project was devoted to training and safety protocol. The previous year's restoration work was inspected at the beginning of the field season completing maintenance as required.

In-stream restoration was completed on Coho Creek for a total of 285 linear metres of stream channel (from Station 0+100 to 0+385 m). To improve water-quality and spawning habitat conditions 51 pieces of large woody debris were repositioned and 28 m³ of non-embedded small woody debris was removed from a series of debris jams. On Lost Shoe Creek reach 4, 167 m of stream restoration (from Station 4+646 to 4+813 m) was completed, a total of 52 pieces of large woody debris were repositioned and 40 m³ of small woody debris was removed to enhance aquatic habitat conditions. A total 0.5 ha of riparian restoration was completed on Coho Creek and 2.2 ha on Lost Shoe Creek.

In the Conference Creek Watershed 1,612 m of logging road was deactivated, which included removal of 12 fish impediments at 8 creek crossings, 512 conifer seedlings planted, rehabilitation of 313 m² of historical channels, and the addition of 104 pieces of large woody debris and 110 boulders in-stream. Downstream of Highway 4, 1,025 m² of stream habitat was restored with 41.95 m³ of small woody debris removed and 32 pieces of large woody debris repositioned. In this same area, approximately 7.4 ha of riparian area were restored in addition to 50 trees girdled and 20 wildlife cavities created.

CENTRAL WESTCOAST FOREST SOCIETY

In the Twin Rivers Watershed, approximately 1,225 m² of stream habitat was restored by removing 41 m³ of small woody debris and removing and/or repositioning 75 pieces of large woody debris to improve one or more of the following attributes: cover, scour, bank protection, and hydrologic functions, all of which are important components of healthy stream ecosystems. Spawning gravel was placed at 4 sites, resulting in approximately 50 m² of spawning area.

An assessment of Sandhill Creek reach SAND2 was completed in February 2014 at the request of Pacific Rim National Parks Reserve. Riparian and instream restoration in this watershed are planned for the 2014/15.

The effectiveness of restoration efforts and changes to wildlife habitat conditions and populations are assessed annually. Two smolt traps were installed in the Lost Shoe Creek watershed and one on Coho Creek to monitor the production of coho smolts. The health and growth of planted conifer seedlings were also monitored to assess health and vigor. A marked improvement in stream condition and wildlife habitat has been documented. Unfortunately, many high priority streams and forests have not been restored and are still unable to support healthy wildlife and salmon populations, and continued restoration efforts are needed.