



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, NOVEMBER 13, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Observer, Uchucklesaht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the agenda be approved as circulated with the addition of the following late items: Comox Valley Regional District, the Vancouver Island Water Watch Coalition, West Coast Fiber Update and Recognizing the First Nation Territories.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. **Board of Directors Meeting – October 23, 2013**

MOVED: Director Irving
SECONDED: Director Kokura

THAT the minutes of the Board of Directors meeting held on October 23, 2013 be adopted.

CARRIED

b. West Coast Committee Meeting – October 16, 2013

MOVED: Director Irving
SECONDED: Director Bennett

THAT the minutes of the West Coast Committee meeting held on October 16, 2013 be adopted.

CARRIED

c. West Coast Committee/Tla-o-qui-aht First Nation Meeting – October 16, 2013

MOVED: Director Bennett
SECONDED: Director Osborne

THAT the meeting notes between the Tla-o-qui-aht First Nation and the West Coast Committee held on October 16, 2013 be adopted.

CARRIED

d. Electoral Area Directors Committee Meeting – November 6, 2013

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the minutes of the Electoral Area Directors Committee meeting held on November 6, 2013 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Mr. Johnathan Tillie, Operations Manager, Central Vancouver Island, Ministry of Transportation and Infrastructure, Mr. Oliver Watson, Emcon Services regarding Road Maintenance in the Alberni-Clayoquot Regional District.**

Mr. Johnathan Tillie and Mr. Oliver Watson explained the brushing and ditching of road maintenance and answered Directors questions.

John Jack entered the meeting at 1:36 pm.

b. Mr. Joe Van Bergen, Committee Member, Alberni Valley Regatta Association regarding plans to revive the historic Sproat Lake Regatta in July 2014.

Mr. Van Bergen provided information on the plans for the 2014 Sproat Lake Regatta. The last Regatta held on Sproat Lake was in 1962. The location is in proximity to Sproat Lake Provincial Park. There will be a beginner's area for the young ones who want to get into racing, along with canoes, puddle duckers, a good variety of marine events. Ray and Pat Nass are the Chairpersons of the committee. There will be a fair amount of expenses, they would appreciate the Alberni-Clayoquot Regional District's financial support.

Moved: Director Bennett

Seconded: Director McNabb

THAT the Board of Directors request a written application for monies from the Alberni Valley Regatta Association thru the 2014 grant in aid process.

CARRIED

Chairperson Solda congratulated Director Jack on his nuptials and presented him with a platter.

6. CORRESPONDENCE FOR ACTION

a. Correspondence October 16, 2013 from the Federation of Canadian Municipalities regarding renewal of membership.

MOVED: Director Irving

SECONDED: Director McNabb

THAT the Board of Directors renew membership in the Federation of Canadian Municipalities for 2014.

CARRIED

b. Correspondence November 1, 2013 from Association of Vancouver Island and Coastal Communities regarding request for 2014 Resolution Submissions and Call for Nominations for the AVICC Executive.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receive the correspondence from the Association for Vancouver Island and Coastal Communities regarding the request for 2014 Resolution Submissions and Call for Nominations for the AVICC executive.

CARRIED

- c. **Vancouver Island Water Watch Coalition regarding request that the Alberni-Clayoquot Regional District request that the Provincial Government extend their timeline for response on their Water Sustainability Act Proposal until March 1, 2014.**

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors write a letter to the Province of British Columbia requesting that they extend their timeline for response on their Water Sustainability Act Proposal until March 1, 2014 and a copy of this letter be sent to the Vancouver Island Water Watch Coalition.

CARRIED

- d. **Comox Valley Regional District regarding upcoming auction of 700 MHz spectrum.**

MOVED: Director Geall

SECONDED: Director McNabb

THAT the Board of Directors endorse the adoption of the Comox Valley Regional district resolution to request the federal Minister of Industry reinvest some or all of the funds derived from the upcoming 700 MHz spectrum auction to improve connectivity and coverage for rural and remote communities.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **ISLAND COASTAL ECONOMIC TRUST**
ICET Supports Collaborative West Coast Project
- b. **UNION OF BRITISH COLUMBIAL MUNICIPALITIES**
UBCM Convention
911 Services in British Columbia – Introduction of a Province Wide Call Answer Levy
- c. **ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**
Forum to Discuss Watershed Legislation
Update on Initiatives to Address Gas Rates and Operating Fees
- d. **MINISTER OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS**
Salmon Beach Road Access and Maintenance and Protection of
- e. **CANADIAN RED CROSS**
Thank you and BC/Yukon Report Back to the Community 2012/2013
- f. **THE ROYAL CANADIAN LEGION**
Thank you and BC/Yukon Annual Military Service Recognition Book
- g. **CANADIAN MANUFACTURES AND EXPORTERS**

- h. Coulson Group of Companies Finalist at the 2013 BC Export Awards
BC FOOD SYSTEMS NETWORK
Core Review to Agricultural Land Reserve
City of Salmon Arm regarding Core Review
- i. **DISTRICT OF LANTZVILLE TO ISLAND CORRIDOR FOUNDATION**
Trail Establishment Along E&N Rail Corridor
- j. **FEDERATION OF CANADIAN MUNICIPALITIES/CANADA POST**
Direct Mail – An Essential Communication Tool for Local Governments
- k. **REGIONAL DISTRICT OF NANAIMO**
Regional Growth Strategy and Electoral Area “H” OCP Amendment
- l. **MINISTER OF HEALTH**
Meeting at UBCM regarding concerns about Drinking Water Treatment
Objectives in the Regional District of Alberni-Clayoquot
- m. **THE NATURE TRUST OF BRITISH COLUMBIA**
Request for donation to Annual Giving Campaign

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receive a – m correspondence for information.

CARRIED

MOVED: Director Kokura
SECONDED: Director McLeman

*THAT staff send a letter to the Ministry of Agriculture and the MLA supporting the
Agriculture Land Commission.*

CARRIED

MOVED: Director McLeman
SECONDED: Director McNabb

*THAT staff send a letter to the Canadian Radio-television and Telecommunications
Commission (CRTC) to review the 911 fees the wireless companies are charging and
ensure that 911 Corporation receive reasonable funding from all service providers.*

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Sproat Lake Sani-Station.**

MOVED: Director Cote
SECONDED: Director Irving

*THAT the Alberni-Clayoquot Regional District Board of Directors refer the matter of the
Sproat Lake Sani-Station to the Sproat Lake Community Association.*

CARRIED

b. Request for Decision regarding Municipal Pension Plan.

MOVED: Director Bennett
SECONDED: Director Banton

THAT the Board of Directors receives the letter from the Municipal Pension Plan (MPP) Board of Trustees regarding the responsibility for a funding shortfall in the MPP.

CARRIED

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Board of Directors send a letter to UBCM requesting the Municipal Pension Plan be invited to have a session at the 2014 UBCM Convention to discuss the funding shortfall and copy all the other regional districts.

CARRIED

c. Request for Decision regarding Referendum – Sproat Lake Marine Patrol Service.

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors takes the Sproat Lake Marine Patrol Program to referendum in conjunction with the 2014 general election.

CARRIED

d. Request for Decision regarding Sociable Scientists Inc. Affordable and Accessible Transportation Community Engagement Project.

MOVED: Director Cote
SECONDED: Director Geall

THAT the Board of Directors approve the Sociable Scientists Affordable and Accessible Transportation Community Engagement project to develop key recommendations that can address transportation issues within the Alberni-Clayoquot Regional District to a maximum amount of \$15,000.00.

CARRIED

e. Request for Decision regarding Finance Warrant No. 534.

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors approves Finance Warrant Number 534 in the amount of \$991,268.70 dated October 31, 2013.

CARRIED

f. Request for Decision regarding Gas Tax Funds Allocation.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors approve the re-allocation of \$340,000 of gas tax funds from the Beaver Creek and Cherry Creek possible water connection to the Cherry Creek Improvement District water mainline replacement and staff be instructed to work with the Improvement District staff on an agreement for the use of the funds.

CARRIED

g. Request for Decision regarding Long Beach Airport Navigation Aids

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Board of Directors receive the report and direct the Airport Supervisor to further evaluate alternative technologies for navigational aids with the objective of establishing a system at a cost reduced from the original commitment of the ACRD.

CARRIED

h. Request for Decision regarding Directors Strategic Planning Session.

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Board of Directors approves the action items attached in the notes developed from the Strategic Planning Session held October 11, 2013 and staff to organize a special board meeting to review the action items.

CARRIED

i. Request for Decision regarding Beaver Creek Water Service VIHA 4-3-2-1 Implementation.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors of the Alberni Clayoquot Regional District (ACRD) adopt and submit the Beaver Creek Water Service Vancouver Island Health Authority 4-3-2-1 Implementation Strategy.

CARRIED

j. Request for Decision regarding Staff Training Day.

MOVED: Director Irving

SECONDED: Director Jack

THAT the Board of Directors of the Alberni Clayoquot Regional District (ACRD) agree to an office closure Monday January 6, 2014 to accommodate a mandatory training day for all ACRD staff.

CARRIED

9. PLANNING MATTERS

a. DVD13005, WALE, 10449 LAKESHORE ROAD

Development Variance Application – Memorandum and Permit

MOVED: Director Cote

SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to issue development variance DVD13005.

CARRIED

b. RF13002, LANE/HANSON, 2970 ALBERNI HIGHWAY

Rezoning Application – Public Hearing Report, Minutes and Bylaws P1313 & P1314.

MOVED: Director Banton

SECONDED: Director Bennett

THAT the Board of Directors receives the public hearing report.

CARRIED

MOVED: Director Banton

SECONDED: Director Kokurra

THAT the Board of Directors receives the public hearing minutes.

CARRIED

MOVED: Director Banton

SECONDED: Director Kokura

THAT Bylaw P1313, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be read a second time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT Bylaw P1313, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw, be read a third time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT Bylaw P1314, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Bennett*

THAT Bylaw P1314, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

c. RF13005, LPV LAND DEVELOPMENT, 5950 STRATHCONA STREET
Rezoning Application – Public Hearing Report, Minutes and Bylaw P1315.

*MOVED: Director Banton
SECONDED: Director Bennett*

THAT the Board of Directors receives the public hearing report.

CARRIED

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT the Board of Directors receive the public hearing minutes.

CARRIED

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT the Board of Directors defer a decision on Bylaw P1315 and request that the applicant submits additional information to address some of the concerns raised at the public hearing.

CARRIED

*MOVED: Director Banton
SECONDED: Director Bennett*

THAT a second public hearing for Bylaw P1315 be delegated to the Director for Electoral Area "F", the Alternate Director, or the Chairperson of the Regional Board.

CARRIED

d. MISC13011, CITY OF PORT ALBERNI, DRAFT ZONING BYLAW REFERRAL Memorandum.

*MOVED: Director Bennett
SECONDED: Director Banton*

THAT the Board of Directors direct planning staff to respond to the City of Port Alberni Draft Zoning Bylaw referral request as interests unaffected.

CARRIED

e. MISC13012, COMOX VALLEY REGIONAL DISTRICT, OFFICIAL COMMUNITY PLAN AND ZONING AMENDMENT REFERRAL Memorandum.

*MOVED: Director Bennett
SECONDED: Director McNabb*

THAT the Board of Directors direct planning staff to respond to the Comox Valley Regional District Official Community Plan and Zoning Amendment referral request as interests unaffected.

CARRIED

f. REGIONAL PARKS PLAN UPDATE Memorandum.

*MOVED: Director Bennett
SECONDED: Director Kokura*

THAT the Board of Directors receive the staff memorandum.

CARRIED

10.1 STAFF REPORTS

- a. **CAO Report – November 7, 2013**
- b. **Planning and Development Report – November 4, 2013**
- c. **Regional Parks Plan – Bamfield Anacala Trail Update**
- d. **Financial Manager Report – November 5, 2013**
- e. **Staff Action Items Report – November 7, 2013**

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors receives the Staff Reports a- e.

CARRIED

10.2 COMMITTEE REPORTS

- a. **Alberni Valley Committee Meeting, November 12, 2013 – C. Solda (Verbal)**

Chairperson Solda reported the Air Quality Council attended the meeting and the committee will continue to work with the City of Port Alberni and discuss support. The Tsunami warning system was referred to the Port Alberni Port Authority. Director Banton suggested the committee approach the ADSS science department for a replacement for Ms. Wyton who is stepping down as Chair of the Air Quality Council.

MOVED: Director Kokura

SECONDED: Director Bennett

THAT this verbal report be received.

CARRIED

10.3 OTHER REPORTS

- a. **Vancouver Island Economic Alliance (VIEA) Summit, October 29th & 30th, 2013 – C. Solda, Lucas Banton, Josie Osborne**

Chairperson Solda suggested the Board should consider becoming a member of the VIEA. Director Osborne reported the sessions were great the networking is why you attend; the District of Tofino is a member of VIEA. Director Banton reported the summit was business centered but there were applications for local government.

MOVED: Director Irving

SECONDED: Director Geall

THAT the Board of Directors consider Vancouver Island Economic Alliance (VIEA) membership during the 2014 budget deliberations.

CARRIED

- b. **Coastal Chairs - BC Ferry Report – C. Solda**

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors authorize the Chair to attend the November 22, 2013 meeting of the Coastal Chairs in Vancouver, BC and the Board contribute \$50.00 towards the cost of the meeting room rental.

CARRIED

c. Island Corridor Foundation

MOVED: Director Kokura

SECONDED: Director Irving

THAT this report be received, including the public section of the handout.

CARRIED

11. UNFINISHED BUSINESS

a. Reconciliation Canada - Director Bennett

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Chairperson send a letter regarding Reconciliation Canada to the Nuuchahnulth Tribal Council (NTC) and Friendship Center.

CARRIED

b. Recognizing the First Nation Territories - Director Cote

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors refer the recognizing of the First Nation Territories to the special board meeting strategic planning session action items being held on November 27.

Director McLeman left the meeting at 3:25 pm

12. LATE BUSINESS

a. West Coast Fiber Update.

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District send a letter to Premier Clark supporting the high speed service to the West Coast along with copies to the Minister of Education, Health and Transportation.

CARRIED

*MOVED: Director Irving
SECONDED: Director Bennett*

THAT staff write a letter to Network BC on behalf of the Alberni-Clayoquot Regional District Board of Directors stating they do not have any legal authority to requisition any monies for the fiber optic project.

CARRIED

*MOVED: Director Bennett
SECONDED: Director McNabb*

THAT the Chairperson be authorized to attend with the Mayors of The District of Ucluelet and District of Tofino a fiber optics meeting with the appropriate Ministers in Victoria to lobby the project if necessary.

CARRIED

13. QUESTION PERIOD

14. ADJOURN

*MOVED: Director Kokura
SECONDED: Director McNabb*

THAT this meeting be adjourned at 4:00 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer