



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, OCTOBER 23, 2013, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Chairperson, City of Port Alberni
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni
Duncan McMaster, Alternate Director, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Wilfred Cootes, Observer, Uchucklesaht First Nation

REGRETS: John Jack, Councillor, HUU-ay-aht First Nation

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the agenda be approved as circulated with the addition of the following late item: Correspondence from the City of Port Alberni – Franklin River Road Water Connections.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. **Board of Directors Meeting – October 9, 2013**

MOVED: Director Kokura

SECONDED: Director Cote

THAT the minutes of the Board of Directors meeting held on October 9, 2013 be adopted.

CARRIED

b. Beaver Creek Water Advisory Committee Meeting – October 7, 2013

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on October 7, 2013 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for September 2013

The Inspector provided an overview of the monthly policing report and reviewed the 2013 policing priorities.

Director Bennett entered the meeting at 1:33 pm

6. CORRESPONDENCE FOR ACTION

a. Port Alberni & District Labour Council, October 9, 2013 regarding invitation to attend November 13, 2013 meeting and Year End Social.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the Chairperson or designate to attend the Port Alberni & District Labour Council Year End Social-November 13, 2013.

CARRIED

b. Unity Celebrity Game 2013-Request for appointment of a Director to participate in the distribution of funds raised.

MOVED: Director Geall

SECONDED: Director Kokura

THAT the ACRD Board of Directors appoint Director Banton to the Unity Celebrity Game Funds Disbursement Committee.

CARRIED

c. City of Port Alberni-October 10, 2013-Re: Franklin River Road Water Connection-Late Item.

MOVED: Director McNabb

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors pass a resolution to approve all existing City water connections to the Franklin River Road area as well as the new connection request.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. AUDITOR GENERAL FOR LOCAL GOVERNMENT-OCTOBER 4, 2013**
Annual Report to be released on website
- b. ISLAND COASTAL ECONOMIC TRUST-OCTOBER 10, 2013**
Economic Development Strategy Being Developed
- c. CANADIAN UNION OF POSTAL WORKERS-OCTOBER 14, 2013**
The future of Canada Post
- d. MINISTRY OF ENVIRONMENT-OCTOBER 11, 2013**
Follow Up to UBCM Meeting
- e. NETWORK BC-CHRIS HAUFF, DIRECTOR-OCTOBER 17, 2013**
UBCM Follow Up-Network BC
- f. ISLAND CORRIDOR FOUNDATION-IAN HOWAT, ACTING GM, COPROPRATE SERVICES-OCTOBER 17, 2013**
Regular Meeting of Council-Monday, September 9, 2013
- g. ROSS CURTIS-OCTOBER 8, 2013-SEPTEMBER 6, 2013**
Faber Park Wharf

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Board of Directors receives a–g correspondence for information

CARRIED

MOVED: Director Cote

SECONDED: Director Geall

THAT the ACRD Board of Directors supports the two resolutions from the Canadian Union of Postal Workers and forward to the Minister Responsible for Canada Post:

- a. To use the upcoming review of the Canadian Postal Service Charter to focus on revenue-generating services, not cuts, including financial services such as bill payments, insurance and banking, and;*
- b. To improve the Canadian Postal Service Charter and make the upcoming review of the Charter open to the public.*

CARRIED

*MOVED: Director Geall
SECONDED: Director Cote*

THAT the ACRD Board of Directors instructs staff to send a letter to the Honourable James Moore, Minister of Industry outlining connectivity requirements and issues in the Alberni-Clayoquot region and copy agencies noted in the correspondence from Industry Canada.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding 2014 Alberni Golf Club Tax Exemption Bylaw**

*MOVED: Director Banton
SECONDED: Director McNabb*

THAT Bylaw F1105, 2014 Alberni Golf Club Tax Exemption Bylaw be read a first time.

CARRIED

*MOVED: Director Banton
SECONDED: Director McNabb*

THAT Bylaw F1105, 2014 Alberni Golf Club Tax Exemption Bylaw be read a second time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Cote*

THAT Bylaw F1105, 2014 Alberni Golf Club Tax Exemption Bylaw be read a third time.

CARRIED

MOVED: Director Banton
SECONDED: Director Cote

THAT Bylaw F1105, 2014 Alberni Golf Club Tax Exemption Bylaw be read a fourth time.

CARRIED

b. Request for Decision regarding 2014 Long Beach Recreation Cooperative Tax Exemption Bylaw

MOVED: Director Bennett
SECONDED: Director Irving

THAT Bylaw F1104, 2014 Long Beach Recreation Cooperative Tax Exemption Bylaw be read a first time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Geall

THAT Bylaw F1104, 2014 Long Beach Recreation Cooperative Tax Exemption Bylaw be read a second time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Geall

THAT Bylaw F1104, 2014 Long Beach Recreation Cooperative Tax Exemption Bylaw be read a third time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Geall

THAT Bylaw F1104, 2014 Long Beach Recreation Cooperative Tax Exemption Bylaw be read a fourth time.

CARRIED

c. Request for Decision regarding Cherry Creek Water Works District Gas Tax Funds Request

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Board of Directors allow a delegation from Cherry Creek Improvement District.

CARRIED

Ms. Lindsay Rodgers, Cherry Creek Improvement District provided background information on their request for use of gas tax funds for Cherry Creek Water mainline replacement. The Cherry Creek system is 55 years old and some of the water mains nearing the end of life.

MOVED: Director Banton
SECONDED: Director Kokura

THAT the Board of Directors re-allocate the \$340,000 gas tax funds from the Beaver Creek and Cherry Creek possible water connection to the Cherry Creek Water Works District for water main replacement.

MOVED: Director Bennett
SECONDED: Director McNabb

THAT this resolution be referred to the Electoral Area Directors meeting.

CARRIED

d. Request for Decision regarding proposed Building Inspection Agreement with Toquaht Nation

MOVED: Director Irving
SECONDED: Director Bennett

THAT the Board of Directors enter into a two (2) year agreement with Toquaht Nation to provide building inspection services and direct the CAO and Chairperson to sign the Building Inspection Resource Sharing Agreement.

CARRIED

e. Request for Decision regarding Bylaw E1052-1, Beaver Creek Fire Protection Service Area Amendment

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the ACRD Board rescind third reading of Bylaw E1052-1, Beaver Creek Fire Protection Service Area Amendment, 2013.

CARRIED

MOVED: Director McNabb

SECONDED: Director Bennett

THAT Bylaw E1052-1, Beaver Creek Fire Protection Service Area Amendment, 2013 be amended by removing the requirement of Approval by the Inspector of Municipalities.

CARRIED

MOVED: Director McNabb

SECONDED: Director McLeman

THAT Bylaw E1052-1, Beaver Creek Fire Protection Service Area Amendment, 2013 be read a third time as amended.

CARRIED

MOVED: Director McNabb

SECONDED: Director Bennett

THAT Bylaw E1052-1, Beaver Creek Fire Protection Service Area Amendment, 2013 be read a forth time.

CARRIED

9. PLANNING MATTERS

a. RC13002, WILD PACIFIC ESTATES, ITTATSOO BAY

Rezoning Application – Public Hearing Report, Minutes and Bylaw P1312

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receive the public hearing report.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receive the public hearing minutes.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT Bylaw P1312, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT Bylaw P1312, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

b. DVD13005, WALE, 10449 LAKESHORE ROAD

Development Variance Application – Report

MOVED: Director Cote

SECONDED: Director Geall

THAT the Board of Directors pass a resolution to consider issuing development variance DVD13005.

CARRIED

10 REPORTS

10.1 STAFF REPORTS

- a. Andy Daniel - Manager of Environmental Services–Backhoe Costs-October 18, 2013
- b. Staff Action Items Report - October 18, 2013
- c. Financial Statement-September 30, 2013
- d. Teri Fong-CGA Manager of Finance-UBCM Convention Costs-October 17, 2013
- e. Building Inspectors' Report – October 2013

MOVED: Director McNabb

SECONDED: Director Cote

THAT the ACRD Board receive the staff reports a to e.

CARRIED

10.2 COMMITTEE REPORTS

- a. **West Coast Committee Meeting, October 16, 2013, T. Bennett (verbal)**

Director Bennett provided a brief update on the West Coast Committee meeting held on October 16th in Tofino.

Director Bennett reported on a meeting between West Coast Directors and the Tla-o-qui-aht First Nation held on October 16th. The purpose of the meeting was to discuss issues at the Long Beach Airport around water and zoning.

MOVED: Director Bennett
SECONDED: Director Irving

THAT the Board of Directors receives this verbal report.

CARRIED

10.3 MEMBER REPORTS

a. 9-1-1 Corporation – C. Solda

The Chairperson reported on the October 18th meeting. The 2014 provisional budget was passed with an increase of approximately 7.5%. Members are very concerned with the proposed increase and have asked staff to fine-tune the provisional budget. The CAO added that employment contracts from other organizations are influencing costs.

b. Vancouver Island Regional Library - P. Cote

Director Cote reported on the meeting held last Friday. The VIRL Board will be re-evaluating the facilities master plan.

c. Central West Coast Forest Society – T. Bennett

Director Bennett reported that the Society continues to do great work. They have been very successful this year in obtaining funds for restoration projects.

d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda

Director Cote reported she participated in the Shake Out BC Drill on October 17th.

e. Alberni Valley Chamber of Commerce – C. Solda

Minutes-October 17, 2013 Meeting

f. Coastal Communities Network – T. Bennett/B. Irving/C. Solda – No Report

g. West Island Woodlands Advisory Group – J. Jack/L. Banton – No Report

h. Island Coastal Economic Trust – C. Solda – No Report

i. Air Quality Council, Port Alberni – J. McNabb

Director McNabb reported on the recent meeting. Chairperson Bernadette Wyton has stepped down and they are looking for a new Chair. The Council continues to working towards a rural burning bylaw.

j. West Coast Aquatic Board – T. Bennett – No Report

Director McLeman reported there will be a funding presentation tomorrow. He commended Sheena Falconer on her hard work to obtain the funding.

k. Association of Vancouver Island & Coastal Communities – C. Solda – No Report

l. Beaver Creek Water Advisory Committee – J. McNabb

Director McNabb reported that a public meeting is scheduled for Monday, November 4th, 7:00 pm at Gill School.

m. Emcon Services Inc. Winter Prep Report – C. Solda

n. Other Reports

Director Geall reported on the first town hall meeting held in Bamfield. Water quality issues were discussed. The ACRD Environments Services Department is working on mitigating water quality issues/concerns.

Director Bennett reported on the tour conducted by Island Timberlands in October 10th of their past harvesting activities in the shoemaker area.

The Chairperson reported on her attendance at the Nanaimo Regional Airport Open House on September 27th. She doesn't recommend sending a Director next year to this event.

Directors' Cote and Solda reported on the BC Transit dinner meeting last night in Nanaimo. It was an excellent meeting. First Nation's opportunities and the ACRD's transportation study were discussed.

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors receives the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Irving

SECONDED: Director Cote

THAT the meeting be closed to the public to discuss the consideration of an award.

CARRIED

The meeting was closed to the public at 3:21 pm

The meeting was re-opened to the public at 3:37 pm

15. RECOMMENDATIONS FROM IN-CAMERA

16. ADJOURN

MOVED: Director Cote

SECONDED: Director Kokura

THAT this meeting be adjourned at 3:38 pm

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer