



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, SEPTEMBER 25, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Eric Geall, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Electoral Area "F" (Cherry Creek)  
John Jack, Councillor, Huu-ay-aht First Nation  
Jack McLeman, Councillor, City of Port Alberni  
Josie Osborne, Mayor, District of Tofino  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

**REGRETS:** Bill Irving, Mayor, District of Ucluelet  
Wilfred Cootes, Observer, Uchucklesaht First Nation

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andy Daniel, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Alex Dyer, Planner  
Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order 1:30 pm.

### 2. APPROVAL OF AGENDA

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated with the addition of the following late items: ACRD Board Strategy Session, Thorton Creek Hatchery, Island Corridor Foundation, BC Transit and Nanaimo Regional Airport Open House.*

**CARRIED**

### 3. DECLARATIONS

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – September 11, 2013**

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT the minutes of the Board of Directors meeting held on September 11, 2013 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for August 2013**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT Inspector Mac Richards, Port Alberni Detachment, RCMP, be invited to address the Regional District Board.*

**CARRIED**

The Inspector provided an overview of his monthly policing report. He reported on upcoming crime prevention initiatives.

**b. Mr. Ken Sander, Alberni Golf Club & Mr. Chris Bird, President, Long Beach Golf Club regarding Request for Tax Exemption 2014**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT Mr. Sander, Alberni Valley Golf Club & Mr. Chris Bird, Long Beach Golf Club be invited to address the Regional District Board.*

**CARRIED**

Mr. Sander provided Directions with an update on Club activities over the past year. He thanked the ACRD Board for supporting their tax exemption over last 11 years. Mr. Sander requested ACRD Board to continue supporting the club and grant an exemption in 2014. Loss of this exemption would be a critical financial blow to their organization.

Mr. Bird, President of Long Beach Recreation Cooperative provided an overview of the Club's activities over the past year. They are once again requesting a tax exemption from the ACRD Board in 2014. Contributions into the Community from the Club are approximately \$25,000.

**6. CORRESPONDENCE FOR ACTION**

**a. REQUEST FOR TAX EXEMPTION 2014**

Alberni Golf Club Ltd., August 14, 2013 regarding request for Tax Exemption 2013.

*MOVED: Director Bennett*

*SECONDED: Director Banton*

*THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to prepare a 2014 tax exemption Bylaw for the Alberni Golf Club for consideration by the Board.*

Director Kokura voted in the negative.

**b. REQUEST FOR TAX EXEMPTION 2014**

Long Beach Golf Club, August 1, 2013 regarding request for Tax Exemption 2013.

*MOVED: Director Osborne*

*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to prepare a 2014 tax exemption Bylaw for the Long Beach Golf Club for consideration by the Board.*

**CARRIED**

**c. REQUEST FOR ASSISTANCE**

Fire Chiefs' Association of BC Request for Assistance in Asking LGLMA and UBCM Executive to Reconsider Amending their Motion to Not Endorse a Resolution to Amend the Insurance Act to Compel Brokers to Obtain a Declaration Stating that Insurers have a Working Smoke Alarm.

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT this correspondence be received.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

**a. BC HYDRO**

2013 Community Champions Program-Submissions Now Being Accepted from Non-Profits

**b. CITY OF PITT MEADOWS**

- Multi-Material BC Packaging and Printed Paper Plan
- c. **ISLAND COATAL ECONOMIC TRUST**  
Fire Lookout to be Restored  
Infrastructure Leads to Job Creation
  - d. **YOUTH PARLIAMENT OF BRITISH COLUMBIA ALUMNI SOCIETY**  
British Columbia Youth Parliament, 85<sup>th</sup> Parliament
  - e. **EMCON SERVICES INC.**  
Invitation to attend Winter Plans Meeting – Wed., Oct. 16, 2013
  - f. **Island Corridor Foundation** – Late Item
  - g. **Nanaimo Regional Airport**  
Invitation - Nanaimo Airport Opening – Late Item
  - h. **BC Transit**  
Invitation to meet with BC Transit – Late Item

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Board of Directors receives a – h correspondence for information.*

**CARRIED**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT the ACRD Board invite a representative of the Island Corridor Foundation to meet with the ACRD Board and provide an update.*

**CARRIED**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Chair of the ACRD Board be authorized to attend the Nanaimo Regional Airport Open House on September 27, 2013 in Nanaimo.*

**CARRIED**

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the Chair of the ACRD Board be authorized to attend the BC Transit meeting on October 22, 2013 in Nanaimo.*

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the main motion be amended to include authorizing the Chair of the Alberni-Clayoquot Health Network attending the BC Transit meeting.*

**CARRIED**

The main motion as amended was

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Berry & Vale Contract Extension – AV Landfill.**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors grant a one year contract extension to Berry and Vale Contracting to manage the AV Landfill.*

**CARRIED**

- b. Request for Decision regarding Application for Crown Land Tenure.**

*MOVED: Director Geall*

*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors direct staff to apply for a 30 year Crown Land Tenure for a portion of the Bamfield Inlet near Burlo Island in order to install a water line to provide water service to West Bamfield.*

**CARRIED**

- c. Administrative Memorandum regarding BC Used Oil Management Program.**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors receive this memorandum.*

**CARRIED**

**d. Request for Decision regarding Alberni Valley Emergency Plan Update**

*MOVED: Director McNabb*  
*SECONDED: Director Geall*

*THAT the Alberni-Clayoquot Regional District Board of Directors engage the services of Black Shield Preparedness Solutions Inc. to update the Alberni Valley Emergency Plan for a total cost of \$10,000.00 plus taxes.*

**CARRIED**

**9. PLANNING MATTERS**

**a. DVC13004, WALTON, 1022 SIXTH AVENUE (SALMON BEACH)**  
Development Variance Application – Report

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVC13004 with the addition of the arborist report be provided that concurs with the proposal and ensures that the footprint and design of building will have no negative impact on the old growth tree on the property.*

**CARRIED**

**CARRIED**

**b. SD08022, TAYLOR/ELIAS/SEETON, 9644 LAKESHORE ROAD**  
Minimum Parcel Frontage Waiver Request - Memorandum

*MOVED: Director Cote*  
*SECONDED: Director Kokura*

*THAT the Regional District Board is at this time, disposed to deny application SD08022 and prior to doing so the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied.*

**CARRIED**

Director Bennett and Director McNabb voted in the negative.

**c. RE13007, SALMON, 7360 PLYMOUTH ROAD**  
Rezoning Application – Report and Bylaws P1317 and P1318

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Board of Directors receive the staff report and concur with staff recommendations and proceed with first reading of Bylaws P1317 and P1318.*

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT Bylaw P1317, Beaver Creek Official Community Plan Amendment Bylaw, be read a first time.*

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT Bylaw P1318, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.*

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director Bennett*

*THAT the public hearing for Bylaws P1317 and P1318 be delegated to the Director for Electoral Area "E", the Alternate Director, or the Chairperson of the Regional Board.*

**CARRIED**

**d. RF13005, LPV LAND DEVELOPMENT, 5950 STRATHCONA STREET**  
Rezoning Application – Report and Bylaw P1315

*MOVED: Director Banton  
SECONDED: Director Kokura*

*THAT the Board of Directors receive the staff report and concur with staff recommendations.*

**CARRIED**

*MOVED: Director Banton  
SECONDED: Director McNabb*

*THAT Bylaw P1315, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.*

**CARRIED**

*MOVED: Director Banton  
SECONDED: Director Kokura*

*THAT the public hearing for Bylaw P1315 be delegated to the Director for Electoral Area "F", the Alternate Director, or the Chairperson of the Regional Board.*

**CARRIED**

- e. **AE13001, KRUEGER, 8031 CAMERON ROAD**  
Agricultural Land Reserve Application – Memorandum and Report

*MOVED: Director McNabb*

*SECONDED: Director Jack*

*THAT the Board of Directors receive the staff memorandum.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the Board of Directors receive the staff report.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to forward the application to the Agricultural Land Commission, noting that Regional District staff is suggesting a variation to the applicant's original proposal to reconfigure the lot and include a portion of property into the ALR and note the Agricultural Advisory Committee did not support this application.*

*MOVED: Director McLeman*

*SECONDED: Director McNabb*

*THAT the above motion be tabled.*

**CARRIED**

*MOVED: Director Jack*

*SECONDED: Director McLeman*

*THAT Mr. Krueger be allowed to address the Regional District Board.*

**CARRIED**

Mr. Krueger spoke to his ALR application and the reason why he wants the subdivision done as originally planned, not as recommended by ACRD Planning staff.

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the motion regarding ALR Application AE13001 be lifted from the table.*

**CARRIED**

The motion, lifted from the table, was

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report – September 20, 2013**
- b. Financial Statement – August 31, 2013**
- c. Building Inspector’s Report – August 2013**
- d. Board of Director’s Meeting Schedule – October 2013**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Board of Directors receives the Staff Reports a-d.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

### **10.3 MEMBER REPORTS**

- a. 9-1-1 Corporation – C. Solda – No Report**
- b. Vancouver Island Regional Library - P. Cote**

Director Cote reported that the budget was approved at the meeting last Saturday. The budget is increasing up to 7%. Only two members voted against the budget.

- c. Central West Coast Forest Society – T. Bennett**

Director Bennett provided a brief update. The Society had a very busy summer. Next meeting is coming up in the fall.

- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda – No Report**
- e. Alberni Valley Chamber of Commerce – C. Solda – No Report**
- f. Coastal Communities Network – T. Bennett/B. Irving/C. Solda**

Director Bennett reported on the AGM held during the UBCM Convention. They did not have a full quorum. Patrick Marshall and Director Bennett have made a request to meet with the BC Ferry Lobby group to discuss utilizing the CCN. The Network is on hold until they hear back from BC Ferry Lobby group.

- g. West Island Woodlands Advisory Group – J. Jack/L. Banton – No Report**
- h. Island Coastal Economic Trust – C. Solda – No Report**
- i. Air Quality Council, Port Alberni – J. McNabb – No Report**
- j. West Coast Aquatic Board – T. Bennett – No Report**
- k. Association of Vancouver Island & Coastal Communities – C. Solda – No Report**
- l. Beaver Creek Water Advisory Committee – J. McNabb – No Report**
- m. Other Reports**
  - 2013 UBCM Convention**

The Chairperson provided Directors with an opportunity to report out on the 2013 UBCM Convention in Vancouver.

**n. Alberni Valley Committee Meeting – September 25, 2013**

The Chief Administrative Officer reported on the Alberni Valley Committee meeting held this morning. The Committee agreed to terms for interim water supply for Beaver Creek from the City of Port Alberni and proceeding with a Regional water supply for the Alberni Valley.

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the Board of Directors receives the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board send a letter to Thorton Creek Hatchery supporting their grant application through the Pacific Salmon Foundation.*

**CARRIED**

*MOVED: Director Jack*

*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board allow the following as a late item: forwarding a letter of congratulations to the newly elected Nuu-chah-nulth Tribal Council President.*

**CARRIED**

*MOVED: Director Jack*  
*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board send a letter to the newly elected President of the Nuuchahnulth Tribal Council, Deb Foxcroft and a letter of thanks to outgoing President, Cliff Atleo.*

**CARRIED**

The Chief Administrative Officer requested input on possible dates in October for the ACRD Board to hold a Strategic Planning Session. Friday, October 11<sup>th</sup> was chosen as the preferred date for the Session.

**13. QUESTION PERIOD**

**14. ADJOURN**

*MOVED: Director McLeman*  
*SECONDED: Director*

*THAT this meeting be adjourned at 4:03 pm.*

**CARRIED**

Certified Correct:

---

Cindy N. Solda,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer