



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, SEPTEMBER 11, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuᑭiᑭᑭᑭᑭ Government

Wilfred Cootes, Observer, Uchucklesaht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

Heather Dunn, Junior Planner/Bylaw Enforcement Officer

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Irving

THAT the agenda be approved as circulated with the addition of the following late items: Vancouver Island Regional Library correspondence to the BC Library Trustees Association urging continuation of advocacy efforts with the provincial government and reports on the Alberni Valley Regional Airport GPS and Port Alberni tire site clean-up.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – August 28, 2013

MOVED: Director Irving

SECONDED: Director Jack

THAT the minutes of the Board of Directors meeting held on August 28, 2013 be adopted.

CARRIED

b. West Coast Committee Meeting – August 21, 2013

MOVED: Director Bennett

SECONDED: Director Irving

THAT the minutes of the West Coast Committee held on August 21, 2013 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

The Chief Administrative Officer introduced Ms. Heather Dunn who has been hired to the Junior Planner/Bylaw Enforcement Officer position with the Alberni-Clayoquot Regional District.

6. CORRESPONDENCE FOR ACTION

a. REQUEST FOR SUPPORT OF A MOTION TO BE TABLED AT THE UNION OF BRITISH COLUMBIA MUNICIPALITIES ANNUAL CONVENTION IN SEPTEMBER 2013

Pacific Rim Hospice Society, August 30, 2013, Requesting the Alberni-Clayoquot Regional District Support a Motion from the Cowichan Valley Regional District at the Annual UBCM Convention regarding the Hospital District Act be Amended to Authorize Regional Hospital Districts to Requisition Funds to Support the Capital and Operating Costs of Hospice Societies and Centres located within a Regional Hospital District.

MOVED: Director Bennett

SECONDED: Director Jack

THAT the ACRD Board of Directors receive this correspondence and support the Cowichan Valley Regional District's motion at the September 2013 UBCM Convention concerning the Hospital District Act be amended to provide enabling legislation authorizing Regional Hospital Districts to requisition funds to support the capital and

operating costs of Hospice Societies and Centres located within a Regional Hospital District.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. **HONOURABLE CORALEE OAKES, MINISTER, COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**
Local Government Elections
- b. **HONOURABLE AMRIK VIRK, MINISTER, ADVANCED EDUCATION**
Copy of Correspondence to Pacific Coast University for Workplace Health Sciences Regarding New Degree Program
- c. **UNION OF BRITISH COLUMBIA MUNICIPALITIES**
The Compass
Reconciliation Week Activities
- d. **UNION OF BRITISH COLUMBIA MUNICIPALITIES AND LOCAL GOVERNMENT MANAGEMENT ASSOCIATION OF BC**
Information Bulletin
- e. **VANCOUVER ISLAND REGIONAL LIBRARY**
Partnerships with Vancouver Island Regional Library and the Alberni-Clayoquot Regional District
- f. **PARKSVILLE & DISTRICT CHAMBER OF COMMERCE**
Congratulations to the City of Parksville for Approval in Principal of Participation in an Inter-Community Business License Scheme.
- g. **MUNICIPAL INSURANCE ASSOCIATION OF BC**
MIABC Dividend Cheque
- h. **ISLAND CORRIDOR FOUNDATION**
ICF Internal Operations
- i. **CATALYST PAPER CORPORATION**
Restoration of Competitiveness of BC Industrial Electricity Rates
- j. **VANCOUVER ISLAND UNIVERSITY FOUNDATION**
Thank you
- k. **HONOURABLE GAIL SHEA, MINISTER, DEPARTMENT OF FISHERIES AND OCEANS**
Mitigation Funds
- l. **VANCOUVER ISLAND REGIONAL LIBRARY (late item)**
Correspondence to the BC Library Trustees Association urging continuation of advocacy efforts with the Provincial Government
- m. **MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS (late item)**
Clean-up of Port Alberni Tire Site

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Board of Directors receive a – m correspondence for information.

CARRIED

*MOVED: Director Cote
SECONDED: Director McLeman*

THAT the Regional District forward a letter to Mr. Wolfgang Zimmerman congratulating and thanking him for his dedication and success in establishing a bachelor of disability management degree program at the Pacific Coast University for Workplace Health Sciences.

CARRIED

*MOVED: Director Jack
SECONDED: Director Geall*

THAT the ACRD Board allow Chief Councillor Jack Cook, Huu-ay-aht First Nation and Mr. Kim Rai, Nuu-cha-nulth Tribal Council to appear as delegation under late business.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Finance Warrant No. 532.

*MOVED: Director Kokura
SECONDED: Director Bennett*

THAT the Board of Directors approves Finance Warrant Number 532 in the amount of \$1,089,644.29 dated August 31, 2013.

CARRIED

b. Request for Decision regarding Beaver Creek Road Watermain – Tender Recommendation.

*MOVED: Director McNabb
SECONDED: Director Kokura*

THAT the Alberni-Clayoquot Regional District Board of Directors award the Beaver Creek Road Water main tender to IWC Excavating Ltd. in the amount of \$64,229.96 including GST.

CARRIED

c. Request for Decision regarding Billboards and Noise Scare Device (Propane Cannon) Bylaw Enforcement Update.

MOVED: Director Cote

SECONDED: Director Irving

THAT the Board of Directors receives the staff report and instruct staff to prepare a letter to the Minister of Transportation and Infrastructure, requesting the Ministry implements a permit system for Billboards within 300 meters of a Controlled Access Highway.

CARRIED

The Manager of Planning and Development reported on 9211 Newcastle Road, the Courts have ordered the property owners to clean-up the property within 21 days and awarded the Regional District \$1,000 for incurred costs.

d. Request for Decision regarding Fire Dispatch Agreement between 911 Corporation & Bamfield Volunteer Fire Department.

MOVED: Director Geall

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the Fire Chief of the Bamfield Volunteer Fire Department and the Chairperson of the ACRD Board to enter into an agreement with the North Island 9-1-1 Corporation to provide Computer Aided Dispatch Software System services to the Bamfield Volunteer Fire Department.

CARRIED

e. Request for Decision regarding Purchasing Policy.

MOVED: Director Irving

SECONDED: Director Kokura

THAT the Board of Directors of the Alberni-Clayoquot Regional District:

- 1. Rescind the Staff Purchasing Policy dated February 27, 1991*
- 2. Rescind the Purchasing Policy dated October 27, 2004*
- 3. Adopt the new Purchasing Policy dated September 11, 2013 as presented.*

MOVED: Director Irving

SECONDED: Director Geall

THAT the main motion be amended by amending the ACRD purchasing policy to give consideration to local bidders within 5% of the lowest bid.

DEFEATED

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the main motion be amended by amending the ACRD Purchasing policy as follows:

Page 2, reduce authority limit on spending for the Superintendent/Leadhand/Volunteers/Emergency Planning Coordinator from \$5,000 to \$1,000.00.

DEFEATED

The main motion was

CARRIED

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors receives reports f, g & h regarding the Provincial Paper and Packaging Financial Incentives.

CARRIED

f. Request for Decision regarding Provincial Printed Paper and Packaging Financial Incentives – Alberni Valley and Beaver Creek.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors accept the financial incentives offered by Multi Material British Columbia (MMBC) for curbside collection, recycling depot service, resident education and service administration for the Alberni Valley for a five (5) year period commencing May 19th, 2014.

CARRIED

g. Request for Decision regarding Provincial Printed Paper and Packaging Financial Incentives – Bamfield.

MOVED: Director Geall

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors accept the financial incentives offered by Multi Material British Columbia for the recycling depot service for Bamfield for a five (5) year period commencing May 19th, 2014.

CARRIED

h. Request for Decision regarding Provincial Printed Paper and Packaging Financial Incentives – West Coast.

MOVED: Director Bennett

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors accept the financial incentives offered by Multi Material British Columbia for curbside collection, resident education and service administration for the West Coast for a five (5) year period commencing May 19th, 2014.

CARRIED

9. PLANNING MATTERS

- a. **DVD12008, TAYLOR/ELIAS/SEETON, 9644 LAKESHORE ROAD**
Development Variance Application – Memorandum and Permit

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors pass a resolution to issue development variance DVD12008.

CARRIED

10.1 STAFF REPORTS

- a. **CAO Report – September 6, 2013**
b. **Planning & Development Manager Report – September 5, 2013**
c. **Financial Manager Report – September 5, 2013**
d. **Environmental Services Department Report – September 6, 2013**
e. **Staff Action Items Report – September 6, 2013**

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receives the Staff Reports for a-e.

CARRIED

10.2 OTHER REPORTS

The Chief Administrative Officer reported on the Alberni Valley Regional Airport CBS8 Site Review dated August 28, 2013 handed out as a late item.

Director Bennett and Director Jack reported on the upcoming Reconciliation activities in Vancouver during the UBCM convention.

Director McNabb reported on his attendance at the City of Nanaimo Watershed Tour on Monday, September 9th. The tour was very valuable. There was discussion regarding restrictions on recreational use within the Nanaimo watershed and the negative effects on the water system.

MOVED: Director McNabb

SECONDED: Director Jack

THAT the other reports be received for information.

CARRIED

MOVED: Director Geall

SECONDED: Director McNabb

THAT the ACRD Board of Directors receive a delegation from Chief Councillor Jeff Cook, Huu-ay-aht First Nation and Mr. Kim Rai, Nuuchahnulth Tribal Council.

CARRIED

Wilfred Cootes left the meeting at 3:01 pm

Chief Councillor Jeff Cook, Huu-ay-aht First Nation and Kim Rai, Nuuchahnulth Tribal Council (NTC) spoke about the reconciliation activities happening next week during the UBCM Convention in Vancouver. Chief Cook said all events are open to the public and people are more than welcome to attend. The event schedule is available on the following website www.TRC.ca.

10.3 COMMITTEE REPORTS

a. Coastal Community Network – T. Bennett

Discussion and Request for Board Direction Regarding Dissolution of CCN.

Director Bennett provided an overview of the Agenda for the CCN meeting next week during UBCM. He discussed the future of the CCN. The CCN Board will decide next week on the future of the Network.

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors receive the CCN report and appoint Chairperson Solda to represent the ACRD at the Coastal Community Network meeting on September 18th in Vancouver.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Martin Mars Water Bomber

In response to concern from Directors with regards to the recent decision by the Province not to renew its firefighting contract with the Coulson Group, the following motion is provided for consideration:

MOVED: Director Bennett
SECONDED: Director McLeman

THAT the Board of Directors write to the Premier expressing concern regarding the decision by the Ministry of Forests not to renew its contract with the Coulson Group for use of the Martin Mars Water Bomber for provincial firefighting services and requesting her attention to the issue.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McNabb
SECONDED: Director Cote

THAT the meeting be closed to the public to discuss matters relating to:

- i. negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public;*
- ii. labour or other employee relations.*

CARRIED

The meeting was closed to the public at 3:50 pm.

The meeting was re-opened to the public at 4:21 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Bennett
SECONDED: Director McNabb

THAT this meeting be adjourned at 4:39 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer