



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JULY 10, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Eric Geall, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Electoral Area "F" (Cherry Creek)  
Jack McLeman, Councillor, City of Port Alberni  
Josie Osborne, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

**REGRETS:** John Jack, Councillor, HUU-ay-aht First Nation

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andy Daniel, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Alex Dyer, Planner  
Tracy Bond, Administrative Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

### 2. APPROVAL OF AGENDA

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. DECLARATIONS

### 4. ADOPTION OF MINUTES

a. **Board of Directors Meeting – June 26, 2013**

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT the minutes of the Board of Directors meeting held on June 26, 2013 be adopted.*

**CARRIED**

## **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Ms. Sheena Falconer, Special Project Coordinator, West Coast Aquatic, requesting letter of support for the Recreational Fisheries Conservation Partnership Program.**

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT Ms. Sheena Falconer, West Coast Aquatic be invited to address the Regional District Board.*

**CARRIED**

Ms. Falconer advised that she was here today to request a letter of support from the Regional District regarding West Coast Aquatic's application to the Recreational Fisheries Conservation Partnership Program. There is a very tight timeframe as this application is due by midnight, Friday, July 12, 2013. West Coast Aquatic will be applying for funding for urban stream revitalization in the Alberni Valley. The project would focus primarily on Kitsukis Creek and the McLean Mill hatchery in partnership with several local organizations. The application guidelines have restrictions. Only recreational fisheries or conservation are eligible to apply. In kind funding must be 50 per cent minimum and government cannot supply more than 50 per cent of the cash contribution. Ms. Falconer also requested that the Board of Directors consider providing assistance in the development of a fall stream proposal and in-kind support if appropriate.

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the Board of Directors send a letter of support to West Coast Aquatic regarding their application to the Recreational Fisheries Conservation Partnership Program for funding for urban stream revitalization in the Alberni Valley.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the Board of Directors assist West Coast Aquatic with the development of a fall funding proposal and offer in kind assistance if appropriate.*

**CARRIED**

- b. Mr. Arne Elias and Ms. Ann Taylor, Sproat Lake, regarding Development Variance application DVD12008, 9644 Lakeshore Road (Item # 9.1 a).**

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT Mr. Arne Elias and Ms. Ann Taylor, Sproat Lake be invited to address the Regional District Board.*

**CARRIED**

Ms. Taylor spoke to development variance application DVD12008, 9644 Lakeshore Road. Relocation of the pumphouse and waterlines would be onerous to the owners.

**6. CORRESPONDENCE FOR ACTION**

- a. MEETING WITH MINISTERS AT UBCM**

Christy Clark Premier, June 26, 2013, Requests for Meetings with Premier and Ministers at UBCM.

Directors discussed meetings with Ministers at the September UBCM Conference. Each Director to make a wish list for the July 24<sup>th</sup> Board meeting regarding the Ministers they would like to see and what issues they would like to discuss.

- b. INVITATION FROM MINISTER OAKES**

Honourable Coralee Oakes, Minister, Community, Sport and Cultural Development, Invitation to meet Minister at UBCM.

Directors discussed the invitation from Minister Oakes to meet at the UBCM Conference. Each Director to make a list of issues to be discussed with the Minister of Community, Sport and Cultural Development at the UBCM Conference and bring to the July 24<sup>th</sup> Board of Directors meeting.

*MOVED: Director McNabb*

*SECONDED: Director Geall*

*THAT the Board of Directors receive this correspondence.*

**CARRIED**

**8. CORRESPONDENCE FOR INFORMATION**

- a. ISLAND COASTAL ECONOMIC TRUST**

ICET Announces Funding for Elk Falls Suspension Bridge

- b. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**

Update to Members and Requests for Assistance  
Islands Trust Submission to Tanker Safety Expert Panel  
Tsunami Debris on BC's Coast - FAQ

c. **UNION OF BRITISH COLUMBIA MUNICIPALITIES**

Electoral Area Directors' Forum 2013

d. **HONOURABLE CORALEE OAKES, MINISTER, COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**

Message from the Minister

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the Board of Directors receives a – d correspondence for information.*

**CARRIED**

Directors discussed the Association of Vancouver Island and Coastal Communities update to members and requests for assistance. Directors were requested to send Mr. Dyson any examples of conflict or questions regarding situations arising as a result of the Schlenker v. Torgrimson conflict of interest ruling. AVICC has requested this information by July 15<sup>th</sup>. Also discussed was the potential impact to Vancouver Island Communities regarding the BC Utilities Commission's decision on rejection of standardized natural gas rates in British Columbia.

*MOVED: Director Cote*

*SECONDED: Director Irving*

*THAT the Board of Directors refer the information from the Association of Vancouver Island and Coastal Communities regarding the potential impact to Vancouver Island Communities from the BC Utilities Commission rejection of standardized natural gas rates in British Columbia to the Vancouver Island Health Authority and School District No. 70.*

**CARRIED**

**9. REQUEST FOR DECISIONS & BYLAWS**

**a. REQUEST FOR DECISION**

Salmon Beach Recreational Village Access Maintenance

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT the ACRD Board of Directors request compensation for maintenance from both the Ministry of Transportation and Infrastructure for the internal roads and from the Ministry of Forests and Lands Natural Resource Operations for external forest service roads that access the Salmon Beach Recreational Village*

*subdivision from Highway 4 and that the Toquaht Nation, District of Tofino, and District of Ucluelet be copied and asked for a letter of support.*

**CARRIED**

**b. REQUEST FOR DECISION**  
Finance Warrant No. 530

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Board of Directors approve Finance Warrant Number 530 in the amount of \$978,262.38 dated June 30, 2013.*

**CARRIED**

**c. REQUEST FOR DECISION**  
Placement of Notice on Title

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Regional Board of Directors defer the RFD regarding Placement of Notice on Title, 1147 Front Street, Salmon Beach to the July 24, 2013 meeting and offer the owners of this property the opportunity to present their case as to why a Notice of Bylaw Contravention should not be placed on the subject property.*

**CARRIED**

**9. PLANNING MATTERS**

**a. DVD12008, TAYLOR/ELIAS/SEETON, 9644 LAKESHORE ROAD**  
i. Development Variance Application – Memorandum and Report

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVD12008 to vary the watercourse setback from 100 feet to 55 feet to allow for the sitting of the house and deny a variance of the watercourse setback from 100 feet to 35 feet for the pumphouse.*

**DEFEATED**

*MOVED: Director Cote*  
*SECONDED: Director Banton*

*THAT the Board of Directors pass a resolution to deny development variance DVD12008.*

**DEFEATED**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVD12008 to vary the watercourse setback from 100 feet to 55 feet to allow for the sitting of the house and to vary the watercourse setback from 100 feet to 35 feet to allow for the sitting of the pumphouse.*

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the motion be amended to require a report from a registered professional biologist.*

**CARRIED**

The main motion as amended was

**CARRIED**

- b. RE13001, STREICHSBIER, WILLOW ROAD**
- i. Rezoning Application – Bylaws P1307 & P1308

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT Bylaw P1307, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.*

**CARRIED**

*MOVED: Director Banton*  
*SECONDED: Director Kokura*

*THAT Bylaw P1308, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.*

**CARRIED**

- c. REGIONAL PARKS PLAN STEERING COMMITTEE**
- i. Memorandum

*MOVED: Director Geall*  
*SECONDED: Director Bennett*

*THAT the Board of Directors receive the staff memorandum and appoints Anne Stewart to the Regional Parks Plan Steering Committee.*

**CARRIED**

## 10.1 STAFF REPORTS

- a. **CAO Report – July 4, 2013**
- b. **Planning & Development Manager Report – July 4, 2013**
- c. **Financial Manager Report – June 28, 2013**
- d. **Environmental Services Department Report – July 5, 2013**
- e. **Staff Action Items Report – July 5, 2013**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receives the Staff Reports a-e.*

**CARRIED**

## 10.2 COMMITTEE REPORTS

- a. **Alberni-Clayoquot Transportation Committee**

R. Dyson reported that a letter from the Minister of Transportation was received today and that the Minister requested that the Committee contact his staff to schedule a meeting with the Minister. The July 9<sup>th</sup> meeting of the Transportation Committee has been postponed to the July 16<sup>th</sup> tour of the proposed Horne Lake Connector route.

- b. **Year of Reconciliation Gathering**

June 17, 2013 Summary

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT reports a-b be received.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT Regional District staff be directed to contact and work with the Nuu-chah-nulth Tribal Council, the Port Alberni Friendship Centre and Reconciliation Canada to develop short term response for Reconciliation Canada events scheduled for Vancouver September 18-22, 2013 at the same time as the UBCM Conference and to develop a long term plan.*

**CARRIED**

## 11. UNFINISHED BUSINESS

**a. Toquaht Nation's Water Treatment Facility Official Opening**

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT the Alberni-Clayoquot Regional District Chair and Director for Area "C" (Long Beach) be authorized to attend the official opening of the Toquaht Nation's Water Treatment Facility on July 20, 2013.*

**CARRIED**

**b. West Coast Multiplex Facility Memorandum of Understanding**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the draft West Coast Multiplex Memorandum of Understanding considered at the June 26, 2013 Board of Directors meeting be referred to the next meeting of the West Coast Committee.*

**CARRIED**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. IN-CAMERA**

*MOVED: Director Osborne*

*SECONDED: Director Banton*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

**CARRIED**

The meeting was closed to the public at 3:25 pm.

The meeting was re-opened to the public at 3:50 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT this meeting be adjourned at 3:52 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer