



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JUNE 26, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?if?atḥ Government
- OBSERVERS:** Wilfred Cootes, Uchucklesaht First Nation
- REGRETS:** Tony Bennett, Electoral Area "C" (Long Beach)
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the agenda be approved as circulated with the addition of the following late items: correspondence from Island Timberlands, appointment of a Personnel Committee and UBCM Resolutions.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – June 12, 2013

MOVED: Director Geall

SECONDED: Director Kokura

THAT the minutes of the Board of Directors meeting held on June 12, 2013 be adopted.

CARRIED

b. Alberni-Transportation Committee Meeting – June 11, 2013

MOVED: Director Geall

SECONDED: Director McNabb

THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on June 11, 2013 be adopted.

CARRIED

c. Beaver Creek Water Advisory Committee Meeting – June 17, 2013

MOVED: Director McNabb

SECONDED: Director Geall

THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on June 17, 2013 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Presentation – Mr. Peter Klaver

The Chairperson presented Mr. Peter Klaver with a plaque from Emergency Management BC commemorating 10 years of service with the Sproat Lake Volunteer Fire Department and thanked him on behalf the Regional District for his years of service on the Department.

b. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for May 2013.

MOVED: Director Kokura

SECONDED: Director Irving

THAT Inspector Mac Richards, Port Alberni Detachment, RCMP, be invited to address the Regional District Board.

CARRIED

Inspector Richards provided an overview of the Port Alberni RCMP May Policing Report. May was the busiest month of 2013 with 107 calls. The RCMP has increased their focus on traffic. The Inspector answered questions from Directors.

6. CORRESPONDENCE FOR ACTION

- a. Island Timberlands – June 20, 2013**
Island Timberlands Road Construction Plan

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the correspondence from Island Timberlands be received.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. UNION OF BRITISH COLUMBIA MUNICIPALITIES**
Call for Nominations for UBCM Executive
- b. ISLAND COASTAL ECONOMIC TRUST**
Funding Support for Malcom Island Economic Development Strategy
- c. JENNY'S FINE FOODS**
Kudos to the Sun Coast Recycling Centre and Staff
- d. PRIVATE MANAGED FOREST LAND COUNCIL**
ACRD Concerns Regarding Forestry Activities
- e. CITY OF NORTH VANCOUVER**
Support of a Genetically Engineered Free Zone in the City of North Vancouver
- f. VANCOUVER ISLAND REGIONAL LIBRARY**
From the Board Table
2012 Annual Report
- g. ALBERNI VALLEY CHAMBER OF COMMERCE**
Support for a Published GPS Approach for the Alberni Valley Airport
- h. VANCOUVER ISLAND WATER WATCH COALITION**
Drinking Water Resources and Watersheds in Jeopardy
- i. CANADA POST**
Closure of Port Alberni Station "A" Post Office on Argyle Street

MOVED: Director Irving

SECONDED: Director Kokura

THAT the Board of Directors receives a – i correspondence for information.

CARRIED

*MOVED: Director Kokura
SECONDED: Director McNabb*

THAT the ACRD Board of Directors forward a letter to the Ministry of Forests supporting the position of local government with regards to control and management of watersheds.

CARRIED

*MOVED: Director McNabb
SECONDED: Director McLeman*

THAT the ACRD Board of Directors forward a letter to the MP and Minister responsible for Canada Post supporting the City of Port Alberni's initiatives to retain the post office at 5262 Argyle Street.

CARRIED

*MOVED: Director Cote
SECONDED: Director Irving*

THAT the ACRD Board of Directors forward a letter to the City of North Vancouver supporting their resolution submission to UBCM regarding a Genetically Engineered Free Zone and refer to the Agricultural Development Committee for input.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Statement of Financial Information.

*MOVED: Director Irving
SECONDED: Director Kokura*

THAT the Board of Directors approve the Alberni-Clayoquot Regional District's and Alberni-Clayoquot Regional Hospital District's 2012 Statements of Financial Information (SOFI) including all of the statements and schedules.

CARRIED

b. Request for Decision regarding By-Election – School District #70 Trustee (West Coast).

*MOVED: Director Geall
SECONDED: Director Kokura*

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Shelli Lyle, Chief Election Officer and Wendy Thomson, Deputy Chief Election Officer for the purposes of conducting the by-election for School District No. 70 (Alberni) - West Coast Trustee.

CARRIED

c. Request for Decision regarding Bylaw R1025, Bamfield Residential Backyard Burning Bylaw.

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw R1025, Bamfield Residential Backyard Burning Bylaw, 2013.

CARRIED

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw R1025, Bamfield Residential Backyard Burning Bylaw, 2013.

CARRIED

MOVED: Director Geall

SECONDED: Director Jack

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw R1025, Bamfield Residential Backyard Burning Bylaw, 2013.

CARRIED

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw R1025, Bamfield Residential Backyard Burning Bylaw, 2013.

CARRIED

d. Request for Decision regarding Letter of Support – SD#70 Project Based Learning Program.

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Ministry of Forests renewing support for the allocation of the annual

allowable cut to the Alberni Valley Community Forest in order to help fund School District No. 70's Project Based Learning Program.

CARRIED

e. Administrative Memo regarding Strategic Community Investment Funds Report.

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Strategic Community Investment Funds Report be received.

CARRIED

f. Request for Decision regarding Long Beach Airport – Runway Sweeper Purchase.

MOVED: Director Irving

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors purchase a Hydrostatic Towed Runway Sweeper from Team Eagle Ltd. for the price of \$259,564.00 which includes shipping and taxes.

CARRIED

g. Request for Decision regarding Contract Extension – IT Contractor.

MOVED: Director Irving

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors renew the contract with George Rose, CertiTech IT Services to provide IT support services for another one year term commencing July 1, 2013 for a total cost not to exceed \$45,000.00 including expenses.

CARRIED

h. Request for Decision regarding Water Landing Strip Lease – Long Beach Airport.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a three (3) year lease agreement with All Sports Lands Ltd. to operate the water landing strip at the Long Beach Airport commencing July 1, 2013 for the annual

lease amount of \$3,887.52 plus applicable taxes with CPI adjustments for year two and three.

CARRIED

i. Request for Decision regarding West Coast Multiplex Facility - Memorandum of Understanding – June 2013

MOVED: Director Irving

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors:

- a. Approve the renewed Memorandum of Understanding (MOU) supporting the West Coast Multiplex facility project as presented, and;*
- b. The Alberni-Clayoquot Regional District and West Coast Multiplex Society invite the Tla-o-qui-aht First Nation, Ahousaht First Nation, Yuułu?it̓'ath̓ Government, Hesquiaht First Nation, Toquaht First Nation, District of Tofino and District of Ucluelet to enter into the renewed MOU.*

DEFEATED

MOVED: Director Irving

SECONDED: Director Jack

THAT the draft West Coast Multiplex Memorandum of Understanding be presented to all West Coast communities and request the West Coast Multiplex Society to hold a meeting between all parties to review the draft MOU before sending out for community endorsements.

CARRIED

j. Request for Decision regarding Strick Road Watermain Replacement

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors of the Alberni-Clayoquot Regional District (ACRD) award the Strick Road Watermain Replacement tender to David Stalker Excavating Ltd. for the tender price of \$288,750.00 including GST.

CARRIED

9. PLANNING MATTERS

- a. DVD12008, Taylor/Elias/Seeton, 9644 Lakeshore Road**
Development Variance Application – Memorandum and Report

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors is at this time disposed to deny Development Variance Application DVD12008 and prior to doing so the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied.

CARRIED

b. RE13001, Streichsbier, Willow Road
Rezoning Application – Public Hearing Report, Public Hearing Minutes, and Bylaws P1307 & P1308

MOVED: Director McNabb
SECONDED: Director Geall

THAT the Board of Directors receive the public hearing report for Bylaws P1307 and P1308.

CARRIED

MOVED: Director Banton
SECONDED: Director Geall

THAT the Board of Directors receive the public hearing minutes for Bylaws P1307 and P1308.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1307, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1307, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

MOVED: Director Banton
SECONDED: Director Geall

THAT Bylaw P1308, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Geall*

THAT Bylaw P1308, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

Director Kokura and McNabb voted in the negative.

CARRIED

- c. RE13003, Gaiga, 5770 Mersey Road**
Rezoning Application – Report and Bylaw P1311

*MOVED: Director McNabb
SECONDED: Director Geall*

THAT the Board of Directors receive the staff report.

CARRIED

*MOVED: Director McNabb
SECONDED: Director Kokura*

THAT Bylaw P1311, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

*MOVED: Director McNabb
SECONDED: Director Kokura*

THAT the public hearing for Bylaw P1311 be delegated to the Director for Electoral Area 'E', the Alternate Director, or the Chairperson of the Regional District.

CARRIED

- d. DVF13002, Henshall/Ridinger, 5238 Athol Road**
Development Variance Application – Report

*MOVED: Director Banton
SECONDED: Director Geall*

THAT the Board of Directors pass a resolution to consider issuing development variance DVF13002.

CARRIED

The Manager of Planning and Development left the meeting at 3:05 pm.

- e. DVF13003, Wilson/Gunderson, 610 Bamfield Road**
Development Variance Application – Report

MOVED: Director Banton

SECONDED: Director Geall

THAT the Board of Directors pass a resolution to consider issuing development variance DVF13003.

CARRIED

- f. SF13004, Wilson/Gunderson, 610 Bamfield Road**
Minimum Parcel Frontage Waiver Request – Memorandum

MOVED: Director Banton

SECONDED: Director Geall

THAT the Board of Directors grant the Minimum Parcel Frontage Waiver.

CARRIED

The Manager of Planning and Development re-entered the meeting at 3:05 pm.

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report - June 21, 2013
- b. Board of Director Meeting Schedule – July 2013
- c. Building Inspector’s Report – May 2013
- d. Financial Statements – May 2013

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Board of Directors receives the Staff Reports a-d.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

- a. **9-1-1 Corporation – C. Solda**

The Chairperson reported on the 911 meeting held in Courtenay on June 21st. Concerns with long term borrowing limits were clarified.

b. Vancouver Island Regional Library - P. Cote

Director Cote provided an update on the recent VIRLB meeting. A breakfast meeting was held prior with municipal representatives to discuss the ACRD library meeting hosted by the ACRD on May 29th.

c. Central West Coast Forest Society – T. Bennett – No Report

**d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda
May 23, 2013 Meeting Minutes**

e. Alberni Valley Chamber of Commerce – C. Solda

The Chairperson reported on the Alberni Valley Chamber of Commerce. A dinner meeting was hosted recently with a Chinese delegate looking at investing in the community.

f. Coastal Communities Network – T. Bennett/B. Irving/C. Solda – No Report

g. West Island Woodlands Advisory Group – J. Jack/L. Banton

Director Jack and Banton reported on the last meeting of the WIWAG. The two main topics of discussion were BC's cut control regime and reviewing the CSA standards in regards to forestry practices.

h. Island Coastal Economic Trust – C. Solda – No Report

i. Air Quality Council, Port Alberni – J. McNabb

The Manager of Environmental Services reported on the May 30th Air Quality Council meeting.

j. West Coast Aquatic Board – T. Bennett – No Report

k. Association of Vancouver Island & Coastal Communities – C. Solda

The Chairperson reported that AVICC has started the planning process for the 2014 convention.

l. Beaver Creek Water Advisory Committee – J. McNabb

Director McNabb reported on the June 17th Beaver Creek Water Advisory Committee meeting. The Committee looked at the new plans for interface pump station and the seismic upgrade for the BC Fire hall.

m. Other Reports

Director McLeman invited Directors to attend the Alberni Valley Community Forest Annual General meeting on July 4th, 7:00 pm at the Community Field House.

Director Cote provided a brief update on several meetings she attended recently. The AV Regional Airport Open House, the Oceanside Medical Centre Opening in Parksville, the West Coast Native Health Care Society open house in Tofino and the VIHA Capital Planning meeting in Nanaimo.

MOVED: Director Cote
SECONDED: Director Geall

THAT Director Cote be paid remuneration and expenses for attending the Oceanside Medical Centre Open House in Parksville.

CARRIED

The Chairperson and Director Osborne reported on their attendance at the Local Government Leadership Conference. The purpose of the conference was regional collaboration and building relationships with other levels of government and First Nations.

Director Jack reported on the Year of Reconciliation gathering held on June 17th. The session started with a roundtable of introducing ourselves and where we came from. Dr. Chief Robert Joseph, Reconciliation Canada made a presentation on the purpose of Reconciliation Canada and background on residential schools and the lasting impacts. Several “next steps” were identified including local government getting more involved with the Nuu-chah-nulth Tribal Council and Alberni Friendship Centre. Director Jack recommended ACRD delegates attend the next NTC meeting to kick off a meaningful relationship.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. Late Business – Personnel Committee

MOVED: Director McNabb
SECONDED: Director Geall

THAT the following Directors be appointed to the Personnel Committee: Chairperson Solda, Director Kokura and Director Osborne.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Kokura

SECONDED: Director Osborne

THAT the meeting be closed to the public to discuss matters relating to

i. Litigation or potential litigation affecting the Regional District, and;

ii. Labour or other employee relations.

CARRIED

The meeting was closed to the public at 4:22 pm.

The meeting was re-opened to the public at 4:34 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Jack

SECONDED: Director Kokura

THAT this meeting be adjourned at 4:34 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer