



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 22, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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- DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Eric Geall, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lucas Banton, Electoral Area "F" (Cherry Creek) – via teleconference  
John Jack, Councillor, Huu-ay-aht First Nation  
Jack McLeman, Councillor, City of Port Alberni  
Josie Osborne, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułuꞑiꞑꞑath Government
- OBSERVER:** Wilfred Cootes, Councillor, Uchucklesaht Tribe
- REGRETS:** Wendy Thomson, Manager of Administrative Services
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andy Daniel, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Mike Irg, Manager of Planning and Development  
Shelli Lyle, Administrative Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

Chairperson Solda introduced Mr. Wilfred Cootes, Councillor from the Uchucklesaht Tribe attending the meeting as an observer. Directors introduced themselves to Councillor Cootes.

### 2. APPROVAL OF AGENDA

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT the agenda be approved as circulated.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – May 8, 2013**

*MOVED: Director Irving*

*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors meeting held on May 8, 2013 be adopted.*

**CARRIED**

**b. Alberni-Clayoquot Transportation Committee Meeting – May 2, 2013**

*MOVED: Director McLeman*

*SECONDED: Director McNabb*

*THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on May 2, 2013 be adopted.*

**CARRIED**

Director McLeman reported that the Transportation Committee will ask for a meeting with the newly appointed Minister and also organize a meeting with the Tseshaht First Nation. Staff will send a letter to all Alberni-Clayoquot Regional District communities and interested parties requesting letters of support for a Horne Lake Connector. The committee will organize a tour of the proposed Horne Lake route and prepare background materials in preparation for the meeting with the Minister.

**c. West Coast Committee Meeting – May 13, 2013**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the minutes of the West Coast Committee meeting held on May 13, 2013 be adopted.*

**CARRIED**

**d. West Coast Multiplex Advisory Committee Meeting – May 13, 2013**

*MOVED: Director McNabb*

*SECONDED: Director Osborne*

*THAT the minutes of the West Coast Multiplex Advisory Committee meeting held on May 13, 2013 be adopted.*

**CARRIED**

**e. Alberni Valley Committee Meeting – May 15, 2013**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the minutes of the Alberni Valley Committee meeting held on May 15, 2013 be adopted.*

*MOVED: Director McLeman*

*SECONDED: Director Cote*

*THAT the main motion be amended to include: staff to obtain quotes for a GPS for the AV Airport and confer with the Port Authority to participate and contribute.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Inspector Mac Richards, Officer In Charge, RCMP, Port Alberni Detachment regarding April Report and Highway 4 closure incidents.**

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT, Inspector Mac Richards, be invited to address the Regional District Board.*

**CARRIED**

Inspector Richards provided an overview and reported on noteworthy investigations. He explained that there was a press release today regarding a young girl from the community being victimized late yesterday. Inspector Richards answered questions from Directors.

**b. Ms. Karla Louwers, BC Hydro, regarding the work BC Hydro will be doing prior to installation of fibre optic cable for high speed internet on the West Coast. And Mr. Kevin Midwood, Telus, regarding installation of fibre optic cable for high speed internet on the West Coast.**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT, Ms. Karla Louwers, BC Hydro and Mr. Kevin Midwood, Telus be invited to address the Regional District Board.*

**CARRIED**

Ms. Louwers introduced herself and explained the transmission line upgrade and fibre make ready project that BC Hydro and Telus will be completing. BC Hydro will be upgrading the transmission line between kilometer 12 of Highway 4 and Long Beach Substation to accommodate the installation of Telus' fiber optic cable. 369 poles will be replaced, some insulators will also be replaced and the lines will be upgraded from 50c rating to 90c rating. Live line work is planned and outages are not anticipated. Construction tender will be determined in late May; construction will then begin late June with a completion date of March 2014. The contractor will work with Ministry of Transportation and Infrastructure regarding traffic delays and communicate through websites and the media. There will be single lane traffic Monday to Friday and some blasting will be required where there will be up to 5 minute closures both ways.

Mr. Midwood introduced himself and explained when this project is complete Telus will be able to bring 100 Megs to each house on the West Coast of the Island.

**c. Mr. John Rosene, Long Beach regarding Development Variance Application DVC12005, 2425 Tofino-Ucluelet Highway (item # 9.1a)**

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT Mr. John Rosene be invited to address the Regional District Board.*

**CARRIED**

Mr. Rosene explained his variance proposal, the layout of his property and his two part application process with an upgrade to the septic system.

**d. Ms. Carol Schmitt, Omega Pacific Hatchery Inc. regarding History and Participation to date on Projects involving Chinook Salmon in our community.**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT Ms. Carol Schmitt, Omega Pacific Hatchery Inc., be invited to address the Regional District Board.*

**CARRIED**

Ms. Schmitt distributed an information package. Ms. Schmitt's first request was for the Board to write a letter to support Omega Pacific Hatchery to participate in the growing of Chinook for rebuilding streams to provide fishing opportunities in our area.

The second request was for the Board to participate in dialogue to obtain approval and identify a location for release of a group of 65,000 Chinook smolts currently rearing at Omega Pacific Hatchery. The fish are from adult Chinook spawned at the brailer site at Robertson Creek Hatchery with the eggs having been incubated and smolts reared at Omega Hatchery.

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors send a letter of support for Omega Pacific Hatchery to participate in the growing of Chinook to rebuild streams and Director Cote be authorized to participate in the meeting with the Barkley Sound Working Group sub-committee.*

**CARRIED**

**6. CORRESPONDENCE FOR ACTION**

**7. CORRESPONDENCE FOR INFORMATION**

**a. ISLAND COASTAL ECONOMIC TRUST**

ICET Announces Funding Support for Aboriginal Tourism Attraction Project

ICET Announces Funding Support for Oceanside Initiatives Business Attraction Strategy

**b. TOWN OF PORT MCNEILL**

British Columbia Industries and Our Economy

**c. REGIONAL DISTRICT OF NANAIMO**

Initiation of Process to Amend the Regional Growth Strategy RGS and Electoral Area "H", RDN

**d. CATALYST PAPER CORPORATION**

Catalyst Paper 2012 Sustainability Report  
(Report held in office)

**e. SPARC BC**

Access Awareness Day – June 1, 2013

*MOVED: Director Bennett*

*SECONDED: Director Jack*

*THAT the Board of Directors receives a – e correspondence for information.*

**CARRIED**

**8. REQUEST FOR DECISIONS & BYLAWS**

- a. Request for Decision regarding Community Works Fund Agreement Amendment – Cherry Creek Improvement District and Beaver Creek Community Hall.**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the Community Works Fund Agreement Amendment between the Union of British Columbia Municipalities (UBCM) and the ACRD and authorize the Chairperson and the Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.*

**CARRIED**

**b. Administrative Memo regarding Fuel Provider for Regional District Fleet.**

*MOVED: Director Geall*

*SECONDED: Director McLeman*

*THAT this Administrative Memorandum be received.*

**CARRIED**

**c. Request for Decision regarding Asset Listing.**

*MOVED: Director Irving*

*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors receives the asset listing staff report.*

**CARRIED**

**d. Request for Decision regarding Restructure Implementation Grant.**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors allocate the \$15,000 restructure implementation grant from the Ministry of Community, Sport, and Cultural Development to General Government Services to offset the administrative wages that were incurred to convert the Beaver Creek Improvement District.*

**CARRIED**

**e. Request for Decision regarding Geotechnical Assessment – Proposed West Coast Multiplex.**

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to hire Simpson Geotechnical Ltd. to conduct a geotechnical assessment on the proposed site of the West Coast Multiplex for an estimated fee of \$13,970 plus GST, which includes the estimated disbursements for the drill rig and skid road construction.*

**CARRIED**

**f. Request for Decision regarding Declaration of Year of Reconciliation.**

*MOVED: Director Geall*

*SECONDED: Director McNabb*

*THAT the Board of Directors of the Alberni-Clayoquot Regional District declare 2013 as the year of reconciliation within the Alberni-Clayoquot Regional District and invite an ambassador of Reconciliation Canada to attend the Regional District as a delegation to inform the Regional District Board about reconciliation and the impact of IRS within the region.*

**CARRIED**

**g. Request for Decision regarding North Island 9-1-1 Corporation Articles – Amendment.**

*MOVED: Director Kokura*

*SECONDED: Director Jack*

*THAT the Regional District of Alberni-Clayoquot is in favour of executing the special resolution (appendix 'A') to make select alterations to the Articles of North Island 9-1-1 Corporation, as recommended by Singleton Urquhart LLO AND FURTHER THAT a waiver of notice (appendix 'B') be executed.*

**CARRIED**

**h. Request for Decision regarding Beaver Creek Water System VIHA 4321 Implementation Strategy.**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors request an extension to September 30, 2013 from the Vancouver Island Health Authority (VIHA) to submit an implementation strategy for the Beaver Creek Water System outlining how the ACRD intends to meet the Drinking Water Treatment Objects (Microbiological) for Surface Water Supplies in BC.*

**CARRIED**

**i. Request for Decision regarding Long Beach Airport – Boom Mower**

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to purchase a 2013 Diamond 3-Point Hitch Boom Mower from Prairie Coast Equipment for \$38,700.00 plus tax.*

**CARRIED**

**j. Request for Decision regarding Community to Community forum Funding Application.**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Alberni-Clayoquot Regional District Board of Directors apply for Community to Community Forum funding through the Union of British Columbia Municipalities to host a forum between all local and First Nations' governments in the region to:*

- a. Review the inclusion of the Huu-ay-aht First Nation and the Yuułu?if?ath Government joining Regional Board of the ACRD and the role of Uchucklesaht First Nation and Toquaht First Nation having observer status;*
- b. Share the Tool Kit and resources developed by EcoPlan with all local governments and the 10 First Nations in the region;*
- c. Develop working relationships among all governments; and,*
- d. A workshop focusing on Nuu-chah-nulth governance.*

**CARRIED**

**9. PLANNING MATTERS**

- a. DVC12005, ROSENE, 2425 TOFINO-UCLUELET HIGHWAY**  
Development Variance Application – Memorandum and Report

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVC12005 with the addition of an environmental professional that is agreeable to both parties and updated report and agreement to any recommendations on the sewage system in regards to the proposed development.*

**CARRIED**

- b. DPC13001, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT**

Development Permit Application – Report and Permit

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to issue development permit DPC13001.*

**CARRIED**

- c. **SC12006, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT**  
Minimum Parcel Frontage Waiver Request – Memorandum

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Board of Directors grant the Minimum Parcel Frontage Waiver for application No. SC12006.*

**CARRIED**

- d. **SD13001, IRENE WENNGATZ, KATHERINE DRIVE**  
Minimum Parcel Frontage Waiver Request – Memorandum

*MOVED: Director Cote*  
*SECONDED: Director Bennett*

*THAT the Board of Directors grant the Minimum Parcel Frontage Waiver for application No. SD13001.*

**CARRIED**

**10. REPORTS**

**10.1 STAFF REPORTS**

- a. Staff Action Items Report - May 16, 2013
- b. Building Inspector's Report – April 2013
- c. Financial Statements – April 2013
- d. Board of Directors Meeting Schedule – June 2013

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Board of Directors receives the Staff Report for a-d.*

**CARRIED**

## 10.2 COMMITTEE REPORTS

### a. Alberni-Clayoquot Regional Fisheries Resource Committee – B. Irving (Verbal)

*MOVED: Director Irving*

*SECONDED: Director Cote*

*THAT this verbal report be received.*

**CARRIED**

Director Irving reported the Fisheries Committee met on May 16. Mr. Thomson spoke about community funding sources, the salmon enhancement budget, habitat restoration programs and answered questions from the members. The initial Salmon Treaty had 28.5 million currently there is 20 million in that fund. Director Bennett reported DFO correspondence has not been getting to the community reps as they were left off the email list. Director Cote reported there is a Chinook fry net pen on display at harbor quay.

### b. 2013 Advisory Planning Commission Appointments

#### i. Bamfield

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the following individuals be appointed to the Bamfield Advisory Planning Commission for a two year term: Max Salamon, Phil Lavoie and Ed Friesen and the following individuals be appointed for a one year term: Rae Hopkins and Rose Janelle.*

**CARRIED**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

#### ii. Beaufort

*THAT the following individuals be appointed to the Beaufort Advisory Planning Commission for a two year term: Vickie Lee, Todd Thompson, Hugh Anderson, Brian Thompson and Linda Thompson.*

**CARRIED**

#### iii. Long Beach

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the following individuals be appointed to the Long Beach Advisory Planning Commission for a two year term Petra Arnold, Jim Whitworth and Kel Roberts; and the following individuals be appointed for a one year term: Vi Mundy and Don McKinnon.*

**CARRIED**

iv. Sproat Lake

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the following individual be appointed to the Sproat Lake Advisory Planning Commission for a two year term: Joe Lamoureux and the following individuals be appointed for a one year term: Bob Maurice, Lianne Saunders, Joe Van Bergen and Sandra Reed.*

**CARRIED**

v. Beaver Creek

*MOVED: Director McLeman*

*SECONDED: Director Geall*

*THAT the following individual be appointed to the Beaver Creek Advisory Planning Commission for a two year term: Dave deMontreuil and the following individual be appointed for a one year term: Gordon Blakey.*

**CARRIED**

vi. Cherry Creek

*MOVED: Director Banton*

*SECONDED: Director Kokura*

*THAT the following individuals be appointed to the Cherry Creek Advisory Planning Commission for a two year term: John Versteeg Jr., Mike Jones, Darcy Nelson and Bob Vandermolen.*

**CARRIED**

### **10.3 MEMBER REPORTS**

- a. RCMP Update** - received as a delegation
- b. 9-1-1 Corporation – C. Solda** – No Report
- c. Vancouver Island Regional Library - P. Cote** - No Report
- d. Central West Coast Forest Society – T. Bennett** - No Report

- e. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda - No Report**
- f. **Alberni Valley Chamber of Commerce – C. Solda - No Report**
- g. **Coastal Communities Network – T. Bennett/B. Irving/C. Solda - No Report**
- h. **West Island Woodlands Advisory Group – J. Jack/L. Banton - No Report**
- i. **Island Coastal Economic Trust – C. Solda -No Report**
- j. **Air Quality Council, Port Alberni – J. McNabb - No Report**
- k. **West Coast Aquatic Board – T. Bennett**  
Director Bennett reported there will be a site tour of the float homes in Uchuklesaht in June.
- l. **Association of Vancouver Island & Coastal Communities – C. Solda - No Report**
- m. **Beaver Creek Water Advisory Committee – J. McNabb - No Report**
- n. **Other Reports**  
Chairperson Solda reported she attended the Alberni Wrestling Awards presentation where the ACRD was given an Alberni Wrestling Special Appreciation plaque for their donation.

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**13. QUESTION PERIOD**

**14. ADJOURN**

*MOVED: Director Kokura*  
*SECONDED: Director Geall*

*THAT this meeting be adjourned at 4:10 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer