



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 10, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

### PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, YuułuꞀiꞀath Government

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager, Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

### 2. APPROVAL OF AGENDA

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. DECLARATIONS

### 4. ADOPTION OF MINUTES

#### a. Board of Directors Meeting – March 27, 2013

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the minutes of the Board of Directors meeting held on March 27, 2013 be adopted.*

**CARRIED**

**b. Special Board of Directors Meeting – March 27, 2013**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the minutes of the Special Board of Directors Meeting held on March 27, 2013 be adopted*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Mr. Zoran Knezevic, Manager, Port Alberni Port Authority regarding an update on Port Authority Activities.**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT Mr. Zoran Knezevic be invited to address the Regional District Board.*

**CARRIED**

Mr. Zoran provided an overview of the vision and plans for the Port Alberni Port Authority. The vision of the Port Alberni Port Authority is to be a thriving and diversified international Port. He also reported on strategic initiatives and an overview of the immediate and short term projects. Mr. Zoran answered questions from Directors.

**6. CORRESPONDENCE FOR ACTION**

**a. Local Government Leadership Academy, March 25, 2013, regarding invitation to attend 2013 Chief Elected Officials Forum.**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Board of Directors authorize Chair Cindy Solda to attend the 2013 Chief Elected Officials Forum to be held June 13 & 14, 2013 in Vancouver, BC.*

**CARRIED**

**b. Ms. Susan Roth, citizen, March 31, 2013, regarding a request for website formatting changes to allow for more information exchange with regards to Regional District meetings.**

*MOVED: Director Irving*  
*SECONDED: Director Kokura*

*THAT the Board of Directors refer the correspondence from Ms. Roth regarding ACRD website formatting changes for consideration during the re-development of the ACRD website and advise Ms. Roth her recommendations will be considered during this process.*

**CARRIED**

- c. Information from the Powell River Regional District, March 28, 2013, regarding the BC Coastal Ferry Service. The Alberni-Clayoquot Regional District has been left out of this dialogue and staff is seeking the advice of the Board on whether the Board wishes to participate or not.**

*MOVED: Director McLeman*  
*SECONDED: Director Bennett*

*THAT the Board of Directors authorize the Chair to participate in the Coastal Regional District Chairs Group.*

**CARRIED**

- d. Mr. Michael Mullin, March 27, 2013, regarding request for an open vote with signed ballots for the West Coast Multiplex.**

*MOVED: Director Bennett*  
*SECONDED: Director Irving*

*THAT the Board of Directors instruct the CAO to send a letter to Mr. Mullen outlining the results and the purpose of the Referendum.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. VANCOUVER ISLAND REGIONAL LIBRARY**  
Correspondence to and from the VIRL regarding Library costs
- b. AUDITOR GENERAL FOR LOCAL GOVERNMENT**  
Annual Service Plans
- c. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES**  
Provincial Forest Vision and Population Projection Project
- d. NORTH ISLAND COLLEGE**  
Wood Tech 21 and Development of the Culture of Wood Institute in Port Alberni
- e. PUBLIC WORKS ASSOCIATION OF BRITISH COLUMBIA**

National Public Works Week, May 19-25, 2013 – “Because of Public Works”

- f. **MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**  
B.C. Coastal Ferries Consultation and Engagement, Fall 2012
- g. **ISLAND COASTAL ECONOMIC TRUST**  
Strategic Plan 2013-2015
- h. **KOOTENAY COALITION FOR JUMBO WILD**  
Jumbo Glacier Resort Mountain Resort Municipality
- i. **DISTRICT OF TOFINO**  
Federal Fisheries Act – Bill C38

MOVED: Director Kokura

SECONDED: Director Bennett

*THAT the Board of Directors receive a – i correspondence for information.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding ACAP Contribution Agreement.**

MOVED: Director Geall

SECONDED: Director Jack

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to enter into a Contribution Agreement with Her Majesty the Queen in the right of Canada to receive \$248,181.00 capital contribution for a Heavy Airside Mobile Equipment (runway sweeper) Project at the Long Beach Airport and agree to assume all project costs above the level approved by the Minister and authorize Russell Dyson, CAO to be the designated representative to sign the agreement on their behalf.*

**CARRIED**

- b. **Request for Decision regarding Contribution Agreement – Sproat Lake Marine Patrol.**

MOVED: Director Cote

SECONDED: Director Bennett

*THAT the Alberni-Clayoquot Regional District Board of Directors agree to enter into a contribution agreement with Her Majesty the Queen in right of Canada, as represented by the Minister of Transport, to receive not more than seventy-five percent (75%) of the total eligible expenditures of the Boating Safety Awareness Project (SLMP), but only up to a maximum of \$23,925.00.*

**CARRIED**

**c. Request for Decision regarding Alberni-Clayoquot Transportation Committee – Revised Terms of Reference.**

*MOVED: Director Irving*

*SECONDED: Director McLeman*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt the revised Terms of Reference for the Alberni-Clayoquot Transportation Committee as presented, and:*

*a. Appoint Jack McLeman as Co-Chair.*

*b. Commit funding in the amount of \$7,500.00 (in-kind) to support to the Committee in 2013.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the main motion be amended to include Mayor Irving as the West Coast Representative.*

**CARRIED**

The main motion as amended was;

**CARRIED**

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*That the Board of Directors dissolve the Alberni-Clayoquot Regional District's former Transportation Committee.*

**CARRIED**

**9. PLANNING MATTERS**

**a. BEAVER CREEK OFFICIAL COMMUNITY PLAN**

Memorandum and Bylaw P1291

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of directors receive the staff memorandum.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT Bylaw P1291, Regional District of Alberni-Clayoquot Beaver Creek (Electoral Area E) Official Community Plan Bylaw P1291, 2012, be adopted.*

**CARRIED**

- b. RF12007, WILSON/GUNDERSON, 610 BAMFIELD ROAD**  
Rezoning Application – Bylaw P1305

*MOVED: Director Banton*

*SECONDED: Director Geall*

*THAT Bylaw P1305, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. CAO Report – April 5, 2013**
- b. Planning and Development Report – April 3, 2013**
- c. Environmental Services Manager Report – April 5, 2013**
- d. Staff Action Items Report – April 5, 2013**

*MOVED: Director Geall*

*SECONDED: Director McNabb*

*THAT the Board of Directors receives the Staff Reports a-d.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

- a. West Coast Committee, April 10, 2013 – T. Bennett (Verbal)**

Director Bennett reported on the West Coast Committee meeting held earlier today. Update on the water landing strip – proceeding with a 3 year notice of disposition for 3 year lease.

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT the Board of Directors receives this verbal report.*

**CARRIED**

### **10.3 OTHER REPORTS**

- a. Central Westcoast Forest Society Report – April 3, 2012**

MOVED: Director Bennett  
SECONDED: Director Irving

*THAT the Board of Directors receives the Central Westcoast Forest Report for April 13, 2013.*

**CARRIED**

MOVED: Director Irving  
SECONDED: Director Cote

*THAT a letter be forwarded to the Province thanking them for the restoration and rearing channels at Lost Shoe Creek and encourage the appropriate Ministry to take an active role on additional projects in that area.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**a. Fisheries and Oceans Resolutions from UBCM**

MOVED: Director Irving  
SECONDED: Director Cote

*THAT the Board of Directors allow as a late item.*

**CARRIED**

MOVED: Director Bennett  
SECONDED: Director Irving

*THAT the ACRD provide the information obtained from UBCM on fisheries and oceans resolutions from UBCM to be released to the CCN.*

**CARRIED**

**b. Representation at Funeral Service**

MOVED: Director Irving  
SECONDED: Director McNabb

*THAT the Board of Directors allow as a late item.*

**CARRIED**

MOVED: Director Bennett  
SECONDED: Director Irving

*THAT the Chair or alternate be authorized to represent the ACRD at Al Huddleson's service and allow for expenses to be paid to attend.*

**CARRIED**

**c. Letter of Congratulations to Hupacasath First Nation Chief Councillor Steven Tatoosh**

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*THAT the Board of Directors allow as a late item.*

**CARRIED**

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*That staff send a letter of congratulations to Chief Councillor Steven Tatoosh and the new Council of the Hupacasath First Nation regarding their election.*

**CARRIED**

**13. QUESTION PERIOD**

**14. IN-CAMERA**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. Labour or other employee relations;*
- ii. Litigation or Potential Litigation affecting the Regional District.*

**CARRIED**

The meeting was closed to the public at 3:28 pm.

The meeting was re-opened to the public at 4:01 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT this meeting be adjourned at 4:01 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer