



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 27, 2013, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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### DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

### PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

### REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

Alan McCarthy, Member of Legislature, Yuułuꞵifꞵath Government

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

### 2. APPROVAL OF AGENDA

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the agenda be approved as circulated with the addition of the following late item: decrease in requisition for the 911 service in 2013 and closure of post office on Argyle Street.*

**CARRIED**

### 3. DECLARATIONS

#### **4. ADOPTION OF MINUTES**

##### **a. Board of Directors Meeting – March 13, 2013**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the minutes of the Board of Directors meeting held on March 13, 2013 be adopted.*

**CARRIED**

##### **b. Special Board of Directors - Public Consultation Meeting – March 13, 2013**

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the minutes of the Special Board of Directors – Public Consultation meeting held on March 13, 2013 be adopted.*

**CARRIED**

#### **5. PETITIONS, DELEGATIONS & PRESENTATIONS**

##### **a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP 2012 Annual Report.**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT Inspector Mac Richards, Port Alberni RCMP Detachment be invited to address the Regional District Board.*

**CARRIED**

Inspector Richards provided an overview of the Port Alberni RCMP 2012 Annual Report and answered questions from Directors.

#### **6. CORRESPONDENCE FOR ACTION**

##### **a. City of Port Alberni, March 6, 2013, request for the Alberni-Clayoquot Regional District to cost-share expenses on a 50/50 basis for Cindy Solda to attend the 2013 Federation of Canadian Municipalities Conference.**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors cost-share expenses on a 50/50 basis with the City of Port Alberni for Cindy Solda's attendance at the Federation of Canadian Municipalities Conference to be held in Vancouver, BC, May 31 to June 3, 2013.*

**CARRIED**

- b. Private Managed Forest Land Council, March 14, 2013, invitation to arrange for a special meeting with Executive Director Stuart Macpherson at the Association of Vancouver Island and Coastal Communities Annual General Meeting.**

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the Board of Directors direct staff to arrange a meeting between ACRD Directors and Stuart Macpherson, Executive Director, Private Managed Forest Land Council at the Association of Vancouver Island and Coastal Communities Annual General Meeting on either April 12, 2013 or April 13, 2013.*

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT the main motion be amended to include discussion regarding community concerns with regards to watershed in the Region.*

**CARRIED**

The main motion as amended was;

**CARRIED**

- c. West Coast Aquatic, March 20, 2013, request for Board discussion on ideas to help in the promoting of marine economic activity in the WCVI region, ideas to be brought forward to April 3<sup>rd</sup> West Coast Aquatic meeting.**

*MOVED: Director Bennett*

*SECONDED: Director McLeman*

*THAT the Board of Directors receives this correspondence.*

**CARRIED**

- d. Christopher Alemany, Citizen, March 21, 2013, Request for a cost benefit report for repair, upgrade, and use for heavy freight transport of the Alberni Subdivision of the Island Railway before submitting any response to the upcoming Raven Underground Coal Project Environmental Application.**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Board of Directors receives this correspondence.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

- a. **BC HYDRO**  
Long Beach Area Reinforcement Project
- b. **PORT ALBERNI CENTENNIAL COMMITTEE**  
Final Report for the Commemoration of Port Alberni's Centennial
- c. **MUNICIPAL FINANCE AUTHORITY OF BC**  
MFA Credit Ratings – AAA "Outlook Stable" - 2013
- d. **MINISTRY OF COMMUNITY, SPORT AND CULTURAL DEVELOPMENT**  
Strategic Community Investment Fund
- e. **COWICHAN VALLEY REGIONAL DISTRICT**  
Draft Updated List of Packaging & Printed Paper
- f. **ISLAND TIMBERLANDS**  
Notification of Intent to Use Herbicides
- g. **PORT ALBERNI FOLKFEST MULTICULTURAL SOCIETY**  
2013 Canada Day Parade
- h. **ENVIRONMENTAL ASSESSMENT OFFICE**  
Raven Coal Project Update on Application/EIS Screening Timeline
- i. **KIDNEY BC**  
2013 BC Kidney Walks – Alberni-Clayoquot
- j. **FRESHWATER FISHERIES**  
2013 Economic Impact Report
- k. **THE NATURE TRUST**  
Support for The Nature Trust
- l. **FEDERATION OF CANADIAN MUNICIPALITIES**  
FCM Analysis of Budget 2013
- m. **MINISTRY OF JOBS, TOURISM AND SKILLS TRAINING**  
Economic Development Essentials for Local Leaders Workshop

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors receives a – m correspondence for information.*

**CARRIED**

*MOVED: Director Geall*  
*SECONDED: Director McLeman*

*THAT a maximum of five directors be authorized to attend the Ministry of Jobs, Tourism and Skills Training – Economic Development Essentials for Local Leaders Workshop on April 3, 2013 in Victoria.*

*MOVED: Director McNabb*

*SECONDED: Director Bennett*

*THAT the main motion be amended to a maximum of two Directors be authorized to attend.*

**CARRIED**

The main motion as amended was;

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

### **a. Administrative Memo regarding Paperless Agenda Cost Savings.**

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT this memorandum be received.*

**CARRIED**

### **b. Request for Decision regarding District of Ucluelet Supplementary Roll.**

*MOVED: Director Cote*

*SECONDED: Director McLeman*

*THAT this memorandum be received.*

**CARRIED**

### **c. Request for Decision regarding Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment 2013.**

*MOVED: Director Banton*

*SECONDED: Director Geall*

*THAT the Alberni-Clayoquot Regional District Board of Directors receives Bylaw E1053-1.*

**CARRIED**

### **d. Request for Decision regarding Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013.**

Director Irving entered the meeting at 2:22 pm.

*MOVED: Director Geall*

*SECONDED: Director Cote*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013.*

**DEFEATED**

Directors Bennett, Geall, Osborne and Cote voted in favour of the motion. Directors McNabb, Solda, Irving, McLeman, Kokura and Banton voted against the motion.

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT staff be instructed to investigate options for the VIRL service and report back to the Board.*

**CARRIED**

**e. Request for Decision regarding Bylaw No. F1103 – 3<sup>rd</sup> Reading and Adoption of 2013-2017 Financial Plan.**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the Board of Directors give third reading to Bylaw F1103 cited as '2013 to 2017 Financial Plan'.*

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the Board of Directors amend the 2013-2017 Alberni-Clayoquot Regional District Financial Plan to include an Alberni Valley Grant-in-Aid to the Eighth Avenue School Backpack Club for \$500.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Banton*

*THAT the Board of Directors amend the 2013-2017 Alberni-Clayoquot Regional District Financial Plan, Beaver Creek Water System on page 85 by reducing line 2, Parcel Tax, by*

*\$952 to a total of \$232,050 and reducing line 16, Capital Development Fund Contribution, by \$952 to a total of \$347,818.*

**CARRIED**

*MOVED: Director Geall  
SECONDED: Director Kokura*

*THAT the Board of Directors amend the 2013–2017 Alberni-Clayoquot Regional District Financial Plan as follows: 911 Emergency Telephone System page 6, reduce line 2, tax requisition by \$6,000 to a total of \$258,733 and reduce line 7, operating costs by \$6,000 to a total of \$258,000.*

**CARRIED**

*MOVED: Director Banton  
SECONDED: Director McNabb*

*THAT the Board of Directors amend 2013–2017 Alberni-Clayoquot Regional District Financial Plan, page 106, Franklin River Road Fire Protection Service by reducing line 6 by \$1,000.00 and reducing line 5 by \$1,000.00.*

Third reading of Bylaw F1103, 2013 – 2017 Financial Plan as amended was;

**CARRIED**

*MOVED: Director McNabb  
SECONDED: Director Kokura*

*THAT the Board of Directors adopt Bylaw No. F1103, cited as 2013-2017 Financial Plan.*

**CARRIED**

## **9. PLANNING MATTERS**

### **9.1 ELECTORAL AREA DIRECTORS ONLY**

- a. DVA13001, GEALL, 452 PACHENA ROAD**  
Development Variance Application – Memorandum and Permit

Director Geall and McNabb left due to a conflict of interest at 3:00 pm

*MOVED: Director Bennett  
SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to issue development variance permit DVA13001.*

**CARRIED**

Directors Geall and McNabb re-entered the meeting at 3:05 pm

- b. RF12007, WILSON/GUNDERSON, 610 BAMFIELD ROAD**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes,  
and Bylaw P1305

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive the public hearing report for Bylaw P1305.*

**CARRIED**

*MOVED: Director Geall*

*SECONDED: Director Bennett*

*THAT the Board of Directors receive the public hearing minutes for Bylaw P1305.*

**CARRIED**

*MOVED: Director Geall*

*SECONDED: Director Bennett*

*THAT Bylaw P1305, Regional District of Alberni-Clayoquot Zoning Atlas Amendment  
Bylaw, be read a second time.*

**CARRIED**

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT Bylaw P1305, Regional District of Alberni-Clayoquot Zoning Atlas Amendment  
Bylaw, be read a third time.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. Staff Action Items Report – March 21, 2013
- b. Building Inspector's Report – February 2013

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the Board of Directors receives the Staff Reports a-b.*

**CARRIED**

## 10.2 COMMITTEE REPORTS

## 10.3 MEMBER REPORTS

- a. **9-1-1 Corporation – C. Solda**  
Director Solda provided a brief update on the 911 meeting held on March 15<sup>th</sup>.
- b. **Vancouver Island Regional Library - P. Cote – No Report**
- c. **Central West Coast Forest Society – T. Bennett**  
Director Bennett reported that the Central West Coast Forest Society is releasing a film that highlights stream ecology and restoration work they are involve in on the West Coast. The ACRD will have a link on their webpage to the film.
- d. **Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda**  
The Chair provided an update on the meeting held on March 21<sup>st</sup>.
- e. **Alberni Valley Chamber of Commerce – C. Solda**  
The Chair reported on the Alberni Valley Chamber of Commerce. The Chamber is selling the property they own next to the visitor centre.
- f. **Coastal Communities Network – T. Bennett/B. Irving/C. Solda**  
Director Bennett provided a brief update on the Coastal Communities Network.
- g. **West Island Woodlands Advisory Group – J. Jack/L. Banton**  
Director Banton reported on the West Island Woodlands Advisory Group meeting held on March 14<sup>th</sup>.
- h. **Island Coastal Economic Trust – C. Solda – No Report**
- i. **Air Quality Council, Port Alberni – J. McNabb – No Report**
- j. **West Coast Aquatic Board – T. Bennett**  
Director Bennett reported that the next meeting of the West Coast Aquatic Board is on April 3<sup>rd</sup>. The main topic of discussion will be the Pacific Salmon Treaty funds.
- k. **Association of Vancouver Island & Coastal Communities – C. Solda – No Report**
- l. **Beaver Creek Water Advisory Committee – J. McNabb – No Report**
- m. **Other Reports**
  - i. Dan Holder, Fire Service Coordinator February 2013 written report.
  - ii. The Chairperson reported on the Mayor’s Breakfast meeting.

- ii. Director Kokura reported on his attendance at the Municipal Finance Authority Annual Meeting. MFA continues to hold triple AAA rating.

*MOVED: Director McNabb*

*SECONDED: Director Irving*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**a. Late Business**

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT the following be allowed for consideration as a late item: Telus presentation to the ACRD Board.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT the Regional District invite Telus and BC Hydro to make a delegation to present timelines for implementation of fibre optics on the West Coast.*

**CARRIED**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the Regional District forward a letter to Canada Post inviting them to present to the ACRD regarding the possible closure of the post office on Argyle Street.*

**CARRIED**

*MOVED: Director Geall*

*SECONDED: Director Irving*

*THAT the following be allowed for consideration as a late item: discussion regarding First Nations appointing alternates to the ACRD Board.*

**CARRIED**

*MOVED: Director McLeman*

*SECONDED: Director Geall*

*THAT the following be allowed for consideration as a late item: discussion regarding closure of Toquaht Bay.*

**CARRIED**

**13. QUESTION PERIOD**

**14. ADJOURN**

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT this meeting be adjourned at 3:48 pm.*

**CARRIED**

Certified Correct:

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Cindy N. Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer