



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 27, 2013, 1:30PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Chairperson, City of Port Alberni
Rene Lacoursiere, Alternate Director, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Pam Craig, Alternate Director, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

REGRETS: Tony Bennett, Electoral Area "C" (Long Beach)

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Irving

THAT the agenda be approved as circulated.

CARRIED

3. OATHS OF OFFICE

The CAO conducted the Oath of Office for:

Lucas Banton, Director, Electoral Area "F" (Cherry Creek)
Pam Craig, Alternate Director, Electoral Area "E" (Beaver Creek)
Rene Lacoursiere, Alternate Director, Electoral Area "D" (Sproat Lake)

4. DECLARATIONS

5. ADOPTION OF MINUTES

a. Committee-of-the-Whole Meeting – February 13, 2013

MOVED: Director Kokura

SECONDED: Director Geall

THAT the minutes of the Committee-of-the-Whole meeting held on February 13, 2013 be adopted with amendments to grant-in-aid no. 5 and 13 stating funded through the West Coast Landfill budget.

CARRIED

b. Board of Directors Meeting – February 13, 2013

MOVED: Director Geall

SECONDED: Director McLeman

THAT the minutes of the Board of Directors meeting held on February 13, 2013 be adopted.

CARRIED

c. Regional Fisheries Resource Committee - February 7, 2013.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the minutes of the Alberni-Clayoquot Regional District Fisheries Resource Committee meeting held on February 7, 2013 be adopted.

CARRIED

d. Electoral Area Directors Committee, - February 19, 2013.

MOVED: Director Kokura

SECONDED: Director Geall

THAT the minutes of the Electoral Area Directors Committee meeting held on February 19, 2013 be adopted.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Mr. Rod Davis, MSc., PAg., Chair, Private Managed Forest Land Council regarding update.**

MOVED: Director Kokura
SECONDED: Director Lacoursiere

THAT Mr. Rod Davis, Private Managed Forest Land Council of BC be invited to address the Regional District Board.

CARRIED

Mr. Davis provided an overview of the mandate and regulations of the Private Managed Forest Land Council. The Council is an independent provincial agency established under the Private Managed Forest Land Act protecting key public environmental values on private managed forest land in BC.

b. Mr. Gary Swann, Alberni Environmental Coalition regarding Mitigating Reports dealing with Raven Coal.

MOVED: Director Kokura
SECONDED: Director Irving

THAT Mr. Gary Swann, Alberni Environmental Coalition be invited to address the Regional District Board.

CARRIED

Mr. Swann reported that the Raven Underground Coal Project is expected to enter the final stages of the environmental review in the coming weeks. The Regional District's representative on the working group of the environmental review will be receiving approximately 10,000 pages of studies undertaken by scientists hired by Compliance Energy prior to these studies being released to the public. Mr. Swann encouraged the Regional District's representative to participate in the working group review of these studies.

c. Ms. Gillian Trumper, Mr. Russ McLaughlin regarding Wood Tech 21 request for support in making the North Island College in Port Alberni the Center for Forestry for the College.

MOVED: Director Jack
SECONDED: Director Kokura

THAT Ms. Gillian Trumper and Mr. Russ McLaughlin be invited to address the Regional District Board.

CARRIED

Ms. Trumper provided an overview of the activities of Wood Tech 21 over the past 18 months. She spoke to their proposal submitted to North Island College for the

development of the Culture of Wood Institute. North Island College is seeking to establish applied research programs in their educational institutes. Wood Tech 21 is of the opinion that an Applied Research Centre for Forestry best fits in the Alberni Valley with its diverse assets that support this kind of program. The Wood Tech 21 Board of Directors is looking for support from local government and industry for their proposal. Mr. McLaughlin said they want the forestry centre to be here in the Alberni Valley where it belongs.

MOVED: Director Jack

SECONDED: Director Banton

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to North Island College supporting Wood Tech 21's proposal for the development of the Culture of Wood Institute in the Alberni Valley.

CARRIED

7. CORRESPONDENCE FOR ACTION

a. REQUEST FOR DEVELOPMENT

Mr. John Mass, Broken Island Adventures Ltd., February 14, 2013, Request for the development of a pedestrian and cycle path between the Villages of Anacla and Bamfield.

MOVED: Director Geall

SECONDED: Director Kokura

THAT the request from Mr. John Mass for the development of a pedestrian and cycle path between the Village of Anacla and Bamfield be forwarded to the Regional Parks planning process and forward a thank you letter to Mr. Mass.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

a. UNION OF BRITISH COLUMBIA MUNICIPALITIES

UBCM Membership

b. HEALTHY FORESTS-HEALTHY COMMUNITIES

Press Release – Results of a Two Year Dialogue with Communities, Experts and Concerned Citizens

c. SQUAMISH-LILLOOET REGIONAL DISTRICT

Schlenker v. Torgrimson: Deemed Conflict of Interest for Elected Officials as Directors of Non-Profit Societies

d. COLUMBIA SHUSWAP REGIONAL DISTRICT

2013 Flood Management Responsibility on Crown Land

e. HONOURABLE STEVE THOMSON, MINISTER, MINISTRY OF FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS

2012 UBCM Convention Discussion with Minister regarding
Unauthorized Float Homes and Invasive Aquatic Species

MOVED: Director Irving
SECONDED: Director Kokura

THAT the Board of Directors receives correspondence for information a - e.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

a. REQUEST FOR DECISION
2013 Regional Water Improvement Project - Revised

MOVED: Director Irving
SECONDED: Director Geall

THAT the Board of Directors of the Alberni-Clayoquot Regional District allocate \$2.0 million in gas tax monies to the 2013 Regional Water Improvement project as follows:

- 1. Bamfield Water System – a total expenditure of \$455,000, to be completed by 2014, for projects prioritized with input from the BWC and Regional District engineer.*
- 2. Millstream Water System– a total expenditure of \$121,000, for the interconnection with the District of Ucluelet and associated water main upgrades following consultation with District of Ucluelet for water agreement, works to be completed by 2014.*
- 3. Beaver Creek Water System – a total expenditure of \$750,000 for the Strick Road water main and booster pump to be completed in 2013.*
- 4. Long Beach Airport – a contribution of \$250,000 for well development and water effluent treatment, to proceed in 2013, subject to security of required funds.*
- 5. Beaver Creek – Cherry Creek – a commitment of \$385,000 for integration of the Beaver Creek and Cherry Creek systems subject to confirming viability through an engineer’s report and agreement with the Cherry Creek Improvement District, with works commencing in 2014; and*
- 6. Bell Road / Stuart Avenue – a commitment of \$264,000 (to a maximum of 50% total construction costs), subject to all required approvals and work proceeding in 2015.*

CARRIED

Several Directors expressed concern that they were not given the opportunity to speak to the above motion.

MOVED: Director Banton

SECONDED: Director Lacoursiere

THAT the above motion be rescinded.

CARRIED

MOVED: Director Irving

SECONDED: Director McLeman

THAT the Board of Directors of the Alberni-Clayoquot Regional District allocate \$2.0 million in gas tax monies to the 2013 Regional Water Improvement project as follows:

- 1. Bamfield Water System – a total expenditure of \$455,000, to be completed by 2014, for projects prioritized with input from the BWC and Regional District engineer.*
- 2. Millstream Water System– a total expenditure of \$121,000, for the interconnection with the District of Ucluelet and associated water main upgrades following consultation with District of Ucluelet for water agreement, works to be completed by 2014.*
- 3. Beaver Creek Water System – a total expenditure of \$750,000 for the Strick Road water main and booster pump to be completed in 2013.*
- 4. Long Beach Airport – a contribution of \$250,000 for well development and water effluent treatment, to proceed in 2013, subject to security of required funds.*
- 5. Beaver Creek – Cherry Creek – a commitment of \$385,000 for integration of the Beaver Creek and Cherry Creek systems subject to confirming viability through an engineer’s report and agreement with the Cherry Creek Improvement District, with works commencing in 2014; and*
- 6. Bell Road / Stuart Avenue – a commitment of \$264,000 (to a maximum of 50% total construction costs), subject to all required approvals and work proceeding in 2015.*

MOVED: Director Banton

SECONDED: Director Jack

THAT the main motion be amended as follows: Item 5 to read: Beaver Creek – Cherry Creek – a commitment of \$385,000 for integration of the Beaver Creek and Cherry Creek systems with \$45,000 set aside out of the \$385,000 for moving the Cherry Creek water

intake subject to confirming viability through an engineer's report and agreement with the Cherry Creek Improvement District, with works commencing in 2014.

The CAO asked Director Banton if he has given consideration to being in a potential conflict of interest as a member of the Cherry Creek Improvement District. Director Banton advised that he did consider this and does not feel he is in conflict.

CARRIED

The main motion, as amended, was;

CARRIED

MOVED: Director Kokura

SECONDED: Director Craig

THAT the Board of Directors of the Alberni-Clayoquot Regional District Instruct staff to amend the contract with UBCM to allow gas tax funds to be allocated to the Beaver Creek Community Club for upgrades to the hall in the amount of \$25,000.00.

MOVED: Director Kokura

SECONDED: Director Banton

THAT the main motion be amended to include the Cherry Creek Improvement District.

CARRIED

The main motion, as amended, was;

CARRIED

MOVED: Director Geall

SECONDED: Director Craig

THAT the Board of Directors of the Alberni-Clayoquot Regional District direct staff to proceed immediately to prepare the required engineered drawings for the completion of the Strick Road water main replacement and booster pump, conduct discussions with the City of Port Alberni regarding a regional approach to Alberni Valley water supply and consult with residents of Beaver Creek regarding options and plans for the water system.

CARRIED

MOVED: Director Irving

SECONDED: Director McLeman

THAT the Board of Directors of the Alberni-Clayoquot Regional District forward a letter to the District of Tofino and District of Ucluelet outlining electoral area directors

recommended use of gas tax funds at the Long Beach Airport for well development and effluent treatment and request the Districts' to consider budgeting funds in 2014 for the Long Beach Airport.

CARRIED

MOVED: Director McLeman

SECONDED: Director Geall

THAT the Board of Directors amend the agenda to allow the Port Alberni RCMP Inspector to address the Board.

CARRIED

The Inspector provided an overview of his written report to the Board on page 68 of the agenda and answered questions from Directors.

b. REQUEST FOR DECISION

Amendments to the 2013 Committee Appointment

MOVED: Director Kokura

SECONDED: Director Craig

THAT the Alberni-Clayoquot Regional District Board of Directors approve amendments to the 2013 Alberni-Clayoquot Regional District Committee Appointments and Appointments to Outside Boards, Agencies and Commissions as presented.

CARRIED

c. REQUEST FOR DECISION

Porsche Club of America – Use of Long Beach Airport

MOVED: Director Geall

SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the Vancouver Island Region Porsche Club of America to use the North half of Runway 16-34, Apron #2, Taxiways A, B and C at the Long Beach Airport on Friday, May 25th and Saturday, May 26th 2013, to conduct a driver training session and autocross event.

CARRIED

d. REQUEST FOR DECISION

ACRD Vehicle Maintenance

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors award Hometown Automotive Ltd. the ACRD vehicle maintenance contract for two-years commencing March 1, 2013.

CARRIED

e. REQUEST FOR DECISION

Letter of Support for West Coast Fisheries

MOVED: Director Irving

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors send a letter requesting that during the national consultation with stakeholders around Section 10.1 of the Fisheries Act, the use of Fish Allocation for Financing Purposes, that the need for west coast salmon habitat restoration and salmon enhancement be included as legitimate activities for the use of fish funds.

CARRIED

f. ADMINISTRATIVE MEMORANDUM

Bamfield Wastewater Treatment Options – February 20, 2013

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Board of Directors receives the Bamfield Wastewater Treatment Options – February 20, 2013.

CARRIED

g. REQUEST FOR DECISION

Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013

MOVED: Director Irving

SECONDED: Director Jack

THAT Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013 be read a first time.

CARRIED

MOVED: Director Jack

SECONDED: Director Geall

THAT Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013 be read a second time.

CARRIED

MOVED: Director Geall
SECONDED: Director Lacoursiere

THAT Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013 be read a third time.

CARRIED

h. REQUEST FOR DECISION

Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013

MOVED: Director Banton
SECONDED: Director McLeman

THAT the Board of Directors proceed with the three recommended readings of Bylaw E1053-1.

CARRIED

MOVED: Director McLeman
SECONDED: Director Irving

THAT Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013 be read a first time.

CARRIED

MOVED: Director Irving
SECONDED: Director Lacoursiere

THAT Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013, be read a second time.

CARRIED

MOVED: Director Jack
SECONDED: Director Banton

THAT Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013, be read a third time.

CARRIED

i. REQUEST FOR DECISION

By-Election Results – ACRD Director & SWD 70 (Alberni) Trustee

MOVED: Director McLeman
SECONDED: Director Craig

THAT the Alberni-Clayoquot Regional District Board of Directors receives the Declaration of Official Election Results for Director, Electoral Area "F" (Cherry Creek) and School District No. 70 (Alberni) Trustee representing the City of Port Alberni and Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek) for the 2013 by-election.

CARRIED

j. REQUEST FOR DECISION

Ring Road Connector – Highway 4 to Franklin River Road Route Study

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors of the Alberni-Clayoquot Regional District receive the Ring Road Connector – Highway 4 to Franklin River Road Route Study prepared by R.F. Binnie and Associates' and refer the study to the Transportation Committee.

CARRIED

k. REQUEST FOR DECISION

First Reading of the 2013-2017 Financial Plan

MOVED: Director Kokura

SECONDED: Director Banton

THAT the 2013 – 2015 Alberni-Clayoquot Regional District Financial Plan be amended to reflect allocations of gas tax funds for the Cherry Creek Improvement District water intake improvements.

CARRIED

MOVED: Director Kokura

SECONDED: Director Geall

THAT Bylaw F1103, 2013 to 2017 Alberni-Clayoquot Regional District Financial Plan be read a first time as amended.

CARRIED

10. PLANNING MATTERS

10.1 ELECTORAL AREA DIRECTORS ONLY

a. SE12007, ANDERSON, 5722 MERSEY ROAD

Subdivision Application – Cash in Lieu of Parkland Memorandum

MOVED: Director Craig

SECONDED: Director Kokura

THAT the Board of Directors pass a resolution that cash in lieu of parkland be provided by the owners of the subject property in order to meet the requirements of Section 941 of the Local Government Act.

CARRIED

- b. **RE09009, EVANS, 7955 BEAVER CREEK ROAD**
Rezoning Application – Public Hearing Report, Public Hearing Minutes, and Bylaws P1243 and P1244

MOVED: Director Craig

SECONDED: Director Geall

THAT the Board of Directors receive the public hearing report for Bylaws P1243, P1244, P1306, and P1286.

CARRIED

MOVED: Director Craig

SECONDED: Director Kokura

THAT the Board of Directors receive the public hearing minutes for Bylaws P1243, P1244, P1306, and P1286.

CARRIED

MOVED: Director Craig

SECONDED: Director Kokura

THAT Bylaw P1243, Beaver Creek Official Community Plan Amendment Bylaw, be read a third time.

CARRIED

MOVED: Director Craig

SECONDED: Director Lacoursiere

THAT Bylaw P1244, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be read a third time.

CARRIED

- c. **RF11009, ABC ALBERNI BOAT CENTRE, 2945 ALBERNI HIGHWAY**
Rezoning Application – Bylaws P1306 and P1286

MOVED: Director Banton

SECONDED: Director Craig

THAT Bylaw P1306, Cherry Creek Official Community Plan Amendment Bylaw, be read a second time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Kokura*

THAT Bylaw P1306, Cherry Creek Official Community Plan Amendment Bylaw, be read a third time.

CARRIED

*MOVED: Director Banton
SECONDED: Director Craig*

THAT Bylaw P1286, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

- d. **RF12006, VERHAEGHE, 205 FRANKLIN RIVER ROAD**
Rezoning Application – Bylaw P1301

*MOVED: Director Banton
SECONDED: Director Craig*

THAT Bylaw P1301, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

CARRIED

11 REPORTS

11.1 STAFF REPORTS

- a. **Staff Action Items Report – February 20, 2013**

*MOVED: Director Geall
SECONDED: Director Craig*

THAT the Board of Directors receives the Staff Action Items Report for February 20, 2013

CARRIED

- b. **Board of Directors Meeting Schedule for March 2013**

MOVED: Director Geall
SECONDED: Director Kokura

THAT the Board of Directors receives the Board of Directors Meeting Schedule for March 2013.

CARRIED

b. Monthly Activity Report – Planning & Development – February 21, 2013

MOVED: Director Kokura
SECONDED: Director McLeman

THAT the Board of Directors receives the Monthly Activity Report - Planning & Development for February 21, 2013.

CARRIED

d. Building Inspector's Report – January 2013

MOVED: Director McLeman
SECONDED: Director Kokura

THAT the Board of Directors receives the Building Inspector's Report for January 2013.

CARRIED

11.2 COMMITTEE REPORTS

11.3 MEMBER REPORTS

a. RCMP Update

b. 9-1-1 Corporation – C. Solda

The Chairperson reported that all Directors have been provided a copy of the minutes from the last meeting via email.

c. Vancouver Island Regional Library - P. Cote – No Report

d. Central West Coast Forest Society – T. Bennett – No Report

e. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda – No Report

f. Alberni Valley Chamber of Commerce – C. Solda – No Report

g. Coastal Communities Network – T. Bennett/B. Irving/C. Solda – No Report

h. West Island Woodlands Advisory Group – J. Jack

Director Jack reported on the meeting held a couple of weeks ago. The group discussed their future direction. The group has agreed to continue but refocus on more local matters instead of federal and provincial matters.

- i. Island Coastal Economic Trust – C. Solda – No Report
- j. Air Quality Council, Port Alberni – J. McNabb – No Report
- k. West Coast Aquatic Board – T. Bennett – No Report
- l. Association of Vancouver Island & Coastal Communities – C. Solda – No Report
- m. Beaver Creek Water Advisory Committee – J. McNabb – No Report
- n. Other Reports

Director Geall reported that the Bamfield Harbor Authority has a brand new Board he is a director at large.

MOVED: Director Banton

SECONDED: Director Lacoursiere

THAT the Board of Directors receive the Member Reports.

CARRIED

12. UNFINISHED BUSINESS

13. LATE BUSINESS

a. Late Business

MOVED: Director Irving

SECONDED: Director Geall

THAT the following be allowed for consideration as a late item: consideration of a letter to the province.

CARRIED

MOVED: Director Irving

SECONDED: Director McLeman

THAT a letter be forwarded to the province requesting discussions regarding the need for private land harvesting and the cumulative effect with regards to watersheds.

CARRIED

14. QUESTION PERIOD

15. IN-CAMERA

MOVED: Director Kokura
SECONDED: Director Geall

THAT the meeting be closed to the public to discuss matters relating to litigation or potential litigation affecting the Regional District and negotiations and related discussion regarding the provision of a proposed service which are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.

CARRIED

The meeting was closed to the public at 3:34 pm.

The meeting was re-opened to the public at 4:10 pm.

16. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

17. ADJOURN

MOVED: Director Kokura
SECONDED: Director McLeman

THAT this meeting be adjourned at 4:11 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer