



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JANUARY 9, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Cindy Solda, Chairperson, City of Port Alberni  
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Eric Geall, Electoral Area "A" (Bamfield), Via Teleconference  
Mike Kokura, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach), Via Teleconference  
John McNabb, Electoral Area "E" (Beaver Creek)  
Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)  
John Jack, Councillor, Huu-ay-aht First Nation  
Jack McLeman, Councillor, City of Port Alberni  
Bill Irving, Mayor, District of Ucluelet

**REGRETS:** Duncan McMaster, Councillor, District of Tofino  
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Andy Daniel, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Mike Irg, Manager of Planning and Development  
Wendy Thomson, Manager, Administrative Services

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

### 2. APPROVAL OF AGENDA

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT the agenda be approved as circulated with the addition of the following late items: letter of support to the District of Ucluelet for renewal of the hotel tax and addition to the ACRD Committee Appointments to include Coastal Regional District Chairs' Group Appointment.*

**CARRIED**

**3. DECLARATIONS**

**4. ADOPTION OF MINUTES**

**a. Board of Directors Meeting – December 7, 2012**

*MOVED: Director McNabb*

*SECONDED: Director Irving*

*THAT the minutes of the Board of Directors meeting held on December 7, 2012 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**6. CORRESPONDENCE FOR ACTION**

**a. Port Alberni Port Authority, December 7, 2012, regarding request for a review of ACRD's representation on the Port Alberni Port Authority Transportation Committee.**

*MOVED: Director Price*

*SECONDED: Director Cote*

*THAT the Board of Directors appoints Director Kokura to the Port Alberni Port Authority Transportation Committee.*

*MOVED: Director McLeman*

*SECONDED: Director McNabb*

*THAT the main motion be amended to appoint Director McNabb as the alternate to the Port Alberni Port Authority Transportation Committee.*

**CARRIED**

The main motion as amended was

**CARRIED**

**b. Alberni Valley Wrestling Club, regarding request for grant.**

*MOVED: Director McNabb*

*SECONDED: Director Irving*

*THAT the Board of Directors award a Special Events Grant Region Wide in 2013 to the Alberni Valley Wrestling Club in the amount of \$2,500.*

*MOVED: Director Kokura*  
*SECONDED: Director Price*

*THAT the main motion be amended to include sending a letter to the Alberni Valley Wrestling Club advising of the Regional District timelines for submitting future Special Events grants.*

**CARRIED**

The main motion as amended was

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. Citizenship and Immigration Canada regarding Nominations for the Paul Yuzyk Award for Multiculturalism;
- b. City of Port Alberni to British Columbia Institute of Technology regarding Western Vancouver Island Industrial Heritage Society;
- c. Ministry of the Environment and Ministry of Forests, Lands and Natural Resource Operations regarding Float Homes on Great Central Lake and Barclay Sound;
- d. Federation of Canadian Municipalities regarding FCM News and Long Term Infrastructure Plan Update;
- e. Island Coastal Economic Trust regarding ICET announces funding for Gibsons Landing Harbour;
- f. Longsdale Energy Corp. to the City of North Vancouver and City of North Vancouver regarding Return to the PST;
- g. Municipal Finance Authority of BC regarding Moody's announces rating impact on issues linked to the Province of British Columbia – MFA affirmed at aaa outlook stable.

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the Board of Directors receives correspondence for information a-g.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Administrative Memo regarding Community Food Charter**

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT the Regional Board endorses the Alberni Valley Community Food Charter as presented.*

**CARRIED**

**b. Administrative Memo regarding West Bamfield Dock Improvements Update**

*MOVED: Director Geall*

*SECONDED: Director Irving*

*THAT the Regional Board receives this report.*

**CARRIED**

**c. Administrative Memo regarding Finance Warrant No. 524**

*MOVED: Director Kokura*

*SECONDED: Director Irving*

*THAT the Board of Directors approves Finance Warrant Number 524 in the amount of \$738,791.03 dated December 31, 2012.*

**CARRIED**

**d. Request for Decision regarding 2013 Committee Appointments**

*MOVED: Director Irving*

*SECONDED: Director Cote*

*THAT the Board of Directors approves the 2013 Alberni-Clayoquot Regional District Committee Appointments and Appointments to Outside Boards, Agencies, Commissions as presented.*

*MOVED: Director Irving*

*SECONDED: Director McLeman*

*THAT the main motion be amended with the following amendments to the 2013 ACRD Committee List and Appointments to Outside, Boards, Agencies and Commissions:*

- a. Remove John Mass and Louie Druehl from the Bamfield Parks Committee;*
- b. Add Director Bennett to the Salmon Beach Committee;*
- c. Add Director Solda to the Coastal Communities Network;*
- d. Change the name of the Ucluelet Emergency Planning Committee to the West Coast Emergency Planning Committee.*

**CARRIED**

The main motion as amended, was

**CARRIED**

*MOVED: Director Irving*  
*SECONDED: Director McNabb*

*THAT the appointment of the Chairperson to the Coastal Regional Chairs Group not be included on the 2013 Appointments to Outside Boards, Agencies and Commissions and:*

- a. The Chairperson be authorized to attend the next meeting of the Coastal Regional Chairs Group to get more information on the Group, and;*
- b. The Regional District send a letter to the Coastal Regional Chairs Group proposing that the proper forum to deal with BC Ferries issues is through the Coastal Communities Network or AVICC.*

**CARRIED**

**e. Administrative Memo regarding Island Agriculture Show – February 1-2, 2013**

*MOVED: Director Kokura*  
*SECONDED: Director Irving*

*THAT the Regional Board authorizes the Agricultural Development Committee to spend \$2,500 for the opportunity to be the Feature Farming Community, \$500 for hosting the welcome reception and \$400 for travel and incidental expenses.*

**CARRIED**

**f. Request for Decision regarding Wayne Crowley Remuneration Donation**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Board of Directors authorize staff to donate Alternate Director for Area 'B' Beaufort - Wayne Crowley's remuneration in the amount of \$320.00 to the AV Hospice Society.*

**CARRIED**

**g. Request for Decision regarding Memorandum of Understanding – Gravel Extraction**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Board of Directors of the Alberni-Clayoquot Regional District endorse the Memorandum of Understanding with the Tseshaht First Nation for gravel*

*extraction from District Lot 307 for use at the Alberni Valley Landfill as amended and presented.*

**CARRIED**

- h. Request for Decision regarding to retain a Consultant for an Engineering Study for a New Water Delivery System in the Bell Road and Stuart Avenue Service Area.**

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the Alberni Clayoquot Regional District Board of Directors accept McGill & Associates Engineering Ltd. as the successful applicant of the Request for Proposals for the engineering study of the Bell Road and Stuart Avenue service area. The total cost of this proposal is \$10,000 with the ACRD paying \$2500 and \$7500 provided by the BC Infrastructure Planning Grant.*

**CARRIED**

**9. PLANNING MATTERS**

- a. DVD12007, COULSON AIRCRANE LTD, 7500 AIRPORT RD**  
Development Variance Application – Memo

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors pass a resolution to consider issuing development variance DVD12007.*

**CARRIED**

- b. RE12002, ANDERSON, 5722 MERSEY RD**  
Rezoning Application - Bylaw P1294

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT Bylaw P1294, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be adopted.*

**CARRIED**

- c. RE12003, VAN DYK, 6016 FALLS ST**  
Rezoning Application - Bylaw P1298

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT Bylaw P1298, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be adopted.*

**CARRIED**

- d. RF11009, ABC ALBERNI BOAT CENTRE, 2945 ALBERNI HWY**  
Rezoning Application - Memo and Bylaws P1285 and P1286

*MOVED: Director Price*

*SECONDED: Director McNabb*

*THAT the Board of Directors receives the staff memorandum.*

**CARRIED**

*MOVED: Director Price*

*SECONDED: Director McNabb*

*THAT Bylaw P1285, Cherry Creek Official Community Plan Amendment, be adopted.*

**CARRIED**

*MOVED: Director Price*

*SECONDED: Director McNabb*

*THAT Bylaw P1286, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be adopted.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a.** CAO Report – January 4, 2013
- b.** Building Inspector’s Report – November 2012
- c.** Building Inspector’s Report – December 2012
- d.** Financial Manager Report – January 4, 2013
- e.** Environmental Services Department Report – January 3, 2013
- f.** Staff Action Items Report – January 3, 2013

*MOVED: Director McNabb*

*SECONDED: Director Jack*

*THAT the Board of Directors receives the Staff Reports.*

**CARRIED**

## 10.2 COMMITTEE REPORTS

### a. West Coast Committee, January 8, 2013 (verbal report) – B. Irving

Director Irving reported that the West Coast Committee met with the Long Beach Recreation Cooperative to discuss the proposed Long Beach Golf Club lease at the Long Beach Airport and issues that still need to be addressed with regarding to the draft lease.

*MOVED: Director Irving*

*SECONDED: Director McNabb*

*THAT the Board of Directors receives this verbal report and staff be instructed to provide the Long Beach Recreation Cooperative with a synopsis of requirements outlined by the ACRD Lawyers in order to move forward with the Long Beach Golf Club Lease.*

**CARRIED**

### c. Other Reports

Director Jack reported that the Huu-ay-aht First Nation are updating their Land Use Plan and would like to consult with ACRD staff and Bamfield Director.

The Chairperson reported that a business expansion and retention study is being conducted in the Alberni Valley. Mr. Pat Deakin, City of Port Alberni Economic Development Officer will be making a presentation to the ACRD on the study.

The Chairperson reported on the Mayor's Breakfast meeting held this morning. The City of Port Alberni is holding public open house budget meeting/strategic planning session on January 21<sup>st</sup> at the Capital Theatre. The Chamber of Commerce excellence awards are being held in April 2013.

*MOVED: Director McNabb*

*SECONDED: Director McLeman*

*THAT these reports be received.*

**CARRIED**

## 11. UNFINISHED BUSINESS

### a. Unfinished Business

**RF11009, ABC ALBERNI BOAT CENTRE, 2945 ALBERNI HWY**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Board of Directors reconsider adoption of Bylaw P1285, Cherry Creek Official Community Plan Amendment.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the Board of Directors reconsider adoption of Bylaw P1286, Regional District of Alberni-Clayoquot Zoning Atlas Amendment.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Irving*

*THAT the Board of Directors appoint Director Geall to the Bamfield Harbour Advisory.*

**CARRIED**

## **12. LATE BUSINESS**

### **a. Letter of Support – District of Ucluelet Hotel Tax Renewal**

*MOVED: Director Irving*  
*SECONDED: Director McNabb*

*THAT the Board of Directors allow the following for consideration as a late item: forwarding a letter to the District of Ucluelet supporting the renewal of their hotel tax.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Irving*

*THAT the Board of Directors forward a letter to the District of Ucluelet supporting renewal of their hotel tax.*

**CARRIED**

## **13. QUESTION PERIOD**

## **14. ADJOURN**

*MOVED: Director Kokura*  
*SECONDED: Director Cote*

*THAT this meeting be adjourned at 3:35 pm*

**CARRIED**

Certified Correct:

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Cindy Solda,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer