



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

FRIDAY, DECEMBER 6, 2013, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
CAO to call the meeting to order	
2. <u>ELECTIONS</u>	
a. Election of Chairperson	
Nominations from the floor for Chairperson of the Alberni-Clayoquot Regional District	
b. Election of Vice-Chairperson	
Nominations from the floor for Vice-Chairperson of the Alberni-Clayoquot Regional District	
3. <u>APPROVAL OF AGENDA</u>	
<i>(motion to approve, including late items required 2/3 majority vote)</i>	
4. <u>DECLARATIONS</u>	
<i>(conflict of interest or gifts)</i>	
5. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – November 27, 2013	6-15
<i>THAT the minutes of the Board of Directors meeting held on November 27, 2013 be adopted.</i>	
b. Special Board of Directors Meeting – November 27, 2013	16-17
<i>THAT the minutes of the Special Board of Directors meeting held on November 27, 2013 be adopted.</i>	
6. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u>	
a. Eli Enns, Ecotrust Canada, Lindsay McInnes, Clean Technology Community Gateway regarding West Coast Integrated Infrastructure Project.	18-22

7. CORRESPONDENCE FOR ACTION

- a. **REQUEST FOR ACCESSIBILITY TO THE PUBLIC AND INPUT** **23-24**
BC Ferries, November 20, 2013 regarding Request for Discussion Guide and Feedback Form to be available to the Public and Request for Input. (Discussion Guides held in office)

(Board Direction Requested)

- b. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** **25-30**
Electoral Area Directors Meeting scheduled for February 4th and 5th, 2014 at the Radisson Hotel Vancouver Airport in Richmond, BC

(Board Direction Requested)

8. CORRESPONDENCE FOR INFORMATION

- a. **THE ASSOCIATION FOR THE PROTECTION OF FUR-BEARING ANIMALS** **31-38**
Concern over recent initiative being proposed by the BC Trappers Organization to train and license wildlife control operators.
- b. **COMOX VALLEY REGIONAL DISTRICT** **39**
Island Wide Meeting regarding Waste Management
- c. **CITY OF PORT ALBERNI**
2014 City Appointments to Alberni-Clayoquot Regional District Board **40**
Correspondence to the Province regarding the Core Review process and possible changes to the Agricultural Land Commission **41**
- d. **PREMIER OF BRITISH COLUMBIA**
Proposed changes to the Agricultural Land Commission **42**
- e. **PRIVATE MANAGED FOREST LAND COUNCIL** **43-44**
New Executive Director for Private Managed Forest Land Council
- f. **UNION OF BRITISH COLUMBIA MUNICIPALITIES/GOVERNMENT OF CANADA/PROVINCE OF BRITISH COLUMBIA** **45**
Gas Tax Agreement Community Works Fund Payment
- g. **MINISTRY OF ABORIGINAL RELATIONS AND RECONCILIATION** **46**
Thank you for participation in MARR 101 Learning Series Presentation
- h. **BAMFIELD COMMUNITY AFFAIRS TO MINISTRY OF TRANSPORTATION** **47**
Disrepair and safety issues of roadways in Bamfield

THAT the Board of Directors receives correspondence for information a-h.

9. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **48-89**
Finance Warrant No. 535

THAT the Board of Directors pass the following resolution: "That the public hearing for Bylaw P1309 be delegated to the Director for Electoral Area "A" Bamfield, the alternate Director, or the Chairperson of the Regional Board."

- b. **ARMAC INVESTMENT DEVELOPMENT APPLICATIONS IN BAMFIELD** **177-188**
Memorandum

THAT the Board of Directors receives the staff report.

THAT the Board of Directors direct staff to meet with the applicant to determine appropriate development potential for each property, given the current infrastructure constraints. Specifically water supply and sewage disposal.

THAT the Board of Directors directs staff to prepare individual staff reports and recommendations on each development application.

- b. **DVC13004, WALTON, 1022 SIXTH AVENUE (SALMON BEACH)** **189-194**
Memorandum

THAT the Board of Directors pass a resolution to issue development variance DVC13004.

- c. **RE13006, JOHNSTON, 5507 GORDON ROAD** **195-196**
Rezoning Application – Bylaw P1316

THAT Bylaw P1316, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be adopted.

- d. **RE13007, SALMON, 7360 PLYMOUTH ROAD** **197-200**
Rezoning Application – Bylaws P1317 and P1318

THAT Bylaw P1317, Beaver Creek Official Community Plan Amendment Bylaw, be adopted.

THAT Bylaw P1318, Regional District of Alberni-Clayoquot Zoning Atlas

11. REPORTS

11.1 STAFF REPORTS

- a. CAO Report –December 2, 2013 **201**
b. Planning & Development Manager Report – December 1, 2013 **202-203**
c. Financial Manager Report – December 2, 2013 **204**
d. Environmental Services Department Report – December 2, 2013 **205-207**
e. Staff Action Items Report – December 3, 2013 **208-212**

THAT the Board of Directors receives the Staff Reports a-e.

11.2 COMMITTEE REPORTS

12. UNFINISHED BUSINESS

13. LATE BUSINESS

14. QUESTION PERIOD

15. ADJOURN

Next Board of Directors Meeting: Wednesday, January 8, 2014, 1:30 pm



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, NOVEMBER 27, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Chairperson, City of Port Alberni
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lucas Banton, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government
Wilfred Cootes, Observer, Uchucklesaht First Nation

REGRETS: John Jack, Councillor, HUU-ay-aht First Nation

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the agenda be approved as circulated with the addition of the following late items: Province of BC/Maa-nulth Invitation to announcement regarding implementation of the Maa-nulth Treaty, Mr. Tom Reid regarding Beaver Creek/Cherry Creek water grants and Steven & Elizabeth Hayward regarding Variance application DVC13004.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – November 13, 2013

MOVED: Director Kokura
SECONDED: Director McLeman

THAT the minutes of the Board of Directors meeting held on November 13, 2013 be adopted.

CARRIED

b. Special Board of Directors Meeting – November 13, 2013

MOVED: Director Bennett
SECONDED: Director Geall

THAT the minutes of the Special Board of Directors meeting held on November 13, 2013 be adopted.

CARRIED

c. Alberni Valley Committee Meeting – November 12, 2013

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the minutes of the Alberni Valley Committee meeting held on November 12, 2013 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Inspector Mac Richards, Officer In Charge, Port Alberni Detachment, RCMP regarding the Port Alberni RCMP Report for October 2013.

Inspector Richards provided an overview of the October Port Alberni RCMP Policing Report. On December 7th members are participating in battle of the badges hockey game. All funds raised from the event will going to local charities.

b. Ms. Rebecca Hurwitz, Managing Director, Clayoquot Biosphere Trust regarding new Alberni-Clayoquot Regional District representation on Clayoquot Biosphere Trust.

Ms. Hurwitz provided Directors with an overview of the Clayoquot Biosphere Trust. The Trust provides grants to various local non-profit organizations. She requested the ACRD

Board to initiate a public process in order to appointment a new representative and alternate for area C (Long Beach) to their Board.

MOVED: Director Bennett

SECONDED: Director Irving

THAT ACRD staff be instructed to work with Clayoquot Biosphere Trust staff to advertise to find a suitable individual and alternate to represent Area C on the Clayoquot Biosphere Trust.

CARRIED

6. CORRESPONDENCE FOR ACTION

- a. Correspondence October 21, 2013 from KUU-US Crisis Line Society regarding request the Alberni-Clayoquot Regional District to sponsor a Christmas tree.**

MOVED: Director Cote

SECONDED: Director McLeman

THAT this correspondence be received.

CARRIED

- b. Correspondence November 7, 2013 from Vancouver Island Regional Library regarding appointment to the 2014 Vancouver Island Regional Library Board.**

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors re-appoint Director Cote to represent the Alberni-Clayoquot Regional District on the Vancouver Island Regional Library Board and Director Geall as Alternate to the Vancouver Island Regional Library Board for 2014.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. ISLAND COASTAL ECONOMIC TRUST**
ICET to Fund Regional Tourism Strategy
- b. DEPARTMENT OF FISHERIES AND OCEANS CANADA**
Potential Listing of the Bull Trout South Coast British Columbia Populations as Special Concern under the Species at Risk Act
- c. MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE**
Salmon Beach Recreational Village

d. **PROVINCE OF BC/MAA-NULTH FIRST NATIONS**

Invitation to Announcement – Implementation of the Maa-nulth Treaty – Late Item

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors receives a – c correspondence for information.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors send a response letter to the Ministry of Transportation regarding road maintenance in the Salmon Beach Recreational Village identifying that this is the Ministry's subdivision, there is no water access to the community and no dock and stress that this continues to be road access for the community.

CARRIED

MOVED: Director Cote

SECONDED: Director Geall

THAT the correspondence from Fisheries and Oceans Canada regarding potential listing of Bull Trout Species at Risk be referred to the Fisheries Resource Committee and Barkley Salmon Working Group.

CARRIED

MOVED: Director Banton

SECONDED: Director McLeman

THAT Directors be authorized to attend the Province of BC/Maa-nulth Treaty announcement on December 3rd, 10:00 am at the Tseshah First Nations Office.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the main motion be amended as follows: two Directors within the Maa-nulth Treaty or the Chairperson be authorized to attend the announcement.

CARRIED

The main motion as amended was

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

a. Administrative Memo regarding Long Beach Airport Runway Warranty Inspection.

MOVED: Director Irving
SECONDED: Director Cote

THAT this memorandum be received.

CARRIED

b. Administrative Memo regarding Water Quality Advisory for the Bamfield Water System.

MOVED: Director Geall
SECONDED: Director McNabb

THAT this memorandum be received.

CARRIED

c. Request for Decision regarding email concerning use of Gas Tax Funds.

MOVED: Director Irving
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors agree to enter in a contract with Multi-Materials BC (MMBC) to accept their financial incentives for a five (5) year period commencing May 19, 2014, to provide the following services:

- Curbside Collection and Recycling Depot service for the Alberni Valley and Electoral Area "E" (Beaver Creek)*
- Recycling Depot Service for Electoral Area "A" (Bamfield)*
- Curbside Collection for Electoral Area "C", District of Ucluelet and District of Tofino).*

CARRIED

d. Administrative Memo regarding Email Concerning use of Gas Tax Funds.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors receive the report from the CAO regarding the allocation of gas tax funds, written in response to correspondence received from Susan Roth and Tom Reid.

CARRIED

9. PLANNING MATTERS

- a. **DVC13004, WALTON, 1022 SIXTH AVENUE (SALMON BEACH)**
Development Variance Application – Memorandum and Permit

MOVED: Director Bennett
SECONDED: Director Kokura

THAT Development Variance Application DVC13004, Walton be defer until the December Board of Directors meeting.

CARRIED

- b. **RE13006, JOHNSTON, 5507 GORDON ROAD**
Rezoning Application – Public Hearing Report, Minutes and Bylaw P1316

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors receives the public hearing report.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors receives the public hearing minutes.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1316, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1316, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

- c. **RE13007, SALMON, 7360 PLYMOUTH ROAD**
Rezoning Application – Bylaws P1317 and P1318

MOVED: Director McNabb
SECONDED: Director Bennett

THAT Bylaw P1317, Beaver Creek Official Community Plan Amendment Bylaw, be read a second time.

CARRIED

*MOVED: Director McNabb
SECONDED: Director Bennett*

THAT Bylaw P1317, Beaver Creek Official Community Plan Amendment Bylaw, be read a third time.

CARRIED

*MOVED: Director McNabb
SECONDED: Director Kokura*

THAT Bylaw P1318, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

*MOVED: Director McNabb
SECONDED: Director Bennett*

THAT Bylaw P1318, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – November 21, 2013
- b. Board of Directors Meeting Schedule – December 2013
- c. Financial Statements – October 31, 2013

*MOVED: Director Bennett
SECONDED: Director Kokura*

THAT the Board of Directors receives the Staff Reports a- d.

CARRIED

10.2 COMMITTEE REPORTS

10.3 MEMBER REPORTS

- a. **Special Board of Directors Meeting (In-Camera) – November 27th**
The Chief Administrative Officer reported out on the results of the Special Board of Directors Meeting (In-Camera) held this morning. The Board reviewed the action items

coming out of the Board Strategy Session held on October 11th. A written report will be provided for next regarud Board of Director meeting. The Board also passed a resolution to form a Committee to review the ACRD Board Remuneration Bylaw for consideration before next general local election in 2014.

b. 9-1-1 Corporation – C. Solda – No Report

c. Vancouver Island Regional Library - P. Cote

Director Cote reported on the meeting held November 23rd. Four VIRL Board members have left after 8 years of services. Board members cannot serve more than 8 years. Director Cote discussed re-visiting the facilities strategic plan in light of economic times. The next review is scheduled for 2015. Director Cote is pushing for a review in 2014.

d. Central West Coast Forest Society – T. Bennett

Director Bennett reported he will provide Directors with copies of the CWCFS annual financial statements and project updates report. It has been a good year for restoration projects.

e. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda

The Chairperson reported on the Emergency Planning Committee held on November 21st. The Committee discussed plans for the 50th anniversary of the Tsunami that hit Port Alberni on March 28th, 2014.

f. Alberni Valley Chamber of Commerce – C. Solda

The Chairperson will forward minutes from the last meeting to Directors. The light up the Christmas tree event at Harbour Quay is this Friday night.

g. Coastal Communities Network – T. Bennett/B. Irving/C. Solda

Director Bennett reported on the Network. He thanked the Chair for her efforts with the Regional Chairs group to try and arrange a meeting with the Network.

h. West Island Woodlands Advisory Group – J. Jack/L. Banton

Director Banton reported on the meeting held last week. Catalyst made a great presentation on current activities and challenges such as fiber supply.

i. Island Coastal Economic Trust – C. Solda – No Report

j. Air Quality Council, Port Alberni – J. McNabb – No Report

k. West Coast Aquatic Board – T. Bennett – No Report

l. Association of Vancouver Island & Coastal Communities – C. Solda – No Report

m. Beaver Creek Water Advisory Committee – J. McNabb – No Report

**n. Coastal Chairs Group
Meeting of November 19, 2013 – C. Solda**

**o. Barkley Sound Working Group
Meeting of November 15, 2013 – P. Cote**

Director Cote reported on the Nov. 15th meeting. The Group heard a presentation from West Coast Environmental Law regarding changes to the fisheries laws and what it means for fish.

p. Other Reports

The Chair reported on the November 5th Mayor's breakfast meeting.

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors receives the Member Reports.

CARRIED

MOVED: Director Cote

SECONDED: Director Jack

THAT the ACRD Board invites Anna Johnston, West Coast Environmental Law to make a presentation to the Fisheries Committee and invite any interested Directors to attend.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director Bennett

SECONDED: Director Kokura

THAT this meeting be closed to the public to discuss matters relating to;

- i. information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*
- ii. Litigation or potential litigation affecting the Regional District, and*
- iii. Labour relations*

The meeting was closed to the public at 3:10 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director McLeman

SECONDED: Director McNabb

THAT this meeting be adjourned at 3:30 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, NOVEMBER 27, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

Wilfred Cootes, Observer, Uchucklesaht First Nation

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Wendy Thomson, Manager, Administrative Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Andy Daniel, Manager, Environmental Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:03 am.

2. IN-CAMERA

MOVED: Director Bennett

SECONDED: Director Geall

THAT this meeting be closed to the public to discuss matters relating to:

- i. Discussions with Regional District officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report.*

CARRIED

The meeting was closed to the public at 10:03 am.

The meeting was re-opened to the public at 1:10 pm.

3. ADJOURN

MOVED: Director McNabb

SECONDED: Director McLeman

THAT this meeting be adjourned at 1:10 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer

Hi Everyone,

Please find attached a briefing document, which summarizes the project rationale for shared infrastructure and clean technology projects, provides a description of the current and proposed project phases, describes EC and CTCG's interest / role in the project, and outlines our next steps. Feel free to take this document to your respective communities for further consideration. Any feedback on the document is welcome.

Something that was identified as a necessary first step was the establishment of a letter of understanding between the communities, on how they will work together in evaluating regionally shared infrastructure, clean technology and energy projects (if they make sense and meet common goals).

If communities would like, we can begin drafting this letter using your examples and suggestions (for example we heard about the JSPP between Tla-o-qui-aht and Tofino). Or, if you would rather do this amongst yourselves, that works too. It would be good to begin the process so that we can circulate a draft to the communities to decide whether they would like to participate at this stage.

If you can back to us within the next two weeks with your preference– whether you would like us to get started on a draft letter, or whether you would like to discuss amongst yourselves first – that would be great. In the meantime, we will be continuing to collect information for an assessment of opportunities in the region, and setting up meetings the ACRD and the District of Ucluelet.

Thanks on behalf of EC and CTCG,

Melissa Noel
Coordinator
Forests and Ecosystem Services / [Ecotrust Canada](#)
t: 604.682.4141 ext 228 / c: 778-877-1890
Building the conservation economy

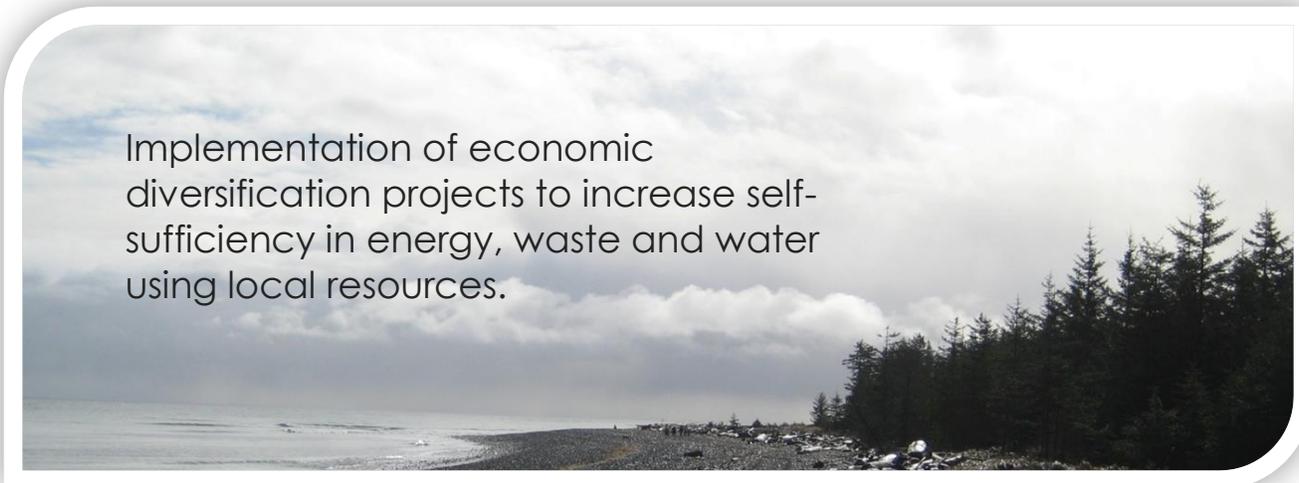
ASSESSMENT OF OPPORTUNITIES FOR REGIONAL PARTNERSHIPS

Shared Infrastructure in Clayoquot and Barkley Sound

Rationale

With shifting economic conditions, many remote communities in Western Canada that have traditionally relied upon economic drivers such as forestry, fisheries, mining and tourism are considering new opportunities for economic diversification. Many communities also have an expressed desire to improve self-sufficiency, through the creation of *local* economies that can provide jobs while at the same time meeting basic needs such as heat, power, water and waste management. Participation in the low carbon green economy is an option that many communities are now exploring, as a means of improving self-sufficiency and addressing environmental issues, energy costs and security, aging infrastructure, and creating new economic opportunities.

A number of innovative technologies now exist that allow communities to integrate renewable resources, such as organic waste, woody biomass, solar, wind, and micro hydro energy, within new and existing community energy and industry value chains. These technologies not only provide solutions for energy, waste and water management; they also create opportunities to grow local economies through the production of by-products such as energy, heat, fuel, and water. Many of these 'resources', however, are isolated, underutilized or currently unrecognized for their potential values. By identifying the different resources that exist, and linking them with appropriate clean technologies, communities can begin to shift towards greater self-sufficiency and long-term economic resilience.



Implementation of economic diversification projects to increase self-sufficiency in energy, waste and water using local resources.

An integrated infrastructure project could create a number of benefits in the region, such as

- 1) **Economic:** cost reductions and efficiencies from combined infrastructure services; and job creation and entrepreneurial opportunities through the distribution and remanufacturing of input and output products; and stabilized costs for energy and fuels.
- 2) **Social:** improved self-sufficiency and emergency preparedness; gained community trust through common interests; educational opportunities; increased community participation in regional development projects; and West Coast celebration of the environment and traditional cultural values.
- 3) **Environmental:** reduced greenhouse gas emissions and reliance on fossil fuels; improved municipal solid waste (MSW) and liquid waste management; and reuse of resources within the region.



Project Description

The first phase of the project brought together representatives from the District of Tofino, District of Ucluelet, Yuu-tluth-aht First Nation (formerly Ucluelet First Nation), and Tla-o-qui-aht First Nations. Needs and objectives shared amongst the communities of Clayoquot and Barkley Sound on the West Coast of Vancouver Island were identified. The communities desire to work together in the implementation of an integrated infrastructure project that utilizes innovative clean technologies in the goal of increasing self-sufficiency.

Ecotrust Canada along with Cleantech Community Gateway (CTCG) and other partners will provide Aboriginal and non-Aboriginal communities, local governments, and stakeholders on the West Coast

of Vancouver Island with a feasibility assessment for the implementation of this integrated infrastructure development project. The feasibility study will: a) identify resources and assess valuable outputs from woody biomass, municipal solid waste, and other waste streams in the region and b) identify sustainable economic development opportunities that reflect community values and objectives. Additionally, this phase will identify community leaders who will preside over the implementation of the project, ensuring the continued support and attention of the communities. Phase I will outline potential roles and partnerships between communities, highlight economic, environmental, and social co-benefits achieved through collaborative development projects, and provide recommended next steps.

Based on the results of Phase I, Phase II will involve organizing the structure of and identifying resources for development of one or more projects. This will involve continued community and stakeholder engagement, development of the economic, environmental and social case, and securing of finances, market development and front-end engineering and design. The third and final Phase of the Project will involve implementation of these projects.

The project findings will form the basis for a replicable model that other rural communities facing similar challenges, who are considering similar projects, can utilize. The model will promote ways communities can identify and evaluate opportunities for economic development. It will also aid in a better understanding of the steps involved in utilizing resources in a regional partnership. Particular focus will be placed on providing relevant information around joint project governance between Aboriginal and non-Aboriginal communities, and promoting pathways to greater community self-sufficiency.

Partnering for Success

To date, this project has been supported and facilitated by two non-profit organizations, Cleantech Community Gateway (CTCG) and Ecotrust Canada (EC). Ecotrust works at the intersection of conservation and community economic development promoting innovation and providing services for communities, First Nations and enterprises to green and grow their local economies. CTCG is focused on promoting clean technologies and economic development in remote communities.

Our focus is to create opportunities that are scalable and reproducible in other regions. We seek to use this project to develop a framework that other communities can use as a model and a guide for their own implementation of regional integrated infrastructure projects. As such, we see this project as a catalyst to further the growth of the conservation economy.

We see our role as providing facilitation and support as this project moves forward, helping to maintain momentum while creating relationships between businesses, communities, First Nations and organizations in the area. We see ourselves assisting with the identification of regional opportunities that align with community values and create synergies. Our involvement will likely include compiling and disseminating information, coordinating meetings and project tasks, completing research, bringing in outside resources to support the project, and assisting with securing funding. We have currently secured funding until the end of March 2014, at which point we intend to have the initial assessment piece completed. Prior to March 2014, we will be working with the communities to discuss whether our continued participation in this project is desirable, and if so, develop strategies to secure funding for the next phase.

As the collaboration of communities in Clayoquot and Barkley Sound is the essence of this project, each community plays a vital role in the project's success. Communities will participate in project planning, design, and implementation by sharing their needs, ideas, and resources. Champions will also need to be identified within the communities, people who will act as main points of contact and be responsible for obtaining and sharing information, coordinating project tasks, and providing updates within their respective communities. As the project moves forward, additional communities and organizations will likely become involved.

Next Steps

Over the next 4 months, Ecotrust Canada and the Clean Tech Community Gateway will be working with the communities on the following:

- 1. Establishment of a letter of understanding between the communities, on how they will work together in evaluating regionally shared infrastructure, clean technology and energy projects (if they make sense and meet common goals).** The letter will also include how the communities will work with other entities / organizations (i.e. consultants) to move the project forward. An important aspect of the letter will also be to define a process going forward (implementation plan?), a governance model, a platform for communicating and a set of assumptions. The letter will initially be drafted between District of Tofino, Tla-o-qui-aht First Nations, Yuu-tluth-aht First Nation and the District of Ucluelet. However, it is important that other surrounding communities, including Ahousat and Toquaht, Hesquiaht, as well as Parks Canada

be informed of the project, and invited to participate.

2. **An assessment of opportunities within the region.** At this stage, we will be conducting a high-level assessment of opportunities for shared infrastructure and clean technology projects in the region. The assessment will evaluate the potential for different technologies to use regional waste (LW and MSW), woody biomass, wind, solar, geothermal, and tidal and water resources, to create outputs such as energy, biofuels, heat and agricultural products. The study will assess the ability of these technologies to address existing issues in the communities, such as infrastructure and waste management, generate economic opportunities and improve environmental health in the region. The results of the assessment will identify any short-term wins that could be implemented as pilot projects. Results of the assessment will be provided to the communities in February 2014.

3. **Assist with creating implementation plan to keep the project moving forward.** Keeping the momentum going with this project will involve identifying champions from the communities, identifying who will be responsible for carrying out different steps or activities, developing a timeline, and setting attainable goals or milestones for the communities to strive for, collectively. This could also include establishing a communications platform (i.e. webpage, blog, Dropbox) for disseminating information.

Proposed Work Plan & Timeline

Regional Collaboration				
Needs Assessment	Local Governance Committee	Feasibility Studies	Organizational Structure	Project Management
Resource Inventory	Project Implementation Framework	Business Case Analysis	Financing	Construction
Research Best Practices	Technology Scan	Market Development	Engineering & Design	Future Planning
Phase I September 2013- April 2014		Phase II May 2014 – April 2016		Phase III May 2016 –



**CLEANTECH
COMMUNITY
GATEWAY**

info@ctcg.org
t: 604.488.5376
www.ctcg.org
1st Floor, 470 Granville St.
Vancouver, BC V6C 1V5

info@ecotrust.ca
t: 604.682.4141
www.ecotrust.ca
717 East Hastings Street
Vancouver BC, V6A 1R3





B.C. Coastal Ferries Community Engagement – Fall 2013

November 20, 2013

RECEIVED

NOV 25 2013

To Whom It May Concern:

The BC coastal ferry service has been wrestling for more than 20 years with cost pressures that threaten the sustainability of the system. Accordingly, the Ministry of Transportation and Infrastructure has engaged coastal communities and ferry users from across the province on strategies to ensure the long-term sustainability of the coastal ferry network. To that end, the Province has initiated a new round of community engagement in 2013 following a province-wide engagement process in November and December of 2012. The Province is seeking input on measures that are intended to maintain a sustainable ferry services while minimizing the rate of increase of future fares:

1. **Service Adjustments** – Despite increased investments by the Province, additional efficiency measures, fare increases and service reductions on the major routes, the BC coastal ferry system faces a shortfall of \$18.9 million to 2016. In response to consistent feedback that ferry users are concerned about the affordability of the service, BC Ferries provided, at the request of the Province, information to consider when identifying the service reductions to achieve \$18.9 million in net savings to 2016. The Discussion Guide presents the planned reductions and seeks feedback on the interests and concerns that these adjustments may raise.
2. **Seniors' Discount** – Feedback from a previous round of consultation suggested that the seniors' discount could be reduced if it meant that ferry fare increases would be lower in the future. The Discussion Guide outlines the plans for the seniors' discount and seeks feedback on the change to the program.
3. **Gaming Pilot Project** – The Province is considering the introduction of a pilot project that would make gaming facilities available on the Tsawwassen-Swartz Bay route, with revenues directed to reducing pressure on fare increases. The Discussion Guide describes the pilot and seeks feedback on whether gaming might be implemented on other routes if the pilot project is successful.
4. **Reservation System, Time-of-Day Pricing, and Loyalty Programs** – Participants in previous consultations have also suggested that the BC Ferries' reservation system could be expanded and/or adjusted to improve efficiency and travel certainty and, perhaps, reduce costs. The Discussion Guide seeks feedback on these initiatives.
5. **Supplemental Private Passenger-only Service** – On some routes, there are alternative private passenger-only ferry services that supplement the BC coastal ferry service. The Discussion Guide seeks feedback on what features ferry users might like to see in these supplemental services.

The Ministry of Transportation and Infrastructure would like to ensure there are no barriers to participation in the community engagement process. Hard copies of the attached Discussion Guide and Feedback Form are being sent to libraries, municipal offices, regional district offices and First Nations band offices in coastal communities in British Columbia.

In addition, electronic versions of the consultation and engagement material can be found online at www.coastalferriesengagement.ca and will be available at all of the small group meetings and public open houses on the schedule on page 2.



B.C. Coastal Ferries Community Engagement – Fall 2013

We ask that you make the enclosed copies of the Discussion Guide and Feedback Form accessible to the public during the consultation and engagement period November 18 – December 20, 2013. If someone would like a hard copy of these materials sent to them, they can phone 1-855-974-1204.

Learn more and provide your input on the **B.C. Coastal Ferries Community Engagement** by:

- Reading the Discussion Guide and Feedback Form and completing an Online Feedback Form at www.coastalferriesengagement.ca
- Attending a Small Group Meeting or Public Open House
- Participating in a Webinar
- Providing a Written Submission by Email: coastalferriesengagement@gov.bc.ca or Mail: PO Box 3532 Vancouver Main, Vancouver, B.C. V6B 3Y6

We look forward to your input as we plan for the long-term sustainability of the coastal transportation network.

Sincerely,
Kevin Richter
Assistant Deputy Minister
Ministry of Transportation and Infrastructure

Public Open House Schedule

The first 90 minutes will be a public open house. The second 90 minutes will be a question and answer session with the project team. No RSVP is required for public open houses.

Community	Date	Time	Location
Port Hardy	November 20	5:00-8:00 pm	Port Hardy Civic Centre
Bowen Island	November 21	5:00-8:00 pm	Bowen Island Community School
Bella Coola	November 22	5:00-8:00 pm	Lobelco Community Club
Texada Island	November 25	5:00-8:00 pm	Texada Island Community Hall
Powell River	November 26	5:00-8:00 pm	Powell River Town Centre Hotel
Hornby Island	November 27	5:00-8:00 pm	Hornby Island Community Hall
Denman Island	November 28	4:00-7:00 pm	Denman Island Community School
Gibsons	November 30	10:00 am-1:00 pm	Cedars Inn Hotel & Convention Centre
Sandspit	December 2	5:00-8:00 pm	Sandspit Community Hall
Queen Charlotte City	December 3	5:00-8:00 pm	Queen Charlotte City Community Hall
Masset	December 4	5:00-8:00 pm	Masset Community Hall
Prince Rupert	December 5	5:00-8:00 pm	Crest Hotel
Salt Spring Island	December 7	10:00 am-1:00 pm	Central Community Hall
Quadra Island	December 9	6:00-9:00 pm	Quadra Island Community Centre
Gabriola Island	December 10	5:00-8:00 pm	The Haven
Thetis Island	December 11	5:00-8:00 pm	Forbes Hall

Small Group Meeting Schedule

To attend a small group meeting in your community, please RSVP by emailing coastalferriesengagement@gov.bc.ca or calling 1-855-974-1204 with your name, contact information and which meeting you would like to attend.

Community	Date	Time	Location
Klemtu	November 21	6:00-8:00 pm	Kitasoo Community Hall
Bella Bella	November 23	10:00 am-12:00 pm	Elders Building
Comox (Courtenay)	November 29	9:00-11:00 am	Westerly Hotel & Convention Centre
Penelakut	December 11	1:00-3:00 pm	Adult Learning Centre



MEMBER RELEASE

November 29, 2013

TO: Chair & Board | Senior Staff
FROM: Chair Art Kaehn, Electoral Area Representative
RE: **ELECTORAL AREA DIRECTORS MEETING**

Conference Focus

A meeting for Electoral Area Directors is planned for **Tuesday afternoon, February 4, 2014** and **Wednesday morning, February 5, 2014** at the Radisson Hotel Vancouver Airport in Richmond. The intent is to hold the meeting in conjunction with the Local Government Leadership Academy to help reduce costs.

The conference focuses on issues of concern to Electoral Area Directors and provides an opportunity to discuss common problems and share potential solutions to the problems identified. Some of the issues that are under consideration at this time are:

- Environmental Update – small water systems, water sustainability & product stewardship;
- Aggregate Management; and
- Agricultural Land Reserve.

Attached is a form soliciting issues for discussion at the Electoral Area Directors meeting. If you have discussion ideas to share, please fill out the form and return it to UBCM **by January 8, 2014**.

In addition, a draft agenda is attached, subject to confirmation of speakers, and feedback from Electoral Area Directors on the policy issues they would like to see addressed.

Who should attend?

The conference is open to Regional District Chairs, Electoral Area Directors and regional district staff.

Registration

Registration Fee: \$ 168.00 (\$160.00 + taxes)

- Session will start at 1:00 p.m. Tuesday, February 4, 2014
- Fee includes coffee breaks, Tuesday reception, Wednesday morning hot breakfast
- Deadline for registration is Friday, January 31, 2014
- Cancellation notice required by January 28, 2014 to receive a refund

Register online: <http://www.civicinfo.bc.ca/event/2014/EAMeeting.asp>

Location:**Radisson Hotel Vancouver Airport**

8181 Cambie Road
Richmond BC V6X 3X9

Tel: 604-276-8181

www.radisson.com/vancouverca

Accommodation

A room block has been set aside at the Radisson Hotel Vancouver Airport in Richmond. In order to receive the \$99 delegate rate, please quote "UBCM" and place your reservation with the hotel directly by emailing reservations@radissonvancouver.com or calling 604-276-8181 and asking for "in-house reservations."

Contact

If you have any questions please contact:

Ken Vance
Senior Policy Advisor
Tel: 604-270-8226 ext. 114
Email: kvance@ubcm.ca



Electoral Area Directors Meeting

February 4 - 5, 2014

Radisson Hotel Vancouver Airport, Richmond, BC

Soliciting Issues for Discussion

1. Issues for Discussion

Listed below are some issues for possible discussion at the Electoral Area Directors Meeting. Please indicate which issues you would like to see included on the agenda:

- Aggregate Management
- Agricultural Land Commission
- Small Water Systems
- Water Sustainability Act
- Product Stewardship Review
- Off-Road Recreation Vehicles

2. Other Issues & Best Practices

Please identify other issues, or examples of best practices, that you would like to raise for discussion at the Electoral Area Directors Meeting.

#1 ISSUE OR BEST PRACTICE

REASON FOR DISCUSSION

- GET IDEAS
- SEEK HELP OR ADVICE
- SHARE OUR EXPERIENCE

#2 ISSUE OR BEST PRACTICE

REASON FOR DISCUSSION

- GET IDEAS
- SEEK HELP OR ADVICE
- SHARE OUR EXPERIENCE

#3 ISSUE OR BEST PRACTICE

REASON FOR DISCUSSION

- GET IDEAS
- SEEK HELP OR ADVICE
- SHARE OUR EXPERIENCE

3. Your Contact Information

Name: _____

Position: _____

Regional District: _____

Phone: _____

Email: _____

4. Submission

*Please submit your suggestions to UBCM via e-mail by **January 8, 2014.***

Email to: kvance@ubcm.ca

UBCM Contact

Ken Vance
Senior Policy Advisor
Phone: 604 270 8226 ext. 114
Email: kvance@ubcm.ca



Electoral Area Directors Meeting

Draft Agenda

(Subject to confirmation of speakers and input from electoral area directors)

Tuesday, February 4, 2014

12:00 pm – 1:00 pm	Registration
1:00 pm – 1:05 pm	Introduction Chair Art Kaehn, Electoral Area Representative
1:05 pm – 1:10 pm	UBCM President Director Rhona Martin, UBCM President
1:10 pm – 1:30 pm	Minister of Community, Sport & Cultural Development The Honourable Coralee Oakes
1:30 pm – 3:00 pm	Environmental Issues Update Chair Art Kaehn, Electoral Area Representative (Chair)
	Small Water Systems Update Participants: Chair Al Richmond, Cariboo Regional District
	Water Sustainability Act Participants: TBD
	Product Stewardship Review Participants: TBD
<hr/>	
3:00 pm – 3:15 pm	Coffee Break
<hr/>	
3:15 pm – 5:00 pm	Electoral Area Directors: Discussion & Best Practices Session Chair Art Kaehn, Electoral Area Representative (Chair)
	Participants: 3 or 4 Regional District Chairs
5:00 pm – 6:00 pm	Electoral Area Directors: Meet and Greet Session (reception) Chair Art Kaehn, Electoral Area Representative (Chair)

Wednesday, February 5, 2014

7:30 am – 8:30 am	Hot Breakfast
8:30 pm – 8:35 pm	Introduction Chair Art Kaehn , Electoral Area Representative
8:35 am – 9:30 am	Regional District Update Chair Art Kaehn , Electoral Area Representative (Chair) Participants: Becky Denlinger , Deputy Minister Ministry of Community, Sport & Cultural Development Gary Paget , Senior Advisor Ministry of Community, Sport & Cultural Development
9:30 am – 10:15 am	Aggregate Management Chair Art Kaehn , Electoral Area Representative (Chair) Participants: Fraser Valley Regional District Stewart Guy , Director Aggregates Policy Ministry of Forests, Lands & Natural Resource Operations
10:15 am – 10:30 am	Coffee Break
10:30 am – 11:15 am	Agricultural Land Reserve Chair Art Kaehn , Electoral Area Representative (Chair) Participants: TBD
11:15 am – 11:55 am	Off-Road Recreation Vehicles Chair Art Kaehn , Electoral Area Representative (Chair) Participants: TBD
11:55 pm – 12:00 pm	Conference Summary Chair Art Kaehn , Electoral Area Representative
12:00 pm	Adjourn

Sent: Saturday, November 23, 2013 10:16 PM
To: Wendy Thomson
Subject: Trapping in the ACRD

Dear members of the Alberni-Clayoquot Regional District,

Our organization is contacting you because we are greatly concerned about a recent initiative being proposed by the BC trappers organization (BCTA) to train and license wildlife control operators. The BCTA will be approaching BC municipalities soon and we hope to share with you another perspective on the issue for your consideration.

You also might be interested to know that under current provincial BC trapping regulations, leg-hold traps are still legal, warning signs or I.D. tags on traps are not required, there is no mandatory for non-target catches (ie. people's dogs, birds etc) and traps can be set within 200 metres of a dwelling.

It is our belief that lethal trapping is an outdated method of addressing wildlife issues.

Attached is more information.

If you would like to learn more about non-lethal strategies for managing animals in your community, including beavers and coyotes, please let me know. We are happy to help.

Thank you!

Lesley Fox
Executive Director
The Association for the Protection of Fur-Bearing Animals
179 W. Broadway
Vancouver, BC
V5Y 1P4
Tel: 604-435-1850
Cell: 778-892-5369
www.furbearerdefenders.com

You can also follow us at:

www.facebook.com/furfree
www.twitter.com/furbearers

November 20, 2013

Dear Mayor and Members of Council,

We represent a number of organizations in Canada who have a significant interest in animal welfare and wildlife conservation issues, ranging from humane societies, animal/wildlife/environmental protection organizations, licensed wildlife rehabilitation centres, to wildlife control businesses.

Recently, it has come to our attention that the Fur Institute of Canada (FIC) has initiated a program to train and license wildlife control operators in Canada. We are opposed to this move as this is a conflict of interest for the FIC, which has a mandate to promote the use of fur resources in Canada. Unlike Fur Institute members, the majority of wildlife control operators currently use non-lethal measures to resolve human/wildlife conflicts. The FIC however, almost entirely relies on lethal measures because it represents all aspects of the fur industry.

As urban development encroaches into natural areas, wildlife become displaced, resulting in a growing number of human-wildlife interactions. Most interactions are neutral or positive, but when conflicts arise, scientific research shows that non-lethal, evidence-based approaches are the most effective in the long term and most favoured by the public.

We also know from collective experience in the field, that lethal wildlife control practices are ineffective. Reducing wildlife populations without decreasing the resources they seek, results in animals who live longer, have larger litters and migrate to fill ecological voids. This approach results in reactive, repetitive and expensive lethal management. It prompts constant public controversy and negative media for municipalities, taking up council's valuable time and wasting tax dollars.

Additionally, inhumane devices such as legholds and Conibear traps are indiscriminate and pose a public safety risk to children, pets, protected species, creating liability issues for municipalities. Even the so called "dog proof trap" would not be considered to be a humane solution to wildlife conflicts by any of our organizations.

Overall, it is significantly more cost-effective to use education, prevention and evidence-based strategies, and this is happening in a growing number of municipalities across the country. Communities want progressive, modern and humane solutions to wildlife issues. Existing wildlife control companies have responded by building their businesses and reputations around "humane" control measures. The humane treatment of wildlife is an essential objective for all our organizations. Working together through mutual understanding of this goal is therefore critical and beneficial to all, including your community.



On behalf of the hundreds of thousands of supporters we represent, we have requested that Council place this matter before the appropriate committee for consideration. We urge Council to adopt non-lethal, evidenced-based wildlife coexistence strategies for your municipality. We look forward to your response. We would be happy to provide additional information should you require it.

Sincerely,



Lesley Fox
Executive Director
The Association for the Protection of Fur-Bearing Animals
179 W. Broadway, Vancouver, BC. V5Y 1P4

On behalf of:

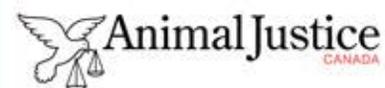
- The Association for the Protection of Fur-Bearing Animals**
- BC SPCA**
- AAA Gates Wildlife Control**
- Animal Alliance of Canada**
- Born Free**
- Coyote Watch Canada**
- Wilderness Committee**
- Vancouver Humane Society**
- Canadian Federation of Humane Societies**
- Friends of Animals**
- Project Coyote**
- Lifefore Foundation**
- Ontario Wildlife Coalition**
- Ottawa Carelton Wildlife Society**
- Wildlife Rescue Association of BC**



Critter Care
Wildlife Society



www.FriendsofAnimals.org





Municipal Trapping

What you need to know

Introduction to trapping

Across Canada, many municipalities are struggling to manage urban wildlife conflicts, typically involving beavers and coyotes. While jurisdiction of this issue resides primarily with the provincial government, municipalities are being forced to deal with this on their own due to cutbacks.

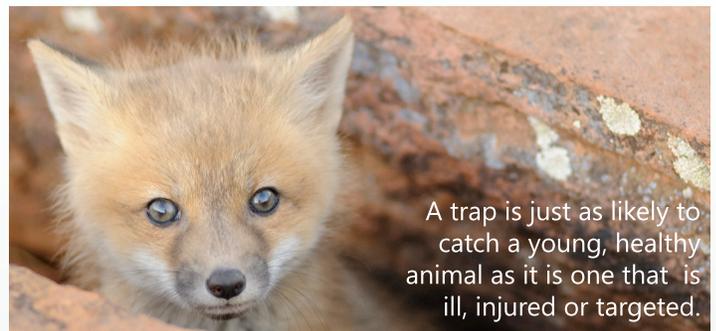
To address human-wildlife conflicts, lethal traps are sometimes being used. Whether you are aware of it or not, it is completely legal and highly likely that leg-hold, Conibear and snare traps are being set in your community.

Currently, several B.C. municipalities including Surrey and Nanaimo are now making an effort to prohibit these cruel and dangerous devices in favour of cost-effective and humane alternatives.

As a result, pro-industry trapping groups are contacting municipalities, proclaiming themselves as wildlife experts capable of handling all wildlife-related issues.

The Association for the Protection of Fur-Bearing Animals (APFA) has prepared this document to assist municipalities – be it residents, managers or councillors – in understanding some of the myths and facts around wildlife control in 21st century Canada.

Our opinions and solutions are based on modern science as well as our own experiences in communities that have chosen eco-friendly, sustainable co-existence models over lethal action. We would be happy to consult at no cost with any municipality seeking to create or update a wildlife strategy and have numerous resources available.



A trap is just as likely to catch a young, healthy animal as it is one that is ill, injured or targeted.

Protecting public health and safety

Do wild animals represent a risk to public health and safety? In general, no, they do not. Whether it's disease, conflict or invasive species, preventative measures and scientifically-founded strategies have proven to be the most cost-effective and sustainable practices of protecting public health.

For example, the rabies vaccine bait drop program in Ontario has virtually eliminated the spread of the disease among vector-carrying species, reducing the number of rabies cases by 99 per cent since its inception.

What trappers don't want you to know

Regardless of who may set a trap or what type of trap it is, the devices are inherently dangerous to anyone – be it a pet, endangered species, or human – that falls victim to it. As inanimate objects designed to hold against one's will or to kill, they create a public safety hazard for all and are an ineffective means of identifying, capturing or killing a particular species, let alone a particular animal.

Science-backed solutions for conflict

Bears, coyotes and other species can collide with society. But examination by scientists show that it is rarely the fault of a wild animal; it is most often a change in human activity that creates a situation ripe for conflict. By understanding these animals – their biology, behaviour and history – communities can peacefully coexist with them.

- After a highly-publicized coyote conflict occurred in Oakville, Ontario, the Town implemented a thorough education program coupled with an investigation of the area. It was discovered that one homeowner was feeding wildlife. By-laws were enacted and enforced to prevent behaviour that could create further conflict. Since then, there have been no reported conflicts.

- The Get Bear Smart Society has worked with the municipalities as well as law enforcement and parks officials to develop scientifically-founded coexistence methods. The result is an informed community who work together to make their homes safer for everyone.

What trappers don't want you to know

Trapping does not solve a problem; it covers up a symptom. The cause of a conflict is not examined or investigated and the conflicts will continue. Without understanding the change in environment that caused the change in behaviour in the animal, the problem continues.

Controlling populations

Historically, human attempts to control wildlife have not ended well. A microcosm of this can be found at Yellowstone National Park. After the removal of wolves from the area, multiple types of native animal and plant life were severely impacted, leading to the extirpation of some and the rapid spread of disease. This phenomenon is known as trophic cascading and results when an apex predator is removed from an ecosystem. Decades of work by scientists and governments are resulting in improvements, but the future is still uncertain. It is best to use habitat modification, appropriate buffers and sustainable urban planning to manage wildlife without affecting unwanted change to other species.

"I know of no evidence whatsoever that supports trapping as an effective measure to contain pathogens. The way to contain pathogens is ultimately to redefine how we treat animals that are living in the wild and to stop encroaching on their habitats."

- Dr. Aysha Akhtar

*Author of **Animals and Public Health; Why treating animals is critical to human welfare***

What trappers don't want you to know

Traps cannot distinguish between one animal and another. A trap set for a coyote could maim or kill any number of species, including domestic pets and humans. Further, a trap does not follow nature's way in removing an individual from a population – those that are weak, ill or old.

The cost of coexistence

Coexistence is a cost-effective, long-term and environmentally sustainable solution for preventing wildlife conflict. Programs for coexisting with animals such as bears and coyotes are often enveloped into existing programs and budgets for parks, environmental issues and existing by-laws and require little in the way of additional resources. Frequently they are almost entirely run by volunteers. In the case of coexisting with beavers, a single flow device – which will allow a beaver colony to remain in place and eliminate the risk of flooding – costs approximately \$500. Each device has a lifespan of approximately 10 years and poses no risk to human or pet safety, the environment and can even be made of recycled or reused materials.

What trappers don't want you to know

For every animal caught there is a fee; as trapping does not examine the reason animals are in the area to begin with, more animals will move in and costs will rapidly rise.

The effectiveness of coexistence

Coexistence is based on sound science and is publicly endorsed by biologists and ecologists. An example of efficiency is beaver flow devices. While trapping yields only a 5 per cent success rate over 5 years (based on a sample of 100 sites), a variety of flow devices show success rates of over 90 per cent (and as high as 97 per cent) in the same time period.

What trappers don't want you to know

Trapping has been the standard response to conflict for over 300 years, yet conflicts continue to occur.

Sustainable protection

Understanding the biology and ethology of wildlife is critical in creating sustainable protection for both humans and wildlife. For example, coyotes – eastern and western – have been proven to reproduce at higher rates and accept smaller territories when persecuted through trapping or hunting. Many species are found in conflict because their parent(s) were removed from their lives and they did not properly learn to hunt or react to certain situations – such as avoiding humans. Female raccoons will endure intense pain from devices created to keep them out of a home if their kits are still inside. Traditional methods of managing wildlife predate current science and understanding of wildlife behaviour by decades, if not centuries.

Protecting pets

Trappers are not required to report non-species catch including domestic pets. APFA monitors media reports of domestic pets being caught and killed or maimed in traps throughout Canada. In recent years, the number of these reports are rising.



“Over the span of 30 years, my company has firmly proven that nuisance wildlife situations can be dealt with humanely without resorting to methods that expose animals to undue stress, bodily harm and death. The mere idea that animals need to be trapped and killed in order to solve wildlife intrusions is wrong and appalling in today’s environmentally oriented society.”

- Brad Gates

B.Sc. AAA Gates Wildlife Control

Public perception

Rarely does the public support trapping of wildlife for any reason. Numerous municipalities across Canada are putting in place outright bans on trapping within their boundaries with strong, if not full, support of their communities. When municipalities have supported trapping within their community, local – and even provincial or national – media outlets were contacted by upset residents.

The question of jurisdiction

While the jurisdiction of trapping and wildlife falls under the realm of provincial bodies, ongoing cutbacks and triaging have made municipal concerns a low priority. Municipalities are enacting their own by-laws as the need to educate and protect not only their constituents, but the environment in their borders, is rising. This has occurred in municipalities including Guelph, Ontario, Sechelt, B.C., and numerous others. Depending on the province or territory, approval may or may not be required by the provincial regulatory body. But that does not mean a municipality cannot – or should not – create their own policies to protect and serve their citizens.

What others are saying about coexistence and trapping

Kim Marosevich, Surrey, BC

"I completely support a trapping bylaw in Surrey as it sends a clear message that we do not see killing animals as a solution to cohabitation issues. We must seek out progressive methods for conflict resolution with wildlife that do not rely on lethal means."

Kim Marosevich is the Animal Care & Control Manager for the City of Surrey

Mayor Ron Toyota, Creston, BC

"Please consider taking immediate action to prohibit the use of body-gripping traps, including the leg-hold, Conibear and snare traps, in urban areas."

Letter to the Ministry of Forests, Lands and Natural Resources from Mayor Ron Toyota, Town of Creston.

Larry Binks, Central Kootenay

"I am opposed to leg-hold traps. Period. I am surprised they are still using them in 2013."

Larry Binks is a Director at the Central Kootenay Regional District.

Doug Hockley, Sechelt, BC

"The leg-hold trap shouldn't be within a municipality anywhere in Canada. Both the historical rights of fur trappers and the aboriginal rights should not be considered relevant within a municipality. In order to safeguard the rights of its citizens the paramount objective should be to ban fur trapping by anyone. One would think this should be easy to accomplish but that is not the case and if you're a citizen out for a walk in the woods watch where you're stepping."

Doug Hockley is a Councillor in Sechelt, BC.

Fred Pattje, Nanaimo, BC

"I believe that most people in this municipality believed that body-gripping traps were prohibited way back when, and I suppose that the cause for that was that we confused 'toothed' traps, which are banned, with others such as leg-hold-, Conibear traps and snares, which are not.

Because of one recent incident in Nanaimo, which drew our attention to this mistaken belief, we, with the assistance of APFA, came to the conclusion what we needed to stop the use of body-gripping devices at the earliest opportune moment and have a by-law in place which would prohibit these inhumane methods. APFA was very helpful in pointing out alternate and non-lethal ways of dealing with beavers, including the installation of water-flow devices and, very importantly, they offered assistance to implement these changes, free of charge, to municipalities and landowners alike.

We are aware that we cannot ban the ACT of trapping, that being part of the Wildlife Act and Provincial jurisdiction, but we feel that we should have a say in the manner of how trapping is being conducted within the borders of our Municipality!

Bottom line to us, and we voted 8-1 in favour of crafting a by-law to deal with this, is to put an end to inhumane trapping, to create a by-law that will send a message to the Province that the 2013 UBCM resolution asking the Province to deal with this, is a serious one and needs to be dealt with sooner rather than later, eventually allowing us to have a humane trapping by-law on the books, one that cannot and will not be challenged by the Province, or the Trappers Association of B.C. for that matter!"

Fred Pattje is a Councillor in Nanaimo, BC.

Dr. Marc Bekoff

"Peaceful coexistence is the only road to travel as we negotiate our challenging and frustrating interactions with urban wildlife, the nonhuman animal beings into whose homes we freely and regrettably trespass, as we redecorate nature for our own, not their, benefits. Compassionate conservation stresses that the lives of individual animals matter and we should respect each animal's life as if it were our own."

Dr. Marc Bekoff, author of The Emotional Lives of Animals and editor of Ignoring Nature No More: The case for compassionate conservation.



Contact us today to learn how we can help your municipality prevent senseless loss and trauma from traps and develop a sustainable and eco-friendly coexistence plan.



THE ASSOCIATION FOR THE
PROTECTION
of Fur-Bearing Animals

179 W. Broadway
Vancouver, BC V5Y 1P4
604-435-1850
fbd@furbearerdefenders.com

Office of the Chair

600 Comox Road, Courtenay, BC V9N 3P6
Tel: 250-334-6000 Fax: 250-334-4358
Toll free: 1-800-331-6007
www.comoxvalleyrd.ca



File: 230-20/AVICC; 5360-01

November 26, 2013

Sent via email: swebber@ubcm.ca

President AVICC
Local government House
525 Government Street
Victoria, BC V8W 0A8

Attention: Mayor Larry Cross

Dear Mayor Cross:

Re: Island wide meeting regarding waste management

At its November 7, 2013 meeting the Comox Valley Regional District (Comox Strathcona waste management) board of directors adopted the following resolution:

“THAT the Comox Strathcona waste management board request the Association of Vancouver Island Coastal Communities (AVICC) to host a meeting of Vancouver Island regional districts (representatives to include staff and directors who represent large and small municipalities and rural areas) to discuss the future of waste management on Vancouver Island.”

It has come to our attention that most regional districts on Vancouver Island are facing tremendous challenges in dealing with waste in a cost-effective manner. The Comox Strathcona waste management service board of directors would like an opportunity to discuss these challenges with other regional districts in order to find solutions and possibly developing an island wide strategy.

Our board suggested that AVICC could host such an event as either a pre- or post-conference session at the 2014 AVICC conference or as a stand-alone meeting that dedicates more time and energy to this important topic.

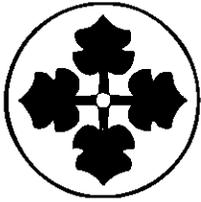
Please consider this matter as you develop your 2014 conference or as a topic for a meeting of its own accord.

Sincerely,

A handwritten signature in black ink, appearing to read 'Edwin Grieve', written in a cursive style.

Edwin Grieve
Chair

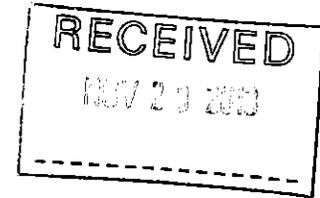
cc The Honourable Mary Polak, Minister of Environment
The Honourable Coralee Oakes, Minister of Community, Sport and Cultural Development
Alberni-Clayoquot Regional District
Capital Regional District
Cowichan Valley Regional District
Regional District of Mount Waddington
Regional District of Nanaimo
Strathcona Regional District
Don McRae, MLA (Comox Valley)



CITY OF PORT ALBERNI

City Hall
4850 Argyle Street,
Port Alberni, BC V9Y 1V8
Telephone: 250-723-2146
www.portalberni.ca

Fax: 250-723-1003



November 26, 2013

Alberni-Clayoquot Regional District
3008 - 5th Avenue
Port Alberni BC V9Y 2E3

ATTN: Russell Dyson, CAO

Dear Russell:

Port Alberni City Council at its Regular Meeting of Council on Monday, November 25, 2013 made the City's appointments to the Regional District. The following resolution was adopted by Council:

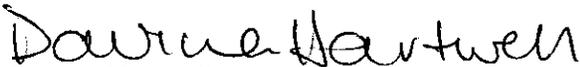
That Council for the City of Port Alberni appoint Councillor Solda (allocated 5 votes) and Councillor McLeman (allocated 4 votes), to the positions of Director of the Alberni Clayoquot Regional District. Alternates shall be (in order):

*Mayor Douglas
Councillor Cole
Councillor Washington
Councillor Kerr
Councillor Chopra*

Where one alternate attends a meeting, they are allocated the voting strength of the Director they replace. Where two alternates attend as Directors, the larger voting share shall be assigned to the Councillor appearing first on the above list.

Best wishes!

Yours truly
CITY OF PORT ALBERNI


Davina Hartwell
City Clerk

c. Ken Watson, City Manager
Jake Martens, Administrative Assistant
Mayor and Council

J:\Clerks\Letters\ID G H\RDAC\2013\ACRD Director appts 2014.docx



Office of the Mayor

CITY OF PORT ALBERNI

City Hall
4850 Argyle Street,
Port Alberni, B.C. V9Y 1V8
Telephone: (250) 723-2146 Fax: (250) 723-1003

November 26, 2013

The Honourable Bill Bennett
Minister of Energy and Mines and Minister
Responsible for Core Review
PO BOX 9069, STN PROV GOVT
VICTORIA, BC V8W 9E2

The Honourable Pat Pimm
Minister of Agriculture
PO BOX 9043 STN PROV GOVT
VICTORIA BC
V8W 9E2

Dear Honourable Ministers:

As the Ministers responsible for the Core Review process and for agriculture in the province I am writing to you both in regards to possible changes to the Agricultural Land Commission (ALC).

There is no denying that our province's vast farmland is highly productive and central to our ability to maintain a vibrant agriculture industry and food supply. Protecting this landbase through the Agricultural Land Reserve (ALR) has been largely successful in mitigating urban encroachment and conversion to other non-agricultural uses.

It has been brought to our attention that the Province is considering changes to the ALC and ALR as part of the government's Core Review process. This has raised concerns from our council because of the values we hold for the promotion of farming and protection of farmland.

Council for the City of Port Alberni has voted unanimously in support of the BC Food Systems Network campaign to preserve the ALC and ALR. We therefore strongly encourage you to:

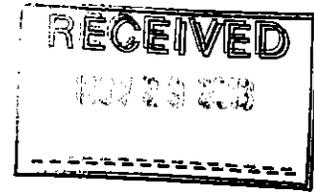
- retain the ALC as a province-wide, independent administrative body and the ALR as one zone for the whole province.
- work to strengthen the ALC by supporting their current reform efforts; and
- provide local governments with an opportunity to discuss any proposed changes to the ALR with the Province and the ALC;

Thank you for your attention to these matters.

Yours truly,
CITY OF PORT ALBERNI

John Douglas
Mayor

- c. UBCM Member Municipalities
Premier Christy Clark
Scott Fraser, MLA Alberni-Pacific Rim



November 26, 2013

Cindy N. Solda
Chairperson
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Dear Ms. Solda:

Thank you for your letter. I appreciate your taking the time to share your concerns regarding the previously proposed discussion points about the Agricultural Land Reserve. As you may already be aware, the Agricultural Land Commission (ALC) is an independent body and acts separately from the government. The Honourable Pat Pimm, Minister of Agriculture, and I have been clear that government understands and respects the ALC's independence. I can assure you that we are committed to ensuring the protection and preservation of agricultural land in British Columbia.

Thank you again for writing and I hope this response was helpful.

Sincerely,

A handwritten signature in black ink that reads "Christy Clark". The signature is written in a cursive, flowing style.

Christy Clark
Premier

From: office@pmflc.ca [<mailto:office@pmflc.ca>]
Sent: Monday, December 02, 2013 7:08 AM
To: Wendy Thomson
Subject: Announcement - New Executive Director

Having trouble viewing this email? [Click here](#)



PRIVATE MANAGED FOREST LAND COUNCIL

Dear Cindy N Solda ,

Announcement: New Executive Director for Private Managed Forest Land Council

VICTORIA - British Columbia's Private Managed Forest Land Council Chair, Rod Davis, today announced the appointment of a new Executive Director for the independent regulatory agency. Phil O'Connor, an experienced professional forester with extensive experience in both the government and private sector, will replace retiring Executive Director Stuart Macpherson.

The Private Managed Forest Land Council was established by the provincial government in 2004 to encourage and regulate forest management practices on private Managed Forest land in B.C.

The Managed Forest program is a provincial program that encourages private landowners to invest in and manage their lands for long-term forest production to create social and economic benefits while protecting key public environmental values.

The Council, established under the authority of the provincial *Private Managed Forest Land Act*, ensures that private Managed Forest landowners comply with provincially mandated forest practices regulations for soil conservation, water quality, fish and critical wildlife habitat, and reforestation. The Council is comprised of five individuals: two members appointed by the provincial government, two members elected by private Managed Forest landowners, and the chair who is jointly appointed by the other four council members.

"With the retirement of Stuart Macpherson who ably guided the Council from its inception - we were seeking an experienced leader with extensive experience and a deep understanding of the forest sector in B.C. from both the government perspective and that of private sector forest operators," said Council Chair Rod Davis. "Phil O'Connor's career has touched on many aspects of forestry and sustainable forest management and he will provide a steady hand for the Council as we work to continue to protect environmental values on private Managed Forest lands."

A Registered Professional Forester in B. C. for over twenty years, Mr. O'Connor's career has taken him to various locations with both government and the private sector. His government experience includes work as a Planning Forester on land use issues and

timber supply on the Central Coast and as Regional Revenue Manager in Williams Lake. In the private sector he has worked as a field forester, as the Manager of Forestry Resources in a Coastal Woodlands Department and as Administrative Forester responsible for the management of a TFL and private lands. His career has taken him through all facets of the industry, from solid wood, to pulp and paper and the value added sector.

Mr. O'Connor commenced his new position with the Private Managed Forest Land Council (PMFLC) on December 2, 2013. He can be reached at 250-386-5737 or at execdirec@pmflc.ca.

[Visit our website for more information about the Council and the Managed Forest Program](#)

[Forward this email](#)



Try it FREE today.

This email was sent to chairperson@acrd.bc.ca by office@pmflc.ca | [Update Profile/Email Address](#) | Instant removal with [SafeUnsubscribe™](#) | [Privacy Policy](#).
Private Managed Forest Land Council | 305-1627 Fort Street | Victoria | British Columbia | V8R 1H8 | Canada

Gas Tax Program Services

...delivering the federal gas tax agreement funding in British Columbia

November 19, 2013



Administration provided
By UBCM

Funding provided by:
Government of Canada

Canada

In partnership with:
The Province of BC



**BRITISH
COLUMBIA**
www.gov.bc.ca

Gas Tax Program
Services

Local Government House
525 Government St.
Victoria BC V8V 0A8

Phone: 250-356-5134
Fax: 250-387-5119

Website:

www.ubcm.ca
under Funding Programs,
Gas Tax Fund

Chair & Board
Alberni-Clayoquot Regional District
3008 Fifth Ave
Port Alberni, BC V9Y 2E3

Dear Chair & Board:

RE: GAS TAX AGREEMENT COMMUNITY WORKS FUND PAYMENT

I am pleased to advise that UBCM is in the process of distributing the second of two Community Works Fund (CWF) payments for fiscal 2013/2014. Please be advised that this is the final payment under the current Gas Tax Agreement's Community Works Fund program. An electronic transfer of \$225,940.88 is expected to occur on **Tuesday, November 26th**. These payments are made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Addendum #1 of your Agreement).

CWF are made available to eligible local governments by the Government of Canada pursuant to the Agreement on the Transfer of Federal Gas Tax Revenues between UBCM and the governments of Canada and British Columbia. Funding under the program may be directed to local priorities that fall within one of the eligible project categories and that are in keeping with the Agreement's intended outcomes of reduced greenhouse gas emissions, cleaner air and cleaner water.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Gas Tax Agreement, including information on a renewed Gas Tax Fund can be found on our web site at www.ubcm.ca.

For further information, please contact Brant Felker, Gas Tax Policy and Program Manager, by e-mail at bfelker@ubcm.ca or by phone at 250-356-0893.

Sincerely

A handwritten signature in black ink that reads "Rhona Martin".

Rhona Martin
UBCM President

CC: Teri Fong, Chief Financial Officer



November 18, 2013

Russell Dyson
Chief Administrative Officer
Alberni Clayoquot Regional District
3008 5th Avenue
Port Alberni, BC V9Y 2E3

Dear Russell:

On behalf of the Ministry of Aboriginal Relations and Reconciliation, I'd like to thank you for your participation in the "MARR 101" Learning Series presentation that took place on November 6th.

The presentation has received considerable positive feedback throughout the divisions of our Ministry and from those who attended from the Ministry of Community, Sport and Cultural Development. Attendees have voiced how impactful it was to hear about the experiences and effects of building and navigating the important relationship between the ACRD and the Maa-nulth First Nations from those who were on the ground. I know that your candour and insight notably contributed to the lasting impact on the participants and in demonstrating the utility of the Path Forward Toolkit.

Our Assistant Deputy Minister who attended the presentation also wished to extend her appreciation for the time that you took to participate and has expressed that it was a positive learning experience for her as well. On a personal note, I have greatly enjoyed working with you on this project and I thank you again for your significant contributions to the success of the Toolkit and the presentation.

Yours truly,

David Bird
Implementation Manager

November 12, 2013

Dear Mr. Mounteney,

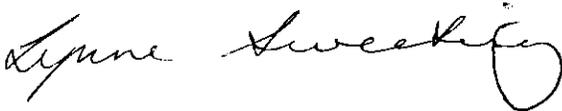
The Community of Bamfield is situated on both sides of the Bamfield Inlet. There is no road access between the West and East Bamfield. Residents of the West side must rely on boats to cross the inlet. This means that people must unload goods and supplies at the East Government dock, cross the inlet and then reload their vehicles to arrive at their final destination. This is made even more challenging for residents on the west side by the lack of parking at the unloading areas despite the fact that both Frigate Road on the east side and Winston Ave. on the west side have a sixty foot road allowance which should allow adequate parking on both sides of these roads as well as permit a turning radius. There appears to be some encroachment of adjacent properties to these roads which limit both turning and parking.

Winston Ave. in West Bamfield is the road that leads down to the Fisherman's Dock. This road is very steep and has a slope to the right into a ravine. The road has been planned without consideration to drainage and water runoff and contains many ruts and potholes. Many of the roads in West Bamfield are in this same state of disrepair. Our only staircase that leads down to the board walk is broken and presents a liability issue.

The ministry of Transportation and Roads has an obligation and responsibility to provide safe stairs, well maintained and safe roads, up to date surveys of the road grid and enforcement of these roads with attention to adequate well lit parking and areas to turn safely. Presently there are many safety issues that need to be addressed by you ministry.

I look forward to your response and would request a file number to facilitate future dialogue.

Sincerely,



Lynne Sweeting, director Bamfield Community Affairs
lynne_sweeting@yahoo.ca

cc Alberni Regional District
Eric Geall
Dr. James Lunney M.O.P.



MEMORANDUM

TO: Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: December 2, 2013
RE: Finance Warrant No.535

Recommendation:

That the Board of Directors approves Finance Warrant Number 535 in the amount of \$855,013.06 dated November 30, 2013.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. **COMMUNICATION ISSUES** - none

Submitted by: Teri Fong, CGA, Manager of Finance

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 1

Time : 8:23 am

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
0005	0906866 BC LTD (TOTEM TREE OPERATIONS)					
34877	21-Nov-2013		Issued	265	C 546.00	
858585	01-4-2500-000	PAYABLES - TRADE			546.00	
Invoice Description --> BCWS - NORTH RESEVOIR REPAIR						
Total :				546.00	0.00	546.00
Supplier Total :				546.00	0.00	546.00

0076	666082 BC LTD (ALBERNI VALLEY BULLDOGS)					
34842	15-Nov-2013		Issued	258	C 2000.00	
1680-1	01-4-2500-000	PAYABLES - TRADE			2000.00	
Invoice Description --> AVLF - EDUCATION PROGRAM - PART PAYMENT FOR WORK COMPLETED						
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00

0016	ACE COURIER SERVICES					
34838	15-Nov-2013		Issued	258	C 25.83	
1497742	01-4-2500-000	PAYABLES - TRADE			25.83	
Invoice Description --> BCWS FREIGHT						
Total :				25.83	0.00	25.83
0030	ACKLANDS-GRAINGER INC.					
34952	29-Nov-2013		Issued	271	C 130.32	
1499382	01-4-2500-000	PAYABLES - TRADE			130.32	
Invoice Description --> BCWS - FREIGHT COSTS						
Total :				130.32	0.00	130.32
Supplier Total :				156.15	0.00	156.15

0030	ACKLANDS-GRAINGER INC.					
34777	01-Nov-2013		Issued	243	C 969.34	
4354 0514384	01-4-2500-000	PAYABLES - TRADE			57.81	
Invoice Description --> SLVFD - PERSONAL PROTECTIVE EQUIPMENT SUPPLIES - FLARES						
4354 0514299	01-4-2500-000	PAYABLES - TRADE			177.47	
Invoice Description --> BCWS - SAFETY SUPPLIES AND WATER SYSTEM SUPPLIES						
4354 0514132	01-4-2500-000	PAYABLES - TRADE			734.06	
Invoice Description --> SLVFD - PERSONAL PROTECTIVE EQUIPMENT SUPPLIES - FLASHLIGHTS						
Total :				969.34	0.00	969.34
0030	ACKLANDS-GRAINGER INC.					
34806	07-Nov-2013		Issued	253	C 215.11	
4354 0514504	01-4-2500-000	PAYABLES - TRADE			4.20	
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
4354 0514557	01-4-2500-000	PAYABLES - TRADE			4.78	
Invoice Description --> BCWS - SMALL TOOLS FOR HYDRANT MAINTENANCE						
4354 0514521	01-4-2500-000	PAYABLES - TRADE			10.98	
Invoice Description --> BCWS - PUMPHOUSE MAINTENANCE - SEA CAN GENSET						
4354 0514569	01-4-2500-000	PAYABLES - TRADE			35.01	

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 2**
Date : Dec 02, 2013 **Time :** 8:23 am
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Invoice Description --> SLVFD - SAFETY EQUIPMENT							
4354 0514556	01-4-2500-000	PAYABLES - TRADE			160.14		
Invoice Description --> BCWS - HYDRANT MAINTENANCE - SMALL TOOLS							
Total :					215.11	0.00	215.11
34840	15-Nov-2013	Issued	258	C			188.52
4354 0514781	01-4-2500-000	PAYABLES - TRADE			188.52		
Invoice Description --> LBA - TERMINAL BUILDING SUPPLIES							
Total :					188.52	0.00	188.52
34879	21-Nov-2013	Issued	265	C			26.96
4354 0515021	01-4-2500-000	PAYABLES - TRADE			5.24		
Invoice Description --> AVLF - 3RD AVE RECYCLING DEPOT - BARRIER TAPE							
4354 0515046	01-4-2500-000	PAYABLES - TRADE			21.72		
Invoice Description --> BCVFD - TRAINING - TUBE SMOKE							
Total :					26.96	0.00	26.96
Supplier Total :					1399.93	0.00	1399.93

0056	AIRGAS CANADA INC.						
34841	15-Nov-2013	Issued	258	C			14.17
169348	01-4-2500-000	PAYABLES - TRADE			14.17		
Invoice Description --> BCVFD - GAS SUPPLIES							
Total :					14.17	0.00	14.17
Supplier Total :					14.17	0.00	14.17

0060	ALBERNI COMMUNICATIONS & ELECTRONICS						
34779	01-Nov-2013	Issued	243	C			38.08
15167	01-4-2500-000	PAYABLES - TRADE			38.08		
Invoice Description --> SLVFD - RADIO PROGRAMMING							
Total :					38.08	0.00	38.08
34954	29-Nov-2013	Issued	271	C			400.96
15688	01-4-2500-000	PAYABLES - TRADE			400.96		
Invoice Description --> LBA - VHF AIRBAND RADIO							
Total :					400.96	0.00	400.96
Supplier Total :					439.04	0.00	439.04

0021	ALBERNI DISTRICT CO-OP ASSOCIATION						
34839	15-Nov-2013	Issued	258	C			558.84
SLVFD-OCT/13	01-4-2500-000	PAYABLES - TRADE			558.84		
Invoice Description --> SLVFD TRAINING CENTRE COSTS							
Total :					558.84	0.00	558.84
34878	21-Nov-2013	Issued	265	C			861.33

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 3

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
BCVFD - OCT/13	01-4-2500-000	PAYABLES - TRADE	277.73				
Invoice Description --> BCVFD - OCTOBER 2013 FUEL COSTS							
BCWS - OCT/13	01-4-2500-000	PAYABLES - TRADE	583.60				
Invoice Description --> BCWS - OCTOBER 2013 FUEL COSTS							
Total :			861.33	0.00	861.33		
34953	29-Nov-2013			Issued	271	C	674.55
ACRD-OCT/2013	01-4-2500-000	PAYABLES - TRADE	674.55				
Invoice Description --> ACRD - OCTOBER 2013 FUEL COSTS							
Total :			674.55	0.00	674.55		
Supplier Total :			2094.72	0.00	2094.72		

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
0044	ALBERNI TOYOTA						
34778	01-Nov-2013			Issued	243	C	6.38
SERCHGJAN&FEB1	01-4-2500-000	PAYABLES - TRADE	6.38				
Invoice Description --> SLVFD - SERVICE CHARGES JAN & FEB 2013							
Total :			6.38	0.00	6.38		
Supplier Total :			6.38	0.00	6.38		

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
0455	ALBERNI VALLEY REFRIGERATION LTD.						
34844	15-Nov-2013			Issued	258	C	33.60
20138686	01-4-2500-000	PAYABLES - TRADE	33.60				
Invoice Description --> SLVFD - HALL #3 GEARROOM HANGER STRAPS							
Total :			33.60	0.00	33.60		
Supplier Total :			33.60	0.00	33.60		

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
0451	ALBERNI VALLEY IT SERVICES						
34843	15-Nov-2013			Issued	258	C	364.00
20013	01-4-2500-000	PAYABLES - TRADE	364.00				
Invoice Description --> SLVFD - MICROSOFT OFFICE SOFTWARE							
Total :			364.00	0.00	364.00		
Supplier Total :			364.00	0.00	364.00		

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
0091	ALBERTA FIRE CHIEFS ASSOCIATION						
34880	21-Nov-2013			Issued	265	C	331.11
IN13-591	01-4-2500-000	PAYABLES - TRADE	331.11				
Invoice Description --> BCVFD - 5 COPIES OF ESSENTIALS - TRAINING MATERIALS							
Total :			331.11	0.00	331.11		
Supplier Total :			331.11	0.00	331.11		

ALBERNI-CLAYQUOAT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 4**
Date : Dec 02, 2013 **Time :** 8:23 am
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
00029-0001	13-Nov-2013		Issued	254	T	2509.59		
DISCOUNTOCT13	01-4-2500-000	PAYABLES - TRADE	-66.50					
Invoice Description --> BCWS - DISCOUNT FOR EARLY PAYMENT								
03-053126	01-4-2500-000	PAYABLES - TRADE	109.91					
Invoice Description --> BCWS - HYDRANT MAINTENANCE								
03-051147	01-4-2500-000	PAYABLES - TRADE	245.94					
Invoice Description --> BCWS - METER PROJECT								
03-052017	01-4-2500-000	PAYABLES - TRADE	264.21					
Invoice Description --> BCWS - SPLIT - NORTH & KITSUKSIS RESERVOIR - CHLORINATION								
03-052547	01-4-2500-000	PAYABLES - TRADE	568.09					
Invoice Description --> BCWS - BRAINBRIDGE WATER BREAK								
22-082976	01-4-2500-000	PAYABLES - TRADE	607.75					
Invoice Description --> BCWS - BEAVER CREEK ROAD NORTH PROJECT - KACKAAMIN								
03-047112	01-4-2500-000	PAYABLES - TRADE	780.19					
Invoice Description --> BCWS - METER PROJECT								
Total :						2509.59	0.00	2509.59
Supplier Total :						2509.59	0.00	2509.59
0022	AON REED STENHOUSE INC.							
34776	01-Nov-2013		Issued	243	C	862.00		
OCT21/13	01-4-2500-000	PAYABLES - TRADE	862.00					
Invoice Description --> AVLF - RECYCLING DEPOT INSURANCE COSTS								
Total :						862.00	0.00	862.00
Supplier Total :						862.00	0.00	862.00
0249	APPLETON, CAMERON D.							
34905	27-Nov-2013		Issued	267	C	312.00		
SL005	01-4-2500-000	PAYABLES - TRADE	312.00					
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM								
Total :						312.00	0.00	312.00
Supplier Total :						312.00	0.00	312.00
0250	APPLETON, DEREK							
34906	27-Nov-2013		Issued	267	C	432.00		
SL001-13	01-4-2500-000	PAYABLES - TRADE	432.00					
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM								
Total :						432.00	0.00	432.00
Supplier Total :						432.00	0.00	432.00
0394	ASSOCIATED FIRE SAFETY EQUIPMENT							
34780	01-Nov-2013		Issued	243	C	417.09		
11407	01-4-2500-000	PAYABLES - TRADE	417.09					
Invoice Description --> SLVFD EQUIPMENT - LDH RUBBER COVERED SUPPLY FIRE HOSE - STENCILLING								

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 5**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Total :					417.09	0.00	417.09
034955	29-Nov-2013	Issued	271	C			9149.18
11641	01-4-2500-000	PAYABLES - TRADE			9149.18		
Invoice Description --> BCFVD EQUIPMENT - 5 - FIREFIGHTER TURNOUT GEAR							
Total :					9149.18	0.00	9149.18
Supplier Total :					9566.27	0.00	9566.27

0468	AXYS TECHNOLOGIES INC.						
034807	07-Nov-2013	Issued	253	C			2272.15
IN9644	01-4-2500-000	PAYABLES - TRADE			2272.15		
Invoice Description --> AVRA WEATHER STATION SERVICE							
Total :					2272.15	0.00	2272.15
Supplier Total :					2272.15	0.00	2272.15

0870	B. BROWN & SONS DRYWALL SYSTEMS						
034848	15-Nov-2013	Issued	258	C			1732.50
2501	01-4-2500-000	PAYABLES - TRADE			1732.50		
Invoice Description --> BCFVD - FIREHALL SEISMIC UPGRADE - CAPITAL							
Total :					1732.50	0.00	1732.50
Supplier Total :					1732.50	0.00	1732.50

0508	BAMFIELD BUILDERS SUPPLY						
034881	21-Nov-2013	Issued	265	C			16.38
166311	01-4-2500-000	PAYABLES - TRADE			16.38		
Invoice Description --> BCEP - SUPPLIES							
Total :					16.38	0.00	16.38
Supplier Total :					16.38	0.00	16.38

0535	BARBARA L. PRICE LTD.						
034882	21-Nov-2013	Issued	265	C			1233.75
01210	01-4-2500-000	PAYABLES - TRADE			1233.75		
Invoice Description --> ACRD - CONSULTING SERVICES FOR FINANCIAL STATEMENTS							
Total :					1233.75	0.00	1233.75
Supplier Total :					1233.75	0.00	1233.75

0537	BARKER, MICHAEL D.						
034907	27-Nov-2013	Issued	267	C			2000.00
SL009-13	01-4-2500-000	PAYABLES - TRADE			2000.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 6

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00

0556 BARKLEY SOUND MANAGEMENT

00029-0002	13-Nov-2013		Issued	254	T	8669.52	
495478	01-4-2500-000	PAYABLES - TRADE			2719.50		
Invoice Description --> SALMON BEACH - SEWAGE PUMP & HAUL FIELD & TRUCK MAINT. \$1750, TRANS GROUND M/							
2013-011	01-4-2500-000	PAYABLES - TRADE			5950.02		
Invoice Description --> SB MGMT CONTRACT OCTOBER 16 TO NOVEMBER 15, 2013							
Total :					8669.52	0.00	8669.52
Supplier Total :					8669.52	0.00	8669.52

0660 BC HYDRO

34781	01-Nov-2013		Issued	243	C	146.62	
118006687037	01-4-2500-000	PAYABLES - TRADE			146.62		
Invoice Description --> SLVFD - FABER ROAD HYDRO							
Total :					146.62	0.00	146.62
34845	15-Nov-2013		Issued	258	C	9940.53	
400002183644	01-4-2500-000	PAYABLES - TRADE			9940.53		
Invoice Description --> HYDRO - ACRD CONSOLIDATED							
Total :					9940.53	0.00	9940.53
34883	21-Nov-2013		Issued	265	C	35.56	
111006950906	01-4-2500-000	PAYABLES - TRADE			35.56		
Invoice Description --> BWS - CHLORINATION BUILDING							
Total :					35.56	0.00	35.56
Supplier Total :					10122.71	0.00	10122.71

0998 BC LIFE AND CASUALTY COMPANY

34784	01-Nov-2013		Issued	243	C	2065.82	
BCLNOV13	01-4-2500-000	PAYABLES - TRADE			2065.82		
Invoice Description --> GROUP INSURANCE NOVEMBER 2013							
Total :					2065.82	0.00	2065.82
34961	29-Nov-2013		Issued	271	C	2171.12	
BCLDEC13	01-4-2500-000	PAYABLES - TRADE			2171.12		
Invoice Description --> GROUP INSURANCE NOVEMBER 2013							
Total :					2171.12	0.00	2171.12
Supplier Total :					4236.94	0.00	4236.94

ALBERNI-CLAYQUOQUO REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 7

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34808	07-Nov-2013	Issued	253	C		76.13
201305274	01-4-2500-000	PAYABLES - TRADE		76.13		
Invoice Description --> BCWS - 3RD QUARTER MEMBERSHIP FEES						
Total :				76.13	0.00	76.13
Supplier Total :				76.13	0.00	76.13

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0700	BC TRANSIT					
34957	29-Nov-2013	Issued	271	C		13017.00
1013602	01-4-2500-000	PAYABLES - TRADE		13017.00		
Invoice Description --> OCTOBER 2013 CUSTOM TRANSIT						
Total :				13017.00	0.00	13017.00
Supplier Total :				13017.00	0.00	13017.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0735	BEAVER CREEK COMMUNITY CLUB					
34809	07-Nov-2013	Issued	253	C		18.74
OCT31/13	01-4-2500-000	PAYABLES - TRADE		18.74		
Invoice Description --> ELECTORAL AREA - GAS TAX - BEAVER CREEK COMMUNITY HALL						
Total :				18.74	0.00	18.74
Supplier Total :				18.74	0.00	18.74

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0740	BEAVER CREEK HOME CENTER					
34846	15-Nov-2013	Issued	258	C		216.04
557578	01-4-2500-000	PAYABLES - TRADE		39.69		
Invoice Description --> SLVFD - BUILDING MAINTENANCE HALL #3						
554682	01-4-2500-000	PAYABLES - TRADE		176.35		
Invoice Description --> SLVFD - BUILDING MAINTENANCE HALL #1						
Total :				216.04	0.00	216.04

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34958	29-Nov-2013	Issued	271	C		96.67
560575	01-4-2500-000	PAYABLES - TRADE		5.46		
Invoice Description --> SLVFD - HAROLD BISHOP (#3) HALL MAINTENANCE						
565076	01-4-2500-000	PAYABLES - TRADE		21.71		
Invoice Description --> SLVFD - HAROLD BISHOP HALL MAINTENANCE						
559547	01-4-2500-000	PAYABLES - TRADE		69.50		
Invoice Description --> SLVFD - HAROLD BISHOP (#3) HALL MAINTENANCE - 2 TOILET REPAIR KIT						
Total :				96.67	0.00	96.67
Supplier Total :				312.71	0.00	312.71

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0785	BERKS INTERTRUCK LTD.					
34782	01-Nov-2013	Issued	243	C		4316.90
24095	01-4-2500-000	PAYABLES - TRADE		81.43		
Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #45 -UNBILLED FUEL FILTEI						

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 8**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	
Invoice No.	Account No.	Account Description					
23963	01-4-2500-000	PAYABLES - TRADE			628.02		
Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #41							
24022	01-4-2500-000	PAYABLES - TRADE			768.35		
Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #45							
24073	01-4-2500-000	PAYABLES - TRADE			879.89		
Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #45							
24065	01-4-2500-000	PAYABLES - TRADE			908.14		
Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #47							
24015	01-4-2500-000	PAYABLES - TRADE			1051.07		
Invoice Description --> SLVFD - COMMERCIAL VEHICLE INSPECTION AND REPAIR SLVFD #49							
Total :					4316.90	0.00	4316.90
Supplier Total :					4316.90	0.00	4316.90
0791	BERRY & VALE CONTRACTING LTD						
00029-0003	13-Nov-2013	Issued	254	T		100570.47	
1228	01-4-2500-000	PAYABLES - TRADE			34543.40		
Invoice Description --> WCLF OCTOBER CONTRACTOR AND FREON REMOVAL \$96, SCALE BUILDING \$119.48							
1227	01-4-2500-000	PAYABLES - TRADE			66027.07		
Invoice Description --> AVLF OCTOBER CONTRACTOR, FREON REMOVAL \$360, POST REPAIR \$685.40							
Total :					100570.47	0.00	100570.47
Supplier Total :					100570.47	0.00	100570.47
0530	BEST WESTERN BARCLAY HOTEL						
34956	29-Nov-2013	Issued	271	C		52.63	
2013010784	01-4-2500-000	PAYABLES - TRADE			52.63		
Invoice Description --> COMMITTEE MTG FOOD - FIREFIGHTERS - NOVEMBER14, 2013							
Total :					52.63	0.00	52.63
Supplier Total :					52.63	0.00	52.63
0809	BFI CANADA - PARKSVILLE						
34959	29-Nov-2013	Issued	271	C		157.50	
AUG20/13	01-4-2500-000	PAYABLES - TRADE			157.50		
Invoice Description --> SLVFD - ACCOUNT001383-0000 - BIN PICKUP							
Total :					157.50	0.00	157.50
Supplier Total :					157.50	0.00	157.50
0813	BINGHAM, NORMAN W.						
34908	27-Nov-2013	Issued	267	C		636.00	
SL013-13	01-4-2500-000	PAYABLES - TRADE			636.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							
Total :					636.00	0.00	636.00

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 9**
Date : Dec 02, 2013 **Time :** 8:23 am
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
0825 BLACK PRESS GROUP LTD.							
34847	15-Nov-2013		Issued	258	C	40.16	
32100713	01-4-2500-000	PAYABLES - TRADE			40.16		
Invoice Description -->		SL PARKS - FABER RD PARK PUBLIC MEETING ADVERTISING					
Total :					40.16	0.00	40.16
Supplier Total :					40.16	0.00	40.16
0826 BLACK ROCK - OCEANFRONT RESORT							
34960	29-Nov-2013		Issued	271	C	836.33	
RBR0C2AE-1	01-4-2500-000	PAYABLES - TRADE			836.33		
Invoice Description -->		WC EMERGENCY PLANNING - COMMUNITY TO COMMUNITY GRANT					
Total :					836.33	0.00	836.33
Supplier Total :					836.33	0.00	836.33
0832 BLIGHT, EDWARD G.W.							
34909	27-Nov-2013		Issued	267	C	480.00	
SL017-13	01-4-2500-000	PAYABLES - TRADE			480.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					480.00	0.00	480.00
Supplier Total :					480.00	0.00	480.00
0835 BOOKSTORE - ANNEX PUBLISHING & PRINTING							
34783	01-Nov-2013		Issued	243	C	190.29	
IN50287	01-4-2500-000	PAYABLES - TRADE			190.29		
Invoice Description -->		SLVFD - FIRE PREVENTION HATS & BANNERS					
Total :					190.29	0.00	190.29
Supplier Total :					190.29	0.00	190.29
0914 BOWERMAN EXCAVATING LTD							
00030-0001	19-Nov-2013		Issued	259	T	24262.41	
4843	01-4-2500-000	PAYABLES - TRADE			24262.41		
Invoice Description -->		BCWS - STRICT ROAD PUMP STATION - GAS TAX INITIATIVE PROGRESS PAYMENT #2- CAPIT/					
Total :					24262.41	0.00	24262.41
Supplier Total :					24262.41	0.00	24262.41
4575 BRENDA SAUVE (PETTY CASH)							
34802	01-Nov-2013		Issued	243	C	200.00	
PCOCT28/13	01-4-2500-000	PAYABLES - TRADE			200.00		

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 10

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> OFFICE \$135.08, AUTOS \$2.27, BCWS \$57.75							
Total :					200.00	0.00	200.00
Supplier Total :					200.00	0.00	200.00

0950	BRETT, KENNETH						
00031-0001	26-Nov-2013		Issued	264	T	1000.00	
BRE161398	01-4-2500-000	PAYABLES - TRADE			1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION							
Total :					1000.00	0.00	1000.00
Supplier Total :					1000.00	0.00	1000.00

1035	BUTLER, LES						
00029-0004	13-Nov-2013		Issued	254	T	2625.00	
2013-10	01-4-2500-000	PAYABLES - TRADE			2625.00		
Invoice Description --> BWS - OCTOBER 2013 CONTRACTOR							
Total :					2625.00	0.00	2625.00
Supplier Total :					2625.00	0.00	2625.00

1058	C. BOWNE ENTERPRISES						
34962	29-Nov-2013		Issued	271	C	55.55	
8467	01-4-2500-000	PAYABLES - TRADE			55.55		
Invoice Description --> ACRD OFFICE - JANITORIAL SUPPLIES							
Total :					55.55	0.00	55.55
Supplier Total :					55.55	0.00	55.55

1069	CALLENDAR, BRIAN						
34910	27-Nov-2013		Issued	267	C	660.00	
SL021-13	01-4-2500-000	PAYABLES - TRADE			660.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							
Total :					660.00	0.00	660.00
Supplier Total :					660.00	0.00	660.00

1110	CANADA POST						
34850	15-Nov-2013		Issued	258	C	38.16	
9526473473	01-4-2500-000	PAYABLES - TRADE			38.16		
Invoice Description --> RURAL PLANNING POSTAGE & SL PARKS MAIL OUT							
Total :					38.16	0.00	38.16
Supplier Total :					38.16	0.00	38.16

ALBERNI-CLAYQUOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 11

Time : 8:23 am

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1192	CANN, MIKE C.					
34911	27-Nov-2013	Issued	267	C		2000.00
SL029-13	01-4-2500-000	PAYABLES - TRADE		2000.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00
1193	CANN, DALLAS K.					
34951	27-Nov-2013	Issued	268	C		516.00
SL025-13	01-4-2500-000	PAYABLES - TRADE		516.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				516.00	0.00	516.00
Supplier Total :				516.00	0.00	516.00
1061	CARMOOR'S COOKERY LTD					
34849	15-Nov-2013	Issued	258	C		269.30
1	01-4-2500-000	PAYABLES - TRADE		269.30		
Invoice Description --> BOD MEETING LUNCH						
Total :				269.30	0.00	269.30
Supplier Total :				269.30	0.00	269.30
1270	CDW CANADA INC					
34851	15-Nov-2013	Issued	258	C		4.93
GR06243	01-4-2500-000	PAYABLES - TRADE		4.93		
Invoice Description --> BCWS FAN FOR VOICENT MACHINE						
Total :				4.93	0.00	4.93
Supplier Total :				4.93	0.00	4.93
1316	CERTITECH IT SERVICES					
00029-0005	13-Nov-2013	Issued	254	T		5827.50
132	01-4-2500-000	PAYABLES - TRADE		5827.50		
Invoice Description --> OCTOBER 2013 IT SUPPORT SERVICES \$4500, AV HOSPICE \$200, BCWS \$700, AVL F \$100, FIR						
Total :				5827.50	0.00	5827.50
Supplier Total :				5827.50	0.00	5827.50
1341	CHANCES RIMROCK					
34785	01-Nov-2013	Issued	243	C		588.55
RIM13-024	01-4-2500-000	PAYABLES - TRADE		588.55		
Invoice Description --> ACRD - STRATEGIC PLANNING SESSION - OCTOBER 11						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 12**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				588.55	0.00	588.55
Supplier Total :				588.55	0.00	588.55

1378	CIT					
34884	21-Nov-2013	Issued	265	C		245.28
DEC2013LEASE	01-4-2500-000	PAYABLES - TRADE		245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001						
Total :				245.28	0.00	245.28
Supplier Total :				245.28	0.00	245.28

1410	COASTAL BRIDGE & CONSTRUCTION					
34885	21-Nov-2013	Issued	265	C		8360.89
13-380	01-4-2500-000	PAYABLES - TRADE		8360.89		
Invoice Description --> REGIONAL PARKS - CHINA CREEK BRIDGE CONTRACT - 2ND CONTACT						
Total :				8360.89	0.00	8360.89
Supplier Total :				8360.89	0.00	8360.89

1434	COLUMBIA ICE					
34852	15-Nov-2013	Issued	258	C		38.55
071688	01-4-2500-000	PAYABLES - TRADE		38.55		
Invoice Description --> OFFICE SUPPLIES						
Total :				38.55	0.00	38.55
Supplier Total :				38.55	0.00	38.55

1459	COLYN'S LANDSCAPING LTD.					
34964	29-Nov-2013	Issued	271	C		78.75
131114	01-4-2500-000	PAYABLES - TRADE		78.75		
Invoice Description --> SL PARKS - COUGAR SMITH PARK - IRRIGATION WINTERIZATION						
Total :				78.75	0.00	78.75
Supplier Total :				78.75	0.00	78.75

0801	CORIX WATER PRODUCTS LTD.					
00030-0002	19-Nov-2013	Issued	259	T		1421.65
1031426874	01-4-2500-000	PAYABLES - TRADE		11.88		
Invoice Description --> BWS SUPPLIES						
1031426876	01-4-2500-000	PAYABLES - TRADE		1409.77		
Invoice Description --> BWS ALUM. DIFFUSER						
Total :				1421.65	0.00	1421.65

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 13**
Date : Dec 02, 2013 **Time :** 8:23 am
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Supplier Total :					1421.65	0.00	1421.65

1564	COTE, BRIAN H.						
34913	27-Nov-2013		Issued	267	C	504.00	
SL033-13	01-4-2500-000	PAYABLES - TRADE			504.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					504.00	0.00	504.00
Supplier Total :					504.00	0.00	504.00

1650	CUPE - LOCAL 118						
34812	07-Nov-2013		Issued	253	C	1307.11	
DUESOCT13	01-4-2500-000	PAYABLES - TRADE			1307.11		
Invoice Description -->		OCTOBER 2013 DUES					
Total :					1307.11	0.00	1307.11
Supplier Total :					1307.11	0.00	1307.11

1645	CYR, DERRICK P.						
34914	27-Nov-2013		Issued	267	C	2000.00	
SL037-13	01-4-2500-000	PAYABLES - TRADE			2000.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					2000.00	0.00	2000.00
Supplier Total :					2000.00	0.00	2000.00

1672	D.A.S.T WELDING INC.						
34787	01-Nov-2013		Issued	243	C	52.77	
3318	01-4-2500-000	PAYABLES - TRADE			52.77		
Invoice Description -->		BCWS - HANDLE EXTENSION					
Total :					52.77	0.00	52.77
Supplier Total :					52.77	0.00	52.77

1661	DAGERT, TANIS						
34786	01-Nov-2013		Issued	243	C	4646.77	
115	01-4-2500-000	PAYABLES - TRADE			4646.77		
Invoice Description -->		HEALTH NETWORK COORDINATOR - SEPTEMBER 2013 & EXPENSES \$63.44					
Total :					4646.77	0.00	4646.77
34886	116						
21-Nov-2013	01-4-2500-000	PAYABLES - TRADE	Issued	265	C	4583.33	
Invoice Description -->		HEALTH NETWORK COORDINATOR - OCTOBER 2013					
Total :					4583.33	0.00	4583.33

ALBERNI-CLAYQUOAT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 Page : 14
 Date : Dec 02, 2013 Time : 8:23 am
 Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Supplier Total :					9230.10	0.00	9230.10

1692	DARBY, ROBERT & PHYLLIS						
34813	07-Nov-2013		Issued	253	C	250.50	
NOV5/13	01-4-2500-000	PAYABLES - TRADE			250.50		
Invoice Description -->		REFUND OF BCWS PARCEL TAX INCORRECTLY APPLIED					
Total :					250.50	0.00	250.50
Supplier Total :					250.50	0.00	250.50

1677	DAVIES, AMANDA						
34915	27-Nov-2013		Issued	267	C	288.00	
SL041-13	01-4-2500-000	PAYABLES - TRADE			288.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					288.00	0.00	288.00
Supplier Total :					288.00	0.00	288.00

1698	DEBOURCIER, JOHN R.						
34916	27-Nov-2013		Issued	267	C	192.00	
SL045-13	01-4-2500-000	PAYABLES - TRADE			192.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					192.00	0.00	192.00
Supplier Total :					192.00	0.00	192.00

5375	DISTRICT OF UCLUELET						
34872	15-Nov-2013		Issued	258	C	302.40	
1104	01-4-2500-000	PAYABLES - TRADE			302.40		
Invoice Description -->		MEETING ROOM RENTAL					
Total :					302.40	0.00	302.40
Supplier Total :					302.40	0.00	302.40

1779	DOLAN'S GASFITTING & HEATING LTD						
34814	07-Nov-2013		Issued	253	C	11993.02	
3057	01-4-2500-000	PAYABLES - TRADE			11993.02		
Invoice Description -->		ELECTORAL AREA - GAS TAX - BEAVER CREEK COMMUNITY HALL					
Total :					11993.02	0.00	11993.02
Supplier Total :					11993.02	0.00	11993.02

1780	DOLANS CONCRETE LTD.						
34815	07-Nov-2013		Issued	253	C	129.87	
C36340	01-4-2500-000	PAYABLES - TRADE			129.87		

62

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit			
Invoice Description --> ELECTORAL AREA - GAS TAX - BEAVER CREEK COMMUNITY HALL								
Total :						129.87	0.00	129.87
Supplier Total :						129.87	0.00	129.87

1355	DOROTHY CLARKSTONE NOTARY CORPORATION							
34963	29-Nov-2013			Issued	271	C	240.38	
41972	01-4-2500-000	PAYABLES - TRADE				240.38		
Invoice Description --> LEGAL FEES								
Total :						240.38	0.00	240.38
Supplier Total :						240.38	0.00	240.38

1846	DUNCAN, CHRISTOPHER R.							
34917	27-Nov-2013			Issued	267	C	468.00	
SL049-13	01-4-2500-000	PAYABLES - TRADE				468.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM								
Total :						468.00	0.00	468.00
Supplier Total :						468.00	0.00	468.00

1847	DUPERE, JOHANNE							
34887	21-Nov-2013			Issued	265	C	200.00	
DUP161399	01-4-2500-000	PAYABLES - TRADE				200.00		
Invoice Description --> SPROAT PARKS CARETAKER								
Total :						200.00	0.00	200.00
Supplier Total :						200.00	0.00	200.00

0940	DUVALL, EDITH							
34811	07-Nov-2013			Issued	253	C	1650.00	
EDUVALL	01-4-2500-000	PAYABLES - TRADE				1650.00		
Invoice Description --> ACRD OFFICE - MONTHLY JANITORIAL								
Total :						1650.00	0.00	1650.00
Supplier Total :						1650.00	0.00	1650.00

1883	EAGLE EYE ENTERPRISES LTD							
00029-0006	13-Nov-2013			Issued	254	T	735.00	
1324	01-4-2500-000	PAYABLES - TRADE				735.00		
Invoice Description --> SALMON BEACH - SANI FIELD MOWINGS								
Total :						735.00	0.00	735.00
Supplier Total :						735.00	0.00	735.00

ALBERNI-CLAYQUOQUET REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 16

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1925	ELDER, KRIS					
34918	27-Nov-2013	Issued	267	C		60.00
SL053-13	01-4-2500-000	PAYABLES - TRADE		60.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM				
Total :				60.00	0.00	60.00
Supplier Total :				60.00	0.00	60.00
1933	ELDER, SHAUN					
34919	27-Nov-2013	Issued	267	C		360.00
SL057-13	01-4-2500-000	PAYABLES - TRADE		360.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM				
Total :				360.00	0.00	360.00
Supplier Total :				360.00	0.00	360.00
1971	ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM					
34816	07-Nov-2013	Issued	253	C		220.50
BF2013DUES	01-4-2500-000	PAYABLES - TRADE		73.50		
Invoice Description -->		FORSYTH - 2014 MEMBERSHIP DUES				
JT2014DUES	01-4-2500-000	PAYABLES - TRADE		73.50		
Invoice Description -->		JOHN THOMAS 2014 DUES - (SPLIT AVLF, WCLF, LBA WATER, BWS, MSWS)				
KL2013DUES	01-4-2500-000	PAYABLES - TRADE		73.50		
Invoice Description -->		LOOKER - 2014 MEMBERSHIP DUES				
Total :				220.50	0.00	220.50
Supplier Total :				220.50	0.00	220.50
1990	EVITT ELECTRIC					
00030-0003	19-Nov-2013	Issued	259	T		1253.01
33396	01-4-2500-000	PAYABLES - TRADE		78.75		
Invoice Description -->		SLVFD - HALL #1 BUILDING MAINTENANCE				
60822C	01-4-2500-000	PAYABLES - TRADE		80.31		
Invoice Description -->		SLVFD - BATTERIES				
33358	01-4-2500-000	PAYABLES - TRADE		116.63		
Invoice Description -->		BCVFD - BUILDING MAINTENANCE				
33395	01-4-2500-000	PAYABLES - TRADE		151.26		
Invoice Description -->		SLVFD - HALL #2 MAINTENANCE				
33394	01-4-2500-000	PAYABLES - TRADE		826.06		
Invoice Description -->		SLVFD - HALL #3 GEAR ROOM UPGRADE - CAPITAL				
Total :				1253.01	0.00	1253.01
Supplier Total :				1253.01	0.00	1253.01
2026	FENCELINE PRODUCTS LTD					
34853	15-Nov-2013	Issued	258	C		1152.40

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 17

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
70278	01-4-2500-000	PAYABLES - TRADE		1152.40		
Invoice Description --> ELECTORAL AREA - GAS TAX - BEAVER CREEK COMMUNITY HALL						
Total :				1152.40	0.00	1152.40
Supplier Total :				1152.40	0.00	1152.40
2022	FENSKE, WALTER E.					
34920	27-Nov-2013	Issued	267	C		444.00
SL061-13	01-4-2500-000	PAYABLES - TRADE		444.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				444.00	0.00	444.00
Supplier Total :				444.00	0.00	444.00
2047	FLAATTEN, JUANITA V.					
34921	27-Nov-2013	Issued	267	C		60.00
SL060	01-4-2500-000	PAYABLES - TRADE		60.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				60.00	0.00	60.00
Supplier Total :				60.00	0.00	60.00
2067	FORTISBC					
34817	07-Nov-2013	Issued	253	C		171.19
OCT24/13	01-4-2500-000	PAYABLES - TRADE		171.19		
Invoice Description --> BCVFD - MONTHLY NATURAL GAS FOR HALL						
Total :				171.19	0.00	171.19
Supplier Total :				171.19	0.00	171.19
2075	FYFE'S WELL & WATER SERVICES					
34818	07-Nov-2013	Issued	253	C		7563.15
2013-1298	01-4-2500-000	PAYABLES - TRADE		7563.15		
Invoice Description --> LBA AIRPORT WATER SYSTEM SUPPLIES - SALT						
Total :				7563.15	0.00	7563.15
Supplier Total :				7563.15	0.00	7563.15
2007	GAUDET, GARY					
34966	29-Nov-2013	Issued	271	C		400.00
619632	01-4-2500-000	PAYABLES - TRADE		400.00		
Invoice Description --> SLVFD - POWER SCUB AND REWAX FLOOR'S AT HALL 2 & 3						
Total :				400.00	0.00	400.00

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 18

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				400.00	0.00	400.00

2140	GEDDES, RICHARD D.						
00029-0007	13-Nov-2013		Issued	254	T	110.00	
SEPT/OCT2013	01-4-2500-000	PAYABLES - TRADE			110.00		
Invoice Description -->		SLVFD - SEPTEMBER & OCTOBER CELL PHONE PAYMENT					
Total :					110.00	0.00	110.00

00031-0002	26-Nov-2013		Issued	264	T	2295.00	
RG-SLVFD01	01-4-2500-000	PAYABLES - TRADE			55.00		
Invoice Description -->		SLVFD - MONTHLY PHONE REIMBURSEMENT					
76	01-4-2500-000	PAYABLES - TRADE			300.00		
Invoice Description -->		BCVFD - FIRST RESPONDER INITIAL, CPR/AED AND SPINAL ENDORSEMENT RECERT. (1 MEM					
JAN-AUG13	01-4-2500-000	PAYABLES - TRADE			440.00		
Invoice Description -->		SLVFD - MONTHLY PHONE REIMBURSEMENT JAN TO AUG 2013					
74	01-4-2500-000	PAYABLES - TRADE			1500.00		
Invoice Description -->		BCVFD - FIRST RESPONDER INITIAL CERT. COURSE & EXAMS (5 MEMBERS)					
Total :					2295.00	0.00	2295.00

34922	27-Nov-2013		Issued	267	C	3717.55	
SL065-13	01-4-2500-000	PAYABLES - TRADE			3717.55		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					3717.55	0.00	3717.55
Supplier Total :					6122.55	0.00	6122.55

4156	GENIVAR INC.						
34828	07-Nov-2013		Issued	253	C	1249.13	
0360749	01-4-2500-000	PAYABLES - TRADE			1249.13		
Invoice Description -->		LBA OCTOBER TO DECEMBER 2013 LANDING FEE SOFTWARE MAINTENANCE AGREEMENT					
Total :					1249.13	0.00	1249.13
Supplier Total :					1249.13	0.00	1249.13

2149	GEO SCIENTIFIC LTD.						
34819	07-Nov-2013		Issued	253	C	100.80	
4461	01-4-2500-000	PAYABLES - TRADE			100.80		
Invoice Description -->		AVLF & WCLF - WATER TESTING EQUIPMENT CALIBRATION					
Total :					100.80	0.00	100.80
Supplier Total :					100.80	0.00	100.80

2240	GIBSON BROTHERS CONTRACTING LTD.					
34854	15-Nov-2013		Issued	258	C	420.00
12171	01-4-2500-000	PAYABLES - TRADE			420.00	
Invoice Description -->		LBA ROAD GRADING				

66

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 19**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Total :					420.00	0.00	420.00
Supplier Total :					420.00	0.00	420.00
<hr/>							
2300	GRAND & TOY						
34820	07-Nov-2013		Issued	253	C	82.42	
F328093	01-4-2500-000	PAYABLES - TRADE			3.98		
Invoice Description --> ACRD OFFICE SUPPLIES							
F340752	01-4-2500-000	PAYABLES - TRADE			33.30		
Invoice Description --> ACRD OFFICE SUPPLIES							
F355373	01-4-2500-000	PAYABLES - TRADE			45.14		
Invoice Description --> ACRD OFFICE SUPPLIES							
Total :					82.42	0.00	82.42
<hr/>							
34855	15-Nov-2013		Issued	258	C	145.05	
F393335	01-4-2500-000	PAYABLES - TRADE			145.05		
Invoice Description --> ACRD OFFICE SUPPLIES							
Total :					145.05	0.00	145.05
<hr/>							
Supplier Total :					227.47	0.00	227.47
<hr/>							
2327	GRONALL, ROBERT R.						
34923	27-Nov-2013		Issued	267	C	624.00	
SL069-13	01-4-2500-000	PAYABLES - TRADE			624.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							
Total :					624.00	0.00	624.00
<hr/>							
Supplier Total :					624.00	0.00	624.00
<hr/>							
2322	GUILLEVIN INTERNATIONAL CO.						
34788	01-Nov-2013		Issued	243	C	409.92	
0428-482845	01-4-2500-000	PAYABLES - TRADE			409.92		
Invoice Description --> SLVFD - EQUIPMENT - 3 - 4FT PIKE POLES							
Total :					409.92	0.00	409.92
<hr/>							
Supplier Total :					409.92	0.00	409.92
<hr/>							
2443	HANSEN, DARREN D.						
34924	27-Nov-2013		Issued	267	C	12.00	
SL073-13	01-4-2500-000	PAYABLES - TRADE			12.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							
Total :					12.00	0.00	12.00
<hr/>							
Supplier Total :					12.00	0.00	12.00
<hr/>							

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 20**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
34794	01-Nov-2013	Issued	243	C			650.00
NW REGCONF13	01-4-2500-000	PAYABLES - TRADE		650.00			
Invoice Description --> PLANNING - PROFESSIONAL DEVELOPMENT - DUNN & HALLBERG - CONFERENCE							
Total :				650.00	0.00		650.00
Supplier Total :				650.00	0.00		650.00
2456	HECK, TAYLOR D.						
34925	27-Nov-2013	Issued	267	C			720.00
SL077-13	01-4-2500-000	PAYABLES - TRADE		720.00			
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							
Total :				720.00	0.00		720.00
Supplier Total :				720.00	0.00		720.00
2461	HENSHALL, SARAH						
34888	21-Nov-2013	Issued	265	C			300.00
NOV18/13	01-4-2500-000	PAYABLES - TRADE		300.00			
Invoice Description --> REFUND OF PLANNING APPLICATION FEES							
Total :				300.00	0.00		300.00
Supplier Total :				300.00	0.00		300.00
2457	HEPP, WADE						
34926	27-Nov-2013	Issued	267	C			4992.55
SL085-13	01-4-2500-000	PAYABLES - TRADE		4992.55			
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							
Total :				4992.55	0.00		4992.55
Supplier Total :				4992.55	0.00		4992.55
2463	HEPP, CAMERON						
34927	27-Nov-2013	Issued	267	C			720.00
SL081-13	01-4-2500-000	PAYABLES - TRADE		720.00			
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM							
Total :				720.00	0.00		720.00
Supplier Total :				720.00	0.00		720.00
2564	HEPP, KELLY						
34968	29-Nov-2013	Issued	271	C			25.18
KHNOV23/13	01-4-2500-000	PAYABLES - TRADE		25.18			
Invoice Description --> SLVFD - AWARDS BANQUET SUPPLIES							
Total :				25.18	0.00		25.18

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 21

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
2600 HFN MARKET LP							
34790	01-Nov-2013		Issued	243	C	484.47	
006	01-4-2500-000	PAYABLES - TRADE			484.47		
Invoice Description --> BAMFIELD E/A ADMIN - TOWN HALL MEETING CATERING							
Total :					484.47	0.00	484.47
Supplier Total :					484.47	0.00	484.47
2485 HOLDER, DAN							
34857	15-Nov-2013		Issued	258	C	4227.80	
NOV12/13	01-4-2500-000	PAYABLES - TRADE			4227.80		
Invoice Description --> FIRE SERVICE COORDINATOR CONTRACTOR - OCTOBER 2013 & EXPENSES							
Total :					4227.80	0.00	4227.80
Supplier Total :					4227.80	0.00	4227.80
2763 ISLAND ROOFING							
34821	07-Nov-2013		Issued	253	C	3150.00	
0822	01-4-2500-000	PAYABLES - TRADE			3150.00		
Invoice Description --> ACRD OFFICE - REMOVAL AND REPLACE FLASHING ON OFFICE - CAPITAL							
Total :					3150.00	0.00	3150.00
Supplier Total :					3150.00	0.00	3150.00
2845 J. ROBBINS CONSTRUCTION							
34823	07-Nov-2013		Issued	253	C	3538.37	
527	01-4-2500-000	PAYABLES - TRADE			3538.37		
Invoice Description --> BCVFD - FIREHALL SEISMIC UPGRADE - CAPITAL - ADDITIONAL WORK BEYOND UPGRADE							
Total :					3538.37	0.00	3538.37
Supplier Total :					3538.37	0.00	3538.37
2787 JACKSON, ROBERT							
34889	21-Nov-2013		Issued	265	C	60.00	
CSPNOV1261402	01-4-2500-000	PAYABLES - TRADE			60.00		
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE							
Total :					60.00	0.00	60.00
Supplier Total :					60.00	0.00	60.00
2820 JOHNSON, BARRY JAMES							
34929	27-Nov-2013		Issued	267	C	372.00	
SL093-13	01-4-2500-000	PAYABLES - TRADE			372.00		

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 22**
Date : Dec 02, 2013 **Time :** 8:23 am
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				372.00	0.00	372.00
Supplier Total :				372.00	0.00	372.00
2819	JONSSON, DENIS L.					
34928	27-Nov-2013	Issued	267	C		624.00
SL097-13	01-4-2500-000	PAYABLES - TRADE		624.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				624.00	0.00	624.00
Supplier Total :				624.00	0.00	624.00
2851	K.S. SIRENS INC.					
34791	01-Nov-2013	Issued	243	C		117.27
KS032389	01-4-2500-000	PAYABLES - TRADE		26.77		
Invoice Description --> SLVFD - UNIFORMS						
KS032231	01-4-2500-000	PAYABLES - TRADE		90.50		
Invoice Description --> SLVFD - UNIFORMS						
Total :				117.27	0.00	117.27
Supplier Total :				117.27	0.00	117.27
2854	KAMMA & BLAKE INDUSTRIES					
34858	15-Nov-2013	Issued	258	C		6084.96
3334	01-4-2500-000	PAYABLES - TRADE		6084.96		
Invoice Description --> REG PARKS - CHINA CREEK BRIDGE - CAPITAL						
Total :				6084.96	0.00	6084.96
Supplier Total :				6084.96	0.00	6084.96
2800	KERR WOOD LEDIDAL					
34822	07-Nov-2013	Issued	253	C		1008.13
55159	01-4-2500-000	PAYABLES - TRADE		1008.13		
Invoice Description --> AV WATER STUDY - ENGINEER SERVICES						
Total :				1008.13	0.00	1008.13
Supplier Total :				1008.13	0.00	1008.13
2858	KGC FIRE RESCUE INC.					
34890	21-Nov-2013	Issued	265	C		735.00

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 23**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
233398	01-4-2500-000	PAYABLES - TRADE		735.00		
Invoice Description --> BCVFD - EXTRICATION TECHNIQUES TRAINING						
Total :				735.00	0.00	735.00
Supplier Total :				735.00	0.00	735.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2866	KLITSA DOORS (2012) LTD.					
34859	15-Nov-2013		Issued	258	C	2930.13
525	01-4-2500-000	PAYABLES - TRADE		2930.13		
Invoice Description --> BCVFD - FIREHALL SEISMIC UPGRADE - CAPITAL						
Total :				2930.13	0.00	2930.13
Supplier Total :				2930.13	0.00	2930.13

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2877	KOERS & ASSOCIATES ENGINEERING LTD.					
00031-0003	26-Nov-2013		Issued	264	T	19332.52
1245-012	01-4-2500-000	PAYABLES - TRADE		262.50		
Invoice Description --> BCWS - THOMPSON SUBDIVISION - DONAHUE ROAD						
0933-022	01-4-2500-000	PAYABLES - TRADE		5991.09		
Invoice Description --> BCWS - NORTH RESERVOIR WATERMAIN REPLACEMENT & BOOSTER PUMP UPGRADE						
1231-011	01-4-2500-000	PAYABLES - TRADE		13078.93		
Invoice Description --> BCWS - STRICT ROAD PUMP STATION & WATERMAIN - GAS TAX INITIATIVE						
Total :				19332.52	0.00	19332.52
Supplier Total :				19332.52	0.00	19332.52

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2879	KULCZYCKI, CARLA					
34930	27-Nov-2013		Issued	267	C	420.00
SL101-13	01-4-2500-000	PAYABLES - TRADE		420.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				420.00	0.00	420.00
Supplier Total :				420.00	0.00	420.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3025	LADY ROSE MARINE SERVICES					
34860	15-Nov-2013		Issued	258	C	1419.25
2010-13029	01-4-2500-000	PAYABLES - TRADE		25.20		
Invoice Description --> BWS - SYSTEM SUPPLIES TRANSPORT						
2010-13032	01-4-2500-000	PAYABLES - TRADE		176.05		
Invoice Description --> BWS - SYSTEM SUPPLIES TRANSPORT						
2010-13007	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-13090	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						
2010-13155	01-4-2500-000	PAYABLES - TRADE		304.50		
Invoice Description --> AVLF - BAMFIELD GARBAGE BIN TRANSPORT						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 24

Time : 8:23 am

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name						
Chq/Ref #	Cheque Date		Status	Batch	Medium	Debit	Credit
Invoice No.	Account No.	Account Description					
2010-13217	01-4-2500-000	PAYABLES - TRADE				304.50	
Invoice Description -->		AVLF - BAMFIELD GARBAGE BIN TRANSPORT					
Total :						1419.25	0.00
Supplier Total :						1419.25	0.00

3031	LAMOUREUX, JOSEPH K.						
34931	27-Nov-2013		Issued	267	C		500.00
SL105-13	01-4-2500-000	PAYABLES - TRADE				500.00	
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :						500.00	0.00
Supplier Total :						500.00	0.00

3008	LAND TITLE AND SURVEY AUTHORITY OF B.C.						
34824	07-Nov-2013		Issued	253	C		24.20
DPE13006	01-4-2500-000	PAYABLES - TRADE				24.20	
Invoice Description -->		DEVELOPMENT PERMIT DPE13006 - 5985 HORNE PARK DRIVE					
Total :						24.20	0.00
Supplier Total :						24.20	0.00

3032	LIFETOUCH SCHOOL PORTRAITS						
34891	21-Nov-2013		Issued	265	C		713.44
SEPT6/13	01-4-2500-000	PAYABLES - TRADE				713.44	
Invoice Description -->		SLVFD - ANNUAL PICTURES AND ID CARDS					
Total :						713.44	0.00
Supplier Total :						713.44	0.00

3171	MACDERMOTT'S INSURANCE AGENCY LTD						
34971	29-Nov-2013		Issued	271	C		910.00
0223110	01-4-2500-000	PAYABLES - TRADE				910.00	
Invoice Description -->		AV EMERGENCY PLANNING - INSURANCE ARROWSMITH AMAEUR RADIO NOV 10/13 TO NOV					
Total :						910.00	0.00
Supplier Total :						910.00	0.00

3270	MCCOY LAKE EXCAVATING LTD						
34862	15-Nov-2013		Issued	258	C		8769.60
2476	01-4-2500-000	PAYABLES - TRADE				8769.60	
Invoice Description -->		SLVFD - LAKESHORE FIREHALL SEPTIC SYSTEM					
Total :						8769.60	0.00

ALBERNI-CLAYQUOBT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 25**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3269 MCCOY LAKE FARM						
34892	21-Nov-2013		Issued	265	C 1570.25	
519726	01-4-2500-000	PAYABLES - TRADE			1570.25	
Invoice Description -->		AVRA - AIRPORT GROUND MAINTENANCE				
Total :				1570.25	0.00	1570.25
Supplier Total :				1570.25	0.00	1570.25
3280 MCGILL & ASSOCIATES ENGINEERING						
00031-0004	26-Nov-2013		Issued	264	T 8208.71	
14473	01-4-2500-000	PAYABLES - TRADE			204.75	
Invoice Description -->		BCVFD SEISMIC UPGRADE				
14495	01-4-2500-000	PAYABLES - TRADE			220.50	
Invoice Description -->		WCLF GENERAL CONSULTING COSTS				
14494	01-4-2500-000	PAYABLES - TRADE			641.81	
Invoice Description -->		AVLF GENERAL CONSULTING COSTS				
14499	01-4-2500-000	PAYABLES - TRADE			7141.65	
Invoice Description -->		AVLF NORTH EAST EXPANSION				
Total :				8208.71	0.00	8208.71
Supplier Total :				8208.71	0.00	8208.71
3263 MCKAY, BECKY						
34932	27-Nov-2013		Issued	267	C 180.00	
SL109-13	01-4-2500-000	PAYABLES - TRADE			180.00	
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM				
Total :				180.00	0.00	180.00
Supplier Total :				180.00	0.00	180.00
3264 MCKNIGHT, RONALD D.						
34933	27-Nov-2013		Issued	267	C 2000.00	
SL113-13	01-4-2500-000	PAYABLES - TRADE			2000.00	
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM				
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00
3505 MFA LEASING						
AUTO61400	28-Nov-2013		Issued	262	E 2553.97	
BAMFIRE61400	01-4-2500-000	PAYABLES - TRADE			2553.97	
Invoice Description -->		BAMFIELD FIRE HALL LEASE PAYMENT				
Total :				2553.97	0.00	2553.97

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 26**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
AUTO61401	28-Nov-2013	Issued	262	E		1654.31
LBTRACT61401	01-4-2500-000	PAYABLES - TRADE		1654.31		
Invoice Description --> LBA TRACTOR LEASE						
Total :					1654.31	0.00
Supplier Total :					4208.28	0.00

3340	MINISTER OF FINANCE					
34792	01-Nov-2013	Issued	243	C		2331.50
MSPNOV13	01-4-2500-000	PAYABLES - TRADE		2331.50		
Invoice Description --> MSP PREMIUMS FOR NOVEMBER 2013						
Total :					2331.50	0.00
Supplier Total :					2331.50	0.00

3370	MINISTER OF FINANCE					
34793	01-Nov-2013	Issued	243	C		300.00
AE13001	01-4-2500-000	PAYABLES - TRADE		300.00		
Invoice Description --> ALR APPLICATION FOR - AE10001 KRUEGER - 8031 CAMERON ROAD						
Total :					300.00	0.00
Supplier Total :					300.00	0.00

3490	MUNICIPAL PENSION PLAN					
EFT-24	22-Nov-2013	Issued	270	E		8039.86
NOV10/13- SUPER	01-4-2500-000	PAYABLES - TRADE		8039.86		
Invoice Description --> PP ENDING NOVEMBER 10 - SUPERANNUATION						
Total :					8039.86	0.00
Supplier Total :					8039.86	0.00

3600	NEOPOST					
34825	07-Nov-2013	Issued	253	C		215.61
2039012	01-4-2500-000	PAYABLES - TRADE		215.61		
Invoice Description --> CHANGE POSTAL RATE - DEC 1 2013 TO NOV 30 2014						
Total :					215.61	0.00
Supplier Total :					215.61	0.00

3622	NICKLIN WASTE DISPOSAL					
34826	07-Nov-2013	Issued	253	C		69.30
5471	01-4-2500-000	PAYABLES - TRADE		69.30		
Invoice Description --> COUGAR SMITH PARK GARBAGE NOV 1 - JAN 31, 2010						
Total :					69.30	0.00
Supplier Total :					69.30	0.00

Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 27

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						69.30	0.00	69.30

3651	NORTH ISLAND LABORATORIES							
34795	01-Nov-2013		Issued	243	C			600.60
88450	01-4-2500-000	PAYABLES - TRADE				204.75		
	Invoice Description --> SALMON BEACH - WATER TESTING							
88413	01-4-2500-000	PAYABLES - TRADE				395.85		
	Invoice Description --> BCWS WATER TESTING							
Total :						600.60	0.00	600.60
Supplier Total :						600.60	0.00	600.60

3753	ONSITE ENGINEERING LTD							
34827	07-Nov-2013		Issued	253	C			2105.25
52456 : 1107-52456	01-4-2500-000	PAYABLES - TRADE				2105.25		
	Invoice Description --> REG PARKS - CHINA CREEK BRIDGE - CAPITAL							
Total :						2105.25	0.00	2105.25
Supplier Total :						2105.25	0.00	2105.25

2010	OUGHTRED COFFEE & TEA LTD.							
34967	29-Nov-2013		Issued	271	C			100.27
INV103084	01-4-2500-000	PAYABLES - TRADE				100.27		
	Invoice Description --> OFFICE SUPPLIES							
Total :						100.27	0.00	100.27
Supplier Total :						100.27	0.00	100.27

3792	PACIFIC BLUE CROSS							
34972	29-Nov-2013		Issued	271	C			4166.52
PBCDEC13	01-4-2500-000	PAYABLES - TRADE				4166.52		
	Invoice Description --> DECEMBER 2013 PREMIUMS							
Total :						4166.52	0.00	4166.52
Supplier Total :						4166.52	0.00	4166.52

4010	PETRO CANADA							
34863	15-Nov-2013		Issued	258	C			38.04
PCOCT30/13	01-4-2500-000	PAYABLES - TRADE				38.04		
	Invoice Description --> FUEL RD VEHICLES							
Total :						38.04	0.00	38.04
Supplier Total :						38.04	0.00	38.04

3940	PHONETICS INC.							

ALBERNI-CLAYQUO REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 28

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34797	01-Nov-2013	Issued	243	C		99.95
00186550	01-4-2500-000	PAYABLES - TRADE		99.95		
Invoice Description --> BCWS - ANNUAL SUBSCRIPTION						
Total :				99.95	0.00	99.95
Supplier Total :				99.95	0.00	99.95
3797	PITEAU ASSOCIATES					
34796	01-Nov-2013	Issued	243	C		5634.99
16545	01-4-2500-000	PAYABLES - TRADE		5634.99		
Invoice Description --> AVLF - NORTH EAST EXPANSION - CAPITAL						
Total :				5634.99	0.00	5634.99
Supplier Total :				5634.99	0.00	5634.99
4115	PRICE'S ALARM SYSTEM LTD					
34798	01-Nov-2013	Issued	243	C		105.00
1815652	01-4-2500-000	PAYABLES - TRADE		105.00		
Invoice Description --> ACRD OFFICE - SERVICE CALL OPEN CLOSE ISSUE						
Total :				105.00	0.00	105.00
Supplier Total :				105.00	0.00	105.00
4180	PUROLATOR COURIER SERVICE					
34829	07-Nov-2013	Issued	253	C		277.08
421790797	01-4-2500-000	PAYABLES - TRADE		277.08		
Invoice Description --> SHIPPING - BCWS \$228.04, AVLF \$18.47						
Total :				277.08	0.00	277.08
34864	15-Nov-2013	Issued	258	C		25.38
422015466	01-4-2500-000	PAYABLES - TRADE		25.38		
Invoice Description --> SLMP POSTAGE						
Total :				25.38	0.00	25.38
34893	21-Nov-2013	Issued	265	C		78.84
422092520	01-4-2500-000	PAYABLES - TRADE		78.84		
Invoice Description --> AVLF - POSTAGE \$24.47, ACRD COMPUTER SHIPPING \$50.62						
Total :				78.84	0.00	78.84
34977	29-Nov-2013	Issued	273	C		38.04
422166353	01-4-2500-000	PAYABLES - TRADE		38.04		
Invoice Description --> ACRD OFFICE SHIPPING						
Total :				38.04	0.00	38.04
Supplier Total :				419.34	0.00	419.34

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 29**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
4187	QUALITY FOODS-PORT ALBERNI					
34799	01-Nov-2013	Issued	243	C		49.17
067 1001287	01-4-2500-000	PAYABLES - TRADE		15.00		
Invoice Description --> SLVFD - TRAINING SUPPLIES						
067 1010069	01-4-2500-000	PAYABLES - TRADE		34.17		
Invoice Description --> SLVFD - TRAINING SUPPLIES						
Total :				49.17	0.00	49.17
34830	07-Nov-2013	Issued	253	C		88.97
62 311081	01-4-2500-000	PAYABLES - TRADE		88.97		
Invoice Description --> ACRD OFFICE SUPPLIES						
Total :				88.97	0.00	88.97
34974	29-Nov-2013	Issued	271	C		135.03
1044703	01-4-2500-000	PAYABLES - TRADE		45.88		
Invoice Description --> SLVFD - OFFICERS MEETING						
316041	01-4-2500-000	PAYABLES - TRADE		89.15		
Invoice Description --> SLVFD - BANQUET EXPENSES						
Total :				135.03	0.00	135.03
Supplier Total :				273.17	0.00	273.17
4212	RANKIN, SCOTT W					
34800	01-Nov-2013	Issued	243	C		138.00
RECREFOCT21/13	01-4-2500-000	PAYABLES - TRADE		138.00		
Invoice Description --> RECYCLING REFUND FOR OVERPAYMENT						
Total :				138.00	0.00	138.00
Supplier Total :				138.00	0.00	138.00
4220	RAYNER & BRACHT LTD					
34865	15-Nov-2013	Issued	258	C		1887.20
2013223	01-4-2500-000	PAYABLES - TRADE		1887.20		
Invoice Description --> AVLF - BAMFIELD BIN CHARGES						
Total :				1887.20	0.00	1887.20
Supplier Total :				1887.20	0.00	1887.20
4510	RBC ROYAL BANK VISA					
34868	15-Nov-2013	Issued	258	C		379.52
OCT25/13	01-4-2500-000	PAYABLES - TRADE		379.52		
Invoice Description --> BCVFD - CELL 72.80, MEETINGS 186.20, OFFICE 106.22						
Total :				379.52	0.00	379.52
Supplier Total :				379.52	0.00	379.52

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 30**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
4280	RECEIVER GENERAL FOR CANADA					
34831	07-Nov-2013	Issued	253	C		13384.26
PD7A - OCT27/13-DI	01-4-2500-000	PAYABLES - TRADE		149.42		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING OCTOBER 27, 2013 - DIRECTORS						
PD7A - OCT27/13	01-4-2500-000	PAYABLES - TRADE		13234.84		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING OCTOBER 27, 2013						
Total :				13384.26	0.00	13384.26
34894	21-Nov-2013	Issued	265	C		11813.78
PD7A - NOV10/13-D	01-4-2500-000	PAYABLES - TRADE		37.94		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING NOVEMBER10, 2013 - DIRECTORS						
PD7A - NOV10/13	01-4-2500-000	PAYABLES - TRADE		11775.84		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING NOVEMBER 10, 2013						
Total :				11813.78	0.00	11813.78
Supplier Total :				25198.04	0.00	25198.04

2331	ROBERT GUNN AND ASSOCIATES					
34789	01-Nov-2013	Issued	243	C		1000.00
149	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ACRD FISHERIES COMMITTEE MAY 28 TO OCTOBER 31, 2013						
Total :				1000.00	0.00	1000.00
Supplier Total :				1000.00	0.00	1000.00

4475	ROCKY MOUNTAIN PHOENIX					
34866	15-Nov-2013	Issued	258	C		1698.06
IN77062	01-4-2500-000	PAYABLES - TRADE		1698.06		
Invoice Description --> BCFVD - HYDRANT WYE						
Total :				1698.06	0.00	1698.06
Supplier Total :				1698.06	0.00	1698.06

4491	ROMPRE, SUZANNE					
00029-0008	13-Nov-2013	Issued	254	T		700.00
OCT1-31/13	01-4-2500-000	PAYABLES - TRADE		700.00		
Invoice Description --> OCTOBER BAMFIELD TRANSFER STATION CONTRACTOR						
Total :				700.00	0.00	700.00
Supplier Total :				700.00	0.00	700.00

4508	ROYAL CANADIAN LEGION					
34867	15-Nov-2013	Issued	258	C		40.00
306310	01-4-2500-000	PAYABLES - TRADE		40.00		
Invoice Description --> REMEMBRANCE DAY WREATH						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 31**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Total :					40.00	0.00	40.00
Supplier Total :					40.00	0.00	40.00
4526	S & A SIDING AND SOFFITS						
34801	01-Nov-2013		Issued	243	C	2840.14	
0693	01-4-2500-000	PAYABLES - TRADE			2840.14		
Invoice Description -->		BCVFD - FIREHALL SEISMIC UPGRADE - CAPITAL					
Total :					2840.14	0.00	2840.14
Supplier Total :					2840.14	0.00	2840.14
4566	SALUSTRO, ANTONIO						
34837	14-Nov-2013		Issued	257	C	2000.00	
BCWS R/W	01-4-2500-000	PAYABLES - TRADE			2000.00		
Invoice Description -->		BCWS - STRICT RD PUMP STATION HYDRO RIGHT OF WAY					
Total :					2000.00	0.00	2000.00
Supplier Total :					2000.00	0.00	2000.00
4565	SAM, BRANDEE						
34934	27-Nov-2013		Issued	267	C	216.00	
SL117	01-4-2500-000	PAYABLES - TRADE			216.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					216.00	0.00	216.00
Supplier Total :					216.00	0.00	216.00
4570	SANDER, MATTHEW						
34935	27-Nov-2013		Issued	267	C	180.00	
SL121-13	01-4-2500-000	PAYABLES - TRADE			180.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					180.00	0.00	180.00
Supplier Total :					180.00	0.00	180.00
4584	SAUNDERS, LIANNE						
34936	27-Nov-2013		Issued	267	C	408.00	
SL125-13	01-4-2500-000	PAYABLES - TRADE			408.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM					
Total :					408.00	0.00	408.00
Supplier Total :					408.00	0.00	408.00
4587	SEPT, DEAN						

ALBERNI-CLAYQUOQUO REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 32

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34937	27-Nov-2013	Issued	267	C		120.00
SL129-13	01-4-2500-000	PAYABLES - TRADE		120.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				120.00	0.00	120.00
Supplier Total :				120.00	0.00	120.00

4623	SHANKIE, DAVID A.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34938	27-Nov-2013	Issued	267	C		480.00
SL133-13	01-4-2500-000	PAYABLES - TRADE		480.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				480.00	0.00	480.00
Supplier Total :				480.00	0.00	480.00

4645	SHAW CABLE					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34895	21-Nov-2013	Issued	265	C		1345.24
09-NOV-13	01-4-2500-000	PAYABLES - TRADE		672.62		
Invoice Description --> ACCT# 012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE - NOVEMBER 2013						
09-OCT-13	01-4-2500-000	PAYABLES - TRADE		672.62		
Invoice Description --> ACCT# 012-80958259 - ACRD CONSOLIDATED INTERNET/CABLE - OCTOBER 2013						
Total :				1345.24	0.00	1345.24
Supplier Total :				1345.24	0.00	1345.24

4741	SMOKIN' MAD MIKE'S					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34803	01-Nov-2013	Issued	243	C		556.50
02	01-4-2500-000	PAYABLES - TRADE		556.50		
Invoice Description --> SLVFD - TRAINING CENTRE LUNCHES						
Total :				556.50	0.00	556.50
Supplier Total :				556.50	0.00	556.50

4728	SONBIRD REFUSE & RECYCLING LTD.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00029-0009	13-Nov-2013	Issued	254	T		18917.30
17271	01-4-2500-000	PAYABLES - TRADE		18917.30		
Invoice Description --> OCTOBER WC GARBAGE & RECYCLING						
Total :				18917.30	0.00	18917.30
Supplier Total :				18917.30	0.00	18917.30

4861	STANDER, WENDY C.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34939	27-Nov-2013	Issued	267	C		456.00
SL137-13	01-4-2500-000	PAYABLES - TRADE		456.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 33

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				456.00	0.00	456.00
Supplier Total :				456.00	0.00	456.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4788	STAPLES ADVANTAGE					
34804	01-Nov-2013		Issued	243	C	139.81
333781841	01-4-2500-000	PAYABLES - TRADE			139.81	
Invoice Description --> SLVFD - OFFICE SUPPLIES						
Total :				139.81	0.00	139.81
Supplier Total :				139.81	0.00	139.81

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4790	STEWART, E.ANNE					
34975	29-Nov-2013		Issued	271	C	127.08
NOV15/13	01-4-2500-000	PAYABLES - TRADE			127.08	
Invoice Description --> REGIONAL PARKS PLAN COMMITTEEE MEETING TRAVEL						
Total :				127.08	0.00	127.08
Supplier Total :				127.08	0.00	127.08

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4785	STEWART MCDANNOLD STUART					
34897	21-Nov-2013		Issued	265	C	53.06
65430	01-4-2500-000	PAYABLES - TRADE			53.06	
Invoice Description --> LEGAL FEES						
Total :				53.06	0.00	53.06
Supplier Total :				53.06	0.00	53.06

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4885	SUN COAST WASTE SERVICES					
00029-0010	13-Nov-2013		Issued	254	T	23414.91
109811	01-4-2500-000	PAYABLES - TRADE			23414.91	
Invoice Description --> OCTOBER AV RECYCLING CONTRACT						
Total :				23414.91	0.00	23414.91
Supplier Total :				23414.91	0.00	23414.91

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
4955	TAB - CANADA					
34869	15-Nov-2013		Issued	258	C	581.24
11201671	01-4-2500-000	PAYABLES - TRADE			581.24	
Invoice Description --> ACRD OFFICE SUPPLIES - LASER LABELS						
Total :				581.24	0.00	581.24
Supplier Total :				581.24	0.00	581.24

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 34

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34873	15-Nov-2013	Issued	258	C		4068.92
NOV5/13	01-4-2500-000	PAYABLES - TRADE		4068.92		
Invoice Description --> ACRD COMP \$915.24, EQUIP 1629.61, MEETINGS 263.75, POSTAGE 1025, LBA COMP 58.84						
Total :				4068.92	0.00	4068.92
Supplier Total :				4068.92	0.00	4068.92

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34902	21-Nov-2013	Issued	265	C		869.01
NOV5/13	01-4-2500-000	PAYABLES - TRADE		869.01		
Invoice Description --> SLVFD - MEETINGS AND TRAINING						
Total :				869.01	0.00	869.01
Supplier Total :				869.01	0.00	869.01

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34965	29-Nov-2013	Issued	271	C		260239.00
10750	01-4-2500-000	PAYABLES - TRADE		260239.00		
Invoice Description --> LBA - RUNWAY BROOM SWEEPER - CAPITAL - EQUIPMENT						
Total :				260239.00	0.00	260239.00
Supplier Total :				260239.00	0.00	260239.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34898	21-Nov-2013	Issued	265	C		3284.51
NOV7/13	01-4-2500-000	PAYABLES - TRADE		3284.51		
Invoice Description --> ACRD CONSOLIDATED						
Total :				3284.51	0.00	3284.51
Supplier Total :				3284.51	0.00	3284.51

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34976	29-Nov-2013	Issued	271	C		1001.47
020322435154	01-4-2500-000	PAYABLES - TRADE		1001.47		
Invoice Description --> ACRD CELLPHONES						
Total :				1001.47	0.00	1001.47
Supplier Total :				1001.47	0.00	1001.47

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34856	15-Nov-2013	Issued	258	C		164.64
21352	01-4-2500-000	PAYABLES - TRADE		54.88		
Invoice Description --> BCWS - DECALS						
21360	01-4-2500-000	PAYABLES - TRADE		109.76		
Invoice Description --> BWS - SUGSAW LAKE SIGNS						
Total :				164.64	0.00	164.64
Supplier Total :				164.64	0.00	164.64

ALBERNI-CLAYOQUET REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 35

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						164.64	0.00	164.64
Supplier Total :						164.64	0.00	164.64

2649	THE INK SPOT							
34969	29-Nov-2013		Issued	271	C			190.39
12-12479	01-4-2500-000	PAYABLES - TRADE				190.39		
Invoice Description -->		PLANNING - TONER #80 350ML YELLOW						
Total :						190.39	0.00	190.39
Supplier Total :						190.39	0.00	190.39

3057	THE LOCKSMITH MONSTER							
34861	15-Nov-2013		Issued	258	C			131.60
CH2162	01-4-2500-000	PAYABLES - TRADE				131.60		
Invoice Description -->		BCVFD - INSTALL LOCK ON FIREHALL FRONT DOOR						
Total :						131.60	0.00	131.60
Supplier Total :						131.60	0.00	131.60

4744	THE SOCIAL SCIENTIST INC.							
34896	21-Nov-2013		Issued	265	C			1801.80
2013-ACRD-01	01-4-2500-000	PAYABLES - TRADE				1801.80		
Invoice Description -->		ACRD -TRANSPORTATION STUDY						
Total :						1801.80	0.00	1801.80
Supplier Total :						1801.80	0.00	1801.80

4989	THOM, AARON L.							
34940	27-Nov-2013		Issued	267	C			348.00
SL141-13	01-4-2500-000	PAYABLES - TRADE				348.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :						348.00	0.00	348.00
Supplier Total :						348.00	0.00	348.00

5002	THOMPSON, HEATHER							
34941	27-Nov-2013		Issued	267	C			36.00
SL145-13	01-4-2500-000	PAYABLES - TRADE				36.00		
Invoice Description -->		SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :						36.00	0.00	36.00
Supplier Total :						36.00	0.00	36.00

ALBERNI-CLAYQUOET REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 36

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
00029-0011	13-Nov-2013	Issued	254	T		119.08
159024	01-4-2500-000	PAYABLES - TRADE		119.08		
Invoice Description --> AVLF WATER TEST \$47.19, WCLF WATER TEST \$30.41, SB WATER \$ 35.80						
Total :				119.08	0.00	119.08
Supplier Total :				119.08	0.00	119.08

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0900	TRACY BOND (PETTY CASH)					
34810	07-Nov-2013	Issued	253	C		137.55
PCNOV6/13	01-4-2500-000	PAYABLES - TRADE		137.55		
Invoice Description --> ACRD OFFICE \$43.15, BCWS REPAIR \$82.90						
Total :				137.55	0.00	137.55
Supplier Total :				137.55	0.00	137.55

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5114	TRINEX INTERNET SOLUTIONS INC					
34870	15-Nov-2013	Issued	258	C		420.00
6456	01-4-2500-000	PAYABLES - TRADE		420.00		
Invoice Description --> NOVEMBER 2013 WEBSITE MAINTENANCE						
Total :				420.00	0.00	420.00
Supplier Total :				420.00	0.00	420.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5131	TSESHAHT MARKET					
34805	01-Nov-2013	Issued	243	C		310.02
SLVFD-SEPT/13	01-4-2500-000	PAYABLES - TRADE		310.02		
Invoice Description --> SLVFD - SEPTEMBER 2013 FUEL COSTS						
Total :				310.02	0.00	310.02

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34871	15-Nov-2013	Issued	258	C		421.43
SLVFD-OCT/13	01-4-2500-000	PAYABLES - TRADE		421.43		
Invoice Description --> SLVFD - FUEL COSTS \$376.47, TRAINING SITE \$24.88						
Total :				421.43	0.00	421.43
Supplier Total :				731.45	0.00	731.45

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5145	UCLUELET CONSUMERS CO-OP ASSN					
34899	21-Nov-2013	Issued	265	C		828.70
LBA-OCT/13	01-4-2500-000	PAYABLES - TRADE		828.70		
Invoice Description --> LBA - SEPTEMBER & OCTOBER 2013 FUEL COSTS						
Total :				828.70	0.00	828.70
Supplier Total :				828.70	0.00	828.70

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5186	UCI RENT-IT CENTER					
00031-0005	26-Nov-2013	Issued	264	T		724.50

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 37**
Date : Dec 02, 2013 **Time : 8:23 am**
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0005 To T9193
Trans. Date : 01-Nov-2013 To 30-Nov-2013
Cheque Date : 01-Nov-2013 To 30-Nov-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
16992	01-4-2500-000	PAYABLES - TRADE		724.50		
Invoice Description --> SALMON BEACH - OCTOBER 2013 GARBAGE BIN RENTAL AND DELIVERY TO LANDFILL FOR T						
Total :				724.50	0.00	724.50
Supplier Total :				724.50	0.00	724.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5195	UNISERVE COMMUNICATIONS CORPORATION					
34832	07-Nov-2013		Issued	253	C	39.09
0005202023-102820	01-4-2500-000	PAYABLES - TRADE		39.09		
Invoice Description --> NOVEMBER 2013 WCLF & BWS INTERNET SERVICE						
Total :				39.09	0.00	39.09
Supplier Total :				39.09	0.00	39.09

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5255	VALHALLA TRAILS LTD					
34833	07-Nov-2013		Issued	253	C	13304.32
131030	01-4-2500-000	PAYABLES - TRADE		13304.32		
Invoice Description --> REGIONAL PARKS - TRAIL PLAN - CONSULTANT - CAPITAL						
Total :				13304.32	0.00	13304.32
Supplier Total :				13304.32	0.00	13304.32

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5278	VANCOUVER ISLAND PUBLISHING GROUP A/R					
00030-0004	19-Nov-2013		Issued	259	T	1308.54
AVRD00007237	01-4-2500-000	PAYABLES - TRADE		158.67		
Invoice Description --> ADV - BCWS \$99.08, SL PARKS \$52.04						
AVTD00006960	01-4-2500-000	PAYABLES - TRADE		227.51		
Invoice Description --> AVLF - HAZARDOUS WASTE ADVERTISING						
AVTD00007195	01-4-2500-000	PAYABLES - TRADE		922.36		
Invoice Description --> ADV - BCWS \$99.08, SL PARKS \$52.04, PLANNING \$727.32						
Total :				1308.54	0.00	1308.54
Supplier Total :				1308.54	0.00	1308.54

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5299	VANCOUVER ISLAND UNIVERSITY					
34834	07-Nov-2013		Issued	253	C	1500.00
TR17612-1	01-4-2500-000	PAYABLES - TRADE		1500.00		
Invoice Description --> REG PLANNING - ACRD FOOD SECURITY SURVEY & ANALYSIS						
Total :				1500.00	0.00	1500.00
Supplier Total :				1500.00	0.00	1500.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5287	VANCOUVER ISLAND REGIONAL LIBRARY					
34900	21-Nov-2013		Issued	265	C	93655.00
4THQTR2013	01-4-2500-000	PAYABLES - TRADE		93655.00		
Invoice Description --> 4TH QUARTER LIBRARY LEVY 2013						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 38

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						93655.00	0.00	93655.00
Supplier Total :						93655.00	0.00	93655.00

5306	VINCENT, BRIAN							
34942	27-Nov-2013		Issued	267	C			252.00
SL149-13	01-4-2500-000	PAYABLES - TRADE				252.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM								
Total :						252.00	0.00	252.00
Supplier Total :						252.00	0.00	252.00

5304	VING							
34901	21-Nov-2013		Issued	265	C			134.40
2013-14SUB	01-4-2500-000	PAYABLES - TRADE				134.40		
Invoice Description --> ANNUAL NEWSPAPER SUBSCRIPTION - NOV 20, 2013 TO NOV 19, 2014								
Total :						134.40	0.00	134.40
Supplier Total :						134.40	0.00	134.40

5307	VISSERS, BRENDA E.							
34943	27-Nov-2013		Issued	267	C			108.00
SL153-13	01-4-2500-000	PAYABLES - TRADE				108.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM								
Total :						108.00	0.00	108.00
Supplier Total :						108.00	0.00	108.00

5308	VISSERS, JAMES M.							
34944	27-Nov-2013		Issued	267	C			96.00
SL157-13	01-4-2500-000	PAYABLES - TRADE				96.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM								
Total :						96.00	0.00	96.00
Supplier Total :						96.00	0.00	96.00

5423	WALCO INDUSTRIES LTD.							
00029-0012	13-Nov-2013		Issued	254	T			134.40
22532	01-4-2500-000	PAYABLES - TRADE				134.40		
Invoice Description --> BCVFD HALL SEISMIC UPGRADE - SEACAN STORAGE RENTAL								
Total :						134.40	0.00	134.40
Supplier Total :						134.40	0.00	134.40

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 39

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
34903	21-Nov-2013	Issued	265	C		198.45
20121101	01-4-2500-000	PAYABLES - TRADE		198.45		
Invoice Description --> BCWS - VIBRATION ANALYSIS SURVEY - NOVEMBER 5, 2013						
Total :				198.45	0.00	198.45
Supplier Total :				198.45	0.00	198.45

5461 WATSON'S PAINT CENTRE 1996 LTD.						
34874	15-Nov-2013	Issued	258	C		4915.05
6418	01-4-2500-000	PAYABLES - TRADE		4915.05		
Invoice Description --> BCVFD - PAINTING FOR SEISMIC UPGRADE						
Total :				4915.05	0.00	4915.05
Supplier Total :				4915.05	0.00	4915.05

5483 WEDHAM, MARTIN A.						
34945	27-Nov-2013	Issued	267	C		672.00
SL161-13	01-4-2500-000	PAYABLES - TRADE		672.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				672.00	0.00	672.00
Supplier Total :				672.00	0.00	672.00

5475 WEST COAST SMARTFX LTD.						
34875	15-Nov-2013	Issued	258	C		660.45
2159	01-4-2500-000	PAYABLES - TRADE		660.45		
Invoice Description --> SB SECURITY - GATE REPAIR						
Total :				660.45	0.00	660.45
Supplier Total :				660.45	0.00	660.45

5481 WESTCOAST HOME HARDWARE LTD						
34876	15-Nov-2013	Issued	258	C		1392.14
72335	01-4-2500-000	PAYABLES - TRADE		1392.14		
Invoice Description --> BC PARKS - EVERGREEN PARK MAINTENANCE						
Total :				1392.14	0.00	1392.14

34904	21-Nov-2013	Issued	265	C		145.59
71685	01-4-2500-000	PAYABLES - TRADE		145.59		
Invoice Description --> ACRD OFFICE - WATER COOLER						
Total :				145.59	0.00	145.59
Supplier Total :				1537.73	0.00	1537.73

34835	07-Nov-2013	Issued	253	C		178.50
-------	-------------	--------	-----	---	--	--------

ALBERNI-CLAYQUOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Date : Dec 02, 2013

Page : 40

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
14-1028	01-4-2500-000	PAYABLES - TRADE		89.25		
Invoice Description --> 2014 CERTIFICATION - GAUDREAUULT						
14-2735	01-4-2500-000	PAYABLES - TRADE		89.25		
Invoice Description --> 2014 CERTIFICATION - SUTTON						
Total :				178.50	0.00	178.50
Supplier Total :				178.50	0.00	178.50

Supplier	Supplier Name	Status	Batch	Medium	Amount	
5523	WHITTAKER, RICHARD H.					
34946	27-Nov-2013	Issued	267	C	588.00	
SL165-13	01-4-2500-000	PAYABLES - TRADE		588.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				588.00	0.00	588.00
Supplier Total :				588.00	0.00	588.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
5521	WILSON, JIM					
34836	07-Nov-2013	Issued	253	C	158.00	
NOV/13	01-4-2500-000	PAYABLES - TRADE		158.00		
Invoice Description --> ACRD - DIRECTORS GIFTS						
Total :				158.00	0.00	158.00
Supplier Total :				158.00	0.00	158.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
5537	WINDSOR PLYWOOD					
00029-0013	13-Nov-2013	Issued	254	T	93.43	
11073A	01-4-2500-000	PAYABLES - TRADE		93.43		
Invoice Description --> SALMON BEACH - SECURITY						
Total :				93.43	0.00	93.43
Supplier Total :				93.43	0.00	93.43

Supplier	Supplier Name	Status	Batch	Medium	Amount	
5547	WYNANS, GLEN J.A.					
34947	27-Nov-2013	Issued	267	C	504.00	
SL169-13	01-4-2500-000	PAYABLES - TRADE		504.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				504.00	0.00	504.00
Supplier Total :				504.00	0.00	504.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
5548	WYNANS, NATHANIEL					
34948	27-Nov-2013	Issued	267	C	480.00	
SL173	01-4-2500-000	PAYABLES - TRADE		480.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				480.00	0.00	480.00

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100

Page : 41

Date : Dec 02, 2013

Time : 8:23 am

Supplier : 0005 To T9193
 Trans. Date : 01-Nov-2013 To 30-Nov-2013
 Cheque Date : 01-Nov-2013 To 30-Nov-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date			Debit	Credit
Invoice No.	Account No.	Account Description			

Supplier Total : 480.00 0.00 480.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5549	WYNANS, CHRISTOPHER A.					
34949	27-Nov-2013	Issued	267	C	2000.00	
SL177-13	01-4-2500-000	PAYABLES - TRADE		2000.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5551	WYNANS, TIMOTHY J.A.					
34950	27-Nov-2013	Issued	267	C	300.00	
SL181-13	01-4-2500-000	PAYABLES - TRADE		300.00		
Invoice Description --> SLVFD - 2013 FIREFIGHTER HONORARIUM						
Total :				300.00	0.00	300.00
Supplier Total :				300.00	0.00	300.00

Total Computer Paid :	<u>618,532.38</u>	Total EFT PAP :	<u>12,248.14</u>	Total Paid :	<u>855,013.06</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>224,232.54</u>		



REQUEST FOR DECISION

To: Russell Dyson, CAO
and
Board of Directors, Alberni-Clayoquot Regional District

From: Mike Irg, Manager of Planning and Development

Date: November 28, 2013

Subject: Foreshore Acquisition for Faber Park

Recommendation:

That the Board of Directors of the ACRD authorize the CAO to proceed with acquiring a portion of the foreshore fronting Faber Park as shown on the attached map, from the current owners Couverdon acting on behalf of Timberwest.

Desired Outcome:

For the ACRD to acquire the foreshore and secure an area for continued public access to Sproat Lake at Faber Park. (Refer to the attached map)

Summary:

There has been a dock at Faber Park that was maintained by the Sproat Lake Parks Commission. This last summer the dock was stolen. Before the dock is replaced, the ACRD has committed to obtaining permission from the owner of the foreshore Timberwest. Couverdon is the real-estate branch of Timberwest. Timberwest representatives suggested to ACRD staff that the ACRD acquire the portion of the foreshore fronting Faber Park from Timberwest. Timberwest will donate the "land" provided that the ACRD pays for the survey, appraisal, and legal costs. It is estimated these costs will be approximately \$3,000.00.

The Sproat Lake Parks Commission recently held a neighborhood meeting and wishes to proceed with the Dock replacement.

Timber West went through a similar process with the Town of Lake Cowichan.

Time Requirements – Staff & Elected Officials:

There will be some staff time involved in coordinating the survey and appraisal work that is required. It will take about one year to complete the land transaction. In the interim, Timberwest will give the ACRD permission to locate the dock while the survey and appraisal work is being done.

The Sproat Lake Parks Commission operates and maintains this park and will arrange for the dock to be replaced once Couverdon grants permission. Prior to the dock being replaced, a registered professional

biologist will review the work to be completed and provide recommendations

Financial:

The estimated cost to acquire the foreshore is \$3,000.00. Faber Park will continue to be operated by the Sproat Lake Parks Commission.

Policy or Legislation:

Under the Local Government Act, the ACRD can acquire both land and Park Land. The Sproat Lake Parks Commission is established to administer a local parks service within the Sproat Lake Electoral Area.

Submitted by:



Mike Irg, M.C.I.P.
Manager of Planning and Development

Reviewed by:



Russell Dyson, CAO



Am 16 8279

Am 16 8279

15 8285

FABER PARK

DDH59863
BIK: A

PLAN

8301

83333

83317

83443

DICKSON

83555



REQUEST FOR DECISION

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Meeting Date: December 6, 2013
Subject: West Coast Emergency Planning Session Summary

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors receives the summary of the November 22, 2013 West Coast Emergency Planning Session and refer the matter to the West Coast Committee for discussions during the 2014 budget planning process.

Background:

The ACRD hosted the second of two meetings in the last year regarding the coordinating of Emergency Services on the West Coast. This has involved First Nations communities, the District of Ucluelet, District of Tofino, Long Beach Electoral Area and various senior government agencies including Parks Canada and the Canadian Coast Guard.

There is interest in coordinating services among all agencies and the Region could have a role. The various participants will be sending letters in this regard and it is proposed that the matter of West Coast emergency planning be discussed in the budget process.

Currently the ACRD's only involvement is a service for the Long Beach Electoral Area and the electoral area contracts the District of Ucluelet to provide emergency planning for the residents surrounding the municipality.

A regional approach to emergency planning on the west coast would be a valuable asset. However, for the ACRD to take this on will require an expanded service and contracts with those communities that would benefit from the services. It is proposed that two committees be established – Policy Group and Working Group.

At this point the report should be received and the matter referred to the West Coast Committee for further discussion.

Submitted by: _____
Russell Dyson, Chief Administrative Officer

West Coast Emergency Planning Procedures and Services Meeting

November 22, 2013, 10am – 3pm

Black Rock Resort, Ucluelet

Hosted by the Alberni Clayoquot Regional District

Session Report

Session Objective:

Develop an action plan for coordinating emergency planning procedures and services between jurisdictions and agencies on the West Coast.

Participants:

Desmond Tom	Tla-o-qui-aht
Terry Dorward	Tla-o-qui-aht
Joe Martin	Tla-o-qui-aht
David Dennis	Tla-o-qui-aht
Monty Horton	Uchucklesaht
Curtis Dick	Ahousaht
Noreen Frank	Toquaht
Jay Millar	Yuułuʔiłʔatḥ
Charlie Clappis	Huu-ay-aht
Russell Dyson	Alberni Clayoquot Regional District (ACRD)
Mark Fortune	Alberni Clayoquot Regional District – Long Beach Airport
Laurie L’Heureux	Alberni Clayoquot Regional District – Alberni Valley Emergency Coordinator
Josie Osborne	District of Tofino
Aaron Rogers	District of Tofino
Bill Irving	District of Ucluelet
Randy Oliwa	District of Ucluelet
Ryan Mercer	Pacific Rim National Park Reserve
Renee Wissink	Pacific Rim National Park Reserve
Jeff Swann	RCMP
Dale Gross	Coast Guard

1. Introductory Comments

Participants who attended the Regional Emergency Group discussion in November 2012 were invited to share some insights from that meeting. Comments included:

- Information sharing is needed, including: who the counterparts are in each community/jurisdiction; gaining clarity on everyone’s roles and responsibilities; and creating the opportunity to share resources.
- Regular meetings between all communities and jurisdictions are needed, but communication is challenged by regular staffing changes in some organizations.

- To ensure timely and quick coordinated response, both the opportunities and potential challenges of social media need to be understood.

2. November 2012 Meeting Action Item Update

Based on the 'homework' assigned at the November 2012 meeting, participants reported out progress on each item.

- a. Karla/Eric to check with the mid island emergency coordinators/managers and Emergency Management British Columbia (EMBC) with concerns/approval for a combined events channel for their EOC radios.

Update: A combined events channel has been secured for the District of Ucluelet and the Long Beach Airport.

- b. All communities and jurisdictions to provide a list of their emergency contacts, key facilities and resources, and priorities/needs.

Update: All information has been provided/compiled. Karla Robison has resource assets/needs lists, and Laurie L'Heureaux has a contact list. Both lists should be updated again, and this action was assigned (see Section 5).

- c. Representatives are to write a letter outlining their support for the ACRD taking the lead coordinating/facilitating role.

Update: This action was re-assigned (see Section 5).

- d. Representatives are to suggest a name for the Regional Emergency Working Group, and submit ideas for the Terms of Reference (e.g. vision, mission, values, purpose, scope/mandate)

Update: This action was re-assigned, and the Policy Group will discuss these items (see Section 5).

Additional updates noted by representatives included:

- The District of Ucluelet's Recovery Plan will be completed by end of year.
- The Nuu-chah-nulth Tribal Council received funds for tsunami debris clean up and a tsunami debris coordinator has been posted.

3. Priority Areas of Collaboration

Participants undertook small group discussions to brainstorm key areas where they could benefit from regional collaboration on emergency planning. The top three priorities from each group were presented and merged. These items represent opportunities for the group, and may guide the development of goals, objectives and tasks in future work plans.

- a. Communication
 - Market ourselves as leaders in developing a culture of preparedness
 - Strengthened relationships in an apolitical environment
 - Share contact information
 - Lobby as a region
 - Consider pursuing the Blue Flag eco-label for beaches

- b. Shared Resources
 - Concentrate resources to one community if needed
 - Discuss best practices
 - Help communities/jurisdictions jointly meet regulations (e.g. fire protection)
 - Recognize community strengths
 - Develop equipment lists
 - Increase community preparation
 - Establish mutual aid agreements (to work beyond boundaries)
 - Assist remote communities
 - Realize cost savings/efficiencies (e.g. group buying)

- c. Standardization of Joint Plan
 - Develop a strengths-based, joint plan that includes equipment, training etc.
 - Benefits include increased plan understanding, equality between communities/jurisdictions, and addressing the specific challenges of remote communities.
 - During development, evaluate current plans for gaps or contradictions
 - Develop at the staff level
 - Consider the process needed to approve a joint plan

- d. Education
 - Seek opportunities to celebrate (vs. create fear) – e.g. via Blue Flag eco-label
 - Increase individual preparedness
 - Increase each community’s preparedness
 - Increase confidence of residents by broadening the knowledge base, and increasing knowledge levels
 - Shared understanding of what each community will do in an emergency
 - Train responders
 - Learn from past history (e.g. Nuu-chah-nulth earthquake histories)
 - Develop a common understanding of terminology
 - Provide a common message to visitors via tourism operators and/or a smartphone app
 - Develop a West Coast calendar of events (e.g. Spring ad campaign re: updating home supply kits; Alaska tsunami 50 yr. anniversary in March; Fall Shakeout)

Participants also posed several questions:

- What is the provincial response plan in regards to providing communities with resources?
- What is the federal plan for small communities?
- How can preparedness planning be resourced?

4. Planning for a Regional Group

Through the introductory comments and small group work, participants consistently communicated that commitment to a regional emergency planning group was needed. Participants stated that emergency planning is not the job of one person. Instead, a wide spread commitment is needed through all levels – from the Chief Administrative Office (CAO) down, and from the community up. Further, a proactive, not reactive, approach is required. In summary, the West Coast needs to “*build a culture of awareness and preparedness*”.

To advance the development of a Regional Group, several questions were identified for consideration:

- How is 'emergency' defined? What types of events will this group plan/prepare for?
 - E.g. ranging from house fires to tsunamis
- Who will lead this group?
- What will the group look like in terms of structure and function?
- What resources are needed (e.g. staff, space, funds, time), and how will these resources be secured/accessed?
- How often will the group meet?
 - E.g. more frequently in the group and joint plan development phase
- Under what terms might a group coordinator be engaged?

The Mid Island Emergency Coordinators group was cited as a possible model. Based on their Terms of Reference: this group is attended by managers from Courtenay, Comox, Qualicum, Parksville, Nanaimo, Port Alberni and Ucluelet; one staff person is assigned to communications; communities share the hosting of meetings; and an EMBC representative (Claire Fletcher) attends as a resource person.

a. Group Structure

Participants summarized that the regional group's purpose is preparedness and planning – not response. A joint, regional plan is one outcome for the group, but it should be understood that this doesn't replace the need for each community to do their own plan.

Arising from this purpose, participants suggested that there are two functions for the group: one that is governance related, and one that is technical in nature. This can be addressed by creating two 'committees' within the regional group.

i. Policy Group

The Policy Group would be comprised of the CAO/political representative of each government: First Nations, Regional District and Municipalities; the EMBC; and a representative from the Working Group. Tasks associated with this group would include:

- Developing the Terms of Reference (e.g. overall Group, Policy Group, Working Group, Coordinator)
- Identifying funding sources and developing budgets
- Discussing group governance options
- Developing associated processes and procedures
- Determining levels of emergency service
- Finalizing group membership.

ii. Working Group

The Working Group would be comprised of: emergency coordinators from each community/jurisdiction; a Salmon Beach representative; the Long Beach Airport supervisor; and representatives from School District 70, Island Health, Parks Canada (Peter Clarkson), the RCMP, Search and Rescue, BC Ambulance, and the Policy Group. Tasks associated with this group would include:

- Joint plan development
- Inventories
- Mapping
- Training
- Education
- Identification of needs.

iii. Group Coordinator

Some initial ideas for a Group Coordinator were discussed. The role of the group coordinator is different than an emergency response coordinator, and responsibilities could include:

- Acting as a conduit between the Policy and Working Groups, and between all representatives
- Setting out processes for each group, directing group focus, and coordinating education and communication
- Identifying issues where the Working Group needs assistance from the Policy Group.

A Terms of Reference/job description is needed that will inform the required budget for this position.

5. Immediate Action Items

To ensure momentum is gained from this session, participants agreed that the ACRD would coordinate the initial development stages of the regional group.

a. Letter of Endorsement

<i>Who</i>	<i>What</i>	<i>By When</i>
Russell Dyson - ACRD	Distribute briefing note by email summarizing activities to date, and requesting all communities/jurisdiction to provide a letter endorsing the development of a Regional Group.	Nov. 27, 2013
All	Provide a letter of endorsement to Russell	Dec. 15, 2013

b. Policy Group Meeting

<i>Who</i>	<i>What</i>	<i>By When</i>
Laurie L'Heureux	Gather sample Terms of References (e.g. Mid Island Emergency Coordinators) and governance structures from EMBC. Circulate material to Policy Group representatives.	Dec. 15, 2013
Russell Dyson - ACRD	Plan a Policy Group meeting. Agenda to include: <ul style="list-style-type: none"> • Definition of "emergency" to determine the group's scope • Terms of References: overall group, Policy Group, Working Group, Coordinator • Budget • Governance 	Early March, 2014
Aaron Rogers - District of Tofino	Plan the hosting of the Policy Group meeting: <ul style="list-style-type: none"> • Location • Tele/videoconferencing options 	Early March, 2014

c. Working Group

<i>Who</i>	<i>What</i>	<i>By When</i>
Karla Robison – District of Ucluelet	Distribute information collected last year on community/jurisdiction contact names, assets and needs.	Dec. 15, 2013
All	Provide updates to this information to Karla.	Jan. 17, 2014

<i>Who</i>	<i>What</i>	<i>By When</i>
All	Share information on any training opportunities (e.g. EMBC, or hosted by communities/jurisdictions)	Ongoing

<i>Who</i>	<i>What</i>	<i>By When</i>
Randy Oliwa – District of Ucluelet	Write a press release, targeted at area citizens, to share the discussion and outcomes of the session. Share draft with the Policy Group prior to release.	Dec. 6, 2013
Randy Oliwa – District of Ucluelet	Draft and circulate a community calendar of emergency preparedness activities in the coming year (e.g. Shakeout)	Jan. 17, 2014

6. Closing Roundtable Comments

Participants shared additional thoughts on the future direction and activities of the regional group:

- Develop mutual aid agreements
- Position ourselves to meet regulations
- Reduce costs through simple measures (e.g. communication, standardized and shared training) and focusing on existing strengths (not big, new measures)
- Prioritize emergencies (e.g. community fires vs. tsunami)
- Our best resources are our neighbours
- The regional group is a priority and needs to stay together despite any budget constraints
- Communicate with each other and distribute knowledge
- Relationship building is key – it won't be our roads/resources that get us through emergency, it will be our relationships
- Working Group should discuss food security – e.g. the transition between what community has and when aid comes. Knowledge needed on best types of food and how to store them.
- Develop a communications plan for reporting on group activities to citizens and organizations.

In closing, appreciation was expressed for the commitment of the participants and their organizations.



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: December 2, 2013
Subject: 2014-2018 ACRD & ACRHD Financial Plan Meeting Schedule

Recommendation:

That the Board of Directors approve the proposed meeting schedule for the 2014 - 2018 Alberni-Clayoquot Regional District Financial Plan and the 2014 Regional Hospital District Budget.

Background:

The attached meeting schedule outlines the proposed timetable for next year's budget process. This process is similar to previous years. Additional public meetings, in the individual areas, will be setup after coordinating with the area Directors in the New Year. Municipalities and First Nation's are asked to indicate if they would like a report to their elected body scheduled for February. If you would like a meeting, please advise the CAO by January 8th, 2014.

For services entirely within a single service area please contact Teri Fong, Manager of Finance, directly to setup individual appointments.

Submitted by: 
Teri Fong, CGA, Manager of Finance

Approved by: 
Russell Dyson, Chief Administrative Officer

Alberni-Clayoquot Regional District 2014-2018 Financial Plan Meeting Schedule

All meetings to be held in the Regional District Board Room unless otherwise specified

Date, Time	Participants	Services to be Reviewed
Wednesday, Jan. 22 nd 10:00am	Committee-of-the-Whole	<ul style="list-style-type: none"> Grant-in-aid for Economic Development
Wednesday, Jan. 29 th 10:00am	West Coast Committee Meeting (on the West Coast, location to be determined)	<ul style="list-style-type: none"> Long Beach Airport West Coast Waste Management Long Beach Emergency Planning
Wednesday, Feb. 5 th 10:00am	Electoral Area Directors Meeting	<ul style="list-style-type: none"> Electoral Area Administration Regional Library Building Inspection Mgmt of Development – Rural Areas
Wednesday, Feb. 5 th 1:30pm	Alberni Valley Committee and Bamfield (for Waste Management Services)	<ul style="list-style-type: none"> Alberni Valley Waste Management Alberni Valley Emergency Planning Custom Transit Alberni Valley Regional Airport Proposed Regional Water Sproat Lake Marine Patrol Referendum
Wednesday, Feb. 12 th 10:00am	Committee-of-the-Whole Meeting	<ul style="list-style-type: none"> Grant-in-aid Applications
Wednesday, Feb. 12 th 1:30pm	Board of Directors Meeting	<ul style="list-style-type: none"> General Government Services 911 Telephone Service Regional Planning Regional Parks
Wednesday, Feb. 12 th (immediately following the BOD)	Regional Hospital District Board of Directors Meeting	<ul style="list-style-type: none"> 1st & 2nd reading – 2014 Hospital District Budget
Wednesday, Feb. 26 th 1:30pm	Board of Directors Meeting	<ul style="list-style-type: none"> 1st reading – 2014-2018 Financial Plan Bylaw
Wednesday, Mar. 12 th 1:30pm	Board of Directors Meeting	<ul style="list-style-type: none"> Continued debate on any unfinished Financial Plan items
Wednesday, Mar. 12 th (immediately following the BOD)	Regional Hospital District Board of Directors Meeting	<ul style="list-style-type: none"> 3rd reading & adoption – 2014 Hospital District Budget
Wednesday, Mar. 12 th 6:00pm	Special Board of Directors Meeting	<ul style="list-style-type: none"> Public Consultation Session & Debate Second reading – 2014-2018 Financial Plan Bylaw
Wednesday, Mar. 26 th 1:30pm	Board of Directors Meeting	<ul style="list-style-type: none"> 3rd reading & adoption of the Regional District 2014-2018 Financial Plan

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?i?ath Government, Huu-ay-aht First Nations
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: November 28, 2013

RE: Bylaw P1309 Bamfield Official Community Plan

Bamfield OCP

The Bamfield OCP has been updated and gone through early and extensive community and agency/group consultation. In addition, the Bamfield OCP has also been considered in conjunction with the existing ACRD Zoning Bylaw, as well as the Alberni Valley Background Study, and the OCPs for the surrounding electoral areas.

As a result, the Bamfield OCP is now ready for first reading.

Following first reading, the official consultation process will begin. The following groups and agencies are included in the consultation process:

- Ministry of Transportation and Infrastructure
- Ministry of Community, Sport and Cultural Development
- Ministry of Agriculture
- Ministry of Forests, Lands and Natural Resource Operations
- Ministry of Environment
- Ministry of Energy and Mines
- Huu-ay-aht First Nations
- Vancouver Island Health Authority
- School District 70
- Canadian Coast Guard
- Private Managed Forest Land Council
- Agricultural Land Commission
- Bamfield Volunteer Fire Department
- Cowichan Valley Regional District
- Port Alberni Port Authority
- ACRD Environmental Services Department
- Bamfield Harbour Authority
- Bamfield Parks Board
- Bamfield Water Board
- Bamfield Community Affairs Society
- Bamfield Community Hall Society
- Department of Fisheries and Oceans

Bamfield OCP Bylaw P1309

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?ii?ath Government and HUU-AY-AHT First Nations
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)

Recommendation

That the Regional Board receive the staff memorandum and then pass the following motions separately:

1. Proceed with first reading of Bylaw P1309, the Bamfield Official Community Plan;
2. Pass the following resolution: "That the Bamfield Official Community Plan Bylaw P1309 has been considered in conjunction with the Alberni-Clayoquot Regional District's financial plan.";
3. Pass the following resolution: "That the Bamfield Official Community Plan Bylaw P1309 has been considered in conjunction with the Alberni-Clayoquot Regional District's Solid Waste Management Plan, November 2007 Bylaw R1020.";
4. Pass the following resolution: "That the public hearing for Bylaw P1309 be delegated to the Director for Electoral Area "A" Bamfield, the alternate director, or the Chairperson of the Regional Board.

Submitted by: 
Alex Dyer, Planner

Reviewed by: 
Mike Irg MCIP, Manager of Planning and Development


For: Russell Dyson, Chief Administrative Officer

Bamfield OCP Bylaw P1309

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1309

**A BYLAW TO ADOPT THE BAMFIELD
(ELECTORAL AREA A) OFFICIAL COMMUNITY PLAN**

WHEREAS Section 876 of the *Local Government Act* empowers the Board to adopt one or more community plans for one or more areas, by bylaw;

AND WHEREAS the Board has consulted in accordance with Sections 879 and 881 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. This Bylaw is applicable to a portion of Electoral Area A (Bamfield) of the Regional District of Alberni-Clayoquot.
2. The community plan, including objectives, policies, and plan maps 1, 2, 3, and 4 attached as Schedule "A" to this Bylaw constitutes the Official Community Plan of the area referred to in Section 1.
3. If any schedule, section, subsection, sentence, clause, or phrase of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.
4. This Bylaw may be cited as the "Regional District of Alberni-Clayoquot Bamfield (Electoral Area A) Official Community Plan Bylaw P1309, 2013".

Bamfield Official Community Plan Bylaw No. P1026 is hereby repealed.

Read a first time this day of , 2013

Public Hearing held on the day of , 2014

Read a second time this day of , 2014

Read a third time this day of , 2014

I hereby certify this to be a true and correct copy of Bylaw P1309 as read a third time by the Board of the Regional District of Alberni-Clayoquot on this day of , 2014.

Chief Administrative Officer

Approved by the Minister of Community, Sport and Cultural Development this day of , 2014

Adopted this day of , 2014

Chairperson

Chief Administrative Officer



Bamfield Official Community Plan



Alberni-Clayoquot Regional District

Table of Contents

PART I – BACKGROUND.....	6
1.0 INTRODUCTION	6
1.1 Plan Preparation.....	6
Map No. 1 Plan Area.....	7
1.2 Purpose of the Official Community Plan.....	8
1.3 Legislative Authority.....	8
1.4 Jurisdiction	10
1.5 The Plan	11
1.7 Definitions	14
PART II – VISION & GENERAL GOALS, OBJECTIVES AND POLICIES	17
2.0 VISION.....	17
3.0 GENERAL GOALS, OBJECTIVES, & POLICIES	18
3.1 The Goals.....	18
3.2 General Planning Objectives.....	19
3.3 General Planning Policies	19
4.0 PLANNING & LAND USE DESIGNATIONS	23
5.0 SUSTAINABILITY.....	24
5.1 Sustainability Objectives.....	24
5.2 Sustainability Policies	25
5.3 Greenhouse Gas Emissions Reduction Actions	26
6.0 NATURAL ENVIRONMENT	27
6.1 Natural Environment Objectives	27
6.2 Natural Environment Policies.....	29
6.3 Eelgrass Protection Objectives	31
6.4 Eelgrass Protection Policies.....	32
7.0 INFRASTRUCTURE	34
7.1 Infrastructure Objectives	34
7.2 Infrastructure Policies	35

8.0	HERITAGE AND CULTURE	37
8.1	Heritage and Culture Objectives.....	37
8.2	Heritage and Culture Policies.....	37
9.0	FORESTRY.....	39
9.1	Forestry Objectives.....	39
9.2	Forestry Policies	40
10.0	INDUSTRIAL.....	41
10.1	Industrial Objectives.....	41
10.2	Industrial Policies	41
11.0	COMMERCIAL	42
11.1	Commercial Objectives.....	42
11.2	Commercial Policies	42
12.0	AGRICULTURAL.....	44
12.1	Agricultural Objectives.....	44
12.2	Agricultural Policies.....	44
13.0	RESIDENTIAL	45
13.1	Residential Objectives	45
13.2	Residential Policies.....	45
14.0	COMPREHENSIVE DEVELOPMENT	47
14.1	Comprehensive Development Objectives.....	47
14.2	Comprehensive Development Policies.....	47
15.0	INSTITUTIONAL	50
15.1	Institutional Objectives.....	50
14.2	Institutional Policies	50
16.0	PARKS, TRAILS & RECREATION	52
16.1	Parks, Trails, & Recreation Objectives	52
16.2	Parks, Trails, & Recreation Policies.....	52
17.0	IMPLEMENTATION.....	55
17.1	Development Permit Areas	56
17.2	DPA General Guidelines	57

17.3 Development Permit Exemptions.....58
17.4 DPA I – Riparian Areas Protection60
17.5 DPA II – Natural Hazard Areas Protection63
17.6 DPA III – Form and Character66
17.7 DPA IV – Coastal Protection68
17.8 Development Approval Information.....71
17.9 Amendment Procedures71
17.10 Plan Review72

LIST OF MAPS

Map No. 1	Official Community Plan Area
Map No. 2	Land Use Designations
Map No. 3	Development Permit Areas and Development Approval Information Area
Map No. 4	Infrastructure, Sand and Gravel Resources, & Community Services

PART I – BACKGROUND

1.0 INTRODUCTION

1.1 Plan Preparation

The Alberni-Clayoquot Regional District (ACRD) initiated a review of the Bamfield Official Community Plan in the fall of 2011 to update Bylaw No. P1026, 2000. This review was facilitated by students from the Geography Program at Vancouver Island University from June 2011 to April 2012. In preparation for this review, the *Bamfield Community Profile* was completed in the summer of 2011 (copies available at www.acrd.bc.ca). The students assisted with several community events and were responsible for all newsletters, meeting materials, and meeting summaries. A highlight of the planning process was the Community Mapping Exercise, where students and citizens collected stories and information on Bamfield.

Information provided by the current Bamfield OCP, Community Profile, current bylaws and legislation, and other relevant documents were reviewed to ensure that this OCP encompassed all pertinent information and initiatives. This Plan was directed, developed, and shaped using the technical background information, residents' perceptions, and community input.

The citizens of Bamfield are thanked for their generosity of time and effort in developing this Official Community Plan.

The Plan area is shown in heavy outline on Map No. 1. It is recognized that this boundary is not included in the letters patent of the Alberni-Clayoquot Regional District. For the purposes of this Official Community Plan and the application of the objectives and policies included in this Plan, this boundary shall prevail.

Note to the Reader, in this document:

- The Official Community Plan is referred to as the OCP or the Plan.
- The Alberni Clayoquot Regional District is referred to as the Regional District or abbreviated as ACRD.
- The Regional District of Alberni-Clayoquot Zoning Bylaw No. 15 is abbreviated as the Zoning Bylaw.
- The *Local Government Act* is abbreviated as the LGA.

1.2 Purpose of the Official Community Plan

An OCP is a general statement of the broad objectives and policies of the local government, a statement of the community's goals, objectives and policies with respect to existing and proposed land use, and forms the basis for regulatory bylaws. As such, the purpose of the Bamfield OCP is to provide the ACRD with a comprehensive long-range framework to guide, monitor and evaluate future land uses and community development decisions. The Plan is intended to provide direction to the ACRD, private citizens, businesses and public agencies on all matters concerning future development within the planning area.

The goals, objectives and policies outlined in the OCP are intended to provide insight and guidelines to ACRD staff, regional board directors, residents, property owners, investors, the development industry and regulatory agencies with respect to land use, servicing requirements, development, redevelopment and future plans.

1.3 Legislative Authority

The OCP is a bylaw and is prepared and adopted under the statutory provisions of the *LGA*. Section 877 of the *LGA* specifies that an OCP must include statements regarding the following matters:

- (a) the approximate location, amount, type and density of residential development required to meet anticipated housing needs over a period of at least 5 years;
- (b) the approximate location, amount and type of present and proposed commercial, industrial, institutional, agricultural, recreational and public utility land uses;
- (c) the approximate location and area of sand and gravel deposits that are suitable for future sand and gravel extraction;
- (d) restrictions on the use of land that is subject to hazardous conditions or that is environmentally sensitive to development;
- (e) the approximate location and phasing of any major road, sewer and water systems;
- (f) the approximate location and type of present and proposed public facilities, including schools, parks and waste treatment and disposal sites;
- (g) other matters that may, in respect of any plan, be required or authorized by the minister.

In addition, an OCP “must include housing policies of the local government respecting affordable housing, rental housing and special needs housing.”

An OCP must also include “targets for the reduction of greenhouse gas (GHG) emissions in the area covered by the plan, and policies and actions of the local government proposed with respect to achieving those targets.”

Section 878 then adds elements that an official community plan may include:

- (a) policies of the local government relating to social needs, social well-being and social development;
- (b) a regional context statement, consistent with the rest of the community plan, of how matters referred to in section 850 (2) (a) to (c), and other matters dealt with in the community plan, apply in a regional context;
- (c) policies of the local government respecting the maintenance and enhancement of farming on land in a farming area or in an area designated for agricultural use in the community plan;
- (d) policies of the local government relating to the preservation, protection, restoration and enhancement of the natural environment, its ecosystems and biological diversity.

Section 877 and 878 provide direction on what must be and may be included in an OCP. Some of the content (for example, the reference to a regional context statement in (b), above, are not relevant to this Official Community Plan as the ACRD and the member municipalities have not entered into a regional growth strategy. Other elements such as (d) are critically important to the community and while they are not required content, this Plan would be incomplete without a detailed discussion on environmental issues and the establishment of policies to manage the impact of growth and change on sensitive environmental features.

This Official Community Plan meets all legislative requirements as specified in the *Local Government Act*.

An official community plan sets out directions for managing future growth and change in a community.



1.4 Jurisdiction

The Regional District generally has authority over land use and activities on privately-owned land within its boundaries. It has some influence, often through the referral process, on activities that fall under other governing bodies' jurisdiction. In addition, once an official community plan is adopted as a bylaw, other government agencies may recognize the objectives and policies in the Plan and use them to guide their own development initiatives.

It is important to note that OCP land-use designations do not apply on Crown land to either the Crown, its agents and/or tenure holders unless the relevant Ministry willingly complies with them or the land is sold or transferred to a private individual or company.

Activities on land within the Agricultural Land Reserve (ALR) are regulated by the *Agricultural Land Reserve Act* and fall under the jurisdiction of the Agricultural Land Commission (ALC) and the *Agricultural Land Commission Act*. There are no lands designated in this Plan Area as within the Agricultural Land Reserve, but the Plan recognizes the importance of protecting lands for agriculture and the administrative responsibilities held by the ALC.

Similarly, there is privately-owned land that is designated as Private Managed Forest Land (PMFL) and regulated by the *Private Managed Forest Land Act*. This Official Community Plan cannot restrict, either directly or indirectly, forest management activities on these lands.

The Huu-ay-aht First Nation has lands immediately adjacent to the Plan area. Every effort has been made to ensure that the land use plans of Huu-ay-aht First Nation are recognized in this Official Community Plan. The Community of Bamfield will work closely with Huu-ay-aht First Nation to ensure compatibility on land use planning actions in the future.

The subdivision approval authority in unincorporated areas within regional districts is the provincial Approving Officer, associated with the Ministry of Transportation and Infrastructure. The Approving Officer bases his decisions on both provincial guidelines and the Regional District's recommendations with regards to its bylaws and policies, but cannot go against Regional District zoning bylaw requirements. An OCP may provide a basis for the Approving Officer to determine if a proposed subdivision is against the public interest. Development permits may also be required from the Regional District prior to subdivision approval from the Approving Officer.

Upland owners along the Bamfield Inlet are required to obtain a Land Act tenure prior to the installation of a new waterfront improvement or amend their existing Land Act tenure if alterations of existing waterfront structures extend beyond the dimensions of their current tenure, since aquatic Crown land within Bamfield Inlet is the jurisdiction of the Province of British Columbia.

1.5 The Plan

This OCP, Schedule A to Bylaw No. 1309, is divided into three parts:

- Part I, entitled **Background**, provides an introduction to the planning area and an overview of the intent of this OCP.
- Part II contains the **Goals, Objectives and Policies** for the community's growth and development over the next five to ten years. In this section, land use designations are developed which set out the plan for specific areas of land. The goals, objectives, and policies are then developed for each of these land use designations.
- Part III, **Plan Implementation**, provides a number of additional options available to the ACRD in order to implement the Plan. This section also provides detailed direction for growth and change through the establishment of development permit areas (DPAs) for lands that are considered to be sensitive or highly significant to the community. This section also establishes procedures for the Plan's amendment and review.

All three Parts and the accompanying maps located at the end of this document form the OCP for Bamfield. In some instances, policies for a specific area or feature may be found in more than one part of the Plan. For example, coastal areas are addressed under the policies for the natural environment and are also established as a development permit area. Therefore, the Plan as a whole should be consulted, rather than only one section, in the planning process.

Many citizens noted that protecting the coastal areas is a high priority in the Plan.



1.6 The Plan Area

Bamfield and Anacla communities are located within the homeland and Traditional Territory of the Huu-ay-aht First Nation.

Bamfield and Anacla straddle the Cape Beale headlands which are on the south shore of Barkley Sound. Today, the combined population of the two locales approaches 500. The setting for these communities includes temperate rainforest, protected inlets, and the exposed Pacific Coast. The two locales are surrounded by the Bamfield Huu-ay-aht Community Forest, Huu-ay-aht First Nation lands, and portions of Pacific Rim National Park. The Community of Bamfield is divided by the Bamfield Inlet. West Bamfield (located on Mills Peninsula) is only accessible by boat. The Bamfield boardwalk connects most of the homes, businesses, and docks on the west side. An unpaved logging road connects East Bamfield to the City of Port Alberni, located approximately 100 kilometres to the northeast. East Bamfield contains most of the commercial businesses and community amenities, including the Bamfield Community School, Volunteer Fire Department, and Health Centre. East Bamfield also includes the area known as Port Desire, located directly east of the main commercial area and situated on the Grappler Inlet.

The area is typified by a relatively pristine coastal environment that allows residents and visitors opportunities for hiking, sports fishing, kayaking, boating, diving, and relaxation activities.

The oral histories of the Huu-ay-aht First Nations (HFN) relate that they have occupied the region since time began. The most significant of the HFN sites in the region was the capital and defensive stronghold of Kiix'in (pronounced "kee-hin"), located on the Cape Beale Headlands. Prior to contact with Europeans, it is estimated that the First Nations population of Barkley Sound was between 3,000 and 5,000.

Bamfield was named after William Eddy Banfield, however it is unclear how or when the "n" in his name became an "m." Between 1857 and 1862, Banfield was employed as the government's first white settler, Indian Agent, trader, explorer, writer, and interpreter in Barkley Sound. Other European settlers arrived in the area in the late 1800s to establish a fishing community and an outpost for fur trading.

In 1902, the Bamfield Cable Station was constructed as the western terminus of the worldwide undersea Trans-Pacific Cable that linked the countries of the British Empire. The Bamfield Cable Station served as an essential communications link for the rest of the world until 1953 when the cable was extended up the Alberni Inlet to the City of Port Alberni. The Cable Station was closed in 1959, and most of the buildings were demolished.

The Bamfield Lifeboat Station was built in 1907, and was the first lifesaving station on Canada's Pacific Coast. Known as "the Graveyard of the Pacific," the coastline south of Bamfield was treacherous for ships, and today's West Coast Trail is the same trail that was originally built to help survivors of the many shipwrecks get back to civilization. The old Bamfield Lifeboat Station

is still used today by the Canadian Coast Guard.

In 1972, a consortium of five Western Canadian universities bought the Cable Station land and the remaining buildings to form the Bamfield Marine Station. Now known as the Bamfield Marine Sciences Centre, the institution continues to be used as a teaching and research facility, and is the village of Bamfield's largest employer.

The settlement of Anacla was established in 1969 and members of the HFN have resided there ever since. HFN has been its own legislative authority and government since the signing of the Maa-nulth Treaty in 2011. Today, HFN is a member of the Alberni-Clayoquot Regional District Board and is involved in many new projects relating to environmental protection, growth and change following the completion of the Treaty process. This Plan fully supports working in harmony with HUU-ay-aht First Nation on any issues of shared concern and benefit, and the word "community" in this document reflects the involvement of both partners.



Orcas in the Inlet.

1.7 Definitions

“**Accessory dwelling unit**” means a secondary suite, granny suite, carriage home or basement suite.

“**Agricultural Land Reserve**” means a reserve of land established under the *Agricultural Land Reserve Act*.

“**Clustering**” means to cluster housing in order to preserve open space, sensitive ecosystems, natural or archaeological features; also called conservation planning.



“**Communal water or sewer system**” means a privately-owned water or sewer system with at least two connections.

“**Community water or sewer system**” means a publicly-owned water or sewer system with at least five connections.

“**Comprehensive Development Area**” (CDA) means an area designed for a comprehensive development plan or plan that is designed specifically for the site. This designation recognizes the uniqueness of parcels of land or their location or their intended use and is often used for larger areas, urban sites, mixed-use development and intensive small-lot developments.

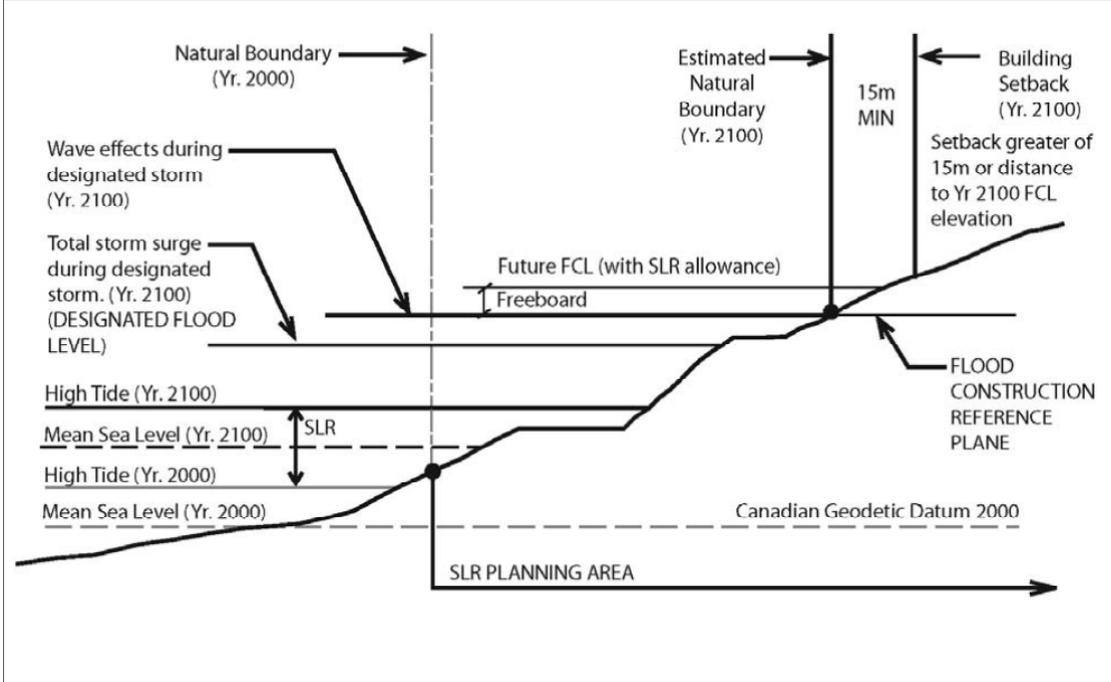
“**Conservation design**” means the same as clustering.

“**Density averaging**” means calculating the density that would be permitted on a parcel of land and allocating it to that portion of the site that is most suitable for development, generally in order to preserve or protect a sensitive portion of the site.

“**Density bonusing**” means providing additional density or development rights to an applicant in return for an amenity such as ecosystem protection, a public trail, etc.

“Development Permit Area” means an area of land that is designated as

“Flood construction level” means the lowest elevation recommended for construction of the underside of a wooden floor system or top of concrete slab for habitable buildings. Flood construction level is the observed or designated elevation for a flood having a 200-year recurrence interval based on a frequency analysis of unregulated historic flood records plus an allowance for freeboard, generally in accordance with the following diagram:



“Heritage Viewscope Area” means an area of land containing environmental features, buildings, and structures that typify a West Coast marine landscape.

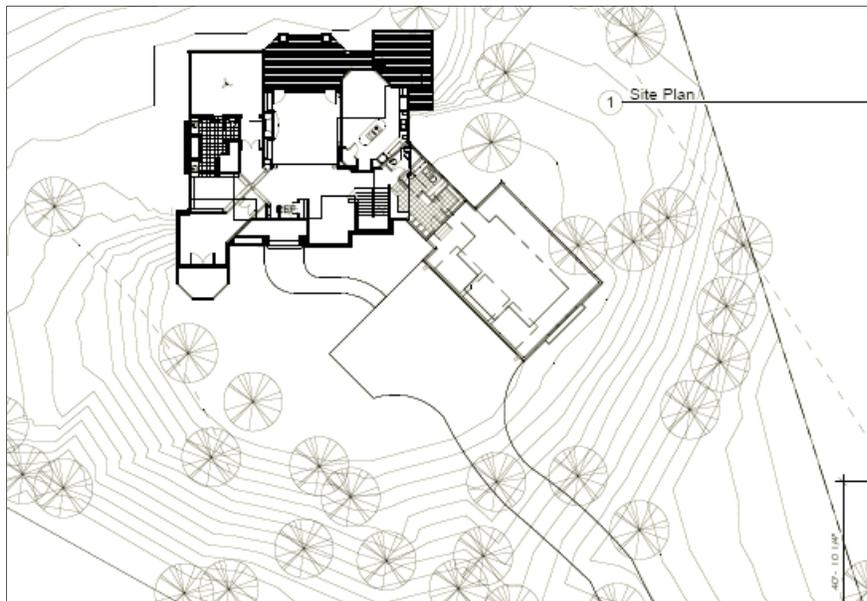
“Home industry” means the use of land, buildings and structures accessory or secondary to the primary residential use of the property for the purpose of storing, assembling, altering, repairing, manufacturing, fabricating, packing, preparing, breaking up, demolishing and treating any article, commodity or substance that can be carried out without hazard or intrusion and without detriment to the amenities of the surrounding area by reason of scale, noise, vibration, smell, fumes, smoke, grit, soot, ash, dust, glare or appearance and does not produce waste water in the process or contaminate water sources. Uses include, but are not limited to, the production of arts and crafts, wine-making, boarding stables, service shop, blacksmith and storage building for vehicles, equipment and commodities. A maximum of two persons who do not live on the property, in addition to the residents, may be employed in the home industry.

“Home occupation” means an occupation, trade, craft or profession that is accessory and secondary to the primary residential use of the property carried out in the dwelling or an

accessory building by the resident(s) of the dwelling. Home occupations may include accessory retail sales with no outside storage.

“Private Managed Forest Land (PMFL)” means lands designated as such by the provincial government and regulated by the *Private Managed Forest Land Act*

“Site adaptive planning” means using site and terrain analyses to determine the most appropriate form and placement of development for a property and designed with natural systems. Also called ecological planning or designing with nature.¹



“Small-scale food production” means farming and gardening on smaller-sized, non-ALR rural and residential properties.

“Qualified environmental professional” means an applied scientist or technologist and can be a Professional Biologist, Geoscientist, Forester or Agrologist in good standing in British Columbia with the appropriate professional organization.

“West Coast aesthetic” means placing an emphasis on the natural setting and using predominantly natural materials for buildings.

¹ Based on the principles in the book *Design with Nature*, Ian McHarg, 1969

PART II – VISION & GENERAL GOALS, OBJECTIVES AND POLICIES

2.0 VISION

A series of meetings were held in Bamfield in the early 2000's to discuss the future of the community. Through that process, a Bamfield Vision Statement and Bamfield Values Statements were developed.

These are used as the foundation of this Official Community Plan and the goals, objectives and policies that follow develop from these community-crafted and supported statements.

Bamfield Vision Statement

(Developed in 2002 through *InVolve BC* project and revised in 2003)

We envision Bamfield as an internationally recognized life-long learning community with the necessary supporting infrastructure, with a stable and vibrant economy that provides a variety of jobs and entrepreneurial and educational opportunities. We will preserve and restore the environment and cultural integrity, develop recreational resources and niche specialties that build on new technologies, and establish a welcoming, informed, caring and involved community in which individuals enjoy relationship, spirit and unity.

Bamfield Values Statement

(Developed through the *Inventing our Future, Beyond 2000* dialogue and revised in 2003)

- We are a spirited, friendly, caring community with diverse backgrounds and interest in a secluded west coast setting.
- We value the beauty of the natural and cultural environment and our connections to it.
- We also value the special opportunities that exist within our community for understanding, appreciating and utilizing natural and cultural resources.
- Respect is the basis of our culture and our relationships in the community.
- We are dedicated to preserving and sharing these values.

3.0 GENERAL GOALS, OBJECTIVES, & POLICIES

During the preparation of the *Bamfield Community Profile* and other background documents, information was gained on key issues facing the Bamfield/Anacla area as well as on the future goals for this community. Interviews with staff and elected officials were conducted over summer 2011, and then the first community meeting was held in November. Two additional large-scale community meetings were held in January and March 2012. The January meeting involved citizens of Bamfield and students from Vancouver Island University in a Community Mapping Exercise, intended to identify the places and things that are important to the community. In addition, students from Vancouver Island University began the development of a text on Bamfield, with the chapters and content reflecting the key topic areas developed out of the Official Community Plan process.

In total, almost 150 written or emailed comments were received on the Plan during the drafting process. This was supplemented with high levels of community involvement by a small group of residents interested in particular issue areas of the Plan, and ongoing research on the issues impacting the Pacific Arrowsmith Area. These events and input shaped an understanding of the past and present of the community, and the discussions that took place set the direction for the goals, objectives, and policies outlined in this Plan.

Presented first are general goals, objectives, and policies for the entire Plan area. The Plan is then divided into sections that address specific issues and land uses in the community. All of this information results in the definition of Land Use Designations on **Map No. 2**, the Development Approval Information and Development Permit Areas on **Map No. 3**, and the Infrastructure and Community Services information illustrated on **Map No. 4**.

3.1 The Goals

The **General Goals** of the community are to:

- Goal 3.1.1** Recognize and protect the unique characteristics of our community;
- Goal 3.1.2** Work closely with our neighbours, the Huu-ay-aht First Nation, to achieve common goals and objectives;
- Goal 3.1.3** Protect environmentally sensitive features and the other inhabitants of the air, lands, and water in the Plan area;
- Goal 3.1.4** Recognize the importance of our coastal location and the way in which this location shapes all our actions;
- Goal 3.1.5** Promote a strong sense of community and community pride;
- Goal 3.1.6** Ensure that there are viable employment and business opportunities in the community that will allow people to live in Bamfield and Anacla year-round.

The following Objectives and Policies develop from ACRD planning principles that apply to all of the lands under ACRD jurisdiction. They also recognize the role of the ACRD, the Province, and other levels of government in shaping land uses, growth, and change in the Plan area.

The following General Objectives and Policies, including subdivision guidelines, apply to the entire community of Bamfield.

3.2 General Planning Objectives

- Objective 3.2.1** Employ – and encourage property owners and developers to employ – sustainability principles and best practices in all aspects of land-use planning, development and management.

- Objective 3.2.2** Minimize the potential for land-use conflict and danger from natural hazards.

- Objective 3.2.3** Retain public access to all water features.

- Objective 3.2.4** Provide a wide variety of opportunities for economic activity and employment within the Plan area.

- Objective 3.2.5** Develop a range of parks and trails.

- Objective 3.2.6** Facilitate the provision of safe, affordable rental housing within the Plan area.

- Objective 3.2.7** Ensure that opportunities for home industry are provided and implemented with minimal disturbance to neighbours.

- Objective 3.2.8** Preserve or obtain public access to the waterfront, in the form of trails, public parklands, easements over private lands, or any other mechanism that ensures that the waterfront can be reached by citizens at defined, accessible, and well-distributed points.

- Objective 3.2.9** Work with Huu-ay-aht First Nation and appropriate government jurisdictions to address issues with tsunami debris and artifacts from the 2011 earthquake in Japan.

3.3 General Planning Policies

It is the Regional District’s policy to:

- Policy 3.3.1** Expand and develop framework to address derelict properties’

appearance and upkeep regulation and intervention policies.

Policy 3.3.2 Preserve the integrity of the natural environment and the safety of residents and the built environment.

Policy 3.3.3 Implement a comprehensive development area designation and other tools such as density averaging and density bonusing to facilitate conservation design, clustering, and environmental protection.

Policy 3.3.4 Designate larger tracts of vacant lands as Development Approval Information Areas (DAIAs) in order to ensure the safety of the future residents and the built environment on these lands.

Policy 3.3.5 Require that all lots are appropriately serviced with water and sewerage.

Minimum Lot Size	Services
1 hectare	on-site water and sewer
0.24 hectare	communal or community water or sewer system

Policy 3.3.6 Require a 10-metre fuel-free or fuel-reduced buffer in the wildfire interface area between the forested lands and any building or structure to minimize the danger of fire for all development adjacent to forested lands and woodlots of 20 hectares or more.

Policy 3.3.7 Provide protection for riparian areas, coastal areas and natural hazard areas by designating them as development permit areas.

Policy 3.3.8 Require a 10-metre treed, landscaped and fenced buffer between agricultural land and non-agricultural development on non-agricultural land.

Policy 3.3.9 Require parkland dedication through the subdivision process where it meets stated parkland planning objectives/goals for the area and cash in lieu of parkland where it does not.

Policy 3.3.10 Acquire and ensure public access to water bodies through the subdivision process where feasible.

Policy 3.3.11 Permit home occupation uses, as a secondary or accessory use, in any designation where a single-family dwelling is the principal use.

Policy 3.3.12 Permit home industry uses where the parcel is a minimum of 2 hectares in size.

- Policy 3.3.13** Require adequate screening and buffering between home industry uses and adjacent properties.
- Policy 3.3.14** Require setbacks of not less than 15 metres from the property line where home industrial use is accommodated within an accessory building and not less than 30 metres from the property line if the use is not located in a building.
- Policy 3.3.15** Permit home industrial uses such as arts and crafts, food processing, wood processing such as furniture manufacturing, repair of non-motorized vehicles and as permitted in the zoning bylaw.
- Policy 3.3.16** Permit one (1) accessory dwelling unit on all lots in all designations where the principal use is a single-family dwelling, provided that the lot is not less than 0.4 hectares in size and is capable of meeting all building code requirements, as well as all health requirements. Recognize the need for smaller footprint homes.
- Policy 3.3.17** Recognize parks, trails, roads and utilities as a permitted use in all designations.
- Policy 3.3.18** Consider density bonusing for conservation or protection of land. As an example, a density bonus of 10% could be achieved if 20% of the land is protected, or a bonus 20% if 30% is protected.
- Policy 3.3.19** Consider issuing temporary use permits for commercial or industrial use in appropriate areas within all land-use designations.

General Advocacy Policies

- Policy 3.3.20** Promote the development of land in a manner that suits and is appropriate to the site upon which it will be built.
- Policy 3.3.21** Encourage development plans and site layouts incorporating site-adaptive planning and conservation design or clustering.
- Policy 3.3.22** Encourage the preservation of natural features such as streams, lakes and wetlands through the subdivision and development process.
- Policy 3.3.23** Encourage land-use patterns that do not compromise the ecological integrity and rural character of the Plan area.

Policy 3.3.24 Encourage development and accompanying road systems to be constructed in a manner in keeping with the natural environment but also to be constructed to meet Ministry of Transportation and Infrastructure Standards.

Policy 3.3.25 Support the design and use of rainwater management plans for development to ensure that post-development run-off flows approximate pre-development flows.

Policy 3.3.26 Support small-scale food production on all properties within the Plan area.

Policy 3.3.27 Encourage redesignation to comprehensive development area for any lot or lot assembly consisting of 2 hectares or more.

A friendly local...



4.0 PLANNING & LAND USE DESIGNATIONS

The Community of Bamfield and the Alberni-Clayoquot Regional District acknowledge that land use patterns and land ownership changes over time, and this provides an opportunity to shift the patterns of growth and development to align more fully with the goals, objectives and policies of this Official Community Plan.

The following sections set out the Plan for the Community of Bamfield. The first five sections (below) contain objectives and policies that apply to all the lands in the community:

- Sustainability
- Natural Environment
- Infrastructure
- Agriculture
- Heritage and Culture

The sections that follow (below) contain objectives and policies that apply to specific areas of land, and set out Land Use Designations as shown on Map No. 2:

- Forestry
- Industrial
- Commercial
- Residential
- Comprehensive Development
- Institutional
- Parks, Trails and Recreation

As a specific parcel may be impacted by objectives and policies in more than one section, this Plan should be reviewed in its entirety when developing an understanding of the community's direction on growth and change in Bamfield.

In addition, the Development Permit Area Guidelines contained in Part III should also be carefully reviewed for details on potential land use and development.

Otter prints on the beach.



5.0 SUSTAINABILITY

Sustainability is presented as the first section of this Plan. This responds to community comments around keeping sustainability as the overarching goal that shapes all objectives and policies in the Bamfield OCP.

This section also includes objectives and policies around planning for climate change. In the case of greenhouse gas emissions (GHGs), the province has required that every official community plan in BC must contain targets and actions for reducing GHGs. To aid in this process, the provincial government has prepared a Community Energy and Emissions Inventory for each BC community (available on the ACRD website at www.acrd.bc.ca).

As with all rural communities, the majority of emissions in the Regional District stem from on-road transportation. Given that there are few transportation choices other than on-road transportation or coastal transport to access the community, it is anticipated that these traditional forms for moving people and goods will remain dominant. However, there was discussion in the community on the use of alternative fuels and construction methods that would lead to decreased GHG emissions. In addition, when within Bamfield, many residents choose to walk or cycle from place to place. It is anticipated that residents will continue to seek new ways to tread with a lighter human footprint on the landscape of the community.

The ACRD, in setting targets for greenhouse gas emissions reduction, must consider the unincorporated areas of the Regional District as a whole, as the inventory is not broken down by electoral area. In 2007, the ACRD electoral areas used a total of 1,510,650 Gigajoules of energy and produced 46,228 tonnes of CO₂ emissions. The ACRD has set the following targets:

- | | |
|-----------------|---|
| Target 1 | To reduce vehicular CO ₂ emissions by 10%, from 46,228 tonnes to 41,605 tonnes, by 2013. |
| Target 2 | To focus 50% of new development in areas that are within or close to existing water systems. |

5.1 Sustainability Objectives

- | | |
|------------------------|--|
| Objective 5.1.1 | Live lightly on the landscape by employing thinking about sustainability in forestry, fishing, tourism, recreation, food production, and residential life. |
| Objective 5.1.2 | Support ways of alternative energy production that makes sense for Bamfield, given its coastal location and challenged accessibility. |
| Objective 5.1.3 | Reduce greenhouse gas emissions through personal and community |

initiatives.

5.2 Sustainability Policies

It is the Regional District's policy to:

- Policy 5.2.1** Seek guidance and financial assistance from senior governments for help in implementing its greenhouse gas emission reduction targets and policies.
- Policy 5.2.2** Create awareness and new opportunities for recycling that make sense for Bamfield, including a new glass recycling facility.
- Policy 5.2.3** Support the development of a community compost area to create compost that could be used by citizens or in park spaces, potentially near the community transfer station.
- Policy 5.2.4** Create awareness of individual actions by hosting an annual community sustainability event for sharing best practices.
- Policy 5.2.5** Require the consideration of sustainability in every new development application in Development Approval Information Areas.
- Policy 5.2.6** Encourage the use of water conservation devices such as low flush toilets, rainwater collection systems, and low water use showers.

Advocacy Policies

- Policy 5.2.7** Encourage the installation of bike racks at key locations in the Plan area, including commercial enterprises.
- Policy 5.2.8** Encourage the use of non-motorized forms of transportation such as walking and bicycling, car-pooling and ride-sharing to minimize greenhouse gas emissions.
- Policy 5.2.9** Encourage siting all dwellings, buildings and structures where they have the least impact on the natural environment (including elevating buildings on the waterfront) and where they may best utilize passive solar heating.
- Policy 5.2.10** Encourage the use of energy and water conservation devices such as solar panels or tubes, wind turbines, rainwater collection systems,

composting or low-flush toilets, grey water systems, low-water-using showers and appliances in all buildings.

- Policy 5.2.11** Encourage the use of geothermal, air-source heat pumps or solar energy to reduce greenhouse gas emissions.
- Policy 5.2.12** Work with the Bamfield Marine Sciences Centre to monitor climate change indicators and make this information available to the public.
- Policy 5.2.13** Request that the appropriate Ministry initiate a full-scale review of coastal erosion and ocean level rise issues in the community.
- Policy 5.2.14** Apply to relevant provincial Ministries for support for an innovative car/boat/kayak sharing facility for West and East Bamfield.
- Policy 5.2.15** Increase walkability by expanding the waterfront trail system.
- Policy 5.2.16** Encourage the use of green infrastructure and technologies in residential, commercial, and industrial uses when appropriate.
- Policy 5.2.17** Encourage the provincial government to consider the approval of composting toilets and the used of grey water systems for domestic uses.
- Policy 5.2.18** Encourage a *Design with Nature* approach to development to encourage low impact development and manage stormwater runoff.

5.3 Greenhouse Gas Emissions Reduction Actions

- Action #1** The Regional District will create a forum for the posting and learning of car-pooling and ride-sharing opportunities.
- Action #2** The Regional District will build or assist in building not less than one kilometres of pathway or trail per year in the Bamfield/Anacla area. A priority will be a path connecting Bamfield and Anacla.
- Action #3** The Regional District will provide information to home owners who wish to legalize an existing accessory residential dwelling unit or to create a new one.

6.0 NATURAL ENVIRONMENT

The Natural Environment is presented as the second section in this Official Community Plan, as the incredible natural environment and highly productive ecosystems are a primary reason why people live in or travel to the Plan area.

Community members have indicated that the protection of environmentally sensitive lands and riparian areas is paramount to protect fish stocks and habitat. Citizens also spoke to the need to protect potable water supplies, both surficial and from aquifers.

Community objectives on the Natural Environment are realized both through the following objectives and policies and through the designation of Development Permit Areas, shown on Map No. 3, for riparian areas, hazard areas (slopes over 30%), and environmentally sensitive lands.

The March 2011 earthquake and tsunami in Japan is expected to have implications for the Plan area as debris from this event washes over to the West Coast. Both the Community of Bamfield and Huu-ay-aht First Nation will be impacted by the repercussions of this natural disaster. The ACRD and other local governments along the coast have agreed to repatriate any found items to Japan as much as possible and to inform relevant authorities of the spread and extent of these items along the coast.

6.1 Natural Environment Objectives

- Objective 6.1.1** Protect environmentally sensitive features and areas in recognition of their importance to environmental quality and benefits they provide to the local economies of Bamfield and Anacla (this includes, but is not limited to: marine riparian, marine shorelands [foreshore], beaches, nearshore habitats, shellfish, fish, forage fish spawning habitats, aquatic vegetation, wetlands, estuaries, freshwater systems [rivers, streams, lakes] and wildlife habitats).
- Objective 6.1.2** Encourage productive and healthy ecosystems and biodiversity, balanced against economic benefits for inhabitants and the enjoyment of visitors to the area by minimizing potential conflicts with the built environment.
- Objective 6.1.3** Protect surface water and riparian areas for fish habitat and other wildlife values.

- Objective 6.1.4** Recognize the impacts associated with the moorage of vessels within the harbour that are used as commercial accommodation (social, environmental and economic impacts).
- Objective 6.1.5** Protect the foreshore areas as important habitat for fish and wildlife and for the future prosperity of local residents.
- Objective 6.1.6** Maintain and enhance habitat diversity and function.
- Objective 6.1.7** Recognize the existing physical environment adjacent to the shoreline in the Bamfield Inlet and on the ocean side of the Mills Peninsula's unique and special character and to ensure compatibility and integration of new development with and into this environment.
- Objective 6.1.8** Recognize that marine riparian corridors are important to maintain natural erosion rates, sedimentation, and pollution abatement into the marine environment and appropriate setbacks are necessary to maintain general ecological stability and natural ecosystem processes.
- Objective 6.1.9** Recognize the cumulative negative impacts associated with upland, shoreline (waterfront) and foreshore development to the marine environment and sensitive habitats and the need to manage them.
- Objective 6.1.10** Plan and regulate new development in a manner that preserves and protects the long-term physical integrity and ecological values of shoreline and associated foreshore and upland areas.
- Objective 6.1.11** Guard against erosion and avoid damage to public property.
- Objective 6.1.12** Identify and limit development on lands that are susceptible to flooding or tsunami hazard.
- Objective 6.1.15** Balance development opportunities with the ecological conservation of the shoreline environment.
- Objective 6.1.13** Maintain the public's use and access to important recreation areas in a manner that does not compromise the ecological integrity of the shoreline or put users at risk.
- Objective 6.1.14** Recognize the need for public access to marine shorelands and foreshore areas and the development of community greenways throughout the community of Bamfield.

6.2 Natural Environment Policies

It is the Regional District's policy to:

- Policy 6.2.1** Protect the environmental integrity of natural resources including lakes, wetlands, rivers and streams.
- Policy 6.2.2** Protect known sensitive ecosystems, wildlife and wildfowl habitat, and environmentally-sensitive areas.
- Policy 6.2.3** Recognize that a sustainable process of tertiary sewage treatment is important to the community, although major upgrades will be costly; in the interim, composting toilets or other septic treatment methods should be investigated.
- Policy 6.2.4** Maintain proper water monitoring systems and ensure the efficient use of water resources, including treatment, before potable water re-enters the ocean.
- Policy 6.2.5** Encourage bear proofing for all residential and commercial garbage disposal and educate residents on the negative issues relating to garbage disposal in the community forest.
- Policy 6.2.6** Implement new Development Permit Area guidelines that keep the foreshore natural and establish a buffer area with limited development.
- Policy 6.2.7** Require that all development proposals consider the maintenance of appealing natural features and the enhancement of important views.
- Policy 6.2.8** Protect against the loss of life and minimize property damage associated with flooding events within the Regional District by encouraging park and open space recreational uses on flood susceptible lands. Where there is no alternative but to use flood prone lands for development, the construction and siting of buildings and mobile homes to be used for habitation, business or the storage of goods damageable by flood waters shall be flood proofed to those standards specified by provincial regulations.
- Policy 6.2.9** Upland areas included within the Environmentally Sensitive designation where appropriate, be subject to increased building

setbacks as well as vegetation retention covenants due to slope stability, erosion abatement and aesthetic reasons.

- Policy 6.2.10** The ACRD will support means by which ancient wildlife trees can be identified and adequately protected from felling throughout the Plan area.
- Policy 6.2.11** The Regional District will actively encourage and petition the Bamfield Marine Sciences Centre to voluntarily and legally protect, retain and preserve forested areas and tracts, adjacent to foreshore/water, flanking Grappler Inlet/Port Desire and the Bamfield Inlet for visual, scenic and amenity impact reasons; this area is designated as a Development Permit Area (see Part III).
- Policy 6.2.12** Placement of fill within floodplains should be restricted to the greatest extent possible in order to provide passage for flood waters without increasing flood levels or re-directing flows. Placement of fill may also decrease natural flood storage and result in higher flows downstream.
- Policy 6.2.13** Swamps and wetlands within the plan area should be retained as much as possible in their natural state as they provide natural flood storage.

Advocacy Policies

- Policy 6.2.14** Encourage federal and provincial authorities to consider long term sustainability principles in development of policy and the issuance of licences for fishing.
- Policy 6.2.15** Encourage local tourist facilities to join together to develop an eco-friendly brand for Bamfield that will draw in like-minded patrons.
- Policy 6.2.16** Advocate allowing beach burning only on specific sites and oppose all burning of garbage either for domestic refuse for citizens or for the burning of garbage by visitors to the community.
- Policy 6.2.17** Work with the federal government to manage the moorage of vessels in the harbour, both to manage environmental impacts and to reduce negative economic impacts for existing businesses and services.
- Policy 6.2.18** The ACRD shall match with the Riparian Area Regulation established by the province and maintain a 30 metre buffer from the natural boundary of either side of a watercourse, regulated through the Riparian Areas Development Permit Area unless a smaller setback is

recommended by a Qualified Environmental Professional using the prescribed methodology.

- Policy 6.2.19** Development of land, and the location of all permanent structures upon land included within the Plan area, may be subject to additional setback and elevational requirements as determined by the ACRD in consultation with the province. It is emphasized, however, that the unique nature of the community and its physical environment does not warrant, or merit or justify in terms of redevelopment options, a “standardized” floodproofing response from the province. To ensure compatible and sensible development and redevelopment occurs, the ACRD will actively seek provincial approvals and concurrence to siting alternatives and options that enhance and fit into, the existing, built, fabric of the community.
- Policy 6.2.20** The ACRD supports the protection of any eagle, heron, osprey nesting sites on any lands within the Plan area; these lands are subject to protection under the *Wildlife Act*.
- Policy 6.2.21** The ACRD, in cooperation with the province, may initiate and/or request or stipulate the formal retention of vegetation on lands adjacent to or in any sensitive environmental area by formal covenant in adjudicating formal development proposals. This stipulation is exclusive of separate Section 936 and 941 requirements of the *Local Government Act*.
- Policy 6.2.22** In addition, the ACRD consider initiating a landscaping/screening by-law under the *Local Government Act* for Bamfield in order to foster the above noted goals/objectives.

The following section provides specific objectives and policies for Eelgrass Protection. Eelgrass is a keystone species: healthy eelgrass is indicative of a healthy marine ecosystem, and a healthy marine ecosystem supports the health of terrestrial and avian species. Therefore, this sub-section is presented separately but within the Natural Environment section.

6.3 Eelgrass Protection Objectives

- Objective 6.3.1** Where feasible, protect and restore sensitive eelgrass habitat in aquatic environments where eelgrass existed in the past or where conditions would support the development of eelgrass beds.

6.4 Eelgrass Protection Policies

It is the Regional District's policy to:

- Policy 6.4.1** Discourage docks, piers, and mooring buoys from being located in areas containing sensitive, unique, or high value habitats.
- Policy 6.4.2** Minimize shading on the foreshore and shallow subtidal habitats due to buildings or structures, as this can impede juvenile salmon migration and decrease aquatic vegetation growth.
- Policy 6.4.3** Support the Huu-ay-aht Bamfield Eelgrass Stewardship Project and incorporate its eelgrass mapping into the OCP denoting Development Permit Area IV – Coastal Protection.
- Policy 6.4.4** Discourage solid-core pier and ramps.
- Policy 6.4.5** Encourage boat launch ramps to be located on stable, non-erosional banks where a minimum amount of shoreline stabilization is necessary. Ramps should be kept flush with the slope of the foreshore (to avoid interruption of littoral drift), and be constructed of natural gravels rather than concrete where appropriate.

Advocacy Policies

- Policy 6.4.6** Recognize that the any docks or ramps must obtain a license to construct a private moorage facility from the appropriate provincial or federal agency; ownership of a waterfront property does not guarantee the ability to construct a dock or ramp. In addition, private docks are to be used for approved water-based purposes by the land owner and not for rental or lease to any non-family member. Approved water-based purposes appropriate water-based uses which include: moorage of vessels, storage of personal watercraft (canoes/kayaks). Dock footprint should not be increased to accommodate activities that can be shore-based or any other recreational or business enterprise (including sheds and fish cleaning stations).
- Policy 6.4.4** Work with relevant agencies to support a ban on creosote pilings and dock structures and on any other ramp/dock materials that are toxic to the environment and/or contain toxic materials.

Policy 6.4.5

Investigate the implementation of tax incentives or grants from senior levels of government for the construction of “eelgrass friendly” docks.



A view from the shore.

7.0 INFRASTRUCTURE

Infrastructure consists of “hard services” such as roads, water systems, waste management systems and utilities, as well as “community services” such as police and fire protection, schools, hospitals and health services, religious and burial facilities, and community centres. These are shown on Map No. 4 of this Plan.

The most discussed issue under this topic is the road to Bamfield. While community opinion is mixed on paving the road, most residents expressed a strong desire to see the road maintained year-round to minimize the damage to automobiles and reduce the potential for accidents.

7.1 Infrastructure Objectives

- Objective 7.1.1** Maximize the efficient use of water and sewer infrastructure that is in place, recognizing that major upgrades or expansions will be costly.
- Objective 7.1.2** Direct growth to infilling areas where servicing can be efficiently supplied.
- Objective 7.1.3** Work with Huu-ay-aht First Nation on shared infrastructure objectives, including a regional and shared water supply/distribution system to address present and future water supply problems.
- Objective 7.1.4** Improve garbage collection and recycling services to limit bear incidents and to increase the amount of product that can be recycled, recognizing that costs of recycling can be high due to transportation limitations.
- Objective 7.1.5** Support an efficient and high-functioning fire protection service with a focus on fire prevention and education.
- Objective 7.1.6** Recognize the importance of the Bamfield Road to the community’s social and economic health.
- Objective 7.1.7** Ensure the long-term longevity and continued operation of the public dock facilities as the use of this infrastructure is critical to the social and economic health of the Plan area.

7.2 Infrastructure Policies

It is the Regional District's policy to:

- Policy 7.2.1** Encourage all future development proposals to consider sustainability and the efficient use of existing servicing.
- Policy 7.2.3** The Regional District will maintain a garbage collection and recycling facility in East Bamfield.
- Policy 7.2.4** Explore options for tying into the Huu-ay-aht First Nation sewage system and encourage new thinking on the treatment of sewage to decrease fecal coliform levels in Bamfield Inlet.
- Policy 7.2.5** Develop a brochure/map with tips on how to drive the road to Bamfield safely and efficiently.

Advocacy Policies

- Policy 7.2.6** Protect water resources and the Community Watershed to ensure that any development in this area is limited and recognizes the potential impacts on water supply.
- Policy 7.2.7** Work with relevant provincial agencies to find solutions for sewage disposal, recognizing that any option must be supported by the community and financially feasible.
- Policy 7.2.8** The Regional District will work with provincial and federal governments to ensure that any tax exemptions for public and private utilities, and institutional or educational establishments are balanced against fair and equitable contributions toward community servicing.
- Policy 7.2.9** The Regional District shall advocate for improved year-round maintenance of the Bamfield Road with all relevant authorities.
- Policy 7.2.10** The Regional District will work with the Vancouver Island Health Authority (VIHA) to encourage the use of grey water systems throughout the community.

- Policy 7.2.11** The community and ACRD will work with BC Hydro to find new ways to limit power outages. Options may include back-up generators for the entire power grid, incentives for the purchase and installation of individual generators, the development of local, alternative energy generation sources such as wind turbines and run-of-the-river microhydro.
- Policy 7.2.12** Request new infrastructure to increase phone reception and internet capabilities for residents, tourists, and businesses.
- Policy 7.2.13** Support Huu-ay-aht First Nation infrastructure expansion activities where community support is in place.
- Policy 7.2.14** Investigate funding for the development of a sewage system on the west side of Bamfield that could be connected in the future to a main sewer system.
- Policy 7.2.15** Work with transportation vessels to assist in the removal of recyclable materials.
- Policy 7.2.16** Work with Huu-ay-aht First Nation on fire prevention and education issues to support the activities of the shared fire department services.



8.0 HERITAGE AND CULTURE

The people of the Huu-ay-aht First Nation have lived in this area from time immemorial. European settlers arrived to the area in the late 1800s to establish a fishing community and an outpost for fur trading. This section of the Plan looks at objectives and policies for protecting the heritage and unique cultural features of the community.

8.1 Heritage and Culture Objectives

- Objective 8.1.1** Acknowledge the importance of the natural environment and physical features in shaping the culture and sense of community in the Plan area.
- Objective 8.1.2** Endeavour to increase connection and communication with the Huu-ay-aht First Nation to work toward shared objectives around heritage and culture.
- Objective 8.1.3** To encourage the recognition, protection and preservation of heritage features and sites, including the Boardwalk and historical Life Saving Trail.

8.2 Heritage and Culture Policies

It is the Regional District's policy to:

- Policy 8.2.1** Support the development of a new community centre to encourage community gatherings and events. In the interim, the efficient use of existing buildings such as the school and fire hall for community uses is encouraged.
- Policy 8.2.2** The ACRD, in cooperation with the appropriate provincial and federal agencies and interested local parties, will support measures to protect heritage features and sites in the area. To that end, such protection measures will be both discretionary/voluntary and regulatory with:
- a) Developers being encouraged to consider heritage resource concerns in their project planning and design.
 - b) The ACRD may consider implementation of a Heritage Designation Bylaw under the *Local Government Act* for appropriate lands/sites; and
 - c) The ACRD will encourage the protection of the existing Life Saving Trail as a historically significant element within the area and will ensure adequate buffers, containing the trail proper, are

retained to achieve these goals.

Advocacy Policies

- Policy 8.2.3** Support the identification, protection and conservation of archaeological sites and features and work with relevant provincial authorities in this area.
- Policy 8.2.4** Encourage volunteerism to boost local events and festivals held by community groups and institutions.



Points of interest in the community.

9.0 FORESTRY

The area surrounding Bamfield contains large tracts of forested lands which provide wildlife habitat, stream protection, and buffers between potentially conflicting uses. At the same time, forestry-related activities provide economic activity and employment.

The Bamfield Huu-ay-aht Community Forest (BHCF) is partly located within the Plan area. The Community Forest is approximately 365 hectares in area. According to the Community Forest Management Plan dated September 19, 2011, “The original Tenure Agreement allowed for recognition and utilization of resources and values other than timber, and as such our Management Plans have not focused on management of timber resources alone. Our Community Forest attempts to integrate many other activities, including the sustainable harvest of Non-Timber Forest Products, community based value-added wood manufacturing, ecologically-based silviculture, education, research, training, restoration, ecotourism/interpretation (cultural and natural), recreation and small business facilitation. We have achieved some of these goals through research partnerships, trail location reconnaissance efforts, projects with the Bamfield School and others.”

The initial Tenure Agreement was negotiated through 2000 and 2001 and signed in September of 2001. The Management Plan that was developed continues from that point and will meet the requirement that allows the transfer from a Pilot Community Forest Agreement (PCFA) to a Community Forest Agreement (CFA). This Official Community Plan recognizes the goals and intents of the Community Forest Management Plan.

9.1 Forestry Objectives

- Objective 9.1.1** Maintain and foster a viable forestry industry to ensure local employment.
- Objective 9.1.2** Retain significant tree cover throughout the area.
- Objective 9.1.3** Protect and enhance ecologically sound forests to achieve benefits such as climate regulation, clean water, erosion and sedimentation control, nutrient cycling, biological pest control, habitat values and maintenance of biodiversity, and to allow for value added extraction from the forests.
- Objective 9.1.4** Meet or exceed all regulatory requirements for selection harvesting in the Community Forest through innovative development practices.
- Objective 9.1.5** Maintain local control and stewardship of the Community Forest, facilitated through a board of directors and an advisory committee. The forest will provide greenspace, buffering, recreational opportunities for

residents and tourists, and habitat for local species.

9.2 Forestry Policies

It is the Regional District's policy to:

Policy 9.2.1 Maintain a minimum lot size of 20 hectares in areas designated Forestry Use.

Advocacy Policies

Policy 9.2.2 Support the on-going use of forestry lands for silviculture, growing and harvesting of trees.

Policy 9.2.3 Encourage large-lot land owners to retain tree-cover and to maintain slope and soil integrity.

Policy 9.2.4 Support silviculture and forestry activities.

Policy 9.2.5 Identify stands of old growth trees in SW1/4 SEC 18 TP1 and in adjacent Huu-ay-aht First Nation land and seek a park designation for areas with trail networks and stands of old growth forest.

Policy 9.2.6 Liaise with Huu-ay-aht First Nation on the development of a trail network connecting West Bamfield Community Forest land and the Ancient First Nations settlement.

Policy 9.2.7 External support for the Community Forest is encouraged to ensure that the forest remains financially self-sustaining.

Policy 9.2.8 The Community Forest Society is committed to managing the Community Forest over a long term planning horizon.

10.0 INDUSTRIAL

Since the founding of the communities, Bamfield and Anacla have contained a range of industrial uses focusing on natural resource extraction and the sea. The overall objective of this section is to encourage industrial uses for employment, but ensure that these uses do not conflict with the natural environment or other forms of land development.

The ACRD recognizes that natural resources are vital to the development and maintenance of the built environment and its infrastructure. There is some potential for extraction in the Plan area. Known sand, gravel and mineral reserves are shown on Map No. 3.

10.1 Industrial Objectives

- Objective 10.1.1** Facilitate the growth and diversification of the local economy.
- Objective 10.1.2** Encourage small-scale industrial uses that do not conflict with other forms of land development.
- Objective 10.1.3** Support Home Based Industries within the terms of regulations that limit the potential for impact on surrounding residential properties.

10.2 Industrial Policies

It is the Regional District's policy to:

- Policy 10.2.1** Designate lands as Industrial Use in recognition of existing uses or to support future industrial development.
- Policy 10.2.2** Implement a Development Permit Area that regulates the form and character as well as the impact of industrial developments on environmentally sensitive areas as part of this Plan.
- Policy 10.2.3** Require that industrial uses and activities be buffered where they are located adjacent to non-industrial properties.
- Policy 10.2.4** Limit land uses that are permitted within the Industrial Use designation to uses that are not considered to be heavy or noxious.

11.0 COMMERCIAL

The Plan area contains both commercially designated properties and a range of home based businesses and industries. The overall objective of this section is to emphasize the importance of supporting current businesses and encourage new businesses that support the community's goals, objectives, and policies on sustainability.

11.1 Commercial Objectives

- Objective 11.1.1** Recognize that transportation by car and boat shapes the type of businesses that will locate in the Plan area and impacts the accessibility of the community to tourists and travellers.
- Objective 11.1.2** Continue to support maximum flexibility in the location of commercial development in the community, balanced against the potential for conflict with existing residential lands.
- Objective 11.1.3** Support existing businesses that provide goods and services to residents and visitors to the community and recognize that commercial uses are essential to the sustainability of the community.
- Objective 11.1.4** Maintain the waterfront as the focal point for community commercial activities.
- Objective 11.1.5** Recognize that commercial uses are essential to the sustainability of the community.

11.2 Commercial Policies

It is the Regional District's policy to:

- Policy 11.2.1** Work with local businesses to ensure owners are aware of and in compliance with all current bylaws.
- Policy 11.2.2** Rationalize the zoning bylaw to ensure that lands currently used for commercial or mixed use development are appropriately zoned.
- Policy 11.2.3** Support a detailed review of parking in waterfront areas (both car and boat parking/moorage) and the development of a Parking Plan.
- Policy 11.2.4** The designation of any new lands within the Commercial Use category shall require that the proposed development is evaluated against the Plan's policies for sustainability, water provision, and sewage disposal.

- Policy 11.2.5** Small scale commercial enterprises are supported on lands designated for Residential Uses, in compliance with relevant sections of the zoning bylaw.

- Policy 11.2.6** Guest houses are supported on lands designated for Residential Uses provided that they are compatible with surrounding land uses and comply with the requirements of the Zoning Bylaw.

- Policy 11.2.7** Ensure mixed use designations are maintained and encouraged to accommodate commercial uses that suit the form and character of Bamfield.

- Policy 11.2.8** Mixed Use designation includes small scale lodge facilities (up to 6 rooms of accommodation), boarding/rooming houses, transportation terminals, cafes, small scale restaurant facilities (up to 25 seats), retail commercial (2,000 square feet maximum floor area), charter operations and guiding/outfitters, boat or canoe rental, water taxi services and similar small scale commercial uses.

Advocacy Policies

- Policy 11.2.8** Solicit or promote opportunities for new businesses that are lacking in the community.

- Policy 11.2.9** Work with the province to examine the benefits of implementing business licensing in the Plan area to assist in the regulation of businesses.



Public art in Bamfield.

12.0 AGRICULTURAL

The Plan area does not contain any lands designated specifically for agricultural uses. Instead, the wider trend is to encourage appropriate levels of agriculture in any land use designation or zone to increase self-sufficiency and encourage local food production. Access to local, healthy food is becoming increasingly important. People are interested in knowing where their food is grown, how it is processed, and how far it has travelled before consumption.

While Bamfield is not known for intensive agricultural activities, there are many opportunities to work together to expand local production. This may help to generate positive economic activities and may also reduce ecological footprints as food production becomes more localized.

The following objectives and policies apply to all land use designations.

12.1 Agricultural Objectives

- Objective 12.1.1** Encourage the production of food for personal consumption in any land use designation or zone.
- Objective 12.1.2** Protect water supplies for agriculture.
- Objective 12.1.3** Encourage greater levels of self-sufficiency and security in food production through innovative growing methods that fit with the terrain and climate of the West Coast.

12.2 Agricultural Policies

It is the Regional District's policy to:

- Policy 12.2.1** Incorporate small-scale agriculture on residential lots, to a level that is appropriate to the community, into the Zoning Bylaw.
- Policy 12.2.2** Support food production as a home based business where compliance with health and environmental regulations can be achieved.

Advocacy Policies

- Policy 12.2.3** Support the development of a community food strategy to assist residents in working together in food production.
- Policy 12.2.4** Consider the use of vacant lands for agricultural purposes as an in-fill use that may be permitted in any zone (with the written permission of the land owner).

13.0 RESIDENTIAL

The Bamfield/Anacla area contains a wide range of residential uses, from permanent dwellings to cabins and cottages intended for seasonal use. The overall objective of this section is to protect the existing sense of place in the community that results from the form and character of housing and the spectacular setting of the community on the West Coast of Vancouver Island.

13.1 Residential Objectives

- Objective 13.1.1** Recognize the desirability of the community as a place that supports a high quality of life.
- Objective 13.1.2** Ensure future residential growth is located in areas where development is technically feasible and where impacts on existing residential areas are minimized.
- Objective 13.1.3** Balance the interests of visiting tourists with the lifestyle choices of local residents.
- Objective 13.1.4** Minimize potential negative impacts between competing uses in close proximity to residential areas.

13.2 Residential Policies

It is the Regional District's policy to:

- Policy 13.2.1** Ensure that the principal use in all areas designated as Residential Use be residential, as specified by the Zoning Bylaw.
- Policy 13.2.2** Support a range of residential densities based on good planning principles and infrastructure capabilities.
- Policy 13.2.3** The minimum parcel size associated with the Residential Use designations in this Plan shall be 0.24 hectares (0.6 acres) where serviced by communal or community water or sewer;
- Policy 13.2.4** Multi-unit uses may be permitted in the residential and mixed use areas, provided the zoning supports the use, and the use has been adjudicated by the ACRD on infrastructure implications and the compatibility of the development with surrounding uses.
- Policy 13.2.5** Cottage units may be permitted in compliance with the applicable sections of the Zoning Bylaw.

Policy 13.2.6 Encourage the development of small dwelling units that ideally are more affordable and have a smaller ecological footprint.

Policy 13.2.7 Implement a Development Permit that regulates the form and character of multi-family residential development as well as the environmental impacts of any proposed development that shall apply to all lands within a Development Permit Area.

Advocacy Policies

Policy 13.2.8 The development of shared community docks shall be encouraged over individual docks and moorage.

Policy 13.2.9 The ACRD will work with the Vancouver Island Health Authority to consider the use of composting toilets and grey water reuse.

Policy 13.2.10 The ACRD will advocate for improved public beach access through all future subdivision applications as required under the *Land Title Act*. The ACRD will work with the Ministry of Transportation and Infrastructure and the Provincial Approving Officer to formally develop road access to water.

Starfish at low tide.



14.0 COMPREHENSIVE DEVELOPMENT

There are lands in the Plan area that require an additional level of consideration when contemplating new development. These lands are along the waterfront and/or are larger parcels where comprehensive, larger-scale development is possible. This section advocates for objectives and policies that respect the unique characteristics of the community and the potential impact of the development of key parcels of land. This section requires that all new development respect the visual reference to a historical West Coast fishing village, with both a high degree of similarity in community form and unique aspects in individual building design.

Lands considered appropriate for comprehensive development planning are designated as Comprehensive Development Areas (CDAs) in this Plan.

14.1 Comprehensive Development Objectives

- Objective 14.1.1** Facilitate land use design that respects Bamfield’s unique coastal landscape and character.
- Objective 14.1.2** Identify and implement appropriate placement of land uses, density, and public access to the waterfront.
- Objective 14.1.3** Ensure proposed land uses balance environmental responsibilities and support appropriate levels of development, economic stability, and community needs.
- Objective 14.1.4** Recognize the importance of the waterfront as the community’s “main street” as well as for habitat, historic values, transportation and employment characteristics, and for the aesthetics and viewsapes afforded by the stunning coastline.

14.2 Comprehensive Development Policies

It is the Regional District’s policy to:

- Policy 14.2.1** Identify shoreline areas with high environmental, recreational or aesthetic values and ensure these are protected for appropriate uses.
- Policy 14.2.2** Recognize the importance of the Boardwalk and ensure that future extensions are supported in any West Bamfield waterfront or comprehensive development proposal.

- Policy 14.2.3** Lands designated CDA may contain a mix of land uses including residential uses, local commercial uses, tourist commercial uses, and light industrial uses as defined in the Zoning Bylaw.
- Policy 14.2.4** A CDA may also contain public parks, institutional uses, educational and recreational facilities.
- Policy 14.2.5** Places for community gathering shall be encouraged in a CDA.
- Policy 14.2.6** Walkability and connectedness shall be key features in any proposal.
- Policy 14.2.7** A mix of housing types with different target populations (elderly, young workers, affordable housing, and families) shall be supported for development proposals in CDAs to meet changing demographics and a mix of income levels.
- Policy 14.2.8** Notwithstanding Policies 14.2.3 through 14.2.7, each proposal for development in lands designated as CDAs shall be evaluated through approved review mechanisms (Advisory Planning Commission, Area Director, Community members, or other formats approved by the ACRD Board) on the unique aspects of each parcel of land, where land uses and lot sizes will be considered for suitability with existing environmental features, historical context, and other unique qualities and characteristics.
- Policy 14.2.9** A Development Permit or approval will form part of the Comprehensive Development Agreement and will be based on the report received in accordance with the Development Approval Information Bylaw.
- Policy 14.2.10** The Development Permit must be in a form that may be registered on title to the property.
- Policy 14.2.11** All applications that include a portion of waterfront lands within this designation must include an analysis of sea level rise (to 2100 or a year that fits the anticipated lifespan of the project).
- Advocacy Policies**
- Policy 14.2.12** Recognize that there are overlapping jurisdictions for the surface of water and the foreshore areas and work with other jurisdictions to ensure that the community's plans are clear and understood.
- Policy 14.2.13** Investigate the potential for applying for a UNESCO World Heritage Site

Designation for the community, in recognition of the community's long history as a place of settlement for First Nations people, the historic importance of the Cable Station, and Bamfield's stunning West Coast aesthetics.



West Bamfield

15.0 INSTITUTIONAL

There are a number of institutional or civic uses in the Plan area, and the community has a high level of interest in expanding these uses. In particular, a community centre was frequently mentioned as a desired amenity by many community members. Current institutional uses include an elementary school, Coast Guard station, and several community parks. The Bamfield Marine Sciences Centre is the major institutional use in the Plan area.

15.1 Institutional Objectives

Objective 15.1.1 Maintain existing institutional uses within the Plan area.

Objective 15.1.2 Encourage the development of new civic and institutional uses through development projects and local initiatives, where the use is supported by the community.

15.2 Institutional Policies

It is the Regional District's policy to:

Policy 15.2.4 Support the continued use of the Bamfield School for both educational and social amenity uses.

Policy 15.2.5 Future institutional uses shall be permitted in any Land Use Designation in the Plan area where supported by the community and evaluated by the Regional District on the impact of the proposed development on existing institutional uses and other surrounding land uses.

Policy 15.2.6 Minor public utility buildings and structures, as defined in the Zoning Bylaw, shall be permitted in any land use designation.

Policy 15.2.7 The development of a new community hall to support community-based activities such as gatherings, markets, and events is fully supported by this Plan.

Advocacy Policies

Policy 15.2.8

The ACRD shall encourage and support the continued operation of the federal government docking facility in Bamfield. Should the federal government elect to dispose of these facilities, the ACRD will seek to ensure these facilities are/become locally administered, maintained and controlled through appropriate agreements.

Policy 15.2.9

The ACRD shall endeavour, with the cooperation of provincial and federal governments to seek fair and equitable solution and compensation for the present tax exemption status associated with Public and Private Utility, Institutional and Educational establishments in the community to enable such organizations to contribute fiscal dollars for community purposes/servicing.

Admiring the view...



6.0 PARKS, TRAILS & RECREATION

Although there are several community parks, the Plan area is best known for the Boardwalk and proximity to the West Coast Trail. There is high community interest in extending trail systems and acquiring more parkland; multi-use trails are supported, as are areas for passive and active recreation.

16.1 Parks, Trails, & Recreation Objectives

- Objective 16.1.1** Ensure the continued acquisition of lands for parks, trails, and recreational uses, in appropriate locations and appropriate amounts, to service the community and the community's needs.
- Objective 16.1.2** Encourage a safe and adequate trail system appropriate to the character of the community, and extend the trail system to support the active lifestyle of Bamfield residents.
- Objective 16.1.3** Recognize that permanent residents and seasonal visitors have different amenity needs, and strive to accommodate a range of parks, trails, and amenities that meet these needs.
- Objective 16.1.4** Support public access to the waterfront in appropriate locations.
- Objective 16.1.5** Preserve for passive park and recreation uses, those areas which offer the best examples of the natural environment found in Bamfield. Recognize their value as greenspaces, habitat areas, and for carbon sequestration.
- Objective 16.1.6** Recognize the financial limitations of a small community and of all levels of government for land acquisition, operations, and maintenance.

16.2 Parks, Trails, & Recreation Policies

It is the Regional District's policy to:

- Policy 16.2.1** Support Centennial Park as the main public park area in Bamfield. This Plan supports:
- a) Securing the administration and operational requirements associated with both the boat launch facility and the anchoring/mooring buoys and areas adjacent to Centennial Park in Port Desire;

- b) Allowing temporary recreational vehicle camping and tenting facilities where such uses are administered by the Bamfield Parks Commission; and
- c) The use of land for temporary parking relating to boat launching activities in Grappler Inlet, with Ministry of Transportation and Infrastructure approval.

Policy 16.2.2 The Regional District will, through its planning, development and political role, pursue the development and operation of a new public park facility accessed from South Bamfield Road in the NW ¼ of Section 18; this parkspace shall be passive with the exception of a non-motorized canoe/kayak launch area, picnic facilities, a limited tent camping area (no serviced sites or recreational vehicle sites), parking, and washrooms. This parkspace shall connect through an upgraded trail system to Brady’s Beach and the Cape Beale Headlands. The Regional District will seek available grant funding to aid in the acquisition, design, production, development and operation of such a facility.

Policy 16.2.3 Support the expansion of a park system on the Crown-owned lands on Mills Peninsula.

Policy 16.2.4 Investigate community interest in obtaining new parkspaces/trails in the following areas, and implement actions to obtain these lands if they are of interest to citizens in the Plan area:

- a) Lot A Plan 38380, South Bamfield Road
- b) Westminster Avenue right-of-way between Lots 31 and 32, Plan 942 in West Bamfield to be developed as a raised boardwalk.
- c) Right-of-way Plan 38971 (Bamfield Road entrance into the community) to be developed as a pedestrian trail.

Policy 16.2.5 The Regional District will identify appropriate public accesses to the foreshore.

Policy 16.2.6 Use the Regional Park as well as the Local Park administrative functions to administer and fund the development and operation of parks, trails, and recreation facilities in the Plan area.

Policy 16.2.7 Investigate and action the most appropriate means by which the Life Saving Trail can be recognized, designated and protected as being of valuable historical significance to the community.

Advocacy Policies

- Policy 16.2.8** Initiate discussions with Huu-ay-aht First Nation on the potential of extending the West Coast Trail to Bamfield, and work with Huu-ay-aht First Nation on improving the advertising for the trail through international magazines and websites.
- Policy 16.2.9** Where a waterfront subdivision is proposed and park dedication is required pursuant to the *Local Government Act*, the ACRD shall not necessarily require the consolidation of park strips into larger areas due to the financial and maintenance limitations. Instead, these dedications shall be used primarily to provide open space view areas and access to the waterfront. Where views are to be protected, the Board may request from any developer, a visual analysis indicating existing and proposed structures for the site in relation to views from public roads, waterways and property abutting the subdivision site. This Plan supports the designation of a buffer between the shoreline and the subdivision to maintain public access to the waterfront, protect sensitive habitats, encourage the renewed health of marine vegetation such as eelgrass, support spawning beaches, and to encourage soil stability.
- Policy 16.2.10** Provide for park and recreation use in a manner which recognizes the financial limitations which exist at all government levels and affect land acquisition, operation and maintenance realistically.
- Policy 16.2.11** Support the development of affordable accommodations (i.e. hostel) and other ancillary recreational facilities for hikers who are venturing out onto or who have completed the West Coast Trail to encourage them to lengthen their stay in Bamfield.
- Policy 16.2.12** Advocate for the development of a trail alongside the logging road connecting Bamfield and Pachena Bay to improve pedestrian safety.
- Policy 16.2.13** Lobby Parks Canada to develop their office on current Parks Canada land, adjacent to the Bamfield Marine Centre, for use as West Coast Trail registration.

PART III – PLAN IMPLEMENTATION

17.0 IMPLEMENTATION

Part II of this Plan contains the goals, objectives and policies that are intended to direct the community, its elected officials, ACRD staff and developers in planning and decision-making. Achieving the goals and objectives and pursuing the policies in this Plan requires the formulation of an action or implementation plan in order for the Plan to have the positive impact intended. This section, Part III provides the approach the ACRD will use to implement the Plan.

Implementation can be achieved by the use of a number of methods and tools. The Regional District currently employs its Zoning and Building Bylaws and, in some instances, Development Permit Areas (DPAs), as tools. The intent, exemptions and guidelines for DPAs are outlined below. The approximate locations of DPAs are shown on Map No. 3; the relevant DPA section below should be referred to for specific boundaries of a DPA.

Another tool, the designation of lands as **Development Approval Information Areas (DAIAs)**, is used in this Plan for areas where there is little or no information available on the physical geography of the land, such as physical features, slope stability, and environmental conditions.

For this Plan, all lands are designated as within a Development Approval Information Area, and the ACRD Board will have discretion to consider the information/studies that are applicable to any development proposal and required to enable the full review of the proposal.

Land designated as Comprehensive Development Areas on Map No. 2 are also designated as DAIAs on Map No. 3. This land use designation enables the property owner (or agent) to negotiate and enter into a Comprehensive Development Agreement with the Regional District and to obtain a development permit or approval prior to any development occurring within a CDA.

17.1 Development Permit Areas

Section 919.1 of the *LGA* allows local governments to designate DPAs for one or more of the following purposes:

- a) protection of the natural environment, its ecosystems and biological diversity;
- b) protection of development from hazardous conditions;
- c) protection of farming;
- d) revitalization of an area in which a commercial use is permitted;
- e) establishment of objectives for the form and character of intensive residential development;
- f) establishment of objectives for the form and character of commercial, industrial or multi-family residential development;
- g) in relation to an area in a resort region, establishment of objectives for the form and character of development in the resort region;
- h) establishment of objectives to promote energy conservation;
- i) establishment of objectives to promote water conservation;
- j) establishment of objectives to promote the reduction of greenhouse gas emissions.

By requiring a development permit for a project, the ACRD can require a greater level of detail and analysis for a development proposed for lands that are considered to have hazardous or sensitive conditions.

The DPAs, the approximate locations of which are identified on Map No. 3 are:

DPA I	Riparian Areas Protection
DPA II	Natural Hazard Areas Protection
DPA III	Form and Character
DPA IV	Coastal Protection

17.2 DPA General Guidelines

The following General Guidelines apply to DPAs:

- Guideline 17.2.1** Where land is subject to more than one DPA designation, only a single development permit is required and only one permit fee will be charged. However, the application is subject to the requirements of all applicable DPAs.
- Guideline 17.2.2** On existing lots that meet or are less than minimum lot area standards, the location of which limits the opportunity to fully meet development permit requirements, the development permit guidelines should be addressed to the fullest extent within the constraints of the site and lot.
- Guideline 17.2.3** The Regional District may consider issuing a development permit to vary or supplement a bylaw or to set standards in accordance with Section 920 (2) of the *LGA*.
- Guideline 17.2.4** A development permit is required for the following development activities except where such activities are specifically exempt:
- a) Removal, alteration, disruption, or destruction of vegetation;
 - b) Disturbance of soils;
 - c) Construction or erection of buildings and structures;
 - d) Creation of non-structural impervious or semi-impervious surfaces;
 - e) Flood protection works;
 - f) Construction of roads, trails, docks, wharves, and bridges;
 - g) Provision and maintenance of sewer and water services;
 - h) Development of drainage systems;
 - i) Development of utility corridors; and
 - j) Subdivision as defined in the *LGA*.

17.3 Development Permit Exemptions

The following activities are exempt from requiring a development permit. Despite the exemption provisions, owners must satisfy themselves that they meet the requirements of any applicable federal or provincial regulations.

- i. Residential, commercial, institutional and industrial development that is shown to be outside of all designated DPAs on a plan prepared by a registered BC Land Surveyor.
- ii. Interior or structural exterior alterations, renovations or repair to a permanent building or structure on an existing foundation to an extent that does not alter, extend or increase the building's footprint or height.
- iii. Planting or replanting of native trees, shrubs or ground cover for slope stabilization, habitat improvement, soil stabilization and/or erosion control.
- iv. Routine maintenance of existing landscaping, lawn, paths or developed areas.
- v. Actively manage priority invasive plants and noxious weeds listed on the Coastal Invasive Species Committee website www.coastalisc.com/priority-invasive-plants.
- vi. The removal of trees determined by a Certified Arborist or Registered Professional Forester, or another professional certified to do tree-risk assessments, to represent an imminent safety risk.
- vii. Stream enhancement and fish and wildlife habitat restoration works carried out under provincial or federal approvals and on provision of evidence of such approvals to the ACRD.
- viii. Emergency procedures to prevent, control or reduce immediate threats to life or property including:
 - a) emergency actions for flood protection and erosion protection;
 - b) removal of hazard trees;
 - c) clearing of an obstruction from bridge, culvert or drainage flow;
 - d) bridge and safety fence repairs in accordance with the *Water Act*;
 - e) limbing, pruning and topping of trees where a minimum of 60% of the original crown of any tree is retained to maintain tree health and vigour as prescribed by a professional arborist.
- ix. Public works and services constructed following best management practices.
- x. Forestry activities on private lands that are managed under the *Private Managed Forest Land Act*.
- xi. Activities permitted by the provincial government on provincial Crown lands.
- xii. Farming activities on land within the Agricultural Land Reserve.
- xiii. Paths for pedestrian use up to 1.0 metres in width provided all of the following are satisfied:

- a) Constructed exclusively of previous natural materials with no concrete, asphalt, pavers or treated wood;
- b) Do not entail structural stairs;
- c) Entail no removal of streamside or lakeside vegetation;
- d) Do not impair stream bank or lakeside stability;
- e) Do not impact sensitive habitat; and
- f) Are specifically designed to discourage motorized vehicle use.

17.4 DPA I – Riparian Areas Protection

Category

In conformance with the objectives of the provincial *Fish Protection Act*, the ACRD wishes to ensure sufficient water for fish, to protect and restore fish habitat, and to improve riparian protection and enhancement. Therefore, pursuant to Section 919.1(a) of the *LGA*, the ACRD designates all riparian areas as DPA I: Riparian Areas Protection.

DPA I areas include all of the lands within 30 metres of rivers and major streams and within 15 metres of minor streams and watercourses and include watercourses, lakes, streams, ponds, and wetlands identified as fish-supportive habitat or connected to watercourses:

- a) for a river or major stream, a 30-metre strip on both sides of the watercourse measured from the high water mark;
- b) for a minor stream, a 15-metre strip on both sides of the watercourse measured from the high water mark;
- c) for a ravine less than 60 metres wide, a strip on both sides of the stream measured from the high water mark to a point that is 30 metres beyond the top of the ravine bank; and
- d) for a ravine 60 metres wide or greater, a strip on both sides of the stream measured from the high water mark to a point that is 10 metres beyond the top of the ravine bank.

For purposes of clarity, the above descriptions should be relied upon rather than the riparian areas shown on Map No. 3. The latter is intended as a visual aid only to help locate these areas.

Within the Plan area, “rivers or major streams” includes Bamfield Inlet and Grappler Inlet. “Minor streams and watercourse” include all named and unnamed watercourses, lakes, and wetlands.

Justification

The natural environment is a significant feature of the Plan area. It includes wet aquatic ecosystems that consist of and surround watercourses: streams, lakes, ponds, wetlands and in many cases, ditches. Some of these ecosystems may only be wet during the winter months, drying up in the summer. The geography and vegetation that surrounds, protects and interacts with the aquatic environment is called the riparian area.

Together, the water and the riparian area form aquatic habitat which are critical for the survival of fish, fish supportive processes and are important to maintain biodiversity and essential for many species. Unnecessarily disturbing these sensitive and important aquatic environments may harm their vitality and the ecological services they provide and can have downstream consequences on fish habitat.

Aquatic ecosystems are also critical for the survival of wildlife and form necessary travel corridors between habitats. Water is an important part of maintaining biodiversity and is essential for many species. Many rare species are associated with aquatic environments.

Aquatic ecosystems are natural water purifiers and pollution filtration systems. Healthy aquatic ecosystems have a capacity to retain stormwater runoff, maintain water quality by reducing levels of sediment, nutrients and contaminants in outflow water, to slow water flow and to prevent erosion.

A development permit is required for any development within DPA I to ensure that the ecological values of sensitive riparian and wetland habitats have been considered prior to development, and that measures will be taken to limit or avoid damage to these ecosystems.

The objectives of having these Development Permit requirements include:

- a) Planning and guiding new development in a manner that preserves and protects fish and fish supportive processes, fish habitat and sensitive aquatic ecosystems;
- b) Protecting, restoring and enhancing fish and fish supportive processes, fish habitat and sensitive aquatic ecosystems in a relatively natural state while supporting adjacent land uses;
- c) Meeting the objectives of the *Fish Protection Act*; and
- d) Protecting water quality and quantity.

Guidelines

- i. Development or alteration should be planned to avoid intrusion into DPA I areas and to minimize the impact of any activity on these areas.
- ii. Within DPA I areas, paths for pedestrian use may be permitted where they are up to 1.0 metre in width, provided all of the following are satisfied:
 - a) constructed exclusively of pervious natural materials with no concrete, asphalt, pavers or treated wood;
 - b) do not entail structural stairs;
 - c) no removal of streamside or lakeside vegetation;
 - d) do not impair stream bank or lakeshore stability;
 - e) do not impact sensitive habitat; and
 - f) no motorized vehicles are permitted.
- iii. Development permit applications that encroach on areas designated as DPA I should include a report prepared by a qualified environmental professional outlining the following information:
 - detailed site plan (1:250 or larger) identifying the natural boundary and a line 30 metres from the natural boundary;

- an impact statement describing effects of proposed development on the natural conditions;
 - measures deemed necessary to protect the integrity of streamside protection and enhancement areas from the effects of development;
 - guidelines and procedures for mitigating habitat degradation including limits of proposed leave areas; and,
 - habitat compensation alternatives, where compensation is approved.
- iv. Development permit applications should include a vegetation management plan indicating the extent of proposed buffer areas and the proposed management of vegetation in these areas.
 - v. Based on the biophysical assessment of the site within an area designated DPA I, works or protective measures such as the planting or retention of trees or vegetation may be required to preserve, protect, restore or enhance stream, watercourses, fish habitat or riparian areas.
 - vi. In the absence of a report from a qualified environmental professional, a minimum buffer of 30 metres should be preserved between the high water mark of the watercourse and any building or structure.
 - vii. The total amount of impervious cover on property adjacent to a watercourse should minimize impact on the receiving aquatic environment. Consideration should be given to reducing impervious cover through reduction in building footprint and paved areas, exceeding the minimum riparian setback where feasible, and use of on-site infiltration.
 - viii. The construction of a small accessory building such as a pump house, gazebo, garden shed or play house may be permitted if all the following apply:
 - a) The building is located within an existing landscaped area;
 - b) No native trees are removed;
 - c) The building is located a minimum of 15 metres from the high water mark of a minor stream or 30 metres from the high water mark of a major stream; and
 - d) The total area of the structure is not more than 9.2 m².

It is noted that the provincial ministry responsible for agriculture has developed setback distances for farm buildings and watercourses on existing farmland and for new agricultural buildings. The following website should be referred to:

http://www.agf.gov.bc.ca/resmgmt/publist/800Series/823400-1_Agriculture_Building_Setback_Factsheet.pdf

17.5 DPA II – Natural Hazard Areas Protection

Category

In accordance with Section 919.1(b) of the *LGA*, areas that are or may be subject to flooding, erosion, slides or subsidence, areas within the tsunami-hazard zone and steep slopes with an incline of 30 degrees or more are designated as DPA II, generally as shown on Map No. 3.

Justification

Lands in the vicinity of watercourses can be susceptible to flood hazard and, in certain areas, to erosion or sloughing. Lands that are or may be flooded represent a hazardous condition for permanent structures.

One of the effects of climate change is a rise in sea level. While experts using the best available science are still grappling with a range of possible impacts, current expectations are that the sea level on the west coast of Vancouver Island will rise somewhere in the vicinity of one metre by the year 2100. Any development along the coastline must take this into consideration in an attempt to anticipate and minimize any negative impacts that rising sea levels may have on the built environment and the safety of residents.

The west coast of Vancouver Island, identified as Zone C by the provincial Ministry of Public Safety and Solicitor General, is a high-risk seismic zone, known to be vulnerable to flooding in the event of a tsunami. The ACRD wishes to protect the community against the loss of lives and to minimize property damage, injury and trauma associated with flooding events.

Steep slopes also tend to constitute high-risk areas for erosion and slippage if the tree cover is substantially altered. Potentially hazardous conditions on steep slopes may be avoided if adequate tree cover is retained and surface water runoff is minimized. The toe of the Beaufort Range, for example, is an area where, due to topographic conditions, the possibility of land slippage is considered significant. In order to protect development from these hazardous conditions, development permits are required for areas designated as DPA II.

Guidelines

- i. The development or alteration of land, buildings and structures should be planned to avoid intrusion into DPA II areas and to minimize the impact of any activity on these areas.
- ii. Development permits related to tsunami hazard areas are required in upland areas located between the high tide line and a horizontal distance of 30 metres from the natural boundary of the sea or the furthest extent of the tsunami zone, whichever is greater.
- iii. The recommended flood construction level for the ACRD is 10 metres vertical elevation above the normal highest tide.
- iv. Prior to any development or alteration of land within DPA II areas, a development

permit application must be filed that includes an assessment or report by a qualified, licensed professional engineer or other qualified professional addressing the following:

- a) Contain a description of the methodology and assumptions used to undertake the assessment. The methodology should be described in sufficient detail to facilitate a professional peer review.
- b) Identify any hazards which may affect the safe development of the land including, but not limited to:
 - a. tsunami inundation;
 - b. riparian flooding;
 - c. slopes with an incline of 30 degrees or more;
 - d. subsidence; and
 - e. ground water flows.
- c) Identify the location of all proposed buildings or development sites by specifying setback distances from a natural boundary, property boundary or feature or hazard area. Areas depicted on maps must be delineated with sufficient accuracy and detail to allow the preparation of a legal reference plan for attachment to a restrictive covenant.
- d) Where applicable, flood construction levels should be provided by prescribing an elevation above the natural boundary of a watercourse or natural ground elevation at the building site, or by specifying a geodetic elevation, or by a combination of both.
- e) An application should identify the location of all proposed buildings and structures on the development site and specify the setback distances from the natural boundary, property boundary, land features, and hazard areas.
- f) The applicant should consider the suitability of the land to accommodate the use intended.
- g) Plans should establish a safe setback line from any watercourses and shorelines to protect the land, buildings and inhabitants from the risk of injury or damage that may, in the opinion of an engineer or qualified professional, be caused by the hazards of flooding, erosion, subsidence earthquake, mud flows or any combination thereof.
- h) The QEP's recommendations and the conclusion of the report should:
 - i. acknowledge that the Approving Officer may rely upon the report when reviewing subdivision applications and/or that the ACRD Board may review the report prior to making land development decisions;
 - ii. certify that the land is safe for the use intended, with probability of a geotechnical failure or another substantial hazard resulting in property damage of less than two per cent (2%) in 50 years or as specified by the most

recent edition of the “APEGBC Guidelines for Legislated Landslide Assessments for Residential Developments in BC”;

- iii. identify any deficiency in the design of the buildings, the proposed water, sewer, drainage, access and road works or the construction standards intended for the development;
 - iv. prescribe the geotechnical works and any changes in the standards of the design of the development which are required to develop land, buildings, structures and infrastructure safely for the use intended and to maintain the safety of the land, buildings, structures and infrastructure as a condition of the approval of the development; and
 - v. where mitigation works and actions are proposed, describe the effects that the proposed works and actions may have on other properties, including public infrastructure or lands.
- v. Where mitigation works and actions designed to reduce hazards or impacts are contemplated, the applicant’s professional engineer should confirm that the works and actions will be acceptable to local government, and that they would meet regulatory requirements, prior to completing the report and a detailed design.
 - vi. Plans should include the retention of significant stands of trees, as well as native vegetation, within DPA II areas, as recommended by a QEP.
 - vii. Where lands within DPA II areas subject to seasonal flooding are proposed for development, the flood construction level should be a vertical elevation at least four metres (4 m.) above the high water mark.
 - viii. Coastline areas that are subject to flooding should be flood-proofed to the standards specified by the authority having jurisdiction.
 - ix. In order to minimize the risk of fire spreading either to or from significant tree cover, new development adjacent to forestry lands is required to plan for a 10-metre fuel-free or fuel-reduced buffer zone between the forested land and any buildings.

17.6 DPA III – Form and Character

Category

In accordance with Section 919.1 (e) and (f) of the *LGA*, the Regional District establishes objectives for the form and character of intensive residential development and objectives for the form and character of development in industrial, commercial and multi-family areas. These areas are designated as DPA III, as shown on Map No. 3. These areas may also be designated as Comprehensive Development Areas as described in Part II of this Plan.

Justification

The purpose of this Development Permit Area is to protect the visual landscape and aesthetic of the Plan area. The community is a stunning example of a West Coast village, with recognition of Huu-ay-aht First Nation's long history in the area, and layers of development that convey a sense of the community's history and growth. From the form of individual housing to the Rix Centre at the Bamfield Marine Sciences Centre, the Plan area is characterized by a strong design aesthetic that should be protected and celebrated. The following guidelines are intended to assist property owners, business owners, architects, landscape architects and other design consultants to understand the community's expectations for future development in the Plan area.

Guidelines

- i. The scale and shape of proposed structures should reflect and relate to adjacent and neighbouring developments as well as to the specific site.
- ii. The shape, siting, roof-line and exterior finish of buildings should be sufficiently varied to avoid visual monotony yet reflect a West Coast experience and tradition as much as possible. The use of wood, wood shingles or shakes, board and batten as external cladding, where appropriate, is encouraged.
- iii. Building siting, form and massing must be responsive to:
 - a. the overall development context and scale of the Plan area;
 - b. adjacent development;
 - c. pedestrian and vehicular access and circulation;
 - d. topography;
 - e. geology/soils conditions;
 - f. hydrology, drainage and flood plain considerations;
 - g. vegetation; and
 - h. views and view corridors.
- iv. The siting of proposed developments should ensure that a harmony of character with adjacent developments is maintained and, where located adjacent to residential uses, that the residential aesthetic is reflected in the intensive residential, commercial or industrial development.
- v. Off-street parking spaces are to be provided in accordance with Schedule III of the Zoning Bylaw.
- vi. Off-street loading spaces are to be provided in accordance with Schedule IV of the

Zoning Bylaw.

- vii. All signage should be unobtrusive and the use of wood-faced signage is encouraged.
- viii. Bicycle racks for use by the general public should be provided near entries to commercial spaces (stores, restaurants).
- ix. A “Dark Sky” policy is supported for the Plan area. Any outdoor lighting should be directed downward with full cut-off and fully shielded fixtures that provide only the amount of light necessary for safe pedestrian passage at night.
- x. A landscape plan for the development, including the parking area, is to be prepared as an integral part of design and layout and provided to the ACRD. The landscape plan should describe plant species to be used, as well as ground cover specifications. The ACRD strongly encourages landscaping with native vegetation.

17.7 DPA IV – Coastal Protection

Category

In accordance with Section 919.1 of the *LGA*, the Regional District establishes objectives for the protection of the natural environment, its ecosystems and biological diversity. These areas are designated as DPA IV, generally as shown on Map No. 3.

Justification

This Development Permit Area includes shoreline waters and natural fish and wildlife habitat that could be subject to degradation due to development or harmful uses. Shoreline areas and beaches may contain unstable slopes and soils subject to erosion, land slip and rock falls. In addition, the tidal waters are habitat to a wide range of fish, wildlife, and plant species: eelgrass, in particular, is highly sensitive to negative impacts from intensive uses or development. There are also high aesthetic values along shoreline areas.

Guidelines

- i. This DPA applies to all lands within 15 metres, measured horizontally in both landward and seaward directions, from the natural boundary of the ocean.
- ii. Unless otherwise exempt under 17.3, prior to undertaking any development on the lands within this DPA, the owner of the lands must apply to the ACRD for a Development Permit, and must include the following information with the application:
 1. An assessment report that has been prepared by a Qualified Professional, with demonstrated experience regarding the subject matter. The assessment report will identify how the proposed development will affect aquatic resources, and recommend measures to reduce or mitigate any negative impacts, such as the:
 - i. Appropriate siting of buildings, structures, roads, driveways, parking areas, trails, paths, and utilities;
 - ii. Retention or restoration of native vegetation and soils;
 - iii. Removal of invasive species;
 - iv. Designation of buffer areas to protect environmentally sensitive features or habitat;
 - v. Specification of any activities that may occur within the buffer areas; and
 - vi. Must state that the proposal is suitable for the area intended for development.
- iii. Sites shall be retained in their natural state where possible, preserving indigenous vegetation and trees. If an adequate suitable building envelope exists on a parcel outside of the DPA, the proposed development should be directed to that site or area. Encroachment into the DPA shall only be permitted where the applicant can demonstrate that the encroachment is necessary to protect environmentally sensitive features, due to hazardous conditions or topographical considerations, or to relate the development to surrounding buildings and structures.
- iv. The removal of trees and vegetation within the DPA is discouraged and must be limited to only those areas that must be cleared to support the development. Any clearing

- required to accommodate roads, buildings, structures, and utilities, with the exception of necessary hydraulic, percolation, or geotechnical testing, shall only occur until after the issuance of a Development Permit to minimize the potential for soil erosion, runoff and spread of invasive species.
- v. Shoreline stabilization devices are not supported on parcels that are not subject to active erosion nor are they supported on parcels that erode more rapidly as a result of vegetation removal that is not recommended or supervised by a Qualified Coastal Professional.
 - vi. Shoreline stabilization devices are supported where a Qualified Coastal Professional, with experience to advise on such matters, has determined that a greenshores approach to shoreline stabilization such as vegetation enhancement, upland drainage control, biotechnical measures, beach enhancement, tree anchoring or gravel placement are not appropriate given site specific conditions.
 - vii. Where a shoreline stabilization device is recommended by a Qualified Coastal Professional as a result of an assessment completed, it must be located entirely within the property boundary.
 - viii. The assessment for siting a shoreline stabilization device prepared by a Qualified Coastal Professional must include:
 - (i) Assesses the risk of erosion on the subject property and the suitability of the subject property for a shoreline stabilization device;
 - (ii) Analyses of the potential impacts on coastal geomorphologic processes as a result of installing or not installing the device;
 - (iii) Analyses of the potential impacts on adjacent properties as a result of installing and not installing the device;
 - (iv) Recommendation measures to ensure that the subject property is protected while mitigating potential negative impacts on marine riparian areas, coastal geomorphologic processes or neighbouring properties.
 - ix. Shoreline stabilization measures, pilings, floats, wharves and other structures which disrupt light penetration to the water column or obstruct public access to the foreshore are discouraged.
 - x. Impervious surfaces, including materials to construct docks and wharves, shall be kept to a minimum.
 - xi. Parking areas shall contain oil/water separators and be landscaped to absorb runoff, and proof of a maintenance program for these will be provided.
 - xii. New piers, docks and ramps shall be allowed only for water-dependent uses or for public access, and only permitted when the applicant has demonstrated that a specific need exists to support the intended water-dependent use.
 - xiii. Docks and wharves shall not extend over marshes or other productive foreshore areas, including critical areas such as eelgrass and kelp beds, shellfish beds, and fish habitats. Wharves shall not, in any case, extend over the water beyond the mean low-water mark, except as necessary to access floats or for public viewing access.
 - xiv. Piers on pilings and floating docks are preferred over solid-core piers or ramps.

- xv. Boat launch ramps are discouraged and will only be considered if they can be located on stable, non-erosional banks where a minimum amount of substrate disturbance or stabilization is necessary.
- xvi. Structures in contact with the water shall be constructed of stable materials, including finishes and preservatives that will not degrade water quality.
- xvii. All docks shall be constructed so that they do not rest on the bottom of the foreshore at low water levels.
- xviii. Any plastic foams or other non-biodegradable materials used in construction of floats and docks shall be well contained to prevent escape into the natural environment.
- xix. Piers should use the minimum number of pilings necessary, with preference to large spans over more pilings.
- xx. Piers should be constructed with a minimum clearance of 0.5 m above the elevation of the natural boundary of the sea.
- xxi. Preference is given to the placement of mooring buoys and floats instead of docks.
- xxii. New shoreline residential development of two or more dwellings shall provide joint use or community dock facilities rather than individual docks for each residence.
- xxiii. No more than one facility for mooring boats shall be located on any single parcel.
- xxiv. The consideration of the issuance of a Development Permit by the ACRD in no way exempts the property owner from obtaining all necessary permits and approvals from provincial and federal agencies.

17.8 Development Approval Information

Under Section 920.01 of the *LGA*, an Official Community Plan may designate areas or circumstances where development approval information is required. For much of the Plan area, the only available contour mapping is the provincial Terrain Resource Inventory Mapping (TRIM) at a scale of 1:20,000 and 20-metre contour intervals. There is little or no scientifically-recorded information related to critical habitat and other ecological resources, hazard areas, and archaeological resources within the Plan area, especially for the southern portions of the Plan area.

In light of the absence of sensitive ecosystem, watercourse and more-detailed contour mapping information, the Regional District designates all lands as within the Development Approval Information Areas (DAIAs) as illustrated on Map No. 3. This is a tool that is appropriate for the provision of information on the site of a proposed development and its impact on natural features, the natural environment including riparian area protection, local infrastructure, and to ensure that the proposed development is protected from hazardous conditions prior to its development, particularly with respect to development lands for which little information is currently available.

Relevant requirements and procedures to require development approval information under Sections 920.01 and 920.1 of the *LGA* may be developed for Comprehensive Development Areas (CDAs) and for DPAs as identified in this Plan.

Section 920.1 of the *LGA* stipulates that, if an OCP designates areas as DAIAs, “the local government must, by bylaw, establish procedures and policies on the process for requiring development approval information ... and the substance of the information that may be required.” The Regional District intends to adopt a Development Approval Information Bylaw to comply with this requirement of the *LGA*.

17.9 Amendment Procedures

An Official Community Plan is, in many respects, a visionary document. It is intended to guide decision-making with regards to land-use development over time. It is impossible, however, to foresee all the possibilities and opportunities that may be presented to the ACRD within the timeframe of the OCP. Changes are inevitable. Changes may be initiated by local residents, the development industry or local government.

Whenever particular provisions of the Plan prove unworkable or inappropriate in view of unanticipated development, events or influences, a review of the relevant objectives and policies of the Plan will be undertaken.

All proposed amendments to the Plan will satisfy the requirements of the appropriate sections of the *LGA*.

17.10 Plan Review

The Official Community Plan should be reviewed at intervals of approximately five years with respect to satisfying the requirement to maintain an adequate supply of residential land. The Plan will be considered for amendment as a result of amendments to the *LGA* as required, general performance, changes to other plans, and bylaws and legislation having an impact on the Plan, as well as its relationship to the current needs and priorities of the community and its residents.



REQUEST FOR DECISION

To: Russell Dyson, CAO
and
Board of Directors, Alberni-Clayoquot Regional District

From: Mike Irg, Manager of Planning and Development

Date: November 14, 2013

Subject: Armac Investment Development Applications in Bamfield

Recommendation:

That the Board;

1. Receive the staff report;
2. Direct staff to meet with the applicant to determine appropriate development potential for each property, given the current infrastructure constraints. Specifically water supply and sewage disposal;
3. Direct staff to prepare individual staff reports and recommendations on each development application,

Desired Outcome:

1. Update the Board of Directors, Bamfield APC and Bamfield Water Committee on the proposed developments in Bamfield.
2. Provide an opportunity for input from the Bamfield APC.
3. Examine the overall impact of all of the proposed developments, rather than dealing with each one individually.
4. Allow for an overview of the required infrastructure upgrades and develop a strategy in consultation with the applicant and ACRD engineer.
5. Prepare reports and required bylaws to be reviewed by the ACRD Board, with input from the Bamfield APC.

Summary:

The ACRD has received development applications for 14 properties in Bamfield from one developer (refer to the attached map). A summary of each development application is provided.

Background:

The subject properties have been owned by the applicant since the 1990's and have been considered for development in the past by the ACRD. For various reasons, the developments were not completed.

While each application will have to be considered on an individual basis, there is merit in reviewing all of the development proposals at the same time. This review includes both planning and future growth

considerations and constraints as well as technical issues.

Process

The ACRD is currently undertaking a review of the Bamfield OCP. Staff will continue to process these applications as we have done with other development applications in other electoral areas when updating the Electoral Area OCPs. These development applications will be reviewed with respect to the current OCP and take into account the input received on the new draft OCP.

Development Approval

The applications are comprised of zoning amendments, development permits and a subdivision for a building conversion. The applicant has provided staff with an order they would like to proceed with.

Location

Bamfield is a small rural community located on Barclay Sound. Access is via boat and forestry roads from Port Alberni. Full build out of the proposed developments could have a significant impact on the community.

Environmental

The development proposals are all within the community of Bamfield and the OCP boundaries. Consideration of the impact to streams, Bamfield Inlet, and the carrying capacity of the land will need to be taken into consideration. Tsunami inundations zones will need to be assessed for lands less than 20 meters in elevation.

Infrastructure

The Bamfield Water System is a service area and responsibility of the ACRD. In addition sewage capacity will need to be assessed. Currently all liquid waste is dealt with on-site by septic fields or package treatment. There are some existing outfalls into Bamfield inlet. The ACRD's policy with regards to new development is that liquid waste must be disposed of on land with appropriate treatment in place.

There has been discussion regarding community sewer in Bamfield, to date no service area has been considered by the ACRD. The Huu-ay-aht First Nation has brought a sewer line through Bamfield and hopes to partner with the Bamfield Marine Station, however, that has not been finalized.

Legal

The applicant is currently under CCAA (Companies Creditors Arrangement Act) protection. The Initial Order of the court does not prohibit development applications from proceeding, and in fact is designed to allow the company to carry on its ordinary business. As the individual applications are dealt with, the ACRD should request the applicant to complete all requirements of the specific development application, prior to approval being granted. This may result in individual applications being dealt with in stages so that works and other requirements can be completed. Staff will work with the applicant on options for the individual development applications given the additional constraints on the company.

Water Supply

Based on the applications submitted, the build out would be for an additional 393 people. The property on South Bamfield Road has recently been sold. This analysis still includes the development application

for South Bamfield Road.

Based on the information provided the following conclusions are made:

1. The existing water license at Sugsaw Lake will not support the full development of the proposed works.
2. The existing water main capacity is limited to 10 lps.
3. The water main capacity will limit the potential development to 144 lots without upgrading the existing supply main.
4. The peak hour pressure on Bamfield Road near the proposed car wash is below the required 40 psi.
5. The available fire flows are limited to the current network configuration.
6. Several of the developments located on individual islands will not have fire protection.
7. The proposed development east of the existing reservoir will require a pump station.

Recommendations:

1. Upgrade the existing supply main when the system maximum day demands approach 10 lps.
2. Upgrade the existing 150 mm diameter main, on Binnacle Road from the existing reservoir to Bamfield Road, to 200mm.

Comments:

Attached is a summary of the applications (Appendix A) made by Armac Investments. Several of the properties have been the subject of previous development applications that have lapsed and are no longer active or open, due to the time that has gone by since the applications were made. Staff has provided an overview of the development conditions that were previously required by the ACRD. It should be noted that as the development applications are reviewed, new and or additional conditions may be required by the Board.



Submitted by: _____
Mike Irg, Manager of Planning and Development



Approved by: _____
Russell Dyson, Chief Administrative Officer

APPENDIX A

1. **RA13011 - LOT 2, PLAN VIP59185, SECTION 19, TOWNSHIP 1, BARCLAY DISTRICT – Burlo Island**
Recommendations from 1999, bylaw received third reading:

That this application be furthered subject to the following:

- a) Access to proposed lots meeting Ministry of Transportation and Highways requirements and approval;
 - b) The existing covenant preventing infilling, building and removal of vegetation within 10 metres of the natural boundary of Bamfield Inlet remain.
 - c) A covenant preventing further subdivision be registered;
 - d) The applicant obtaining approval and tenure from B.C. Assets and Lands for a dock to access the lots.
 - e) Meeting the requirements of the Bamfield Water Works District, including DCC charges and providing required upgrades and services to the proposed lots;
 - f) The applicant reconfiguring the lots, reducing the size of lot 4 and increasing the area of lots 1, 2, and 3;
 - g) Meeting the technical requirements of referral agencies in particular Health and Coast Guard under Navigable Waters Protection Act and Regulations;
2. **RA13009 - NE 1/4 OF THE NE 1/4 OF SECTION 17, BARCLAY DISTRICT – Airport**
Recommendations from 2003, bylaw received first reading:

- a) The Bamfield OCP being amended to reflect commercial use designation for the area of the proposed campground as reflected in Bylaw P1094;
- b) A restrictive covenant being placed on title preventing subdivision, including strata subdivision, on the portion of the property being proposed for a campground and no subdivision of lands east of the runway;
- c) A restrictive covenant limiting the number of campsites to 40;
- d) Meeting all referral agency requirements, specifically but not limited to Health and Highways;
- e) The contaminated site profile being signed off by the Ministry of Water Land and Air Protection, Waste Management Branch;

3. **SA13010 - LOT 2, SECTION 20, PLAN 34316, TOWNSHIP 1 - 226 Frigate Road**
Recommendations from 2004 staff report (note a PLA was not issued):

- a) an approval which would expire in 180 days in accordance to Section 242(9) of the Strata Property Act;
- b) positive responses from required referrals by/from the following agencies;
 - i) Ministry of Transportation - access to highway, parking, traffic circulation, off-street loading etc. assessment;
 - ii) Ministry of Water, Land, Air Protection/Ministry of Health - sewage disposal assessment;
 - iii) Fire Commissioner/Fire Department - fire protection assessment;
 - iv) Bamfield Water - water supply assessment;
 - v) Building Inspector - Code and Building By-Law requirement assessment.
- c) approval of this development will be subject to Development Permit;
- d) submission of a detailed site layout showing property lines, buildings, location and dimensions

of all on-site parking stalls, (parking stall to lot designations to correspond to specific parking stall requirements ie. If pub use requires 22 stalls, their designation and location should be shown), aisle widths, traffic circulation pattern, off street loading areas etc. reference to Schedule III, Off Street Parking Regulations and Schedule IV, Off-Street Loading Regulations of Zoning By-Law No.15. This will be subject to review by Regional District and Ministry of Transportation;

- e) registration of an appropriate covenant pursuant to Section 219 of the Land Title Act ensuring proposed strata lots 2-7 inclusive will remain commercial in nature and use/ no residential use;
- f) proposed strata lot 7 (swimming pool/sauna/change rooms) to be marked "limited common property";
- g) proposed strata lot 16 and limited common property 16 (pub outside deck) to be consolidated into one legal entity; if storage/cooler area, Part of Strata Lot 1 shown on first floor below pub is for pub use, it should also be included in Strata Lot 16.
- h) proposed strata lots 2, 5 and 6 (motel accommodations) and proposed strata lot 3 (motel laundry) to be consolidated with proposed lot 1;
- i) statement as to the use of proposed strata lot 4 (laundry) - ie. Public or limited common property for motel guests/proposed residential units;
- j) site layout showing landscaping and it's status;
- k) full report prepared and submitted to the Regional District by a qualified architect or engineer as to the age, physical condition, life expectancy and projected increases in maintenance costs due to condition of the buildings, it's/their heating, plumbing, electrical equipment, roof, drainage and sewage systems and ability to convert;
- l) compliance with all BC Building Code, 1998 and Building By-Law requirements relevant to the proposed conversion;
- m) subject to Ministry of Transportation inputs and requirements;
- n) subject to Fire commissioner/Fire Department inputs and requirements;
- o) subject to Bamfield Water District input and requirements;
- p) submission of a notarized statement that ownership, operation and maintenance of all services, shall be assumed by the Strata Corporation including garbage, power/electrical, water and sewer services;
- q) compliance with Section 941 requirements being met in full (or "waived" by the Board)

4. **RA13008 - LOT 1, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 30177 – Rance Island**
This application is for a mix of residential and commercial.

5. **RA13012 – BLOCK C OF THE NORTHWEST ¼ OF SECTION 17, TOWNSHIP 1, BARCLAY DISTRICT – 598 Bamfield Road**
There are no previous applications for this property from the current owner. Rezoning application to include a car wash in the Heavy Industrial Zone. Note: there may be an option for a temporary use permit.

6. **DPA13004 - BLOCK C OF THE NORTHWEST ¼ OF SECTION 17, TOWNSHIP 1, BARCLAY DISTRICT – 598 Bamfield Road**
Development permit application for a proposed car wash.

7. **RA13014 – BLOCK A OF THE SOUTH WEST ¼ OF SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, EXCEPT PART IN PLAN 19909 – 448 Seaboard Road**
this application is for a comprehensive development zone for a mix of commercial and residential

uses. The bylaws applying to this property received third readings in 1998 but were not adopted. Recommendations from the previous rezoning application includes:

- a) Obtaining sewage disposal permits.
- b) Formal design drawings for the development.
- c) Meeting MOTI requirements including access and parking requirements.
- d) Site profile required under Contaminated Sites Regulations.
- e) Addressing foreshore tenure issues.

8. **RA13015 – LOT 1, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, PLAN VIP54368 – 452 Seaboard Road & LOT C, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 38547 EXCEPT PART IN PLAN VIP54368 – 200 Binnacle Road**

Previous bylaws received third reading in 2003. The original application was to rezone to both residential and park and public use. Current application is to rezone to a mix of residential and commercial. Recommendations from previous rezoning include:

- a) Requirement for a geotechnical assessment.
- b) Demonstrating the property can meet sewage disposal requirements.
- c) Meeting MOTI access requirements.

9. **RA13016 – LOT 1, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 16439 – 216 Frigate Road**
Current application is to rezone to tourist commercial.

10. **RA13017 – PARCEL A (DD E25649) OF LOT 1, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 22579 – 251 Frigate Road**

The application is for Park and Public Use to allow for parking associated with other Armac Investment developments and caretaker accommodations.

11. **DPA13005 – LOT A, SECTION 20, TOWNSHIP 1, AND DISTRICT LOT 782, BARCLAY DISTRICT, PLAN 49089 – 331 Bamfield Road**

There is no previous report for this application.

12. **RA13019 – LOT 1, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 20233 – 420 Pachena Road**

The previous application was for Acreage Residential (RA2) District.

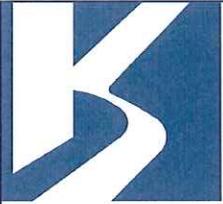
The current application is for Multi Family Residential, including both RM1 and RM2 Districts.

Conditions of the previous rezoning included:

- a) Confirmation from a geotechnical engineer that the site is suitable for the intended use.
- b) Confirmation that the site can meet sewage disposal regulations.
- c) Meeting the requirements of the Bamfield Water System.

13. **RA13020 – LOT 2, SECTION 20, TOWNSHIP 1, BARCLAY DISTRICT, PLAN 23308 EXCEPT THAT PART IN PLAN 45519 – Grappler Road**

The current application is for a mix of commercial and medium density residential.



TECHNICAL MEMORANDUM NO. 1 – 1245-139-TM-1

Alberni Clayoquot Regional District
Armac Investments Water Review

Issued: November 14, 2013

1. Objective

The objective of this technical memorandum is to report on our review of the proposed development and its impact on the Bamfield water distribution system. It also provides recommendations on the improvements required to the water system to meet the development's design peak hour pressures.

2. Background Information

As requested by the Alberni Clayoquot Regional District (ACRD) we have completed a review of the proposed development serviced by the Bamfield water system. The proposed development includes 12 separate lots (as shown in the enclosed figure provided by the ACRD) that will include a variety of development from single family residential to a commercial car wash.

A breakdown of the proposed development and projected populations are shown in Table 1. For this analysis it has been assumed that the population density for the proposed development will be 2.2 people per unit (ppu) with the exception of the senior home (1.0 ppu) and the commercial lodge (2.0 ppu).

Table 1: Population Projections

Development No.	Proposed # of Units	Population Density	Projected Population
1	30 (Single Family)	2.2	66
	30 (Senior Home)	1.0	30
2	4 (Single Family)	2.2	9
3	15 (Single Family)	2.2	33
4	32 (Multi Family)	2.2	70
5	20 (Multi Family)	2.2	44
6	24 (Multi Family)	2.2	53
7	6 (Commercial)	2.0	12
8	8 (Multi Family)	2.2	18
9	8 (Multi Family)	2.2	18
10	N/A (Car Wash)	-	-
11	8 (Single Family)	2.2	18
12	10 (Single Family)	2.2	22
Total			393

.../2



Technical Memorandum No. 1 – 1245-139-TM-1
 Alberni Clayoquot Regional District
 Armac Investments Water Review
 November 14, 2013

Based on the assumed number of future units and population densities listed, the total projected population for the developments is approximately 393.

For this analysis we have assumed that the per capita average day demands (ADD) for the system will be 559 lpcd as per the 2013 Bamfield Water Study completed by Koers & Associates Engineering Ltd. For the maximum day (MDD) and peak hour (PHD) demand projections the peaking factors, listed in the BC Design Guidelines for the Rural Communities, have been used; 2.5 times the ADD for the MDD and 1.6 times the MDD for the PHD. Based on these factors the per capita demands used for this analysis are:

$$\begin{aligned} \text{ADD} &= 559 \text{ lpcd} \\ \text{MDD} &= 1,398 \text{ lpcd} \\ \text{PHD} &= 2,236 \text{ lpcd} \end{aligned}$$

Based on the per capita demands listed above the project demands for the developments are listed in Table 2:

Table 2: Projected Demands

Development No.	Projected Population	ADD (lps) 559 lpcd	MDD (lps) 1,398 lpcd	PHD (lps) 2,236 lpcd
1	66	0.43	1.07	1.71
	30	0.19	0.49	0.78
2	9	0.06	0.15	0.23
3	33	0.21	0.53	0.85
4	70	0.45	1.13	1.81
5	44	0.28	0.71	1.14
6	53	0.34	0.86	1.37
7	12	0.08	0.19	0.31
8	18	0.12	0.29	0.47
9	18	0.12	0.29	0.47
10	-	1.10	1.10	1.10
11	18	0.12	0.29	0.47
12	22	0.14	0.36	0.57
Total		3.64	9.11	14.6

It should be noted that the demands for the car wash are based on an average of 166 liters per car with an average wash time of 5 minutes (0.55 lps). For the purposes of this review it has been assumed that there will be two car wash bays operational.

3. Water Supply

The water licence for Sugsaw Lake is limited to a maximum day withdrawal of 13.2 lps. The current maximum day demand for the Bamfield Water System is approximately 4.86 lps. Therefore the total demands for the proposed developments, in conjunction with the existing system demands, will exceed the licenced withdrawal from Sugsaw Lake by approximately 0.77 lps. Therefore the water licence will need to be increased, or an additional source of water added, or the development water demands will need to be reduced.

.../3

Technical Memorandum No. 1 – 1245-139-TM-1
 Alberni Clayoquot Regional District
 Armac Investments Water Review
 November 14, 2013

In addition to the limitation of the water licence for Sugsaw Lake the current supply main from the intake to the pump station is limited to 10 lps due to field recorded headloss in the supply main. This limitation of the supply main capacity allows for an additional 5.14 lps of demand under maximum day conditions to service new development, which will service a population of approximately 317 (144 lots), not including the proposed car wash. Additional lots can be developed once the supply main is upgraded or headloss restrictions removed, and the full capacity of water licence can be utilized.

4. Peak Hour Pressures

The existing Bamfield water model was updated to reflect the proposed developments listed in Section 2.0. Once the model was updated a steady state analysis was evaluated to determine the residual pressures in the system under peak hour conditions. For this steady state analysis it was assumed that the existing pump station was not operating and the system was supplied by the existing reservoir.

Based on the results of the model the peak hour pressures in the distribution system were above the required 40 psi at property line with the exception of the proposed car wash site on Bamfield Road and the proposed development east of the existing reservoir site. In order to provide the required peak hour pressure at the proposed car wash site the existing 150 mm dia. main on Binnacle Road, from Bamfield Road to the existing Reservoir site, will need to be upgraded to 200 mm dia.

The proposed development east of the existing reservoir site on Binnacle Road will require the construction of a pump station to service the area.

5. Available Fire Flows

Given the location and the existing pipe network, some of the proposed developments will not have any fire protection. It should be noted that the Bamfield water system is not designed to provide fire protection and that the available fire flows from the existing hydrants will be limited to the existing distribution network configuration. The available fire flows for the proposed developments are noted in Table 3.

Table 3: Available Fire Flows

Development No.	Available Fire Flow (lps)
1	26.3
2	N/A
3	33.4
4	33.4
5	30.1
6	30.1
7	28.4
8	26.9
9	28.4
10	18.3
11	N/A
12	N/A

Technical Memorandum No. 1 – 1245-139-TM-1
 Alberni Clayoquot Regional District
 Armac Investments Water Review
 November 14, 2013

6. Conclusions and Recommendations

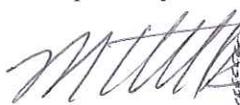
Conclusions:

- 1) The existing water licence at Sugsaw Lake will not support the full development of the proposed works.
- 2) The existing water supply main capacity is limited to 10 lps
- 3) The water supply main capacity will limit the potential development to 144 lots prior to the upgrading of the existing supply main.
- 4) The peak hour pressure on Bamfield Road near the proposed car wash is below the required 40 psi.
- 5) The available fire flows are limited to the current network configuration.
- 6) Several of the developments located on individual islands will not have fire protection.
- 7) The propose development east of the existing reservoir site will require a pump station.

Recommendations:

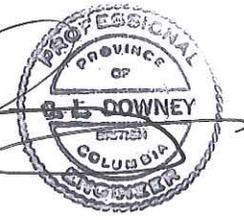
- 1) Upgrade the existing supply main when the system maximum day demands approach 10 lps.
- 2) Upgrade the existing 150 mm dia. main on Binnacle Road from the existing reservoir to Bamfield Road to 200 mm dia.
- 3) Limit the development such that the existing water licence for Sugsaw Lake is not exceeded until either the water licence has increased or an additional source of water has been added.

Prepared by:


 Mitchell Brook, P. Eng.
 Project Engineer



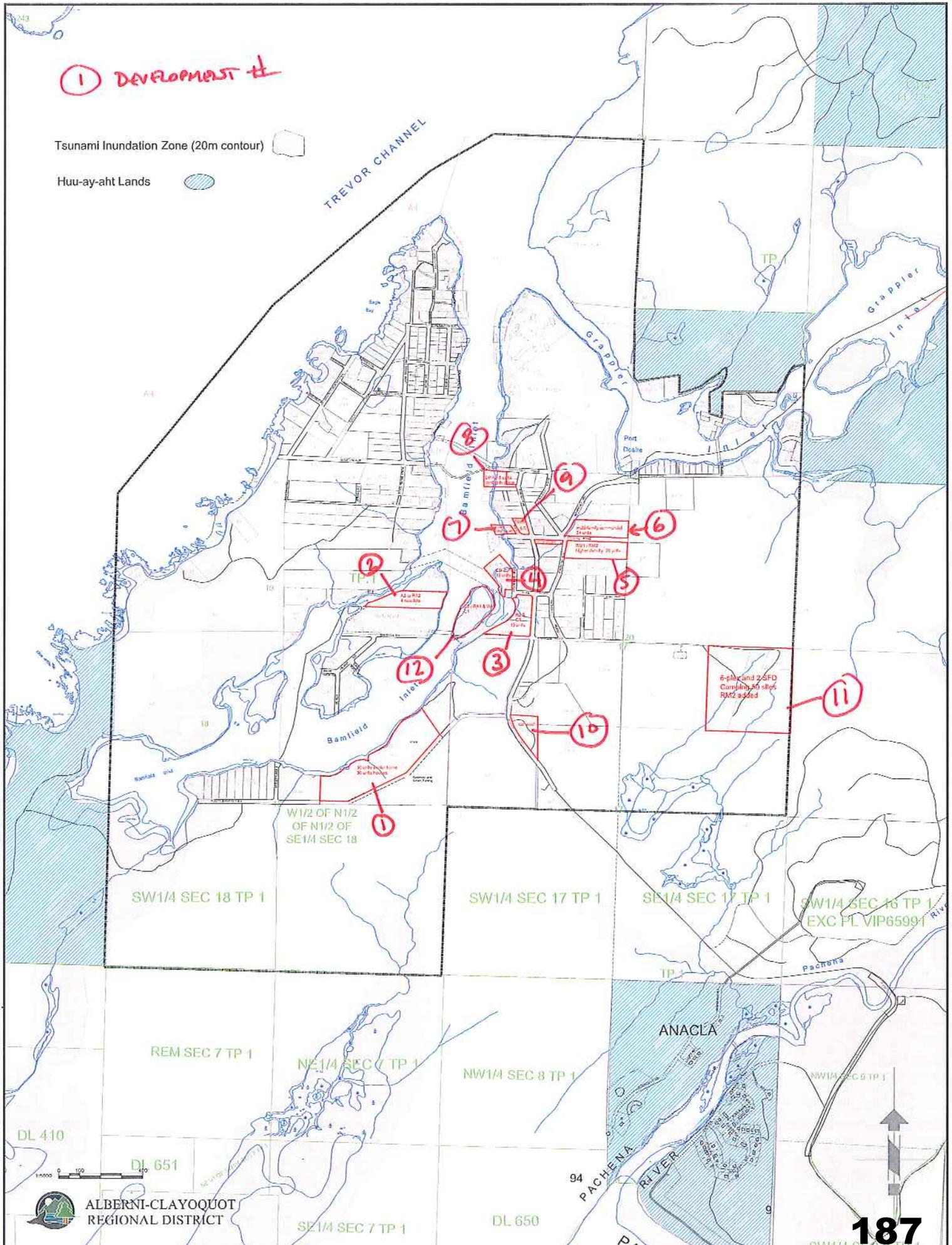

 Reviewed By: Chris Downey, P.Eng.
 Project Manager

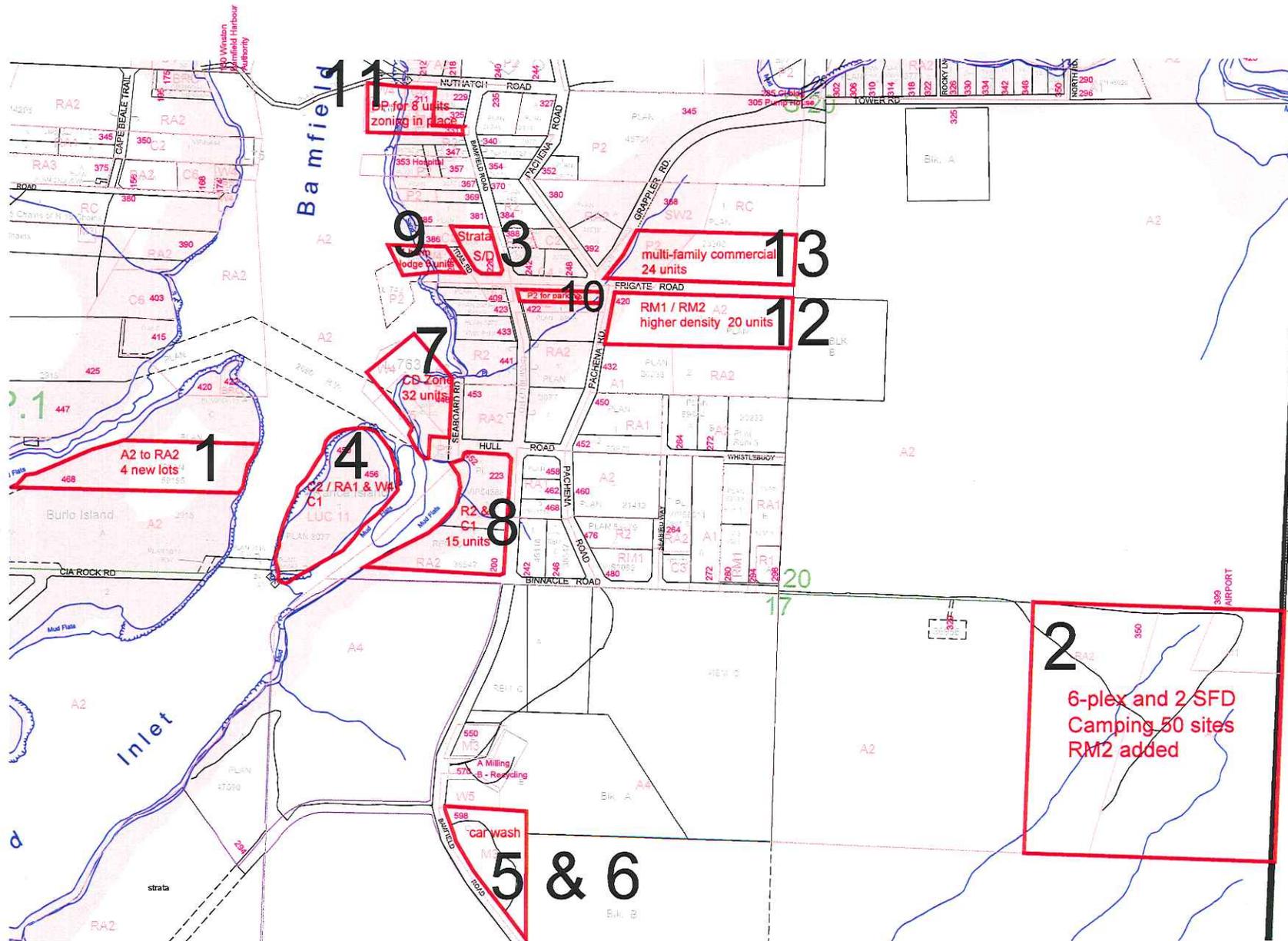


① DEVELOPMENT #1

Tsunami Inundation Zone (20m contour)

Huu-ay-aht Lands







MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: November 29, 2013

SUBJECT: Development Variance DVC13004 (Walton) – 1022 6th Ave, Salmon Beach

Background

On November 27, 2013 the Regional Board reviewed an application for a development variance permit relating to LOT 3, BLOCK 64, SECTION 49, CLAYOQUOT DISTRICT (1022 Sixth Avenue, Salmon Beach).

A letter of opposition from Steven and Elizabeth Hayward, 1021 Sixth Avenue, Salmon Beach was received by the Board at the November 27th meeting (Appendix A). The Board passed a resolution to defer a decision on the variance until the December 6th meeting.

The letter has been forwarded to the property owner. If any response is received prior to the December 6th meeting, staff will inform the Board.

Recommendation

That the Regional Board pass a resolution to issue Development Variance Permit no. DVC13004.

Prepared By:

Alex Dyer, Planner

DVC13004

Steven & Elizabeth Hayward
1021 Sixth Avenue
Salmon Beach BC
November 25, 2013

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

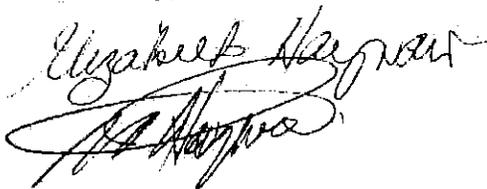
Attention Mr. Mike Irg - Manager Planning and Development

Dear Mr. Irg:

Re: Application for Variance No. DVC13004 - Jane Walton 1022 Sixth Avenue

Please be advised that we are opposed to the above requested variance. An increased height allowance of 23 feet would greatly affect the ocean views from our property which is directly across the road. These height restrictions have been in effect for many years and we feel that they should be enforced as outlined in the bylaws. We and others built according to the bylaws that were allowed, 18 feet in height and 20 feet setbacks from the front and back of the property line. A decision to approve this request sets yet another precedence for further variance applications and is against the spirit of the community. We believe that owners should build their cabins according to the allowances that were agreed to by the Regional District and by the owners of Salmon Beach.

Yours truly,



Steven & Elizabeth Hayward

ALBERNI-CLAYOQUOT
REGIONAL DISTRICT
NOV 26 2013
RECEIVED



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: November 20, 2013

SUBJECT: Development Variance DVC13004 (Walton) – 1022 6th Ave, Salmon Beach

Background

On September 25, 2013 the Regional Board reviewed an application for a development variance permit relating to LOT 3, BLOCK 64, SECTION 49, CLAYOQUOT DISTRICT (1022 Sixth Avenue, Salmon Beach).

The Board recommended that this application be furthered to the next stage of the variance process subject to the applicants obtaining a report from a certified arborist that ensures that the footprint and design of the cabin will have no negative impact on the old growth tree on the property.

The applicants retained Martin Evans, ISA Certified Arborist from Davey Tree Services. Correspondence from Mr. Evans states that there will be no adverse effects on the tree from the proposed construction provided the “cabin is placed outside the natural drip line of the canopy, and there is no change in grade or use of the ground within the drip line that may cause soil compaction or root damage”. Mr. Evans also recommends that during construction a temporary fence is installed one (1) metre outside the canopy drip line as a physical barrier to avoid any damage to the tree.

The variance process involved notifying all property owners within 200 feet of the property. No correspondence was received after the neighbouring property owners were notified. If any objections or responses are received prior to the November 27, 2013 Board meeting staff will inform the Board.

This development variance permit will reduce the required front yard building setback in the Marine Recreation (MR) District from 20 feet to 10 feet and increase the maximum

DVC13004

building height for a cabin in the Marine Recreation (MR) District from 18 feet to 23 feet.

Recommendation

That the Regional Board pass a resolution to issue Development Variance Permit no. DVC13004.

Prepared By: 

Alex Dyer, Planner

Reviewed By: 

Russell Dyson, Chief Administrative Officer

DVC13004

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?il?ath Government and Huu-ay-aht First Nations
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)



DEVELOPMENT VARIANCE PERMIT NO. DVC13004

Whereas, pursuant to Section 922 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 7 of Part 26 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Jane Walton

Address: 1022 Sixth Avenue – Salmon Beach

With respect to:

Legal Description: LOT 3, BLOCK 64, SECTION 49, CLAYOQUOT DISTRICT, PLAN 510

PID: 008-380-244

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15 are hereby varied as follows:

- i) Section 143.3(7)(i) to vary the required front yard building setback in the Marine Recreation (MR) District from 20 feet to 10 feet.
- ii) Section 143.3(10) to vary the required maximum building height for a cabin in the Marine Recreation (MR) District from 18 feet to 23 feet to allow for the construction of the proposed cabin.

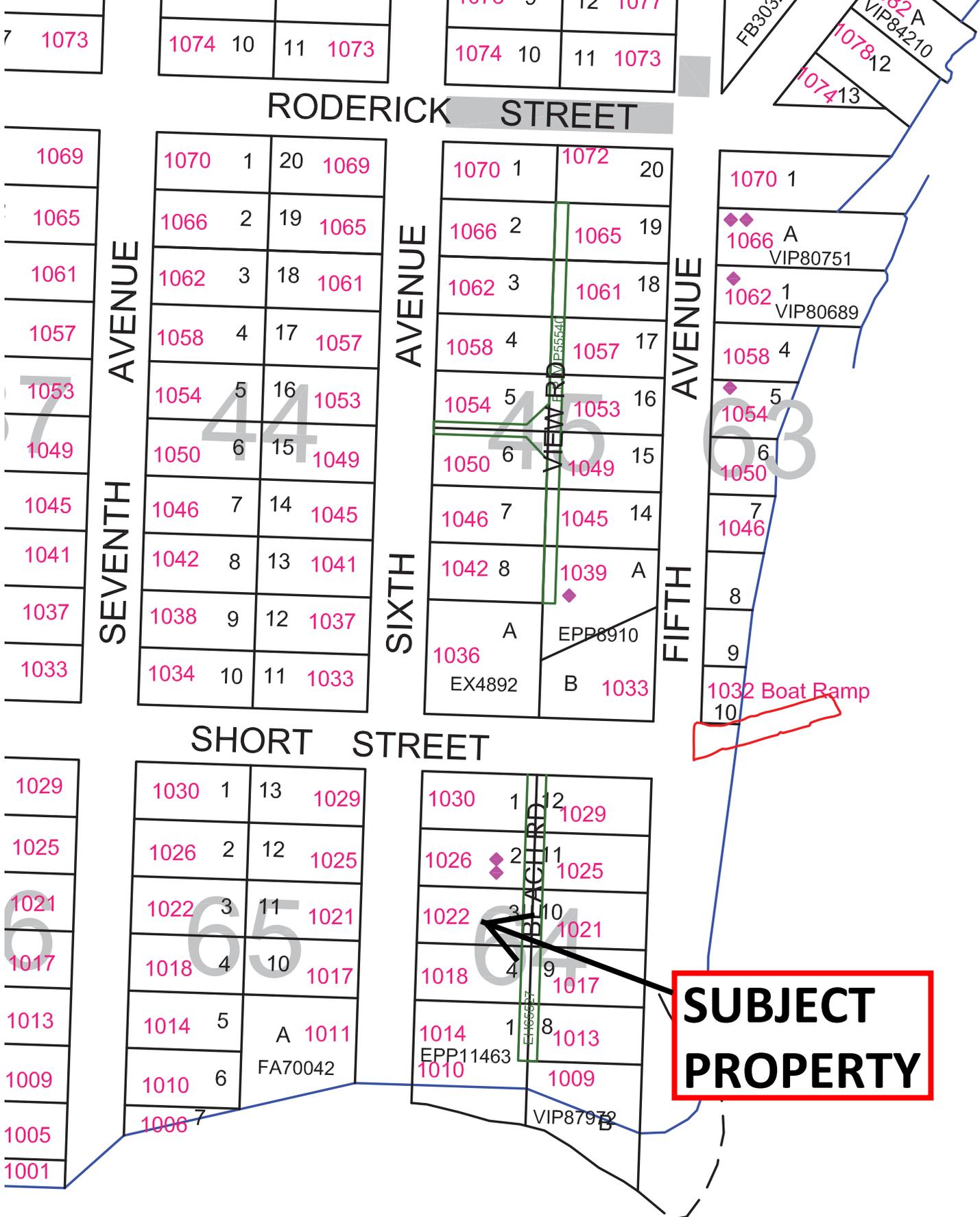
In accordance with the provision of Section 922 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on XXXXXXX, 2013.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on XXXXXXX, 2013.

Russell Dyson, CAO

Chair of the Board of Directors

DVC13004



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1316

OFFICIAL ZONING ATLAS AMENDMENT NO. 671

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1316.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT A, DISTRICT LOT 23, ALBERNI DISTRICT, PLAN 28253 from Small Holdings (A1) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28th day of August, 2013
Public Hearing held this 19th day of November, 2013
Read a second time this 27th day of November, 2013
Read a third time this 27th day of November, 2013

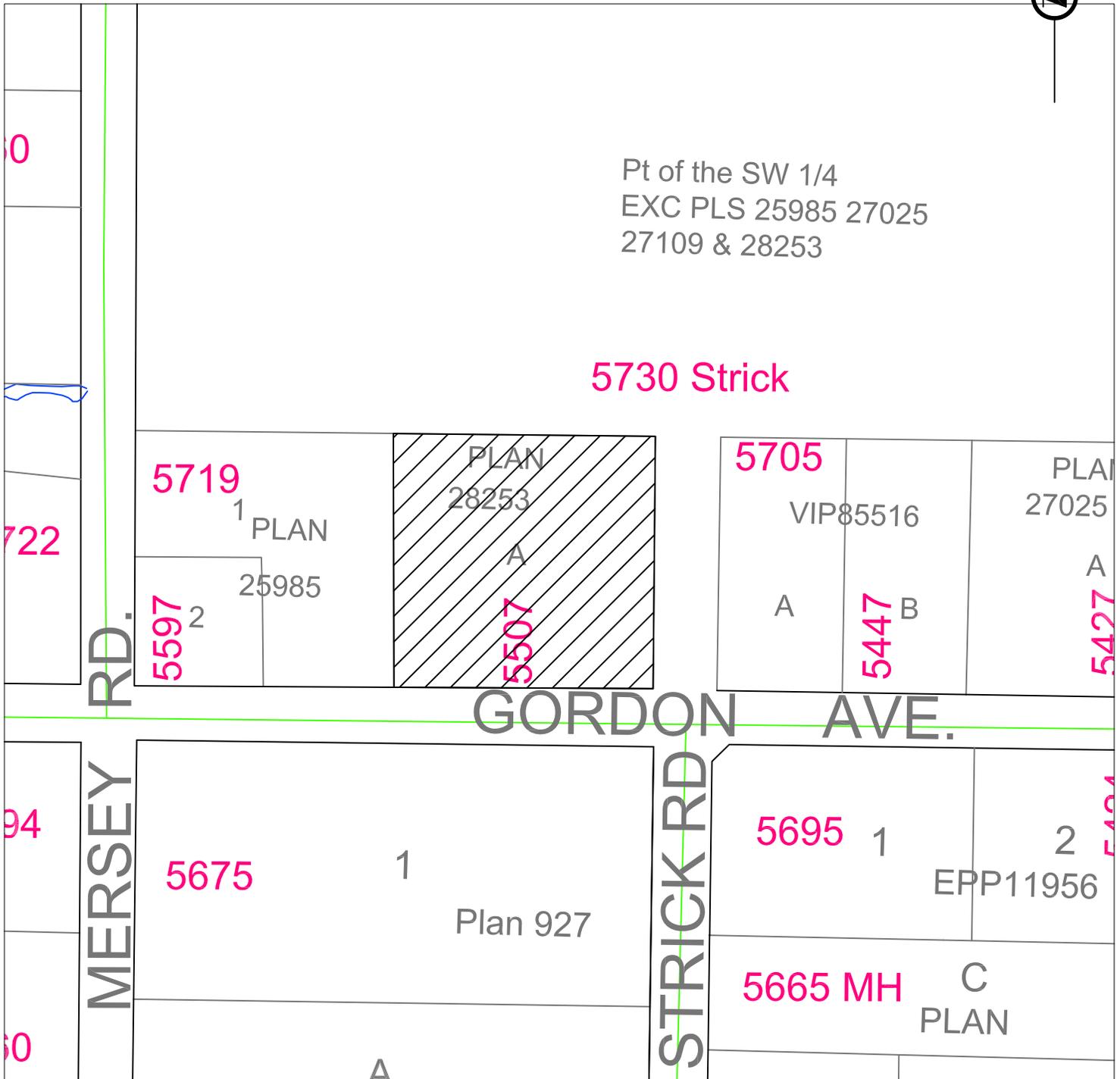
Adopted this day of , 2013

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1316



Legal Description: LOT A, DISTRICT LOT 23, ALBERNI DISTRICT, PLAN 28253



To be rezoned from Small Holdings (A1) District to Acreage Residential (RA2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

196

1:2000



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1317

**A BYLAW TO AMEND BYLAW NO. P1291
BEAVER CREEK OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 884(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE
This bylaw may be cited as the Beaver Creek Official Community Plan Amendment Bylaw No. P1317.
2. Schedule B, the plan map, is hereby amended by redesignating LOT C, DISTRICT LOT 83, ALBERNI DISTRICT, PLAN 35565 from "Rural Use" to "Residential Use" as shown on Schedule 'A' which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25th day of September, 2013
Public Hearing held this 19th day of November, 2013
Read a second time this 27th day of November, 2013
Read a third time this 27th day of November, 2013

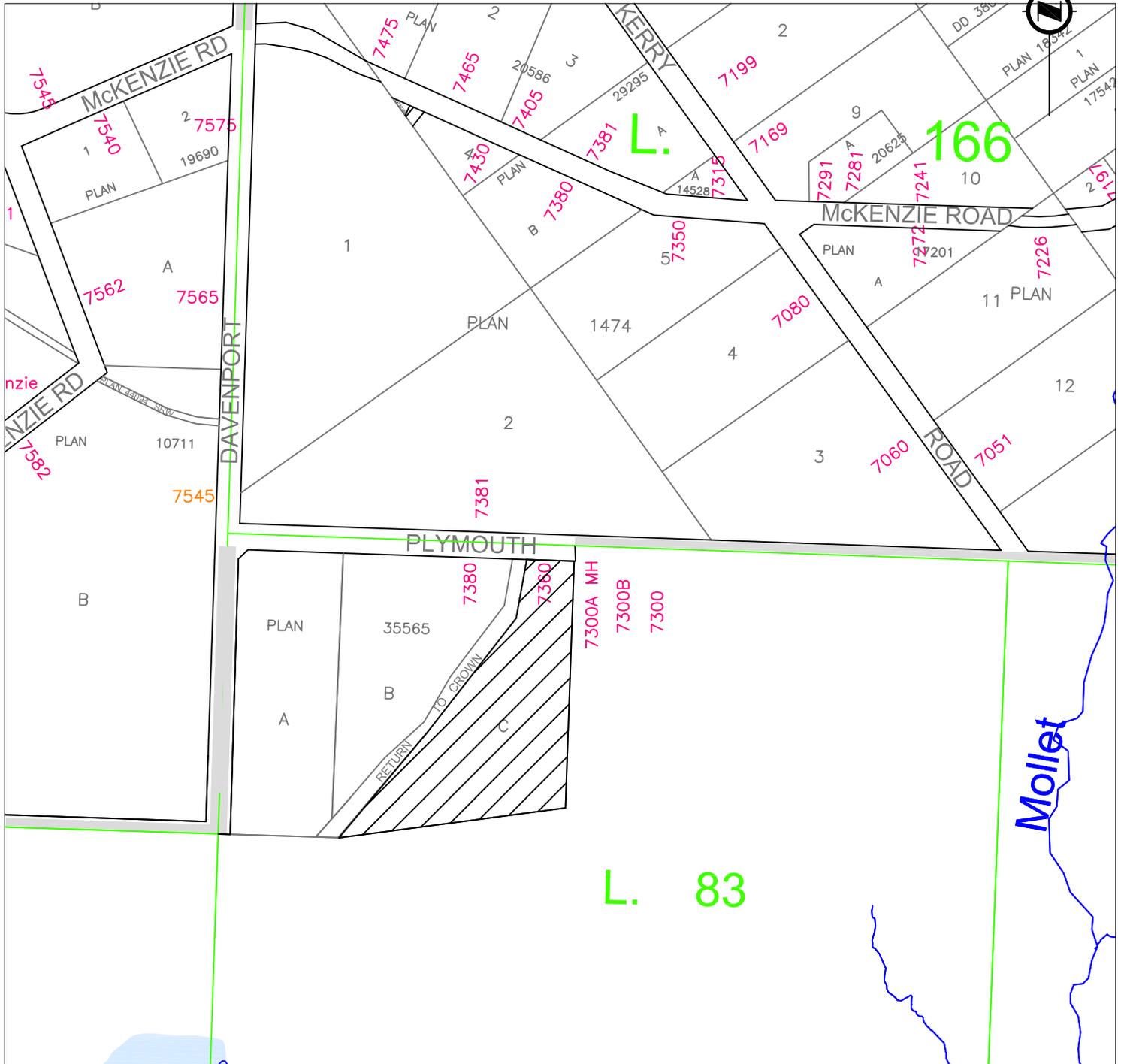
Adopted this XXX day of XXX, 2013

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1317



Legal Description: LOT C, DISTRICT LOT 83, ALBERNI DISTRICT, PLAN 35565.



To be redesignated from "Rural Use" to "Residential Use"



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

198

1:5000



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1318

OFFICIAL ZONING ATLAS AMENDMENT NO. 673

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1318.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT C, DISTRICT LOT 83, ALBERNI DISTRICT, PLAN 35565 from Rural (A2) District to Small Holdings (A1) District as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25th day of September, 2013
Public Hearing held this 19th day of November, 2013
Read a second time this 27th day of November, 2013
Read a third time this 27th day of November, 2013

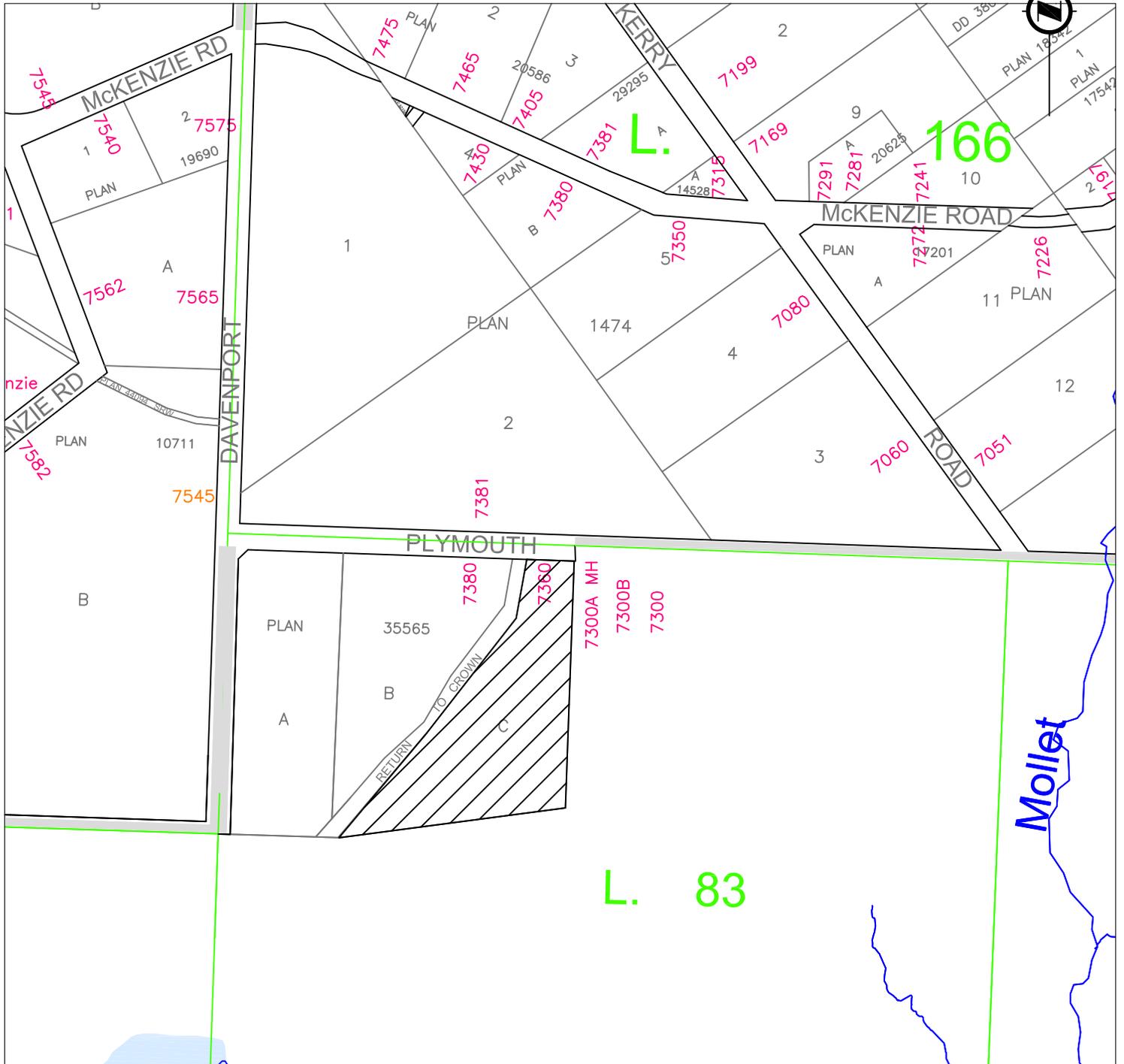
Adopted this XXX day of XXX, 203

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1318



Legal Description: LOT C, DISTRICT LOT 83, ALBERNI DISTRICT, PLAN 35565.



To be rezoned from Rural (A2) District to Small Holdings (A1) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

200

1:5000





MEMORANDUM

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: December 2, 2013
Subject: Staff Report

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- Continue working with the Coordinator on development of the Alberni-Clayoquot Health Network and Planning Committee. Several priorities including a regional transit study and food security initiatives;
- Regional Water Improvement Program – Beaver Creek Water Supply options and public meeting follow-up;
- Updating/renewing various agreements;
- Strategic Planning follow-up and Project Management;
- Occupational Health and Safety initiatives and policy coordination;
- Response to new WorkSafe BC Policy;
- Updating various ACRD Bylaws;
- ACRD Website Re-Development;
- Reconciliation Gathering and follow up;
- Arranging C2C Forum for November 2013;
- Follow-up from the Board Strategy Session – October 11th;
- 2014 Budget Preparations;
- Bamfield Water System Review and preparations for Committee Meeting;
- Preparations for the Uchucklesaht First Nation joining the ACRD Board;
- Arrangements for ACRD Staff Training Day – January 6, 2013

Submitted by: 

Russell Dyson, Chief Administrative Officer



MEMORANDUM

TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: December 1, 2013

RE: **Monthly Activity Report – Planning and Development**

2012 Total	2013 Total	APPLICATION
7	20	Rezoning
10	11	Development Permit and Development Variance Permit
7	11	Subdivisions
0	1	Agricultural Land Reserve
3	1	Board of Variance
12	8	Crown Leases
20	22	Bylaw Enforcement
15	11	Miscellaneous
74	85	TOTAL APPLICATION RECEIVED

Other Planning Projects

Regional Parks Plan – Open houses held in Bamfield October 21st, in Port Alberni on November 20th, in Tofino November 27th, and in Ucluelet November 28th.

Staff continues to work with West Coast Aquatic and the Province on a Float Cabin Strategy.

Staff working on a draft animal control bylaw for Cherry Creek.

There were several public hearing held in November.

Staff assisting with the Toquaht Nation’s OCP mapping.

The building inspection agreement with Toquaht Nation is now in place.

A building code update and information session for contractors and builders was held on November 28th at the ACRD office. Staff has received positive fee back from some of the contractors that attended.

Mike Irg, Manager of Planning and Development



MEMORANDUM

To: Mike Irg
From: Lori Wilson
Date: December 2, 2013
Subject: Regional Parks & Trails Master Plan Open Houses

A summary of the open houses held in October and November for the Parks & Trails Open Houses:

Bamfield – October 21, 2013 held at the Fire Hall on Pachena Rd. 30 people attended overall aided by Director Geall's Town Hall Meeting and Pizza night.

The issue that was brought forward by most was a need for an off highway trail or multiuse path parallel to the road from Anacla to Hull Rd.

Port Alberni – November 20, 2013 held at Echo Centre. 60 – 70 people attended.

Lots of ideas were given. One issue is the access to logging roads and places for ATV use. Also a bike/pedestrian path along Beaver Creek Rd.

Tofino - November 27, 2013 held in Council Chambers. 30 people attended.

Biggest issue is connecting the Multiuse Path from Tofino to Ucluelet. There is a great need for an alternate transportation corridor through Pacific Rim National Park Reserve. The park staff told us that they are planning to redo the road in 2014 and this may be an opportune time to look at a partnership regarding a path alongside the highway.

Ucluelet – November 28, 2013 held at the Community Centre. 17 people attended.

Again the biggest issue was for a continuation of the bike path between the two communities.



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: December 2, 2013
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following in November 2013:

- Began working on an agreement with Cherry Creek Waterworks District for the \$340,000 of Gas Tax Funding being provided to them for water infrastructure upgrades.
- Generated the Sproat Lake Volunteer Fire Department Fire Fighter's remuneration cheques for 2013.
- Met with McGill Engineering and Andy Daniel to discuss the 2014 budget for the Alberni Valley and West Coast Landfills.
- Discussed the insurance requirements of Multi-Materials BC (MMBC) with both the Municipal Insurance Association (MIA) and AON (our property insurance provider) to ensure that our coverage is adequate for the contract. It was confirmed by both MMBC and MIA that the environmental coverage recommended in the contract is optional therefore not required but I will investigate this type of coverage further and present it to the Board for discussion during the budget process.
- Developed the 2014 Provisional Budget for the Regional Hospital District.
- Attended the Island Health Regional Hospital District Capital Planning meeting with Director Cote on November 22nd. Topics of discussion included:
 - The relationship of the First Nations Health Authority to Island Health and the impacts of Treaty.
 - IHealth – the electronic "One Patient, One Record, One Plan for Care and Health" initiative that Island Health is working towards.
 - The Community Wellness model that the Capital Regional District is developing.
 - Island Health's 2018 Strategic Plan.
- Provided the Bamfield Water Advisory Committee a year to date income statement and a draft of the recommended 2014 operating budget for their October 26th meeting.

Submitted by: _____

Teri Fong, CGA, Manager of Finance



MEMORANDUM

To: Board of Directors
From: Andy Daniel, ASCT., Manager of Environmental Services
Date: December 2, 2013
Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on the following since the Board of Directors meeting on October 9th, 2013.

Long Beach Airport

- Submitted Emergency Response Plan to Transport Canada
- Meeting with Fuel Facility lessee regarding current lease.
- Runway weed control carried out on 07/25 and 16/34.
- Runway paint marking renewal completed 07/25 and 16/34.
- Airport access road centre line repainted including the culvert replacement area.
- Weather station upgrade, Nav Canada Human Weather Observation System (HWOS) installation in progress.
- Participation in ACRD West Coast emergency planning session
- Genivar ACAP runway warranty inspection carried out
- New ACAP runway sweeper arrived on site.
- Supervisor attended Mill Stream water system site tour
- Supervisor attended Salmon Beach site tour for vegetation management control

AVRA

- Updated fuel facility and contact information signage at AVRA.
- Fuel system grounding cable reel repaired
- Runway End Surface Area (RESA) reviewed for future improvement.

- Fence post replacement program ongoing, collapsed perimeter fencing re-established
- New culvert installed to access Beaver dam on South West side of aerodrome
- Beaver trapping program ongoing

West Coast Landfill

- Environmental sampling was performed in October
- Technician reviewed landfill operation with check sheet
- Manager provided site tour for Consultants

Alberni Valley Landfill

- Environmental sampling was performed in October
- Installed data logger for environmental monitoring program
- Preparation of information package for tenure discussions
- Budget preparation with McGill Engineering

Bamfield

- Jenson subdivision referral was sent to MOTI for the Bamfield Water System
- Ordered water shed protection signs in conjunction with the Huu-ay-aht First Nation
- Received Final Report from Koers Engineering of the Bamfield Water System
- Fire Hydrants in Bamfield were serviced
- Received estimates from Koers Engineering for preliminary work for water line replacements
- Island Health issued water quality advisory regarding Trihalomethanes
- Manger and Engineer attended Water Board meeting
- Manager and Engineer toured water system

Salmon Beach

- Reviewed vegetation management needs and drainage concerns with SB Manager
- Manager attended site meeting with Engineer and Biologist to assess boat ramp modifications

- Boat ramp surveyed and widening and improvements designed by McGill Engineering

Sproat Lake

- Submitted funding application to Transport Canada for SLMP.
- Trained Tseshaht Water Operator to read water meter at Harold Bishop Firehall

City of Port Alberni

- Worked with City staff on upgrades to water system on Beaver creek Road

Millstream

- Reviewed engineering design and notified residents of water system upgrades scheduled for the spring

Beaver Creek

- Community Meeting for Beaver Creek Residents regarding Regional Water Supply.
- Updated Occupation Health and Safety Program Manual.
- Updated Confined Space Entry Program Manual.
- Updated Confined Space Inventory and Hazard Identification and Entry Procedure Manual
- Construction of Strick Road pump station ongoing
- Water service installed on Horn Road

General

- Attended Coast Waste Management Conference.
- Shaw Cable taping with the AV Bulldogs for Recycling Promotion.
- Finalized purchase of recycling depot property on 3rd Ave.
- Arranged drinking water training in Port Alberni for ACRD employees, contractors and City of Port Alberni employees.
- Island Timberlands meeting to review activities in the water sheds.
- Completed and submitted Stats Canada Waste Management Survey.

Submitted by: 
Andy Daniel, ASCT., Manager of Environmental Services

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of December 3, 2013

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Jan. 23/13 WC Comm	Explore with the Yuułuʔiłʔatḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Letter sent – will follow up
2.	Feb. 27 th Board	Conduct discussions with the City of Port Alberni regarding a regional approach to Alberni Valley water supply and consult with residents of Beaver Creek regarding options and plans for the water system	Andy/ Russell	Beaver Creek meeting done/City of Port Alberni - ongoing
3.	July 10 th Board	Contact and work with the Nuu-chah-nulth Tribal Council and the Port Alberni Friendship Centre to develop a long term plan for reconciliation	Russell/ Cindy	In progress
4.	Sept. 25 th AV Comm	Prepare a report to the Board with recommendations from the AV Committee – Committee agreed to terms for interim water supply for Beaver Creek from the City of Port Alberni and proceeding with a Regional water supply for the Alberni Valley	Russell	In progress stakeholders meeting required
5.	Nov. 13 th AV Comm.	The Alberni Valley Committee passed a resolution support the future of the Air Quality Council and the City of Port Alberni be consulted to discuss options for the continuation of the Air Quality Council	Russell/ Teri	Met with City Manager – Budget discussions
6.	Nov. 13 th Board	The Board passed a resolution to take the Sproat Lake Marine Patrol Program to referendum in conjunction with the 2014 general election	Wendy	Planning for fall 2014
7.	Nov. 13 th Board	The Board agree to an office closure Monday January 6, 2014 to accommodate a mandatory training day for all ACRD staff – Prepare for the training day	Russell	In planning stage
8.	Nov. 13 th Board	Send a letter to Network BC on behalf of the Board stating they do not have any legal authority to requisition any monies for the fiber optic project	Wendy	Done
9.	Nov. 27 th Board	ACRD staff be instructed to work with Clayoquot Biosphere Trust staff to advertise to find a suitable individual and alternate to represent Area C on the Clayoquot Biosphere Trust	Wendy	Arranging
10.	Nov. 27 th Board	The ACRD Board re-appointed Director Cote to represent the Alberni-Clayoquot Regional District on the Vancouver Island Regional Library Board and Director Geall as Alternate – Advise VIRLB	Wendy	Done

#	Date	Action Item	Assigned to	Target Date/Update
11.	Nov. 27 th Board	Forward the correspondence from Fisheries and Oceans Canada re regarding potential listing of Bull Trout Species at Risk to the Fisheries Resource Committee and Barkley Salmon Working Group	Wendy	Done
12.	Nov. 27 th Board	The ACRD Board invites Anna Johnston, West Coast Environmental Law to make a presentation to the Fisheries Committee and invite any interested Directors to attend	Tracy	Done
Finance Department				
13.	Nov. 13 th Board	Send a letter to UBCM requesting the Municipal Pension Plan be invited to have a session at the 2014 UBCM Convention to discuss the funding shortfall and copy all the other regional districts	Teri	Drafting
14.	Nov. 13 th Board	The Board approved membership in the Federation of Canadian Municipalities for 2014	Teri	Payment in process
15.	Nov. 13 th Board	The Board approved the re-allocation of \$340,000 of gas tax funds from the Beaver Creek and Cherry Creek possible water connection to the Cherry Creek Improvement District water mainline replacement and staff be instructed to work with the Improvement District staff on an agreement for the use of the funds	Teri	Drafting - budget requires amending
16.	Nov. 13 th Board	Forward cost and budget for the regional parks service to Director Jack	Teri	In Progress
Environmental Services Department				
17.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
18.	Sept. 8/10 WC	Investigate with Tla-o-qui-aht First Nation joint development of a well for water to their reserve	Russell	Discussed with TFN – Oct. 16 th Meeting - Done
19.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/ Russell	In Progress
20.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy	Increased signage requested – for discussion next Log Train Trail Adv. Mtg
21.	Oct. 10/12 Board	Work with the Air Quality council to develop a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Andy	In progress

#	Date	Action Item	Assigned to	Target Date/Update
22.	Feb. 6/13 AV & Bamfield	ACRD's Engineer to prepare a report on the Landfill Gas Management Program and feasibility of the program within the AV Landfill	Andy	Preparing
23.	August 14 AV Comm	Organize a meeting with Tseshaht First Nation to discuss and tour the AV Landfill	Russell	Meeting Oct. 23 rd
24.	August 14 AV Comm	Prepare the information and background intended for an AV Landfill RFP process with a minimum of a 5 year operating agreement	Andy	In Progress
25.	Sept. 11 th Board	The Alberni-Clayoquot Regional District Board of Directors awarded the Beaver Creek Road Water main tender to IWC Excavating Ltd. in the amount of \$64,229.96 including GST - Award contract	Andy	Completed
26.	Sept. 25 th Board	The GPS/WASS system for the Alberni Valley Regional Airport be referred to 2014 budget discussions and staff be instructed to investigate partnerships and report back to the Alberni Valley Committee	Andy	In Progress
27.	Oct. 9 th Board	The Board of Directors approved the Millstream/Ucluelet Emergency Connection and Water Main Upgrade Project – Proceed with the project in Spring 2014	Andy	Completed
28.	Oct. 16 th WC Comm	Implement water charges for the Long Beach Recreation Cooperative for the Long Beach Golf Club property in 2013 and provide a lease agreement to be implemented by Jan. 1, 2014	Andy	In progress
29.	Nov. 13 th Board	The Board passed a resolution directing the Airport Supervisor to further evaluate alternative technologies for navigational aids with the objective of establishing a system at a cost reduced from the original commitment of the ACRD – Report for budget process	Andy	In progress
30.	Nov. 13 th Board	The Board passed a resolution instructing staff to submit the Beaver Creek Water Service Van. Island Health Authority 4-3-2-1 Implementation Strategy	Andy	Completed
31.	Nov. 27 th Board	Send a response letter to the Ministry of Transportation regarding road maintenance in the Salmon Beach Recreational Village identifying that this is the Ministry's subdivision, there is no water access to the community and no dock and stress that this continues to be road access for the community	Andy	In progress

#	Date	Action Item	Assigned to	Target Date/Update
32.	Nov. 27 th Board	The ACRD Board of Directors agree to enter in a contract with Multi-Materials BC (MMBC) to accept their financial incentives for a five (5) year period commencing May 19, 2014, to provide the following services: <ul style="list-style-type: none"> - Curbside Collection and Recycling Depot service for the Alberni Valley and Electoral Area "E" (Beaver Creek) - Recycling Depot Service for Electoral Area "A" (Bamfield) - Curbside Collection for Electoral Area "C", District of Ucluelet and District of Tofino) 	Andy	Completed
PLANNING DEPARTMENT				
33.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
34.	June 1/09	Bamfield OCP Review	Mike	Dec. for first reading
35.	n/a	Airport Zone Bylaw – Long Beach Airport	Mike	Ongoing
36.	n/a	Sproat Lake OCP Review	Mike	Sent to Referral Agencies, Public Hearing in January
37.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Dev. Committee
38.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests
39.	July 11/12 Board	The Board passed a resolution instructing staff to investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate	Mike	Investigating Grants
40.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Working with Hall Society
41.	Nov. 14/12 Board	Investigate and explore options and implications related to taking over the West Bamfield public port facility from Transport Canada	Mike	Investigating

#	Date	Action Item	Assigned to	Target Date/Update
42.	March 13 th Board	Arrange a meeting with the Ministry of Environment, Ministry of Transportation, District of Ucluelet and Yuułuʔiłʔatḥ First Nation to discuss access, safety and broader land use policies applying to the junction property	Mike	Arranging Meeting
43.	May 15 th AV Comm	Refer the agricultural priorities raised by the City Economic Development Manager to the Agricultural Development Comm. to identify recommendations for the Alberni Valley	Mike	Working with ADC
44.	July 24 th Board	The Board of Directors instructed staff to work with the Central West Coast Forest Society to investigate funding for the assessment and restoration of the Willowbrae Creek system	Mike	Investigating
45.	August 28 Board	Enquire with the province about consolidating small parcels on Crown Lands	Mike	Letter sent
46.	Sept. 11 th Board	Prepare a letter to the Minister of Transportation and Infrastructure, requesting the Ministry implements a permit system for Billboards within 300 meters of a Controlled Access Highway	Mike	Done

Issued: December 2, 2013