



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, MAY 22, 2013, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – May 8, 2013	8-16
<i>THAT the minutes of the Board of Directors meeting held on May 8, 2013 be adopted.</i>	
b. Alberni-Clayoquot Transportation Committee Meeting – May 2, 2013	17-19
<i>THAT the minutes of the Alberni-Clayoquot Transportation Committee meeting held on May 2, 2013 be adopted.</i>	
c. West Coast Committee Meeting – May 13, 2013	20-21
<i>THAT the minutes of the West Coast Committee meeting held on May 13, 2013 be adopted.</i>	
d. West Coast Multiplex Advisory Committee Meeting – May 13, 2013	22-23
<i>THAT the minutes of the West Coast Multiplex Advisory Committee meeting held on May 13, 2013 be adopted.</i>	
e. Alberni Valley Committee Meeting – May 15, 2013	24-28
<i>THAT the minutes of the Alberni Valley Committee meeting held on May 15, 2013 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u>	
a. Inspector Mac Richards, Officer In Charge, RCMP, Port Alberni	29-31

Detachment regarding April Report and Highway 4 closure incidents.

THAT, Inspector Mac Richards, be invited to address the Regional District Board.

- b. **Ms. Karla Louwers, BC Hydro, regarding the work BC Hydro will be doing prior to installation of fibre optic cable for high speed internet on the West Coast. And Mr. Kevin Midwood, Telus, regarding installation of fibre optic cable for high speed internet on the West Coast.**

THAT, Ms. Karla Louwers, BC Hydro, be invited to address the Regional District Board.

THAT, Mr. Kevin Midwood, Telus, be invited to address the Regional District Board.

- c. **Mr. John Rosene, Long Beach regarding Development Variance Application DVC12005, 2425 Tofino-Ucluelet Highway (item # 9.1a)**

THAT Mr. John Rosene be invited to address the Regional District Board.

- d. **Ms. Carol Schmitt, Omega Pacific Hatchery Inc. regarding History and Participation to date on Projects involving Chinook Salmon in our community.** **32**

THAT Ms. Carol Schmitt, Omega Pacific Hatchery Inc., be invited to address the Regional District Board.

6. CORRESPONDENCE FOR ACTION

7. CORRESPONDENCE FOR INFORMATION

- a. **ISLAND COASTAL ECONOMIC TRUST** **33-36**
ICET Announces Funding Support for Aboriginal Tourism Attraction Project
ICET Announces Funding Support for Oceanside Initiatives Business Attraction Strategy
- b. **TOWN OF PORT MCNEILL** **37-39**
British Columbia Industries and Our Economy
- c. **REGIONAL DISTRICT OF NANAIMO** **40-44**
Initiation of Process to Amend the Regional Growth Strategy RGS and Electoral Area "H", RDN
- d. **CATALYST PAPER CORPORATION** **45-46**
Catalyst Paper 2012 Sustainability Report
(Report held in office)

- e. **SPARC BC** **47-49**
Access Awareness Day – June 1, 2013

THAT the Board of Directors receives correspondence for information a-e.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **50-53**
Community Works Fund Agreement Amendment –Cherry Creek
Improvement District and Beaver Creek Community Hall

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the Community Works Fund Agreement Amendment between the Union of British Columbia Municipalities (UBCM) and the ACRD and authorize the Chairperson and the Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.

- b. **ADMINISTRATIVE MEMO** **54**
Fuel Provider for Regional District Fleet

THAT this Administrative Memorandum be received.

- c. **REQUEST FOR DECISION** **55-57**
Asset Listing

THAT the Alberni-Clayoquot Regional District Board of Directors receives the asset listing staff report.

- d. **REQUEST FOR DECISION** **58-60**
Restructure Implementation Grant

THAT the Alberni-Clayoquot Regional District Board of Directors allocate the \$15,000 restructure implementation grant from the Ministry of Community, Sport, and Cultural Development to General Government Services to offset the administrative wages that were incurred to convert the Beaver Creek Improvement District.

- e. **REQUEST FOR DECISION** **61-70**
Geotechnical Assessment – Proposed West Coast Multiplex

THAT the Alberni-Clayoquot Regional District Board of Directors agree to hire Simpson Geotechnical Ltd. to conduct a geotechnical assessment on the proposed site of the West Coast Multiplex for an estimated fee of \$13,970 plus GST, which includes the estimated disbursements for the drill rig and skid road construction.

- f. **REQUEST FOR DECISION** **71-86**
Declaration of Year of Reconciliation

THAT the Board of Directors of the Alberni-Clayoquot Regional District declare 2013 as the year of reconciliation within the Alberni-Clayoquot Regional District and invite an ambassador of Reconciliation Canada to attend the Regional District as a delegation to inform the Regional District Board about reconciliation and the impact of IRS within the region.

- g. **REQUEST FOR DECISION** **87-101**
North Island 9-1-1 Corporation Articles - Amendments

THAT the Regional District of Alberni-Clayoquot is in favour of executing the special resolution (appendix 'A') to make select alterations to the Articles of North Island 9-1-1 Corporation, as recommended by Singleton Urquhart LLO AND FURTHER THAT a waiver of notice (appendix 'B') be executed.

- h. **REQUEST FOR DECISION** **102-103**
Beaver Creek Water System VIHA 4321 Implementation Strategy

THAT the Alberni-Clayoquot Regional District Board of Directors request an extension to September 30, 2013 from the Vancouver Island Health Authority (VIHA) to submit an implementation strategy for the Beaver Creek Water System outlining how the ACRD intends to meet the Drinking Water Treatment Objects (Microbiological) for Surface Water Supplies in BC.

- i. **REQUEST FOR DECISION** **104-105**
Long Beach Airport – Boom Mower

THAT the Alberni-Clayoquot Regional District Board of Directors agree to purchase a 2013 Diamond 3-Point Hitch Boom Mower from Prairie Coast Equipment for \$38,700.00 plus tax.

- j. **REQUEST FOR DECISION** **106-108**
Community to Community Forum Funding Application

THAT the Alberni-Clayoquot Regional District Board of Directors apply for Community to Community Forum funding through the Union of British Columbia Municipalities to host a forum between all local and First Nations' governments in the region to:

- a. Review the inclusion of the Huu-ay-aht First Nation and the Yuułu?iŋ'ath Government joining Regional Board of the ACRD and the role of Uchucklesaht First Nation and Toquaht First Nation having observer status;*
- b. Share the Tool Kit and resources developed by EcoPlan with all local governments and the 10 First Nations in the region;*

- c. *Develop working relationships among all governments; and,*
- d. *A workshop focusing on Nuu-chah-nulth governance*

9. **PLANNING MATTERS**

9.1 **ELECTORAL AREA DIRECTORS ONLY**

- a. **DVC12005, ROSENE, 2425 TOFINO-UCLUELET HIGHWAY** **109-116**
Development Variance Application – Memorandum and Report

THAT the Board of Directors pass a resolution to consider issuing development variance DVC12005

- b. **DPC13001, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT** **117-121**
Development Permit Application – Report and Permit

THAT the Board of Directors pass a resolution to issue development permit DPC13001.

- c. **SC12006, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT** **122-125**
Minimum Parcel Frontage Waiver Request – Memorandum

THAT the Board of Directors grant the Minimum Parcel Frontage Waiver.

- d. **SD13001, IRENE WENNGATZ, KATHERINE DRIVE** **126-128**
Minimum Parcel Frontage Waiver Request – Memorandum

10. **REPORTS**

10.1 **STAFF REPORTS**

- a. Staff Action Items Report – May 16, 2013 **129-134**
- b. Building Inspector's Report – April 2013 **135**
- c. Financial Statements – April 2013 **136-137**
- d. Board of Directors Meeting Schedule – June 2013 **138**

THAT the Board of Directors receives the Staff Reports a-d.

10.2 **COMMITTEE REPORTS**

- a. **Alberni-Clayoquot Regional Fisheries Resource Committee – B. Irving (Verbal)**

THAT this verbal report be received.

- b. **2013 Advisory Planning Commission Appointments**

i. Bamfield

THAT the following individuals be appointed to the Bamfield Advisory Planning Commission for a two year term:

ii. Beaufort

THAT the following individuals be appointed to the Beaufort Advisory Planning Commission for a two year term:

iii. Long Beach

THAT the following individuals be appointed to the Long Beach Advisory Planning Commission for a two year term:

iv. Sproat Lake

THAT the following individuals be appointed to the Sproat Lake Advisory Planning Commission for a two year term: and the following individuals be appointed for a one year term:

v. Beaver Creek

THAT the following individuals be appointed to the Beaver Creek Advisory Planning Commission for a two year term:

vi. Cherry Creek

THAT the following individuals be appointed to the Cherry Creek Advisory Planning Commission for a two year term:

10.3 MEMBER REPORTS

- a. 9-1-1 Corporation – C. Solda
- b. Vancouver Island Regional Library - P. Cote
- c. Central West Coast Forest Society – T. Bennett
- d. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda
- e. Alberni Valley Chamber of Commerce – C. Solda
- f. Coastal Community Network – T. Bennett/B. Irving/C. Solda

- g. West Island Woodlands Advisory Group – J. Jack/L. Banton
- h. Island Coastal Economic Trust – C. Solda
- i. Air Quality Council, Port Alberni – J. McNabb
- j. West Coast Aquatic Board – T. Bennett
- k. Association of Vancouver Island & Coastal Communities – C. Solda
- l. Beaver Creek Water Advisory Committee – J. McNabb
- m. Other Reports

THAT the Board of Directors receives the Member Reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. ADJOURN

**Next Board of Directors Meeting: Wednesday, June 12, 1:30 PM
Ucluelet Community Centre**



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 8, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Chairperson, City of Port Alberni
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Linda Myres, Alternate Director, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Clive Pemberton, Alternate Director, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lindsay Rogers, Alternate Director, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Josie Osborne, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?if?ath Government

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager, Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. OATH OF OFFICE

The CAO conducted the Oaths of Office for Lindsay Rogers, Alternate Director, Electoral Area "F" (Cherry Creek), Clive Pemberton, Alternate Director, Electoral Area "C" (Long Beach) and Linda Myres, Alternate Director, Electoral Area "A" (Bamfield).

3. APPROVAL OF AGENDA

MOVED: Director Irving

SECONDED: Director Osborne

THAT the agenda be approved as circulated with the addition of the following late items: Request for Decision – Cougar Smith Park Tennis Courts Resurfacing and Request for Decision – Alberni Valley Hospice Society – Ty Watson House iPad Assistance.

CARRIED

4. DECLARATIONS

5. ADOPTION OF MINUTES

a. Board of Directors Meeting – April 24, 2013.

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the minutes of the Board of Directors meeting held on April 24, 2013 be adopted.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Mr. Mike Wansink, President and Ms. Joan Miller, Film Commissioner, Vancouver Island North Film Commission regarding Update on Infilm Activities.

MOVED: Director Kokura

SECONDED: Director Jack

THAT Mr. Wansink, President and Ms. Joan Miller, Film Commissioner, Vancouver Island North Film Commission be invited to address the Regional District Board.

CARRIED

Mr. Wansink provided a power point presentation on the activities of INFILM. In 2012 there were 10 productions filmed in the Alberni-Clayoquot region and 56 digital portfolios sent to clients. INFILM has 5,360 images shot and loaded of the Alberni-Clayoquot region.

7. CORRESPONDENCE FOR ACTION

a. Alberni Valley Chamber of Commerce, April 26, 2013, Regarding a Request for the Regional District to Consider a Purchase of Property.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors received this correspondence and advise the AV Chamber of Commerce the ACRD is not interested in purchasing the property.

CARRIED

b. Union of British Columbia Municipalities, April 29, 2013, Regarding Applications Now Being Accepted for 2013/2014 Community to Community Forum.

MOVED: Director McNabb

SECONDED: Director McLeman

THAT the Board of Directors instruct staff to prepare a report and recommendations for consideration by the Board at their next meeting on applying through UBCM to host a C2C Forum in 2013.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

a. ALBERNI VALLEY FLYING CLUB

Invitation to Attend Open House on June 23, 2013

b. CANADA POST

Response to April 11th Letter

c. UNION OF BRITISH COLUMBIA MUNICIPALITIES

2013 Provincial Election Platform

d. ASSOCIATION OF VANCOUVER ISLAND AND COASTAL COMMUNITIES

2013 14 AVICC Executive/2014 Convention/2013 Resolutions Session

e. ISLAND COASTAL ECONOMIC TRUST

ICET Announces Funding Support for Sayward Economic Development Strategy

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors receive a – e correspondence for information.

CARRIED

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the letter from the Alberni Valley Flying Club be referred to the Alberni Valley Committee for consideration.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Finance Warrant No. 528.

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors approves Finance Warrant Number 528 in the amount of \$1,085,747.67 dated April 30, 2013.

CARRIED

b. Request for Decision regarding Regional Parks Plan Steering Committee.

MOVED: Director Irving

SECONDED: Director McNabb

THAT the Board instructs staff to advertise in Bamfield, the West Coast, and the Alberni Valley for volunteers to sit on the steering committee for the Regional Parks plan.

MOVED: Director Cote

SECONDED: Director Osborne

THAT the main motion be amended to include: mileage will be paid to the volunteers on the Committee.

CARRIED

The main motion as amended was

CARRIED

c. Request for Decision regarding North Island 9-1-1 Corporation Articles – Amendments.

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the 911 Corporation Article Amendments be deferred until staff seeks clarification on some of the proposed amendments.

CARRIED

d. Request for Decision regarding Pacific Western Transportation Service Project Regional Transit Feasibility Study.

MOVED: Director Cote

SECONDED: Director Osborne

THAT the Board of Directors approve the Pacific Western Transportation Service project to develop key recommendations that can address transportation issues within the Alberni-Clayoquot Regional District to a maximum amount of \$15,000.00.

CARRIED

e. Request for Decision regarding Lease Renewal – Orca Air – Long Beach Airport.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors renews Orca Air's Kiosk #9 lease at the Long Beach Airport for a 3 year term commencing May 1, 2013 and expiring April 30, 2016 for the monthly rental rate of \$400.00 plus GST.

CARRIED

f. Request for Decision regarding Lease Renewal – Devon Transport (Budget Rent a Car) – Long Beach Airport.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District Board of Directors renews Devon Transport's (Budget Rent a Car) Kiosk #6 lease and 5 dedicated parking spots at the Long Beach Airport for a 3 year term commencing May 1, 2013 and expiring April 30, 2016 at the monthly rental rate of \$425.00 plus GST.

CARRIED

g. Request for Decision regarding 2013 – 2014 Transit Annual Operating Agreement.

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the 2013 – 2014 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD for the 2013/14 fiscal year and authorize the Chairperson and Chief Administrative Officer to enter into the Agreements on behalf of the ACRD.

CARRIED

h. Request for Decision regarding Vancouver Island Soaring Centre – Hanger Lease renewal.

MOVED: Director Kokura

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors renews Vancouver Island Soaring Centre's (VISC) hanger lease for a term of one year commencing May 1, 2013 and ending April 30, 2014 at the rate of \$1377.00 plus GST per year.

CARRIED

i. Request for Decision regarding Wood Waste – AV and WC Landfills.

MOVED: Director Irving

SECONDED: Director McLeman

THAT the Alberni-Clayoquot Regional District Board of Directors increase the maximum size for free tipping of wood waste from ¼' diameter to 2" diameter at the Alberni Valley and West Coast landfills starting June 1st, 2013.

CARRIED

j. Request for Decision regarding Cougar Smith Park Tennis Courts Resurfacing

MOVED: Director Cote

SECONDED: Director Irving

THAT the Board of Directors award the Cougar Smith Park tennis court resurfacing project to Tomko Sports Systems Inc. for the total contract price of \$21,578.91 including 5% GST.

CARRIED

k. Request for Decision regarding Alberni Valley Hospice Society – TY Watson House iPad Assistance.

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors approve two days of technical support donated by the Alberni-Clayoquot Regional District with funds contributed from the Alberni-Clayoquot Health Network to Alberni Valley Hospice Society – Ty Watson House for iPad Assistance at an estimated cost of \$800.00.

CARRIED

10. PLANNING MATTERS

a. DPC13001, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT

Development Permit Application – Report and Permit

MOVED: Director Pemberton

SECONDED: Director Kokura

THAT Development Permit Application DPC13001 be deferred to the next Board of Directors meeting.

CARRIED

- b. SC12006, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT**
Minimum Parcel Frontage Waiver Request – Memorandum

MOVED: Director Pemberton

SECONDED: Director Kokura

THAT application SC12006 be deferred until the next Board of Directors meeting.

CARRIED

- c. MISC13007, COMOX VALLEY REGIONAL DISTRICT OFFICIAL COMMUNITY PLAN AMENDMENT REFERRAL**
OCP Amendment Bylaw Referral Request – Memorandum

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Board of Directors direct planning staff to respond to the CVRD's Official Community Plan amendment bylaw referral request as "Interests Unaffected".

CARRIED

11. REPORTS

11.1 STAFF REPORTS

- a. CAO Report – April 30, 2013**
- b. Planning and Development Report– May 1, 2013**
- c. Financial Manager Report – May 2, 2013**
- d. Environmental Services Department Report – May 3, 2013**
- e. Staff Action Items Report – May 2, 2013**

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the Board of Directors receives the Staff Reports a-e.

CARRIED

11.2 COMMITTEE REPORTS

- a. Alberni-Clayoquot Transportation Committee – May 2, 2013**

J. McLeman (Verbal)

Director McLeman reported on the first meeting of the newly formed Alberni-Clayoquot Transportation Committee. The meeting was well attended and the Committee reviewed the preferred highway connector route.

MOVED: Director McLeman

SECONDED: Director Jack

THAT this verbal report be received.

CARRIED

11.3 OTHER REPORTS

a. Alberni Valley Chamber of Commerce – Minutes from the April 25, 2013 Board of Directors Meeting

MOVED: Director McNabb

SECONDED: Director Cote

THAT this report be received.

CARRIED

12. UNFINISHED BUSINESS

13. LATE BUSINESS

14. QUESTION PERIOD

15. IN-CAMERA

MOVED: Director Kokura

SECONDED: Director McLeman

THAT the meeting be closed to the public to discuss matters relating to:

i. Labour or other employee relations;

ii. Litigation or potential litigation affecting the Regional District.

CARRIED

The meeting was closed to the public at 3:20 pm.

The meeting was re-opened to the public at 4:05 pm.

16. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

17. ADJOURN

MOVED: Director Kokura
SECONDED: Director McNabb

THAT this meeting be adjourned at 4:05 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



MINUTES OF THE ALBERNI-CLAYOQUOT TRANSPORTATION COMMITTEE MEETING HELD ON THURSDAY, MAY 2, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

MEMBERS

Jack McLeman, ACRD, Co-Chair

PRESENT:

Neil Malbon, Alberni Valley Chamber of Commerce

Randy Orr, Island Timberlands

Rob Cole, City of Port Alberni

Bill Irving, Mayor, District of Ucluelet

Harold Frechette, Western Forest Products

Brian Chipman, Catalyst Paper

Mike Lang, Port Alberni Labour Council

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

J. McLeman, Co-Chairperson called the meeting to order at 9:00 am.

2. INTRODUCTIONS

Introductions were conducted around the table.

3. APPROVAL OF AGENDA

MOVED: B. Irving

SECONDED: N. Malbon

THAT the agenda be approved as circulated.

CARRIED

The Co-Chair advised this meeting was called prior to the provincial election in order get everything in place to meet the new Minister of Transportation immediately following the election to lobby for the new connector highway.

4. ADMINISTRATION

a. **Alberni-Clayoquot Transportation Committee – Terms of Reference.**

The Terms of Reference for the Alberni-Clayoquot Transportation Committee was reviewed by the Committee.

5. **REPORTS**

a. **Ring Road Connector – Highway 4 To Franklin River Road Route Study – Conceptual Design & Cost Estimate - R.F. Binnie & Associates Ltd.**

The Committee reviewed the report prepared by R. F. Binnie and Associates and discussed the 3 proposed route options outlined in the report.

MOVED: R. Cole

SECONDED: R. Orr

THAT the Ring Road Connector – Highway 4 to Franklin River Road Route Study be referred to the next Alberni-Clayoquot Transportation Committee meeting and Island Timberlands, Western Forest Products and Catalyst Paper representatives be requested to report back at the next Committee meeting on their companies preferred option for the ring road and magnitude of use.

CARRIED

b. **Highway Connector Discussion**

The Committee reviewed the two proposed highway connector routes. R. Orr advised that Island Timberland's preferred option is the proposed second route around Lacy Lake. The Committee discussed the preferred route and steps moving forward in order to meet with the new Minister of Transportation immediately following the election.

Regional District staff will invite Chair of the Nanaimo Regional District and the Director for Electoral Area "H" (Shaw Hill, Deep Bay, Bowser) to the next Committee meeting.

Proposed Next Steps:

- Determine the preferred Highway Connector Route;
- Engage consultant to conduct an economic impact study of the preferred route (R. Dyson to contact the Ministry of Transportation for names of possible engineers to conduct the study and cost estimate);
- Public consultation - meet with property owners, First Nations and local governments impacted by the route;
- Select a lobby group from amongst Committee members to prepare and present to the Minister of Transportation.

The Committee discussed preparations for the meeting with the new Minister of Transportation.

Island Timberlands, Western Forest Products and Catalyst Paper agreed to bring back written comments on their companies' preferred highway connector route to the next Committee meeting.

Regional District staff will invite the local ICBC representative to the next Committee meeting to report their stats on accidents and highway closures from Port Alberni to Coombs.

6. NEW BUSINESS

The Committee will discuss arranging a tour of the preferred highway connector route at the next meeting.

7. NEXT MEETING

The next meeting of the Alberni-Clayoquot Transportation Committee will be held on Tuesday, May 21, 2013 at 9:00 am in the Alberni-Clayoquot Regional District Board Room.

8. ADJOURN

The meeting adjourned at 10:13 am.



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON MONDAY, MAY 13, 2013

District of Tofino Council Chambers, 121 Third Street, Tofino, BC

- MEMBERS PRESENT:** Tony Bennett, Chairperson, Electoral Area "C" (Long Beach)
Bill Irving, Mayor, District of Ucluelet
Josie Osborne, Mayor, District of Tofino
- REGRETS:** Alan McCarthy, Member of Legislature, Yuułu?it?atḥ Government
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer

1. CALL TO ORDER

The Chairperson called the meeting to order at 11:30 am.

2. APPROVAL OF AGENDA

MOVED: Director Irving

SECONDED: Director Osborne

THAT the agenda be approved as circulated.

CARRIED

3. REPORTS

- a. **Water Landing Strip RFP's – R. Dyson (Verbal)**
- b. **Water Rates Bylaw – Long Beach Airport - R. Dyson (Verbal)**
- c. **Options for Dumping Land Clearing Debris on the West Coast – R. Dyson (Verbal)**

MOVED: Director Irving

SECONDED: Director Osborne

THAT the Verbal Reports a-c be received.

CARRIED

MOVED: Director Irving

SECONDED: Director Osborne

THAT Staff be directed to advise all Long Beach Airport Water Landing Strip applicants that the Request for Proposals is closed and that no complete proposals were received and that staff prepare an outline of options for the tenure of the water landing strip at the Long Beach Airport for the next West Coast Committee meeting.

CARRIED

Director Irving suggested that future lease agreements outline terms for conflict resolution should multiple uses at the landing strip be considered.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the West Coast Committee invite land clearing contractors on the West Coast including Gibson Brothers, Action and Crow to discuss options for disposing of land clearing waste to the next West Coast Committee meeting.

CARRIED

4. NEW BUSINESS

MOVED: Director Osborne

SECONDED: Director Irving

THAT the Chief of Staff and Site Administrator of the Tofino General Hospital be invited to the next West Coast Committee meeting to provide an update.

CARRIED

5. ADJOURN

MOVED: Director Osborne

SECONDED: Director Irving

THAT this meeting be adjourned at 12:10 pm.

CARRIED

Certified Correct:

Tony Bennett,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST MULTI-PLEX ADVISORY COMMITTEE MEETING HELD ON MONDAY, MAY 13, 2013

District of Tofino Council Chambers, 121 3rd Street, Tofino, BC

MEMBERS

Bill Irving, Chairperson, Mayor, District of Ucluelet

PRESENT:

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Geoff Lyons, Councillor, District of Ucluelet

Josie Osborne, Mayor, District of Tofino

Tom Campbell, Ahousaht First Nation

Lawrence Baird, Member of Legislature, Yuułuꞑiꞑꞑath Government

Gord Johns, West Coast Multiplex Society

STAFF PRESENT: Russell Dyson, Chief Administrative Officer

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:00 pm.

2. APPROVAL OF AGENDA

MOVED: Director Irving

SECONDED: Director Osborne

THAT the agenda be approved as circulated.

CARRIED

3. CORRESPONDENCE

a. **Letter from ACRD requesting support and involvement in realizing the Westcoast Multiplex.**

b. **District of Tofino, April 12, 2013, regarding In-kind Service to Support the West Coast Multiplex Society.**

c. **District of Ucluelet, regarding In-kind Service to Support the West Coast Multiplex Society.**

d. **Toquaht Nation, regarding support for the West Coast Multiplex Society.**

MOVED: Councillor Lyons

SECONDED: Director Osborne

THAT the correspondence a-d be received.

CARRIED

MOVED: Director Bennett
SECONDED: Director Osborne

THAT the Alberni-Clayoquot Regional District and the West Coast Multiplex Society write to the five First Nations on the West Coast providing a letter for each First Nation to sign supporting fundraising efforts for the multiplex facility.

CARRIED

4. REPORTS

a. Update from the West Coast Multiplex Society (Verbal)

Gord Johns provided an update regarding the Society. The Annual General Meeting was well attended and there will be a meeting tonight, May 13th, to appoint the executive. Mr. Johns circulated the attached calendar and newsletter. The Committee agreed that the deadline for the Society to submit their plan should be September 9th in advance of UBCM. The Society and Alberni-Clayoquot Regional District will cooperate to establish meetings at UBCM to advance the West Coast Multiplex and fundraising efforts.

MOVED: Director Irving
SECONDED: Director Osborne

THAT this verbal report be received.

CARRIED

5. ADJOURN

MOVED: Director Osborne
SECONDED: Director Irving

THAT this meeting be adjourned at 2:10 pm.

CARRIED

Certified Correct:

Bill Irving,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY COMMITTEE MEETING HELD ON WEDNESDAY, MAY 15, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Councillor, City of Port Alberni

PRESENT:

Mike Kokura, Electoral Area "B" (Beaufort)

Penny Cote, Electoral Area "D" (Sproat Lake)

John McNabb, Electoral Area "E" (Beaver Creek)

Lucas Banton, Electoral Area "F" (Cherry Creek)

Jack McLeman, Councillor, City of Port Alberni

REGRETS:

John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT:

Andy Daniel, Manager of Environmental Services

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

Mark Fortune, Long Beach Airport

Pat Deakin, City of Port Alberni, Economic Development Manager

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:30 am.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the agenda be approved as circulated.

CARRIED

3. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. **Mr. Pat Deakin, Economic Development Manager, City of Port Alberni regarding Economic Development Activities in the Alberni Valley - Update.**

MOVED: Director McNabb

SECONDED: Director McLeman

THAT Mr. Pat Deakin, Economic Development Manager, City of Port Alberni be invited to address the Alberni Valley Committee.

CARRIED

Mr. Deakin advised he was here today to discuss a number of economic development issues and opportunities in the Alberni Valley (AV) electoral areas. He noted that this is not the strategic planning session that was discussed at a recent ACRD Board meeting. Mr. Deakin reported that he reviewed all of the Official Community Plans for the AV electoral areas to identify economic issues and opportunities. He said that one of the economic barriers he identified was the lack of water for agricultural development.

MOVED: Director Kokura

SECONDED: Director Banton

THAT the agricultural priorities raised by the City of Port Alberni Economic Development Manager be referred to the Agricultural Development Committee to identify recommendations for the Alberni Valley.

CARRIED

Director Cote entered the meeting at 10:39 am.

Mr. Deakin discussed the key economic sectors identified in the OCP's – Agriculture, Industry and Forestry. He requested input from Directors on economic issues and opportunities in their areas which need addressing. Discussions ensued.

Mr. Deakin reported on the Business Retention Survey being conducted in the City of Port Alberni and provided an overview of statistics that have been collected from local businesses – Business Challenges and Historical Sales Trends data. The City plans to compare this data with other communities of similar size that have conducted similar surveys.

Mr. Deakin provided the Committee with copies of economic development recommendations and priorities in the region which can be reviewed during the proposed strategic planning session.

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the City of Port Alberni Economic Development Manager reports be received.

CARRIED

4. CORRESPONDENCE FOR ACTION/INFORMATION

- a. **Alberni Valley Flying Club Invitation to attend the 2nd Annual Alberni Valley Regional Airport Open House.**

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni Valley Committee receive the invitation.

CARRIED

5. REPORTS

a. Alberni Valley Landfill Update – A. Daniel (Verbal)

The Manager of Environmental Services provided an update on the Alberni Valley Landfill.

- Devils Den - the site has been cleaned up by the province and recyclable tire material removed and access into the building has been blocked. The ACRD accommodated disposal of waste at the Landfill. The perimeter is secured with large tires which have not yet been buried in soil.
- Solid Waste Management Plan – a review and update of the plan is part of the budget this year – Staff is working on a RFP and will re-instate the Solid Waste Management Committee to work on the project with the consultant.
- Expansion of North East side of the landfill – The working face is being moved to the NE site. Gravel was brought in to create positive drainage and two wells are being drilled to monitor leachate impacts.
- DL307 (Property next to Devils Den) – An agreement was reached with Tseshaht First Nation for gravel extraction on this site. The Tseshaht First Nation has removed timber from site and two years worth of gravel moved to the Landfill. Staff were able to convince the province not to charge royalties on the gravel, a savings of over \$200,000.

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the verbal report on the Alberni Valley Landfill be received.

CARRIED

b. Alberni Valley Airport

- **Update – A. Daniel (Verbal)**
- **Correspondence from Alberni Valley Soaring Association regarding request for Facility Improvements**
- **Thunder In The Valley – A. Daniel (Verbal)**

The Chief Administrative Officer provided a brief summary on the Alberni Valley Airport. He highlighted a number of issues that require addressing at the Airport. Most of the debt for constructing the Airport has been paid off.

The Manager of Environmental Services provided a progress report on the Airport including sign age improvements, grading, seeding and fertilizing. The Regional District website is being updated to include user groups at the Airport. Proposed projects for 2013 include: replacing fence posts around the perimeter, drainage and culverts, crack sealing, brushing and tree removal.

The Manager of Environmental Services reported on letters received from Airport user groups requesting improvements to lighting and the implementation of a GPS system at the AV Airport.

Mr. Fortune reported on options and cost implications of improved lighting and implementation of a GPS system at the AV Landfill. He noted that user groups at the Airport are split down the middle as to what type of infrastructure they would like at the Airport. Mr. Fortune reported that Coulson's has also requested a runway extension. This would be a fairly cost effective project for the Regional District.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Alberni Valley Committee direct staff to develop a proposal for consulting services to conduct a business case and risk assessment for capital improvements at the AV Airport with the process to include consultation with current and potential users at Airport.

CARRIED

MOVED: Director Cote

SECONDED: Director McLeman

THAT the Alberni Valley Committee direct staff to work with the City of Port Alberni Economic Development Manager to develop a promotional display and informational booth in the Alberni Valley Terminal Building during the Alberni Valley Flying Club Open House on June 23, 2013.

CARRIED

The Manager of Environmental Services provided a brief update on Thunder in Valley. The event is held the second weekend each year in August. He discussed improvements the AV Drag Racing Association is doing at the AV Airport.

MOVED: Director McLeman

SECONDED: Director Banton

THAT the verbal reports be received.

CARRIED

6. NEW BUSINESS

7. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Banton

THAT the meeting be closed to the public to discuss matters relating to:

- i. Information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.*

CARRIED

The meeting was closed to the public at 12:25 pm

8. RE-OPEN THE MEETING

The meeting was re-opened to the public at 12:42 pm

MOVED: Director Kokura

SECONDED: Director McNabb

THAT staff be instructed to write a letter on behalf of the Alberni Valley Committee to the parks branch to clean up Stamp Falls Provincial Park.

CARRIED

8. ADJOURN

MOVED: Director McNabb

SECONDED: Director Kokura

THAT this meeting be adjourned 12:43 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



Port Alberni RCMP

Monthly Highlights
April 2013

Noteworthy Investigations:

- March 30th: Attempted Murder charges laid against local male after he intentionally drove his vehicle into a residence on 6th Avenue seriously injuring 4 occupants. A complex investigation was spearheaded by the Serious Crime Unit and a total of 26 charges were laid against Travis FOORD. Many support units assisted in the investigation, including Forensic Identification Section and the Police Dog Service Team which was utilized to locate a key piece of evidence in this matter.
- A comprehensive threat assessment of a local student was conducted by the RCMP Behavioural Sciences Section upon request from the Port Alberni RCMP. The youth was exhibiting very concerning behavior at home and at school, and the matter was treated very seriously. All relevant youth mandated agencies have been engaged in this comprehensive investigation and process to ensure the safety of the students and others in our community.
- Search Warrant executed at residence of local drug trafficker, resulting in seizure of drugs and trafficking paraphernalia. Charges pending.
- Fatal house fire on Melrose Street. Elderly woman perished in the fire which was deemed accidental by fire investigators.
- Recent increase in break and enters of outbuildings. Information provided to local media with prevention tips for the public.

Noteworthy Events/Initiatives:

- Three local officers were selected to 'Alexa's Team' for their efforts in taking impaired drivers off the local roads. The officers were recognized at an emotional ceremony in Victoria which was attended by Alexa Middlelear's family and other distinguished guests.
- Local Victim Services providers hosted a scenario based information session to the community on April 23rd, to recognize the Victims of Crime Week in Canada. The RCMP Victim Services team and the Detachment Operations Commander participated in the event.

- Victim Services and the Community Policing Unit received a grant to provide domestic violence prevention information to students at ADSS. Feedback was entirely positive.
- Community policing volunteers participated in a public relations photo shoot in Port Alberni that will be featured in a provincial campaign.
- The new mandate of the Youth Officer is producing tangible results, as the RCMP is actively engaged with the community youth service providers to problem solve around the high risk youth. Several students have been set on better paths resulting in less AWOL calls, reports of their victimization, and calls where they have engaged in criminal behavior.
- A recent detachment survey identified a number of local officers who volunteer their time to assisting youth in our community. Local organizations and sports teams benefit from the assistance of officers who dedicate their time to coaching and mentoring young people.
- APS is partnering with Tseshaht FN, DFO, West Coast Marine and Transport Canada to host a boat safety seminar which will be held at Tseshaht band office on May 13th. This coincides with the upcoming gill netting seasons which in the past has made for increased calls for service to this office from both the FN and recreational boaters. The focus is on education, the laws, traditional practices and the safety requirements.
- The number of hours community policing volunteers donate each month is estimated at over 300. Community members donate their time in programs such as Citizens on Patrol, Speed Watch, the Community Police Office, and Victim Services. A media release was forwarded to the local press acknowledging their tremendous contribution in honour of International Volunteer Week.
- The detachment is joining the City, PAFD, and other agencies to form a Nuisance Property Committee, which intends on using the Nuisance Property bylaw to reduce crime and other concerning activity at a number of local residences.

Highway 4 closures

2012-12-05 (2012-11108) Tree down on the hump approx 1 km west of the brake check, **blocking all four lanes of traffic** for approximately 20 minutes, until members attended and assisted to open one lane for another 30 minutes until EMCON removed the tree.

2013-01-08 Highway 4 on the Hump. Closed for approx 1 hour due to heavy snowfall

2013-01-25 1300 (2013-642 fatal MVI) Highway closed in entirety 1 hour and limited traffic for a number of hours

2013-01-27 1647 Angel Face closed (2013-669 Oceanside Det). Unknown length

2013-02-05 2013-964 tree down at Cathedral Grove. 1 hour approx

2013-02-12 1759 MVI near Hydro Hill, Kennedy Lake (2013-90 Ucuelet Detachment). Highway had to be shut down for about 30 min to get vehicles recovered from ditches

2013-02-18 1449 MVI 20 km east of junction (2013-114 Ucuelet Detachment.) Highway had to be shut down for about 20 min to get vehicles recovered from ditches



The Future of Salmon

Omega Pacific Hatchery Inc.

PO Box 9, Port Alberni

BC, Canada V9Y 7M6

250.731.5043

camp9@lincsat.com

May 17, 2013

Executive Summary for the ACRD May 22, 2013 Meeting

Once again the Alberni Terminal Area will not have a Chinook Fishery. Adult Chinook returns are estimated at 15,000, the river requires 26,000 escapements. Robertson Creek Hatchery annually releases 6.5 million S0 smolts for this fishery.

Omega Pacific Hatchery is a local private fish hatchery (est. 1988) and local owners cultured Chinook salmon for 34 years. Since 2003 we have written to DFO, attended local meetings and submitted proposals offering to grow Chinook smolts to assist in rebuilding streams and provide fishing opportunities in our area. The projects would be taken on as a community projects at no cost to DFO. Our participation would provide an additional release of stream type smolts (naturally occurring chinook which spend 1 year in fresh water before out migrating to the ocean). This type of chinook is widely used by American fishery managers and thru personal communication is the preferred type of chinook smolt used to re-build low level streams because of greater ocean survival and returns.

B.C. has over 300 community groups who grow fish for enhancement.

In 2009 we realized that local management was refractory to our participation. We met with the Area Coast Regional Director, out of Vancouver Office, who toured our site and commented that there were no reasons why Omega should not be able to participate and grow fish.. This resulted in our participation with three projects to grow stream type chinook; for Sarita, Nahmint and Phillips Rivers.

Vancouver mangers retired and area managers have gone back to the original ways.

In the years that followed we have acquired a long list of letters in support of our participation, included one from ACRD . (list attached)

We have two request of the ACRD;

1. To re-fresh their letter of support for Omega Pacific Hatchery to participate in growing of chinook for rebuilding streams and to provide fishing opportunities in our area.
2. To participate in dialogue to obtain approval and identify a location for release of a group of 65,000 chinook smolts currently rearing at Omega Pacific Hatchery. The fish are from adult chinook spawned at the brailer site at Robertson Creek Hatchery with the eggs having been incubated and smolts reared at Omega Hatchery. (see attached summary of group of fish)



ICET ANNOUNCES FUNDING SUPPORT FOR ABORIGINAL TOURISM ATTRACTION PROJECT

For Immediate Release

May 8, 2013

Courtenay, BC. The Island Coastal Economic Trust (ICET) today announced funding approval of \$120,000 towards the Kwicksutaineuk Haxwa`mis First Nation Bighouse Restoration and Eco-cultural tourism initiative. The total cost of the project is estimated at \$290,000.

For the past five years, the Kwicksutaineuk Haxwa`mis First Nation (KHFN) have been planning the redevelopment of Gwa-yas-dums, their homeland village situated on Gilford Island. The cornerstone of this plan is the creation of a tourism economy that will replace the once vibrant forestry and fishery industries that traditionally employed their people. At the centre of the tourism attraction strategy is the Bighouse, which is ideally situated as a visual draw to boaters passing by and will serve as the first level of marketing for tourists in the area.

ICET funding will be used to restore the 100 year old Bighouse to its original state while preserving its history and significance. Work will include reinforcing the old beams, restoring the original cedar siding and painting a traditional design based on archival photographs of the village. The restored Bighouse will be used to share the KHFN culture through a range of packaged tours which will feature culture, traditional feasts and traditional craft making. The Bighouse will be the hub of a series of other Aboriginal tourism products and ventures, which will be progressively implemented.

“The Island Coastal Economic Trust is pleased to support this community driven initiative to breathe new life into Gwa-yas-dums and support the creation of new economic drivers which will spark new business development and new employment opportunities,” stated ICET Chair Phil Kent. “This project is an example of how the Island Coastal Economic Trust can support remote communities and help them leverage the opportunities that the growing Aboriginal Tourism sector offers.”

“The Bighouse rebuild will contribute significantly to the economic opportunities envisioned within our Comprehensive Community Plan where Eco-cultural tourism was identified as a primary effort,” stated KHFN Chief Councillor Bob Chamberlin. “It will also provide a safe and appropriate place for the Kwikwasutinuxw Haxwa'mis First Nation's culture to continue to flourish. Building from this strong foundation of Family, Community and Nation will especially serve our youth in many ways, which will create a brighter future for us all.”

About the Island Coastal Economic Trust

The Island Coastal Economic Trust is a \$50 million endowment established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast. ICET funds community driven economic development initiatives in targeted sectors to spark new and sustainable regional economic growth. These sectors include: forestry, transportation, tourism, mining, energy, economic development, agriculture and aquaculture, and small business.

ICET is managed by an independent Board of Directors comprised of thirteen members – eight Mayors and five provincial appointees from the ICET Region. ICET has approved \$47 million for almost 90 projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$260 million in additional funding to the region.

A full overview of ICET can be found at www.islandcoastaltrust.ca

-30-

For further information:

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca

Line Robert, CEO
Island Coastal Economic Trust
Tel. 250-871-7797 Extension 227
line.robert@islandcoastaltrust.ca

Jeneen Hunt, Band Manager
Kwicksutaineuk Haxwa`mis First Nation
Tel. 250-974-3004
jhunt@khfn.ca



ICET ANNOUNCES FUNDING SUPPORT FOR OCEANSIDE INITIATIVES BUSINESS ATTRACTION STRATEGY

For Immediate Release

May 6, 2013

Courtenay, B.C. – The Island Coastal Economic Trust (ICET) is pleased to announce funding of \$30,000 for the Parksville and District Chamber of Commerce, to support a business attraction strategy.

In January of 2013, ICET launched its new Economic Development Readiness Program, designed to support communities, First Nations and non-profit organizations with funding for projects related to economic development planning and high value investment attraction.

With this funding, *Oceanside Initiatives*, the Chamber of Commerce economic development partnership group, will follow up on a recent competitive analysis for the region which recommends a business attraction strategy focused on the *Lifestyle Entrepreneur*. The project will include research and the development of specific tools which will be used to attract entrepreneurs and businesses through media, foreign and local investment presentations, trade shows and direct inquiries.

“We are pleased to support the Oceanside Initiatives economic development partnership as it narrows its investment attraction focus to support its goal of attracting high value employment and a younger demographic to the region,” stated ICET Chair Phil Kent. “One of the primary goals of this new program is to enable communities to access the expertise and resources they need to support a quicker transition to a more diverse regional economy.”

“The Parksville & District Chamber of Commerce wishes to thank the Island Coastal Economic Trust for sharing our vision of expanding and diversifying the Oceanside economy, creating higher paying jobs and expanding the regional commercial tax base. This funding will move us one step closer to our goal by providing a multimedia community presentation package to be used for business attraction and retention,” said Chamber President Doug Riederer.

About the Island Coastal Economic Trust

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ICET is managed by an independent Board of Directors comprised of thirteen members – eight Mayors and five provincial appointees from the ICET Region. ICET has approved \$47 million for over 90 projects on the Island and Sunshine Coast since implementing its grant program in 2007. ICET investments have leveraged over \$260 million in additional funding to the region.

A full overview of ICET and the Economic Development Readiness Program can be found at www.islandcoastaltrust.ca

-30-

For further information:

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
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Kim Burden, Executive Director
Parksville & District Chamber of Commerce
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kim@parkvillechamber.com

*Mayor Gerry Furney
Town of Port McNeill
P.O. Box 728
Port McNeill, B.C. V0N 2R0*



*Town Office: (250) 956-3111
Fax: (250) 956-4300
Residence: (250) 956-2446
Cell: (250) 230-1911*

April 26, 2013

To Mayors, Chairs, Councillors and Regional Directors

The economy of our province is dependent on healthy resource industries such as forestry, mining, agriculture, fishing, aquaculture, and energy production. But, public relations assaults on these resource sectors and the people that they support continue with multi-millions in financial help from U.S. foundations such as the Rockefeller Brothers Fund.

About 20 years ago campaigns started to undermine all our resource industries. These campaigns were clever, wide-spread and exceptionally well-funded. They have been directed against every one of our resource industries and virtually every one of our resource communities. It was obvious that behind these campaigns there is BIG MONEY.

When questioned about government's seeming inability to stand up to these campaigns, a long-serving cabinet minister gave me a frightening answer; he said: "They have more money than we do."

In looking back over the variety of campaigns and the people behind them, there is much more to them than meets the eye. There is no shortage of funding. There is the ability to quickly move people to different hot spots around the province. There is no shortage of money to influence a surprisingly pliable and gullible media, always looking for headlines and clever one-liners on the evening news.

The BIG MONEY pays for full-page advertisements in local, national and international newspapers. Full-page advertisements appear in large American newspapers such as the New York Times. Articles appear in magazines denigrating our industries, their workers and our local, provincial and national governments.

No industry or community is safe from the harmful lies and exaggerations of these campaigns. A gullible public, especially in large cities, laps it up.

Forestry in British Columbia took the initial brunt of the attacks starting in the late 1980s. A powerful company like McMillan Bloedel and its chairman were among the first and most vulnerable victims. It hired Burson-Marsteller, a large international public relations firm that had handled the noxious gas disaster in Bhopal, India, to no avail. That once-proud powerful forest company no longer exists.

Mining in our province has been under constant pressure, to the extent that only one company has been given permission to open a mine in the past 10 years. British Columbia is still the centre of world mining, but most of its mines are located elsewhere in the world, where they are made to feel more welcome.

Aquaculture too, has become another victim and the campaigns against it have pulled out all the stops. PhD students have been inveigled into the campaign and papers “proving” that salmon farms are responsible for the demise of West Coast salmon have earned degrees and “sainthood” for some of the anti-salmon-farming antagonists. In spite of their dire predictions on the demise of our salmon populations, we have recently seen the largest returns of salmon in many years.

Oil & Gas exploration, production and transportation is the most recent cause célèbre. We live in a world of depleting petroleum resources that relies on the industry to keep the world mobile. Some of our Northern ports are being thwarted in their efforts to service the industry and strengthen their local economies.

We all know that there is a Provincial Election underway in our Province. It is incumbent on us all to ensure that the members we elect are sincerely supportive of the jobs in our vulnerable resource industries such as Forestry, Mining and Aquaculture.

Regardless of political affiliation, each candidate should be asked a simple question.
“Do you support the industries that are the backbone of our resource-dependent economy?”

A handwritten signature in black ink, appearing to read "Gerry Furney", with a horizontal line underneath.

Gerry Furney
Mayor
Port McNeill
Town Office 250 956-3111
Cell 250 230-1911



May 7, 2013

Ms. Cindy Solda, Chair
Alberni-Clayoquot Regional District,
3008 5th Ave.
Port Alberni BC
V9Y 2E3

Dear Chair Solda:

**RE: INITIATION OF PROCESS TO AMEND THE REGIONAL GROWTH STRATEGY
RGS and Electoral Area 'H' OCP
Amendment Application Number PL2011-060 – Deep Bay
Electoral Area 'H', RDN**

This letter is to formally confirm the initiation of a process to amend the Regional Growth Strategy and intent to consult with affected and interested organisations. On April 23, 2013 the Regional District of Nanaimo Board decided to proceed with a process to review an application to amend the Regional Growth Strategy.

The application is for a mixed-use development on approximately 76 ha of land in the community of Deep Bay in Electoral Area 'H' of the Regional District of Nanaimo (please see attached maps). This includes 386 single and multi-family residential units, 6,975 m² of commercial land and a 292 unit recreational vehicle resort.

The Regional Growth Strategy directs the majority of growth into the Urban Centres of Nanaimo, Parksville, Qualicum Beach and Lantzville with smaller amounts directed towards 14 existing Rural Village Centres. The lands involved in this application are not in an area currently designated for growth.

In order to proceed, this proposed development requires amendments to the Electoral Area 'H' Official Community Plan and Regional Growth Strategy bylaws to allow the addition of a new Rural Village Centre. This would mean a significant increase to the amount of land currently designated for higher density residential growth in the immediate area and wider region.

We will keep you informed regarding the status of this project. The steps involved in reviewing the application are attached. The next step in the process is for RDN staff to develop a consultation plan that will then be presented for the Board's approval.

Strategic & Community
Development
6300 Hammond Bay Road
Nanaimo, BC
V9T 6N2

Ph: (250) 390-6510

Toll Free: 1-877-607-4111
Fax: (250) 390-7511
Email: planning@rdn.bc.ca

Web: www.rdn.bc.ca

Page 1/5

The file manager for this application is Lisa Bhopalsingh, Senior Planner. Should you have any questions about this application, please do not hesitate to contact Lisa or Paul Thompson, Manager, Long Range Planning (Tel: 250-390-6510; Toll Free: 1-877-607-4111).

Sincerely,

A handwritten signature in blue ink, appearing to read "Joe Stanhope".

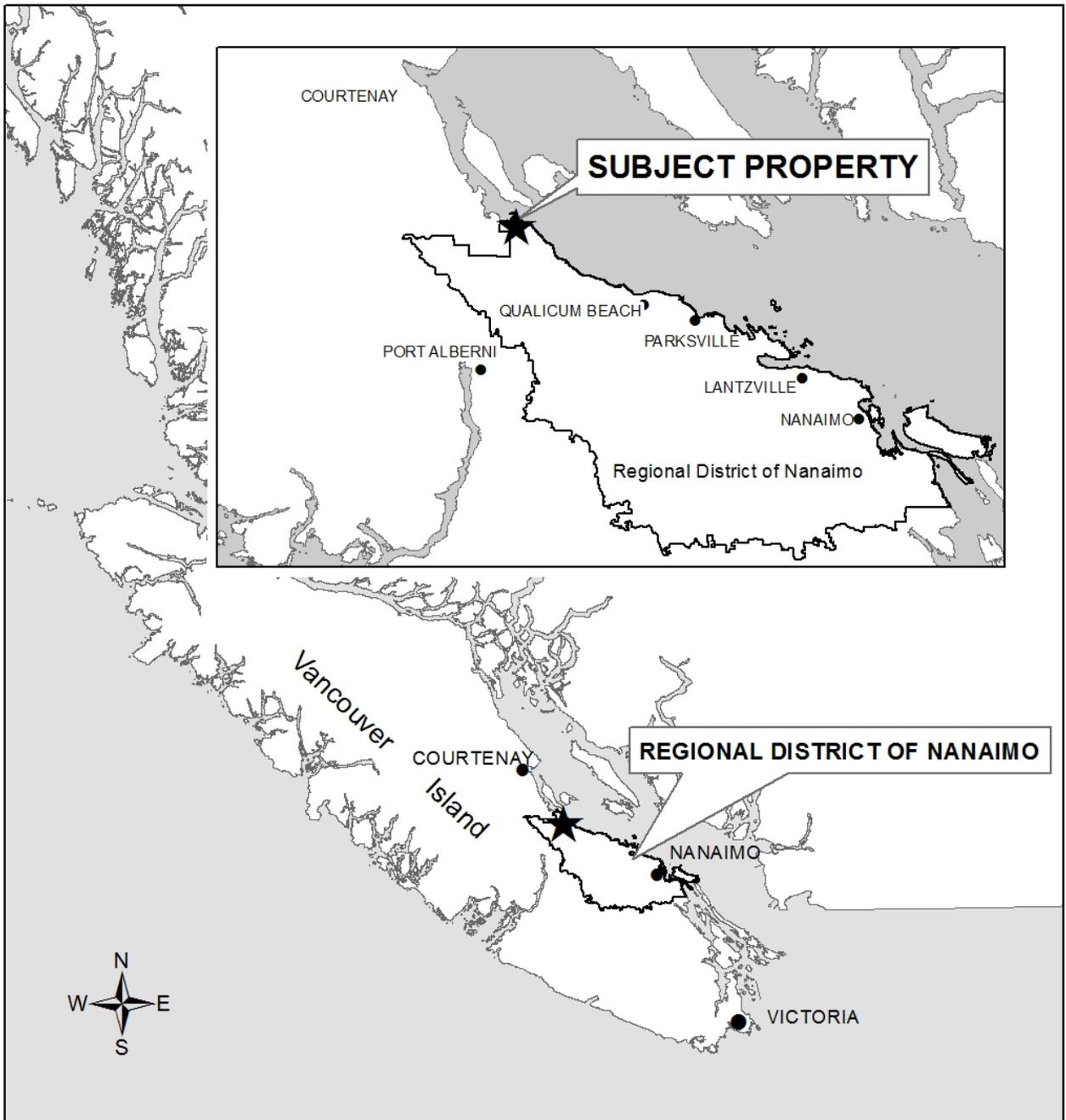
Director Joe Stanhope
Chair, RDN Board

Enclosures:

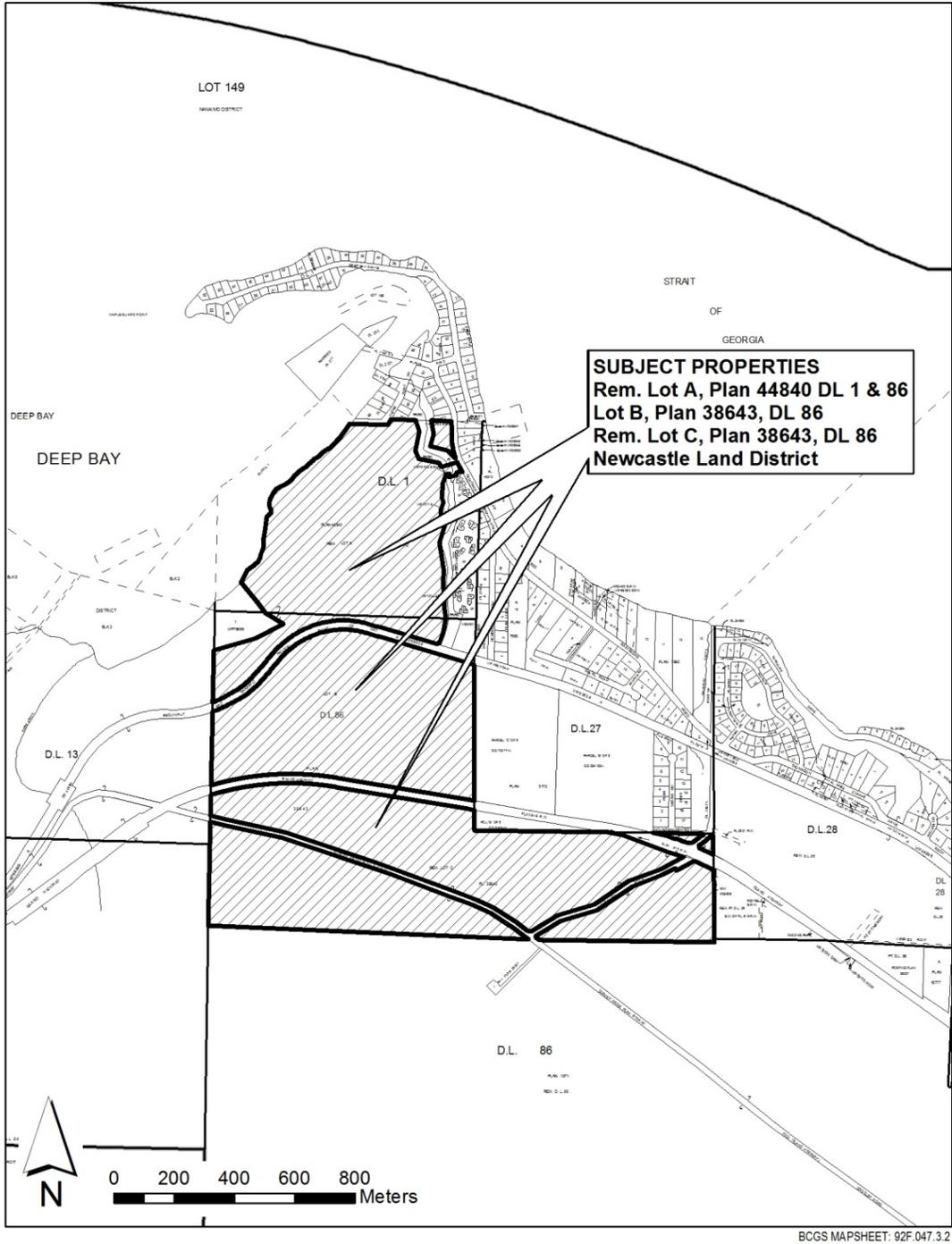
1. Context Map of Lands Involved in the Application
2. Detailed Map of Lands Involved in the Application
3. Chart of the Regular Amendment Process for the Regional Growth Strategy

cc Paul Thorkelsson, CAO, Regional District of Nanaimo
Bill Veenhof, Electoral Area 'H' Director, Regional District of Nanaimo
Russell Dyson, CAO, Alberni-Clayoquot Regional District

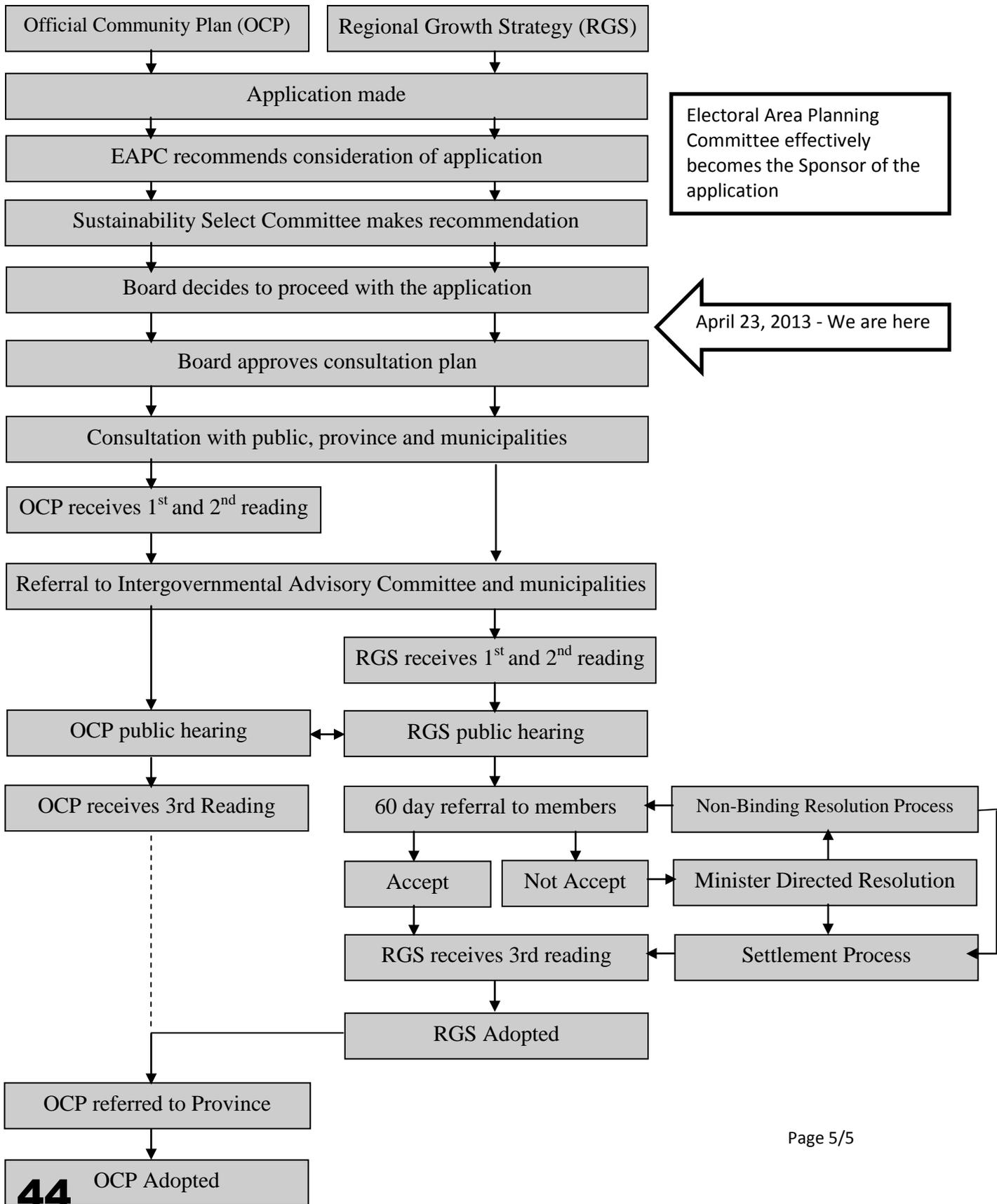
Context Map of Lands Involved in the Application



Detailed Map of Lands Involved in the Application



Regular Amendment Process for the Regional Growth Strategy – Electoral Area



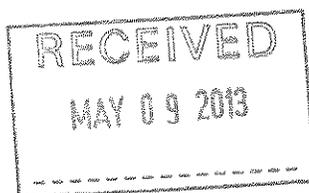
May 7, 2013



Chairperson Cindy Solda and Directors
Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni BC V9Y 2E3

Catalyst Paper Corporation
2nd Floor, 3600 Lysander Lane
Richmond, British Columbia
Canada V7B 1C3

Tel: 604 247 4400
Fax: 604 247 0512



Dear Chairperson Solda and Directors,

I'm pleased to provide you with the enclosed copy of Catalyst Paper's tenth sustainability report, this one covering calendar 2012. It tells the story of a remarkable year in which we rapidly completed a large financial restructuring and significantly strengthened our competitive position.

As the report describes, this was accomplished through the hard work and unwavering focus of everyone at Catalyst. Equally important was our customer's loyalty and the constructive engagement of creditors, unions, retirees, operating communities, vendors and governments. Each of these stakeholders contributed in a vital way to the solution we ultimately reached.

Our operating philosophy and values continued to serve us well under these challenging circumstances. They are reflected in a range of achievements, along with transparency regarding where we fell short of expectations. Performance highlights for 2012 include:

- Total direct greenhouse gas (GHGs) emissions were down, mainly due to the permanent closure of a carbon-intensive recycled paper mill in Arizona;
- GHGs were one-fifth of 1990 levels at Canadian operations, but were up from a year earlier reflecting the impact of increased electricity generation at Powell River;
- Renewable energy use stood at 87% at Canadian operations and 79% corporately;
- 62% of all fibre supply was certified to leading third-party sustainability standards with most sourced from sawmill wastes;
- Corporate water-use intensity was reduced 4%;
- Frequency of medical incidents and lost-time injuries were reduced slightly, however safety results fell short of targeted performance;
- 200 new employees were hired as retirements trend upward and recruitment intensified; and
- Operations employed 1,600 people and generated nearly \$2 billion in economic activity which supports 5,500 additional jobs in British Columbia.

Please have a close look at the paper on which these results are described. It's our coated three product – Ascent is the brand name. This newest and highest-value addition to our broad product suite is an example of our relentless focus on innovation and product development. Our new ultra-light weight newsprint – Marathon Lite – is another. Both reflect our commitment to sustainability and belief that our products continue to have an important place in today's digital world.

Moving forward from the pivotal events of 2012, we intend to leverage our unique combination of strengths relating to energy and raw materials, manufacturing processes, product range, customer relationships, stakeholder partnerships and employee expertise. These are the key ingredients of adaptation today and are a solid foundation on which to build a successful future at Catalyst Paper.

Your questions and feedback regarding our performance and our disclosure practices are always welcome, and I extend my thanks to all who contributed to last year's outcomes.

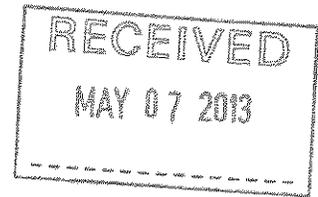
Sincerely,

A handwritten signature in black ink that reads "Lyn Brown". The signature is written in a cursive, flowing style.

Lyn Brown, ABC, BA, MBA
Vice-President, Marketing & Corporate Responsibility



people. planning. positive change.



May 3, 2013

Dear Mayor and Council:

Access Awareness Day – June 1, 2013

June 1, 2013 marks our *16th annual Access Awareness Day*. Access Awareness Day provides each of us with an opportunity to look at our communities and ways that our communities can become more accessible and inclusive for everyone. The theme for our 2013 Access Awareness Day is “*my community includes accessibility/my community includes me*”. We would like to recognize your community and some of the advances that you have made in working to become more accessible.

Does your municipality have a designated parking program? Does your municipality have policies or measures in place to ensure that designated parking spaces are protected and respected for those who need it most?

Does your municipality have an Accessibility Advisory Committee that works to ensure that services and programs are accessible and that people with disabilities have the opportunity to play an active role in their community? Is there someone in your community that you would like to recognize for their efforts in working to create positive changes in your community for people with disabilities? Is there something that we could do together to build increased awareness and support around the needs of people with disabilities?

In keeping with the approach that we adopted in 2012, we have created a “leadership” space on our website to recognize the different municipalities and organizations that have joined us in working to promote increased accessibility in their communities and in celebrating Access Awareness Day.

Here are some ways municipalities can help to celebrate Access Awareness Day:

- *Highlight success stories:* Has your community developed policies or standards that have helped to make your community more accessible? Do you have a story to share that may help to inspire others?
- *Recognize someone in your community:* Is there someone in your community that deserves recognition for going above and beyond in their efforts to build increased awareness and understanding about the needs of people with disabilities?
- *Hold an event or pass a proclamation:* Celebrate Access Awareness Day by organizing an event to promote accessibility and inclusion in your community or join us in issuing a proclamation for your community that supports of Access Awareness Day.

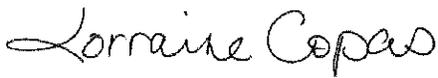
We have enclosed some materials that we make available to communities that can help to show the types of measures or actions that can be taken to support greater accessibility and inclusion in all aspects of community life – social, recreational, cultural, and economic. This material can be made available in local community centres, libraries, or other public spaces as part of your Access Awareness Day education and outreach. Contact us at accessawarenessday@sparc.bc.ca to learn more about the resources that we have available.

SPARC BC has again asked UBCM to partner with us and support our efforts in bringing together municipalities across British Columbia to recognize and support Access Awareness Day. We hope that you will also join us in making Access Awareness Day 2013 the best Access Awareness Day ever!

As part of this year's Access Awareness Day celebrations, we also want to draw your attention to our new accessibility and enforcement line – 604-718-7734. Through the launch of this line, members of the general public and municipalities, including local by-law enforcement officers, will be encouraged to contact us if there are specific issues around accessible parking that need to be addressed or if they see a SPARC parking permit that is being misused. Our goal is to work with our community partners to keep our program strong.

We look forward to hearing from you.

Sincerely,

A handwritten signature in cursive script that reads "Lorraine Copas".

Lorraine Copas
Executive Director, SPARC BC

Enclosure: Sample Access Awareness Day Material
 Sample Proclamation



people. planning. positive change.

ACCESS AWARENESS DAY SAMPLE PROCLAMATION

Whereas: Accessibility and inclusion is essential for ensuring that all community members have equity in opportunities, and the ability to fully participate in community life; and,

Whereas: Accessibility affects all aspects of community life – physical, social and economic; and,

Whereas: We all have a role to play in ensuring that our communities are as accessible and inclusive as possible; and,

Whereas: Accessibility relates to both the physical design of buildings and infrastructure as well as the access to appropriate services and supports including transportation, recreation, housing, employment and other activities that are an essential part of community life.

Therefore, be it resolved that:

The citizens of _____ recognize the importance of ensuring that people with disabilities have access to opportunities that are important to them and that I, _____, Mayor/Chairperson of _____, do hereby proclaim Access Awareness Day - Saturday, June 1th, 2013 in _____, a day of individual and group action to promote equitable opportunities for people with disabilities to work together towards a vision of creating an accessible and inclusive community for all.

In witness, I hereunto set my hand this _____ day of _____ 2013.

Mayor/Chairperson of _____



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CGA, Manager of Finance

Meeting Date: May 22, 2013

Subject: Community Works Fund Agreement Amendment

Recommendation:

That the Alberni-Clayoquot Regional District (ACRD) Board of Directors approve the Community Works Fund Agreement Amendment between the Union of British Columbia Municipalities (UBCM) and the ACRD and authorize the Chairperson and the Chief Administrative Officer to enter into the Agreement on behalf of the ACRD.

Desired Outcome:

To amend the Community Works Fund Agreement to allow the Gas Tax funds to be utilized for tangible capital asset projects on assets that are not owned by the Regional District.

Summary:

The Board of Directors at the February 27, 2013 Board of Directors meeting instructed staff to amend the contract with UBCM to allow Gas Tax Funds to be allocated to the Beaver Creek Community Club and the Cherry Creek Improvement District for eligible infrastructure upgrades. This amendment is just the first step in the process as the ACRD will also need to enter into agreements with each of the outside groups to bind them to the same obligations that are present in the ACRD's agreement with UBCM. The outside groups are not able to proceed with their projects until both agreements are fully executed.

Time Requirements – Staff & Elected Officials:

Some staff time will be required to enter into agreements with the outside groups, ensure the funds are spent on eligible projects and reporting the outcomes of the projects as required under the Community Works Fund Agreement.

Financial:

The Community Works Fund is a transfer of Federal Gas Tax Revenues to local governments for infrastructure improvements and developments. 100% of the funding under this agreement comes from the Federal Government although the program is administered by UBCM. The Board of Directors has allocated \$25,000 for the Beaver Creek Community Hall upgrades and \$45,000 for the Cherry Creek Improvement District water intake upgrade.



Submitted by: _____
Teri Fong, CGA, Manager of Finance



Approved by: _____
Russell Dyson, Chief Administrative Officer

**CANADA – BRITISH COLUMBIA – UNION OF BRITISH COLUMBIA MUNICIPALITIES
AGREEMENT ON THE
TRANSFER OF FEDERAL GAS TAX REVENUES
COMMUNITY WORKS FUND AGREEMENT AMENDMENT
(CWF Agreement Amendment Agreement)**

This CWF Agreement Amendment Agreement is made as of _____, 2013,

BETWEEN: ALBERNI-CLAYOQUOT REGIONAL DISTRICT (the Local Government)

AND: UNION OF BRITISH COLUMBIA MUNICIPALITIES as established under the *Union of British Columbia Municipalities Act* SBC 2006, c.18, as represented by the President. (UBCM)

The Community Works Fund Agreement made between the Local Government and the UBCM executed by the UBCM on December 7, 2005 is hereby amended as follows:

1. In section 1.3 (Definitions), the definition of Environmentally Sustainable Municipal Infrastructure (ESMI) Projects, is struck out and the following definition is substituted:
“Environmentally Sustainable Municipal Infrastructure (ESMI) Projects” means projects that result in tangible capital assets in British Columbia primarily for public use or benefit and owned by an Eligible Recipient, within the meaning of that term in the Agreement, that:
 - (i) improve the quality of the environment and contribute to reduced greenhouse gas emissions, clean water, or clean air; and
 - (ii) fall within the category of projects described in Schedule A hereto.
2. The following paragraph is added to section 3.1:
 - v) if an Eligible Project results in a tangible capital asset that is owned, in whole or in part, by an Eligible Recipient that is not a local government, then the Local Government must ensure through an agreement with the owner of that asset that the Local Government is able to fulfill its commitments under this CWF Agreement in relation to the Eligible Project.
3. The following paragraphs are added to section 3.2:
 - vii) if an Eligible Project results in a tangible capital asset that is owned, in whole or in part, by another local government, then the requirements under paragraph iv) and v) may be fulfilled by another local government owner instead of the Local Government.
 - viii) if vii) applies, the Local Government’s report must identify the Eligible Project, indicate the amount of CWF Agreement Funding spent by the Local Government on the project and identify the local government that will fulfill the detailed reporting requirements for the Eligible Project.

4. The following paragraph is added at the end of Section 4 of Schedule C:

If an Eligible Project results in a tangible capital asset that is owned by an Eligible Recipient, as that term is defined in the Agreement, that is not the Local Government, then the ownership requirement set out above applies to the Eligible Recipient that is the owner of the asset and not the Local Government, except that if the Eligible Recipient disposes of the asset and that disposal requires a repayment, then the following repayment provisions apply:

- (a) if the Eligible Recipient is another local government, the Eligible Recipient must repay the required amount to the UBCM;
- (b) if the Eligible Recipient is not a local government, then the Local Government must repay the required amount to the UBCM.

5. This CWF Agreement Amendment Agreement must be executed first by the Local Government and the term of the CWF Agreement Amendment Agreement commences on the date of the subsequent execution of it by the UBCM. This CWF Agreement Amendment Agreement shall expire on March 31, 2019.

SIGNATURES

This CWF Agreement Amendment Agreement has been executed on behalf of the Recipient and the Union of British Columbia Municipalities by those officers indicated below and each person signing the agreement represents and warrants that they are duly authorized and have the legal capacity to execute the agreement.

ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

UNION OF BC MUNICIPALITIES

Chair

UBCM Corporate Officer

Corporate Officer

General Manager, Victoria Operations



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: May 15, 2013
Subject: Fuel Provider for Regional District Fleet

At the January 11, 2012 Committee of the Whole meeting the Board of Directors requested that staff investigate alternate fuel providers for the Regional District fleet. Staff have reviewed the options in consideration of the recent changes to the organization.

It was determined that the Alberni District Co-op would provide us the best deal as they not only provide a 2% discount when a payment is made before the 20th of each month but also provide equity and cash back for all patrons. In 2012 the Co-op announced a 5% or 5 cents per litre refund to their patrons. Based on the 2012 consumption that was purchased through Petro Canada our refund would have been approximately \$400. The Beaver Creek Volunteer Fire Department and the Beaver Creek Water System were already using the Co-op as their fuel providers and staff has now opened a new account for the remainder of the Regional District fleet.

The Petro-Canada account will remain open and active for out of town purchases but staff will be directed to use the Co-op when filling up locally.

Submitted by: 
Teri Fong, CGA, Manager of Finance

Approved by: 
Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CGA, Manager of Finance

Meeting Date: May 22, 2013

Subject: Asset Listing

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors receives the asset listing staff report.

Desired Outcome:

At the July 11, 2012 Board Meeting the Directors requested that a listing be provided of all Regional District owned assets.

Summary:

The attached listing was created from our accounting program. Smaller assets have not been included as they are grouped together in the year of purchase and would take a significant amount of time to separate.

Background:

The Public Sector Accounting Board (PSAB) changed the accounting treatment of tangible capital assets in 2009. The previous practice was to expense an asset when it was purchased rather than capitalize and amortize over its useful life as is common in the private sector. The new standard required that all assets be capitalized and amortized and therefore the implementation of PSAB 3150 was a major challenge to all local governments as an inventory of assets needed to be developed.

The ACRD approach taken at the time was to develop an opening balance and system that would satisfy the PSAB and auditor requirement but required minimal staff time as the value of the project was deemed to be questionable for an organization of our size. When the original asset database was developed it was decided that only assets with a remaining useful life were to be recorded and as a result the listing may be missing some older assets. Also, smaller items such as equipment were grouped by year of purchase and were not recorded separately to ensure implementation did not demand additional staff time. Grouping items is acceptable from a PSAB perspective as long as they have the same useful lives and so this practice has been continued to date.

Time Requirements – Staff & Elected Officials:

The asset system is not directly linked to our General Ledger therefore it does take a moderate amount of accounting staff time to update the database each year.

Financial:

The asset listing is maintained in house so any modifications to the process would require staff time.

Policy or Legislation:

PSAB Standard 3150 for Tangible Capital Assets are met with our current practice.

Options Considered:

The ACRD has undergone significant changes since the development of the asset database as we have seen the addition of the Beaver Creek Improvement District as well as the increased oversight of the Volunteer Fire Departments. Therefore, the development of a more detailed asset listing has been considered by staff but additional staff resources would be required to expand and maintain the listing. The maintenance of the asset database has been performed by the accounting department to this point and any increase in level of detail would require assistance from outside of the department as we do not have the resources to devote any additional time to this project.

Submitted by: 

Teri Fong, CGA, Manager of Finance

Approved by: 

Russell Dyson, Chief Administrative Officer

SERVICE AREA	ASSET
All Members	
General Government Services	Office Building 2011 Ford Ranger Dodge Dakota White Yaris
Electoral Area's	
Building Inspection	Jeep Liberty
Mgmt of Development - Rural Areas	Court Recorder
Alberni Valley	
Alberni Valley & Bamfield Waste Mgmt	AVLF Scale & Scale Shack AVLF Storage Building Bamfield Share Shed
Alberni Valley Regional Airport	Terminal Building Fuel System
West Coast	
Long Beach Airport	Terminal Building Maintenance Building Rental House Weather Station Tractor Rotary Cutter Runway Sweeper 1990 Chevrolet Pickup 1987 Dump Truck with Plow
West Coast Waste Mgmt	WCLF Scale Shack
Bamfield	
Bamfield Community Park	Port Desire Wharf
Bamfield Volunteer Fire Dept	East Side Fire Hall West Side Fire Hall 1976 International 1980 GMC 1997 GMC 1999 Chevrolet Fire Boat
Bamfield Water System	Sugsaw Lake Wharf Storage Shed Reservoir Chlorination Building
Long Beach	
Millstream Water	Reservoir
Salmon Beach Recreation	Boat Ramp Playground Tennis Courts Administration Building

SERVICE AREA	ASSET
Long Beach (continued)	
Salmon Beach Security	Security Gate
Salmon Beach Sewage	Pumper Truck Sewage Field
Salmon Beach Transportation	Utility Trailer
Sproat Lake	
Sproat Lake Community Park	Dixon Park Wharf Marine Patrol Boat & Trailer Cougar Smith Park Playground Cougar Smith Park Ball Field Cougar Smith Park Tennis Court Cougar Smith Park Bike Park Cougar Smith Park Washroom Building
Sproat Lake Volunteer Fire Department	Hall #1 Lakeshore Rd Hall #2 Faber Rd Hall #3 Harold Bishop Burn Site Fire Truck #41 - Yr 2008 - Hall #3 Fire Truck #42 - Yr 1982 - Hall #2 Fire Truck #43 - Yr 2005 - Hall #3 Fire Truck #45 - Yr 2010 - Hall #2 Fire Truck #47 - Yr 2000 - Hall #1 Fire Truck #48 - Yr 2003 - Hall #1 Fire Truck #49 - Yr 1988 - Hall #2
Beaver Creek	
Beaver Creek Volunteer Fire Department	Fire Hall Rescue #50 - Yr 1997 Fire Truck #51 - Yr 2000 Fire Truck #52 - Yr 2006 Fire Truck #53 - Yr 1995 Truck #54 - Yr 2001 - Duty Officers Generator
Beaver Creek Water System	Darnley Road Booster Pump Station MacKenzie Road Pumphouse Works Yard and Shop North Reservoir 1993 Toyota Pickup 1994 Dodge Pickup 2003 Dodge Truck 1981 Fire Truck New Kitsuksis Reservoir Old Kitsuksis Reservoir



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CGA, Manager of Finance

Meeting Date: May 22, 2013

Subject: Restructure Implementation Grant

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors allocate the \$15,000 restructure implementation grant from the Ministry of Community, Sport, and Cultural Development to General Government Services to offset the administrative wages that were incurred to convert the Beaver Creek Improvement District.

Desired Outcome:

To determine a use for the \$15,000 restructure implementation grant that we received from the Ministry of Community, Sport & Cultural Development (MCSCD) as a result of the conversion of the Beaver Creek Improvement District.

Summary:

The Beaver Creek Improvement District (BCID) converted to become a local service of the Alberni-Clayoquot Regional District (ACRD) on May 31, 2012. As a result of the conversion significant administrative duties arrived including the integration of the BCID accounts, files, contracts, equipment, personnel and bylaws. The purpose of the grant received from the MCSCD is to offset some of this cost for the administrative duties that transpired.

Time Requirements – Staff & Elected Officials:

Although the majority of the integration has been completed there are still a number of major projects to be completed including the updating of the former BCID bylaws and contracts.

Financial:

A considerable amount of staff time has been spent since the conversion of the BCID to fully integrate all aspects of the former governance system. Much of this time was not billed directly to the Beaver Creek Water System (BCWS) Service Area as it was deemed to be as a result of conversion not the responsibility of the service area directly. The grant was anticipated to offset these costs.

Policy or Legislation:

The Local Government Act and Order in Council 327 give the responsibility of the BCWS to the ACRD.

Options Considered:

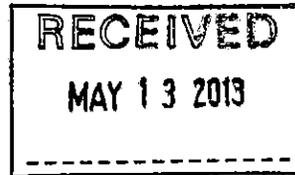
No other options were considered as the MCSCD provides clear guidelines as to how the funds can be utilized.

Submitted by: 

Teri Fong, CGA, Manager of Finance

Approved by: 

Russell Dyson, Chief Administrative Officer



Ref: 153197

May 8, 2013

Ms. Teri Fong
Manager of Finance
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni BC V9Y 2E3

Dear Ms. Fong:

Thank you for your email correspondence and phone call seeking clarification with respect to a payment made by electronic fund transfer in the amount of \$15,000 on February 6, 2013.

The payment was pursuant to a restructure implementation grant awarded to the Alberni-Clayoquot Regional District to assist with the administrative costs associated with the dissolution and transfer of the Beaver Creek Improvement District to the Alberni-Clayoquot Regional District on May 31, 2012. The commitment number for referencing this grant is 51RI1301.

This improvement district service conversion grant represents the Ministry's commitment to assist in the conversion of improvement district services to local government services. Acceptable costs can include the transfer of files, licences, easements, contracts, equipment and the integration of accounting and billing systems.

Typically a letter would have been sent to the Alberni-Clayoquot Regional District outlining the purposes of the funds at the time of either the grant award or the payment; it appears that this has not occurred, and I apologize for the error. Should you require any other information regarding the conversion grant, please do not hesitate to contact me directly.

Yours truly,

Marijke Edmondson
Director



REQUEST FOR DECISION

To: Board of Directors

From: Andy Daniel, Manager of Environmental Services

Meeting Date: May 8, 2013

Subject: Geotechnical Assessment – Proposed West Coast Multiplex

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors agree to hire Simpson Geotechnical Ltd. to conduct a geotechnical assessment on the proposed site of the West Coast Multiplex for an estimated fee of \$13,970 plus GST, which includes the estimated disbursements for the drill rig and skid road construction.

Summary:

The purpose of this geotechnical assessment would be to identify the geotechnical considerations at the proposed multiplex site and provide conceptual site preparation and foundation support alternatives for the structure. The proposal was reviewed and supported by the multiplex advisory committee, staff and McGill Engineering. (proposal attached)

Background:

This site has been determined to be the preferred location for the multiplex building and past water well logs indicate it may have the potential to meet the bearing capacity requirements. As the Long Beach area is known to have large clay deposits that can make establishing a suitable foundation challenging, the suitability can only be determined through a geotechnical assessment.

Time Requirements – Staff & Elected Officials:

A modest amount of staff time to review the completed assessment will be required, and the Multiplex Committee will also review the findings.

Financial:

The estimated fee is \$13,970 plus GST as listed below. The majority of this cost is for the drilling and skid road construction which are favorable rates provided by local contractors. The geotechnical fees are competitive and the service is being provided by a consultant the ACRD has used on past projects in the area which have had satisfactory results. Budgeted in 2013 through general government – Studies.

Estimated Fee Breakdown

Task	Fees	Disbursements
Project start-up and coordination	\$260	
Site assessment 22 hrs @ \$105/hr	\$2310	\$700
Drill rig rental and consumables		\$6000
Skid road construction		\$1100
Laboratory testing allowance		\$600
Engineering analysis and report preparation	\$3000	
Subtotal	\$5570.00	\$8400.00
Total	\$13,970.00 + GST	

Submitted by: 
 Andy Daniel, Manager of Environmental Services

Approved by: 
 Russell Dyson, Chief Administrative Officer

April 12, 2013

File: P215

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Post Alberni, BC V9Y 2E3

Attention: Mr. Andy Daniel, A.Sc.T., Manager of Environmental Services

Re: Proposal for Geotechnical Assessment, Proposed West Coast Multiplex, Pacific Rim Highway, Tofino, BC

INTRODUCTION

As requested, Simpson Geotechnical Ltd. is pleased to provide this proposal to conduct a geotechnical assessment for the captioned project. We understand that the project as currently proposed generally consists of an ice arena facility located immediately westward of the Longbeach Airport near the intersection of Pacific Rim Highway and Grice Bay Road.

The purpose of the geotechnical assessment would be to identify the geotechnical considerations at the proposed site and provide conceptual site preparation and foundation support alternatives for the structure.

BACKGROUND

A surficial geology map of the site vicinity, published by the BC Ministry of Energy and Mines indicates the subject site to be underlain by undifferentiated marine deposits. Marine deposits can be highly variable in gradation, consistency and compactness and may range from dense sand to soft clay. The variable marine materials have corresponding variable suitability for support of structural loads and variable seismic response.

In preparation of this proposal we obtained water well logs in the vicinity of the Longbeach Airport from the Provincial water well database. The logs of three wells drilled in the immediate vicinity of the proposed site in 1963 were obtained. Those logs indicate a subsurface profile of dense, medium grained sand with clay seams that ranged in thickness from approximately 4 to 10m, overlying soft blue clay to depths in excess of 21m. The writers

experience in the Tofino area has noted the blue clay to sometimes comprise sensitive, high plastic clay with a natural moisture content well above the liquid limit. Clay material with those properties is typically susceptible to significant settlement from small load increases and can have poor seismic response.

We note that instances of seismic liquefaction and soil slumps in the site vicinity are documented by the Pacific Geoscience Centre to have occurred during the June 23, 1946 earthquake. Seismic liquefaction and soil slumps can cause large vertical and horizontal displacements to overlying structures.

Viewing of the site on Google Earth suggests that the site is currently relatively flat and heavily forested with an older road crossing the eastern side of the site in a north-south orientation. There are a couple of small structures visible adjacent to that road. A driving range from the nearby golf course is visible eastward of the proposed building site.

METHODOLOGY

The background information that we collected in preparation of this proposal suggests two significant geotechnical items that will need to be addressed for successful support of the multiplex structure. The first is the potential for excessive vertical settlement due to compression of the underlying soft clay from the load of the structure. The second is the seismic response of the marine deposits, including the potential for liquefaction and/or lateral displacement of the marine materials during seismic events.

Based on our current knowledge of the site and general area we consider the most practical method to support the proposed multiplex structure on this site would be to found the structure on a shallow foundation system bearing on the near surface sandy crust anticipated to overlie the soft clay. The feasibility of that approach will be highly dependent on the actual thickness of the sand crust, and the engineering properties of the blue clay, including the seismic response. In light of the significant depth of investigation that will be required to appropriately characterize the anticipated soft blue clay, a drilled borehole approach to the geotechnical site assessment will be required.

We propose to assess the subsurface conditions at the site with a series of boreholes advanced with a track mounted geotechnical auger drill rig. With the site currently being heavily forested we anticipate that an excavator would be required to construct skid road through the forest for the drill rig to access the proposed building site. We currently envision that approximately four drilled boreholes would be advanced. Two of those boreholes would be advanced at kit corners of the proposed building site to approximately 30m depth or refusal of the drill rig, whichever comes first. The other two boreholes would be advanced at the

opposing kit corners to establish the stripping depth and thickness of the sand crust only, time permitting.

The boreholes would be logged by a Professional Engineer, noting the encountered soil types, relative compactness and moisture condition. Downhole Standard Penetration Tests (SPT) and shear vane tests would be conducted at intervals as the boreholes are advanced. Soil samples considered representative of the subsurface conditions would be retained for laboratory tests of gradation, Atterburg Limits and moisture content. The boreholes would be backfilled on completion with the drill cuttings from the boreholes.

We have discussed the anticipated drilling conditions with Drillwell Enterprises Ltd. and understand that two full days should be allowed for advancing the proposed boreholes, plus mobilization and demobilization of the drill rig to the site. Gibson Bros. Contracting of Tofino has indicated to us that they should be able to build the estimated approximately 300m length of skid road through the forest that is required for drill rig access in one day with a large excavator. We would require the proposed building area to be clearly indicated on site prior to us initiating the site work. We have assumed that there are no underground utilities existing in the vicinity of the proposed building area, in light of the forested and undeveloped nature of the site.

Following the subsurface assessment and laboratory testing, a geotechnical report would be prepared. The report would present logs of the encountered subsurface conditions and provide geotechnical comment on:

- Anticipated depth of stripping;
- Settlement estimates based on the anticipated structure load and a shallow foundation system;
- Recommended Ultimate Limit States bearing pressures to reduce the estimated settlement to within normally tolerable limits;
- Seismic Site Response classification in accordance with sentence 4.1.8.4 of the 2012 BC Building Code and the Canadian Foundation Engineering Manual for use in the structural design of the building; and
- Liquefaction screening assessment and a preliminary estimate of seismically induced ground displacements in accordance with the Seed-Idriss approach as recommended by the Geotechnical Design Guidelines for Buildings on Liquefiable Sites in

Accordance with the NBC 2005, prepared by the Greater Vancouver Liquefaction Task Force, May 2007.

The geotechnical report would be our deliverable for the assignment. Two original copies of the report would be provided.

FEES

We propose to conduct the above described geotechnical assessment for an estimated fee of \$13,970 including the estimated disbursements for the drill rig and skid road construction. That estimated fee is broadly broken down as tabled below. GST would be additional. All services would be provided in accordance with the attached terms of engagement.

Estimated Fee Breakdown

Task	Fees	Disbursements
Project start-up and coordination	\$260	
Site assessment 22 hrs @ \$105/hr	\$2310	\$700
Drill rig rental and consumables		\$6000
Skid road construction		\$1100
Laboratory testing allowance		\$600
Engineering analysis and report preparation	\$3000	
Subtotal	\$5570.00	\$8400.00
Total	\$13,970.00	+ GST

That estimate is based on the mobilization, demobilization and drilling being conducted over three days with two nights accommodation in Tofino for the drillers and our field personnel. We would require the Alberni-Clayoquot Regional District (ACRD) to have the proposed building site clearly identified on site prior to our site assessment.

Invoicing would be based on the actual time and expenses expended on the project in accordance with the Schedule of Rates shown below. The estimated total shown above would not be exceeded without prior authorization and any saving that are realized would be passed on to the ACRD. Post report consulting and construction phase services would also be provided in accordance with the Schedule of Rates.

Schedule of Rates

Richard Simpson, P.Eng.	\$130 per hour
Lara Fletcher, MAsc., P.Eng.	\$105 per hour
Disbursements	Cost + 10%
Mileage	\$0.65/km

SIMPSON GEOTECHNICAL LTD

CLOSURE

We trust this proposal meets your expectations and requirements. Please contact the undersigned if you require any additional information. We are currently available to begin this project within one week of authorization to proceed.

Yours truly,
Simpson Geotechnical Ltd.

Per: 
Richard Simpson, P.Eng.

Attachments: Terms of Engagement

GENERAL

The following Terms of Engagement and Proposal shall constitute the entire Contract between Simpson Geotechnical Ltd. (SGL) and the Client. The jurisdiction of this contract is British Columbia, Canada. This Contract supersedes any conflicting provisions contained in the Clients' Purchase Order or correspondence. For the purpose of the limitation of liability provisions contained in these Terms of Engagement, the Client expressly agrees that SGL has entered into this contract with the Client, both on SGL's own behalf and as agent on behalf of SGL's employees, principals and subcontractors.

SCOPE OF WORK

The scope of work to be completed by Simpson Geotechnical Ltd. (SGL) is described in the proposal. The scope is based on information and objectives provided to SGL by the Client.

Unless noted otherwise the scope of work does not include obtaining permits and approvals from regulatory agencies.

The field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater. SGL will co-operate with the Clients environmental consultant during the field work phase of the investigation.

FIELD SERVICES

Where applicable, field services recommended for the Project are the minimum necessary to observe whether the work of a contractor retained by the client is being carried out in general conformity with the recommendations of SGL. Any reduction from the level of services recommended will result in SGL providing qualified approvals and/or Letters of Assurance for the work.

COMPENSATION

The compensation to SGL for the services rendered shall be at the listed rates. Invoices will be issued monthly and are payable upon receipt. Interest of 1% per month shall be payable on all amounts not paid within 30 days.

TERMINATION

Either party may terminate this engagement without cause upon 14 days notice in writing. Upon termination by either party the Client shall forthwith pay SGL its charges for all services performed to the date of termination, including all expenses and other charges incurred by SGL for this project. If either party breaches this engagement the non-defaulting party may terminate this engagement after giving 7 days notice to remedy the breach. On termination by SGL under this paragraph the Client shall forthwith pay SGL its charges for all services performed to the date of termination, including all expenses and other charges incurred by SGL for this project.

STANDARDS OF CARE AND WARRANTY

In the performance of professional services, SGL will use generally accepted engineering practices along with a degree of care and skill ordinarily exercised, under similar circumstances, by qualified professional engineers. No warranty expressed or implied is given.

DOCUMENTS

All of the documents prepared by SGL or on behalf of SGL in connection with the Project are instruments of service for the execution of the Project. SGL retains the property and copyright in these documents, whether the Project is executed or not.

SAMPLE RETENTION

Samples obtained during the course of the Project shall be retained for a period of 60 days after submission of the final project report. The Client may, by written authorization, request samples be sent elsewhere. SGL is not responsible for samples lost or damaged, or any damages to persons or environment, during the transportation or storage of samples.

LIMITATION OF LIABILITY

The information developed under this Agreement is intended for the sole use of the Client; SGL does not accept liability for any damages suffered where a third party uses the information, or where it is used for purposes other than intended.

The Client agrees that any claim which arises or hereafter may arise against SGL in respect of the services, however arising, whether in contract or in tort, shall be limited to the lesser amount of the professional fees paid by the Client to SGL, or the amount of any professional liability insurance that SGL has available for the payment of such claims at the time the claim is made. SGL shall have no responsibility for any part of the Project not designed and field reviewed by SGL.

No claim may be brought against SGL in contract or tort more than 2 years after the services were completed or terminated under this agreement.

The Client expressly agrees that SGL's employees, principals and subcontractors shall have no personal liability to the Client in respect of a claim whether in contract, tort, or any other cause of action in law. Accordingly the Client expressly agrees that it will bring no proceedings and take no action in any court of law against any of SGL's current or former employees, principals or subcontractors in their personal capacity.

SGL shall not be liable for the following:

1. work completed by others retained by the Client or retained by SGL on the Client's behalf. SGL shall notify the Client if, in the course of field services, it notes that work is not being completed in conformance with the recommendations of SGL;
2. worksite safety;
3. the design of or defects in materials or equipment supplied or provided by the Client for incorporation into the Project;
4. any cross-contamination resulting from subsurface investigations;
5. any damages to subsurface structures or utilities;
6. any deficiency, misstatement or inaccuracies that are the result of misstatements, errors, omissions, or misrepresentations, of the Client or others ;
7. any decisions made by the Client where the decisions were made without the advice of SGL or are inconsistent with the advice of SGL;
8. any costs, damages or loss suffered by any person, as a result of the failure of the Client, or other agencies, to supply all information they have or could reasonably be expected to be aware of, which could have a bearing on geotechnical issues on the site;
9. any consequential loss, injury or damages suffered by the Client, including but not limited to loss of use, earnings and business interruption;
10. reporting the results of any investigation to the relevant regulatory agency, where such reporting is required; and
11. the unauthorized distribution of documents or reports prepared by or on behalf of SGL for the exclusive use of the client.

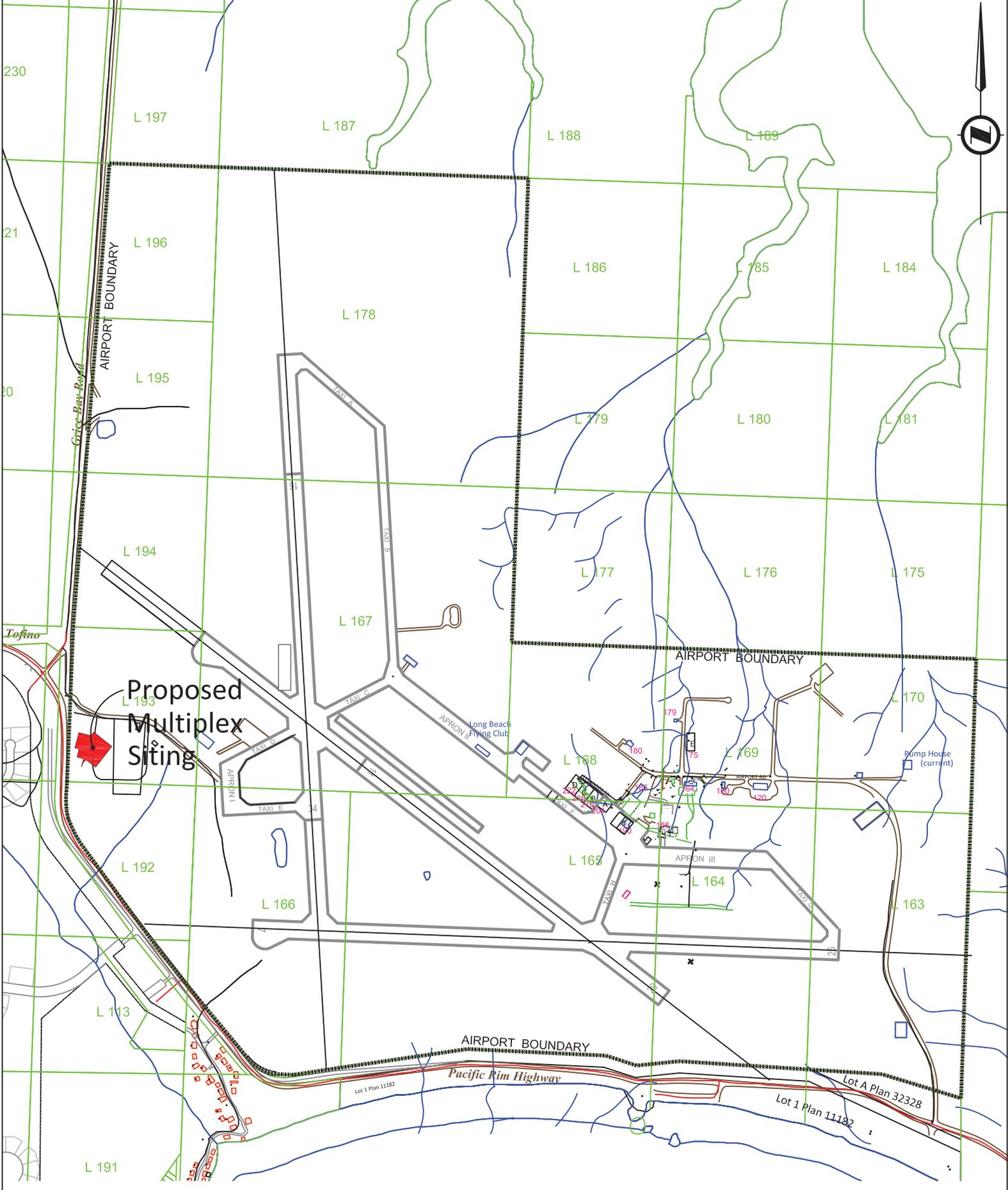
INSURANCE

SGL presently carries the following insurance:

Commercial General Liability

Professional Liability Insurances (errors and omissions)

WCB registered.



**Proposed
Multiplex
Siting**



REQUEST FOR DECISION

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Meeting Date: May 22, 2013
Subject: Declaration of Year of Reconciliation

Recommendations:

That the Board of Directors of the Alberni-Clayoquot Regional District declare 2013 as the year of reconciliation within the Alberni-Clayoquot Regional District and invite an ambassador of reconciliation Canada to attend the Regional District as a delegation to inform the Regional District Board about reconciliation and the impact of IRS within the region.

Background

Reconciliation Canada held a Community Engagement Workshop within the Alberni Valley on May 15 and 16. It was attended by community leaders, survivors and others impacted by Indian Residential Schools (IRS) from across the province. One of the actions from the workshop was to request all local governments within the Alberni-Clayoquot Regional District to declare 2013 as the year of Reconciliation and undertake further actions to inform themselves and their constituents about reconciliation and the impact of IRS within the region.

Attached for the information of the Board of Directors is a copy of the handout from the workshop.

Submitted by: _____
Russell Dyson, Chief Administrative Officer

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RECONCILIATION DIALOGUE WORKSHOP

*"Let's find a way to belong to this time and place **together**. Our future,
and the well-being of all our children, rests with the kind of relationships
we build today."*

*Chief Dr. Robert Joseph
Gwawaenuk First Nation*

Together, we can achieve a shared understanding, shared resilience, and a shared tomorrow.

reconciliation
CANADA



Reconciliation Canada is a charitable project established as a collaboration between the Indian Residential School Survivor's Society (IRSSS) and Tides Canada Initiatives Society (TCI).

Reconciliation Canada is building new relationships between Aboriginal peoples and all Canadians – relationships built on a foundation of openness, dignity, understanding and hope. Our initiatives engage people from every part of Canadian society in an open and honest conversation about our diverse histories and experiences in order to build resilient and sustainable communities.

Our Vision

To promote reconciliation by engaging Canadians in dialogue that revitalizes the relationships between Aboriginal peoples and all Canadians in order to build resilience.

Our Mission

Introduce and build awareness and understanding of the impact of residential school experiences from historical, current day and future perspectives and impact truthful conversation, collaborative relationships and sharing of cross cultural values has on Canadian society for tomorrow.

Events and Initiatives



Community Engagement

Bringing together leaders of our communities, Reconciliation Canada is conducting a series of Reconciliation Dialogue Workshops across the province. These two-day workshops will provide local community leaders with the opportunity to discuss issues related to reconciliation, the Indian Residential School System and its intergenerational effects, and positive steps towards healing and honouring diversity. These workshops will encourage participants to take ownership on the process of reconciliation within their own local communities and work towards building a stronger and more united Canada.



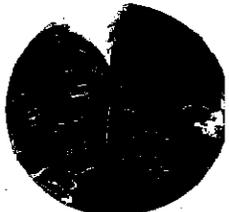
All Nations Canoe Gathering – Tuesday, September 17th, 2013

This is a unique event that showcases First Nations culture and opens the week's events for reconciliation. Beautiful cedar dugout canoes will paddle into False Creek from Kits Point to Science World to be welcomed to the Coast Salish lands in a traditional ceremony. Indian residential school survivors will partake in the water that day. This is a unique "All Nations" Canoe Gathering that invites Dragon boats and traditional kayaks to join in the day's event.



Walk for Reconciliation – Sunday, September 22nd, 2013

People of all ages, backgrounds, faiths and cultures will come together on Sunday, September 22nd to walk for reconciliation. Multicultural performers will entertain our expected 50,000 participants at the start, finish and along the route. Each person walking is a part of a shared commitment to creating a new way forward in the relationships between aboriginal and non-aboriginal Canadians. They will be bringing awareness to our shared histories as Canadians and demonstrating a shared understanding that will help to build resilient communities for our children. The walk will culminate with a gathering to further celebrate the day and offer entertainment, beverages, snacks and multicultural food.



A New Way Forward

Participants will be welcomed into a Ceremonial House themed venue, explore Aboriginal culture and be entertained by multicultural celebrations of song and dance. They will hear world peace leaders and residential school survivors share their personal stories of reconciliation and be treated to performances by talented Canadian artists.



Impact of Reconciliation Canada

The Walk for Reconciliation is expected to draw at least 50,000 participants from all levels of society. An even broader public will be reached through community events, youth projects, social media and awareness campaigns. The Reconciliation Dialogue Workshops alone will reach over 1,500 community leaders across British Columbia.

"Let's find a way to belong to this time and place together. Our future, and the well-being of all our children, rests with the kind of relationships we build today."

~ Chief Dr. Robert Joseph

How Reconciliation Canada is Making a Difference

The initiatives of Reconciliation Canada are:

- Delivering safe learning opportunities for a diversity of faith, cultures and organizations to gain an understanding of one another's shared history, beginning with the stories of Aboriginal people and the Indian residential school system.
- Engaging people from every level of society in open and honest dialogues about reconciliation and the unique contributions our diverse histories and experiences offer in building resilient communities.
- Catalyzing a new way forward in the relationships between Aboriginal peoples and Canadians that facilitates a better, stronger Canada for all.

Our Supporters



Assembly of First Nations (AFN)
BC Ecumenical Advocates
BC Assembly of First Nations (BCAFN)
BC Hydro
C Allan Donovan Law Corp
Catholic Charities of the Archdiocese of Vancouver
First Nations Summit (FNS)
Metro Vancouver Aboriginal Executive Council (MVAEC)
Paterson Law Office
Port Metro Vancouver
Sisters of Instruction of The Child Jesus
Truth and Reconciliation Commission of Canada (TRC)
United Church of Canada
Union of BC Indian Chiefs (UBCIC)
Vancouver International Airport (YVR)

Get Involved!

Would you like to make a difference and be part of a historical moment? Reconciliation Canada invites you to join us in building honest dialogue, collaborative relationships and cross cultural sharing among Canadians to create stronger, more resilient communities. Whether you are volunteering, registering for the Walk, building a Walk Team, or looking for partnership opportunities, we greatly appreciate your support! Get in touch with us today at info@reconciliationcanada.ca.

For more information, please visit our website at: www.reconciliationcanada.ca   @Rec_Can



reconciliation
CANADA



A Shared Tomorrow.

We are Elders from Aboriginal and other ancient histories who care about Canadians and answered a call to action in November 2012. For two days, we gathered on the traditional territories of the Musqueam People to explore how Reconciliation, as a way of being, can help our society move forward. To that end we have made a video to explain who we are and invite you to join us on this path. Our purpose is to speak some truths about the trauma of Indian Residential Schools and other atrocities that have been imposed upon humans around the world. As Canadians, we share a responsibility to look after each other and acknowledge the pain and suffering that our diverse societies have endured – a pain that has been handed down to the next generations. We need to right those wrongs, heal together, and create a new future that honours the unique gifts of our children and grandchildren.

How do we do this? Through sharing our personal stories, legends and traditional teachings, we found that we are interconnected through the same mind and spirit. Our traditional teachings speak to acts such as holding one another up, walking together, balance, healing, and unity. Our stories show how these teachings can heal their pain and restore dignity. We discovered that in all of our cultural traditions there are teachings about reconciliation, forgiveness, unity, healing and balance. We invite you to search in your own traditions and beliefs, and those of your ancestors, to find these core values that create a peaceful harmonious society and a healthy earth. With those ways of being in mind, join us in facing the challenge of healing Canada of its painful past so we can leave a better future for our children. With those ancient ways in our hearts and the future in our minds, let's hold hands and walk together. **In that spirit, we invite you to join in Reconciliation Canada's initiatives including the Walk for Reconciliation on September 22, 2013 in Vancouver, BC.**

For more information, visit: www.reconciliationcanada.ca



Signed,

Larry Grant

Musqueam Elder

Ashok Mathur

South Asian artist, writer, and cultural organizer;
Director of the Centre for innovation in Culture and
the Arts in Canada (CICAC), Thompson Rivers
University in Kamloops, BC.

Grace Eiko Thomson

Japanese Canadian Historian and Curator; Former
President, National Association of Japanese
Canadians.

Winnie L. Cheung

Director & Past President of the Vancouver Asian
Heritage Month Society (VAHMS).

Farid Rohani

Bahai; Chair of the Board, Laurier Institution.

Andy Yellowback,

Cree Elder, Northern Manitoba

Bessie Yellowback, BSW, RSW

Gitsan First Nation Vancouver Aboriginal Child and
Family Services Society Resource Social Worker.

Robbie Waisman

Vancouver Holocaust Centre Society For Education
and Remembrance

Louise Rolston

Member of the United Church of Canada; Former
Chancellor of Vancouver School of Theology.

Dr. Marie Anderson, BSW, MSW, PhD.

Cooks
Ferry Band, Nlakapmox Tribe; CEO Heywaynoqu
Healing Circle For Addiction Society and Co-Developer
and Sessional Instructor Chemical Addictions Program,
Nicola Valley Institute of Technology.

Yvonne Rigsby-Jones

Snuneymuxw First Nation; Executive Director,
Tsow-Tun Le Lum.

Barney Williams

Member of The Indian Residential School Survivors
Committee for Truth and Reconciliation.

William A. White, BA History and

Anthropology; Coast Salish Elder, Tsowtunelum Elder
in Residence/Cultural Resource Worker; Principal
Researcher Kwam Kwum Sulitst HIV AIDS
Project Cowichan Tribes.

Chief Dr. Robert Joseph,

Gwawaenuk Elder; Ambassador, Reconciliation
Canada; Indian Residential Schools Survivor Society.



HISTORY AND IMPACTS OF INDIAN RESIDENTIAL SCHOOLS

Indian Residential Schools

Includes excerpts from Truth and Reconciliation Commission of Canada ("TRC") website.

Residential schools for Aboriginal people in Canada date back to the 1870s. Over 130 residential schools were located across the country, and the last school closed in 1996. These government-funded, church-run schools were set up to eliminate parental involvement in the intellectual, cultural, and spiritual development of Aboriginal children.

The Government of Canada adopted a policy of forced assimilation to "kill the Indian in the child". Children were often forcibly removed against their parent's wishes, some as young as five, to attend these schools. Families who resisted faced fines or jail time. Children often did not see their parents for years at a time and many children were forced to attend these schools to the age of eighteen.

More than 150,000 First Nations, Métis, and Inuit children were placed in these schools. Many were forbidden to speak their language, interact with siblings and practice their own culture. Physical, emotional and sexual abuse was common (90 – 100%) and many experienced severe neglect.

The schools were chronically underfunded and conditions were poor with generally inadequate food, clothing, facilities, staff and medical treatment. Mortality rates at some schools were as high as sixty percent. In 1909, Dr. Peter Bryce, general medical superintendent for the Department of Indian Affairs (DIA), reported that between 1894 and 1908, mortality rates at residential schools in Western Canada ranged from 30% to 60% over five years (that is, five years after entry, 30% to 60% of students had died, or 6–12% per annum).

In many schools the focus on education was minimal and students spent the majority of their time doing manual labour.

Impacts of Indian Residential Schools

When students returned to their communities, they often found they didn't belong. They were not connected to their culture and were ashamed of their heritage as a result of the racism and cultural superiority experienced at the schools. The substandard education many students received did not adequately prepare them to function in an urban setting either.

Students were separated from their families and communities and were deprived of the experience of growing up in a nurturing family. As a result, the residential schools undermined the ability of many students to adequately parent their own children. The abuse and neglect they suffered while at residential school left its mark on their adult lives, as well as the lives of their descendants whose families have been characterized by further abuse and neglect.

For most former students, the traumatic experiences of residential schools were passed on to the children, grandchildren and great-grandchildren. The ongoing impact of this multi-generational trauma has contributed to social problems that continue to exist today.

Together, we can achieve a shared understanding, shared resilience, and a shared tomorrow.



Ongoing impacts faced by intergenerational survivors include;

**From <http://www.wherethechildren.ca/en/exhibit/impacts.html>

1. Alcohol and drug abuse;
2. Fetal alcohol syndrome (FAS) and fetal alcohol effect (FAE);
3. Sexual abuse (past and ongoing);
4. Physical abuse (past and ongoing; especially, but not exclusively, of women and children);
5. Psychological/emotional abuse;
6. Low self-esteem;
7. Dysfunctional families and interpersonal relationships;
8. Parenting issues such as emotional coldness, rigidity, neglect, poor communications and abandonment;
9. Suicide (and the threat of suicide);
10. Teen pregnancy;
11. Chronic, widespread depression;
12. Chronic, widespread rage and anger;
13. Eating disorders;
14. Sleeping disorders;
15. Chronic physical illness related to spiritual and emotional states;
16. Layer upon layer of unresolved grief and loss;
17. Fear of personal growth, transformation and healing;
18. Unconscious internalization of residential school behaviours such as false politeness, not speaking out, passive compliance, excessive neatness, obedience without thought, etc.;
19. Post-residential school community environment, seen in patterns of paternalistic authority linked to passive dependency; patterns of misuse of power to control others, and community social patterns that foster whispering in the dark, but refusing to support and stand with those who speak out or challenge the status quo;
20. The breakdown of the social glue that holds families and communities together, such as trust, common ground, shared purpose and direction, a vibrant ceremonial and civic life, co-operative networks and associations working for the common good, etc.;
21. Disunity and conflict between individuals, families and factions within the community;
22. Flashbacks and associative trauma; i.e., certain smells, foods, sounds, sights and people trigger flashbacks memories, anxiety attacks, physical symptoms or fear; e.g. the sight of a certain type of boat or vehicle (especially containing a social worker or RCMP), the sight of an old residential school building, etc;
23. Educational blocks - aversions to formal learning programs that seem "too much like school," fear of failure, self-sabotage, psychologically-based learning disabilities;
24. Spiritual confusion; involving alienation from one's own spiritual life and growth process, as well as conflicts and confusion over religion;
25. Internalized sense of inferiority or aversion in relation to whites and especially whites in power;
26. Toxic communication - backbiting, gossip, criticism, put downs, personal attacks, sarcasm, secrets, etc.;
27. Becoming oppressors and abusers of others as a result of what was done to one in residential schools;
28. Dysfunctional family co-dependent behaviours replicated in the workplace;
29. Cultural identity issues - missionization and the loss of language and cultural foundations has led to denial (by some) of the validity of one's own cultural identity (assimilation), a resulting cultural confusion and dislocation;
30. Destruction of social support networks (the cultural safety net) that individuals and families in trouble could rely upon;
31. Disconnection from the natural world (i.e. the sea, the forest, the earth, living things) as an important dimension of daily life and hence spiritual dislocation;

Together, we can achieve a shared understanding, shared resilience, and a shared tomorrow.

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32. Voicelessness - entailing a passive acceptance of powerlessness within community life and a loss of traditional governance processes that enabled individuals to have a significant influence in shaping community affairs (related to the psychological need of a sense of agency, i.e. of being able to influence and shape the world one lives in, as opposed to passively accepting whatever comes and feeling powerless to change it).

Truth and Reconciliation Commission of Canada ("TRC")



Truth and
Reconciliation
Commission of Canada

Commission de
vérité et
réconciliation
du Canada

Excerpts from the TRC website at www.trc.ca

Introduction

There is an emerging and compelling desire to put the events of the past behind us so that we can work towards a stronger and healthier future. The truth telling and reconciliation process as part of an overall holistic and comprehensive response to the Indian Residential School legacy is a sincere indication and acknowledgement of the injustices and harms experienced by Aboriginal people and the need for continued healing. This is a profound commitment to establishing new relationships embedded in mutual recognition and respect that will forge a brighter future. The truth of our common experiences will help set our spirits free and pave the way to reconciliation.

What is the TRC?

The TRC is a component of the Indian Residential Schools Settlement Agreement. Its mandate is to inform all Canadians about what happened in Indian Residential Schools (IRS). The Commission will document the truth of survivors, families, communities and anyone personally affected by the IRS experience. The Commission has a five-year mandate and is supported by a TRC Secretariat, which is a federal government department.

What is the Indian Residential Schools Settlement Agreement

With the support of the Assembly of First Nations and Inuit organizations, former residential school students took the federal government and the churches to court. Their cases led to the Indian Residential Schools Settlement Agreement, the largest class-action settlement in Canadian history. The agreement sought to begin repairing the harm caused by residential schools. Aside from providing compensation to former students, the agreement called for the establishment of The Truth and Reconciliation Commission of Canada with a budget of \$60-million over five years.

What is the TRC's Mandate

The Truth and Reconciliation Commission of Canada has a mandate to learn the truth about what happened in the residential schools and to inform all Canadians about what happened in the schools. The Commission will document the truth of what happened by relying on records held by those who operated and funded the schools, testimony from officials of the institutions that operated the schools, and experiences reported by survivors, their families, communities and anyone personally affected by the residential school experience and its subsequent impacts.

The Commission views reconciliation as an ongoing individual and collective process that will require participation from all those affected by the residential school experience. This includes First Nations, Inuit, and Métis former students, their families, communities, religious groups, former Indian Residential School employees, government, and the people of Canada.

What does the TRC hope to achieve?

The TRC hopes to guide and inspire Aboriginal peoples and Canadians in a process of reconciliation and renewed relationships that are based on mutual understanding and respect.

Why is the TRC important to Canadians?

Indian Residential Schools are a part of our shared history, a history that is not well understood by many. Canada's relationship with Aboriginal people has suffered as a result of the IRS system. Healing and repairing that relationship will require education, awareness, and increased understanding of the legacy and the impacts still being felt for everyone involved in that relationship.



May 2002

TOP MISCONCEPTIONS ABOUT ABORIGINAL PEOPLES

MISCONCEPTION 1: HISTORY

The history of North America began with the arrival of Europeans to the shores of this continent.

FACTS

Long before the first explorers landed on the shores of the "New World", there were many different Indigenous nations living in various regions of what we now know as "Canada". Each nation had its own tribal customs, political organization, language, and spiritual beliefs, and had developed vast trade and economic systems. In fact, the advanced medical knowledge of the Iroquois people helped save the lives of many newcomers to North America.

There is a long history of this country prior to European arrival, and First Nations recorded it orally. The newcomers, however, set down their version of history in writing. It is only in recent years that mainstream Canadians are learning of the true history of First Nations and their contributions in building this country.

MISCONCEPTION 2: TERMINOLOGY

The terms "Aboriginal" and "Native" are used to define one homogenous group of people in Canada.

FACTS

The terms "Aboriginal", "Native" and "Indigenous" are used as general terms to collectively describe three distinct cultural groups known as the "Inuit", the "Metis" and "First Nations".

Each of the three groups has its own unique historical background, culture and political goals.

Within the group known as "First Nations" or "Indians", there are 633 First Nations bands, representing 52 nations or cultural groups and more than 50 languages. Each nation has its own spirituality, traditional political structure, and history. As a general rule, most individuals prefer to be referred to by the specific nation to which they belong (Blackfoot, Cree, Dene, etc.).

The term "Aboriginal" should be used only as an adjective to describe individuals or mixed groups of First Nations or Indians, Metis or Inuit people. It has been wrongly used by the news media as a noun, as in: "The Aboriginals are..." The proper usage is: "the Aboriginal peoples are..."

MISCONCEPTION 3: RIGHTS AND BENEFITS

First Nations are the only peoples to have special rights and benefits above other Canadians.

FACTS

First Nations people enjoy the same fundamental benefits as all other Canadians, including Child Tax Benefit, Old Age Security and Employment Insurance.

Where Constitutionally-protected Aboriginal rights exist, First Nations people do have priority over others (for example, the right to hunt and fish for subsistence), but even these rights are subject to regulation.

Some registered Treaty Indians and Aboriginal people enrolled under comprehensive claim settlements also enjoy certain rights or benefits, including reserve lands, hunting and fishing rights, and payment of annuities (depending on the terms and conditions of their treaty agreement).

The government provides housing and post-secondary assistance to First Nations so that they may achieve the same standard of living as other Canadians.

Because of the division of powers in the Constitution, many services provided by provinces to other Canadians are provided to Indians living on-reserve by the federal government. Provincial standards are generally adopted, but there may be some local differences.

In Canada, the government also provides assistance to those people who cannot afford housing, medical aid and social assistance. As well, a tax rebate is given to low income families.

Foreign diplomats to Canada are able to take advantage of the provincial sales tax exemption, and other benefits as a special group of people living within Canada's borders.

MISCONCEPTION 4: CONDITIONS IN ABORIGINAL COMMUNITIES

First Nations peoples are better off than most Canadians.

FACTS

Although each year the United Nations ranks Canada among the best places in the world to live, the fact remains that many First Nations people in Canada still live in conditions that fall far short of the basic standards most Canadians have come to expect.

Statistics from the Royal Commission on Aboriginal Peoples final report revealed:

- participation rate by Aboriginal peoples in labour force (57%) was below that of all Canadians (68%).
- earned income per employed Aboriginal person in 1991 was \$14,561 compared to \$24,001 for all Canadians, and declined by 1,000 over the decade 1981 to 1991.
- 19% of inmates in federal penal institutions are Aboriginal people (rising to 49% in Manitoba and 72% in Saskatchewan provincial institutions).
- tuberculosis and diabetes are respectively 17 times and 3 times higher among Aboriginal peoples.

While no database dealing specifically with suicide rates among Aboriginal people and First Nations is currently available in Canada, according to the Royal Commission on Aboriginal Peoples, suicide rate within First Nations and Inuit communities is much higher than in the Canadian population. It could be from two to seven times more frequent¹.

In 1996, the general infant mortality rate was 6,1 deaths for 1000 births within the Canadian population, compared to 11,6 for First Nations².

That same year, 1,7% of all housing units in Canada were occupied by more than one person per room, compared to 18,6% in First Nations communities³.

According to a study conducted by Health Canada in 1997 on drinking water safety in First Nations communities, at least 171 water systems out of 863, that is 20%, could be a threat to human health⁴.

¹ FEDERAL, PROVINCIAL AND TERRITORIAL ADVISORY COMMITTEE ON POPULATION HEALTH. *Towards a Health Future: Second Report on the Health of Canadians*, p. 24, online at http://www.hc-sc.gc.ca/lppb/plhdd/report/toward/pdf/english/toward_a_healthy_english.PDF.

² STATISTIQUE CANADA. 1996 Census.

³ *Ibidem*.

⁴ HEALTH CANADA. *Health and Environment - Partners for Life*, 1997.

MISCONCEPTION 5: TAXATION

All Aboriginal peoples are tax exempt.

FACTS

Inuit, Metis, and non-status Indians are required to pay tax.

The origin of tax exemption for registered Indians is found under sections 87 and 90 of the *Indian Act*.

Income earned by registered Indians working on-reserve for a company which is located on-reserve are exempted from federal and provincial income taxes.

Generally, First Nation individuals must pay income tax if they work off-reserve or for a company located off reserve whose business is not specifically geared toward Aboriginal people.

Depending on the province, some registered Indians do not pay provincial sales tax. Even within a province, there is often uneven application of this right.

Registered Indians do not have to pay the GST on goods delivered to the reserve. If the goods are purchased off-reserve and not delivered to the reserve, the GST must be paid.

MISCONCEPTION 6: FINANCIAL ACCOUNTABILITY

First Nations are incapable of administering their own finances.

FACTS

Every First Nation in Canada is required to submit an annual audit to the federal government before receiving next year's funding. Significant improvements in financial management systems have been made:

- 83% of First Nations have fully met federal audit requirements (61% submit their audits within 120 days).
- 15% of First Nations with federally approved audits require remedial management in some problem areas.
- 2% of First Nations who have received qualified audits are considered to be experiencing severe financial problems.

First Nations are improving their financial administration capabilities through a number of local and national initiatives. Some of the national initiatives include:

- Signing a Memorandum of Understanding on March 30, 1998 between the Assembly of First Nations and the Certified General Accountants' Association of Canada (CGA -Canada).
- The development of the First Nation Financial Management Board (FMB). One of four fiscal institutions being developed by First Nations, the FMB is a First Nation led response to concerns about First Nation financial management systems and accountability. It is intended to be a long term solution to First Nation capacity development and not a quick legislative fix.
- The FMB will act as a financial management service institution for First Nation governments and institutions. It will work with First Nations to develop a financial management policy framework, develop best practices and certify First Nation financial management systems as requested.

MISCONCEPTION 7: ECONOMIC DEVELOPMENT

Because of the remote location of many First Nations communities, economic development is non-existent on reserves and there are few Aboriginal businesses.

FACTS

Recent statistics from Industry Canada revealed that there are over 20,000 Aboriginal businesses in Canada active in every sector of the economy.

The Aboriginal Business Survey of 723 Aboriginal businesses conducted by Aboriginal Business Canada and Statistics Canada in 1996, found that:

- Over 20,000 Aboriginal people have been identified as owning a business.
- The majority of Aboriginal businesses are owned solely; are owned by North American Indians; and are twice as likely to be owned by men than women.
- Only 3.9% of all Aboriginal adults (over 15 years) own a business versus the Canadian average of 7.9%.
- 70% of Aboriginal businesses surveyed were full-time operations, while the remainder were seasonal.
- 57% of Aboriginal businesses are located on-reserve.

Many are located in First Nations communities and have brought increased employment as a result of joint business ventures with non-Aboriginal companies.

The Assembly of First Nations, through its Economic Development Secretariat is working in partnership with the federal government to increase economic development opportunities in all First Nations communities.

Economic development on remote reserves is not based on location – as many First Nations communities have witnessed large non-Native companies removing the natural resources from their areas for many years. Businesses are needed to create economies, and start-up capital is needed in order to create a business.

Under ordinary circumstances a businessperson could go to a local bank and get a loan to purchase the necessary equipment and assets. Not so for First Nations people living on-reserve.

Section 89 of the *Indian Act*, which was supposed to protect First Nations land from seizure, paradoxically prohibits First Nations land from being mortgaged. It prevents First Nations people living on-reserve from using their land as collateral.

MISCONCEPTION 8: LIVING CONDITIONS

All First Nations communities face living conditions similar to those of third world countries.

FACTS

No two communities are the same. There are many factors that determine the standard of living and level of economic development in First Nations communities.

Work with First Nations leaders to improve living conditions on-reserve continues to bring the standard of living up to par with the rest of Canadians. First Nations are working to increase their land-base and are seeking fair and equitable access to resources. The total accumulated size of all Indian reserve land south of 60 in Canada (2,676,469.9 hectares) would fit into the great Navajo reservation (6,477,732.8 hectares) in the United States.

MISCONCEPTION 9: SELF-GOVERNMENT

First Nations are not ready for self-government.

FACTS

The Haudenosaunee (Six Nations Confederacy) existed since the beginning of time as distinct people with their own laws and customs, territories, political organization and economy. Benjamin Franklin and Thomas Jefferson, the fathers of the US confederation, were so impressed with the Great Law of Peace which the Six Nations Confederacy followed that they used it as a model for the United States Constitution.

Some First Nations were operating under various systems of self-government before the Inherent Right of Self-Government policy was announced in 1995 (including, the Sechelt Band's *Self-Government Act* in BC, Cree-Naskapi [of Quebec] and the Yukon Self-Government Act).

MISCONCEPTION 10: HOUSING AND EDUCATION

All Aboriginal people receive free housing and post-secondary education.

FACTS

Métis and non-Status Indians do not receive free housing or education assistance.

Housing and education are important legal benefits of some treaties for Treaty First Nations.

Under DIAND's on-reserve housing policy, Status Indians living on-reserve obtain funds through their band councils to build or renovate their homes. In many cases they repay these loans over a number of years.

Low income non-Aboriginal families in various regions of Canada seeking housing assistance from governments may also receive assistance through various programs offered by the federal and provincial governments.

DIAND provides elementary education assistance for on-reserve status Indians, and post-secondary education assistance to Inuit and Status Indians to help improve their standard of living.

While Status Indian students receive post-secondary assistance through their band councils, they can also receive provincial financial assistance in the form of grants or loans that must be repaid.

Federal funding for post-secondary education has remained the same since 1987, except for the 2 to 3% increase per year approved by the Treasury Board. At the same time, the number of Inuit and Status Indians applying is up and tuition fees keep rising, so fewer and fewer students access education funding.

MISCONCEPTION 11: LAND CLAIMS

Aboriginal land claims are settled by government based on political guilt over past injustices committed against the original inhabitants in Canada.

FACTS

Land claims are based on outstanding legal obligations to the original inhabitants of this land, and on the basic principle of British common law that there can be no confiscation of land without compensation.

In some areas of Canada, the question of Aboriginal land title has not been addressed.

Land claims are well researched and subject to validation by the federal government and Department of Justice before any negotiations towards settlement can begin.

Treaties and other agreements provided that land would be set aside for First Nations communities. Over the years, land was improperly confiscated from First Nations. First Nations were forcibly relocated from their original location to other areas, and were subject to various other improper and illegal treatment by the Crown.

The settlement agreement of each land claim is based on existing outstanding legal obligations of the federal and/or provincial or territorial governments. Compensation and other settlement issues are based on individual land claims.

These longstanding debts to First Nations must be paid if Canada hopes to clear its obligations to the original landowners of this country and render a debt-free country for future generations.

The rights of non-Aboriginal landowners are always considered in the negotiation of any resolution to First Nations communities outstanding land claims.

MISCONCEPTION 12: DEPENDENCY

First Nations are living at Canada's expense.

FACTS

The country was built on lands and resources that belong to the First Nations and, in theory, one could argue that Canada is living at First Nations' expense. Canada's economic production would not have reached its present-day scale if the Government had not seized the resources and ancestral lands of the First Nations.

In recent years, First Nations have been urging the government to implement the Royal Commission on Aboriginal Peoples' recommendation for the redistribution of land and resources between Aboriginal and non-Aboriginal people, therefore allowing First Nations to become self-sufficient again.

The ancestors of First Nations citizens agreed to share part of their territory and resources with the non-Aboriginal arrivals. To that end, they reached nation-to-nation agreements.

Over the years, First Nations citizens have also made valuable contributions to Canada. Although military service for First Nations is voluntary, many of them willingly enlisted in the Canadian Armed forces and participated in various conflicts to fight racism and discrimination.



REQUEST FOR DECISION

To: Board of Directors
From: Wendy Thomson, Manager of Administrative Services
Meeting Date: May 8, 2013
Subject: North Island 9-1-1 Corporation Articles - Amendments

Recommendation:

That the Regional District of Alberni-Clayoquot is in favour of executing the special resolution (appendix 'A') to make select alterations to the Articles of North Island 9-1-1 Corporation, as recommended by Singleton Urquhart LLO AND FURTHER THAT a waiver of notice (appendix 'B') be executed.

Desired Outcome:

To amend the North Island 911 Corporation Articles.

Background:

In 2012 a review of the North Island 9-1-1 Corporation was conducted by the Corporation's lawyers, Singleton Urquhart LLP. It was identified that the Articles for the Corporation were old and required updating.

At the March 15, 2013 meeting of the North Island 9-1-1 Corporation Board, a motion was adopted to amend the corporate articles and request a resolution from each of the North Island 9-1-1 stakeholders in favour of the amendments to the articles. See attached documentation on the recommended changes.

The above resolution is submitted by the North Island 9-1-1 Corporation for consideration by the ACRD Board of Directors. Staff recommends the ACRD pass the resolution to amend the NI 911 articles.

Time Requirements – Staff & Elected Officials:

Minimal staff or elected officials time required.

Financial:

n/a

Submitted by: 
Wendy Thomson, Manager of Administrative Services

Approved by: 
Russell Dyson, Chief Administrative Officer



DATE: March 6, 2013

TO: President and Directors
Corporation Board

FROM: Debra Oakman
Secretary

RE: North Island 9-1-1 Corporation - Articles

FILE: 9-CORP

Purpose

To recommend that the Articles of the North Island 9-1-1 Corporation be altered.

Policy analysis

A review of the North Island 9-1-1 Corporation was initiated in early 2012. In April 2012, Roger Holland of Singleton Urquhart LLP, the solicitor for the North Island 9-1-1 Corporation identified that as a general note the Articles are fairly old as they date back to January 1995 when the company was first incorporated. The governing corporate legislation in place at the time was the *British Columbia Company Act* which has since been replaced with the *British Columbia Corporations Act* (BCCA).

Executive summary

The solicitor has advised that any alternations to the existing Articles would need to be completed in accordance with part 14 of the BCCA, 'which in itself is not a particularly onerous process; it is just merely the process for such alternations.'

The April 5, 2012 letter from the solicitor further identified that 'while the language of the Articles is slightly outdated and verbose, the Articles of the company are still, on the whole satisfactory, even when compared to the more recent versions of articles which are now typically in use.' We did identify that section 12.2 required amendment to correctly reflect whom the directors of the company are (altered to specifically include Powell River and Strathcona Regional District). In addition the solicitor provided other possible amendments for consideration.

The North Island 9-1-1 administration committee and subsequently the board discussed the alternations and provided direction to prepare a shareholder resolution for future consideration.

Below is a summary of the six primary alterations (amendments) being recommended:

1. Section 8.1 - Expands borrowing authority from short-term to long term.
2. Section 12 - Amended to reflect the existing practise of appointment by the constituent shareholder.
3. Section 15.6 - Amended for conflict of interest disclosure.
4. Section 16 - Amended for current meeting provisions.
5. Section 16.7 - Amended for clarity with regard to quorum.
6. Section 24.1 and 24.2 - Amended to expand notice provisions.

It is recommended that the North Island 9-1-1 Corporation send a letter to each shareholder requesting that they vote in favour of and execute the attached special resolution (Appendix B) to make select alterations to the Articles of North Island 9-1-1 Corporation, as recommended by Singleton Urquhart LLP, and to further execute the attached waiver of notice (Appendix C).

Recommendation(s) from the secretary:

THAT a letter be sent to each Shareholder requesting that they vote in favour of and execute the attached special resolution to make select alterations to the Articles of North Island 9-1-1 Corporation, as recommended by Singleton Urquhart LLP, and to further execute the attached waiver of notice.

Respectfully:

D. Oakman

Debra Oakman, CMA
Secretary

Attachments:

Appendix A – February 22, 2013 Singleton Urquhart ‘Amendments to the Articles of the North Island 9-1-1 Corporation’

Appendix B – Shareholders Resolution

Appendix C – Waiver of Notice

Appendix D – Articles of the North Island 9-1-1 Corporation (current)

SINGLETON
LEGAL COUNSEL
URQUHART

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Roger E. Holland
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rholland@singleton.com

Our File 54840.002

February 22, 2013

Via Email

North Island 9-1-1 Corporation
600 Comox Road
Courtenay, B.C., V9N 3P6

Attention: Debra Oakman

Dear Sirs/Mesdames:

Re: Amendments to the Articles of North Island 9-1-1 Corporation (the "Company")

Further to our previous discussions and correspondence, in particular, our letter to you of April 5, 2012, we enclose herein the draft Shareholders Resolutions whereby various sections of the existing Articles of the Company are amended.

You may recall in our letter to you of April 5, 2012 we suggested various revisions to the Articles, and based upon further discussions between yourself and the undersigned we have made revisions to many of the items we referenced in our April 5 letter. In addition to the various matters discussed in our April 5 letter, we have also made amendments to section 16 of the Articles, respecting directors participating in board meetings by way of telephone and also with respect to amending section 16.7 with respect to the necessary quorum for the directors.

With respect to the specific revisions set out within the draft Shareholders Resolution we wish to comment as follows:

1. We have deleted the existing section 8.1 of the Articles and replaced it with a new section so as to give greater latitude to directors in authorising the Company to borrow money and issue security and, in particular, the pre-existing section 8.1 placed limitations whereby the Company could only borrow for short term needs. We have eliminated this limitation so as to give the Company greater borrowing latitude where necessary, in part, because it was not clear as to what constituted "short term needs".
2. We have deleted the existing sections 12.1 and 12.2 and replaced them with new provisions. The intention of these revisions is to change and to reflect the current reality with respect to the appointment of directors, in particular, with respect to expanding

section 12.2 to make it clear that one director is appointed by each of the constituent Shareholders. We have also provided for the appointment of alternate directors.

3. Section 15.6, this clause has been amended to provide that a director must disclose any potential conflict of interest and also that any such director will be required to account to the Company for any profits he made under any such proposed contract or transaction which the Company enters into.
4. Section 16. We have deleted the existing sections 16.4 and 16.7. With respect to 16.4 we have made specific provision for the meetings to take place by telephone or by other communications media provided that all such people participating by such telephone or communications media are able to communicate with each other and if all directors who wish to participate in the meeting agree to such participation.
5. With respect to section 16.7, we previously discussed with you that the existing section 16.7 with respect to quorum was awkwardly worded and we have amended same to further provide that a quorum necessary will not be less than two directors eligible to vote on any such business being put forward at a board meeting.
6. With respect to sections 24.1 and 24.2, we have expanded the notice provisions in terms of how and when notices are provided to shareholders with respect to Company annual meetings and general meetings to which the shareholders are entitled to attend. In particular, we have provided for notices of such meetings to be sent by facsimile and other electronic means of providing notice and we have accordingly updated this section to provide that, for example, notices can now be sent by email.

We look forward to receiving your comments or questions with respect to the attached resolutions. We are sending these to you both in draft form and with the draft watermark stamp removed, in the event the board finds them acceptable as is that you have a non-draft version available for execution.

Yours truly,

Singleton Urquhart LLP

Roger E. Holland

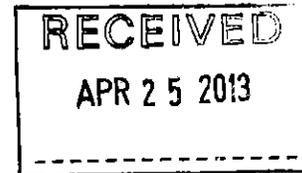
REH/SH

Enclosures

File: 9-CORP

April 11, 2013

Regional District of Alberni-Clayoquot
3008-5th Avenue
Port Alberni, BC
V9Y 2E3



Dear Sir:

Re: NI 9-1-1 Corporation articles - amendment

At the March 15, 2013 meeting of the board, the North Island 9-1-1 Corporation adopted a motion to amend the corporate articles and to request a resolution from each of the NI 9-1-1 shareholders in favour of the amendment to the articles.

Please find enclosed a copy of the shareholders resolution to amend the articles of the NI 9-1-1 Corporation (appendix 'A') and waiver of notice (appendix 'B') for signature. Please consider the following recommendation at your regional board meeting.

“THAT the Regional District of Alberni-Clayoquot is in favour of executing the special resolution (appendix 'A') to make select alterations to the Articles of North Island 9-1-1 Corporation, as recommended by Singleton Urquhart LLO, AND FURTHER THAT a waiver of notice (appendix 'B') be executed.”

To assist with your discussions please find attached a copy of the 9-1-1 Corp staff report (appendix 'C') dated March 6, 2013. If further clarification is required please do not hesitate to contact me, your regional district admin staff rep or appointed elected representative.

Yours truly,

A handwritten signature in black ink, appearing to be "Debra Oakman". The signature is fluid and cursive, written over a horizontal line.

Debra Oakman
Secretary

Enclosures:

- Appendix 'A' – Shareholders resolution of NI911 Corp
- Appendix 'B' – Waiver of notice
- Appendix 'C' – Staff report dated March 6, 2013

SHAREHOLDERS RESOLUTION
OF
NORTH ISLAND 9-1-1 CORPORATION
(the "Company")

RESOLVED, as a special resolution, that the Articles of the Company be altered:

1. Section 8 of the Articles:

- (a) The existing Section 8.1. be deleted and replaced with the following new Section 8.1:

8.1 The Company, if authorized by the Directors, may:

(a) borrow money in the manner and amount, on the security, from the sources and on the terms and conditions that they consider appropriate;

(b) issue bonds, debentures and other debt obligations either outright or as security for any liability or obligation of the Company and at such discounts or premiums and on such other terms as they consider appropriate; and

(c) mortgage, charge (whether by way of specific or floating charge) grant a security interest in, or give other security on, the whole or any part of the present and future assets and undertaking of the Company.

- (b) Section 8.5. of the Articles of the Company be deleted without any replacement.

2. Section 12 of the Articles of the Company.

- (a) The existing Section 12.1. be deleted and replaced with the following new Section 12.1:

12.1.

(a) The Subscribers to the Memorandum of the Company are the first Directors;

(b) At every annual general meeting:

(i) the Members entitled to vote at the annual general meeting for the election of Directors must elect, a board of Directors consisting of the number of

*Directors for the time being set under these Articles;
and*

(ii) *all the Directors cease to hold office immediately before the election or appointment of Directors under Article 12.1(b)(i), but are eligible for re-election or re-appointment.*

(c) *If:*

(i) *the Company fails to hold an annual general meeting, and all the Members who are entitled to vote at an annual general meeting on or before the date by which the annual general meeting is required to be held under the Business Corporations Act; or*

(ii) *the Members fail, at the annual general meeting to elect or appoint any Directors;*

then each Director then in office continues to hold office until the earlier of:

(iii) *the date on which his or her successor is elected or appointed; and*

(iv) *the date on which he or she otherwise ceases to hold office under the Business Corporations Act or these Articles.*

(b) The existing Section 12.2. be deleted and replaced with the following new Section 12.2:

12.2. Each Member of the Company shall be entitled to appoint one (1) Director. In the event that a position on the Board of Directors shall be vacant for any reason whatsoever, the Member whose nominee formerly occupied such position shall be entitled to nominate a new Director to fill such vacancy. Without limiting the foregoing, the Directors shall be appointed as follows:

(a) *one (1) Director appointed by the Comox Valley Regional District;*

(b) *one (1) Director appointed by the Powell River Regional District;*

(c) *one (1) Director appointed by the Strathcona Regional District;*

- (d) *one (1) Director appointed by the Regional District of Alberni-Clayoquot;*
- (e) *one (1) Director appointed by the Regional District of Mount Waddington; and*
- (f) *one (1) Director appointed by the Regional District of Nanaimo.*

The number of Directors, excluding additional Directors, may be fixed or changed from time to time by unanimous resolution, whether previous notice thereof has been given or not, but notwithstanding anything contained in these Articles, the number of Directors shall never be more than ten (10).

3. Section 14. of the Articles:

The existing Section 14.3 of the Articles be deleted and replaced with the following new Sections 14.3 through to 14.10:

14.3. Any Director (the "Original Director") may by notice in writing received by the Company request the Member (the "appointor"), which appointed that original Director, to appoint any person (an "appointee") who is qualified to act as a Director to be the Original Director's alternate to act in his or her place at meetings of the Directors or Committees of the Directors at which the Original Director is not present.

14.4. Every alternate Director so appointed is entitled to receive notice of meetings of the Directors and of Committees of the Directors of which his or her Original Director is a member and to attend and vote as a Director at any such meetings at which his or her Original Director is not present.

14.5. A person may be appointed as an alternate director for more than one Director, and an alternate Director:

- (a) *will be counted in determining the quorum for a meeting of Directors once for each of his or her Original Director and, in the case of an appointee who is also a Director, once more in that capacity;*
- (b) *has a separate vote at a meeting of Directors for each of his or her Original Directors and, in the case of an appointee who is also a Director, an additional vote in*

that capacity;

- (c) will be counted in determining the quorum for a meeting of a committee of Directors once for each of his or her Original Directors who is a member of that committee and, in the case of an appointee who is also a member of that committee as a Director, once more in that capacity; and*
- (d) has a separate vote at a meeting of a committee of Directors for each of his or her Original Directors who is a member of that committee and, in the case of an appointee who is also a member of that committee as a Director, an additional vote in that capacity.*

14.6. Every alternate Director, if authorized by the notice appointing him or her, may sign in place of his or her Original Director any resolutions to be consented to in writing.

14.7. Every alternate Director is deemed not to be the agent of his or her Original Director.

14.8. An appointor may at any time, by notice in writing received by the Company, revoke the appointment of an alternate Director appointed by him or her.

14.9. The appointment of an alternate Director ceases when:

- (a) his or her Original Director ceases to be a Director and is not promptly re-elected or re-appointed;*
- (b) the alternate Director dies;*
- (c) the alternate Director resigns as an alternate Director by notice in writing provided to the Company or a lawyer for the Company;*
- (d) the alternate Director ceases to be qualified to act as a Director; or*
- (e) his or her appointor revokes the appointment of the alternate Director.*

14.10. The Company may reimburse an alternate Director for the reasonable expenses that would be properly reimbursed if he or she were a Director.

4. Section 15 of the Articles of the Company

Section 15 of the Articles of the Company be altered by adding the following Section 15.6. to the Articles of the Company:

15.6. A Director who holds a "disclosable interest" (as that term is used in the Business Corporations Act) in a contract or transaction into which the Company has entered or proposes to enter is liable to account to the Company for any profit that accrues to the Director under or as a result of the contract or transaction only if and to the extent provided in the Business Corporations Act.

5. Section 16 of the Articles of the Company

- (a) The existing Section 16.4. of the Articles be deleted and replaced with the following new Section 16.4.:

16.4. A Director may participate in a meeting of the Board of Directors or of any committee of the Directors in person or by telephone if all Directors participating in the meeting, whether in person or by telephone or other communications medium, are able to communicate with each other. A Director may participate in a meeting of the Board of Directors or of any committee of the Directors by a communications medium other than telephone if all Directors participating in the meeting, whether in person or by telephone or other communications medium, are able to communicate with each other and if all Directors who wish to participate in the meeting agree to such participation. A Director who participates in a meeting in a manner contemplated by this Article 16.4 is deemed for all purposes of the Business Corporations Act and these Articles to be present at the meeting and to have agreed to participate in that manner.

- (b) The existing Section 16.7. of the Articles be deleted and replaced with the following new Section 16.7.:

16.7. The quorum necessary for the transaction of the business of the Directors shall be not less than two-thirds (2/3) of the Directors eligible to vote on such business.

6. Section 24 of the Articles of the Company

- (a) The existing Section 24.1 and 24.2. be deleted.

- (b) The following provisions be added as new Section 24:

24.1 Unless the Business Corporations Act or these Articles provides otherwise, a notice, statement, report or other record required or permitted by the Business Corporations Act or these Articles to be sent by or to a person may be sent by any one of the following methods:

- (a) *mail addressed to the person at the applicable address for that person as follows:*
- (i) *for a record mailed to a Member, the Member's registered address;*
 - (ii) *for a record mailed to a Director or officer, the prescribed address for mailing shown for the Director or officer in the records kept by the Company or the mailing address provided by the recipient for the sending of that record or records of that class;*
 - (iii) *in any other case, the mailing address of the intended recipient;*
- (b) *delivery at the applicable address for that person as follows, addressed to the person:*
- (i) *for a record delivered to a Member, the Member's registered address;*
 - (ii) *for a record delivered to a Director or officer, the prescribed address for delivery shown for the Director or officer in the records kept by the Company or the delivery address provided by the recipient for the sending of that record or records of that class;*
 - (iii) *in any other case, the delivery address of the intended recipient;*
- (c) *sending the record by fax to the fax number provided by the intended recipient for the sending of that record or records of that class;*
- (d) *sending the record by email to the email address provided by the intended recipient for the sending of that record or records of that class; and*
- (e) *physical delivery to the intended recipient.*

24.2 *A record that is mailed to a person by ordinary mail to the applicable address for that person referred to in Article 24.1 is deemed to be received by the person to whom it was mailed on the day, Saturdays, Sundays and holidays excepted, following the date of mailing.*

24.3 *A certificate signed by the Secretary, if any, or other officer of the Company or of any other corporation acting in that behalf for the Company stating that a notice, statement, report or other record was addressed as required by Article 24.1, prepaid and mailed or otherwise sent as permitted by Article 24.1 is conclusive evidence of that fact.*

24.4. *A notice, statement, report or other record may be provided by the Company to the joint Members of a share by providing the notice to the joint Member first named in the central securities register in respect of the share.*

24.5 *A notice, statement, report or other record may be provided by the Company to the persons entitled to a share in consequence of the death, bankruptcy or incapacity of a Member by:*

(a) mailing the record, addressed to them:

(i) by name, by the title of the legal personal representative of the deceased or incapacitated Member, by the title of trustee of the bankrupt Member or by any similar description; and

(ii) at the address, if any, supplied to the Company for that purpose by the persons claiming to be so entitled; or

(b) if an address referred to in Article 24.1 has not been supplied to the Company, by giving the notice in a manner in which it might have been given if the death, bankruptcy or incapacity had not occurred.

7. The aforesaid changes be adopted as new provisions of the Articles of the Company.
8. These resolutions may be executed in several counterparts, each of which when so executed shall be deemed to be an original and such counterparts together shall constitute one and the same resolution and that reproduction of signatures by way of email, facsimile or telecopying device will be treated as though such reproductions were executed originals.

Dated effective: _____, 2013

COMOX VALLEY REGIONAL DISTRICT

Per: _____
Authorized Signatory

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Per: _____
Authorized Signatory

REGIONAL DISTRICT OF NANAIMO

Per: _____
Authorized Signatory

POWELL RIVER REGIONAL DISTRICT

Per: _____
Authorized Signatory

REGIONAL DISTRICT OF MOUNT WADDINGTON

Per: _____
Authorized Signatory

STRATHCONA REGIONAL DISTRICT

Per: _____
Authorized Signatory

WAIVER OF NOTICE

The undersigned, being all of the shareholders of North Island 911 Corporation irrevocably waive notice of the meeting of shareholders concerning the passing of the special resolution attached hereto as Schedule A and consent to the holding of such meeting and the passing of the special resolution

Dated: _____, 2013

COMOX VALLEY REGIONAL DISTRICT

Per: _____
Authorized Signatory

POWELL RIVER REGIONAL DISTRICT

Per: _____
Authorized Signatory

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

Per: _____
Authorized Signatory

REGIONAL DISTRICT OF MOUNT WADDINGTON

Per: _____
Authorized Signatory

REGIONAL DISTRICT OF NANAIMO

Per: _____
Authorized Signatory

STRATHCONA REGIONAL DISTRICT

Per: _____
Authorized Signatory



REQUEST FOR DECISION

To: Board of Directors

From: Andy Daniel, Manager of Environmental Services

Meeting Date: May 22, 2013

Subject: Beaver Creek Water System VIHA 4321 Implementation Strategy

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors request an extension to September 30, 2013 from the Vancouver Island Health Authority (VIHA) to submit an implementation strategy for the Beaver Creek Water System outlining how the ACRD intends to meet the Drinking Water Treatment Objects (Microbiological) for Surface Water Supplies in BC.

Summary:

This strategy must include timeframes indicating when specific components will be implemented and a final date for providing water treated in accordance with the treatment objectives. Once developed, the implementation strategy approved by the Drinking Water Officer must be adhered to.

Background:

The Board received notice from VIHA that the strategy was due May 31, 2013. In early May, ACRD staff met with the VIHA Drinking Water Officer to discuss the status of the Beaver Creek Water System and the time line to provide a VIHA approved implementation strategy. At that meeting, it was agreed that this extension request was reasonable. In order to proceed with a compliant cost effective plan, comparisons are being performed between stand alone costs with two treatment options, purchasing bulk City water and partnering in a regional water system. To examine this, a third party comprehensive review and cost benefit analysis is being performed by McElhanney Consulting.

Once this information is completed it will need to be reviewed by staff, the Beaver Creek Water System (BCWS) Advisory Committee, the Public, VIHA, and the Board to determine the most suitable direction. Negotiations will also be required as some of the costs are undetermined; such as regional partnering costs and future City water rates. Therefore, in order to achieve accurate values and information for comparisons we are requesting a four month extension to complete the implementation strategy.

Time Requirements – Staff & Elected Officials:

The proposed time line is as follows:

In June, the McElhane report reviewing the four options will be completed and discussed with the BCWS Advisory Committee. Following this, a public information meeting will be held.

In July, the Board will reflect on the feedback and determine the preferred option.

In August, the implementation strategy will be finalized and adopted by the Board.

In September, the final implementation strategy will be submitted to VIHA for their review and approval.

Financial:

The work that is being carried out by McElhane Consulting will be funded by an Infrastructure Planning Grant awarded to the ACRD for the Alberni Valley Regional Water Supply System Implementation Planning.



Submitted by: _____

Andy Daniel, Manager of Environmental Services



Approved by: _____

Russell Dyson, Chief Administrative Officer

Background:

Last year the ACRD purchased a tractor to provide regular maintenance for the LBA. The tractor is primarily used to mow the grassed areas around the runways and taxiways to satisfy the standards of a certified airport. The Boom Mower is an attachment for the tractor that will facilitate vegetation management in areas that our current Bat wing mower cannot access. The mower is also suitable for roadways, ditch lines and rights-of-way clearing within the ACRD.

Financial:

\$46,000.00 was budgeted for the mower in the 2013 budget.

Policy or Legislation:

As per ACRD's purchasing policy.



Submitted by: _____

Andy Daniel, Manager of Environmental Services



Approved by: _____

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Russell Dyson, Chief Administrative Officer

Meeting Date: May 22, 2013

Subject: **Community to Community Forum Funding Application**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors apply for Community to Community Forum funding through the Union of British Columbia Municipalities to host a forum between all local and First Nations' governments in the region to:

- a. **Review the inclusion of the Huu-ay-aht First Nation and the Yuułuʔiłʔatḥ Government joining Regional Board of the ACRD and the role of Uchucklesaht First Nation and Toquaht First Nation having observer status;**
- b. **Share the Tool Kit and resources developed by EcoPlan with all local governments and the 10 First Nations in the region;**
- c. **Develop working relationships among all governments; and,**
- d. **A workshop focusing on Nuu-chah-nulth governance**

Desired Outcome:

To apply for funding to host a Community to Community Forum in 2013 between the ACRD Board and the 10 First Nations within the region.

Summary:

At the May 8th ACRD Board of Directors meeting a resolution was passed instructing staff to come back with recommendations for consideration by the Board for applying through UBCM to host a Community to Community Forum.

The following options have been brought forward:

Option 1

C2C Forum between the ACRD Board, City of Port Alberni, District of Ucluelet, District of Tofino and the 10 First Nations in the region to:

- a. **Review the inclusion of the Huu-ay-aht First Nation and the Yuułuʔiłʔatḥ Government joining the Regional Board of the ACRD and the role of Uchucklesaht First Nation and Toquaht First Nation having observer status**

Request for Decision – C2C Forum Funding Application

- b. Share the Tool Kit and resources developed by EcoPlan with all local governments and the 10 First Nations in the region
- c. Develop working relationships among all governments
- d. Review results of the last C2C Forum on Emergency Planning

Note: In September 2012 the ACRD was successful in receiving funding through UBCM to host the above forum. Unfortunately the ACRD was unable to arrange the event by the deadline and the forum was cancelled. This application is prepared and ready to submit.

Option 2

C2C Workshop between the ACRD Board , District of Tofino, District of Ucluelet, City of Port Alberni and the 10 First Nations regarding Nuu-chah-nulth traditional governance – Workshop to be conducted by Jon Rapinane to include:

- a. The four planes; land, water, sky and spirit that make up the Nuu-chah-nulth worldview
- b. The four phases of life: birth, puberty, marriage and the memorial ceremony
- c. Colonialization from first contact with the Europeans through advent of the internet

Option 3

C2C Forum between Sproat Lake, City of Port Alberni , Tseshaht First Nation and Hupacasath First Nation regarding water delivery and cooperation.

Option 4

Community Accord between the Huu-ay-aht First Nations Village of Anacla and the Village of Bamfield. The principle objectives of this Accord are:

- a. To work together to promote Economic Development synergies
- b. To explore partnership opportunities in areas of mutual interest for the benefit of residents/citizens and visitors
- c. To organize, promote and obtain community support and financial assistance for mutual priorities and initiatives

Staff recommends going with a combination of Option 1 and 2. This forum will benefit the entire Regional District. Option 3 will be realized without the need for C2C Funding. Option 4 can be realized through other sources.

Local Governments and First Nations can apply two times per year for C2C funding (Spring and Fall). The application deadline for the first intake is May 31st. UBCM recommends submitting one application per intake.

Request for Decision – C2C Forum Funding Application

Time Requirements – Staff & Elected Officials:

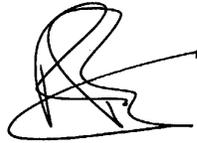
Some staff time required to submit the application. If successful in received the funding, substantial staff time will be required to organize this event.

Financial:

50% funding provided by UBCM with matching funds or in-kind from the ACRD.

Policy or Legislation:

n/a



Submitted by: _____

Russell Dyson, Chief Administrative Officer



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Planner

Date: May 16, 2013

Subject: Development Variance Application DVC12005 (2425 Tofino-Ucluelet Highway)

At the October 10, 2012 meeting, the Board considered a development variance application to vary the watercourse setback from 100 feet to 50 feet to allow for an addition to a single family dwelling located at 2425 Tofino-Ucluelet Highway.

The Board considered denying the application at the October 2012 meeting and as per Board policy, invited the applicants to address the Board and present their own case as to why the variance should not be denied.

John Rosene will attend the May 22, 2013 to address the Board regarding the application.



Development Variance Application

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

Date: October 03, 2012

Application: DVC12005

Applicant(s): John, Jason & Katherine Rosene

Legal Description: LOT 18, DISTRICT LOT 468, CLAYOQUOT DISTRICT, PLAN 1692

Location: 2425 Tofino-Ucluelet Highway

Electoral Area: Area "C" (Long Beach)

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
 - 2) Pass a resolution to consider issuing a Development Variance of Section 6.2(4)(a) of the Alberni-Clayoquot Regional District Zoning Bylaw No. 15 to vary the building setback from the natural boundary of a watercourse from 30.48 metres (100 feet) to 15.24 metres (50 feet) to allow for the construction of an addition to the existing dwelling subject to:
 - i. the applicants providing a report from a qualified environmental professional assessing the impact of the proposed development on the adjacent creek.
-

Procedure: Prior to the issuance of a Development Variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board either issues or considers denying the Development Variance permit.

DVC12005

Applicant's Intention: The applicants intend to build a two bedroom and two bathroom addition to the north side of the existing single family dwelling. The proposed addition will be located 50 feet from the boundary of a creek that dissects the property.

Observations:

- i. **Property Description:** The property is 1.96 hectares (4.84 acres) in size and is mostly cleared. Existing buildings on site include one single family dwelling, three small cottages, a barn converted into accommodation units and a shop at the rear of the property. The creek that dissects the property originates along the highway and crosses the property from the south west to north east eventually draining into the Ucluelet Inlet. The creek is within a ravine that drops down approximately 10 feet lower than the surrounding property. The ravine is heavily vegetated with brush and second growth trees. The edge of the ravine lies approximately 35 feet from the foundation of the house at its closest point.
- ii. **Services:**
 - a) **Sewage Disposal:** On-site sewage disposal.
 - b) **Water Supply:** Millstream Community Water System.
 - c) **Fire Protection:** South Long Beach Fire Protection Area.
 - d) **Access:** The property is accessed directly from the Tofino-Ucluelet Highway.

iii. **Existing Planning Policies Affecting the Site**

- A. **Agricultural Land Reserve:** Not within the ALR
- B. **Official Community Plan:** The South Long Beach OCP designates the property as "Rural Residential". The Rural Residential policies support the operation of home-based businesses and bed and breakfast accommodation provided that adequate off street parking, sewage treatment and water supply are available.

The South Long Beach OCP also designates "Development Permit Area II – Freshwater Riparian Areas Protection" as a 30 metre (100 foot) buffer around any creek identified on the OCP mapping. This Development Permit Area (DPA) is intended to minimize the impact of development on fish habitat, fish supportive watercourses and seasonal flooding. As the proposed development lies within DPA II, the applicants are required to apply for a Development Permit prior to the Building Permit being issued.

C. Zoning: Cottage Residential (RC) District.

The Cottage Residential (RC) District permits one single family dwelling, home occupations, accessory buildings and uses and up to four cottages per property subject to size and setback restrictions. The applicants have stated that they are considering operating a bed and breakfast out of the proposed addition to the house which would be permitted under the home occupation regulations in the Zoning Bylaw.

Section 6.2 of the Zoning Bylaw relates to the location and siting of buildings. Section 6.2(4) states that no building shall be constructed:

- a) Within 7.62 metres (25 feet) of the natural boundary of a lake or within 30.48 metres (100 feet) of the natural boundary of any other natural watercourse.

There is a creek that dissects the property which eventually drains into the Ucluelet Inlet. The site plan submitted by the applicants shows the proposed addition being sited 50 feet from the boundary of the creek.

Comments: Staff supports this application to vary the watercourse setback from 30.48 metres (100 feet) to 15.24 metres (50 feet). However, as the proposed development will be sited within the 100 foot buffer around the creek designated as Development Permit Area II within the South Long Beach OCP, a Development Permit will also be required prior to any construction.

Section 8.2.3 of the South Long Beach OCP provides the guidelines for Development Permit applications and states that applications should include a report prepared by a qualified environmental professional which identifies and assesses the impact of the proposed development on the creek. In the absence of a report from a qualified environmental professional, a minimum buffer of 100 feet is required between the creek and any structure.

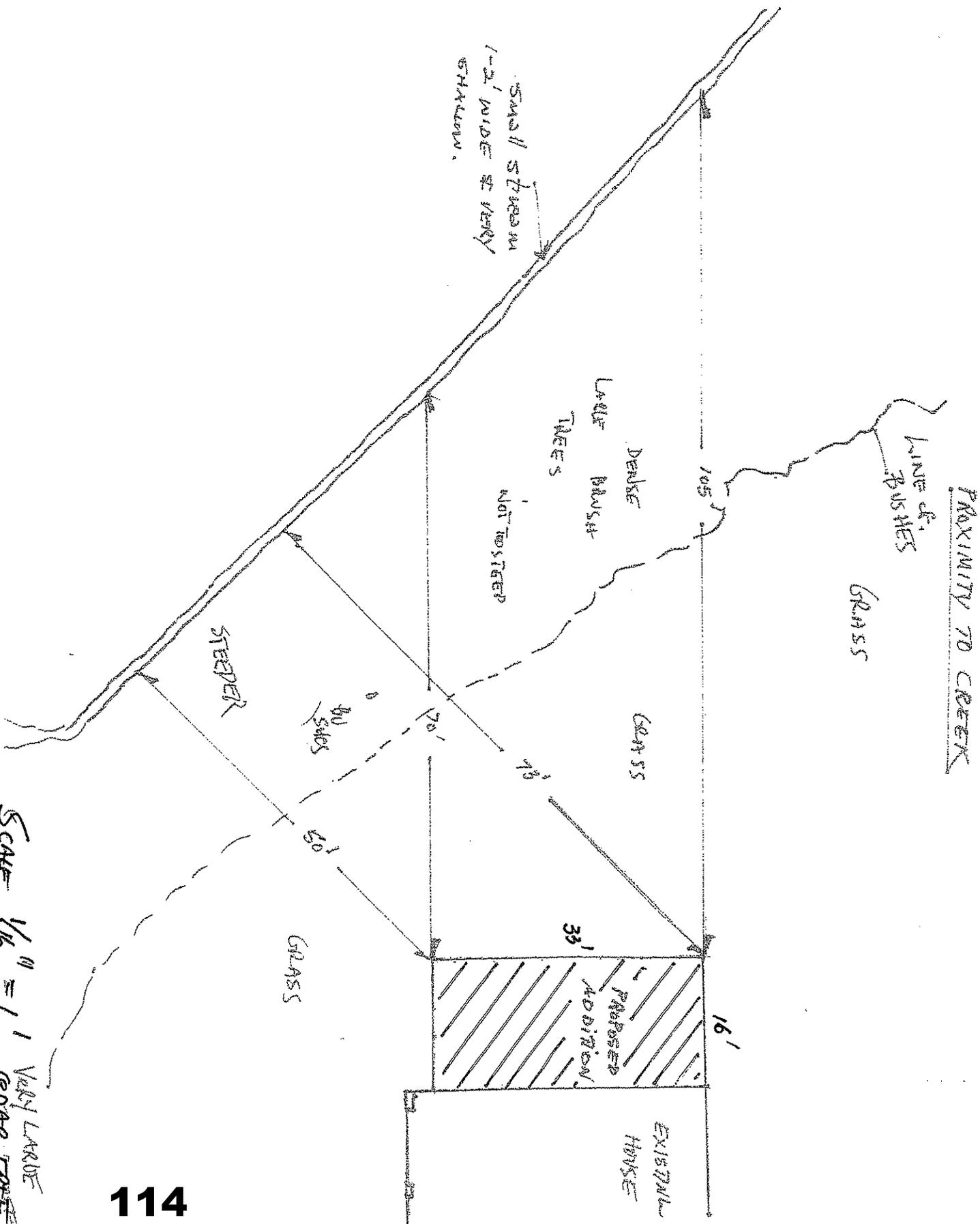
As this report is required prior to issuing the Development Permit and Building Permit for the addition, staff is recommending that a report be provided by a qualified environmental professional as a condition of this Development Variance application.

Prepared by: 
Alex Dyer, Planner

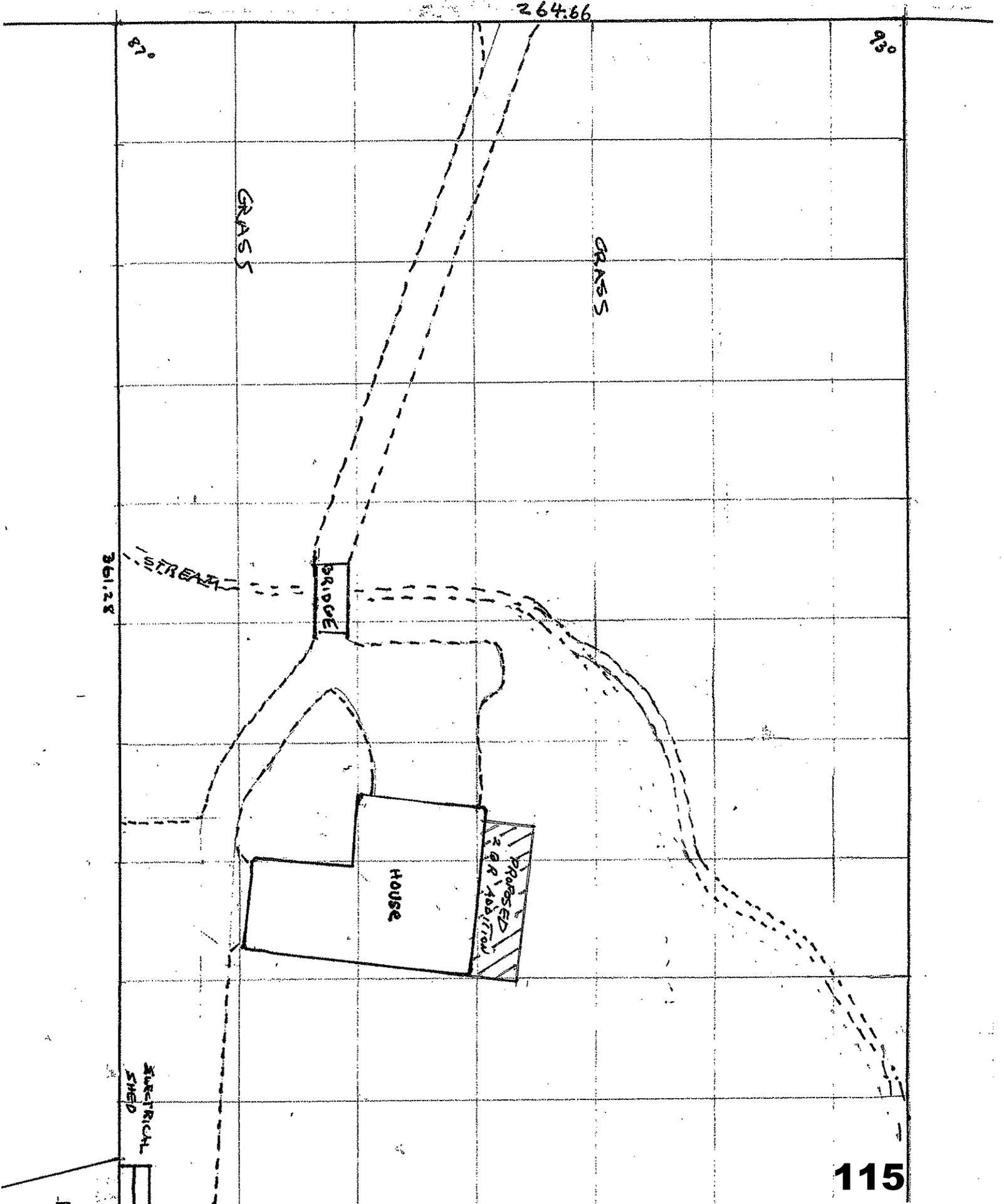
Reviewed by: 
Mike Irg, Manager of Planning & Development


Russell Dyson, Chief Administrative Officer

2425 TO FINO-UCOLET HIGHWAY
 PROXIMITY TO CREEK

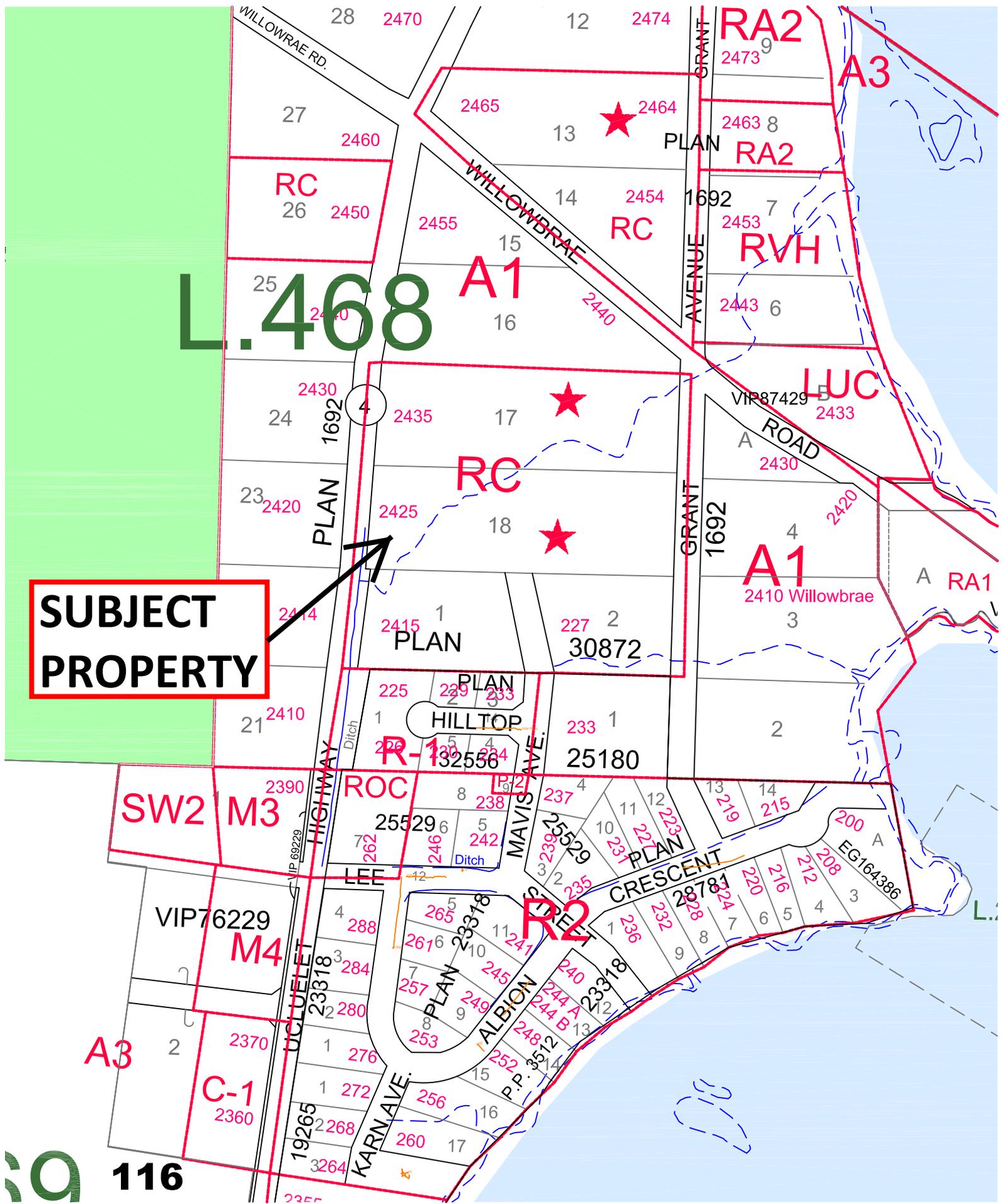


SCALE 1/16" = 1' VARY LARGE GEOMR TREE



L.468

**SUBJECT
PROPERTY**





DEVELOPMENT PERMIT APPLICATION

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

Date: May 01, 2013

Application: DPC13001

Applicants: Canadian Skyline Hotels Ltd (Zane Zbeetnoff agent)

Legal Description: BLOCK B OF LOT 483, CLAYOQUOT DISTRICT

Address and Location: Access Road to the south of the Tofino-Ucluelet Highway

Electoral Area: Area "C" Long Beach

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
- 2) Issue Development Permit DPC13001

Applicant's Intention: The applicant intends to subdivide the approx. 22.2 hectare (54.9 acre) property into five (5) lots being approx. 4 hectares (10 acres) in size each. The subdivision layout is attached to the report as Appendix A.

Zoning: The property is zoned Forest Rural (A3) District. The subdivision proposal meets the minimum lot size and width requirements of the Zoning Bylaw.

Official Community Plan: The South Long Beach Official Community Plan (OCP) designates portions of the subject property as "Development Permit Area I – Sensitive Ecosystem Protection" and "Development Permit Area VI – Forest Resource". Section 920 of the *Local Government Act* states that if an OCP designates a Development Permit Area, land falling within that area must not be subdivided without the applicants first obtaining a Development Permit. For this proposal to proceed, a Development Permit is required.

Development Permit Area I – Sensitive Ecosystem Protection

The South Long Beach OCP designates Development Permit Area I – Sensitive Ecosystem Protection encompassing a wetland area on the property known as Wood Lake. DPA I is intended to protect environmentally sensitive areas including watersheds

DPC13001

and water supplies, older forests, red and blue listed flora and fauna and wildlife habitat.

The OCP states that known wildlife habitat and important travel and migration corridors should be protected and suggests that wildlife-human conflict can be minimized by the retention of buffers from development.

Through the bylaw referral process when the applicants were rezoning to facilitate the proposed subdivision, the proposal was referred to the Ministry of Forests, Lands and Natural Resource Operations (MFLNRO) for their comment. An Ecosystems Biologist with the Ministry identified the presence red-legged frog habitat on this property which are a blue listed indigenous species of special concern under provincial legislation. The biologist noted that the frog depends on both aquatic and upland habitat for rearing and would be adversely affected by development within these areas. Red-legged frog habitat found on this property has also been confirmed and identified by the Association of Wetland Stewards for Clayoquot and Barkley Sounds. The Association's recommendations for supporting the red-legged frog population include maintaining shoreline vegetation, minimizing impervious surfaces and controlling runoff into the ponds.

As a condition of subdivision, planning staff is recommending that the applicants enter into a covenant that requires no building and no vegetation removal within 30 metres (98.4 feet) of the natural water features identified on the subdivision layout plan. This will follow the recommendations made by the Ministry of Forests, Land and Natural Resources and the Association of Wetland Stewards for Clayoquot and Barkley Sounds. This will also satisfy the requirements of DPA I.

Development Permit Area VI – Forest Resource

A portion of the property lies within the “Development Permit Area VI – Forest Resource” designation. DPA VI is intended to minimize the impact of development on surface water quality, the effect of seasonal flooding and slope stability from logging on privately owned lands designated as Forest Resource.

DPA VI is intended to protect land from logging development on privately owned forest lands. This 10 acre lot subdivision proposal will effectively limit any long term forestry resource use of the property through rural residential development. The covenant requiring no building and no vegetation removal within 30 metres of the natural water features identified on the subdivision layout plan will help work towards minimizing the impact of development on surface water quality as well as help in mitigating seasonal flooding.

Comments: The subject property recently went through a rezoning process that downzoned a portion of the property that was zoned Industrial Park (M1) District and Heavy Industrial (M3) District to Forest Rural (A3) District in order to facilitate the proposed 10 acre lot subdivision. A portion of the property was first rezoned in 1998 to industrial in order to facilitate the construction of a breakdown sawmill and veneer plant which was ultimately never developed. The current owners underwent a long consultation process to determine the best use of the site which resulted in the industrial

DPC13001

zoning being removed and the remainder of the property rezoned to Forest Rural (A3) District to allow for the proposed rural residential development.

There are significant wildlife habitat values that have been identified on the property. Planning staff feels that the 10 acre rural residential development, covenant requiring no building and no vegetation removal within 30 metres of any water feature, road dedication layout avoiding intrusion into the riparian area setbacks and the downzoning of light and heavy industrial will allow for an appropriate development of the property that will help minimize any impact on the identified sensitive ecosystems.

Prepared by: 

Alex Dyer, Planner

Reviewed by: 

Mike Irg, Manager of Planning & Development



Russell Dyson, Chief Administrative Officer



DEVELOPMENT PERMIT NO. DPC13001

The Board of Directors of the Regional District of Alberni-Clayoquot, in accordance with Section 920 of the *Local Government Act*, at a regular meeting held on May 08, 2013 has authorized this Development Permit in respect of the lands described hereunder.

A Development Permit is hereby issued to:

Name: Canadian Skyline Hotels Ltd

Address: Access Road to the south of the Tofino-Ucluelet Highway

With respect to:

Legal Description: BLOCK B OF LOT 483, CLAYOQUOT DISTRICT

PID: 009-405-585

1. This Permit is issued for lands designated under Section 919.1 of the *Local Government Act* and in the South Long Beach Official Community Plan. Bylaw No. P1166, in order to regulate development and building within lands designated for the protection of the natural environment and the protection of development from hazardous conditions;
2. This Permit is issued as satisfying the requirements of Section 8.2.2 "DPA I – Sensitive Ecosystems Protection", Development Permit Guidelines Section 8.2.2 a) through e) and the requirements of Section 8.2.7 "DPA VI – Forest Resource Lands", Development Permit Guidelines Section 8.2.7 a) of the South Long Beach Official Community Plan;
3. Site and Building specifics;
 - i) No building and no vegetation removal within 30 metres (98.4 feet) of the natural boundary of all creeks, wetlands and other natural water features identified on the survey drawing provided by the applicant dated November 19, 2012.
4. All drawings may be adjusted by twenty percent (20%) upwards or downwards, inwards or outwards from any dimensions or lines contained in the Development Permit drawings provided that such adjustment does not conflict with Zoning Bylaw, and any other competent bylaw, administered by the Regional District.

This Permit is valid for two (2) years from the date of execution.

Executed this day of , 2013

Russell Dyson, Chief Administrative Officer

DPC13001

L.447

L.446

L.445

L.444

L.461

L.462

Subject
L.483
Property
A3

L.484

L.464

L.463

L.20

L.47

PACIFIC RIM NATIONAL PARK (Long Beach)

A4

A4

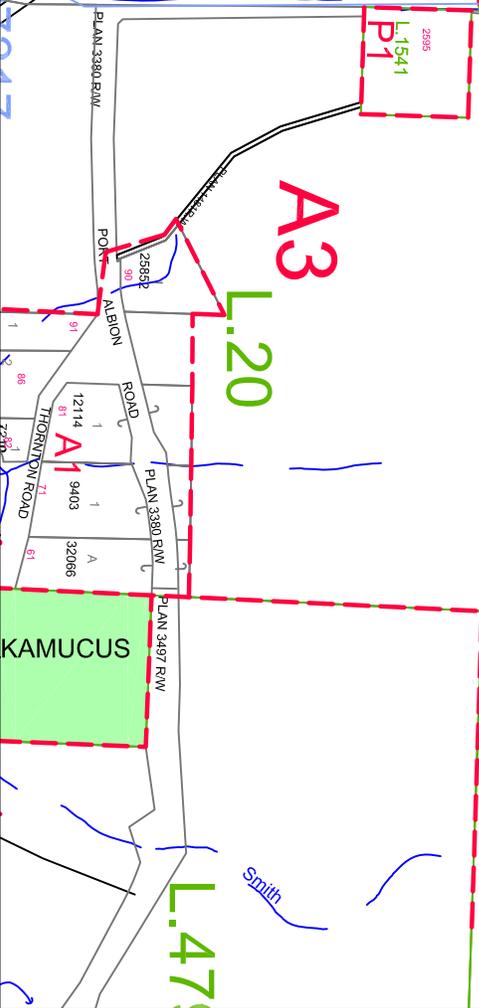
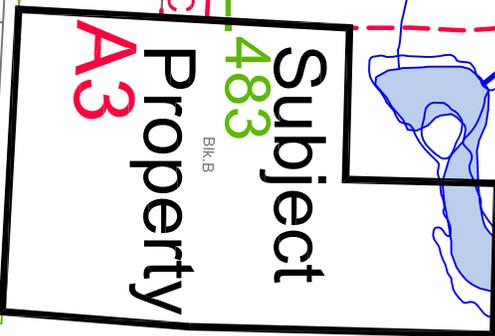
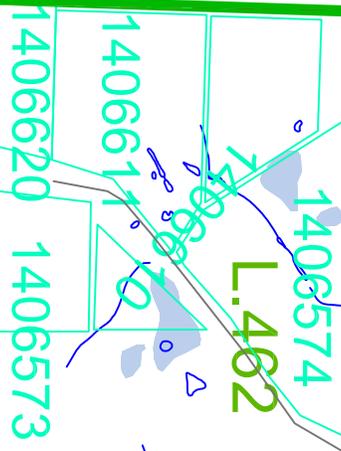
A3

A3

P2

C8

MAC





MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Alex Dyer, Planner

Date: May 01, 2013

Subject: Subdivision Application SC12006 – Canadian Skyline Hotels Ltd – Parcel Frontage Waiver for Proposed Subdivision of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT (south of Tofino-Ucluelet Highway junction).

Background

This property is the subject of a five (5) lot subdivision application. The new lots will be a minimum of 10 acres each in size and comply with the minimum lot size and lot width requirements in the Forest Rural (A3) District (see attached site plan and subdivision referral report).

Proposed Lot 4 does not meet the ten percent (10%) road frontage as required by Section 944 of the *Local Government Act*. Section 944(2) of the *Act* allows a local government to exempt a parcel from the 10% road frontage requirement by Board resolution.

The subdivision layout has been designed so that the dedicated public road will avoid intrusion into the riparian setback of a bog ecosystem and stream located on the property. The proposed road will be a minimum of 30 metres from the wetland. Due to the design of the road, the frontage for proposed Lot 4 will be reduced to 2.4% of the perimeter of the lot as the road will abut the eastern boundary of the proposed parcel. Any further road dedication or construction within proposed Lot 4 would result in disturbance of the riparian area of the stream that drains the wetland area into Wood Lake on the northern portion of the subject property.

Recommendation

Staff recommends that the Regional Board waive the 10% road frontage requirement for Lot 4 of the proposed subdivision.

Prepared by:

Alex Dyer, Planner



Reviewed by:

Mike Irg, Manager of Planning and Development



Reviewed by:

Russell Dyson, Chief Administrative Officer

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Subject
L.483
Property
A3

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PACIFIC RIM NATIONAL PARK (Long Beach)

A4

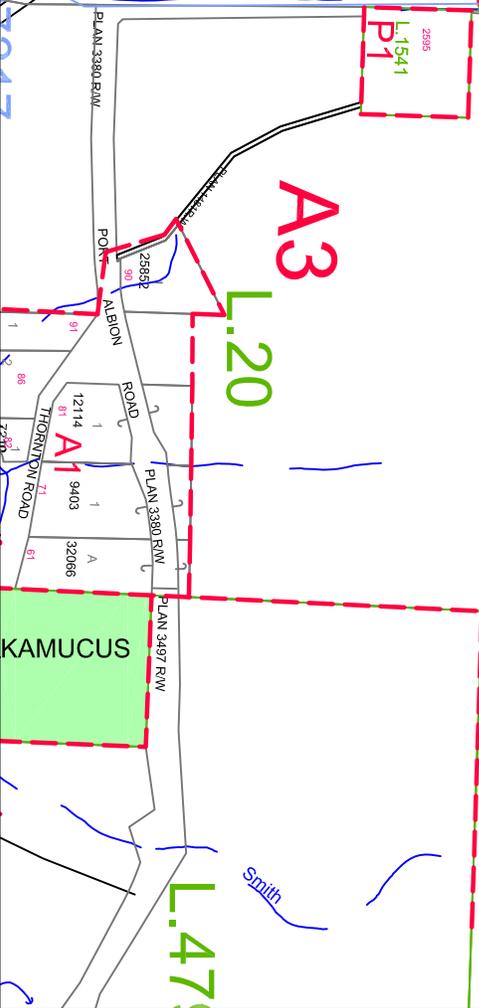
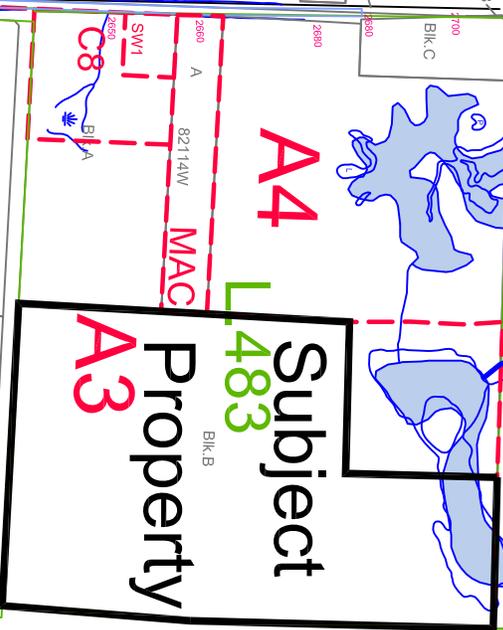
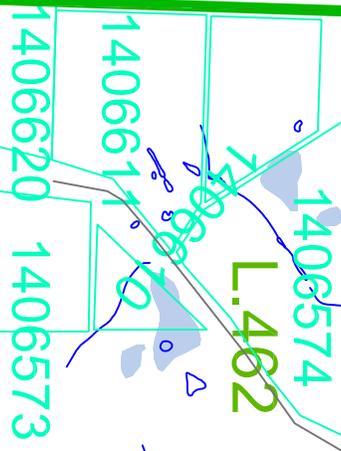
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A3





MEMORANDUM

To: Sproat Lake APC Members and the Regional Board of Directors
From: Charity Hallberg Dodds, Planning Assistant
Date: April 18, 2013
Subject: Minimum Frontage Waiver – SD13001 (Wenngatz) Katherine Drive

Background:

We have received a subdivision referral (SD13001) proposing a subdivision of PARCEL A (DD 11574N) OF LOT 197, ALBERNI DISTRICT, PLAN 1860, EXCEPT PARTS IN PLANS 29218 AND 34905 creating one new lot, approximately 16.9 hectares (41.76 acres) in size, encompassing the ALR portion of the subject property.

The proposed lot is triangular in shape and, along with the remainder lot, will require an exemption from the 10% road frontage requirement as per Section 944 of the *Local Government Act*. Section 944(2) allows a local government to exempt a parcel from the requirement by Board resolution.

The entire 102.74 hectare (253.88 acre) parcel currently has minimal road frontage totalling ~145 feet. The applicants are proposing an additional area to be dedicated as road resulting in the remainder parcel having ~170.76 feet of frontage and the proposed lot having ~140.09 feet.

Recommendation:

Staff recommends that the Regional Board waive the 10% road frontage requirement for the proposed lot as well as the remainder lot.

Submitted by: 
Charity Hallberg Dodds, Planning Assistant

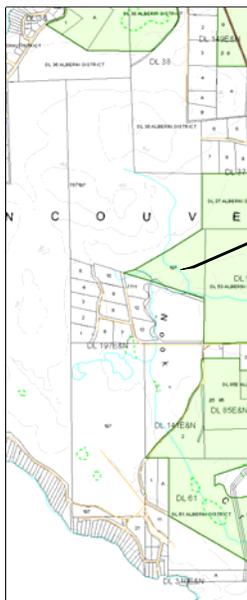
Reviewed by: 
Mike Irg, Manager of Planning & Development

SD13001

Members: City of Port Alberni, District of Ucluelet, District of Tofino, Yuułu?i?at̓ Government, Huu-ay-aht First Nations Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek)

Key Plan

Note: Not to scale



Subject Area

Lat: N 49° 16' 10.5"

Long: W 124° 53' 59"

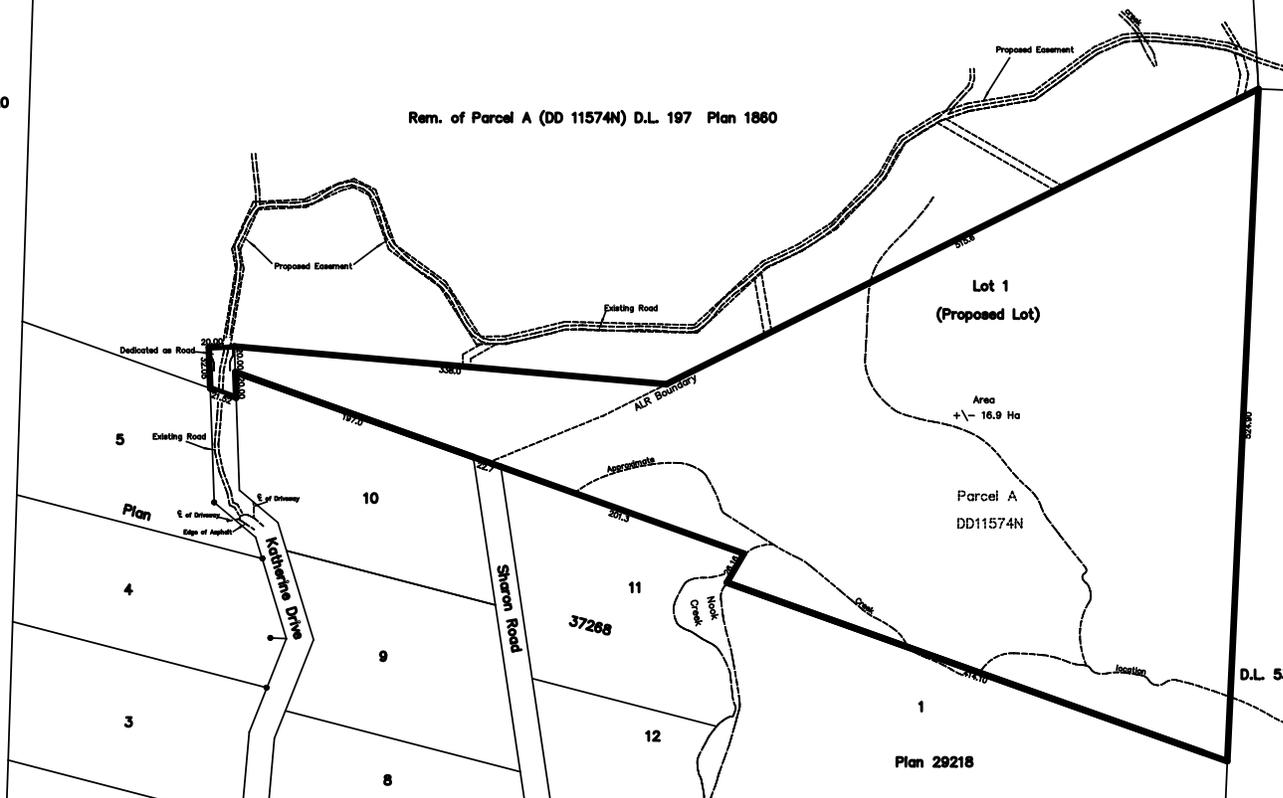


D.L. 38

D.L. 37

D.L. 120

Rem. of Parcel A (DD 11574N) D.L. 197 Plan 1860



D.L. 53



Scale 1:2000
Distances shown are in metres.

Project: D.L. 197, Alberni District	Legal Description: Parcel A (DD 11574N) of District Lot 197, Alberni District, Plan 1860, Except Parts in Plans 29218 and 34905.	Revision: November 13th, 2012
Client: Irene Wernigatz	City Address:	
Drawing: Subdivision Proposal	Date: November 13th, 2012	File: 12-129-SUBPRO
	Scale: 1:2000	Drawn: JGG

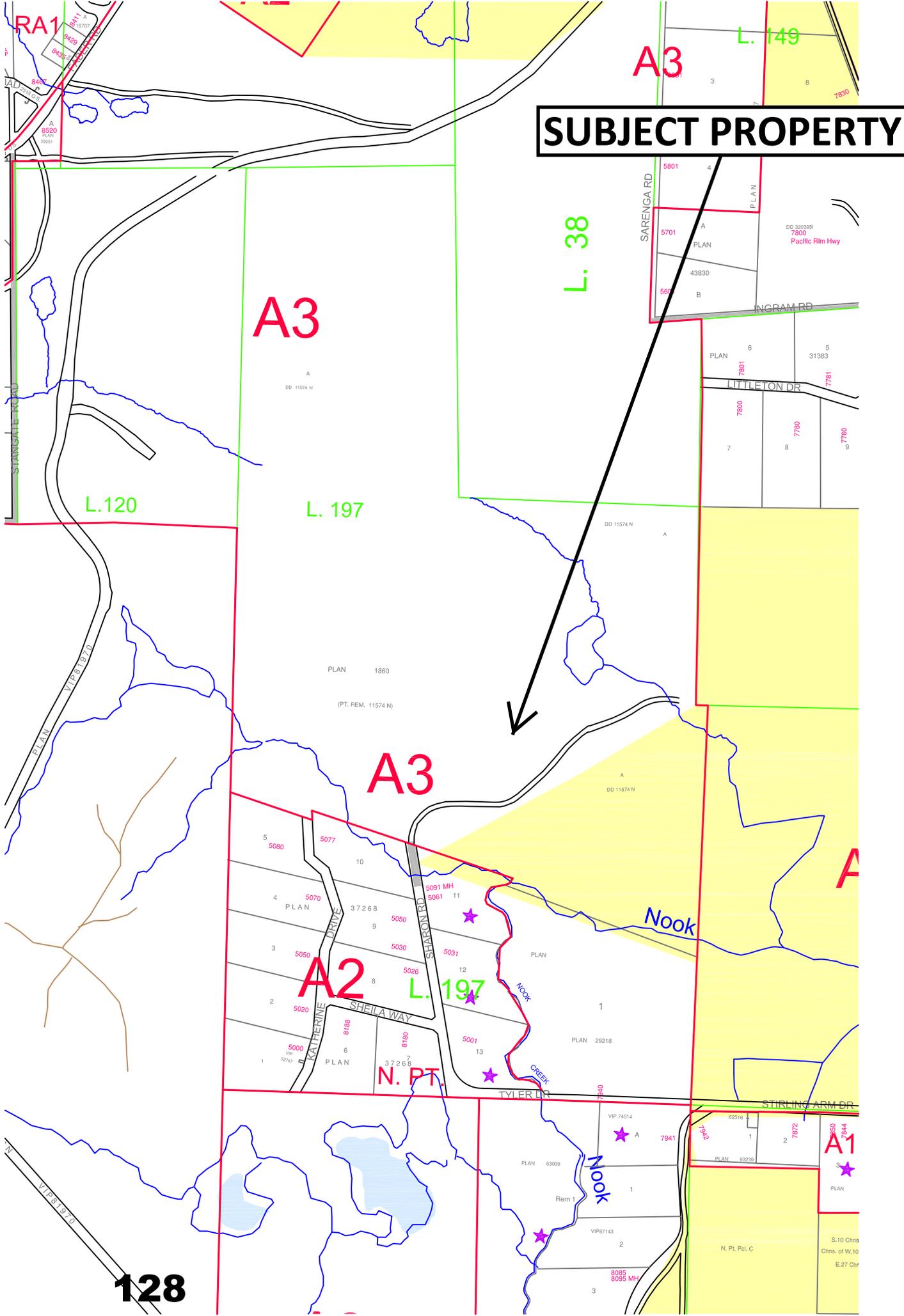
Certified correct this 13th day of November, 2012.

127 Engineering

250.753.9778
605 Canton Road
Nanaimo, BC V9R 3A4

(This document is not valid unless originally signed and sealed.)

SUBJECT PROPERTY



Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of May 16, 2013

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Jan.11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/ Lori	Preparing RFP's for website re-development (history to be included)
2.	Feb. 6/12 WC Comm	Proceed with plan for the water landing strip at the LB Airport re use – Advise Atleo & Tofino Air	Russell	Status reviewed with West Coast Comm. Project ongoing
3.	Feb.22/12 BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	Scheduling for May 29 th , 1:00 pm, ACRD Office
4.	July 25/12 Board	Review the ACRD's Purchasing/Tendering Policy and investigate options for flexibility in awarding tenders to local contractors/ bidders	Russell/ Wendy	Initial background underway
5.	Sep.19/12 EA Directors	Evaluate staffing in the Environmental Services & Planning Departments and provide options for consideration by the ACRD Board	Russell	In Progress
6.	Nov. 4/12 Board	Explore the conduct of a Transit Feasibility Study for the region	Russell/ Tanis	Consultant hired
7.	Jan. 23/13 WC Comm	Explore with the Yuułu'it̓'at̓h̓ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Condition of Junction property – letter sent
8.	Feb. 6/13 AV & Bamfield	Invite BC Transit to meet with the ACRD Board to provide an update on ridership and increase in the Custom Transit budget	Wendy	June 2013
9.	Feb. 27 th Board	Proceed immediately to prepare the required engineered drawings for the completion of the Strick Road water main replacement and booster pump, conduct discussions with the City of Port Alberni regarding a regional approach to Alberni Valley water supply and consult with residents of Beaver Creek regarding options and plans for the water system	Andy/ Russell	Engineers preparing design – water agreement discussions ongoing
10.	April 10 WC Committee	Arrange a meeting with TFN regarding outstanding issues with regards to water and zoning of airport lands	Wendy	Organizing – June
11.	April 10 WC Committee	Arrange a meeting with Chris Bird, President and representatives of the Long Beach Recreation Cooperative	Russell	Waiting for their AGM at the end of May

#	Date	Action Item	Assigned to	Target Date/Update
12.	May 8 th Board	Advise the AV Chamber of Commerce that the ACRD Board is not interested in purchasing their property	Russell	Done
13.	May 8 th Board	Prepare a report for consideration by the Board with recommended topics for a C2C Forum for the next Board meeting	Russell	Done
14.	May 8 th Board	Contact the 911 Corporation requesting further information on their proposed Article Amendments in particular Article #1 – borrowing and Article #5 Quorum	Wendy	Further information requested – Quorum is 2/3's majority
15.	May 8 th Board	The Board of Directors approved the Pacific Western Transportation Service project to develop key recommendations that can address transportation issues within the Alberni-Clayoquot Regional District to a maximum amount of \$15,000.00 – Enter into the contract	Russell	Ongoing
16.	May 8 th Board	The Board of Directors approved two days of technical support donated by the Alberni-Clayoquot Regional District with funds contributed from the Alberni-Clayoquot Health Network to Alberni Valley Hospice Society – Ty Watson House for iPad Assistance at an estimated cost of \$800.00 – Advise Ty Watson House	Russell	Done
17.	May 13 th WC Multiplex Advisory Comm	Forward a joint letter with the West Coast Multiplex Society to the five First Nations on the West Coast providing a letter for each First Nation to sign in support of fundraising efforts for the multiplex facility	Russell	Done
18.	May 13 th WC Comm	Invite land clearing contractors on the West Coast including Gibson Brothers, Action and Crow to the next WC Comm meeting to discuss options for disposing of land clearing waste on the WC	Wendy	Arranging
Finance Department				
19.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Done
20.	June 27/12 Board	Organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach	Teri	Done – M. lrg to Report
21.	July 11/12 Board	Provide the ACRD Board with a list of ACRD owned assets	Teri	In Progress

#	Date	Action Item	Assigned to	Target Date/Update
22.	Feb. 27 th Board	Amend the contract with UBCM to allow gas tax funds to be allocated to the Beaver Creek Community Club for upgrades to the hall in the amount of \$25,000.00 and \$45,000 to the Cherry Creek Improvement District for the new water intake	Teri	Done – Information shared with both organizations
23.	May 8 th Board	The Board of Directors approved the 2013 – 2014 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD for the 2013/14 fiscal year and authorize the Chairperson and Chief Administrative Officer to enter into the Agreements on behalf of the ACRD – Arrange for signatures	Teri	Done
24.	May 8 th Board	The Board of Directors awarded the Cougar Smith Park tennis court resurfacing project to Tomko Sports Systems Inc. for the total contract price of \$21,578.91 including 5% GST – Award the Contract & advise SL Parks Commission	Teri	Done – Sproat Lake Parks Commission to implement
Environmental Services Department				
25.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
26.	Sept. 8/10 WC	Investigate the possibility of leasing property at the Long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
27.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/ Russell	In Progress
28.	April 11/12 BD	Investigate options for dumping land clearing debris on the West Coast	Andy	In Progress
29.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy	Increased signage requested – to be discussed next Log Train Trail Adv. Mtg
30.	Oct. 10/12 Board	Work with the Air Quality council in the development of a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Andy	In progress
31.	Oct. 10/12 Board	The Board allocated \$36,500.00 of Gas Tax funding for the Bamfield Water Chlorination project	Andy	Projects being constructed

#	Date	Action Item	Assigned to	Target Date/Update
32.	Feb. 6/13 AV & Bamfield	ACRD's Engineer to prepare a report on the Landfill Gas Management Program and feasibility of the program within the AV Landfill	Andy	Preparing
33.	May 8 th Board	The Board of Directors renewed Orca Air's Kiosk #9 lease at the Long Beach Airport for a 3 year term commencing May 1, 2013 and expiring April 30, 2016 for the monthly rental rate of \$400.00 plus GST – Award new lease	Janice	Done
34.	May 8 th Board	The Alberni-Clayoquot Regional District Board of Directors renewed Devon Transport's (Budget Rent a Car) Kiosk #6 lease and 5 dedicated parking spots at the Long Beach Airport for a 3 year term commencing May 1, 2013 and expiring April 30, 2016 at the monthly rental rate of \$425.00 plus GST – Award new lease	Janice	Done
35.	May 8 th Board	The Board of Directors renewed Vancouver Island Soaring Centre's (VISOC) hanger lease for a term of one year commencing May 1, 2013 and ending April 30, 2014 at the rate of \$1377.00 plus GST per year – Award new lease	Janice	Done
36.	May 8 th Board	The Alberni-Clayoquot Regional District Board of Directors passed a resolution to increase the maximum size for free tipping of wood waste from 1/4' diameter to 2" diameter at the Alberni Valley and West Coast landfills starting June 1 st , 2013 – Advise landfills	Andy	Done
37.	May 13 th WC Comm	Advise the Long Beach Airport Water Landing Strip applicants that the Request for Proposals is closed and that no complete proposals were received and staff prepare an outline of options for the tenure of the water landing at the Long Beach Airport for the next West Coast Committee meeting	Andy/ Janice	In Progress
38.	May 15 th AV Comm	Work with the City Economic Development Officer on an informational open house in the terminal building at the AV Airport during the Alberni Flying Club Open House – June 23, 2013	Andy/ Lori	In progress

#	Date	Action Item	Assigned to	Target Date/Update
39.	May 15 th AV Comm	Develop a proposal for consulting services to conduct a business case for capital improvements at the AV Airport with the process to include consultation with current and potential users at the Airport	Andy/ Mark	In progress
Planning Department				
40.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2013
41.	June 1/09	Bamfield OCP Review	Mike	Out to agencies for review
42.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
43.	n/a	Airport Zone Bylaw – Long Beach Airport	Mike	Ongoing
44.	n/a	Alberni Valley OCP Review	Mike	First reading June
45.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
46.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests
47.	July 11/12 Board	The Board passed a resolution instructing staff to investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate	Mike	Investigating Grants
48.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Working with Hall Society
49.	Nov. 14/12 Board	Investigate and explore options and implications related to taking over the West Bamfield public port facility from Transport Canada	Mike	Investigating
50.	Feb. 13 th Board	The Board passed a resolution instructing staff to proceed with obtaining contract proposals for a Regional Park Plan – Proceed	Mike	Done
51.	March 13 th Board	Arrange a meeting with the Ministry of Environment, Ministry of Transportation, District of Ucluelet and Yuułuᑦᑭᑦᑎᑦᑎᑦ First Nation to discuss access, safety and broader	Mike	Arranging Meeting for June

#	Date	Action Item	Assigned to	Target Date/Update
		land use policies applying to the junction property		
52.	May 8 th Board	The Board instructed staff to advertise in Bamfield, the West Coast, and the Alberni Valley for volunteers to sit on the steering committee for the Regional Parks plan – mileage to be paid to volunteers – Arrange Advertisements	Mike	Done
53.	May 8 th Board	The Board of Directors passed a resolution directing planning staff to respond to the CVRD's Official Community Plan amendment bylaw referral request as "Interests Unaffected"- Advise CVRD	Mike	Done
54.	May 15 th AV Comm	Refer the agricultural priorities raised by the City Economic Development Manager to the Agricultural Development Committee to identify recommendations for the Alberni Valley	Mike	May

Issued: May 16, 2013

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
APRIL, 2013**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family													0	0
Mobile Homes									1	10,000			1	10,000
Multi-Family													0	0
Adds&Rens							1	3,000			1	5,000	2	8,000
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellenaous							1	4,000	5	223,332	1	50,000	7	277,332
Totals	0	0	0	0	0	0	2	7,000	6	233,332	2	55,000	10	295,332

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
APRIL, 2013 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	107,527	2	750,000	1	450,000	1	278,264	5	1,585,791
Mobile Homes	0	0	0	0	0	0	1	2,500	1	10,000	1	10,000	3	22,500
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	0	0	0	0	1	4,000	1	3,000	1	103,000	2	11,500	5	121,500
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Miscellenaous	0	0	0	0	0	0	1	4,000	6	273,332	2	60,000	9	337,332
Totals	0	0	0	0	2	111,527	5	759,500	9	836,332	6	359,764	22	2,067,123

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
WOODSTOVE INSPECTIONS		3		3	1	7	28

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2012	26	1,895,500	92	9,011,700					
2011	43	3,403,853	120	9,221,498					
2010	49	5,951,800	149	21,524,170					
2009	26	2,546,153	123	11,302,380	1999	18	1,282,894	80	3,348,092
2008	43	4,431,477	147	22,682,130	1998	21	806,780	75	3,320,890
2007	34	2,303,241	163	15,007,877	1997	28	1,263,866	104	10,025,166
2006	44	3,854,390	161	15,909,705	1996	38	2,625,000	128	9,050,554
2005	38	5,223,675	138	12,962,379	1995	37	2,483,000	116	9,641,300
2004	43	4,945,370	133	11,036,854	1994	62	3,704,000	151	7,915,500
2003	16	2,384,680	97	6,925,356	1993	49	3,732,000	167	10,864,000
2002	20	572,656	76	2,986,134	1992	46	2,591,000	173	11,192,500
2001	25	1,930,402	89	5,790,126	1991	31	1,891,520	126	7,155,120
2000	24	1,299,537	88	4,095,339	1990	49	4,866,500	118	6,323,900



**SUMMARY OF REVENUE AND EXPENDITURES
FOR PERIOD ENDING APRIL 30, 2013**

(PAGE 1)

	2013 YEAR TO DATE ACTUAL	2013 ANNUAL BUDGET	PERCENTAGE OF BUDGET
<u>REVENUE</u>			
Tax requisition	\$ -	\$ 3,678,025	0.00%
Parcel taxes	-	881,655	0.00%
Grants in lieu of taxes	30,099	30,400	99.01%
Services provided to other governments	24,293	292,493	8.31%
Sale of services	1,018,731	3,398,800	29.97%
Other revenue	86,072	142,600	60.36%
Grants from other sources	110,655	2,205,483	5.02%
Surplus (deficit) from prior years	1,778,369	1,776,271	100.12%
Committed surplus from prior year	2,493,083	2,494,032	99.96%
Transfers between services	161,358	1,719,810	9.38%
	<hr/>		
SUBTOTAL	5,702,660	16,619,569	34.31%
<i>Transfers from Municipalities for</i>			
Municipal Finance Authority	\$ 387,197	\$ 648,591	59.70%
	<hr/>		
TOTAL REVENUE	\$ 6,089,857	\$ 17,268,160	35.27%

EXPENDITURES	2013 YEAR TO DATE ACTUAL	2013 ANNUAL BUDGET	PERCENTAGE OF BUDGET
All Members			
E911 Telephone System	3,196	266,000	1.20%
General Government Services	371,968	1,112,100	33.45%
Health Network	58,451	294,500	19.85%
Regional Parks	5,751	50,315	11.43%
Regional Planning	35,742	156,000	22.91%
Electoral Area's			
Building Inspection	144,204	260,000	55.46%
Electoral Area Administration	268,589	1,983,951	13.54%
Mgmt of Development - Rural Areas	85,811	372,000	23.07%
Vancouver Island Regional Library	94,655	378,000	25.04%
Alberni Valley			
Alberni Valley Emergency Planning	19,427	112,200	17.31%
Alberni Valley & Bamfield Waste Mgmt	493,824	2,482,200	19.89%
Alberni Valley Regional Airport	29,427	155,000	18.99%
Alberni Valley Water Study	-	10,750	0.00%
Custom Transit	114,139	443,000	25.77%
West Coast			
Long Beach Airport	67,417	1,861,234	3.62%
West Coast Emergency Planning	6,758	14,771	45.75%
West Coast Waste Mgmt	259,934	908,200	28.62%
City of Port Alberni			
Port Alberni Arena	667	237,550	0.28%
Bamfield			
Bamfield Community Park	682	6,100	11.17%
Bamfield Volunteer Fire Dept	12,345	118,293	10.44%
Bamfield Water System	42,514	675,512	6.29%
Beaufort			
Mountain Ranch Rd Fire Protection	33	2,617	1.27%
Long Beach			
Millstream Water System	12,817	151,860	8.44%
Salmon Beach Garbage	3,303	25,150	13.13%
Salmon Beach Power Distribution	15,305	74,496	20.54%
Salmon Beach Recreation	5,100	35,450	14.39%
Salmon Beach Security	11,961	53,750	22.25%
Salmon Beach Sewage	15,894	62,850	25.29%
Salmon Beach Transportation	31,661	154,600	20.48%
Salmon Beach Water	3,410	14,050	24.27%
South Long Beach Bike Path	33	7,200	0.46%
South Long Beach Community Park	-	7,500	0.00%
South Long Beach Fire Protection	66	14,000	0.47%
South Long Beach Street Lighting	195	810	24.10%
Sproat Lake			
Sproat Lake Animal Control	136	3,100	4.39%
Sproat Lake Arena	33	32,136	0.10%
Sproat Lake Community Park	7,808	166,863	4.68%
Sproat Lake Noise Control	4,107	33,000	12.45%
Sproat Lake Volunteer Fire Department	5,382	427,466	1.26%
Beaver Creek			
Arvay Rd Street Lighting	303	1,300	23.31%
Beaver Creek Animal Control	136	3,000	4.54%
Beaver Creek Community Park	1,319	10,100	13.06%
Beaver Creek Arena	33	24,735	0.13%
Beaver Creek Noise Control	136	2,100	6.48%
Beaver Creek Volunteer Fire Department	64,395	247,800	25.99%
Beaver Creek Water System	378,258	2,016,974	18.75%
Granville Rd Fire Protection	33	1,241	2.66%
Cherry Creek			
Cherry Creek Arena	33	20,654	0.16%
Cherry Creek Noise Control	135	2,100	6.44%
Franklin River Rd Fire Protection	4,643	11,100	41.83%
Grants-in-Aid	4,041	330,742	1.22%
	2,066,901	15,836,420	13.05%
Transfers to Municipal Finance Authority on behalf of the Municipalities	387,197	648,591	59.70%
	\$ 2,454,098	\$ 16,485,011	14.89%



Alberni-Clayoquot Regional District

**Board of Directors Meeting Schedule
June 2013**

DATE	MEETING	TIME & LOCATION	ATTENDEES
Wednesday, June 12 th	Tour – Long Beach Airport & Ucluelet Aquarium	9:30 am – LB Airport 11:00 am – Aquarium 12:30 pm – Lunch – Ucluelet Community Centre	Directors, Senior Staff
	Regular Board of Directors Meeting	1:30 pm – Ucluelet Community Centre	Directors, Senior Staff
	Regional Hospital District Meeting	Immediately following above	Directors, Senior Staff
Wednesday, June 26 th	Board Picture	12:45 pm – Harbour Quay	Directors
	Regular Board of Directors Meeting	1:30 pm – ACRD Board Room	Directors, Senior Staff

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