



# Alberni-Clayoquot Regional District

## BOARD OF DIRECTORS MEETING

WEDNESDAY, FEBRUARY 27, 2013, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

## AGENDA

---

	PAGE #
1. <b><u>CALL TO ORDER</u></b>	
2. <b><u>APPROVAL OF AGENDA</u></b> <i>(motion to approve, including late items requires 2/3 majority vote)</i>	
3. <b><u>OATHS OF OFFICE</u></b>  Lucas Banton, Director, Electoral Area "F" (Cherry Creek) Pam Craig, Alternate Director, Electoral Area "E" (Beaver Creek) Rene Lacoursiere, Alternate Director, Electoral Area "D" (Sproat Lake)	
4. <b><u>DECLARATIONS</u></b> <i>(conflict of interest or gifts)</i>	
5. <b><u>ADOPTION OF MINUTES</u></b>	
a. <b>Committee-of-the-Whole Meeting – February 13, 2013</b>	<b>9-19</b>
<i>THAT the minutes of the Committee-of-the-Whole meeting held on February 13, 2013 be adopted.</i>	
b. <b>Board of Directors Meeting – February 13, 2013</b>	<b>20-33</b>
<i>THAT the minutes of the Board of Directors meeting held on February 13, 2013 be adopted.</i>	
c. <b>Regional Fisheries Resource Committee - February 7, 2013.</b>	<b>34-41</b>
<i>THAT the minutes of the Alberni-Clayoquot Regional District Fisheries Resource Committee meeting held on February 7, 2013 be adopted.</i>	
d. <b>Electoral Area Directors Committee, - February 19, 2013.</b>	<b>42-44</b>
<i>THAT the minutes of the Electoral Area Directors Committee meeting held on February 19, 2013 be adopted.</i>	

**6. PETITIONS, DELEGATIONS & PRESENTATIONS**

- a. **Mr. Rod Davis, MSc., PAg., Chair, Private Managed Forest Land Council regarding update.**

*THAT Mr. Rod Davis, Private Managed Forest Land Council of BC be invited to address the Regional District Board.*

- b. **Mr. Gary Swann, Alberni Environmental Coalition regarding Mitigating Reports dealing with Raven Coal. 45-54**

*THAT Mr. Gary Swann, Alberni Environmental Coalition be invited to address the Regional District Board.*

- c. **Ms. Gillian Trumper, Mr. Russ McLaughlin regarding Woodtech 21 request for support in making the North Island College in Port Alberni the Center for Forestry for the College.**

*THAT Ms. Gillian Trumper and Mr. Russ McLaughlin be invited to address the Regional District Board.*

**7. CORRESPONDENCE FOR ACTION**

- a. **REQUEST FOR DEVELOPMENT 55**  
Mr. John Mass, Broken Island Adventures Ltd., February 14, 2013,  
Request for the development of a pedestrian and cycle path between  
the Villages of Anacla and Bamfield.

*(Direction from Board Requested)*

**8. CORRESPONDENCE FOR INFORMATION**

- a. **UNION OF BRITISH COLUMBIA MUNICIPALITIES 56**  
UBCM Membership
- b. **HEALTHY FORESTS-HEALTHY COMMUNITIES 57**  
Press Release – Results of a Two Year Dialogue with Communities,  
Experts and Concerned Citizens
- c. **SQUAMISH-LILLOOET REGIONAL DISTRICT 58-59**  
Schlenker v. Torgrimson: Deemed Conflict of Interest for Elected  
Officials as Directors of Non-Profit Societies
- d. **COLUMBIA SHUSWAP REGIONAL DISTRICT 60-63**  
2013 Flood Management Responsibility on Crown Land
- e. **HONOURABLE STEVE THOMSON, MINISTER, MINISTRY OF FORESTS,  
LANDS AND NATURAL RESOURCE OPERATIONS 64**  
2012 UBCM Convention Discussion with Minister regarding  
Unauthorized Float Homes and Invasive Aquatic Species

*THAT the Board of Directors receives correspondence for information a-e.*

**9. REQUEST FOR DECISIONS & BYLAWS**

**a. REQUEST FOR DECISION**

2013 Regional Water Improvement Project - Revised

**65-71**

*THAT the Board of Directors of the Alberni-Clayoquot Regional District allocate \$2.0 million in gas tax monies to the 2013 Regional Water Improvement project as follows:*

- 1. Bamfield Water System – a total expenditure of \$455,000, to be completed by 2014, for projects prioritized with input from the BWC and Regional District engineer.*
- 2. Millstream Water System– a total expenditure of \$121,000, for the interconnection with the District of Ucluelet and associated water main upgrades following consultation with District of Ucluelet for water agreement, works to be completed by 2014.*
- 3. Beaver Creek Water System – a total expenditure of \$750,000 for the Strick Road water main and booster pump to be completed in 2013.*
- 4. Long Beach Airport – a contribution of \$250,000 for well development and water effluent treatment, to proceed in 2013, subject to security of required funds.*
- 5. Beaver Creek – Cherry Creek – a commitment of \$385,000 for integration of the Beaver Creek and Cherry Creek systems subject to confirming viability through an engineer’s report and agreement with the Cherry Creek Improvement District, with works commencing in 2014; and*
- 6. Bell Road / Stuart Avenue – a commitment of \$264,000 (to a maximum of 50% total construction costs), subject to all required approvals and work proceeding in 2015.*

*THAT the Board of Directors of the Alberni-Clayoquot Regional District Instruct staff to amend the contract with UBCM to allow gas tax funds to be allocated to the Beaver Creek Community Club for upgrades to the hall in the amount of \$25,000.00.*

*THAT the Board of Directors of the Alberni-Clayoquot Regional District direct staff to proceed immediately to prepare the required engineered drawings for the completion of the Strick Road water main replacement and booster pump, conduct discussions with the City of Port Alberni regarding a regional approach*







## 11.1 STAFF REPORTS

- a. **Staff Action Items Report – February 20, 2013** **159-164**

*THAT the Board of Directors receives the Staff Report for February 20, 2013*

- b. **Board of Directors Meeting Schedule for March 2013** **165**

*THAT the Board of Directors receives the Board of Directors Meeting Schedule for March 2013.*

- c. **Monthly Activity Report – Planning & Development – February 21, 2013** **166**

*THAT the Board of Directors receives the Monthly Activity Report - Planning & Development for February 21, 2013.*

- d. **Building Inspector's Report – January 2013** **167**

*THAT the Board of Directors receives the Building Inspector's Report for January 2013.*

## 11.2 COMMITTEE REPORTS

## 11.3 MEMBER REPORTS

- a. RCMP Update – January 2013 Report (Written) **168-169**
- b. 9-1-1 Corporation – C. Solda
- c. Vancouver Island Regional Library - P. Cote
- d. Central West Coast Forest Society – T. Bennett
- e. Emergency Planning – J. McNabb/P. Cote/M. Kokura/C. Solda
- f. Alberni Valley Chamber of Commerce – C. Solda
- g. Coastal Community Network – T. Bennett/B. Irving/C. Solda
- h. West Island Woodlands Advisory Group – J. Jack/L. Banton
- i. Island Coastal Economic Trust – C. Solda
- j. Air Quality Council, Port Alberni – J. McNabb
- k. West Coast Aquatic Board – T. Bennett

- l. Association of Vancouver Island & Coastal Communities – C. Solda
- m. Beaver Creek Water Advisory Committee – J. McNabb
- n. Other Reports
  - i. Dan Holder, Fire Service Coordinator January Report (Written) **170-171**

*THAT the Board of Directors receives the Member Reports.*

**12. UNFINISHED BUSINESS**

**13. LATE BUSINESS**

**14. QUESTION PERIOD**

**15. IN CAMERA**

*Motion to close the meeting to discuss matters relating to*  
*i. Litigation or potential litigation affecting the Regional District.*

**16. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**17. ADJOURN**

**Next Board of Directors Meeting: Wednesday, March 13, 2013, 1:30 pm**



# Alberni-Clayoquot Regional District

## MINUTES OF THE COMMITTEE-OF-THE-WHOLE

### MEETING HELD ON WEDNESDAY, FEBRUARY 13, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

#### **DIRECTORS**

Cindy Solda, Chairperson, City of Port Alberni

#### **PRESENT:**

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)  
Mike Kokura, Director, Electoral Area "B" (Beaufort)  
Tony Bennett, Director, Electoral Area "C" (Long Beach)  
John McNabb, Director, Electoral Area "E" (Beaver Creek)  
Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)  
Jack McLeman, Councillor, City of Port Alberni  
Josie Osborne, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet

#### **REGRETS:**

Eric Geall, Director, Electoral Area "A" (Bamfield)  
Alan McCarthy, Member of Legislature, Yuułu?it?at? Government  
John Jack, Councillor, Huu-ay-aht First Nation

#### **STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer  
Teri Fong, Manager of Finance  
Wendy Thomson, Manager of Administrative Services  
Andrew McGifford, Assistant Accountant

#### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 10:00 am.

#### **2. APPROVAL OF AGENDA**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated.*

**CARRIED**

#### **3. REQUEST FOR DECISIONS & BYLAWS**

**GIA1. Request for Decision regarding 2013 Grant-In-Aid - Alberni District Fall Fair.**

*MOVED: Director Kokura*

*SECONDED: Director Irving*

*THAT the Alberni District Fall Fair be approved for a 2013 grant in-aid (in-kind) in the amount of \$1,000.00 with all areas participating in the grant.*

**CARRIED**

**GIA2. Request for Decision regarding 2013 Grant-In-Aid - Alberni Valley Hospice Society.**

*MOVED: Director Price*

*SECONDED: Director McNabb*

*THAT the Alberni Valley Hospice Society be approved for a 2013 grant-in-aid in the amount of \$10,000.00 with the following areas participating in the grant: "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).*

**CARRIED**

**GIA3. Request for Decision regarding 2013 Grant-In-Aid - Alberni Valley Rescue Squad.**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the Alberni Valley Rescue Squad be approved for a grant-in-aid in 2013 in the amount of \$6,000.00 with all areas participating in the grant.*

**CARRIED**

**GIA4. Request for Decision regarding 2013 Grant-In-Aid - Central Westcoast Inland Search and Rescue.**

*MOVED: Director Kokura*

*SECONDED: Director Irving*

*THAT the Central Westcoast Inland Search and Rescue be approved for a grant-in-aid in 2013 in the amount of \$6,000.00 with all areas participating in the grant.*

**CARRIED**

*MOVED: Director Kokura*

*SECONDED: Director Irving*

*THAT the Regional District forward a letter to the appropriate Minister and MLA with copies to the Alberni Valley and West Coast Rescue Squads and the Federal Coast Guard stressing that the province should be funding 100% of the costs for rescue squad services.*

**CARRIED**

*MOVED: Director Cote*  
*SECONDED: Director Irving*

*THAT staff be instructed to draft a resolution for consideration at the AVICC Convention regarding provincial funding of rescue squads.*

**CARRIED**

**GIA5. Request for Decision regarding 2013 Grant-In-Aid - Central Westcoast Forest Society.**

*MOVED: Director Irving*  
*SECONDED: Director Bennett*

*THAT the Central West Coast Forest Society be approved for a \$3,500.00 grant-in-aid in 2013 with the funds coming from the West Coast Solid Waste Management Plan budget.*

**CARRIED**

**GIA6. Request for Decision regarding 2013 Grant-In-Aid - City of Port Alberni (Economic Development).**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT a grant-in-aid be approved in 2013 for the City of Port Alberni Economic Development Service as follows: Area "C" (Long Beach) \$1,000.00, District of Tofino, \$6,000.00, Area "B" (Beaufort) \$2,000.00, Area "D" (Sproat Lake) \$5,333.00, Area "E" (Beaver Creek) \$5,333.00 and Area "F" (Cherry Creek) \$5,334.00.*

**CARRIED**

**GIA7. Request for Decision regarding 2013 Grant-In-Aid - Vancouver Island North Film Commission.**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Vancouver Island North Film Commission be approved for a grant-in-aid in 2013 in the amount of \$7,500.00 with all areas participating in the grant.*

**CARRIED**

**GIA8. Request for Decision regarding 2013 Grant-In-Aid - Music By The Sea.**

*MOVED: Director Irving*  
*SECONDED: Director Bennett*

*THAT Music by the Sea be approved for a grant-in-aid in 2013 in the amount of \$2,000.00 with all areas participating in the grant.*

**CARRIED**

**GIA9. Request for Decision regarding 2013 Grant-In-Aid - Port Alberni Victim Services Society.**

*MOVED: Director McNabb*

*SECONDED: Director Irving*

*THAT the Port Alberni Victim Service Society grant-in-aid application be deferred and invite them to make a presentation to the ACRD Board.*

**CARRIED**

**GIA10. Request for Decision regarding 2013 Grant-In-Aid - Strawberry Isle Marine Research Society.**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT Strawberry Isle Marine Research Society be approved for a grant-in-aid in 2013 in the amount of \$1,000.00 with all areas participating in the grant.*

**CARRIED**

**GIA11. Request for Decision regarding 2013 Grant-In-Aid - West Coast Aquatic Management Association.**

*MOVED: Director McLeman*

*SECONDED: Director Irving*

*THAT staff be instructed to provide legal advice regarding conflict of interest for Regional District Directors sitting as voting members on Societies.*

**CARRIED**

Director Bennett left the meeting at 11:41 am due to a potential conflict of interest.

*MOVED: Director McNabb*

*SECONDED: Director Osborne*

*THAT West Coast Aquatic be approved for a grant-in-aid in 2013 in the amount of \$17,000.00 with all areas participating in the grant.*

**CARRIED**

Director Bennett re-entered the meeting at 11:48 am.

**GIA12. Request for Decision regarding 2013 Grant-In-Aid - Alberni District Secondary School Project Based Learning.**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the 2013 grant-in-aid application from Alberni District Secondary School Project Based Learning be denied.*

**CARRIED**

**GIA13. Request for Decision regarding 2013 Grant-In-Aid - Raincoast Education Society.**

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the Raincoast Education Society be awarded a grant-in-aid in 2013 in the amount of \$2,000.00 with the funds coming from the West Coast Solid Waste Management budget.*

**CARRIED**

**GIA14. Request for Decision regarding 2013 Grant-In-Aid - Vancouver Island University.**

*MOVED: Director Bennett*  
*SECONDED: Director Osborne*

*THAT Vancouver Island University be approved for a grant-in-aid in the amount of \$20,522.00 as follows:*

- a. Grant split over a two year period between 2013 and 2014;*
- b. All areas participating in the grant, and;*
- c. The grant is conditional on VIU receiving funding from other regions.*

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the main motion be amended by removing electoral area "B" (Beaufort) from the participating area.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**GIA15. Request for Decision regarding 2013 Grant-In-Aid - Clayoquot Biosphere Trust Society.**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the grant-in-aid application from Clayoquot Biosphere Trust be referred for consideration by the Vancouver Island University and the Alberni-Clayoquot Health Network.*

**CARRIED**

**GIA16. Request for Decision regarding 2013 Grant-In-Aid - West Coast Multiplex Society.**

*MOVED: Director Irving*  
*SECONDED: Director Bennett*

*THAT the West Coast Multiplex Society be approved for a grant-in-aid in 2013 as follows:*

- a. \$15,000.00 with funds coming from General Government Services – Studies, and;*
- b. \$6,000.00 (in-kind) with area “C” (Long Beach), District of Tofino and District of Ucluelet participating in the grant.*

**CARRIED**

**GIA17. Request for Decision regarding 2013 Grant-In-Aid - AV Neighbour Link Society.**

**GIA 18. Request for Decision regarding 2013 Grant-In-Aid - Eighth Avenue School Backpack Club under Alberni Valley Community School.**

**GIA19. Request for Decision regarding 2013 Grant-In-Aid - Port Alberni Shelter Society.**

*MOVED: Director Cote*  
*SECONDED: Director McNabb*

*THAT the grant-in-aid applications from the AV Neighbour Link Society, Eighth Avenue School Backpack Club and Port Alberni Shelter be forwarded for consideration by the Alberni-Clayoquot Health Network.*

**CARRIED**

**GIA20. Request for Decision regarding 2013 Grant-In-Aid - Port Alberni Navy League Cadet Building Society – Port Alberni Youth Centre.**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the 2013 grant-in-aid application from the Port Alberni Navy League Cadet Building Society be denied.*

**CARRIED**

**GIA21. Request for Decision regarding 2013 Grant-In-Aid - Port Alberni Marine Rescue Society.**

*MOVED: Director McLeman*  
*SECONDED: Director Kokura*

*THAT the 2013 grant-in-aid application from the Port Alberni Marine Rescue Society be denied.*

**CARRIED**

**GIA22. Request for Decision regarding 2013 Grant-In-Aid - North Island Wildlife Recovery Association.**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the North Island Wildlife Recovery Association be approved for a grant-in-aid in 2013 in the amount of \$2,000.00 with all areas participating in the grant.*

**DEFEATED**

**GIA23. Request for Decision regarding 2013 Grant-In-Aid - Leadership Vancouver Island – West Coast Chapter.**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the 2013 grant-in-aid application from the Leadership Vancouver Island – West Coast Chapter be deferred and invite them to make a presentation to the Board.*

**CARRIED**

**GIA24. Request for Decision regarding 2013 Grant-In-Aid - Tofino Arts Council Society.**

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*THAT the 2013 grant-in-aid application from the Tofino Arts Council Society be denied.*

**CARRIED**

**GIA25. Request for Decision regarding 2013 Grant-In-Aid - Special Olympics BC – Port Alberni.**

*MOVED: Director Kokura*

*SECONDED: Director McNabb*

*THAT the Special Olympics BC – Port Alberni be approved for a grant-in-aid in 2013 in the amount of \$1,500.00 with all areas participating in the grant.*

**CARRIED**

**GIA26. Request for Decision regarding 2013 Grant-In-Aid - Alberni Community & Women's Services Society.**

*MOVED: Director Cote*

*SECONDED: Director McNabb*

*THAT the 2013 grant-in-aid application from the Alberni Community and Women's Services Society be referred for consideration by the Alberni-Clayoquot Health Network.*

**CARRIED**

**GIA27. Request for Decision regarding 2013 Grant-In-Aid - Port Alberni Aquatic Club (Winter Section) – Tsunami Swim Club.**

*MOVED: Director McLeman*

*SECONDED: Director Price*

*THAT the 2013 grant-in-aid application from the Port Alberni Aquatic Club (Winter Section) – Tsunami Swim Club be denied.*

**CARRIED**

The CAO and Manager of Finance left the meeting at 12:20 pm due to conflict of interest.

**GIA28. Request for Decision regarding 2013 Grant-In-Aid - Port Alberni Junior Hockey Society.**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT 2013 grant-in-aid application from the Port Alberni Junior Hockey Society be denied.*

**CARRIED**

The CAO and Manager of Finance re-entered the meeting at 12:24 pm.

**GIA29. Request for Decision regarding 2013 Grant-In-Aid - Pacific Whale Festival.**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the Pacific Whale Festival be approved for a grant-in-aid in 2013 in the amount of \$2,000.00 with all areas participating in the grant.*

**CARRIED**

**GIA30. Request for Decision regarding 2013 Grant-In-Aid - Carving on the Edge Festival - Tofino.**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the 2013 grant-in-aid from Carving on the Edge Festival be denied.*

**CARRIED**

**GIA31. Request for Decision regarding 2013 Grant-In-Aid - Alberni Valley Chamber of Commerce.**

*MOVED: Director Price*

*SECONDED: Director Cote*

*THAT the Alberni Valley Chamber of Commerce be approved for a grant-in-aid in 2013 as follows: Electoral Area "A" (Bamfield) \$1,000, Electoral Area "D" (Sproat Lake) \$1,000.00, Electoral Area "E" (Beaver Creek) \$1,000.00 and Electoral Area "F" (Cherry Creek) \$1,000.00.*

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the main motion be amended to exclude Electoral Area "E" (Beaver Creek) from the participating area.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**4. OTHER GRANTS**

**a. Request for Decision regarding 2013 Grant-In-Aid – McLean’s Mill.**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT McLean’s Mill be approved for a grant-in-aid in 2013 in the amount of \$30,000.00 with the following areas participating in the grant: Electoral Area “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek).*

**CARRIED**

*MOVED: Director McLeman*

*SECONDED: Director Irving*

*THAT the Industrial Heritage Society be invited to make a presentation to the ACRD Board to provide a report on how they expend the grant from the Regional District.*

**CARRIED**

**b. Request for Decision regarding 2013 Grant-In-Aid – Island Corridor Foundation.**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT Mr. Ken McRae be authorized to address the Committee-of-the-Whole regarding the Island Corridor Foundation.*

**CARRIED**

Mr. McRae provided Directors with an update on the Island Corridor Foundation.

*MOVED: Director Irving*

*SECONDED: Director Cote*

*THAT Alberni-Clayoquot Regional District approve a one-time grant-in-aid to the Island Corridor Foundation in the amount of \$115,200.00 over a two year period between 2013 and 2014 with all areas participating in the grant in aid subject to the following:*

- a. Exploring alternative funding sources in lieu of property taxes and in the event alternate funds become available, the ACRD be reimbursed by the Island Corridor Foundation;*
- b. The commitment of the Island Corridor Foundation partners to their share of the current contribution; and*

- c. *Commitment by the Island Corridor Foundation and other regional partners to submit a budget and plan for the Alberni Sub within 30 months with a letter from the Island Corridor Foundation Board confirming the next upgrade is the Alberni sub.*

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the main motion be amended as follows:*

- a. *Electoral Area "B" (Beaufort), Electoral Area "C" (Long Beach) and the District of Tofino be excluded from the grant-in-aid, and;*  
b. *The grant amount based on a proportionate basis between the participating areas for a total of \$84,388.00 over two years.*

**CARRIED**

The main motion as amended was

**CARRIED**

## **5. ADJOURN**

*MOVED: Director Kokura*

*SECONDED: Director Cote*

*THAT this meeting be adjourned 12:48 pm.*

**CARRIED**

Certified Correct:

---

Cindy Solda,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 13, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

### PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Coucillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, YuułuꞀiꞀꞀath Government

### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager, Administrative Services

Andrew McGifford, Assistant Accountant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

### 2. APPROVAL OF AGENDA

*MOVED: Director McLeman*

*SECONDED: Director Kokura*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. DECLARATIONS

### 4. ADOPTION OF MINUTES

a. **Board of Directors Meeting – January 23, 2013**

*MOVED: Director Kokura*

*SECONDED: Director Bennett*

*THAT the minutes of the Board of Directors meeting held on January 23, 2013 be adopted.*

**CARRIED**

**b. West Coast Committee Meeting – January 23, 2013**

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT the minutes of the West Coast Committee meeting held on January 23, 2013 be adopted.*

**CARRIED**

**c. AV & Bamfield Committee Financial Planning Meeting – February 6, 2013**

*MOVED: Director Kokura*

*SECONDED: Director McLeman*

*THAT the minutes of the AV & Bamfield Committee Financial Planning meeting held on February 6, 2013 be adopted.*

**CARRIED**

**d. Electoral Area Directors Committee Financial Meeting – February 6, 2013**

*MOVED: Director Geall*

*SECONDED: Director Kokura*

*THAT the minutes of the Electoral Area Directors Committee Financial meeting held on February 6, 2013 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Presentation – Cindy Solda, Chair, ACRD – The Queen Elizabeth II Diamond Jubilee Medal.**

The Vice-Chairperson presented the Chairperson with the Queen Elizabeth II Diamond Jubilee Medal.

- b. Karen Haugen, Acting Park Superintendent and Barb Brittain, Acting Visitor Experience Manager, Pacific Rim National Park – Proposed price adjustment for National Parks, Historic Sites and Marine Conservation Areas.**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT Ms. Karen Haugen and Barb Brittain, Pacific Rim National Park be invited to address the Regional District Board.*

**CARRIED**

Ms. Haugen provided an overview of Pacific Rim National Park Reserve and their new fee proposal.

- c. Mr. Christopher Donison, Director, Music By The Sea – Report on 2012 activities and successes and Plans for 2013.**

*MOVED: Director Kokura*  
*SECONDED: Director McLeman*

*THAT Mr. Christopher Donison, Music By The Sea be invited to address the Regional District Board.*

**CARRIED**

Mr. Donison provided a brief overview of the 2012 Music by the Sea festival in Bamfield and played a short video.

- d. Mr. Andrew Day, West Coast Aquatic – Grant-In-Aid request.**

Director Bennett left the meeting at 2:20 pm due to a potential conflict of interest.

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT Mr. Andrew Day, West Coast Aquatic be invited to address the Regional District Board.*

**CARRIED**

Mr. Day provided an overview of the West Coast Aquatic (WCA) Board structure. He also provided background information on WCA, 2012 year in review and planned activities for 2013. Mr. Day spoke to WCA's 2013 grant-in-aid request.

Director Bennett re-entered the meeting at 2:30 pm.

**e. Myron Jespersen, Project Coordinator, Port Alberni Shelter – Update on Shelter Response.**

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT Mr. Myron Jespersen, Port Alberni Shelter be invited to address the Regional District Board.*

**CARRIED**

Mr. Jespersen provided Directors with an overview of plans to replace the existing shelter facility with a new purpose-built facility. The current facility is 60 plus years old. The new facility will accommodate 50 beds, 14 shelter beds and 28 supportive housing rooms.

**6. CORRESPONDENCE FOR ACTION**

**a. REQUEST FOR SUPPORT**

BC/Yukon Command/The Royal Canadian Legion, January 28, 2013, Request for Support for the Remembrance project by sponsoring an advertisement space in the “Military Service Recognition Book”.

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT the Board of Directors approves the request for support for the Remembrance project by sponsoring an advertisement space in the “Military Service Recognition Book” for the ¼ Page (Full Colour) for the amount of \$575.00.*

**CARRIED**

**b. REQUEST FOR ACRD NOMINEE**

Island Corridor Foundation, January 10, 2013 – Request for ACRD Nominee.  
(Referred from January 23, 2013 Board Meeting)

*MOVED: Director Cote*  
*SECONDED: Director Irving*

*THAT the Board of Directors appoint Mr. Ken McRae to represent the ACRD on the Island Corridor Foundation for a two year term.*

**CARRIED**

**c. COASTAL COMMUNITY NETWORK**

- 1) Coastal Regional Chairs Group – RE: BC Ferries & Utilizing CCN
- 2) Conference Call Request

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the correspondence from CCN be received.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Cote*

*THAT the Chairperson and Director Bennett be authorized to participate in the Coastal Communities Network conference call on February 28, 2013.*

**CARRIED**

## **7. CORRESPONDENCE FOR INFORMATION**

- a. FEDERATION OF CANADIAN MUNICIPALITIES**  
President's Corner Update
- b. BC HYDRO**  
Improvements to Fibre Optic Communication Lines on the West Coast
- c. DISTRICT OF HUDSON'S HOPE**  
Persons with Disability Benefit & Federal Fisheries Act-Bill C38
- d. DISTRICT OF ELKFORD**  
Persons with Disability Benefit
- e. ALBERNI VALLEY HOSPICE SOCIETY – TY WATSON HOUSE**  
Thank you letter re: 2012 Grant-In-Aid & Thank you for donation
- f. PORT ALBERNI & DISTRICT LABOUR COUNCIL**  
Water Act Reform Recommendations by Mr. Reid Robinson
- g. WOOD WORKS! BC**  
Request for support of the province's Wood First Act

*MOVED: Director Kokura*  
*SECONDED: Director Cote*

*THAT the Board of Directors receives correspondence for information a-g.*

**CARRIED**

*MOVED: Director Geall*  
*SECONDED: Director Bennett*

*THAT the Regional District forward a letter to Michelle Maillet, Minister of Labour, Citizens' Services and Open Government following up on the response letter from BC Hydro regarding fibre-optic communication lines to the West Coast.*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

**a. REQUEST FOR DECISION**

Bylaw E1101-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment, 2013, be read a first time.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Jack*

*THAT Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment, 2013, be read a second time.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment, 2013, be read a third time.*

**CARRIED**

**b. REQUEST FOR DECISION**

Finance Warrant No. 525

*MOVED: Director Kokura*

*SECONDED: Director Geall*

*THAT the Board of Directors approves Finance Warrant Number 525 in the amount of \$1,169,365.17 dated January 31, 2013.*

**CARRIED**

**c. REQUEST FOR DECISION**

Island Express Air Kiosk Lease at Long Beach Airport

*MOVED: Director Bennett*

*SECONDED: Director Irving*

*THAT the Alberni-Clayoquot Regional District Board of Directors enter into a one-year lease with Island Express Air for a Kiosk space at the Long Beach Airport terminal building at a rate of \$350.00 per month plus HST.*

**CARRIED**

**d. REQUEST FOR DECISION**  
KD Air Kiosk Lease at Long Beach Airport

*MOVED: Director Irving*  
*SECONDED: Director Bennett*

*THAT the Alberni-Clayoquot Regional District Board of Directors enter into a one-year lease with KD Air for a Kiosk space at the Long Beach Airport terminal building at a rate of \$400.00 per month plus HST.*

**CARRIED**

**e. REQUEST FOR DECISION**  
Regional Parks Plan

*MOVED: Director Cote*  
*SECONDED: Director Kokura*

*THAT the Board of Directors instruct staff to proceed with obtaining contract proposals for a Regional Parks Plan.*

**CARRIED**

**f. REQUEST FOR DECISION**  
Salmon Beach Services Contract

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT the Alberni-Clayoquot Regional District Board of Directors enter into a contract with Barkley Sound Management to provide management services to Salmon Beach Recreational Village for a three year term commencing March 1, 2013 and ending February 29, 2016 at a cost of \$68,000.00 per year.*

**CARRIED**

**g. REQUEST FOR DECISION**  
E911 Emergency Telephone System

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT the Board of Directors approve the E911 Emergency Telephone System proposed budget to be included in the first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**h. REQUEST FOR DECISION**  
General Government Services

*MOVED: Director McLeman*  
*SECONDED: Director Cote*

*THAT the Board of Directors approve the General Government proposed budget to be included in first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**i. REQUEST FOR DECISION**  
Regional Parks

*MOVED: Director Cote*  
*SECONDED: Director Geall*

*THAT the Board of Directors approve the Regional Parks proposed budget to be included in the first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**j. REQUEST FOR DECISION**  
Regional Planning

*MOVED: Director Kokura*  
*SECONDED: Director McNabb*

*THAT the Board of Directors approve the Regional Planning proposed budget to be included in the first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.*

**CARRIED**

**k. REQUEST FOR DECISION**  
Terms of Reference for the Alberni Valley Transportation Committee

*MOVED: Director McLeman*  
*SECONDED: Director Price*

*THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Terms of Reference for the Alberni Valley Transportation Committee as presented by the CAO in his report at February 7, 2013.*

*MOVED: Director Irving*

*SECONDED: Director Geall*

*THAT the main motion be amended by changing the name of the Committee to the Alberni-Clayoquot Transportation Committee and add a representative from the West Coast to the Committee.*

**CARRIED**

*The main motion as amended was*

**CARRIED**

**I. REQUEST FOR DECISION**  
2013 Regional Water Improvement Project

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT the report on the 2013 Regional Water Improvement Project be referred back to the Electoral Area Directors Committee for discussion and staff be instructed to arrange the Committee meeting early next week.*

**CARRIED**

**m. REQUEST FOR DECISION**  
Bylaw A1076-1, Beaver Creek Advisory Committee Amendment, 2013

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT Bylaw A1076-1, Beaver Creek Advisory Committee Amendment, 2013, be read for a first time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Kokura*

*THAT Bylaw A1076-1, Beaver Creek Advisory Committee Amendment, 2013, be read for a second time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Jack*

*THAT Bylaw A1076-1, Beaver Creek Advisory Committee Amendment, 2013, be read for a third time.*

**CARRIED**

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT Bylaw A1076-1, Beaver Creek Advisory Committee Amendment, 2013, be adopted.*

**CARRIED**

**n. REQUEST FOR DECISION**  
Placement of Notice on Title

*MOVED: Director Cote*

*SECONDED: Director Kokura*

*THAT the Regional Board of Directors direct staff to place a Notice on Title on the property located at 10976 Taylor Arm Drive/Lot 29, District Lot 622, Clayoquot District, Plan 12452.*

**CARRIED**

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

**a. RC10001, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes, and Bylaws P1303 and P1304

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive the public hearing report for Bylaws P1303 and P1304.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director McNabb*

*THAT the Board of Directors receive the public hearing minutes for Bylaws P1303 and P1304.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT Bylaw P1303, South Long Beach Official Community Plan Amendment Bylaw, be read a second time.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director McNabb*

*THAT Bylaw P1303, South Long Beach Official Community Plan Amendment Bylaw, be read a third time.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT Bylaw P1304, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.*

**CARRIED**

*MOVED: Director Bennett*  
*SECONDED: Director Kokura*

*THAT Bylaw P1304, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.*

**CARRIED**

Director McNabb left the meeting at 4:25 pm due to a potential conflict.

- b. RF12005, ZEAL HOLDINGS INC, 2450 TIMBERLANE ROAD**  
Rezoning Application – Public Hearing Report, Public Hearing Minutes, and Bylaw P1302

*MOVED: Director Price*  
*SECONDED: Director Koura*

*THAT the Board of Directors receive the public hearing report for Bylaws P1301 and P1302.*

*MOVED: Director Price*  
*SECONDED: Director Bennett*

*THAT the Board of Directors receive the public hearing minutes for Bylaws P1301 and P1302.*

**CARRIED**

*MOVED: Director Price*  
*SECONDED: Director Cote*

*THAT Bylaw P1302, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.*

**CARRIED**

*MOVED: Director Price*

*SECONDED: Director Cote*

*THAT Bylaw P1302, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.*

**CARRIED**

Director McNabb re-entered at 4:22 pm

- c. RF12006, VERHAEGHE, 205 FRANKLIN RIVER ROAD**  
Rezoning Application – Bylaw P1301

*MOVED: Director Price*

*SECONDED: Director Bennett*

*THAT Bylaw P1301, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.*

**CARRIED**

*MOVED: Director Price*

*SECONDED: Director Cote*

*THAT Bylaw P1301, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a.** CAO Report – February 8, 2013
- b.** Financial Manager Report – February 8, 2013
- c.** Environmental Services Department Report – February 8, 2013
- d.** Staff Action Items Report – February 8, 2013

*MOVED: Director McNabb*

*SECONDED: Director Kokura*

*THAT the Board of Directors receive staff reports a to d.*

**CARRIED**

### **10.2 COMMITTEE REPORTS**

**a. Alberni-Clayoquot Fisheries Resource Committee – February 7, 2013 (verbal report) – B. Irving**

Director Irving provided a brief update on the Fisheries Committee Meeting. The Committee received updates from Mr. Don Hall, NTC and West Coast Aquatic.

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the Board of Directors receives this verbal report.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. LATE BUSINESS**

**a. Late Business**

*MOVED: Director McNabb*

*SECONDED: Director Geall*

*THAT the following be allowed for consideration as a late item: discussion regarding Department of Fisheries and Oceans.*

**CARRIED**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the Regional District forward a letter to the province requesting they provide funding for Mr. Denis Chalmers, Province of BC representative on the Fisheries Committee to attend meetings and express the value of his participation on the Committee.*

**CARRIED**

**13. QUESTION PERIOD**

**14. IN-CAMERA**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT the meeting be closed to the public to discuss matters relating to:*

- i. labour or other employee relations;*
- ii. litigation or potential litigation affecting the Regional District.*

**CARRIED**

The meeting was closed to the public at 4:30 pm.

The meeting was re-opened to the public at 4:53 pm.

**15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**16. ADJOURN**

*MOVED: Director Bennett*

*SECONDED: Director Kokura*

*THAT this meeting be adjourned at 4:53 pm.*

**CARRIED**

Certified Correct:

---

Cindy Solda,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer



# Alberni-Clayoquot Regional District

## MINUTES OF THE REGIONAL FISHERIES RESOURCE COMMITTEE MEETING HELD ON FEBRUARY 7, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### DIRECTORS

Bill Irving, Chairperson, Mayor, District of Ucluelet

### PRESENT:

Cindy Solda, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Jack McLeman, Councillor, City of Port Alberni

Tony Bennett, Director, Electoral Area "C" (Long Beach)

Penny Cote, Director, Electoral Area "D" (Sproat Lake)

Andrew Day, West Coast Aquatic Management

Bill Shaw, DFO, South Coast Division

Don Hall, Nuu-chah-nulth Tribal Council

Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)

### REGRETS:

Dennis Chalmers, Ministry of the Environment

John Jack, Councillor, Huu-ay-aht First Nation

### STAFF PRESENT:

Robert Gunn, Contractor

Tracy Bond, Administrative Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:06 pm.

### 2. APPROVAL OF AGENDA

*MOVED BY: Director McLeman*

*SECONDED: Director Solda*

*THAT the agenda be approved as circulated with the addition of late items as outlined for consideration. – Barkley Wild Salmon Working Group Minutes from January 25, 2013 meeting, - February 5, 2013 memo from Robert Gunn regarding Fishery issues to discuss with Mr. Andrew Thomson, Area Director, South Coast Division, Fisheries and Oceans Canada.*

**CARRIED**

### 3. ADOPTION OF MINUTES

a. **Regional Fisheries Resource Committee Meeting – September 12, 2012.**

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the minutes of the Regional Fisheries Resource Committee held on September 12, 2012 be received.*

**CARRIED**

**5. CORRESPONDENCE FOR ACTION/INFORMATION**

- a. Correspondence between the Minister of Fisheries and the Alberni-Clayoquot Regional District dated December 31, 2012, September 19, 2012 and August 14, 2012 regarding the Area G Troll Fleet and the Pacific Salmon Treaty Mitigation Fund.

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the Regional Fisheries Resource Committee receive this correspondence.*

**CARRIED**

*MOVED: Director Solda*

*SECONDED: Director Cote*

*THAT the Regional Fisheries Resource Committee send a letter of invitation to Area G Trollers representatives to meet with the Committee to discuss the next steps with regards to the Pacific Salmon Treaty Mitigation Fund and that a letter be drafted for the Alberni-Clayoquot Regional District Board of Directors approval to the Minister of Fisheries thanking the Minister for his December 21, 2012 response on the Area G Troll Fleet and the Pacific Salmon Treaty Mitigation Funds but requesting a copy of the progress report on the buyback and asking for further dialogue for the balance of the funds.*

**CARRIED**

Bill Shaw, DFO abstained from the vote.

Andrew Day, West Coast Aquatic abstained from the vote.

- b. Correspondence between the Minister of Fisheries and the Alberni-Clayoquot Regional District dated January 21, 2013 and October 11, 2012 regarding Clause 10.1 of the Revised Fisheries Act.

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the Regional Fisheries Resource Committee receive this correspondence.*

**CARRIED**

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the Regional Fisheries Resource Committee recommend to the Alberni-Clayoquot Regional District Board of Directors that a letter be sent requesting that during the national consultation with stakeholders around Section 10.1 of the Fisheries Act, the use of Fish Allocation for Financing Purposes, that the need for west coast salmon habitat restoration and salmon enhancement be included as legitimate activities for the use of fish funds.*

**CARRIED**

## **6. REPORTS**

### **a. Pacific Salmon Treaty Update A. Day**

A. Day updated the Committee on the \$500,000.00 committed by the federal government to address impacts on WCVI communities associated with the PST Chinook Annex. West Coast Aquatic is to administer these funds and is working with DFO on a draft contribution agreement. A scoping study was completed last spring. The status of communities showed they were all in very different places and appropriate steps for these communities were identified. Next steps include the hiring of 2 economic development officers. West Coast Aquatic staff have recommended starting with 1 person and using the rest of money for specialists, but this subject to further discussion. Next steps include meeting with economic developers currently working to see what their jobs entail for information in the next round of hiring.

*MOVED: Director Solda*

*SECONDED: Director Bennett*

*THAT the Regional Fisheries Resource Committee receive the Pacific Salmon Treaty Update.*

**CARRIED**

### **b. Department of Fisheries & Oceans Update – B. Shaw**

B. Shaw reported that Area G remains open for Chinook. From October 1, 2012 to March 2013 the Chinook allocation is 10,000. As of February 5, 2013, 5,000 Chinook have been caught. There were 22 vessels fishing in November 2012, 32 vessels in December 2012, 90 vessels in January 2013 and 7 vessels so far in February.

The 2013 salmon outlook is currently being presented to stakeholders and the stakeholders review will be completed by the end of February. Somas Sockeye returns for 2013 are expected near target although lower than 2012. Westcoast Chinook returns this year are expected to be 25 - 45,000, about the same as last

year. Wild populations of Chinook are of concern. Populations have either been well below target and/or declining for several generations. Westcoast Coho return are looking good for 2013 but are still restricted by the Fraser Area 24 Chinook concerns. Chum returns in 2013 are expected to be below target for wild stocks, although hatchery surpluses may result in gillnet opportunities. The Barkley Sound forecast for Chum is 54,000. There will be a limited gillnet Fishery in Barkley Sound.

The Economic Opportunity First Nations agreement was signed last year and the fishery was viewed very positively. Minister Ashfield was here for the DFO office opening and was very pleased with the presentation at the round table. DFO is looking for a 4 multi-year agreement. DFO is anticipating a second agreement in April and is targeting for April 15<sup>th</sup>.

Halibut TAC regulations will be similar to 2012. March 15<sup>th</sup> is the anticipated 2012 opening. Fish larger than 60lbs are to be released as DFO is trying to have the fishery maintain itself until fall. The mortality rate of released fish is 4 per cent. DFO will be monitoring in high areas as much as possible- i.e. - Port Renfrew, but they are very short staffed.

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the Regional Fisheries Resource Committee receive the Department of Fisheries & Oceans verbal report.*

**CARRIED**

**c. Nuu-chah-nulth Tribal Council Update – D. Hall**

D. Hall advised that there will be no commercial fisheries for the Herring Season. There has been a consistent decline of herring in the last few years and biologists have no idea why. Food & Ceremonial access for First Nations continues to be an on going issue. First Nations are not able to access the amount of fish needed with on-going population growth. Communities prefer home territory but in the past have been able to look to neighbours if supply is limited. DFO is becoming more and more restrictive with the granting of access to the fishing areas of neighboring nations, despite inter nation agreement. This is becoming very problematic and needs to be addressed.

D. Hall advised of an upcoming new issue the ceremonial harvest of sea otters. A management plan for a small number of sea otters has been approved by the First Nations and a request has gone to DFO for a licence for the purposes of ceremonial harvest. Prior to any harvest the Nuu-chah-nulth will reach out to area communities and try to communicate proactively to ensure no negative backlash. It is hoped this harvest will take place next winter but there is still much work to be done.

On Monday, February 4<sup>th</sup> a cross cultural workshop between First Nations and DFO took place. This was a very productive and positive day with cultural exchange. This workshop re-established relationships and First Nations would like to do this with other community groups.

The Ahousaht et al fishing case has been returned to the BC Court of Appeal and the expected 5 day hearing began during the week of February 11<sup>th</sup>.

*MOVED: Director Bennett*

*SECONDED: Director Osborne*

*THAT the Regional Fisheries Resource Committee receives the Nuu-chah-nulth Tribal Council verbal report.*

**CARRIED**

**d. West Coast Aquatic Update – A. Day**

A. Day gave a brief overview of the origins of West Coast Aquatic. Fisheries are very important to this area, and this area is significant in BC – approximately thirty per cent of BC landed catch is in the WCVI area. There is a large knowledge base on fisheries and this area has shown considerable leadership. The Alberni-Clayoquot Regional District is the only Regional District with a fisheries committee. West Coast Aquatic was born out of issues concerning our oceans and a desire to address these issues. A. Day advised the Committee that West Coast Aquatic addresses and focuses on planning and management issues. They continue to work towards economic stability in our region. West Coast Aquatic is proud of their accomplishments.

A. Day reported that Marine Spatial Planning for the Barkley and Clayoquot Sounds is a major focus of West Coast Aquatic. This matches the right activities to the right locations and looks at the bigger picture.

The Marine Atlas is now complete and available in digital format on the West Coast Aquatic website. West Coast Aquatic is looking at doing a healthy oceans demo site and looking at a knowledge and innovation centre. Partnerships will need to be put together.

West Coast Aquatic has received letters of endorsement from many organizations on the Coast Strategy which has been the main keystone initiative over the last few years. Support from the Alberni-Clayoquot Regional District is very much appreciated.

*MOVED: Director Solda*

*SECONDED: Director Cote*

*THAT the Regional Fisheries Resource Committee receive the West Coast Aquatic verbal report.*

**CARRIED**

**e. Agenda Items to be Presented to Andrew Thomson – R. Gunn**

*MOVED: Director Bennett*

*SECONDED: Director Solda*

*THAT the Regional Fisheries Resource Committee receive R. Gunn's memorandum on agenda items for requested meeting with Andrew Thomson for discussion.*

**CARRIED**

The Committee reviewed and discussed Mr. Gunn's memo to the Committee on possible agenda items for a meeting with Mr. Andrew Thomson, Area Director, South Coast Division, Fisheries and Oceans Canada.

The Fisheries Resource Committee would like to discuss possible community funding sources for enhancement and restoration concerns. Greater community involvement in local DFO decision making is important. Local government is a significant entity and should have a say on any advisories that impact our communities. Our communities have a lot of money tied to fisheries so regional involvement in DFO strategic and allocation advisory committees are paramount. The Federal Government has capped budgets and this has undermined the ability to move forward. Political choices are made and communities have no say. Questions to be asked include; is DFO looking only looking at traditional funding sources or are they going after new sources and are there other mechanisms to fund. The Committee would also like to let Mr. Thomson know that our communities are behind the Somass Basin issues. Past progress is also to be discussed.

**f. West Coast Local Issues**

B. Irving advised that a Harbour Authority Forum will take place in Nanaimo next week.

Pacific Rim 6 person advisory group to harbour authority –huge connection allocation, license decisions and local economic. The federal government is now doing a study on this. Although it took a while before they realized how important the local wharf and float infrastructure was to a community the size of Ucluelet. Both the commercial and sport fisheries are very important economically for west coast communities. DFO is moving away from the permit process.

*MOVED: Director*

*SECONDED: Director*

*THAT the Regional Fisheries Resource Committee receive the West Coast Local issues verbal report.*

**CARRIED**

g. **Alberni Valley Local Issues**

L. Price discussed the sockeye catch' in possession limits', which effectively restrict the number of fish a visitor can have in their possession, but does not impact a local in the same way. This can be seen as a disincentive for visitors to visit and can reduce length of stay.

*MOVED: Director Bennett*

*SECONDED: Director Cote*

*THAT the Regional Fisheries Resource Committee receive the Alberni Valley Local Issues verbal report and the Minutes of the Barkley Wild Salmon Working Group dated January 25, 2013.*

**CARRIED**

**7. UNFINISHED BUSINESS**

a. **Region Wide Fisheries Resource Database (2<sup>nd</sup> Draft) – R. Gunn**

Mr. Gunn presented the second draft of the Region Wide Fisheries Resource Database. Committee members are asked to review this document and advise Mr. Gunn of any additions members may wish. If any members have additional information please pass this information along to Mr. Gunn.

*MOVED: Director Bennett*

*SECONDED: Director Solda*

*THAT the Region Wide Fisheries Resource Database (2<sup>nd</sup> Draft) be received.*

**CARRIED**

**8. ADJOURN**

*MOVED: Director Price*

*SECONDED: Director Solda*

*THAT this meeting be adjourned at 4:10 pm.*

**CARRIED**

Certified Correct:

---

Bill Irving,  
Chairperson



# Alberni-Clayoquot Regional District

## MINUTES OF THE ELECTORAL AREA COMMITTEE MEETING HELD ON FEBRUARY 19, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

---

### **DIRECTORS**

Penny Cote, Chair, Electoral Area "D" (Sproat Lake)

### **PRESENT:**

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)

### **STAFF PRESENT:**

Russell Dyson, Chief Administrative Officer

Teri Fong, Manager of Finance

Andrew McGifford, Assistant Accountant

Mike Irg, Manager of Planning and Development

Wendy Thomson, Manager of Administrative Services

### **1. CALL TO ORDER**

The Chairperson called the meeting to order at 10:30 am.

### **2. APPROVAL OF AGENDA**

*MOVED: Director Bennett*

*SECONDED: Director Geall*

*THAT the agenda be approved as circulated.*

**CARRIED**

### **3. REPORTS**

#### **a. Report – Grants Awarded by Electoral Area.**

*MOVED: Director Bennett*

*SECONDED: Director Price*

*THAT the Report on Grants By Electoral Area be received.*

**CARRIED**

### **4. REQUEST FOR DECISIONS & BYLAWS**

#### **a. Request for Decision regarding 2013 Regional Water Improvement Project – Revised.**

*MOVED: Director Price*  
*SECONDED: Director Geall*

*THAT that the 2013 Regional Water Improvement Project report be received for discussion.*

**CARRIED**

*MOVED: Director Kokura*  
*SECONDED: Director Bennett*

*THAT Mr. Lucas Banton be allowed to address the Committee.*

**CARRIED**

Mr. Banton spoke regarding the gas tax recommendations from Regional District Staff and benefits to Cherry Creek residents.

*MOVED: Director Bennett*  
*SECONDED: Director Geall*

*That the Electoral Areas Committee recommend allocating \$2.25 million in gas tax monies to a refined 2013 Regional Water Improvement project as follows:*

- 1. Bamfield Water System – a total expenditure of \$455,000, to be completed by 2014, for projects prioritized with input from the BWC and Regional District engineer.*
- 2. Millstream Water System– a total expenditure of \$121,000, for the interconnection with the District of Ucluelet and associated water main upgrades following consultation with District of Ucluelet for water agreement, works to be completed by 2014.*
- 3. Beaver Creek Water System – a total expenditure of \$750,000 for the Strick Road water main and booster pump to be completed in 2013.*
- 4. Long Beach Airport – a contribution of \$250,000 for well development and water effluent treatment, to proceed in 2013, subject to security of required funds.*
- 5. Beaver Creek – Cherry Creek – a commitment of \$385,000 for integration of the Beaver Creek and Cherry Creek systems subject to confirming viability through an engineer’s report and agreement with the Cherry Creek Improvement District, with works commencing in 2014.*
- 6. Bell Road / Stuart Avenue – a commitment of \$264,000 (to a maximum of 50% total construction costs), subject to all required approvals and work proceeding in 2015; and*

7. *Instruct staff to amend the contract with UBCM to allow gas tax funds to be allocated to the Beaver Creek Community Club for upgrades to the hall in the amount of \$25,000.00.*

**CARRIED**

MOVED: Director Bennett  
SECONDED: Director McNabb

*THAT the Electoral Area Directors Committee recommend to the Board of Directors that staff proceed immediately to prepare the required engineered drawings for the completion of the Strick Road water main replacement and booster pump, conduct discussions with the City of Port Alberni regarding a regional approach to Alberni Valley water supply and consult with residents of Beaver Creek regarding options and plans for the water system.*

**CARRIED**

MOVED: Director Bennett  
SECONDED: Director Kokura

*THAT a letter be forwarded to the District of Tofino and District of Ucluelet outlining electoral area directors recommended use of gas tax funds at the Long Beach Airport for well development and effluent treatment and request the Districts' to consider budgeting funds in 2014 for the Long Beach Airport.*

**CARRIED**

**5. UNFINISHED BUSINESS**

**6. LATE BUSINESS**

**7. ADJOURN**

MOVED: Director Kokura  
SECONDED: Director Bennett

*THAT this meeting be adjourned at 11:37 am.*

**CARRIED**

Certified Correct:

---

Penny Cote,  
Chairperson

---

Russell Dyson,  
Chief Administrative Officer

**From:** [Wendy Thomson](#)  
**To:** [Tracy Bond](#)  
**Subject:** FW: Letter for ACRD Board from the Alberni Environmental Coalition re: Raven Underground Coal Project  
**Date:** Wednesday, February 06, 2013 9:25:36 AM  
**Attachments:** [AEC Letter to ACRD.docx](#)

---

For delegation on 27<sup>th</sup> Board  
W.

---

**From:** Norine Messer [mailto:norinemesser@hotmail.com]  
**Sent:** Wednesday, February 06, 2013 9:08 AM  
**To:** Wendy Thomson  
**Cc:** gwswann@shaw.ca; jane armstrong  
**Subject:** Letter for ACRD Board from the Alberni Environmental Coalition re: Raven Underground Coal Project

Hello Wendy,

I have attached a letter for the ACRD Board from the Alberni Environmental Coalition (AEC) regarding the Raven Underground Coal Project. I have been informed that the AEC will have an opportunity to do a delegation at the ACRD Board meeting on February 27th, 2013 at 1:30. The attached letter gives some background on the issues the AEC will bring forward at our delegation. Below you will find a link to the open letter from the BC Lung Association and a copy of the Comox Town Council motion referred to in our letter. Other documents will be provided on the 27th.

Please contact me if you have any questions.

Norine Messer  
Participant Coordinator  
Alberni Environmental Coalition  
250-735-4111  
[norinemesser@hotmail.com](mailto:norinemesser@hotmail.com)

-----  
*"Be the change you want to see in the world."  
Mahatma Gandhi*

Please see the below link to the open letter from the BC Lung Association referred to in our letter:

<http://www.vtacc.org/content/pdf/Letter%20to%20Port%20Metro%20Vancouver%20from%20Health%20Leaders.pdf>

Please see the below motion passed by the Comox Town Council:

Comox Town Council motion passed on January 16, 2013

*WHEREAS the operations of the proposed Raven Underground Coal Mine could impact the aquifers used by the surrounding communities for their potable water;*

*AND WHEREAS the operation of this mine could impact the fin fish, shellfish, and other fisheries in Baynes Sound and the considerable economic value derived from these fisheries;*

*AND WHEREAS the Town of Comox previously passed a resolution requesting the Province of British Columbia conduct a comprehensive mapping of the aquifers in the areas that could be affected by the Raven Underground Coal Mine Project proposed by Compliance Coal*

*Corporation and such mapping has not been completed as a requirement of the Environmental Review process;*

*AND WHEREAS our additional request that the Federal Government conduct an independent Environmental Assessment of the project has gone unheeded*

*THAT the Town of Comox advise the elected representatives and the appropriate agencies of the Federal and Provincial government that it is opposed to the further processing of this application until the Province of British Columbia conduct a comprehensive aquifer mapping of the aquifers that could be affected by the Raven Underground Coal Mine Project;*

*AND THAT the Province of British Columbia conduct an independent baseline study of the Baynes Sound intertidal and subtidal benthic infauna community adjacent to the proposed Raven Underground Coal Mine Project;*

*AND THAT the Federal Minister of the Environment refer the environment assessment of the Raven Underground Coal Mine Project to an independent review panel with public hearings.*

District Board Members  
Alberni Clayoquot Regional District  
3008 5th Ave  
Port Alberni, B.C.  
V9Y 2E3

January 30<sup>th</sup>, 2013.

Dear ACRD Board Members,

The Raven Underground Coal Project is expected to enter the final stages of the Environmental Review in the coming weeks.

Your representative, on the Working Group of the Environmental Review will receive the 8,000 to 10,000 pages of studies undertaken by scientists hired by Compliance Energy prior to these studies being released to the public. As representatives they are expected to critique these studies with reference to the application information requirements (AIR) finalized last June and the concerns voiced by the community. How will your representative tackle the review of the 8 – 10,000 pages to adequately assess the documents? The Alberni Environmental Coalition hired three experts in the fields of air quality, socio-economic impacts and marine environment who have been closely following the process and will be reviewing what the Compliance advisors are submitting. Public input is extremely important because the final approval does not reside with scientists but with the final decision taken by the Federal and Provincial Ministers of Environment.

Concerns regarding this project continue to grow. As you know the BC Shellfish Growers Association has, after careful review and deliberation along with meetings with all levels of government, taken a position in opposition to the Raven project. In the last two months the Town of Comox and the Comox Valley Regional District have passed motions raising serious concerns about the environmental review process and asking that it be halted until those concerns are addressed. As well a variety of organizations including the BC Lung Association amongst others are concerned about potential health effects of increased coal exports out of the Port of Vancouver. Our port faces the similar concerns.

Just as it has been widely acknowledged by many including the current provincial government that there is no “social license” for the Enbridge pipeline project, there is no “social license” for the Raven Project. The list of organizations and individuals challenging this project continues to grow since the survey undertaken in Port Alberni over a year ago. The United Church Presbytery of Comox-Nanaimo at their meeting October 27, 2012 in Port Alberni took a position of opposition to the Raven project.

Attached are documents ( City of Comox, CVRD, open letter BC Lung Association and others, Port Alberni Survey report) in support of the above statements. We would be pleased to provide additional documentation if desired.

Sincerely,

Gary Swann  
Director/ Treasurer  
Alberni Environmental Coalition  
PO Box 1087  
V9Y-7L9  
Port Alberni, BC  
(250) 723-7692  
gswann@shaw.ca

TO:

Board, Vancouver Fraser Port Authority  
Planning and Development Department, Vancouver Fraser Port Authority  
Robin Sylvester, CEO Vancouver Fraser Port Authority

CC:

Mayor and Council, City of Surrey  
Mayor and Council, Corporation of Delta  
Mayor and Council, City of White Rock  
Mayor and Council, City of North Vancouver  
Mayor and Council, District of North Vancouver  
Mayor and Council, City of New Westminster  
Mayor and Council, City of Burnaby  
Mayor and Council, City of Vancouver  
Chief and Council, Tsleil-Waututh First Nation  
Chief and Council, Squamish First Nation  
Chief and Council, Kwantlen First Nation  
Chief and Council, Musqueam First Nation  
Chief and Council, Kwikwetlem First Nation  
Chief and Council, Semiahmoo First Nation  
Chief and Council, Katzie First Nation  
Chief and Council, Qayqayt First Nation  
Chief and Council, Matsqui First Nation  
Chief and Council, Hwlitsum First Nation  
Chief and Council, Tsawwassen First Nation  
Board, Metro Vancouver Regional District  
Carol Mason, CAO Metro Vancouver Regional District

December 17 2012

We write today to express our concerns about two projects currently under review by the Vancouver Fraser Port Authority: the Fraser Surrey Docks Direct Coal Transfer Facility, and the Neptune Terminals Upgrades/Coal Handling Expansion.

We share concerns raised by earlier writers, including climate scientist James Hansen and the Mayor of Vancouver, about the risks these projects pose to our climate and public health in general. However, today we write to draw attention to more immediate and local health risks these projects create for our communities, and the absence of a proper regulatory framework for their evaluation.

If approved, these two projects would increase coal exports from Metro Vancouver by up to 14 million metric tonnes per year. This would result in three new coal train trips per day through Metro Vancouver communities, in addition to the six or more trips per day that already cross our region.

This train traffic would expose regional communities to increased levels of diesel exhaust from train traffic and to coal dust released during the transport and handling of coal.

Exposure to diesel exhaust is associated with a number of health concerns, including but not limited to cardiovascular disease. Exposure to coal dust is also associated with a number of health concerns. For a summary of these concerns, we draw your attention to a statement produced by physicians in Whatcom County, Washington.<sup>1</sup>

We think it both reasonable and prudent that these concerns should be given serious consideration before any decision is made on expanding the transport, handling and export of coal from Metro Vancouver.

However a gap in regulatory oversight currently prevents proper local consideration of these concerns. In short, while the Port Authority has the power to approve projects which will generate increased coal train traffic on lands outside its jurisdiction, there is no external agency with the countervailing power to regulate the cumulative health impacts that this increase in traffic would impose on our communities.

Given the potential health risks associated with coal train traffic, we find this lack of oversight deeply troubling.

The Vancouver Fraser Port Authority's mandate states that it is to "operate with broad public support in the best interests of Canadians." We ask you to acknowledge that you cannot realistically conclude that these projects have broad public support as there is currently no process in place for measuring the public's willingness to accept the risk to community health generated by increased coal train traffic.

To correct this failure to meet your mandate, we ask that the Port Authority take the following steps:

1. Delay decision making on both project applications;
2. Inform the general public of Metro Vancouver of the scope of these projects, including the potential increase in train traffic through their communities, and develop a straightforward and transparent process for inviting and publicly tabulating their expressions of concern in response;
3. Develop and implement an effective process for working collaboratively with municipal governments, First Nations, and regional governments and health authorities to assess and evaluate the cumulative impact these and all future projects would impose on the health and well being of regional communities; and
4. Explicitly incorporate consideration of these impacts into the approval process for these and all future projects.

---

<sup>1</sup> <http://www.coaltrainfacts.org/whatcom-docs-position-statement-and-appendices> See also <http://www.coaltrainfacts.org/docs/appendix-B.pdf>

The Port Authority has clearly expressed aspirations to be a good neighbour to Metro Vancouver communities. We respectfully suggest that you have an ethical obligation to postpone any decisions on these two coal export proposals until you have developed a broader and more inclusive decision making process which is capable of evaluating the cumulative regional health impacts of proposals under your consideration.

We look forward to your public response to our concerns.

Sincerely,

BC Lung Association

Public Health Association of BC

Canadian Association of Physicians for the Environment

Dr. Trevor Hancock, Professor and Senior Scholar, School of Public Health and Social Policy, University of Victoria

R. Warren Bell, BA MD CM CCFP FCFP, Rural Preceptor, Faculty of Medicine, UBC

Erica Frank, MD MPH, Professor and Canada Research Chair, School of Population and Public Health, Faculty of Medicine, University of British Columbia

Frederic Bass, MD M Sc D Sc

Anita Palepu, MD MPH FRCPC FACP, Professor of Medicine, Division of General Internal Medicine, University of British Columbia; Editor, Open Medicine; Associate Editor, Annals of Internal Medicine

Bob Martin, MD CCFP

Dr. Mary-Wynne Ashford, MD PHD, Past President Physicians for Global Survival (Canada)

Randall F. White, MD FRCPC

George Hadjipavlou, MDFRCPC

Michael Brauer, Professor, School of Population and Public Health, Faculty of Medicine, University of British Columbia

Dr. Susan Baer, MD Ph.D

Robert F Woollard, MD CCFP FCFP, Professor, Dept of Family Practice, Faculty of Medicine, University of British Columbia

Andrea Chapman, MD FRCPC

Ashley Miller, Child Psychiatrist, Vancouver

Shannon Norberg, Registered Midwife, President - Midwives Association of BC

Curren Warf, MD MEd FAAP FCPS FSAHM, Clinical Professor of Pediatrics  
Head, Division of Adolescent Health and Medicine, British Columbia Childrens  
Hospital

Whatcom Docs, Whatcom County Physicians, Washington State, USA

Kimberly Campbell, Rmm BScN MN, Nursing and Midwifery

Jane Kilthei, Registrar and Executive Director, College of Midwives of BC

Kristine M. Chapman, MD FRCPC, VP, Canadian Society of Clinical  
Neurophysiology, Assistant Professor, UBC Medical School

Steven G. Gilbert, PhD DABT INND (Institute of Neurotoxicology & Neurological  
Disorders)

Dr Andrew J Mackenzie, Family Physician, New Westminster

Susan Diamond, Ph.D, R. Psych.

Karen Shklanka MD, MFA, CCFP, Clinical Instructor, Department of Family  
Medicine, UBC

Dr Gordon Kenney MD

## 2011 Port Alberni COAL PORT SURVEY

As part of the socio-economic research undertaken to submit to the joint federal/provincial environmental review of the Compliance Energy Raven Coal Project, the Alberni Environmental Coalition undertook a statistically valid survey supervised by Dr. Joan Kuyek, Ottawa, respected sociologist with expertise in community and mining issues.

**Timing:** April – September, 2011

**Method:** A public announcement requested interested canvassers attend a meeting, obtain 'kits' with questionnaires and were instructed not to engage in debate but wear name tags, explain the purpose of the survey and request random individual participation through a door to door canvas in Port Alberni and at venues such as the Alberni Valley Fall Fair.

### The General Survey

The survey asked three questions. Each question had three possible answers – Yes, No, Undecided. All survey respondents were required to print/sign their name and provide their address as proof of residence in the area.

1. Do you know about Raven Coal's proposal for a coal storage and loading dock near Harbour Quay?
2. Do you support construction of a coal port in Port Alberni?
3. What is your strongest reason?

**Participation:** 579 people participated in the general population survey and addresses were plotted on the attached map to signify broad distribution but respect the confidentiality of the respondents.

**Results:** 75% opposed the coal port with the main reason environmental/health concerns  
11.9% supported the project with the main reason cited as jobs  
12.8% were undecided citing the need for more information

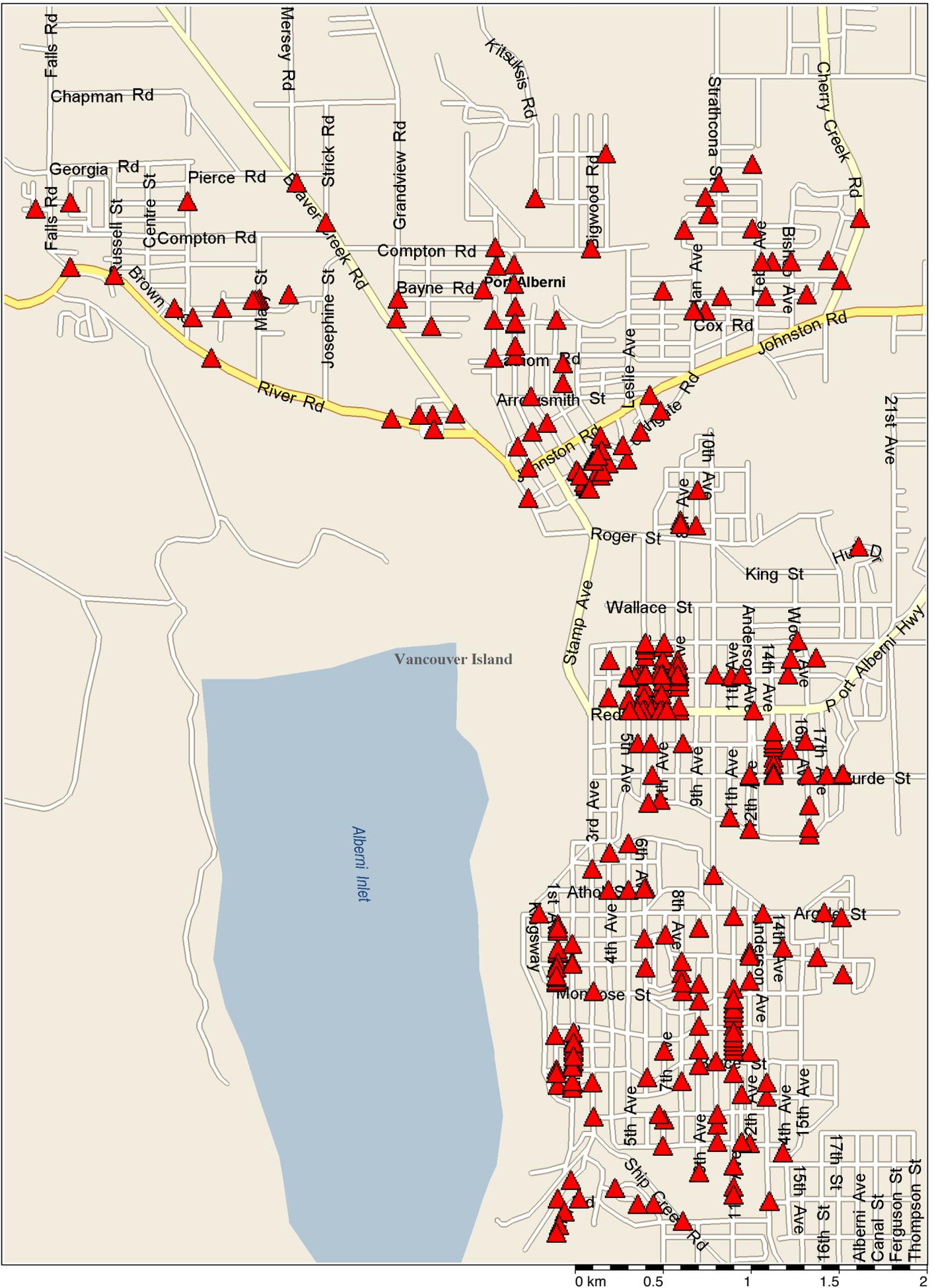
### Business Survey

The same three questions were asked of 52 locally owned businesses ranging from medical/professional fields to restaurants and service oriented businesses.

**Results:** 70.1% opposed with 2/3 citing environmental/health reasons and 1/3 citing adverse economic impact

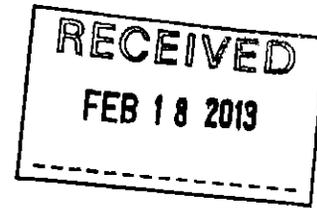
- 15.4% support the project
- 15.4% were undecided

# Coal Terminal Survey



Copyright © 1988-2003 Microsoft Corp. and/or its suppliers. All rights reserved. <http://www.microsoft.com/mappoint>  
 © Copyright 2002 by Geographic Data Technology, Inc. All rights reserved. © 2002 Navigation Technologies. All rights reserved. This data includes information taken with permission from Canadian authorities © 1991-2002 Government of Canada (Statistics Canada and/or Geomatics Canada), all rights reserved.

February 14, 2013  
Directors of the Board  
Alberni Clayoquot Regional District  
3008-5<sup>th</sup> Avenue  
Port Alberni BC



Dear Directors

I am writing to request your attention regarding the development of a pedestrian and cycle path between the villages of Anacla and Bamfield.

During the eighteen year period that I have resided here, I have encountered many groups and individuals which have suggested that this path be constructed. These encounters during public meetings and private conversations often extol the virtues of such a project, without initiating any action that would create an impetus.

I would like to begin the process which will bring together the various interest groups, and all parties involved to discuss how we will achieve fruition of this project.

The reasons for such a path are many, and none of them are as paramount as safety. With the addition of new pavement on the roadway between the villages, the speed of motor vehicles has increased drastically. With the blind hills and lack of shoulders, combined with the increased speed of traffic, the risk of more vehicular – pedestrian impacts is greatly increased. With thousands of visitors arriving in our community every year without motor vehicles (by boat, bicycles, or by foot) having a safe thorough fare to travel from one end of our community to the other seems necessary. If this path saves only one life while creating a venue for outdoor recreation and a symbolic bond between the people of Anacla and Bamfield, I would recognize it as being successful.

I envision this project as one that will require considerable planning, a great deal of time and an unknown amount of funds. We have more time than we need and I believe funding will present itself as the project proceeds. To this end my wife Sheryl and myself, through our company, Broken Island Adventures Limited would like to kick off the fund raising with a donation of one thousand dollars.

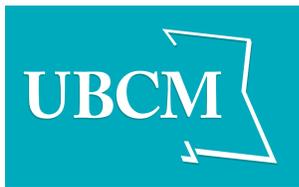
Thank you all for your time and consideration regarding this project, and I look forward to dialogue, planning and implementation as we get started.

John Mass

A handwritten signature in black ink that reads "John Mass". The signature is written in a cursive style.

250-728-3500  
broken@island.net

ecc Russell Dyson  
ecc Derek Peters  
ecc Jeff Cook  
ecc Charlie Clappis  
ecc Eric Geall  
ecc John Jack  
ecc Louis Druel



MEMO

January 15, 2013

TO: Mayor & Council | Chair & Board  
FROM: Mayor Mary Sjostrom, UBCM President  
RE: **UBCM MEMBERSHIP**

---

It is with great pleasure that I write on behalf of UBCM to all local governments requesting your continued membership in our organization.

A new year is upon us, and with it comes reflection on 2012 activities, and thought given to our collective goals for the year ahead. 2012 marked our 33<sup>rd</sup> straight year with 100% membership. We also welcomed the Uchucklesaht Tribe Government, one of the members of the Maa-Nulth First Nation, as UBCM's newest member. This strong base enabled UBCM to achieve many significant outcomes in 2012, including the following:

- Received \$1.12 Billion under Gas Tax and Public Transit Program
- Collaborated with the Local Government Leadership Academy to offer eight newly elected officials training sessions across the province
- Launched *The Compass*, UBCM's weekly e-newsletter and the organization's primary vehicle for member communication
- Established a Local Government Finance Select Committee in response to the Province's Expert Panel on Taxation, and the Ministry's internal review of municipal taxation
- Presented to the Expert Panel on Business Tax, and tabled a submission with that Panel
- Provided feedback to the Province on the implementation of the Auditor General for Local Government Act, including making recommendations for audit council membership, and presenting background and context about local government to the audit council
- Established the Local Government Contract Management Committee in coordination with the Province to oversee the new RCMP contract

2013 will see the continuation of work on several of the files above, a provincial election, and a federal budget with significant implications for local government. With all of this activity, it is crucial that BC local governments maintain a strong and unified presence. In order for UBCM to continue to act as our collective voice, an increase of two percent in member dues will be reflected in your 2013 dues invoice.

Please help UBCM maintain its momentum and signal your support by renewing your UBCM membership for 2013.

---

[www.ubcm.ca](http://www.ubcm.ca)

## PRESS RELEASE

February 14, 2013

**Healthy Forests-Healthy Communities: A conversation on BC forests** releases the results of two years of dialogue with communities, experts and concerned citizens. The Report identifies 13 strategic recommendations related to the priority forest management issues identified during the 2011 dialogue. The participants are asking for a change in focus from short-term economics to long-term stewardship to maintain and enhance the BC forest asset.

A 10 year *Strategic Action Plan* is proposed to be delivered in two phases that will:

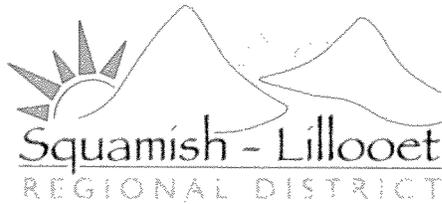
- 1) Identify the foundation to guide Sustainable Forest Management decisions (principles, provincial and local visions and goals, strategies, forest management framework, public involvement processes and supporting laws and policies)
- 2) Employ land use, forest management, forest resources inventories and economic support laws and policies to increase community diversification
- 3) Involve communities in strategic, local forest lands management decision-making
- 4) Ensure resource inventories, monitoring and assessments provide reliable knowledge on the state of the forest, its values and resources
- 5) Conduct priority forest management treatments to meet local and provincial forest lands visions and goals
- 6) Ensure a vibrant forest lands research sector exists to support long-term forest management, community resiliency and forest sector competitiveness

Detailed (“how to”) actions for each recommendation are also presented.

The Healthy Forests-Healthy Communities Final Report and separate Executive Summary and Recommendations can be obtained from the HFHC website (<http://bcforestconversation.com>).

Enquiries should be directed to [info@bcforestconversation.com](mailto:info@bcforestconversation.com) or the HFHC Coordinator, Bill Bourgeois (604 924-0765 or 604 836-0765).

-30-



Box 219, 1350 Aster Street,  
Pemberton, BC V0N 2L0  
Ph. 604-894-6371, 800-298-7753  
F: 604-894-6526  
info@slrd.bc.ca www.slrd.bc.ca

February 8, 2013

Mary Sjostrom, President  
Union of British Columbia Municipalities  
525 Government Street  
Victoria, BC V8V 0A8

Dear Ms. Sjostrom:

**Re: Schlenker v. Torgrimson: Deemed Conflict of Interest for Elected Officials as Directors of Non-Profit Societies**

At the last regular meeting of the Squamish-Lillooet Regional District, the Board passed the following resolution:

THAT a letter be written to the Union of British Columbia Municipalities (UBCM) expressing concern regarding the ramifications of the Court of Appeal decision in the *Schlenker vs. Torgrimson* case and, because it affects all local governments, that UBCM review the matter and provide recommendations to the Province on behalf of all local government members to address the issues resulting from this case, with information as to the case provided with the letter, and copies to all member municipalities and regional districts. (*emphasis added*)

I note that in the time immediately following the passing of this resolution, the UBCM Compass picked up this story and provided some background via a link to the UBCM website. As noted in legal bulletins from Young Anderson, Stewart MacDannold Stuart, and others, the Court of Appeal found that local elected officials, who are directors of non-profit societies, are in a conflict of interest when they vote or participate in matters related to the society in their capacity as elected officials, and that the conflict is pecuniary in nature, and therefore of a disqualifying nature, when the local government matter relates to money or financial benefits.

Personal financial gain no longer appears to be the test of whether a matter constitutes a direct or indirect pecuniary interest; an indirect pecuniary interest will be inferred as a matter of law pursuant to s.25 of the *Society Act*.

As stated by UBCM on its website, this decision places local elected officials who volunteer to sit on the Boards of such non-profit societies in an untenable position. In smaller towns and especially in unincorporated communities, local elected officials are often the leaders who help keep such worthy organizations moving forward. These societies cannot afford to lose the ability to draw upon the volunteer efforts of our community leaders.

Even on a larger, regional scale, there are important organizations that are negatively impacted by this decision. Examples include the Fraser Basin Council, which is structured as a not-for-profit society, along with the Southern Interior Beetle Action Coalition. Local governments who contribute to such organizations through their budget process are having to parse out these line items from their Financial Plans so that the affected Councillor or Director is not placed in a conflict of interest when voting on the Financial Plan.

While an appeal to the Supreme Court of Canada may not be out of the question, the situation would appear to be one requiring legislative change at the Provincial level, whether that be to the *Society Act*, the *Local Government Act* or the conflict provisions of the *Community Charter*, or some other statutory remedy.

Given that this issue affects all local governments in BC, we look to UBCM to review the matter on behalf of local governments and to take a leading role in consultations with the Province.

Yours truly,

A handwritten signature in black ink, appearing to read 'Heintzman', written in a cursive style.

Patricia Heintzman, Chair  
Squamish-Lillooet Regional District

cc: District of Lillooet; Village of Pemberton; Resort Municipality of Whistler and District of Squamish

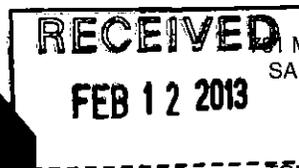
All Regional Districts

**ELECTORAL AREAS**

- A- GOLDEN-COLUMBIA
- B- REVELSTOKE-COLUMBIA
- C- SOUTH SHUSWAP
- D- FALKLAND-SALMON VALLEY
- E- SICAMOUS-MALAKWA
- F- NORTH SHUSWAP-SEYMOUR ARM

**MUNICIPALITIES**

- GOLDEN
- REVELSTOKE
- SICAMOUS
- SALMON ARM



PO BOX 978  
MARINE PARK DRIVE NE  
SALMON ARM BC V1E 4P1  
TEL: 250-832-8194  
FAX: 250-832-3375  
TOLL FREE: 1-888-248-2773  
WEBSITE: www.csr.bc.ca

February 7, 2013

0400 20 01  
5225 01

The Chair and Board of Directors  
Regional District of Alberni-Clayoquot  
3008 - 5th Avenue  
PORT ALBERNI BC V9Y 2E3

**RE: 2013 Flood Management Responsibility on Crown Land**

The following resolution was endorsed by the Columbia Shuswap Regional District Board at its January 17, 2013 regular meeting and by the Regional District of North Okanagan Board at its February 6, 2013 regular meeting (copy of RDNO correspondence attached for reference) as a joint submission for consideration at the 2013 SILGA Convention:

**FLOOD MANAGEMENT**

*"WHEREAS the Province of British Columbia assumes Incident Command and provides on-site response for wildland interface fires;*

*AND WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding;*

*AND WHEREAS overland flooding has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;*

*AND WHEREAS the Province of British Columbia is the steward of the water resources within the province;*

*AND WHEREAS local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works;*

*THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:*

- *Incident Command during emergency flooding events;*
- *Identification of flood related hazards;*
- *Remediation of stream channels so as to mitigate future flooding;*
- *Monitor stream flows and levels in waterways posing a risk to life safety or property;*
- *Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre".*

.../2

February 7, 2013

- 2 -

2013 SILGA Resolution  
Flood Management on Crown Land

Yours truly,  
**COLUMBIA SHUSWAP REGIONAL DISTRICT**  
Per:



---

Carolyn Black, Deputy Manager  
Corporate Administration Services

cb

attach



# REGIONAL DISTRICT OF NORTH OKANAGAN

**MEMBER MUNICIPALITIES:**  
CITY OF ARMSTRONG  
DISTRICT OF COLDSTREAM  
CITY OF ENDERBY  
VILLAGE OF LUMBY  
TOWNSHIP OF SPALLUMCHEEN  
CITY OF VERNON

**ELECTORAL AREAS:**  
"B" - SWAN LAKE  
"C" - B.X. DISTRICT  
"D" - LUMBY (RURAL)  
"E" - CHERRYVILLE  
"F" - ENDERBY (RURAL)

OFFICE OF: CORPORATE AND ELECTORAL AREA SERVICES

FILE No: 0230 SILGA/2013

February 7, 2013

Ms. Alison Slater, Executive Director  
Southern Interior Local Government Association  
1996 Sheffield Way  
Kamloops BC V2E 2M2

Dear Ms. Slater:

**RE: 2013 SILGA Resolution – Joint Flood Management**

---

Please find enclosed the following resolution being forwarded for consideration at the 2013 SILGA conference:

- Joint Flood Management

This resolution was passed at a regular meeting of the Regional District of North Okanagan Board of Directors held February 6, 2013.

If you require any further information, please do not hesitate to contact this office.

Yours truly,

A handwritten signature in black ink, appearing to read "J. [unclear]".

Trafford Hall,  
Administrator

**RESOLUTION TO THE  
SOUTHERN INTERIOR LOCAL GOVERNMENT ASSOCIATION  
(SILGA)**

---

**JOINT FLOOD MANAGEMENT**

**Sponsored by  
Regional District of North Okanagan / Columbia Shuswap Regional District**

*"WHEREAS the Province of British Columbia assumes Incident Command and provides on-site response for wildland interface fires;*

*AND WHEREAS within the Province of British Columbia there are a large number of waterways subject to periodic, sudden and extensive flooding;*

*AND WHEREAS overland flooding has potentially profound adverse consequences in terms of life safety, private and public property interests, economic prosperity and public infrastructure;*

*AND WHEREAS the Province of British Columbia is the steward of the water resources within the province;*

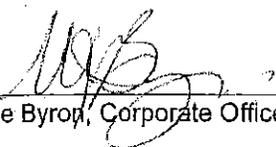
*AND WHEREAS local authorities lack the mandate, statutory jurisdiction, financial and technical resources, equipment and staff necessary to provide emergency site response, mitigation and flood remediation works;*

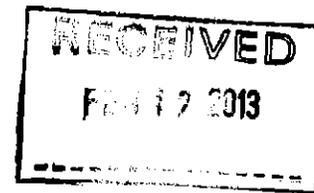
*THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate and direct responsibility for flood management including but not limited to:*

- Incident Command during emergency flooding events;*
- Identification of flood related hazards;*
- Remediation of stream channels so as to mitigate future flooding;*
- Monitor stream flows and levels in waterways posing a risk to life safety or property;*
- Respond to sudden cessation of stream flows or reports of debris dams, executing tactical evacuations when warranted and communicate with the Emergency Operations Centre."*

I hereby certify the foregoing to be a true and correct copy of a resolution passed by the Board of Directors at its meeting held Wednesday, February 6, 2013.

Dated at Coldstream, BC this 7<sup>th</sup> day of February, 2013.

  
\_\_\_\_\_  
Jeanne Byron, Corporate Officer



December 14, 2012

Cindy Solda, Chair  
Regional District of Alberni-Clayoquot  
6152 Cottam Rd  
Port Alberni, British Columbia  
V9Y 8R9

Dear Ms. Solda:

Thank you for meeting with me on Thursday, September 27 at the 2012 UBCM Convention to discuss unauthorized float homes and invasive aquatic species.

The provincial government shares Alberni-Clayoquot's interest in bringing unauthorized float homes into compliance. We will continue to work with all stakeholders, including West Coast Aquatic, to find a solution agreeable to all parties. I appreciate your suggestion that revenue from occupational payments be used to fund strategic session and enable participation of First Nations and small communities in the planning process. I have passed this recommendation on to staff to determine whether it may be possible.

We recognize that salmon represents both a significant economic driver for your regional district and a reliable food source for your residents. I note your interest in bolstering habitat protection through additional funding and unrestricted harvesting of invasive aquatic species. Staff will review your comments with respect to habitat management and discuss them with Alberni-Clayoquot officials further.

Again, thank you for coming. It was a pleasure to meet with you.

Sincerely,

Steve Thomson  
Minister

pc: Craig Sutherland, Assistant Deputy Minister, Coast Area  
Sharon Hadway, Regional Executive Director, West Coast Region  
Larry Barr, Director, Resource Management, West Coast Region  
Anette Thingsted, Land and Resource Specialist, Resource Management, Nanaimo



## REQUEST FOR DECISION

**To:** Board of Directors  
**From:** Russell Dyson, Chief Administrative Officer  
**cc:** Senior Staff  
**Meeting Date:** February 27, 2013  
**Subject:** 2013 Regional Water Improvement Project - Revised

---

### Recommendations:

The following three resolutions, recommended by the Electoral Area Director's committee are provided for the Board's consideration and endorsement:

*That the Board of Directors of the Alberni Clayoquot Regional District allocate \$2.0 million in gas tax monies to the 2013 Regional Water Improvement project as follows:*

- 1. Bamfield Water System – a total expenditure of \$455,000, to be completed by 2014, for projects prioritized with input from the BWC and Regional District engineer.*
- 2. Millstream Water System– a total expenditure of \$121,000, for the interconnection with the District of Ucluelet and associated water main upgrades following consultation with District of Ucluelet for water agreement, works to be completed by 2014.*
- 3. Beaver Creek Water System – a total expenditure of \$750,000 for the Strick Road water main and booster pump to be completed in 2013.*
- 4. Long Beach Airport – a contribution of \$250,000 for well development and water effluent treatment, to proceed in 2013, subject to security of required funds.*
- 5. Beaver Creek – Cherry Creek – a commitment of \$385,000 for integration of the Beaver Creek and Cherry Creek systems subject to confirming viability through an engineer's report and agreement with the Cherry Creek Improvement District, with works commencing in 2014; and*
- 6. Bell Road / Stuart Avenue – a commitment of \$264,000 (to a maximum of 50% total construction costs), subject to all required approvals and work proceeding in 2015.*

## Request for Decision - 2013 Regional Water Improvement Project

*That the Board of Directors of the Alberni Clayoquot Regional District instruct staff to amend the contract with UBCM to allow gas tax funds to be allocated to the Beaver Creek Community Club for upgrades to the hall in the amount of \$25,000.00.*

*THAT Board of Directors of the Alberni Clayoquot Regional District direct staff to proceed immediately to prepare the required engineered drawings for the completion of the Strick Road water main replacement and booster pump, conduct discussions with the City of Port Alberni regarding a regional approach to Alberni Valley water supply and consult with residents of Beaver Creek regarding options and plans for the water system.*

*THAT Board of Directors of the Alberni Clayoquot Regional District forward a letter to the District of Tofino and District of Ucluelet outlining electoral area directors recommended use of gas tax funds at the Long Beach Airport for well development and effluent treatment and request the Districts' to consider budgeting funds in 2014 for the Long Beach Airport.*

### Background

At the February 13 Regular Board meeting the Directors referred the proposed 2013 Regional Water Improvement Project to the Electoral Area Directors Committee. The attached staff report was considered at the meeting held Tuesday February 19 and the recommendations of the committee are provided in this report for the Board's consideration and endorsement.



Submitted by: \_\_\_\_\_

Russell Dyson, Chief Administrative Officer



## REQUEST FOR DECISION

**To:** Electoral Area Directors Committee

**From:** Russell Dyson, Chief Administrative Officer

**cc:** Senior Staff

**Meeting Date:** February 16, 2013

**Subject:** **2013 Regional Water Improvement Project - Revised**

---

### **Recommendation:**

*That the Electoral Area Directors Committee recommends to the Board of Directors the amended allocation of \$2.25 million of gas tax funds for the Regional District's **2013 Regional Water Improvement Project** with the endorsement of the three recommendations as outlined in this report.*

### **Background:**

The Board of Directors have referred the recommendation of the February 6, 2013 Electoral Area Directors Committee back to the Committee to seek alternatives whereby funding could be provided to the two electoral areas not having water systems – Sproat Lake and Beaufort.

### **Summary:**

Presently the Regional District has \$2.25 million available for gas tax projects. This amount may change on account of interest earned in advance of expenditures and the possibility funding may be renewed by the federal government. The purpose of this report is to establish common ground among electoral area directors so that they may develop a recommendation for gas tax allocation to move forward with projects at the earliest opportunity.

Staff presented a proposal for the **2013 Regional Water Improvement Project**, whereby all available gas tax funds would be allocated to system upgrades for current water systems. The Water Systems are a priority in consideration of:

- The Board defining water systems as one of its priorities for gas tax projects;
- The systems exist now and are 100% the responsibility of the ACRD;
- There appears to be no alternatives for grant funding for water systems— The proposed Beaver Creek booster pump was declined for the third time;

## **Request for Decision - 2013 Regional Water Improvement Project**

---

- The water system needs exceed the ability of residents to pay. Reports and studies have identified requirements in excess of \$8 million for these water systems, with regulation and standards increasing, the systems aging and the impact of inflation, these costs are bound to increase;
- Residents connected to these water systems will be paying for other improvements and will be realizing increased costs for taxes and tolls. Many of these communities are struggling economically;
- The investment for the Long Beach Airport is necessary to maintain greater autonomy over the water resource and the budget is near its maximum requisition and cannot assume these costs;
- The Regional District is required by VIHA to develop a plan for meeting 4-3-2-1 requirements for the Beaver Creek water system. The proposed works are one very important component for a plan;
- Water is essential; the integrity of water quality will be compromised if infrastructure needs are not addressed.

The following outlines changes to the project to make funding available for the Bell Road and Stuart Avenue water project - an interest to the Area Director for Sproat Lake:

### **Bamfield Water System**

Approve the total expenditure of \$480,000; meet with BWC and Engineer to refine priorities, works likely to be completed in 2014.

### **Millstream Water System**

Approve expenditures and projects for \$121,000; consult with District of Ucluelet for water agreement, projects to proceed following agreement with the District – possibly in 2013.

### **Beaver Creek Water System**

Approve Strick Road watermain and booster pump as proposed with reduced gas tax contribution by \$100,000 (shortfall to be provided by short term borrowing) - gas tax contribution would be \$750,000. Staff would finalize the agreement with CPA for a regional water system and commence design as soon as possible with construction during the summer of 2013. Without authorization to proceed now, works may not be completed in 2013.

### **Long Beach Airport Water System**

Focus priorities on development of wells and treatment of effluent water. Reduce total contribution to \$250,000. Gas tax funds are important to enable project to proceed in 2013 and to maintain ACRD autonomy over water supply for the benefit of future airport needs.

## **Request for Decision - 2013 Regional Water Improvement Project**

---

### **Beaver Creek – Cherry Creek Systems**

Reduce commitment to \$385,000, with engineers study to be complete within 2 months to confirm viability and actual cost of projects, otherwise these funds are available for other purposes. This project is important to continue with a regional approach to water, provide a form of benefit to the Cherry Creek water system and to keep water supply options open for Beaver Creek.

The preliminary cost for the proposed **Bell Road – Stuart Avenue water system** is \$1,050,000. This includes the construction cost along with engineering, with a 15% contingency of \$125,000. The estimate is based on connecting to the existing Tseshaht water system with a bulk water meter, and installing 6" water mains and fire hydrants along Stuart Avenue and Bell Road. It includes extending the main to the houses on Seaton Road to the west of Stuart Avenue (approximately 60 properties). It allows for the cost of a water storage reservoir (\$95,000) and a re-chlorination building (\$30,000). Included is an allowance for trench rock and directional drilling for road crossings. The completed report will consider whether water storage is necessary, and what the fire fighting requirements are. This would possibly mean that the cost could be reduced.

The above amendments to the gas tax proposal make available a minimum of \$264,000 (depending on interest earned). This could be reserved for the Bell Road – Stuart Avenue water system installations and would amount to at least 25% of the estimated costs. Proceeding with this project depends on various steps and approvals including a water use agreement with Tseshaht and the City of Port Alberni and creation of required service area (with resident approval). It is unlikely for the project to proceed in advance of 2015. Allocation of gas tax monies to this project could be made dependent upon service area establishment by 2015 and residents being responsible for a minimum of 50% of the costs.

The interest for the Area Director of Beaufort is **Beaver Creek Hall upgrades**. Attached is a proposal from the Community Hall Association. In order to utilize gas tax funding for the hall the UBCM agreement would need to be amended. The Board previously rejected an amendment when an interest was expressed by the Cherry Creek Improvement District. The Regional District could fund the \$20,000 of improvements to the hall through Alberni Valley Electoral area grant in aid. An interest to this approach was discussed at the Area Directors meeting.

### **Time Requirements – Staff & Elected Officials:**

This project will require substantial time on the part of Environmental Services staff to coordinate engineering design, tendering and overseeing each project. It is essential that direction be provided in order that work can be completed in 2013.

## **Request for Decision - 2013 Regional Water Improvement Project**

---

### **Policy or Legislation:**

Agreement between the ACRD/UBCM and Federal Government stipulates conditions of the Gas Tax Program.

### **Recommendations:**

There are three resolutions proposed in order to proceed with the 2013 Regional Water Improvement Project while accommodating interests of Sproat Lake and Beaufort.

*That the Electoral Areas Committee recommend that the Alberni Valley electoral areas provide a grant in aid to the Beaver Creek hall in the amount of \$20,000 for heating and lighting improvements to provide for greater energy efficiency.*

*That the Electoral Areas Committee recommend allocating \$2.25 million in gas tax monies to a refined 2013 Regional Water Improvement project as follows:*

- 1. Bamfield Water System – a total expenditure of \$480,000, to be completed by 2014, for projects prioritized with input from the BWC and Regional District engineer.*
- 2. Millstream Water System– a total expenditure of \$121,000, for the interconnection with the District of Ucluelet and associated watermain upgrades following consultation with District of Ucluelet for water agreement, works to be completed by 2014.*
- 3. Beaver Creek Water System – a total expenditure of \$750,000 for the Strick Road watermain and booster pump to be completed in 2013.*
- 4. Long Beach Airport – a contribution of \$250,000 for well development and water effluent treatment, to proceed in 2013, subject to security of required funds.*
- 5. Beaver Creek – Cherry Creek – a commitment of \$385,000 for integration of the Beaver Creek and Cherry Creek systems subject to confirming viability through an engineer’s report and agreement with the Cherry Creek Improvement District, with works commencing in 2014.*
- 6. Bell Road / Stuart Avenue – a commitment of \$264,000 (to a maximum of 50% total construction costs), subject to all required approvals and work proceeding in 2015.*

**Request for Decision - 2013 Regional Water Improvement Project**

---

*That the electoral areas committee recommend to the Board of Directors that staff proceed immediately to prepare the required engineered drawings for the completion of the Strick Road watermain replacement and booster pump, conduct discussions with the City of Port Alberni regarding a regional approach to Alberni Valley water supply and consult with residents of Beaver Creek regarding options and plans for the water system.*



Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## **REQUEST FOR DECISION**

**To:** Board of Directors

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** February 27, 2013

**Subject:** **Amendments to the 2013 ACRD Committee Appointments**

---

**Recommendation:**

**That the Alberni-Clayoquot Regional District Board of Directors approve amendments to the 2013 Alberni-Clayoquot Regional District Committee Appointments and Appointments to Outside Boards, Agencies and Commissions as presented.**

**Desired Outcome:**

To update the 2013 Committee Appointments and 2013 Appointments to Outside Agencies, Boards and Commissions to reflect the two new ACRD Directors.

**Background:**

There have been two recent changes to the ACRD Board of Directors. Mayor Josie Osborne, District of Tofino has been appointed to the ACRD Board (replacing Duncan McMaster) and Lucas Banton has been elected to represent Cherry Creek on the ACRD Board (replacing Alternate Director Lyle Price).

The 2013 ACRD Committee Appointments and Appointments to Outside Boards, Agencies and Commission have been updating to reflect these changes and are presented for consideration by the ACRD Board of Directors.

**Time Requirements – Staff & Elected Officials:**

Minimal staff time required to advise the outside agencies of the new appointees.

**Financial:**

n/a

**Policy or Legislation:**

ACRD Policy

**Request for Decision – 2013 Committee Appointments - Amendments**

---

Submitted by:   
Wendy Thomson, Manager of Administrative Services

Approved by:   
Russell Dyson, Chief Administrative Officer



## **Alberni-Clayoquot Regional District 2013 Committee Appointments**

### **Alberni Valley Committee**

- Cindy Solda, Chair
- Lucas Banton
- Jack McLeman
- John Jack
- John McNabb
- Mike Kokura
- Penny Cote

### **Electoral Area Directors Committee**

- Penny Cote, Chair
- John McNabb
- Mike Kokura,
- Lucas Banton
- Tony Bennett
- Eric Geall

### **AV Emergency Planning Committee**

- John McNabb
- Penny Cote
- Mike Kokura
- Cindy Solda

### **West Coast Committee**

- Tony Bennett, Chair
- Bill Irving
- Josie Osborne
- Alan McCarthy

### **Fisheries Resource Committee**

- Bill Irving, Chair
- Cindy Solda
- Tony Bennett
- Penny Cote
- Jack McLeman
- Josie Osborne
- John Jack
- Dennis Chalmers, Min. Environment
- Don Hall, NTC
- Bill Shaw, Fisheries & Oceans Canada
- Andrew Day, WC Aquatic

### **Agricultural Advisory Committee**

- Bill Thomson, Chair
- Mike Kokura
- Ann Collins
- Lisa Aylard
- Robert Haynes
- Vicki Lee
- John Ostrom
- Ron Emblem
- Wayne Smith

### **Agriculture Development Committee**

- Bob Collins
- Janice Nairne
- Guy Langlois
- Robert Haynes
- Vicki Lee
- Ann Siddall
- Bill Thomson

### **Salmon Beach Committee**

- Tony Bennett
- Len Jerritt
- Kel Roberts
- Gina Skippen
- Jill Maibach
- Terry Graff

### **Bamfield Parks Commission**

- Eileen Scott, Chair
- Heather Cooper
- Roger Demontigny

### **Beaver Creek Water Advisory Committee**

- John McNabb, Chair
- Harold Carlson
- Gord Blakey
- Wayne Hasler
- Kelly Schutte
- Ron Barkley

### **Long Beach Airport Advisory Committee**

- Bill Irving, Chair
- Alan McCarthy
- Tony Bennett
- Alan Anderson, Dist. Tofino
- Scott Stevenson, PRNP
- Darlene Rouleau, Ucluelet Chamber
- Jennifer Steven, Tofino/Long Beach Chamber
- Moses Martin, TFN
- Charles McDiarmid, Member at Large

### **Sproat Lake Parks Commission**

- Joe Lamoreaux, Chair
- Chris Law
- Kim Regimbal
- Ursula Henning
- Paul Andrew
- Kathy Burkowsky
- Gail Horvath
- Sabrina Zimmerman
- Brian Calendar
- Jackie Chambers

### **Bamfield Water Committee**

- Eric Geall, Chair
- Max Salamon
- Linda Myres
- Mark Kelly
- Pat Byers
- Brad Anhold

### **Log Train Trail Advisory Committee**

- Mike Kokura, Chair
- John McNabb, Alternate
- Judy Carlson
- Deb Oaks
- Linda Scobbie
- Brian Clozza
- Erica Blake

### **Solid Waste Plan Monitoring Advisory Committee**

#### ***Alberni Valley Landfill***

- Mike Kokura, Chair
- Lucas Banton
- Penny Cote
- John McNabb
- Jack McLeman
- Gary Swann
- Al McGill, Engineer
- Guy Cicon, City of PA
- Andy Daniel, Man. Env. Svs.
- Landfill Operator Rep.
- Collection Company Rep.

#### ***West Coast Landfill***

- Bill Irving, Chair
- Josie Osborne
- Alan McCarthy
- Tony Bennett
- Chris Bird
- PRNP Rep.
- CAO, Dist. Tofino
- CAO, Dist. Ucluelet
- Arlene Armstrong
- Al McGill, Engineer
- Andy Daniel, Man. Env. Svs.
- Landfill Operator Rep.
- Collection Co. Rep.



**Alberni-Clayoquot Regional District  
2013 Appointments to Outside Board, Agencies, Commissions**

**Municipal Finance Authority**

- Mike Kokura
- Lucas Banton, Alternate

**West Coast Aquatic Board**

- Tony Bennett
- Eric Geall, Alternate

**Barkley Salmon Working Group**

- Penny Cote

**Municipal Insurance Association of BC**

- Mike Kokura
- Lucas Banton, Alternate

**Air Quality Council**

- John McNabb

**Local Marine Advisory Group**

- Eric Geall

**West Island Woodlands Advisory Group**

- John Jack
- Lucas Banton

**Island Coastal Economic Trust**

- Cindy Solda

**E911 Corporation**

- Cindy Solda
- Eric Geall, Alternate

**AV Chamber of Commerce**

- Cindy Solda
- John McNabb, Alternate

**Vancouver Island Regional Library Board**

- Penny Cote
- Eric Geall, Alternate

**Vancouver Island Film Commission**

- Cindy Solda
- John Jack, Alternate

**AV Museum & Heritage Board**

- Penny Cote
- Jack McLeman, Alternate

**Coastal Communities Network**

- Tony Bennett
- Bill Irving
- Cindy Solda

**Central West Coast Forest Society**

- Tony Bennett

**AV Trails Committee**

- Penny Cote

**Clayoquot Biosphere Trust**

- Don McMillan

**West Coast Emergency Planning**

- Crystal Bolduc
- Bill Irving
- Josie Osborne

**PAPA Transportation Committee**

- Mike Kokura
- John McNabb, Alternate

**SD# 70 Liaison**

- John McNabb
- John Jack, Alternate

**Bamfield Harbour Authority**

- Eric Geall



## REQUEST FOR DECISION

**To:** Board of Directors  
**From:** Janice Hill  
**Meeting Date:** February 27, 2013  
**Subject:** Porsche Club of America – Use of Long Beach Airport

---

**Recommendation:**

That the Alberni-Clayoquot Regional District Board of Directors authorize the Vancouver Island Region Porsche Club of America to use the North half of Runway 16-34, Apron #2, Taxiways A, B and C at the Long Beach Airport on Friday, May 25<sup>th</sup> and Saturday, May 26<sup>th</sup> 2013, to conduct a driver training session and autocross event.

**Desired Outcome:**

To allow the VI Region Porsche Club of America to use a portion of the Long Beach Airport lands for a driver training session and autocross event.

**Background:**

The Alberni-Clayoquot Regional District has received a request from the Vancouver Island Regional Porsche Club of America to use a portion of the Long Beach Airport lands on May 25<sup>th</sup> and 26<sup>th</sup>, 2013. This is the third year the Club has used the airport lands.

Mark Fortune has been working with the Club and will be volunteering his time and be on-site all day to maintain the safety and continuity of Airport operations. He will also take care of all required safety notifications, including NOTAM.

The Club has taken out a \$1 million dollar liability insurance coverage for this event and has provided a copy to the Regional District. The Porsche Club will be required to sign a waiver form indemnifying and saving harmless the Alberni-Clayoquot Regional District from any liability issues that may arise from this event. The Club will also be required to repair any damages which may occur on the Airport lands.

Submitted by:   
\_\_\_\_\_  
Janice Hill, Environmental Services Assistant

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## REQUEST FOR DECISION

**To:** Board of Directors  
**From:** Rob Gaudreault  
**Meeting Date:** February 27, 2013  
**Subject:** ACRD Vehicle Maintenance

---

**Recommendation:**

That the Alberni-Clayoquot Regional District Board of Directors award Hometown Automotive Ltd. the ACRD vehicle maintenance contract for two-years commencing March 1, 2013.

**Summary:**

The ACRD put out a request for proposals for the service and maintenance on all ACRD vehicles. Ten proposals were received from local automotive shops. Each shop listed their price for requested services. Each proposal was evaluated and ranked from 1 through 10 using a matrix calculation. Hometown Automotive was ranked #1.

**Background:**

The ACRD Directors requested that staff look into a cost effective maintenance vehicle program for repairs and servicing.

**Financial:**

To help reduce maintenance cost on vehicles

**Options Considered:**

Options considered and agreed to are that the ACRD can purchase parts and/or may consider other shops to do repairs if outside city limits, ie. Tofino, if more economical to repair the vehicle onsite rather than being towed back to Port Alberni.

Submitted by: 

Rob Gaudreault, Building Inspector and Maintenance Coordinator

Approved by: 

Russell Dyson, Chief Administrative Officer



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

**REQUEST FOR PROPOSALS**

**Alberni-Clayoquot Regional District – Vehicle Maintenance**

Supplier Name: \_\_\_\_\_

Address: HOMETOWN AUTOMOTIVE LTD.  
3580 - 4th Avenue  
PORT ALBERNI, B.C. V9Y 4H4  
250-723-9935

Phone: 250 723-9935

Fax: 778-421-4892

Email: hometownautomotive@gmail.com

Service	Price
Oil Change	\$35.00
Brakes, Exhaust, Tune-ups, etc. (Hourly Rate)	\$50.00
Major Mechanical Work (Hourly Rate)	\$70.00
Computer Diagnostic Services	\$76.67

Please indicate if you can provide the following:

	Yes	No
1) Licensed mechanic with inspection certificate on duty.	X	
2) ICBC garage insurance policy.	X	
3) Shop must be zoned appropriately to conduct automotive repair	X	
Service. Shop must have a business license located in the City of Port Alberni.	X	
4) Flexible scheduling and immediate attention for emergencies.	X	
5) A quote prior to maintenance or servicing work on vehicles.	X	

Please note: Property on which the business is located; must be properly zoned for that use.  
For business

om Sagnon  
Authorized Signature

Feb 5 / 2013  
Date



CITY OF PORT ALBERNI  
4850 ARGYLE ST.  
PORT ALBERNI, B.C.  
V9Y 1V8

# BUSINESS LICENCE

THIS LICENCE MUST BE POSTED IN A CONSPICUOUS PLACE ON THE BUSINESS PREMISES AND A COPY MUST BE PROVIDED TO ALL MOBILE VENDORS OR SERVICES TO BE AVAILABLE FOR INSPECTION UPON REQUEST.

BUSINESS & MAILING ADDRESS:  
HOMETOWN AUTOMOTIVE LTD  
3580 4TH AVE  
PORT ALBERNI BC V9Y 4H4

LICENCE NO: 2102144  
LICENCE FEE: \$132.00

BUSINESS LOCATION:  
3580 4TH AVE

ISSUED DATE: Feb 21, 2013  
EXPIRES ON: Dec 31, 2013

LICENCEE:  
GAGNON, MIKE  
3580 4TH AVE  
PORT ALBERNI BC V9Y 4H4

HAS PAID THE REQUIRED LICENCE FEE AND IS ENTITLED TO CARRY ON THE BUSINESS DESCRIBED AS:

## SERVICE MOTOR VEHICLE REPAIR/MAINTENANCE

IN A LAWFUL MANNER AND THIS LICENCE IS ISSUED SUBJECT TO THE PROVISIONS OF ALL BY-LAWS OF THE CITY OF PORT ALBERNI, NOW OR HEREAFTER IN FORCE, AND TO ALL AMENDMENTS THAT MAY HEREAFTER BE MADE. IN THE EVENT THE NAME OR NATURE OF THE BUSINESS IS CHANGED, OR THE ADDRESS FROM WHICH THE BUSINESS IS CARRIED ON IS CHANGED, THE LICENCE DEPARTMENT MUST BE NOTIFIED. THIS LICENCE IS NON-TRANSFERABLE AND VOID ON CHANGE OF OWNERSHIP.

HOMETOWN AUTOMOTIVE LTD  
3580 4TH AVE  
PORT ALBERNI BC V9Y 4H4

# GARAGE VEHICLE CERTIFICATE

(Hereinafter called the Garage Policy or the policy)



**Insurance Corporation of British Columbia**

(Hereinafter called the Corporation)

THE APPLICANT (HEREINAFTER CALLED THE INSURED) APPLIES TO THE CORPORATION FOR A GARAGE POLICY WHICH SHALL BE AS FOLLOWS:

<input type="checkbox"/> 420 NEW	<input checked="" type="checkbox"/> 450 RENEW	<input checked="" type="checkbox"/> C - CHANGE <input type="checkbox"/> N - NO CHANGE	EFFECTIVE DATE OF POLICY DAY MONTH YEAR 01 07 2012	EXPIRY DATE DAY MONTH YEAR 30 06 2013	FLEET NUMBER	POLICY NUMBER 146829	LINE NO. APV4
----------------------------------	---	--	--	---	--------------	-------------------------	------------------

NAME OF INSURED (SURNAME FOLLOWED BY GIVEN NAME(S))  
**HOMETOWN AUTOMOTIVE LTD**

ADDRESS OF INSURED  
**3580-4TH AVE  
PORT ALBERNI BC  
V9Y 4H4**

NUMBER AND TYPE OF LICENCE PLATES	
N/A	DEMO PLATES (EXCLUDING M/C & TRAILER DEMOS)
1	REPAIRER'S PLATES
N/A	TRANSPORTER'S PLATES
N/A	PRIVATE PASSENGER PLATES
N/A	COMMERCIAL PLATES (5000 KG GVW OR LESS)
N/A	COMMERCIAL PLATES (OVER 5000 KG GVW)
N/A	TRAILER PLATES (INCL. DEMOS)
N/A	MOTORCYCLE PLATES (INCL. DEMOS)
NUMBER OF LICENCE PLATE POINTS 50 150	

NUMBER AND TYPE OF EMPLOYEES	
2	CLASS A
N/A	CLASS B
N/A	CLASS C

NUMBER OF INSURED	AGENT'S NUMBER 05121	TERM X	BUSINESS CODE 400	SPECIAL RATING	TOTAL NUMBER OF EMPLOYEES 2	NUMBER OF EMPLOYEE POINTS 200	TOTAL NUMBER OF LICENCE PLATES 1	NUMBER OF LICENCE PLATE POINTS 50
-------------------	-------------------------	-----------	----------------------	----------------	--------------------------------	----------------------------------	-------------------------------------	--------------------------------------

The vehicles in respect of which insurance is to be provided are those used in connection with the insured's business of **REPAIR GARAGE**

COVERAGES		LIMITS/DEDUCTIBLES		ANNUAL PREMIUMS			
SECTION 1 THIRD PARTY LIABILITY (REGULATION, PART 6) (GARAGE BOOKLET, DIVISION 4); ACCIDENT BENEFITS (REGULATION, PART 7); AND FIRST PARTY COVERAGE INCLUDING UNDERINSURED MOTORIST PROTECTION (REGULATION, PART 10) (RIDER APV4D)	SUBSECTION A OWNED VEHICLES	\$ 5,000,000	\$ , 000,000	\$ 1,827			
	SUBSECTION B CUSTOMERS' VEHICLES	\$ 5,000,000	\$ , 000,000	\$ 270			
SECTION 2 OWN DAMAGE COVERAGE TO INSURED'S OWNED VEHICLES (GARAGE BOOKLET, DIVISION 5) (RIDER APV4E)	SUBSECTION A COLLISION	\$ N/A	\$ ,	\$			
	AS PER RIDER APV4E SUBSECTION B, C & D		\$ N/A	\$ ,	\$		
	SUBSECTION B COMPREHENSIVE	\$ N/A	\$ ,	\$ N/A	\$ ,	SECTION 2 DISCOUNT N/A %	
	SUBSECTION C SPECIFIED PERILS	\$ N/A	\$ ,	\$ N/A	\$ ,		
	SUBSECTION D SPECIFIED PERILS (EXCL. THEFT)	\$ N/A	\$ ,	\$ N/A	\$ ,		
	SUBSECTION E COLLISION	\$ 1000	\$ ,	\$ ,	\$ 46		
SECTION 3 LEGAL LIABILITY FOR OWN DAMAGE TO CUSTOMERS' VEHICLES (GARAGE BOOKLET, DIVISION 5) (RIDER APV4F)	LIMIT ALL LOCATIONS		\$ 150,000	\$ , 000	\$		
	SUBSECTION B COMPREHENSIVE	DEDUC. PER VEHICLE	\$ 300	\$ ,	\$ 1500	\$ ,	\$ 384
	SUBSECTION C SPECIFIED PERILS	LIMIT ALL LOCATIONS		\$ N/A,000	\$ , 000	\$	
NON PREMIUM ENDORSEMENTS				PREMIUM ENDORSEMENTS			
APV	APV	APV	APV	APV	\$		
				TOTAL ANNUAL PREMIUM \$ 2,527			
				DISCOUNT SURCHARGE \$			
				TOTAL ANN. NET PREMIUM \$ 2,527			
				PRORATED PREMIUM \$ 2,527			
				MINIMUM AND RETAINED PREMIUM \$50			

- In this policy, "Garage Booklet" means the ICBC Garage Policy Booklet, a copy of which the insured acknowledges receiving with this policy. This policy is comprised of this form, the Garage Vehicle Certificate Application, all attached riders and endorsements, and the following terms and conditions of the Garage Booklet: Divisions 1, 2, and 3, Division 8 (Prescribed Conditions) if applicable, the APV4C - General Provisions, Definitions, and Exclusions in Division 10, and any other terms and conditions indicated as applicable on this form.
- Except as otherwise provided in this policy, all terms, including definitions, of the Insurance (Vehicle) Act and Regulation apply to this policy.
- By signing this policy, the insured acknowledges all the terms and conditions contained herein and in the Garage Booklet and any applicable riders and endorsements, and declares that the foregoing particulars are true. This policy shall not be binding until signed and validated by an agent or other authorized representative of the Corporation.
- This policy contains a partial payment of loss clause.
- Under section 75 of the Insurance (Vehicle) Act, your claim is invalid if at any time you fail to provide complete and accurate information, violate a term or condition of your policy or commit fraud. This is a summary. For full information, see section 75 of the Insurance (Vehicle) Act.

FLEETPLAN DISC.	FLEETPLAN SURCHARGE	DISCOUNT SURCHARGE
%	%	\$
		TOTAL ANN. NET PREMIUM \$ 2,527
		PRORATED PREMIUM \$ 2,527

2,527

1309.00

SIGNATURE OF INSURED  
*[Signature]*  
APV400 (102009)

SIGNATURE OF AGENT  
*[Signature]*

CUSTOMER'S COPY

Cash \$ \_\_\_\_\_ Cheque \$ \_\_\_\_\_ Debit/Credit \$ \_\_\_\_\_

TIME OF VALIDATION  
1:20 AM  
05121  
JUN 19 2013  
81

NOT VALID UNLESS STAMPED BY AUTHORIZED ISSUING OFFICE

No. **2803-A MB-93**



Province of British Columbia

MINISTRY OF ADVANCED EDUCATION, TRAINING AND TECHNOLOGY

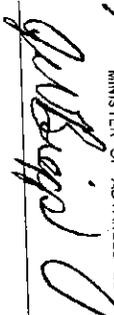
# Certificate of Qualification

This is to certify that **Michael Bernard Bagnon**

has satisfactorily completed an examination in the trade or occupation of  
**Automotive Mechanical Repair**

in accordance with the Statutes of the Province of British Columbia. Whereof let  
this Diploma with the official signatures and Seal bear witness. Given at Victoria,  
British Columbia, this **7th** day of **May, 1993.**



  
MINISTER OF ADVANCED EDUCATION, TRAINING AND TECHNOLOGY  
  
A. DIRECTOR OF APPRENTICESHIP





# Vehicle Inspection Facility Designation

Facility Number: S6613 005

The Director, Commercial Vehicle Safety & Enforcement, pursuant to Section 217(1) of the Motor Vehicle Act (herein named the Act), hereby designate the facility operated

by: HOMETOWN AUTOMOTIVE LTD.  
at: 3580 4TH AVENUE

PORT ALBERNI  
BC  
V9Y 4H4

as an inspection facility for the purpose of Division 25 of the MVA Regulations for the following classes of vehicles:

- MOTOR VEHICLES HAVING A LICENSED GVM OF 5 500 kg OR LESS
- MOTOR VEHICLES HAVING A LICENSED GVM GREATER THAN 5 500 kg (NOT BUSES)
- TRAILERS AND SEMI TRAILERS
- BUSES HAVING A LICENSED GVM GREATER THAN 5 500 kg (NOT SCHOOL BUSES)

and equipped                      Without                      air brakes and                      Without                      a pressure fuel system.

Restrictions:                      TRAILERS-BALL TYPE HITCH ONLY/HVEH -<8200KG GVM  
BUSES - 24 PASSENGERS AND LESS ONLY

This designation expires on:                      SEPTEMBER 30, 2013

OCTOBER 03, 2012  
DATE ISSUED

ISSUED BY THE ADIRECTOR  
Commercial Vehicle Safety & Enforcement



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Regional Fisheries Resource Committee  
Tracy Bond, Administrative Assistant

**Meeting Date:** February 27, 2013

**Subject:** LETTER OF SUPPORT FOR WEST COAST FISHERIES

---

**Recommendation:**

That the Alberni-Clayoquot Regional District Board of Directors send a letter requesting that during the national consultation with stakeholders around Section 10.1 of the Fisheries Act, the use of Fish Allocation for Financing Purposes, that the need for west coast salmon habitat restoration and salmon enhancement be included as legitimate activities for the use of fish funds.

**Desired Outcome:**

That Section 10.1 of the Federal Fisheries Act is amended to include west coast salmon habitat restoration and salmon enhancement for the use of fish funds.

**Background:**

The recent federal budget changed the Fisheries Act to allow the Minister to contract vessels to fish in order to raise revenue for scientific and other purposes. This effort is an attempt to encourage those writing the regulations to expand them to include the financing of activities that will benefit salmon habitat. It is not known how successful this is likely to be. The Regional Fisheries Resource Committee passed this resolution at their February 7, 2013 meeting for consideration by the Board.

**Time Requirements – Staff & Elected Officials:**

Minimal

**Financial:**

N/A

**Policy or Legislation:**

N/A

Submitted by:

Tracy Bond, Administrative Assistant

Approved by:

Russell Dyson, Chief Administrative Officer



## MEMORANDUM

**To:** Board of Directors

**From:** Andy Daniel, Manager of Environmental Services

**Date:** February 22, 2013

**Subject:** Bamfield Wastewater Treatment Options

---

The ACRD received an Infrastructure Planning Grant to study wastewater treatment options for the community of Bamfield. A request for proposals was advertised and Stantec Consulting Ltd. was the successful applicant.

Stantec completed a study and provided the ACRD with a report. This report is available on the ACRD website. On February 7<sup>th</sup>, 2013 Stantec attended a Bamfield community meeting to present the wastewater treatment options. The goals of the presentation were to educate and inform the Community of Bamfield on the present conditions, wastewater management, collection and treatment; as well as MOE regulations. The meeting was well attended and the community members were very interested in the different treatment options presented.

The Huu-ay-aht First Nations are also looking into their wastewater treatment options and have been involved in discussions with the ACRD. Staff will continue discussions with members of the Bamfield Community discussing the next steps and to support them in making the best decisions for their community.

A copy of Stantec's presentation is available on the ACRD website.

---

Andy Daniel  
Manager of Environmental Services



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** February 27, 2013

**Subject:** **Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013**

---

**Recommendation:**

**That the Alberni-Clayoquot Regional District Board of Directors give three readings to Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013.**

**Desired Outcome:**

To change the annual apportionment method for the Library service.

**Background:**

The following resolution was passed at the February 1, 2012 Electoral Area Directors Committee meeting for consideration during the 2013 budget year:

***THAT the Electoral Area Directors Committee recommends that the Alberni-Clayoquot Regional District Board of Directors amend Bylaw 896, Vancouver Island Regional Library District Participation Establishment changing the apportionment structure for the service to 50% based on population and 50% based on land and improvements".***

Attached for consideration by the Alberni-Clayoquot Regional District Board of Directors is Bylaw 896-1, Vancouver Island Regional Library District Participation Amendment, 2013 which amends the apportionment method as per the above resolution.

In order for the ACRD Board to adopt the amending bylaw, 2/3's of the participating area directors would have to consent to the adoption in writing (4 out of the 6 electoral area directors). The following are the participants in the service: Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek).

The amending Bylaw requires approval of the Inspector of Municipalities before it can be adopted by the Board. In order for the amending bylaw to take effect in 2013, the Bylaw must be adopted by the end of March 2013.

The entire Board of Directors is entitled to vote on the amending bylaw (one vote per Director).

## Request for Decision – Bylaw 896-1

### Time Requirements – Staff & Elected Officials:

Minimal staff time required to amend the bylaw.

### Financial:

The following cost implications for the proposed new allocation method have been provided by the Manager of Finance:

The breakdown for the draft 2013 VIRL requisition based on land and improvements only is as follows:

Area	Requisition	Percentage
Bamfield	\$38,925	11.37%
Beaufort	\$16,350	4.78%
Long Beach	\$48,444	14.15%
Sproat Lake	\$126,638	36.98%
Beaver Creek	\$53,322	15.58%
Cherry Creek	\$58,669	17.14%
<b>Total</b>	<b>\$342,348</b>	<b>100.00%</b>

The breakdown of the proposed apportionment structure of 50% land and improvements and 50% population would be as follows:

Area	50% Land & Improvements	50% Population	Total	Percentage
Bamfield	\$19,463	\$4,334	\$23,797	6.95%
Beaufort	\$8,175	\$10,293	\$18,468	5.39%
Long Beach	\$24,222	\$9,774	\$33,996	9.93%
Sproat Lake	\$63,319	\$38,397	\$101,716	29.72%
Beaver Creek	\$26,661	\$65,125	\$91,786	26.81%
Cherry Creek	\$29,334	\$43,251	\$72,585	21.20%
<b>Total</b>	<b>\$171,174</b>	<b>\$171,174</b>	<b>\$342,348</b>	<b>100.00%</b>

When comparing the two different apportionment structure the impact would be as follows:

Area	Land & Improvements Only	Land & Improvements / Population	-Reduction / +Increase	Percentage -Reduction / +Increase
Bamfield	\$38,925	\$23,797	-\$15,128	-38.87%
Beaufort	\$16,350	\$18,468	+\$2,118	+12.96%
Long Beach	\$48,444	\$33,996	-\$14,447	-29.82%
Sproat Lake	\$126,638	\$101,716	-\$24,922	-19.68%
Beaver Creek	\$53,322	\$91,786	+\$38,463	+72.13%
Cherry Creek	\$58,669	\$72,585	+\$13,916	+23.72%
<b>Total</b>	<b>\$342,348</b>	<b>\$342,348</b>	<b>\$0</b>	<b>N/A</b>

**Request for Decision – Bylaw 896-1**

---

**Policy or Legislation:**

*Local Government Act* deals with amendments to establishing bylaws.

Submitted by: Wendy Thomson  
Wendy Thomson, Manager of Administrative Services

Approved by: Russell Dyson  
Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

## Bylaw 896-1

### **A Bylaw to amend the Vancouver Island Regional Library District Participation Establishment Bylaw within Electoral Areas: “A” (Bamfield), “B” (Beaufort), “C” (Long Beach), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek)**

---

**WHEREAS** the Regional District Board may, by bylaw, establish and operate a service under provisions of the *Local Government Act*;

**AND WHEREAS** the Regional District Board has established the Vancouver Island Regional Library District Participation service as described in Bylaw 896 cited as, “Vancouver Island Regional Library District Participation Establishment, 1994;

**AND WHEREAS** the Regional District Board wishes to amend the establishing bylaw to allow for an amendment to the apportionment method for the service;

**AND WHEREAS** 2/3 majority of participating Directors have consented in writing, to the adoption of the Bylaw;

**AND WHEREAS** the approval of the Inspector of Municipalities is required under the *Local Government Act*;

**NOW THEREFORE** the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. Bylaw 896 cited as, “Vancouver Island Regional Library District Participation Establishment Bylaw, 1994” is hereby amended by replacing Section 5 as follows:
  5. The annual costs of providing the service shall be apportioned among the participating areas as follows:
    - a. One-half on the basis of the converted value of land and improvements of each of the participating Electoral Areas; and

b. One-half on the basis of the population of the participating Electoral Areas.

2. This Bylaw may be cited as **“Bylaw 856-1, Vancouver Island Regional Library District Participation Amendment, 2013”**.

Read a first time this                      day of    , 2013.

Read a second time this                      day of    , 2013.

Read a third time this                      day of    , 2013.

I hereby certify the foregoing is a true certified copy of the Bylaw cited as **“Bylaw 896-1, Vancouver Island Library District Participation Amendment, 2013”** as read a third time by the Board of Directors of the Regional District of Alberni-Clayoquot on the                      day of                      , 2013.

\_\_\_\_\_  
Russell Dyson,  
Chief Administrative Officer

Consented to on behalf of the electors on the                      day of    , 2013.

Approved by the Inspector of Municipalities the                      day of    , 2013.

ADOPTED this                      day of    , 2013.

Certified true and correct copy of  
**“Bylaw 896-1, Vancouver Island  
Library District Participation  
Amendment, 2013.”**

The Corporate seal of the Regional  
District of Alberni-Clayoquot was  
hereto affixed in the presence of:

\_\_\_\_\_  
Russell Dyson,  
Chief Administrative Officer

\_\_\_\_\_  
Cindy N. Solda,  
Chairperson



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Wendy Thomson, Manager of Administrative Services

**Meeting Date:** February 27, 2013

**Subject:** **Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013**

---

**Recommendation:**

**That the Alberni-Clayoquot Regional District Board of Directors give three readings to Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013.**

**Desired Outcome:**

To amend the establishing bylaw for the Franklin River Road Fire Protection Service Area increasing the annual maximum amount that may be requisitioned for the cost of the service.

**Background:**

In 2009, the ACRD received a petition from property owners in the Franklin River Road Area of Cherry Creek requesting structural fire protection and medical first responder service to their property. In October 2009, the ACRD Board of Directors adopted Bylaw E1053, Franklin River Road Fire Protection Service Area Establishment.

In December 2009, the ACRD entered into a contract with the City of Port Alberni to provide structural fire protection and medical first responder service to the area. The ACRD has been advised by the City of Port Alberni that the cost to provide the service has increased. The City has requested the Regional District to amend the service establishing bylaw to increase the annual requisition for the service.

Regional District staff sent out a letter to property owners in January 2013 advising that the maximum cost for the service would be increasing. Several property owners have contacted the Regional District expressing concerns with the increased cost for the service.

Before the ACRD Board considers adopting an amendment to the establishing bylaw to increase the maximum annual requisition, staff has arranged a meeting with the property owners, ACRD and City staff to explain the impact on taxes and the reason for the increased cost for the service. Input from the property owners will help guide the area Director and Regional District Board on how to proceed with this service. Electoral Area Director consent is required in order to adopt an amendment to the establishing bylaw.

## **Request for Decision – Bylaw E1053-1**

---

In order to meet tight timelines for this taxation year, staff recommends the Board give three readings to Bylaw E1053-1 and forward for consideration of approval by the Inspector of Municipalities. The Regional District Board will have input from property owners before consideration of adopting the amending bylaw at the March 27<sup>th</sup> Board meeting.

### **Time Requirements – Staff & Elected Officials:**

Minimal staff time required to amend the Bylaw.

### **Financial:**

The service is paid for by property owners in the Franklin River Road Fire Protection service area.

### **Policy or Legislation:**

Legislation – *Local Government Act*

Submitted by:   
 \_\_\_\_\_  
 Wendy Thomson, Manager of Administrative Services

Approved by:   
 \_\_\_\_\_  
 Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

## Bylaw E1053-1

### **A Bylaw to amend the Franklin River Road Fire Protection Service area within a portion of Electoral Area “F” (Cherry Creek)**

---

**WHEREAS** the Regional District Board may, by bylaw, establish and operate a service under provisions of the *Local Government Act*;

**AND WHEREAS** the Regional District Board has established and operates the Franklin River Road Fire Protection Service Area as described in Bylaw E1053 cited as, “Franklin River Road Fire Protection Service Area Establishment, 2009”;

**AND WHEREAS** the Regional District Board wishes to amend the establishing bylaw to allow for the increased cost of the service;

**AND WHEREAS** the Director of Electoral Area “F” (Cherry Creek) has consented in writing, to the adoption of the Bylaw;

**AND WHEREAS** the approval of the Inspector of Municipalities is required under the *Local Government Act*;

**NOW THEREFORE** the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. Bylaw E1053 cited as, “Franklin River Road Fire Protection Service Area Establishment, 2009” is hereby amended by replacing Section 5 – Maximum Requisition with:
  5. The maximum annual amount that may be requisitioned for the cost of the service is the greater of:
    - a. \$14,500.00 ; or
    - b. \$4.50 per \$1,000.00 applied to the net taxable value of improvement in the participating area;
2. This Bylaw may be cited as **“Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013”**.

Read a first time this

day of

2013.

Read a second time this                      day of    2013.

Read a third time this                      day of    2013.

I hereby certify the foregoing is a true and correct copy of the Bylaw cited as "Bylaw E1053-1, Franklin River Road Fire Protection Service Area Amendment, 2013" as read a third time by the Board of the Regional District of Alberni-Clayoquot on the  
day of                      , 2013.

\_\_\_\_\_  
Russell Dyson,  
Chief Administrative Officer

Consented to on behalf of the electors on the                      day of    , 2013.

Approved by the Inspector of Municipalities the                      day of    , 2013.

ADOPTED this    day of    2013.

Certified true and correct copy of  
**"Bylaw E1053-1, Franklin River Road  
Fire Protection Service Area  
Amendment, 2013."**

The Corporate seal of the Regional  
District of Alberni-Clayoquot was  
hereto affixed in the presence of:

\_\_\_\_\_  
Russell Dyson,  
Chief Administrative Officer

\_\_\_\_\_  
Cindy Solda,  
Chairperson



## REQUEST FOR DECISION

**To:** Board of Directors

**cc:** School District No. 70 (Alberni)

**From:** Wendy Thomson, Manager of Administrative Services/  
Chief Election Officer

**Meeting Date:** February 27, 2013

**Subject:** By-Election Results – ACRD Director & SD 70 (Alberni) Trustee

---

**Recommendation:**

That the Alberni-Clayoquot Regional District Board of Directors receives the Declaration of Official Election Results for Director, Electoral Area "F" (Cherry Creek) and School District No. 70 (Alberni) Trustee representing the City of Port Alberni and Electoral Areas "A" (Bamfield), "B" (Beaufort), "D" (Sproat Lake), "E" (Beaver Creek) and "F" (Cherry Creek) for the 2013 by-election.

**Desired Outcome:**

To receive the declaration of Official Election Results from the February 16, 2013 by-election.

**Background:**

The ACRD conducted the by-election for Director, Electoral Area "F" (Cherry Creek) and Trustee for School District No. 70 (Alberni) on February 16, 2013.

**Lucas Banton** was elected Director for Electoral Area "F" (Cherry Creek) for the remainder of the term 2011 to 2014.

**Gaelle Frey** was elected Trustee representing the City of Port Alberni and Electoral Areas: Bamfield, Beaufort, Beaver Creek and Cherry Creek for the remainder of the term.

The percentage of voter turn-out for the by-election was:

ACRD Director	16.13%
SD 70 Trustee	2.79%

Attached please find the Declaration of Official Election Results.

**Time Requirements – Staff & Elected Officials:**

Substantial staff time was required to prepare and run the by-election.

**Request for Decision – Declaration of By-Election Results, 2013**

---

**Financial:**

The approximate cost for the by-election is \$12,000.00. This is cost shared with School District No. 70 (Alberni). ACRD's portion funded through the electoral area administration budget.

**Policy or Legislation:**

Section 148 of the Local Act requires that the declaration of official election results must be reported to the Board within 30 days after the declaration.

Submitted by:   
\_\_\_\_\_  
Wendy Thomson, Manager of Administrative Services/  
Chief Election Officer

Approved by:   
\_\_\_\_\_  
Russell Dyson, Chief Administrative Officer/  
Deputy Chief Election Officer

ALBERNI-CLAYOQUOT REGIONAL DISTRICT  
**DECLARATION OF OFFICIAL ELECTION RESULTS**  
**BY-ELECTION – 2013**

**DIRECTOR ELECTORAL AREA “F” (CHERRY CREEK)**

I, Wendy Thomson, Chief Election Officer, do hereby declare elected, **Lucas Banton** who received the highest number of valid votes for the office of **Electoral Area “F” (Cherry Creek) Director.**

Dated at Port Alberni, BC  
this 20<sup>th</sup> day of February, 2013 .

*Wendy Thomson*

---

Chief Election Officer

ALBERNI-CLAYOQUOT REGIONAL DISTRICT  
**DECLARATION OF OFFICIAL ELECTION RESULTS**  
**BY-ELECTION – 2013**

**School District #70 (Alberni) Trustee representing the City of Port Alberni and Electoral Areas “A” (Bamfield), “B” (Beaufort), “D” (Sproat Lake), “E” (Beaver Creek) and “F” (Cherry Creek)**

I, Wendy Thomson, Chief Election Officer, do hereby declare elected, **Gaelle Frey** who received the highest number of valid votes for the office of **School District #70 (Alberni) Trustee.**

Dated at Port Alberni, BC  
this 20<sup>th</sup> day of February, 2013 .

*Wendy Thomson*

\_\_\_\_\_  
Chief Election Officer



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Russell Dyson, Chief Administrative Officer

**Meeting Date:** February 27, 2013

**Subject:** **Ring Road Connector – Highway 4 to Franklin River Road Route Study**

---

### **Recommendations:**

*That the Board of Directors of the Alberni Clayoquot Regional District receive the Ring Road Connector – Highway 4 to Franklin River Road Route Study prepared by R.F. Binnie and Associates' and refer the study to the Transportation Committee.*

### **Background**

The Board of Directors, at the request of the Port Authority, contracted R. F. Binnie and Associates to complete a conceptual design and cost estimate of a ring road connecting Highway 4 with Franklin River Road. The report has been completed and is provided for the Board's consideration.

Submitted by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer



## **Alberni Clayoquot Regional District Ring Road Connector – Highway 4 to Franklin River Road Route Study Conceptual Design and Cost Estimate**

*Reviewed by:*  
**Edoardo Ballarin, P.Eng., PMP**  
Senior Transportation Engineer

*Prepared by:*  
**Mike Newton**  
Construction Manager  
**R.F. Binnie & Associates Ltd.**  
4757 Tebo Avenue  
Port Alberni, B.C. V9Y 8A9

Email: [MNewton@binnie.com](mailto:MNewton@binnie.com)

#12-552





## 1.0 EXECUTIVE SUMMARY

R. F. Binnie and Associates Ltd. were asked to do a route study and conceptual design for a road connecting Highway 4 to Franklin River Road. Some work on this route was already done by Island Timberlands in conjunction with the Alberni-Clayoquot Regional District (ACRD) and the City of Port Alberni and several options were roughed in on an orthophoto map provided to Binnie by the ACRD. This study looked at the options presented, determined their feasibility, and developed projects cost estimates for the routes that were deemed feasible by Binnie.

For this study, Binnie analyzed four Options. The first Option which is referred in this report as **Option 1** exits Highway 4 just downhill of the access to the shooting range. A full left turn slot on Highway 4 for a T-intersection and an 80km/h design speed would be required at this point. Binnie felt that this was a better location for an intersection than the one shown in Island Timberlands Option drawings, which showed the intersection at Aspenden Road. Aspenden Road is just west of Coombs Country Candy. An intersection at this point would require the Ring Road to travel east or uphill, more or less parallel to the existing Highway 4 to avoid crossing Roger Creek and its formidable gullies. This in effect would require traffic to backtrack. With the Intersection just west of the access to the shooting range, it is a more direct route to Ship Creek Road. Ring Road would connect with Ship Creek at the current intersection where Cameron Main, Ship Creek Road and the road to Bamfield intersect. This route will require two bridges, both approximately 22 metres in length. The first bridge will cross Stokes Creek, at a point about 800 metres onto Ring Road from Highway 4. The second bridge will cross Roger Creek at about kilometre 2.1 of Ring Road. At this location Roger Creek is not in a deep canyon, and we estimate a bridge about 3 metres above the water elevation with a 10 metre wide channel would suffice. Once across Roger Creek, Ring Road has to gain elevation to attain the height of the plateau, so the alignment follows the contours to gain such elevation. From there it is relatively easy road building following existing logging roads to the Cameron Main. The total length of Option 2 is 10.3 kilometres from Highway 4 to the Cameron Main, Franklin River Road Intersection.

The estimated cost for this Option is \$17.3 million.

**Option 2** - uses the same alignment as Option 1 to kilometre 4.9 then branches off to intersect Franklin River Road about 1 km South of Anderson Road. This option provides a more direct route to Franklin River Road and a shorter distance to the City of Port Alberni's waterfront. While this route is more direct and would save travel time for motorists travelling to Port Alberni, the terrain is very steep and difficult with a very large excavation required to match the grade of Franklin River Road. The total length of Option 2 is 8.3 kilometres.

The estimated cost for this Option is \$20.5 million.

**Option 3** - This is a combination of both Option 1 and 2. Option 1 and Option 2 could be built as standalone projects. Option 3 is an option to build both as a single project and the cost estimate has been developed accordingly.

The estimated cost for this Option is \$27.8 million.



**Option 4** – leaves Highway 4 close to the new Chrysler dealership by Maebelle Road at Dundalk Road. The major difficulty with this option is the crossing of Roger Creek. At this location Roger Creek is in a deep gorge cut through shale. The road profile would have to cut into the gorge from both sides to avoid a lengthy bridge. Our initial investigation showed that at a minimum, a bridge would have to be in the vicinity of 100 metres long. Even with a bridge of this length, the grade on the south side of the creek to get to the plateau would be in the order of 10% which would result in large excavation quantities. We have attached a plan and profile view of the first segment of this option. Currently the cost of bridges, depending on their complexity, is about \$3,500/m<sup>2</sup>. The road width is 10.2 metres for a 100 metres long bridge gives a surface area of 1,020 m<sup>2</sup>. A bridge of this length in this location would cost in the order of \$3.5 Million. Secondly a grade of 10% exiting the bridge is not desirable and at the maximum recommended by TAC guidelines for a 60 km/h design speed and above the recommended 8% for an 80 km/h design speed. To achieve an 8% grade means either lengthening the bridge, or flattening the profile on the south side of the bridge, which would increase excavation quantities adversely. For these reasons, Binnie did not pursue this option any further.

#### **Travel distances and times**

The distance from Highway 4 through Option 1 to the Franklin River Road/Cameron Main junction, then to the intersection with Option 2 is 10.3 kilometres. From this intersection, then heading north on the Franklin River Road past Cox Lake to the intersection with Option 2 is 4.0 kilometres.

The total distance for Option 2 is 8.3 kilometres. The difference is 6.0 kilometres. If Option 1 is only built, a vehicle travelling at 60 km/h, would take 6 minutes longer travelling to Port Alberni. Conversely if only Option 2 is built, the travel time to Port Alberni is minimized, and those travelling to Bamfield would have to travel a further 4 kilometres to get to the junction of Franklin River Road and Cameron Main, or an additional 4 minutes.

#### **Other Considerations:**

The existing Franklin River Road from the Cameron Main Junction to where Franklin River Road intersects with Option 2 may need improvements if additional truck traffic is introduced. It would be quite easy to spend a couple million dollars to strengthen, upgrade, and repair this route. For this reason, it may be best to pursue Option 2. For relatively the same cost, vehicles entering the Franklin River Road would be 4 kilometres closer to Port Alberni if their destination is the waterfront.

#### **Potential Cost Savings:**

It may be possible to save costs if Option 1 and 2 are fully implemented by not paving Option 1 from kilometre 4.9 to the junction with Cameron Main and Franklin River Road. This could potentially save costs in asphalt and road base gravels to the tune of about 2.0 million dollars.

Other savings could potentially be found on Option two by further engineering to try to reduce the volume of excavation required.





**TABLE OF CONTENTS**

**1.0 EXECUTIVE SUMMARY..... I**

1.1 FIGURE 1.1 KEY PLAN.....I

**2.0 INTRODUCTION..... 1**

2.1 FIGURE 2.1 OPTION 1 PLAN.....2

2.2 FIGURE 2.2 OPTION 1 PROFILE .....3

2.3 FIGURE 2.3 OPTION 2 PLAN.....4

2.4 FIGURE 2.4 OPTION 2 PROFILE .....5

2.5 FIGURE 2.5 OPTION 3 PLAN.....6

2.6 FIGURE 3.6 OPTION 4 PLAN & PROFILE .....7

**3.0 DESIGN PARAMETERS..... 8**

3.1 DESIGN.....8

3.2 TYPICAL CROSS-SECTION.....8

3.3 HORIZONTAL ALIGNMENT.....8

3.4 VERTICAL ALIGNMENT .....9

3.5 INTERSECTION DESIGN .....9

3.6 STRUCTURAL DESIGN.....9

3.7 DRAINAGE DESIGN..... 10

3.8 CONCRETE ROADSIDE BARRIER..... 10

3.9 PROPERTY ISSUES..... 10

3.10 ENVIRONMENT..... 10

**4.0 ALIGNMENT OPTIONS AND CONSTRUCTION COSTS ..... 11**

**5.0 CONCLUSION..... 17**

5.1 NEXT STEPS ..... 17



## 2.0 INTRODUCTION

R. F. Binnie and Associates Ltd. were hired by Alberni Clayoquot Regional District (ACRD) to carry out a conceptual design study for a new road into Port Alberni connecting Highway 4 with the Franklin River/Ship Creek Road.

The scope of the work was as follows:

- Use the plans developed by Island Timberlands and the ACRD as a guide to assess viable routes;
- Use the digital mapping provided by Island Timberlands as the basis for the design;
- Determine approximate cost estimates for the Options;
- Provide comments on the feasibility and pros and cons of this route.

The Options examined are as follows:

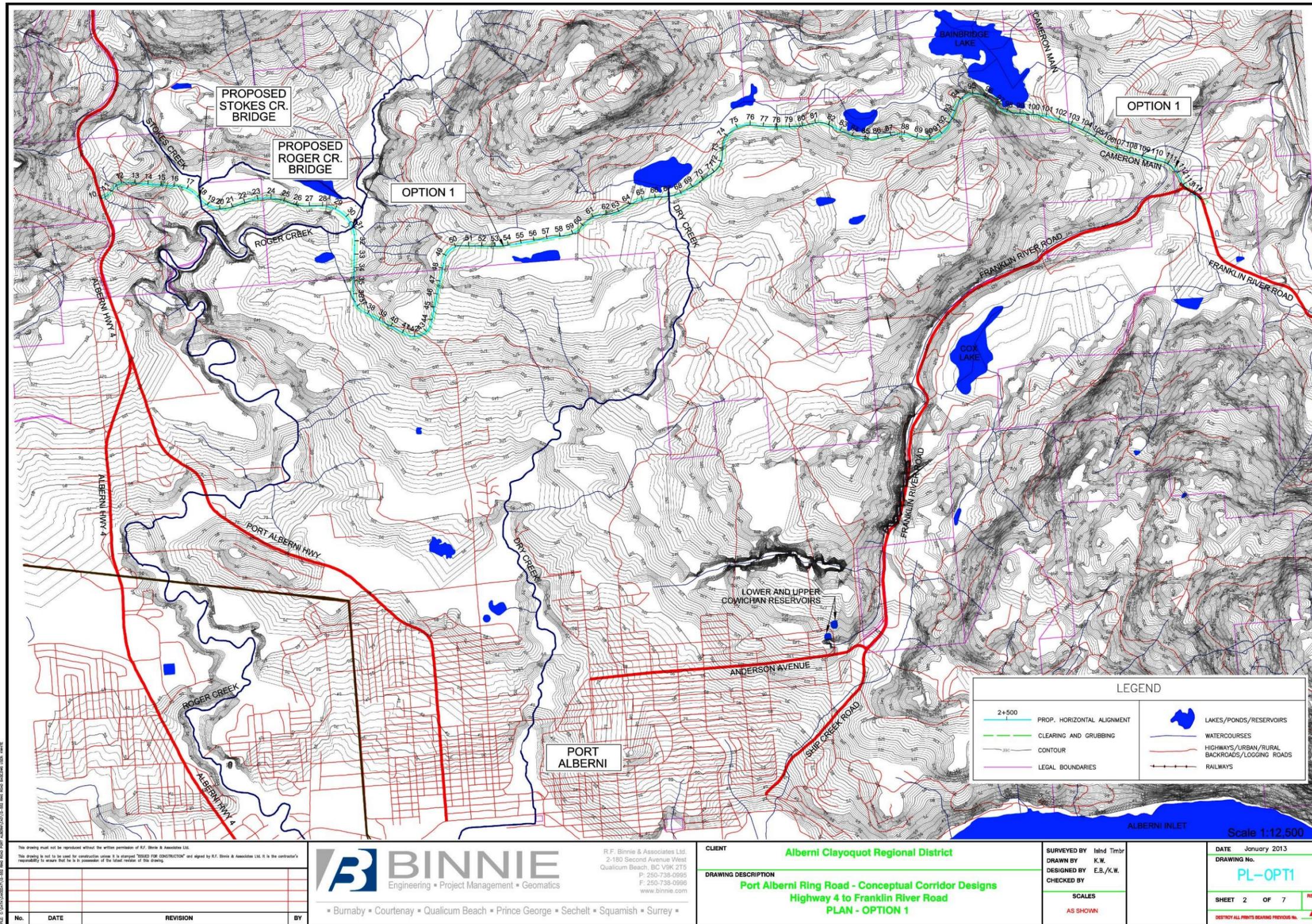
- Option 1 – from Highway 4 to the Cameron Main/Franklin River Road junction;
- Option 2 – Highway 4 to Franklin River Road intersecting Franklin River Road about 1 kilometre south of Anderson Road;
- Option 3 which is a combination of Option 1 and 2.
- Option 4 – From Dundalk Road (near new Chevron Dealership) to Franklin River Road.

Please note, Binnie did not examine the connecting roads to Burde Street, or the extension of Argyle Street from the Concept roads, as this was not part of the scope of the work. The options are there to connect Burde Street if required. Argyle would be more difficult because of recent development at the south end of Argyle.



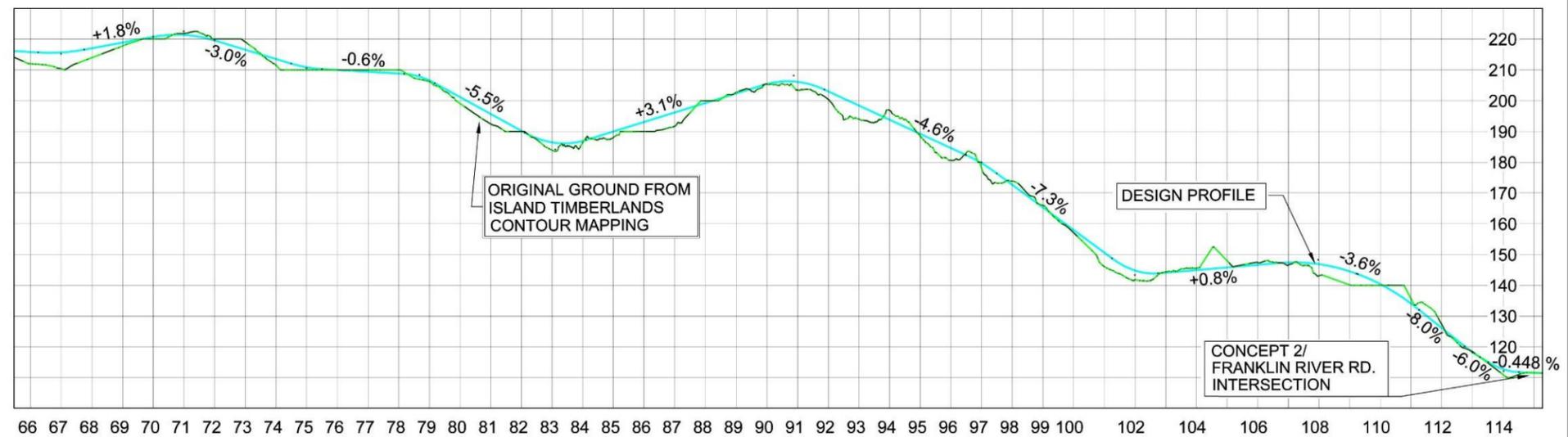
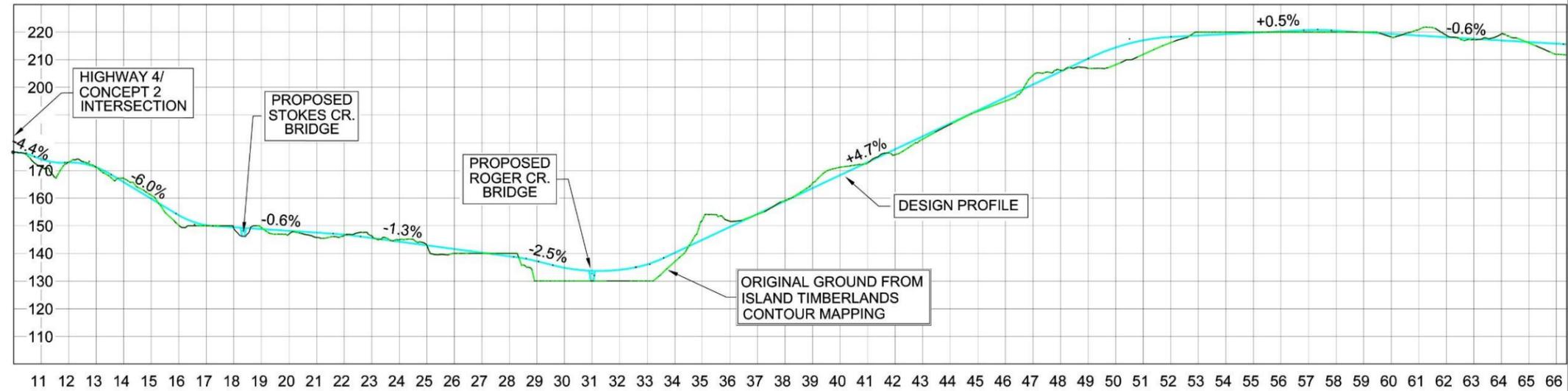
Ring Road Route Study – Highway 4 to Franklin River Road  
Route Study – Conceptual Design and Cost Estimate

2.1 FIGURE 2.1 OPTION 1 PLAN





2.2 FIGURE 2.2 OPTION 1 PROFILE



Scale 1:7,500 Hor  
1:750 Vert

This drawing must not be reproduced without the written permission of R.F. Binnie & Associates Ltd.  
This drawing is not to be used for construction unless it is stamped "ISSUED FOR CONSTRUCTION" and signed by R.F. Binnie & Associates Ltd. It is the contractor's responsibility to ensure that he is in possession of the latest edition of this drawing.

No.	DATE	REVISION	BY

**BINNIE**  
Engineering • Project Management • Geomatics

R.F. Binnie & Associates Ltd.  
2-180 Second Avenue West  
Qualicum Beach, BC V9K 2T5  
P: 250-738-0995  
F: 250-738-0996  
www.binnie.com

• Burnaby • Courtenay • Qualicum Beach • Prince George • Sechelt • Squamish • Surrey •

CLIENT **Alberni Clayoquot Regional District**

DRAWING DESCRIPTION  
**Port Alberni Ring Road - Conceptual Corridor Designs  
Highway 4 to Franklin River Road  
PROFILE - OPTION 1**

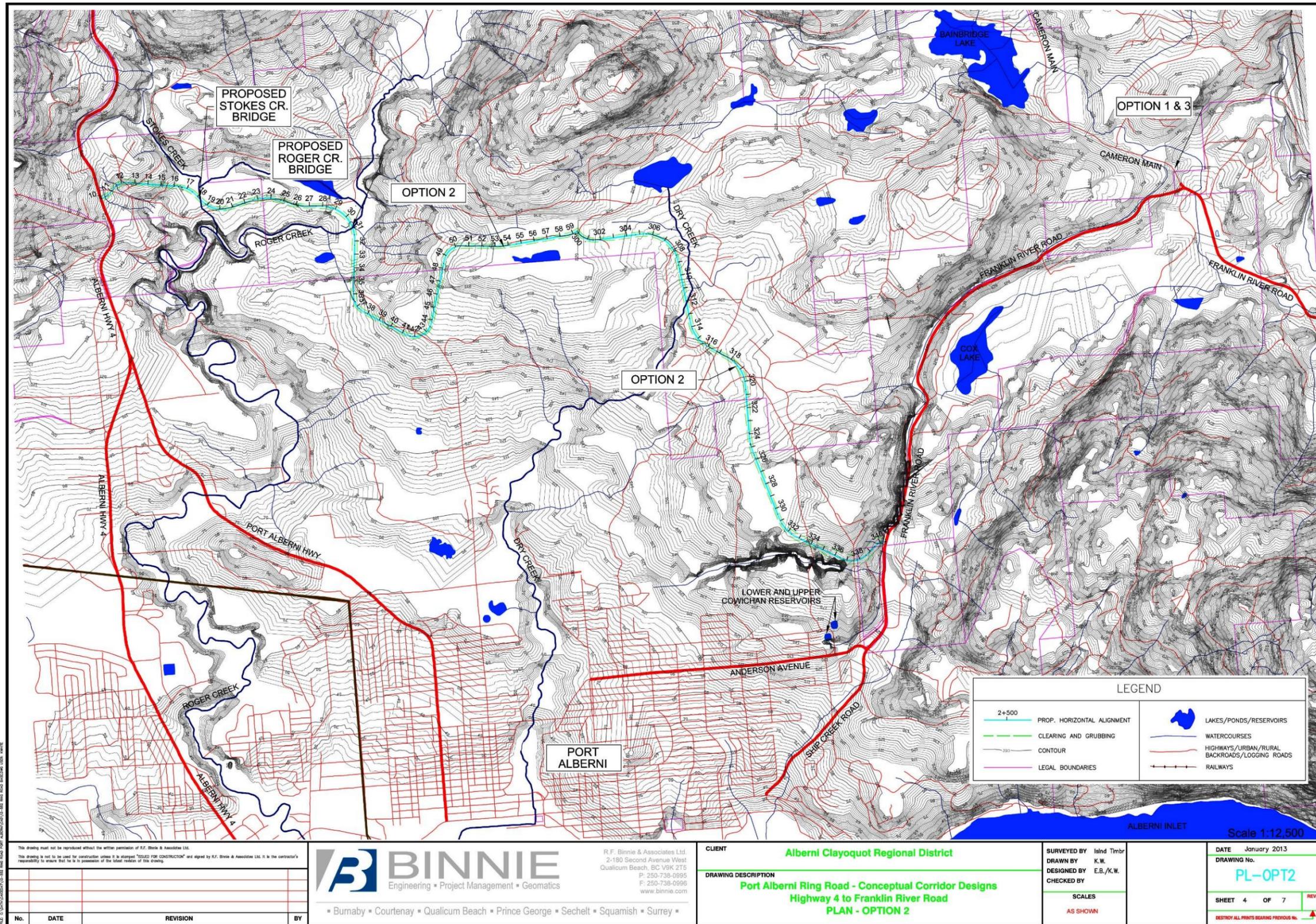
SURVEYED BY: Isind Timbr  
DRAWN BY: K.W.  
DESIGNED BY: E.B./K.W.  
CHECKED BY:

SCALES  
AS SHOWN

DATE: January 2013  
DRAWING No. **PROF-OPT1**  
SHEET 3 OF 7  
DESTROY ALL PRINTS BEARING PREVIOUS No.

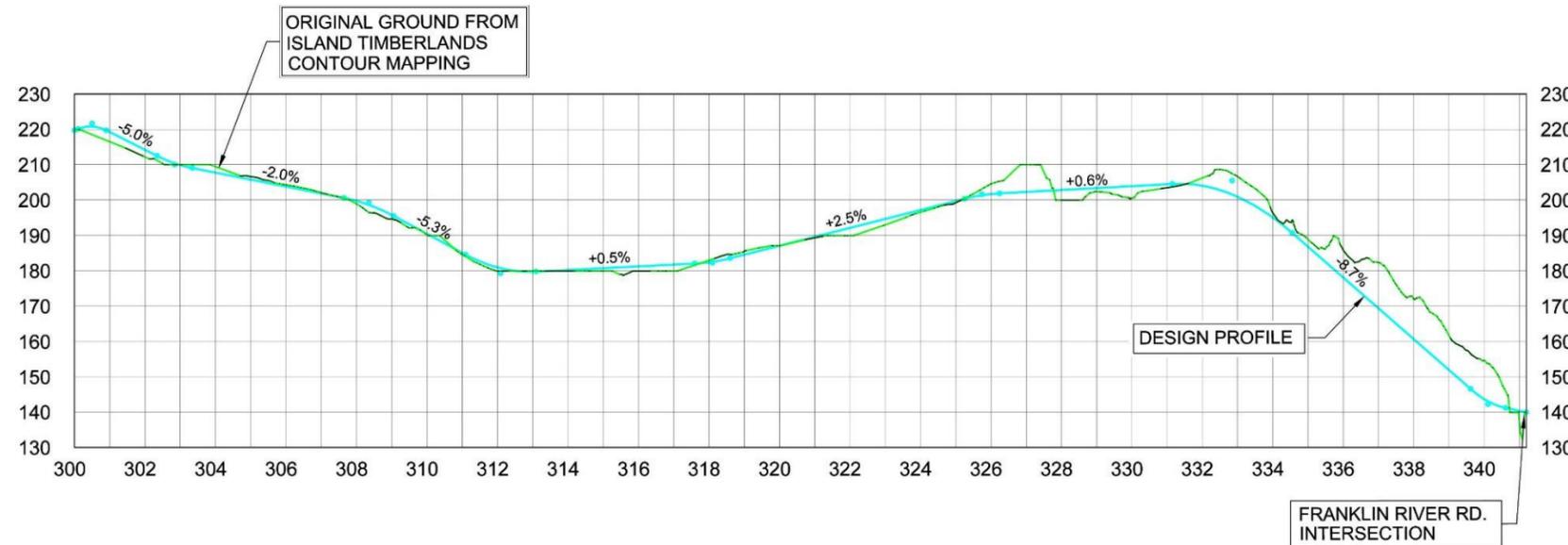
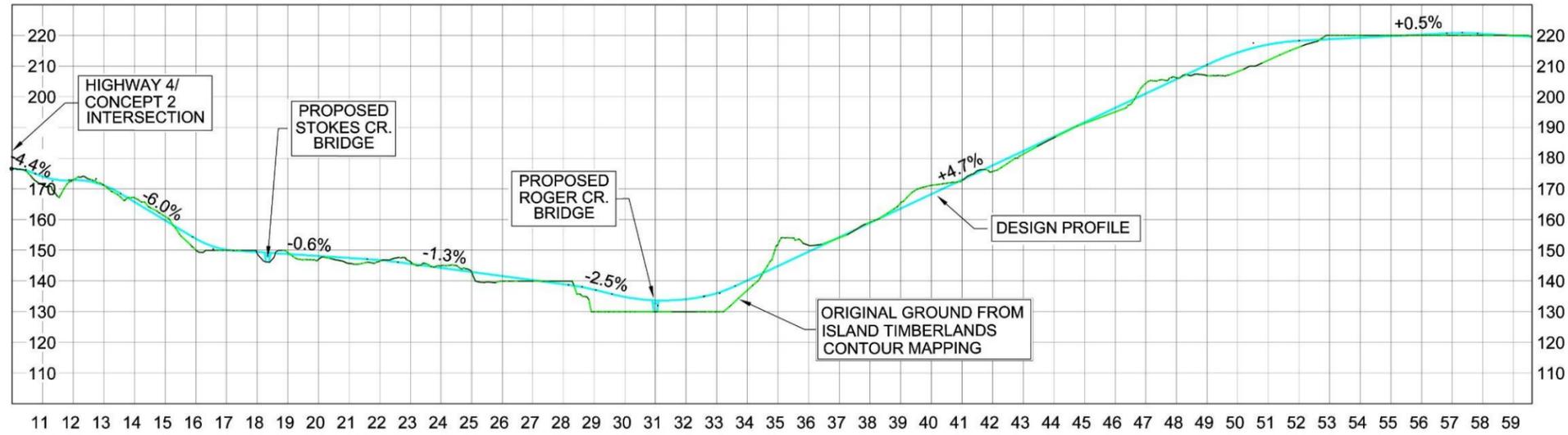


2.3 FIGURE 2.3 OPTION 2 PLAN





2.4 FIGURE 2.4 OPTION 2 PROFILE



Scale 1:7,500 Hor  
1:750 Vert

This drawing must not be reproduced without the written permission of R.F. Binnie & Associates Ltd.  
This drawing is not to be used for construction unless it is stamped "ISSUED FOR CONSTRUCTION" and signed by R.F. Binnie & Associates Ltd. It is the contractor's responsibility to ensure that he is in possession of the latest revision of this drawing.

No.	DATE	REVISION	BY



R.F. Binnie & Associates Ltd.  
2-180 Second Avenue West  
Qualicum Beach, BC V9K 2T5  
P: 250-738-0995  
F: 250-738-0996  
www.binnie.com

• Burnaby • Courtenay • Qualicum Beach • Prince George • Sechelt • Squamish • Surrey •

CLIENT **Alberni Clayoquot Regional District**

DRAWING DESCRIPTION  
**Port Alberni Ring Road - Conceptual Corridor Designs  
Highway 4 to Franklin River Road  
PROFILE - OPTION 2**

SURVEYED BY **Island Timber**  
DRAWN BY **K.W.**  
DESIGNED BY **E.B./K.W.**  
CHECKED BY

SCALES  
**AS SHOWN**

DATE **January 2013**

DRAWING No.  
**PROF-OPT2**

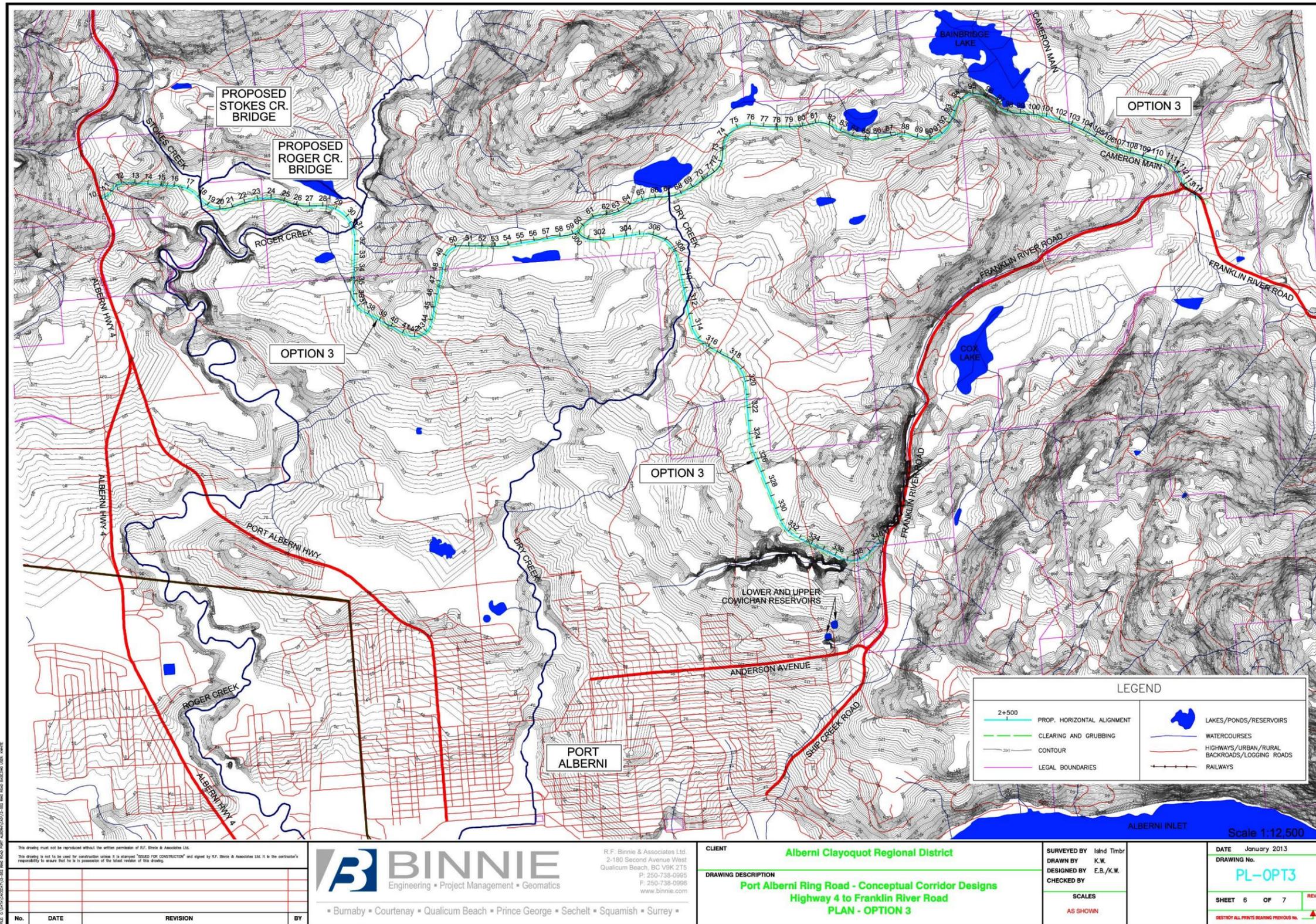
SHEET **5** OF **7** REV.

DESTROY ALL PRINTS BEARING PREVIOUS No.



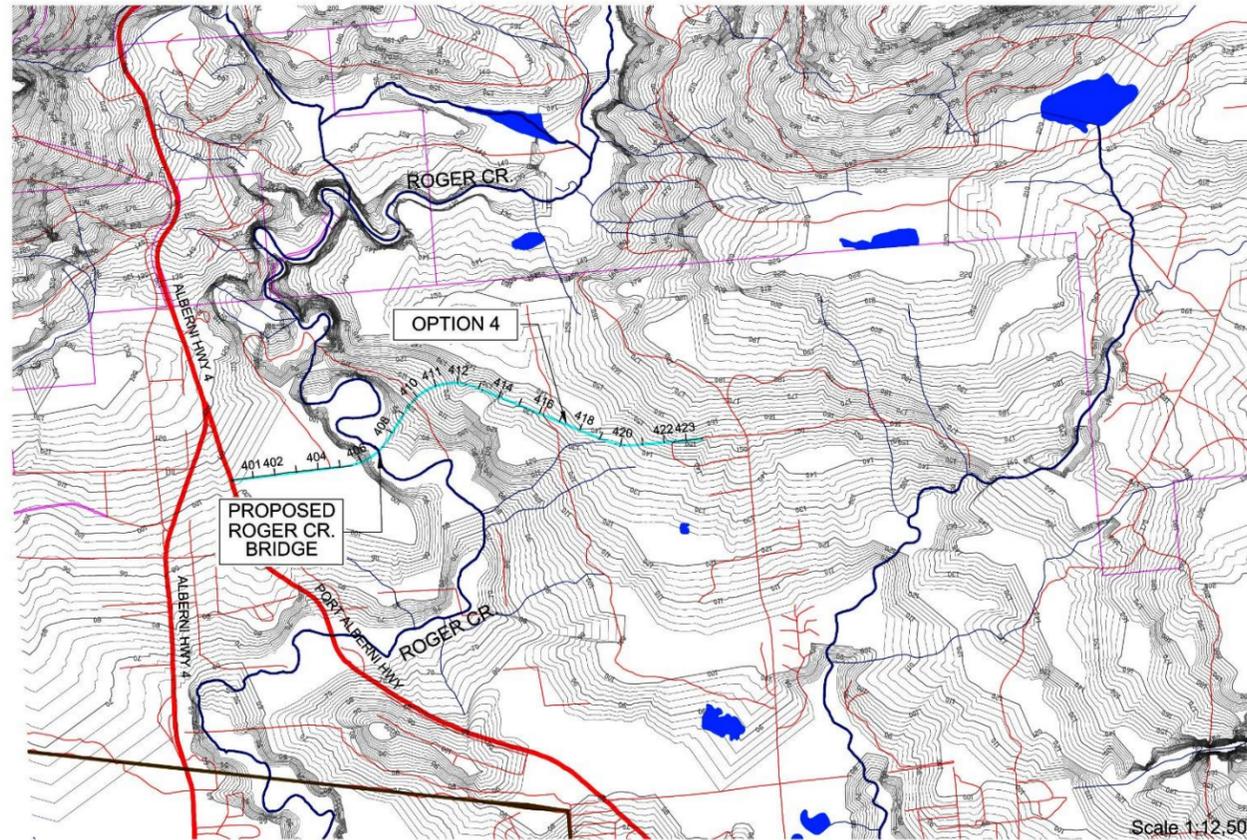
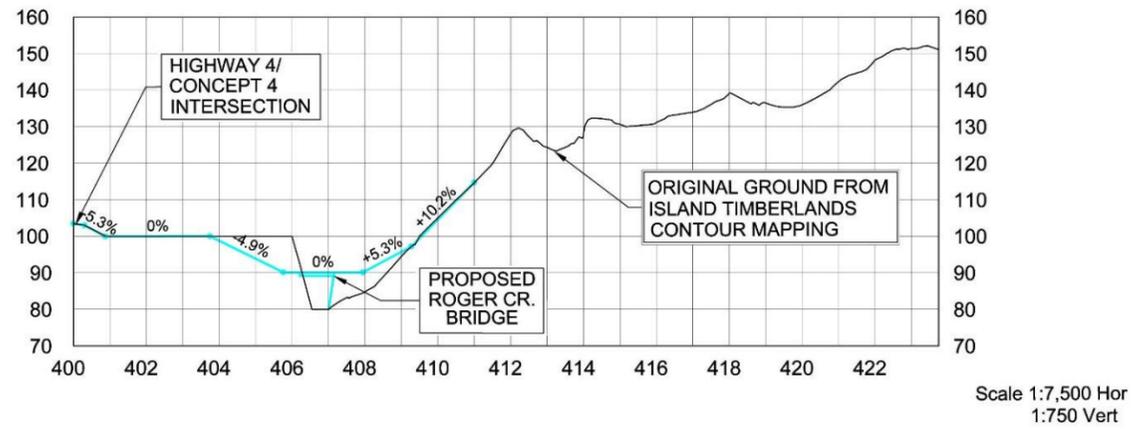
Ring Road Route Study – Highway 4 to Franklin River Road  
Route Study – Conceptual Design and Cost Estimate

2.5 FIGURE 2.5 OPTION 3 PLAN





2.6 FIGURE 3.6 OPTION 4 PLAN & PROFILE



This drawing must not be reproduced without the written permission of R.F. Binnie & Associates Ltd.  
This drawing is not to be used for construction unless it is stamped "ISSUED FOR CONSTRUCTION" and signed by R.F. Binnie & Associates Ltd. It is the contractor's responsibility to ensure that he is in possession of the latest revision of this drawing.

No.	DATE	REVISION	BY

**BINNIE**  
Engineering • Project Management • Geomatics

R.F. Binnie & Associates Ltd.  
2-180 Second Avenue West  
Qualicum Beach, BC V9K 2T5  
P: 250-738-0995  
F: 250-738-0996  
www.binnie.com

• Burnaby • Courtenay • Qualicum Beach • Prince George • Sechelt • Squamish • Surrey •

CLIENT **Alberni Clayoquot Regional District**

DRAWING DESCRIPTION  
**Port Alberni Ring Road - Conceptual Corridor Designs  
Highway 4 to Franklin River Road  
OPTION 4**

SURVEYED BY **Isnd Tmbr**  
DRAWN BY **K.W.**  
DESIGNED BY **E.B./K.W.**  
CHECKED BY

SCALES  
**AS SHOWN**

DATE **January 2013**

DRAWING No.  
**OPTION 4**

SHEET **7** OF **7**

REVISION

REVIEW ALL PRINTS BEARING PREVIOUS No.



## 3.0 DESIGN PARAMETERS

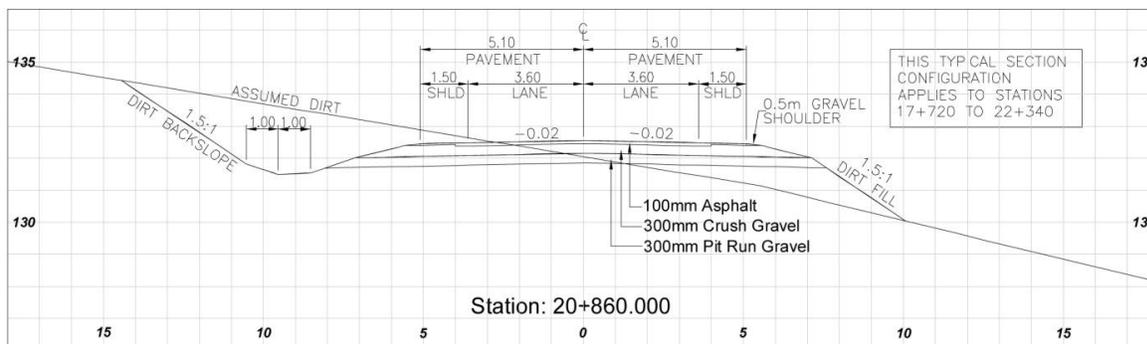
### 3.1 DESIGN

The design parameters for this project were obtained from the B.C. Supplement to TAC Geometric Design Guide for a Rural Conventional Undivided (RCU) Roadway Class. The previous MOT Highway Engineering Design Manual (Green Book) and the TAC Geometric Design Guide for Canadian Roads (TAC) were also drawn upon to provide design parameters for items not found in the B.C. Supplement to TAC Geometric Design Guide.

### 3.2 TYPICAL CROSS-SECTION

The cross-section consists of two 3.6 m lanes with 1.5 m wide paved shoulders and 0.5 m of gravel shoulders. The 1.5 m of paved shoulders is the minimum width required for a shoulder bikeway. Additional cross-section elements are shown in **Figure 3.1** below.

Much of the alignment is inaccessible at this stage of the design so an assumption was made that all the material to be removed for road construction is dirt excavation, not solid rock. Clear zones and recovery zones have not been applied to the cross section elements.



**Figure 3.1: Typical Cross Section Ring Road**

The typical section assumes 1.5:1 cut and fill slopes which would need to be confirmed during future geotechnical investigations. A 2:1 cut and fill slope may be required which would create a larger project footprint and cost. A standard pavement structure consisting of 100mm of asphalt pavement has been assumed but would also need to be confirmed by the geotechnical investigation.

### 3.3 HORIZONTAL ALIGNMENT

A minimum radius of 130m and a maximum super elevation of 6% have been used as per Table 330.01.04 from the B.C. Supplement to TAC Geometric Design Guide which achieves a 60 km/hr design speed. There are a couple short segments where the terrain won't allow a 60km/hr design speed and curve warning signs can be provided at the curves that do not meet the 60km/h design speed. Initially, we looked at trying to achieve an 80km/hr design speed, but because of the nature of the terrain we felt it best to design to 60km/hr to reduce the construction costs. If required an 80 km/hr design speed may be achievable with further engineering work, but for the purposes of this study we adopted a 60km/hr design speed. The exception is that a left hand turn slot on Highway 4 will have to be designed to an 80km/h design speed.



### 3.4 VERTICAL ALIGNMENT

TAC recommends a maximum grade of 10% for a Rural Conventional Undivided (RCU) highway in mountainous terrain for a 60 km/h design speed and 8% for an 80 km/h design speed. The previous MoT Highway Engineering Design Manual recommended a maximum grade of 10% for RCU in mountainous terrain. For this design we have achieved a maximum of 8% on Option 1 and 8.7% on Option 2. The proposed profiles for the various options are shown in Section 2.

### 3.5 INTERSECTION DESIGN

On Highway 4 we recommend that a T-intersection be designed just west of the access to the shooting range. Although the highway is on a grade of about 4%, there is good site distance and appears to be little if any conflict with existing properties or driveway access. A 4% grade through the intersection is also within TAC guidelines. We have determined this location to best suit the new Route to Ring Road. Further west the alignment and site distances are poor. To go directly south from there to Ring Road would not be a viable option because of the large canyon at Roger Creek. From past experience of a recently constructed intersection at Whiskey Creek on Highway 4, we have estimated the cost of the intersection at \$400,000.

### 3.6 STRUCTURAL DESIGN

The new route crosses two creeks requiring bridges. It is not possible to accurately determine the lengths of the bridges due to the inaccuracy of the contour mapping, but we do believe we can comfortably estimate the length of bridge required for both locations. We have assumed a channel width of 10 metres, with the bridges being three metres above the current water elevation. The bridges will require bridge end fills made of gravel at each end of the bridge, protected by 500kg rip-rap. The bridges will be constructed on abutments on the bridge end fills and we estimate the costs of bridges to be about \$3,500.00 per square metre of bridge deck. The structures are fairly simple and we do not anticipate any piers being required for the bridge but further geotechnical investigation would be required to confirm this.



Figure 3.2: View of Roger Creek at possible bridge site.



### **3.7 DRAINAGE DESIGN**

---

There are some creeks, which will require large diameter pipes. At Dry Creek, which drains from a swamp at Station 67 of Option 1, and crosses Option 2, we have assumed pipe sizes of 2.0 metres in diameter. For the remaining alignment we have projected culverts at a nominal spacing of 300 metres and nominal size alternating between 1000mm and 600mm along the entire project length to establish the drainage costs.

### **3.8 CONCRETE ROADSIDE BARRIER**

---

The only concrete barrier requirements on this project that we have considered are at the approaches to the bridges. The need for additional concrete barriers at high fill locations would be determined as the design progresses.

### **3.9 PROPERTY ISSUES**

---

In this report we have made no attempt to determine ownership or status of the land. An allowance of 3% of the construction cost is in the cost estimates for land purchases if necessary.

### **3.10 ENVIRONMENT**

---

It is clear that there will be significant environmental issues related to this project. Ring Road crosses Stokes Creek and Roger Creek with bridges, so a detailed environmental investigation would need to be done in the next phase of design. The environmental investigation may indicate the need for larger culvert structures or increased bridge lengths but this will be determined at a later stage. On the west end of the project, the alignment crosses the headwaters of Dry Creek. We have assumed that 2.0 metre diameter culverts will be large enough to manage the flow. A hydrological study will also be required to determine flows in Roger Creek, Stokes Creek, Dry Creek, and other water courses to determine bridge parameters and culvert sizing.

Another issue related to Option 1 is the proximity of the new road to the City's reservoir at Bainbridge Lake. The design has to take into account, storm water management to ensure that contaminated water does not enter any stream that enters into the reservoir.



## 4.0 ALIGNMENT OPTIONS AND CONSTRUCTION COSTS

A guiding principal for Binnie when selecting options was to utilize existing logging road networks as much as possible. This strategy we believe will ultimately reduce costs by minimizing excavation quantities, reducing the amount of clearing and grubbing, maximize opportunities to utilize existing culverts for drainage courses, and utilizes the strength of the existing road as much as possible. The cost savings that may be realized by using the existing logging road networks have not been accounted for in the costing of the various options. This will be developed later when a more detailed survey and mapping exercise is done of the various routes.

The design parameters assume that all culverts, road gravels, asphalt, and rip-rap will be new, however in reality utilization of some of the existing infrastructure, including the Cameron Main from Bainbridge Lake to the junction at Franklin River Road will ultimately save in costs.

The earthwork volumes were determined from the digital mapping provided by Island Timberlands. We believe these are fairly reliable in generating earthworks volumes. In driving the roadways, it appears the excavations will mostly be soil, not bedrock. A geotechnical investigation has not been done and is not part of this Option design.

For clearing and grubbing boundaries, the areas have been determined from the cross sections and we have added 5 metres additional width on either side of the cut or fill slopes to provide room for storing topsoil and to provide width for falling trees.

Option 2 drops from elevation 205 metres to 140 metres in a relatively short distance (800 metres) causing an 8.7% grade and very large excavation quantities. Within the scope of work done, we did not find an alternative route, however with an additional review, and broadened scope, a route may exist which would reduce the volume of excavation and cost for this option. This should be investigated further when doing preliminary design work.



## COST ESTIMATES



**Ring Road Route Study – Highway 4 to Franklin River Road  
Route Study – Conceptual Design and Cost Estimate**

<b>Option 1 Highway 4 to Intersection of Franklin River Road and Cameron Main</b>				
<b>Ring Road - Station 10+00 to 113+00 - 10.3km</b>				
	<b>Quantity</b>	<b>Unit</b>	<b>Price</b>	<b>Extended</b>
<b>Mobilization</b>	1	LS	\$530,000	\$530,000
<b>Traffic Management</b>	1	LS	\$180,000	\$180,000
<b>Quality Management</b>	1	LS	\$360,000	\$360,000
<b>Clearing and Grubbing</b>	36.3	ha	\$12,000	\$435,600
<b>Intersection Construction</b>				
Highway 4 Lt Turn Slot to Ring Road	1	ea	\$400,000	\$400,000
Franklin River Road/Cameron Main	1	ea.	\$200,000	\$200,000
<b>Pavement</b>	23,406	tonnes	\$120.00	\$2,808,720
<b>Guardrail</b>	240	ea	\$250.00	\$60,000
<b>Gravel</b>				
25mm	40,344	m3	\$30.00	\$1,210,320
SGSB	44,569	m3	\$20.00	\$891,380
Shoulder	258	m3	\$100.00	\$25,800
<b>Excavation</b>				
Stripping	54,000	m3	\$7.00	\$378,000
Type D excavation	239,350	m3	\$10.00	\$2,393,500
<b>Culverts</b>				
2000dia Creek Crossing	60	m	\$1,000	\$60,000
600 dia	340	m	\$300.00	\$102,000
1000 dia	340	m	\$600.00	\$204,000
Rip-Rap 25Kg	50	m3	\$90.00	\$4,500
<b>Bridges</b>				
Stokes Creek	204	m2	\$3,500.00	\$714,000
Roger Creek	204	m2	\$3,500.00	\$714,000
Rip -Rap 500kg	280	m3	\$300.00	\$84,000
Bridge End Fill	3,480	m3	\$50.00	\$174,000
			<b>Sub-Total</b>	<b>\$11,929,820</b>
Contingency 16%				\$1,908,771
Detailed Design 7%				\$835,087
Construction Supervision 10%				\$1,192,982
Project Management 4%				\$477,193
Management Reserve 5%				\$596,491
Property Acquisition 3%				\$357,895
<b>Total cost Option 1 – 10.3 kilometres</b>			<b>Total</b>	<b>\$17,298,239</b>
<b>ROUNDED ESTIMATE</b>				<b>\$17,300,000</b>



**Ring Road Route Study – Highway 4 to Franklin River Road  
Route Study – Conceptual Design and Cost Estimate**

<b>Option 2 From Highway 4 to Franklin River Road approx. 1km South of Anderson Road</b>				
<b>Total length 8.34 km.</b>				
	<b>Quantity</b>	<b>Unit</b>	<b>Price</b>	<b>Extended</b>
<b>Mobilization</b>	1	LS	\$630,000	\$630,000
<b>Traffic Management</b>	1	LS	\$215,000	\$215,000
<b>Quality Management</b>	1	LS	\$430,000	\$430,000
<b>Clearing and Grubbing</b>	32.3	ha	\$12,000	\$387,600
<b>Intersection Construction</b>				
Highway 4 Left Turn Slot to Ring Road	1	ea	\$400,000	\$400,000
Franklin River Road	1	ea	\$200,000	\$200,000
<b>Pavement</b>	20,309	tonnes	\$120.00	\$2,437,080
<b>Guardrail</b>	240	ea	\$250.00	\$60,000
<b>Gravel</b>				
25mm	35,019	m3	\$30.00	\$1,050,570
SGSB	40,704	m3	\$20.00	\$814,080
Shoulder	224	m3	\$100.00	\$22,400
<b>Excavation</b>				
Stripping	48,100	m3	\$7.00	\$336,700
Type D excavation	513,421	m3	\$10.00	\$5,134,210
<b>Culverts</b>				
2000dia Creek Crossing	60	m	\$1,000	\$60,000
600 dia	280	m	\$300.00	\$84,000
1000 dia	280	m	\$600.00	\$168,000
Rip Rap - 25kg	84	m3	\$90.00	\$7,560
<b>Bridges</b>				
Stokes Creek	204	m2	\$3,500.00	\$714,000
Roger Creek	204	m2	\$3,500.00	\$714,000
Rip -Rap 500kg	280	m3	\$300.00	\$84,000
Bridge End Fill	3,480	m3	\$50.00	\$174,000
			<b>Sub-Total</b>	<b>\$14,123,200</b>
Contingency 16%				\$2,259,712
Detailed Design 7%				\$988,624
Construction Supervision 10%				\$1,412,320
Project Management 4%				\$564,928
Management Reserve 5%				\$706,160
Property Acquisition 3%				\$423,696
<b>Total for Option 2 - 8.34 km.</b>			<b>Total</b>	<b>\$20,478,640</b>
<b>ROUNDED ESTIMATE</b>				<b>\$20,500,000</b>



**Ring Road Route Study – Highway 4 to Franklin River Road  
Route Study – Conceptual Design and Cost Estimate**

<b>Option 3 (Option 1 and 2 combined)</b>				
<b>Total Length 13.74 kilometres</b>				
	<b>Quantity</b>	<b>Unit</b>	<b>Price</b>	<b>Extended</b>
<b>Mobilization</b>	1	LS	\$860,000	\$860,000
<b>Traffic Management</b>	1	LS	\$295,000	\$295,000
<b>Quality Management</b>	1	LS	\$590,000	\$590,000
<b>Clearing and Grubbing</b>	51.7	ha	\$12,000	\$620,400
<b>Intersection</b>				
Highway 4 Left Turn Slot to Ring Road	1	ea.	\$400,000	\$400,000
Franklin River Road	1	ea	\$200,000	\$200,000
Franklin River Road/Cameron Main	1	ea.	\$200,000	\$200,000
<b>Pavement</b>	32,515	tonnes	\$120.00	\$3,901,800
<b>Guardrail</b>	240	ea	\$250.00	\$60,000
<b>Gravel</b>				
25mm	56,063	m3	\$30.00	\$1,681,890
SGSB	61,973	m3	\$20.00	\$1,239,460
Shoulder	359	m3	\$100.00	\$35,900
<b>Excavation</b>				
Stripping	77,100	m3	\$7.00	\$539,700
Type D excavation	634,971	m3	\$10.00	\$6,349,710
<b>Culverts</b>				
2000dia Creek Crossing	80	m	\$1,000	\$80,000
600 dia.	460	m	\$300.00	\$138,000
1000 dia	460	m	\$600.00	\$276,000
25kg rip rap	134	m3	\$90.00	\$12,060
<b>Bridges</b>				
Stokes Creek	204	m2	\$3,500.00	\$714,000
Roger Creek	204	m2	\$3,500.00	\$714,000
Rip -Rap 500kg	280	m3	\$300.00	\$84,000
Bridge End Fill	3,480	m3	\$50.00	\$174,000
			<b>Sub-Total</b>	<b>\$19,165,920</b>
Contingency 16%				\$3,066,547
Detailed Design 7%				\$1,341,614
Construction Supervision 10%				\$1,916,592
Project Management 4%				\$766,637
Management Reserve 5%				\$958,296
Property Acquisition 3%				\$574,978
<b>Total for Option 3 - 13.74 km.</b>			<b>Total</b>	<b>\$27,790,584</b>
<b>ROUNDED ESTIMATE</b>				<b>\$27,800,000</b>

The above estimates contain contingencies at percentages typically used by the Ministry of Transportation and Infrastructure for projects similar in nature to this one.



### Quantity Balance

It is worth noting that with this design there is a rough balance of cuts and embankments for Option 1. For the first 4.94 kilometres there are 117,975 metres of cut and 102,035 metres of embankment. For the next 5.4 kilometres there are 121,550 metres of cut and 124,894 metres of embankment. This will be further refined with the next phase of design.

Option 2 is much different. The balance for the first 4.94 kilometres is as above. For the section from km 4.95 to km 8.3 the excavation quantity is 395,621 cubic metres and embankment is only 11,830 metres, so a large amount of excavation would have to be wasted. We have not considered a waste site for this material.



## 5.0 CONCLUSION

This study shows that there is a route joining Highway 4 to Franklin River Road. There are areas of reasonably steep terrain and two significant water courses to cross requiring bridges, or arch spans. We did achieve a 60km/hr design speed for most of the corridor.

To build Option 1 and 2 would cost approximately 27.8 million dollars. To build just Option 1 from Highway 4 to the Cameron Main intersection with Franklin River Road would cost approximately 17.8 million dollars. Another option is to build just Option 2 that would cost approximately 20.5 million dollars. Option 4 that crosses Roger Creek at the Chevron Dealer on Highway 4, we felt is not a viable option due to the steep grades and cost of crossing Roger Creek.

More detailed work would need to be done to develop all of these Options into viable designs such as but not limited to topographical survey, public consultation, design, geotechnical, environmental review, archaeological investigation, first nation's consultation, and liaison with all stakeholders. Further refinements of the alignments and profiles are required to determine the need for concrete roadside barriers, bridge lengths, and earthworks quantities. To confirm the pavement structure, bridge foundation designs and cut and fill slopes will require an investigation by a geotechnical engineer.

Some of the benefits of the new route are as follows:

- A connection between Highway 4 in the vicinity of the shooting range and Franklin River Road shortens the distance for vehicles heading towards Franklin River and Bamfield.
- The new route would allow large trucks access to the waterfront, via Ship Creek Road, eliminating the need for trucks to travel through the downtown core. A new road would allow expansion of the City boundaries as Burde Street could be continued to intersect the Ring Road to allow for expanded development.

## 5.1 NEXT STEPS

The following items are suggested next steps that should be considered to further the design.

- A meeting with the Ministry of Transportation should be held to discuss the location of the left turn slot on Highway 4.
- Once a preferred route is selected, survey data such as LiDAR or low level aerial photography should be obtained and a Preliminary Design should be completed. The Preliminary Design will provide a greater level of design detail and will result in a more accurate construction cost estimate. Geotechnical, environmental and property constraints should also be identified as part of the Preliminary Design.



## REQUEST FOR DECISION

**To:** Board of Directors

**From:** Teri Fong, CGA, Manager of Finance

**Meeting Date:** February 27, 2013

**Subject:** 1<sup>st</sup> Reading of 2013-2017 Financial Plan

---

### **Recommendation:**

That the Board of Directors give first reading to Bylaw cited as '2013 to 2017 Financial Plan Bylaw No. F1103'.

### **Summary:**

Attached separately is the draft of the Financial Plan for 2013-2017 for the Regional District that will be considered at the February 27, 2013 Board meeting. The tax requisition of the proposed budget is \$3.6 million, which is 2.2% higher than the prior year. The three services including: Vancouver Island Regional Library, Custom Transit, and E911 Emergency Telephone System whose budgets are beyond the control of the Regional District Board account for 1.1% or half of the overall increase. It should also be noted that the 2013 budget for the Regional Hospital District is 4.4% lower than the prior year and will therefore offset the increased Regional District requisition.

The following are highlights of the 2013-2017 Financial Plan:

- **General Government Services**
  - Page 3, lines 13 through 17 – The Alberni-Clayoquot Health Network was formed in 2012 with funding provided by the Vancouver Island Health Authority. The program with continue development this year with assistance from Health Network Coordinator, Tanis Dagert.
  - Page 3.2, lines 67 through 73 – Capital Expenditures for the year consist of more office upgrades including windows, a new phone system and redevelopment of the Regional District website.
- **Grants-in-aid** – The amounts that were recommended by the Committee of the Whole have been included in this 1<sup>st</sup> reading. Two applications that have been deferred and therefore have not been included to date; Port Alberni Victim Services Society for \$15,000, and the Leadership Vancouver Island – WC. An additional five applications have been referred to the Alberni-Clayoquot Health Network and no decisions on those applications have been made yet. Direction still needs to be sought from the Director from Area 'A' Bamfield on the grant applications.
  - **Sproat Lake Marine Patrol**, page 17, line 11 - The contribution from the Alberni Valley has been decreased by \$4,000 to \$24,000 as the program has received Federal grant

funding the past couple of years to help support the operations of the program but the boat is in need of replacing in 2013. This decrease was recommended by Director Penny Cote of Sproat Lake. Staff will be recommending an alternate approval process be undertaken in August of this year to create a separate service for this program.

- **Regional Parks**, page 10, lines 21 through 24 – Capital Expenditures for the year include a Regional Trails and Parks Plan as well as the installation of a bridge over China Creek to connect stage 1 & 2 of the Alberni Inlet Trail. The bridge will be developed with assistance from the Island Coastal Economic Trust funding.
- **Regional Planning**, page 11, line 20 – The Agricultural Development Committee has requested \$30,000 in resources to support the implementation of the recommendations from the Agricultural Plan. At the February 13<sup>th</sup>, 2013 Board of Directors meeting further information was requested regarding their plan and this information will be forthcoming at the March 13<sup>th</sup>, 2013 Board meeting.
- **Electoral Area Administration**, page 13, line 9 – A by-election was conducted on February 16<sup>th</sup>, 2013 in conjunction with School District #70 to appoint a Director for Area ‘F’ as well as a School District Trustee. The costs will be shared over the two organizations and it is estimated to cost the Regional District \$7,500.
  - Page 13, lines 18 through 26 – The Chief Administrative Officer presented a recommendation to use the Gas Tax Funding on a Regional Water Improvement Project. This proposal was endorsed by the Electoral Area Directors and the initiatives have been included in the Financial Plan.
- **Management of Development – Rural Areas**, page 14.1, line 30 – Improvements to the GIS mapping data are planned for this year to increase the reliability of our mapping data. A grant application is currently submitted to assist with the costs of this update.
  - Page 14.1, line 31 – The Official Community Plans for Bamfield and Sproat Lake will be completed this year and \$10,000 has been included in the budget.
- **Alberni Valley Emergency Planning**, page 16, line 9 – An update of the Emergency Plan is required this year.
  - Page 16, line 10 – A generator is necessary to operate an efficient and effective Emergency Operations centre and therefore has been budgeted in the plan.
- **Alberni Valley & Bamfield Waste Management**, page 18.1, lines 31 & 33 – The Alberni Valley Directors requested further information regarding the organics composting program that is planned to be implemented this year. A follow up report will be provided at the March 13<sup>th</sup>, 2013 Board of Directors meeting.
  - Page 18.2, line 65 – The amount of solid waste at the Landfill is reaching a point where the Ministry of Environment requires that we must develop a plan to capture the gas created by the waste.
  - Page 18.2, line 70 – The Solid Waste Management Plan expired in 2012 and the Ministry of Environment requires that the plan be updated.

- **Long Beach Airport**, page 24 through 24.2 – The operating budget is very tight this year, as it has been in the past few years, and staff is going to work with the newly formed advisory committee to determine some additional ways for the airport to earn revenue.
- **West Coast Waste Management**, page 28, line 13 – The closure and post closure fund contribution has been increased by \$50,000 to \$70,000 to comply with the closure plan that has been submitted to the Ministry of Environment for review.
  - Page 28.2, line 60 – The Solid Waste Management Plan expired in 2012 and the Ministry of Environment requires that the plan be updated.
- **Fire Departments** – The Fire Chiefs of Sproat Lake, Beaver Creek, and Bamfield have all expressed a desire to continue the contract with the Fire Services Coordinator for an additional year and have budgeted for this expense in their operating amounts.
- **South Long Beach Multi-Purpose Path Contribution**, page 45 – The 2013 budget includes the increased contribution of \$7,000 to the District of Ucluelet. This amount exceeds the current maximum but the establishing bylaw is in the process of being amended to increase the maximum amount. It will be presented for adoption at the March 13<sup>th</sup>, 2013 Board meeting.
- **Sproat Lake Community Park**, page 52.1, line 28 – Infrastructure upgrades to the baseball field and tennis courts at Cougar Smith Park will be completed this year with funding assistance being provided by a Federal grant.
- **Sproat Lake Noise Control**, page 54, line 6 – Due to a noise issue in the area the budget has been increased to cover the anticipated legal costs that will be required to resolve the problem.
- **Beaver Creek Community Park**, page 58 – This is a new service in 2013 as a result of the Beaver Creek Improvement District conversion and the parkland that was associated with it. The budget includes an amount for regular maintenance as well as a culvert replacement and fence repair.
- **Beaver Creek Water System**, page 64 through 64.2 – This was a very difficult budget to develop as the service is still undergoing change since conversion to the Regional District on June 1, 2012. The infrastructure is in need of extensive upgrades and staff will continue to work in 2013 to determine options for funding the capital expenditures. Further discussion of this budget will continue in early March when staff meets with the Beaver Creek Advisory Committee.
- **Franklin River Road Fire Protection**, page 69 – The City of Port Alberni has requested an increase in the contract amount that exceeds the current establishing bylaw and therefore an amending bylaw is presented at this Board meeting for consideration to amend the maximum requisition amount. A letter was sent out to residents of the area to inform them of the increase and there has been concern expressed regarding the increases therefore a meeting has been setup with the owners and representatives from the City to discuss this service on March 7<sup>th</sup>, 2013 at 6:30pm.



Submitted by: \_\_\_\_\_

Teri Fong, CGA, Manager of Finance



Approved by: \_\_\_\_\_

Russell Dyson, Chief Administrative Officer





## REQUEST FOR DECISION

**TO:** Russell Dyson, CAO and  
Board of Directors, Alberni-Clayoquot Regional District

**DATE:** February 20, 2013

**FROM:** Mike Irg, M.C.I.P.  
Manager of Planning and Development

**Rezoning  
Application:** SE12007

**Owner:** Tracey and Rod Anderson (Agent – Rob Howat)

**Legal  
Description:** LOT B, DISTRICT LOT 22, ALBERNI DISTRICT, PLAN 7371, EXCEPT THAT  
PART IN PLAN 15586

**Address and  
Location:** 5722 Mersey Road

**Electoral Area:** “E” Beaver Creek

---

### Recommendation:

That the Regional Board passes a resolution that cash in lieu of parkland be provided by the owners of LOT B, DISTRICT LOT 22, ALBERNI DISTRICT, PLAN 7371, EXCEPT THAT PART IN PLAN 15586 to meet the requirements of Section 941 of the *Local Government Act*.

### Desired Outcome:

Cash in lieu for future parkland acquisition in Beaver Creek.

### Summary:

The Regional District has received a referral from the Ministry of Transportation and Infrastructure regarding a subdivision application for the above-mentioned property.

As part of the subdivision process and referral, the Regional Board has the option of parkland dedication or cash in lieu of parkland as set out in section 941 of the *Local Government Act*.

### SE12007

In this situation the existing Beaver Creek OCP has policies regarding parks and future parks, and the Regional District has a park function. Therefore, Section 941 (2) of the *Local Government Act* applies and the Regional District has the option of parkland or cash in lieu.

**Background:**

The Board has recently reviewed and approved a rezoning application for this property. Bylaw P1294, rezoning this property from Small Holdings (A1) District to Acreage Residential (RA2) District, was adopted January 9, 2013.

**Time Requirements – Staff & Elected Officials:**

Minimal additional time requirements.

**Financial:**

The reserve fund for parkland acquisition in Beaver Creek would increase by five percent of the assessed value of the land.

**Policy or Legislation:**

Section 941 of the *Local Government Act* allows for the local government to request cash in lieu of parkland or parkland dedication where an Official Community Plan is in place with policies pertaining to parks and future parks.

The Board’s policy is to have an appraiser value the land to reflect the current market value of the property being subdivided.

**Options Considered:**

Cash in lieu of parkland or five percent of the land area dedicated as parkland. In this case, staff is of the opinion that the preferred option is cash in lieu.

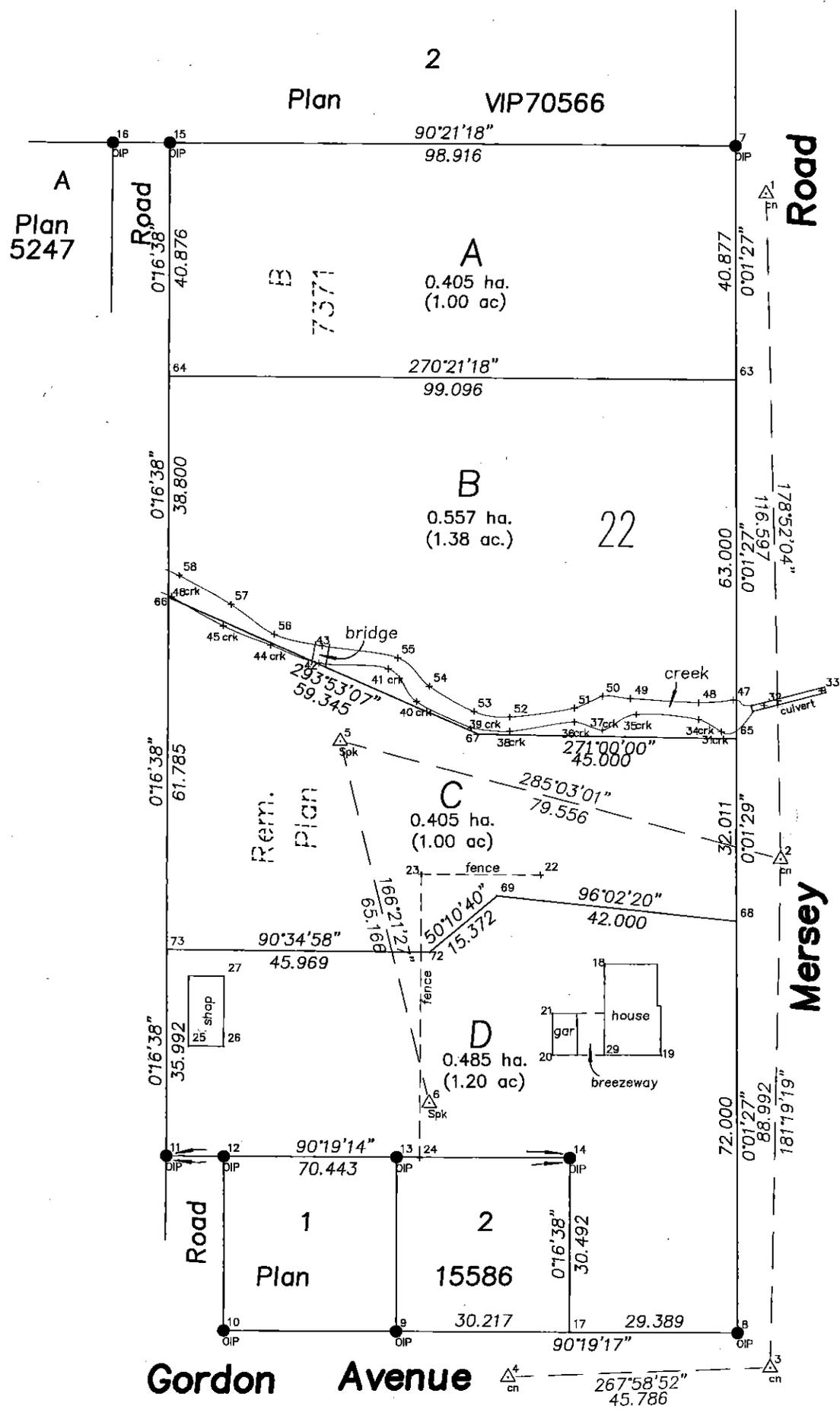


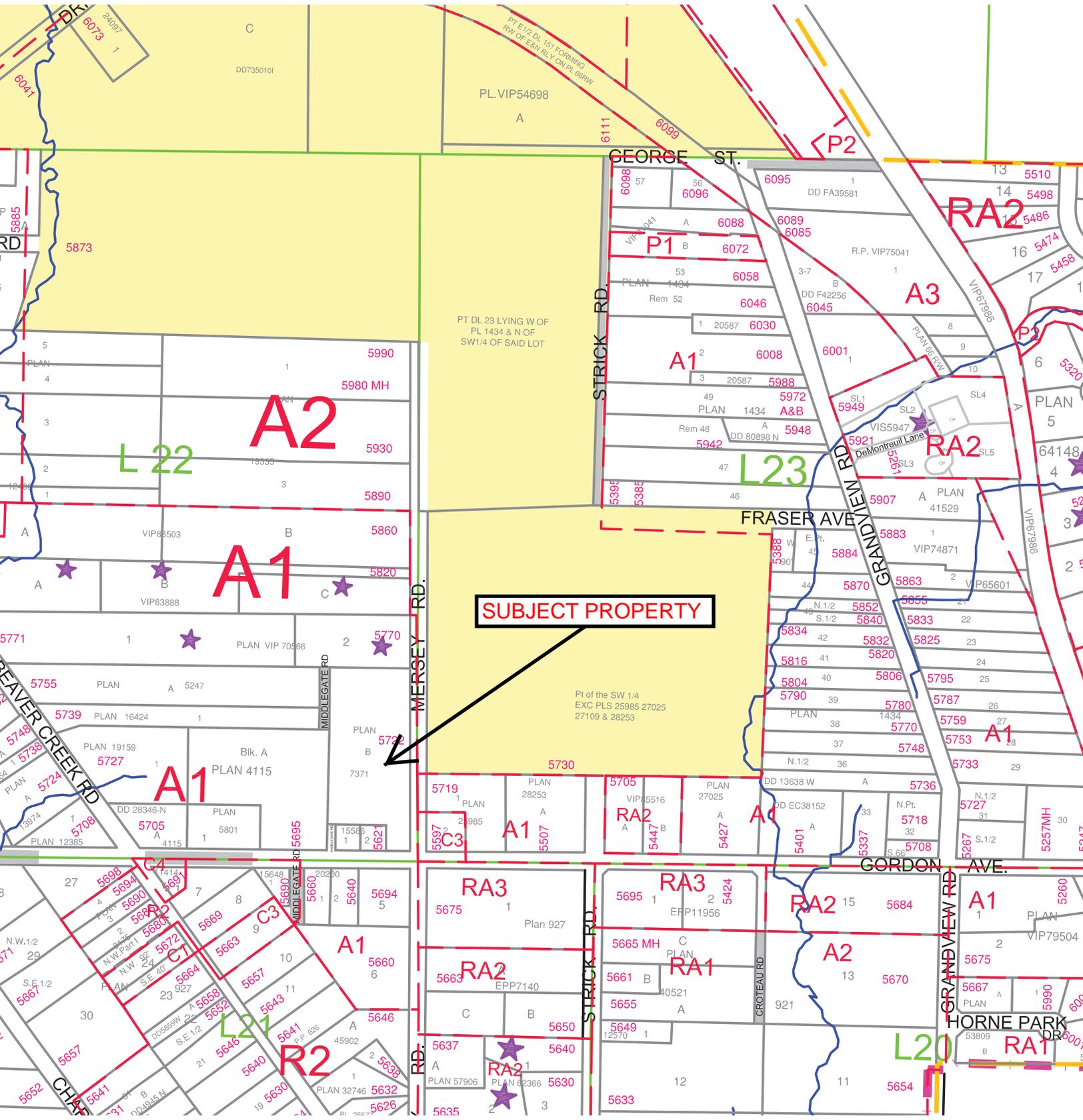
Submitted by: \_\_\_\_\_  
Mike Irg, Manager of Planning and Development



Approved by: \_\_\_\_\_  
Russell Dyson, Chief Administrative Officer

D.L.







## MEMORANDUM

**TO:** Russell Dyson, CAO and Regional Board of Directors

**FROM:** Charity Hallberg Dodds, Planning Assistant

**DATE:** February 20, 2013

**RE:** Public Hearing Report for Bylaws P1243, P1244, P1286 & P1306 (Evans & ABC Boat Centre)

---

A Public Hearing for Bylaws P1243, P1244, P1286, and P1306 was held on Tuesday, February 19, 2013 at the Alberni-Clayoquot Regional District office. This hearing was attended by 1 member of the public, ACRD planning staff members Mike Irg and Charity Hallberg Dodds, Chair Cindy Solda, agent Phil Getz for RE09009 – Evans, and representative Randy Langille for RF11009 – ABC Boat Centre.

The one member of the public asked for clarification of the subdivision proposal for the Evans property located at 7955 Beaver Creek Road. Agent Phil Getz explained the proposed two-lot subdivision. There were no further concerns or questions raised for either application. Referral agency responses are supportive and/or interests unaffected by the proposals.

### Recommendation

That the Board of Directors:

- Give third reading to Bylaws P1243 & P1244;
- Give second and third readings to Bylaw P1306; and then
- Give third reading to Bylaw P1286.

Submitted by:   
Charity Hallberg Dodds, Planning Assistant

Reviewed by:   
Mike Irg, Manager of Planning and Development

### RE09009 & RF11009

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

Minutes of a Public Hearing held on Tuesday, February 19, 2013 at 2:00 pm in the board room at the Alberni-Clayoquot Regional District office.

Present: Cindy Solda, Chair of the Regional Board  
Staff: Mike Irg & Charity Hallberg Dodds  
Applicants: Phil Getz, Agent for Ken Evans & Randy Langille, Representative for ABC Boat Centre  
Members of the Public: 1

1. The meeting was called to order at 2:05 pm.
2. Chair Cindy Solda introduces herself and staff representatives Mike Irg and Charity Hallberg Dodds.
3. M. Irg reads out the Notice of Public Hearing as follows:

A Public Hearing for residents and property owners within Electoral Areas "E" and "F" will be held in the Board Room at the Regional District of Alberni-Clayoquot Office, 3008 Fifth Avenue, Port Alberni, BC, at 2:00 pm on February 19, 2013 to consider the following bylaws:

Bylaw P1243 to amend Bylaw P1027 Beaver Creek Official Community Plan by redesignating LOT A, DISTRICT LOT 32, ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF from "Acreage Residential" to "Low Density Residential" to allow for subdivision.

(Ken Evans, Owner & Phil Getz, Agent - 7955 Beaver Creek Road)

Bylaw P1244 to rezone LOT A, DISTRICT LOT 32, ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF from Small Holdings (A1) District to Acreage Residential (RA2) District to allow for subdivision.

(Ken Evans, Owner & Phil Getz, Agent - 7955 Beaver Creek Road)

Bylaw P1306 to amend Bylaw P1278 Cherry Creek Official Community Plan by redesignating a portion of LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906 EXCEPT PART IN PLAN 2051 RW from "Residential Use" to "Commercial Use" to allow for covered storage of boats, trucks, trailers, campers and similar items.

(ABC Boat Centre, Owner – 2945 Alberni Highway)

Bylaw P1286 to rezone a portion of LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906 EXCEPT PART IN PLAN 2051 RW from Small Holdings (A1) District to Highway Commercial (C4) District to allow for covered storage of boats, trucks, trailers, campers and similar items.

(ABC Boat Centre, Owner – 2945 Alberni Highway)

All persons who consider their interest in property affected by the proposed bylaws will be given an opportunity to be heard in matters contained in the bylaws.

The public hearing for Bylaws P1243, P1244, P1306 and P1286 is to be held by the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaws as set out in this notice.

Interested persons may inspect the bylaws and relevant background documents at the Regional District of Alberni-Clayoquot Office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays, from February 8, 2013 to February 19, 2013 at 2:00 pm, inclusive. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

4. Chair Solda asks staff to read out any correspondence received before the public hearing relating to application RE09009, Bylaws P1243 and P1244.
5. M. Irg states no correspondence was received and explains the reason for the additional public hearing. Mike confirms that the minutes and referral comments from the January 15<sup>th</sup>, 2013 hearing (Appendix 1) will be included in the official record for this hearing and then provides a brief explanation of the subdivision proposal.
6. Chair Solda asks agent Phil Getz if he has anything to add.
7. P. Getz provides more details of the planned subdivision as requested by the one member of the public. That member was only seeking clarification and had no further questions or concerns.
8. Chair Solda then moved onto the next application. Cindy asks Mike to read out any correspondence received before the public hearing relating to application RF11009, Bylaws P1286 and P1306.
9. M. Irg again states that no correspondence was received and explains the reason for the additional public hearing. Mike confirms that the minutes and referral comments from the March 20<sup>th</sup>, 2012 hearing (Appendix 2) will be included in the official record for this hearing.
10. Chair Solda asks representative Randy Langille if he would like add any comments.
11. R. Langille describes what has taken place on the property so far and states that they are hoping to have construction completed and covered storage available by September.
12. Chair Solda asks if there are any further questions for either of the applications. She proceeds to call three (3) times for further representations on the bylaws. Hearing no further representations, Cindy declares the hearing terminated at 2:14 pm.

Minutes Taken By:   
Charity Hallberg Dodds

Certified Correct: \_\_\_\_\_  
Chair Cindy Solda

## ALBERNI-CLAYOQUOT REGIONAL DISTRICT

Minutes of a Public Hearing held on Wednesday, November 28, 2012 at 7:00 pm at the Alberni-Clayoquot Regional District office.

Present: John McNabb, Electoral Area "E" Director (Beaver Creek)  
Staff: Alex Dyer  
Applicants: Ken Evans & Phil Getz  
Members of the Public: 0

1. The meeting was called to order at 7:00 pm.
2. Director John McNabb introduces himself and staff representative Alex Dyer.
3. Director McNabb asks staff to read the ad for the Public Hearing. A. Dyer reads the Public Hearing notice as follows:

A Public Hearing for residents and property owners within Electoral Area "E" will be held in the Board Room at the Regional District of Alberni-Clayoquot office, 3008 Fifth Avenue, Port Alberni, BC, at 7:00 pm on January 15, 2013 to consider the following bylaws:

Bylaw P1243 to amend Bylaw P1027 being the Beaver Creek Official Community Plan by redesignating LOT A, DISTRICT LOT 32, ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF from "Acreage Residential" to "Low Density Residential".

(Ken Evans, Owner & Phil Getz, Agent - 7955 Beaver Creek Road)

Bylaw P1244 to rezone LOT A, DISTRICT LOT 32, ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF from "Small Holdings (A1) District" to "Acreage Residential (RA2) District".

(Ken Evans, Owner & Phil Getz, Agent - 7955 Beaver Creek Road)

All persons who consider their interest in property affected by the proposed bylaws will be given an opportunity to be heard in matters contained in the bylaws.

The public hearing for Bylaws P1243 and P1244 is to be held by Director John McNabb, his Alternate Director or the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaws as set out in this notice.

Interested persons may inspect the bylaws and relevant background documents at the Regional District of Alberni-Clayoquot Office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays, from January 5, 2012 to January 15, 2012 both inclusive. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

Mike Irg, M.C.I.P, Manager of Planning and Development

4. Director McNabb explains the purpose of the hearing is to hear representation written and verbal from any person who believes that their interest in property is affected by this proposal. The Regional District will receive minutes of the hearing before voting on the bylaws. If the hearing is contentious, it will be recorded and a verbal transcript will be produced. If it is not, staff will be taking written minutes that summarize the issues raised. Director McNabb asked staff to read out any written submissions received prior to the hearing and any correspondence received ahead of time from the public.
5. A. Dyer explained that no written correspondence from the public were received prior to the public hearing and explains that copies of the agency referral comments are available for anyone interested (Appendix A).
6. Director McNabb asked the applicants to explain their proposal.
7. K. Evans explained that he was rezoning to allow for subdivision into two lots. He currently works and lives in Ontario but plans on retiring and moving to the property permanently in the summer.
8. Director McNabb noted there were no members of the public present. He reminded those in attendance that this hearing is the last opportunity to provide comments or concerns to himself or anybody else on the Board prior the Board voting on the Bylaw.
9. K. Evans said that once subdivided he is considering giving the vacant parcel to a family member.
10. Director McNabb asked about the septic.
11. K. Evans said that the septic field is located to the left of the driveway off Beaver Creek Road.
12. A. Dyer said that capability for in-ground sewage disposal is required to be confirmed on each lot prior to final approval of subdivision.
13. P. Getz asked about an engineered septic system.
14. Director McNabb said that there are lots of options under current practice.
15. A. Dyer said that VIHA wants to see the native soils on site to deal with in-ground sewage disposal.
16. Director McNabb called a first time for any further representations on the bylaws. Director McNabb called a second time for any representations on the bylaws. Director McNabb called a third and final time for any further representations on the bylaws.
17. Hearing no further representations, Director McNabb terminated the meeting at 7:09 pm.

Minutes Taken By:   
Alex Dyer, Planner

Certified Correct: \_\_\_\_\_  
John McNabb, Electoral "E" Director  
(Beaver Creek)



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

# RESPONSE SUMMARY

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

ACRD File: RE09009

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Kenneth William Evans

Approval Recommended for Reasons  
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to  
Conditions Below

Approval Not Recommended Due to  
Reasons Outlined Below

APPROVAL GIVEN TO RETRACE SUBJECT OUR RIBBS  
LOGS & RECOMMENDATIONS. NEW PROPOSED NOT  
WILL BE SUBJECT TO A LINE EXTENSION.

Beaver Creek Improvement District  
B6038 Beaver Creek Road  
Port Alberni, BC  
V9Y 8X4

Agency (please print): BCID

Name (please print): J. KREIN

Title: CORP/FIN/ADMIN

Signature: [Handwritten Signature]

Date: Nov 16/09



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

# RESPONSE SUMMARY

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

ACRD File: RE09009

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Kenneth William Evans

Approval Recommended for Reasons  
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to  
Conditions Below

Approval Not Recommended Due to  
Reasons Outlined Below

School District No. 70  
4690 Roger Street  
Port Alberni, B.C.  
V9Y 3Z4

Agency (please print): SD70

Name (please print): Jerry Linning

Title: Secretary-Treasurer

Signature: [Handwritten Signature]

Date: November 5/09.



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

# RESPONSE SUMMARY

3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

ACRD File: RE09009

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Kenneth William Evans

Approval Recommended for Reasons  
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to  
Conditions Below

Approval Not Recommended Due to  
Reasons Outlined Below

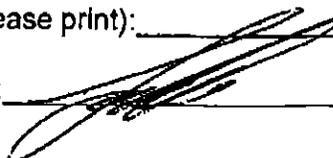
- Not to be construed as a subdivision approval

Tim Silbernagel  
Ministry of Transportation  
3<sup>rd</sup> Floor – 2100 Lableux Road  
Nanaimo, BC  
V9T 6E9

**THIS IS THE ONLY COPY YOU  
WILL RECEIVE UNLESS YOU  
REQUEST THE ORIGINAL.**

Agency (please print): \_\_\_\_\_

Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Signature:  \_\_\_\_\_ Date: Nov. 12, 2009



ACRD File: RE09009

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Kenneth William Evans

Approval Recommended for Reasons  
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to  
Conditions Below

Approval Not Recommended Due to  
Reasons Outlined Below

- ~~Yes~~ Technical Field Review

- all construction requires a valid  
building permit and construction to  
be in accordance with the recent  
British Columbia Building Code.

Agency (please print): \_\_\_\_\_

Name (please print): NIGEL SUTTON

Title: Building Plumbing Insp.

Signature:

Date: Nov 2/09



3008 Fifth Avenue, Port Alberni, B.C. CANADA V9Y 2E3

Telephone (250) 720-2700 FAX: (250) 723-1327

ACRD File: RE09009

ACRD CONTACT: Marcel Cyr

APPLICANT NAME: Kenneth William Evans

Approval Recommended for Reasons  
Outlined Below

Interests Unaffected by Bylaw



Approval Recommended Subject to  
Conditions Below

Approval Not Recommended Due to  
Reasons Outlined Below

*I will see this proposal through the  
referral route from Min of Transportation &  
Infrastructure*

*Thank You*

Glenn Gibson, Env. Health Officer  
Vancouver Island Health Authority  
P.O. Box 1210  
Parksville, BC  
V9P 2H2

Agency (please print): \_\_\_\_\_

Name (please print): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: *Nov 9/09*



MEMORANDUM

**To:** Russell Dyson, CAO and Regional Board of Directors

**From:** Carla Connolly, Planner

**Date:** March 21, 2012

**Subject:** Public Hearing Report for Bylaws P1223 & P1224 (AV Chamber of Commerce) and Bylaws P1285 & P1286 (ABC Boat Centre)

The Public Hearing for the above noted bylaws was held on Tuesday, March 20, 2012 in the Board Room of the Alberni-Clayoquot Regional District office. The meeting was attended by Director Glenn Wong, staff person Carla Connolly, the applicants and members of the public.

No concerns were raised regarding the Chamber of Commerce application, only the ABC Boat Centre application. Members of the public were mainly concerned about fencing, drainage and lighting. Currently, the lighting is very obtrusive for the adjacent neighbours, which the applicant said they were not aware of, but indicated they would look at resolving. Neighbours were concerned about increased drainage and were curious to hear how the applicant was going to deal with it. The applicant is considering options including a reclamation pond. When neighbours asked about fencing, applicants explained that the entire property would be bound by either a fence or structures.

No other written submissions were received. Referral agency responses are supportive and/or interests are unaffected for both applications. A summary of agency comments are attached to the public hearing minutes.

**Recommendation**

That the Board of Directors proceed with 3<sup>rd</sup> reading of Bylaws P1223 & P1224 and 2<sup>nd</sup> and 3<sup>rd</sup> reading of Bylaws P1285 & P1286.

Submitted by: Carla Connolly  
Carla Connolly, Planner

Reviewed by: Russell Dyson  
Russell Dyson, Chief Administrative Officer

**RF08003 & RF11009**

Members: City of Port Alberni, District of Ucluelet, District of Tofino  
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

Minutes of the Public Hearing for the Alberni Valley Chamber of Commerce Zoning Bylaw and Official Community Plan amendment AND the ABC Boat Centre Zoning Bylaw and Official Community Plan amendment was held on Tuesday, March 20, 2012 at 7:00pm in the Alberni-Clayoquot Regional District Board Room.

Present: G. Wong, Director Area "F" Cherry Creek  
Staff: C. Connolly  
Applicant: 3 (M. Carter for Chamber of Commerce and R. Langille and R. Granneman for ABC Boat Centre)  
Members of the Public: 8

1. Meeting called to order at 7:05 pm.
2. The Chairperson (Director G. Wong) introduced himself and staff representative C. Connolly and asked staff to read the ad for the Public Hearing.
3. C. Connolly read the Public Hearing ad as follows:

A Public Hearing for residents and property owners within Electoral Area "F" will be held in the Board Room at the Regional District of Alberni-Clayoquot Office, 3008 Fifth Avenue, Port Alberni, BC, at 7:00 pm on March 20, 2012 to consider the following bylaws:

Bylaw P1223 to redesignate a portion of LOT 2, DISTRICT LOT 136, ALBERNI DISTRICT, PLAN 12352, EXCEPT PART IN PLAN 2051 RW from "Civic or Institutional Use" to "Residential Use" to allow for subdivision.

(Alberni Valley Chamber of Commerce, Owner – 2533 Port Alberni Highway)

Bylaw P1224 to rezone a portion of LOT 2, DISTRICT LOT 136, ALBERNI DISTRICT, PLAN 12352, EXCEPT PART IN PLAN 2051 RW from Small Holdings (A1) District to Acreage Residential (RA3) District to allow for subdivision.

(Alberni Valley Chamber of Commerce, Owner – 2533 Port Alberni Highway)

Bylaw P1285 to redesignate a portion of LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906 EXCEPT PART IN PLAN 2051 RW from "Low Density Residential" to "Commercial" to allow for covered storage of boats, trucks, trailers, campers and similar items.

(ABC Boat Centre, Owner – 2945 Alberni Highway)

Bylaw P1286 to rezone a portion of LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906 EXCEPT PART IN PLAN 2051 RW from Small Holdings (A1) District to Highway Commercial (C4) District to allow for covered storage of boats, trucks, trailers, campers and similar items.

(ABC Boat Centre, Owner – 2945 Alberni Highway)

All persons who consider their interest in property affected by the proposed bylaws will be given an opportunity to be heard in matters contained in the bylaws.

The Public Hearing for Bylaws P1223, P1224, P1285, and P1286 is to be held by Director Glenn Wong, his Alternate Director, or the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaws as set out in this notice.

Interested persons may inspect the bylaws and relevant background documents at the Regional District of Alberni-Clayoquot Office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays, from March 9, 2012 to March 20, 2012 both inclusive. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

Mike Irg, M.C.I.P

4. Director Wong explained that the purpose of the hearing is to hear representations, written and verbal, from any person who believes that their interest in property is affected by the proposals. Director Wong stated that the Regional Board will receive full minutes of the hearing before voting on the bylaws. If the hearing is contentious, it will be recorded and a verbatim transcript will be produced. If it is not, staff will take written minutes that summarize the issues raised.
5. Director Wong asked staff to read out any written submissions received prior to the hearing and any correspondence received ahead of time from the public.
6. C. Connolly stated that no other written submissions were received prior to the public hearing other than the referral agency comments. C. Connolly went on to read the comment summary for both of the applications (see attached) and added that the full submissions from each of the referral agencies could be read out if anyone would like to hear more detail.
7. Director Wong called on M. Carter to present his proposal.
8. M. Carter said that the Chamber of Commerce had purchased the property prior to the development of the highway. Now the highway cuts the property into two (2) pieces, but does not provide access to the small northern portion of the property. He explained they are planning on selling the northern parcel to raise funds to put toward their mortgage.
9. D. Cherwak asked about access from the highway.
10. M. Carter explained that there would be no access from the highway to the northern parcel.
11. Director Wong added that access is gained by a road located almost directly across from the Chamber of Commerce building.
12. Director Wong asked if there were any additional questions for the agent. None were received and M. Carter left the public hearing.
13. Director Wong asked ABC Boat Centre representatives to present their proposal.

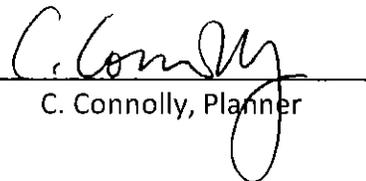
14. R. Langille talked about their property, the history and their proposed plans. He said that there will be no water or sewage provided to the rear portion of the property and that development will be low impact. Earth tone colours will be used and access to the rear portion of the property will be limited to working hours only – Monday to Friday 8 am – 5 pm.
15. S. Cherwak said that her property backs on to the boat centre property and asked about fencing.
16. R. Langille explained that their intention is to build storage units much like what is built on the front portion of the property and that where there is a gap between the storage units the space would be fenced, in effect, creating a barrier.
17. D. Bjorklund asked about noise levels. He said a past incident has been settled, but current lighting is an issue since it lights up the adjacent Jay-lee mobile home park where he lives.
18. R. Langille asked if it was the light on the shop that he is referring to.
19. D. Bjorklund responded yes and said it lights up his household and the trees like daylight.
20. R. Langille stated that they can change the orientation of the light and move it.
21. D. Bjorklund asked if they were planning on adding more lights.
22. R. Langille said yes, but they will focus the light into the storage area. He went on to say they were not aware that there was an issue with the existing lighting.
23. D. Bjorklund invited the applicants to take a drive through the mobile home park after hours.
24. R. Langille asked if they lowered the light if that would help.
25. D. Bjorklund responded probably and went on to say that about a dozen home owners are affected by the light.
26. R. Langille explained that the lights are there for security, but they could look at changing the wattage, lowering the light fixture, shielding it or other measures.
27. D. Bjorkland said good.
28. V. Hagstrom asked about rumours that the boat place is going to try and take half the trailer park for boats or condo development.
29. R. Langille said no, it's absolutely a rumour.
30. Director Wong went on to say that if that did ever happen there would be a public process much like this that would occur.
31. J. Witt said that he is also concerned about lighting, but also the derelict boats that are currently located on the rear portion of the property. He said that the boats are an eyesore. He asked if drainage would become an issue since the area is going to be paved and roofed. He said that his property cannot handle anymore water runoff.
32. R. Langille responded that drainage goes to the rear of the property and that they are unable to provide any more focused drainage via ditching or anything and said that they would not be paving the parcel.
33. J. Witt asked about colours.
34. R. Langille said they would probably be using grey with black trim, terra cotta red, Earth tones. He went on to say that if their lights are coming into Mr. Witt's property then the construction of new

boat storage structures will block it. He said the proposed structures will be about 20 feet at their peak with a straight slat roof, but they probably won't be built for the next 2-3 years. Construction won't happen all at once because of cash flow. He invited Mr. Witt over the property to talk, along with anyone else who may have an issue with anything that they are doing onsite. Regarding the derelict boats, he said that those boats are actually boats that haven't been picked up from their owners and ABC Boat Centre is actively trying to get rid of them.

35. M. Stini asked about the permitted uses in the A1 zone.
36. C. Connolly explained that permitted uses are residential and farming for the most part, along with home occupations, upland aquaculture, and accessory buildings.
37. M. Stini asked where the drainage will go.
38. R. Langille explained that the water should go toward the golf course at the rear of their property. He said they have made an effort to grade the property so that drainage is away from the adjacent residences.
39. M. Stini said that they shouldn't just let the water run off their property and flood the golf course. He suggested ditching.
40. R. Langille said they were considering a reclamation pond, which is basically a big hole to catch the water that would have plants in it to hold and disperse the water, but they have to investigate the logistics of such a pond.
41. M. Stini said that the Regional District must consider the increased runoff on the adjacent properties.
42. Director Wong stated that the golf course is outside of this discussion at that the golf course has always been flooded since its construction and that he is happy the applicant is open to working with neighbours to resolve the issue.
43. R. Langille said that they would investigate the options available to deal with runoff onsite.
44. C. Connolly also added that the property lies within a development permit area and that the applicants would be required to apply for such a permit at the time a building permit is applied for. This would include requirements for fencing, landscaping and lighting.
45. B. Cherwak told the applicants that Cherry Creek water actually runs to the back of the ABC Boat Centre property. He said the water line ends at the corner of the ABC Boat Centre property and that there isn't a hydrant in place, but that water line is there.
46. R. Langille thanked B. Cherwak for this information.
47. B. Cherwak also asked if they would be getting a guard dog for the property.
48. R. Langille responded no.
49. B. Cherwak said that if he heard noises he would call the police, but if there was a guard dog there he wouldn't bother.
50. R. Langille again confirmed that no, they do not intend to get a guard dog and that there haven't been any security issues up to this point.
51. B. Cherwak stated that they also have a drainage problem now that the trees are all removed.

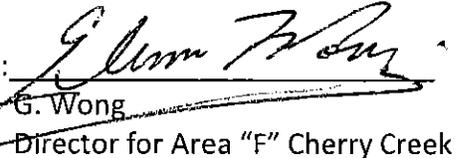
52. R. Langille said that they would have a look at the perimeter of the property and take some elevations, but he thinks that the perimeter is peaked to force drainage into the center of the property. In which case, the pond would be best located at the rear of their property.
53. M. Stini asked about the 30 foot setback comment that C. Connolly had mentioned when she read out the referral comments.
54. C. Connolly explained that it was a comment received from a government agency who recommended that a 30 foot setback be maintained from the rear of the property to reduce runoff into a tributary that runs into a Coho stream. She went on to say that a 30 foot setback is already required since this property has two (2) front yards with it being bound by the Alberni Highway and Foulcer Avenue at the rear and the front yard setback is 30 feet.
55. Director Wong stressed that the Regional Board cannot receive any new information between the end of the hearing and making a decision on the bylaws. If any Board member does so, this invalidates the hearing and means that it will have to be held again.
56. Director Wong called for the first time for any further representations on the bylaws. Director Wong called for the second time for any further representations on the bylaws. Director Wong called for the third time for any further representations on the bylaws.
57. After hearing no further comments, Director Wong declared the hearing terminated at 7:52 pm.

Minutes taken by:



C. Connolly, Planner

Certified Correct:



G. Wong  
Director for Area "F" Cherry Creek



## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer and Regional Board

**From:** Carla Connolly, Planner

**Date:** March 20, 2012

**Subject:** RF08003 (Chamber of Commerce) Referral Responses Summary

---

Referrals were sent to the agencies listed below and their responses follow.

- Vancouver Island Health Authority – Approval Recommended for Reasons Below:
  - That I see this proposal through the referral process by Ministry of Transportation for Subdivision, not sewage disposal.
- Ministry of Transportation – Approval Recommended subject to conditions:
  - Not to be construed as subdivision approval.
- Alberni-Clayoquot Regional District Building Inspection – Interests unaffected.
- Cherry Creek Waterworks District – Approval Recommended Subject to Conditions below:
  - The entire property is outside the District's boundaries. Water service cannot be provided to the proposed lot unless application is made to include the property within the District's boundaries.
- Cherry Creek Volunteer Fire Department – Approval Recommended subject to conditions:
  - Fire protection is provided on a contract basis. If this subdivision is successful I would ask that the owner of the property that is accessed by Highmoor Street put in place the correct paperwork to have this property join the Fire Protection District.
- School District 70 – Interests Unaffected.



## MEMORANDUM

**To:** Russell Dyson, Chief Administrative Officer and Regional Board

**From:** Carla Connolly, Planner

**Date:** March 20, 2012

**Subject:** RF11009 (ABC Boat Centre) Referral Responses Summary

---

Referrals were sent to the agencies listed below and their responses follow.

- Vancouver Island Health Authority – Interests unaffected.
- Ministry of Transportation – Approval Recommended subject to conditions:
  - Applicant to apply for commercial access permit.
- Alberni-Clayoquot Regional District Building Inspection – Approval Recommended subject to conditions below:
  - Fire protection and access for trucks and crews after hours and working hours with objects in the way – keep clear access to rear portion of lot.
- Cherry Creek Waterworks District – Interests unaffected.
- Cherry Creek Volunteer Fire Department – Approval Recommended subject to conditions:
  - Applicant consider hydrant locations to meet fire insurance needs and provide proper protection.
- Ministry of Forests, Lands & Natural Resource Operations – Interests unaffected, but had the following comment:
  - Keep the rear setback to 30 feet to protect a tributary of Cherry Creek a known Coho Stream just north of the property.
- School District 70 – Interests Unaffected
- Hupacasath First Nation – Interests unaffected.

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1243**

**A BYLAW TO AMEND BYLAW NO. P1027  
BEAVER CREEK OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 884(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE  
This bylaw may be cited as the Beaver Creek Official Community Plan Amendment Bylaw No. P1243.
2. Schedule B, the plan map, is hereby amended by redesignating LOT A, DISTRICT LOT 32, ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF from "Acreage Residential" to "Low Density Residential" as shown on Schedule 'A' which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28<sup>th</sup> day of October, 2009  
Read a second time this 27<sup>th</sup> day of January, 2010  
Read a third time this XXX day of XXX, 2013

Adopted this XXX day of XXX, 2013

---

Russell Dyson, CAO

---

Chair of the Regional Board



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1244**

**OFFICIAL ZONING ATLAS AMENDMENT NO. 636**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1244.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning:

LOT A, DISTRICT LOT 32, ALBERNI DISTRICT, PLAN 7063, EXCEPT PARCEL A (DD 64623N) THEREOF from Small Holdings (A1) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28<sup>th</sup> day of October, 2009  
Read a second time this 27<sup>th</sup> day of January, 2010  
Read a third time this XXX day of XXX, 2013

Adopted this XXX day of XXX, 2013

---

Russell Dyson, CAO

---

Chair of the Regional Board



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1306

A BYLAW TO AMEND BYLAW P1278  
CHERRY CREEK OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the Cherry Creek Official Community Plan Amendment Bylaw No. P1306.

2. P1278, Schedule A, Map No. 2 and 2A, is hereby amended by redesignating a portion of LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906, EXCEPT PART IN PLAN 2051 RW from "Residential Use" to "Commercial Use" as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 23<sup>rd</sup> day of January, 2013

Read a second time this XXX day of XXX, 2013

Read a third time this XXX day of XXX, 2013

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Chairperson

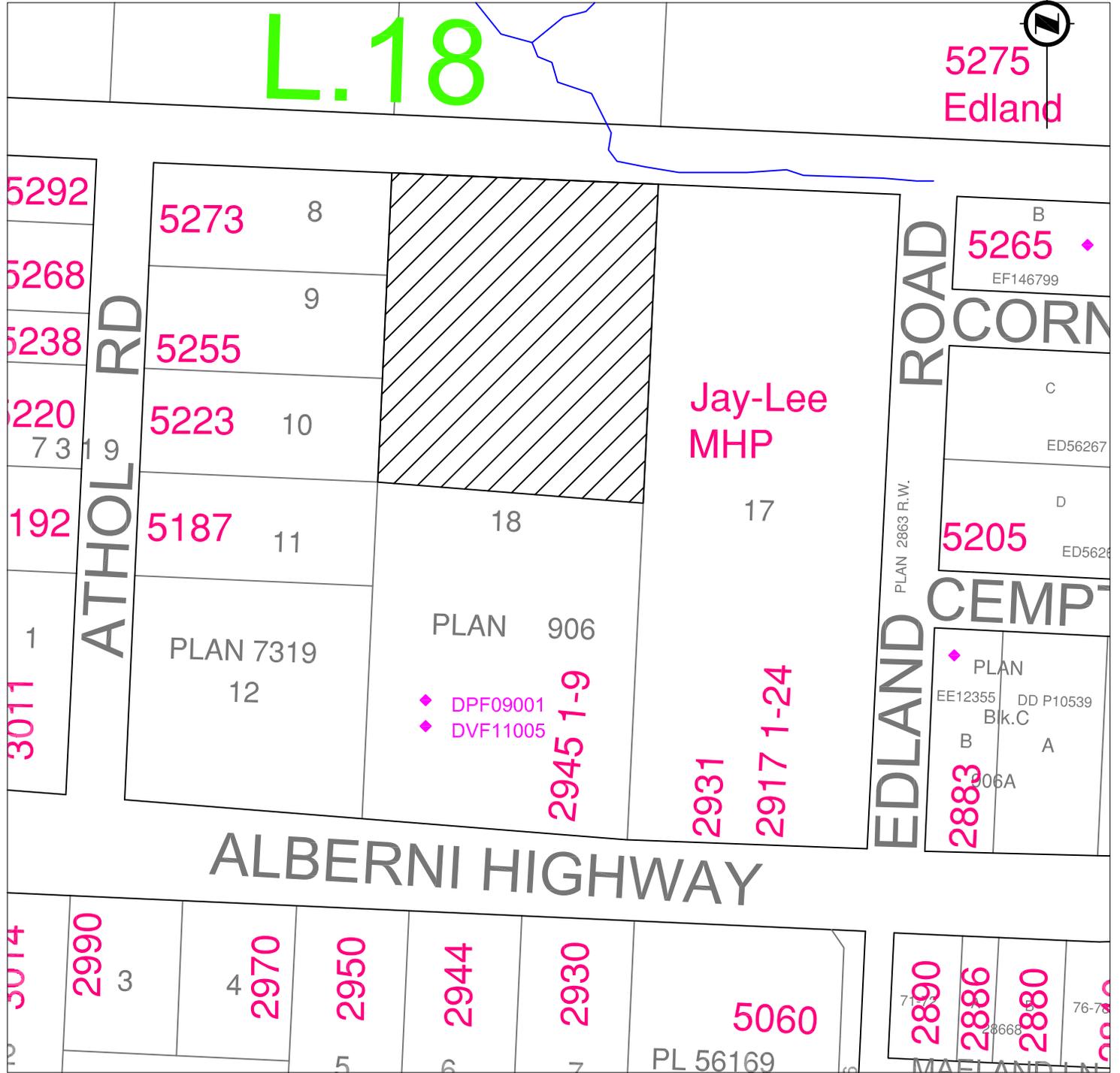
\_\_\_\_\_  
Chief Administrative Officer

# Schedule 'A'

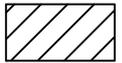
This schedule is attached to and forms part of Bylaw P1306



L.18



Legal Description: A portion of LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906 EXCEPT PART IN PLAN 2051RW.



To be redesignated from "Residential Use" to "Commercial Use"



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

1:2000



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1286

OFFICIAL ZONING ATLAS AMENDMENT NO. 655

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the "Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971".

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1286.

2. By-law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906, EXCEPT PART IN PLAN 2051 RW from Small Holdings (A1) District to Highway Commercial (C4) District as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25<sup>th</sup> day of January, 2012

Read a second time this 28<sup>th</sup> day of March, 2012

Read a third time this     day of             , 2013

Adopted this                     day of                     , 2013

---

Chairperson

---

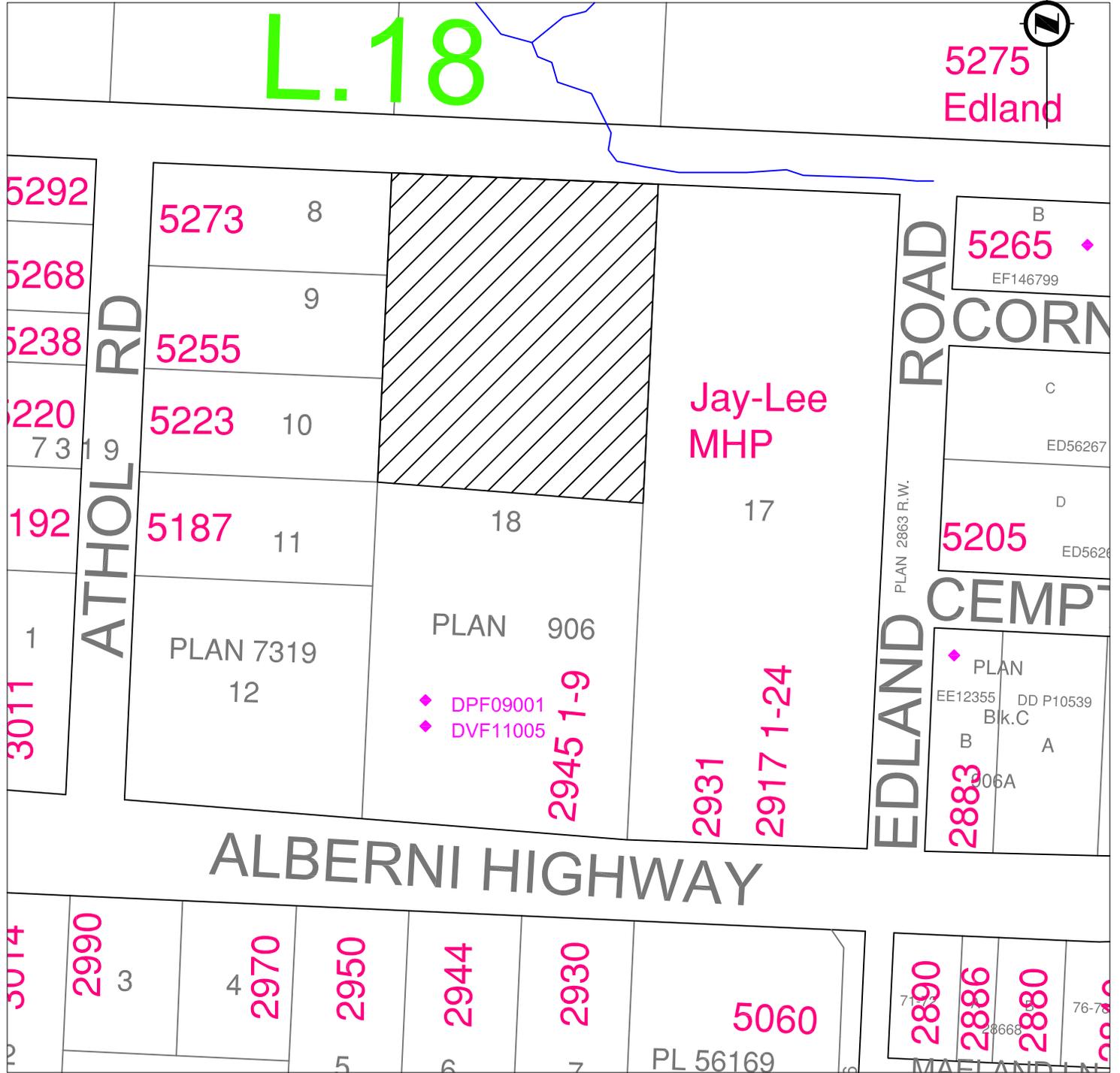
Chief Administrative Officer

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1286



L. 18



Legal Description: Lot 18, District Lot 18, Alberni District, Plan 906 except part in Plan 2051RW.



To be rezoned from Small Holdings (A1) District to Highway Commercial (C4) District.



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

1:2000



**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT**

**BYLAW NO. P1301**

**OFFICIAL ZONING ATLAS AMENDMENT NO. 662**

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE  
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1301.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning BLOCK 1463, ALBERNI DISTRICT, AS SHOWN ON PL 39465 from Forest Reserve (A4) District to Rural (A2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28<sup>th</sup> day of November, 2012  
Public Hearing held this 4<sup>th</sup> day of February, 2013  
Read a second time this 13<sup>th</sup> day of February, 2013  
Read a third time this 13<sup>th</sup> day of February, 2013

Adopted this        day of        , 2013

---

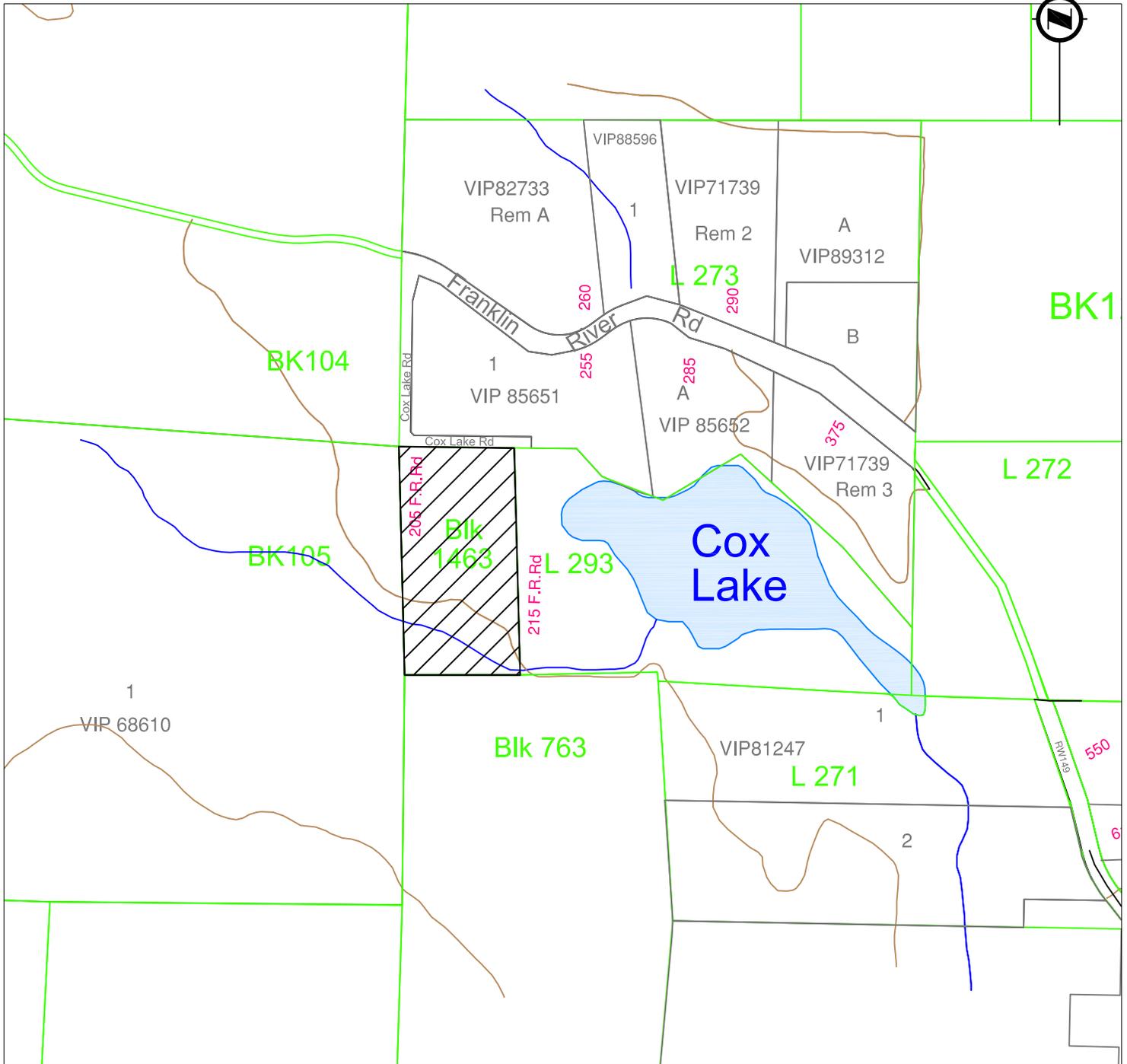
Russell Dyson, CAO

---

Chair of the Regional Board

# Schedule 'A'

This schedule is attached to and forms part of Bylaw P1301



Legal Description: BLOCK 1463, ALBERNI DISTRICT, AS SHOWN ON PL 39465



To be rezoned from Forest Reserve (A4) District to Rural (A2) District.



ALBERNI-CLAYOQUOT  
REGIONAL DISTRICT

1:10000



**Alberni-Clayoquot Regional District**  
**Staff Action Items by Department and Date**  
**Update to the Board of Directors as of February 20, 2013**

#	Date	Action Item	Assigned to	Target Date/Update
<b>Administration Department</b>				
1.	Feb. 9/11 WC	Meet with John Aldag, Acting Superintendant, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Lease presented to Parks Canada – Response requested
2.	Jan.11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/ Lori	Coordinating with new website development – 2013
3.	Feb. 6/12 WC Comm	Proceed with developing a plan to identify and implement efficient, cost effective corrective actions to the high risk hazards of the water landing strip at the LB Airport before bringing forward options for future use – Advise Atleo & Tofino Air	Russell	Consulting with operators – new lease being drafted by ACRD lawyers
4.	Feb.22/12 BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	Board direction February 2013
5.	July 25/12 Board	Review the ACRD's Purchasing/Tendering Policy and investigate options for flexibility in awarding tenders to local contractors/bidders	Russell/ Wendy	Initial background underway
6.	Sep.19/12 EA Directors	Evaluate staffing in the Environmental Services Department and provide options for consideration by the ACRD Board during 2013 budget discussions	Russell	In progress
7.	Nov. 4/12 Board	Explore the conduct of a Transit Feasibility Study for the region by BC Transit	Russell/ Tanis	Met with BC Transit consulting with other Regional District's
8.	Jan. 9/13 Board	Provide the Long Beach Recreation Cooperative with the synopsis of requirements in order to move forward with the Long Beach Golf Club Lease	Russell	Lawyers drafting synopsis
9.	Jan. 23/13 WC Comm.	Forward a letter to the MLA, MP and appropriate Minister requesting support for the West Coast Multiplex Society grant applications	Russell	Drafting
10.	Jan. 23/13 WC Comm	Explore with the Yuułuṣitḥ Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	Spring 2013
11.	Jan. 23/13 Board	Contact the CCN requesting they arrange a meeting in conjunction with the MFA Convention in March – If arranged send letters to all Coastal Communities encouraging them to attend	Wendy	Letters sent – Conference Call arranged – Feb. 28 <sup>th</sup>

#	Date	Action Item	Assigned to	Target Date/Update
12.	Feb. 6/13 AV & Bamfield	Invite BC Transit to meet with the ACRD Board to provide an update on ridership and increase in the Custom Transit budget	Wendy	Inviting
13.	Feb. 6/13 EA	Forward a letter to individual board members on the Vancouver Island Regional Library Board stating the ACRD Board's concerns with the continual increase in costs for the library service	Russell	Drafting
14.	Feb. 13 <sup>th</sup> COW	Draft a letter for the Chair's signature to the appropriate Minister & MLA (cc Rescue Squads & Federal Coast Guard) advising that funding rescue squads is a federal/provincial responsibility and they should be picking up 100% of their costs	Wendy	Drafting
15.	Feb. 13 <sup>th</sup> COW	Draft a resolution for consideration at AVICC regarding funding rescue squads	Wendy	Drafting – Deadline to submit Feb. 25 <sup>th</sup>
16.	Feb. 13 <sup>th</sup> COW	Invite the Film Commission to make a presentation to provide an update on activities	Wendy	Invitation sent
17.	Feb. 13 <sup>th</sup> COW	Refer the following GIA Applications for consideration by the Alberni-Clayoquot Health Network – Clayoquot Biosphere Trust, AV Neighbour Link Society, Eighth Avenue School Backpack Club, Port Alberni Shelter, Alberni Community & Women's Services Society	Wendy	Referred
18.	Feb. 13 <sup>th</sup> COW	Invite Leadership Vancouver Island to make a presentation to the ACRD Board on their Grant-in-Aid Application	Wendy	Invitation send arranging for March 13 <sup>th</sup> Board
19.	Feb. 13 <sup>th</sup> COW	Invite the Industrial Heritage Society to make a presentation to the ACRD Board on the McLean's Mill Grant (what they spend their funds on)	Wendy	Inviting in April 2013
20.	Feb. 13 <sup>th</sup> Board	The Board approved another advertisement (same as last year) in the Military Service Recognition Book – Arrange	Wendy	Done
21.	Feb. 13 <sup>th</sup> Board	Advise Island Corridor Foundation that the ACRD Board has re-appointed Ken McRae to represent the ACRD on the Foundation – Arrange consultation with Board & Ken McRae re: Board priorities	Wendy	Done
22.	Feb. 13 <sup>th</sup> Board	Forward a letter to Michelle Maillet, Min. of Labour, Citizens' Services and Open Government following up on the response from BC Hydro regarding fibre-optic communication lines to the West Coast	Wendy	Drafting
23.	Feb. 13 <sup>th</sup> Board	Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment (increasing maximum requisition) received 3 reading – Forward for approval by the Inspector	Wendy	Done

#	Date	Action Item	Assigned to	Target Date/Update
24.	Feb. 13 <sup>th</sup> Board	The Board approved the Terms of Reference for the Alberni Valley Transportation Committee with the following amendments: Name changed to Alberni-Clayoquot Transportation Committee and add a representative from the West Coast – Advise Port Authority and arrange first meeting of the Comm.	Russell	Referred to Port Alberni Port Authority for comment
25.	Feb. 13 <sup>th</sup> Board	The Board referred the Request for Decision regarding the 2013 Regional Water Improvement Project to an Electoral Area Directors Committee Meeting – Arrange Meeting	Wendy	Meeting held Feb. 19 <sup>th</sup> – Recommendation to Board Feb. 27
26.	Feb. 13 <sup>th</sup> Board	The Board adopted Bylaw A1076-1, Beaver Creek Advisory Committee Amendment adding one additional member at large – Prepare bylaw for signatures & update Terms of Reference for Comm.	Wendy	Done
27.	Feb. 13 <sup>th</sup> Board	Forward a letter to DFO requesting that Mr. Shaw's expenses be paid to attend the Fisheries Resource Committee Meetings expressing the value of his attendance at these meetings	Robert G.	Done
28.	Feb. 13 <sup>th</sup> Hospital	Draft two letters for the Chair's signature as follows: <ul style="list-style-type: none"> <li>- Letter to VIHA CEO asking that the Tofino Hospital Helipad location issue be resolved as soon as possible</li> <li>- Chair request a meeting with the Minister of Health Margaret MacDiarmid asap to discuss and support the multi-level residential care facility on the west coast</li> </ul>	Wendy	Drafting
29.	Feb. 19 <sup>th</sup> EA Dir.	Forward the recommendation from the EA Directors regarding use of Gas Tax Funds	Russell	Report to Feb. 27 <sup>th</sup> Board Meeting
30.	Feb. 19 <sup>th</sup> EA Dir.	Forward a letter to the District of Tofino and District of Ucluelet outlining electoral area directors recommended use of gas tax funds at the Long Beach Airport for well development and effluent treatment and request the Districts' to consider budgeting funds in 2014 for the Long Beach Airport	Russell	
<b>Finance Department</b>				
31.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Advertising in process
32.	June 27/12 Board	Organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach	Teri	Arranging
33.	July 11/12 Board	Provide the ACRD Board with a list of ACRD owned assets	Teri	Budget 2013

#	Date	Action Item	Assigned to	Target Date/Update
34.	Feb. 13 <sup>th</sup> COW	Adjust the 2013-2017 ACRD Financial Plan to reflect Grant-in-aid's approved at the COW Meeting	Teri	
35.	Feb. 13 <sup>th</sup> Board	The Board approved forwarding the following draft budgets for inclusion of first reading of the 2013 – 2017 ACRD Financial Plan: E911, General Government Services, Regional Parks and Regional Planning	Teri	
36.	Feb. 13 <sup>th</sup> Hospital	The Board gave first reading to Bylaw 114, ACRHD 2013 Annual Budget	Teri	Done
<b>Environmental Services Department</b>				
37.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICET)	Andy/ Janice	Work to be completed in 2013 – In Progress
38.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
39.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Andy	Investigate with the Long Beach Airport Authority – March 2013
40.	Sept. 8/10 WC	Investigate the possibility of leasing property at the Long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
41.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/Russell	In Progress
42.	April 11/12 BD	Investigate options for dumping land clearing debris on the West Coast	John	In Progress
43.	May 9/12 BD	The Board approved applying through ICET for funding to construct a pedestrian bridge across China Creek to link Stage 1 & 2 of the Inlet Trail – Submit application	Janice	Funding awarded
44.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy/ Janice	Increased signage requested – to be discussed next Log Train Trail Adv. Mtg
45.	July 9/12 WC Comm	Investigate options for renting out the new tractor at the Long Beach Airport to the West Coast Communities	Mark/ John	In Progress
46.	Aug. 8/12 Board	Submit C2C Forum application to host a forum with all First Nations in the region to share results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region	Janice	Application granted Meeting to be scheduled early 2013

#	Date	Action Item	Assigned to	Target Date/Update
47.	Oct. 10/12 Board	Work with the Air Quality council in the development of a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Andy/Janice	In progress
48.	Oct. 10/12 Board	The Board allocated \$36,500.00 of Gas Tax funding for the Bamfield Water Chlorination project.	Andy/John	Projects being designed
49.	Feb. 6/13 AV & Bamfield	Provide a report outlining the proposed Waste Management Budget – Feasibility Study Food Waste Composting breaking out study costs, program implementation and ongoing program costs.	Andy	In progress
50.	Feb. 6/13 AV & Bamfield	ACRD's Engineer to prepare a report on the Landfill Gas Management Program and feasibility of the program within the AV Landfill	Andy	Preparing
51.	Jan. 23/13 Board	The West Coast Committee passed a resolution instructing staff to proceed with the notice of disposition for the water landing strip at the Long Beach Airport for a 10 year term subject to determining fair market value rent for the lease area	Andy	Proceeding
52.	Feb. 13 <sup>th</sup> Board	The Board approved entering into a 1 year lease with Island Express for a kiosk at the Long Beach Airport for \$350.00 per month plus HST – Enter into lease agreement	Andy/Janice	Preparing for signatures
53.	Feb. 13 <sup>th</sup> Board	The Board approved entering into a 1 year lease with KD Air for a kiosk at the Long Beach Airport for \$400.00 per month plus HST – Enter into lease agreement	Andy/Janice	Preparing for signatures
54.	Feb. 13 <sup>th</sup> Board	The Board approved entering into the contract with Barkley Sound Management to provide management services to Salmon Beach for a three year term for a cost of \$68,000.00 per year – Enter into the contract	Andy	Done
<b>Planning Department</b>				
55.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2013
56.	June 1/09	Bamfield OCP Review	Mike	Open House Feb.7/13 – Out to agencies for review

#	Date	Action Item	Assigned to	Target Date/Update
57.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
58.	n/a	Airport Zone Bylaw – Long Beach Airport	Mike	Ongoing
59.	n/a	Alberni Valley OCP Review	Mike	In progress
60.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
61.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests
62.	July 11/12 Board	The Board passed a resolution instructing staff to investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate	Mike	Investigating Grants
63.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Reviewing
64.	Nov. 14/12 Board	Investigate and explore options and implications related to taking over the West Bamfield public port facility from Transport Canada	Mike	Investigating
65.	Feb. 13 <sup>th</sup> Board	The Board passed a resolution instructing staff to proceed with obtaining contract proposals for a Regional Park Plan – Proceed	Mike	Adverse RFP
66.	Feb. 13 <sup>th</sup> Board	The Board passed a resolution to place a notice on title on 10976 Taylor Arm Drive, Lot 29, District Lot 622, Clayoquot District, Plan 12452 – Proceed to place notice on title	Mike	Done

Issued: February 20, 2013



**Alberni-Clayoquot Regional District**

**Board of Directors Meeting Schedule  
March 2013**

<b>DATE</b>	<b>MEETING</b>	<b>TIME &amp; LOCATION</b>	<b>ATTENDEES</b>
Tuesday, March 5 <sup>th</sup>	Long Beach Airport Advisory Committee – Airport Tour	1:00 pm – Long Beach Airport	Committee, Staff
Monday, March 11 <sup>th</sup>	Beaver Creek Water Advisory Committee	7:00 pm – Beaver Creek Fire Hall	Committee, Staff
Wednesday, March 13 <sup>th</sup>	Regular Board of Directors Meeting	1:30 pm – ACRD Board Room	Directors, Senior Staff
	Regional Hospital District Meeting	Immediately following above	Directors, Senior Staff
	Public Consultation – ACRD 5 Year Financial Plan	6:00 pm – ACRD Board Room	Directors, Senior Staff
Thursday, March 14 <sup>th</sup>	Sproat Lake OCP Open House	3:00 – 8:00 pm – Harold Bishop Fire Hall	Director Cote, Planning Staff
Thursday, March 21 <sup>st</sup>	Emergency Planning Committee	1:30 pm – ACRD Board Room	Committee, Laurie, Russell
Wednesday, March 27 <sup>th</sup>	Regular Board of Directors Meeting	1:30 pm – ACRD Board Room	Directors, Senior Staff

Issued: February 21, 2013



**MEMORANDUM**

**TO:** Regional Board of Directors  
**FROM:** Mike Irg, Manager of Planning and Development  
**DATE:** February 21, 2013  
**RE:** **Monthly Activity Report – Planning and Development**

2012 Total	2012 Total	APPLICATION
7	0	Rezoning
10	1	Development Permit and Development Variance Permit
7	1	Subdivisions
0	0	Agricultural Land Reserve
3	1	Board of Variance
12	0	Crown Leases
20	4	Bylaw Enforcement
15	1	Miscellaneous
74	8	TOTAL APPLICATION RECEIVED

**Other Planning Projects**

Beaver Creek OCP – 2<sup>nd</sup> and 3<sup>rd</sup> Readings given November 14<sup>th</sup>. Sent to the Ministry of Community, Sport and Cultural Development for approval.

Sproat Lake OCP – Open House tentatively scheduled for March 14. Draft OCP sent to agencies for initial comments.

Bamfield OCP – Open House held February 7, 2013. Draft OCP will be forwarded to referral agencies for initial comments.

Agricultural Development Committee – meeting February 21, 2013.

West Coast Aquatic Barkley Sound Float Cabin Initiative – attended a meeting February 21, 2013.

Preparing Regional Parks Plan RFP.

Working with Geo BC and ICIS to secure funding to finish the required survey work to improve the ACRD mapping base and implement a GIS system.

Working with Yuułu?it?atł on their Community Plan maps.

Mike Irg, Manager of Planning & Development

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT  
JANUARY, 2013**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family									1	450,000			1	450,000
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens													0	0
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellenaous									1	50,000			1	50,000
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>500,000</b>

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
<b>WOODSTOVE INSPECTIONS</b>		<b>4</b>		<b>3</b>	<b>2</b>	<b>9</b>	<b>9</b>

	YEAR TO DATE		TOTAL YEAR				YEAR TO DATE		TOTAL YEAR	
2012	6	184	92	9,011,700						
2011	4	163,727	120	9,221,498						
2010	11	466,873	149	21,524,170						
2009	0	0	123	11,302,380	1999	2	213,050	80	3,348,092	
2008	9	1,235,698	147	22,682,130	1998	9	185,980	75	3,320,890	
2007	4	359,040	163	15,007,877	1997	2	244,000	104	10,025,166	
2006	10	1,548,860	161	15,909,705	1996	4	365,000	128	9,050,554	
2005	12	3,075,375	138	12,962,379	1995	3	101,000	116	9,641,300	
2004	5	2,185,304	133	11,036,854	1994	9	693,000	151	7,915,500	
2003	2	1,340,080	97	6,925,356	1993	13	962,000	167	10,864,000	
2002	3	39,072	76	2,986,134	1992	6	259,000	173	11,192,500	
2001	2	250,210	89	5,790,126	1991	4	305,520	126	7,155,120	
2000	3	38,280	88	4,095,339	1990	5	258,000	118	6,323,900	



## PORT ALBERNI DETACHMENT MONTHLY REPORT –January 2013



**General Duty Watch:** General Duty (GD) members responded to a total of 835 requests for service in January 2013. There were a total of 72 prisoners incarcerated during the month.

**Municipal Traffic Unit & Detachment Traffic Statistics:** A total of 103 violation tickets were issued during the month. There were 142 written warnings for various infractions and vehicle defects. There was 1 charge for impaired driving and 15 alcohol/drug related suspensions/prohibitions issued. The municipality encountered 20 property damage motor vehicle incidents, 5 injury motor vehicle incidents with 6 persons being injured. In the rural area, there were no injury motor vehicle incidents. The local Speed Watch Program continues to reinforce the efforts of the detachment in the reduction of speed in the Alberni Valley.

**General Investigation Section/Drug Enforcement Unit:** In the month of October Port Alberni members worked on a number of investigations that included sex assaults, sudden deaths, grow operations and other drug files.

**Community Policing:** The Citizens on Patrol (COPS) continue to assist the detachment by following up with residents in neighbourhoods that are affected by crime. By hand delivering crime prevention brochures containing tips and solutions, the COPS are reaching out to a large group of local citizens. The COPS are also assisting the City in the management of the Nights Alive Program, which has seen a significant increase in youth attendance in recent months. The neighbours in the vicinity of the Gyro Center were complaining about rowdy law breaking youths. The COPS have been attending the area on Saturday nights to monitor the activity and report illegal or problematic behaviour to the police.

Crime Stoppers continues to build locally, and the website is being updated regularly to reflect the local crime incidents and outstanding persons of interest being sought in criminal matters.

Cpl. Allan is involved with the North Island College Safer Campus initiative, and is consulting with an environmental design expert to complete a comprehensive safety audit on the local campus. The aim is to increase safety for all students and staff at the NIC site.

### **Youth Officer:**

High risk youth continue to be a priority, and the Community Policing Unit was the impetus behind the creation of a high risk youth problem solving network entitled the 'Youth Action Committee'. All youth mandated agencies are meeting monthly to discuss youth in the community that are at risk of becoming a victim of a crime or are on the cusp of committing crimes themselves. The first two meetings highlighted the fact that many of these at risk youth are problematic for multiple agencies in the community who are working in silos. The information exchange in the name of protection and safety for these youth is key to improving the community's response in assisting them.

Community Policing members met with the Parks and Recreation team at City of Port Alberni about a Positive Ticketing Program for the Youth of the Alberni Valley. In the past, when police officers found a youth obeying the rules when all around were not - like a kid wearing a bike helmet, riding with his friends who were not - the officer could give the youth wearing his helmet a coupon for a free ice cream, french fries or a Slurpee. A very big part of the current anti-drug educational focus is about teaching youth to make healthier choices. A new program came up in the last couple of years called Positive Ticketing. It works like the junk food coupons did, except that you give the youth a ticket that is actually a coupon to get into a swim, skate or other recreational activity provided by the local municipality. Support was provided by Parks and Rec and the program is moving forward. The goal is to implement this program in the coming months in the community and within the four First Nations communities.

**Media:**

The detachment receives daily calls from media outlets and Cpl. Allan responds to the enquiries. More proactive news stories are being planned for the future when time permits.

**Aboriginal Policing Service:** There were 28 calls for service to our four Nuu-chah-nulth First Nations communities during this month. This unit is actively participating in the Positive Ticketing initiative, assisting with providing input on the content and design of the ticket, and brainstorming on the best way to introduce the program to the community.

**Police-Based Victim Services:** Our 2 paid and 2 volunteer staff responded to 22 police reported incidents during the month. There were 31 new clients, with the majority requiring assistance with abusive situations. The Victim Services Manager continues to firm up the Dating Violence initiative for ADSS in March.

(M. Richards) Insp.  
OIC Port Alberni Detachment



## REPORT

**TO:** Regional District of Alberni Clayoquot Board of Directors  
**FROM:** Dan Holder, Fire Service Coordinator  
**DATE:** February 15, 2013

**SUBJECT:** Monthly Report – ACRD Fire Departments

*The ACRD Fire Services Coordinator is a contract position tasked with the coordination and support of ACRD fire departments (Sproat Lake, Beaver Creek and Bamfield). The City of Port Alberni also contributes to the funding of this position.*

### Fire Service Coordinator Activities

During the month of January 2013 the following work was completed;

- Meeting - NI 911 Dispatch User Group
- Meeting – ACRD – Emergency Planning Committee
- Develop Monthly Reporting for ACRD Fire Departments
- Establish Monthly Report for ACRD Board
- Meeting - Valley Chiefs
- Coordinate Establishing a Training Officer's Monthly Meeting
- Meeting – Parksville – Regional Dispatch/Record Management System
- Coordinate Nominations from Chiefs for Representatives for NI 911 Users Group

Fire Department Calls for Service – 2013						
	FIRES			OTHER		
	Structures	Vehicles	Outdoor	Medical	Rescue	Other
<b>MONTHLY</b>						
Sproat Lake	0	0	0	0	0	0
Beaver Creek	0	0	0	8	0	3
Bamfield	0	0	0	0	0	0
<b>YEARLY TOTALS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>3</b>

---

## Department Activities

### Sproat Lake:

Call Details

- No Report

Training Report

- Subjects – PPE Inspections, Communications, Water Tender-Pumping, Driver Training  
Total weekly practices @ 2.5 hrs. = 262.5 hrs. of Training

Membership

- No Report

Other

- No Report

### Beaver Creek:

Call Details

- 8- First Responder Medical Calls, 3 – Other

Training Report

- Subjects – FR Skills, Hydrant Catch's, SCBA  
Total weekly practices @ 2 hrs. = 152 hrs. of Training

Membership

- 3 New Members – No Retirees – Total of 30 Active Members

Other

- Meeting with McGill Eng. – Re: Fire Hall Seismic Upgrade Project.
- Chief and Deputy attended Alberni Valley Chiefs' Meeting
- BCVFD Officers' Meeting
- BCVFD AGM – Charlie Starratt re-elected as Chief by acclamation

### Bamfield:

Call Details

- No calls to date

Training Report

- Subjects – PPE, Pump Operations, water Supply, Communications  
Total weekly practices @ 2 hrs. = 48 hrs. of Training  
New member training – Introduction to FF. 2hrs.

Membership

- 1 New Members – 1 Retirees – Total of 15 Active Members

Other

- No Report

### Other:

- Sproat Lake and Beaver Creek FDs attended an automatic aid fire within the City of Port Alberni