



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, FEBRUARY 13, 2013, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items required 2/3 majority vote)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – January 23, 2013	8-21
<i>THAT the minutes of the Board of Directors meeting held on January 23, 2013 be adopted.</i>	
b. West Coast Committee Meeting – January 23, 2013	22-26
<i>THAT the minutes of the West Coast Committee meeting held on January 23, 2013 be adopted.</i>	
c. AV & Bamfield Committee Financial Planning Meeting – February 6, 2013	27-30
<i>THAT the minutes of the AV & Bamfield Committee Financial Planning meeting held on February 6, 2013 be adopted.</i>	
d. Electoral Area Directors Committee Financial Meeting – February 6, 2013	31-33
<i>THAT the minutes of the Electoral Area Directors Committee Financial meeting held on February 6, 2013 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u>	
a. Presentation – Cindy Solda, Chair, ACRD – The Queen Elizabeth II Diamond Jubilee Medal.	34-35
<i>Presentation by Vice Chair, Penny Cote to present to Chair, Cindy Solda.</i>	

- b. **Karen Haugen, Acting Park Superintendent and Barb Brittain, Acting Visitor Experience Manager, Pacific Rim National Park – Proposed price adjustment for National Parks, Historic Sites and Marine Conservation Areas.**

THAT Karen Haugen and Barb Brittain, Pacific Rim National Park be invited to address the Regional District Board.

- c. **Mr. Christopher Donison, Director, Music By The Sea – Report on 2012 activities and successes and Plans for 2013.**

THAT Mr. Christopher Donison, Music By The Sea be invited to address the Regional District Board.

- d. **Mr. Andrew Day, West Coast Aquatic – Grant-In-Aid request.**

THAT Mr. Andrew Day, West Coast Aquatic be invited to address the Regional District Board.

- e. **Myron Jespersen, Project Coordinator, Port Alberni Shelter – Update on Shelter Response.**

THAT Myron Jespersen, Port Alberni Shelter be invited to address the Regional District Board.

6. CORRESPONDENCE FOR ACTION

- a. **REQUEST FOR SUPPORT** **36-40**
BC/Yukon Command/The Royal Canadian Legion, January 28, 2013, Request for Support for the Remembrance project by sponsoring an advertisement space in the “Military Service Recognition Book”.

THAT the Board of Directors approves the request for support for the Remembrance project by sponsoring an advertisement space in the “Military Service Recognition Book” for the ¼ Page (Full Colour) for the amount of \$575.00.

- b. **REQUEST FOR ACRD NOMINEE** **41-42**
Island Corridor Foundation, January 10, 2013 – Request for ACRD Nominee. (Referred from January 23, 2013 Board Meeting)

THAT the Board of Directors appoint Mr. Ken McRae to represent the ACRD on the Island Corridor Foundation for a two year term.

- c. **COASTAL COMMUNITY NETWORK** **43-48**
1) Coastal Regional Chairs Group – RE: BC Ferries & Utilizing CCN **49-57**
2) Conference Call Request

Board Direction Requested

7. CORRESPONDENCE FOR INFORMATION

- | | | |
|----|--|--------------|
| a. | FEDERATION OF CANADIAN MUNICIPALITIES
President's Corner Update | 58-59 |
| b. | BC HYDRO
Improvements to Fibre Optic Communication Lines on the West Coast | 60 |
| c. | DISTRICT OF HUDSON'S HOPE
Persons with Disability Benefit & Federal Fisheries Act-Bill C38 | 61-63 |
| d. | DISTRICT OF ELKFORD
Persons with Disability Benefit | 64 |
| e. | ALBERNI VALLEY HOSPICE SOCIETY – TY WATSON HOUSE
Thank you letter re: 2012 Grant-In-Aid & Thank you for donation | 65-66 |
| f. | PORT ALBERNI & DISTRICT LABOUR COUNCIL
Water Act Reform Recommendations by Mr. Reid Robinson | 67 |
| g. | WOOD WORKS! BC
Request for support of the province's Wood First Act | 68-73 |

THAT the Board of Directors receives correspondence for information a-g.

8. REQUEST FOR DECISIONS & BYLAWS

- | | | |
|----|--|--------------|
| a. | REQUEST FOR DECISION
Bylaw E1101-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment | 74-78 |
|----|--|--------------|

THAT the Alberni-Clayoquot Regional District Board of Directors give three readings to Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment, 2013.

- | | | |
|----|--|---------------|
| b. | REQUEST FOR DECISION
Finance Warrant No. 525 | 79-116 |
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THAT the Board of Directors approves Finance Warrant Number 525 in the amount of \$1,169,365.17 dated January 31, 2013.

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|----|---|------------|
| c. | REQUEST FOR DECISION
Island Express Air Kiosk Lease at Long Beach Airport | 117 |
|----|---|------------|

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a one-year lease with Island Express Air for a Kiosk space at the Long Beach Airport terminal building at a rate of \$350.00 per month plus HST.

10. REPORTS

10.1 STAFF REPORTS

- | | | |
|----|---|----------------|
| a. | CAO Report – February 8, 2013 | 211 |
| b. | Financial Manager Report – February 8, 2013 | 212-213 |
| c. | Environmental Services Department Report – February 8, 2013 | 214-216 |
| d. | Staff Action Items Report – February 8, 2013 | 217-223 |

THAT the Board of Directors receives the Staff Reports for a-d.

10.2 COMMITTEE REPORTS

- a. Alberni-Clayoquot Fisheries Resource Committee – February 7, 2013 (verbal report) – B. Irving

THAT the Board of Directors receives this verbal report.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

13. QUESTION PERIOD

14. IN CAMERA

Motion to close the meeting to discuss matters relating to

- i. labour or other employee relations*
- ii. litigation or potential litigation affecting the Regional District*

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

**Next Board of Directors Meeting: Wednesday, February 27, 2013, 1:30pm
Alberni-Clayoquot Regional District Board Room**



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, JANUARY 23, 2013, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)

Eric Geall, Electoral Area "A" (Bamfield)

Mike Kokura, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

John McNabb, Electoral Area "E" (Beaver Creek)

Lyle Price, Alternate Electoral Area "F" (Cherry Creek)

John Jack, Councillor, Huu-ay-aht First Nation

Jack McLeman, Councillor, City of Port Alberni

Josie Osborne, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

Alan McCarthy, Member of Legislature, Yuułuꞵiꞵꞵath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Andy Daniel, Manager of Environmental Services

Teri Fong, Manager of Finance

Mike Irg, Manager of Planning and Development

Alex Dyer, Planner

Wendy Thomson, Manager of Administrative Services

Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:28 pm.

The Chairperson introduced the new Mayor of the District of Tofino Josie Osborne.

2. OATH OF OFFICE

The Chief Administrative Officer of the Alberni-Clayoquot Regional District conducted the Oath of Office for Director Josie Osborne, Mayor of the District of Tofino.

3. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Geall

THAT the agenda be approved as circulated with the addition of the following late items: BC Hydro - Long Beach Area Reinforcement Project, Islands Agriculture Show and Rezoning Application - RF12007 Wilson & Gunderson.

CARRIED

4. DECLARATIONS

Director Price declared he will excuse himself from the late item Rezoning Application - RF12007 Wilson & Gunderson due to a perceived conflict of interest - he was a former owner of the property.

5. ADOPTION OF MINUTES

a. Board of Directors Meeting - January 9, 2013

MOVED: Director Kokura

SECONDED: Director Geall

THAT the minutes of the Board of Directors meeting held on January 9, 2013 be adopted.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Dr. Paul Hasselback, Medical Health Officer, Vancouver Island Health Authority – Local Health Area Profile, Alberni (70) – discussion of local implications.

MOVED: Director Kokura

SECONDED: Director Bennett

THAT Dr. Hasselback, Vancouver Island Health Authority be invited to address the Regional District Board.

CARRIED

Dr. Paul Hasselback reviewed the challenges of Local Health Area Profile Alberni (70). The profile provides information about the area's population, health status and how often health services are used. The statistical information in this profile is compiled from a variety of sources, including BC Statistics, BC Vital Statistics, the Ministry of Health, and the Canadian Institute of Health Information. This profile is intended to shed some light on the community's health including the many factors that contribute to and detract from health such as economic status, child development, education, housing, justice, social support and health services.

- b. Ms. Julie Keenan, Director of Advancement & Alumni Relations and Dr. Nicole Vaugeois, Regional Innovation Chair in Tourism & Sustainable Rural Development, Vancouver Island University and Dan Hurley, Executive Director of University Relations - Information and Activities VIU's Regional Innovation Chair in Tourism & Sustainable Rural Development & Request funding support of the Chair's endowment.**

MOVED: Director McNabb

SECONDED: Director Jack

THAT Mr. Dan Hurley, Executive Director of University Relations, Dr. Nicole Vaugeois, Regional Innovation Chair in Tourism & Sustainable Rural Development and Ms. Julie Keenan, Director of Advancement & Alumni Relations of the Vancouver Island University (VIU) be invited to address the Regional District Board.

CARRIED

Mr. Dan Hurley explained VIU's mandate for applied research in areas that are of regional importance. VIU has created a Regional Innovation Chair (RIC) to foster rural revitalization through sustainable rural tourism. This initiative provides information, innovative ideas and insights to help Regional Districts and their member communities' best utilize their natural and cultural amenities to bring in new revenue through tourism and benefit local residents. The provincial RIC program provides ongoing support to rural regions of BC. To achieve long-term stability and continuity for each Chair's activities, matching funds from community partners are required.

- c. Dr. Don Hall, Fisheries Program Manager, Nuu-chah-nulth Tribal Council - 2012 First Nation Chinook Economic Fisheries.**

MOVED: Director Bennett

SECONDED: Director McLeman

THAT Dr. Don Hall, Nuu-chah-nulth Tribal Council be invited to address the Regional District Board.

CARRIED

Dr. Don Hall provided Directors with an overview of the presentation "Implementing Nuu-chah-nulth Fishing Rights: the 2012 Suuhaa Fishery" along with representation of five of the Nations.

MOVED: Director McLeman

SECONDED: Director Bennett

THAT the Board of Directors forward letters of support to the Prime Minister, Ministers and MP's and BC to continue and expand the Nation's economic rights-based fisheries with regards to more fish, other species and expanded fishing area.

CARRIED

7. CORRESPONDENCE FOR ACTION

- a. Port Alberni Port Authority, January 9, 2013 from regarding request for support to Develop a Container Trans Shipment Short Sea Shipping Terminal in the Alberni Inlet.**

MOVED: Director Bennett

SECONDED: Director McLeman

THAT the Board of Directors forward a letter to the Port Alberni Port Authority in support of the development of a container trans shipment short sea shipping terminal in the Alberni Inlet.

CARRIED

- b. Coastal Community Network, January 16, 2013, & October 25, 2012 regarding 2013 Subscription Request.**

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Board of Directors forward the Coastal Community Network 2013 Subscription request to the 2013 budget process.

CARRIED

- c. Mr. Graham Bruce, Island Corridor Foundation, January 10, 2013, regarding request for Alberni-Clayoquot Regional District Nominee for the Island Corridor Foundation Board of Directors.**

MOVED: Director Cote

SECONDED: Director Geall

THAT the Board of Directors receives the Island Corridor Foundation report.

CARRIED

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors ask Ken McRae if he is interested in continuing to be the Alberni-Clayoquot Regional Districts' representative on the Island Corridor Foundation's Board of Directors.

CARRIED

- d. Ms. Tina Landsvik, Area “E”, (Beaver Creek) Resident, January 8, 2013, regarding request for the Alberni-Clayoquot Regional District to enforce the control of animals in the Regional District.**

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors refer this item to the Beaver Creek Advisory Planning Commission meeting.

CARRIED

- e. Association of Vancouver Island & Coastal Communities, January 15, regarding 2013 reminder of 2013 Resolutions & Nominations Deadline.**

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Board of Directors receive the AVICC request for resolutions and nominations.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a.** Municipal Finance Authority of BC regarding MFABC Financial Forum & Annual General Meeting
- b.** Island Timberlands regarding Highway 4 closure for short intervals weekday evenings January 21 to February 8, 2013
- c.** BC Hydro regarding update on the BC Hydro Smart Metering Program
- d.** Environmental Standards Branch, Ministry of Environment regarding Agricultural Waste Control Regulation Review Consultation
- e.** Minister of Environment and Cherry Creek Waterworks regarding copy of correspondence regarding Modernization of the Water Act
- f.** Pacific Rim National Park regarding Proposed Price Adjustments

MOVED: Director Kokura

SECONDED: Director McNabb

THAT the Board of Directors receives a – f correspondence for information

CARRIED

MOVED: Director Bennett

SECONDED: Director Geall

THAT the Board of Directors forward a letter to the Coastal Community Network urging them to set-up a meeting in conjunction with the Municipal Finance Authority Annual General Meeting in March 2013 and if arranged send letters to Coastal Communities encouraging them to attend the meeting.

CARRIED

*MOVED: Director Irving
SECONDED: Director Bennett*

THAT the Board of Directors invite the Pacific Rim National Park Superintendent to meet with the Alberni-Clayoquot Regional District Board to discuss Pacific Rim National Park proposed price adjustments.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Revenue Anticipation Borrowing Bylaw

*MOVED: Director Irving
SECONDED: Director McLeman*

THAT the Alberni-Clayoquot Regional District Board of Directors give first reading to Bylaw F1102 cited as "Revenue Anticipation Borrowing Bylaw No. F1102, 2013".

CARRIED

*MOVED: Director Kokura
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors give second reading to Bylaw F1102 cited as "Revenue Anticipation Borrowing Bylaw No. F1102, 2013".

CARRIED

*MOVED: Director Jack
SECONDED: Director Cote*

THAT the Alberni-Clayoquot Regional District Board of Directors give third reading to Bylaw F1102 cited as "Revenue Anticipation Borrowing Bylaw No. F1102, 2013".

CARRIED

*MOVED: Director Jack
SECONDED: Director Cote*

THAT the Alberni-Clayoquot Regional District Board of Directors adopt Bylaw F1102 cited as "Revenue Anticipation Borrowing Bylaw No. F1102, 2013".

CARRIED

b. Request for Decision regarding 2013 Administration Charges and Wage Allocations

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors approve the 2013 administration charges and wage allocations for inclusion in the 2013-2017 Financial Plan.

CARRIED

c. Request for Decision regarding Fire Services Coordinator – Contract Extension

MOVED: Director Cote
SECONDED: Director Price

THAT the Alberni-Clayoquot Regional District Board of Directors extend the Regional Fire Services Coordinator contract with Mr. Dan Holder for a one year term in the amount of \$44,000.00 to continue providing fire coordinator services to the Bamfield, Sproat Lake, Beaver Creek and Port Alberni Fire Departments.

CARRIED

d. Request for Decision regarding Declaration of Candidates – EA “F” Director and School District Trustee (Alberni)

MOVED: Director Bennett
SECONDED: Director Geall

THAT the Alberni-Clayoquot Regional District Board of Directors receives the Declaration of Candidates Report for the 2013 By-Election of Director, Electoral Area “F” (Cherry Creek) and School District Trustee (Alberni).

CARRIED

e. Request for Decision regarding appointment of Deputy Chief Election Officer – February 2013 By-Election

MOVED: Director Price
SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors appoints Russell Dyson, Deputy Chief Election Officer for the purposes of conducting the by-election for Director, Electoral Area “F” (Cherry Creek) and Trustee, School District No. 70 (Alberni).

CARRIED

f. Request for Decision regarding Coulson Airplane Lease at the Alberni Valley Airport

MOVED: Director McNabb
SECONDED: Director McLeman

THAT the Board of Directors passes a resolution to amend Section 5(e) (ii) of the Coulson Airplane lease at the Alberni Valley Airport to read “any buildings or structures constructed on the Premises shall comply with the ACRD zoning bylaw setbacks.”

CARRIED

g. Request for Decision regarding placement of Notice on Title – 10976 Taylor Arm Drive

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors receive the correspondence and ask staff to respond.

CARRIED

The Planning and Development Manager explained there are three options; do nothing, place notice on title or invite the applicant to speak to the Board.

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors defer this matter and invite the property owner to make a presentation to the board.

CARRIED

10. PLANNING MATTERS

a. DVD12007, COULSON AIRPLANE LTD, 7500 AIRPORT ROAD
Development Variance Application – Memorandum and Permit

MOVED: Director Cote
SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to issue development variance permit DVD12007.

CARRIED

b. RE09009, EVANS, 7955 BEAVER CREEK ROAD
Rezoning Application – Memorandum and Bylaws P1243 and P124

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors receive the staff memorandum.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors rescind third reading of Bylaw P1243.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors rescind third reading of Bylaw P1244.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the public hearing for Bylaws P1243 and P1244 be delegated to the Director for Electoral Area "E" Beaver Creek, the Alternate Director, or the Chairperson of the Regional Board.

CARRIED

c. RF11009, ABC ALBERNI BOAT CENTRE, 2945 ALBERNI HIGHWAY
Rezoning Application – Memorandum and Bylaws P1286 and P1306

MOVED: Director Price
SECONDED: Director Kokura

THAT the Board of Directors receives the staff memorandum.

CARRIED

MOVED: Director Price
SECONDED: Director Bennett

THAT the Board of Directors accept the original referral agency comments received in January and February of 2012.

CARRIED

MOVED: Director Price
SECONDED: Director Cote

THAT the Board of Directors rescind third reading of Bylaw P1286.

CARRIED

MOVED: Director Price
SECONDED: Director Geall

THAT Bylaw P1306, Cherry Creek Official Community Plan Amendment Bylaw, be read a first time.

CARRIED

MOVED: Director Price
SECONDED: Director Bennett

THAT the public hearing for Bylaws P1286 and P1306 be delegated to the Director for Electoral Area "F" Cherry Creek, the Alternate Director, or the Chairperson of the Regional Board.

CARRIED

d. RF12007, WILSON/GUNDERSON, 610 FRANKLIN RIVER ROAD
Rezoning Application – Report and Bylaw P1305

4:05 pm Director Price left the meeting due to a conflict

4:05 pm Manager of Planning & Infrastructure, Mke Irg left the meeting due to a conflict

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors receive the staff report and recommends proceeding with first reading of Bylaw P1305 subject to access to both proposed parcels being approved and supported by the Ministry of Transportation and Infrastructure, connection to either City of Port Alberni water or well water and meeting all technical referral agency requirements.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT Bylaw P1305, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the public hearing for Bylaw P1305 be delegated to the Director for Electoral Area "F" Cherry Creek, the Alternate Director, or the Chairperson of the Regional Board.

CARRIED

11. REPORTS

11.1 STAFF REPORTS

- a. Staff Action Items Report – January 17, 2013
- b. Meeting Schedule – February 2013
- c. Planning & Development Report – January 17, 2013
- d. Financial Statements – December 31, 2012

MOVED: Director Bennett
SECONDED: Director Cote

THAT the Board of Directors receives the Staff Reports.

CARRIED

11.2 COMMITTEE REPORTS

- a. **West Coast Committee Meeting, January 15, 2013 (verbal) – R. Dyson**

The Chief Administrative Officer reported on the West Coast Committee Meeting held on January 15 with the West Coast Multiplex Society. The West Coast Multiplex Society put forward their eight action items they will be working on between now and the next meeting scheduled for Tuesday, March 5, 2013.

MOVED: Director Bennett
SECONDED: Director McLeman

THAT the Board of Directors receives this verbal report.

CARRIED

- b. **Long Beach Airport Advisory Committee Meeting, January 15, 2013 (verbal) – A. Daniel**

The Manager of Environmental Services reported on the first meeting of the Long Beach Airport Advisory Committee. The Airport was extremely busy in 2012 with many improvements. These improvements included pavement of Runway 11-29, implementation of Phase 4 of the Safety Management System, the replacement of the main culvert on the access road, the purchase of a Kubota Tractor and the creation of the Long Beach Airport Advisory Committee.

MOVED: Director Bennett
SECONDED: Director Irving

THAT the Board of Directors receives this verbal report.

**c. West Coast Committee – Financial Planning Meeting, January 23, 2013 –
(verbal) T. Bennett**

Ms. Jessica Hutchison, representing Strawberry Isle Marine Research Society and Central Westcoast Forest Society provided an overview of the practices of each Society. Requests are forthcoming for both organizations for grant-in-aids. Long Beach Airport and Waste Management plan budgets were reviewed and approved in principle with no changes.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receives this verbal report.

11.3 MEMBER REPORTS

- a. RCMP Update** (written report)
Inspector Richards OIC Port Alberni Detachment reviewed the December 2012 Monthly Report.
- b. 9-1-1 Corporation** – C. Solda - No Report
- c. Vancouver Island Regional Library** - P. Cote – No Report
- d. Central West Coast Forest Society** – T. Bennett – No Report
- e. Emergency Planning** – J. McNabb/P. Cote/M. Kokura/C. Solda
The next meeting is Thursday, January 24, 2013 at 1:30 pm
- f. Alberni Valley Chamber of Commerce** – C. Solda
A new Manager has been hired, Mr. Bill Collette. There is a meeting on Thursday, January 24, 2013
- g. Coastal Communities Network** – T. Bennett/B. Irving/C. Solda – No Report
- h. West Island Woodlands Advisory Group** – J. Jack/L. Price
The next meeting is Thursday, February 7, 2013
- i. Island Coastal Economic Trust** – C. Solda - No Report
- j. Air Quality Council, Port Alberni** – J. McNabb – No report
- k. West Coast Aquatic Board** – T. Bennett

Andrew Day will make a presentation during the 2013 budget process for grant-in-aids

l. Association of Vancouver Island & Coastal Communities – C. Solda

The BC Association of Community Forests will have a 15 minute presentation at AVICC along with workshops. Bill Bourgeios spoke about their vision asking logging companies to submit their plans for anything to do with water sheds

m. Beaver Creek Water Advisory Committee – J. McNabb - No report

n. City of Port Alberni Economic Development Report – January 2013 (written)

MOVED: Director McLeman

SECONDED: Director Irving

THAT Mr. Pat Deakin, City of Port Alberni Economic Development Manager be invited to address the Regional District Board the Board of Directors.

CARRIED

Mr. Pat Deakin, City of Port Alberni Economic Development Manager discussed the Business Retention Survey that is in progress, funding opportunities for the West Coast Multiplex, the Alberni Valley: Feature Farming Community at the Islands Agriculture Show February 1 and 2, 2013 and the Opportunities BC website.

o. Clayoquot Biosphere Trust – Summary of 2012 Activities (written)

p. Other Reports

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors receive the Member Reports.

CARRIED

12. LATE BUSINESS

a. Long Beach Area Reinforcement Project

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors provide a letter to BC Hydro supporting their preferred project alternative to replace/upgrade the two existing substations, Long Beach and Great Central Lake.

CARRIED

b. Islands Agriculture Show

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Board of Directors receive the invitation to attend the Islands Agriculture Show.

CARRIED

13. QUESTION PERIOD

14. ADJOURN

MOVED: Director Kokura
SECONDED: Director McNabb

THAT this meeting be adjourned at 4:35 pm.

CARRIED

Certified Correct:

Cindy N. Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE – FINANCIAL PLANNING MEETING HELD ON WEDNESDAY, JANUARY 23, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

- DIRECTORS** Tony Bennett, Chairperson, Electoral Area “C” (Long Beach)
- PRESENT:** Bill Irving, Mayor, District of Ucluelet
Josie Osborne, Mayor, District of Tofino
Alan McCarthy, Member of Legislature, Yuułuᑭitᑭatᑭ Government
- STAFF PRESENT:** Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Andrew McGifford, Assistant Accountant
Wendy Thomson, Manager of Administrative Services
Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:12 am.

The Chief Administrative Officer introduced the new Mayor of the District of Tofino Josie Osborne.

2. APPROVAL OF AGENDA

MOVED: Director Irving
SECONDED: Director McCarthy

THAT the agenda be approved as circulated with the addition of the following late item: Request from the West Coast Multiplex Society.

CARRIED

3. ADOPTION OF MINUTES

a. **West Coast Committee Meeting – January 8, 2013.**

MOVED: Director Irving
SECONDED: Director McCarthy

THAT the minutes of the West Coast Committee Meeting held on January 8, 2013 be adopted.

CARRIED

5. **CORRESPONDENCE**

a. **West Coast Multiplex Society - email dated January 22, 2013**

R. Dyson reported on the West Coast Committee meeting with the West Coast Multiplex Advisory Committee on January 15, 2013. The West Coast Multiplex Society put forward their eight action items that they will be working on between now and the next meeting scheduled on Tuesday, March 5, 2013.

MOVED: Director Irving

SECONDED: Director McCarthy

THAT the West Coast Committee agree in principle to a grant-in-aid in 2013 in amount of \$6000.00 (in-kind) to the West Coast Multiplex Society.

CARRIED

MOVED: Director Irving

SECONDED: Director McCarthy

THAT the West Coast Committee send a letter to the MLA and MP and appropriate Minister requesting support for the proposed Multiplex facility on the West Coast.

CARRIED

6. **2013-2017 FINANCIAL PLAN – WEST COAST SERVICES**

a. **Request for Decision regarding South Long Beach Multi-Purpose Path Contribution**

MOVED: Director Irving

SECONDED: Director Osborne

THAT staff be instructed to draft an amendment to the South Long Beach Multi-Purpose Path Bylaw increasing the contribution for the operation and maintenance of the path for consideration by the Alberni-Clayoquot Regional District Board.

CARRIED

4. **PETITIONS, DELEGATIONS & PRESENTATIONS**

a. **Ms. Jessica Hutchinson, Strawberry Isle Marine Research Society regarding update on activities (GIA Application)**

MOVED: Director Irving

SECONDED: Director Osborne

THAT Ms. Jessica Hutchinson, Strawberry Isle Marine Research Society be invited to address the West Coast Committee.

CARRIED

Ms. Jessica Hutchinson provided Directors with an overview of the Strawberry Isle Marine Research Societies practices. The purpose of the society is to conduct primary research of the marine ecosystems of Clayoquot sound. Monitoring of killer whales, harbor seals, sea lions and harbor porpoises.

MOVED: Director Irving

SECONDED: Director McCarthy

THAT the West Coast Committee support in principle a grant-in-aid in the amount of \$1,500.00 to the Strawberry Isle Marine Research Society.

CARRIED

MOVED: Director Irving

SECONDED: Director Osborne

THAT Ms. Jessica Hutchinson, Central Westcoast Forest Society be invited to address the West Coast Committee.

CARRIED

Ms. Jessica Hutchinson provided Directors with an overview of the Central Westcoast Forest Societies practices. The organization began in 1994 with a group of individuals who were concerned about forest practices on eco systems. The Societies mandate is to monitor and restore streams, trails and engage with the community.

6. 2013-2017 FINANCIAL PLAN – WEST COAST SERVICES

b. Request for Decision regarding Long Beach Airport

MOVED: Director Irving

SECONDED: Director McCarthy

THAT the West Coast Committee approve the draft 2013-2017 Financial Plan for the Long Beach Airport and forward for consideration by the Board of Directors.

CARRIED

c. Request for Decision regarding West Coast Waste Management.

MOVED: Director Irving

SECONDED: Director Osborne

THAT the West Coast Committee approve the draft 2013–2017 Financial Plan for the West Coast Waste Management and forward for consideration by the Board of Directors.

CARRIED

7. REPORTS

8. UNFINISHED BUSINESS

9. LATE BUSINESS

10. IN-CAMERA

MOVED: Director McCarthy

SECONDED: Director Irving

THAT this meeting be closed to the public to discuss negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.

The meeting was closed to the public at 11:50 am.

The meeting re-opened to the public at 12:02 pm.

11. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

a. Memorandum - Long Beach Water Landing Strip Lease

MOVED: Director Irving

SECONDED: Director Osborne

THAT the West Coast Committee instruct staff to proceed with the notice of disposition for the water landing strip at the Long Beach Airport for a 10 year term subject to determining fair market value rent for the lease area.

CARRIED

12. ADJOURN

MOVED: Director Irving

SECONDED: Director Osborne

THAT this meeting be adjourned at 12:05 pm.

CARRIED

Certified Correct:

Tony Bennett,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE ALBERNI VALLEY & BAMFIELD COMMITTEE FINANCIAL PLANNING MEETING HELD ON WEDNESDAY, FEBRUARY 6, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Chair, Councillor, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)
Jack McLeman, Councillor, City of Port Alberni
John Jack, Councillor, Huu-ay-aht First Nation

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services
Andrew McGifford, Assistant Accountant
Laurie L'Heureux, Emergency Program Manager

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

2. **APPROVAL OF AGENDA**

MOVED: Director Cote

SECONDED: Director Price

THAT the agenda be approved as circulated.

CARRIED

3. **REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding 2013-2017 Financial Plan – Alberni Valley & Bamfield Waste Management.**

Director Jack entered the meeting at 1:45 pm.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT staff be instructed to provide a report outlining the proposed Waste Management Budget - Feasibility Study Food Waste Composting - breaking out study costs, program implementation and ongoing program costs.

CARRIED

*MOVED: Director Cote
SECONDED: Director McLeman*

THAT the Committee request the Regional District's Engineer to prepare a report on the Landfill Gas Management Program and feasibility of the program within the Alberni Valley Landfill.

CARRIED

*MOVED: Director McNabb
SECONDED: Director Geall*

THAT the Committee amend the 2013-2017 Financial Plan - Alberni Valley and Bamfield Waste Management by amending the tax requisition for 2013 to zero.

DEFEATED

*MOVED: Director Geall
SECONDED: Director Kokura*

THAT the Committee approve the draft 2013-2017 Financial Plan for Alberni Valley & Bamfield Waste Management as presented and forward for consideration by the Board of Directors.

CARRIED

b. Request for Decision regarding 2013-2017 Financial Plan – Alberni Valley Emergency Planning.

Director Geall left at 2:26 pm

*MOVED: Director Kokura
SECONDED: Director Cote*

THAT the Committee to approve the draft 2013-2017 Financial Plan for the Alberni Valley Emergency Planning as presented and forward for consideration by the Board of Directors.

CARRIED

c. Request for Decision regarding 2013-2017 Financial Plan – Custom Transit.

MOVED: Director Cote
SECONDED: Director McLeman

THAT staff be instructed to invite BC Transit to meet with the Regional District Board to provide an update on ridership and increase in the Custom Transit budget.

CARRIED

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Committee approve the 2013-2017 Financial Plan for Custom Transit as presented and forward for consideration by the Board of Directors.

CARRIED

d. Request for Decision regarding 2013-2017 Financial Plan – Alberni Valley Regional Airport.

MOVED: Director Price
SECONDED: Director Kokura

THAT the Committee approve the 2013-2017 Financial Plan for the Alberni Valley Regional Airport as presented and forward for consideration by the Board of Directors.

CARRIED

4. UNFINISHED BUSINESS

5. LATE BUSINESS

MOVED: Director McNabb
SECONDED: Director Kokura

That the meeting be closed to the public to hear a presentation from the Port Alberni RCMP Inspector.

CARRIED

The meeting was closed to the public at 3:10 pm.

The meeting was re-opened at 3:29 pm.

The CAO reported that on a meeting with the Port Alberni Port Authority CAO and Port Alberni City Manager regarding the amalgamation of the ACRD and PAPA Transportation Committees.

6. **ADJOURN**

MOVED: Director Kokura

SECONDED: Director McLeman

THAT this meeting be adjourned 3:38 pm.

CARRIED

Certified Correct:

Cindy Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni-Clayoquot Regional District

MINUTES OF THE ELECTORAL AREA DIRECTORS COMMITTEE – FINANCIAL PLANNING MEETING MEETING HELD ON FEBRUARY 6, 2013

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Penny Cote, Chair, Electoral Area “D” (Sproat Lake)
Eric Geall, Electoral Area “A” (Bamfield)
Mike Kokura, Electoral Area “B” (Beaufort)
Tony Bennett, Electoral Area “C” (Long Beach)
John McNabb, Electoral Area “E” (Beaver Creek)
Lyle Price, Alternate Director, Electoral Area “F” (Cherry Creek)

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services
Andrew McGifford, Assistant Accountant

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:05 am.

2. APPROVAL OF AGENDA

MOVED: Director Price

SECONDED: Director Geall

THAT the agenda be approved as circulated.

CARRIED

3. REQUEST FOR DECISIONS & BYLAWS

a. **Request for Decision regarding 2013-2017 Financial Plan – Vancouver Island Regional Library.**

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Electoral Area Directors approve the draft 2013-2017 Financial Plan for the Vancouver Island Regional Library and forward for consideration by the Board of Directors.

CARRIED

MOVED: Director Kokura

SECONDED: Director Bennett

THAT a letter be forwarded to members of the Vancouver Island Regional Library Board stating the Regional District's concerns with the continual increase in costs for the library service.

CARRIED

b. Request for Decision regarding 2013-2017 Financial Plan – Management of Development Rural Planning.

MOVED: Director Price

SECONDED: Director Bennett

THAT the Electoral Area Directors approve the draft 2013-2017 Financial Plan for Management of Development Rural Planning and forward for consideration by the Board of Directors.

CARRIED

c. Request for Decision regarding 2013-2017 Financial Plan – Building Inspection.

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Electoral Area Directors approve the draft 2013-2017 Financial Plan for Building Inspection and forward for consideration by the Board of Directors.

CARRIED

d. Request for Decision regarding 2013-2017 Financial Plan – Electoral Area Administration.

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Electoral Area Directors approve the draft 2013-2017 Financial Plan for Electoral Area Administration and forward for consideration by the Board of Directors.

CARRIED

e. Request for Decision regarding 2013-2017 Financial Plan – 2013 Regional Water Improvement Project.

MOVED: Director Bennett

SECONDED: Director Price

*THAT the Electoral Area Directors Committee recommends to the Board of Directors the allocation of \$2.25 million of gas tax funds to implement the Regional District's **2013 Regional Water Improvement Project.***

CARRIED

4. UNFINISHED BUSINESS

5. LATE BUSINESS

a. Late Business – Update on Coastal Communities Network

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Electoral Area Directors allow an update on the Coastal Communities Network as a late item.

CARRIED

Director Bennett provided a brief update on the Coastal Communities Network (CCN). Letters have been sent out to all 19 Regional Districts from the CCN and ACRD requesting participation in a conference call on February 28th to discuss the CCN restructuring and 2013 membership.

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the verbal report on the Coastal Communities Network be received.

CARRIED

6. ADJOURN

MOVED: Director Kokura

SECONDED: Director McNabb

THAT this meeting be adjourned at 12 noon.

CARRIED

Certified Correct:

Penny Cote,
Chairperson

Russell Dyson,
Chief Administrative Officer

QUEEN ELIZABETH II
DIAMOND JUBILEE MEDAL



MÉDAILLE DU JUBILÉ DE DIAMANT
DE LA REINE ELIZABETH II

Dear recipient,

On behalf of Her Majesty Queen Elizabeth II, I am pleased to award you the Queen Elizabeth II Diamond Jubilee Medal, created to mark the 60th anniversary of Her Majesty's accession to the Throne.

In granting you this honour, I thank you for your dedicated service to your peers, to your community and to Canada. The contributions you have made to our nation are most commendable and deserve our praise and admiration.

I wish to convey to you the heartfelt congratulations of your fellow Canadians, to which I add my own.

Cher récipiendaire,

Au nom de Sa Majesté la reine Elizabeth II, il me fait plaisir de vous attribuer la Médaille du jubilé de diamant de la reine Elizabeth II, créée à l'occasion du soixantième anniversaire de l'accession de Sa Majesté au trône.

En vous octroyant cette distinction, je vous remercie des services distingués que vous avez rendus à vos pairs, à votre communauté et au Canada. Votre apport à la nation mérite les plus grands éloges et toute notre admiration.

Je tiens à vous transmettre les plus sincères félicitations de vos compatriotes, auxquelles j'ajoute les miennes.

Governor General of Canada

Gouverneur général du Canada

1952 VIVAT REGINA 2012

QUEEN ELIZABETH II
DIAMOND JUBILEE MEDAL



MÉDAILLE DU JUBILÉ DE DIAMANT
DE LA REINE ELIZABETH II

Her Worshipful Cindy Soltau

*By Command of Her Majesty The Queen,
the Diamond Jubilee Medal is presented to you
in commemoration of the sixtieth anniversary
of Her Majesty's Accession to the Throne
and in recognition of your contributions to Canada.*

*Par ordre de Sa Majesté la Reine,
la Médaille du jubilé de diamant vous est présentée
en commémoration du soixantième anniversaire
de l'accession de Sa Majesté au Trône et en reconnaissance
de votre contribution au service du Canada.*

A handwritten signature in black ink, appearing to be 'J. St. Pierre'.

Governor General of Canada

Gouverneur général du Canada

1952 - 2012

From: [Wendy Thomson](#)
To: [Tracy Bond](#)
Subject: FW: Regional District of Alberni - Clayoquot Veterans & Troops Remembrance/Support Ad - Royal Canadian Legion
Date: Tuesday, January 29, 2013 8:12:18 AM
Attachments: [letter&rates05.pdf](#)
[RD of Alberni-Clayoquot Lest We Forget Ad.pdf](#)
Importance: High

Next Board Agenda

W.

From: Campaign Office [mailto:campaignoffice@fenety.com]
Sent: Monday, January 28, 2013 4:28 PM
To: Wendy Thomson
Subject: Regional District of Alberni - Clayoquot Veterans & Troops Remembrance/Support Ad - Royal Canadian Legion
Importance: High

Hello Wendy,

First of all, we would like to Thank You very much for your consideration to support our historic Remembrance project. Your support is a big help and greatly appreciated.

The Veterans would be honored to have Regional District of Alberni - Clayoquot included in this years Remembrance Project by our Veterans. The "Military Service Recognition Book" is a first class, full sized publication, approximately 300 pages. The content of the book will be individual photographs and biographies of our "Hometown Veterans" who bravely served in WW1, WWII the Korean Conflict and our current Troops serving overseas on the mission in Afghanistan. The Recognition Book will be available to view for all of our citizens at our Local Legion Branch. The book will be available free of charge to our Schools, Hospitals and public facilities to educate our citizens on the sacrifices of our Local Veterans.

The proceeds raised from this project will be used to assist BC's Veterans, Military Personnel, and Legion members with support programs, and many youth sponsored activities such as scholarships, cadets and sports.

Regional District of Alberni - Clayoquot has been a strong supporter of our Veterans the last 4 years with your 1/4 Page Full Color Support Ad. Any level of support is greatly appreciated for this years success.

****Attached is the ratesheet, letter and your 1/4 Page Ad Full Color from last year's book.****

The deadline for NEW Ad copy is March 1st, 2013. Please confirm the size you would like to support as soon as possible. I will forward the dimensions and Ad instructions upon your confirmation. If you have any questions, please let me know. Thank You Very Much Wendy.

Best Regards,

Tom Campbell
BC/ Yukon Command
Royal Canadian Legion
1866-354-6277
Campaign Office
www.legionbcyukon.ca




LEGION
www.legionbcyukon.ca

British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **BC/Yukon Command Legion** is very proud to be printing **10,000 copies** of our Annual “**Military Service Recognition Book**”, scheduled for release by Remembrance Day 2013, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the “**Keepers of Remembrance**”, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our “**Military Service Recognition Book.**” Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **154 Branches and 100 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-866-354-6277**.

Thank you for your consideration and/or support.

Sincerely,



Bob Brady
President




LEGION
www.legionbcyukon.ca

British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$1,709.82	+ \$205.18	= \$1,915.00
Inside Front/Back Cover (Full Colour)	\$1,517.86	+ \$182.14	= \$1,700.00
Full Page (Full Colour)	\$1,424.11	+ \$170.89	= \$1,595.00
Full Page	\$959.82	+ \$115.18	= \$1,075.00
½ Page (Full Colour)	\$825.89	+ \$99.11	= \$925.00
½ Page	\$566.96	+ \$68.04	= \$635.00
¼ Page (Full Colour)	\$513.39	+ \$61.61	= \$575.00
¼ Page	\$401.79	+ \$48.21	= \$450.00
1/10 Page (Business Card-Full Colour)	\$281.25	+ \$33.75	= \$315.00
1/10 Page (Business Card)	\$236.61	+ \$28.39	= \$265.00

H.S.T. Registration # R10 793 3913

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year’s publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.



PLEASE MAKE CHEQUE PAYABLE TO:

BC/Yukon Command
The Royal Canadian Legion
(BC/Y RCL)
(Campaign Office)
P O Box 5555
Vancouver, BC V6B 4B5



DEAR VALUED SUPPORTER:

Thank you for your consideration of the British Columbia/Yukon Command, The Royal Canadian Legion's "**Military Service Recognition Book Project.**" This important annual publication will help identify and recognize many of the Veterans of British Columbia and the Yukon who served their country so well. The book will go a long ways to help the Legion in our job as "**Keepers of Remembrance**" so that none of us forget the selfless contributions made by our Veterans.

There will be 12,500 copies of this book distributed **free of charge** in communities throughout BC and the Yukon. Copies of this publication will be provided to public and private school libraries to be used as an important education aid for our youth. The full book will also be available online at www.legionbcyukon.ca. Proceeds raised from this project will be used by the Legion to support our crucial programs and our provincial operations.

The Royal Canadian Legion plays an active role in communities throughout BC and the Yukon. With 154 Branches and Ladies Auxiliaries there's not a citizen within our Command whose life isn't touched by The Royal Canadian Legion. The tragedy for the Legion is that we have a history of working hard and not really publicizing our contributions and the public isn't aware of the extent of our contributions in the communities we serve.

Who we are and what do we do?

The more than 65,000 Legion members in BC/Yukon Command are dedicated to assisting Veterans and their families. We are equally dedicated to assisting those in need within our communities, whether it is seniors or youth.

Funding - The government does not fund The Royal Canadian Legion. We rely on our member's dues, donations from the public and in-house fund raising activities.

How do we help seniors and youth within our communities?

- Since 1956 provide affordable housing numbering in the thousands for seniors throughout BC/Yukon with a construction cost of over **\$168,000,000** and a current value many times that amount.
- Provide "assisted living" accommodation for those needing the extra care. Presently this type of accommodation numbers in the hundreds of units with at least four new complexes under construction.
- Support our communities by paying close to **one million dollars** in yearly property taxes.

The Legion combined with our Foundation donates:

- Over **half a million dollars** annually within BC/Yukon in support of electric beds and lifts, wheelchairs and specialty mattresses, specialized medical equipment, therapeutic gardens, buses and even furnishings and television sets to our hospitals and extended care facilities.
- **Half a million dollars** raised by the 5000 Ladies Auxiliary members for charities and deserving branch projects.
- **Over \$350,000** on Youth Programs, sponsoring a variety of sports teams.
- **Over \$275,000** in Bursaries and Scholarships awarded.
- Sponsor over 5,000 cubs, scouts, guides and cadets.
- **\$25,000 annually** to send young BC athletes and coaches to a Legion-sponsored National Athletic camp and to fund local events.
- **\$60,000 annually** to the Department of Family Practice at UBC. Over 200 family doctors have graduated since inception in 1978, most of these are in practice in BC, including a large number in rural areas.
- Sponsor the Veterans Transition programs at UBC and the University of Victoria for our Veterans trauma and PTSD counselling.
- Fund the newly developed program at BCIT which converts military experience into credits toward post-secondary education and career opportunities for veterans.
- Sponsor "Spinoza Bear" program throughout BC for children suffering with serious illness or stress related disorders.
- **Over half a million dollars** from poppy funds to ex-service personnel and their dependants in need.

The Legion at work in your community!

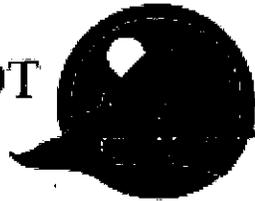
Again, we thank you for your sponsorship and support of this very worthwhile project.

Sincerely,



Bob Brady
President

ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



The Alberni-Clayoquot
Regional District wishes
to recognize and show
appreciation for our
veterans. The freedoms
we enjoy are attributable
to their sacrifices.



Lest we forget

January 10, 2013

Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C, V9Y 2E3

Attention: Russell Dyson, Chief Administrative Officer

Dear Sir:

Re: Regional District Nominees for Island Corridor Foundation Board of Directors

As members of the Island Corridor Foundation, the five regional districts namely, Capital Regional District (CRD), Cowichan Valley Regional District (CVRD), Regional District of Nanaimo (RDN), Comox Valley Regional District (CVRD) and the Alberni-Clayoquot Regional District (ACRD) are to each nominate a person for board director of the ICF as per ICF By Law Number 1. In total there are 12 directors, five nominated from the member First Nations and two members at large. Nominees are elected to the ICF Board at the Annual General meeting.

The position of director is for a two year term and the terms are staggered.

Current ICF directors whose term ends April 2013 are:

Mary Ashley – Director at large
Ken McRae – ACRD
Councillor Albie Charlie – Cowichan Tribes
Ray Gauthier – Stz’uminus First Nation
Councillor Ted Greves – RDN

& there is one First Nation position to be filled.

Current ICF directors whose term ends April 2014 are:

Judith Sayers – director at large
Mayor Graham Hill – CRD
Lonnie Norris – Halalt First Nation
Mayor Larry Jangula – Comox Valley Regional District
Chief David Bob – Snaw-Naw-As First Nation
Mayor Phil Kent – Cowichan Valley Regional District

For those regional districts whose director’s term is up, (ACRD & RDN) could you please notify me of your nominee by the end of February?

The ICF Annual General Meeting at which new directors will be elected is April 25th 2013 at Nanaimo.

Further, per the ICF Bylaw Number 1, each regional district and First Nation is to appoint a member to attend the AGM to elect new directors and to receive the auditor's report and conduct whatever other business that is brought forward.

This person appointed as a member to represent your regional district at the AGM may be the same person as the person either currently sitting as director or nominated to be director. Would you please inform me as to who will be your appointed member also by the end of February?

The ICF Board meetings are the fourth Thursday of each month in Nanaimo; the Board does not meet in August or December. Director expenses are covered by the ICF.

I trust this helps to clarify the ICF membership structure and director nominee process. Please call if you have questions or require further information.

Thank you for your continuing support in the reconstruction of rail and the building of trails.

Yours truly,



(25) Graham Bruce
Chief Operating Officer

/jkg



January 28, 2013

Coastal Regional Chairs Group
c/o Colin Palmer, Chairperson
Powell River Regional District
5776 Marine Ave.
Powell River, BC
V8A 2M4

Dear Coastal Regional Chairs,

At the January 9, 2013 Alberni-Clayoquot Regional District (ACRD) Board meeting, Directors discussed the ACRD's involvement in the Coastal Regional Chairs' Group which has been meeting over the past year to discuss BC Ferries issues.

The ACRD Board of Directors suggests that the best forum to deal with issues such as BC Ferries is through the Coastal Communities Network (CCN).

The mandate of the CCN is to serve communities on the coast and focuses on issues affecting coastal communities. The CCN enables coastal communities to share information, issues and communications. We urge communities to use this valuable resource.

Yours truly,

Cindy N. Solda,
Chairperson

cc: Coastal Communities Network

From: [Wendy Thomson](mailto:Wendy_Thomson)
To: [Tracy Bond](mailto:Tracy_Bond)
Subject: FW: Letter to Coastal Regional Chairs
Date: Thursday, January 31, 2013 9:13:48 AM

From: Wendy Thomson
Sent: Thursday, January 31, 2013 8:22 AM
To: Russell Dyson
Subject: FW: Letter to Coastal Regional Chairs

From: jim abram [<mailto:jimabram@xplornet.ca>]
Sent: Wednesday, January 30, 2013 7:25 PM
To: Brenda Paquin
Cc: Colin S. Palmer; Al Huddleston, Mt. Waddington Board Chair; Alberni-Clayoquot Board Chair; Barry Pages, Skeena-Queen Charlotte Board Chair; Brian Lande, Central Coast Board Chair; Capital Board Chair- Alastair Bryson; Edwin Grieve, Comox Valley Board Chair; Garry Nohr, Sunshine Coast Board Chair; Joe Stanhope, Nanaimo Board Chair; Metro Vancouver Board Chair; Rob Hutchins, Cowichan Valley Board Chair; Sheila Malcolmson, Islands Trust Board Chair; Ted Lewis, Strathcona Board Chair; CAO Mac Fraser (mfraser@cdpr.bc.ca); Al Radke; Brian Reardon, Strathcona CAO; Carol Mason, Metro Vancouver CAO; Debra Oakman, Comox Valley CAO; Donna Davis, Metro Vancouver; Greg Fletcher, Mt. Waddington CAO; John France, Sunshine Coast CAO; Kelly Daniels, Capital CAO; Linda Adams, Islands Trust CAO; Paul Thorkelsson, CAO; Russell Dyson, Alberni-Clayoquot CAO; Skeena-Queen Charlotte RD CAO; Teresa Warnes, Executive Assistant, Comox Valley RD; Tom Yates, Strathcona RD Corporate Administrator; Treace Altonm CRD Executive Assistant; Warren Jones, Cowichan Valley CAO
Subject: Re: Letter to Coastal Regional Chairs

hello to all..

while i have no problem with the CCN, i do disagree.

the Coastal Chairs group has come a long way with the issues around BC ferries and we MUST proceed with our mission...

pleae continue to try to et up meetings with the opposition leader, his various critics and any member of govt that is willing to meet with us!

jim abram

Strathcona Regional District, Vice Chair and Director for Area C

On 30-Jan-13, at 3:45 PM, Brenda Paquin wrote:

From: Wendy Thomson [<mailto:wendy.thomson@acrd.bc.ca>]
Sent: Wednesday, January 30, 2013 2:47 PM
To: Brenda Paquin
Cc: 'patrick.marshall@capitaledc.com'; Tony Bennett
Subject: Letter to Coastal Regional Chairs

Executive Assistant, Comox Valley RD <administration@comoxvalleyrd.ca>; Tom Yates, Strathcona RD Corporate Administrator <tyates@strathconard.ca>; Treace Altonm CRD Executive Assistant <talfon@crd.bc.ca>; Warren Jones, Cowichan Valley CAO <cvrd@cvrd.bc.ca>
Subject: Re: Letter to Coastal Regional Chairs

hello to all..

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the Coastal Chairs group has come a long way with the issues around BC ferries and we MUST proceed with our mission...

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jim abram

Strathcona Regional District, Vice Chair and Director for Area C

On 30-Jan-13, at 3:45 PM, Brenda Paquin wrote:

From: Wendy Thomson [<mailto:wendy.thomson@acrd.bc.ca>]
Sent: Wednesday, January 30, 2013 2:47 PM
To: Brenda Paquin
Cc: 'patrick.marshall@capitaledc.com'; Tony Bennett
Subject: Letter to Coastal Regional Chairs

Hello Brenda,

Can you please forward the attached letter to your Chair and other Coastal Regional Chairs.

Thank you.

Wendy Thomson,
Manager of Administrative Services
Alberni-Clayoquot Regional District
Phone: (250) 720-2706
Fax: (250) 723-1327

This email is confidential and may be privileged. Any use of this email by an unintended recipient is prohibited. If you receive this email in error please notify me immediately and delete it.

<201301301445.pdf>

From: [Wendy Thomson](mailto:Wendy.Thomson)
To: [Tracy Bond](mailto:Tracy.Bond)
Subject: FW: Letter to Coastal Regional Chairs
Date: Thursday, January 31, 2013 9:13:53 AM

From: Wendy Thomson
Sent: Thursday, January 31, 2013 8:22 AM
To: Russell Dyson
Subject: FW: Letter to Coastal Regional Chairs

From: Garry Nohr [<mailto:Garry.Nohr@scrd.ca>]
Sent: Wednesday, January 30, 2013 11:07 PM
To: 'jimabram@xplornet.ca'; 'brenda.paquin@powellriverrd.bc.ca'
Cc: 'csp12345@telus.net'; 'chair@rdmw.bc.ca'; 'chairperson@acrd.bc.ca'; 'bpages@mhtv.ca'; 'cao@ccrd-bc.ca'; 'crdchair@crd.bc.ca'; 'edwingrieve@shaw.ca'; 'jstanhope@shaw.ca'; 'chair@metrovancover.org'; 'chairperson@cprd.bc.ca'; 'smalcolmson@islandstrust.bc.ca'; 'mayorzeb@alive.ca'; 'mfraser@cdpr.bc.ca'; 'al.radke@powellriverrd.bc.ca'; 'breardon@strathconard.ca'; 'Carol.Mason@metrovancover.org'; 'djoakman@comoxvalleyrd.ca'; 'donna.davis@metrovancover.org'; 'gfletcher@rdmw.bc.ca'; John France; 'kdaniels@crd.bc.ca'; 'ladams@islandstrust.bc.ca'; 'pthorkelsson@rdn.bc.ca'; 'mailbox@acrd.bc.ca'; 'info@sqcrd.bc.ca'; 'administration@comoxvalleyrd.ca'; 'tyates@strathconard.ca'; 'talton@crd.bc.ca'; 'cprd@cprd.bc.ca'
Subject: Re: Letter to Coastal Regional Chairs

Folks, I second Jim's point

Garry Nohr
Chair SCRD
Thank You
Garry Nohr
SCRD Chair and Representative for Area B Halfmoon Bay

From: jim abram [<mailto:jimabram@xplornet.ca>]
Sent: Wednesday, January 30, 2013 10:17 PM Pacific Standard Time
To: Brenda Paquin <brenda.paquin@powellriverrd.bc.ca>
Cc: Colin S. Palmer <csp12345@telus.net>; Al Huddleston, Mt. Waddington Board Chair <chair@rdmw.bc.ca>; Alberni-Clayoquot Board Chair <chairperson@acrd.bc.ca>; Barry Pages, Skeena-Queen Charlotte Board Chair <bpages@mhtv.ca>; Brian Lande, Central Coast Board Chair <cao@ccrd-bc.ca>; Capital Board Chair- Alastair Bryson <crdchair@crd.bc.ca>; Edwin Grieve, Comox Valley Board Chair <edwingrieve@shaw.ca>; Garry Nohr; Joe Stanhope, Nanaimo Board Chair <jstanhope@shaw.ca>; Metro Vancouver Board Chair <chair@metrovancover.org>; Rob Hutchins, Cowichan Valley Board Chair <chairperson@cprd.bc.ca>; Sheila Malcolmson, Islands Trust Board Chair <smalcolmson@islandstrust.bc.ca>; Ted Lewis, Strathcona Board Chair <mayorzeb@alive.ca>; CAO Mac Fraser (mfraser@cdpr.bc.ca) <mfraser@cdpr.bc.ca>; Al Radke <al.radke@powellriverrd.bc.ca>; Brian Reardon, Strathcona CAO <breardon@strathconard.ca>; Carol Mason, Metro Vancouver CAO <Carol.Mason@metrovancover.org>; Debra Oakman, Comox Valley CAO <djoakman@comoxvalleyrd.ca>; Donna Davis, Metro Vancouver <donna.davis@metrovancover.org>; Greg Fletcher, Mt. Waddington CAO <gfletcher@rdmw.bc.ca>; John France; Kelly Daniels, Capital CAO <kdaniels@crd.bc.ca>; Linda Adams, Islands Trust CAO <ladams@islandstrust.bc.ca>; Paul Thorkelsson, CAO <pthorkelsson@rdn.bc.ca>; Russell Dyson, Alberni-Clayoquot CAO <mailbox@acrd.bc.ca>; Skeena-Queen Charlotte RD CAO <info@sqcrd.bc.ca>; Teresa Warnes,

From: Wendy Thomson
To: Tracy Bond
Subject: FW: Letter to Coastal Regional Chairs
Date: Thursday, January 31, 2013 9:13:59 AM

From: Wendy Thomson
Sent: Thursday, January 31, 2013 8:22 AM
To: Russell Dyson
Subject: FW: Letter to Coastal Regional Chairs

From: edwingrieve@shaw.ca [<mailto:edwingrieve@shaw.ca>]
Sent: Thursday, January 31, 2013 6:42 AM
To: jstanhope@shaw.ca; Brenda Paquin; Colin S. Palmer; Al Huddleston, Mt. Waddington Board Chair; Alberni-Clayoquot Board Chair; Barry Pages, Skeena-Queen Charlotte Board Chair; Brian Lande, Central Coast Board Chair; Capital Board Chair- Alastair Bryson; Garry Nohr, Sunshine Coast Board Chair; Jim Abram, Vice-Chair, Strathcona RD; Metro Vancouver Board Chair; Rob Hutchins, Cowichan Valley Board Chair; Sheila Malcolmson, Islands Trust Board Chair; Ted Lewis, Strathcona Board Chair
Subject: Re: Letter to Coastal Regional Chairs

I have to agree with Joe. We've got some good momentum that should carry us through regardless of any political change-of-the-guard in Victoria.

Edwin

Sent on the TELUS Mobility network with BlackBerry

From: <jstanhope@shaw.ca>
Date: Wed, 30 Jan 2013 23:12:23 -0800
To: Brenda Paquin<brenda.paquin@powellriverrd.bc.ca>; Colin S. Palmer<cspl2345@telus.net>; Al Huddleston, Mt. Waddington Board Chair<chair@rdmw.bc.ca>; Alberni-Clayoquot Board Chair<chairperson@acrd.bc.ca>; Barry Pages, Skeena-Queen Charlotte Board Chair<bpages@mhtv.ca>; Brian Lande, Central Coast Board Chair<cao@ccrd.bc.ca>; Capital Board Chair- Alastair Bryson<crdchair@crd.bc.ca>; Edwin Grieve, Comox Valley Board Chair<edwingrieve@shaw.ca>; Garry Nohr, Sunshine Coast Board Chair<garry.nohr@scrd.ca>; Jim Abram, Vice-Chair, Strathcona RD<jimabram@xplor.net>; Metro Vancouver Board Chair<chair@metrovanancouver.org>; Rob Hutchins, Cowichan Valley Board Chair<chairperson@cvrd.bc.ca>; Sheila Malcolmson, Islands Trust Board Chair<smalcolmson@islandstrust.bc.ca>; Ted Lewis, Strathcona Board Chair<mayorzeb@alive.ca>
ReplyTo: <jstanhope@shaw.ca>
Subject: Re: Letter to Coastal Regional Chairs

Greetings Coastal Chairs:

I'm not in favour of turning our enterprise over to the Coastal Communities Network. Our Coastal Regional Chairs Group has come a long way and we have credibility and are now recognized. We're in midstream now and as the saying goes - this is not the time to change horses.

Joe Stanhope

From: [Wendy Thomson](mailto:Wendy.Thomson)
To: [Tracy Bond](mailto:Tracy.Bond)
Subject: FW: Letter to Coastal Regional Chairs
Date: Thursday, January 31, 2013 9:14:06 AM

From: Wendy Thomson
Sent: Thursday, January 31, 2013 8:22 AM
To: Russell Dyson
Subject: FW: Letter to Coastal Regional Chairs

From: jstanhope@shaw.ca [<mailto:jstanhope@shaw.ca>]
Sent: Wednesday, January 30, 2013 11:12 PM
To: Brenda Paquin; Colin S. Palmer; Al Huddleston, Mt. Waddington Board Chair; Alberni-Clayoquot Board Chair; Barry Pages, Skeena-Queen Charlotte Board Chair; Brian Lande, Central Coast Board Chair; Capital Board Chair- Alastair Bryson; Edwin Grieve, Comox Valley Board Chair; Garry Nohr, Sunshine Coast Board Chair; Jim Abram, Vice-Chair, Strathcona RD; Metro Vancouver Board Chair; Rob Hutchins, Cowichan Valley Board Chair; Sheila Malcolmson, Islands Trust Board Chair; Ted Lewis, Strathcona Board Chair
Subject: Re: Letter to Coastal Regional Chairs

Greetings Coastal Chairs:

I'm not in favour of turning our enterprise over to the Coastal Communities Network. Our Coastal Regional Chairs Group has come a long way and we have credibility and are now recognized. We're in midstream now and as the saying goes - this is not the time to change horses.

Joe Stanhope
Chair, Regional District of Nanaimo

Sent: Wednesday, January 30, 2013 3:45 PM
Subject: FW: Letter to Coastal Regional Chairs

From: Wendy Thomson [<mailto:wendy.thomson@acrd.bc.ca>]
Sent: Wednesday, January 30, 2013 2:47 PM
To: Brenda Paquin
Cc: 'patrick.marshall@capitaledc.com'; Tony Bennett
Subject: Letter to Coastal Regional Chairs

Hello Brenda,

Can you please forward the attached letter to your Chair and other Coastal Regional Chairs.

Thank you.

Wendy Thomson,
Manager of Administrative Services
Alberni-Clayoquot Regional District



January 31, 2013

Skeena-Queen Charlotte Regional District
100 First Avenue East
Prince Rupert, BC V8J 1A6

Dear Chair & CAO:

Re: Participation - Coastal Communities Network Conference Call

Attached please find an invitation from the Coastal Communities Network (CCN) inviting coastal Regional District Chairs' and Chief Administrative Officers' to participate in a conference call on **Thursday, February 28, 2013, 12:00 noon to 1:00 pm**. The CCN is looking for input from your Regional District on the transition of their Board of Directors and the proposed budget for 2013.

Established by Regional Districts' in 1993, the CCN continues to be a valuable resource to discuss and share issue affecting coastal communities.

We encourage your participation in the conference call to discuss the transition and future on the CCN.

Sincerely,

Cindy N. Solda,
Chairperson



Serving Regional Districts and Territorial Councils on the Pacific Coastal Watershed Since 1993

January 30th 2013

Capital Regional District
625 Fisgard Street
Victoria, British Columbia
CANADA V8W2S6

**Subject: Request for a Teleconference Thursday February 28th 2013
12:00 noon to 1:00 pm Call Toll Free +1 877 385-4099 Password 5287100#**

Dear Chair and CAO:

The Coastal Community Network is about to transition its Board of Directors to those Regional District Chairs that have chosen to participate at this time. Before we do, I would really appreciate you and your CAO's participation in a short conference call to clarify the following:

1. Ad-Hoc Committee of Coastal Regional District Chairs;
2. New Board of Directors;
3. 2013 Proposed Budget;
4. Non-Participating Regional Districts as Correspondents; and;
5. Relationship to UBCM, Area Associations and First Nation Summit.

If you have any questions and to confirm who will speak for your Regional District, please contact our volunteer in Victoria, Patrick Marshall at +1 250 595-8676.

I look forward to speaking with you on the call.

Yours truly,
Coastal Community Network

Tony Bennett
Chair, Local Governments on the Coast
Long Beach Area Director, Alberni Clayoquot Regional District

Copies:

Cindy	Solda	Chair	Russell	Dyson	CAO	Alberni Clayoquot Regional District
Allstair	Bryson	Chair	Kelly	Daniels	CAO	Capital Regional District
Reginald	Moody-Humchitt	Chair	Donna	Mikkelsen	CAO	Central Coast Regional District
Edwin	Crieve	Chair	Debra	Oakman	CAO	Comox Valley Regional District
Robert	Hutchins	Chair	Warren	Jones	CAO	Cowichan Valley Regional District
Sheila	Malcolmson	Chair	Linda	Adams	CAO	Islands Trust
Harry	Nyce	Chair	Bob	Marcellin	CAO	Kilimut-Stikine Regional District
Greg	Moore	Chair	Carol	Mason	CAO	Metro Vancouver Regional District
Al	Huddleston	Chair	Greg	Fletcher	CAO	Mt. Waddington Regional District
Joe	Stanhope	Chair	Jacquie	Hill	CAO	Nanaimo Regional District
Colin	Palmer	Chair	Al	Radke	CAO	Powell River Regional District
Barry	Pages	Chair	Joan	Merrick	CAO	Skeena-Queen Charlotte Regional District
Patricia	Helntzman	Chair	Lynda	Flynn	CAO	Squamish-Lillooet Regional District
Craig	Anderson	Chair	Brian	Reardon	CAO	Strathcona Regional District
Garry	Nohr	Chair	Johnny	France	CAO	Sunshine Coast Regional District

1. Values, Victories and Returns on Investment

- The Network does not represent coastal local and aboriginal governments, but it does serve as a single window of contact, assessment and referral, saving all administrators and elected politicians time and ensuring that urgent and emergent subjects are brought to the attention of those that can resolve them.
- Connected coastal communities to more than 50 consultation processes on provincial, federal and private sector initiatives relaying information back to communities for decisions;
- Hosted more than 12 regional conferences focused on resolving coastal issues and engaging in coastal opportunity development;
- Brought both local and aboriginal government representatives together to collaborate on resolving common issues and communicating them back to municipal and aboriginal associations and senior governments across 5 regional association jurisdictional boundaries;
- Assembled coastal parliamentarians, a non-partisan group of Elders, MLA's, MP's and Senators who represent people on the coast;
- Contributed to the decisions to maintain manned lighthouses on the west coast;
- First point of contact for provincial and federal department staff for referrals reducing time sensitive inquiries to administrators;
- Invests time in the only organization that makes decisions on the "Fair Share" of resource based revenues [Groundfish Development Authority];
- Physically supported all five coastal regional districts as they represented their constituents in the 3 year Pacific North Coast Integrated Management Area Planning process which will eventually impact marine planning processes for the west coast Vancouver Island, Salish Sea and waterfronts in Metro Vancouver and Metro Victoria;
- Providing regional district and area municipal elected people who understand how local and aboriginal governments work to the:
 - Fisheries & Oceans Canada Groundfish Integrated Advisory Board [GIAB]
 - Fisheries & Oceans Canada Groundfish Trawl Advisory Committee [GTAC] In-season Hake Advisory Committee [IHAC];
 - Fisheries & Oceans Canada Groundfish Trawl Advisory Committee [GTAC] , Groundfish Special Industry Committee [GSIC]; and;
 - Fisheries and Oceans Pacific Integrated Commercial Fisheries Initiative [PICFI].

2. Proposed Budget for 2013

2.1 Host 4 Coastal Forum sessions at AVICC, NCLGA, LGMA, First Nation Summit and UBCM including Annual General Meeting estimated at \$4,000.00 each for a total of \$20,000. Charges to this account include travel and accommodation for Network Manager, Registration charges to municipal and aboriginal government associations.
.....\$20,000

2.2 Contract management of Network issues, opportunities, consultation, representation, and website proposed at \$2,000 a month\$24,000

2.3 Administration costs associated with project oriented travel, consultation, telephone and general administration charges\$10,000

Total Base Budget\$54,000

3. Proposed Subscription Schedule for 2013



The Board of Directors is mindful that not all Regional Districts will be able to participate in 2013. Therefore the budget will need to be revised based on the number of Regional Districts and Associate Subscriptions that can be raised in January.

The new charge based on budget needs reflect the following:

Associate individual elected or formerly elected | \$120 = \$10 a month
 Associate and elected organizations under 10,000 population | \$600 = \$50 a month
 Members with populations under 200,000 | \$3600 = \$300 a month
 Members with populations over 200,000 | \$7200 = \$600 a month

2013 Coastal Community Network Baseline Subscription Rates						
Name	2011 Revenue	2011 Population	Revenue per capita	% of Region	Budget Target \$PC	Fair Share
Central Coast Regional District	\$1,179,462	4,000	294.86	.12	50.40	\$600
Mt. Waddington Regional District	\$5,290,493	12,034	439.63	.37	155.40	\$3600
Skeena-Queen Charlotte Regional District	\$5,303,040	19,482	272.20	.59	247.80	\$3600
Powell River Regional District	\$6,293,387	20,525	258.36	.62	260.40	\$3600
Alberni Clayoquot Regional District	\$16,408,063	28,829	569.15	.87	365.40	\$3600
Sunshine Coast Regional District	\$32,830,911	30,357	1081.49	.91	382.20	\$3600
Kitimat-Stikine Regional District	\$13,000,000	39,702	327.43	1.20	504.00	\$3600
Squamish-Lillooet Regional District	\$19,498,017	41,379	471.20	1.26	529.20	\$3600
Strathcona Regional District	\$9,849,139	42,771	230.28	1.29	541.80	\$3600
Comox Valley Regional District	\$37,010,649	58,824	629.17	1.77	743.40	\$3600
Cowichan Valley Regional District	\$48,229,019	80,332	600.37	2.43	1020.60	\$3600
Nanaimo Regional District	\$67,944,096	150,632	451.06	4.55	1911.00	\$3600
Capital Regional District	\$167,194,819	376,222	444.40	11.37	4775.40	\$7200
Metro Vancouver Regional District	\$ 640,296,704	2,404,911	266.24	72.65	30513.00	\$7200
Totals	1,070,327,799	3,310,000	345.37	100	42000.00	\$54600.00



Name Term	Organization and Business Address	Officer Title	Phone	Facsimile
Tony Bennett Electoral Area C Director Long Beach	Alberni Clayoquot Regional District 1420 Port Albion Box 595 Ucluelet, BC CANADA V0R 3A0	Co-Chair Local Government tonben1@telus.net	Bus (250) Cell (250) Res (250) 726-1224	(250) 726-1225
		Co-Chair Aboriginal Government [Vacant]		
Des Nobles Area Director Skeena Queen Charlotte	Skeena-Queen Charlotte Regional District 100 1st Avenue East Prince Rupert BC CANADA V8J 1A6	Vice Chair dnobels@citytel.net	Res (250) 627-1859	Des Nobles Area Director Skeena Queen Charlotte
Al Huddleston Regional Chair	Regional District of Mt. Waddington P.O. Box 729 – 2044 McNeill Road, Port McNeill, B.C. CANADA V0N 2R0	Treasurer	Bus (250) 956-3301 Cell (250) Res (250)	(250) 956-3232
Bill Irving Mayor	District of Ucluelet Box 999 Ucluelet, B.C. CANADA V0R 3A0	Corporate Secretary	Bus (866) 870-4190 Res (250) 720-1518	(250) 479-7104
Dario Coralazzoli Councillor	District of Ucluelet Box 999 Ucluelet, B.C. CANADA V0R 3A0	Network Representative pacificrlm@ukeecable.net	Bus (250) 726-7728 Cell (250) Res (250)	(250) 726-7335
Dianne St. Jacques Retired Mayor	Fletchers Cove B&B 2305 Pacific Rim Highway, Box 402, Ucluelet, BC Canada V0R 3A0	Network Representative saints@alberni.net	Bus (250) 726-7074 Cell (778) 440-1325 Res (250) 735-8683	
Harold Steves	City of Richmond	Network Representative		
Jack Mussallem Mayor, Prince Rupert	City of Prince Rupert 424 3rd Ave West Prince Rupert, BC CANADA V8J 1L7	Network Correspondent executiveassistant@princerupert.ca	Bus (250) 627-0930	
Brian Lande Areas Director Central Coast RD	Central Coast Regional District PO Box 186 Bella Coola BC V0T 1C0	Network Correspondent blande42@yahoo.ca	Bus 250 799-5291 Cell 604 250 3319 Res 250 982-2403	250 799-5750
Gerry Furney Mayor, Port McNeil	Box 728, 1775 Grenville Place, Port McNeill, BC V0N 2R0	Elder and Technical Adviser	Phone: (250) 956-3111	Fax: (250) 956-4300
Patrick Marshall	4341 Shelbourne Street Canada's Remembrance Road Victoria, BC CANADA V8N3G4	Network Administrator Economic Developer patrick.marshall@capitaledc.com	Bus (250) 595-8676 Cell (250) 507-4500 Res (250) 385-5008	(866) 827-1524



From: [Wendy Thomson](#)
To: [Tracy Bond](#)
Subject: FW: Request from CCN
Date: Friday, February 01, 2013 10:46:07 AM

Please include on agenda with other letters
W.

From: Tracy Bond
Sent: Friday, February 01, 2013 10:30 AM
To: 'patrick.marshall@capitaledc.com'; Tony Bennett
Cc: Wendy Thomson
Subject: FW: Request from CCN

From: Brenda Paquin [<mailto:brenda.paquin@powellriverrd.bc.ca>]
Sent: Friday, February 01, 2013 10:16 AM
To: Tracy Bond
Subject: Request from CCN

Good morning Tracy

I am writing to pass along Chair Palmer's and Al Radke's regrets that they are unable to participate in the proposed conference call with the Coastal Community Network regarding the transition of its Board of Directors. Chair Palmer notes that, as the Regional Board voted not to participate in the Coastal Community Network for 2013, it would not be appropriate for them to participate in a conference call. Thank you!

Brenda Paquin ☺
Manager of Administrative Services



Powell River Regional District
5776 Marine Ave.
Powell River, B.C. V8A 2M4

P: 604.483.3231
F: 604.483.2229

www.powellriverrd.bc.ca

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From: Tracy Bond [<mailto:tbond@acrd.bc.ca>]
Sent: Thursday, January 31, 2013 11:34 AM
To: Caroline Lukianchuk
Subject: Request from CCN

Tracy Bond, Administrative Assistant
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
Phone: (250)720-2700
Fax: (250)723-1327
Email: tbond@acrd.bc.ca

From: [Wendy Kingsley CCRD](#)
To: [Tracy Bond](#)
Subject: RE: Request from CCN
Date: Thursday, January 31, 2013 2:34:31 PM

Tracy: The Board of Directors, at their regular board meeting held December 13, it was decided that the Central Coast Regional District would not continue it's membership in the CCN and therefore there will be no representation from the CCRD.

Regards

Wendy

From: Tracy Bond [<mailto:tbond@acrd.bc.ca>]
Sent: Thursday, January 31, 2013 11:51 AM
To: 'info@ccrd-bc.ca'
Subject: Request from CCN

Tracy Bond, Administrative Assistant
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
Phone: (250)720-2700
Fax: (250)723-1327
Email: tbond@acrd.bc.ca

From: [Wendy Thomson](#)
To: [Tracy Bond](#)
Subject: Fwd: Coastal Community Network - Board of Directors 2013
Date: Monday, February 04, 2013 5:53:36 PM

For board agenda with the others

Sent from my iPad

Begin forwarded message:

From: Capital EDC Economic Development
<patrick.marshall@capitaledc.com>
Date: 4 February, 2013 1:21:42 PM PST
To: "gletcher@rdmw.bc.ca" <gletcher@rdmw.bc.ca>, Russell Dyson
<rdyson@acrd.bc.ca>, 'Brian Reardon' <breardon@strathconard.ca>,
Joan Merrick <jmerrick@sqcrd.bc.ca>, "cao@ccrd-bc.ca" <cao@ccrd-bc.ca>,
"info@rdks.bc.ca" <info@rdks.bc.ca>
Cc: Wendy Thomson <wendy.thomson@acrd.bc.ca>,
"awebber@rdks.bc.ca" <awebber@rdks.bc.ca>
Subject: Coastal Community Network - Board of Directors 2013
Reply-To: "patrick.marshall@capitaledc.com"
<patrick.marshall@capitaledc.com>

Dear Coastal RD CAO's:

I just wanted to let you know that Strathcona RD has come on Board for 2013. Thanks for walking on those hot coals Brian, that took considerable effort, we know.

There is a conference call scheduled for Friday February 15th 2013. I am confident that the elected leaders can reduce the budget to suit the number of organizations that commit to the Network and start rebuilding its utility for the Coast this year. I am also confident that in cases like the Central Coast that declined due to budget, that there may be an accommodation in exchange for participation.

If we can secure 5 RD's from the North Coast, North Island and West Island regions, I will continue to volunteer and find a sponsor to pay my travel to the North to host a forum.

Let's not lose this valuable link between your communities.

I look forward to hearing that you all participated in the discussion.

All the Best

Patrick

Patrick Nelson Marshall BES SURP UWATERLOO
Independent Economic Developer | Capital EDC Economic Development Company
4341 Shelbourne Street, Canada's Remembrance Road
Victoria, British Columbia CANADA V8N3G4

www.patrickmarshall.tel for coordinates
Office +1 250 595-8676 | Mobile +1 250 507-4500
patrick.marshall@capitaledc.com | www.capitaledc.com
Twitter: @CapitalEDCcom | LinkedIn: PatrickNelsonMarshall

President's Corner

Dear FCM Members,

Happy New Year! I hope you had a good holiday season and a chance to rest and enjoy time with your family and friends. In my last note to you in December, I looked back over the first half of my year in office. In this update, I will discuss some of what I'll be focusing on and aiming to accomplish in the months leading up to our Annual Conference and Trade Show in Vancouver this spring.



In the second half of 2012, a great deal of emphasis and energy was put into reaching out in new ways to our partners, to other orders of government, to the public and to you, our members. This will continue to be a key focus over the coming months.

One way I have been connecting with you, of course, is through this monthly email update. Currently we are also conducting a member survey into our communications activities, and will soon be developing new and innovative ways to communicate with you, based on the input we receive.

Other ways we are reaching out to various groups is through meetings with provincial ministers responsible for municipal affairs. These meetings, which have included provincial and territorial association Presidents, enable us to find common ground on the long-term infrastructure plan and cultivate support for FCM's ask. Our aim is to meet with the minister responsible for municipal affairs from every province and territory by mid-March.

Additional avenues for outreach are attendance at meetings such as the Saskatchewan Urban Municipalities Association Convention, FCM's Sustainable Communities Conference and Trade Show in Windsor, the Saskatchewan Association of Rural Municipalities Convention, the Canadian

Construction Association Annual Conference and the Association of Yukon Communities Board Meeting, as well as meetings hosted by organizations in my hometown of Edmonton.

Promoting and reinforcing FCM's brand is also key in our outreach activities. In the next few months, we will continue to increase awareness of FCM nationally and internationally, showing the world what we stand for and how we help our members in their mission to provide strong local government and build prosperous, sustainable communities across Canada. For example, I will represent FCM in providing a North American perspective on gender issues at the [Global Conference](#) of Local Elected Women in Paris.

I've talked a lot here about outreach, and a major focus has been on getting a positive result in regards to our long-term infrastructure plan proposal. The federal budget is only weeks away and our national campaign in support of our ask is in full swing, so we'll keep up our promotional and advocacy activities. These include our newly launched [Cut My Commute campaign](#) and our advocacy and outreach campaign focusing on the [rural elements](#) of our proposal. If you're interested, you can watch the [video](#) Edmonton produced on the Cut My Commute campaign.

As you can see, we have a lot on our collective plate that will bring many challenges for all of us, but has the potential to bring significant rewards as well. I look forward to these opportunities to get things done for our members and know we will continue to work together and speak with one voice that will ensure success.

Warmest regards,

Karen Leibovici
President,
Councillor, City of Edmonton

SINCE 1901

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[Federation of Canadian Municipalities](#) • 24 Clarence Street, Ottawa, Ontario K1N 5P3 • T. 613-241-5221 • F. 613-241-7440

January 29, 2013

Ms. Cindy Solda
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, B.C. V9Y 2E3

Re: Improvements to Fibre Optic Communication Lines on the West Coast

Dear Ms. Solda,

Thank you for your letter, dated January 4, 2013 regarding the above mentioned subject. We appreciate the Alberni-Clayoquot Regional District's support of the venture. Unfortunately, at this time, there is no partnership between TELUS and BC Hydro to install fibre-optic communications lines to West Coast communities.

However, there is a new agreement between the Province of B.C. and TELUS to install fibre-optics to various communities throughout the province over the next 10 years, as noted below:

*The **Connecting British Columbia Agreement (CBCA)**, through which TELUS, working with the Province, will increase access to high-speed Internet in rural and remote areas from 93 per cent to 97 per cent over the 10-year term of the Agreement and improve access to cellular services along segments of major highways over the next five years.*

For further information, please contact Michele Maillet, Project Administrator, in the Ministry of Labour, Citizens' Services and Open Government. She can be reached via telephone at 250-387-3040 or email at michele.maillet@gov.bc.ca.

Yours truly,



Charles Reid



District of Hudson's Hope

9904 - 100th Avenue
PO Box 330
Hudson's Hope, BC V0C 1V0
Phone: (250) 783-9901
Fax: (250) 783-5741

Office of the Mayor

January 28, 2013

City of Fort St. John
10631 - 100th Street
Fort St. John, BC
V1J 3Z5

Dear Mayor Ackerman & Council:

Re: Persons with Disabilities Benefit

The District of Hudson's Hope, at its Regular meeting of Council dated January 14, 2013, passed a resolution in support of the City of Port Alberni and the City of Fort St. John's proposal for an increase from \$900 to \$1,200 per month for persons with disabilities.

We hope that you will take this letter of support into consideration.

Yours truly,

A handwritten signature in black ink, appearing to read 'Gwen Johansson'.

Mayor Gwen Johansson
DISTRICT OF HUDSON'S HOPE

/lg

Encl: Correspondence from District of Elkford

Cc: City of Port Alberni
UBCM Municipalities



*District of
Hudson's Hope*

9904 - 100th Avenue
PO Box 330
Hudson's Hope, BC V0C 1V0
Phone: (250) 783-9901
Fax: (250) 783-5741

January 17, 2013

Office of the Mayor

Right Honourable Stephen Harper
Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON K1A 0A2

Dear Honourable Harper:

Re: Federal Fisheries Act – Bill C38

The District of Hudson's Hope, at its Regular Meeting of Council dated January 14, 2013, reviewed the attached correspondence from the District of Elkford and the District of Maple Ridge concerning the Federal *Fisheries Act* – Bill C38.

The District would like to submit this letter in support of the resolution passed by the Council of the District of Maple Ridge on October 9, 2012.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in cursive script that reads "Gwen Johansson".

Gwen Johansson, Mayor
DISTRICT OF HUDSON'S HOPE

Encl.

Cc: All UBCM Member Municipalities

/lg



*District of
Hudson's Hope*

9904 - 100th Avenue
PO Box 330
Hudson's Hope, BC V0C 1V0
Phone: (250) 783-9901
Fax: (250) 783-5741

Office of the Mayor

January 17, 2013

The Honorable Christy Clark
Premier of British Columbia
P.O. Box 9041 Stn Prov Govt
Victoria, BC V8V 1X4

Dear Premier Clark:

Re: Federal Fisheries Act – Bill C38

The District of Hudson's Hope, at its Regular Meeting of Council dated January 14, 2013, reviewed the attached correspondence from the District of Elkford and the District of Maple Ridge concerning the Federal *Fisheries Act* – Bill C38.

The District would like to submit this letter in support of the resolution passed by the Council of the District of Maple Ridge on October 9, 2012.

Thank you for your consideration of this matter.

Sincerely,

A handwritten signature in cursive script that reads "Gwen Johansson".

Gwen Johansson, Mayor
DISTRICT OF HUDSON'S HOPE

Encl.

Cc: All UBCM Member Municipalities

/lg



District of Elkford
816 Michel Road P.O. Box 340 Elkford, B.C. V0B 1H0
P. 250.865.4000 • F. 250.865.4001 • info@elkford.ca • www.elkford.ca

December 12, 2012

The Honourable Christy Clark
Premier of British Columbia
P.O. Box 9041 Stn Prov Govt
Victoria, BC V8V 1X4

Dear Premier Clark:

Re: Persons with Disabilities Benefit

The District of Elkford Council at its Regular meeting of December 10, 2012 discussed correspondence received from the City of Fort St. John regarding Persons with Disabilities Benefit. Council supports the requests made by the City of Port Alberni and the City of Fort St. John that the provincial government increase the persons with disabilities benefit from \$900.00 to \$1,200 per month, and that the rate be indexed to match cost of living increases.

Council expressed their concern that the current level of the benefit is not sufficient to sustain persons with disabilities, many of whom are living in remote small communities like Elkford, with limited access to many essential health services, and therefore facing additional travel costs.

Thank you for consideration in this matter.

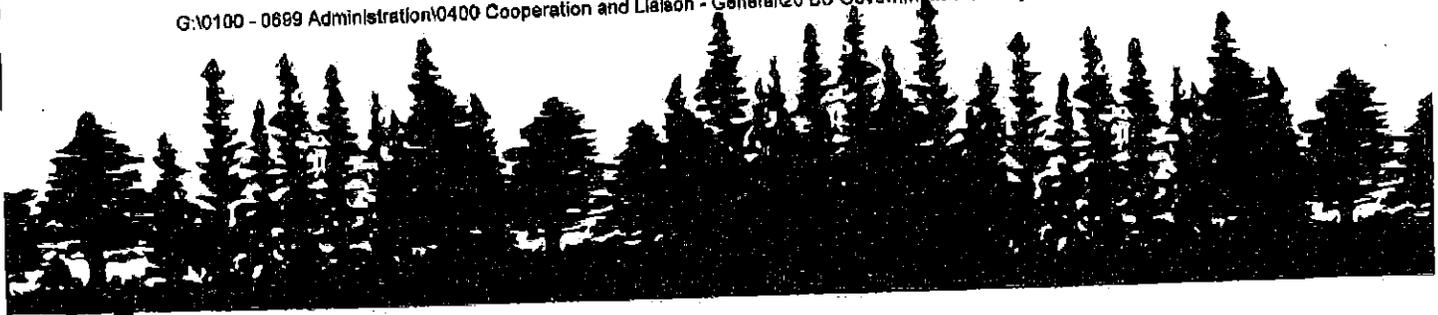
Sincerely,

Dean McKerracher
Mayor

Cc: UBCM Municipalities

RECEIVED
DEC 14 2012

G:\0100 - 0689 Administration\0400 Cooperation and Liaison - General\20 BC Government\Disability Benefit letter.docx





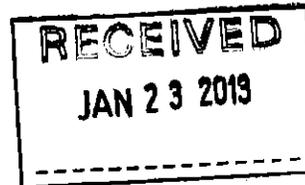
Alberni Valley Hospice Society

Ty Watson House



**Alberni Valley
Hospice Society
Ty Watson House**
2649 2nd Avenue
Port Alberni, BC, V9Y 1Z8

Alberni –Clayoquot Regional District
3008 Fifth Ave
Port Alberni, V9Y 2E3



Lenore Benedict
*Executive Director
House Manager*

Attn: Corporate Secretary

Tel 250.723.4478
Fax 250.723.4471

The Alberni Valley Hospice Society/Ty Watson House would like to express its sincere thanks to the ACRD for the \$10,000.00 Grant-In-Aid we received for the year 2012.

Email
info@albernihospice.ca
www.albernihospice.ca

Part of why we requested the Grant-In-Aid was to increase the services provided by our grief/bereavement support program. Through this grant we have been able to increase our Bereavement/Grief Counselor's weekly hours. This has enabled us to provide more services and also more time for visiting with clients. Through these additional allocated funds and hours our client caseload more than doubled in 2012.

**Board of Directors
2012 / 2013**

The funds also enabled us to hold a second hospice volunteer training course in 2012 which was very successful. We are still working on recruiting volunteers in preparation for our new "Bereavement Volunteer" training course. This is on-going.

Cole, Jan
President

Collins, Lyn
Director

Our Chaplain, together with the Bereavement Counselor, have redesigned the Bereavement Walking Group Program. It will now start with a one to one initial approach out in the community before introducing the client to the Walking Group.

Hughes, Graham
Director

Johnson, Rhonda
Director

Without this grant we would not have been able to provide these additional, and much needed services to the community. Even with this additional funding, we are still seeing a need for increased services. Again we would like to thank you for supporting us to continue to provide compassionate end of life care as well as bereavement and grief support.

Oldfield, Marilyn
Director

Reimer, Shirley
Treasurer

Sincerely

St. Jacques, Dianne
Director

Tyler-Mollon,, Erica
Vice-President

Lenore Benedict
Executive Director/House Manager
Alberni Valley Hospice Society/Ty Watson House
Ph: 250-723-4481 or 250-723-4478 Fax: 250-723-4471
<http://www.albernihospice.ca>
<http://www.facebook.com/albernihospice>



Alberni Valley Hospice Society

Ty Watson House



RECEIVED
FEB - 7 2013

February 1, 2013

Regional District of Alberni-Clayoquot
ATTN: Wendy Thomson
3008-5th Avenue
Port Alberni, BC V9Y 2E3

Dear Wendy:

Thank you for your recent donation to the Alberni Valley Hospice Society / Ty Watson House.

This gift is appreciated and will help us continue to provide end-of-life services and programs in our community. The generosity of our donors allows us to continue this meaningful and rewarding work of caring for others.

Please pass our thanks on to Mr. Crowley.

With warmest regards,

Lenore Benedict
Executive Director / Ty Watson House Manager

OFFICIAL RECEIPT FOR INCOME TAX PURPOSES

Alberni Valley Hospice Society / Ty Watson House

2649 2nd Avenue, Port Alberni, BC, V9Y 1Z8

No.: P5609

Date: 02/01/2013

Received from: Wendy Thomson (Regional District of Alberni-Clayoquot)
3008-5th Avenue
Port Alberni, BC V9Y 2E3

\$ 320.00

The amount of: Three Hundred Twenty /00 DOLLARS

Business Charity #: 83571 7497 RR0002

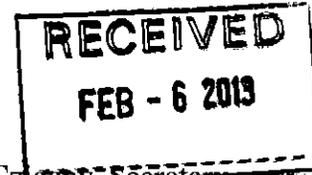
Paid by: Cheque

Recorded by: Blair Knoedler

Issued by: Blair Knoedler

PORT ALBERNI & DISTRICT LABOUR COUNCIL
CLC & BC FEDERATION OF LABOUR AFFILIATED
Serving the Alberni Valley and West Coast of Vancouver Island since 1964

3940 Johnson Road
Port Alberni, BC V9Y 5N5



Kelly Drybrough, President
Phone: 250-723-6352

Nancy Czigany, Secretary
Phone: 250-724-1139
e-mail: czigany@shaw.ca
FAX: 250-724-1171

Honourable Terry Lake
Minister of the Environment
Room 112
Parliament Buildings
Victoria, BC V8V 1X4

January 14, 2013

Dear Mr. Lake;

Re: Water Act Reform Recommendations by Mr. Reid Robinson

The Port Alberni and District Labour Council is in full support of the Water Act reform recommendations that Mr. Reid Robinson proposed to you in his letter of November 2, 2012.

We believe that the protection and preservation of "karst" terrain is vital to watershed health in areas where it exists. Therefore, we ask that you act on Mr. Robinson's recommendations to:

1. Include the term "karst" in the BC Water Act's definition of stream
2. Provide regional support for integrated watershed management and shared water governance

Thank you for giving your attention to this important matter.

Yours truly,

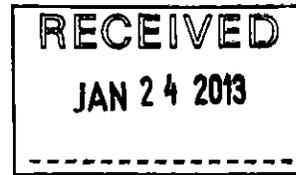
Nancy Czigany, Secretary
Kelly Drybrough, President

per

Cc: Premier Christy Clark; Scott Fraser, MLA; John Douglas, Mayor of Port Alberni; Alberni-Clayoquot Regional District; Mr. Reid Robinson

44 Wood First commitments in B.C. and counting. Could you be next?

January 2013



Dear Board Chair & Area Directors:

It was a pleasure to have, once again, participated in your annual UBCM Convention at the end of September.

Our province is approaching the milestone of 50 local governments representing more than 25 per cent of B.C.'s population which have adopted Wood First commitments in support of the province's Wood First Act, with 44 local governments or regional districts adopting bylaws, resolutions and policies since 2009. The Wood First Act aims to increase demand for wood products by requiring provincially-funded projects to use wood as the primary building material within the B.C. Building Code.

With this letter, I would like to invite your community to officially document your intention to choose structural and architectural wood products for your future building projects. There has never been a better time to take advantage of the many benefits wood has to offer.

Why wood? Wood is good!

Choosing wood is a good choice for socio-economic, environmental, budgetary, safety and health reasons. It's also a good choice for our economy, as forestry is a significant economic engine in B.C., and directly/indirectly benefits us all.

It is the best choice for the environment, as nothing can make a green building "greener" than optimizing the use of wood materials. Re-growing trees absorb CO2 and emit oxygen; wood materials sequester CO2 throughout their use; substituting wood for other materials avoids substantial amounts of CO2 emissions; wood buildings reduce energy consumption while in use and, even if the materials cannot be re-used, they can usually become a low carbon source of energy. The United Nations Committee on Land Use, Land Use Change and Forestry, the Nobel Prize-winning report from the United Nations Intergovernmental Panel on Climate Change and many other international organizations agree -- building with wood harvested from sustainable forestry operations is one of the best ways to mitigate climate change. Given this globally-accepted reality, community plans should include the specification of wood products as the primary building materials for all new local government buildings.

There is a growing body of research demonstrating that working, learning and healing environments can be more healthful if they include natural elements in design, including wood. Scientific studies from around the world have demonstrated positive impacts such as reduced heart rate, lower blood pressure and reduced stress and can lead to higher levels of health, better concentration and generally improved occupant performance for workers, students, patients and residents.

What's new in the world of wood? Consider the cost advantages and structural possibilities.

Advances in engineered timber building materials and systems also lead to more affordable buildings. Our province's wealth of leading-edge designers, supported by organizations such as Wood *WORKS!* BC and

FPInnovations can show you how to make more of your scarce building and operating budgets. Our technical advisors can outline all the recent innovations in wood building systems to create comfortable, flexible and effective spaces. Not only do these provide significant advantages from fire and seismic hazards, but wood buildings can be retrofitted for new uses and more easily updated to new design styles.

Why pass a Wood First resolution, bylaw or policy in your community?

When passing a resolution, bylaw or policy, a community benefits by having guiding principles for use by designers, engineers and contractors. Wood products and systems fit an array of local government project types and applications. The strength, beauty and versatility of wood make projects better, and our forest-dependent communities stronger. Communities in B.C. are proud to use wood. Not only is there a strong historical context for its use, but there are compelling environmental and socio-economic benefits as well, leading us to a more prosperous and sustainable way of life in the future of this province.

If you've already passed a Wood First policy, bylaw or resolution, and don't see it listed on our chart, or if you need support to take the final step, please let us know. We are here to offer our technical expertise, training and education to help your local government realize a lower carbon footprint, lower building costs, and warm, beautiful, human-centred environments in which people thrive.

Committing to building your local government's projects with wood can be one of the best ways to leave your legacy for your economy, your community and our planet. I have taken the liberty of attaching the text for a resolution I would encourage your staff to adapt and for your local government to approve. If you would prefer, it would be my pleasure to attend any of your upcoming meetings to make a presentation and provide more information on the free services Wood *WORKS!* BC can provide to your project teams.

Regards,



Mary Tracey
Executive Director
Wood *WORKS!* BC

About Wood *WORKS!* BC

Wood *WORKS!* is a national industry-led initiative of the Canadian Wood Council, with a goal to support innovation and provide leadership on the use of wood and wood products. Through workshops, seminars and case studies, Wood *WORKS!* provides education, training and technical expertise to building and design professionals and local governments involved with commercial, institutional and industrial construction projects throughout B.C.. For the past 14 years, Wood *WORKS!* BC has facilitated practical, efficient, versatile and cost-effective building and design solutions through the use of wood – the most sustainable, natural and renewable building material on Earth.

Notable projects with Wood *WORKS!* BC's involvement include the international award-winning Richmond Oval – the largest of the 2010 Winter Olympics venues. Wood *WORKS!* BC was also involved with the new Vancouver Convention Centre, and has also worked extensively with municipalities on projects ranging from fire halls to arenas to recreation centres. Wood *WORKS!* BC is a recognized resource to help B.C. communities with the "build with wood" requirements on publicly-funded projects under the Wood First Act, and our expertise is available free-of-charge.

Attachment

Resolution to Build Green with Wood

Whereas: Globally, governments and the private sector alike are increasingly looking for ways to decrease their overall impact on the environment; and

Whereas: This Local Government is already playing a central role by demonstrating environmental and sustainability leadership; and

Whereas: As a significant builder and manager of vertical infrastructure, the Council is in a position to ensure that its portfolio both from a construction and ongoing maintenance perspective are managed in a manner that minimizes negative environmental burdens; and

Whereas: An effective approach to determine a building's environmental impact is to include the overall impact caused by the materials used to construct the building; and

Whereas: Wood building materials have proven to have a substantially lower impact on energy, CO₂ emissions, water consumption and air pollution than other common building materials;

Therefore: This Local Government resolves to consider the complete environmental impact profile of all new building projects, including:

1. Assessing the direct and indirect environmental impacts of the materials used in the construction/renovation; and
2. Employing recognized life cycle assessment tools and methodologies to make quantitative material comparisons; and
3. Always considering the use of structural and architectural wood materials for construction/renovation.

Wood First Projects in B.C. Wood First Communities



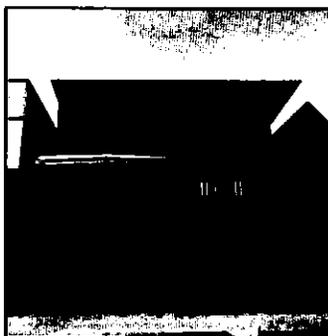
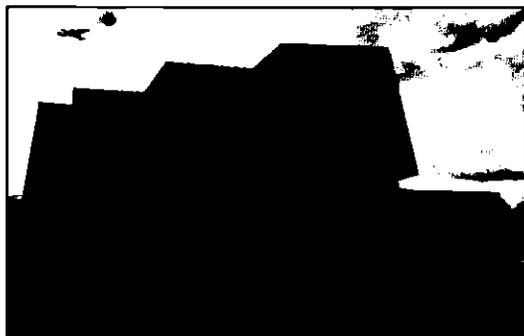
Parkinson Activity Centre, Kelowna

The City of Kelowna has had a Wood First building policy since June 2010. Construction is currently in its last phase at the Parkinson Activity Centre. The two-storey 13,000 square-foot building owned by the City of Kelowna will provide the community with additional recreation opportunities and serve as the new home to the Parkinson Senior Society (formerly Water Street Senior Centre Society).

The facility features a reception and office area, main hall, kitchen and lounge area, activity room, meeting room, computer room and billiard/cribbage room. Activities and programs previously offered at the Water Street Senior Centre have been re-located to the Parkinson Activity Centre. Starting in January 2013, the City's Recreation and Cultural Services department has begun to offer new programs out of the facility.

"Kelowna is an enthusiastic long-time advocate of wood as a first-choice building material. The versatility and functionality of wood are on display throughout our brand new Parkinson Activity Centre – a wood frame two-storey facility with sprung hardwood floor for dances, glulam beams supporting custom laminated floor panels and the beams' weight is distributed to 14-inch thick fir wall columns."

- Mayor Walter Gray



Revelstoke Secondary School and Begbie View Elementary School Revelstoke

Revelstoke adopted a Wood First policy in January of 2011. Two newly-constructed schools - Begbie View Elementary and Revelstoke Secondary School - are showcases for wood, as wood was optimized both structurally and architecturally.

"We wanted to demonstrate to students, staff, visitors and our community the aesthetically-pleasing attributes of wood while gaining the environmental and economic benefits for Revelstoke and our region. The wood use in our schools achieved those goals. The fir roof decking was harvested, purchased and milled by local people and the structural wood beams were sourced regionally from the Okanagan - in Penticton. We're very pleased and proud of the outcome. While these schools were planned before the Wood First Act was passed, the Act has certainly inspired us to respond to its principles. Our new schools reflect the values of our community by making a statement about supporting local labour and materials, while saluting our province's history with wood, which has been a pillar of our economy."

- Anne Cooper, Superintendent of Schools, School District #19

Wood First Projects in B.C. Wood First Communities



“Bridge of Dreams” Footbridge, Princeton

Princeton adopted a Wood First resolution in September of 2010. Its award-winning Bridge of Dreams was a shared vision with the Trans Canada Trail Society. Their vision: to complete their portion of the trail with a crossing which would utilize existing piers from a decommissioned early 20th century timber bridge across the Tulameen River. This was the final link in the Kettle Valley Railroad, which was integral in sustaining the development of the British Columbia Interior. The community was actively involved in the project, as evidenced by the presence of spectators at every construction milestone. The bridge was officially opened to the public on April 15, 2010.

“We are very proud of our award-winning “Bridge of Dreams”. It’s emblematic of the history of our area and transcends all ages. We are first and foremost a Wood First community and always will be. Wood “does work”!”

– Mayor Frank Armitage



Czorny Alzheimer Centre, Surrey

Surrey is the largest centre to date to adopt a Wood First policy – passed in November 2010. The Czorny Centre in Surrey is a 30,000 square foot, 36-bed facility providing both complex care and day care services for Alzheimer sufferers.

The design was based on studies that have shown that environment strongly influences the behaviour of people with the disease and that thoughtfully-designed physical environments can

maintain and even enhance their ability to function and improve their quality of life. Throughout this project, wood was used to alleviate or conceal evidence of the functional and institutional requirements for the occupancy. The use of wood allowed the design to be a familiar residential scale while providing the support spaces and infrastructure required for 24-hour nursing care. The wood architecture and millwork were designed to be as simple and positive as possible.

“Wood is one of the most sustainable, natural and renewable building materials on the planet, and it’s beautiful. We will consider the use of wood in all city-funded capital projects wherever it makes economic and practical sense. It’s one way that we can create healthier communities across the city.”

– Mayor Dianne Watts

Communities with

Wood First Commitments

100 Mile House	Midway
Armstrong	Merritt
Campbell River	Nakusp
Cariboo RD	North Cowichan
Castlegar	North Okanagan RD
Chase	Penticton
Chetwynd	Prince George
Columbia Shuswap	Port Alberni
Cranbrook	Port Clements
Enderby	Port Hardy
Fort St. James	Princeton
Fruitvale	Queen Charlotte
Gibsons	Quesnel
Grand Forks	Revelstoke
Hazelton	Sechelt
Houston	Spallumcheen
Kaslo	Squamish
Kelowna	Surrey
Kootenay Boundary RD	Taylor
Lumby	Terrace
Langley Township	Vernon
Lake Cowichan	Williams Lake

Wood WORKS! BC

Free Services to

Local Governments

- I. Free Technical Advice
 - structural, fire, seismic, acoustic, envelope, architectural
- II. Community Outreach
 - Local Governments
 - Ministries / Associations
- III. Sourcing Products and Building Systems
- IV. Professional Development/Liaison
 - Architectural Institute of BC, Association of Professional Engineers of BC, Building Officials Association of BC, etc.
- V. Wood First Act Compliance Support
 - www.WoodUseMatrix.ca

WOOD WORKS!

Project of the Canadian Wood Council

www.Wood-WORKS.ca



REQUEST FOR DECISION

To: Board of Directors

From: West Coast Committee/
Wendy Thomson, Manager of Administrative Services

Meeting Date: February 13, 2013

Subject: **Bylaw E1101-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give three readings to Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment, 2013.

Desired Outcome:

To amend the establishing bylaw for the service increasing the maximum amount that may be requisitioned per year.

Background:

The Alberni-Clayoquot Regional District established the South Long Beach Multi Purpose Path Contribution service area by bylaw in 1999. The multi-purpose path is maintained by the District of Ucluelet.

The ACRD received a letter from the District of Ucluelet (attached), advising that the cost to maintain the multi-purpose path has tripled in the past thirteen years. The District of Ucluelet is requesting an increase in the contribution from the South Long Beach service area from \$3,400.00 to \$7,000.00 annually. The District of Ucluelet 2013 budget for the path maintenance is \$25,000. The annual work plan for the maintenance is as follows:

- Salting and sanding 3 months (Nov-Jan)
- Garbage pickup monthly (4 hours per month in winter and 8 hours in summer)
- Sweeping monthly (Mar-Sep)
- Cutting 4 times annually
- Miscellaneous repairs approximately 20 hours per year

The District of Ucluelet estimates that they spend approximately 800 man hours per year maintaining the path.

At the January 23rd West Coast Committee meeting, Directors considered the request from the District of Ucluelet. The Committee passed a resolution instructing staff to prepare an amending bylaw increasing the cost for the service for consideration by the ACRD Board.

Request for Decision - Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment, 2013

Electoral Area Director consent is required in order to amend the by-law. Director Bennett has consented to the adoption of the amending bylaw. Attached for consideration by the Board of Directors is Bylaw E1011-2, South Long Beach Multi Purpose Path Contribution Local Service Amendment, 2013. The bylaw requires approval by the Inspector of Municipalities before adoption.

Time Requirements – Staff & Elected Officials:

Minimal staff time required to amend the bylaw.

Financial:

The service area pays for this service. There are 99 parcels in the service area and the current parcel tax amount is \$36.36 per year. If the amendment bylaw is adopted, the new parcel tax rate will be \$70.71.

Policy or Legislation:

Local Government Act deals with requirements to amend establishing bylaws.

Submitted by: 

 Wendy Thomson, Manager of Administrative Services

Approved by: 

 Russell Dyson, Chief Administrative Officer



DISTRICT OF
UCLUELET

January 15, 2013

Ms. Teri Fong
Manager of Finance
Alberni-Clayoquot Regional District
3008 5th Avenue
Port Alberni, BC
V9Y 2E3

Dear Ms. Fong,

The District of Ucluelet is requesting an increase of ACRD's contribution to the District's costs of operating a multi-purpose path. The multi-purpose path runs within a part of Electoral Area "C" (Long Beach).

The District of Ucluelet has been receiving a \$3,400.00 per year contribution towards the costs of operating a multi-purpose path since the year 2000. A recent analysis shows the cost of works and services we perform operating the multi-purpose path have more than tripled in the past thirteen years. Based on these increased costs the District of Ucluelet respectfully requests an increase of \$3,600 (total contribution \$7,000) per year to help offset the maintenance costs incurred by us in maintaining the multi-purpose path.

Please don't hesitate to call me at 250-726-4771 or email me at joconnor@ucluelet.ca if you wish to discuss this request in more detail. Thank you for your assistance in this matter.

Sincerely,

Jeanette O'Connor
Chief Financial Officer

District of Ucluelet . *Life on the Edge*[®]

200 Main Street

PO.Box 999

Ucluelet . BC . V0R 3A0

t. 250.726.7744

f. 250.726.7335

Ucluelet.ca

info@Ucluelet.ca





MEMORANDUM

TO: Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: February 5, 2013
RE: Finance Warrant No.525

Recommendation:

That the Board of Directors approves Finance Warrant Number 525 in the amount of \$1,169,365.17 dated January 31, 2013.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. **COMMUNICATION ISSUES** - none

Submitted by: Teri Fong, CGA, Manager of Finance

ALBERNI-CLAYQUOOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 1**
Date : Feb 04, 2013 **Time :** 3:05 pm
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0001 To 9193
Trans. Date : 01-Jan-2013 To 31-Jan-2013
Cheque Date : 01-Jan-2013 To 31-Jan-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0019	0946982 BC LTD (DBA - ACE FLAGGING)					
333508	31-Jan-2013	Issued	10	C		584.64
102-1556	01-4-2500-000	PAYABLES - TRADE		584.64		
Invoice Description --> BCWS - GRANDVIEW ROAD						
Total :				584.64	0.00	584.64
Supplier Total :				584.64	0.00	584.64
0016	ACE COURIER SERVICES					
33367	11-Jan-2013	Issued	3	C		20.00
1470723	01-4-2500-000	PAYABLES - TRADE		20.00		
Invoice Description --> POSTAGE						
Total :				20.00	0.00	20.00
Supplier Total :				20.00	0.00	20.00
33463	24-Jan-2013	Issued	8	C		20.99
1472890	01-4-2500-000	PAYABLES - TRADE		20.99		
Invoice Description --> PLANNING - POSTAGE						
Total :				20.99	0.00	20.99
Supplier Total :				40.99	0.00	40.99
0030	ACKLANDS-GRAINGER INC.					
33368	11-Jan-2013	Issued	3	C		134.34
4354 0505139	01-4-2500-000	PAYABLES - TRADE		134.34		
Invoice Description --> BCWS - PUMPER TRUCK BOOSTER CABLES						
Total :				134.34	0.00	134.34
33509	31-Jan-2013	Issued	10	C		1981.06
4354 0505879	01-4-2500-000	PAYABLES - TRADE		21.82		
Invoice Description --> BEAVER CREEK PARKS - GRAFFITI REMOVER SUPPLIES						
4354 0505700	01-4-2500-000	PAYABLES - TRADE		35.10		
Invoice Description --> BCVFD - EQUIPMENT						
4354 0505690	01-4-2500-000	PAYABLES - TRADE		47.11		
Invoice Description --> BCVFD - EQUIPMENT						
4354 0505653	01-4-2500-000	PAYABLES - TRADE		74.46		
Invoice Description --> BEAVER CREEK PARKS - GRAFFITI REMOVER & SUPPLIES						
4354 0505714	01-4-2500-000	PAYABLES - TRADE		82.42		
Invoice Description --> BCWS - SUPPLIES KITSUKSIS						
4354 0505796	01-4-2500-000	PAYABLES - TRADE		90.44		
Invoice Description --> BCWS - SMALL TOOLS AND SUPPLIES						
4354 0504728	01-4-2500-000	PAYABLES - TRADE		145.21		
Invoice Description --> BCVFD - TRAINING - FOG FLUID						
4354 0505694	01-4-2500-000	PAYABLES - TRADE		1484.50		
Invoice Description --> BCVFD - EQUIPMENT - 5 FACE PIECES						
Total :				1981.06	0.00	1981.06

Cheque Register - Detail - Supp.



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Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				2115.40	0.00	2115.40
<hr/>						
0056	AIRGAS CANADA INC.					
33370	11-Jan-2013	Issued	3	C		59.61
136866	01-4-2500-000	PAYABLES - TRADE		12.00		
Invoice Description --> BCVFD - GAS SUPPLIES						
136104	01-4-2500-000	PAYABLES - TRADE		47.61		
Invoice Description --> BCVFD - GAS SUPPLIES						
Total :				59.61	0.00	59.61
Supplier Total :				59.61	0.00	59.61
<hr/>						
0163	ALBERNI CHRYSLER LTD					
33467	24-Jan-2013	Issued	8	C		831.92
56410	01-4-2500-000	PAYABLES - TRADE		831.92		
Invoice Description --> BCWS - 2003 DAKOTA BRAKE LIGHTS & WATER PUMP REPAIR						
Total :				831.92	0.00	831.92
33510	31-Jan-2013	Issued	10	C		16.63
FINCHG	01-4-2500-000	PAYABLES - TRADE		16.63		
Invoice Description --> BCWS - FINANCE CHARGE						
Total :				16.63	0.00	16.63
Supplier Total :				848.55	0.00	848.55
<hr/>						
0060	ALBERNI COMMUNICATIONS & ELECTRONICS					
33371	11-Jan-2013	Issued	3	C		286.56
13081	01-4-2500-000	PAYABLES - TRADE		102.32		
Invoice Description --> BCVFD - MINITOR CHARGER & REPAIR						
13102	01-4-2500-000	PAYABLES - TRADE		184.24		
Invoice Description --> LBA - WIRELESS INTERNET SYSTEM SETUP FOR CHANGE OF SERVICE						
Total :				286.56	0.00	286.56
Supplier Total :				286.56	0.00	286.56
<hr/>						
0021	ALBERNI DISTRICT CO-OP ASSOCIATION					
33464	24-Jan-2013	Issued	8	C		1044.08
DEC31/12	01-4-2500-000	PAYABLES - TRADE		287.85		
Invoice Description --> BCVFD - DECEMBER 2012 FUEL COSTS						
BCWS - DEC31/12	01-4-2500-000	PAYABLES - TRADE		756.23		
Invoice Description --> BCWS - DECEMBER 2012 FUEL COSTS						
Total :				1044.08	0.00	1044.08
Supplier Total :				1044.08	0.00	1044.08

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Supplier : 0001 To 9193
Trans. Date : 01-Jan-2013 To 31-Jan-2013
Cheque Date : 01-Jan-2013 To 31-Jan-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33372	11-Jan-2013	Issued	3	C		75.79
97288A	01-4-2500-000	PAYABLES - TRADE		-11.20		
Invoice Description --> CREDIT MEMO - SLMP CORE BATTERY CREDIT						
33360A	01-4-2500-000	PAYABLES - TRADE		86.99		
Invoice Description --> BCWS - METER REPLACEMENT PROGRAM						
Total :				75.79	0.00	75.79
Supplier Total :				75.79	0.00	75.79

0044 ALBERNI TOYOTA						
33369	11-Jan-2013	Issued	3	C		50.98
TOCS41230	01-4-2500-000	PAYABLES - TRADE		50.98		
Invoice Description --> YARIS MAINTENANCE - OIL LUBE & FILTER						
Total :				50.98	0.00	50.98
Supplier Total :				50.98	0.00	50.98

0055 ALBERNI VALLEY REFRIGERATION LTD.						
33469	24-Jan-2013	Issued	8	C		403.20
20126652	01-4-2500-000	PAYABLES - TRADE		403.20		
Invoice Description --> ACRD OFFICE - HVAC QUARTERLY MAINTENANCE CONTRACT						
Total :				403.20	0.00	403.20
Supplier Total :				403.20	0.00	403.20

0095 ALBERNI VALLEY CHAMBER OF COMMERCE						
33466	24-Jan-2013	Issued	8	C		22.00
9767	01-4-2500-000	PAYABLES - TRADE		22.00		
Invoice Description --> LUNCHEON HELD AT BEST WESTERN BARCLAY - JANUARY 9, 2013						
Total :				22.00	0.00	22.00
Supplier Total :				22.00	0.00	22.00

0216 ALBERNI VALLEY HOSPICE SOCIETY						
33468	24-Jan-2013	Issued	8	C		320.00
WCDONATION12	01-4-2500-000	PAYABLES - TRADE		320.00		
Invoice Description --> DONATION OF BEHALF OF WAYNE CROWLEY - 2012						
Total :				320.00	0.00	320.00
Supplier Total :				320.00	0.00	320.00

0458 ALBERNI VALLEY WRESTLING CLUB						
33459	18-Jan-2013	Issued	4	C		2500.00
AVWSPEVENTGIA21	01-4-2500-000	PAYABLES - TRADE		2500.00		
Invoice Description --> SPECIAL EVENT GRANT 2013 - FOR 2013 TOURNEY						

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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				2500.00	0.00	2500.00
Supplier Total :				2500.00	0.00	2500.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0058	ALBION ELECTRIC LTD					
333465	24-Jan-2013	Issued	8	C	385.92	
747341	01-4-2500-000	PAYABLES - TRADE		385.92		
Invoice Description --> LBA - BALLAST REPAIR						
Total :				385.92	0.00	385.92
Supplier Total :				385.92	0.00	385.92

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0270	ANDREW SHERET LTD.					
33373	11-Jan-2013	Issued	3	C	806.54	
03-099530	01-4-2500-000	PAYABLES - TRADE		397.67		
Invoice Description --> BCWS - WATER BREAK REPAIR PARTS						
03-099345	01-4-2500-000	PAYABLES - TRADE		408.87		
Invoice Description --> BCWS - WATER BREAK REPAIR PARTS						
Total :				806.54	0.00	806.54
Supplier Total :				806.54	0.00	806.54
33511	31-Jan-2013	Issued	10	C	619.79	
03-031258	01-4-2500-000	PAYABLES - TRADE		619.79		
Invoice Description --> BCWS - DE-CHLORINATION PUCKS						
Total :				619.79	0.00	619.79
Supplier Total :				1426.33	0.00	1426.33

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
0394	ASSOCIATED FIRE SAFETY EQUIPMENT					
33374	11-Jan-2013	Issued	3	C	3180.80	
10693	01-4-2500-000	PAYABLES - TRADE		1247.68		
Invoice Description --> BCVFD - EQUIPMENT - GLOVES AND TOOLS						
10694	01-4-2500-000	PAYABLES - TRADE		1933.12		
Invoice Description --> BCVFD - HOSES AND NOZZLES - EQUIPMENT						
Total :				3180.80	0.00	3180.80
Supplier Total :				3180.80	0.00	3180.80

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5325	B. VAN VLIET BOBCAT & EXCAVATING					
33505	24-Jan-2013	Issued	8	C	448.00	
33846	01-4-2500-000	PAYABLES - TRADE		448.00		
Invoice Description --> AVRA CULVERT CLEAR OPENING						
Total :				448.00	0.00	448.00
Supplier Total :				448.00	0.00	448.00

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Supplier : 0001 To 9193
Trans. Date : 01-Jan-2013 To 31-Jan-2013
Cheque Date : 01-Jan-2013 To 31-Jan-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
33375	11-Jan-2013		Issued	3	C	216.75		
162226	01-4-2500-000	PAYABLES - TRADE				10.73		
Invoice Description -->		BWS SUPPLIES						
162225	01-4-2500-000	PAYABLES - TRADE				82.04		
Invoice Description -->		BWS SUPPLIES						
162297	01-4-2500-000	PAYABLES - TRADE				123.98		
Invoice Description -->		BWS SUPPLIES						
Total :						216.75	0.00	216.75
Supplier Total :						216.75	0.00	216.75
0681	BAMFIELD COMMUNITY SCHOOL ASSOCIATION							
33513	31-Jan-2013		Issued	10	C	200.00		
BCSAJAN31/13	01-4-2500-000	PAYABLES - TRADE				200.00		
Invoice Description -->		HALL RENTAL BAMFIELD OCP MTG \$100, WASTE WATER MTG \$100						
Total :						200.00	0.00	200.00
Supplier Total :						200.00	0.00	200.00
0556	BARKLEY SOUND MANAGEMENT							
33376	11-Jan-2013		Issued	3	C	2056.32		
495467	01-4-2500-000	PAYABLES - TRADE				2056.32		
Invoice Description -->		SB SEWAGE \$983.33, SB TRANSPORTATION \$852.67						
Total :						2056.32	0.00	2056.32
Supplier Total :						2056.32	0.00	2056.32
33471	24-Jan-2013		Issued	8	C	5600.00		
2013-01	01-4-2500-000	PAYABLES - TRADE				5600.00		
Invoice Description -->		SB MGMT & SECURITY JANUARY 1 TO 31, 2013						
Total :						5600.00	0.00	5600.00
Supplier Total :						7656.32	0.00	7656.32
0473	BC FIRE TRAINING OFFICERS ASSOCIATION							
33470	24-Jan-2013		Issued	8	C	100.00		
1009	01-4-2500-000	PAYABLES - TRADE				100.00		
Invoice Description -->		BCVFD - MEMBERSHIP DUES						
Total :						100.00	0.00	100.00
Supplier Total :						100.00	0.00	100.00
0660	BC HYDRO							
33472	24-Jan-2013		Issued	8	C	12592.62		
400002020327	01-4-2500-000	PAYABLES - TRADE				12592.62		
Invoice Description -->		HYDRO - ACRD CONSOLIDATED						
Total :						12592.62	0.00	12592.62

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description				Debit	Credit	
33512	31-Jan-2013			Issued	10	C	37.22	
108006410656	01-4-2500-000	PAYABLES - TRADE				37.22		
Invoice Description --> SALMON BEACH - SEWAGE HYDRO								
Total :						37.22	0.00	37.22
Supplier Total :						12629.84	0.00	12629.84

0998 BC LIFE AND CASUALTY COMPANY								
33385	11-Jan-2013			Issued	3	C	2657.65	
BCLIFEJAN13	01-4-2500-000	PAYABLES - TRADE				2657.65		
Invoice Description --> GROUP INSURANCE JANUARY 2013								
Total :						2657.65	0.00	2657.65
Supplier Total :						4446.74	0.00	4446.74

0700 BC TRANSIT								
33473	24-Jan-2013			Issued	8	C	11407.00	
1212602	01-4-2500-000	PAYABLES - TRADE				11407.00		
Invoice Description --> DECEMBER 2012 CUSTOM TRANSIT								
Total :						11407.00	0.00	11407.00
Supplier Total :						11407.00	0.00	11407.00

0740 BEAVER CREEK HOME CENTER								
33377	11-Jan-2013			Issued	3	C	17.45	
457165	01-4-2500-000	PAYABLES - TRADE				17.45		
Invoice Description --> BCWS SUPPLIES								
Total :						17.45	0.00	17.45
Supplier Total :						17.45	0.00	17.45

0785 BERKS INTERTRUCK LTD.								
33474	24-Jan-2013			Issued	8	C	1616.17	
22628	01-4-2500-000	PAYABLES - TRADE				403.67		
Invoice Description --> BCVFD - TRUCK #51 SERVICE & INSPECTION								
22631	01-4-2500-000	PAYABLES - TRADE				559.08		
Invoice Description --> BCVFD - TRUCK #52 SERVICE & INSPECTION								
22632	01-4-2500-000	PAYABLES - TRADE				653.42		
Invoice Description --> BCVFD - TRUCK #53 SERVICE & INSPECTION								
Total :						1616.17	0.00	1616.17

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Supplier : 0001 To 9193
Trans. Date : 01-Jan-2013 To 31-Jan-2013
Cheque Date : 01-Jan-2013 To 31-Jan-2013
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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description		Debit	Credit		
Supplier Total :				1616.17	0.00	1616.17	
<hr/>							
0791	BERRY & VALE CONTRACTING LTD						
33378	11-Jan-2013	Issued	3	C	104711.36		
1003	01-4-2500-000	PAYABLES - TRADE		35947.52			
Invoice Description --> WCLF DECEMBER CONTRACTOR & FREON REMOVAL \$96							
1002	01-4-2500-000	PAYABLES - TRADE		68763.84			
Invoice Description --> AVLF DEC CONTRACTOR, FREON REMOVAL \$156							
Total :				104711.36	0.00	104711.36	
Supplier Total :				104711.36	0.00	104711.36	
<hr/>							
0825	BLACK PRESS GROUP LTD.						
33381	11-Jan-2013	Issued	3	C	430.92		
31827615	01-4-2500-000	PAYABLES - TRADE		430.92			
Invoice Description --> ADVERTISING - ELECTIONS \$292.50, GEN ADVERT \$146.25							
Total :				430.92	0.00	430.92	
Supplier Total :				430.92	0.00	430.92	
<hr/>							
0827	BLAKEY ELECTRIC						
33382	11-Jan-2013	Issued	3	C	2500.20		
91411	01-4-2500-000	PAYABLES - TRADE		2500.20			
Invoice Description --> BCVFD - ELECTRICAL CHANGES FOR COOLER							
Total :				2500.20	0.00	2500.20	
Supplier Total :				2500.20	0.00	2500.20	
<hr/>							
0946	BRENTAG CANADA INC						
333515	31-Jan-2013	Issued	10	C	1102.84		
40321290	01-4-2500-000	PAYABLES - TRADE		-1422.40			
Invoice Description --> BCWS SUPPLIES - CREDIT MEMO							
40328879	01-4-2500-000	PAYABLES - TRADE		2525.24			
Invoice Description --> BCWS SUPPLIES - PLEASE APPLY CREDIT MEMO 40321290 FOR \$1422.40 TO THIS INVOICE							
Total :				1102.84	0.00	1102.84	
Supplier Total :				1102.84	0.00	1102.84	
<hr/>							
0950	BRETT, KENNETH						
333475	24-Jan-2013	Issued	8	C	1000.00		
BRE157892	01-4-2500-000	PAYABLES - TRADE		1000.00			
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION							
Total :				1000.00	0.00	1000.00	

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date				Debit	Credit	
Invoice No.	Account No.	Account Description					
Supplier Total :					1000.00	0.00	1000.00

0947	BRITISH COLUMBIA PHARMACY ASSOCIATION						
33383	11-Jan-2013		Issued	3	C	250.00	
966628	01-4-2500-000	PAYABLES - TRADE			250.00		
Invoice Description -->		MEDICATION RETURNS CAMPAIGN					
Total :					250.00	0.00	250.00
Supplier Total :					250.00	0.00	250.00

0967	BROOKS, BESSIE						
33384	11-Jan-2013		Issued	3	C	93.00	
BBJAN2/13	01-4-2500-000	PAYABLES - TRADE			93.00		
Invoice Description -->		POSTED DATED CHEQUE PROCESSED AFTER OWNER SOLD HOUSE - REFUND					
Total :					93.00	0.00	93.00
Supplier Total :					93.00	0.00	93.00

1035	BUTLER, LES						
33476	24-Jan-2013		Issued	8	C	2800.00	
2012-12	01-4-2500-000	PAYABLES - TRADE			2800.00		
Invoice Description -->		BWS - DECEMBER 2012 CONTRACTOR					
Total :					2800.00	0.00	2800.00
Supplier Total :					2800.00	0.00	2800.00

1058	C. BOWNE ENTERPRISES						
33477	24-Jan-2013		Issued	8	C	55.55	
8237	01-4-2500-000	PAYABLES - TRADE			55.55		
Invoice Description -->		ACRD OFFICE - JANITORIAL SUPPLIES					
Total :					55.55	0.00	55.55
Supplier Total :					55.55	0.00	55.55

1067	CAFFE VINCENTE						
33517	31-Jan-2013		Issued	10	C	258.72	
216	01-4-2500-000	PAYABLES - TRADE			258.72		
Invoice Description -->		LUNCHES SUPPLIED FOR WEST COAST MEETING					
Total :					258.72	0.00	258.72
Supplier Total :					258.72	0.00	258.72

1110	CANADA POST						
33386	11-Jan-2013		Issued	3	C		
9506709911	01-4-2500-000	PAYABLES - TRADE			9.92		

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> POSTAGE - BYLAW ENFORCEMENT							
Total :					9.92	0.00	9.92
Supplier Total :					9.92	0.00	9.92

1270	CDW CANADA INC						
333478	24-Jan-2013		Issued	8	C	392.22	
W098343	01-4-2500-000	PAYABLES - TRADE			392.22		
Invoice Description --> ACRD COMPUTER EXPENSE - TWO MONITORS							
Total :					392.22	0.00	392.22
Supplier Total :					392.22	0.00	392.22

1316	CERTITECH IT SERVICES						
33362	08-Jan-2013		Issued	2	C	3752.00	
110	01-4-2500-000	PAYABLES - TRADE			3752.00		
Invoice Description --> DECEMBER 2012 IT SUPPORT SERVICES							
Total :					3752.00	0.00	3752.00
Supplier Total :					3752.00	0.00	3752.00

1378	CIT						
333460	18-Jan-2013		Issued	4	C	245.28	
FEB13LEASE	01-4-2500-000	PAYABLES - TRADE			245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001							
Total :					245.28	0.00	245.28
Supplier Total :					245.28	0.00	245.28

1342	CITY OF PORT ALBERNI						
333387	11-Jan-2013		Issued	3	C	10482.36	
DEC17/12	01-4-2500-000	PAYABLES - TRADE			10482.36		
Invoice Description --> EMERGENCY PLANNING COORDINATOR - 4TH QUARTER							
Total :					10482.36	0.00	10482.36
333479	24-Jan-2013		Issued	8	C	6913.08	
FRR2012FIRE	01-4-2500-000	PAYABLES - TRADE			6913.08		
Invoice Description --> FRANKLIN RIVER ROAD FIRE PROTECTION - SEPTEMBER 1, 2012 TO AUGUST 31, 2013							
Total :					6913.08	0.00	6913.08
333518	31-Jan-2013		Issued	10	C	1175.34	
JAN18/13	01-4-2500-000	PAYABLES - TRADE			222.72		
Invoice Description --> ACRD OFFICE - WATER & SEWER CHARGES SEPTEMBER TO DECEMBER 2012							
JAN29/13	01-4-2500-000	PAYABLES - TRADE			952.62		
Invoice Description --> BCWS - WATER USAGE FOR BOIL WATER PREVENTION							

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				1175.34	0.00	1175.34
Supplier Total :				18570.78	0.00	18570.78

1351	CIVICINFO BC					
333480	24-Jan-2013	Issued	8	C		464.80
2013163	01-4-2500-000	PAYABLES - TRADE		464.80		
Invoice Description --> 2013 CIVIC INFO MEMBERSHIP						
Total :				464.80	0.00	464.80
Supplier Total :				464.80	0.00	464.80

1425	COAST WASTE MANAGEMENT ASSOCIATION					
333519	31-Jan-2013	Issued	10	C		1413.35
2013-142	01-4-2500-000	PAYABLES - TRADE		1413.35		
Invoice Description --> 2013 COAST WASTE MEMBERSHIP						
Total :				1413.35	0.00	1413.35
Supplier Total :				1413.35	0.00	1413.35

1434	COLUMBIA ICE					
333389	11-Jan-2013	Issued	3	C		69.74
075288/085556	01-4-2500-000	PAYABLES - TRADE		69.74		
Invoice Description --> OFFICE SUPPLIES						
Total :				69.74	0.00	69.74
Supplier Total :				69.74	0.00	69.74

1459	COLYN'S LANDSCAPING LTD.					
333520	31-Jan-2013	Issued	10	C		9828.00
121011	01-4-2500-000	PAYABLES - TRADE		9828.00		
Invoice Description --> SL PARKS - COUGAR SMITH PARK BALL FIELD IMPROVEMENTS						
Total :				9828.00	0.00	9828.00
Supplier Total :				9828.00	0.00	9828.00

1380	COMMUNITY COUNSELLING & C SERVICES					
333388	11-Jan-2013	Issued	3	C		15.10
CCJAN1/13	01-4-2500-000	PAYABLES - TRADE		15.10		
Invoice Description --> REFUND OF RECYCLING FEE - HALF YEAR - PROPERTY NOW COMMERCIAL						
Total :				15.10	0.00	15.10
Supplier Total :				15.10	0.00	15.10

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33380	11-Jan-2013	Issued	3	C		2533.44
INV27831	01-4-2500-000	PAYABLES - TRADE		2533.44		
Invoice Description --> MILLSTREAM WATER SUPPLIES						
Total :				2533.44	0.00	2533.44
Supplier Total :				2533.44	0.00	2533.44

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0801	CORIX WATER PRODUCTS LTD.					
33379	11-Jan-2013	Issued	3	C		8880.36
1021508384	01-4-2500-000	PAYABLES - TRADE		-913.92		
Invoice Description --> BWS SUPPLIES						
1021508365	01-4-2500-000	PAYABLES - TRADE		-303.52		
Invoice Description --> BWS SUPPLIES						
1021507901	01-4-2500-000	PAYABLES - TRADE		-73.56		
Invoice Description --> BWS SUPPLIES - CREDIT MEMO						
1021428454	01-4-2500-000	PAYABLES - TRADE		21.74		
Invoice Description --> BWS SUPPLIES						
1021430680	01-4-2500-000	PAYABLES - TRADE		112.00		
Invoice Description --> BWS SUPPLIES						
1021443101	01-4-2500-000	PAYABLES - TRADE		176.40		
Invoice Description --> BWS SUPPLIES						
1021379794	01-4-2500-000	PAYABLES - TRADE		338.88		
Invoice Description --> BWS SUPPLIES						
1021443084	01-4-2500-000	PAYABLES - TRADE		1498.38		
Invoice Description --> BWS SUPPLIES						
2021602762	01-4-2500-000	PAYABLES - TRADE		8023.96		
Invoice Description --> BCVFD & BCWS HYDRANT SERVICES 50/50 COST SHARE						
Total :				8880.36	0.00	8880.36
Supplier Total :				8880.36	0.00	8880.36

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1625	CROWLEY, WAYNE					
33481	24-Jan-2013	Issued	8	C		320.00
WCDEC31/12	01-4-2500-000	PAYABLES - TRADE		320.00		
Invoice Description --> BOD MEETING JULY 25TH & SEPTEMBER 12TH (AUGUST 8 & 22 DONATED TO AVHS)						
Total :				320.00	0.00	320.00
Supplier Total :				320.00	0.00	320.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1650	CUPE - LOCAL 118					
33390	11-Jan-2013	Issued	3	C		1322.16
DUESDEC12	01-4-2500-000	PAYABLES - TRADE		1322.16		
Invoice Description --> DECEMBER 2012 DUES						
Total :				1322.16	0.00	1322.16
Supplier Total :				1322.16	0.00	1322.16
33521	31-Jan-2013	Issued	10	C		1222.23
DUESJAN13	01-4-2500-000	PAYABLES - TRADE		1222.23		



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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> JANUARY 2013 DUES						
Total :				1222.23	0.00	1222.23
Supplier Total :				2544.39	0.00	2544.39

Supplier	Supplier Name	Status	Batch	Medium	Amount	
1661	DAGERT, TANIS					
33522	31-Jan-2013	Issued	10	C	5184.40	
106	01-4-2500-000	PAYABLES - TRADE		5184.40		
Invoice Description --> HEALTH NETWORK COORDINATOR - DECEMBER 2012 CONTRACT (PLUS EXPENSES \$603.07,						
Total :				5184.40	0.00	5184.40
Supplier Total :				5184.40	0.00	5184.40

Supplier	Supplier Name	Status	Batch	Medium	Amount	
1675	DAVID STALKER EXCAVATING LTD.					
33363	08-Jan-2013	Issued	2	C	328392.29	
8439	01-4-2500-000	PAYABLES - TRADE		328392.29		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE - PPC #3						
Total :				328392.29	0.00	328392.29
33391	11-Jan-2013	Issued	3	C	160231.94	
8476	01-4-2500-000	PAYABLES - TRADE		160231.94		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE - PPC #4						
Total :				160231.94	0.00	160231.94
Supplier Total :				488624.23	0.00	488624.23

Supplier	Supplier Name	Status	Batch	Medium	Amount	
1709	DEER BAY CONTRACTING					
33392	11-Jan-2013	Issued	3	C	2021.04	
2193	01-4-2500-000	PAYABLES - TRADE		231.28		
Invoice Description --> SALMON BEACH - SECURITY						
2192	01-4-2500-000	PAYABLES - TRADE		855.68		
Invoice Description --> SALMON BEACH - TRANSPORTATION						
2191	01-4-2500-000	PAYABLES - TRADE		934.08		
Invoice Description --> SALMON BEACH - TRANSPORTATION						
Total :				2021.04	0.00	2021.04
Supplier Total :				2021.04	0.00	2021.04

Supplier	Supplier Name	Status	Batch	Medium	Amount	
4002	DIGITAL POSTAGE ON CALL					
33365	08-Jan-2013	Issued	2	C	1500.00	
JAN8/13	01-4-2500-000	PAYABLES - TRADE		1500.00		
Invoice Description --> POSTAGE ACCOUNT 8000202700						
Total :				1500.00	0.00	1500.00
33461	18-Jan-2013	Issued	4	C	1622.88	
JAN15/13	01-4-2500-000	PAYABLES - TRADE		1622.88		

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> POSTAGE ACCOUNT 8000202700 - food survey							
Total :					1622.88	0.00	1622.88
Supplier Total :					3122.88	0.00	3122.88
5375	DISTRICT OF UCLUELET						
33453	11-Jan-2013		Issued	3	C	22.40	
1177	01-4-2500-000	PAYABLES - TRADE			22.40		
Invoice Description --> WC COMMITTEE ROOM RENTAL - JANUARY 8, 2013							
Total :					22.40	0.00	22.40
Supplier Total :					22.40	0.00	22.40
1845	DUMAS FREIGHT CO.						
33393	11-Jan-2013		Issued	3	C	120.00	
16069	01-4-2500-000	PAYABLES - TRADE			120.00		
Invoice Description --> BCWS FREIGHT							
Total :					120.00	0.00	120.00
Supplier Total :					120.00	0.00	120.00
1847	DUPERE, JOHANNE						
33482	24-Jan-2013		Issued	8	C	200.00	
DUP157893	01-4-2500-000	PAYABLES - TRADE			200.00		
Invoice Description --> SPROAT PARKS CARETAKER							
Total :					200.00	0.00	200.00
Supplier Total :					200.00	0.00	200.00
0940	DUVALL, E.						
33361	08-Jan-2013		Issued	2	C	1650.00	
BRA125657667	01-4-2500-000	PAYABLES - TRADE			1650.00		
Invoice Description --> JANITORIAL EXP							
Total :					1650.00	0.00	1650.00
Supplier Total :					1650.00	0.00	1650.00
1942	EMERALD COAST WINERY						
33523	31-Jan-2013		Issued	10	C	548.12	
JAN31/13	01-4-2500-000	PAYABLES - TRADE			548.12		
Invoice Description --> ISLANDS AGRICULTURE WELCOME RECEPTION - TO BE HALF SHARED WITH PA ECONOMIC							
Total :					548.12	0.00	548.12
Supplier Total :					548.12	0.00	548.12

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
1971	ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM					
333524	31-Jan-2013		Issued	10	C 78.40	
JT2013DUES	01-4-2500-000	PAYABLES - TRADE			78.40	
Invoice Description --> JOHN THOMAS 2013 DUES						
Total :				78.40	0.00	78.40
Supplier Total :				78.40	0.00	78.40
1979	ERIK LARSEN DIESEL CO. LTD.					
33394	11-Jan-2013		Issued	3	C 289.22	
710117	01-4-2500-000	PAYABLES - TRADE			289.22	
Invoice Description --> SALMON BEACH - PUMPER TRUCK REPAIR & MAINTENANCE						
Total :				289.22	0.00	289.22
Supplier Total :				289.22	0.00	289.22
1990	EVITT ELECTRIC					
33395	11-Jan-2013		Issued	3	C 152.28	
32720	01-4-2500-000	PAYABLES - TRADE			152.28	
Invoice Description --> SL PARKS - COUGAR SMITH PARK ELECTRICAL REPAIR						
Total :				152.28	0.00	152.28
Supplier Total :				152.28	0.00	152.28
2046	FIRE CHIEFS' ASSOCIATION OF B.C.					
33396	11-Jan-2013		Issued	3	C 361.00	
#13-B6	01-4-2500-000	PAYABLES - TRADE			361.00	
Invoice Description --> BCVFD - MEMBERSHIP DUES						
Total :				361.00	0.00	361.00
Supplier Total :				361.00	0.00	361.00
2033	FIRST BAPTIST CHURCH					
33526	31-Jan-2013		Issued	10	C 50.00	
ELECTIONRENTAL1	01-4-2500-000	PAYABLES - TRADE			50.00	
Invoice Description --> ELECTION - RENTAL						
Total :				50.00	0.00	50.00
Supplier Total :				50.00	0.00	50.00
2042	FOLWELL CREEK CONSTRUCTION					
33484	24-Jan-2013		Issued	8	C 2559.77	
078243	01-4-2500-000	PAYABLES - TRADE			2559.77	
Invoice Description --> OFFICE RENOVATIONS - BOARD ROOM SHELVING AND TABLES						

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						2559.77	0.00	2559.77
Supplier Total :						2559.77	0.00	2559.77

2099	FOOTPRINTS SECURITY PATROL INC.							
33399	11-Jan-2013		Issued	3	C	181.44		181.44
44048	01-4-2500-000	PAYABLES - TRADE				181.44		
Invoice Description --> BCWS - SECURITY WATCH FOR PUMPER TRUCK								
Total :						181.44	0.00	181.44
Supplier Total :						181.44	0.00	181.44

2067	FORTISBC							
33397	11-Jan-2013		Issued	3	C	429.09		429.09
DEC21/12	01-4-2500-000	PAYABLES - TRADE				429.09		
Invoice Description --> BCVFD - MONTHLY NATURAL GAS FOR HALL								
Total :						429.09	0.00	429.09
Supplier Total :						429.09	0.00	429.09

2073	FORTUNE, MARK							
33527	31-Jan-2013		Issued	10	C	110.01		110.01
MFJAN23/13	01-4-2500-000	PAYABLES - TRADE				110.01		
Invoice Description --> LBA - VEHICLE FUEL - STAFF 20								
Total :						110.01	0.00	110.01
Supplier Total :						110.01	0.00	110.01

2075	FYFE'S WELL & WATER SERVICES							
33398	11-Jan-2013		Issued	3	C	8370.82		8370.82
2013-1196	01-4-2500-000	PAYABLES - TRADE				8370.82		
Invoice Description --> LBA AIRPORT WATER SYSTEM SUPPLIES - SALT								
Total :						8370.82	0.00	8370.82
Supplier Total :						8370.82	0.00	8370.82

2140	GEDDES, RICK							
333485	24-Jan-2013		Issued	8	C	600.00		600.00
67	01-4-2500-000	PAYABLES - TRADE				600.00		
Invoice Description --> BCVFD - FIRST RESPONDER AED/CPR & SPINAL ENDORS. (4 MEMBERS)								
Total :						600.00	0.00	600.00
Supplier Total :						600.00	0.00	600.00

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33435	11-Jan-2013	Issued	3	C		2693.60
0297752	01-4-2500-000	PAYABLES - TRADE		2693.60		
Invoice Description --> LBA - ACAP PROJECTS						
Total :				2693.60	0.00	2693.60
33538	31-Jan-2013	Issued	10	C		1289.88
0302148	01-4-2500-000	PAYABLES - TRADE		1289.88		
Invoice Description --> LBA - ACAP PROJECTS						
Total :				1289.88	0.00	1289.88
Supplier Total :				3983.48	0.00	3983.48

2240	GIBSON BROTHERS CONTRACTING LTD.					
33486	24-Jan-2013	Issued	8	C		6477.52
11483	01-4-2500-000	PAYABLES - TRADE		2753.52		
Invoice Description --> MILLSTREAM WATER SYSTEM REPAIR						
11448	01-4-2500-000	PAYABLES - TRADE		3724.00		
Invoice Description --> LBA HYDROGEOLOGY EVALUATION & FUTURE PLANNING						
Total :				6477.52	0.00	6477.52
Supplier Total :				6477.52	0.00	6477.52

2253	GLOBAL MEDICAL SERVICES					
33528	31-Jan-2013	Issued	10	C		378.45
13-0089	01-4-2500-000	PAYABLES - TRADE		378.45		
Invoice Description --> BCVFD - EQUIPMENT (\$220)& TRAINING SUPPLIES (\$102.90)						
Total :				378.45	0.00	378.45
Supplier Total :				378.45	0.00	378.45

2300	GRAND & TOY					
33400	11-Jan-2013	Issued	3	C		416.91
E266793	01-4-2500-000	PAYABLES - TRADE		114.87		
Invoice Description --> OFFICE SUPPLIES						
E292700	01-4-2500-000	PAYABLES - TRADE		302.04		
Invoice Description --> OFFICE SUPPLIES						
Total :				416.91	0.00	416.91
33487	24-Jan-2013	Issued	8	C		261.56
E313295	01-4-2500-000	PAYABLES - TRADE		261.56		
Invoice Description --> ACRD PAPER \$177, SUPPLIES \$56.54						
Total :				261.56	0.00	261.56
33529	31-Jan-2013	Issued	10	C		109.07
E347649	01-4-2500-000	PAYABLES - TRADE		109.07		
Invoice Description --> OFFICE SUPPLIES						

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						109.07	0.00	109.07
Supplier Total :						787.54	0.00	787.54

2330	GW SOLUTIONS							
33488	24-Jan-2013		Issued	8	C	4488.79		4488.79
GWS 11-13-8	01-4-2500-000	PAYABLES - TRADE			4488.79			
Invoice Description --> LBA HYDROGEOLOGY TESTING								
Total :						4488.79	0.00	4488.79
Supplier Total :						4488.79	0.00	4488.79

2366	HACH SALES & SERVICE CANADA LP							
33403	11-Jan-2013		Issued	3	C	1495.42		1495.42
57712	01-4-2500-000	PAYABLES - TRADE			1495.42			
Invoice Description --> BCWS - RECALIBRATION OF TESTING DEVICES								
Total :						1495.42	0.00	1495.42
Supplier Total :						1495.42	0.00	1495.42

2465	HETHERINGTON INDUSTRIES LTD							
33404	11-Jan-2013		Issued	3	C	845.60		845.60
E-26497	01-4-2500-000	PAYABLES - TRADE			845.60			
Invoice Description --> BWS DISPOSAL OF OLD CHEMICALS & DOCUMENTATION								
Total :						845.60	0.00	845.60
Supplier Total :						845.60	0.00	845.60

2485	HOLDER, DAN							
33405	11-Jan-2013		Issued	3	C	3518.48		3518.48
JAN7/13	01-4-2500-000	PAYABLES - TRADE			3518.48			
Invoice Description --> FIRE SERVICE COORDINATOR CONTRATOR - DECEMBER 2012								
Total :						3518.48	0.00	3518.48
Supplier Total :						3518.48	0.00	3518.48

2490	HOLLAND, KATHLEEN							
33406	11-Jan-2013		Issued	3	C	500.00		500.00
KHMLEDEC/12	01-4-2500-000	PAYABLES - TRADE			500.00			
Invoice Description --> SB MANAGER MILEAGE DECEMBER 2012								
Total :						500.00	0.00	500.00
Supplier Total :						500.00	0.00	500.00

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33407	11-Jan-2013	Issued	3	C		245.72
PCDEC31/12	01-4-2500-000	PAYABLES - TRADE		45.72		
Invoice Description --> SALMON BEACH SECURITY						
PCJAN3/12	01-4-2500-000	PAYABLES - TRADE		200.00		
Invoice Description --> SALMON BEACH SEWAGE						
Total :				245.72	0.00	245.72
Supplier Total :				245.72	0.00	245.72

5015 iCOMPASS TECHNOLOGIES INC						
33447	11-Jan-2013	Issued	3	C		1017.24
13002	01-4-2500-000	PAYABLES - TRADE		1017.24		
Invoice Description --> COUNCIL VIEWS ANNUAL MEMBERSHIP 2013						
Total :				1017.24	0.00	1017.24
Supplier Total :				1017.24	0.00	1017.24

2625 IGI CONSULTING INC.						
33408	11-Jan-2013	Issued	3	C		56074.48
0100712-ACRD001	01-4-2500-000	PAYABLES - TRADE		56074.48		
Invoice Description --> AERIAL PHOTOS - CAPITAL						
Total :				56074.48	0.00	56074.48
Supplier Total :				56074.48	0.00	56074.48

2647 INDUSTRY CANADA						
33409	11-Jan-2013	Issued	3	C		51.20
2067267	01-4-2500-000	PAYABLES - TRADE		51.20		
Invoice Description --> BCFVD RADIO LICENSES						
Total :				51.20	0.00	51.20
Supplier Total :				51.20	0.00	51.20

2650 INGENIOUS SOFTWARE (530640 ONTARIO LTD.)						
33489	24-Jan-2013	Issued	8	C		1010.80
4282	01-4-2500-000	PAYABLES - TRADE		1010.80		
Invoice Description --> BCFVD - SERVICE CONTRACT FOR TRINING SOFTWARE DEC 27 TO JUNE 26, 2013						
Total :				1010.80	0.00	1010.80
Supplier Total :				1010.80	0.00	1010.80

2690 INSURANCE CORPORATION OF B.C.						
33507	25-Jan-2013	Issued	9	C		17207.00
ICBC-2013FLEET	01-4-2500-000	PAYABLES - TRADE		17207.00		
Invoice Description --> 2013 FLEET INSURANCE						

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						17207.00	0.00	17207.00
Supplier Total :						17207.00	0.00	17207.00

2784	ISLAND LINE PRO							
33410	11-Jan-2013		Issued	3	C	4000.00		
12-2149	01-4-2500-000	PAYABLES - TRADE			4000.00			
Invoice Description --> AVRA - HALF SHARE OF LINE PAINTING DRAG RACING OTHER HALF								
Total :						4000.00	0.00	4000.00
Supplier Total :						4000.00	0.00	4000.00

2785	JACK'S EXCEL TIRE CENTRE							
33411	11-Jan-2013		Issued	3	C	720.16		
110714	01-4-2500-000	PAYABLES - TRADE			720.16			
Invoice Description --> LBA TRUCK TIRES								
Total :						720.16	0.00	720.16
Supplier Total :						720.16	0.00	720.16

2787	JACKSON, ROBERT							
33490	24-Jan-2013		Issued	8	C	60.00		
CSPNOV1257896	01-4-2500-000	PAYABLES - TRADE			60.00			
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE								
Total :						60.00	0.00	60.00
Supplier Total :						60.00	0.00	60.00

2828	JARDINE LLOYD THOMPSON CANADA							
33364	08-Jan-2013		Issued	2	C	7595.00		
489777	01-4-2500-000	PAYABLES - TRADE			7595.00			
Invoice Description --> 2013 ACCIDENTAL VOL FIREFIGHTERS INSURANCE								
Total :						7595.00	0.00	7595.00
Supplier Total :						7595.00	0.00	7595.00

2840	JUSTICE INSTITUTE							
33412	11-Jan-2013		Issued	3	C	115.00		
20032741	01-4-2500-000	PAYABLES - TRADE			115.00			
Invoice Description --> BCVFD - FIRE FIGHTER EXAMS								
Total :						115.00	0.00	115.00
Supplier Total :						115.00	0.00	115.00

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33414	11-Jan-2013	Issued	3	C		11363.19
1263-001	01-4-2500-000	PAYABLES - TRADE		1619.95		
Invoice Description --> BCWS - 5 YEAR CAPITAL PLAN						
1245-005	01-4-2500-000	PAYABLES - TRADE		1673.84		
Invoice Description --> BCWS - PUMPER TRUCK ENGINEERING - CAPITAL						
1204-011	01-4-2500-000	PAYABLES - TRADE		8069.40		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE						
Total :				11363.19	0.00	11363.19
33491	24-Jan-2013	Issued	8	C		11513.19
1265-001	01-4-2500-000	PAYABLES - TRADE		2912.00		
Invoice Description --> BWS - WATER SYSTEM STUDY - CAPITAL						
1204-012	01-4-2500-000	PAYABLES - TRADE		8601.19		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE						
Total :				11513.19	0.00	11513.19
Supplier Total :				22876.38	0.00	22876.38
2852	KRUSH SMOOTHIES					
33413	11-Jan-2013	Issued	3	C		65.00
796535	01-4-2500-000	PAYABLES - TRADE		65.00		
Invoice Description --> OFFICE SUPPLIES						
Total :				65.00	0.00	65.00
Supplier Total :				65.00	0.00	65.00
2890	L.B. WOODCHOPPERS LTD.					
33415	11-Jan-2013	Issued	3	C		128.80
161163	01-4-2500-000	PAYABLES - TRADE		128.80		
Invoice Description --> BCWS - GENERATOR RENTAL						
Total :				128.80	0.00	128.80
Supplier Total :				128.80	0.00	128.80
3025	LADY ROSE MARINE SERVICES					
33418	11-Jan-2013	Issued	3	C		1551.40
LRDEC/12	01-4-2500-000	PAYABLES - TRADE		1551.40		
Invoice Description --> BAMFIELD BINS \$1160, BWS \$225.18						
Total :				1551.40	0.00	1551.40
Supplier Total :				1551.40	0.00	1551.40
3008	LAND TITLE AND SURVEY AUTHORITY OF B.C.					
33531	31-Jan-2013	Issued	10	C		23.90
DVD12007	01-4-2500-000	PAYABLES - TRADE		23.90		
Invoice Description --> DEVELOPMENT VARIANCE DVC12007 - COULSON AIRCRANE						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				23.90	0.00	23.90
Supplier Total :				23.90	0.00	23.90

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2887	LEWKOWICH GEOTECHNICAL ENGINEERING LTD					
33492	24-Jan-2013		Issued	8	C	2060.80
31088	01-4-2500-000	PAYABLES - TRADE			2060.80	
Invoice Description --> SVLFD HAR BISHOP - \$588.80, SLVFD LAKESHORE \$515.20, BCVFD FIREHALL \$736.00 - SEISM						
Total :				2060.80	0.00	2060.80
Supplier Total :				2060.80	0.00	2060.80

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3005	LGMA					
33416	11-Jan-2013		Issued	3	C	1316.00
2013MEMBER	01-4-2500-000	PAYABLES - TRADE			1316.00	
Invoice Description --> 2013 LGMA MEMBERSHIP						
Total :				1316.00	0.00	1316.00
Supplier Total :				1316.00	0.00	1316.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3018	LGMA - VANCOUVER ISLAND CHAPTER					
33417	11-Jan-2013		Issued	3	C	175.00
2013VIMEMBER	01-4-2500-000	PAYABLES - TRADE			175.00	
Invoice Description --> 2013 LGMA - VANCOUVER ISLAND MEMBERSHIP						
Total :				175.00	0.00	175.00
Supplier Total :				175.00	0.00	175.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3205	MAGIC MOMENTS					
33533	31-Jan-2013		Issued	10	C	16.80
136924	01-4-2500-000	PAYABLES - TRADE			16.80	
Invoice Description --> ACRD OFFICE - DIRECTOR NAME PLATE						
Total :				16.80	0.00	16.80
Supplier Total :				16.80	0.00	16.80

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
3272	MCCONNELL, SHAWN					
33421	11-Jan-2013		Issued	3	C	2812.28
746581	01-4-2500-000	PAYABLES - TRADE			1129.26	
Invoice Description --> DECEMBER MILLSTREAM WATER CONTRACTOR						
746582	01-4-2500-000	PAYABLES - TRADE			1683.02	
Invoice Description --> DECEMBER LONG BEACH AIRPORT WATER CONTRACTOR						
Total :				2812.28	0.00	2812.28

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				2812.28	0.00	2812.28

3270 MCCOY LAKE EXCAVATING LTD							
33420	11-Jan-2013		Issued	3	C 554.40		
2242	01-4-2500-000	PAYABLES - TRADE			252.00		
Invoice Description --> BCWS & BCVFD SNOW REMOVAL							
2238	01-4-2500-000	PAYABLES - TRADE			302.40		
Invoice Description --> SL PARKS - SNOW REMOVAL DECEMBER 19							
Total :					554.40	0.00	554.40

33493	24-Jan-2013		Issued	8	C 4586.96		
2247	01-4-2500-000	PAYABLES - TRADE			378.00		
Invoice Description --> SNOW REMOVAL BCWS \$225, BCVFD 112.50							
2204	01-4-2500-000	PAYABLES - TRADE			1686.72		
Invoice Description --> BCWS - GRANDVIEW ROAD LEAK REPAIR							
2244	01-4-2500-000	PAYABLES - TRADE			2522.24		
Invoice Description --> BCWS - KAREN PLACE WATER MAIN BREAK							
Total :					4586.96	0.00	4586.96
Supplier Total :					5141.36	0.00	5141.36

3273 MCDOUGALL'S LANDSCAPING							
33422	11-Jan-2013		Issued	3	C 809.20		
92958703	01-4-2500-000	PAYABLES - TRADE			56.00		
Invoice Description --> ACRD OFFICE - SALT APPLICATIONS DECEMBER 17							
2658	01-4-2500-000	PAYABLES - TRADE			123.20		
Invoice Description --> ACRD OFFICE - SNOW PLOWING DECEMBER 18 & 19							
2591	01-4-2500-000	PAYABLES - TRADE			630.00		
Invoice Description --> ACRD OFFICE - OCTOBER TO DECEMBER 2012 LANDSCAPING							
Total :					809.20	0.00	809.20
Supplier Total :					809.20	0.00	809.20

3280 MCGILL & ASSOCIATES ENGINEERING					
33423	11-Jan-2013		Issued	3	C 6209.28
14109	01-4-2500-000	PAYABLES - TRADE			63.00
Invoice Description --> LBA WATER SYSTEM EVALUATION					
14108	01-4-2500-000	PAYABLES - TRADE			84.00
Invoice Description --> AVLF - COVER MATERIAL SOURCING					
14106	01-4-2500-000	PAYABLES - TRADE			92.40
Invoice Description --> LBA GENERAL ENGINEERING CONSULTING					
14110	01-4-2500-000	PAYABLES - TRADE			92.40
Invoice Description --> AVLF NORTH EAST EXPANSION					
14104	01-4-2500-000	PAYABLES - TRADE			369.60
Invoice Description --> WCLF GENERAL CONSULTING					
14105	01-4-2500-000	PAYABLES - TRADE			445.20
Invoice Description --> AVLF - MCCOY LAKE ROAD PUMPHOUSE					

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Supplier	Supplier Name					
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Invoice No.	Account No.	Account Description		Debit	Credit	
14103	01-4-2500-000	PAYABLES - TRADE		453.60		
Invoice Description --> AVLF GENERAL CONSULTING						
14107	01-4-2500-000	PAYABLES - TRADE		1050.00		
Invoice Description --> ACRD GENERAL CONSULTING FOR BUDGET						
14111	01-4-2500-000	PAYABLES - TRADE		1273.10		
Invoice Description --> AVRA AIRPORT BOUNDARY LOCATION NE CORNER						
14101	01-4-2500-000	PAYABLES - TRADE		2285.98		
Invoice Description --> SLVFD - HAROLD BISHOP FIREHALL SEISMIC UPGRADE						
Total :				6209.28	0.00	6209.28
Supplier Total :				6209.28	0.00	6209.28

3353	MEUNIER, NORMAN					
33425	11-Jan-2013	Issued	3	C		270.00
551076	01-4-2500-000	PAYABLES - TRADE		270.00		
Invoice Description --> BCWS CONSULTING (210) BWS CONSULTING (60)						
Total :				270.00	0.00	270.00
Supplier Total :				270.00	0.00	270.00

3505	MFA LEASING					
AUTO57894	28-Jan-2013	Issued	7	E		2724.23
BAMFIRE57894	01-4-2500-000	PAYABLES - TRADE		2724.23		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT						
Total :				2724.23	0.00	2724.23
AUTO57895	28-Jan-2013	Issued	7	E		1654.31
LBATRACT57895	01-4-2500-000	PAYABLES - TRADE		1654.31		
Invoice Description --> LBA TRACTOR LEASE						
Total :				1654.31	0.00	1654.31
Supplier Total :				4378.54	0.00	4378.54

3371	MINISTER OF FINANCE-QUEENS PRINTER					
33426	11-Jan-2013	Issued	3	C		875.70
92956002	01-4-2500-000	PAYABLES - TRADE		164.85		
Invoice Description --> BUILDING INSPECTION - BC FIRE CODE						
92958703	01-4-2500-000	PAYABLES - TRADE		710.85		
Invoice Description --> BUILDING INSPECTION - NEW BUILDING CODE AND PLUMBING CODE						
Total :				875.70	0.00	875.70
Supplier Total :				875.70	0.00	875.70

3340	MINISTER OF FINANCE					
33424	11-Jan-2013	Issued	3	C		1799.50
MSPJAN13	01-4-2500-000	PAYABLES - TRADE		1799.50		

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
Invoice Description --> MSP PREMIUMS FOR JANUARY 2013								
Total :						1799.50	0.00	1799.50
33534	31-Jan-2013		Issued	10	C	1799.50		
MSPFEB13	01-4-2500-000	PAYABLES - TRADE						
Invoice Description --> MSP PREMIUMS FOR FEBRUARY 2013								
Total :						1799.50	0.00	1799.50
Supplier Total :						3599.00	0.00	3599.00

3500	MUNICIPAL FINANCE AUTHORITY							
EFT-1	03-Jan-2013		Issued	16	E	19.84	19.84	
12/2012TEMP	01-4-2500-000	PAYABLES - TRADE				19.84		
Invoice Description --> TEMPORARY BORROWING INTEREST								
Total :						19.84	0.00	19.84
Supplier Total :						19.84	0.00	19.84

3490	MUNICIPAL PENSION PLAN							
EFT-1	07-Jan-2013		Issued	12	E	8475.45	8475.45	
DEC23/12 - SUPER	01-4-2500-000	PAYABLES - TRADE				8475.45		
Invoice Description --> PP ENDING DECEMBER 23 - SUPERANNUATION								
Total :						8475.45	0.00	8475.45
Supplier Total :						8475.45	0.00	8475.45

3551	MYRES, LINDA							
33535	31-Jan-2013		Issued	10	C	290.56	290.56	
LMJAN16/13	01-4-2500-000	PAYABLES - TRADE				290.56		
Invoice Description --> BCEP - REIMBURSEMENT FOR OFFICE SUPPLIES & TRAVEL								
Total :						290.56	0.00	290.56
Supplier Total :						290.56	0.00	290.56

3600	NEOPOST							
33427	11-Jan-2013		Issued	3	C	5865.66	5865.66	
1981947	01-4-2500-000	PAYABLES - TRADE				479.36		
Invoice Description --> ACRD OFFICE - FOLDER STUFFER MAINTENANCE AGREEMENT COVERING JAN 1 TO DEC 31								
1981706	01-4-2500-000	PAYABLES - TRADE				5386.30		
Invoice Description --> ACRD OFFICE - PURCHASE OF FOLDER STUFFING MACHINE								
Total :						5865.66	0.00	5865.66
Supplier Total :						5865.66	0.00	5865.66

3622	NICKLIN WASTE DISPOSAL							
33428	11-Jan-2013		Issued	3	C		168.00	

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
1902	01-4-2500-000	PAYABLES - TRADE		168.00		
Invoice Description --> BCVFD - GARBAGE SERVICE OCTOBER TO DECEMBER 2012						
Total :				168.00	0.00	168.00
Supplier Total :				168.00	0.00	168.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3651	NORTH ISLAND LABORATORIES					
33494	24-Jan-2013		Issued	8	C	6443.36
84284	01-4-2500-000	PAYABLES - TRADE		112.00		
Invoice Description --> SALMON BEACH WATER TESTING - JANUARY 2012						
84295	01-4-2500-000	PAYABLES - TRADE		291.20		
Invoice Description --> BCWS WATER TESTING						
84237	01-4-2500-000	PAYABLES - TRADE		2955.12		
Invoice Description --> WCLF WATER TESTING						
83720	01-4-2500-000	PAYABLES - TRADE		3085.04		
Invoice Description --> WCLF WATER TESTING						
Total :				6443.36	0.00	6443.36
Supplier Total :				6443.36	0.00	6443.36

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
2010	UGHTRED COFFEE & TEA LTD.					
33483	24-Jan-2013		Issued	8	C	100.48
63734	01-4-2500-000	PAYABLES - TRADE		100.48		
Invoice Description --> OFFICE SUPPLIES						
Total :				100.48	0.00	100.48
33525	31-Jan-2013		Issued	10	C	100.48
63736	01-4-2500-000	PAYABLES - TRADE		100.48		
Invoice Description --> OFFICE SUPPLIES						
Total :				100.48	0.00	100.48
Supplier Total :				200.96	0.00	200.96

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
3792	PACIFIC BLUE CROSS					
33429	11-Jan-2013		Issued	3	C	4506.42
BCWS - PBCJAN13	01-4-2500-000	PAYABLES - TRADE		209.66		
Invoice Description --> BCWS - JANUARY 2013 PREMIUMS						
PBCJAN13	01-4-2500-000	PAYABLES - TRADE		4296.76		
Invoice Description --> JANUARY 2013 PREMIUMS						
Total :				4506.42	0.00	4506.42
33536	31-Jan-2013		Issued	10	C	4506.42
BCWS - PBCFEB13	01-4-2500-000	PAYABLES - TRADE		209.66		
Invoice Description --> BCWS - FEBRUARY 2013 PREMIUMS						
PBCFEB13	01-4-2500-000	PAYABLES - TRADE		4296.76		
Invoice Description --> FEBRUARY 2013 PREMIUMS						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				4506.42	0.00	4506.42
Supplier Total :				9012.84	0.00	9012.84

4010	PETRO CANADA					
33431	11-Jan-2013		Issued	3	C	722.07
PCDEC/12	01-4-2500-000	PAYABLES - TRADE			722.07	
Invoice Description --> FUEL RD VEHICLES						
Total :				722.07	0.00	722.07
Supplier Total :				722.07	0.00	722.07

3887	PLANNING INSTITUTE OF B.C.					
33430	11-Jan-2013		Issued	3	C	1030.00
15037	01-4-2500-000	PAYABLES - TRADE			515.00	
Invoice Description --> MIKE IRG - 2013 MEMBERSHIP						
15572	01-4-2500-000	PAYABLES - TRADE			515.00	
Invoice Description --> ALEX DYER - 2013 MEMBERSHIP						
Total :				1030.00	0.00	1030.00
Supplier Total :				1030.00	0.00	1030.00

4101	PLUMBING OFFICIALS' ASSOC. OF B.C.					
33537	31-Jan-2013		Issued	10	C	80.00
RG2013DUES	01-4-2500-000	PAYABLES - TRADE			80.00	
Invoice Description --> ROB GAUDREAU - 2013 MEMBERSHIP DUES						
Total :				80.00	0.00	80.00
Supplier Total :				80.00	0.00	80.00

4105	POLLARDWATER.COM					
33432	11-Jan-2013		Issued	3	C	449.81
I339786-IN	01-4-2500-000	PAYABLES - TRADE			149.14	
Invoice Description --> BCWS - DRILL FOR CD/DI PIPE						
I341441-IN	01-4-2500-000	PAYABLES - TRADE			300.67	
Invoice Description --> BCWS - METER SEALS COPPER STYLE						
Total :				449.81	0.00	449.81
Supplier Total :				449.81	0.00	449.81

4115	PRICE'S ALARM SYSTEM LTD					
33433	11-Jan-2013		Issued	3	C	651.84
1650283	01-4-2500-000	PAYABLES - TRADE			134.40	
Invoice Description --> BCVFD - HALL ALARM MONITORING JANUARY TO MARCH 2013						
1651108	01-4-2500-000	PAYABLES - TRADE			235.20	
Invoice Description --> AVLF SCALE SHACK ALARM MONITORING JANUARY TO JUNE 2013						

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Supplier : 0001 To 9193
Trans. Date : 01-Jan-2013 To 31-Jan-2013
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Batch No. : All

Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
1651107	01-4-2500-000	PAYABLES - TRADE		282.24			
Invoice Description --> ACRD OFFICE ALARM MONITORING JANUARY - JUNE 2013							
Total :				651.84	0.00		651.84
Supplier Total :				651.84	0.00		651.84
4145	PROFIRE EMERGENCY EQUIPMENT INC.						
33434	11-Jan-2013	Issued	3	C			765.41
32870	01-4-2500-000	PAYABLES - TRADE		765.41			
Invoice Description --> BCWS - PUMPER TRUCK SERVICE							
Total :				765.41	0.00		765.41
Supplier Total :				765.41	0.00		765.41
33495	24-Jan-2013	Issued	8	C			2776.59
32729	01-4-2500-000	PAYABLES - TRADE		1001.35			
Invoice Description --> BCVFD - ANNUAL PUMPER TRUCK SERVICE - #51							
32730	01-4-2500-000	PAYABLES - TRADE		1775.24			
Invoice Description --> BCVFD - ANNUAL PUMPER TRUCK SERVICE - #53							
Total :				2776.59	0.00		2776.59
Supplier Total :				3542.00	0.00		3542.00
4180	PUROLATOR COURIER SERVICE						
33539	31-Jan-2013	Issued	10	C			74.62
418937637	01-4-2500-000	PAYABLES - TRADE		25.39			
Invoice Description --> BCWS - SHIPPING FOR PARTS RETURN							
419010117	01-4-2500-000	PAYABLES - TRADE		49.23			
Invoice Description --> PLANNING - SHIPPING COSTS							
Total :				74.62	0.00		74.62
Supplier Total :				74.62	0.00		74.62
4187	QUALITY FOODS-PORT ALBERNI						
33540	31-Jan-2013	Issued	10	C			59.64
61 740224	01-4-2500-000	PAYABLES - TRADE		59.64			
Invoice Description --> OFFICE SUPPLIES							
Total :				59.64	0.00		59.64
Supplier Total :				59.64	0.00		59.64
4323	R.F. BINNIE & ASSOCIATES LTD.						
33497	24-Jan-2013	Issued	8	C			3127.60
29673	01-4-2500-000	PAYABLES - TRADE		3127.60			
Invoice Description --> ACRD - RING ROAD PROJECT							
Total :				3127.60	0.00		3127.60

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Supplier : 0001 To 9193
 Trans. Date : 01-Jan-2013 To 31-Jan-2013
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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
4218 RAYNER BRACHT CONSTRUCTION INC.							
33436	11-Jan-2013		Issued	3	C	1142.40	
2012270	01-4-2500-000	PAYABLES - TRADE			1142.40		
Invoice Description -->		BAMFIELD BIN CHARGES					
Total :					1142.40	0.00	1142.40
Supplier Total :					1142.40	0.00	1142.40
4510 RBC ROYAL BANK VISA							
33440	11-Jan-2013		Issued	3	C	710.18	
DEC27/12	01-4-2500-000	PAYABLES - TRADE			710.18		
Invoice Description -->		BCVFD - EQUIPMENT \$194.37,					
Total :					710.18	0.00	710.18
Supplier Total :					710.18	0.00	710.18
4280 RECEIVER GENERAL FOR CANADA							
33366	08-Jan-2013		Issued	2	C	18071.54	
PD7A - DEC23/12-DI	01-4-2500-000	PAYABLES - TRADE			1093.05		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING DECEMBER 23, 2012 - DIRECTORS					
PD7A - DEC23/12	01-4-2500-000	PAYABLES - TRADE			16978.49		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING DECEMBER 23, 2012					
Total :					18071.54	0.00	18071.54
Supplier Total :					18071.54	0.00	18071.54
33496							
24-Jan-2013			Issued	8	C	16135.00	
PD7A - JAN6/12	01-4-2500-000	PAYABLES - TRADE			16135.00		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING JANUARY 6, 2013					
Total :					16135.00	0.00	16135.00
Supplier Total :					16135.00	0.00	16135.00
4300 RECYCLING COUNCIL OF BRITISH COLUMBIA							
33437	11-Jan-2013		Issued	3	C	175.00	
M1537	01-4-2500-000	PAYABLES - TRADE			175.00		
Invoice Description -->		RECYCLING HOTLINE MEMBERSHIP 2013					
Total :					175.00	0.00	175.00
Supplier Total :					175.00	0.00	175.00
4374 RLR LAWYERS							
33498	24-Jan-2013		Issued	8	C	74.23	
V1334-1	01-4-2500-000	PAYABLES - TRADE			74.23		
Invoice Description -->		LEGAL FEES					

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Supplier	Supplier Name						Amount
Chq/Ref #	Cheque Date	Status	Batch	Medium			
Invoice No.	Account No.	Account Description		Debit	Credit		
Total :				74.23	0.00		74.23
Supplier Total :				74.23	0.00		74.23

2331	ROBERT GUNN AND ASSOCIATES						
33402	11-Jan-2013	Issued	3	C			437.50
143	01-4-2500-000	PAYABLES - TRADE		437.50			
Invoice Description --> ACRD FISHERIES COMMITTEE AUGUST 1 TO DECEMBER 31, 2012							
Total :				437.50	0.00		437.50
Supplier Total :				437.50	0.00		437.50

4475	ROCKY MOUNTAIN PHOENIX						
33438	11-Jan-2013	Issued	3	C			39.76
IN70320	01-4-2500-000	PAYABLES - TRADE		39.76			
Invoice Description --> BCVFD - 2.5" SHUTOFF							
Total :				39.76	0.00		39.76
Supplier Total :				39.76	0.00		39.76

4491	ROMPRE, SUZANNE						
33541	31-Jan-2013	Issued	10	C			96.32
CN05752	01-4-2500-000	PAYABLES - TRADE		-319.76			
Invoice Description --> BCWS - CREDIT NOTE - RETURN PUMPER TRUCK PARTS							
IN70207	01-4-2500-000	PAYABLES - TRADE		416.08			
Invoice Description --> BCWS - PUMPER TRUCK FITTING							
Total :				96.32	0.00		96.32
Supplier Total :				136.08	0.00		136.08

4491	ROMPRE, SUZANNE						
33439	11-Jan-2013	Issued	3	C			700.00
DEC1-31/12	01-4-2500-000	PAYABLES - TRADE		700.00			
Invoice Description --> DECEMBER BAMFIELD TRANSFER STATION CONTRACTOR							
Total :				700.00	0.00		700.00
Supplier Total :				700.00	0.00		700.00

4491	ROMPRE, SUZANNE						
33542	31-Jan-2013	Issued	10	C			700.00
JAN1-31/13	01-4-2500-000	PAYABLES - TRADE		700.00			
Invoice Description --> JANUARY BAMFIELD TRANSFER STATION CONTRACTOR							
Total :				700.00	0.00		700.00
Supplier Total :				1400.00	0.00		1400.00

4645	SHAW CABLE						
33499	24-Jan-2013	Issued	8	C			727.44
09-JAN-13	01-4-2500-000	PAYABLES - TRADE		727.44			
Invoice Description --> ACRD MONTHLY CONSOLIDATED INTERNET/CABLE - FEBRUARY 2013							
Total :				727.44	0.00		727.44

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Trans. Date : 01-Jan-2013 To 31-Jan-2013
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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Supplier Total :					727.44	0.00	727.44

4611	SHRED-IT INC. - c/o V7429C						
33441	11-Jan-2013		Issued	3	C	120.23	
9000393378	01-4-2500-000	PAYABLES - TRADE			120.23		
Invoice Description -->		OFFICE EXPENSES - SHREDDING					
Total :					120.23	0.00	120.23
Supplier Total :					120.23	0.00	120.23

4723	SMITTY'S						
33543	31-Jan-2013		Issued	10	C	149.00	
943744	01-4-2500-000	PAYABLES - TRADE			149.00		
Invoice Description -->		ACRD OFFICE - BREAKFAST MEETING FOR FIREFIGHTERS					
Total :					149.00	0.00	149.00
Supplier Total :					149.00	0.00	149.00

4725	SOFTCHOICE CORPORATION						
33442	11-Jan-2013		Issued	3	C	134.40	
3242656	01-4-2500-000	PAYABLES - TRADE			134.40		
Invoice Description -->		ACRD COMPUTER - ADDITIONAL ACROBAT LICENSE					
Total :					134.40	0.00	134.40
Supplier Total :					134.40	0.00	134.40

4728	SONBIRD REFUSE & RECYCLING LTD.						
33443	11-Jan-2013		Issued	3	C	20163.82	
14612	01-4-2500-000	PAYABLES - TRADE			20163.82		
Invoice Description -->		DECEMBER WC GARBAGE & RECYCLING					
Total :					20163.82	0.00	20163.82
Supplier Total :					20163.82	0.00	20163.82

4765	SPROAT LAKE FORESTRY SERVICES LTD.						
33445	11-Jan-2013		Issued	3	C	14021.67	
12003	01-4-2500-000	PAYABLES - TRADE			615.27		
Invoice Description -->		SL PARKS - 2012 SUPPLIES					
12002	01-4-2500-000	PAYABLES - TRADE			4390.40		
Invoice Description -->		SL PARKS TRAIL MAINTENANCE 2012					
12001	01-4-2500-000	PAYABLES - TRADE			9016.00		
Invoice Description -->		SL PARKS EQUIP MAINTENANCE 2012					
Total :					14021.67	0.00	14021.67

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						14021.67	0.00	14021.67
<hr/>								
4760	SPROAT LAKE VOL. FIRE DEPARTMENT							
33444	11-Jan-2013		Issued	3	C			110389.50
SLFOPGRA2012#2	01-4-2500-000	PAYABLES - TRADE				110389.50		
Invoice Description -->		2012 OPERATING GRANT (2ND HALF)						
Total :						110389.50	0.00	110389.50
Supplier Total :						110389.50	0.00	110389.50
<hr/>								
4785	STEWART MCDANNOLD STUART							
33500	24-Jan-2013		Issued	8	C			564.87
63047	01-4-2500-000	PAYABLES - TRADE				268.80		
Invoice Description -->		LEGAL FEES						
63048	01-4-2500-000	PAYABLES - TRADE				296.07		
Invoice Description -->		LEGAL FEES						
Total :						564.87	0.00	564.87
Supplier Total :						564.87	0.00	564.87
<hr/>								
4885	SUN COAST WASTE SERVICES							
33446	11-Jan-2013		Issued	3	C			23581.22
98309	01-4-2500-000	PAYABLES - TRADE				23581.22		
Invoice Description -->		DECEMBER AV RECYCLING CONTRACT						
Total :						23581.22	0.00	23581.22
Supplier Total :						23581.22	0.00	23581.22
<hr/>								
4922	SWANA							
33544	31-Jan-2013		Issued	10	C			189.00
2014-96400	01-4-2500-000	PAYABLES - TRADE				189.00		
Invoice Description -->		2013 ANNUAL MEMBERSHIP - JOHN THOMAS						
Total :						189.00	0.00	189.00
Supplier Total :						189.00	0.00	189.00
<hr/>								
4955	TAB - CANADA							
33545	31-Jan-2013		Issued	10	C			553.26
11185910	01-4-2500-000	PAYABLES - TRADE				553.26		
Invoice Description -->		ACRD OFFICE - LASER LABEL FOR FILES						
Total :						553.26	0.00	553.26
Supplier Total :						553.26	0.00	553.26

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
33506	24-Jan-2013	Issued	8	C	229.32	
JAN7/13	01-4-2500-000	PAYABLES - TRADE		229.32		
Invoice Description --> ACRD OFFICE EXPENSES \$145.14, ACRD COMPUTER \$29.95, LBA COMPUTER \$29.66						
Total :				229.32	0.00	229.32
Supplier Total :				229.32	0.00	229.32

4984	TELUS	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
33502	24-Jan-2013	Issued	8	C	3066.44	
DEC7/12-1	01-4-2500-000	PAYABLES - TRADE		218.61		
Invoice Description --> BCWS - MAINTENANCE OFFICE PHONE, FAX & PHONES PUMPHOUSE						
JAN7/13-1	01-4-2500-000	PAYABLES - TRADE		222.98		
Invoice Description --> BCWS - MAINTENANCE OFFICE PHONE, FAX & PHONES PUMPHOUSE						
JAN7/13	01-4-2500-000	PAYABLES - TRADE		2624.85		
Invoice Description --> ACRD CONSOLIDATED						
Total :				3066.44	0.00	3066.44
Supplier Total :				3066.44	0.00	3066.44

4983	TELUS MOBILITY (BC)	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
33501	24-Jan-2013	Issued	8	C	888.93	
SBJAN13/13	01-4-2500-000	PAYABLES - TRADE		153.16		
Invoice Description --> SALMON BEACH CELL PHONE						
020322435144	01-4-2500-000	PAYABLES - TRADE		735.77		
Invoice Description --> ACRD CELLPHONES						
Total :				888.93	0.00	888.93
Supplier Total :				888.93	0.00	888.93

2320	THE GRAPHICS FACTORY	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
33401	11-Jan-2013	Issued	3	C	66.08	
20517	01-4-2500-000	PAYABLES - TRADE		66.08		
Invoice Description --> AVLF - BAMFIELD TRANSFER STATION SIGNS						
Total :				66.08	0.00	66.08
33530	31-Jan-2013	Issued	10	C	2551.36	
20544	01-4-2500-000	PAYABLES - TRADE		151.20		
Invoice Description --> BAMFIELD TRANSFER STATION - SHARE SHED SIGNS						
20555	01-4-2500-000	PAYABLES - TRADE		1039.36		
Invoice Description --> ELECTION - BALLOTS - CHERRY CREEK 2000, SD 70 15,000						
20563	01-4-2500-000	PAYABLES - TRADE		1360.80		
Invoice Description --> WCLF PREPRINTED RECEIPT FORMS						
Total :				2551.36	0.00	2551.36
Supplier Total :				2617.44	0.00	2617.44

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
3057	THE LOCKSMITH MONSTER					
333419	11-Jan-2013	Issued	3	C		285.60
1267	01-4-2500-000	PAYABLES - TRADE		285.60		
Invoice Description --> BCFVD - LOCKS INSTALLED						
Total :				285.60	0.00	285.60
33532	31-Jan-2013	Issued	10	C		448.00
CH1302	01-4-2500-000	PAYABLES - TRADE		448.00		
Invoice Description --> BCWS - KITSUKSIS RES. PADLOCKS						
Total :				448.00	0.00	448.00
Supplier Total :				733.60	0.00	733.60
5020	TOFINO AIRLINES LTD					
33503	24-Jan-2013	Issued	8	C		6860.00
156	01-4-2500-000	PAYABLES - TRADE		742.00		
Invoice Description --> LBA - NOVEMBER 2012 DAILY AIRPORT SAFETY CHECKS						
159	01-4-2500-000	PAYABLES - TRADE		742.00		
Invoice Description --> LBA - DECEMBER 2012 DAILY AIRPORT SAFETY CHECKS						
161	01-4-2500-000	PAYABLES - TRADE		2251.20		
Invoice Description --> LONG BEACH AIRPORT CONTRACT WORK (DECEMBER 2012)						
160	01-4-2500-000	PAYABLES - TRADE		3124.80		
Invoice Description --> LONG BEACH AIRPORT CONTRACT WORK (NOVEMEBER 2012)						
Total :				6860.00	0.00	6860.00
Supplier Total :				6860.00	0.00	6860.00
5069	TOTAL DELIVERY SYSTEMS					
333448	11-Jan-2013	Issued	3	C		95.76
145626	01-4-2500-000	PAYABLES - TRADE		26.16		
Invoice Description --> BCWS POSTAGE						
146224	01-4-2500-000	PAYABLES - TRADE		69.60		
Invoice Description --> MSWS POSTAGE \$32.56, ACRD POSTAGE \$29.58						
Total :				95.76	0.00	95.76
33546	31-Jan-2013	Issued	10	C		103.60
146813	01-4-2500-000	PAYABLES - TRADE		103.60		
Invoice Description --> SHIPPING COSTS - AVLF \$37.60, MSWS \$20.87, SB WATER \$34.04						
Total :				103.60	0.00	103.60
Supplier Total :				199.36	0.00	199.36
0900	TRACY BOND (PETTY CASH)					
33514	31-Jan-2013	Issued	10	C		153.91
TBJAN29/13	01-4-2500-000	PAYABLES - TRADE		153.91		
Invoice Description --> AGR OFFICE SUPPLIES \$101.89, TRAVEL \$26, SB SECURITY \$10.40, AGR DEV PLAN \$7						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				153.91	0.00	153.91
Supplier Total :				153.91	0.00	153.91

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5114	TRINEX INTERNET SOLUTIONS INC					
33449	11-Jan-2013	Issued	3	C	448.00	
5997	01-4-2500-000	PAYABLES - TRADE		448.00		
Invoice Description --> JANUARY 2013 WEBSITE MAINTENANCE						
Total :				448.00	0.00	448.00
Supplier Total :				448.00	0.00	448.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5186	UCLUELET RENT-IT CENTER					
33547	31-Jan-2013	Issued	10	C	772.80	
14402	01-4-2500-000	PAYABLES - TRADE		386.40		
Invoice Description --> SALMON BEACH GARBAGE - OCTOBER 2012						
14797	01-4-2500-000	PAYABLES - TRADE		386.40		
Invoice Description --> SALMON BEACH GARBAGE						
Total :				772.80	0.00	772.80
Supplier Total :				772.80	0.00	772.80

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5195	UNISERVE COMMUNICATIONS CORPORATION					
33450	11-Jan-2013	Issued	3	C	39.09	
000502023-2012122	01-4-2500-000	PAYABLES - TRADE		39.09		
Invoice Description --> JANUARY 2013 WCLF & BWS INTERNET SERVICE						
Total :				39.09	0.00	39.09
5195	UNISERVE COMMUNICATIONS CORPORATION					
33548	31-Jan-2013	Issued	10	C	39.09	
000502023-2013012	01-4-2500-000	PAYABLES - TRADE		39.09		
Invoice Description --> FEBRUARY 2013 WCLF & BWS INTERNET SERVICE						
Total :				39.09	0.00	39.09
Supplier Total :				78.18	0.00	78.18

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5263	VADIM SOFTWARE					
33549	31-Jan-2013	Issued	10	C	1899.52	
JAN23/12-BS	01-4-2500-000	PAYABLES - TRADE		558.88		
Invoice Description --> VADIM TRAINING - NANAIMO UB101 - SAUVE						
JAN23/13 - AM	01-4-2500-000	PAYABLES - TRADE		1340.64		
Invoice Description --> VADIM TRAINING - NANAIMO PA101, UB101, FIN101 - MCGIFFORD						
Total :				1899.52	0.00	1899.52
Supplier Total :				1899.52	0.00	1899.52

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



AP5100 **Page : 35**
Date : Feb 04, 2013 **Time :** 3:05 pm
Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0001 To 9193
Trans. Date : 01-Jan-2013 To 31-Jan-2013
Cheque Date : 01-Jan-2013 To 31-Jan-2013
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33452	11-Jan-2013	Issued	3	C		1090.62
PEND00001614	01-4-2500-000	PAYABLES - TRADE		1090.62		
Invoice Description --> ELECTIONS \$411.60, AVLF \$338.16, GENERAL ADV \$224						
Total :				1090.62	0.00	1090.62
33504	24-Jan-2013	Issued	8	C		474.16
PEND00001758	01-4-2500-000	PAYABLES - TRADE		474.16		
Invoice Description --> ADVERTISING - RURAL PLANNING						
Total :				474.16	0.00	474.16
33550	31-Jan-2013	Issued	10	C		2085.27
WNDI00000978	01-4-2500-000	PAYABLES - TRADE		95.33		
Invoice Description --> ADVERTISING WEST COAST - GIA 2013						
WNDI00000992	01-4-2500-000	PAYABLES - TRADE		95.33		
Invoice Description --> ADVERTISING WEST COAST - GIA 2013						
PEND00001819	01-4-2500-000	PAYABLES - TRADE		210.74		
Invoice Description --> ADVERTISING AV - GIA 2013						
PEND00001867	01-4-2500-000	PAYABLES - TRADE		1683.87		
Invoice Description --> ADVERTISING - PLANNING \$673.20, ELECTIONS \$632.10, GIA \$188.16						
Total :				2085.27	0.00	2085.27
Supplier Total :				3650.05	0.00	3650.05
5274	VANCOUVER ISLAND FIRE FIGHTERS ASSOCIATION					
33451	11-Jan-2013	Issued	3	C		90.00
BCVFD-2013DUES	01-4-2500-000	PAYABLES - TRADE		90.00		
Invoice Description --> BCVFD - 2013 MEMBERSHIP DIUES						
Total :				90.00	0.00	90.00
Supplier Total :				90.00	0.00	90.00
5424	WAGNER, PAUL					
33551	31-Jan-2013	Issued	10	C		829.20
673505	01-4-2500-000	PAYABLES - TRADE		829.20		
Invoice Description --> AVRA - TRAP 3 BEAVERS						
Total :				829.20	0.00	829.20
Supplier Total :				829.20	0.00	829.20
5432	WALLACE TECHNICAL LTD.					
33454	11-Jan-2013	Issued	3	C		199.36
20121202	01-4-2500-000	PAYABLES - TRADE		199.36		
Invoice Description --> BCWS - VIBRATION ANALYSIS CONTRACTOR						
Total :				199.36	0.00	199.36

Cheque Register - Detail - Supp.



AP5100

Date : Feb 04, 2013

Page : 36

Time : 3:05 pm

Supplier : 0001 To 9193
 Trans. Date : 01-Jan-2013 To 31-Jan-2013
 Cheque Date : 01-Jan-2013 To 31-Jan-2013
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						199.36	0.00	199.36

5481	WESTCOAST HOME HARDWARE LTD							
33455	11-Jan-2013		Issued	3	C	332.91		
66383	01-4-2500-000	PAYABLES - TRADE			14.87			
Invoice Description --> AVRA - FUEL STATION FIRE EXTINGUISHER								
66353	01-4-2500-000	PAYABLES - TRADE			318.04			
Invoice Description --> FIRE EXTINGUISHERS - AVRA \$157.98, BAM TRANS STATION \$62.99, LBA \$62.99								
Total :						332.91	0.00	332.91
Supplier Total :						332.91	0.00	332.91

5565	WFR WHOLESALE FIRE & RESCUE LTD.							
33552	31-Jan-2013		Issued	10	C	433.50		
82006.1	01-4-2500-000	PAYABLES - TRADE			433.50			
Invoice Description --> BCWS - PUMPER TRUCK FITTING								
Total :						433.50	0.00	433.50
Supplier Total :						433.50	0.00	433.50

5537	WINDSOR PLYWOOD (UCLUELET)							
33456	11-Jan-2013		Issued	3	C	18.77		
88943A	01-4-2500-000	PAYABLES - TRADE			18.77			
Invoice Description --> SALMON BEACH - SECURITY								
Total :						18.77	0.00	18.77
Supplier Total :						18.77	0.00	18.77

5543	WL SOLUTIONS LTD							
33457	11-Jan-2013		Issued	3	C	1276.80		
1955	01-4-2500-000	PAYABLES - TRADE			1276.80			
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE								
Total :						1276.80	0.00	1276.80
Supplier Total :						1276.80	0.00	1276.80

5620	WORKSAFE BC							
33462	18-Jan-2013		Issued	4	C	3581.76		
4THQTR2012	01-4-2500-000	PAYABLES - TRADE			3581.76			
Invoice Description --> 4TH QUARTER 2012 WCB PREMIUMS								
Total :						3581.76	0.00	3581.76
Supplier Total :						3581.76	0.00	3581.76



Supplier : 0001 To 9193
Trans. Date : 01-Jan-2013 To 31-Jan-2013
Cheque Date : 01-Jan-2013 To 31-Jan-2013
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name						
Chq/Ref #	Cheque Date		Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description			Debit	Credit	
33458	11-Jan-2013		Issued	3	C	33.22	
INV02428403	01-4-2500-000	PAYABLES - TRADE			33.22		
Invoice Description --> LBA - WIRELESS SERVICE HARDWARE CHANGE AND RATE CHANGES							
Total :					33.22	0.00	33.22
Supplier Total :					33.22	0.00	33.22

Total Computer Paid :	<u>1,156,491.34</u>	Total EFT PAP :	<u>12,873.83</u>	Total Paid :	<u>1,169,365.17</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		



REQUEST FOR DECISION

To: Board of Directors

From: Janice Hill

Meeting Date: February 13, 2013

Subject: Island Express Air Kiosk Lease at Long Beach Airport

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors enter into a one-year lease with Island Express Air for a Kiosk space at the Long Beach Airport terminal building at a rate of \$350.00 per month plus HST.

Summary:

The Long Beach Airport (LBA) terminal building has two Kiosk spaces available for rent. Island Express Air has expressed interest in Kiosk #7 which consists of a 97 square foot unsecured office space. Island Express Air plans to commence scheduled flights from Abbotsford, Victoria and Comox to Long Beach Airport beginning in May 2013.

Background:

The LBA terminal building has four kiosks spaces which can be rented to businesses offering airport related business. Currently two are rented out; one to Devon Transport (Budget Rent a Car) and the other to Orca Air. They have held a lease since 2010. Therefore, there are two spaces still available for rent.

Time Requirements – Staff & Elected Officials:

Staff time to prepare lease agreement.

Financial:

Island Express Air will pay the ACRD \$350.00 per month plus HST.

Submitted by: _____

Janice Hill, Environmental Services Assistant

Approved by: _____

Andy Daniel, Manager of Environmental Services



REQUEST FOR DECISION

To: Board of Directors
From: Janice Hill
Meeting Date: February 13, 2013
Subject: KD Air Kiosk Lease at Long Beach Airport

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors enter into a one-year lease with KD Air for a Kiosk space at the Long Beach Airport terminal building at a rate of \$400.00 per month plus HST.

Summary:

The Long Beach Airport (LBA) terminal building has two Kiosk spaces available for rent. KD Air has expressed interest in Kiosk #8 which consists of a 97 square foot unsecured office space and a shared 189 square foot baggage transfer room. KD Air plans to commence scheduled flights from Vancouver to Long Beach Airport beginning in May 2013.

Background:

The LBA terminal building has four kiosks spaces which can be rented to businesses offering airport related business. Currently two are rented out; one to Devon Transport (Budget Rent a Car) and the other to Orca Air. They have held a lease since 2010. Therefore, there are two spaces still available for rent.

Time Requirements – Staff & Elected Officials:

Staff time to prepare lease agreement.

Financial:

KD Air will pay the ACRD \$400.00 per month plus HST.

Submitted by: _____


Janice Hill, Environmental Services Assistant

Approved by: _____


Andy Daniel, Manager of Environmental Services



REQUEST FOR DECISION

To: Russell Dyson, CAO
and
Board of Directors, Alberni-Clayoquot Regional District

From: Mike Irg, Manager of Planning and Development

Date: February 4, 2013

Subject: Regional Parks Plan

Recommendation:

That the Board instructs staff to proceed with obtaining contract proposals for a Regional Parks Plan.

Desired Outcome:

The objective is to develop a Parks Plan that meets the needs of the entire Regional District, encompassing all Electoral Areas, the City of Port Alberni, the District of Ucluelet, and District Tofino.

The Regional Parks Plan is intended to provide guidance and identify a strategy for developing a more comprehensive approach to Regional Parks within the ACRD. The plan will provide recommendations for policies to manage and develop existing and future regional parks.

Summary:

The Regional Parks Plan will:

- evaluate the current Regional Parks Service;
- will develop a strategy for regional parks in the ACRD, recognizing that parks and trails are an essential component of the physical/ecological, social and economic well being of the ACRD;
- provide direction on how the vision and plan will be clearly articulated through policy and governance opportunities, including discussion around recommendations on the future development of community plans and a growth strategy;
- consider First Nations' input;
- identify gaps and solutions as well as infrastructure and education needs for both public and local government; and

- provide the basis for parks and trails policies that can be included in future Official Community Plans.

Background:

The Board has asked for a Regional Parks Plan to provide direction and set policies for managing this service. There are currently three Regional Parks, all within the Alberni Valley. One of the objectives of the plan would be to address regional equity and look for opportunities to provide more inclusive regional parks service.

Time Requirements – Staff & Elected Officials:

There will be significant time requirement of staff and Board members who participate in the steering committee.

Financial:

The 2012 – 2016 Financial Plan budgeted \$50,000.00 in 2012 for the cost of a Regional Parks Plan. Staff recommends that the money in the Regional Parks Service be used to pay for the plan. The Request for Proposals sets a budget of \$40,000.00 for the contract. This would leave \$10,000.00 for any contingences and implementation.

Policy or Legislation:

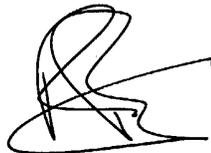
Regional Parks is an established Regional District service.

Submitted by:



Mike Irg, M.C.I.P.
Manager of Planning and Development

Reviewed by:



Russell Dyson, CAO



REQUEST FOR DECISION

To: Board of Directors
From: Andy Daniel, Manager of Environmental Services
Meeting Date: February 13, 2013
Subject: Salmon Beach Services Contract

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors enter into a contract with Barkley Sound Management to provide management services to Salmon Beach Recreational Village for a three year term commencing March 1, 2013 and ending February 29, 2016 at a cost of \$68,000.00 per year.

Summary:

A request for proposals was advertised in November 2012 for the Management Services Contract at Salmon Beach. Two proposals were submitted; one was deemed incomplete, while Barkley Sound Management submitted a complete proposal. In consultation with the Salmon Beach Committee and negotiations with Barkley Sound Management details of the contract were agreed to for an amount of \$68,000.00 per year. This contract amount includes Barkley Sound Management pay all expenses, including cell phone and vehicles costs. They will act as an independent contractor.

Background:

Barkley Sound Management has held this contract since 2006 and has fulfilled the required services. The previous contract was in the range of \$71,000.00.

Time Requirements – Staff & Elected Officials:

Staff time required will remain unchanged by awarding this contract.

Financial:

Cost of the contract is split amongst the Salmon Beach Services Budget.

Submitted by: _____
Andy Daniel, Manager of Environmental Services

Approved by: _____
Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: February 13, 2013
Subject: E911 Emergency Telephone System

Recommendation:

That the Board of Directors review the E911 Emergency Telephone System proposed budget, make amendments if required, and approve to be included in the first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.

Background:

The North Island 9-1-1 Corporation governs the service and adopted the 2013 provisional budget at the November 2, 2012 meeting of the board.

Financial:

The requisition is 1.75% higher than that of the prior year. The residential tax rate has increased from \$0.045 to \$0.047 per \$1,000 of assessed value.

Submitted by: _____

Teri Fong, CGA, Manager of Finance

Approved by: _____

Russell Dyson, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2013-2017 FINANCIAL PLAN
E 911 EMERGENCY TELEPHONE SYSTEM
PARTICIPANTS: ALL MEMBERS**

Draft for Discussion
Purposes

Line	History			Budget					Line
	2012 ACTUAL	2012 PLAN		2013	2014	2015	2016	2017	
REVENUE									
1	\$ 4,115	\$ 4,063	Surplus (deficit) from prior years	\$ 7,423	\$ -	\$ -	\$ -	\$ -	1
2	259,937	259,937	Tax requisition	264,577	290,600	296,400	302,300	308,300	2
3	5,025	-	Grant in lieu of taxes	-	-	-	-	-	3
4	\$ 269,077	\$ 264,000	TOTAL REVENUE	\$ 272,000	\$ 290,600	\$ 296,400	\$ 302,300	\$ 308,300	4
EXPENDITURES									
5	\$ 5,000	\$ 5,000	Administrative charge	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	5
6	-	-	Labour & benefits	4,000	4,100	4,200	4,300	4,400	6
7	256,654	259,000	Operating costs	264,000	282,500	288,200	294,000	299,900	7
8	\$ 261,654	\$ 264,000	TOTAL EXPENDITURES	\$ 272,000	\$ 290,600	\$ 296,400	\$ 302,300	\$ 308,300	8
9	\$ 7,423	\$ -	FINANCIAL PLAN BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	9
10	4,115	4,063	Deduct: Surplus from previous year	7,423	-	-	-	-	10
11	\$ 3,308	-\$ 4,063	ANNUAL SURPLUS/(DEFICIT)	-\$ 7,423	\$ -	\$ -	\$ -	\$ -	11

(for Financial Reporting purposes)



North Island 9-1-1 Corporation
 serving the regional districts of Alberni-Clayoquot, Comox Valley,
 Mt. Waddington, Nanaimo (School District #69),
 Powell River, and Strathcona

File: 9-AB

November 19, 2012

Sent via email:
rdyson@acrd.bc.ca

Alberni-Clayoquot Regional District
 3008 Fifth Avenue
 Port Alberni, BC
 V9Y 2E3

Attention: Russell Dyson, chief administrative officer

Dear Sir:

Re: 2013 NI 9-1-1 provisional budget

The North Island 9-1-1 Corporation 2013 provisional budget was adopted at the November 2, 2012 meeting of the board.

The board has approved an increase to the requisition for 2013. The requisition has been increased by 6% to \$2,030,445. The 2012 assessed property values have decreased slightly overall by .8% over 2011 values. With the requisition for 2013 increasing over 2012 levels and with the slight decrease in property assessments, the tax rate levy per \$1,000 has increased to \$.059 from the 2012 rate of \$.055.

The table below provides the 2013 contribution amounts for each of the participating regional districts.

<i>Requisition Comparisons for 2013 – 6% net change over 2012</i>			
Regional District	2012 allocations	2013 allocations	\$ Change over 2012
Comox Valley	\$590,398	\$633,872	\$43,474
Strathcona	\$333,665	\$347,630	\$13,965
Nanaimo	\$515,536	\$549,624	\$34,088
Mount Waddington	\$60,974	\$66,039	\$5,065
Alberni-Clayoquot	\$250,328	\$262,273	\$11,945
Powell River	\$164,613	\$171,007	\$6,394
Total Requisition	\$1,915,514	\$2,030,445	\$114,931

Please contact me by telephone at 250-334-6078 or via email at wbyrne@comoxvalleyrd.ca; if you have any questions.

Sincerely,

W. Byrne

Wendy Byrne CFP, MBA
Manager of Financial Planning

cc: Teri Fong, manager of finance teri.fong@acrd.bc.ca;

/ml



REQUEST FOR DECISION

To: Board of Directors

From: Teri Fong, CGA, Manager of Finance

Meeting Date: February 13, 2013

Subject: General Government Services

Recommendation:

That the Board of Directors review the General Government proposed budget, make amendments if required, and approve to be included in the first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.

2012 Highlights:

The General Government service was extremely busy in 2012 including the following projects:

- Working with treaty consultants Ecoplan, the Ministry of Aboriginal Relations and Reconciliation, the Ministry of Community, Sport and Cultural Development as well as our two new Board members Yuułuʔiłʔatḥ and Huu-ay-aht to determine a fair apportionment method for both General Government Services and the Regional Hospital District.
- The development of the Health Network with funds provided by the Vancouver Island Health Authority.
- The renovation of the office and board room to accommodate the conversion of the Beaver Creek Improvement District and the growing Board table as a result of the Maa nultḥ treaty.
- The implementation of a paperless Board meeting system.
- The purchase of a new photocopier.
- The request for proposal process and selection of a new auditor and IT contractor.

Upcoming for 2013:

The projects planned for 2013 include:

- Line 13 to 17 – The continued development of the Health Network with the assistance of Tanis Dagert, Health Network Coordinator.
- Line 20 – Labour and benefits appear to have risen significantly in 2013 but this is purely to do with a new allocation method of our administration charges as approved by the Board of Directors on January 23, 2013. Line 20 must be considered in conjunction with line 57 – recovery of administration costs to determine the net effect on General Government. When considered together the only increase is as a result of the wage increases approved in 2012.
- Line 25 – The membership fee for the Coastal Community Network has been included based on previous direction from the Board of Directors.
- Line 69 – An office renovation planned for this year includes:
 - The completing the new photocopy room and conversion of the current room into two offices estimated at \$10,000.

- The replacement of all office windows to a more energy efficient option estimated at \$25,000.
- Improvement of the drainage surrounding the building estimated at \$2,000.
- Protection of the beams on the exterior of the building estimated at \$3,000.
- This renovation will be offset by the \$15,000 conversion grant that was recently received for the costs of converting the Beaver Creek Improvement District into a Regional District service.
- Line 70 – The Regional District phone system is in desperate need of replacing and was budgeted in 2012 but not completed as staff wanted to ensure all system needs were known before investing in a new device.
- Line 72 – The Regional District website is old and in need of an update in order to supply information to the public in a useful and efficient manner.

Background:

This budget was developed with input from the following people:

- Manager of Administrative Services
- Chief Administrative Officer
- Property Maintenance Coordinator
- George Rose – Information Systems Contractor
- Tanis Dagert – Health Network Coordinator

Financial:

The requisition is 8.23% higher than that of the prior year. The residential tax rate has increased from \$0.091 to \$0.100 per \$1,000 of assessed value.

The two new Board members, Yuuʔuʔiʔatʔ and Huu-ay-aht, participate in this service and have been included in the apportionment calculation. A draft of the 2013 requisition by area has been included for your information.

Disclosure:

The prior year actual balances may still change as 2012 invoices are still trickling in.



Submitted by: _____
Teri Fong, CGA, Manager of Finance



Approved by: _____
Russell Dyson, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2013-2017 FINANCIAL PLAN
GENERAL GOVERNMENT SERVICES
PARTICIPANTS: ALL MEMBERS**

Draft for Discussion
Purposes

Line	History			Budget					Line
	2012 ACTUAL	2012 PLAN		2013	2014	2015	2016	2017	
REVENUE									
1	\$ 324,026	\$ 323,644	Surplus (deficit) from prior years	\$ 286,129	\$ -	\$ -	\$ -	\$ -	1
2		-	Committed surplus from prior years	465,596	171,096	-	-	-	2
3	524,107	524,106	Tax requisition	567,221	839,050	865,150	877,550	897,350	3
4			<i>Government grants</i>						4
5	818,123	-	Conditional	15,000	-	-	-	-	5
6	269,034	130,000	Unconditional	130,000	130,000	130,000	130,000	130,000	6
7	1,087,157	130,000	Total government grants	145,000	130,000	130,000	130,000	130,000	7
8	9,752	10,000	Grant in lieu of taxes	8,000	8,000	8,000	8,000	8,000	8
9	85,103	80,000	Other sources	80,000	80,000	80,000	80,000	80,000	9
10	\$ 2,030,145	\$ 1,067,750	TOTAL REVENUE	\$ 1,551,946	\$ 1,228,146	\$ 1,083,150	\$ 1,095,550	\$ 1,115,350	10
EXPENDITURES									
11	\$ 60,000	\$ 60,000	Capital fund contribution	\$ 55,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	11
12	299,605	-	Conditional community grants	-	-	-	-	-	12
13			<i>Health Network</i>						13
14	33,059	-	Coordinator	55,000	22,900	-	-	-	14
15	3,886	-	Labour & benefits	15,000	6,300	-	-	-	15
16	7,854	-	Operating	224,500	141,896	-	-	-	16
17	44,799	-	Total Health Network costs	294,500	171,096	-	-	-	17
18			<i>Labour & related costs</i>						18
19	7,233	7,000	Convention/professional development	8,000	8,000	8,000	8,000	8,000	19
20	655,451	670,000	Labour & benefits	880,000	897,600	915,600	933,900	952,600	20
21	7,487	5,000	Labour negotiations	-	-	7,000	-	-	21
22	4,219	6,000	Recruiting	1,000	1,000	1,000	1,000	1,000	22
23	674,390	688,000	Total labour & related costs	889,000	906,600	931,600	942,900	961,600	23
24			<i>Legislative costs</i>						24
25	6,363	5,000	Coastal Communities Network	5,000	5,000	5,000	5,000	5,000	25
26	119,079	130,000	Directors indemnities	130,000	130,000	130,000	130,000	130,000	26
27	26,339	38,000	Directors travel	38,000	38,000	38,000	38,000	38,000	27
28	4,076	6,500	FCM convention & membership	6,500	6,600	6,700	6,800	6,900	28
29	155,857	179,500	Total legislative costs	179,500	179,600	179,700	179,800	179,900	29

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2013-2017 FINANCIAL PLAN
GENERAL GOVERNMENT SERVICES (continued)
PARTICIPANTS: ALL MEMBERS

Draft for Discussion
Purposes

Line	History			Budget					Line
	2012 ACTUAL	2012 PLAN		2013	2014	2015	2016	2017	
EXPENDITURES (continued)									
30	\$ 1,459	\$ 9,000	Natural Resources Committee	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	30
31			<i>Office costs</i>						31
32	10,835	12,000	Building maintenance	12,000	12,000	12,000	12,000	12,000	32
33	21,299	20,000	Building utilities	23,000	24,000	25,000	26,000	27,000	33
34	67,904	97,000	IT & computer expenses	97,000	97,000	97,000	97,000	97,000	34
35	17,937	16,000	Janitorial service	20,000	20,000	20,000	20,000	20,000	35
36	1,580	3,000	Office equipment	3,000	3,000	3,000	3,000	3,000	36
37	25,288	22,000	Office supplies - general	26,000	26,000	26,000	26,000	26,000	37
38	9,206	10,000	Office supplies - toner	10,000	10,000	10,000	10,000	10,000	38
39	10,800	10,000	Postage	9,000	9,000	9,000	9,000	9,000	39
40	15,425	14,000	Telephone	16,000	16,000	16,000	16,000	16,000	40
41	180,274	204,000	Total office costs	216,000	217,000	218,000	219,000	220,000	41
42			<i>Other costs</i>						42
43	4,482	4,000	Advertising & publicity	5,000	5,000	5,000	5,000	5,000	43
44	307	1,000	Bank interest & bad debts	1,000	1,000	1,000	1,000	1,000	44
45	295	5,000	Committee expenses	5,000	5,000	5,000	5,000	5,000	45
46	6,111	6,500	Memberships & subscriptions	6,500	6,500	6,500	6,500	6,500	46
47	5,816	6,000	Staff travel	6,000	6,000	6,000	6,000	6,000	47
48	7,178	8,000	Vehicle operation	8,000	8,000	8,000	8,000	8,000	48
49	24,189	30,500	Total other costs	31,500	31,500	31,500	31,500	31,500	49
50			<i>Professional fees & insurance</i>						50
51	22,589	22,000	Audit fees	22,000	19,000	19,000	19,000	19,000	51
52	32,610	35,000	Insurance - liability	35,000	35,000	35,000	35,000	35,000	52
53	6,663	10,000	Insurance - property	9,000	9,000	9,000	9,000	9,000	53
54	2,318	50,000	Legal fees	50,000	50,000	50,000	50,000	50,000	54
55	64,180	117,000	Total professional fees & insurance	116,000	113,000	113,000	113,000	113,000	55
56	33,916	40,000	Studies & reports	40,000	40,000	40,000	40,000	40,000	56
57	- 260,249	- 260,250	Recovery of administration costs	- 449,650	- 449,650	- 449,650	- 449,650	- 449,650	57
58	\$ 1,278,420	\$ 1,067,750	TOTAL EXPENDITURES	\$ 1,380,850	\$ 1,228,146	\$ 1,083,150	\$ 1,095,550	\$ 1,115,350	58

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2013-2017 FINANCIAL PLAN
GENERAL GOVERNMENT SERVICES (continued)
PARTICIPANTS: ALL MEMBERS

Draft for Discussion
Purposes

		History				Budget					
		2012	2012			2013	2014	2015	2016	2017	
		ACTUAL	PLAN								
59	\$	751,725	\$ -	FINANCIAL PLAN BALANCE		\$ 171,096	\$ -	\$ -	\$ -	\$ -	59
60		60,000	60,000	Add: Transfer to reserves		55,000	10,000	10,000	10,000	10,000	60
61		38,000	38,000	Deduct: Estimated amortization not included		38,000	38,000	38,000	38,000	38,000	61
62		324,026	323,644	Surplus from previous year		751,725	171,096	-	-	-	62
63	\$	449,699	-\$ 301,644	ANNUAL SURPLUS/(DEFICIT)		-\$ 563,629	-\$ 199,096	-\$ 28,000	-\$ 28,000	-\$ 28,000	63
(for Financial Reporting purposes)											
CAPITAL FUND											
64	\$	95,468	\$ 95,469	Balance, beginning of year		\$ 54,947	\$ 35,547	\$ 25,947	\$ 16,247	\$ 6,347	64
65		60,000	60,000	Contribution from operating fund		55,000	10,000	10,000	10,000	10,000	65
66		-	800	Interest earnings		600	400	300	100	-	66
67	<i>Less - capital expenditures</i>										
68		89,611	85,000	Board room upgrades		-	-	-	-	-	68
69		-	-	Office renovation/upgrades		40,000	20,000	20,000	20,000	20,000	69
70		-	20,000	Phone system		20,000	-	-	-	-	70
71		10,910	20,000	Photocopier purchase		-	-	-	-	-	71
72		-	-	Website		15,000	-	-	-	-	72
73		100,521	125,000	Total capital expenditures		75,000	20,000	20,000	20,000	20,000	73
74	\$	54,947	\$ 31,269	BALANCE, END OF YEAR		\$ 35,547	\$ 25,947	\$ 16,247	\$ 6,347	-\$ 3,653	74



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: February 13, 2013
Subject: Regional Parks

Recommendation:

That the Board of Directors review the Regional Parks proposed budget, make amendments if required, and approve to be included in the first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.

2012 Highlights:

In May 2012 the Board of Directors made a resolution to commit \$35,000 of the Regional Parks Capital Reserve as matching funds for a grant application to the Island Coastal Economic Trust for the China Creek bridge construction. The bridge would connect Stage 1 and Stage 2 of the Alberni Inlet Trail. It is anticipated that we should know by the end of the February if the grant has been awarded. Work will only proceed if the grant has been provided.

Upcoming for 2013:

Revenue is received each year from the contract with the Port Alberni Port Authority for the operation of the China Creek Campground. The revenue is accumulating as there has been no offsetting expenditure in the past couple of years therefore staff has included a \$5,000 transfer to the Capital Reserve account to save this money for future projects.

The 2013 draft Regional Parks budget also includes the development of a Regional Trails and Parks Plan. This plan was deemed necessary last year during the budgeting process and the Manager of Planning has submitted a Request for Decision in this agenda to begin this process.

Background:

This budget was developed with input from the Planning Department, Environmental Services Department and Chief Administrative Officer.

Financial:

There is no tax requisition for the Regional Parks service as in prior years.

Submitted by: 
Teri Fong, CGA, Manager of Finance

Approved by: 
Russell Dyson, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2013-2017 FINANCIAL PLAN
REGIONAL PARKS
PARTICIPANTS: ALL MEMBERS**

Draft for Discussion
Purposes

Line	History			Budget					Line
	2012 ACTUAL	2012 PLAN		2013	2014	2015	2016	2017	
REVENUE									
1	\$ 9,133	\$ 9,133	Surplus (deficit) from prior years	\$ 12,705	\$ -	\$ -	\$ -	\$ -	1
2	-	-	Tax requisition	-	5,500	5,500	5,500	5,500	2
3	-	-	Grants & other contributions	33,185	-	-	-	-	3
4	6,577	4,500	Licenses & fees	4,500	4,500	4,500	4,500	4,500	4
5	\$ 15,710	\$ 13,633	TOTAL REVENUE	\$ 50,390	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	5
EXPENDITURES									
6	\$ 1,000	\$ 1,000	Administration charge	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	6
7	-	-	Capital fund contribution from operating	5,000	-	-	-	-	7
8	-	-	Capital fund contribution from grants	33,185	-	-	-	-	8
9	-	-	Labour & benefits	2,000	2,000	2,000	2,000	2,000	9
10	2,005	12,633	Operating costs	7,205	5,000	5,000	5,000	5,000	10
11	\$ 3,005	\$ 13,633	TOTAL EXPENDITURES	\$ 50,390	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	11
12	\$ 12,705	\$ -	FINANCIAL PLAN BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	12
13	-	-	Add: Transfer to reserves	38,185	-	-	-	-	13
14	-	-	Deduct: Estimated amortization not included	-	-	-	-	-	14
15	9,133	9,133	Surplus from previous year	12,705	-	-	-	-	15
16	\$ 3,572	-\$ 9,133	ANNUAL SURPLUS/(DEFICIT)	\$ 25,480	\$ -	\$ -	\$ -	\$ -	16
CAPITAL FUND									
17	\$ 168,698	\$ 168,698	Balance, beginning of year	\$ 170,825	\$ 92,225	\$ 93,425	\$ 94,625	\$ 95,825	17
18	-	-	Contribution from operating fund	5,000	-	-	-	-	18
19	-	-	Grants & other contributions	33,185	-	-	-	-	19
20	2,127	1,800	Interest earnings	1,400	1,200	1,200	1,200	1,200	20
21			<i>Less - capital expenditures</i>						21
22	-	-	China Creek bridge	68,185	-	-	-	-	22
23	-	50,000	Regional trails & parks plan	50,000	-	-	-	-	23
24	-	50,000	Total capital expenditures	118,185	-	-	-	-	24
25	\$ 170,825	\$ 120,498	BALANCE, END OF YEAR	\$ 92,225	\$ 93,425	\$ 94,625	\$ 95,825	\$ 97,025	25



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: February 13, 2013
Subject: Regional Planning

Recommendation:

That the Board of Directors review the Regional Planning proposed budget, make amendments if required, and approve to be included in the first reading of the 2013-2017 Alberni-Clayoquot Regional District Financial Plan.

2012 Highlights:

The Regional Planning service was quite standard in 2012 with the only major project being the completion of the aerial photos in partnership with other agencies such as adjacent Regional District's and Provincial Ministries.

Upcoming for 2013:

The projects planned for 2013 include:

- Line 20 – The Agricultural Development Committee has requested resources to support the implementation of the recommendations from the Agricultural Plan.
- Line 28 – Improvements to the GIS mapping data to increase reliability. This is to be cost shared with Management of Development - Rural Planning and a grant may be forth coming but it is unknown at this time.

Background:

This budget was developed with input from the Planning Department and Chief Administrative Officer.

Financial:

The requisition is 7.77% lower than that of the prior year. The residential tax rate has decreased from \$0.024 to \$0.022 per \$1,000 of assessed value.

Disclosure:

The prior year actual balances may still change as 2012 invoices are still trickling in.

Submitted by: _____

Teri Fong, CGA, Manager of Finance

Approved by: _____

Russell Dyson, Chief Administrative Officer



**ALBERNI-CLAYOQUOT REGIONAL DISTRICT
2012-2016 FINANCIAL PLAN
REGIONAL PLANNING
PARTICIPANTS: ALL MEMBERS**

Draft for Discussion
Purposes

Line	History			Budget					Line
	2011 ACTUAL	2011 PLAN		2012	2013	2014	2015	2016	
REVENUE									
1	\$ 15,374	\$ 14,859	Surplus (deficit) from prior years	\$ 29,150	\$ -	\$ -	\$ -	\$ -	1
2	135,641	135,641	Tax requisition	124,850	132,300	133,600	135,000	136,400	2
3	1,729	1,000	Grant in lieu of taxes	1,000	1,000	1,000	1,000	1,000	3
4	1,307	1,000	Sales of services	1,000	1,000	1,000	1,000	1,000	4
5	\$ 154,051	\$ 152,500	TOTAL REVENUE	\$ 156,000	\$ 134,300	\$ 135,600	\$ 137,000	\$ 138,400	5
EXPENDITURES									
6	\$ 15,000	\$ 15,000	Administration charge	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	6
7	2,000	2,000	Capital fund contribution	4,000	2,000	2,000	2,000	2,000	7
8			<i>Labour & related costs</i>						8
9	149	1,000	Convention/professional development	1,000	1,000	1,000	1,000	1,000	9
10	70,516	70,000	Labour & benefits	65,000	66,300	67,600	69,000	70,400	10
11	-	500	Recruiting costs	500	500	500	500	500	11
12	70,665	71,500	Total labour & related costs	66,500	67,800	69,100	70,500	71,900	12
13			<i>Office costs</i>						13
14	4,532	5,000	Office operations	5,000	5,000	5,000	5,000	5,000	14
15	5,796	10,000	Computer operations	10,000	10,000	10,000	10,000	10,000	15
16	550	1,000	Memberships/subscriptions	1,000	1,000	1,000	1,000	1,000	16
17	10,878	16,000	Total office costs	16,000	16,000	16,000	16,000	16,000	17
18			<i>Other costs</i>						18
19	293	2,000	Agricultural Advisory Committee	2,000	2,000	2,000	2,000	2,000	19
20	-	15,000	Agricultural Plan initiatives	30,000	15,000	15,000	15,000	15,000	20
21	-	1,000	Travel & accomodation	1,000	2,500	2,500	2,500	2,500	21
22	293	18,000	Total other costs	33,000	19,500	19,500	19,500	19,500	22

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 2012-2016 FINANCIAL PLAN
 REGIONAL PLANNING (continued)
 PARTICIPANTS: ALL MEMBERS

Draft for Discussion
 Purposes

Line	History			Budget					Line
	2011 ACTUAL	2011 PLAN		2012	2013	2014	2015	2016	
EXPENDITURES (continued)									
23			<i>Professional fees</i>						23
24	\$ 25,471	\$ 25,000	Aerial photos	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	24
25	-	2,000	Consultant costs	2,000	2,000	2,000	2,000	2,000	25
26	-	1,000	Float homes	1,000	1,000	1,000	1,000	1,000	26
27	594	2,000	Legal costs	2,000	2,000	2,000	2,000	2,000	27
28	-	-	Mapping update	12,500	5,000	5,000	5,000	5,000	28
29	26,065	30,000	Total professional fees	22,500	15,000	15,000	15,000	15,000	29
30	\$ 124,901	\$ 152,500	TOTAL EXPENDITURES	\$ 156,000	\$ 134,300	\$ 135,600	\$ 137,000	\$ 138,400	30
31	\$ 29,150	\$ -	FINANCIAL PLAN BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	31
32		2,000	Add: Transfer to reserves	4,000	2,000	2,000	2,000	2,000	32
33		2,000	Deduct: Estimated amortization not included	2,000	2,000	2,000	2,000	2,000	33
34		14,859	Surplus from previous year	29,150	-	-	-	-	34
35	\$ 29,150	-\$ 14,859	ANNUAL SURPLUS/(DEFICIT)	-\$ 27,150	\$ -	\$ -	\$ -	\$ -	35
CAPITAL FUND									
36	\$ 13,205	\$ 13,205	Balance, beginning of year	\$ 15,379	\$ 979	\$ 2,979	\$ 4,979	\$ 7,079	36
37	2,000	2,000	Contribution from operating fund	4,000	2,000	2,000	2,000	2,000	37
38	174	100	Interest earnings	100	-	-	100	100	38
39			<i>Less - capital expenditures</i>						39
41	-	-	City View^	-	-	-	-	-	41
42	-	2,500	Color printer^	2,500	-	-	-	-	42
40	-	7,500	Mapping software^	7,500	-	-	-	-	40
43	-	-	Plotter^	8,500	-	-	-	-	43
44	-	10,000	Total capital expenditures	18,500	-	-	-	-	44
45	\$ 15,379	\$ 5,305	BALANCE, END OF YEAR	\$ 979	\$ 2,979	\$ 4,979	\$ 7,079	\$ 9,179	45

^costs shared with Management of Development - Rural Areas



REQUEST FOR DECISION

To: Board of Directors

From: Russell Dyson

Meeting Date: February 13, 2013

Subject: Terms of Reference for the Alberni Valley Transportation Committee

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors adopt the Terms of Reference for the Alberni Valley Transportation Committee as presented by the CAO in his report at February 7, 2013.

Summary:

The Board of Directors requested that the Staff review the terms of reference of the AV Transportation Committee. Previous representations do not necessarily represent the current interests in transportation and the Port Authority had established a committee for similar purposes.

Background:

The attached proposal of the CAO represents a blend of the purpose and representation of the Port Authority Committee. The intent is to establish one committee. It has been reviewed by the Port Authority Manager and City Manager.

Alternatively the Board could choose not to establish a Transportation Committee and instead participate in the Port Authority Committee. Their Terms or Reference are attached.

Submitted by: _____

Approved by: _____

Russell Dyson, Chief Administrative Officer

ALBERNI CLAYOQUOT REGIONAL DISTRICT ALBERNI VALLEY TRANSPORTATION COMMITTEE

DRAFT TERMS OF REFERENCE

- Purpose:** To work cooperatively with key partners to advance new highway construction, transportation upgrades and highway maintenance to benefit access to and within the Alberni Valley
- Membership:** Port Alberni Port Authority, Alberni-Clayoquot Regional District, City of Port Alberni, Alberni Valley Chamber of Commerce, Hupacasath First Nation, Tseshaht First Nation, Western Forest Products, Catalyst Paper, Island Timberlands and Ministry of Transportation and Infrastructure
- Co-Chairs:** Darren DeLuca, Port Alberni Port Authority
Jack McLeman, Alberni-Clayoquot Regional District
- Meetings:** At times and places determined by the Co-Chairs
- Scope:** Four-primary infrastructure projects;
- A new Alberni Valley to Highway 19 connector highway
 - A new ring road from Highway 4 to Ship Creek Road
 - An industrial harbour road from Ship Creek Road to Redford Street
 - Maintenance and upgrades to the existing Highway 4 corridor from Highway 19 to Port Alberni
- Resources:** Agenda's, minutes, venue and administrative support provided by the ACRD, meetings to be attended by the CAO/CEO or designate of each organization and the City's Economic Development Manager.
- Funding:** Port Alberni Port Authority/ Alberni Clayoquot Regional District

ALBERNI VALLEY TRANSPORTATION COMMITTEE

DRAFT TERMS OF REFERENCE

- Purpose:** To advocate and lobby for the construction of highway and roadway transportation infrastructure on behalf of the Alberni Valley.
- Membership:** Port Alberni Port Authority, Alberni-Clayoquot Regional District, City of Port Alberni, Alberni Valley Chamber of Commerce
- Observers:** Hupacasath First Nation, Tseshaht First Nation
- Co-Chairs:** Darren DeLuca, Port Alberni Port Authority
Jack McLennan, Alberni-Clayoquot Regional District
- Meetings:** At times and places determined by the Co-Chairs
- Scope:** Three primary infrastructure projects;
- A new Alberni Valley to Highway 19 connector highway
 - A new ring road from Highway 4 to Ship Creek Road
 - An industrial harbour road from Ship Creek Road to Redford Street
- Secretariat:** Alberni Valley Chamber of Commerce
- Funding:** Port Alberni Port Authority/ Alberni Clayoquot Regional District



REQUEST FOR DECISION

To: Board of Directors
From: Electoral Area Directors Committee/Russell Dyson, CAO
Meeting Date: February 13, 2013
Subject: **2013 Regional Water Improvement Project**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors approve the allocation of \$2.25 million of gas tax funds for the Regional District's 2013 Regional Water Improvement Project.

Background:

At the February 6th Electoral Area Directors Financial Planning meeting, Directors reviewed the attached Request for Decision from the Chief Administrative Officer regarding the 2013 Regional Water Improvement Project.

The above resolution was passed by the Electoral Area Directors and is submitted for consideration by the Board of Directors.

Submitted by: 

Wendy Thomson, Manager of Administrative Services

Approved by: 

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Electoral Area Directors Committee
From: Russell Dyson, Chief Administrative Officer
cc: Senior Staff
Meeting Date: February 6, 2013
Subject: **2013 Regional Water Improvement Project**

Recommendation:

*That the Electoral Area Directors Committee recommends to the Board of Directors the allocation of \$2.25 million of gas tax funds for the Regional District's **2013 Regional Water Improvement Project.***

Summary:

The 2013 Regional Water Improvement Project would be an investment in needed infrastructure for the four community water systems under the regional districts control that provide water to domestic users. The project, if adopted would demonstrate the regional districts commitment to quality water services.

There are many potential uses for the gas tax funds. But, the most pressing issue for the regional district is the state of its four community water systems and the **\$8,400,000** in estimated upgrades required to bring these systems up to current standards. These water systems serve small populations, some in remote locations and the capacity for the users to bear the costs of required upgrades is unrealistic. Federal and provincial grants for such works are presently not readily available. The regional district was just denied for the third time an application for improvements to the Beaver Creek water system valued at \$800,000 (letter attached). Clearly the regional district needs to take the initiative to commence the work and the only alternative source of funding is the gas tax funds. All water users will continue to be responsible for the majority of costs.

It is proposed that the regional district adopt a comprehensive regional water improvement project with the gas tax funds to get a start on the required works. Such a project would satisfy the criteria of gas tax funds one of the purposes is defined as follows:

Request for Decision - 2013 Regional Water Improvement Project

Developing or upgrading drinking water systems to improve water quality and reduce water use, increase energy efficiency, and secure water supply in the face of drought.

While the allocation of the funds does not reflect population across the electoral areas, this is not a condition of the program. All Directors can take pride in a program that emphasizes the value of quality water systems.

Background for the Gas Tax Program

An extension has been provided to the Gas Tax program which delays the deadline for spending funds and will likely include additional annual contributions, but no information is available yet regarding new monies to be allocated to the ACRD.

Gas Tax funds may be allocated among electoral areas or used for projects of mutual benefit to several or all of the electoral areas. They may also be used for projects benefitting the entire regional district and can be added to funds contributed from other sources. The funds must be spent on services / works that are owned and operated by the Regional District. However UBCM has indicated that the gas tax agreement can be amended to enable the regional district to allocate funds to other agencies. Given the needs of the regional district for its own works, this is not recommended. The allocation of the funds rests with the Regional Board and one or more projects can be decided upon.

The Board has been considering various purposes for the funds and at one point contemplated pooling the funds for a micro hydro investment. In 2011 the Board narrowed its interest in potential Gas Tax Projects to enable staff to prepare more detailed costs and benefits before a commitment to one or more projects is made. The focus was water systems, parks, the administration building and solid waste.

In a strategic planning session the board tasked staff with evaluating the state of its water systems, this has been done through a review in the field, analysis of engineer's assessments, consultations with the regional districts operators and technicians. The result of this review is the emphasis on the need for funds to be allocated to water infrastructure works, over and above any other potential use for the gas tax funds.

To date the regional district has allocated \$836,500 of its total gas tax funds. Beaver Creek was allocated \$800,000 for the new reservoir and Bamfield \$36,500 for water treatment upgrades. The remaining money is in excess of \$2,250,000. A breakdown is as follows:

Request for Decision - 2013 Regional Water Improvement Project

Estimate of Funds Available

Balance December 31, 2011	\$2,138,446.00
Contributions 2012	\$452,069.13
Contributions 2013	\$452,069.13
Interest 2012	\$27,000.00
Interest 2013	\$20,000.00
	<u>\$3,089,584.26</u>
BCWS Reservoir	-\$800,000.00
BWS Upgrades	-\$36,500.00
	<u><u>\$2,253,084.26</u></u>

Background for the Regional Districts Water Systems Providing Domestic Supply

The regional district is responsible for four water systems providing supply to domestic users, they include:

Millstream:

50 connections, and 125 people

Total Cost Estimates for system upgrades: \$568,300 or \$11,366/connection

Long Beach Airport:

5 connections but the system provides water to Tla-o-qui-aht which has 176 people on the Esowista Reserve

Total Cost Estimates for system upgrades: \$770,500

Beaver Creek:

987 connections, serving approximately 2,885 people

Total Cost Estimates for system upgrades and water treatment: is \$5,020,000 or \$5,086/connection

Bamfield:

207 connections, and 192 people

Total Cost Estimates for system upgrades: \$2,029,500 or \$9,804/connection.

The regional district is responsible for other water systems, which include Cougar Smith Park, the Alberni Valley Airport etc. Each of these smaller systems has been evaluated for potential needs and they are not significant in cost.

Request for Decision - 2013 Regional Water Improvement Project

The regional districts water systems have had various assessments and analysis to determine the state of infrastructure and the need for upgrades. The total cost is substantial and well beyond the means of the independent water users. The needs are serious; water quality, security, and efficiency are at stake if a comprehensive plan is not adopted to fund and implement these works.

The regional district has made attempts to secure additional grant funding for the systems, but there are few options.

Addressing the infrastructure needs of these systems is the number one priority from staff's perspective for the use of any gas tax funds.

Outline of the 2013 Regional Improvement Project

The Regional District's 2013 Regional Water Improvement Project would include an expenditure of \$2.25 million of gas tax funds for the following specific projects:

Bamfield

Replacement of 65 meters of water main DB2	\$22,000
Replacement of 391 meters of water main at Seabird Way	\$128,000
Support Tower Road suspended waterline	\$5,000
Westside Reservoir	\$325,000

Millstream

Interconnection to Ucluelet water main	\$73,800
Replace 150 m Lee Street water main	\$48,000

Long Beach Airport

50% cost of new well development and connection	\$125,000
Replacement of 650 m cast iron water main	\$210,000

Beaver Creek

Strick Road Pump station and 710m water main	\$850,000
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Alberni Valley Regional Water

Integration of Cherry Creek and Beaver Creek distribution systems	\$450,000
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The expenditure of monies on the integration of Cherry Creek and Beaver Creek would first require an engineering assessment of the required works, costs and benefits, followed by

Request for Decision - 2013 Regional Water Improvement Project

consultation and agreement with the Cherry Creek Improvement District. It is proposed that the engineering study be funded by the Beaver Creek water system, followed by consultations with CCID in 2013. In the event that the project does not proceed, these funds could be considered for other purposes in 2014. This project is being initiated in order to benefit the Beaver Creek water system with alternative supply. However it is of mutual benefit to both systems if designed to allow water flow in either direction. While Cherry Creek has expressed the preference to remain independent this project would offer them opportunities to be involved in a regional system at some point in the future.

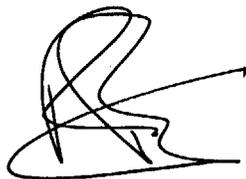
This 2013 Regional Water Improvement Project does not solve all infrastructure problems with respect to the water systems, however it is a good start. Substantial costs will continue to be incurred by all water users.

Time Requirements – Staff & Elected Officials:

This will require substantial time on the part of Environmental Services staff to coordinate engineering design, tendering and overseeing each project.

Policy or Legislation:

Agreement between the ACRD/UBCM and Federal Government stipulates conditions of the Gas Tax Program.



Submitted by: _____
Russell Dyson, Chief Administrative Officer

Potential Gas Tax Projects ACRD Water Systems

this list does not represent all works required for each water system

Bamfield

Total Cost Estimates for system upgrades: \$2,029,500 - \$9,804/connection

Install untreated water meter at the head of Grappler Inlet for hatchery and houses

***The metered volume should be recorded for water licensing and watershed management*

Lockable gate installed on the intake walkway

***This would deter vandalism and safeguard water quality*

Coast Guard DB2 water main replacement (65 meters)

***The water main is poorly constructed and is believed to be leaking*

Install water meters servicing all marine lines for leak detection

***This will assist in the determination of marine water leaks or identify water main branches with high consumption*

Install signs warning of water main underwater boat anchoring

***Signage will reduce the potential for damage to water mains*

Lift Tower Road and pump house valves in road way and repave

***The valves are currently buried over asphalt and inoperative*

New reservoir on West Side

*** This would provide water to the west side in case of a marine water break and extra storage*

Purchase property for future West Side reservoir

***There is no suitable public property available so private property contracts would have to be arranged*

***Acquiring the property rights would be proactive for future reservoir requirements*

Suspended water line on Tower road.

***This section is in need of upgrading to properly support and protect the water main over a gulley*

Seabird Way (391 meters) (2004 McGill Report)

***This section of water main was poorly constructed and is not protected*

Funding Source: Service Area Gas Tax

1,000	
1,000	
	22,000
9,000	
1,000	
1,000	
325,000	325,000
??	
	5,000
	128,000
Total:	338,000 480,000

Beaver Creek

Total Cost Estimates for system upgrades: 2013 to 2018 is \$2,130,000 \$2,158/connection

Strick Rd Pump Station and Water main (710 m) Estimated \$800,000

Beaver Creek Rd from North Booster to corner (500m)

Kitsucksis Reservoir Condition Assessment repair / demolition

Water Model Update

Beaver Creek Rd Water main from Corner to Dobie (480m)

Tomswood Rd from Railway row to Gordon (250m)

Piercy Rd from Beaver Creek to Strick (320m)

Holey from Gordon Ave to Maple (550m)

Saunders to Georgia (300m)

Walker Rd from Wadena to Kellow (810m)

Kellow Rd from Walker to Lamarque (370m)

Darnley Road Pump Station Modifications

****These projects and costs are identified in the Nov 26, 2012 "5 Year Water Capital Plan" by Koers & Ass. Engineering**

Funding Source: Service Area Gas Tax

	850,000
150,000	
50,000	
15,000	
145,000	
65,000	
80,000	
200,000	
75,000	
210,000	
100,000	
25,000	
Total:	<u>1,115,000</u> <u>850,000</u>

Beaver Creek - Cherry Creek

Study costs, feasibility and benefits of interconnection of the two water systems

Installations and upgrades to two systems as required for interconnection

15,000	
	500,000
Total:	<u>15,000</u> <u>500,000</u>

Long Beach Airport Water System

Total Cost Estimates for system upgrades: \$520,500

Water Treatment System

***The current system of discharging waste salt is environmentally unsustainable*

New well development and connection

Original (70 years old) eight inch iron pipe replacement (650 meters)

***The water main is well past its life expectancy*

Small heater inside pumphouse under electrical control panel

***A heater may solve some electrical control issues by keeping contacts dry*

large alders to be removed around reservoir

***Currently the alders shed organic material onto the reservoir*

Have the pumphouse repainted

***Repainting will add life to building by slowing down wood rot*

105,000	
125,000	125,000
	210,000
500	
5,000	
2,000	
Total:	<u>237,500</u> <u>335,000</u>

Millstream

Total Cost Estimates for system upgrades: \$568,300 - \$11,366/connection

Water connection to Ucluelet water main

***Temporary water supply for periods of maintenance or drought*

Lee Street water main replacement (150 meters Hwy to Mavis)

***This main replacement would be in conjunction with the Ucluelet connection*

North west of Albion Crescent (70 meters)

***Partial replacement of AC pipe (43 years old)*

East Albion Crescent (170 meters)

***Partial replacement of AC pipe (43 years old)*

Complete replacement of AC pipe (43 years old)(1000 meters)

***Water distribution past its life span and experiencing regular water leaks*

Fire Hydrants (4)

***There is only one fire hydrant in the community*

Reservoir cleaning and mechanical inspection (budgeted for 2013)

***Since the reservoir was constructed in the early 1990's there hasn't been any cleaning or mechanical inspection*

Installation of standpipes at the end of the line

***The standpipes will enable complete water flushing of water lines*

Replumb pumphouse because of settling (Sch.40)

***As the pumphouse has settled the water lines have been twisted*

Power pole replacement at pumphouse

***Significant deterioration of the wood has created a need for replacement*

Funding Source: Service Area Gas Tax

	73,800
	48,000
23,000	
56,000	
325,000	
20,000	
53,000	
1,000	
1,000	
2,000	
Total:	<u>481,000</u> <u>121,800</u>

Gas Tax Grand Total

2,286,800



REQUEST FOR DECISION

To: Board of Directors

From: Wendy Thomson, Manager of Administrative Services

Meeting Date: February 13, 2013

Subject: **Bylaw A1076-1, Beaver Creek Water Advisory Committee Amendment, 2013**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give four readings to Bylaw A1076-1, Beaver Creek Water Advisory Committee Amendment, 2013.

Desired Outcome:

To amend the Beaver Creek Water Advisory Committee Bylaw to allow for the appointment of one additional member at large.

Background:

In May 2012, the Province of BC passed an order in council converting the Beaver Creek Improvement to a local service area of the Alberni-Clayoquot Regional District (ACRD), effective June 1, 2012.

In June 2012, the ACRD Board of Directors created the Beaver Creek Water Advisory Committee by Bylaw A1076. The Committee was created to advise the ACRD on matters relating the Beaver Creek Water Service including but not limited to system planning, annual budgets, and capital works.

The Committee is currently comprised of six members at-large (former BCID Trustees) from the Beaver Creek Community nominated by the Director for Electoral Area "E" (Beaver Creek) and appointed by the ACRD Board. The Director has requested the Bylaw be amended increasing the number of members at large to seven.

Attached for consideration by the Alberni-Clayoquot Regional District Board of Directors is an amending bylaw increasing membership.

Time Requirements – Staff & Elected Officials:

Some staff required to support the Advisory Committee. The Director for Electoral Area "E" (Beaver Creek) or his/her alternate is the Chair of the Committee.

Financial:

Minimal costs associated with the development and operation of the Committee. Committee members sit without remuneration. All costs paid for by the Beaver Creek Water Service area.

Request for Decision – Bylaw A1076-1, Beaver Creek Water Advisory Committee Amendment, 2013

Policy or Legislation:

Local Government Act allows Regional Districts to delegate powers and duties to a standing committee.



Submitted by: _____

Wendy Thomson, Manager of Administrative Services



Approved by: _____

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Regional Board of Directors
From: Rob Gaudreault, Building Inspector
Meeting Date: January 23, 2013
Subject: Placement of Notice on Title

Background:

The following contravention has been identified on property located at **10976 Taylor Arm Drive/Lot 29, District Lot 622, Clayoquot District, Plan 12452:**

Accessory building does not comply with Acreage Residential (RA1) District height, side yard, and rear yard setbacks.

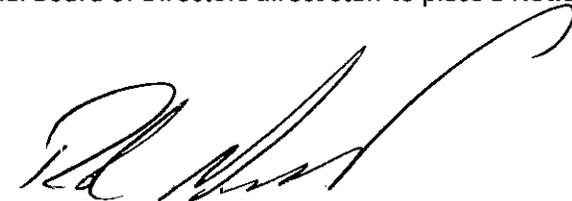
Attempts to contact the property owner by registered mail were made on November 17, 2011 and December 20, 2012. Further efforts to resolve the contravention issues were made by phone, email, and/or in person during the time between the two registered letters. Additionally, numerous attempts for resolution have taken place over the last 12 years as bylaw enforcement action for this contravention began in 2001. As of this date, resolution to the above contravention has not been reached.

All steps have been taken as per the ACRD's Notice on Title Procedure.

Recommendation:

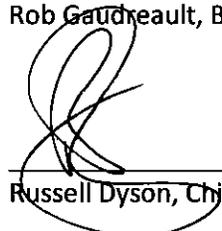
That the Regional Board of Directors direct staff to place a Notice on Title on the subject property.

Submitted by:



Rob Gaudreault, Building Inspector

Approved by:



Russell Dyson, Chief Administrative Officer



MEMORANDUM

To: Regional Board of Directors
From: Charity Hallberg Dodds, Planning Assistant
Date: January 17, 2013
Subject: Notice on Title – 10976 Taylor Arm Drive

The Board is asked to consider placing a notice on title for property located at 10976 Taylor Arm Drive as outlined in the Building Inspector's report and recommendation.

A letter dated January 14, 2013 from Dan Lyle was received by the Regional District office on January 16, 2013 (copy attached). In this letter, Mr. Lyle states that he did not receive the first letter sent to him by registered mail, from our office, on November 17, 2011. Attached is the correspondence of the Regional District and the Canada Post records.

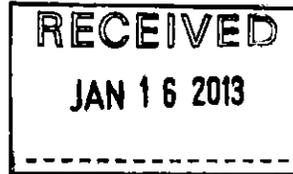
During a telephone discussion between Mr. Lyle and Russell Dyson on January 17, 2013, Mr. Lyle made the request to speak as a delegation to the Board of Directors prior to the Board directing staff to proceed with placement of the notice on title. Mr. Lyle is not available to speak at the January 23, 2013 meeting.

It is the Board's decision to either table the consideration of the matter in order to accommodate Mr. Lyle as a delegation, proceed with the notice on title, or not proceed with the notice on title.

Submitted by: 
Charity Hallberg Dodds, Planning Assistant

Reviewed by: 
Russell Dyson, CAO

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni , B.C. Canada
V9Y 2E3



Attention: Mr. Russell Dyson,

January 14, 2013

Re: 10976 Taylor Arm Drive, Port Alberni

Our company shipping/receiving was closed over the holiday break so I just recently received your Dec 20th registered letter that came addressed to me here at PMC Burnaby.

I did not receive your noted Nov 16th registered letter so not certain what address you sent the letter to.

The original building permit application redesign drawing that I submitted to bring the building into compliance came from an on-site meeting that we had with Don Anderson a previous building inspector. Mr. Anderson's solution turned out to be not an acceptable solution to the ACRD District even though the overall height was within inches of the allowable height.

Based on discussions with Rob Gaudreault- we provided a new design that unfortunately requires the removal of the entire 2nd floor space then replacement with a new 5/12 slope truss roof system.

The cost of bringing the building into compliance is well beyond any original estimates by both parties and we have now completely lost the use of the 2nd floor space.

In order to reduce the project costs I am obtaining a quote for a flat roof solution.

I am continuing to use J Robbins construction to cost out the project solutions and remain waiting for the cost of a flat roof solution from the contractor.

Once I receive his quote we will make a decision on the direction we will take with this matter.

Regards,

A handwritten signature in black ink, appearing to read "Dan Lyle". The signature is fluid and cursive, written over the typed name.

Dan Lyle

#16-11100 Railway Ave.,

Richmond, B.C. V7E 6J8



December 20, 2012

Daniel K. Lyle
PMC-Sierra Ltd.
8555 Baxter Place
Burnaby, BC

Dear Mr. Lyle:

RE: NOTICE ON TITLE: Contravention of the Regional District Building Bylaw observed at 10976 Taylor Arm Drive/ Lot 29, District Lot 622, Clayoquot District, Plan 12452

A letter dated November 16, 2011 was sent to you by registered mail on November 17, 2011. Numerous emails and phone calls have taken place between ACRD staff, yourself, and your contractors in order to develop a solution to the non-conformance. To date, the building permit for the required alterations has not been picked up. The Alberni-Clayoquot Regional District will now continue with the placement of a Notice on Title, as per Bylaw F1091, on the above property.

Please be advised that this contravention will be brought before the Board of Directors on **January 23, 2013** with a request to place a Notice on Title. It is recommended that you contact the Building Department to discuss this matter prior to this meeting. Our office is open from 8:00 am until 4:30 pm Monday through Friday except for statutory holidays. Alternatively, we can be reached by phone at (250) 720-2700.

Sincerely,

Russell Dyson, Chief Administrative Officer

cc: Regional Board of Directors



Lettermail
Statement of Mailing

Poste-lettres
Déclaration de dépôt

C042983103

2

Mailed by Customer Number Expédié par N° du client: 0004526775

ALBERNI-CLAYOQUOT REG DIST

3008 5TH AVE

PORT ALBERNI, BC, V9Y 2E3

Charity Hallberg Dodds

(250) 720-2701

Mailed on behalf of Expédié au nom de: (0004526775) ALBERNI-CLAYOQUOT REG DIST

DMC CVML:

CIF ACMA: No

Co-pkgd in PM pc Conditionnement commun de la Poste-publications: No

Address Accuracy Exactitude des adresses:



4065 10C04 29831 032P0 VR1AA 1220

Customer Client

Paid By Customer No. N° du client/compte

0004526775

Method of Payment Mode de paiement

Account / Porter au compte

Contract No. N° de la convention

Date of Mailing Date de l'envoi

2012/12/20

Customer Reference Référence du client

D. Lyle

Outlet Name/No. Nom/N° de l'établissement

PORT ALBERNI STN A 6510

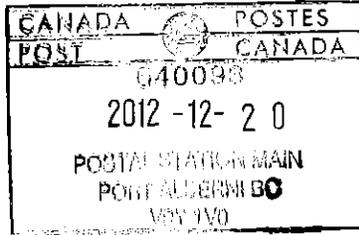
Full Mailing Type Dépôt entier

Monos	Skids Palettes	Flats Tubs Cont. obj Plats	Letterainers Cont. à Lettres

Service Description Description du service	Pieces Pièces	Weight Poids	Price / Piece (\$) Tarif / pièce (\$)	Price / kg (\$) Tarif / kg (\$)	Metered Rate Affr. Mach.	Options Code \$ Code d'options \$	Total Cost (\$) Total des frais (\$)
Standard Letters	1	8.00 g	0.610		R	\$8.25	\$8.86



RW 248 762 143 CA



TOTAL 1 0.01 kg \$8.25 \$8.86

The Customer warrants that this mailing does not contain dangerous goods and otherwise complies with the terms and conditions as agreed to.

Le client garantit que cet envoi ne contient pas de matières dangereuses et qu'il est conforme aux conditions acceptées.

Address Accuracy Adjustment Rajustement - exactitude des adresses

Phantom Adjustment Rajustement - tarif compensatoire

Less Total Calculated Metered Postage Moins le total calculé - machine à affranchir

Sub-total Total partiel

\$8.86

GST/HST TPS/TVH \$1.06 PST/TVP \$0.00

\$1.06

Total Amount Due to CPC Montant total dû à la SCP

\$9.92

Authorized Customer Signature Signature autorisée du client: X *CH Dodds*

OCR LOC %: _____ FSM MTGOP %: _____

Apply Applier: Yes Oui No Non

CPC GST # N° SCP TPS 119321495

Accepted and verified by
Initiales / Employee No.

Accepté et vérifié par
Initiales / N° de l'employé:

Version: 12.11.0b-4505

Cheque No. N° du chèque: _____

Cheque Amount Montant du chèque: _____

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Ce document doit accompagner votre paiement au comptoir de Postes Canada.

156 *JF*



Date: 2013/01/03

Dear Sir or Madam:

Madame, Monsieur,

Please find below the scanned delivery date and signature of the recipient of the item identified below:

Vous trouverez ci-dessous la date de la livraison et la signature de la personne qui a accepté l'envoi sous mentionné:

Item Number

Numéro d'article

RW248762143CA

Product Name

Nom de produit

Registered Mail/Courrier recommandé

Reference Number 1

Numéro de référence 1

Not Applicable/Sans objet

Reference Number 2

Numéro de référence 2

Not Applicable/Sans objet

Delivery Date (yyyy/mm/dd)

Date de livraison (aaaa/mm/jj)

2013/01/02

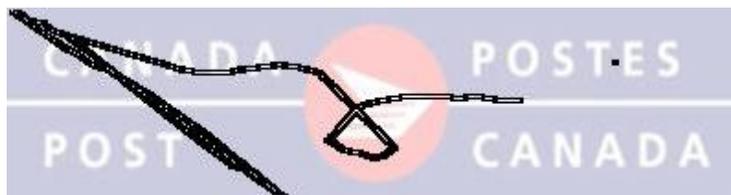
Signatory Name

Nom du signataire

PAUL PMC SIERRA

Signature

Signature



Yours sincerely,

Salutations distinguées,

Customer Relationship Network

Réseau des relations avec la clientèle

1-888-550-6333

1 888 550-6333

(from outside of Canada 1 416 979-8822)

(de l'extérieur du Canada 1 416 979-8822)

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Cette copie est conforme à la date de livraison et à l'image de signature de la personne qui a accepté les envois susmentionnés. Ces informations ont été extraites de la banque de données de Postes Canada.



November 16, 2011

Daniel K. Lyle
PMC-Sierra Ltd.
8555 Baxter Place
Burnaby, BC
V5A 4V7

Dear Mr. Lyle:

RE: Contravention of the Regional District Building Bylaw observed at 10976 Taylor Arm Drive/Lot 29, District Lot 622, Clayoquot District, Plan 12452

With regards to the ongoing contravention on the above property, the Regional District is now commencing with the placement of a Notice on Title, as per Bylaw F1091.

Please be advised that this contravention will be brought before the Board of Directors on **January 25, 2012** with a request to place a Notice on Title. It is recommended that you contact the Building Department to discuss this matter prior to this meeting. Our office is open from 8:00 am until 4:30 pm Monday through Friday except for statutory holidays. Alternatively, we can be reached by phone at (250) 720-2700.

Sincerely,

Russell Dyson, Chief Administrative Officer

cc: Regional Board of Directors



Lettermail
Statement of Mailing

Poste-lettres
Déclaration de dépôt

C038473233

2

Mailed by Customer Number Expédié par N° du client: 0004526775

ALBERNI-CLAYOQUOT REG DIST

3008 5TH AVE

PORT ALBERNI, BC, V9Y 2E3

Charity Hallberg Dodds

(250) 720-2701

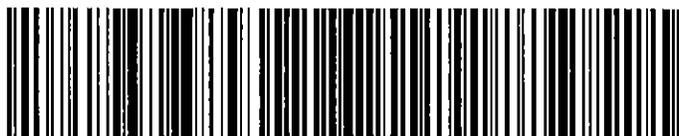
Mailed on behalf of Expédié au nom de: (0004526775) ALBERNI-CLAYOQUOT REG DIST

DMC CVML:

CIF ACMA: No

Co-pkgd in PM pc Conditionnement commun de la Poste-publications: No

Address Accuracy Exactitude des adresses:



4065 10C03 84732 332P0 VR1AA 1116

Customer Client

Paid By Customer No. N° du client/compte

0004526775

Method of Payment Mode de paiement

Account / Porter au compte

Contract No. N° de la convention

Date of Mailing Date de l'envoi

2011/11/16

Customer Reference Référence du client

D. Lyle

Outlet Name/No. Nom/N° de l'établissement

PORT ALBERNI STN A 6510

Full Mailing Type Dépôt entier

Monos	Skids Palettes	Flats Tubs Cont. obj Plats	Lettertainers Cont. à Lettres

Service Description Description du service	Pieces Pièces	Weight Poids	Price / Piece (\$) Tarif / pièce (\$)	Price / kg (\$) Tarif / kg (\$)	Metered Rate Affr. Mach.	Options Code \$ Code d'options \$	Total Cost (\$) Total des frais (\$)
Standard Letters	1	5.00 g	0.590			R \$8.10	\$8.69



Bylaw Enforcement
10976 Taylor Ave Drive
Zoning Bylaw infraction.

TOTAL 1 0.01 kg \$8.10 \$8.69

The Customer warrants that this mailing does not contain dangerous goods and otherwise complies with the terms and conditions as agreed to.

Le client garantit que cet envoi ne contient pas de matières dangereuses et qu'il est conforme aux conditions acceptées.

Address Accuracy Adjustment Rajustement - exactitude des adresses

Phantom Adjustment Rajustement - tarif compensatoire

Less Total Calculated Metered Postage Moins le total calculé - machine à affranchir

Sub-total Total partiel

\$8.69

GST/HST TPS/TVH \$1.04 PST/TVP \$0.00

\$1.04

Total Amount Due to CPC Montant total dû à la SCP

\$9.73

Authorized Customer Signature Signature autorisée du client: X

Ch. Dodds

OCR LOC %:

FSM MTGOP %:

Apply Appliquer:

Yes Oui

No Non

CPC GST # N° SCP TPS 119321495

Accepted and verified by
Initials / Employee No.

[Signature]

Accepté et vérifié par
Initiales / N° de l'employé:

Cheque No. N° du chèque: _____

Cheque Amount Montant du chèque: _____

Version: 11.09.0b-3607

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Date: 2013/01/17

CHARITY HALLBERG DODDS

Dear Sir or Madam:

Madame, Monsieur,

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Item Number

Numéro de l'article

RW248762832CA

Product Name

Nom du produit

DealerServiceFees/Droitsservdétailla

Reference Number 1

Numéro de référence 1

Not Applicable/Sans objet

Reference Number 2

Numéro de référence 2

Not Applicable/Sans objet

Delivery Date (yyyy/mm/dd)

Date de livraison (aaaa/mm/jj)

2011/11/18

Signatory Name

Nom du signataire

BENJAMIN MIJARES

Signature

Signature



Yours sincerely,

Salutations distinguées,

Customer Relationship Network

Réseau des relations avec la clientèle

1-888-550-6333

1-888-550-6333

(from outside of Canada 1 416 979-8822)

(de l'extérieur du Canada 1 416 979-8822)

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Ceci est une copie conforme de la date de livraison ainsi que de la signature de la personne qui a accepté les envois sous mentionnés. Ces informations ont été extraites de la banque de données de Postes Canada.



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: February 06, 2013

RE: Public Hearing Report for Bylaws P1303 & P1304 (Canadian Skyline Hotels Ltd.)

A Public Hearing for Bylaws P1303 and P1304 was held on Wednesday, January 30th, 2013 at the Ucluelet Community Centre. The meeting was attended by Electoral Area "C" (Long Beach) Director Tony Bennett, ACRD planning staff members Alex Dyer and Charity Hallberg Dodds, applicants Zane Zbeetnoff and Bob Conconi (Canadian Skyline Hotels Ltd.) and 2 members of the public.

Referral comments from the District of Ucluelet were discussed in detail at the hearing and all other referral agency comments were either supportive or interests unaffected.

Questions raised by members of the public included the keeping of animals, agricultural use and public utility uses in the Forest Rural (A3) District. These questions were addressed at the hearing as well.

Recommendation

That the Board of Directors proceed with second and third readings of Bylaws P1303 and P1304.

Submitted by: 

Alex Dyer, Planner

Reviewed by: 

Mike Irg, Manager of Planning and Development

RC10001

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

Minutes of a Public Hearing held on Wednesday, January 30, 2013 at 7:00 pm in the Ucluelet Community Centre, 500 Matterson Drive, Ucluelet, BC.

Present: Tony Bennett, Director Area “C” Long Beach
Staff: Alex Dyer & Charity Hallberg Dodds
Applicants: Zane Zbeetnoff & Bob Conconi
Members of the Public: 2

1. Director Bennett: Called the meeting to order at 7:05 pm.
2. Director Bennett: Well thank you all for coming. My name is Tony Bennett for those that don’t know me which most of you do. I’m the Electoral area director for Area C. This is Alex Dyer to my right our Planner and also Charity Hallberg. Not any more what is it.
3. Charity Hallberg Dodds: I wrote it down for you.
4. Director Bennett: I know but I didn’t read it, and Charity is our junior planner on the regional district staff. So I’d like thank you all for coming. The proponents here are here as well Zane and I’m sorry.
5. Bob Conconi: Bob.
6. Director Bennett: As well so if there’s any questions, so I now ask the staff to read out the advertisement of the public hearing please.
7. A. Dyer reads the Notice of Public Hearing as follows:

A Public Hearing for residents and property owners within Electoral Area “C” will be held in the Ucluelet Community Centre, 500 Matterson Drive, Ucluelet BC, at 7:00 pm on January 30, 2013 to consider the following bylaws:

Bylaw P1303 to amend the South Long Beach Official Community Plan Bylaw P1166 by redesignating a portion of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT from “Light Industrial” to “Rural Residential” and removing the DPA VI Forest Resource Designation from the property to allow for subdivision into five (5) lots with a minimum ten (10) acre lot size.

(Canadian Skyline Hotels Limited – Block B of Lot 483, Tofino-Ucluelet Highway)

Bylaw P1304 to rezone a portion of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT from Industrial Park (M1) District and Heavy Industrial (M3) District to Forest Rural (A3) District to allow for subdivision into five (5) lots with a minimum ten (10) acre lot size.

(Canadian Skyline Hotels Limited – Block B of Lot 483, Tofino-Ucluelet Highway)

All persons who consider their interest in property affected by the proposed bylaws will be given an opportunity to be heard in matters contained in the bylaws.

The Public Hearing for Bylaws P1303 and P1304 is to be held by Director Tony Bennett, his Alternate Director or the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaws as set out in this notice.

Interested persons may inspect the bylaws and relevant background documents at the Regional District of Alberni-Clayoquot Office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays, from January 18, 2013 to January 30, 2013 both inclusive. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned Mike Irg.

8. Director Bennett: Thank you Alex. And the purpose of the hearing is to hear representation both written and oral, from any persons who believe that their interest in property is affected by this proposal. The regional board will receive full minutes of the hearing before voting on the bylaw. If the hearing is contentious we will record it and produce a verbatim transcript. If it is not staff will take written minutes that summarize the issues raised. I will ask Alex now to read out any written submissions received prior to the hearing and any correspondence received ahead of time up from the public.
9. A. Dyer: We haven't received any correspondence from the public. We do have the referral responses from the referral agencies (Appendix A) available at the front here for anybody that needs a copy. I do want to read out two of them. All the referrals that are interests unaffected or recommended approval of the subdivision. I do want to read out the District of Ucluelet one though; they did have a number of comments and questions so. I'll begin on the last two pages of your document here. So this is an email from the manager of planning at the District of Ucluelet. The following comments are provided for your reference and represent the three remaining department's review of RC1001 referral. The following response will follow after the staff sends a report to council. So it goes into it here, environmental and emergency services had a number of questions. Page two on the property description why is Wood Lake not included in the property description? Page two services. Has the developer considered a services agreement with the District of Ucluelet fire protection in this area? Access. Who will be responsible for road maintenance in development permit area six forest resource lands? I need to review the forest resource development permit to provide additional comments regarding the section. At this time I would consider it as permit essential as the Ucluelet area is within the coastal western hemlock ecosystem that harbors many forest dwelling species of plants and also microbes. Proponents of this ecosystem include forest water sheds wetland streams, streams and shoreline riparian areas. Urban and industrial developments are one of the main threats to these ecosystems. Has the developer considered precautions required for the significant wildlife activities occurring in this area? Page 5. Is it permissible for the ACRD staff to be working with developer on this development proposal? I'm just reading these out to put them in the public record if anybody has any questions on them after please feel free to let me know I'd be happy to answer any of them. Goes on to say is an archeological overview assessment or and or archeological impact assessment required for this area? I would like to review the South Long Beach Official Community Plan and forest resource development permit for additional comments. Do you require a registered professional biologist and or a registered professional forester to comment? Additional concerns of water entering into the stream wetland bog and lake as well as a high vulnerability to contaminate the ground water. A detailed investigation on the hydraulic continuity between the Lost Shoe

Creek aquifer, other surrounding water bodies, and proposed development area may be required. Especially if there is a possibility for this development to expand. Are there concerns of reduced water during a low water year or drought situation? Is there a second phase to this development, if so is it not better to present phase that phase as well. The installation of proper infrastructure initially may be the better option over the long term. Is a site visit required? On the next page the comments from the planning and building services. Several comments from District departments on previous rezoning proposals still apply, such as, concerns as to the housing type marketability density GFA (Gross Floor Area) propose, highway accessibility and impact. Provision of sufficient park and green space, visibility from the highway, buffers, setbacks, environmental considerations, site drainage and impact on area watersheds to name a few. The reduction of number of lots from the previous proposal seems more in line with the South Long Beach OCP which objective is to maintain rural focus with low density residential uses. The larger lot size from the previous rezoning also maintains these objectives by focusing on providing a sufficient area for those types of services which would be consistent with a rural development. Currently the site is zoned A3 Forest rural with a component of lands zoned M1 and M3, light and heavy industrial. This rezoning would zone the whole of the site as forest rural. The type of services and rural activities permissible under A3 still remain a question as to what impact they will have on the watershed. Both environment and adjacent properties. The finance and admin department had no comments. And then onto the next page there are other comments from the acting superintendant of public works. We have had the opportunity to review the soil investigation provided by H2O Environmental Ltd regarding the property which is the subject of the above noted rezoning application. The site works indicate that the hydraulic continuity value cannot be directly expressed as a traditional percolation test result and further more in closer states the report is intended to provide an assessment of the onsite soils for the subdivision. No warranty expressed or implied is made as we are aware the lost shoe creek aquifer is highly vulnerable to surface contamination and any impact of contamination would be devastating. For this reason public works is not in support of the rezoning and subdivision circulated to us. The director of parks and recreation, I would essentially have to say no comment though I do have some concerns regarding the aquifer, however as always I am curious what they will be providing in terms of green space, pathways, linkages, and community playgrounds. So that was the response from the District of Ucluelet and like I said if anybody has any questions or wants to add comments to that please feel free.

10. Director Bennett: Would you like any questions at this time or.
11. A. Dyer: Sure if anybody has any questions on those comments.
12. Director Bennett: Alex I'm just curious with the Ministry of Forests response referral on the request of having a biologist have a look at the property
13. A. Dyer: Yes, that's the Ministry of Environment response here. Yes, should address this one as well. We had a response from Maggie Henigman who is an ecosystems biologist with the Ministry of Environment it's on the front page of the package. It says that the presence of blue listed red legged frog has been identified on this property. Note that the frog depends on both aquatic and associated upland habitats throughout this area for natal habitats and rearing and without careful planning and development oversight would be adversely affected by the development of this lot. Goes on to say that the risks associated to the development of this property we strongly recommend that a qualified environmental professional with experience in aquatic and terrestrial wildlife biology conduct a thorough review of the property. So the response to that would be that

the applicants have to complete a development permit at the time of subdivision. So the applicants are aware that they have had a biologist review the site already. We would have to look at the report to make sure that their concerns about the red legged frog are covered off. But that's how we would, we would make sure that when they apply for the development permit, which they would do at the time of the subdivision, before the final approval of the subdivision, the development permit has to be issued by the board.

14. Director Bennett: Thank you very much for that, and just in regards to the District of Ucluelet's request for information or concerns, how will the Regional District respond to those concerns.
15. A. Dyer: We can answer any questions they might have on an individual basis. In terms of the public comment, once the public hearing is terminated, the board can't receive any new information or any new comments from either the public or the District of Ucluelet so.
16. Director Bennett: So with that response would it be appropriate for staff to respond at this public meeting to some of those concerns.
17. A. Dyer: Sure.
18. Director Bennett: Or else that information may not get to the board either.
19. A. Dyer: Sure. Absolutely.
20. Director Bennett: So could we go back to the first initial concerns and maybe go through them one by one.
21. A. Dyer: Sure.
22. Director Bennett: And give a response.
23. A. Dyer: Sure I'd be happy to, so the first question we're back on the page. I think it's the fifth page in your package. It's the email that says environmental and emergency services, comments from the district of Ucluelet. So the first question, why is woods lake not included in the property description development permit area two? Wood Lake is identified as a wet land on the DPA mapping. So an application will be required at the time of the subdivision a report by a qualified environmental professional will be required prior to any development within a hundred feet of the wetland or the natural watercourse, the wetland and the creek were identified on a site survey provided by the applicants at an earlier proposal. so we have that laid out in a survey, I also should note that the zoning bylaw has a hundred foot building setback required from any natural watercourse as well, so that would apply in this case. Moving on to the has the developer considered a service agreement with the district of Ucluelet for fire protection in this area? They did petition the District of Ucluelet for fire protection, I shall look in my notes here, the property owner applied in October 2011 to be included in the South Long Beach Fire Protection Area, the District of Ucluelet council deferred a decision until a detailed fire plan was submitted. I want to note that fire protection is not a requirement for this development many of the properties in South Long Beach outside of this protection area have no fire protection, for example the Port Albion area.
24. Director Bennett: but having said that it's this directors wish that have a complete for south long beach fire protection plan in place, and agreement with the district of Ucluelet which we have been trying to negotiate for a number of years.

25. A. Dyer: agreed. OK moving on; Access, who will be responsible for road maintenance? The road that will be dedicated by the subdivision will be owned and maintained by the ministry of transportation. So it'll be ultimately up to them to maintain that road. The next Development Permit Area 6 forest resource lands, I need to review the Forest Resource Development Permit to provide additional comments regarding this section. So the South Long Beach OCP amendment bylaw will remove the Development Permit Area 6 Forest Resource designation from a portion of the property. If you look on the schedule map over there actually, let me just grab them. So Development Permit Area 6 on here it shows it being within the hatched area that's currently zoned industrial. In reality just to clarify the Development Permit Area actually encompasses the remainder of the property not the area zoned industrial. So I just want to clarify that the intention of the bylaw was to remove the Development Permit Areas from the entire property as a staff doesn't feel it appropriate in a residential subdivision it's not a private managed forest land. So at the same time as a Development Permit Area is required at the time of the subdivision, you know we will just insure that any of the site development within this portion of the property will be covered off by your qualified environmental professional, when you complete that development permit. So I just wanted to clarify that. Anyone that has any questions please feel free to stop me. Moving on is it permissible for the ACRD staff to be working with developer on this development proposal? That came from a directive from the board the applicants had addressed the board at an earlier date when the board was considering denying a previous proposal. At that time it was a large mobile home park, the board felt it was inappropriate in that area staff wasn't supportive so we did after that date have a few meetings on what's the most appropriate use of this site considering what's in the OCP for that area. So this is this where we're at now. General comment, is an archeological review assessment and archeological impact assessment required for the area? The bylaw was referred to the Yuułu?it?ath first nations and they haven't identified any archeological sites of interest on the properties. Would like to review the South Long Beach OCP and Forest Resource Development Permit for additional comments. Do you require a registered professional biologist and or a registered professional forester to comment? As we said earlier the bylaws were referred to the Ministry of Environment Maggie the ecosystems biologist noted that considering the red legged frog habitat on the property and the endangered blue listed species they recommended that a qualified environmental professional review the property as we said before that will be covered off in the development permit that will coincide with the subdivision. The Ministry of Forest Lands and Natural Resource Operations advised that there interests are unaffected by this bylaw. What else do we got here. Impact on the Lost Shoe Creek aquifer.
26. Director Bennett: that would be covered by the professional.
27. A. Dyer: Yes same thing I mean the applicants have submitted a report from Hodge Hydrogeology Consulting that concludes that there is in fact there is no hydraulic continuity between the development and the aquifer in his opinion. At the same time protection of the aquifer is a major issue and with any development on this site, that's you know, we just insure that there's no compromising the aquifer. So staff feels that the large lot residential is a more appropriate use than the existing light and heavy industrial especially considering the proximity with that aquifer. Second is there a second phase to this development if so is it not better to present this phase as well? Any additional or higher density development of the property will require another rezoning application, which would mean planning staff and the regional board would review the proposal and the application prior to consulting the referral agencies like we did before and holding another public hearing like this one. So if such a time say if the applicant sells a property to somebody else and

they want to do a cottage residential or a smaller lot residential we will be coming back to this whole process for comments on that. Is a site visit required? Planning staff did make a number of site visits to the property and the District of Ucluelet staff was on the property in May of 2011 as well. So they have been made aware of that. Moving on to the Planning and Building Services questions a lot of their concerns are around housing type and marketability and the density or the highway accessibility impact on the highway. A lot of those are issues that as planners at the ACRD we don't have a lot of control over and concern, of like, the marketability of a property is obviously a concern for a community but in terms of the actual land use, we are just looking at it as industrial versus residential. It's a down zoning of the heavy industrial that's allowed on the site now, and is essentially a large lot residential development that will have minimized impact on the area as a whole and the aquifer, which is obviously paramount to this issue. They do note that the currently the rest of the site is zoned A3 with a component of the M1 and M3 zoning, the rezoning would make the whole site A3. And the A3 zone has a ten acre minimum lot size lot size. So they have a conceptual subdivision plan over there which shows five lots being created by the subdivision on each of those lots you would be allowed one permanent single family dwelling so the full build out would five permanent single family dwellings with onsite water and sewer. You would be allowed accessory mobile home as well so any property over 2 acres your allowed a single family dwelling and a mobile home provided that a they are meeting the VIHA regulations for sewage disposal and anything like that. That would be the full build out of the site as proposing in the zoning right now. Like I said any higher densities zoning that would be sought the owners would have to come back make an application with the Regional District and we would be back in this process. Ok Finance and Admin had no comments. Public works dept had the opportunity to review the soil investigation prepared by H2O Environmental regarding the property. Site works indicated that the hydraulic conductivity value cannot be directly expressed in the traditional percolation test result. Furthermore in closer, states that the reports intended to provide an assessment of the onsite soils for the subdivision. So that's I mean the applicants have submitted two reports from Hodge Hydrogeology Consulting that shows there no there will be no impact on the aquifer. You know the main subject too in the rezoning is that that there's no net negative impact on the aquifer. Whether that's will take another look at the reports to make sure that we're planning staff and the Board that we're one hundred percent sure that this will have no impact on the aquifer. But what the applicants have submitted so far have satisfied a lot of our fears and issues with that aquifer if you want to call it that.

28. Director Bennett: And again recognizing that the existing zoning for heavy industrial and what have you have far greater impact on it if it was ever invoked and would have to go through public process.
29. A. Dyer: so the Director of Parks and Recreation, I would essentially have to say no comment. Although I do have some concerns around the aquifer, curious what will be provided in terms of green space, pathways, linkages and community playground. As this is a property or a development in subdivision where the minimum lot size is ten acres they would not apply for the parkland requirements in the Local Government Act, so the applicant are not required to make any parkland available or any cash in lieu available to acquire parkland. At the same time their conceptual plan shows a buffer area around the lake and the creek on the site. So while those will be privately owned the idea is that those portions of the property will be left undisturbed.
30. Director Bennett: Thank you Alex I think it was important to get the responses into the public record as well just so the board is as well as the public has a an idea of how the Regional District

responds to these issues. So at this point in time I'd like to ask Zane if he'd like to make any comments in regards to the presentation at all in regards to the proposal.

31. Zane: only one little thing Glen Gibson, the Health Officer has already done his tests and he's approved for subdivision and working with H2O so they've that's all been covered off.
32. Director Bennett: Ok thank you. And I would therefore now ask are there any presentations from the public and feel free to make comment at this time. I'd just get you to you know you did sign already right, so yeah that's fine.
33. A. Marshall (Biva): Am I allowed to ask a question?
34. Director Bennett: Yes, that's what it's here for.
35. A. Marshall: Thank you. My only question to Alex listening to when you were speaking with the general comment a section 1, 2, 3, 4 I don't know if you touched on point 4 or if you went from point 3 to point 5 but in listening to you speak I understand that the protection of the aquifer is certainly paramount and that of course and the developers of the land proposals are looked at you were speaking about certainly being very concerned over the protection of the aquifer my question sir is, will you also be looking at protection of water source that are below that? A couple of my neighbors draw water from a creek although the mouth of that creek is not on that lot it is below that lot and I was just wondering if you will be also focusing any attention on the preservation of what happens below that development a lot as well as the aquifer.
36. Alex: Well it's within it sure. So the two controls we have on that are is the setback in the Zoning Bylaw for any building and then the development permit. So as a condition of the subdivision they will be applying for a development permit where they hire a professional biologist or a qualified environmental professional that will look at the site and recommend areas where no development will happen. Or no safe development will happen and we'll look specifically at buffers around the creeks and wetlands so in the case of Development Permit Area 2 it's a hundred foot buffer around any creek that has been identified. So if any of that falls within the property, I know there is a portion that comes out of Woods Lake, that has been identified on their site plan as we'll want to insure that any prior to any development within that hundred foot buffer that a biologist have a look at it. Any development means any land clearing as well as any building so if they want to just make it pasture or a big field per say if that has any if that that lies within the buffer of the creek than technically they would need a development permit and they would come to the Regional District for that. The other control we have on that is the 100 foot building setback in the Zoning Bylaw so that's pretty cut and dry, no building a structure within a 100 feet of any creek, any natural watercourse. So the only process that would allow you build closer would be the variance so an application on that would be a public process as well they would make the application to the Regional District. The board will look at it, notify all the neighbors and we would go from there. So the idea being if you're a neighboring property, you draw from the creek and you have issues with your neighbour building so close to that creek that would be your opportunity to comment. And you know if it's less than 50 feet we would refer that to DFO as well and the Ministry of Environment just to insure that they have no issues with it. As our setback itself is a 100 feet that pretty well covers off any impact that might be there from any structure. Does that answer your question?
37. A. Marshall: I understand you.
38. A. Dyer: Ok thanks.

39. Director Bennett: Anything else Biva?
40. A. Marshall: No and just for the record maybe you should speak on point 1, 2, 3, 4 did you speak on point 4 or did you go right.
41. A. Dyer: Is that the additional concerns of
42. A. Marshall: Water entering stream wetland bog yeah did you speak on point 4?
43. A. Dyer: No I think I might of went from point 3 to point 5.
44. A. Marshall: Could you just make a comment on point 4 as far as for just because it's in the record then.
45. A. Dyer: for sure so I mean the additional concerns of water entering any stream wetland bog and lake as well as the high vulnerability to contaminate the ground water. That's covered off by the two controls I've just talked about the 100 foot building setback as well as the 100 foot buffer around any identified creek in the DPA mapping, where the development permit would be required and a qualified environmental professional would have to have a look at it.
46. A. Marshall: Thank you.
47. Alex: Yeah Thanks.
48. D. Lidster: I just have a question about moving from the M1 there is electric power and gas, water, utilities, and government agencies with work yards. Is it is that going to pass over the A3 is it possible to pass that over to A3 or is there going to be no electrical or services of energy provided for the community?
49. A. Dyer: Well in terms of the actual infrastructure it wouldn't be a permitted use in A3 so it wouldn't pass over. I mean if that's what type of development would you be talking about?
50. D. Lidster: well you could get into all sorts of developments there's s geothermal, there's wind, there's water we live in a rainforest.
51. A. Dyer: For sure yeah so I mean if actually can I, so is this in the M1?
52. D Lidster: Yeah it's in the M1 Industrial.
53. A. Dyer: OK (mumbles) so the intent of that is yeah now a gas plant, water treatment plant, and something that would provide infrastructure for the public. If you're providing water treatment for your own residential property I mean that would be permitted in the A3 as long you're not purveying. Yeah I mean we would have to look at it if the District of Ucluelet bought it, or if the ACRD bought one of the lots, and said this is where we would put a water treatment plant we would have to go back to the rezoning process and say we need to rezone it back to M1 because this is you know this is our intended use.
54. D. Lidster: That would be more difficult down the road than trying just grandfather it over.
55. A. Dyer: Potentially, yeah absolutely. I mean any rezoning from Residential land to Industrial especially in this area would be a tough fit, but you know whether that's the best spot for a community service like that, probably not. There are more appropriate areas there's property just South that's owned by the district of Ucluelet, for example, if that's something that they wanted to do and if the ACRD was looking at a water service area. It would be best to look for property that has zoning that would actually allow that sort of infrastructure.

56. D. Lidster: How large is the piece of land going to be now A3?
57. A. Dyer: There's only a portion of that is actually M1 so I'm just going to pull up the.
58. C. Hallberg Dodds: Is it on the back of that handout?
59. A. Dyer: Show you this.
60. C. Hallberg Dodds: Back of the.
61. A. Dyer: Back of this one.
62. C. Hallberg Dodds: Yes.
63. A. Dyer: Ok so if you look at the back of this the hatching with the well it's hard to describe. But the hatching that says M1 zoning I mean I don't know the exact size of it but looking at it it's probably close to 12 acres in size. So it is a substantial amount of land it was originally rezoned to allow the previous owners of the property to operate a veneer plant and a sawmill in conjunction with the M3 Zoning.
64. D. Lidster: So a manure plant and biotechnologies could create all that trickle? I'm just saying I'm just saying if you pass it forward.
65. Director Bennett: It would all have to come to the Board again. It would all have to come Board again. You have to recognize that the M1 at the time that it was zoned M1 which is about twenty years ago now the community was going through a lot of changes in the forest industry, and the intent was to put a veneer plant there in the hopes that by doing that they would spur some things happening in the industry and some local employment again. So I think you have to look at the history and the intent. I hear what you're saying in regards to alternate forms of energy and just to sort of pat ourselves on the back the Regional District especially this area, we have numerous run of the river from the first nations we have been doing. That we've been fully supportive of their three along the highway two more that are being looked by the Toquaht band down towards Maggie Lake area. Wind energy has always been something both the District as well as the Regional District is supportive of, again it's trying to find somebody so if somebody came along with a great idea that may not fit the exact zoning at this point in time, I wouldn't hesitate to bring it forth to the public and say are you guys interested in this? But it would have to be a really good idea like we're not get into lets burn wood waste off of the property to create electricity because I think that that you know would be damaging to the surrounding community and we kind of want to get away from that there may be other areas within the larger Area C that that would be appropriate for.
66. Alex: For sure I also want to note that the Forest Reserve (A4) District which you don't have the uses in front of you but the A4 district uses allows public services and utilities including buildings accessory to sewage disposal, utility storage, waste disposal grounds and similar uses. So if a public agency wanted to operate it, their best bet would be to rezone to A4 or look for A4 zoned property to run something.
67. Director Bennett: Which there's tones of.
68. A. Dyer: Yeah I mean that's out general holding zone, so most of the forest land is A4.
69. Director Bennett: So Is, oops Biva.
70. A. Marshall: I'm sorry the maintaining of sewer Alex because if this is all for the record if this doesn't get chatted about now we're done. Could you please just touch on the conversation that

we were having over here, just very briefly, so it gets kind of slotted into the whole format. when I was asking you about the potential opportunity for people right here on in the proposed Forest Rural A3, it chats about farming raising of livestock, and what, not going back to the possibility of keeping horses on the land. you were speaking with you know there needing to be so much acreage for one horse, however horses generally you know come in at night and there's cleaning of the barns or paddocks or wherever there kept no matter how much acreage a horse has there's always a manure pile. It isn't spread over an entire acre or two acres, so I'm just wondering if a person did bring it up to the Board in regards to wanting to keep horses out of there I mean there's no law that says one has to have permission to keep a horse. so if someone then you know did decide to have a couple horses or what not, I'm wondering if who would be watching the leaching of manure piles and that into the ground or ground water systems (mumbles).

71. A. Dyer: Sure so just to back up on what you're saying there in the A3 zoning which is being rezoned agriculture is a permitted use. And we do have a section of Zoning Bylaw regarding keeping of animals in an A and an R district. In that section in the Zoning Bylaw it talks about needing on lots having at least on acre in size you are allowed a horse, and obviously larger your allowed more provided you have ½ an acre of pasture land for each horse so you know if you got a ten acre lot you've got two horse you need an acre of pasture for that. As you're right I mean obviously it's not going to be spread equally they do congregate back to the barn at the end of the night. So any leaching or anything identified by the District of Ucluelet and their water system or by anybody else in that's taking from that aquifer if we were made aware of that if the ACRD board was and staff would be made aware of that we would refer that to VIHA as it is a health issue. We don't have the experts on staff to really look at that and see where that's coming from. So if we were seeing an issue like that would be going to get VIHA involved, the Ministry of Environment and then obviously the engineers of the District of Ucluelet and you know any staff we might have and can take a look at that right. But I mean to keep a horse on a A zone property you don't need a permit, the Board doesn't have to give you permission, your just allowed to do it provided that that you have the acreage that you need and if you know if there's an issue, if your neighbor complains and we go out there and we see a bunch of horses standing in a mud pit then it's a bylaw enforcement issue.
72. Director Bennett: And also the riparian zone management the cut and setbacks within the riparian zones for any development which includes brush removed to make pasture lands would be enforced as well so you have that.
73. A. Marshall: I'm more thinking about not so much the aquifer but on the rural properties that are on the map below that Lot 483 but I you know that because there is a point where anything is going down towards the base of the inlet and the nature of just having it flow that way so I'm sure there's always constant monitoring done on the aquifer and the junction but the rest of us you know we're not constantly doing water testing to see if it's being impacted by manure leaching and what not and the.
74. Director Bennett: why would you though?
75. A. Marshall: anything over time will move to ground water and it might take a week it might take a year but I mean anything is going to water is flowing down the hills so.
76. A. Dyer: It's the kind a thing that has potential in any A zone property we have this in the Alberni Valley we have a lot of hobby farmers and farms that you know there's potential there if you live down stream and your pulling water from the stream, and your having issues with it, and you

approach the Regional District we would refer that to VIHA and the Ministry of Environment because ultimately it's a health issue right, so they're the experts that deal with that. If they come up and have a look at it, and say well its obviously coming from this property right here, they've got horse and cattle too close to the creek, then you know we would liaise with them to look at how we can resolve the situation but because it's a health issue, VIHA would have to be involved.

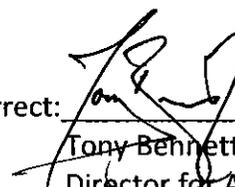
77. A. Marshall: Thank you I was just thinking that because there are wetlands below and surrounding certainly below it as far as I'm below that property and as I say things (mumbled conversation) you know could take a year could take two years but you if you have some responsibly out there (mumbled conversation).
78. Director Bennett: The thing is that every property out there can have, has the same you know, some are raising chickens some are raising you know ostriches.
79. A. Marshall: right but I'm talking about a manure pile that accumulates over time. (mumbled conversation). Anyway you answered my question thank you very much.
80. Director Bennett: I mean it could happen but that like.
81. A. Marshall: I just wanted to I mean it's a public hearing and then there's questions that go and nobody?
82. Director Bennett: And the only thing that I can say Biva is that because the zone because the zones are made up and we have a zoning bylaw the only way that that you could because what your saying should in fact that use be permitted under A3 zoning and it's a valid point, and it's a valid point to ask the board, when in fact we are going through in Port Alberni right now. That process in each of the Electoral Area because they've gone through their OCP is that a proper use within that that particular zone, or do you want to take it out and make A3 zone minus the farming opportunities and make that something so it's something you could petition the board to look at in the future.
83. A. Marshall: Thank you.
84. Director Bennett: Ok are there any other questions? Well seeing that I would to stress the Board cannot receive any new information between the end of this hearing and the making of the decision on the bylaw if any board does so this invalidates this hearing and means that it will have to be held again. So I am calling for a first time for any further representations to the bylaw. I will call for a second time for further representation to the bylaw, and I will call for a third and a final time any representations to the bylaw. Hearing no further comments I declare this meeting terminated. No more discussion thank you all.
85. The meeting was terminated at 7:46 pm.

Minutes prepared by:



Robert L. Aston
Planning Assistant

Certified Correct:



Tony Bennett
Director for Area "C" Long Beach

Alex Dyer

From: Mike Irg
Sent: January-07-13 11:53 AM
To: Alex Dyer; Charity Hallberg
Subject: FW: Referral: Block B of Lot 483, Clayoquot District

Follow Up Flag: Follow up
Flag Status: Flagged

For the file

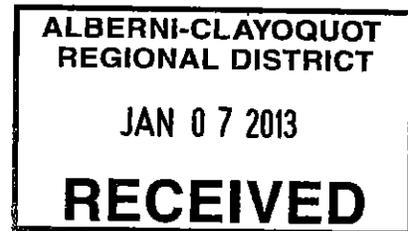
From: Henigman, Margaret FLNR:EX [<mailto:Margaret.Henigman@gov.bc.ca>]
Sent: Monday, January 07, 2013 11:48 AM
To: Mike Irg
Subject: Referral: Block B of Lot 483, Clayoquot District

Thanks for sending the referral Mike. As has been identified in the Rezoning application, the subject property incorporates a variety of aquatic and upland ecosystems. Conservation Data Centre report #27553 identifies the presence of the Blue listed Red-legged frog (*Rana aurora*) on this property. Note that the frog depends on both aquatic and associated upland habitats throughout this area for natal habitats and rearing and without careful planning and development oversight would be adversely affected by the development of this lot. Connectivity to fish habitat or presence of protected wildlife species is assumed but unconfirmed.

Due the risks associated with the development of this property we strongly recommend that a Qualified Environmental Professional, with experience in aquatic and terrestrial wildlife biology conduct a thorough review of the property. This review should be done at an appropriate time of year and as described in the Terms of Reference for a Bio-inventory found in Appendix B of the Develop with Care document:
<http://www.env.gov.bc.ca/wld/documents/bmp/devwithcare2012/> .

CDC Reports: <http://www.env.gov.bc.ca/atrisk/ims.htm>

Maggie Henigman, MA, CCEP
 Ecosystems Biologist
 Ministry of Forests, Lands and Natural Resource Operations
 West Coast Region
 250-751-3214
margaret.henigman@gov.bc.ca
 Fax: 250-751-3208



	ALBERNI-CLAYOQUOT REGIONAL DISTRICT
	3008 Fifth Avenue Port Alberni, BC V9Y 2E3
	Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1303 & P1304

ACRD FILE NO.: RC10001

APPLICANT NAME: Zane Zbeetnoff, Hillview Capital ACRD CONTACT: Mike Irg

Date of Referral: Dec 10/2012

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

- private land with public access.

- no affect to adjacent forest tenure holders

- interests unaffected

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

JAN 02 2013

RECEIVED

Gilbert Richir
 Ministry of Forests, Lands and Natural
 Resource Operations
 4885 Cherry Creek Road
 Port Alberni, BC V9Y 8E9

Agency (please print):

Name (please print):

Signature:

Title:

Date: *Jan 2, 2013*



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1303 & P1304

ACRD FILE NO.: RC10001

APPLICANT NAME: Zane Zbeetnoff, Hillview Capital ACRD CONTACT: Mike Irg

Date of Referral: Dec 10/2012

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

MoT + I

2012-05847

*I have a referral from the Ministry ↑
Therefore I will assess this proposal in
view of our Standards*

Thank You

all the best of the season!

Glenn Gibson, Env. Health Officer
Vancouver Island Health Authority
P.O. Box 1210
Parksville, BC
V9P 2H2

Agency (please print): _____

Name (please print): _____

Signature: _____

Title: _____

Date: *Dec 17/12*



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1303 & P1304

ACRD FILE NO.: RC10001

APPLICANT NAME: Zane Zbeetnoff, Hillview Capital ACRD CONTACT: Mike Irg

Date of Referral: Dec 10/2012

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

Approval of this rezoning application by the Ministry of Transportation is not to be construed as subdivision approval.

Regarding the subdivision, each lot will require legal access. The access layout proposed in Appendix A will not necessarily be approved.

Ministry of Transportation
3rd Floor – 2100 Labieux Road
Nanaimo, BC
V9T 6E9

Agency (please print): MINISTRY OF TRANSPORTATION - INFRASTRUCTURE
Name (please print): JORDAN WAGNER Title: DISTRICT DEVELOPMENT
Signature: J. Wagner Date: TECH-
DEC 19, 2012



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1303 & P1304

ACRD FILE NO.: RC10001

APPLICANT NAME: Zane Zbeetnoff, Hillview Capital **ACRD CONTACT: Mike Irg**

Date of Referral: Dec 10/2012

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

*724-1090
6541
#232*

School District No. 70
4690 Roger Street
Port Alberni, B.C.
V9Y13Z4

**ALBERNI-CLAYOQUOT
REGIONAL DISTRICT**
DEC 17 2012
RECEIVED

Agency (please print):

Name (please print):

Serry Linnema
A. Linnema

Title:

S-T

Signature:

Date:

Dec 17/12



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1303 & P1304

ACRD FILE NO.: RC10001

APPLICANT NAME: Zane Zbeetnoff, Hillview Capital ACRD CONTACT: Mike Irg

Date of Referral: Dec 10/2012



Approval Recommended for Reasons Outlined Below



Interests Unaffected by Bylaw



Approval Recommended Subject to Conditions Below



Approval NOT Recommended Due to Reasons Outlined Below

- Any proposed lots to be a Motel etc. must be Architect Engineer or Geotech
- meet all Environmental needs
- Must have Fire, Ambulance, Police access
- All approvals from Health Authority

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

DEC 12 2012

RECEIVED

Agency (please print):

A.C.R.D.

Name (please print):

Rob Gavoronputt

Title:

Building Inspector

Signature:

Date:

Dec 11/2012

Alex Dyer

From: Patricia Abdulla [pabdulla@ucluelet.ca]
Sent: January-29-13 3:58 PM
To: Alex Dyer
Subject: Informal staff comments on RC10001

The following comments are provided for your reference and represent the three remaining departments review of RC1001 referral. A formal response will follow after staff send a report to Council. In the interim, and in response to your need for receipt of information from the various referral agencies, note the following:

Environmental and Emergency Services

- Page 2 – Property Description. Why is Wood Lake not included in the property description (see page 3 – Development Permit Area II
- Page 2 – Services. Has the developer considered a service agreement with the District of Ucluelet for fire protection in this area?
- Page 2 – Access. Who will be responsible for road maintenance?
- Page 3 – Development Permit Area VI – Forest Resource Lands. I need to review the Forest Resource Development Permit to provide additional comments regarding this section. At this time, I would consider this permit essential as the Ucluelet area is within the Coastal Western Hemlock ecosystem that harbours many forest dwelling species of plants, animals and microbes. Components of this ecosystem include forests, watersheds, wetlands streams, streams and shoreline riparian areas. Urban and industrial developments are one of the main threats to these ecosystems. Has the developer considered precautions required for the significant wildlife activities occurring in this area?
- Page 5 – Section 4. Is it permissible for the ACRD staff to be working with the developer on this development proposal?

General Comments

- Is an archaeological overview assessment and/or archaeological impact assessment required for this area?
- I would like to review the South Long Beach Official Community Plan and Forest Resource Development Permit for additional comments.
- Do you require a registered professional biologist and/or a registered professional forester to comment?
- Additional concerns of water entering into the stream, wetland, bog and lake, as well as, the high vulnerability to contaminate the ground water.
- A detailed investigation on the hydraulic continuity between the Lost Shoe aquifer, other surrounding water bodies, and the proposed development area may be required especially if there is a possibility for this development to expand. Are there concerns with reduced water during a low water year or drought situation?
- Is there a second phase to this development? If so, is it not better to present this phase as well. The installation of proper infrastructure initially may be the better option over the long-term.
- Is a site visit required?

Planning and Building Services

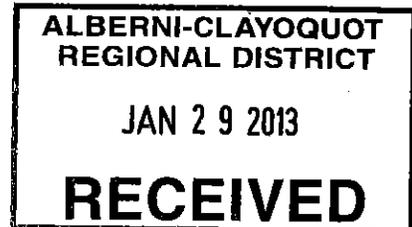
Several comments from District Departments on previous rezoning proposals still apply such as; concern as to the housing type, marketability, density/GFA proposed, highway accessibility and impact, provision of sufficient park or green space, visibility from the highway, buffers, setbacks, environmental considerations, site drainage and impact on area watersheds to name a few. The reduction of number of lots from the previous proposal seems more in line with the South Long Beach Official Community Plan which objective is to maintain a rural focus with low density residential uses. The larger lot size from the previous rezoning also maintains these objectives by focusing on providing sufficient area for those type of services which would be consistent with a rural development. Currently the site is zoned A3 – Forest Rural with a component of land zoned M1 and M3 (light and heavy industrial). This rezoning would zone the whole of the site as Forest Rural. The type of services and rural activities permissible under the A3 zoning still remains a question as to what impact they will have on the watershed, local environment or adjacent properties.

Finance/ Admin Department

No comments



Patricia Abdulla
Manager of Planning
PO Box 999, 200 Main Street
Ucluelet, BC V0R 3A0
Phone: 250-726-7744
pabdulla@ucluelet.ca



 Please don't print this e-mail unless you really need to

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Alex Dyer

From: Mike Irg
Sent: January-21-13 8:08 AM
To: Alex Dyer; Charity Hallberg
Subject: FW: Bylaw Referral Form: Bylaw P1303 & P1304 ACRD File No.: RC10001

From: Patricia Abdulla [mailto:pabdulla@ucluelet.ca]
Sent: Saturday, January 19, 2013 2:26 PM
To: Mike Irg
Subject: RE: Bylaw Referral Form: Bylaw P1303 & P1304 ACRD File No.: RC10001

Thanks Mike. I appreciate that this is a much lesser density than originally proposed. I do understand though that there is still a rezoning component to this...did I read that incorrectly?

To date draft comments are:

Acting Superintendent of Public Works:

We had had the opportunity to review the soil investigation prepared by H2O Environmental Ltd. regarding the property which is the subject of the above noted rezoning application. The site works indicate that the hydraulic conductivity value cannot be directly expressed as a traditional percolation test result and furthermore the closure states the report is intended to provide and assessment of the onsite soils for the subdivision. No warranty expressed or implied is made. As we are aware the Lost Shoe Aquifer is highly vulnerable to surface contamination and any impact of contamination would be devastating and, for this reason, Public Works is not in support of the rezoning and subdivision circulated to us.

Director Parks and Recreation:

I would essentially have to say no comment, though I do have some concerns regarding the aquifer. However, as always I am curious what they will be providing in terms of green space, pathways/linkages and community playgrounds.

Mike, I'll pursue a response from the Manager of Environmental Services and Emergency Planning and the CFO and then add my comments too. This at least gets you some idea. Perhaps you may want to dialogue in the interim either with myself or via email which I can pass on to those being circulated.

Thanks.



Patricia Abdulla
Manager of Planning
PO Box 999, 200 Main Street
Ucluelet, BC V0R 3A0
Phone: 250-726-7744

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1303

**A BYLAW TO AMEND BYLAW NO. P1166
SOUTH LONG BEACH OFFICIAL COMMUNITY PLAN**

WHEREAS by Section 884(2) of the *Local Government Act*, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE
This bylaw may be cited as the South Long Beach Official Community Plan Amendment Bylaw No. P1303.
2. Schedule B, the plan map, is hereby amended by redesignating a portion of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT from “Light Industrial” to “Rural Residential” as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. Map 4 Development Permit Areas, is hereby amended by removing the “Development Permit Area VI Forest Resource” designation from a portion of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT as shown on Schedule “A” which is attached to and forms part of this bylaw.
4. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 7th day of December, 2012
Public Hearing held this 30th day of January, 2013
Read a second time this day of , 2013
Read a third time this day of , 2013

Adopted this day of , 2013

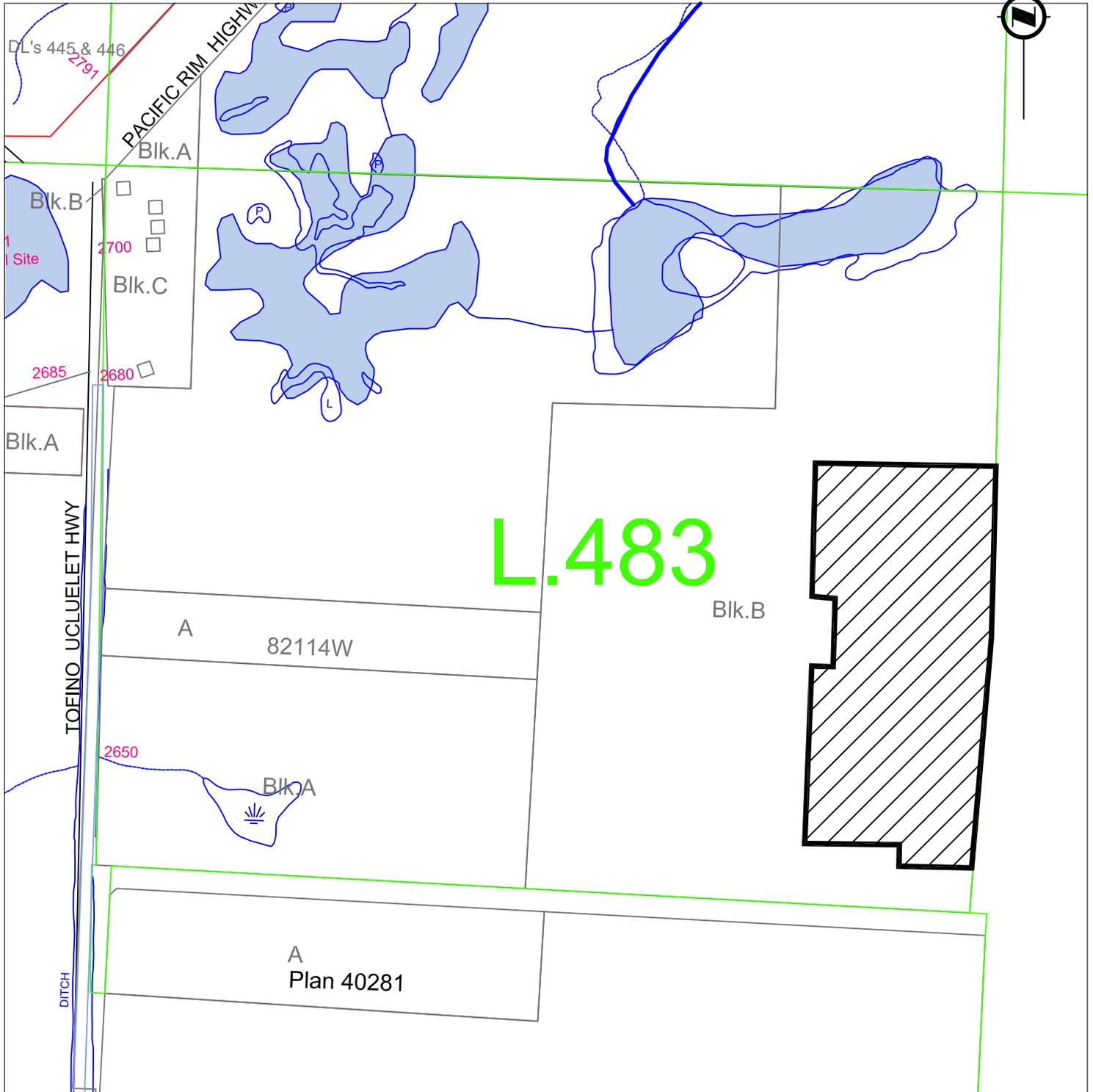
Russell Dyson, CAO

Chair of the Regional Board

RC10001

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1303



Legal Description: a portion of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT



To be redesignated from "Light Industrial" to "Rural Residential" and to be removed from DPA VI Forest Resource Designation



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1304

OFFICIAL ZONING ATLAS AMENDMENT NO. 664

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1304.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning a portion of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT from Industrial Park (M1) District and Heavy Industrial (M3) District to Forest Rural (A3) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 7th day of December, 2012
Public Hearing held this 30th day of January, 2013
Read a second time this day of , 2013
Read a third time this day of , 2013

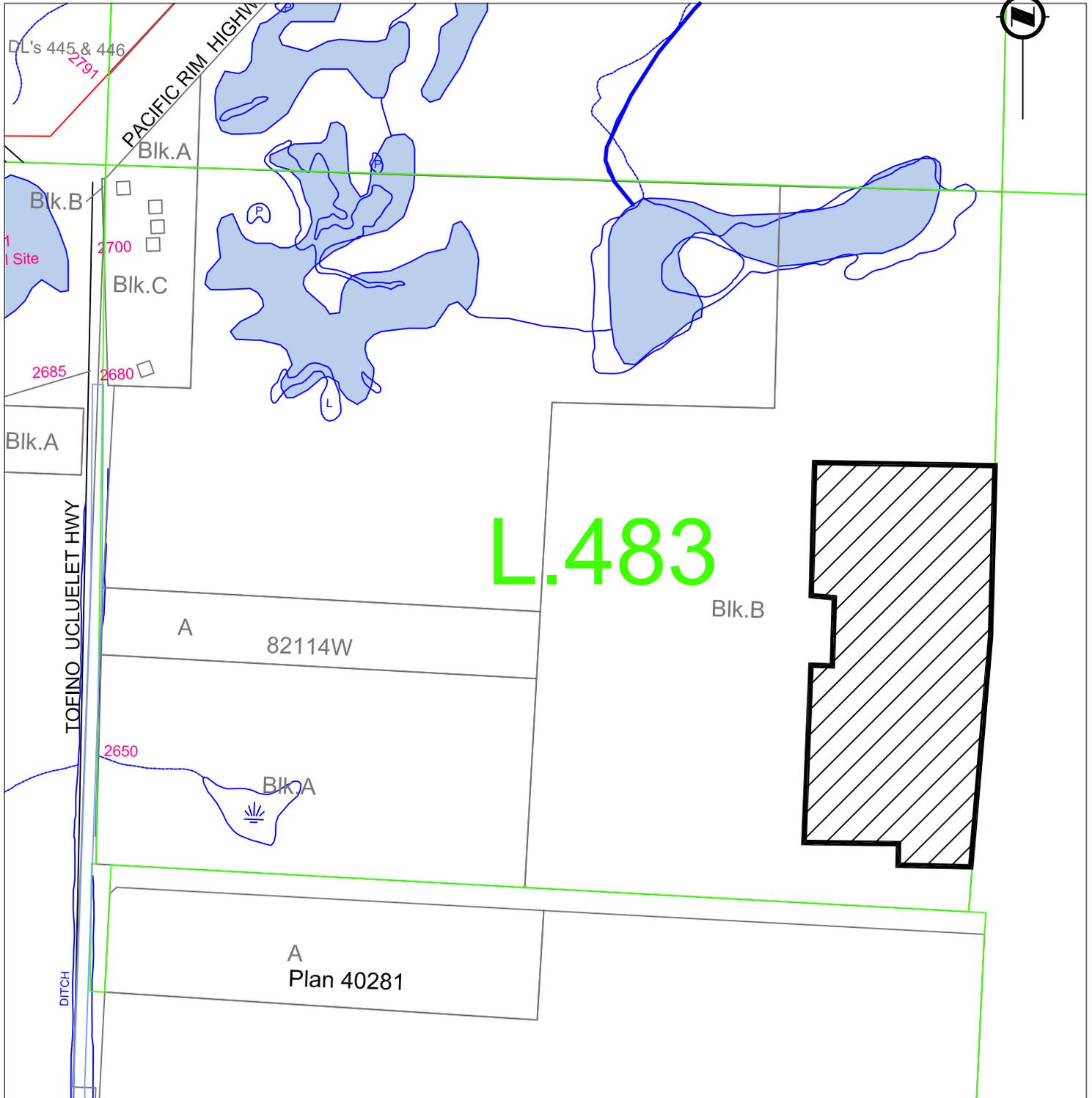
Adopted this day of , 2013

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1304



Legal Description: a portion of BLOCK B OF LOT 483, CLAYOQUOT DISTRICT



To be rezoned from Industrial Park (M1) District and Heavy Industrial (M3) District to Forest Rural (A3) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT





MEMORANDUM

TO: Russell Dyson, CAO and Regional Board of Directors

FROM: Charity Hallberg Dodds, Planning Assistant

DATE: February 5, 2013

RE: Public Hearing Report for Bylaws P1301 & P1302 (Verhaeghe & Zeal Holdings)

A Public Hearing for Bylaws P1301 and P1302 was held on Monday, February 4, 2013 at the Alberni-Clayoquot Regional District office. The meeting was attended by 2 members of the public, ACRD planning staff members Alex Dyer and Charity Hallberg Dodds, Cherry Creek Alternate Director Lyle Price, applicant Roger Verhaeghe with agent Jim McManus, and applicant Ray Dol of Zeal Holdings.

There were no concerns or questions raised by the members of the public. Referral agency responses are supportive and/or interests unaffected by the proposals.

Recommendation

That the Board of Directors proceed with second and third readings of Bylaws P1301 and P1302.

Submitted by: 
Charity Hallberg Dodds, Planning Assistant

Reviewed by: 
Mike Irg, Manager of Planning and Development

RF12005 & RF12006

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

Minutes of a Public Hearing held on Monday, February 4, 2013 at 7:00 pm at the Alberni-Clayoquot Regional District office.

Present: Lyle Price, Electoral Area "F" Alternate Director (Cherry Creek)
Staff: Alex Dyer & Charity Hallberg Dodds
Applicants: Roger Verhaeghe, property owner & Jim McManus, agent (Bylaw P1301) and Ray Dol, Zeal Holdings and property owner (Bylaw P1302)
Members of the Public: 2

1. The meeting was called to order at 7:03 pm.
2. Alternate Director Lyle Price introduces himself and staff representatives Alex Dyer and Charity Hallberg Dodds.
3. Director Price asks staff to read out loud, the Notice of Public Hearing. A. Dyer reads the notice as follows:

A Public Hearing for residents and property owners within Electoral Area "F" will be held in the Board Room at the Alberni-Clayoquot Regional District office, 3008 Fifth Avenue, Port Alberni BC, at 7:00 pm on Monday, February 4, 2013 to consider the following bylaws:

Bylaw P1301 to rezone BLOCK 1463, ALBERNI DISTRICT, AS SHOWN ON PL 39465 from Forest Reserve (A4) District to Rural (A2) District to allow for subdivision into three (3) lots.

(Roger & Janet Verhaeghe, Property Owners/Jim McManus, Agent – 205 Franklin River Road)

Bylaw P1302 to rezone LOT 2, DISTRICT LOT 136, ALBERNI DISTRICT, PLAN 19384 from Small Holdings (A1) District to Highway Commercial (C4) District to allow for development of a gas card lock and/or automotive sales.

(Zeal Holdings Inc, Property Owner – 2450 Timberlane Road)

All persons who consider their interest in property affected by the proposed bylaws will be given an opportunity to be heard in matters contained in the bylaws.

The Public Hearing for Bylaws P1301 and P1302 is to be held by the Director for Electoral Area 'F', the Alternate Director, or the Chairperson of the Regional Board, as a delegate of the Regional Board. A copy of the Board resolution making this delegation is available for public inspection along with copies of the bylaws as set out in this notice.

Interested persons may inspect the bylaws and relevant background documents at the Regional District of Alberni-Clayoquot Office during normal office hours, 8:00 am to 4:30 pm, Monday through Friday, excluding statutory holidays, from January 25, 2013 to February 4, 2013 both inclusive. Any correspondence submitted prior to the Public Hearing should be directed to the undersigned.

Mike Irg, M.C.I.P, Manager of Planning and Development

4. Director Price asks staff to read out any written submissions received prior to the public hearing.
5. A. Dyer states that no written submissions were received for either application. He also points out that copies of the agency referral comments (Appendix A) are available on the side table. All comments were either unaffected or supportive. Comments received from Island Timberlands and the Ministry of Transportation and Infrastructure regarding access to the Verhaeghe property were noted. Comments from the Ministry of Transportation and Infrastructure regarding a Commercial Access Permit to the Zeal Holdings property were also noted.
6. Director Price invites agent Jim McManus to present his client's proposal.
7. J. McManus makes his presentation on the Verhaeghe application (Appendix B).
8. Director Price invites comments and questions from members of the public. There were none. He then moves onto the Zeal Holdings application. Director Price invites property/company owner Ray Dol to present his proposal.
9. R. Dol introduces himself and makes his presentation. He points out that his proposal complies with the current OCP designation. He doesn't have a purchaser in place or a concrete plan for the development of the property at this time. Neighbouring properties have similar zoning and the proposed zone is not out of character for the area. Mr. Dol also agrees to removal of the existing billboards on the property by April 1, 2014 and is willing to provide a signed agreement stating so. He discusses the road access and his communication with the Ministry of Transportation and Infrastructure as to road maintenance and possible upgrades.
10. Director Price asks staff to read out any read out any written submission, related to this application, received prior to the public hearing.
11. A. Dyer states no correspondence was received.
12. Director Price again invites comments and questions from members of the public. Again there were none.
13. Director Price then calls for further representation three times. Hearing no further representations, Director Price terminated the meeting at 7:16 pm.

Minutes Taken By:


Charity Hallberg Dodds, Planning Assistant

Certified Correct:


Lyle Price, Electoral Area "F" Alternate Director (Cherry Creek)

Mike Irg

From: Orr, Randy [ROrr@islandtimberlands.com]
Sent: Thursday, January 31, 2013 11:45 AM
To: Mike Irg
Cc: Dawes, Chris; Sakai, Denise; Heather.Dunn@gov.bc.ca
Subject: Comments regarding bylaw P1301

Hello Mike.

I received notice today of Roger & Janet Verhaeghe's intent to re-zone and subdivided their rural acreage into 3 lots.

Please note that there is a driveway access to their home via Crown Land (Island Timberlands holds the S.U.P.) and through the corner of our private timberlands (PID#024440418).

If the intent is to retain access to the 3 newly created parcels via Island Timberlands property we are not in support. In fact, both Mr. Verhaeghe and the Ministry of Forests Lands and Natural resources are aware of our desire to cancel this S.U.P. as soon as possible, and my understanding is the Ministry is working to that end.

We are fine with the re-zoning and subdivision, provided permanent access is via the Cox Lake Road dedicated R/W, or some other available route which avoids our lands.

Thank you. Feel free to call me with any questions.

Randy

Randy Orr, RI, RFT
Land Administrator, Real Estate
Island Timberlands LP
65 Front Street, 4th Floor
Nanaimo, BC, V9R 5H9
Office: 250-755-3520
Cell: 250-954-7453
Fax: 250-755-3540
Email: rorr@islandtimberlands.com

The information contained in this transmission is confidential information intended for the use of the individual or entity named above. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited.

Charity Hallberg

From: Mike Irg
Sent: January-31-13 1:44 PM
To: Alex Dyer
Cc: Charity Hallberg
Subject: FW: City Referrals

For the file

From: Scott Smith [mailto:scott_smith@portalberni.ca]
Sent: Thursday, January 31, 2013 12:55 PM
To: Mike Irg
Subject: RE: City Referrals

Hi Mike

My only comment is that the City would not provide water to any possible subdivision for the property on Cox Lake Road. The Planning department does not object to either rezoning application.

Scott Smith, MCIP
City Planner
(250) 720-2808

From: Mike Irg [<mailto:mirg@acrd.bc.ca>]
Sent: Thursday, January 31, 2013 9:59 AM
To: Scott Smith
Subject: City Referrals

Hi Scott,
Attached are the maps for the two rezoning referrals we talked about. I just want to confirm that the City has no concerns with the rezoning. Both comply with the new Cherry Creek OCP.
Thanks,
Mike

Mike Irg, MCIP
Manager of Planning and Development
Alberni-Clayoquot Regional District
Port Alberni, BC V9Y 2E3
(250) 720-2710
Email mirg@acrd.bc.ca

This e-mail is confidential and may be privileged. Any use of this e-mail by an unintended recipient is prohibited. If you receive this e-mail in error please notify me immediately and delete it.



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1301

ACRD FILE NO.: RF12006

APPLICANT NAME: Roger and Janet Verhaeghe ACRD CONTACT: Alex Dyer

Date of Referral: November 29, 2012

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

→ must have adequate Fire, Police + Ambulance access.
 - all buildings to be built under current B.C. Building Code
 - all approvals for Health Authority

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
V9Y 2E3

ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

DEC 12 2012

RECEIVED

Agency (please print):

A.C.R.D.

Name (please print):

Rob Garneau

Title:

Building Inspector

Signature:

[Handwritten Signature]

Date:

Dec 11/2012

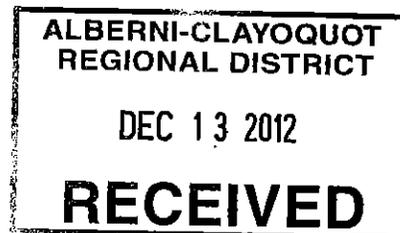
Alex Dyer

From: Henigman, Margaret FLNR:EX [Margaret.Henigman@gov.bc.ca]
Sent: December-13-12 3:48 PM
To: Alex Dyer
Subject: Bylaw P1301 ACRD File#RF12006

Thank you for sending us the referral for the rezoning of 205 Franklyn River Road to permit the subdivision of the property into 3 lots. The contour map provided in the referral package indicates the presence of a stream which flows to Cox Lake.

In a recent review of the draft Cherry Creek OCP we understood that the ACRD was considering the adoption of a RAR like bylaw to consistently address stream setbacks based on a 100ft development permit. Your referral suggests that the DPA will apply to this watercourse. We have no objection to the proposal however we recommend that, in addition to protection mechanisms for the stream, that the Regional District also require the proponent to undertake a bio-inventory, consistent with that recommended by Develop with Care, 2012. This inventory should be conducted at an appropriate time of year applying Resource Inventory Standards methodology and would establish what other sensitive or rare species, ecosystems or features may be present on the subject parcel prior to vegetation clearing and design work. Appropriate protection mechanisms would then be placed on the property to ensure these features will persist.

Maggie Henigman, MA, CCEP
Ecosystems Biologist
Ministry of Forests, Lands and Natural Resource Operations
West Coast Region
250-751-3214
margaret.henigman@gov.bc.ca
Fax: 250-751-3208





ALBERNI-CLAYOQUOT REGIONAL DISTRICT
 3008 Fifth Avenue
 Port Alberni, BC V9Y 2E3
 Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1301 ACRD FILE NO.: RF12006

APPLICANT NAME: Roger and Janet Verhaeghe ACRD CONTACT: Alex Dyer
Date of Referral: November 29, 2012

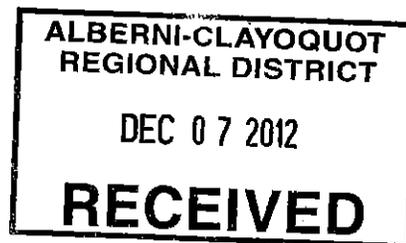
Approval Recommended for Reasons
 Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
 Conditions Below

Approval NOT Recommended Due to
 Reasons Outlined Below

• APPROVAL OF THIS ZONING APPLICATION BY THE MINISTRY OF
 TRANSPORTATION IS NOT TO BE CONSTRUED AS SUBDIVISION APPROVAL.
 • REGARDING FUTURE SUBDIVISION, ACCESS BY LOGGING ROAD LEASE
 WILL NOT BE SUFFICIENT. EACH PARCEL WILL REQUIRE LEGAL ACCESS.



~~She Johnson~~
 Ministry of Transportation
 3rd Floor – 2100 Labieux Road
 Nanaimo, BC
 V9T 6E9

Agency (please print): MINISTRY OF TRANSPORTATION / INFRASTRUCTURE
 Name (please print): JORDAN WAGNER Title: DISTRICT DEVELOPMENT TECH
 Signature: J. Wagner Date: DECEMBER 5, 2012



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3
Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1301 ACRD FILE NO.: RF12006

APPLICANT NAME: Roger and Janet Verhaeghe ACRD CONTACT: Alex Dyer
Date of Referral: November 29, 2012

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

**ALBERNI-CLAYOQUOT
REGIONAL DISTRICT**

DEC 05 2012

RECEIVED

School District No. 70
4690 Roger Street
Port Alberni, B.C.
V9Y 3Z4

Agency (please print): School District 70
Name (please print): Jerry Young Title: ST
Signature: [Handwritten Signature] Date: Dec 5/12



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

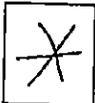
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1301 ACRD FILE NO.: RF12006

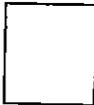
APPLICANT NAME: Roger and Janet Verhaeghe ACRD CONTACT: Alex Dyer
Date of Referral: November 29, 2012



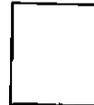
Approval Recommended for Reasons
Outlined Below



Interests Unaffected by Bylaw



Approval Recommended Subject to
Conditions Below



Approval NOT Recommended Due to
Reasons Outlined Below

I have no concerns as I trust I will see this proposal through a referral from the Min. of T+J. to ensure the intent of V.I.H.A.'s Subdivision Standards are met.

Thank You

Glenn Gibson, Env. Health Officer
Vancouver Island Health Authority
P.O. Box 1210
Parksville, BC
V9P 2H2

Agency (please print): _____

Name (please print): _____

Signature: _____

Title: _____

Date: December 4/12

ALBERNI-CLAYOQUOT
REGIONAL DISTRICT
DEC 04 2012
RECEIVED



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1302 ACRD FILE NO.: RF12005

APPLICANT NAME: Zeal Holdings Inc. ACRD CONTACT: Mike Irg

Date of Referral: Dec 11/2012

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

Cherry Creek Waterworks District
5920 Cherry Creek Road
Port Alberni, B.C.
V9Y 8R7

Agency (please print): Cherry Creek Waterworks
Name (please print): Michelle Price Title: Administrator
Signature: Michelle Price Date: Jan. 15/13

Charity Hallberg

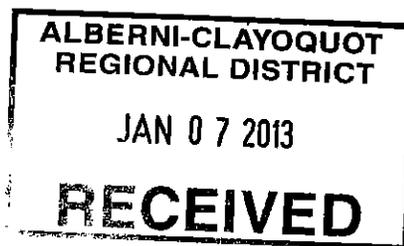
From: Mike Irg
Sent: January-07-13 4:29 PM
To: Charity Hallberg
Cc: Alex Dyer
Subject: FW: Rezoning referal for 2450 Timberlane Rd.

For the file

From: Henigman, Margaret FLNR:EX [<mailto:Margaret.Henigman@gov.bc.ca>]
Sent: Monday, January 07, 2013 4:20 PM
To: Mike Irg
Subject: Rezoning referal for 2450 Timberlane Rd.

Thanks for sending us your referral. I can see no obvious conflicts with resource protection on this parcel. Please be sure to have the client check to make sure there are no streams or wetlands, particularly in the south end of the lot, which may be affected by the proposal. These should be provided with appropriate setbacks as per the Cherry Creek OCP and applicable bylaws.

Maggie Henigman, MA, CCEP
Ecosystems Biologist
Ministry of Forests, Lands and Natural Resource Operations
West Coast Region
250-751-3214
margaret.henigman@gov.bc.ca
Fax: 250-751-3208





ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1302 ACRD FILE NO.: RF12005

APPLICANT NAME: Zeal Holdings Inc. ACRD CONTACT: Mike Irg

Date of Referral: Dec 11/2012

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

Glenn Gibson, Env. Health Officer
 Vancouver Island Health Authority
 P.O. Box 1210
 Parksville, BC
 V9P 2H2

Thank You


Agency (please print): _____

Name (please print): _____

Signature: _____

Title: _____

Date: Dec 17/12



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1302 ACRD FILE NO.: RF12005

APPLICANT NAME: Zeal Holdings Inc. ACRD CONTACT: Mike Irg

Date of Referral: Dec 11/2012

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

The Tseshahst First Nation has now completed a comprehensive review of your referral for bylaw:P1302 file no RF12005. The proposed development in your referral was reviewed to assess potential effects on aboriginal rights and title. The review took into consideration Tseshahst's traditional and current use, previous archaeological work, comments from Tseshahst community members, local knowledge, and specifics about the site location.

Based on the location, size and type of activities outlined in the proposed development, Tseshahst do not have any known concerns that need to be addressed. However, in the event that the nature and scope of the proposed development changes additional review and consultation will be required. Or, if previously unidentified cultural heritage resources/archaeological sites are found during development, our office should be contacted immediately.

Tseshahst First Nation
5091 Tsuma-As Drive
Port Alberni, BC
V9Y 8X9

ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

DEC 18 2012

RECEIVED

Agency (please print):

Tseshahst

Name (please print):

Darnell Roca

Signature:

Title:

Resource Planning Assoc.

Date:

Dec. 18/12



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1302 ACRD FILE NO.: RF12005

APPLICANT NAME: Zeal Holdings Inc. ACRD CONTACT: Mike Irg
Date of Referral: Dec 11/2012

Approval Recommended for Reasons
Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to
Conditions Below

Approval NOT Recommended Due to
Reasons Outlined Below

Zeal Holding Inc obtains a Commercial Access Permit from the Ministry of Transportation for access onto
Timberlane Road.

Any other work/change/improvement to the Timberlane Road right of way must have permission from
the Ministry of Transportation

No future signage will be allowed on Ministry Right of Way. Business signage and advertisements must
be located on private property.

Agency (please print):

MINISTRY OF TRANSPORTATION & INFRASTRUCTURE

Name (please print):

JORDAN WAGNER

Title:

DISTRICT DEVELOPMENT TECH

Signature:

J. Wagner

Date:

DEC 13, 2012



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1302 ACRD FILE NO.: RF12005

APPLICANT NAME: Zeal Holdings Inc. ACRD CONTACT: Mike Irg

Date of Referral: Dec 11/2012

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

[Large empty rectangular box for comments or details]

School District No. 70
4690 Roger Street
Port Alberni, B.C.
V9Y 3Z4

Agency (please print):

Name (please print):

Serry Yinkere

Title:

S-T

Signature:

[Handwritten Signature]

Date:

Dec 17/12



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

3008 Fifth Avenue

Port Alberni, BC V9Y 2E3

Phone: (250) 720-2700 Fax: (250) 723-1327

BYLAW RESPONSE SUMMARY

BYLAW NO.: P1302

ACRD FILE NO.: RF12005

APPLICANT NAME: Zeal Holdings Inc. ACRD CONTACT: Mike Irg

Date of Referral: Dec 11/2012

Approval Recommended for Reasons Outlined Below

Interests Unaffected by Bylaw

Approval Recommended Subject to Conditions Below

Approval NOT Recommended Due to Reasons Outlined Below

- Registered Professional (Architect, Engineer, Geo-Technic) to be signed on for project
- No meet all Environmental Concerns.
- Fire + Ambulance + Police access.

ALBERNI-CLAYOQUOT REGIONAL DISTRICT

DEC 12 2012

RECEIVED

Agency (please print):

A.C.R.D.

Name (please print):

Rob BAVORCICH

Title:

Building Inspector

Signature:

[Handwritten Signature]

Date:

Dec 11/2012

Charity Hallberg

From: Mike Irg
Sent: January-31-13 1:44 PM
To: Alex Dyer
Cc: Charity Hallberg
Subject: FW: City Referrals

For the file

From: Scott Smith [mailto:scott_smith@portalberni.ca]
Sent: Thursday, January 31, 2013 12:55 PM
To: Mike Irg
Subject: RE: City Referrals

Hi Mike

My only comment is that the City would not provide water to any possible subdivision for the property on Cox Lake Road. The Planning department does not object to either rezoning application.

Scott Smith, MCIP
City Planner
(250) 720-2808

From: Mike Irg [<mailto:mirg@acrd.bc.ca>]
Sent: Thursday, January 31, 2013 9:59 AM
To: Scott Smith
Subject: City Referrals

Hi Scott,
Attached are the maps for the two rezoning referrals we talked about. I just want to confirm that the City has no concerns with the rezoning. Both comply with the new Cherry Creek OCP.
Thanks,
Mike

Mike Irg, MCIP
Manager of Planning and Development
Alberni-Clayoquot Regional District
Port Alberni, BC V9Y 2E3
(250) 720-2710
Email mirg@acrd.bc.ca

This e-mail is confidential and may be privileged. Any use of this e-mail by an unintended recipient is prohibited. If you receive this e-mail in error please notify me immediately and delete it.

9

PRESENTATION TO PUBLIC HEARING
FEB. 04TH 2013 RE BYLAW P1301
R. A. J. VERHAEGHE:

1. MY NAME IS J. NIEMANUS REPRESENTING MRS & MRS VERHAEGHE ON THIS EVENING'S REZONING BYLAW, P1301.
2. AS NOTED, THIS BYLAW CONCERNS THE REZONING OF MY CLIENTS PROPERTY FROM ITS PRESENT 40 ACRE MINIMUM DENSITY EQUATION TO A 5 ACRE MINIMUM DENSITY WITH THE INTENT OF PROCEEDING, BY WAY OF SUBDIVISION APPROVAL PROCESSES, TO CREATE 3 LOTS FROM THE PARCEL.
3. AT THIS STAGE, SUCH A DENSITY CHANGE LIMITS POTENTIAL SUBDIVISION OUTCOMES TO 3 LOTS AT A MAXIMUM. FURTHER, I NOTE THAT THE "A2" OR, 5 ACRE OPTION IS THE ONLY DENSITY OPTION THAT WOULD PERMIT RATIONAL SUBDIVISION TO OCCUR, DUE TO EXISTING LOT SIZE, (< 20 ACRES).
4. AGAIN, AS PREVIOUSLY NOTED, THE PROPOSED RE-ZONING BYLAW COMPLIES WITH & IS SUPPORTED BY THE RECENTLY ADOPTED O.C.P. BYLAW FOR THIS AREA. IN ADDITION, "A2" BACK & SITE REQUIREMENTS CAN BE ACCOMMODATED FAIRLY EASILY WITHIN A 3 LOT MAXIMUM OPTION. SIMPLY PUT, A 3 LOT CONFIGURATION "TIBES" WITH "A2" REQUIREMENTS. IN SUMMARY, THIS PROPOSAL

DOES NOT CONFLICT WITH EITHER O.C.P. BYLAW IN EFFECT OR WITH "A2" ZONE REQUIREMENTS.

5. FROM THE STAFF REPORT ON THE PROPOSAL, I WOULD OFFER THE FOLLOWING OBSERVATIONS, IN NO ORDER OF PRIORITY;

A CREEK SETBACK & THE REQUIRED DEVELOPMENT PERMIT APPLICATION, INCLUDING, BIOLOGICAL ASSESSMENT CONFIRMATIONS ARE COMPLETED & READY FOR SUBMISSION.

B PRELIM INVESTIGATIONS & ANALYSES CLEARLY INDICATE WATER SUPPLY & SEWAGE DISPOSAL ASPECTS REPRESENT LITTLE CHALLENGE FOR A 3 LOT RE CONFIGURATION HERE.

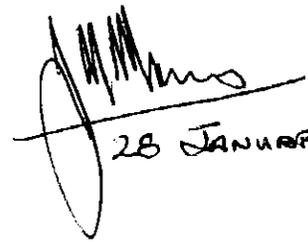
C PHYSICAL ACCESS, WHILE REPRESENTING SOME CHALLENGES, WE FEEL, ^{THESE ALL} CAN BE SATISFACTORILY & REALISTICALLY RESOLVED.

6. AS PREVIOUSLY NOTED, THIS PROPOSAL IS ENDORSED & RECOMMENDED FOR APPROVAL BY THE AREA A.P.C.

7. WE ARE NOT AWARE OF SUBSTANTIVE OR MAJOR OBJECTIONS OR "ISSUES" RAISED VIA AGENCY REFERRAL PROCESSES, FOR THE PROPOSAL.

8. WHILE IT IS ACKNOWLEDGED THAT SOME DETAILS RELATING TO FORMAL SUBDIVISION APPROVALS REMAIN UNKNOWN AT PRESENT, WE FEEL THAT PURSUING CLOSURE ON THESE AHEAD OF SOLIDIFYING THE DENSITY EQUATION, IS CONSIDERED A PREMATURE & ILL ADVISED MOVE.

9. IN SUMMARY, WE TAKE THE POSITION THAT THE PROPOSAL IS REALISTIC, DEFENSIBLE & SUPPORTABLE FROM A LAND USE PLANNING & COMMUNITY PERSPECTIVE & WOULD RESPECTFULLY REQUEST FORMAL ENDORSATION OF SUCH BY THE REGIONAL BOARD, BEARING IN MIND WE ARE STILL REQUIRED TO INITIATE & CONCLUDE DEVELOPMENT PERMIT AS WELL AS SUBDIVISION APPROVAL PROCESSES AND, POTENTIALLY, FRONTAGE WAIVER PROCEDURES TO ACHIEVE FINALIZATION OF THE PROJECT.


28 JANUARY, 2013:

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1302

OFFICIAL ZONING ATLAS AMENDMENT NO. 663

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1302.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT 2, DISTRICT LOT 136, ALBERNI DISTRICT, PLAN 19384 from Small Holdings (A1) District to Highway Commercial (C4) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 7th day of December, 2012
Public Hearing held this 4th day of February, 2013
Read a second time this day of , 2013
Read a third time this day of , 2013

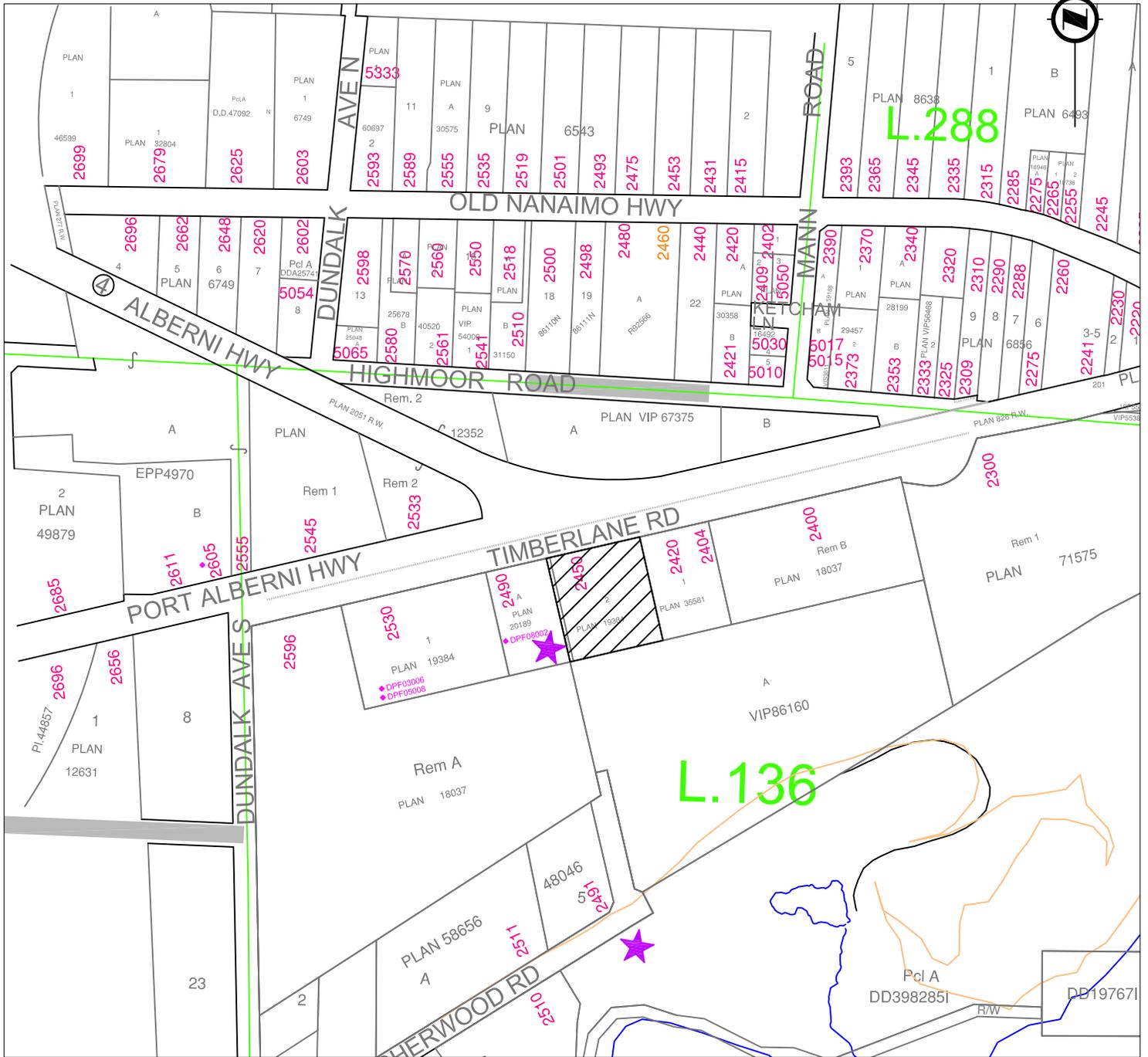
Adopted this day of , 2013

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1302



Legal Description: LOT 2, DISTRICT LOT 136, ALBERNI DISTRICT, PLAN 19384



To be rezoned from Small Holdings (A1) District to Highway Commercial (C4) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

208

1:5000



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1301

OFFICIAL ZONING ATLAS AMENDMENT NO. 662

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1301.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning BLOCK 1463, ALBERNI DISTRICT, AS SHOWN ON PL 39465 from Forest Reserve (A4) District to Rural (A2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 28th day of November, 2012

Public Hearing held this 4th day of February, 2013

Read a second time this day of , 2013

Read a third time this day of , 2013

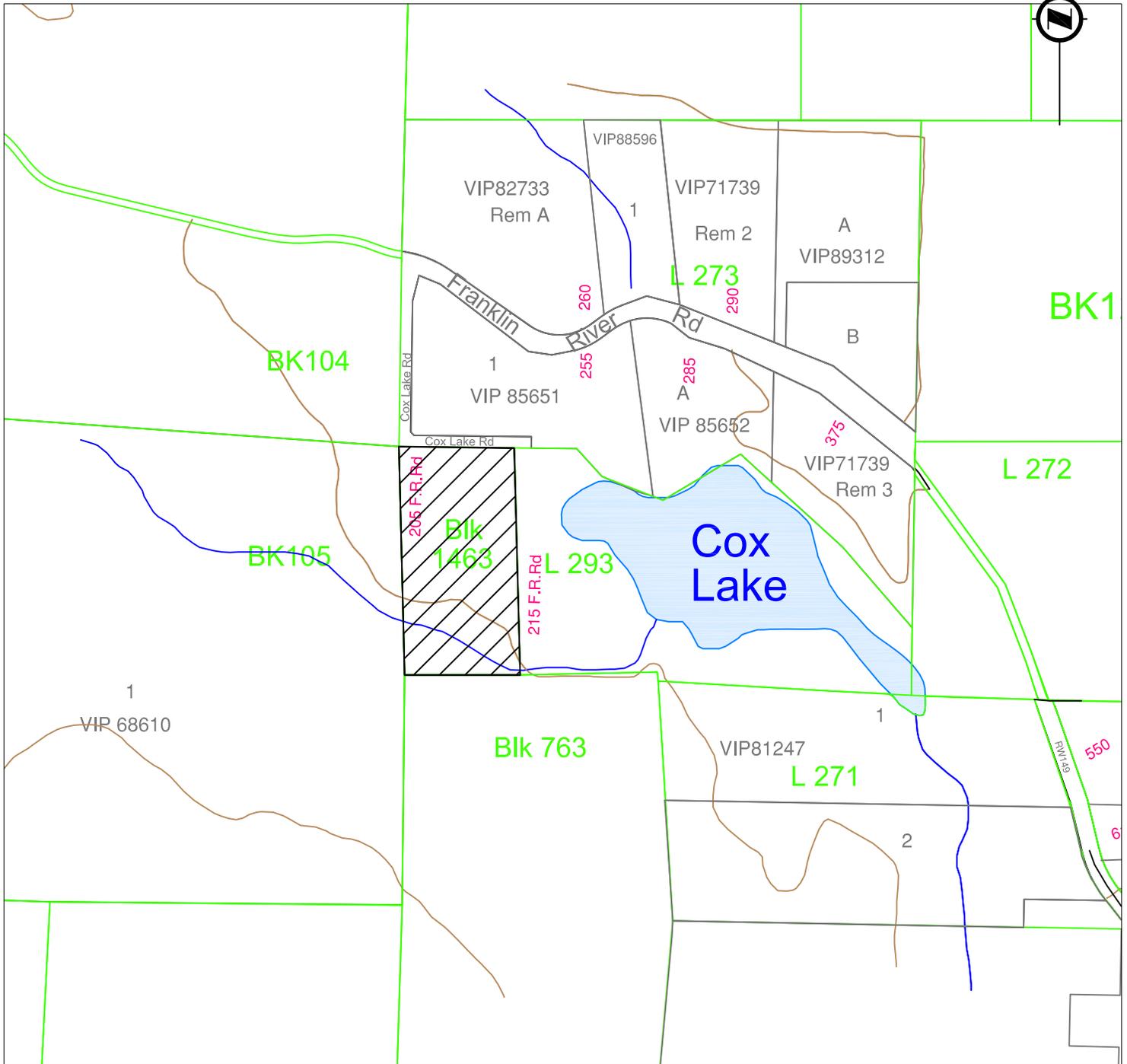
Adopted this day of , 2013

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1301



Legal Description: BLOCK 1463, ALBERNI DISTRICT, AS SHOWN ON PL 39465



To be rezoned from Forest Reserve (A4) District to Rural (A2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

210

1:10000





MEMORANDUM

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: February 8, 2013
Subject: Staff Report

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- Continue working with the Coordinator on development of the Alberni-Clayoquot Health Network and Planning Committee. Several priorities including a regional transit study and food security initiatives;
- Working with the West Coast Multiplex Society to coordinate fund raising for the required capital costs in order to construct the Multiplex facility on the West Coast;
- Agricultural Development Committee Strategic Session priorities and preparation for the Islands Agriculture Forum;
- Reviewing 2013 Grant-in-Aid Applications for submission for consideration at the Feb. 13th Committee-of-the-Whole Meeting;
- Regional Water Improvement Program;
- Updating various ACRD lease agreements including: Long Beach Airport Water Landing Strip and Golf Club Lease;
- Updating/renewing various agreements;
- Preparations for the by-election in February 16, 2013;
- Continued 2013 Budget Preparations;
- Strategic Planning and Project Management;
- Coordinator projects for Canada World Youth;
- Occupational Health and Safety initiatives and policy coordination
- Updating various ACRD Bylaws.

Submitted by: _____
Russell Dyson, Chief Administrative Officer



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: February 8, 2013
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following in January 2013:

- The development of the 2013-2017 Financial Plan including the following meetings:
 - Director Cote and Fire Chief, Wade Hepp, to discuss the Sproat Lake Fire Department 2013 budget.
 - Director Cote and Sproat Lake Parks Chair, Joe Lamoureux, to discuss the parks plan for the year.
 - Director McNabb and members of the Beaver Creek Volunteer Fire Department to discuss their budget for the year.
 - Director McNabb to discuss the Beaver Creek Water System.
 - Al McGill to finalize the capital budgets for the Alberni Valley Landfill, West Coast Landfill, Millstream Water and Long Beach Airport.
 - Spoke with Larry Myres of the Bamfield Volunteer Fire Department regarding their 2013 budget.
- Attended the West Coast Multiplex Advisory Committee meeting in Tofino to discuss the next steps required to support the Society in the development of the Multiplex.
- Transferred to taxes all outstanding utility balances at December 31, 2012 including garbage, recycling and water tolls.
- Completed and sent out the quarterly billing for the Beaver Creek and Bamfield water systems.
- Assisted in the finalization of the Salmon Beach Manager contract including meeting with members of the Salmon Beach Committee.
- Assisted the CAO in the development of the Gas Tax project strategy.
- Reviewed the Accidental Death and Dismemberment insurance policy for the Volunteer Fire Departments and will be making recommendations to the Fire Chiefs regarding increasing the coverage.

- Renewed the Regional District's fleet insurance including a review of the liability coverage to ensure it is adequate.
- Continued to deal with ongoing insurance issues that have arisen in the Beaver Creek Water service area.
- Worked with the Manager of Administrative Services to develop a mailout to the Franklin River Road Fire Protection residents describing the necessary bylaw amendment that is required to continue with the contract with the City of Port Alberni for fire protection.
- Discussed with the Regional District auditor and the Volunteer Fire Departments the need to T4 the volunteers for any remuneration paid during the year. We are working with the departments to compile the required information to complete this process.
- Finalized the Administration Allocation and had the Board endorse the amounts.
- Continued working on 2012 year end procedures.
- Developed the Regional Hospital District 2013 budget including speaking with Chris Sullivan of the Vancouver Island Health Authority to discuss their future capital plans for the Region.



Submitted by: _____

Teri Fong, CGA, Manager of Finance



MEMORANDUM

To: Board of Directors
From: Andy Daniel, A.Sc.T., Manager of Environmental Services
Date: February 8, 2013
Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on the following since the Board of Directors meeting on January 9, 2013:

Long Beach Airport

- First meeting of the LBA Advisory Committee held in Tofino.
- Prepared lease agreements for two kioks in the terminal building.
- Reviewed all current lease agreements.
- Determined the size of land and buildings of the Golf Course lease.
- Working on an Emergency Response agreement with District of Ucluelet and District of Tofino.
- Ordered new tires for the snow plow.
- Submitted application for ACAP funding for a runway sweeper.
- Inspected fuelling station.
- Investigated new well drilling results.
- Contacted Tla-o-qui-aht for consultation regarding new water infrastructure.

AVRA

- Investigated gravel lease areas.
- Removed alder trees from well sites.
- Investigating fuelling options.

West Coast Landfill

- Reviewing MOE inspection reports.

Alberni Valley Landfill

- Investigated northeast expansion.
- Attended Compost Council of Canada compost presentation.
- Performed the Alberni Valley Landfill environmental monitoring.
- Reviewed Ministry of Environment compliance inspection.
- Replied to the MOE compliance inspection.
- Investigated Provincial composting requirements at the AVL.

Bamfield

- Conference call with representatives from the Huu-ay-aht FN, City Engineer, Bamfield Director and Stantec representative to discuss wastewater options.
- Attended Bamfield Community meeting to present Stantec's wastewater study.
- Contracted the building of the BWS Reservoir rechlorination.
- Design prepared for the chlorination station. Seeking quotes for installation of water meter assemble and manhole. Hydro and electrical design in progress.
- Ditch work performed to divert water away from pumphouse building.

Salmon Beach

- Met with Salmon Beach Committee and prepared final agreement for the Salmon Beach Manager's contract.
- Reviewed proposed projects for 2013.

Sproat Lake

- Submitted quarterly claim and progress report for Harold Bishop Firehall Seismic upgrade funding.
- Worked with McGill Engineering on the Bell and Stewart Road water distribution study.

City of Port Alberni

- Calculated and paid for water used by Beaver Creek System.

Millstream

- Reviewed projects for 2013.

Beaver Creek

- Prepared and mailed newsletter for Beaver Creek residents.
- Replaced failed stand pipe on Wardrop Road.
- Dealt with air and supply issues at the properties adjacent to Kitsuksis Reservoir.
- New Kitsuksis Reservoir brought on line.
- New chlorine building erected.
- Requested dismantling of Beaver Dam on Truman Creek by property owner in consultation with VIHA.

General

- Met with AV Bulldog players who began their 3R's presentations to local elementary schools.
- Reviewed Gas Tax projects for drinking water systems..
- Preparation of the 2012 Annual water report.
- Reviewed water rates around mid Vancouver Island.
- Reviewing and preparing budgets for 2013.



Submitted by: _____
Andy Daniel, A.Sc.T., Manager of Environmental Services

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of February 8, 2013

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Feb. 9/11 WC	Meet with John Aldag, Acting Superintendent, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Lease presented to Parks Canada – Response requested
2.	Jan.11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/ Lori	Coordinating with new website development – 2013
3.	Feb. 6/12 WC Comm	Proceed with developing a plan to identify and implement efficient, cost effective corrective actions to the high risk hazards of the water landing strip at the LB Airport before bringing forward options for future use – Advise Atleo & Tofino Air	Russell	Consulting with operators – new lease being drafted by ACRD lawyers
4.	Feb.22/12 BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	Board direction February 2013
5.	July 25/12 Board	Review the ACRD's Purchasing/Tendering Policy and investigate options for flexibility in awarding tenders to local contractors/bidders	Russell/ Wendy	Initial background underway
6.	Sep.19/12 EA Directors	Evaluate staffing in the Environmental Services Department and provide options for consideration by the ACRD Board during 2013 budget discussions	Russell	In progress
7.	Nov. 4/12 Board	Explore the conduct of a Transit Feasibility Study for the region by BC Transit	Russell/ Tanis	Met with BC Transit consulting with other Regional District's
8.	Jan. 9/13 Board	The Board of Directors endorsed the Memorandum of Understanding with the Tseshaht First Nation for gravel extraction from District Lot 307 for use at the Alberni Valley Landfill as amended and presented – Advise TFN and prepare MOU for signatures	Russell	Preparing for signatures
9.	Jan. 9/13 Board	Provide the Long Beach Recreation Cooperative with the synopsis of requirements in order to move forward with the Long Beach Golf Club Lease	Russell	Lawyers drafting synopsis
10.	Jan. 23/13 WC Comm.	Forward a letter to the MLA, MP and appropriate Minister requesting support for the West Coast Multiplex Society grant applications	Russell	
11.	Jan. 23/13 WC Comm	Draft an amending South Long Beach Multi-Purpose Path Bylaw increasing the maximum requisition from	Wendy	Feb. 13 th Agenda for consideration

#	Date	Action Item	Assigned to	Target Date/Update
		\$3,600 to \$7,000 per year for consideration by the Board		
12.	Jan. 23/13 WC Comm	Explore with the Yuułu?it?ath Government possible participation in the South Long Beach Multi Purpose Bike Path in the future	Russell	
13.	Jan. 23/13 Board	Forward a letter to Canada PM, Ministers, MP's and BC supporting the continued expansion of the Nuu-chah-nulth Tribal Council's rights based fisheries stressing the importance of local, community based fisheries to the ACRD's economy (D. Hall has sample letter)	Wendy/ Tracy	Done
14.	Jan. 23/13 Board	Forward a letter to the PA Port Authority supporting the development of a container trans shipment short sea shipping terminal in the Alberni Inlet	Wendy	Done
15.	Jan. 23/13 Board	Contact Ken McRae to see if he is still interested in sitting on the Island Corridor Foundation on behalf of the ACRD/forward recommendation to next Board meeting for appointment	Wendy	Ken McRae is interesting in continuing to represent ACRD
16.	Jan. 23/13 Board	Contact the CCN requesting they arrange a meeting in conjunction with the MFA Convention in March – If arranged send letters to all Coastal Communities encouraging them to attend	Wendy	Letters sent – Conference Call arranged – Feb. 28 th
17.	Jan. 23/13 Board	Invite the PRNP Superintendant to make a presentation to the ACRD Board of proposed price increases	Tracy	
18.	Jan. 23/13 Board	The Board extended the Fire Services Coordinator Contract with Dan Holder for a one year term – Advise Dan and the participating Fire Departments	Wendy	Done
19.	Jan. 23/13 Board	Forward a letter to BC Hydro supporting their preferred project alternative to replace/upgrade two existing substations – Long Beach and Great Central Lake	Wendy	Done
20.	Feb. 6/13 AV & Bamfield	Invite BC Transit to meet with the ACRD Board to provide an update on ridership and increase in the Custom Transit budget	Wendy	Inviting
21.	Feb. 6/13 EA	Forward a letter to individual board members on the Vancouver Island Regional Library Board stating the ACRD Board's concerns with the continual increase in costs for the library service	Russell	Drafting
Finance Department				
22.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Advertising in process
23.	April 25/12 BD	Draft a new Directors expense form reflecting the changes adopted in Bylaw A1066-1	Andrew	Done

#	Date	Action Item	Assigned to	Target Date/Update
24.	June 27/12 Board	Organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach	Teri	Arranging
25.	July 11/12 Board	Provide the ACRD Board with a list of ACRD owned assets	Teri	Budget 2013
26.	Dec. 7/12 Board	Director Solda was elected Chairperson and Director Cote Vice-Chairperson – Prepare banking signatories	Teri	Done
27.	Jan. 9/13 Board	Develop a report on Legal Bills for review by the Board at an in-camera meeting	Teri	Next in-camera meeting
28.	Jan. 9/13 Board	The Board of Directors authorized staff to donate Alternate Director for Area 'B' Beaufort - Wayne Crowley's remuneration in the amount of \$320.00 to the AV Hospice Society – Forward letter and cheque to the AV Hospice Society – CC Wayne Crowley	Teri/ Andrew	Done
29.	Jan. 23/13 Board	The West Coast Committee agreed in principle to awarding an in-kind GIA to the West Coast Multiplex Society in the amount of \$6,000.00 (include for consideration at the GIA COW Meeting – Feb. 13 th)	Teri	
30.	Jan. 23/13 Board	The West Coast Committee approved in principle a grant-in-aid to Strawberry Isle in the amount of \$1,500 (include for consideration at the GIA COW Meeting – Feb. 13 th)	Teri	
31.	Jan. 23/13 Board	The West Coast Committee approved in principle a grant-in-aid to Strawberry Isle in the amount of \$1,500 (include for consideration at the GIA COW Meeting – Feb. 13 th)	Teri	
32.	Jan. 23/13 Board	Forward the Coastal Communities Network 2013 Membership Request for consideration during 2013 budget discussions	Teri	Feb. 13 th Board Agenda for consideration
33.	Jan. 23/13 Board	The Board gave 4 readings to Bylaw F1102, Revenue Anticipation Borrowing, 2013 prepare for signatures	Teri	Done
34.	Jan. 23/13 Board	The Board approved the 2013 Administration Charges and Wage Allocations for inclusion in the 2013-2017 Financial Plan – Good work Teri!! – Notify Commissions/Committees regarding budget implications	Teri	

#	Date	Action Item	Assigned to	Target Date/Update
Environmental Services Department				
35.	June 6/08	Bamfield Liquid Waste Management Infrastructure Planning Grant	Andy/ Janice	Arranging a community meeting to discuss the report – February 2013
36.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICET)	Andy/ Janice	Work to be completed in 2013 – In Progress
37.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
38.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Andy	Investigate with the Long Beach Airport Authority – January 2013
39.	Sept. 8/10 WC	Investigate the possibility of leasing property at the Long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
40.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/Russell	In Progress
41.	March 28/12 BD	The Board passed a recommendation to apply through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station – Proceed with application	Janice	Application submitted – Developed short term solution to eliminate boil water advisories
42.	April 11/12 BD	Investigate options for dumping land clearing debris on the West Coast	John	In Progress
43.	May 9/12 BD	The Board approved applying through ICET for funding to construct a pedestrian bridge across China Creek to link Stage 1 & 2 of the Inlet Trail – Submit application	Janice	Waiting for stage 2 approval
44.	June 13/12 BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy/ Janice	Increased signage requested – to be discussed next Log Train Trail Adv. Mtg
45.	July 9/12 WC Comm	Investigate options for renting out the new tractor at the Long Beach Airport to the West Coast Communities	Mark/ John	In Progress
46.	Aug. 8/12 Board	Submit C2C Forum application to host a forum with all First Nations in the region to share results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region	Janice	Application granted Meeting to be scheduled early 2013

#	Date	Action Item	Assigned to	Target Date/Update
47.	Sept. 12/12 Board	The Board awarded the contract to Adelhardt Concrete Plus Construction in the amount of \$20,720.00 including HST to build a Share Shed at the Bamfield Transfer Station	Andy	Construction in progress
48.	Oct. 10/12 Board	Work with the Air Quality council in the development of a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Andy/ Janice	In progress
49.	Oct. 10/12 Board	The Board allocated \$36,500.00 of Gas Tax funding for the Bamfield Water Chlorination project.	Andy/ John	Projects being designed
50.	Jan.9/13 Board	The Board of Directors accepted McGill & Associates Engineering Ltd. as the successful applicant of the Request for Proposals for the engineering study of the Bell Road and Stuart Avenue service area. The total cost of this proposal is \$10,000 with the ACRD paying \$2500 and \$7500 provided by the BC Infrastructure Planning Grant – Proceed with project	Andy/ John	Project Proceeding
51.	Feb. 6/13 AV & Bamfield	Provide a report outlining the proposed Waste Management Budget – Feasibility Study Food Waste Composting breaking out study costs, program implementation and ongoing program costs.	Andy	
52.	Feb. 6/13 AV & Bamfield	ACRD's Engineer to prepare a report on the Landfill Gas Management Program and feasibility of the program within the AV Landfill	Andy	
53.	Jan. 23/13 Board	The West Coast Committee passed a resolution instructing staff to proceed with the notice of disposition for the water landing strip at the Long Beach Airport for a 10 year term subject to determining fair market value rent for the lease area	Andy	Proceeding
Planning Department				
54.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2013
55.	June 1/09	Bamfield OCP Review	Mike	Open House Feb.7/13

#	Date	Action Item	Assigned to	Target Date/Update
56.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
57.	n/a	Airport Zone Bylaw – Long Beach Airport	Mike	Ongoing
58.	n/a	Alberni Valley OCP Review	Mike	In progress
59.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
60.	April 11/12 BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests
61.	July 11/12 Board	The Board passed a resolution instructing staff to investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate	Mike	Investigating Grants
62.	Nov. 14/12 Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Reviewing
63.	Nov. 14/12 Board	Investigate and explore options and implications related to taking over the West Bamfield public port facility from Transport Canada	Mike	Investigating
64.	Jan. 9/13 Board	The Regional Board authorized the Agricultural Development Committee to spend \$2,500 for the opportunity to be the Feature Farming Community, \$500 for hosting the welcome reception and \$400 for travel and incidental expenses – Advise Committee and proceed with participation		Island Agricultural Show held February 1 & 2
65.	Jan. 23/13 Board	Forward the letter from Tina Landsvik requesting the ACRD to enforce the control of animals in the Regional District for consideration by the Beaver Creek Advisory Planning Commission	Mike	Done
66.	Jan. 23/13 Board	The Board approved the amendment to the Coulson Airplane Lease setbacks at the Alberni Valley Airport – Amend lease	Mike	Done
67.	Jan. 23/13 Board	The Board would like to give Mr. Lyle an opportunity to address the Board before	Mike	Mr. Lyle invited – cannot make the

#	Date	Action Item	Assigned to	Target Date/Update
		considering a notice on title of 10976 Taylor Arm Drive – Notify Mr. Lyle		meeting
68.				

Issued: February 8, 2013