



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, JANUARY 9, 2013, 1:30 PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – December 7, 2012	5-18
<i>THAT the minutes of the Board of Directors meeting held on December 7, 2012 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u>	
6. <u>CORRESPONDENCE FOR ACTION</u>	
a. REQUEST FOR REPRESENTATION Port Alberni Port Authority, December 7, 2012, Request for a Review of ACRD's Representation on the Port Alberni Port Authority Transportation Committee.	19
<i>THAT the Board of Directors appoints Director Kokura to the Port Alberni Port Authority Transportation Committee.</i>	
b. REQUEST FOR FUNDING Alberni Valley Wrestling Club, Request for Grant.	20
<i>THAT the Board of Directors award a Special Events Grant Region Wide to the Alberni Valley Wrestling Club in the amount of \$2,500.</i>	
7. <u>CORRESPONDENCE FOR INFORMATION</u>	
a. CITIZENSHIP AND IMMIGRATION CANADA Nominations for the Paul Yuzyk Award for Multiculturalism	21
b. CITY OF PORT ALBERNI TO BRITISH COLUMBIA INSTITUTE OF	

TECHNOLOGY

- | | | |
|----|---|--------------|
| | Western Vancouver Island Industrial Heritage Society | 22-23 |
| c. | FLOAT HOMES ON GREAT CENTRAL LAKE AND BARCLAY SOUND | |
| | Ministry of the Environment | 24 |
| | Ministry of Forests, Lands and Natural Resource Operations | 25-26 |
| d. | FEDERATION OF CANADIAN MUNICIPALITIES | |
| | FCM News | 27-29 |
| | Long Term Infrastructure Plan Update | 30 |
| e. | ISLAND COASTAL ECONOMIC TRUST | |
| | ICET Announces Funding for Gibsons Landing Harbour | 31-33 |
| f. | RETURN TO THE PST | |
| | Longsdale Energy Corp. to the City of North Vancouver | 34-41 |
| | City of North Vancouver | 42-43 |
| g. | MUNICIPAL FINANCE AUTHORITY OF BC | |
| | Moody's Announces Rating Impact on Issues Linked to the Province of British Columbia – MFA Affirmed at Aaa Outlook Stable | 44 |

THAT the Board of Directors receives correspondence for information a-g.

8. REQUEST FOR DECISIONS & BYLAWS

- | | | |
|----|----------------------------|--------------|
| a. | ADMINISTRATIVE MEMO | |
| | Community Food Charter | 45-47 |

THAT the Regional Board endorses the Alberni Valley Community Food Charter as presented.

- | | | |
|----|--|-----------|
| b. | ADMINISTRATIVE MEMO | |
| | West Bamfield Dock Improvements Update | 48 |

THAT the Regional Board receives this report.

- | | | |
|----|----------------------------|--------------|
| c. | ADMINISTRATIVE MEMO | |
| | Finance Warrant No. 524 | 49-74 |

THAT the Board of Directors approves Finance Warrant Number 524 in the amount of \$738,791.03 dated December 31, 2012.

- | | | |
|----|-----------------------------|--------------|
| d. | REQUEST FOR DECISION | |
| | 2013 Committee Appointments | 75-78 |

THAT the Board of Directors approves the 2013 Alberni-Clayoquot Regional District Committee Appointments and Appointments to Outside Boards, Agencies, Commissions as presented.

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|----|----------------------------|--|
| e. | ADMINISTRATIVE MEMO | |
|----|----------------------------|--|

Island Agriculture Show – February 1-2, 2013

79

THAT the Regional Board authorizes the Agricultural Development Committee to spend \$2,500 for the opportunity to be the Feature Farming Community, \$500 for hosting the welcome reception and \$400 for travel and incidental expenses.

f. **REQUEST FOR DECISION**

Wayne Crowley Remuneration Donation

80

THAT the Board of Directors authorize staff to donate Alternate Director for Area 'B' Beaufort - Wayne Crowley's remuneration in the amount of \$320.00 to the AV Hospice Society.

g. **REQUEST FOR DECISION**

Memorandum of Understanding – Gravel Extraction

81-84

THAT the Board of Directors of the Alberni-Clayoquot Regional District endorse the Memorandum of Understanding with the Tseshaht First Nation for gravel extraction from District Lot 307 for use at the Alberni Valley Landfill as amended and presented.

h. **REQUEST FOR DECISION**

To retain a Consultant for an Engineering Study for a New Water Delivery System in the Bell Road and Stuart Avenue Service Area.

85-86

THAT the Alberni Clayoquot Regional District Board of Directors accept McGill & Associates Engineering Ltd. as the successful applicant of the Request for Proposals for the engineering study of the Bell Road and Stuart Avenue service area. The total cost of this proposal is \$10,000 with the ACRD paying \$2500 and \$7500 provided by the BC Infrastructure Planning Grant.

9. **PLANNING MATTERS**

9.1 **ELECTORAL AREA DIRECTORS ONLY**

a. **DVD12007, COULSON AIRCRANE LTD, 7500 AIRPORT RD**

Development Variance Application – Memo

87-93

THAT the Board of Directors pass a resolution to consider issuing development variance DVD12007.

b. **RE12002, ANDERSON, 5722 MERSEY RD**

Rezoning Application - Bylaw P1294

94-95

THAT Bylaw P1294, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be adopted.

- c. **RE12003, VAN DYK, 6016 FALLS ST**
Rezoning Application - Bylaw P1298 **96-97**

THAT Bylaw P1298, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be adopted.

- d. **RF11009, ABC ALBERNI BOAT CENTRE, 2945 ALBERNI HWY**
Rezoning Application - Memo and Bylaws P1285 and P1286 **98-102**

THAT the Board of Directors receives the staff memorandum.

THAT Bylaw P1285, Cherry Creek Official Community Plan Amendment, be adopted.

THAT Bylaw P1286, Regional District of Alberni-Clayoquot Zoning Atlas Amendment, be adopted.

10. **REPORTS**

10.1 **STAFF REPORTS**

- | | | |
|----|--|----------------|
| a. | CAO Report – January 4, 2013 | 103 |
| b. | Building Inspector's Report – November 2012 | 104 |
| c. | Building Inspector's Report – December 2012 | 105 |
| d. | Financial Manager Report – January 4, 2013 | 106 |
| e. | Environmental Services Department Report – January 3, 2013 | 107-110 |
| f. | Staff Action Items Report – January 3, 2013 | 111-116 |

THAT the Board of Directors receives the Staff Reports.

10.2 **COMMITTEE REPORTS**

- a. West Coast Committee, January 8, 2013 (verbal report) – T. Bennett

THAT the Board of Directors receives this verbal report.

11. **UNFINISHED BUSINESS**

12. **LATE BUSINESS** *(requires 2/3 majority vote)*

13. **QUESTION PERIOD**

14. **ADJOURN**

Next Board of Directors Meeting: Wednesday, January 23, 2013, 1:30 pm



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON FRIDAY, DECEMBER 7, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Cindy Solda, Chairperson, City of Port Alberni
Penny Cote, Vice-Chair, Electoral Area "D" (Sproat Lake)
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
John McNabb, Electoral Area "E" (Beaver Creek)
Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, City of Port Alberni
Duncan McMaster, Alternate Director, Councillor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?if?atḥ Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager, Administrative Services

1. CALL TO ORDER

The Chief Administrative Officer (CAO) called the meeting to order at 1:30 pm.

- a. The CAO welcomed everyone to the meeting and to the grand opening of the newly renovated ACRD Board Room. He provided background information on the need for renovating the Board Room. The CAO recognized contractors and individuals that contributed to the renovations. A special recognition was provided to Coulson's Manufacturing for donating the cedar for the feature wall.
- b. Mayor John Douglas, City of Port Alberni introduced and acknowledged the Port Alberni City Councillors' appointed to the Regional District Board for 2013: Cindy Solda and Jack McLeman.

2. ELECTIONS

a. Election of Chairperson - 2013

The CAO conducted elections for Chairperson of the Alberni-Clayoquot Regional District for 2013.

The CAO requested nominations for the position of Chairperson of the Alberni-Clayoquot Regional District for 2013 for a first time.

Director McNabb nominated Director Solda for the position of Chairperson of the Alberni-Clayoquot Regional District for 2013. Director Solda accepted the nomination.

The CAO requested for nominations for the position of Chairperson of the Alberni-Clayoquot Regional District for 2013 a second time.

Director Jack nominated Director Bennett for the position of Chairperson of the Alberni-Clayoquot Regional District for 2013. Director Bennett accepted the nomination.

The CAO requested for nominations for the position of Chairperson of the Alberni-Clayoquot Regional District for 2013 a third time. There were no further nominations.

MOVED: Director Irving
SECONDED: Director Cote

THAT the candidates for Chairperson of the Alberni-Clayoquot Regional District be given the opportunity to address the Regional District Board.

CARRIED

The candidates each provided a two minutes speech on why they should be elected Chairperson of the ACRD Board for 2013.

The CAO and Manager of Administrative Services conducted the election of Chairperson. The CAO declared a tie vote.

The CAO and Manager of Administrative Services conducted the second election of Chairperson. The CAO declared Director Solda elected to the position of Chairperson of the Alberni-Clayoquot Regional District and Vice-Chairperson of the Alberni-Clayoquot Regional Hospital District for 2013.

b. Election of Vice Chairperson

The CAO conducted elections for Vice-Chairperson of the Alberni-Clayoquot Regional District for 2013.

The CAO requested nominations for the position of Vice-Chairperson of the Alberni-Clayoquot for 2013 for a first time.

Director Bennett nominated Director Cote for the position of Vice-Chairperson of the Alberni-Clayoquot Regional District for 2013. Director Cote accepted the nomination.

The CAO requested nominations for the position of Vice-Chairperson of the Alberni-Clayoquot for 2013 a second time.

Director Solda nominated Director McNabb to the position of Vice-Chairperson of the Alberni-Clayoquot Regional District for 2013. Director McNabb accepted the nomination.

The CAO requested nominations for the position of Vice-Chairperson of the Alberni-Clayoquot Regional District a third time. There were no further nominations.

MOVED: Director Bennett

SECONDED: Director Jack

THAT the candidates for the position of Vice-Chairperson be given an opportunity to address the Regional District Board.

CARRIED

The candidates each provided a two minutes speech on why they should be elected Vice-Chairperson of the ACRD Board for 2013.

The CAO and Manager of Administrative Services conducted the election of Vice-Chairperson. The CAO declared Director Cote elected to the position of Vice-Chairperson of the Alberni-Clayoquot Regional District and Chairperson of the Alberni-Clayoquot Regional Hospital District for 2013.

MOVED: Director McLeman

SECONDED: Director Cote

THAT the ballots for election of Chairperson and Vice-Chair be destroyed.

CARRIED

MOVED: Director Kokura

SECONDED: Director Irving

THAT the Board of Directors authorizes the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District for 2013:

- a. Cindy Solda, Chairperson*
- b. Penny Cote, Vice-Chairperson*
- c. Russell Dyson, Chief Administrative Officer*
- d. Teri Fong, Manager of Finance, and;*
- e. One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members.*

CARRIED

3. APPROVAL OF AGENDA

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the agenda be approved as circulated with the addition of the following late item: appointment to the Beaver Creek Water Advisory.

CARRIED

4. DECLARATIONS

Director McNabb declared a potential conflict interest with regards to Rezoning Application RF12005, Zeal Holdings Inc, 2450 Timberlane Road, Electoral Area "F" (Cherry Creek).

5. ADOPTION OF MINUTES

a. Highway Connector Committee Meeting – November 15, 2012

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the minutes of the Highway Connector Committee meeting held on November 15, 2012 be adopted.

CARRIED

b. Board of Directors Meeting – November 28, 2012

MOVED: Director Irving
SECONDED: Director Bennett

THAT the minutes of the Board of Directors meeting held on November 28, 2012 be adopted.

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

7. CORRESPONDENCE FOR ACTION

a. Correspondence November 22, 2012 from VIRL regarding appointment to the 2013 VIRL Board

MOVED: Director Bennett
SECONDED: Director McLeman

THAT the Board of Directors appoints Director Cote to the Vancouver Island Regional Library Board for 2013 and Director Geall as the Alternate to the Board.

CARRIED

- b. Correspondence November 23, 2012 from VIRL regarding information pertinent to their planning process**

MOVED: Director Cote

SECONDED: Director Geall

THAT this correspondence be received for information.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a. Correspondence November 20, 2012 from City of Fort St. John regarding Community Mail Box Installation Fees and Persons with Disabilities Benefit**

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors receives the correspondence for information.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Finance Warrant 523**

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Board of Directors approves Finance Warrant Number 523 in the amount of \$1,155,244.84 dated November 30, 2012.

CARRIED

- b. Request for Decision regarding Bylaw R1023, Fire Department Operational Criteria Bylaw**

MOVED: Director Irving

SECONDED: Director Bennett

THAT Bylaw R1023, Fire Department Operational Criteria Bylaw, 2012 be read a first time.

CARRIED

MOVED: Director Bennett
SECONDED: Director McNabb

THAT Mr. Dan Holder, Fire Services Coordinator for the Alberni-Clayoquot Regional District be allowed to address the Board of Directors.

CARRIED

Mr. Holder answered questions from Directors with regards to the Fire Department Operational Criteria Bylaw for the Regional District's volunteer fire departments.

MOVED: Director Irving
SECONDED: Director Cote

THAT Bylaw R1023, Fire Department Operational Criteria Bylaw, 2012 be read a second time.

CARRIED

MOVED: Director Geall
SECONDED: Director Irving

THAT Bylaw R1023, Fire Department Operational Criteria Bylaw, 2012 be read a third time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Irving

THAT Bylaw R1023, Fire Department Operational Criteria Bylaw, 2012 be adopted.

CARRIED

**c. Request for Decision regarding West Coast Multiplex Referendum –
Declaration of Official Election Results**

MOVED: Director Irving
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors receives the Determination of Official Election Results and Declaration of Official Election Results for the West Coast Multiplex Referendum held on Saturday, November 24, 2012 and that the Board of Directors adopt Bylaw E1056, West Coast Multiplex Service Area Establishment, 2012.

CARRIED

MOVED: Director Bennett
SECONDED: Director Irving

THAT Bylaw E1056, West Coast Multiplex Service Area Establishment, 2012 be adopted.

CARRIED

d. Request for Decision regarding By-Election – Electoral Area “F: (Cherry Creek) and School District #70 Trustee Alberni Valley

MOVED: Director Price
SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors:

- i. Appoint Wendy Thomson, Chief Election Officer and Shelli Lyle, Deputy Chief Election Officer for the purposes of conducting the by-election for Director, Electoral Area “F” (Cherry Creek) and Trustee, School District No. 70 (Alberni), and;*
- ii. Set the by-election date for Saturday, February 16, 2013.*

CARRIED

e. Request for Decision regarding Electronic Device, Systems and Communications Policy

MOVED: Director Price
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors adopt the Alberni-Clayoquot Regional District Electronic Device, Systems and Communications Policy as presented.

MOVED: Director Jack
SECONDED: Director Bennett

THAT the main motion be amended by amending section 7 of the policy to read: with the exception of Apple application downloads onto ACRD iPads.

CARRIED

The main motion as amended was

CARRIED

f. Request for Decision regarding Amendment to Grant in Aid Policy

MOVED: Director Price
SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors amend the Grant in Aid policy to allow for a special Committee of the Whole meeting to be called each year to review all Grant in Aid applications at once instead of referring the applications to multiple other committees.

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the main motion be amended by amending the policy to not preclude the ability to bring area specific grant in aid requests to the area committees for consideration.

CARRIED

The main motion as amended was

CARRIED

g. Request for Decision regarding 2013-2017 Alberni-Clayoquot Regional District & ACRHD Financial Plan Meeting Schedule

MOVED: Director Bennett/
SECONDED: Director Cote

THAT the Board of Directors approve the proposed meeting schedule for the 2013-2017 Alberni-Clayoquot Regional District Financial Plan and the 2013 Regional Hospital District Budget subject to change to accommodate a West Coast Committee meeting to coincide with Grant-in-Aid process.

CARRIED

h. Request for Decision regarding BC Ferries Feedback Form

MOVED: Director Kokura
SECONDED: Director Geall

THAT the Alberni-Clayoquot Regional District Board of Directors endorse the BC Ferries feedback form and forward it for the consideration at BC Ferries.

CARRIED

i. Request for Decision regarding Beaver Creek Improvement District Final Audit, Highlights Presentation of Draft May 31, 2012 Financial Statements

and Beaver Creek Improvement District Financial Statements ending May 31, 2012

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors approve the Beaver Creek Improvement District final financial statements for the period ending May 31, 2012.

CARRIED

j. Request for Decision – 2013 Board of Directors Schedule

MOVED: Director Bennett
SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors approves the 2013 Regular Board of Directors meeting schedule for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District as presented.

CARRIED

10. PLANNING MATTERS

10.1 ELECTORAL AREA DIRECTORS ONLY

- a. RC10001, CANADIAN SKYLINE HOTELS LTD, BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT**
Rezoning Application – Report and Bylaws P1303 and P1304

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors receive the staff report and recommend proceeding with first reading of Bylaws P1303 and P1304 subject to the applicant demonstrating that the proposed development will have no negative impact on the Lost Shoe Creek Aquifer and compliance with all technical referral agency requirements.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT Bylaw P1303, South Long Beach Official Community Plan Amendment Bylaw, be read a first time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT Bylaw P1304, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the public hearing for Bylaws P1303 and P1304 be delegated to the Director for Electoral Area "C" Long Beach, the Alternate Director, or the Chairperson of the Regional Board.

CARRIED

b. RE12002, ANDERSON, 5722 MERSEY ROAD

Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaw P1294

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors receive the public hearing report for Bylaws P1294 & P1298.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors receive the public hearing minutes for Bylaws P1294 & P1298.

CARRIED

MOVED: Director McNabb
SECONDED: Director Bennett

THAT Bylaw P1294, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1294, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

c. RE12003, VAN DYK, 6016 FALLS STREET
Rezoning Application – Bylaw P1298

MOVED: Director McNabb
SECONDED: Director Bennett

THAT Bylaw P1298, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Kokura

THAT Bylaw P1298, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

d. DVF12006, VAN VLIET, 6088 RENTON ROAD SOUTH
Development Variance Application – Memo & Permit

MOVED: Director Price
SECONDED: Director McNabb

THAT the Board of Directors pass a resolution to issue development variance DVF12006.

CARRIED

Director McNabb left the meeting at 3:20 pm due to a potential conflict of interest.

e. RF12005, ZEAL HOLDINGS INC, 2450 TIMBERLANE ROAD
Rezoning Application – Report and Bylaw P1302

MOVED: Director Geall
SECONDED: Director Price

THAT the Board of Directors receive the staff report and recommend proceeding with first reading of Bylaw P1302 subject to approval from the Ministry of Transportation and Infrastructure under section 52 of the Transportation Act, the applicant agreeing to remove the existing billboards, and meeting technical referral agency requirements.

CARRIED

MOVED: Director Geall
SECONDED: Director Price

THAT Bylaw P1302, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a first time.

CARRIED

*MOVED: Director Geall
SECONDED: Director Price*

THAT the public hearing for Bylaw P1302 delegated to the Director for Electoral Area "F" Cherry Creek, the Alternate Director, or the Chairperson of the Regional Board.

CARRIED

Director McNabb re-entered the meeting at 3:26 pm

10.2 ALL DIRECTORS

a. SURVEYED GPS CADASTRAL TIE PROJECT Memorandum

*MOVED: Director Price
SECONDED: Director Kokura*

THAT the Board of Directors receive the staff memorandum.

CARRIED

11. REPORTS

11.1 STAFF REPORTS

- a. Staff Action Items Report – December 3, 2012
- b. Planning and Development Report – December 1, 2012
- c. Environmental Services Report – December 3, 2012
- d. Finance Department Report – December 3, 2012

*MOVED: Director Bennett
SECONDED: Director Geall*

THAT the Board of Directors receives the Staff Reports.

CARRIED

11.2 COMMITTEE REPORTS

Beaver Creek Water Advisory Committee Meeting – December 3, 2012 – J. McNabb (Verbal)

Director McNabb reported on the meeting held on Monday night. There was good discussion with regarding the previous financial report and pathway to the future for the Beaver Creek water system. The Kitsuksis reservoir project is in final stages of construction.

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors receives this verbal report.

CARRIED

12. UNFINISHED BUSINESS

13. LATE BUSINESS

a. Late Business

MOVED: Director Irving

SECONDED: Director Bennett

THAT the following be allowed for consideration as a late item: fibre-optics on the West Coast.

CARRIED

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Regional District write a letter to BC Hydro, Telus Corporation and Network BC encouraging them to come to an agreement as soon as possible on required improvements to fibre-optics to the West Coast.

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Regional District forward a letter to BC Hydro, Telus Corporation and Network BC supporting the immediate upgrade of existing fibre-optic facilities on the West Coast.

CARRIED

14. QUESTION PERIOD

Mr. W. Nicklin asked the Board of Directors if they were considering banning cardboard at the Alberni Valley Landfill. The Manager of Environmental Services advised that the Regional District will be looking at this in the new year.

15. ADJOURN

MOVED: Director McLeman

SECONDED: Director Kokura

THAT this meeting be adjourned at 3:42 pm.

CARRIED

Certified Correct:

Cindy Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



PORT ALBERNI PORT AUTHORITY

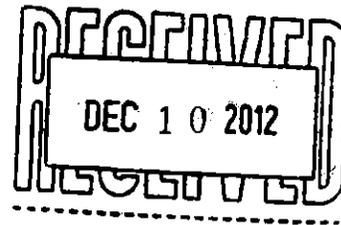
2750 Harbour Road
Port Alberni, B.C. V9Y 7X2
Tel. 250-723-5312 Fax. 250-723-1114
www.portalberniportauthority.ca

ADMINISTRATION PORTUAIRE DE PORT ALBERNI

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December 7, 2012

Cindy Solda, Chairperson,
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3



Re: ACRD Highway Connector meeting, November 15, 2012

Dear Cindy:

Thank you for the opportunity to update the ACRD Highway Connector Committee on the work of the Port Alberni Port Authority-lead Transportation Committee. The cooperative, coordinated efforts of the Port Authority, Regional District, City of Port Alberni and AV Chamber of Commerce have proven to be an effective way to advance our shared interest in improving the road infrastructure in and to the Alberni Valley.

It was identified during the meeting that we needed to examine the role and responsibilities between our two committees to ensure that we were coordinated in our mandates and clearly identify which committee has lead. Both organizations identified capacity issues related to leading the process; however, the Port was encouraged to continue to lead as there was some momentum with the current structure.

At the December 5, 2013 Port Authority board meeting the issue was discussed and the Port Authority re-confirmed its commitment to lead the process if agreed by our partners. We are also proposing to re-visit the terms of reference of the committee with the committee members to explore ways to share capacity and leadership. We will hold a committee meeting early in January to discuss these items. We would also ask the ACRD to review its representation with the passing of Director Wong.

Again, thank you for your support and participation in this important initiative.

Sincerely,

PORT ALBERNI PORT AUTHORITY

Darren Deluca,
Director, Port Alberni Port Authority

cc: Transportation Committee members



Alberni Valley Wrestling Club
10288 Bishop Drive, Port Alberni, BC, V9Y 9A6

Dear Regional District Directors,

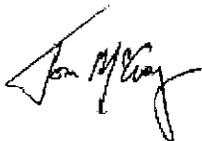
I am writing to submit a request for a grant from the Regional District to assist the Alberni Valley Wrestling Club to host the 2013 Alberni Invitational Wrestling Tournament February 7 – 9, 2013.

The Alberni Invitational Wrestling Tournament is the largest athletic event held on an annual basis in the Alberni Valley. We once again expect over 800 athletes from over 70 programs to compete at this year's Invitational. This will include athletes from middle and secondary schools all over BC as well as elementary aged wrestlers in our Kids Division and college aged wrestlers in our Open Division. Over 200 local athletes from ADSS, Ucluelet, Dunn, Neill and our elementary schools will be participating. We also partner with Dragon Martial Arts to host a Grappling Division.

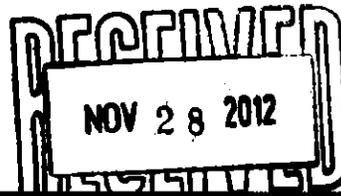
The Alberni Invitational will attract well over 1000 people to the Valley for those three days in February. This will be the 30th year we have hosted this event in addition to hosting four BC High School Wrestling Championships. These events have brought thousands of dollars in economic activity to our area in addition to enhancing the knowledge and appreciation for what the region has to offer. Over 250 volunteers and many, many sponsors help make this event happen each year. Without support of our sponsors and the yearly grants we receive from the Regional District it would be impossible to host this event.

With costs increasing we are hoping the Regional District will consider a grant of \$2,500 this year. We recognize you receive many requests and appreciate whatever support you can give us. Thank you for considering our request.

Sincerely,



Tom McEvay
Alberni Wrestling
250-724-0577
tmcevay@sd70.bc.ca



PAUL YUZYK AWARD
for **MULTICULTURALISM**

Dear Sir/Madam,

In 2009, the Government of Canada established the Paul Yuzyk Award for Multiculturalism to honour people dedicated to promoting integration in Canada.

The award commemorates the pioneering legacy and achievements of the late Senator Yuzyk in the area of multiculturalism. Senator Yuzyk's efforts helped lead to the recognition of multiculturalism as one of the fundamental characteristics of Canadian heritage and identity.

The award acknowledges and honours individuals in communities across Canada who have made exceptional contributions to the integration of newcomers, and is open to all citizens and permanent residents. It includes a \$20,000 grant to be given to an eligible, registered not-for-profit Canadian organization or association of the recipient's choice.

Nominations for the 2013 Paul Yuzyk Award for Multiculturalism are currently being accepted until March 1, 2013.

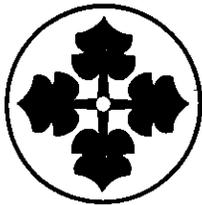
If you know of a deserving individual who has made a significant contribution to the integration of new Canadians, I encourage you to submit a nomination for this prestigious award.

More information about the award, including eligibility requirements, is included in the enclosed brochure. For further details on Senator Paul Yuzyk and the nomination process, please visit www.cic.gc.ca/paulyuzyk.

Please accept my wholehearted thanks for supporting this important initiative.

Sincerely,

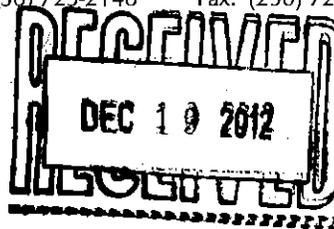
The Honourable Jason Kenney, PC, MP
Minister of Citizenship, Immigration and Multiculturalism



Office of the Mayor

CITY OF PORT ALBERNI

City Hall
4850 Argyle Street,
Port Alberni, B.C. V9Y 1V8
Telephone: (250) 723-2146 Fax: (250) 723-1003



December 14, 2012

British Columbia Institute of Technology
Building SW1 - First Floor
3700 Willingdon Avenue
Burnaby BC
V5G 3H2

Attention: Dr. Don Wright, President

Dear Dr. Wright:

I am writing to you in regards to the ongoing partnership your institution has established with the Western Vancouver Island Industrial Heritage Society (IHS) for the practicum portion of your Railway Conductor Program.

As you may be aware, this partnership is nearing its 7th year of operation with students and instructors coming to our community triannully to engage in a one week practicum. The IHS, together with the City are proud of the longstanding success of this program and the strong relationship that has been developed with your institution.

Despite recent announcements by Canadian Pacific regarding their planned layoffs of 4,500 employees, we know that an aging workforce combined with overall growth of the Canadian railway industry is resulting in high demand for associated training programs. These are positive signals for the partnership between the IHS and BCIT and point to a prospect of future growth and expansion.

It's also been brought to my attention that BCIT is considering moving the primary rail yard operations from the Vancouver campus to Burnaby as part of a larger reorganization of program.

With these developments and opportunities in mind, the Industrial Heritage Society, North Island College and the City of Port Alberni would like to request a meeting with you and/or other members of your senior management team to discuss at a preliminary level the establishment of a satellite conductor program offered here in Port Alberni.

We believe very strongly that our facilities and the coordination provided by the IHS offer a premier training environment, ideally positioned for a conductor training centre:

- **Rail Line & Yard:** the rail line runs a total of ten kilometers, starting in the center of Port Alberni through an industrial corridor, densely populated subdivisions and rural acreages, terminating at the McLean Mill National Historic Site. The students are

exposed to nine controlled and uncontrolled roads or highways that cross the railway tracks which afford excellent opportunities to stop traffic with flags in the daytime and fuses in the nighttime. The rail yard contains six long tracks for practicing switching rail cars while the McLean Mill provides steep grades that present unique challenges for the same task. The IHS has also invested heavily in the ground conditions at the rail yard in recent years to remove foliage and other tripping obstructions.

- **Trains:** the IHS holds two diesel locomotives which enable training and work at either end of the yard with students practicing switching exercises and radio communication similar to a real life rail yard. The students are also provided the highly valuable experience of "kicking" cars in town and then ride the cars to a mock coupling of other railcars.
- **Classroom Facilities:** North Island College has indicated their willingness to provide dedicated modern classroom facilities at their campus. The campus is located within a large sports and education district and in close proximity to the rail yard.
- **Community Attributes:** Port Alberni is a mid-sized rural community that prides itself on our friendly nature and outdoor recreation. I understand many of the students enrolled in the program come from rural areas and we feel that our community would be a comfortable and ideal temporary home.

With an unrestricted site, suitable equipment, community support and high program demand, there appears to be a significant opportunity for an expanded partnership that provides mutual benefits to all.

We are more than willing to travel to your office to conduct the requested meeting and look forward to exploring this matter further.

Please feel free to contact me via Jake Martens, Administrative Assistant at 250-720-2822.

Yours truly,
CITY OF PORT ALBERNI



John Douglas
Mayor

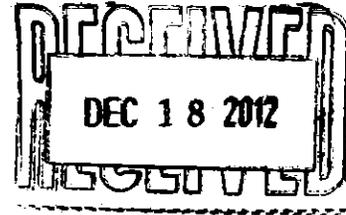
- c. Kevin Hunter, Industrial Heritage Society
Tom Weegar, North Island College
Alberni Clayoquot Regional District
Graham Bruce, Island Corridor Foundation
Honourable Pat Bell, Minister of Jobs, Tourism and Skills Training



Reference: 183341

DEC 13 2012

Cindy Solda
Chairperson
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni BC V9Y 2E3



Dear Ms. Solda:

Thank you for your letter of November 27, 2012, following up on a topic you raised at the Union of British Columbia Municipalities (UBCM) Convention regarding float homes on Great Central Lake and Barclay Sound.

As noted in my letter of October 30, 2012, some of the issues raised in the UBCM meeting fall under the purview of the Ministry of Forests, Lands and Natural Resource Operations— including the concerns you have raised in your recent letter.

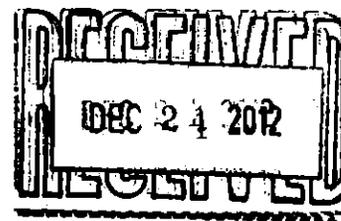
Ministry of Environment staff are continuing to work closely with our colleagues at the Ministry of Forests, Lands and Natural Resource Operations. I have shared a copy of your enquiry with the Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations, for his review and consideration.

Thank you again for taking the time to write.

Sincerely,

Terry Lake
Minister of Environment

cc: Honourable Steve Thomson, Minister of Forests, Lands and Natural Resource Operations



File: 12550-01/Bark, 12550-01/GCL

December 20, 2012

Cindy Solda
3008 Fifth Avenue
Port Alberni, British Columbia
V9Y 2E3

Dear Cindy Solda

Thank you for your letter of November 27, 2012 regarding unauthorized float cabins on Great Central Lake and the West Coast of Vancouver Island. On behalf of Minister Steve Thomson I would like to respond to the Alberni-Clayoquot District Board of Director concerns regarding the charging and collection of occupational fees from float cabin owners.

The Ministry of Forests, Lands and Natural Resource Operations (FLNR) recognizes that occupational payments going to general revenue is a concern for the Alberni-Clayoquot Regional District (ACRD). However, the Ministry of Finance has strict rules about fees collected, and does not allow FLNR to divert occupational fee revenue to other accounts.

Float cabin planning processes are underway in both Barkley Sound and Great Central Lake (GCL). In April 2012 FLNR initiated the float cabin management planning process for Barkley Sound. This planning process has the participation of First Nations, the ACRD and relevant federal agencies. A number of action items came out of the April 2012 meeting and over the summer FLNR and West Coast Aquatic staff developed background materials requested by the group. A second meeting has been scheduled for January 10, 2012 in Port Alberni, and ACRD staff and board members have been invited to participate.

In July 2012 an agreement was reached between FLNR and the Hupacasath First Nation regarding unauthorized float cabins on GCL. Two meetings have been held with ACRD staff and board members to discuss the provisions of this agreement, and the plan to house unauthorized float cabins in two marina sites on the lake. It is hoped that this will be positive solution to the float cabin issue on GCL, and that it will mitigate the ACRD's concerns, regarding environmental impacts, public health and safety.

In September 2012 a communication strategy was crafted by FLNR in the hopes that the ACRD, the Hupacasath First Nation and FLNR can have comprehensive and effective

Page 1 of 2

Ministry of Forests, Lands and Natural Resource Operations West Coast Region

Location:
142-2080 Labieux Road
Nanaimo, BC
V9T 6J9
CANADA

Mailing Address:
142-2080 Labieux Road
Nanaimo, BC V9T 6J9
Tel: (250) 751-7220
Fax: (250) 751-7224

Cindy Solda

communication with each other and the public regarding the planning and establishment of float cabin marinas on GCL.

We look forward to working with ACRD on the development of the float cabin management plan for Barkley Sound, and the float cabin marina planning process for GCL. If you have any further questions about either float cabin management planning process, please contact Anette Thingsted, Land and Resource Specialist at 250-751-3153.

Yours truly,

A handwritten signature in black ink, appearing to read "Myles Mana". The signature is stylized and cursive, written over the printed name.

Myles Mana
Director of Authorizations
West Coast Region



FCM News

December 6, 2012

IN THIS ISSUE:

Update on the Canada-E.U. trade deal

FCM applauds Council's stand on infrastructure investment

President Leibovici to focus on infrastructure in webcast

FCM brings urban conservation concerns to Parliament Hill

Nominations open for 2013 FCM Roll of Honour

Reminder: Less than one month left for Queen's Diamond Jubilee nominations

Update on the Canada-E.U. trade deal

This week, FCM learned of media reports about a leaked copy of an internal European Union (E.U.) **briefing note** which describes issues yet to be resolved in negotiations around the Canada-E.U. Comprehensive Economic Trade Agreement (CETA). While the memo raises some questions, it does not suggest that our federal, provincial and territorial partners have turned their back on our communities, or intend to do so. International Trade Minister Ed Fast made an unequivocal commitment earlier this year to respect FCM's **seven principles** for CETA and other trade agreements. It will be important for you and your provincial-territorial municipal association to ensure your provincial or territorial government has committed to our principles, since these governments have a lot of influence over the procurement section of the agreement. If you have any questions, please contact [Adam Thompson](#), FCM Policy Advisor, at 613-907-6247.

FCM applauds Council's stand on infrastructure investment

FCM has written to Darrell Dexter, Premier of Nova Scotia and Chair of the Council of the Federation, to thank him and the Council for their leadership and **support** regarding infrastructure investment. FCM is pleased the Council recently stated that infrastructure investment is critical to Canada's job growth and economic prosperity. The Premiers believe federal investments should follow a flexible "base-plus per capita" formula that will allow strategic investments by all jurisdictions. FCM is reassured that the Council believes provinces and territories should continue

to match federal infrastructure funding, strengthening the historic intergovernmental partnership on infrastructure funding that benefits so many communities.

President Leibovici to focus on infrastructure in webcast

On December 10, join FCM President Karen Leibovici for a live webcast where you can hear the latest details on what's happening with the federal government's process to develop a new long-term infrastructure plan. Running from 2:10 p.m. - 3 p.m. EST, President Leibovici's web presentation will be part of the 2012 Hometown Summit focusing on infrastructure and sustainability. The Summit will be hosted in a virtual conference centre by the Federation of Northern Ontario Municipalities, making it accessible from anywhere in the world. To access President Leibovici's webcast and other content from Hometown Summit speakers, please complete and submit the [Hometown Summit Registration](#) form.

FCM brings urban conservation concerns to Parliament Hill

Marguerite Ceschi-Smith, vice-chair of FCM's Standing Committee on Environmental Issues and Sustainable Development, appeared before the Parliamentary Committee on Environment last week to talk about urban conservation and in particular the urban forestry challenges facing municipalities. Invasive pests, climate change and other factors are taking a toll on the green spaces of Canadian cities and communities, and there is an important leadership role for the federal government to play in bringing national solutions to a challenge that crosses municipal, provincial and territorial borders. Visit the House of Commons [web page](#) and look at the November 26 entry. There you can click the webcast icon in the top-right of the box to view a recording of Ceschi-Smith's remarks.

Nominations open for 2013 FCM Roll of Honour

FCM is looking for the shining stars of local government in Canada, and we need your help. If you know a municipal champion deserving of national recognition, nominate him or her for the 2013 FCM Roll of Honour. Our Roll of Honour is an important way to thank individuals for their dedication to good local government. Members of FCM's Executive Committee, its Board of Directors, a member municipality or a provincial/territorial municipal association may nominate eligible candidates. See the Roll of Honour [Terms of Reference](#) for nomination criteria and other information. Please send your nomination to FCM at honour@fcm.ca. Nominations close on **Monday, March 4, 2013**.

Reminder: Less than one month left for Queen's Diamond Jubilee nominations

Municipalities have less than one month left to [nominate candidates](#) to receive the Diamond

Jubilee Medal. The Diamond Jubilee marks the 60th anniversary of Her Majesty Queen Elizabeth II's accession to the Throne, and the medal program is the centrepiece of celebrations organized by the Government of Canada. Some 60,000 deserving Canadians are expected to receive a Jubilee medal. The deadline for nominations is December 31, 2012. All communities in Canada are invited to nominate candidates to receive the medal. Please advise all members of council and all municipal officials of this expanded opportunity to honour deserving members of your community.

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Federation of Canadian Municipalities • 24 Clarence Street, Ottawa, Ontario K1N 5P3 • T. 613-241-5221 • F. 613-241-7440

December 20, 2012

LTIP update for holidays

Dear members,

As we head into the holiday season, we are also entering the critical final weeks of our campaign for a new long-term infrastructure plan. Final decisions on Budget 2013 will be made between January and March, and FCM is continuing to reach out to MPs who can influence budget decisions.

If you meet local MPs over the holidays, we ask that you raise LTIP and emphasize an essential point about what municipalities need, and why:

Predictable financing is the most important part of FCM's plan. Here's why:

- Predictable financing provides municipalities with the long-term security they need to make smart investments rather than relying on the 'lottery' through application-based funding.
- Predictable financing enables the most cost-effective and efficient use of tax-payer dollars.
- Predictable financing benefits MPs in all ridings because it enables visible investments in core infrastructure projects such as transit, roads and bridges, water and wastewater infrastructure.

For more detailed information, please refer to FCM's Submission to the Government of Canada's Long-Term Infrastructure Plan Consultation - [The Road to Jobs and Growth: Solving Canada's Municipal Infrastructure Challenge](#), and the corresponding [news release](#).

FCM offices will be closed from December 24 and will reopen on January 2. Happy holidays!

Brock Carlton
Chief Executive Officer

Subject: FW: [Press Release] ICET Announces Funding for Gibsons Landing Harbour

Subject: [Press Release] ICET Announces Funding for Gibsons Landing Harbour



Press Release

ICET Announces Funding for Gibsons Landing Harbour

December 6, 2012

For Immediate Release

Courtenay, BC – The Island Coastal Economic Trust (ICET) today announced funding approval of \$330,000 for the Gibsons Landing Harbour Authority Project in Gibsons. The total cost of the project is estimated at \$1.3 million.

The Gibsons Landing Harbour Authority's project is a multi-phased, multi-use harbour revitalization initiative. This first phase of the project consists of a drive-on, side-by-side concrete float and a commercial grade drive-on ramp. Future phases of the comprehensive project will provide additional floats, floating breakwaters and reconfiguration of the total harbour space for maximum efficiency.

"ICET is pleased to invest in the Gibsons Landing harbour, an initiative that will support the regional economy by creating jobs and promoting growth," stated ICET Chair Phil Kent. "This investment will help the Gibsons Landing Harbour Authority develop important infrastructure to support marine-related activities in Gibsons and throughout the entire region. This is another example of what the Province had in mind when it created the Trust – the opportunity for communities to develop visionary projects suiting their needs while allowing them the opportunity to be part of the decision making process for the allocation of Trust funds. The Board lauds the Province for creating this model that supports projects like this, which serve to diversify and strengthen the local and regional economies," stated Kent.

"We are very pleased that this funding collaboration between the federal government, the Island Coastal Economic Trust, and the community will allow us to meet the needs of the commercial fishery through improvements in loading and unloading efficiencies, the needs of residents and businesses through improved barge access to Gambier, Keats and Paisley Islands, and attract tourists through increased marine capacity" stated Terry Rhodes, President of the Gibsons Landing Harbour Authority. "These improvements will also support the marine services sector by allowing easier access to the

harbour. When the businesses in our region succeed, our communities reap the benefits.”

Town of Gibsons Mayor Wayne Rowe stated, “We are thrilled that the Gibsons Landing Harbour Authority received this funding from ICET. As the Town of Gibsons is one of the few remaining working commercial harbours, this expansion will support the fishing industry and increase the usability of the harbour for a variety of uses and significantly enhancing the economic revitalization of Gibsons Landing.”

About the Island Coastal Economic Trust

The Island Coastal Economic Trust (ICET) was established in 2006 by the Government of British Columbia to help diversify the economies of central and northern Vancouver Island and the Sunshine Coast. ICET funds community driven economic development initiatives in targeted sectors to spark new and sustainable regional economic growth. These sectors include: forestry, transportation, tourism, mining, energy, economic development, agriculture and aquaculture, and small business.

ICET is managed by an independent Board of Directors comprised of thirteen members – eight Mayors and five provincial appointees from the ICET Region. ICET has approved \$47 million for almost 90 projects on the Island and Sunshine Coast since implementing its grant program in 2007. The total impact of these investments is estimated at over \$260 million.

A full overview of ICET can be found at www.islandcoastaltrust.ca

For further information:

Mayor Phil Kent, ICET Chair
City of Duncan
Tel. 250-709-0186
mayor@duncan.ca

Line Robert, CEO
Island Coastal Economic Trust
Tel. 250-871-7797 Extension 223
line.robert@islandcoastaltrust.ca

Joseph Wright, Director
Gibsons Landing Harbour Authority
Tel. 604-886-8017
glha@telus.net

Charlene SanJenko, Councillor
Town of Gibsons
Tel. 604-741-7985
anjenko@gibsons.ca



Visit us Online at www.IslandCoastalTrust.ca

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† 604.983.7312 † 604.985.9417 † info@LonsdaleEnergy.ca
141 West 14th Street, North Vancouver BC V7M 1H9

REPORT

To: Mayor Darrell Mussatto and Members of Council

From: Ben Themens, Director, LEC

SUBJECT: RETURN TO THE PST

Date: December 5, 2012

file: 5500-06-01

RECOMMENDATION:

PURSUANT to the report of the Director of Lonsdale Energy Corp., dated December 5, 2012, entitled, "Return to the PST":

WHEREAS the City of North Vancouver, through its wholly-owned district energy corporation, Lonsdale Energy Corp. (LEC), has been providing heat to various buildings located in its municipality since 2003;

WHEREAS when the former British Columbia Social Service Tax (PST) was in place, the City and LEC made representations to various British Columbia ministers to request that the Social Service Tax Act be amended to provide a level playing field to energy providers throughout British Columbia;

WHEREAS the implementation of the Harmonized Sales Tax (HST) provided for an equitable taxation of energy that allowed energy providers to compete and be evaluated on the basis of their technical merits;

WHEREAS the province is set to return to a PST system on April 1, 2013;

AND WHEREAS the new PST could increase LEC's rates by 5% which would negatively impact existing customers as well as reduce LEC's cost advantage to incite existing, less energy efficient, buildings to connect to its system;

THEREFORE BE IT RESOLVED THAT the City of North Vancouver requests that the PST be implemented in a way that will ensure that all energy providers

are treated equitably so that they may compete on the basis of their respective system efficiencies, technical merit and carbon emissions;

THAT this goal be achieved by including provisions in the future PST that will:

- 1) Provide for the exemption or the reimbursement of PST charges on energy (gas, electricity) purchased for the purpose of generating energy for resale;
- 2) Make available the former exemption on Production Machinery and Equipment to equipment purchased by district energy systems; and
- 3) Maintain, as per the former PST regulation, the PST exemption on the sale of Heat to residential district energy customers;

AND THAT copy of this resolution and report be forwarded to the Premier of the province of British Columbia; the Minister of Finance and House Leader of the province of British Columbia; the Members of the Legislative Assembly of North and West Vancouver; all UBCM municipalities; and LEC customers.

ATTACHMENTS:

1. Summary of Past Activities – Application of the PST on LEC

PURPOSE:

This report provides a review of the impact of the proposed PST on the rates and competitiveness of Lonsdale Energy Corp. (LEC). LEC believes that it is not the intention of the government to introduce a taxation system that will influence the competitiveness of energy systems that might otherwise contribute to reaching the province sustainability objectives. It proposes that a resolution be sent to government representatives requesting that they re-examine the issues concerning the application of the PST on energy processing utilities.

BACKGROUND:

The BC government has introduced legislation on May 14, 2012, to meet the government's commitment to return to the Provincial Sales Tax on April 1, 2013. As committed during the referendum leading to this decision, the PST is being re-implemented with all its former permanent exemptions.

The former PST was prejudicial to District Energy (DE) systems and the implementation of the HST did provide an opportunity to level the playing field of DE systems vis-à-vis other energy providers.

This report provides some background regarding the application of the PST and recommends that the PST be amended to ensure that it is equitable to all energy providers. The issues surrounding the application of the PST have been of concern to

LEC since it first started to produce heat. Attachment 1 provides a short summary of the efforts and results that have been achieved regarding these issues.

DISCUSSION:

It is now widely recognized that DE systems contribute to the economic, social and environmental sustainability of British Columbia.

Originally, the City of North Vancouver created LEC in large part to reduce the City's demand for hydro-electricity as a space heating energy source. At that time, the City's view was, and still is, that the Province's hydro-electric resource is of extraordinary high value, especially in an e-commerce age, but continues to be consumed in very low grade applications such as space heating in our developing and densifying urban centres. LEC has successfully met this initial goal of ensuring that hydro-electricity is not used as a direct heating source in North Vancouver's real estate developments.

Since then, LEC has connected more than 2.4 million square feet of properties to its network and the City and LEC have expanded LEC's role and goal toward ensuring that the most appropriate source of energy is used whenever available. Furthermore, LEC is not only connecting new projects, as it has successfully integrated existing building for the purpose of enhancing their heating system performance and efficiency.

However, to achieve such a goal, it is important that all energy providers be compared on the basis of energy efficiency rather than the incentives or tax treatment that they receive. Failure to do so is seriously detrimental to the long-term viability of LEC and other alternative energy providers. In addition, it will frustrate federal and provincial green house gas reduction objectives, national and provincial energy efficiency objectives, and the development of a community energy industry in the Province of BC.

The recommendation included in this report aims at fostering a business environment that will encourage the development and implementation of various energy generation technologies in British Columbia. More specifically with regard to DE systems, the purpose is to place LEC energy consumers on the same cost level as non-LEC consumers of energy, and to ensure that LEC's energy is available to potential new customers on the same terms as other energy providers.

LEC's Approach to DE System Implementation

LEC believes that the issues that are being brought to the attention of the government are of great importance for British Columbians. LEC is playing an important role in reducing the environmental footprint associated with space and domestic hot water heating. Presently, LEC provides heat to nearly 2,200 residential units as well as various commercial and institutional premises. New customers are constantly being added to the system.

The City of North Vancouver through LEC has successfully ensured that these residential suites are not heated using electric baseboard heating. To date, LEC has used natural gas to generate energy. However, LEC's system of high efficiency

interconnected boilers has proven to be at least 15% more energy efficient than standard stand-alone boilers installed in each building. Far more important, LEC's current gas boilers are being supplemented and replaced with alternative technology energy sources as they become available. For instance, heat from 120 solar panels is used in priority in LEC's system when available. LEC has also completed the construction of a geo-exchange and heat pump system that can produce heating and cooling simultaneously which enhances the overall efficiency of this energy source. In this case while one institutional building requires cooling, the heat generated during the process is provided to the residential buildings of the neighbourhood. LEC is also constantly investigating other energy sources such as the use of biomass and ocean-source energy generation.

The strategy LEC has followed is to get the district heating system up and running with available technology, and then bring renewable sources of energy as fast as possible, so that each building constructed, may be immediately supplied by the DE system. A high-rise building constructed today, using electric baseboard heating, will be drawing electricity from the grid for the next 50 years. District heating must be a viable alternative now to avoid that future.

Impact of the former PST on DE Systems

LEC has been a supporter of the new Harmonized Sales Tax (HST). The previous PST was prejudicial to DE systems in two ways, first, by forcing DE suppliers to pay PST on energy acquired to create heat for residential customers, when residential customers who acquired energy directly and created their own heat did not pay PST, and secondly, by providing an exemption on the purchase of production machinery or equipment to energy providers but denying it to LEC due to the fact that it is municipally owned. By preventing such inequities, the implementation of the HST provided an opportunity to level the playing field of DE systems vis-à-vis other energy providers.

Issues surrounding the application of the PST were a concern for the City of North Vancouver and LEC since it first started its operations in 2004. As summarized in attachment 1, the City and LEC spent significant resources to meet with government representatives, prepare briefing notes and suggest amendments to the legislation for the purpose of minimizing the impact of the PST on DE system providers. At the time of the HST implementation, the two sources of inequity mentioned in the preceding paragraph were still pending and being reviewed by the BC government.

Based on information found on the BC government website, it seems that the regulations are still being prepared. However, Bill 54 "Provincial Sales Tax Act" has received third reading on May 31st, 2012 and the terms of this legislation will clearly be prejudicial to DE system providers.

The legislation defines heat, electricity and natural gas as being tangible personal property. Subsection 141(1) of the legislation stipulates that tangible personal property that is used for the purpose of being processed, fabricated or manufactured into other tangible personal property for the purpose of retail sale is exempt from tax. However,

subsection 141(3) specifies that if the tangible personal property is used to produce energy or is used as a source of energy, the exemption does not apply.

LEC has requested to be contacted by a government representative to obtain more details but has yet to receive a reply. However, based on the information received to date, it seems that the issues identified in the former PST legislation are included in the new PST legislation.

Recommendations

LEC maintains its contention that the legislation should ensure that all energy providers are compared on the basis of energy efficiency, carbon emissions and technical merit rather than the tax treatment that they receive. Consequently, this report recommends three specific provisions that should be considered while reintroducing the PST.

- 1) Provide for the exemption or the reimbursement of PST on energy (gas, electricity) purchased for the purpose of generating energy for resale.

Under the former PST, LEC had to pay PST on its natural gas purchases. When natural gas was directly purchased by a residential customer, no PST was paid. While LEC is using high-efficiency boilers, the PST charge would put the DE system at a competitive disadvantage. This created an incentive for customers to use stand-alone systems with potentially less efficient technologies. The same incentive existed for commercial users since in their case; LEC had not only to pay PST on its natural gas purchases but had to also charge PST on the heat purchased by commercial users, resulting in a double taxation of commercial users. Note that LEC pays the carbon tax on its gas purchases which is then passed on to its customers.

- 2) Make available the former exemption on Production Machinery and Equipment to equipment purchased by community energy systems.

Under the former PST regulations, BC Hydro, Terasen Gas (now Fortis Gas) and several other privately owned companies were provided a PST exemption on the purchase of their production machinery or equipment. LEC being municipally owned was not allowed this exemption.

- 3) Maintain, as per the former PST regulation, the PST exemption on the sale of Heat to residential DE customers.

Until 2006, heat sold to residential customers was subject to PST while other types of energy such as natural gas and electricity were exempt. The new legislation should maintain this exemption implemented in 2006 to include all types of energy.

Conclusion

These measures would ensure that all energy providers are compared on the basis of energy efficiency and technical merit rather than the tax treatment that they receive. For instance, LEC generates some of the energy that it distributes from high-efficiency boilers and solar panels. Under the current scenario, this energy with lower carbon

content would end up including a PST charge, while the heat provided by potentially less efficient stand-alone in-building gas furnaces would be tax exempt. Such a scenario would defeat the purpose of the Carbon Tax by providing an incentive for owners to implement their own stand-alone system. Overall, providing the same provincial rebate (as well as applying the same Carbon Tax) on the energy provided by DE systems will contribute to the success of the BC Energy Plan.

The rate structure of LEC is such that a PST/HST reduction/exemption translates into a direct reduction of the rates charged to LEC's customers. An important consequence of the HST implementation was that a level playing field further enhanced the attractiveness for existing older buildings that may be equipped with heating systems of poor efficiency, to connect to LEC as well as to other DE systems. Under the proposed PST it seems that LEC's competitiveness in this regard will be greatly reduced.

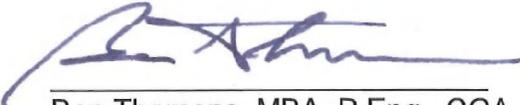
FINANCIAL IMPLICATIONS:

LEC has attempted to quantify the impact of the PST on its competitiveness. LEC estimates that the application of the PST on its energy as well as machinery and equipment purchases has an impact of approximately 5% on the amount invoiced to its customers. Gas purchases currently accounts for approximately 50% of the amount invoiced by LEC to its customers. A 7% tax on gas purchases implies that customers will be impacted by an amount of approximately 3.5% on their total invoices. Current natural gas prices being extremely low and considering that LEC's invoicing is adjusted to follow gas pricing increases, this impact could easily increase to 4% if gas prices were to increase in the future.

The tax on Production Machinery and Equipment applies to equipment only and contractual services are exempt. Without an exemption, PST applies to the purchase of boilers, distribution pipes, heat exchangers, etc. LEC is still a capital intensive organization as it continues expanding its distribution system and heat generation installations. LEC estimates that the net impact of the tax on machinery and equipment will impact its customers by approximately 1%.

A LEC rate increase of 4.5% to 5% has significant implications for LEC. While such an increase is significant for LEC's existing customers, it also reduces LEC's cost advantage to incite existing less energy efficient buildings to connect to its system.

RESPECTFULLY SUBMITTED BY:



Ben Themens, MBA, P.Eng., CGA
Director, LEC

REVIEWED BY:



A.K. Tollstam, B.Comm, CA
President, LEC

Attachment 1**Summary of Past Activities – Application of the PST on LEC**

The issues surrounding the application of the PST have been of concern to Lonsdale Energy Corp. (LEC) since it first started to produce heat. The following provides a short summary of the efforts and results regarding this issue.

- July 2004: LEC requests a ruling from the Ministry of Provincial Revenue on the application of the PST on its sales and purchases.
- September 2005: Meeting with the Honourable Rick Thorpe, Minister of Provincial Revenue to discuss the draft rulings received from the ministry and the impact of the draft ruling on district energy systems competitiveness.
- October 2005: LEC receives the official ruling of the Ministry of Provincial Revenue. The ruling stipulates that LEC must charge PST on the sale of its heat and pay PST on the purchase of its energy (gas and electricity) resulting in a double taxation to LEC customers. When compared to the option of installing stand-alone boilers in each building, the decision results in increasing the cost of heat by twice the amount of the PST for residential premises and once for commercial locations. While PST is exempt on gas and electricity directly purchased by residential premises, the PST must be paid by LEC on its gas and electricity purchases and LEC must also charge PST on the heat that it delivers. For commercial users, while they are not PST exempt on their gas and electricity purchases, they are now paying the PST twice via the tax paid by LEC on its purchases and the tax charged to them on heat.
- February 2006: The Provincial Budget clarifies the definition of tangible personal property to include Heat. The Budget also introduces an exemption from the PST for heat purchased for residential use. This exemption may be applied retroactively to February 21, 2000. The result of this amendment to the Social Service Tax Act is that the differential between the stand-alone boiler and district energy option is reduced, since PST is only paid once on LEC's purchases of gas and electricity.
- October 2006: Meeting with the Honourable Carole Taylor, Minister of Finance to request that the Social Service Tax Act and Regulations be amended to:
- 1) remove the PST charges on gas purchased for the purpose of generating energy for resale;
 - 2) allow the exemption on Production Machinery and Equipment on equipment purchased by Lonsdale Energy Corp. by including Lonsdale Energy Corp. in the list of companies exempted from

the exclusion under Section 13.10 (e) of the regulations. The list already included the British Columbia Hydro and Power Authority as well as the Columbia Power Corporation. The exemption was also available to privately owned energy providers and this step was required to provide a level playing field to LEC.

- September 2007: Meeting with the Honourable Richard P. Neufeld, Minister of Energy, Mines and Petroleum Resources to ask his support to amend the Social Service Tax Act to remove PST charges on gas purchased for the purpose of generating energy for resale and allow the exemption on Production Machinery and Equipment on equipment purchased by community energy systems.
- March 2008: Meeting with Mr. Chris Trumpy, Deputy Minister, Ministry of Finance to discuss the issues brought forward to the Minister of Finance in October 2006.
- July 2009: BC government announces that it will combine the PST with the federal Goods and Services Tax (GST) in a single HST.
- September 2009: BC Minister of Finance announces in the provincial budget a new HST exemption consisting in "a provincially administered point-of-sale rebate for residential energy – similar to the existing PST exemption". The Minister added that "That means the HST will not increase consumers' costs for oil, electricity, natural gas, or propane used to heat or power homes."



The Corporation of **THE CITY OF NORTH VANCOUVER**
CITY CLERK'S DEPARTMENT

E-MAIL CORRESPONDENCE

To: All Union of British Columbia Municipalities Members
Attention: Mayor and Council
From: Robyn G. Anderson, City Clerk
Subject: Return to the PST
Date: December 12, 2012
File No: 5500-06-01

The City Council at its regular meeting of Monday, December 10, 2012, unanimously endorsed the following resolution:

"PURSUANT to the report of the Director, Lonsdale Energy Corp., dated December 5, 2012, entitled "Return to the PST":

WHEREAS the City of North Vancouver, through its wholly-owned district energy corporation, Lonsdale Energy Corp. (LEC), has been providing heat to various buildings located in its municipality since 2003;

WHEREAS when the former British Columbia Social Service Tax (PST) was in place, the City and LEC made representations to various British Columbia ministers to request that the Social Service Tax Act be amended to provide a level playing field to energy providers throughout British Columbia;

WHEREAS the implementation of the Harmonized Sales Tax (HST) provided for an equitable taxation of energy that allowed energy providers to compete and be evaluated on the basis of their technical merits;

WHEREAS the province is set to return to a PST system on April 1, 2013;

AND WHEREAS the new PST could increase LEC's rates by 5% which would negatively impact existing customers as well as reduce LEC's cost advantage to incite existing, less energy efficient, buildings to connect to its system;

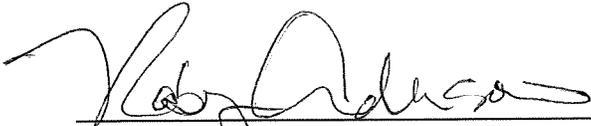
THEREFORE BE IT RESOLVED THAT the City of North Vancouver requests that the PST be implemented in a way that will ensure that all energy providers are treated equitably so that they may compete on the basis of their respective system efficiencies, technical merit and carbon emissions;

Continued...

THAT this goal be achieved by including provisions in the future PST that will:

- 1) Provide for the exemption or the reimbursement of PST charges on energy (gas, electricity) purchased for the purpose of generating energy for resale;
- 2) Make available the former exemption on Production Machinery and Equipment to equipment purchased by district energy systems; and
- 3) Maintain, as per the former PST regulation, the PST exemption on the sale of Heat to residential district energy customers;

AND THAT a copy of this resolution and report be forwarded to the Premier of the Province of British Columbia; the Minister of Finance and House Leader of the Province of British Columbia; the Members of the Legislative Assembly of North and West Vancouver; all UBCM municipalities; and LEC customers.”



Robyn G. Anderson, City Clerk
City of North Vancouver
141 West 14th Street
North Vancouver, BC V7M 1H9
Phone: 604-990-4233
email: randerson@cnv.org web: www.cnv.org

Attachment (Electronic version posted on www.cnv.org/city_hall/council_meetings/council_meeting_agenda)

cc A. K. Tollstam, City Manager
 B. Themens, Director, Lonsdale Energy Corp.

TO: Members of the Authority

FROM: Chair Frank Leonard

DATE: December 14th, 2012

RE: Moody's announces rating impact on issuers linked to the Province of British Columbia – MFA affirmed at Aaa Outlook Stable

On Wednesday of this week, Moody's revised the credit rating for the province of British Columbia. The rating outlook was adjusted to negative from stable, while maintaining the Aaa level.

In conjunction with the revision of the Province of British Columbia's outlook, Moody's announced yesterday evening that the MFA is affirmed at Aaa outlook stable. In the press release, Moody's states,

“The rating affirmation of MFABC reflects its strong institutional framework and substantial liquidity, along with its continued solid fiscal and financial position.”

We are very pleased with our continuing status. We are grateful to be on the shrinking list of triple A, outlook stable.

Should you have any questions please contact either:

Chair Frank Leonard
c/o District of Saanich: 250-475-5510

Robin Stringer
Chief Administrative Officer
250-383-1181 ext.: 222



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: January 03, 2013

RE: Community Food Charter

Background

Vicki Lee and Bob Haynes with the Port Alberni Farmers' Market Association have drafted a community food charter for the Alberni Valley. A community food charter communicates a vision for a sustainable community food system. It is a statement of values and principles to guide a community's food policy. The main focus of the Alberni Valley food charter is to promote food security where all residents should have access to "nutritious, safe, personally acceptable and culturally appropriate foods, produced in ways that are environmentally sound and socially just".

The community food charter has been endorsed by the City of Port Alberni and supported by the Alberni Valley Transition Towns Society, Alberni Valley Farmer's Institute, Alberni Valley Social Planning Council and the Vancouver Island Healthy Authority. Supporting the community food charter will help guide food policy and help the Agricultural Development Committee implement the goals and actions identified in the Alberni Valley Agricultural Plan.

The community food charter provides a guiding document and vision for the agricultural initiatives that the Regional District is actively involved with including:

- Supporting the Islands Agriculture Show to be held February 1-2, 2013 in Cowichan where the Alberni Valley will be the feature farming community.
- Developing new agricultural policies and objectives in the updated Official Community Plans.
- Supporting the Transition Towns Society with a comprehensive survey of resident's eating habits in the Alberni Valley.
- Continuing to implement the action items identified in the Agricultural Plan with priorities and direction provided by the Agricultural Development Committee.

Recommendation

That the Regional Board endorse the Alberni Valley Community Food Charter as presented.

Food Charter

For presentation to the ACRD Regional Board in January 2013

In 1976, Canada signed the United Nations Covenant of Social, Economic, and Cultural Rights, which includes “the fundamental right of everyone to be free from hunger.”

Food security is defined as : when all people, at all times, have access to nutritious, safe, personally acceptable and culturally appropriate foods, produced in ways that are environmentally sound and socially just.

The Port Alberni Farmers’ Market Association along with the Farmers’ Institute, the Vancouver Island Health Authority, Transition Towns and several other local groups all support our national commitment to food security, and the following principles:

Community Economic Development

Locally-based food systems enhance the City and the Region’s economy. Greater reliance on local food systems strengthens our local and regional economies, creates employment, and increases food security.

Ecological Health

A whole-system approach to food protects our natural resources, reduces and redirects food waste, and contributes to the environmental stability and well-being of our local, regional, and global communities.

Social Justice

Food is a basic human right. All residents need accessible, affordable, healthy, and culturally appropriate food. Children in particular require adequate amounts of nutritious food for normal growth and learning.

Collaboration and Participation

Sustainable food systems encourage civic engagement, promote responsibility, and strengthen communities. Community food security improves when local government collaborates with community groups, businesses, and other levels of government on sound food system planning, policies and practices.

Celebration

Sharing food is a fundamental human experience. Food brings people together in celebrations of community and diversity.

Definitions in Charter

Culturally appropriate food: Essential nutrients within specific cultural diets. ie. foods of the First Nations inhabitants of the region.

Local producers: Anyone who is producing food as a way of supporting their household whether financially with commercial foodstuffs or as homesteaders, farmers or backyard gardeners.

To create a just and sustainable food system, the Alberni-Clayoquot Regional District can:

- Be leaders in municipal and regional food-related policies and programs.
- Support regional farmers and food producers.
- Expand urban agriculture and food recovery opportunities.
- Promote composting and the preservation of healthy soil.
- Encourage humane treatment of animals raised for food.
- Support sustainable agriculture and preserve farm land resources.
- Improve access to healthy and affordable foods.
- Increase the health of all residents of the Regional District.
- Talk together and teach each other about food.
- Celebrate our region's diverse food cultures.
- Champion the importance of food security to federal, provincial, and regional government partners.
- Champion the right of all residents to have access to adequate amounts of safe, and nutritious food without the need to resort to emergency food providers and advocate for policies that support the secure and dignified access to the food people need.
- Sponsor nutrition programs and services that promote healthy growth in children and help prevent diet-related diseases in later life.
- Partner with local producers, community, cooperative, business, and government organizations to increase the availability of healthy local foods.
- Support events that highlight the region's diverse food shed.
- Promote food safety programs and services.
- Foster a civic culture that inspires all Regional District residents and all local government departments to support local food producers and food programs that provide cultural, social, economic, and health benefits by adopting food purchasing practices for Regional District sponsored events that serve as a model of health, social and environmental responsibility.
- Encourage the use of our community gardens to increase food self-reliance, improve fitness, contribute to a cleaner environment, and enhance community development.
- Advocate for the protection of local producers, agricultural lands and support agriculture through initiatives that highlight the importance of our farmers by working towards an equitable economy that values food producers and the land they grow food on.
- Foster policies that encourage and assist residents to produce their own food in their gardens and back yards.
- Recognize that water is an intricate and essential element to a healthy community and advocate for responsible usage and the protection of our watershed.
- Work with community agencies, residents' groups, businesses and other levels of government to achieve these goals.



MEMORANDUM

To: Board of Directors

From: Janice Hill, Environmental Services Assistant

Date: January 3, 2013

Subject: West Bamfield Dock Improvements Update

In April of 2010, the ACRD (on behalf of the Bamfield Harbour Authority) was awarded \$50,000.00 of funding from Island Coastal Economic Trust (ICET) towards the construction of the West Bamfield Dock Improvements Project with an estimated total cost of \$185,000.00. There is no financial support from the ACRD for this project. The ACRD is providing administrative support required to for the ICET funding. The remainder is being funded by the Bamfield Harbour Authority (BHA) and Department of Fisheries and Oceans Small Craft Harbours (SCH)

Originally the dock improvements consisted of 9 components:

1. Firefighting Improvements (\$35,000)
2. Resurface Ramp (\$5000)
3. Expand Approach at Top of Ramp (\$15,000)
4. Office Building (\$10,000)
5. Build New Pod Float (\$60,000)
6. Build new Signage (\$3,000)
7. Finger Docks (\$16,000)
8. Connect Anchors (\$15,000)
9. Refresh existing Approach to Dock (\$26,000)

As of January 15, 2013 all but two of the components will be completed. The office building and finger docks will not be completed. Neighbouring business owners expressed concerns over of the impact of these two components to their property and the BHA has complied with their concerns and has removed them from the improvements. SCH have agreed to this change.

A final report will be submitted to ICET by the end of January, 2013.



M E M O R A N D U M

TO: Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: January 3, 2013
RE: Finance Warrant No.524

Recommendation:

That the Board of Directors approves Finance Warrant Number 524 in the amount of \$738,791.03 dated December 31, 2012.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. **GENERAL**

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. **TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS** – none

3. **FINANCIAL** – none

4. **POLICY OR LEGISLATIVE** – none

5. **RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN**

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. **COMMUNICATION ISSUES** - none

Submitted by: Teri Fong, CGA, Manager of Finance

Cheque Register - Detail - Supp.



AP5100

Date : Jan 03, 2013

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Supplier : 0001 To 9193
 Trans. Date : 01-Dec-2012 To 31-Dec-2012
 Cheque Date : 01-Dec-2012 To 31-Dec-2012
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0030	ACKLANDS-GRAINGER INC.					
33239	07-Dec-2012	Issued	188	C		876.73
4354 0502710	01-4-2500-000	PAYABLES - TRADE		33.84		
Invoice Description --> BCVFD - EQUIPMENT SUPPLIES						
4354 0503966	01-4-2500-000	PAYABLES - TRADE		68.24		
Invoice Description --> BCVFD - SUPPLIES						
4354 0504457	01-4-2500-000	PAYABLES - TRADE		78.98		
Invoice Description --> LBA - TERMINAL SUPPLIES						
4354 0503983	01-4-2500-000	PAYABLES - TRADE		90.84		
Invoice Description --> BCVFD - HALL SUPPLIES						
4354 0504214	01-4-2500-000	PAYABLES - TRADE		175.59		
Invoice Description --> BCVFD - EQUIPMENT SUPPLIES						
4354 0504120	01-4-2500-000	PAYABLES - TRADE		429.24		
Invoice Description --> BCVFD - SUPPLIES						
Total :				876.73	0.00	876.73
33296	20-Dec-2012	Issued	194	C		357.80
4354 0505049	01-4-2500-000	PAYABLES - TRADE		69.75		
Invoice Description --> BCWS - SAFETY EQUIPMENT						
4354 0504675	01-4-2500-000	PAYABLES - TRADE		288.05		
Invoice Description --> BCVFD - EQUIPMENT						
Total :				357.80	0.00	357.80
Supplier Total :				1234.53	0.00	1234.53
0059	ADELHARDT CONCRETE PLUS					
33297	20-Dec-2012	Issued	194	C		21788.54
528304	01-4-2500-000	PAYABLES - TRADE		408.02		
Invoice Description --> AVLF - CAPITAL - BAMFIELD SHARE SHEDS						
528301	01-4-2500-000	PAYABLES - TRADE		21380.52		
Invoice Description --> AVLF - CAPITAL - BAMFIELD SHARE SHEDS						
Total :				21788.54	0.00	21788.54
Supplier Total :				21788.54	0.00	21788.54
0131	AGS BUSINESS SYSTEMS INC.					
33243	07-Dec-2012	Issued	188	C		1232.00
716265	01-4-2500-000	PAYABLES - TRADE		1232.00		
Invoice Description --> ACRD OFFICE - RICOH MP 6002SP DIGITAL COPIER - SERVICE AGREEMENT						
Total :				1232.00	0.00	1232.00
Supplier Total :				1232.00	0.00	1232.00
0170	AINES & TYLER ELECTRIC					
33298	20-Dec-2012	Issued	194	C		425.51
12-000927	01-4-2500-000	PAYABLES - TRADE		425.51		
Invoice Description --> ACRD OFFICE - MEN'S WASHROOM LIGHTING REPAIR						

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0001 To 9193
Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				425.51	0.00	425.51
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0056 AIRGAS CANADA INC.

33241	07-Dec-2012		Issued	188	C	12.00	
133894	01-4-2500-000	PAYABLES - TRADE			12.00		
Invoice Description --> BCVFD - GAS SUPPLIES							
Total :					12.00	0.00	12.00
Supplier Total :					12.00	0.00	12.00

0060 ALBERNI COMMUNICATIONS & ELECTRONICS

33242	07-Dec-2012		Issued	188	C	479.36	
12948	01-4-2500-000	PAYABLES - TRADE			98.56		
Invoice Description --> BCWS - RADIO ISSUES WITH INDUSTRY CANADA							
12965	01-4-2500-000	PAYABLES - TRADE			380.80		
Invoice Description --> BCVFD - REPAIR/REPROGRAM OF FIELD RADIO EQUIPMENT							
Total :					479.36	0.00	479.36
Supplier Total :					479.36	0.00	479.36

0021 ALBERNI DISTRICT CO-OP ASSOCIATION

33295	20-Dec-2012		Issued	194	C	1637.45	
NOV30/12	01-4-2500-000	PAYABLES - TRADE			364.55		
Invoice Description --> BCVFD - NOVEMBER 2012 FUEL COSTS							
BCWS - NOV30/12	01-4-2500-000	PAYABLES - TRADE			1272.90		
Invoice Description --> BCWS - NOVEMBER 2012 FUEL COSTS							
Total :					1637.45	0.00	1637.45
Supplier Total :					1637.45	0.00	1637.45

0038 ALBERNI ENGINEERING

33240	07-Dec-2012		Issued	188	C	44.80	
29651	01-4-2500-000	PAYABLES - TRADE			44.80		
Invoice Description --> BCWS - REBORE COVER HOLES TO ACCEPT NEW FITTINGS							
Total :					44.80	0.00	44.80
Supplier Total :					44.80	0.00	44.80

0290 ALBERNI PAVING & CONTRACTING LTD.

33245	07-Dec-2012		Issued	188	C	12744.00	
OCT12-A	01-4-2500-000	PAYABLES - TRADE			12744.00		
Invoice Description --> SL PARKS - REPAVING OF COUGAR SMITH PARK TENNIS COURTS							
Total :					12744.00	0.00	12744.00

ALBERNI-CLAYQUOT REGIONAL DISTRICT
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Date : Jan 03, 2013 **Time :** 4:13 pm
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Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0001 To 9193
Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				12744.00	0.00	12744.00

0213 ALBERNI TOWING						
333300	20-Dec-2012		Issued	194	64.40	
16749	01-4-2500-000	PAYABLES - TRADE			64.40	
Invoice Description --> BCWS - DODGE DAKOTA TOW - FLAT						
Total :				64.40	0.00	64.40
Supplier Total :				64.40	0.00	64.40

0270 ANDREW SHERET LTD.						
333244	07-Dec-2012		Issued	188	1787.70	
03-096698	01-4-2500-000	PAYABLES - TRADE			1787.70	
Invoice Description --> BCWS SUPPLIES						
Total :				1787.70	0.00	1787.70

333301	20-Dec-2012		Issued	194	12846.27	
03-097870	01-4-2500-000	PAYABLES - TRADE			196.00	
Invoice Description --> BCWS SUPPLIES						
03-097529	01-4-2500-000	PAYABLES - TRADE			342.63	
Invoice Description --> BCWS SUPPLIES						
03-097043	01-4-2500-000	PAYABLES - TRADE			598.26	
Invoice Description --> BCWS SUPPLIES						
03-098459	01-4-2500-000	PAYABLES - TRADE			1452.42	
Invoice Description --> BCWS SUPPLIES - METER PROJECT						
03-097841	01-4-2500-000	PAYABLES - TRADE			10256.96	
Invoice Description --> BCWS - 40 NEW WATER METERS						
Total :				12846.27	0.00	12846.27
Supplier Total :				14633.97	0.00	14633.97

0336 ARC - WESTERN CANADA						
333302	20-Dec-2012		Issued	194	171.58	
N0133618	01-4-2500-000	PAYABLES - TRADE			171.58	
Invoice Description --> PLANNING - PLOTTER SUPPLIES						
Total :				171.58	0.00	171.58
Supplier Total :				171.58	0.00	171.58

0394 ASSOCIATED FIRE SAFETY EQUIPMENT						
333246	07-Dec-2012		Issued	188	179.19	
10584	01-4-2500-000	PAYABLES - TRADE			179.19	
Invoice Description --> BCVFD - 1 PAIR - FIREFIGHTING RUBBER BOOTS						
Total :				179.19	0.00	179.19

ALBERNI-CLAYQUOY REGIONAL DISTRICT
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Supplier : 0001 To 9193
 Trans. Date : 01-Dec-2012 To 31-Dec-2012
 Cheque Date : 01-Dec-2012 To 31-Dec-2012
 Cheque No. : All
 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
Supplier Total :						179.19	0.00	179.19

0508	BAMFIELD BUILDERS SUPPLY							
333247	07-Dec-2012		Issued	188	C	12.08		
161994	01-4-2500-000	PAYABLES - TRADE				12.08		
Invoice Description -->		BWS SUPPLIES						
Total :						12.08	0.00	12.08
Supplier Total :						12.08	0.00	12.08

0556	BARKLEY SOUND MANAGEMENT							
333303	20-Dec-2012		Issued	194	C	10856.16		
495466	01-4-2500-000	PAYABLES - TRADE				399.84		
Invoice Description -->		SB SEWAGE - TRANSPORT SOLIDS TO UCLUELET						
495465	01-4-2500-000	PAYABLES - TRADE				2056.32		
Invoice Description -->		SB SEWAGE \$1009.80, SB TRANSPORTATION \$826.20						
2012-13	01-4-2500-000	PAYABLES - TRADE				2800.00		
Invoice Description -->		SB MGMT & SECURITY DECEMBER 16 - DECMEBER 31, 2012						
2012-12	01-4-2500-000	PAYABLES - TRADE				5600.00		
Invoice Description -->		SB MGMT & SECURITY - NOVEMBER 16 - DECEMBER 15, 2012						
Total :						10856.16	0.00	10856.16
Supplier Total :						10856.16	0.00	10856.16

0660	BC HYDRO							
333304	20-Dec-2012		Issued	194	C	4598.04		
400002003598	01-4-2500-000	PAYABLES - TRADE				4598.04		
Invoice Description -->		ACRD CONSOLIDATED						
Total :						4598.04	0.00	4598.04
Supplier Total :						4598.04	0.00	4598.04

0700	BC TRANSIT							
333249	07-Dec-2012		Issued	188	C	11732.00		
1012602	01-4-2500-000	PAYABLES - TRADE				11732.00		
Invoice Description -->		OCTOBER 2012 CUSTOM TRANSIT						
Total :						11732.00	0.00	11732.00
333306	20-Dec-2012		Issued	194	C	10674.00		
1112602	01-4-2500-000	PAYABLES - TRADE				10674.00		
Invoice Description -->		NOVEMBER 2012 CUSTOM TRANSIT						
Total :						10674.00	0.00	10674.00
Supplier Total :						22406.00	0.00	22406.00

ALBERNI-CLAYQUOY REGIONAL DISTRICT
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Supplier : 0001 To 9193
 Trans. Date : 01-Dec-2012 To 31-Dec-2012
 Cheque Date : 01-Dec-2012 To 31-Dec-2012
 Cheque No. : All
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Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33305	20-Dec-2012	Issued	194	C		35.00
2012JT-MEMBERSH	01-4-2500-000	PAYABLES - TRADE		35.00		
Invoice Description --> 2012 MEMBERSHIP - JOHN THOMAS #7004						
Total :				35.00	0.00	35.00
Supplier Total :				35.00	0.00	35.00

0740 BEAVER CREEK HOME CENTER						
33307	20-Dec-2012	Issued	194	C		195.30
452439	01-4-2500-000	PAYABLES - TRADE		88.84		
Invoice Description --> BCWS SUPPLIES						
444520	01-4-2500-000	PAYABLES - TRADE		106.46		
Invoice Description --> SL PARKS - COUGAR SMITH PARK RENO						
Total :				195.30	0.00	195.30
Supplier Total :				195.30	0.00	195.30

0791 BERRY & VALE CONTRACTING LTD						
33250	07-Dec-2012	Issued	188	C		113014.26
986	01-4-2500-000	PAYABLES - TRADE		36014.72		
Invoice Description --> WCLF NOVEMBER CONTRACTOR & FREON REMOVAL \$156						
985	01-4-2500-000	PAYABLES - TRADE		76999.54		
Invoice Description --> AVLF NOV CONTRACTOR, FREON REMOVAL \$252 , SPOTTER WORK \$ 5760, ADDITIONAL WOI						
Total :				113014.26	0.00	113014.26
Supplier Total :				113014.26	0.00	113014.26

0530 BEST WESTERN BARCLAY HOTEL						
33248	07-Dec-2012	Issued	188	C		335.92
2012010695	01-4-2500-000	PAYABLES - TRADE		335.92		
Invoice Description --> AVHN - FOOD FOR MEETING						
Total :				335.92	0.00	335.92
Supplier Total :				335.92	0.00	335.92

0827 BLAKEY ELECTRIC						
33308	20-Dec-2012	Issued	194	C		532.65
91410	01-4-2500-000	PAYABLES - TRADE		123.20		
Invoice Description --> BCWS - CHANGE TURBIDITY METER & SENSING HEAD - MCKENZIE ROAD PUMP HOUSE						
91409	01-4-2500-000	PAYABLES - TRADE		185.45		
Invoice Description --> BCWS - REPLACE DAMAGED PVC CONDUIT & GFCI AT KITSUKSIS RESERVOIR						
91408	01-4-2500-000	PAYABLES - TRADE		224.00		
Invoice Description --> BCWS - INSTALL CAT 5e CABLE AT 6038 BEAVER CREEK						
Total :				532.65	0.00	532.65

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Trans. Date : 01-Dec-2012 To 31-Dec-2012
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Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Supplier Total :					532.65	0.00	532.65
<hr/>							
0950	BRETT, KENNETH						
33310	20-Dec-2012		Issued	194	C	1000.00	
BRE157564	01-4-2500-000	PAYABLES - TRADE			1000.00		
Invoice Description -->		ALBERNI VALLEY AIRPORT SUPERVISION					
Total :					1000.00	0.00	1000.00
Supplier Total :					1000.00	0.00	1000.00
<hr/>							
1035	BUTLER, LES						
33251	07-Dec-2012		Issued	188	C	6076.00	
2012-10	01-4-2500-000	PAYABLES - TRADE			2940.00		
Invoice Description -->		BWS - OCTOBER 2012 CONTRACTOR					
2012-11	01-4-2500-000	PAYABLES - TRADE			3136.00		
Invoice Description -->		BWS - NOVEMBER 2012 CONTRACTOR					
Total :					6076.00	0.00	6076.00
Supplier Total :					6076.00	0.00	6076.00
<hr/>							
1067	CAFFE VINCENTE						
33252	07-Dec-2012		Issued	188	C	123.76	
209	01-4-2500-000	PAYABLES - TRADE			123.76		
Invoice Description -->		WC MULTIPLEX REFERENDUM - MEALS					
Total :					123.76	0.00	123.76
Supplier Total :					123.76	0.00	123.76
<hr/>							
1270	CDW CANADA INC						
33253	07-Dec-2012		Issued	188	C	16.78	
T531424	01-4-2500-000	PAYABLES - TRADE			16.78		
Invoice Description -->		BCWS - 75' CAT5E CABLE					
Total :					16.78	0.00	16.78
Supplier Total :					16.78	0.00	16.78
<hr/>							
1316	CERTITECH IT SERVICES						
33254	07-Dec-2012		Issued	188	C	5544.00	
108	01-4-2500-000	PAYABLES - TRADE			5544.00		
Invoice Description -->		NOVEMBER 2012 IT SUPPORT SERVICES					
Total :					5544.00	0.00	5544.00
Supplier Total :					5544.00	0.00	5544.00

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Supplier : 0001 To 9193
Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount		
Invoice No.	Account No.	Account Description		Debit	Credit		
33312	20-Dec-2012	Issued	194	C		245.28	
JAN13LEASE	01-4-2500-000	PAYABLES - TRADE		245.28			
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001							
Total :				245.28	0.00	245.28	
Supplier Total :				245.28	0.00	245.28	
1376	CMJ EQUIPMENT LTD.						
333255	07-Dec-2012	Issued	188	C		280.00	
33336	01-4-2500-000	PAYABLES - TRADE		280.00			
Invoice Description --> BCWS - GAS DETECTION CALIBRATION & SERVICE							
Total :				280.00	0.00	280.00	
Supplier Total :				280.00	0.00	280.00	
1382	COAST CATERING COMPANY						
333256	07-Dec-2012	Issued	188	C		361.20	
47	01-4-2500-000	PAYABLES - TRADE		361.20			
Invoice Description --> MEALS FOR SPROAT LAKE & BAMFIELD OCP'S							
Total :				361.20	0.00	361.20	
Supplier Total :				361.20	0.00	361.20	
1432	COKELY WIRE ROPE LTD.						
333257	07-Dec-2012	Issued	188	C		80.64	
18833	01-4-2500-000	PAYABLES - TRADE		80.64			
Invoice Description --> LBA - FIRE EXTINGUISHER SERVICE & REPAIR							
Total :				80.64	0.00	80.64	
Supplier Total :				80.64	0.00	80.64	
1434	COLUMBIA ICE						
333258	07-Dec-2012	Issued	188	C		62.24	
053593/064120	01-4-2500-000	PAYABLES - TRADE		62.24			
Invoice Description --> OFFICE SUPPLIES							
Total :				62.24	0.00	62.24	
Supplier Total :				62.24	0.00	62.24	
1650	CUPE - LOCAL 118						
333313	20-Dec-2012	Issued	194	C		1265.12	
DUENOV12	01-4-2500-000	PAYABLES - TRADE		1265.12			
Invoice Description --> NOVEMBER 2012 DUES							
Total :				1265.12	0.00	1265.12	

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Supplier : 0001 To 9193
Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Supplier Total :						1265.12	0.00	1265.12
<hr/>								
1839	D'SIGN GUY							
33259	07-Dec-2012		Issued	188	C			161.28
2186	01-4-2500-000	PAYABLES - TRADE				161.28		
Invoice Description -->		SL PARKS - COUGAR SMITH SKATE PARK SIGNAGE						
Total :						161.28	0.00	161.28
Supplier Total :						161.28	0.00	161.28
<hr/>								
1661	DAGERT, TANIS							
33314	20-Dec-2012		Issued	194	C			4583.33
105	01-4-2500-000	PAYABLES - TRADE				4583.33		
Invoice Description -->		HEALTH NETWORK COORDINATOR - NOVEMBER 2012						
Total :						4583.33	0.00	4583.33
Supplier Total :						4583.33	0.00	4583.33
<hr/>								
1709	DEER BAY CONTRACTING							
33315	20-Dec-2012		Issued	194	C			8753.04
2183	01-4-2500-000	PAYABLES - TRADE				159.60		
Invoice Description -->		SALMON BEACH - RECREATION						
2181	01-4-2500-000	PAYABLES - TRADE				201.60		
Invoice Description -->		SALMON BEACH SEWAGE FIELD - CAPITAL						
2174	01-4-2500-000	PAYABLES - TRADE				388.08		
Invoice Description -->		SALMON BEACH - TRANSPORTATION						
2184	01-4-2500-000	PAYABLES - TRADE				1120.00		
Invoice Description -->		SALMON BEACH - TRANSPORTATION						
2182	01-4-2500-000	PAYABLES - TRADE				1464.96		
Invoice Description -->		SALMON BEACH - TRANSPORTATION						
2175	01-4-2500-000	PAYABLES - TRADE				1792.00		
Invoice Description -->		SALMON BEACH - TRANSPORTATION						
2179	01-4-2500-000	PAYABLES - TRADE				3626.80		
Invoice Description -->		SALMON BEACH - TRANSPORTATION						
Total :						8753.04	0.00	8753.04
Supplier Total :						8753.04	0.00	8753.04
<hr/>								
1718	DENIS FRANCOEUR BACKHOEING							
33316	20-Dec-2012		Issued	194	C			4242.29
1999847	01-4-2500-000	PAYABLES - TRADE				4242.29		
Invoice Description -->		SALOMN BEACH WASTEWATER SYSTEM REPAIR						
Total :						4242.29	0.00	4242.29
Supplier Total :						4242.29	0.00	4242.29

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1845	DUMAS FREIGHT CO.					
333260	07-Dec-2012	Issued	188	C		271.57
17363	01-4-2500-000	PAYABLES - TRADE		271.57		
Invoice Description --> BCWS FREIGHT						
Total :				271.57	0.00	271.57
Supplier Total :				271.57	0.00	271.57
1847	DUPERE, JOHANNE					
33317	20-Dec-2012	Issued	194	C		200.00
DUP157565	01-4-2500-000	PAYABLES - TRADE		200.00		
Invoice Description --> SPROAT PARKS CARETAKER						
Total :				200.00	0.00	200.00
Supplier Total :				200.00	0.00	200.00
0940	DUVALL, E.					
333238	04-Dec-2012	Issued	187	C		1650.00
BRA125657270	01-4-2500-000	PAYABLES - TRADE		1650.00		
Invoice Description --> JANITORIAL EXP						
Total :				1650.00	0.00	1650.00
Supplier Total :				1650.00	0.00	1650.00
1971	ENVIRONMENTAL OPERATORS CERTIFICATION PROGRAM					
333261	07-Dec-2012	Issued	188	C		78.40
BF2012	01-4-2500-000	PAYABLES - TRADE		78.40		
Invoice Description --> BRUCE FORSYTH - 2013 MEMBERSHIP DUES						
Total :				78.40	0.00	78.40
Supplier Total :				78.40	0.00	78.40
1979	ERIK LARSEN DIESEL CO. LTD.					
333318	20-Dec-2012	Issued	194	C		2264.08
710065	01-4-2500-000	PAYABLES - TRADE		2264.08		
Invoice Description --> SALMON BEACH - PUMPER TRUCK REPAIR & MAINTENANCE						
Total :				2264.08	0.00	2264.08
Supplier Total :				2264.08	0.00	2264.08
2043	FISHER'S REGALIA					
333262	07-Dec-2012	Issued	188	C		2212.34
20886	01-4-2500-000	PAYABLES - TRADE		2212.34		
Invoice Description --> BCVFD - UNIFORMS						

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Trans. Date : 01-Dec-2012 To 31-Dec-2012
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Supplier	Supplier Name						Amount		
Chq/Ref #	Cheque Date	Status	Batch	Medium					
Invoice No.	Account No.	Account Description		Debit	Credit				
Total :							2212.34	0.00	2212.34
Supplier Total :							2212.34	0.00	2212.34

2079	FLOORING DEPOT								
33264	07-Dec-2012	Issued	188	C			687.63		
34901	01-4-2500-000	PAYABLES - TRADE					687.63		
Invoice Description --> BCVFD - HALL MAINTENANCE									
Total :							687.63	0.00	687.63
Supplier Total :							687.63	0.00	687.63

2067	FORTISBC								
33263	07-Dec-2012	Issued	188	C			146.31		
NOV22/12	01-4-2500-000	PAYABLES - TRADE					146.31		
Invoice Description --> BCVFD - MONTHLY NATURAL GAS FOR HALL									
Total :							146.31	0.00	146.31
Supplier Total :							146.31	0.00	146.31

2066	FOUR STAR WATERWORKS LTD								
33320	20-Dec-2012	Issued	194	C			903.63		
40541	01-4-2500-000	PAYABLES - TRADE					903.63		
Invoice Description --> MILLSTREAM WATER SUPPLIES									
Total :							903.63	0.00	903.63
Supplier Total :							903.63	0.00	903.63

4156	GENIVAR INC.								
33278	07-Dec-2012	Issued	188	C			2919.10		
0290819	01-4-2500-000	PAYABLES - TRADE					2919.10		
Invoice Description --> LBA - ACAP PROJECTS									
Total :							2919.10	0.00	2919.10
Supplier Total :							2919.10	0.00	2919.10

2233	GFOA OF BC								
33265	07-Dec-2012	Issued	188	C			336.00		
2061	01-4-2500-000	PAYABLES - TRADE					336.00		
Invoice Description --> 2013 MEMBERSHIP FEE - PREPAID									
Total :							336.00	0.00	336.00
Supplier Total :							336.00	0.00	336.00

2300	GRAND & TOY								

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Supplier : 0001 To 9193
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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description	Debit	Credit				
33266	07-Dec-2012		Issued	188	C	272.30		
E153814	01-4-2500-000	PAYABLES - TRADE				4.72		
Invoice Description --> OFFICE SUPPLIES								
E157563	01-4-2500-000	PAYABLES - TRADE				267.58		
Invoice Description --> ACRD COPIER PAPER \$177, COMPUTER EXP \$21.24, OFFICE SUPPLIES \$33.24								
Total :						272.30	0.00	272.30
33321	20-Dec-2012		Issued	194	C	249.47		
E242244	01-4-2500-000	PAYABLES - TRADE				42.07		
Invoice Description --> OFFICE SUPPLIES								
E213290	01-4-2500-000	PAYABLES - TRADE				50.24		
Invoice Description --> OFFICE SUPPLIES								
E206213	01-4-2500-000	PAYABLES - TRADE				157.16		
Invoice Description --> TONER & PAPER \$130.81, OFFICE SUPPLIES \$9.51								
Total :						249.47	0.00	249.47
Supplier Total :						521.77	0.00	521.77

2330	GW SOLUTIONS							
33323	20-Dec-2012		Issued	194	C	526.18		
GWS 11-13-7	01-4-2500-000	PAYABLES - TRADE				526.18		
Invoice Description --> LBA HYDROGEOLOGY TESTING								
Total :						526.18	0.00	526.18
Supplier Total :						526.18	0.00	526.18

2354	H2O ENVIRONMENTAL LTD.							
33324	20-Dec-2012		Issued	194	C	4878.72		
1313	01-4-2500-000	PAYABLES - TRADE				4878.72		
Invoice Description --> SALMON BEACH SEWAGE ASSESSMENT								
Total :						4878.72	0.00	4878.72
Supplier Total :						4878.72	0.00	4878.72

2366	HACH SALES & SERVICE CANADA LP							
33325	20-Dec-2012		Issued	194	C	1730.29		
56468	01-4-2500-000	PAYABLES - TRADE				1730.29		
Invoice Description --> BCWS SUPPLIES - PORTABLE TURBURBIDITY METER								
Total :						1730.29	0.00	1730.29
Supplier Total :						1730.29	0.00	1730.29

2452	HEATHERBRAE BUILDERS CO. LTD.							
33326	20-Dec-2012		Issued	194	C	77522.20		
PC#2	01-4-2500-000	PAYABLES - TRADE				77522.20		
Invoice Description --> SLVFD - FIREHALL SEISMIC UPGRADE - PAYMENT CERTIFICATE #2								

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Supplier	Supplier Name						Amount		
Chq/Ref #	Cheque Date	Status	Batch	Medium					
Invoice No.	Account No.	Account Description		Debit	Credit				
Total :							77522.20	0.00	77522.20
Supplier Total :							77522.20	0.00	77522.20

2462	HENRIKSEN, ROBERT S								
33327	20-Dec-2012	Issued	194	C			3000.00		
BHDEC10/12	01-4-2500-000	PAYABLES - TRADE		3000.00					
Invoice Description --> REFUND OF REZONING FEES - RF12004									
Total :							3000.00	0.00	3000.00
Supplier Total :							3000.00	0.00	3000.00

2485	HOLDER, DAN								
33328	07-Dec-2012	Issued	188	C			4670.96		
DEC5/12	01-4-2500-000	PAYABLES - TRADE		4670.96					
Invoice Description --> FIRE SERVICE COORDINATOR CONTRATOR - NOVEMBER 2012									
Total :							4670.96	0.00	4670.96
Supplier Total :							4670.96	0.00	4670.96

2490	HOLLAND, KATHLEEN								
33328	20-Dec-2012	Issued	194	C			500.00		
KHMIENOV/12	01-4-2500-000	PAYABLES - TRADE		500.00					
Invoice Description --> SB MANAGER MILEAGE NOVEMBER 2012									
Total :							500.00	0.00	500.00
Supplier Total :							500.00	0.00	500.00

2491	HOLLAND KATHLEEN (PETTY CASH)								
33329	20-Dec-2012	Issued	194	C			310.10		
PCNOV30/12	01-4-2500-000	PAYABLES - TRADE		310.10					
Invoice Description --> SALMON BEACH SEWAGE									
Total :							310.10	0.00	310.10
Supplier Total :							310.10	0.00	310.10

2785	JACK'S EXCEL TIRE CENTRE								
33330	20-Dec-2012	Issued	194	C			302.40		
109321	01-4-2500-000	PAYABLES - TRADE		302.40					
Invoice Description --> BCWS - TIRE REPLACEMENT - 2003 DAKOTA									
Total :							302.40	0.00	302.40
Supplier Total :							302.40	0.00	302.40

2787	JACKSON, ROBERT								

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Bank : 1 To 3
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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33331	20-Dec-2012	Issued	194	C		60.00
CSPNOV1257568	01-4-2500-000	PAYABLES - TRADE		60.00		
Invoice Description --> SL PARKS - COUGAR SMITH REIMBURSEMENT FOR HYDRO USAGE						
Total :				60.00	0.00	60.00
Supplier Total :				60.00	0.00	60.00

2890	L.B. WOODCHOPPERS LTD.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
333269	07-Dec-2012	Issued	188	C		337.46
159284	01-4-2500-000	PAYABLES - TRADE		19.38		
Invoice Description --> AVLF - SAFTEY EQUIPMENT						
159717	01-4-2500-000	PAYABLES - TRADE		155.68		
Invoice Description --> BCWS - PLATE COMPACTOR RENTAL, DROP OFF FEE & FUEL CHARGE - GRANDVIEW RD						
159586	01-4-2500-000	PAYABLES - TRADE		162.40		
Invoice Description --> BCWS - PLATE COMPACTOR RENTAL, DROP OFF FEE & FUEL CHARGE - STRICK ROAD						
Total :				337.46	0.00	337.46

33332	20-Dec-2012	Issued	194	C		249.32
Invoice No.	Account No.	Account Description		Debit	Credit	
159854	01-4-2500-000	PAYABLES - TRADE		20.16		
Invoice Description --> BCWS SUPPLIES						
159832	01-4-2500-000	PAYABLES - TRADE		85.12		
Invoice Description --> BCWS - GENERATOR RENTAL WATER MAIN BREAK						
160373	01-4-2500-000	PAYABLES - TRADE		144.04		
Invoice Description --> BCWS SAFETY SUPPLIES - WATER METER READING						
Total :				249.32	0.00	249.32
Supplier Total :				586.78	0.00	586.78

0200	LADY ROSE MARINE SERVICES					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
333299	20-Dec-2012	Issued	194	C		1061.21
LRNOV/12	01-4-2500-000	PAYABLES - TRADE		1061.21		
Invoice Description --> BAMFIELD BINS \$870, POSTAGE \$23, BWS \$54.51						
Total :				1061.21	0.00	1061.21
Supplier Total :				1061.21	0.00	1061.21

3008	LAND TITLE AND SURVEY AUTHORITY OF B.C.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33333	20-Dec-2012	Issued	194	C		23.90
109321	01-4-2500-000	PAYABLES - TRADE		23.90		
Invoice Description --> DEVELOPMENT VARIANCE DVC12006 - VAN VLIET						
Total :				23.90	0.00	23.90
Supplier Total :				23.90	0.00	23.90

3011	LANDWORKS CONSULTANTS INC					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
333270	07-Dec-2012	Issued	188	C		2659.48

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Supplier : 0001 To 9193
Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
13012	01-4-2500-000	PAYABLES - TRADE		2659.48		
Invoice Description --> RURAL OCP'S PROJECT						
Total :				2659.48	0.00	2659.48
Supplier Total :				2659.48	0.00	2659.48
3054	LAW, CHRIS					
33271	07-Dec-2012	Issued	188	C		2000.00
CL2011	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> SL PARK CHAIR HONOURAIUM 2011						
CL2012	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> SL PARK CHAIR HONOURAIUM 2012						
Total :				2000.00	0.00	2000.00
Supplier Total :				2000.00	0.00	2000.00
1210	MAXXAM ANALYTICS INTERNATIONAL					
33311	20-Dec-2012	Issued	194	C		459.20
VA664921	01-4-2500-000	PAYABLES - TRADE		459.20		
Invoice Description --> BCWS - WATER TESTING						
Total :				459.20	0.00	459.20
Supplier Total :				459.20	0.00	459.20
3272	MCCONNELL, SHAWN					
33335	20-Dec-2012	Issued	194	C		1896.38
746577	01-4-2500-000	PAYABLES - TRADE		821.18		
Invoice Description --> NOVEMBER MILLSTREAM WATER CONTRACTOR						
746578	01-4-2500-000	PAYABLES - TRADE		1075.20		
Invoice Description --> NOVEMBER LONG BEACH AIRPORT WATER CONTRACTOR						
Total :				1896.38	0.00	1896.38
Supplier Total :				1896.38	0.00	1896.38
3270	MCCOY LAKE EXCAVATING LTD					
33272	07-Dec-2012	Issued	188	C		2644.32
22272-2012	01-4-2500-000	PAYABLES - TRADE		1296.96		
Invoice Description --> BCWS - STRICK ROAD CLEAN UP						
22269	01-4-2500-000	PAYABLES - TRADE		1347.36		
Invoice Description --> BCWS - STRICK ROAD MAIN BREAK						
Total :				2644.32	0.00	2644.32
33334	20-Dec-2012	Issued	194	C		2021.60
22274	01-4-2500-000	PAYABLES - TRADE		2021.60		
Invoice Description --> BCWS - GRANDVIEW ROAD LEAK						

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Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				2021.60	0.00	2021.60
Supplier Total :				4665.92	0.00	4665.92

3280 MCGILL & ASSOCIATES ENGINEERING							
33336	20-Dec-2012		Issued	194	C	14785.56	
14064	01-4-2500-000	PAYABLES - TRADE			60.82		
Invoice Description --> AVLF OPERATIONS & MANAGEMENT PLAN							
14070	01-4-2500-000	PAYABLES - TRADE			105.34		
Invoice Description --> LBA WATER SYSTEM EVALUATION							
14069	01-4-2500-000	PAYABLES - TRADE			109.54		
Invoice Description --> WCLF GAS MANAGEMENT PLAN - CAPITAL							
14059	01-4-2500-000	PAYABLES - TRADE			235.20		
Invoice Description --> MILLSTREAM WATER - UCLUELET WATER CONNECTION							
14063	01-4-2500-000	PAYABLES - TRADE			279.38		
Invoice Description --> WCLF OPERATIONS & MANAGEMENT PLAN							
14060	01-4-2500-000	PAYABLES - TRADE			675.25		
Invoice Description --> AVLF ANNUAL REPORTING							
14061	01-4-2500-000	PAYABLES - TRADE			735.00		
Invoice Description --> AVLF - SCADA MONITORING							
14062	01-4-2500-000	PAYABLES - TRADE			785.40		
Invoice Description --> AVLF - COVER MATERIAL SOURCING - CAPITAL							
14068	01-4-2500-000	PAYABLES - TRADE			971.71		
Invoice Description --> WCLF ANNUAL REPORTING							
14066	01-4-2500-000	PAYABLES - TRADE			1474.20		
Invoice Description --> AVLF - MCCOY LAKE ROAD PUMPHOUSE							
14065	01-4-2500-000	PAYABLES - TRADE			1749.96		
Invoice Description --> WCLF GENERAL CONSULTING							
14067	01-4-2500-000	PAYABLES - TRADE			2088.40		
Invoice Description --> LBA - ESOWISTA SEWAGE DECOMMISSION							
14058	01-4-2500-000	PAYABLES - TRADE			2258.76		
Invoice Description --> AVLF GENERAL CONSULTING							
14072	01-4-2500-000	PAYABLES - TRADE			3256.60		
Invoice Description --> AVLF NORTH EAST EXPANSION							
Total :					14785.56	0.00	14785.56

33337	20-Dec-2012		Issued	194	C	7533.78	
14074	01-4-2500-000	PAYABLES - TRADE			55.44		
Invoice Description --> SLVFD - LAKESHORE FIREHALL SEISMIC UPGRADE							
14073	01-4-2500-000	PAYABLES - TRADE			7478.34		
Invoice Description --> SLVFD - HAROLD BISHOP FIREHALL SEISMIC UPGRADE							
Total :					7533.78	0.00	7533.78
Supplier Total :					22319.34	0.00	22319.34

3353 MEUNIER, NORMAN						
33274	07-11-2012		Issued	188	C	900.00
551075	01-4-2500-000	PAYABLES - TRADE			900.00	

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Supplier : 0001 To 9193
Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> BCWS CONSULTING \$720, MIILSTREAM WATER CONSULTING \$180						
Total :				900.00	0.00	900.00
Supplier Total :				900.00	0.00	900.00

3505 MFA LEASING							
AUTO57566	28-Dec-2012		Issued	192	E	2724.23	
BAMFIRE57566	01-4-2500-000	PAYABLES - TRADE			2724.23		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT							
Total :					2724.23	0.00	2724.23
AUTO57567	28-Dec-2012		Issued	192	E	1654.31	
LBTRACT57567	01-4-2500-000	PAYABLES - TRADE			1654.31		
Invoice Description --> LBA TRACTOR LEASE							
Total :					1654.31	0.00	1654.31
Supplier Total :					4378.54	0.00	4378.54

3340 MINISTER OF FINANCE							
333273	07-Dec-2012		Issued	188	C	1732.00	
MSPDEC12	01-4-2500-000	PAYABLES - TRADE			1732.00		
Invoice Description --> MSP PREMIUMS FOR DECEMBER 2012							
Total :					1732.00	0.00	1732.00
Supplier Total :					1732.00	0.00	1732.00

3370 MINISTER OF FINANCE							
333338	20-Dec-2012		Issued	194	C	6829.85	
2011-12ROYAL	01-4-2500-000	PAYABLES - TRADE			6829.85		
Invoice Description --> GRAVEL ROYALTY - OCTOBER 2011 TO SEPTEMBER 2012							
Total :					6829.85	0.00	6829.85
Supplier Total :					6829.85	0.00	6829.85

3500 MUNICIPAL FINANCE AUTHORITY							
EFT-23	01-Dec-2012		Issued	190	E	3108.60	
75-2/2012	01-4-2500-000	PAYABLES - TRADE			3108.60		
Invoice Description --> DEBENTURE DEBT							
Total :					3108.60	0.00	3108.60
EFT-24	01-Dec-2012		Issued	190	E	199487.68	
73-2/2012	01-4-2500-000	PAYABLES - TRADE			199487.68		
Invoice Description --> DEBENTURE DEBT							
Total :					199487.68	0.00	199487.68
EFT-25	04-Dec-2012		Issued	196	E	19.20	

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
11/2012TEMP	01-4-2500-000	PAYABLES - TRADE		19.20		
Invoice Description --> TEMPORARY BORROWING INTEREST						
Total :				19.20	0.00	19.20
Supplier Total :				202615.48	0.00	202615.48

3490 MUNICIPAL PENSION PLAN						
EFT-25	21-Dec-2012		Issued	198	E	7898.77
DEC9/12 - SUPER	01-4-2500-000	PAYABLES - TRADE			7898.77	
Invoice Description --> PP ENDING DECEMBER 9 - SUPERANNUATION						
Total :				7898.77	0.00	7898.77
Supplier Total :				7898.77	0.00	7898.77

3551 MYRES, LINDA						
333339	20-Dec-2012		Issued	194	C	905.85
LMDEC6/12	01-4-2500-000	PAYABLES - TRADE			905.85	
Invoice Description --> BCEP - REIMBURSEMENT FOR OFFICE SUPPLIES, EMERG PLANNING COURSE						
Total :				905.85	0.00	905.85
Supplier Total :				905.85	0.00	905.85

3622 NICKLIN WASTE DISPOSAL						
333340	20-Dec-2012		Issued	194	C	89.60
4440	01-4-2500-000	PAYABLES - TRADE			89.60	
Invoice Description --> COUGAR SMITH PARK GARBAGE OCTOBER 2012 TO JANUARY 2013						
Total :				89.60	0.00	89.60
Supplier Total :				89.60	0.00	89.60

3651 NORTH ISLAND LABORATORIES						
333275	07-Dec-2012		Issued	188	C	1379.66
83836	01-4-2500-000	PAYABLES - TRADE			112.00	
Invoice Description --> SALMON BEACH WATER TESTING - NOVEMBER 2012						
83894	01-4-2500-000	PAYABLES - TRADE			1267.66	
Invoice Description --> BWS - WATER TESTING						
Total :				1379.66	0.00	1379.66

333341	20-Dec-2012		Issued	194	C	224.00
84005	01-4-2500-000	PAYABLES - TRADE			224.00	
Invoice Description --> BCWS - WATER TESTING						
Total :				224.00	0.00	224.00
Supplier Total :				1603.66	0.00	1603.66

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33342	20-Dec-2012	Issued	194	C		638.00
5318	01-4-2500-000	PAYABLES - TRADE		638.00		
Invoice Description --> WC MULTIPLEX ADVERTISING						
Total :				638.00	0.00	638.00
Supplier Total :				638.00	0.00	638.00

2010	OUGHTRED COFFEE & TEA LTD.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
333319	20-Dec-2012	Issued	194	C		100.48
63729	01-4-2500-000	PAYABLES - TRADE		100.48		
Invoice Description --> OFFICE SUPPLIES						
Total :				100.48	0.00	100.48
Supplier Total :				100.48	0.00	100.48

3799	PACIFIC FIRE HYDRANT					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33276	07-Dec-2012	Issued	188	C		2002.00
BWSNOV2012	01-4-2500-000	PAYABLES - TRADE		2002.00		
Invoice Description --> BWS HYDRANT INSPECTIONS 2012						
Total :				2002.00	0.00	2002.00
Supplier Total :				2002.00	0.00	2002.00

4010	PETRO CANADA					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33343	20-Dec-2012	Issued	194	C		782.41
PCNOV/12	01-4-2500-000	PAYABLES - TRADE		782.41		
Invoice Description --> FUEL RD VEHICLES						
Total :				782.41	0.00	782.41
Supplier Total :				782.41	0.00	782.41

4145	PROFIRE EMERGENCY EQUIPMENT INC.					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33277	07-Dec-2012	Issued	188	C		1516.27
32754	01-4-2500-000	PAYABLES - TRADE		612.16		
Invoice Description --> BCWS - PUMPER TRUCK SERVICE						
32719	01-4-2500-000	PAYABLES - TRADE		904.11		
Invoice Description --> BCVFD - ANNUAL PUMPER TRUCK SERVICE - #52						
Total :				1516.27	0.00	1516.27
Supplier Total :				1516.27	0.00	1516.27

4180	PUROLATOR COURIER SERVICE					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
33344	20-Dec-2012	Issued	194	C		161.32
418528658	01-4-2500-000	PAYABLES - TRADE		41.93		
Invoice Description --> POSTAGE - PLANNING						
418605062	01-4-2500-000	PAYABLES - TRADE		119.39		

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> ACRD BOARD ROOM RENO POSTAGE						
Total :				161.32	0.00	161.32
Supplier Total :				161.32	0.00	161.32

4187	QUALITY FOODS-PORT ALBERNI					
333279	07-Dec-2012	Issued	188	C		29.90
67 877450	01-4-2500-000	PAYABLES - TRADE		29.90		
Invoice Description --> OFFICE SUPPLIES						
Total :				29.90	0.00	29.90
Supplier Total :				29.90	0.00	29.90

33345	20-Dec-2012	Issued	194	C		287.06
61 724456	01-4-2500-000	PAYABLES - TRADE		287.06		
Invoice Description --> BOARD ROOM GRAND OPENING						
Total :				287.06	0.00	287.06
Supplier Total :				287.06	0.00	287.06

4370	R.J. DUNCAN & ASSOCIATES					
333284	07-Dec-2012	Issued	188	C		14000.00
OCT31/12	01-4-2500-000	PAYABLES - TRADE		14000.00		
Invoice Description --> BCWS - BCID AUDIT FEES - PERIOD COVERING JANUARY 1, 2012 TO MAY 31, 2012						
Total :				14000.00	0.00	14000.00
Supplier Total :				14000.00	0.00	14000.00

4220	RAYNER & BRACHT LTD					
333280	07-Dec-2012	Issued	188	C		1142.40
2012251	01-4-2500-000	PAYABLES - TRADE		1142.40		
Invoice Description --> BAMFIELD BIN CHARGES						
Total :				1142.40	0.00	1142.40
Supplier Total :				1142.40	0.00	1142.40

4510	RBC ROYAL BANK VISA					
333287	07-Dec-2012	Issued	188	C		656.65
NOV26/12	01-4-2500-000	PAYABLES - TRADE		656.65		
Invoice Description --> BCVFD - CELL PHONES \$452.04, OFFICE \$30.90, EQUIPMENT \$79.98						
Total :				656.65	0.00	656.65
Supplier Total :				656.65	0.00	656.65

4280	RECEIVER GENERAL FOR CANADA					
333281	07-Dec-2012	Issued	188	C		11851.53
PD7A - NOV25/12	01-4-2500-000	PAYABLES - TRADE		11851.53		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING NOVEMBER 25, 2012						

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Supplier	Supplier Name						
Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
Invoice No.	Account No.	Account Description					
Total :					11851.53	0.00	11851.53
33282	07-Dec-2012	Issued	188	C			879.77
PD7A - NOV25/12-D	01-4-2500-000	PAYABLES - TRADE			879.77		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING NOVEMBER 25, 2012 - DIRECTORS					
Total :					879.77	0.00	879.77
33346	20-Dec-2012	Issued	194	C			13877.09
PD7A - DEC9/12 - DI	01-4-2500-000	PAYABLES - TRADE			86.72		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING DECEMBER 9, 2012 - DIRECTORS					
PD7A - DEC9/12	01-4-2500-000	PAYABLES - TRADE			13790.37		
Invoice Description -->		TAX REMITTANCE FOR PAYROLL ENDING DECEMBER 9, 2012					
Total :					13877.09	0.00	13877.09
Supplier Total :					26608.39	0.00	26608.39

4306	REDCAN GOURMET						
33283	07-Dec-2012	Issued	188	C			34.66
293	01-4-2500-000	PAYABLES - TRADE			34.66		
Invoice Description -->		WC MULTIPLEX REFERENDUM - MEALS					
Total :					34.66	0.00	34.66
Supplier Total :					34.66	0.00	34.66

4374	RLR LAWYERS						
33285	07-Dec-2012	Issued	188	C			1165.53
V1334	01-4-2500-000	PAYABLES - TRADE			1165.53		
Invoice Description -->		LEGAL FEES					
Total :					1165.53	0.00	1165.53
Supplier Total :					1165.53	0.00	1165.53

4476	ROCKY POINT CHARTERS						
33237	04-Dec-2012	Issued	186	C			3512.15
260	01-4-2500-000	PAYABLES - TRADE			3512.15		
Invoice Description -->		BWS - SUGSAW LAKE DOCK REPLACEMENT					
Total :					3512.15	0.00	3512.15
Supplier Total :					3512.15	0.00	3512.15

4491	ROMPRE, SUZANNE						
33286	07-Dec-2012	Issued	188	C			700.00
NOV1-30/12	01-4-2500-000	PAYABLES - TRADE			700.00		
Invoice Description -->		NOVEMBER BAMFIELD TRANSFER STATION CONTRACTOR					
Total :					700.00	0.00	700.00

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Supplier Total :					700.00	0.00	700.00

4645	SHAW CABLE						
33347	20-Dec-2012		Issued	194	C	727.44	
09-DEC-12	01-4-2500-000	PAYABLES - TRADE			727.44		
Invoice Description -->		ACRD MONTHLY CONSOLIDATED INTERNET/CABLE - JANUARY 2013					
Total :					727.44	0.00	727.44
Supplier Total :					727.44	0.00	727.44

4711	SIMPSON GEOTECHNICAL LTD.						
33348	20-Dec-2012		Issued	194	C	6736.70	
7446	01-4-2500-000	PAYABLES - TRADE			6736.70		
Invoice Description -->		BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE					
Total :					6736.70	0.00	6736.70
Supplier Total :					6736.70	0.00	6736.70

4723	SMITTY'S						
33288	07-Dec-2012		Issued	188	C	89.60	
943712	01-4-2500-000	PAYABLES - TRADE			89.60		
Invoice Description -->		ACRD DIRECTORS - LUNCHES FOR IPAD TRAINING					
Total :					89.60	0.00	89.60
Supplier Total :					89.60	0.00	89.60

4728	SONBIRD REFUSE & RECYCLING LTD.						
33349	20-Dec-2012		Issued	194	C	20163.82	
14366	01-4-2500-000	PAYABLES - TRADE			20163.82		
Invoice Description -->		NOVEMBER WC GARBAGE & RECYCLING					
Total :					20163.82	0.00	20163.82
Supplier Total :					20163.82	0.00	20163.82

4785	STEWART MCDANNOLD STUART						
33350	20-Dec-2012		Issued	194	C	4562.30	
62790	01-4-2500-000	PAYABLES - TRADE			107.87		
Invoice Description -->		LEGAL FEES					
62795	01-4-2500-000	PAYABLES - TRADE			162.46		
Invoice Description -->		LEGAL FEES					
62801	01-4-2500-000	PAYABLES - TRADE			322.95		
Invoice Description -->		LEGAL FEES					
62802	01-4-2500-000	PAYABLES - TRADE			404.38		
Invoice Description -->		LEGAL FEES					
62791	01-4-2500-000	PAYABLES - TRADE			546.28		
Invoice Description -->		LEGAL FEES					

ALBERNI-CLAYQUOQUO REGIONAL DISTRICT
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M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0001 To 9193
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Cheque Date : 01-Dec-2012 To 31-Dec-2012
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Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
62792	01-4-2500-000	PAYABLES - TRADE		1446.72		
Invoice Description --> LEGAL FEES						
62789	01-4-2500-000	PAYABLES - TRADE		1571.64		
Invoice Description --> LEGAL FEES						
Total :				4562.30	0.00	4562.30
Supplier Total :				4562.30	0.00	4562.30

Supplier	Supplier Name	Status	Batch	Medium	Amount	
4885	SUN COAST WASTE SERVICES					
33289	07-Dec-2012	Issued	188	C	23581.22	
97914	01-4-2500-000	PAYABLES - TRADE		23581.22		
Invoice Description --> NOVEMBER AV RECYCLING CONTRACT						
Total :				23581.22	0.00	23581.22
Supplier Total :				23581.22	0.00	23581.22

Supplier	Supplier Name	Status	Batch	Medium	Amount	
5410	TD VISA					
33359	20-Dec-2012	Issued	194	C	2632.73	
DEC5/12	01-4-2500-000	PAYABLES - TRADE		2632.73		
Invoice Description --> IPADS \$109.90, WC MULTIPLEX REF \$911.52, ACRD PD \$325, COMPUTER EXP \$29.95, AV REC						
Total :				2632.73	0.00	2632.73
Supplier Total :				2632.73	0.00	2632.73

Supplier	Supplier Name	Status	Batch	Medium	Amount	
4984	TELUS					
33352	20-Dec-2012	Issued	194	C	2834.91	
DEC7/12	01-4-2500-000	PAYABLES - TRADE		2834.91		
Invoice Description --> ACRD CONSOLIDATED						
Total :				2834.91	0.00	2834.91
Supplier Total :				2834.91	0.00	2834.91

Supplier	Supplier Name	Status	Batch	Medium	Amount	
4983	TELUS MOBILITY (BC)					
33351	20-Dec-2012	Issued	194	C	964.51	
SBDEC13/12	01-4-2500-000	PAYABLES - TRADE		219.74		
Invoice Description --> SALMON BEACH CELL PHONE						
020322435143	01-4-2500-000	PAYABLES - TRADE		744.77		
Invoice Description --> ACRD CELLPHONES						
Total :				964.51	0.00	964.51
Supplier Total :				964.51	0.00	964.51

Supplier	Supplier Name	Status	Batch	Medium	Amount
2320	THE GRAPHICS FACTORY				
33267	07-Dec-2012	Issued	188	C	57.62
20456	01-4-2500-000	PAYABLES - TRADE		26.82	
Invoice Description --> ACRD BOARD ROOM - MEDIA TABLE SIGN					

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 Batch No. : All

Bank : 1 To 3
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
20433	01-4-2500-000	PAYABLES - TRADE		30.80		
Invoice Description --> ACRD OFFICE SIGNAGE						
Total :				57.62	0.00	57.62
33322	20-Dec-2012	Issued	194	C		66.08
20501	01-4-2500-000	PAYABLES - TRADE		66.08		
Invoice Description --> BUSINESS CARDS - MCNABB						
Total :				66.08	0.00	66.08
Supplier Total :				123.70	0.00	123.70

5069 TOTAL DELIVERY SYSTEMS						
333290	07-Dec-2012	Issued	188	C		156.25
145036	01-4-2500-000	PAYABLES - TRADE		156.25		
Invoice Description --> POSTAGE \$73.47, SB WATER \$34.44, AVLF WATER TEST \$16.75, BCWS - WATER TEST PUMPEI						
Total :				156.25	0.00	156.25
Supplier Total :				156.25	0.00	156.25

0900 TRACY BOND (PETTY CASH)						
33309	20-Dec-2012	Issued	194	C		153.55
TBDEC17/12	01-4-2500-000	PAYABLES - TRADE		153.55		
Invoice Description --> ACRD OFFICE \$94.02, BUILD INSPECT TRAVEL \$2, POSTAGE \$40, MULTIPLEX REF \$4.94						
Total :				153.55	0.00	153.55
Supplier Total :				153.55	0.00	153.55

5114 TRINEX INTERNET SOLUTIONS INC						
333353	20-Dec-2012	Issued	194	C		448.00
5944	01-4-2500-000	PAYABLES - TRADE		448.00		
Invoice Description --> DECEMBER 2012 WEBSITE MAINTENANCE						
Total :				448.00	0.00	448.00
Supplier Total :				448.00	0.00	448.00

5186 UCLUELET RENT-IT CENTER						
333354	20-Dec-2012	Issued	194	C		386.40
14564	01-4-2500-000	PAYABLES - TRADE		386.40		
Invoice Description --> SALMON BEACH - GARBAGE						
Total :				386.40	0.00	386.40
Supplier Total :				386.40	0.00	386.40

5195 UNISERVE COMMUNICATIONS CORPORATION						
333355	20-Dec-2012	Issued	194	C		39.09
000502023-20121121	01-4-2500-000	PAYABLES - TRADE		39.09		

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Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> DECEMBER 2012 WCLF & BWS INTERNET SERVICE						
Total :				39.09	0.00	39.09
Supplier Total :				39.09	0.00	39.09

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5245	UPS BROKERAGE COD					
33356	20-Dec-2012		Issued	194	C	74.94
767225658	01-4-2500-000	PAYABLES - TRADE		74.94		
Invoice Description --> BCWS - BROKERAGE & HST ON US PRODUCT						
Total :				74.94	0.00	74.94
Supplier Total :				74.94	0.00	74.94

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5263	VADIM SOFTWARE					
33357	20-Dec-2012		Issued	194	C	11228.24
I-VC07477	01-4-2500-000	PAYABLES - TRADE		11228.24		
Invoice Description --> 2013 VADIM SUPPORT & LICENSING						
Total :				11228.24	0.00	11228.24
Supplier Total :				11228.24	0.00	11228.24

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5278	VANCOUVER ISLAND PUBLISHING GROUP A/R					
33291	07-Dec-2012		Issued	188	C	1102.58
VCL-260421	01-4-2500-000	PAYABLES - TRADE		105.66		
Invoice Description --> SALMON BEACH CONTRACTOR RFP - ADVERTISING						
VCL-260418	01-4-2500-000	PAYABLES - TRADE		150.16		
Invoice Description --> SALMON BEACH CONTRACTOR RFP - ADVERTISING						
WNDI00000863	01-4-2500-000	PAYABLES - TRADE		258.76		
Invoice Description --> WC MULTIPLEX REFERENDUM - ADVERTISING						
PEND00001328	01-4-2500-000	PAYABLES - TRADE		588.00		
Invoice Description --> ADVERTISING - RURAL PLANNING						
Total :				1102.58	0.00	1102.58

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
33358	20-Dec-2012		Issued	194	C	795.56
VCL-261028	01-4-2500-000	PAYABLES - TRADE		267.14		
Invoice Description --> ADVERTISING - BELL & STUART ROAD WATER RFP						
PEND00001550	01-4-2500-000	PAYABLES - TRADE		528.42		
Invoice Description --> ADVERTISING WCLF \$133, AVL F \$133, BY ELECTION \$205.80						
Total :				795.56	0.00	795.56
Supplier Total :				1898.14	0.00	1898.14

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
5456	WET BC					
33293	07-Dec-2012		Issued	188	C	180.00
NSNOV30/12	01-4-2500-000	PAYABLES - TRADE		180.00		
Invoice Description --> BUILDING INSPECTION - SUTTON - SITE BASIC COURSE (\$280 LESS \$100 DEPOSIT PAID ALR						

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Supplier : 0001 To 9193
Trans. Date : 01-Dec-2012 To 31-Dec-2012
Cheque Date : 01-Dec-2012 To 31-Dec-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						180.00	0.00	180.00
Supplier Total :						180.00	0.00	180.00

5455	WETT INC.							
33292	07-Dec-2012		Issued	188	C			95.20
13-2908	01-4-2500-000	PAYABLES - TRADE				95.20		
Invoice Description --> 2013 CERTIFICATION - GAUDREAU								
Total :						95.20	0.00	95.20
Supplier Total :						95.20	0.00	95.20

5537	WINDSOR PLYWOOD (UCLUELET)							
33360	20-Dec-2012		Issued	194	C			46.53
87351A	01-4-2500-000	PAYABLES - TRADE				46.53		
Invoice Description --> SALMON BEACH SEWAGE								
Total :						46.53	0.00	46.53
Supplier Total :						46.53	0.00	46.53

5543	WL SOLUTIONS LTD							
33294	07-Dec-2012		Issued	188	C			585.20
1949	01-4-2500-000	PAYABLES - TRADE				585.20		
Invoice Description --> BWS - MODIFY/REWIRE CHLORINE ALARM @ BAMFIELD PUMP STATION								
Total :						585.20	0.00	585.20
Supplier Total :						585.20	0.00	585.20

Total Computer Paid :	<u>523,898.24</u>	Total EFT PAP :	<u>214,892.79</u>	Total Paid :	<u>738,791.03</u>			
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>					



Request for Decision

To: Board of Directors
From: Wendy Thomson, Manager of Administrative Services
Meeting Date: January 9, 2013
Subject: 2013 Committee Appointments

Recommendation:

That the Board of Directors approves the 2013 Alberni-Clayoquot Regional District Committee Appointments and Appointments to Outside Boards, Agencies, Commissions as presented.

Desired Outcome

To make appointments to Regional District Committees, Outside Boards, Agencies and Commissions for 2013.

Background

In January of each year the Board of Directors make appointments to its' Committees and Outside Boards, Agencies and Commissions. The 2013 appointments have been reviewed by the Chairperson, with input from Directors and is attached for consideration by the ACRD Board of Directors.

Policy/Leqislation

ACRD Policy

Financial

Directors are paid remuneration for Committee meetings which they have been appointed to by the ACRD Board as per Bylaw No. A1066, Board Remuneration & Expenses Bylaw.

Submitted by: 

Wendy Thomson, Manager of Administrative Services

Approved by: 

Russell Dyson, Chief Administrative Officer



Alberni-Clayoquot Regional District 2013 Committee Appointments

Alberni Valley Committee

- Cindy Solda, Chair
- Lyle Price
- Jack McLeman
- John Jack
- John McNabb
- Mike Kokura
- Penny Cote

Electoral Area Directors Committee

- Penny Cote, Chair
- John McNabb
- Mike Kokura,
- Lyle Price
- Tony Bennett
- Eric Geall

AV Emergency Planning Committee

- John McNabb
- Penny Cote
- Mike Kokura
- Cindy Solda

Highway Connector Committee

- Cindy Solda, Chair
- Mike Kokura
- Bill Irving, West Coast
- Jack McLeman, City of PA
- Darren Deluca, PAPA
- Gary Haggard, Industry
- AV Chamber Rep.
- Nanaimo Regional Dist. Rep
- Ministry of Transportation Rep.
- Tseshah FN Rep.
- Hupacasath FN Rep.
- Pat Deakin, Economic Dev. Officer

West Coast Committee

- Tony Bennett, Chair
- Bill Irving
- Duncan McMaster
- Alan McCarthy

Fisheries Resource Committee

- Bill Irving, Chair
- Cindy Solda
- Tony Bennett
- Penny Cote
- Jack McLeman
- Duncan McMaster
- John Jack
- Dennis Chalmers, Min. Environment
- Don Hall, NTC
- Bill Shaw, Fisheries & Oceans Canada
- Andrew Day, WC Aquatic

Agricultural Advisory Committee

- Bill Thomson, Chair
- Mike Kokura
- Ann Collins
- Lisa Aylard
- Robert Haynes
- Vicki Lee
- John Oostrom
- Ron Emblem
- Wayne Smith

Agriculture Development Committee

- Bob Collins
- Janice Nairne
- Guy Langlois
- Robert Haynes
- Vicki Lee
- Ann Siddall
- Bill Thomson

Salmon Beach Committee

- Len Jerritt
- Kel Roberts
- Gina Skippen
- Jill Maibach
- Terry Graff

Bamfield Parks Commission

- Eileen Scott, Chair
- John Mass
- Heather Cooper
- Roger Demontigny
- Louis Druehl

Beaver Creek Water Advisory Committee

- John McNabb, Chair
- Harold Carlson
- Gord Blakey
- Wayne Hasler
- Kelly Schutte
- Ron Barkley

Long Beach Airport Advisory Committee

- Bill Irving, Chair
- Alan McCarthy
- Tony Bennett
- Alan Anderson, Dist. Tofino
- Scott Stevenson, PRNP
- Darlene Rouleau, Ucluelet Chamber
- Jennifer Steven, Tofino/Long Beach Chamber
- Moses Martin, TFN
- Charles McDiarmid, Member at Large

Sproat Lake Parks Commission

- Joe Lamoreaux, Chair
- Chris Law
- Kim Regimbal
- Ursula Henning
- Paul Andrew
- Kathy Burkowsky
- Gail Horvath
- Sabrina Zimmerman
- Brian Calendar
- Jackie Chambers

Bamfield Water Committee

- Eric Geall, Chair
- Max Salamon
- Linda Myres
- Mark Kelly
- Pat Byers
- Brad Anhold

Log Train Trail Advisory Committee

- Mike Kokura, Chair
- John McNabb, Alternate
- Judy Carlson
- Deb Oaks
- Linda Scobbie
- Brian Clozza
- Erica Blake

Solid Waste Plan Monitoring Advisory Committee

Alberni Valley Landfill

- Mike Kokura, Chair
- Lyle Price
- Penny Cote
- John McNabb
- Jack McLeman
- Gary Swann
- Al McGill, Engineer
- Guy Cicon, City of PA
- Andy Daniel, Man. Env. Svs.
- Landfill Operator Rep.
- Collection Company Rep.

West Coast Landfill

- Bill Irving, Chair
- Duncan McMaster
- Alan McCarthy
- Tony Bennett
- Chris Bird
- PRNP Rep.
- CAO, Dist. Tofino
- CAO, Dist. Ucluelet
- Arlene Armstrong
- Al McGill, Engineer
- Andy Daniel, Man. Env. Svs.
- Landfill Operator Rep.
- Collection Co. Rep.



**Alberni-Clayoquot Regional District
2013 Appointments to Outside Board, Agencies, Commissions**

Municipal Finance Authority

- Mike Kokura
- Lyle Price, Alternate

West Coast Aquatic Board

- Tony Bennett
- Eric Geall, Alternate

Barkley Salmon Working Group

- Penny Cote

Municipal Insurance Association of BC

- Mike Kokura
- Lyle Price, Alternate

Air Quality Council

- John McNabb

Local Marine Advisory Group

- Eric Geall

West Island Woodlands Advisory Group

- John Jack
- Lyle Price

Island Coastal Economic Trust

- Cindy Solda

E911 Corporation

- Cindy Solda
- Eric Geall, Alternate

AV Chamber of Commerce

- Cindy Solda
- John McNabb, Alternate

Vancouver Island Regional Library Board

- Penny Cote
- Eric Geall, Alternate

Vancouver Island Film Commission

- Cindy Solda
- John Jack, Alternate

AV Museum & Heritage Board

- Penny Cote
- Jack McLeman, Alternate

Coastal Communities Network

- Tony Bennett
- Bill Irving

Central West Coast Forest Society

- Tony Bennett

AV Trails Committee

- Penny Cote

Clayoquot Biosphere Trust

- Don McMillan

Ucluelet Emergency Planning

- Crystal Bolduc
- Bill Irving
- Duncan McMaster

PAPA Transportation Committee

- Mike Kokura

SD# 70 Liaison

- John McNabb
- John Jack, Alternate



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: January 03, 2013

RE: Islands Agriculture Show - February 1-2, 2013

Background

The Alberni Valley will be featured as the Feature Farming Community at the upcoming Islands Agriculture Show to be held February 1-2, 2013 in Cowichan. This provides the Alberni Valley with terrific exposure at the event with preferred signage, acknowledgments in media and advertising, a speech at the opening ceremonies, hosting of the welcome reception as well as a number of other benefits.

Preparation for the event is being facilitated by the Agricultural Development Committee with assistance from Regional District staff and two volunteers with the Canada World Youth exchange program.

The fee for the opportunity to become the Feature Farming Community is \$2,500 and additional funds are also required to pay for the food and beverages at the welcome reception and for travel and incidental expenses.

Recommendation

That the Regional Board authorize the Agricultural Development Committee to spend \$2,500 for the opportunity to be the Feature Farming Community, \$500 for hosting the welcome reception and \$400 for travel and incidental expenses.



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: January 9, 2013
Subject: Wayne Crowley Remuneration Donation

Recommendation:

That the Board of Directors authorize staff to donate Alternate Director for Area 'B' Beaufort - Wayne Crowley's remuneration in the amount of \$320.00 to the AV Hospice Society.

Desired Outcome:

Alternate Director Crowley desires to donate a portion of the remuneration he earned in 2012 to the AV Hospice Society to support the Ty Watson House.

Time Requirements – Staff & Elected Officials:

Minimal.

Financial:

The financial impact is the same whether paid directly to the Director or to the Society.

Submitted by: _____

Teri Fong, CGA, Manager of Finance

Approved by: _____

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Meeting Date: December 9, 2013
Subject: Memorandum of Understanding – Gravel Extraction

Recommendation:

That the Board of Directors of the Alberni-Clayoquot Regional District endorse the Memorandum of Understanding with the Tseshaht First Nation for gravel extraction from District Lot 307 for use at the Alberni Valley Landfill as amended and presented.

Background:

The ACRD and TFN have been discussing gravel extraction from DL 307 for the last year and a half. Both governments have expressed interest in the property – the TFN for future economic development and their own gravel needs. The progress of these discussions has been shared with the Board of Directors in camera to date. The acceptance of a Memorandum of Understanding (MOU) must be agreed to by a resolution of an open meeting of the Board.

The purpose of the MOU is to recognize the common interest of the two governments in the gravel resource and future of the land and move forward in a way that has mutual benefit to the two parties.

The TFN have presented the attached MOU for the endorsement of both parties. For the most part it reflects the discussions and concepts as agreed to date. There are a couple of modifications suggested to clarify the history and intent as follows:

- The first paragraph could be rewritten to better reflect the efforts made by the ACRD to seek required approvals from the province
- The estimated volume of gravel is 60,000m³ and this would require no more than two calendar years of occupation in order to extract.
- The ACRD would remove gravel just to the road grade on the basis of no further gravel extraction taking place and the land being developed at that level for economic purposes by TFN

The proposed terms would still provide for the ACRD the most cost effective supply of gravel for the landfill for the next two years. Costs for the agreement would be funded from the operating costs of the landfill and the revenues that fund these costs are tipping fees, not taxation. Helping the TFN to establish a recycling program in association with the regional districts curbside recycling is a valuable service that will help to reduce the amount of garbage heading to the landfill.

Request for Decision – MOU Gravel Extraction

It is recommended that the Board of Directors endorse the proposed MOU with the suggested amendments.

Time Requirements – Staff & Elected Officials:

Environmental Services will be involved in development and communication for the recycling program. The Contractor has already confirmed capability to assume this service. New procedures will be required for accounting and solid waste by the Finance Department.

Financial:

As indicated the proposal is the most cost effective alternative for gravel. These costs have been accounted for in the operating costs for the Alberni Valley Landfill. Costs will be recovered through tipping fees not taxation.

Policy or Legislation:

The MOU represents a positive move forward in the relationship between the ACRD and TFN. The ACRD has met the requirements for the necessary approvals from the Province.



Submitted by: _____

Russell Dyson, Chief Administrative Officer



Tseshah First Nation

Memorandum of Understanding between Tseshah First Nation and Alberni Clayoquot Regional District Regarding Gravel Removal on District Lot 307

Preamble:

The ACRD requires gravel for the operation of the Alberni Valley Landfill. They would like to access the gravel from DL307. DL307 is in Tseshah First Nation Traditional Territory and is of interest to the TFN for development. This has been expressed to the Provincial Government for many years. In 2008 the Province (under ILMB at the time) established a Notation of Interest on the lot and the adjacent for Tseshah future economic development. However, in 2006 the Province issues a Licence of Occupation to the ACRD.

ACRD has expressed that they wish to work cooperatively and collaboratively with Tseshah and seek opportunities that can benefit both communities. Tseshah is grateful for the good intentions of the ACRD and wish to work together to seek mutually acceptable solutions.

To that end, the Tseshah First Nation and Alberni Clayoquot Regional District have agreed to the following terms that will enable the ACRD to begin extraction of gravel on DL307 to the grade level of the road.

The agreement will be effectively immediately upon signing.

- Tseshah is provided the opportunity to remove timber from District Lot 307 in a timely manner in order to prepare the sight for gravel extraction. Tseshah will cover the costs but benefit from the net value of the timber.
- The ACRD will waive the tipping fees for Tseshah during ACRD's occupancy of District Lot 307 for gravel extraction purposes, to a maximum annual value of \$18,000 / year. This will include the weekly collection and spring cleanup. ACRD will account for the waste of Tseshah and provide a regular account of the amount and value of tipping fees

5091 Tsuma-as Drive, Port Alberni, BC, Canada V9Y 8X9
Tel: 250.724.1225 Fax: 250.724.4385
Website: www.tseshah.com

being waived. Beyond a value of \$18,000 / year Tseshaht will pay the regular tipping fee value until the end of that calendar year.

- ACRD will establish a curbside collection for recycling program for Tseshaht residences at a mutually agreed date. The program will be funded by the ACRD during ACRD's occupancy of District Lot 307 for gravel extraction purposes. Tseshaht may continue with the program following ACRD's occupancy of DL 307 at its own cost.
- For the time being excavation of gravel is to the elevation of the road. Any further extraction will be discussed with Tseshaht prior to any further action.
- ACRD supports Tseshaht's occupation / tenure on the land after its activities/tenure is complete and recognizes the value and benefits to the region from economic development by Tseshaht.

Tseshaht First Nation
Name:
Date:

ACRD
Name:
Date:

5091 Tsuma-as Drive, Port Alberni, BC, Canada V9Y 8X9
Tel: 250.724.1225 Fax: 250.724.4385
Website: www.tseshaht.com



REQUEST FOR DECISION

To: Board of Directors

From: John Thomas, Environmental Services Technician

Meeting Date: January 9, 2013

Subject: To retain a consultant for an engineering study for a new water delivery system in the Bell Road and Stuart Avenue service area.

Recommendation:

That the Alberni Clayoquot Regional District Board of Directors accept McGill & Associates Engineering Ltd. as the successful applicant of the Request for Proposals for the engineering study of the Bell Road and Stuart Avenue service area. The total cost of this proposal is \$10,000 with the ACRD paying \$2500 and \$7500 provided by the BC Infrastructure Planning Grant.

Summary:

The ACRD advertised a Request for Proposals (RFP) for an engineering study to provide cost effective, viable options to service the residents on Bell Road and Stuart Avenue with potable water.

The two consulting Engineering firms who provided proposals were: McElhanney Consulting Services Ltd. and McGill & Associates Engineering Ltd. The Environmental Services Department evaluated the two proposals to choose the firm that would provide the best value.

The McGill & Associates Engineering Ltd. (MAEL) proposal was determined to be the best option, as they met the scope of the project as outlined in the RFP and MAEL has a history with this proposed system. Also, the MAEL proposal states that they will additional information and a field survey which could assist the ACRD in providing detailed information for Federal and Provincial grant applications.

Background:

The Bell Road Stuart Avenue residents primarily use a combination of shallow and deep wells, and some are unreliable and run out of water during the summer. Other wells have poor water quality including high boron levels, which can present a health hazard.

In the fall of 2009, 57 property owners in the Bell Stuart area were sent questionnaires asking about water issues, such as the source of their water, water quality and quantity, and the willingness to pay for a community water service. Of the 57 questionnaires, 20 were returned and only 9 stated they were willing to pay for a water system.

There are concerns as to the source water of a new system, as well as the creation of Right-of-Ways and agreements that may be required with adjacent communities. Source water may be available from the existing water mains of the Tseshaht First Nation (originates from the City of Port Alberni) or from a groundwater source.

All costs of the installation of a water system will be the responsibility of the local community. This report will identify the potential costs and provide detailed information for decision making by the residents, and the ACRD Board.

Time Requirements – Staff & Elected Officials:

Staff time will be required to provide background information and to review the project with the consultant.

Financial:

The ACRD will pay \$10,000 for the engineering review. This is based on a provincial contribution of \$7,500 from the BC Infrastructure Planning Grant and \$2,500 from the ACRD.



Submitted by: _____

John Thomas, Environmental Services Technician



Approved by: _____

Andy Daniel, Manager of Environmental Services



Development Variance Application

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

Date: December 17, 2012

Application: DVD12007

Applicant(s): Coulson Aircrane Ltd.

Owner: Alberni-Clayoquot Regional District

Legal Description: BLOCK F, OF BLOCK 209, DISTRICT LOTS 130, 157, 171, 172, AND
204, ALBERNI DISTRICT AND BLOCK G, DISTRICT LOT 204, ALBERNI
DISTRICT

Location: 7500 Airport Road

Electoral Area: Area "D" (Sproat Lake)

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
- 2) Pass a resolution to consider issuing a Development Variance of Section 163.1.6 of the Alberni-Clayoquot Regional District Zoning Bylaw No. 15 to vary the building setback from 3 metres (9.84 feet) to 1.5 metres (5 feet) to allow for the construction of an addition to the existing building subject to:
 - i) A contaminated site profile being completed and approval received from the Ministry of Environment as per Section 946.2 of the *Local Government Act*.

Procedure: Prior to the issuance of a Development Variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal

DVD12007

submissions to the Board. At the subsequent meeting, the Board either issues or considers denying the Development Variance permit.

Applicant's Intention: The applicant wishes to expand their building at the Alberni Valley Airport on the current lease area that Coulson Aircrane has with the Regional District.

Observations:

i. **Property Description:** The lease area is 1.97 acres (7988.25 square metres) and includes two buildings. The two buildings are used for office space, airport hanger, maintenance and machine shop.

ii. **Services:**

- a) **Sewage Disposal:** On-site septic.
- b) **Water Supply:** Well.
- c) **Fire Protection:** Sproat Lake Fire Department.
- d) **Access:** Via Airport Road.

iii. **Existing Planning Policies Affecting the Site**

- A. **Agricultural Land Reserve:** Although a portion of the total lease area is within the ALR, the proposed building site is outside of the ALR.
- B. **Official Community Plan:** Institutional. The Sproat Lake OCP supports the Coulson Aircrane operations at the airport.
- C. **Zoning:** Alberni Valley Airport One (APAV1) District. This zoning district was developed specifically for the Alberni Valley Airport. The current use of the property is permitted within this zone.

Comments:

Staff has reviewed the zoning bylaw as well as the lease for this property and feels that a development variance is the best way to provide the building envelope required for the shop expansion. The applicants currently hold a lease over a portion of the Alberni Valley Airport containing a maintenance shop and hanger. The variance would allow for an expansion of the current operations, which is a permitted use under the zoning bylaw.

The proposed building expansion is adjacent to an internal service road and will not affect future development at the airport.

As the site is used for industrial purposes, a contaminated sited profile is required prior

to the Regional District issuing the Development Variance Permit.

Note: The current lease agreement with Coulson Aircrane requires a 25 foot setback from the lease lot line. If the Board approves this variance, staff recommends that the lease be amended at the same time. The lease amendment would change the setbacks to reflect the zoning bylaw setbacks.



Prepared by:

Mike Irg, Manager of Planning & Development

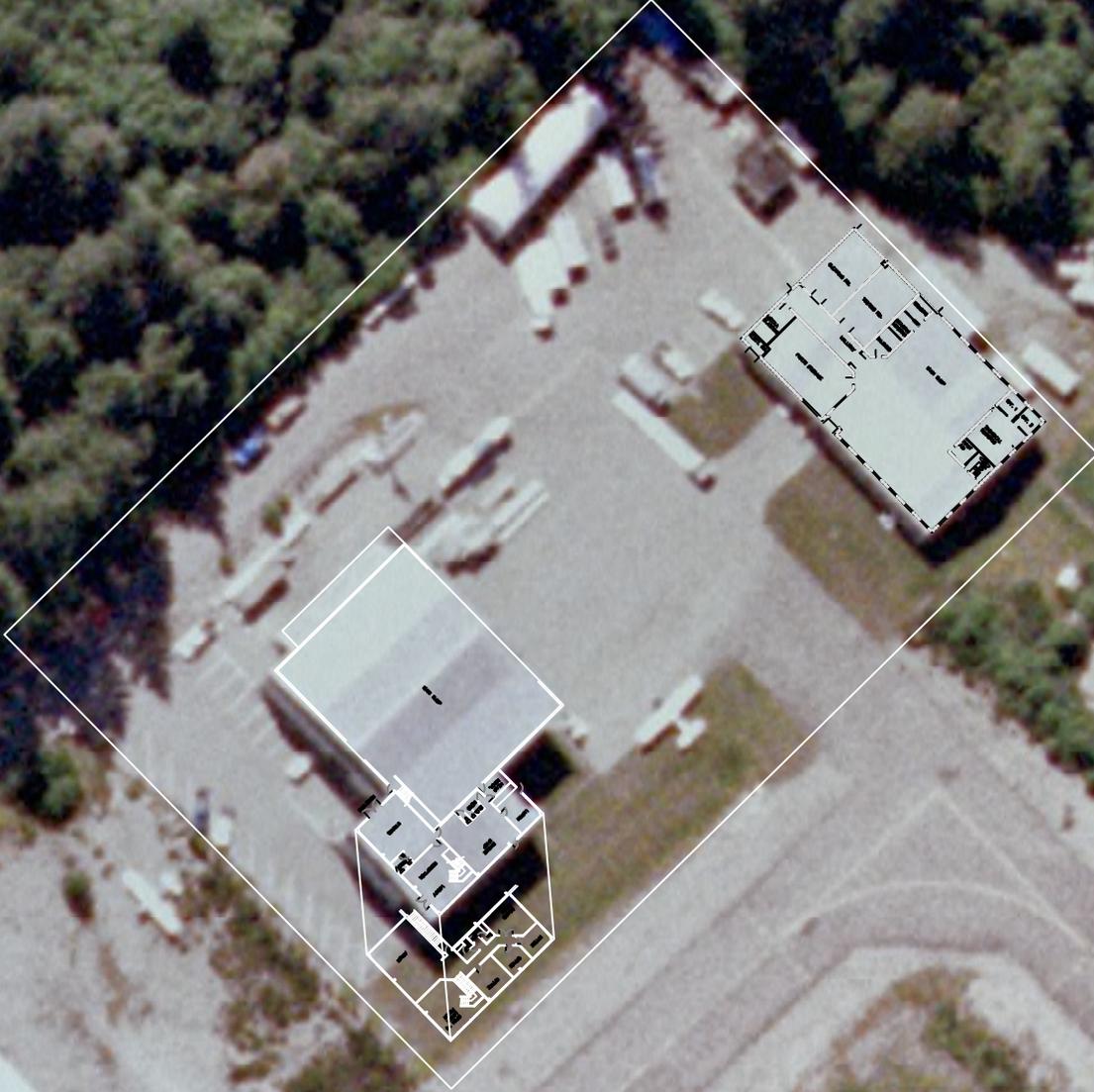


Reviewed by:

Russell Dyson, Chief Administrative Officer



1:1000





SERVICE ROAD

RUNWAY

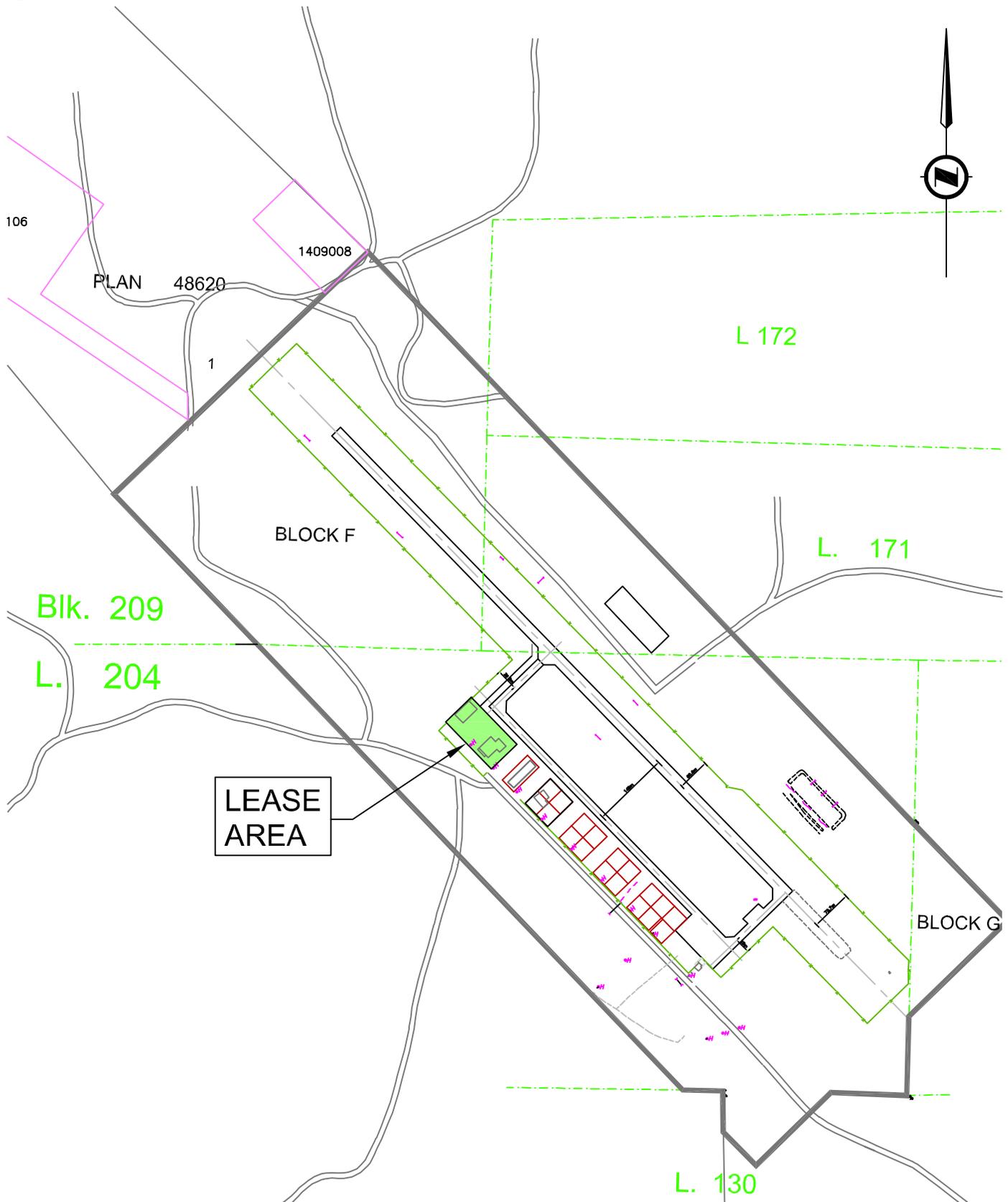
5'-0"

6'-8 1/2"

5'-2 3/4"



Schedule 'A' to ammendment of Lease between Regional District of Alberni-Clayoquot and Coulson Aircrane Ltd.



STAMP

L. 171

A3

L. 157

COULSON AIRFRAME & CARBON AERODYNAMICS TECHNIQUES 7500
PINE SPRING FLYING CLUB & GLIDING CLUB
MINISTRY OF FORESTS 7480
7470 MH

BLOCK F

REGIONAL AIRPORT 7400
7390 Weather Str
7405
7395 MH

BLOCK C

BLOCK F

PLAN 64541

L. 130

SUBJECT PROPERTY

AIRPORT RD

A2

L. 60

L. 266

A3

★ PINE DELL FRANCH 9009

LAKE

58

A1

1 PLAN 7634
2 PLAN 11519
A B
2 20430
1 PLAN 37586
3
4
VIP76748
17255

ROAD

CAMP SITE

CENTRAL LAKE RD

PLAN 580 RW

PLAN 17159

L. 59

93

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1294

OFFICIAL ZONING ATLAS AMENDMENT NO. 657

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1294.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT B, DISTRICT LOT 22, ALBERNI DISTRICT, PLAN 7371, except that part in PLAN 15586 from “Small Holdings (A1) District” to “Acreage Residential (RA2) District” as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 23rd day of May, 2012
Public Hearing held this 28th day of November, 2012
Read a second time this 7th day of December, 2012
Read a third time this 7th day of December, 2012

Adopted this XXX day of XXX, 2013.

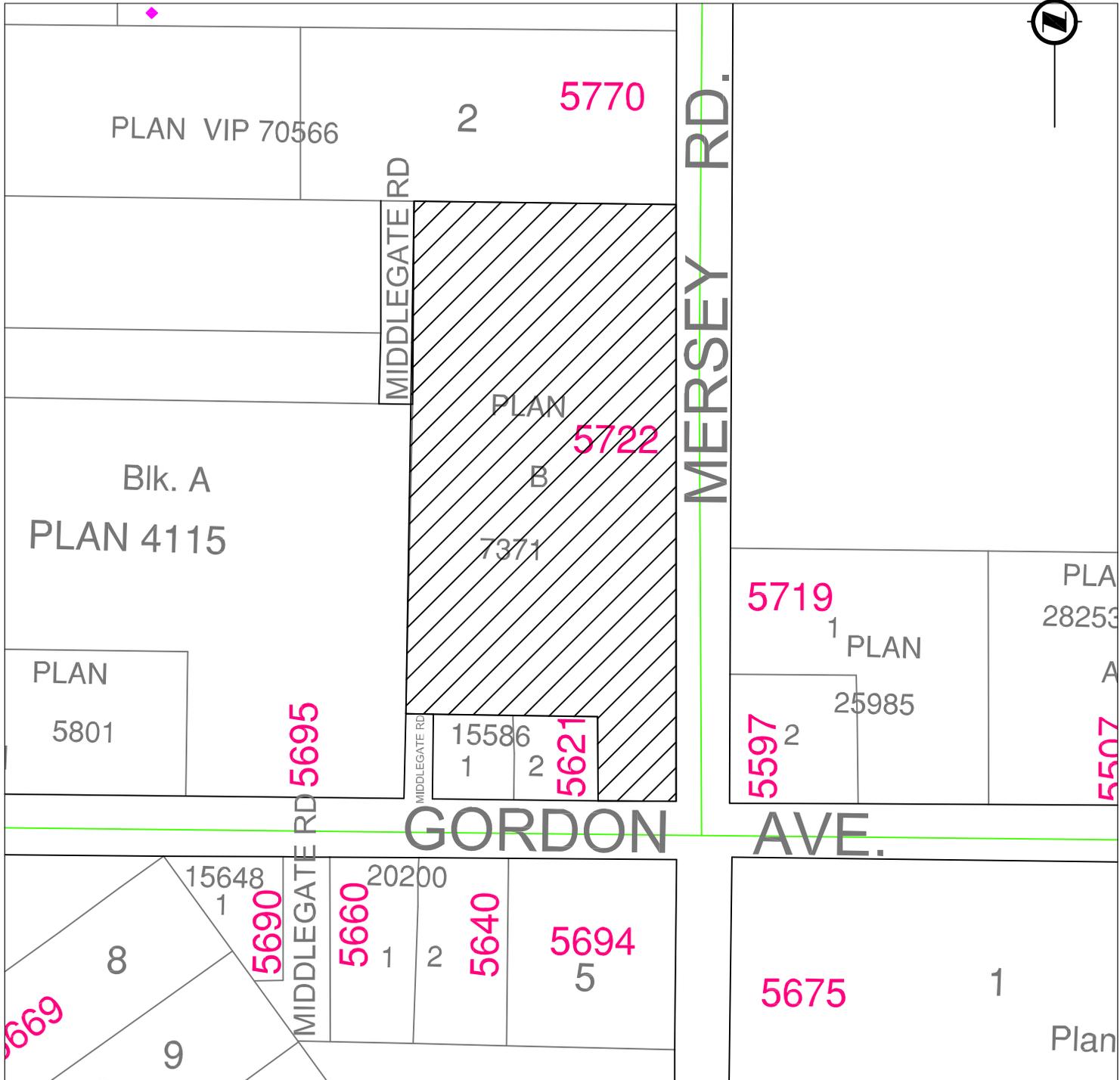
Russell Dyson, CAO

Chair of the Regional Board

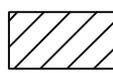
RE12002

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1294



Legal Description: LOT B, DISTRICT LOT 22, ALBERNI DISTRICT, PLAN 7371, except that part in PLAN 15586.

 To be rezoned from Small Holdings (A1) District to Acreage Residential (RA2) District.

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1298

OFFICIAL ZONING ATLAS AMENDMENT NO. 660

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1298.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT 1, DISTRICT LOT 7, ALBERNI DISTRICT, PLAN 6361 from Rural (A2) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 22nd day of August, 2012
Public Hearing held this 28th day of November, 2012
Read a second time this 7th day of December, 2012
Read a third time this 7th day of December, 2012

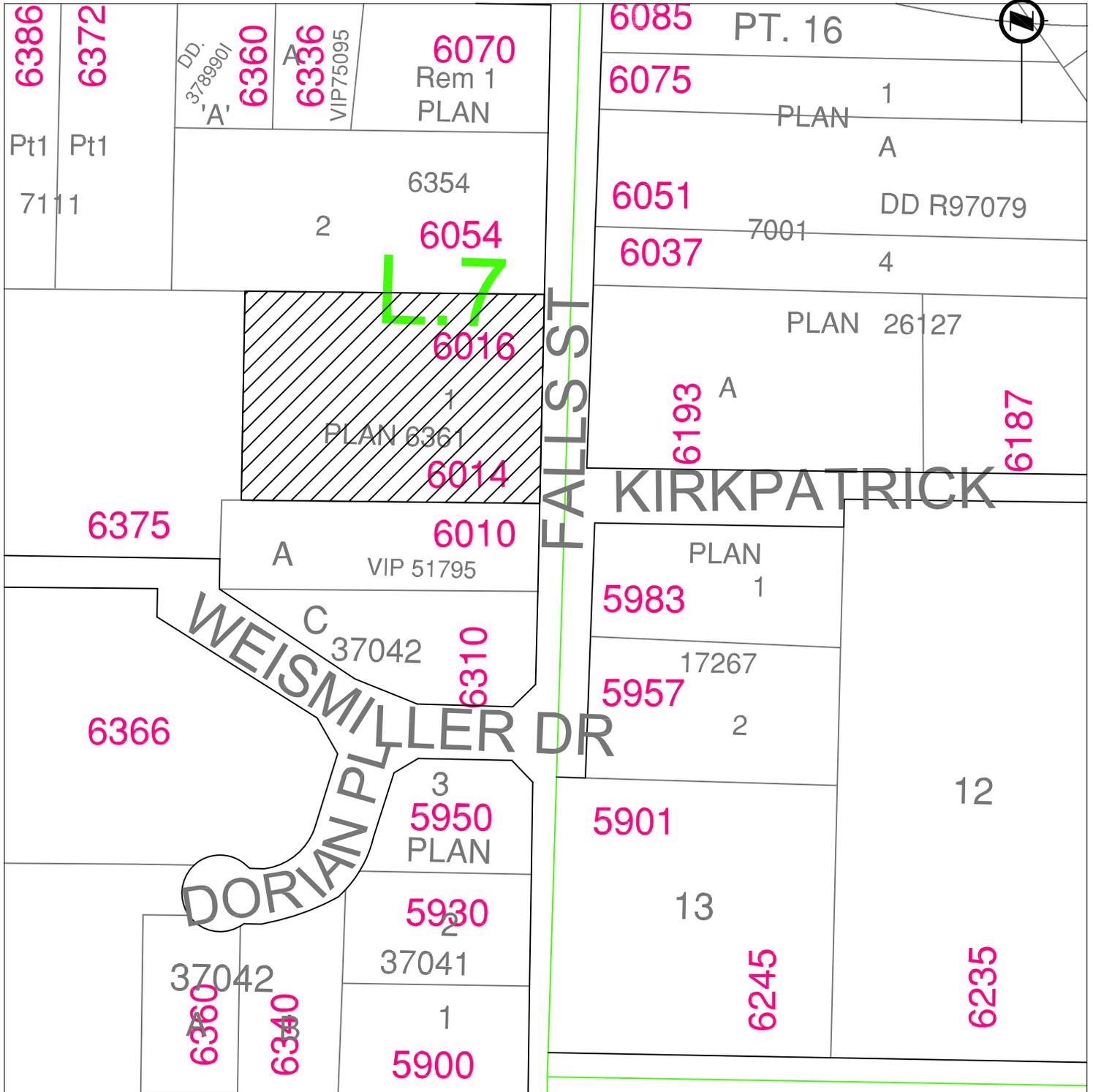
Adopted this day of , 2013.

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1298



Legal Description: LOT 1 DISTRICT LOT 7, ALBERNI DISTRICT, PLAN 6361



To be rezoned from Rural (A2) District to Acreage Residential (RA2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000





MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Charity Hallberg Dodds

DATE: January 2, 2013

RE: ABC Alberni Boat Centre Rezoning – 2945 Alberni Highway

This rezoning application received 2nd and 3rd readings at the March 28, 2012 Board Meeting with the condition that a covenant and priority agreement be registered to the property prior to adoption. This has been completed.

Covenant CA2862477 and Priority Agreement 2862478 have now been registered to the property. These documents outline and restrict the permitted uses of the property as discussed and agreed upon by the Cherry Creek APC and the applicant at the January 23, 2012 APC meeting.

Recommendation

That the Regional Board adopt Bylaws P1285 and P1286.

Submitted By: 
Charity Hallberg Dodds, Planning Assistant

RF11009

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1285

A BYLAW TO AMEND BYLAW NO. 626
CHERRY CREEK OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the Cherry Creek Official Community Plan Amendment Bylaw No. P1285.

2. Schedule B, the plan map, is hereby amended by re-designating LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906, EXCEPT PART IN PLAN 2051 RW from "Low Density Residential" to "Commercial" as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25th day of January, 2012
Read a second time this 28th day of March, 2012
Read a third time this 28th day of March, 2012

Adopted this _____ day of _____, 2013

Chairperson

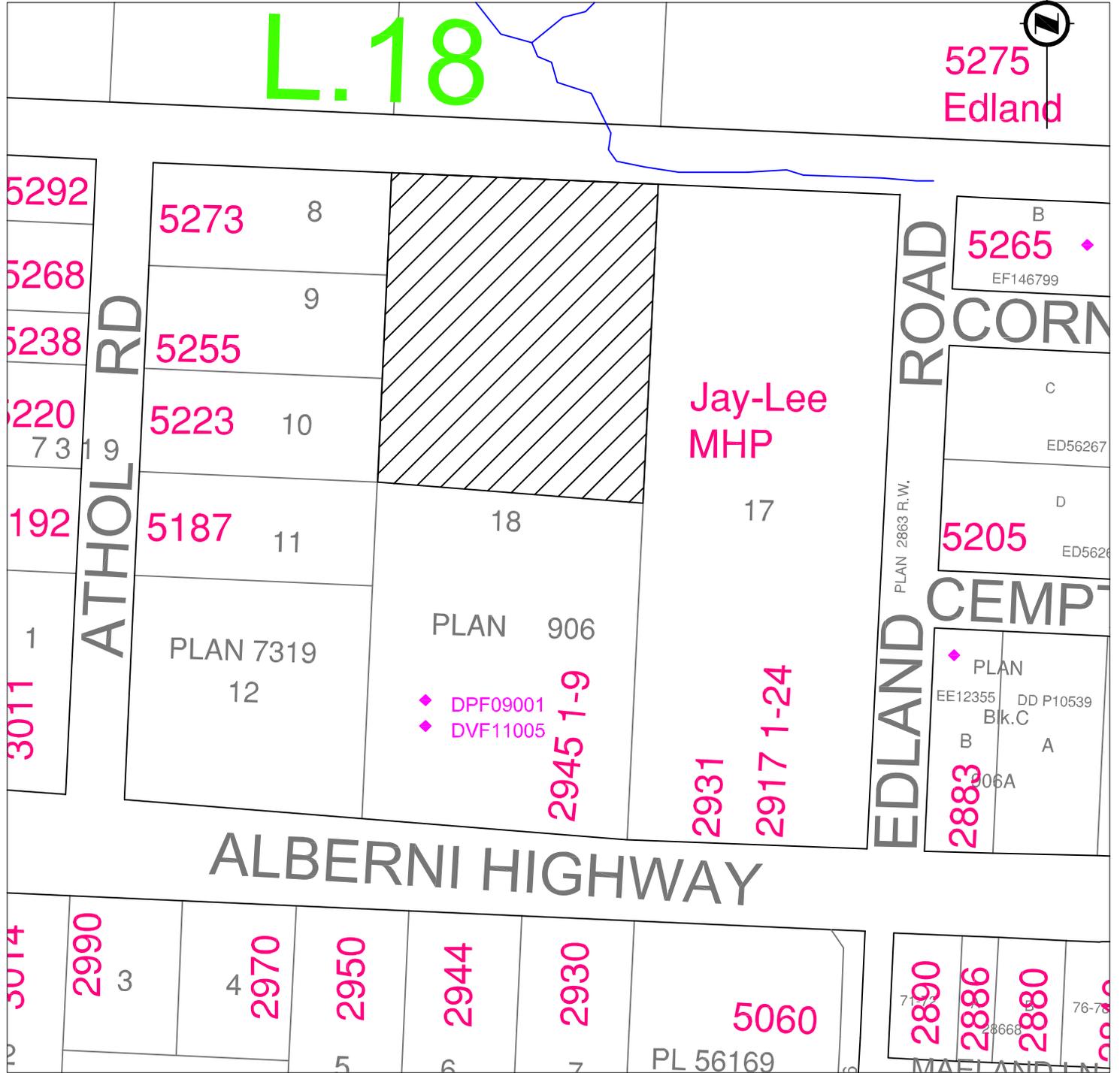
Chief Administrative Officer

Schedule 'A'

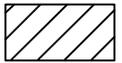
This schedule is attached to and forms part of Bylaw P1285



L.18



Legal Description: Lot 18, District Lot 18, Alberni District, Plan 906 except part in Plan 2051RW.



To be redesignated from Low Density Residential to Commercial



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000



REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1286

OFFICIAL ZONING ATLAS AMENDMENT NO. 655

A bylaw of the Regional District of Alberni-Clayoquot to amend By-law No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the Local Government Act authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the Directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1286.

2. By-law No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning LOT 18, DISTRICT LOT 18, ALBERNI DISTRICT, PLAN 906, EXCEPT PART IN PLAN 2051 RW from Small Holdings (A1) District to Highway Commercial (C4) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25th day of January, 2012

Read a second time this 28th day of March, 2012

Read a third time this 28th day of March, 2012

Adopted this day of , 2013

Chairperson

Chief Administrative Officer



MEMORANDUM

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: January 4, 2013
Subject: Staff Report

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- Continue working with the Coordinator on development of the Alberni-Clayoquot Health Network and Planning Committee. Several priorities including a regional transit study and food security initiatives;
- Working with the West Coast Multiplex Society to coordinate fund raising for the required capital costs in order to construct the Multiplex facility on the West Coast;
- Agricultural Development Committee Strategic Session priorities and preparation for the Islands Agriculture Forum;
- Drafting Committee Appointments and Appointments to Outside Boards and Agencies for consideration by the Board;
- Regional Water Planning;
- Updating various ACRD lease agreements including: Long Beach Airport Water Landing Strip and Golf Club Lease;
- Updating/renewing various agreements including the Regional Fire Coordinator Agreement;
- Drafting conversion bylaw for the Beaver Creek Community Park;
- Continued implementation of iPads and paperless agendas;
- Preparations for the by-election in February 2013;
- 2013 Budget Preparations;
- Strategic Planning and Project Management;
- Develop Memorandum of Understanding for gravel extraction – AV Landfill;
- Coordinator projects for Canada World Youth;
- Occupational Health and Safety initiatives and policy coordination.

Submitted by: _____
Russell Dyson, Chief Administrative Officer

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
NOVEMBER, 2012**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family														0
Mobile Homes														0
Multi-Family														0
Adds&Rens					1	350,000								1 350,000
Commercial														0
Institutional					2	237,189								2 237,189
Industrial														0
Miscellaneous									2	4,000				2 4,000
Totals	0	0	0	0	0	0	3	587,189	2	4,000	0	0	5	591,189

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
NOVEMBER, 2012 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	200,000	7	2,366,000	4	1,228,800	1	527,500	13	4,322,300
Mobile Homes	0	0	1	5,000	0	0	6	95,000	2	11,500	0	0	9	111,500
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	3	10,750	0	0	0	0	7	1,422,000	5	110,000	4	219,500	19	1,762,250
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	2	237,189	0	0	0	0	2	237,189
Industrial	0	0	0	0	0	0	2	130,000	0	0	1	1,000,000	3	1,130,000
Miscellaneous	0	0	0	0	1	1,000	10	134,540	20	529,592	9	215,500	40	880,632
Totals	3	10,750	1	5,000	2	201,000	34	4,384,729	31	1,879,892	15	1,962,500	86	8,443,871

WOODSTOVE INSPECTIONS	BAMFIELD		BEAUFORT/ BEAVER CREEK		LONG BEACH		SPROAT LAKE		CHERRY CREEK		TOTAL		YTD TOTAL	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
	2		6				3				2		13	
TOTAL	2		6				3				2		13	

YEAR TO DATE	TOTAL YEAR		YEAR TO DATE		TOTAL YEAR	
	#	VALUE	#	VALUE	#	VALUE
2011	113	8,689,998	120	9,221,498		
2010	146	21,355,170	149	21,524,170		
2009	123	11,302,380	123	11,302,380	1999	79 3,332,812 80 3,348,092
2008	144	16,872,606	147	22,682,130	1998	73 3,294,610 75 3,320,890
2007	158	14,419,767	163	15,007,877	1997	104 10,025,166 104 10,025,166
2006	153	14,659,250	161	15,909,705	1996	123 8,496,554 128 9,050,554
2005	134	12,803,924	138	12,962,379	1995	116 9,641,300 116 9,641,300
2004	129	10,959,254	133	11,036,854	1994	147 7,765,500 151 7,915,500
2003	91	6,677,542	97	6,925,356	1993	159 10,271,000 167 10,864,000
2002	69	2,670,126	76	2,986,134	1992	170 11,019,500 173 11,192,500
2001	82	5,329,780	89	5,790,126	1991	125 7,037,120 126 7,155,120
2000	83	4,010,339	88	4,095,339	1990	116 6,218,900 118 6,323,900

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
DECEMBER, 2012**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family							2	394,829					2	394,829
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens									2	160,000			2	160,000
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellaneous							2	13,000					2	13,000
Totals	0	0	0	0	0	0	4	407,829	2	160,000	0	0	6	567,829

WOODSTOVE INSPECTIONS	BAMFIELD		BEAUFORT/ BEAVER CREEK		LONG BEACH		SPROAT LAKE		CHERRY CREEK		TOTAL		YTD TOTAL
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	
													109
			6				5		2		13		

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
DECEMBER, 2012 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	200,000	9	2,760,829	4	1,228,800	1	527,500	15	4,717,129
Mobile Homes	0	0	1	5,000	0	0	6	95,000	2	11,500	0	0	9	111,500
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	3	10,750	0	0	0	0	7	1,422,000	7	270,000	4	219,500	21	1,922,250
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	2	237,189	0	0	0	0	2	237,189
Industrial	0	0	0	0	0	0	2	130,000	0	0	1	1,000,000	3	1,130,000
Miscellaneous	0	0	0	0	1	1,000	12	147,540	20	529,592	9	215,500	42	893,632
Totals	3	10,750	1	5,000	2	201,000	38	4,792,558	33	2,039,892	15	1,962,500	92	9,011,700

	YEAR TO DATE		TOTAL YEAR		YEAR TO DATE		TOTAL YEAR		
2011	120	9,221,498	120	9,221,498					
2010	149	21,524,170	149	21,524,170					
2009	123	11,302,380	123	11,302,380	1999	80	3,348,092	80	3,348,092
2008	147	22,682,130	147	22,682,130	1998	75	3,320,890	75	3,320,890
2007	163	15,007,877	163	15,007,877	1997	104	10,025,166	104	10,025,166
2006	161	15,909,705	161	15,909,705	1996	128	9,050,554	128	9,050,554
2005	138	12,962,379	138	12,962,379	1995	116	9,641,300	116	9,641,300
2004	133	11,036,854	133	11,036,854	1994	151	7,915,500	151	7,915,500
2003	97	6,925,356	97	6,925,356	1993	167	10,864,000	167	10,864,000
2002	76	2,986,134	76	2,986,134	1992	173	11,192,500	173	11,192,500
2001	89	5,790,126	89	5,790,126	1991	126	7,155,120	126	7,155,120
2000	88	4,095,339	88	4,095,339	1990	118	6,323,900	118	6,323,900



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: January 4, 2013
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following in December 2012:

- Worked with the Ministry of Community, Sport, and Cultural Development on determining the process still required on the Beaver Creek Parks function.
- Met with Andy Daniel and Al McGill to discuss the capital budgets of the Alberni Valley Landfill, West Coast Landfill, Millstream Water, and Long Beach Airport.
- Provided the Sproat Lake Parks Commission a draft income statement for the beginning of their 2013 budget discussions.
- Continued to work with Andy Daniel on the Salmon Beach Manager contract proposal and are set to meet with the Salmon Beach Committee again later this month.
- Completed the audit process for the Beaver Creek Improvement District.
- Worked on a comprehensive audit of the parcels in the Beaver Creek Water System to compare BC Assessment data with former Improvement District data, there are a number of folio's that we are still investigating to ensure the roll is accurate.
- Assisted the Environmental Services department with their development of a Gas Tax project list to be presented to the Board during budget discussions.
- Continued developing the 2013 Administration Allocation to be presented to the Board before the end of February.
- Began 2012 year end procedures
- Continued developing the 2013-2017 Financial Plan

Submitted by: _____

Teri Fong, CGA, Manager of Finance



MEMORANDUM

To: Board of Directors
From: Andy Daniel, A.Sc.T., Manager of Environmental Services
Date: January 3, 2013
Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on the following since the Board of Directors meeting on December 7, 2012:

Long Beach Airport

- Reservoir area brushed and vegetation removed.
- Brush cutting and wildlife management program ongoing.
- Site visits by Manager of Environmental Services (MES) for budget review.
- Well drilling planning proceeding and two new water well exploration sites created.
- Reviewed water systems monthly reports
- Investigation of renting airport tractor to the West Coast areas.
- Reviewed job description for water operator.
- Discussions with water operator to install screens on reservoir overflow and to determine if the reservoir is leaking.

AVRA

- Contractor unplugged culverts causing flooding from beaver activity.
- Winter caretaker overseeing activities and security.
- Monthly water testing performed.
- Reviewed McGill Engineering Operations and Monitoring Report

West Coast Landfill

- Meetings with Engineer and Contractor on proposed works.

- Environmental sampling performed.
- Installation of stairs by Berry and Vale to safely access sample site.
- Reviewed environmental testing results.

Alberni Valley Landfill

- Reviewed options with Tseshaht committee regarding Devil's Den Abandoned Recycling Tire plant.
- Reviewed environmental testing results.
- Consultation with landfill operator and public regarding contaminated soil.

Bamfield

- Met with representative from Bamfield Harbour Authority to discuss status of West Bamfield Dock Improvements.
- Completion of Bamfield Transfer Station Share Shed.
- Technician met on site with Contractor to review system.
- Worked with DFO to try and obtain water main easement for west Bamfield.
- Preliminary design of re-chlorination of Bamfield Water System' reservoirs.
- Awarded proposal from consulting engineers for a review of the water system.
- Reviewed water systems monthly reports.
- Chlorine Alarm System at pump house.
- Annual fire hydrant maintenance performed.
- Removal of partially full old chlorine containers as possible hazardous waste.
- Discussions with Ministry of Transportation regarding location of re-chlorination building.
- Performed water sampling at Sugsaw Lake and Reservoirs.
- Consultation with BC Hydro for power installation to reservoirs.
- Discussions with instrumentation contractor regarding flow meter for re-chlorination.
- Investigation into intermittent pumping problems at pump house.

Salmon Beach

- Discussed and reviewed duties for Salmon Beach Managers contract

- Prepared Salmon Beach Services contract for Board approval.
- Contractor and engineer testing sanitation field installation.
- Curtain-drain ditching required further work.
- Drainage concerns investigated by MES.

Sproat Lake

- RFP for Bell Road and Stuart Avenue Water System engineering study closed and awarding contract.
- Harold Bishop Fire Hall seismic upgrades under construction.
- Culvert Installation Harold Bishop Fire Hall.
- Review maintenance manual for new water supply infrastructure.
- Communications with VIHA regarding water licence application.
- Reviewed Bell and Stewart Road for water feasibility study.
- Cougar Smith Park lake water supply and disinfection system completed. VIHA authorized “potable” water status to system and drinking fountain reactivated.

City of Port Alberni

- Coordinated using City water source for BCWS.

Millstream

- Reviewed water systems monthly reports.
- Water main repair on Albion Crescent
- Consultation with water contractor to purchase new chlorine pumps.

Beaver Creek

- Beaver Creek Fire Hall seismic upgrades reviewed for tender.
- Back-flushing weekly related to turbidity events and high water levels in river.
- Continuing meter replacement program.
- Casual Water Operator working full time on 5 month contract.
- Reservoir construction – completed erecting tank.

- Attended Beaver Creek Water Advisory Committee Meeting.
- Avoided boil water by using pumper truck on December 19th.
- Consulted with Industry Canada regarding changing Radio Licence ownership and location.
- Alberni Communications to provide radio details for change of licensing.
- Inventory costing of Beaver Creek Water.
- Developing procedure for Emergency Pumper Truck operation.
- Consultation with VIHA and engineer regarding use of Emergency Pumper Truck.
- Attended and repaired water main breaks on Grandview Road.
- Implementation of water sampling of Truman Creek for fecal coliforms.

General

- Submitted Stage II application to ICET for the China Creek Bridge.
- Reviewing and preparing budgets for 2013.
- Reviewing upcoming and current engineering projects with McGill Engineering.
- Reviewed water systems for infrastructure replacements regarding Gas Tax.



Submitted by: _____

Andy Daniel, A.Sc.T., Manager of Environmental Services

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of January 3, 2013

#	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Feb. 9/11 WC	Meet with John Aldag, Acting Superintendent, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Lease presented to Parks Canada – Response requested
2.	Jan. 11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/ Lori	Coordinating with new website development – 2013
3.	Feb. 6 th WC Comm	Proceed with developing a plan to identify and implement efficient, cost effective corrective actions to the high risk hazards of the water landing strip at the LB Airport before bringing forward options for future use – Advise Atleo & Tofino Air	Russell	Consulting with operators – new lease being drafted by ACRD lawyers
4.	Feb. 22 nd BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	Board direction February 2013
5.	July 25 th Board	Review the ACRD's Purchasing/Tendering Policy and investigate options for flexibility in awarding tenders to local contractors/bidders	Russell/ Wendy	Initial background underway
6.	Sept. 19 th EA Directors	Evaluate staffing in the Environmental Services Department and provide options for consideration by the ACRD Board during 2013 budget discussions	Russell	In progress
7.	Oct. 10 th Board	The Board retained the services of R.F. Binnie & Associates to conduct a truck route study of the proposed Ring Road Route into Port Alberni to a maximum cost of \$10,000.00 with the funds coming out of General Government, Surveys, Studies and Reports	Russell	Proposal received, project underway, terms reviewed by Transportation Committee
8.	Nov. 14 th Board	New Elected Directors' be authorized to attend the Local Government Leadership Academy 2013 Leadership Forum, February 20 to 22, 2013 in Richmond, BC – Sign up interested Directors	Tracy	Further registration information coming shortly
9.	Nov. 14 th Board	Explore the conduct of a Transit Feasibility Study for the region by BC Transit	Russell/ Tanis	Met with BC Transit consulting with other Regional District's
10.	Dec. 7 th Board	Advise the VIRLB that Director Cote has been re-appointed to their Board and Director Geall appointed as Alternate	Wendy	Done
11.	Dec. 7 th Board	Bylaw R1023, Fire Department Operational Criteria Bylaw was adopted – Prepare for signatures and forward copies to the Fire Chiefs'	Wendy	Done

#	Date	Action Item	Assigned to	Target Date/Update
12.	Dec. 7 th Board	With the successful West Coast Multiplex Referendum, the Board adopted Bylaw E1056, West Coast Multiplex Service Area Establishment – Prepare bylaw for signatures and forward copies to BC Assessment and the Ministry	Wendy	Done – Joint meeting with the West Coast Committee and the Society January 15 th
13.	Dec. 7 th Board	The Board appointed Wendy Thomson, Chief Election Officer and Shelli Lyle, Deputy Chief Election Officer to conduct the By-election for Cherry Creek Director and School District Trustee and set the by-election date for Saturday, Feb. 16 th – Commence the nomination process	Wendy	Nomination process underway – Nomination period begins 9:00 am , Jan. 2 nd and ends 4:00 pm, Jan. 11 th
14.	Dec. 7 th Board	The Board adopted the ACRD Electronic Device, Systems and Communications Policy with a few amendments – Review with staff and forward copies for endorsement by Directors	Russell	In Progress
15.	Dec. 7 th Board	The Board endorsed the BC Ferries feedback form – forward to BC Ferries	Wendy	Done
16.	Dec. 7 th Board	The Board approved the 2013 Regular Board of Directors Meeting Schedule for 2013 for the ACRD and ACRHD as presented – Post on bulletin Board and ACRD Website	Wendy	Done
17.	Dec. 7 th Board	Forward a letter to BC Hydro, Telus Corp. and Network BC encouraging them to come to an agreement as soon as possible on required improvements to fibre-optics to the West Coast	Wendy	Done
18.	Dec. 7 th Board	Forward a letter to BC Hydro, Telus Mobility and Network BC supporting the immediate upgrade of existing fibre-optic facilities on the West Coast	Wendy	Done
Finance Department				
19.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Advertising in process
20.	April 25 th BD	Draft a new Directors expense for reflecting the changes adopted in Bylaw A1066-1	Andrew	Drafting
21.	June 27 th Board	Organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach	Teri	Arranging
22.	July 11 th Board	Provide the ACRD Board with a list of ACRD owned assets	Teri	Budget 2013
23.	Dec. 7 th Board	Director Solda was elected Chairperson and Director Cote Vice-Chairperson – Prepare banking signatories	Teri	Arranging

#	Date	Action Item	Assigned to	Target Date/Update
24.	Dec. 7 th Board	The Board amended the Grant-in-Aid Policy to allow for a Special Committee of the Whole meeting to be called each year to review all Grant-in-Aid applications – There is still an opportunity to take area specific GIA's to the area Committees (if required) – Amend the ACRD GIA Policy	Teri	Done
25.	Dec. 7 th Board	The Board approved the Beaver Creek Improvement District final financial statements for the period ending May 31, 2012	Teri	Done
26.	Dec. 7 th Board	The Board adopted Bylaw No. 113, ACRHD Provision Budget, 2013 – Prepare for signatures	Teri	Done
Environmental Services Department				
27.	June 6/08	Bamfield Liquid Waste Management Infrastructure Planning Grant	Andy/ Janice	Arranging a community meeting to discuss the report – February 2013
28.	Sept. 16/09 AV	Work with City of PA Staff or Engineer on Bell Road/Stuart Ave. Water	Andy/ Janice/ John	Grant approved – Reviewing engineer's proposals
29.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICET)	Andy/ Janice	Work to be completed in 2012 – In Progress
30.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
31.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Andy	Investigate with the Long Beach Airport Authority – January 2013
32.	Sept. 8/10 WC	Investigate the possibility of leasing property at the Long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
33.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/Rus sell	In Progress
34.	March 28 th BD	The Board passed a recommendation to apply through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station – Proceed with application	Janice	Application submitted – Developed short term solution to eliminate boil water advisories

#	Date	Action Item	Assigned to	Target Date/Update
35.	Apr. 11 th Board	Arrange the first meeting of the Long Beach Airport Advisory Committee	Janice	Scheduled Jan. 2013
36.	April 11 th BD	Investigate options for dumping land clearing debris on the West Coast	John	In Progress
37.	May 9 th BD	The Board approved applying through ICET for funding to construct a pedestrian bridge across China Creek to link Stage 1 & 2 of the Inlet Trail – Submit application	Janice	Stage II approval
38.	May 23/12 Board	The Board approved staff proceeding with option C – A new disposal field designed to accommodate a 25% to 50% increase in flows, including equalization tank, pumps & control panel for the Salmon Beach Wastewater System – proceed with project	Andy	Completed
39.	June 13 th BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy/ Janice	Increased signage has been requested – to be discussed at next Log Train Trail Advisory Meeting
40.	July 9 th WC Comm	Investigate options for renting out the new tractor at the Long Beach Airport to the West Coast Communities	Mark/ John	In Progress
41.	July 25 th Board	The Board approved submitting a grant application for \$35,000 in funding to the Community Infrastructure Improvement Fund for the repair of the tennis courts and baseball field at Cougar Smith Park	Janice	Done – grant received – Work in progress
42.	Aug. 8 th Board	Submit C2C Forum application to host a forum with all First Nations in the region to share results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region	Janice	Application granted Meeting to be scheduled early 2013
43.	Sept. 12 th Board	The Board awarded the contract to Adelhardt Concrete Plus Construction in the amount of \$20,720.00 including HST to build a Share Shed at the Bamfield Transfer Station	Andy	Construction in progress
44.	Oct. 10 th Board	Work with the Air Quality council in the development of a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal	Andy/ Janice	In progress

#	Date	Action Item	Assigned to	Target Date/Update
45.	Oct. 10 th Board	The Board allocated \$36,500.00 of Gas Tax funding for the Bamfield Water Chlorination project.	Andy/ John	Projects being designed
Planning Department				
46.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2012
47.	June 1/09	Bamfield OCP Review	Mike	Ongoing
48.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
49.	n/a	Airport Zone Bylaw – Long Beach Airport	Mike	Ongoing
50.	n/a	Alberni Valley OCP Review	Mike	In progress
51.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
52.	Aug. 10/11 COW	Added to Action List: Provide the Bamfield Community Hall Association with information (including regulations) on building a new hall at Bamfield Centennial Park	Mike	Working with Community Hall Association
53.	April 11 th BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests
54.	July 11 th Board	The Board passed a resolution instructing staff to investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate	Mike	Investigating Grants
55.	Nov. 14 th Board	The Board referred the Bamfield Community Hall Society's request to approve & support their proposal to build a new hall to staff to review the request and provide a recommendation, following consultation with the Society, on the role of the ACRD	Mike	Reviewing

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56.	Nov. 14 th Board	Forward a letter to Ms. Lynne Magee, Regional Drinking Water Coordinator, VIHA with copies to the District of Ucluelet and the Yuułuꞵiꞵatꞵ Government, regarding development of the junction property on Highway 4 and the Tofino-Ucluelet Highway, requesting the following: <ul style="list-style-type: none"> a. What type of input can the ACRD provide with regards to the development of the junction property on Highway 4 and potential impacts to the District of Ucluelet's well head, and; b. The ACRD be included in all meetings with regards to development of the property and protection of the water site 	Mike	Drafting
57.	Nov. 14 th Board	Forward a letter to Minister Lake, Ministry of Environment following up on discussion at the UBCM convention regarding what the Province is proposing to do with the fees charged to illegal float homes in Barclay Sound and Great Central Lake	Mike	Drafting
58.	Nov. 14 th Board	Investigate and explore options and implications related to taking over the West Bamfield public port facility from Transport Canada	Mike	Investigating

Issued: January 3, 2013