



Alberni-Clayoquot Regional District

MINUTES OF THE WEST COAST COMMITTEE MEETING HELD ON WEDNESDAY, OCTOBER 10, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS Bill Irving, Chairperson, Mayor, District of Ucluelet
PRESENT: Tony Bennett, Electoral Area "C" (Long Beach)
Duncan McMaster, Alternate Director, District of Tofino
Alan McCarthy, Legislative Member, Yuułu?if?atḥ Government

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 10:30 am.

2. APPROVAL OF AGENDA

MOVED: Director McMaster

SECONDED: Director McCarthy

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. West Coast Committee Meeting – September 5, 2012.

MOVED: Director McMaster

SECONDED: Director McCarthy

THAT the minutes of the West Coast Committee Meeting held on September 5, 2012 be adopted.

CARRIED

5. CORRESPONDENCE FOR ACTION/INFORMATION

6. REQUEST FOR DECISIONS & BYLAWS

a. Request for Decision regarding Appointment to the Long Beach Airport Advisory Committee.

MOVED: Director McMaster

SECONDED: Director McCarthy

THAT the West Coast Committee appoint Charles McDiarmid to the Long Beach Airport Advisory Committee as the member at-large representing the business community on the West Coast.

CARRIED

7. REPORTS

a. Long Beach Airport – Well Drilling Proposal – A. Daniel

The Manager of Environmental Services reported on the well drilling proposal at the Long Beach Airport. A meeting was held with the Engineers and Jim Fyfe to investigate future water sources at the Long Beach Airport. A plan has been put together to conduct exploratory drilling in proximity to wells 1 and 2. The goal is to find additional capacity to meet the needs of water users at the Airport. \$40,000.00 has been budgeted for well drilling. The project will commence in the next few weeks and should be completed the first week of November.

Director Bennett entered the meeting at 10:35 am

b. Culvert Replacement – A. Daniel

The Manager of Environmental Services reported that the culvert replacement project went smoothly. The Road was closed for 4 days. An alternate route was available during those days. Approximately \$83,000 has been spent to date on this project. There are still a few bills to come in. This project is coming in under budget. \$125,000 was budgeted.

c. Emergency Response Plan & On-Site Emergency Scenario – A. Daniel

The Manager of Environmental Services reported on the development of an emergency response plan for Long Beach Airport. Part of the plan is to conduct a scenario at Airport at the end of November. Staff are working with Dan Holder, Fire Services Coordinator for the ACRD on developing a scenario such as a plane crash. The scenario will involve local police, ambulance and fire. This scenario is a requirement of Transport Canada. There was discussion regarding staff from the District of Ucluelet and Tofino participating in the scenario.

d. Other Reports

The Manager of Environmental Services provided a brief update on pending projects at the Long Beach Airport including: completion of the Vegetation Management Plan, equipment repairs, budget planning, grant applications and equipment needs.

MOVED: Director Bennett
SECONDED: Director McMaster

THAT the West Coast Directors receives the area reports.

CARRIED

8. NEW BUSINESS

Staff were requested to investigate amendments to the South Long Beach Bike Path Bylaw to address the increased costs of maintaining the Bike Path and report back to the Committee.

9. IN-CAMERA

MOVED: Director Bennett
SECONDED: Director McMaster

THAT the meeting be closed to the public to discuss matters relating to the negotiations and related discussions respecting the proposed provision of Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.

CARRIED

The meeting was closed to the public at 10:56 am.

The meeting was re-opened to the public at 11:25 am.

12. ADJOURN

MOVED: Director McMaster
SECONDED: Director Bennett

THAT this meeting be adjourned 11:25 am.

CARRIED

Certified Correct:

Bill Irving,
Chairperson

Russell Dyson,
Chief Administrative Officer