



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, AUGUST 22, 2012

Char's Landing, 4815 Argyle Street, Port Alberni, BC

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### DIRECTORS

#### PRESENT:

Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)  
Cindy Solda, Vice-Chairperson, City of Port Alberni  
Eric Geall, Electoral Area "A" (Bamfield)  
Wayne Crowley, Alternate, Electoral Area "B" (Beaufort)  
Tony Bennett, Electoral Area "C" (Long Beach)  
Penny Cote, Electoral Area "D" (Sproat Lake)  
John McNabb, Electoral Area "E" (Beaver Creek)  
John Jack, Councillor, Huu-ay-aht First Nation  
John Douglas, Mayor, City of Port Alberni  
Perry Schmunk, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet  
Alan McCarthy, Member of Legislature, Yuułuꞵiꞵꞵath Government

#### STAFF PRESENT:

Russell Dyson, Chief Administrative Officer  
Andy Daniel, Manager of Environmental Services  
Teri Fong, Manager of Finance  
Alex Dyer, Planner  
Shelli Lyle, Administrative Assistant

### 1. CALL TO ORDER

The Chairperson called the meeting to order at 1:34 pm.

### 2. APPROVAL OF AGENDA

*MOVED: Director Solda*

*SECONDED: Director McNabb*

*THAT the agenda be approved as circulated.*

**CARRIED**

### 3. DECLARATIONS

### 4. ADOPTION OF MINUTES

#### a. Board of Directors Meeting – August 8, 2012

*MOVED: Director Solda*

*SECONDED: Director McNabb*

*THAT the minutes of the Board of Directors Meeting held on August 8, 2012 be adopted.*

**CARRIED**

**b. West Coast Multiplex Advisory Committee Meeting – July 9, 2012**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the minutes of the West Coast Multiplex Advisory Committee meeting held on July 9, 2012 be adopted.*

**CARRIED**

**c. West Coast Committee Meeting – July 9, 2012**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the minutes of the West Coast Committee meeting held on July 9, 2012 be adopted.*

**CARRIED**

**5. PETITIONS, DELEGATIONS & PRESENTATIONS**

**a. Matt Sander, Lead Hand & Nicole Hepp, Sproat Lake Marine Patrol, 2012 Year End Report**

*MOVED: Director Cote*

*SECONDED: Director Bennett*

*THAT Matt Sander and Nicole Hepp from the Sproat Lake Marine Patrol be invited to address the Regional District Board.*

**CARRIED**

Mr. Sander and Ms. Hepp presented the 2012 Sproat Lake Marine Patrol Year End Report. The program was a success again this year. Life jackets were borrowed 55 times through the Kids Don't Float loaner station, 63 pleasure craft courtesy checks were completed, 38 jump starts were provided, 17 tows. The Marine Patrol assisted in one ambulance/fire department call out and extinguished 6 unattended campfires. Mr. Sander and Ms. Hepp answered questions from Directors. The Directors thanked the Sproat Lake Marine Patrol for their great work this season.

**b. Domenico Iannidinardo, Manager, Environment & Resource Integration, TimberWest Forest Corp., Operating Procedures**

*MOVED: Director McNabb*

*SECONDED: Director Douglas*

*THAT Domenico Iannidinardo from TimberWest Forest Corp. be invited to address the Regional District Board.*

**CARRIED**

Mr. Iannidinardo presented an overview of TimberWest Forest Corporation's Operating Procedures. He discussed the key aspects of certification, law and corporate practices with a focus on the Alberni-Clayoquot region along with the planning processes and the managing and protection of water.

**6. CORRESPONDENCE FOR ACTION**

**a. Correspondence August 7, 2012 from Ministry of Forests, Lands and Natural Resource Operations, Aquaculture Working Group regarding request for nomination to serve on the Aquaculture Working Group**

*MOVED: Director Irving*

*SECONDED: Director Crowley*

*THAT the Board of Directors nominate Director Bennett to serve on the Aquaculture Working Group.*

**CARRIED**

**7. CORRESPONDENCE FOR INFORMATION**

- a. Correspondence from City of Port Alberni regarding minutes from Advisory Traffic Committee Meeting and Sproat Lake Marine Patrol Certificate of Gratitude;
- b. Correspondence from City of Port Alberni and Catalyst Paper regarding Agreement for Wastewater Treatment Facility & Land;
- c. Correspondence from UBCM regarding Long-term Infrastructure Plan (LTIP) and Gas Tax Permanency Discussions;
- d. Correspondence from WestCoast Community Resources Society (Organization) regarding Thank-you to Long Beach Golf Course;
- e. Correspondence from Minister of Fisheries and Oceans regarding Canadian Coast Guard's Kitsilano station and the Marine Communications and Traffic Services centres in BC;
- f. Correspondence from City of Nanaimo regarding Letter of Support for Nanaimo Airport Commission;

- g. Correspondence from Sunshine Coast Regional District regarding Provincial white paper on Modernization of the Building Regulatory System and Certification of Building Officials;
- h. Correspondence from Tseshah First Nation regarding Abandoned Tire Dump Hard to be a Tourist in Port Alberni;
- i. Correspondence from BC Hydro regarding Smart meters mean a safer electricity grid;
- j. Correspondence from Cam Davies regarding Hard to be a Tourist in Port Alberni.

*MOVED: Director Geall*

*SECONDED: Director Bennett*

*THAT the Board of Directors receive a – j correspondence for information*

**CARRIED**

## **8. REQUEST FOR DECISIONS & BYLAWS**

- a. **Request for Decision regarding Resolution to Cancel September 26<sup>th</sup> Board of Directors Meeting**

*MOVED: Director Irving*

*SECONDED: Director Bennett*

*THAT the Board of Directors cancel the regular scheduled Board of Directors meeting on September 26, 2012 due to the Union of British Columbia Municipalities Convention.*

**CARRIED**

- b. **Request for Decision regarding Salmon Beach Wastewater System Repair Tender**

*MOVED: Director Bennett*

*SECONDED: Director Jack*

*THAT the Board of Directors authorize the ACRD Board Chair and the CAO to review and award the Salmon Beach Wastewater System Repair bid, based on the District's policies and Staff's recommendation.*

**CARRIED**

- c. **Request for Decision regarding Bylaw E1055, West Coast Multiplex Local Service Area Establishment.**

*MOVED: Director Irving*

*SECONDED: Director Schmunk*

*THAT Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a first time.*

*MOVED: Director McCarthy  
SECONDED: Director Geall*

*THAT the Board of Directors table the above resolution.*

**CARRIED**

**d. Request for Decision regarding response from Yuułu?it?atḥ regarding Apportionment of Mandatory Services.**

*MOVED: Director Benentt  
SECONDED: Director Solda*

*THAT the Board of Directors receive the letters from Yuułu?it?atḥ, in response to the apportionment of mandatory services using net taxable values, and await response from Huu-ay-aht before considering at the next Board of Directors meeting.*

**CARRIED**

**9. PLANNING MATTERS**

**9.1 ELECTORAL AREA DIRECTORS ONLY**

**a. DVC12004, BURMEISTER, 1112 FRONT STREET**  
Development Variance Application – Memo

*MOVED: Director Bennett  
SECONDED: Director McNabb*

*THAT the Board of Directors pass a resolution to consider issuing the development variance application DVC12004.*

**CARRIED**

**b. RE12003, VANDYK, 6016 & 6030 FALLS STREET**  
Rezoning Application – Report & Bylaw P1298

*MOVED: Director McNabb  
SECONDED: Director Cote*

*THAT the Board of Directors receive the staff report and recommend proceeding with first reading subject to confirmation that the property can meet the sewage disposal requirements for subdivision and meeting technical referral agency requirements.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT Bylaw P1298, Regional District of Alberni-Clayoquot Zoning Atlas Amendment No. 660 be read a first time.*

**CARRIED**

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the public hearing for Bylaw P1298 be delegated to the Director for Electoral Area "E", the Alternate Director, or the Chairperson of the Regional District.*

**CARRIED**

- c. **RF11008, MCLELLAN, 2787 ALBERNI HIGHWAY**  
Rezoning Application – Memo & Bylaws P1289, P1290, & P1292

*MOVED: Director Wong*  
*SECONDED: Director Bennett*

*THAT Bylaw P1289, Regional District of Alberni-Clayoquot Zoning Text Amendment be adopted.*

**CARRIED**

*MOVED: Director Wong*  
*SECONDED: Director Bennett*

*THAT Bylaw P1290, Cherry Creek Official Community Plan Amendment be adopted.*

**CARRIED**

*MOVED: Director Wong*  
*SECONDED: Director McNabb*

*THAT Bylaw P1292, Regional District of Alberni-Clayoquot Zoning Atlas Amendment No. 656 be adopted.*

**CARRIED**

- d. **SE12002, - SEE, 6360 DORIAN PLACE**  
Subdivision Application – Minimum Frontage Waiver Memo

*MOVED: Director McNabb*  
*SECONDED: Director Cote*

*THAT the Board of Directors Waive the 10% Road Frontage Requirement for Lot 1 of the Proposed Subdivision.*

**CARRIED**

## **9.2 ALL DIRECTORS**

- a. **MISC12008, COMOX VALLEY REGIONAL DISTRICT, REFERRAL REQUEST**  
CVRD Bylaw Nos. 205 & 206 Referral – Memo

*MOVED: Director McNabb*

*SECONDED: Director Cote*

*THAT the Board of Directors concur with staff recommendation to respond to the Comox Valley Regional District's bylaw referral request as "Interests Unaffected".*

**CARRIED**

- b. **MISC12012, COMOX VALLEY REGIONAL DISTRICT, REFERRAL REQUEST**  
CVRD Bylaw Nos. 208 & 200 Referral – Memo

*MOVED: Director Geall*

*SECONDED: Director Irving*

*THAT the Board of Directors concur with staff recommendation to respond to the Comox Valley Regional District's bylaw referral request as "Interests Unaffected".*

**CARRIED**

## **10. REPORTS**

### **10.1 STAFF REPORTS**

- a. CAO Report
- b. Planning and Development Report
- c. Building Inspector's Report
- d. Environmental Services Manager Report
- e. Financial Report
- f. Financial Statements
- g. Staff Action Items Report
- h. Meeting Schedule – Date 2012

*MOVED: Director Solda*

*SECONDED: Director Jack*

*THAT the Board of Directors receives the Staff Reports.*

**CARRIED**

## 10.2 COMMITTEE REPORTS

## 10.3 CHAIR REPORT

*MOVED: Director McNabb*

*SECONDED: Director Douglas*

*THAT the Board of Directors receives the Chairpersons Report for August 15, 2012.*

**CARRIED**

## 10.4 MEMBER REPORTS

- a. RCMP Update - No Report
- b. 9-1-1 Corporation – J. Douglas - No Report
- c. Vancouver Island Regional Library - P. Cote - No Report
- d. Central West Coast Forest Society – T. Bennett  
Director Bennett reported that the society now has a facebook page.
- e. Emergency Planning – P. Cote/M. Kokura/C. Solda- No Report  
The CAO advised that volunteers are needed to work at the Emergency Preparedness Booth during the Fall Fair, September 6-9<sup>th</sup>.
- f. Alberni Valley Chamber of Commerce – G. Wong - No Report
- g. Coastal Communities Network – T. Bennett  
Director Bennett reported he is waiting for Patrick Marshall, CAO to confirm the final date of the Coastal Communities Network meeting being held in conjunction with the UBCM Convention.
- h. West Island Woodlands Advisory Group – J. Jack  
Director Jack reported that Island Timberlands representatives will be at the gate entering Cold Creek on Friday, August 24th visiting with trail users entering into the property. This informal event is intended to provide the average resident and/or tourist the opportunity to come learn about their harvest and reforestation plans for the area.
- i. Island Coastal Economic Trust – G. Wong - No Report
- j. Air Quality Council, Port Alberni – J. McNabb - No Report
- k. West Coast Aquatic Board – T. Bennett - No Report
- l. Clayoquot Biosphere Trust - No Report

- m. Association of Vancouver Island & Coastal Communities – C. Solda - No Report
- n. Beaver Creek Water Advisory Committee – J. McNabb  
Director McNabb reported the committee met Monday, August 20<sup>th</sup>. The Kitsuksis reservoir project is moving forward and they are on target to reach the expected 120 day completion period as per the tender.
- o. Other Reports – No Other Reports

*MOVED: Director Geall*

*SECONDED: Director Solda*

*THAT the Board of Directors receive the Member Reports.*

**CARRIED**

**11. UNFINISHED BUSINESS**

**12. QUESTION PERIOD**

**13. IN-CAMERA**

*MOVED: Director Douglas*

*SECONDED: Director Schmunk*

*THAT the meeting be closed to the public to discuss matters relating to personal information of an employee or agent of the Regional District.*

**CARRIED**

The meeting was closed to the public at 3:12.

The meeting was re-opened to the public at 3:42 pm.

**14. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA**

**15. ADJOURN**

*MOVED: Director McNabb*

*SECONDED: Director Solda*

*THAT this meeting be adjourned at 3:42 pm.*

**CARRIED**

Certified Correct:

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Glenn Wong,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer