



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, SEPTEMBER 12, 2012, 1:30 pm

Dogwood Room, Echo Centre, 4255 Wallace Street, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Beaver Creek Water Advisory Committee – August 20, 2012	1-3
<i>THAT the minutes of the Beaver Creek Water Advisory Committee meeting held on August 20, 2012 be adopted.</i>	
b. Board of Directors Meeting – August 22, 2012	4-12
<i>THAT the minutes of the Board of Directors meeting held on August 22, 2012 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u>	
a. Mr. Ken Watson, Manager, City of Port Alberni, Mr. Tom Paisley, General Manager, Port Alberni Division, Catalyst, update regarding City of Port Alberni and Catalyst Paper Agreement for Wastewater Treatment Facility, Roads and Lands	
<i>THAT Mr. Ken Watson, City of Port Alberni & Mr. Tom Paisley, Catalyst be invited to address the Regional District Board.</i>	
b. Mr. Steve Watson, BC Hydro, regarding Long Beach Area Reinforcement Project	
<i>THAT Mr. Steve Watson, BC Hydro be invited to address the Regional District Board.</i>	
c. Mr. Ken Sander, Alberni Golf Club & Mr. Keith Gibson, Long Beach Golf Club regarding Request for Tax Exemption 2013	

THAT Mr. Ken Sander, Alberni Valley Golf Club & Mr. Keith Gibson, Long Beach Golf Club be invited to address the Regional District Board.

d. Mr. Peter Elson, regarding Development Variance Application DVC12004, Burmeister

THAT Mr. Peter Elson be invited to address the Regional District Board.

6. CORRESPONDENCE FOR ACTION

- a. **REQUEST FOR TAX EXEMPTION 2013** **13-19**
Alberni Golf Club Ltd., September 4, 2012 & Long Beach Golf Club,
August 11, 2012 regarding Request for Tax Exemption 2013

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to prepare a 2013 tax exemption Bylaw for the Alberni Golf Club and the Long Beach Golf Club for consideration by the Board of Directors

- b. **REQUEST FOR FORMAL RECOGNITION** **20-21**
Jean Gelwicks, July 22,2012, Request for Cougar Annies Garden to be formally recognized as a historical place.

Board Direction Requested

- c. **REQUEST FOR FUNDING ASSISTANCE** **22-24**
Bear Smart BC, August 18,2012, Request for Funding Assistance for Bear Smart Signage and a Joint Meeting with the Alberni-Clayoquot Regional District and the City of Port Alberni.

Board Direction Requested

7. CORRESPONDENCE FOR INFORMATION

- a. **DISTRICT OF TOFINO**
Tonquin Foundations' Offer to Provide Tsunami Debris Repository Facility Planning – Vancouver Island Regional Library **25**
26
- b. **UBCM** **27-38**
Agricultural Land Commission – New Directions
Consultation on the Ministry of Health's Public Health Plan **39-56**
Packaging and Printed Paper Product Stewardship **57-66**
Alberni-Clayoquot Regional District's Application to the 2012 UBCM **67**
GSPF Gas Tax Funding for the Beaver Creek Water Booster Pump
- c. **VILLAGE OF GRANISLE**
Persons with Disabilities Benefit **68**
Proposed Changes to Fisheries Act Section 35 (1) **69**

- d. **HEART & STROKE FOUNDATION** **70-71**
2012 UBCM Resolution on Outdoor Smoke-Free Public Places
- e. **CITY OF PORT ALBERNI** **72-73**
Conditional Water Licence No. C120713 on Great Central Lake
- f. **BRITISH COLUMBIA ACHIEVEMENT FOUNDATION** **74**
Tenth Annual British Columbia Achievement Awards
(application form held in office)
- g. **SUNSHINE COAST REGIONAL DISTRICT** **75-79**
Inclusion of Huu-ay-aht First Nation and Yuułuʔiłʔatḥ Government
- h. **DEPARTMENT OF FISHERIES AND OCEANS** **80-81**
WCVI Area G Troll Fleet Sockeye Salmon Access and the Pacific Salmon
Treaty Mitigation Fund
- i. **BC HYDRO** **82-85**
Funding Available for Electric Beautification Projects

THAT the Board of Directors receive correspondence for information a-i.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **MEMORANDUM** **86-110**
Bylaw PS1005-5 Building Permit Fees

THAT Bylaw PS1055-5, Building Bylaw – Building Permit Fees be adopted.

- b. **MEMORANDUM** **111-143**
Finance Warrant Number 520

THAT the Board of Directors approves Finance Warrant Number 520 in the amount of \$1,351,496.94 dated July 31, 2012.

- c. **REQUEST FOR DECISION** **144**
Bamfield Transfer Station Share Shed

THAT the Alberni-Clayoquot Regional District Board of Directors award the contract to Adelhardt Concrete Plus Construction for the amount of \$20,720.00 including HST to build a Share Shed at the Bamfield Transfer Station.

- d. **REQUEST FOR DECISION** **145-150**
Bylaw E1055, West Coast Multiplex Local Service Area Establishment

THAT the following motion from the August 22, 2012 Board meeting be lifted from the table.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a first time.

THAT Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a second time.

THAT Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a third time.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **DVC12004, BURMEISTER, 1112 FRONT STREET** **151-152**
Development Variance Application – Memo & Permit

THAT the Board of Directors pass a resolution to issue development variance DVC12004.

- b. **CHERRY CREEK OFFICIAL COMMUNITY PLAN** **153-154**
Memo & Bylaw P1278

THAT the Board of Directors receive the staff memorandum.

THAT Bylaw P1278, Regional District of Alberni-Clayoquot Cherry Creek (Electoral Area F) Official Community Plan Bylaw 2012 be adopted.

9.2 ALL DIRECTORS

- a. **WC12005, WESTERN FOREST PRODUCTS, EFFINGHMAN INLET** **155-161**
Memorandum

THAT the Board of Directors recommend approval subject to the recommendations which were identified in the M.C. Wright and Associates Report.

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – September 6, 2012 **162-167**
- b. CAO Report – September 2012 **168**

THAT the Board of Directors receives the Staff Reports for September 2012

10.2 COMMITTEE REPORTS

- a. **West Coast Committee Meeting, September 5, 2012 – B. Irving (Verbal)**
- b. **West Coast Multiplex Advisory Committee, September 5, 2012 - B. Irving (Verbal)**
- c. **Regional Fisheries Resource Committee, September 12, 2012 - B. Irving (Verbal)**

THAT the Board of Directors receive the Committee verbal reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS
(requires 2/3 majority vote)

13. QUESTION PERIOD

14. IN CAMERA

Motion to close the meeting to discuss matters relating to
i. litigation or potential litigation affecting the Regional District

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

Next Board of Directors Meeting: Wednesday, October 10, 1:30 pm, Alberni-Clayoquot Regional Board Room



Alberni-Clayoquot Regional District

MINUTES OF BEAVER CREEK WATER ADVISORY COMMITTEE MEETING MONDAY, AUGUST 20, 2012, 7:00PM

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS John McNabb, Electoral Area "E" (Beaver Creek)

PRESENT: Wayne Hasler
Gord Blakey
Harold Carlson

REGRETS: Kelly Schutte

STAFF PRESENT: Andy Daniel, Manager of Environmental Services
Brenda Sauve, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at (7:00pm).

2. APPROVAL OF AGENDA

MOVED: John McNabb
SECONDED: Wayne Hasler

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.

CARRIED

3. ADOPTION OF MINUTES

a. Beaver Creek Water Committee Meeting held Monday, June 18th, 2012.

MOVED: John McNabb
SECONDED: Wayne Hasler

THAT the minutes of the Beaver Creek Water Committee Meeting held on Monday, June 18th, 2012 be adopted.

CARRIED

4. **REPORTS**

a. Kitsuksis Reservoir – Review of Tenders and Recommendation of Award

The Committee requested the total cost to date of the engineering design by Koers and Associates. Manager of Environmental Services to provide the costs at the next meeting. Inquiries from the Committee regarding the dome roof and the cost of it. The Manager of Environmental Services explained the details of the dome roof including the outside railings and a tower for future possibility of hooking up to the scada system. The engineering design was brought out for the Committee to view. Concerns brought up by the committee that the cost of the project management is not included in the tender package. The cost from Koers and Associates for the project management portion was presented to the committee.

MOVED: Wayne Hasler

SECONDED: Harold Carlson

THAT the Beaver Creek Water Advisory Committee receives the Review.

CARRIED

b. Kitsuksis Reservoir Tender Cost Estimate

MOVED: Gord Blakey

SECONDED: Wayne Hasler

THAT the Kitsuksis Reservoir Tender Cost Estimate be received

CARRIED

c. Verbal report to be provided regarding proposed Strick Rd. location for Pump Station

ACRD has applied for a grant for the proposed Strick Rd. Pump Station for the full amount. It was explained that based on engineering surveying of the different locations Strick Rd. was the most suitable location and it's where the upgrades are needed the most.

MOVED: Wayne Hasler

SECONDED: Gord Blakey

THAT the verbal report for Strick Rd Pump Station and Watermain upgrade be received.

5. **NEW BUSINESS**

6. **NEXT MEETNG**

Monday, September 17th, 2012 at 7:00pm, Regional District Office, 3008 Fifth Avenue, Port Alberni, BC.

7. **ADJOURN**

MOVED: Harold Carlson

SECONDED: Wayne Hasler

THAT this meeting be adjourned 8:50pm.

CARRIED

Certified Correct:

John McNabb,
Chairperson



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, AUGUST 22, 2012

Char's Landing, 4815 Argyle Street, Port Alberni, BC

DIRECTORS

PRESENT:

Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Wayne Crowley, Alternate, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Jack, Councillor, Huu-ay-aht First Nation
John Douglas, Mayor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it? Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Alex Dyer, Planner
Shelli Lyle, Administrative Assistant

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:34 pm.

2. APPROVAL OF AGENDA

MOVED: Director Solda

SECONDED: Director McNabb

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – August 8, 2012

MOVED: Director Solda

SECONDED: Director McNabb

THAT the minutes of the Board of Directors Meeting held on August 8, 2012 be adopted.

CARRIED

b. West Coast Multiplex Advisory Committee Meeting – July 9, 2012

MOVED: Director Irving

SECONDED: Director Bennett

THAT the minutes of the West Coast Multiplex Advisory Committee meeting held on July 9, 2012 be adopted.

CARRIED

c. West Coast Committee Meeting – July 9, 2012

MOVED: Director Irving

SECONDED: Director Bennett

THAT the minutes of the West Coast Committee meeting held on July 9, 2012 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Matt Sander, Lead Hand & Nicole Hepp, Sproat Lake Marine Patrol, 2012 Year End Report

MOVED: Director Cote

SECONDED: Director Bennett

THAT Matt Sander and Nicole Hepp from the Sproat Lake Marine Patrol be invited to address the Regional District Board.

CARRIED

Mr. Sander and Ms. Hepp presented the 2012 Sproat Lake Marine Patrol Year End Report. The program was a success again this year. Life jackets were borrowed 55 times through the Kids Don't Float loaner station, 63 pleasure craft courtesy checks were completed, 38 jump starts were provided, 17 tows. The Marine Patrol assisted in one ambulance/fire department call out and extinguished 6 unattended campfires. Mr. Sander and Ms. Hepp answered questions from Directors. The Directors thanked the Sproat Lake Marine Patrol for their great work this season.

b. Domenico Iannidinardo, Manager, Environment & Resource Integration, TimberWest Forest Corp., Operating Procedures

MOVED: Director McNabb

SECONDED: Director Douglas

THAT Domenico Iannidinardo from TimberWest Forest Corp. be invited to address the Regional District Board.

CARRIED

Mr. Iannidinardo presented an overview of TimberWest Forest Corporation's Operating Procedures. He discussed the key aspects of certification, law and corporate practices with a focus on the Alberni-Clayoquot region along with the planning processes and the managing and protection of water.

6. CORRESPONDENCE FOR ACTION

a. Correspondence August 7, 2012 from Ministry of Forests, Lands and Natural Resource Operations, Aquaculture Working Group regarding request for nomination to serve on the Aquaculture Working Group

MOVED: Director Irving

SECONDED: Director Crowley

THAT the Board of Directors nominate Director Bennett to serve on the Aquaculture Working Group.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. Correspondence from City of Port Alberni regarding minutes from Advisory Traffic Committee Meeting and Sproat Lake Marine Patrol Certificate of Gratitude;
- b. Correspondence from City of Port Alberni and Catalyst Paper regarding Agreement for Wastewater Treatment Facility & Land;
- c. Correspondence from UBCM regarding Long-term Infrastructure Plan (LTIP) and Gas Tax Permanency Discussions;
- d. Correspondence from WestCoast Community Resources Society (Organization) regarding Thank-you to Long Beach Golf Course;
- e. Correspondence from Minister of Fisheries and Oceans regarding Canadian Coast Guard's Kitsilano station and the Marine Communications and Traffic Services centres in BC;
- f. Correspondence from City of Nanaimo regarding Letter of Support for Nanaimo Airport Commission;

- g. Correspondence from Sunshine Coast Regional District regarding Provincial white paper on Modernization of the Building Regulatory System and Certification of Building Officials;
- h. Correspondence from Tseshah First Nation regarding Abandoned Tire Dump Hard to be a Tourist in Port Alberni;
- i. Correspondence from BC Hydro regarding Smart meters mean a safer electricity grid;
- j. Correspondence from Cam Davies regarding Hard to be a Tourist in Port Alberni.

MOVED: Director Geall

SECONDED: Director Bennett

THAT the Board of Directors receive a – j correspondence for information

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Resolution to Cancel September 26th Board of Directors Meeting**

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Board of Directors cancel the regular scheduled Board of Directors meeting on September 26, 2012 due to the Union of British Columbia Municipalities Convention.

CARRIED

- b. **Request for Decision regarding Salmon Beach Wastewater System Repair Tender**

MOVED: Director Bennett

SECONDED: Director Jack

THAT the Board of Directors authorize the ACRD Board Chair and the CAO to review and award the Salmon Beach Wastewater System Repair bid, based on the District's policies and Staff's recommendation.

CARRIED

- c. **Request for Decision regarding Bylaw E1055, West Coast Multiplex Local Service Area Establishment.**

MOVED: Director Irving

SECONDED: Director Schmunk

THAT the report Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a first time.

*MOVED: Director McCarthy
SECONDED: Director Geall*

THAT the Board of Directors table the above resolution.

CARRIED

d. Request for Decision regarding response from Yuutu?it?at? regarding Apportionment of Mandatory Services.

*MOVED: Director Benentt
SECONDED: Director Solda*

THAT the Board of Directors receive the letters from Yuutu ?it?at?, in response to the apportionment of mandatory services using net taxable values, and await response from Huu-ay-aht before considering at the next Board of Directors meeting.

CARRIED

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

a. DVC12004, BURMEISTER, 1112 FRONT STREET
Development Variance Application – Memo

*MOVED: Director Bennett
SECONDED: Director McNabb*

THAT the Board of Directors pass a resolution to consider issuing the development variance application DVC12004.

CARRIED

b. RE12003, VANDYK, 6016 & 6030 FALLS STREET
Rezoning Application – Report & Bylaw P1298

*MOVED: Director McNabb
SECONDED: Director Cote*

THAT the Board of Directors receive the staff report and recommend proceeding with first reading subject to confirmation that the property can meet the sewage disposal requirements for subdivision and meeting technical referral agency requirements.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT Bylaw P1298, Regional District of Alberni-Clayoquot Zoning Atlas Amendment No. 660 be read a first time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT the public hearing for Bylaw P1298 be delegated to the Director for Electoral Area "E", the Alternate Director, or the Chairperson of the Regional District.

CARRIED

- c. **RF11008, MCLELLAN, 2787 ALBERNI HIGHWAY**
Rezoning Application – Memo & Bylaws P1289, P1290, & P1292

MOVED: Director Wong
SECONDED: Director Bennett

THAT Bylaw P1289, Regional District of Alberni-Clayoquot Zoning Text Amendment be adopted.

CARRIED

MOVED: Director Wong
SECONDED: Director Bennett

THAT Bylaw P1290, Cherry Creek Official Community Plan Amendment be adopted.

CARRIED

MOVED: Director Wong
SECONDED: Director McNabb

THAT Bylaw P1292, Regional District of Alberni-Clayoquot Zoning Atlas Amendment No. 656 be adopted.

CARRIED

- d. **SE12002, - SEE, 6360 DORIAN PLACE**
Subdivision Application – Minimum Frontage Waiver Memo

MOVED: Director McNabb
SECONDED: Director Cote

THAT the Board of Directors Waive the 10% Road Frontage Requirement for Lot 1 of the Proposed Subdivision.

CARRIED

9.2 ALL DIRECTORS

- a. **MISC12008, COMOX VALLEY REGIONAL DISTRICT, REFERRAL REQUEST**
CVRD Bylaw Nos. 205 & 206 Referral – Memo

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors concur with staff recommendation to respond to the Comox Valley Regional District's bylaw referral request as "Interests Unaffected".

CARRIED

- b. **MISC12012, COMOX VALLEY REGIONAL DISTRICT, REFERRAL REQUEST**
CVRD Bylaw Nos. 208 & 200 Referral – Memo

MOVED: Director Geall

SECONDED: Director Irving

THAT the Board of Directors concur with staff recommendation to respond to the Comox Valley Regional District's bylaw referral request as "Interests Unaffected".

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report
- b. Planning and Development Report
- c. Building Inspector's Report
- d. Environmental Services Manager Report
- e. Financial Report
- f. Financial Statements
- g. Staff Action Items Report
- h. Meeting Schedule – Date 2012

MOVED: Director Solda

SECONDED: Director Jack

THAT the Board of Directors receives the Staff Reports.

CARRIED

10.2 COMMITTEE REPORTS

10.3 CHAIR REPORT

MOVED: Director McNabb

SECONDED: Director Douglas

THAT the Board of Directors receives the Chairpersons Report for August 15, 2012.

CARRIED

10.4 MEMBER REPORTS

- a. RCMP Update - No Report
- b. 9-1-1 Corporation – J. Douglas - No Report
- c. Vancouver Island Regional Library - P. Cote - No Report
- d. Central West Coast Forest Society – T. Bennett
Director Bennett reported that the society now has a facebook page.
- e. Emergency Planning – P. Cote/M. Kokura/C. Solda- No Report
The CAO advised that volunteers are needed to work at the Emergency Preparedness Booth during the Fall Fair, September 6-9th.
- f. Alberni Valley Chamber of Commerce – G. Wong - No Report
- g. Coastal Communities Network – T. Bennett
Director Bennett reported he is waiting for Patrick Marshall, CAO to confirm the final date of the Coastal Communities Network meeting being held in conjunction with the UBCM Convention.
- h. West Island Woodlands Advisory Group – J. Jack
Director Jack reported that Island Timberlands representatives will be at the gate entering Cold Creek on Friday, August 24th visiting with trail users entering into the property. This informal event is intended to provide the average resident and/or tourist the opportunity to come learn about their harvest and reforestation plans for the area.
- i. Island Coastal Economic Trust – G. Wong - No Report
- j. Air Quality Council, Port Alberni – J. McNabb - No Report
- k. West Coast Aquatic Board – T. Bennett - No Report
- l. Clayoquot Biosphere Trust - No Report

- m. Association of Vancouver Island & Coastal Communities – C. Solda - No Report
- n. Beaver Creek Water Advisory Committee – J. McNabb
Director McNabb reported the committee met Monday, August 20th. The Kitsuksis reservoir project is moving forward and they are on target to reach the expected 120 day completion period as per the tender.
- o. Other Reports – No Other Reports

MOVED: Director Geall

SECONDED: Director Solda

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. QUESTION PERIOD

13. IN-CAMERA

MOVED: Director Douglas

SECONDED: Director Schmunk

THAT the meeting be closed to the public to discuss matters relating to personal information of an employee or agent of the Regional District.

CARRIED

The meeting was closed to the public at 3:12.

The meeting was re-opened to the public at 3:42 pm.

14. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

15. ADJOURN

MOVED: Director McNabb

SECONDED: Director Solda

THAT this meeting be adjourned at 3:42 pm.

CARRIED

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer



Alberni Golf Club Ltd.

6449 Cherry Creek Road, Port Alberni, BC V9Y 8T3
Phone (250) 723-7111 Fax (250) 723-7010
www.albernigolf.com (email) albernigolf@shaw.ca

September 4th, 2012

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, B.C.
V9Y 2E3

Dear Mr. Wong and fellow Board Members,

It is time again for the Alberni Golf Club to request consideration from the Board of the Alberni-Clayoquot Regional District relative to granting a property tax exemption for the golf course under the provisions of the Local Government Act. The Alberni Golf Club has requested this tax exemption since learning of its existence 10 years ago, and the Board of the Alberni Clayoquot Regional District has recognized the merits in granting it, and has been supportive and granted it in all 10 years. I realize that we have many new Board members this year, and it is important that all Members thoroughly understand why granting this tax exemption makes so much sense. We have been scheduled to make a presentation to the Board at the September 12th, 2012 Board Meeting, and appreciate the opportunity to attend and update the Board and answer any questions you might have.

The Alberni Golf Club operates as a non-profit limited company, governed by a volunteer board and executive, and supported by many volunteers. We are experiencing difficult economic times in the golf industry, as are all clubs throughout the province. According to recent surveys, busyness for golf courses has decreased approximately 14% in the last year. We once again have experienced poor spring weather, and consequently our revenues were negatively impacted early in the season. We have been closely monitoring expenses because it is extremely difficult to recover from this sort of set-back. Our club has always relied on the volunteer efforts of its membership, and this participation, commitment, and support has grown dramatically, partially out of necessity.

As we have done since the first year in this process, we will include in our budget a provision for the Cherry Creek Fire Department.

The Alberni Golf Club is unarguably a splendid asset to this community and is enjoyed and appreciated by thousands of people each year. We work hard to be a positive influence and attraction in the community, and play an integral role in the economic diversification that both the city and regional district are trying to achieve for this area. There are minimal costs in servicing this recreational and social facility that are born by the regional district. Support from the Regional District is vital to our efforts to provide a quality venue able to host events which attract contestants and tourists, as well as provide the facility which supports and cultivates one of the best and most active junior programs in the province.

We request your support again this year. I look forward to seeing you at the Board meeting, and should you have any questions, I would be pleased to address them.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Ken Sander', with a large, sweeping flourish at the end.

Ken Sander, President Alberni Golf Club

CHERRY CREEK WATERWORKS DISTRICT

5920-A Cherry Creek Rd. Port Alberni, B.C. V9Y 8R7

Monday - Friday 9:30am - 1:30pm

Phone 250-723-2214

Fax 250-723-0225

August 22, 2012

Alberni Golf Club Ltd.
6449 Cherry Creek Road
Port Alberni, B.C. V9Y 8T3

Attention: Ken Sander

Dear Ken:

The Board of Trustees, Cherry Creek Waterworks District, discussed your request for support in applying for exemption from property taxes again this year. Please be advised the Board wishes to lend their support to your request. The District is satisfied with the amount you contribute each year to the Fire Department.

Thank you for your attention to this matter.

Sincerely,



Michelle Price
Administrator

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni BC
V9Y 2E3
August 11,2012

Dear Board of Directors of the West Coast Committee;

Long Beach Recreation Co-op (Longbeach Golf Course) once again requesting that the Board of the Alberni-Clayoquot Regional District grant the golf course a property tax exemption under the provisions of the Local Government Act for the 2013 year.

We are making this application for Bylaw approval a joint request along with the Alberni Golf Club, as we did in 2012 and previous years.

The Long Beach Recreation Co-op continues to operate the golf course as a non-profit organization. As part of our mandate, we exist to provide the West Coast community with a valuable recreation resource as well as a supplement to the tourism industry.

As a valuable recreation resource, the golf course provides free lessons and equipment to children throughout the month of May. We provide lessons and equipment to the local high school in support of their golf club. Most notably, we promote and hold a yearly tournament (The Wickannish Inn Pro-Am) which raised over \$25,000 last year in support of the local high school and extra-curricular activities.

As a supplement to the tourism business, local hotels and resorts no longer have reservations about recommending our facility to their guests. Our course is renowned as challenging and unique. We place a great deal of emphasis on great service and a friendly atmosphere. With the addition of our mini-putt course, and with our driving range, we provide the out-of-town guest with added alternatives to the tourism trade.

All of this, of course, provides employment and generates cash flow in and around the community. And we continue to improve and add to the service. In spite of a sluggish economy and a slow start to our season, and the expense of capital improvements, we strive to make the experience for the local or out of town visitor more enjoyable. However we continue to have seen a financial short fall and the economic state in tourism and golf in the region has reflected in a decrease in 20% gross revenue. The tax exemption is a tremendous help to our operation, and would be grateful for it once again.

2012 Highlights

Junior golf programs

As mentioned every Saturday in May offered kids ages from 3-17 an opportunity to play golf. We provided free lesson and equipment for the kids, we had record numbers attend these clinics with 43 one Saturday morning.

High school program

10 kids were selected from the high school to participate every Tuesday in the golf club. A non competitive environment introducing 10 kids to the game of golf. This year we added a feature called the hat club. Each kid was given a long beach hat. And if the kid arrived at the golf course to hit balls or play golf, providing they were wearing their hat everything was no charge for the entire summer

High School Pro-Am fund raiser

2012 event will be held Sept 7th, we are completely sold out due to the popularity of this event. We are hopeful that this year is the best breaking our \$25,000 contribution in 2011. Our 9 year total in contributions for this cause has been over \$100,000

Pro Junior-

Another new initiative for 2010 was we selected 3 kids in the community that showed interest. From there we created a 10 week golf program for them free of charge. This program was intended to give the three young kids a wide range of golf introduction.

Junior Junior

Friday afternoons would visit the local elementary school and offer free lessons to 10-15 selected kids, these kids have done something well in the school and the teachers recognize them and send them to the golf lesson as a reward type structure.

West Golf Junior Golf program New for 2011 Inter School Golf Program

The West Coast Junior Golf Initiative is a program developed by the Long Beach Golf Course to make golf accessible and affordable for the youth on the West Coast. A three phase program has been created to effectively introduce them to the game. Our program started in October of 2011 and will be running until September 1st 2012. Lance Barber, a member of the Canadian Professional Golfers Association, conducts the sessions. In the elementary schools a product called SNAG Golf will be used during the instruction (www.snaggolf.com). For the high school a combination of Snag Golf (indoors) and standard golf clubs (outdoors) will be used in the instruction. Each lesson is simple, safe and fun. All physical activity for the session is provided in a comfortable setting to encourage students to have a positive experience. Our goal of this program is to be 100% free to the schools and the parents of the West Coast. We have raised some initial funding to allow this program to get started, however we are currently looking for more partners to help grow and sustain this proposed program. We feel this could be the largest junior golf initiative in the province of British Columbia and is a tremendous way to give back to the children of the westcoast Communities. To date we have taught 307 hours and introduced 459 kids to the game.

Charities and Donation

Rally for the Cure Breast Cancer night raised over \$2300.00 during a ladies night

Stick in the Mud Golf Event- raises over \$6000 for the West Coast Multiplex

Officials Sports Bar Tournament raises over \$1500 for Food Bank

Cops for Cancer West Coast Shoot Out Raised \$3000.00

Wick Inn Pro Am Raises Approx \$20,000 per year

Contribute to:

- ALS society
- Cancer society
- Tofino Hospice Society
- BC Lung Association
- Ucleulet Aquarium

- MS society of BC
- Nanaimo Epilepsie Society
- Whale Festival
- Ukee Days
- Tofino and Ucluelet fishing Derby

- Approx \$5,000 in green fees away annually to many out of town events, charities, and even to under privileged people.

As you can see we are committed in being the community's golf course. We recognize we have a responsibilities to be ambassadors to young kids, tourist, new and old golfers, all in which help develop a community amenity that we are very proud of.

If you would like to discuss any thing further in person, we would be happy to sit with the board at your next scheduled meeting.

On behalf of the west coast golfers, tourists and, kids we thank you in advance for this consideration.

Sincerely,

Chris Bird
President Long Beach Recreation CO-OP
Keith Gibson
General Manager Long Beach Golf Course

From: [Joanne Flasch](mailto:Joanne_Flasch)
To: [Michelle Martineau \(dclerk@tofino.ca\)](mailto:Michelle_Martineau(dclerk@tofino.ca))
Subject: FW: Boat Basin on sale again
Date: July-23-12 8:31:49 AM

From: Jean Gelwicks [mailto:gellam@saltspring.com]
Sent: July 22, 2012 9:58 PM
To: Heritage@mail2.imagen.ca; EX; Joanne Flasch
Subject: Re: Boat Basin on sale again

Dear Mayor and city Councillors: As you can see by the letter below, "the regional District can formally recognize and protect the unique features and context of this historic place," Cougar Annies Garden. I know you are well aware of the garden but I am wondering if you have ever considered formally recognizing the gardens?

There are a number of us hoping to get a Canadian stamp in honor of the 100 anniversary of Cougar Annie moving to Boat Basin. This will be in three years, so it gives us time. I am hoping you will support this initiative. Jean Gelwicks



On 12/05/10 4:41 PM, Heritage FLNR:EX wrote:

Ms. Jean Gelwicks
gellam@saltspring.com

Dear Ms. Gelwicks:

Your e-mail of March 23, 2012, addressed to the Honourable Christy Clark, Premier, was forwarded to the Ministry of Forests, Lands and Natural Resource Operations, as the Ministry responsible for heritage conservation, for response. As Director of the Heritage Branch, I am pleased to respond regarding Cougar Annie's Garden at Boat Basin.

As you are aware from the October 4, 2010, letter to you from Minister Kevin Krueger, the property in question is considered a unique cultural and ecological asset to our province, which the citizens of British Columbia have enjoyed public access to for many years.

Although the Province remains unable to make a financial contribution toward retaining this property in the public domain, given the proximity of the subject property to a provincial park, I have informed my colleague, Eva Riccius, Manager of Conservation and Land Acquisition in the BC Parks Branch, Ministry of the Environment, of the situation with respect to the property. She can be reached by phone at 250-387-8793 or by email at eva.riccious@gov.bc.ca.

Again, under the Local Government Act, the Regional District can formally recognize and protect the unique features and context of this historic place, whether or not the property is sold, thereby demonstrating its significance locally, which may have the effect of influencing stewardship decision through other agencies. I have ascertained that the Regional District of Alberni-Clayoquot does not operate an active heritage program, but does make reference to heritage in their Official Community Plan. You may wish to discuss Cougar Annie's Garden with the Regional District (telephone 250 720-2700, general email mailbox@acrd.bc.ca).

Finally, this unique property may be of interest to one of the many land trust organizations locally or provincially. They are in the business of acquiring land that is culturally or ecologically sensitive, and that would benefit from protection and ongoing conservation.

I encourage you to browse the Heritage Branch web site to gain an understanding of local government heritage conservation and to research possible funding opportunities that may be appropriate. For further information on conservation options for the property, don't hesitate to contact Pam Copley, Community Heritage Planner, Heritage Branch, at 250 387-4696.

Thank you for your ongoing attention to this matter and for your efforts to support this worthwhile cause.

Sincerely,

Jennifer Iredale
Director, Heritage Branch
www.for.gov.bc.ca/heritage

cc: Eva Riccius
Pam Copley

Wendy Thomson

From: Andy Daniel [adaniel@acrd.bc.ca]
Sent: Monday, August 20, 2012 3:27 PM
To: Wendy Thomson
Cc: 'Crystal McMillan'; Guy_Cicon@portalberni.ca
Subject: FW: Bear Smart Signage Proposal
Attachments: Letter to ACRD Bear Smart Signage .docx; ATT00013.htm

Hi Wendy,

Please find attached a request letter to the Board for funding assistance for "Bear Smart" signage.

Thanks,
Andy

From: Crystal McMillan [mailto:bearsmartbc@telus.net]
Sent: August 18, 2012 7:53 PM
To: Andy Daniel
Cc: Guy Cicon
Subject: Bear Smart Signage Proposal

Dear Andy,

I hope all is well with you :) We would like to submit the attached letter for the ACRD Chair and Board of Directors regarding the development of "Bear Smart" signage for the Alberni Valley. Research shows that bears and other wildlife commonly use human trail systems as easy travel routes significantly increasing the risk to public safety and wildlife conservation. Bear Smart BC would like to propose the development of public educational signage for local trailheads and high-use park areas. These signs will promote best practices for preventing conflict with bears and other dangerous wildlife while hiking, cycling or recreating in these areas.

As mentioned in the letter, we would appreciate a meeting with the ACRD and the City of Port Alberni to determine forward progress on this project.

Best Regards,

Crystal



539 Seaward Way,
Qualicum Beach, BC V9K 1T8

August 18, 2012

Alberni Clayoquot Regional District
City of Port Alberni

Dear Chair and Board of Directors

Re: Bear Smart Signage Proposal

Since 2004, Bear Smart BC has been working in partnership with the City of Port Alberni, the Alberni Clayoquot Regional District and the Conservation Officer Service to reduce conflict with black bears in the community. Bear Smart BC specializes in assisting with the development and implementation of community-based wildlife management and wildlife stewardship strategies unique to each community.

We share the concern of City Administrators regarding the potential risk of conflict with black bears on local hiking trails and park areas. Research shows that bears and other wildlife commonly use human trail systems as easy travel routes significantly increasing the risk to public safety and wildlife conservation.

Bear Smart BC would like to propose the development of public educational signage for the following local trailheads and high-use park areas. These signs will promote best practices for preventing conflict with bears and other dangerous wildlife while hiking, cycling or recreating in these areas. The following items outline the proposed initiative:

1. Development of 3 large pedestal signs to be located at Roger Creek Park, Stirling Park and Blair Park (similar in design to those at Victoria and Harbour Quay). In addition, 10 smaller signs to be located at Log Train Trailheads: Burde Street, EJ Dunn, Argyle/Carmichael, Roger Creek Park, Roger Creek – Hospital Area, Maquinna School, the Kitsuksis Dyke Walking Path, Sproat Lake and Paper Mill Dam.
2. Bear Smart BC will design the signs in partnership with the City.
3. Bear Smart BC, Alberni Valley Bear Smart Committee, the City of Port Alberni, the Alberni Clayoquot Regional District and other community service groups will fund the cost of the signage.
4. The costs of the signs are attached in the addendum to this letter.
5. City of Port Alberni will install the signage at all locations.

Thank you for your consideration to proactively manage public safety and wildlife stewardship in your community parklands and trail systems. We would appreciate a meeting with City Council and the Alberni Clayoquot Regional District to determine sign type and funding arrangements at your earliest convenience.

Regards,

Crystal McMillan MA
 Executive Director, Bear Smart BC
 250-951-9453

Christina Brack
 Communications Director, Bear Smart BC
 250-723-9200

**CITY OF PORT ALBERNI & ALBERNI CLAYOQUOT REGIONAL DISTRICT
 "BEAR SMART" SIGNAGE PROJECTED COSTS**

PROPOSED SIGN TYPE AND QUANTITY:

QTY	SIGN TYPE & SIZE	LOCATION	COST
3	Pedestal style - 30"x40"	Roger Creek, Stirling Park and Blair Park	\$4539.99
3	Pedestal style - 36"x36"	Kitsuksis Dyke, Sproat Lake and Burde Street Trailhead.	\$4739.49
7	Aluminum Signs - 36"x36"	EJ Dunn, Argyle/Carmichael, Roger Creek, Hospital Area, Maquinna School and Paper Mill Dam.	\$1897.28
TOTAL COST OF SIGNS			\$11,176.76

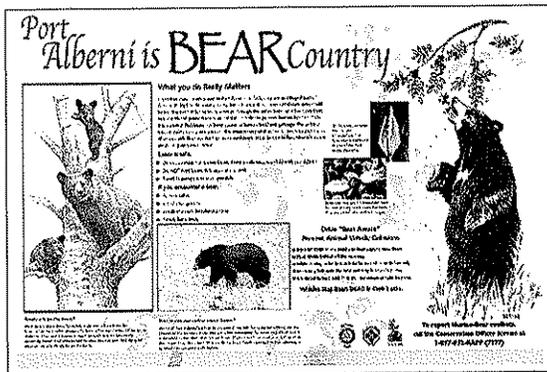
ITEMIZED SIGNAGE DESCRIPTION AND RELATED COSTS:

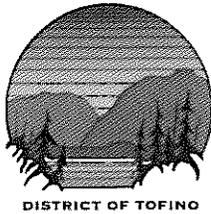
30" x 40" PEDESTAL STYLE SIGNS WITH FRAMES AND STANDS (Similar to Victoria and Harbor Quay): \$1302.75 each + \$156.33 tax each and freight cost of \$ 90.51 per sign. Total Cost Estimate for per sign including tax and freight: \$ 1513.33

36" x 36" PEDESTAL-STYLE TRAILHEAD SIGNS WITH FRAMES AND STANDS: 1329.75 each + \$159.57 each and \$90.51 shipping per sign. Total Cost Estimate per sign including tax and freight: \$1579.83

36" x 36" TRAILHEAD ALUMINUM SIGNS (front only): \$242.00 + \$29.04 each (made locally). Total Cost Estimate per sign including tax and freight: \$ 271.04

SIGN EXAMPLES:





DISTRICT OF TOFINO

P.O. Box 9, 121 3rd Street, Tofino, B.C. V0R 2Z0

Telephone: 250.725.3229 | Fax: 250.725.3775 | Email: tdixon@tofino.ca | Website: www.tofino.ca

2012-August-03

File: 0360-20 A/T: CR-0353

Russell Dyson, CAO
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni BC V9Y 2E3

Dear Mr. Russell Dyson:

RE: Tonquin Foundation's Offer to Provide Tsunami Debris Repository

The District of Tofino Council at their meeting held June 12, 2012 passed the following resolution regarding the Tonquin Foundation's offer to provide its services and facilities as a temporary repository for tsunami debris:

Resolution No. 400/12 Moved by Councillors Anderson / McMaster THAT Council thank Mr Griffiths and the Tonquin Foundation for their offer and advise that it is too early to make a decision on what the District wants. **Carried**

Resolution No. 401/12 Moved by Mayor Schmunk / Council Baert THAT Council send the Tonquin Foundation's proposal to Russell Dyson, CAO Alberni-Clayoquot Regional District and copy to Karla Robison. **Carried**

Attached is a copy of the Tonquin Foundation's proposal to provide a temporary repository for tsunami debris.

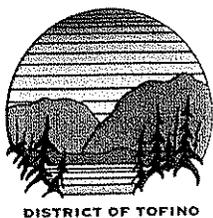
If you require clarification please do not hesitate to the District Office at 250.725.3229.

Sincerely,



Kelsey Hendricks
Office Assistant

cc. Karla Robison, Ucluelet Emergency Services Manager

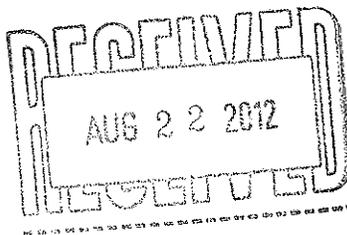


DISTRICT OF TOFINO – OFFICE OF THE MAYOR

PO Box 9, 121 3rd Street
Tofino, BC V0R 2Z0

Telephone: 250.725.3229
Fax: 250.725.3775
Email: schmunk@tofino.ca
Website: www.tofino.ca

2012-Aug-14



LGMA-7960 / CR-0501

Rosemary Bonanno, BA MLS
Executive Director
Vancouver Island Regional Library
6250 Hammond Bay Road
Nanaimo BC V9R 5N3

Dear Rosemary Bonanno:

RE: Facility Planning – Vancouver Island Regional Library

Thank you for your letter dated June 7, 2012 regarding facility planning and establishing a service area. Your letter was received for action at the Regular Council Meeting held on June 26, 2012 and the following resolutions were passed:

Resolution No. 474/12 Moved by Councillors Baert / Anderson
THAT Council reply to the Vancouver Island Regional Library Executive Director thanking them for the information on facility planning and letting them know that we will refer that information to staff to utilize in the Civic Centre feasibility study. **CARRIED**

Resolution 475/12 Moved by Councillors Anderson / Baert
THAT Council respond to Vancouver Island Regional Library and cc Alberni-Clayoquot Regional District thanking them and expressing our support and willingness to participate in establishing a service area. **CARRIED**

On behalf of Council, thank you for the information on facility planning and please accept this letter of support to cooperate and assist in establishing a service area to facilitate planning for and provision of library services in the future.

Should you have any additional questions or concerns, please do not hesitate to contact the District Office at 250.725.3229.

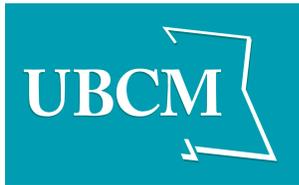
Yours Sincerely,

DISTRICT OF TOFINO

Perry Schmunk
Mayor

cc. Russell Dyson, CAO Alberni-Clayoquot Regional District

Office of the Mayor



MEMBER RELEASE

August 24, 2012

TO: Mayor & Council | Chair & Board | Senior Staff
FROM: UBCM Secretariat
RE: **Agricultural Land Commission – New Directions**

The purpose of this member release is to provide an update on changes that the Agricultural Land Commission (ALC) intends to implement to better achieve its mandate.

Attached is a message from Mr. Richard Bullock, Chair of the ALC entitled, ***Changing the Way We Do Business: An Update on the Transition of the Agricultural Land Commission.***

The Agricultural Land Commission is implementing changes to its operations in response to two reviews that were undertaken. Both of these reviews indicated that the ALC needed to implement measures to better protect farmland and to generate more revenue. The purpose of the new measures is to give the ALC the ability to review Agricultural Land Reserve (ALR) boundaries to ensure the land is suitable for farming; to implement a proactive planning model with local government; and to ensure enforcement/compliance measures.

Additional Information

For additional background information, including the reviews referenced above, please see the links below:

ALC Chair's Report – November 26, 2010

<http://www.alc.gov.bc.ca/publications/Final%20Report-Nov26.pdf>

Government's 2011 direction (News Releases of November 2011)

<http://www.newsroom.gov.bc.ca/2011/11/changes-strengthening-agricultural-land-commission-now-law.html>

Auditor General of BC Report on the ALC – September 2010

<http://www.bcauditor.com/pubs/2010/report5/audit-agricultural-land-commission>

2011 legislative changes to the *Agricultural Land Commission Act*

http://www.leg.bc.ca/39th4th/3rd_read/gov19-3.htm

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/00_02036_01

UBCM Contact

Ken Vance

Senior Policy Advisor

Email: kvance@ubcm.ca

Tel: 604-270-8226 ext. 114



PROVINCIAL AGRICULTURAL LAND COMMISSION

MESSAGE FROM THE CHAIR

August 23, 2012

CHANGING THE WAY WE DO BUSINESS: AN UPDATE ON THE TRANSITION OF THE AGRICULTURAL LAND COMMISSION

I. THE NEED FOR CHANGE

On November 26, 2010, in my role as Chair of the Agricultural Land Commission (ALC), I issued a report laying out a strategic vision for the ALC. That strategic vision was based on two fundamental propositions.

The first proposition is that the ALC's mandate – to preserve agricultural land, to encourage farming on such land in collaboration with other communities of interest and to encourage all governments to accommodate farming in their planning processes – is as important today as it was when the Agricultural Land Reserve (ALR) was created almost 40 years ago. As noted in my report, there continues to be overwhelming support for the ALR. That support reflects a consensus within society about the importance of preserving a stable and coherent agricultural land base in British Columbia.

It is widely understood that there are serious challenges to the preservation of British Columbia's limited agricultural land base. Those factors include urban sprawl, increasing populations, changing weather patterns, competing land uses and land speculation. People readily understand that, in addition to the critical importance of the \$10.5 billion agri-food sector to the provincial economy, food security is not something we can take for granted in British Columbia.

The second proposition on which my report was based is that if the *Agricultural Land Commission Act (ALCA)* is to truly achieve its purpose, the ALC itself must be effective. Like any other organization or business, the ALC must be willing to adapt to changing circumstances, and must be willing to re-examine previous ways of doing business. It is not good enough to operate a certain way because that is the way it has always been. It is not good enough to avoid change because some people do not support change, or because their vested interests are

affected. It is not good enough to allow the work demands related to one part of the ALC's mandate (for example, the consideration of non-farm use, subdivision and exclusion applications) to unduly take away from other important statutory responsibilities such as policy and planning, and compliance and enforcement. The ALC has to look for creative ways to become more efficient, and has to make hard decisions about how to triage and use its resources.

In September 2010, the Auditor General of British Columbia produced a report that examined the ALC and made 9 recommendations. These recommendations encouraged the ALC to be more proactive with local government planning processes, to have a sufficiently robust compliance and enforcement scheme, and to fully evaluate decisions with a view to reviewing our overall policy direction.

The 20 months since my report was submitted have only reinforced the need for the ALC to introduce changes to the way it does business. The ALC has had time to reflect on the Auditor General's report and my November 2010 report, and to consider the legislative changes passed in November 2011 to allow the ALC to better manage parts of our workload. I consider it appropriate now to publicly outline the changes we have decided to make in order to better achieve our mandate under the *ALCA*.

II. THE NOVEMBER 2010 CHAIR'S REPORT

My report set out a "Strategic Vision for Future Generations", with the following components:

1. ***An ALR that has defensible boundaries.*** The boundaries of the ALR, and any decisions to change the boundaries, should be based upon a consistent method of evaluating scientific and technical information. The boundaries should be defensible in order to discourage speculation and the proliferation of non-farm uses and subdivisions that erode the agricultural land base and drive up agricultural land prices. Communities should be encouraged to adopt compact and efficient development patterns that minimize pressure on the ALR boundary.
2. ***An ALR that places agriculture first.*** The use of lands for agriculture should take priority over all other uses within the ALR. Although the ALR permits many non-farm uses and may protect other public values that occur within it, it is first and foremost a working agricultural landscape. The ALC must have adequate resources to advocate for farmers, ranchers and the agricultural industry to encourage farming.

3. ***An ALC that places priority considerations on bona fide farmers and ranchers, and issues that may impact, positively or negatively, bona fide farmers and ranchers.*** (This requires) flexible, risk-based approach to reviewing and deciding upon proposals that are intended to support and enhance bona fide farms and ranches.
4. ***An ALC that builds strong alliances with farm and ranch groups and other organizations to identify and cooperatively address emerging issues that may impact, positively or negatively, bona fide farmers or ranchers.*** Through regular communication and consultation, the ALC will be better positioned to participate at an early stage in dialogue on issues of importance to farm and ranch communities.
5. ***An ALC that is able to respond to and enforce against improper use of ALR land.*** Ensuring that ALR lands are being used properly will maintain a high quality land base for farming and reduce the potential for lands to be degraded to the extent that they can no longer be used for agricultural production. The ALC must continue to strive to build partnerships with other government agencies and local governments to assist in compliance and enforcement related matters.
6. ***An ALC that moves away from being reactive and focused on applications towards becoming a proactive planning organization.*** This shift would allow the ALC to proactively seek opportunities to improve agricultural land preservation and utilization, encourage farming, and focus on emerging and strategic issues.
7. ***An ALC that has up-to-date technology.*** To use technology to integrate mapping (spatial) information with the ALC's database for research, planning, ALR boundary assessments and business reporting. To seek partnerships with other provincial ministries and agencies to share data to further enhance the ALC's technical capacity for research, planning, ALR boundary assessments and business reporting.

My report candidly states that in order to achieve many of these objectives (particularly items 1, 5 and 7 above), sufficient funding and resources are necessary. In this regard, a very positive development was the November 2011 legislative amendments that created the possibility of a fee schedule to establish a "user pay" funding model to generate revenue to augment the ALC's base budget appropriation. The ALC awaits advice from Government regarding further developments with regard to this reform.

The ALC is committed to proceeding with our strategic vision, even if this means having to engage in a triage process where lower priority matters give way to allow higher priority matters to be properly addressed.

Part of the reason for this message is to explain to certain stakeholders – particularly those involved in the “application” side of our mandate – why their applications may in future be processed differently. On the positive side, we believe this realigning of priorities to be more consistent with our overall mandate and responsibilities, and will lead to a revitalized and proactive ALC.

III. RE-ESTABLISHING THE ALC’S PRIORITIES

A disproportionate amount of the ALC’s resources are consumed in dealing, on a reactive basis, with the numerous applications made by individuals each year to exclude, subdivide or authorize non-farm uses on ALR land. Dealing with the sheer volume of these applications – 500 to 700 new applications annually – consumes an enormous amount of ALC time and resources. Of these new applications we anticipate that approximately 25% will be the subject of a request for reconsideration (a follow up review of a denied application) which will consume even more ALC time and resources. Requests for reconsideration result in the annual application workload of the ALC increasing to 625 – 875 applications.

It is also a fact that a significant number of applications are nothing more than an attempt to gain a financial benefit from non-agricultural uses, or from removing land from the ALR. As stated in my report regarding land in the ALR “land speculation remains high after nearly 40 years”.

The time has come for the ALC to take control of our agenda and workload. To avoid remaining a largely reactive organization whose priorities are dictated by the volume of applications received, the ALC has had to seriously re-think the resource allocation given to applications relative to other functions.

The ALC has determined that we can no longer afford to be an organization that spends 80% of its time dealing with applications to the detriment of other important areas of our mandate. Within the scope of resources that can be devoted to applications, we need to look beyond a simplistic “first in time, first in line” approach to doing our work and examine other process models based on priority and triage. Finally, we need to do everything we can to ensure that when dealing with applications, our decision-making remains principled, professional, consistent and timely.

The ALC will in good faith continue to perform our duty to consider each application on its merits as appropriate, but it makes no apologies for undertaking and prioritizing work based on a considered assessment of resources and priorities.

IV. RE-ALLOCATING THE ALC'S RESOURCES

A. Planning

The *ALCA* states that a local government's bylaws (including a regional growth strategy, official community plan or zoning bylaw), and a first nations government's laws, must be consistent with the *ALCA*, the regulations and the orders of the ALC. If those laws or bylaws are inconsistent with the *ALCA*, the regulations and the ALC's orders, they are "to the extent of the inconsistency, of no force or effect": s. 46. The ALC has an important role to play in consulting with local governments to ensure that their bylaws are valid and do not contravene s. 46.

In addition, section 882(3) of the *Local Government Act* requires local governments to refer official community plan bylaws to the ALC for comment if the plan applies to land in the ALR. Section 879 of the *Local Government Act* also allows local government to consult with the ALC more generally regarding official community plans. All these powers are directly related to the ALC's mandate to encourage farming and to encourage local governments and first nations to enable and accommodate farm use of agricultural land. As part of the planning process, the ALC needs to encourage communities to adopt compact and efficient development patterns that minimize pressure on ALR boundaries.

The ALC has in the past devoted insufficient resources to these critical planning functions resulting in adverse downstream effects on many of the ALC's objectives, including promoting the use of ALR land for agriculture, preventing unnecessary urban/rural conflicts, discouraging speculative applications, and minimizing enforcement issues. The ALC has also faced significant challenges participating in provincial land use planning, resource management and major infrastructure development.

Proactive ALC participation with local governments and provincial ministries, agencies and Crown Corporations provides considerable help to these valued stakeholders who may not be well briefed on agricultural issues. Such proactive planning requires early and regular ALC communication with local government planners, provincial government representatives and

elected officials. This reflects the ALC’s larger responsibility to communicate with and educate local communities and provincial ministries, agencies and Crown Corporations regarding the *ALCA* in particular and agriculture generally.

In the ALC’s view, the time has come for our planning mandate to have greater prominence, with the following elements:

- Ensuring earlier and more extensive involvement in local government planning processes;
- Ensuring earlier and more extensive involvement with provincial ministries and agencies, and Crown Corporations in land use planning, resource management and major infrastructure planning and development;
- Encouraging local governments to develop and adopt more detailed, agriculturally-focused implementation plans and strategies, such as Agriculture Area Plans and Agricultural Strategies;
- Encouraging local governments to establish Agricultural Advisory Committees;
- Updating “off the shelf” services for local governments, including the ALC’s *Planning for Agriculture* document;
- Identifying priority areas for ALR boundary reviews; and
- Expanding joint Ministry of Agriculture and ALC efforts regarding “strengthening farming” legislation: *Farm Practices Protection (Right to Farm) Act*.

B. Policy

The ALC’s policy role is closely related to its planning mandate. At the present time, the ALC has policies that outline principles, guidelines, strategies, rules or positions on various interpretative, operational, and fill and soil removal issues. These policies seek to provide clarification of regulations and courses of action consistently taken or adopted, formally or informally. While policies do not have the same status as laws, they are nonetheless extremely important to assist the ALC in developing plans and encouraging farming.

ALC commissioners and staff have a wealth of knowledge and experience to bring to policy development, but that resource is not currently being harnessed owing to the reactive demands on the ALC. Proper policy work cannot be undertaken off the “side of the desk”, and it is not

assisted by having to be developed on an ad hoc basis in response to a pressing need. To be of greatest value, policies that encourage farming need to result from active engagement with stakeholders and the collection of proper data and research, including analysis. The time has come to devote more of the ALC's resources to our policy role.

C. ALR Boundary Reviews

Responsibility for revising the ALR's boundaries rests with the ALC. This role, which the ALC may exercise proactively by way of boundary reviews, is linked directly to the ALC's responsibility to preserve agricultural land.

The ALC initiated a number of boundary reviews throughout the 1980s, but the resources to undertake that work was eliminated by 1990. The ALC today recognizes that the most realistic approach to boundary reviews is to take a more modest and targeted approach based on the areas in greatest need of review.

Any boundary review process requires great care. A boundary review is a superior method for "fine-tuning" ALR boundaries than adjudicating hundreds of disparate applications. The ALR will have greater integrity, and fewer applications will be generated, where boundaries are proactively reviewed to assess whether land is, or is not, appropriately designated as ALR land. At the same time, the purpose of a boundary review must be clear. A boundary review process cannot be allowed to turn into a debate about whether there is a "higher or better use" for agricultural land, or about whether a particular farm is economically viable. As the Courts have recognized, the ALC's duty to preserve agricultural land requires us to take a longer term view, and to recognize that land not suitable for one agricultural purpose today may well be suitable for another agricultural purpose tomorrow.

ALR boundary reviews can generate a great deal of interest, and controversy. It is imperative that such reviews be conducted in an open and transparent manner by engaging local governments, agricultural organizations, other stakeholder groups and the general public. It goes without saying that even a modest boundary review will require the allocation of considerable resources.

D. Compliance and Enforcement

The ALR will retain its integrity only if individuals comply with the prohibition against using ALR land for non-farm uses.

The threat of prosecution is not enough to dissuade some people from breaching the *ALCA*. For that reason, in 2002 the ALC was given additional powers to ensure compliance, including the power to inspect land, to issue “stop work” and remediation orders, and to levy administrative penalties.

While the ALC has already established a partnership with the Ministry of Forest, Lands and Resource Operations and there are opportunities to partner with local governments and other provincial ministries, the ALC recognizes that we must have the ability to act when outside help is unavailable.

The ALC has determined that resource allocation to compliance and enforcement activities must be given higher priority than some types of applications. The ALC’s re-allocation of priorities will reflect this reality.

E. Applications

The *ALCA* currently allows several different types of applications to be made to the ALC. These include an application to authorize a non-farm use, and applications to subdivide or exclude land from the ALR.

The ALC application process has remained essentially unchanged since 1975, during which time we have considered almost 40,000 applications. As noted earlier, the ALC currently receives between 500 – 700 new applications per year plus requests for reconsideration.

As discussed earlier, the reality is that the ALC will no longer allow the purely reactive role of dealing with applications to drive our allocation of priorities. This means three things.

Firstly, applications as a class will in future receive a lower relative share of the ALC’s overall resources. Instead of application work accounting for 80% of the ALC’s budget, the ALC is initially targeting to have that work account for 30% of our budget.

Second, applications will not be addressed according to a simple “first in time” rule, but rather according to the priority of the application, after a screening process that takes into account the nature and purpose of the application and the application’s potential to encourage farming and the larger purposes of the *ALCA*.

Finally, within the targeted 30% budget allocated to application work, the ALC must find creative ways to increase our efficiency by streamlining the processing of applications.

To achieve the streamlining objective, several initiatives are being given active consideration; some are underway. One involves creating an application process – in due course, a fully electronic one - that places the onus to provide all relevant information on the person making the application. The days of the ALC helping to “perfect” an application cannot continue. As with all other federal and provincial regulatory processes in which persons seek an approval or a benefit, the onus must be on the person applying to provide all required information. If an application is materially incomplete it will not be processed until the required information is provided by the applicant. While it may in the past have been seen as a helpful public service for ALC staff members to “shore up” deficient applications made by landowners, this is no longer economically feasible.

Other initiatives will also be taken. One will involve an effort to educate local governments regarding applications that are and are not properly prepared. Others will involve changes within the ALC process, including eliminating the ALC staff report to the extent that it merely duplicates information in the file, improving the ALC’s information management systems (as funds are available), applying the ALC’s reconsideration power according to the language and intent of the reconsideration power in the *ALCA*, and improving the decision-making process through ongoing training of commissioners and organization of panels. The ALC believes that these changes, together with the new power to refuse repeat applications for non-farm use, subdivision or exclusion made within 5 years of a previous application (s. 30.1), will go a long way towards allowing us to make the best use of the resources that can be allocated to applications.

V. **TRANSITIONAL PROJECTS SUPPORTING THE ALC'S RE-ESTABLISHED PRIORITIES**

In support of re-establishing the ALC's priorities we have embarked on a number of significant projects using the transitional funding provided by Government which is available to the ALC until March 31, 2013. The ALC has the following transitional projects underway:

- Updating ALR boundary review procedural manual to provide clear and concise guidance regarding the methodology to be employed for reviews and to ensure boundary reviews are conducted in an open and transparent manner;
- Upgrading information technology and information management capabilities of the ALC's Online Application Tracking System (OATS);
- Designing and building a web-based application portal and client self-help kiosk to provide enhanced web services to clients and greater access to information. Establishing the ability to file applications electronically will further reduce the amount of ALC resources devoted to processing applications as the person(s) wishing to file an application will not be able to do so until all information is completed in the form and content acceptable to the ALC. The onus of completing a thorough and well documented application will be placed on the person(s) making the application;
- Populating the ALC database with information from approximately 25,000 applications to provide the ALC and its clients with greater access to information;
- Scanning historical documents from the 25,000 applications to provide the ALC and its clients with greater access to information;
- Digitizing and quality assurance review of historical mapping of the 25,000 applications;
- Digitizing agricultural capability mapping to provide the ALC and its clients with greater access to information. This mapping will also form the technical foundation for ALR boundary reviews; and
- Preparing a compliance and enforcement procedural handbook.

VI. CONCLUDING COMMENTS

It is admittedly unusual for an administrative tribunal to provide this kind of public statement to explain the reasons for changing the way it does business. However, the ALC recognizes that we are an important regulatory institution within British Columbia, and that if the changes we have set in motion are to be understood, they must be explained.

This message seeks to reflect our respect for the Auditor General's constructive recommendations, for the stakeholders whose views contributed to my November 2010 report (and whose views continue to assist the ALC), for the Minister and Government which considered my report and passed the November 2011 amendments to the *ALCA*, and for the public that the ALC ultimately serves.

We will, as part of our ongoing annual reporting, continue to report on our progress in carrying out the changes announced in this message and the status of the transitional projects, the details of which will be announced as and when appropriate.

As well, when the ALC is provided more certainty from Government regarding the funding model to augment provincial funding, more changes and additional projects will be undertaken to sustain the momentum now underway to enhance the ALC's ability to preserve British Columbia's agricultural land and encourage farming.

Finally, the changes and transitional projects form part of a new and exciting chapter in the history of the ALC; they are just the beginning.



Richard Bullock, Chair
Provincial Agricultural Land Commission



MEMBER RELEASE

August 30, 2012

TO: Mayor & Council | Chair & Board | Senior Staff
FROM: UBCM Secretariat
RE: **Consultation on the Ministry of Health's Public Health Plan**

The Ministry of Health is requesting local government feedback on their Public Health Plan for BC.

This Plan aims to improve the health and wellness of British Columbians by:

- Creating a long-term vision for the public health system which incorporates all major public health strategies;
- Formalizing a collaborative process to identify future public health priorities;
- Reinforcing core public health functions as a foundation for public health services;
- Supporting a population health approach and the public health role in health equity; and
- Supporting Primary Care, Clinical Prevention and Self Care.

Attached is the Public Health Plan discussion guide and an overview document called At a Glance.

Please review the following two documents, and provide any comments to **Deanna Bekker**, Project Manager, Business Operations & Surveillance, Population & Public Health, Ministry of Health at deanna.bekker@gov.bc.ca. Please carbon copy your comments to Marylyn Chiang, staff support for the Healthy Communities Committee, as the Committee will be reviewing the Public Health Plan and the feedback from local governments at the November meeting. Her email is mchiang@ubcm.ca.

The deadline for submitting comments is **September 21, 2012**.

Thank you for participating in this consultation.

UBCM Contact

Marylyn Chiang

Email: mchiang@ubcm.ca

Tel: 604-270-8226 ext. 110



*A PUBLIC HEALTH PLAN FOR
BC*

CONSULTATION DISCUSSION GUIDE

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Discussion Guide

OVERVIEW & INTRODUCTION

KEY MESSAGES

1. We are seeking to develop a Public Health Plan for BC that aims to improve the health and wellness of British Columbians by:
 - Creating a long-term vision for the public health system which incorporates all major public health strategies;
 - Formalizing a collaborative process to identify future public health priorities;
 - Reinforcing core public health functions as a foundation for public health services;
 - Supporting a population health approach and the public health role in health equity; and
 - Supporting Primary Care, Clinical Prevention and Self Care.
2. This plan is intended to be a guiding document for the public health system.
3. Reducing health inequities by addressing their underlying determinants is a priority and is being addressed more broadly within and beyond the health system through cross-government action.
 - A key function of public health is to engage with other policy sectors and promoting 'health equity in all policies' approaches and increasing the resource base for health promotion.
 - Surveillance and the generation and analysis of population health data (particularly around health inequities) also supports a broader social determinants approach to improving the health of the population.
4. The Plan will be the result of comprehensive and broad consultation designed to identify the top public health priorities in BC. It is not intended to be used alone but in conjunction with other resources developed to support the systems and functions of public health and improve health outcomes in BC.

PURPOSE OF CONSULTATION

Communication and stakeholder involvement enable productive interaction among diverse groups.

This process is intended to:

- Seek feedback on various topics from a wide range of stakeholders
- Deepen understanding, focus on shared values and create buy-in for the plan
- Identify and mitigate potential risks to ensure the maximum impact and success

The consultation process is intended to be as broad and inclusive as possible. It will run from May to October 2012. The feedback received will be compiled and considered as part of a broader process that will inform the development and implementation of the Plan.

THE DISCUSSION GUIDE

This document is intended to help guide consultation discussions. It provides a brief introduction to the principles and high level concepts that form the foundation of the Plan and offers initial questions for consideration and discussion.

HOW TO OBTAIN MORE INFORMATION

For further information or to provide additional feedback please contact:

Tom Gregory, Executive Director, Population & Public Health - ✉ Tom.Gregory@gov.bc.ca ☎ 250-952-1467

PART 1 – PRIMARY FOCUS

The Public Health (PH) Plan will be looking primarily at how the public health system can improve health and well-being.

The body of the Plan will set the context of broader population health approach and acknowledge the contextual factors (determinants) that affect health. We are working to address those in a number of ways (e.g., Cross Government Work).

We will also identify things other partners can do to support priorities identified within the Public health plan.

Scope Statement

- The PH Plan is intended to be a guiding document for the public health system
- It will address fundamental components within the realm of public health to provide information, context and guidance for public health decision-making
- While recognizing there are a broad range of factors and conditions that affect health, the primary focus at this time will be on what public health can do
- While some of these conditions are influenced directly through public health,

some need to be addressed in other processes involving stakeholders from other sectors

Question?
What do you think about this as a primary focus?

Question?
Is there anything we could do to enhance or better articulate the primary focus?

Question?
Do you know of any resources that might be useful to inform our section on the population health approach?

Other Questions/Notes:

PART 2 – VISION STATEMENT

DRAFT VISION STATEMENTS

Thriving communities in which all people achieve health and well-being where they live, work, learn & play

Other options:

1. Healthy People, Healthy Communities
2. The best health and well-being for all British Columbians

VISION

Some considerations used to craft the Vision Statement:

- Does the vision statement adequately describe the desired future
- Does the vision statement fit within the scope
- Will the vision statement inspire action
- What do we like/not like about other Vision statements

Vision Statement Definition:

Vivid idealized description of desired outcome that inspires, energizes and helps create a mental picture of your target.

The “what we hope to achieve” component.

Question?

Which statement do you like most, and why?

Other Examples:

Saskatchewan Health Promotion Strategy: “Healthier Places to Live, Work and Play”

Question?

Is there any way the statements can be enhanced or improved?

Public Health Agency of Canada: “Healthy Canadians and communities in a healthier world”

Question?

Is there any way we can rephrase them to be more inclusive, inspiring or descriptive of our long term target?

Other Questions/Notes:

PART 3 – MISSION STATEMENT

DRAFT MISSION STATEMENTS:

We promote, improve and protect health and well-being of British Columbians through leadership, partnership, innovation action in the following areas:

- *Gathering, analysing and presenting data on the health status of the population to inform decision making and action*
- *Providing access to public health services that are culturally sensitive and contribute positively to social, physical, mental, spiritual, economic, and emotional well-being*
- *Working with partners within and across the health sector to encourage health-enhancing policy (or to influence the complex interactions that determine health)*
- *Contributing to continuous performance improvement for the overall strength and sustainability of the public health system*

Other Options

1. *To lead ongoing health improvement through collaboration, proactive education and strong public health intervention*
2. *To improve health by providing public health leadership, partnership, proactive education, advocacy and intervention*

Mission Statement Definition:

Statement of the purpose of a company or organization. The mission statement should guide the actions of the organization, spell out its overall goal, provide a path, and guide decision-making. It provides "the framework or context within which the company's strategies are formulated.

Communicates the essence of your organization to your stakeholders and to the public.

Focuses on the present (versus the vision, which focuses on the ideal future). Can be considered the "how we do it" component.

Public Health Agency of Canada:

"To promote and protect the health of Canadians through leadership, partnership, innovation and action in public health"

Question?

Which statement do you like most and why??

Question?

Is there any way the statements can be enhanced or improved?

Question?

Do they fit within our scope and appropriately describe what the public health system is presently doing to achieve our Vision?

Other Examples:

Nova Scotia Health Promotion and Protection:

"Leading the collaborative effort to promote and protect health, prevent illness and injury, and reduce disparities in health status"

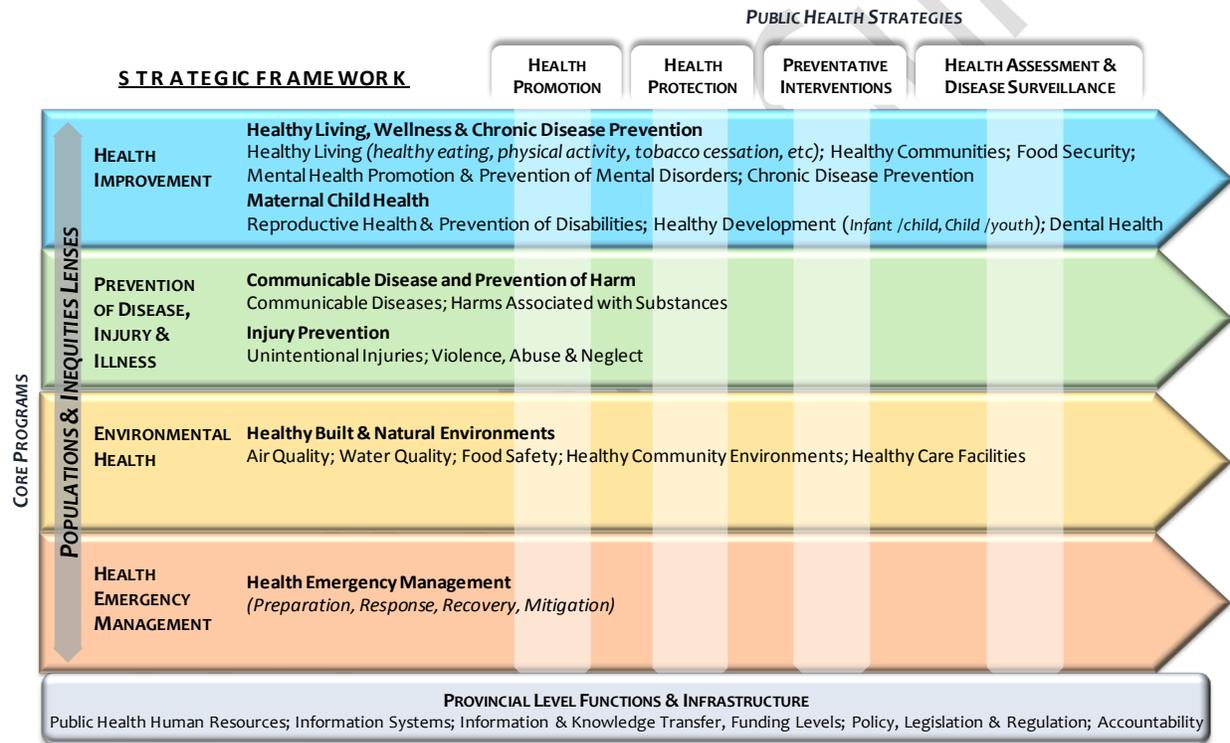
PART 4 - STRATEGIC FRAMEWORK

The Public Health Strategic Framework is modeled after the Ministry of Health approved Core Public Health Functions Framework (and Key Result Area 2 in the Ministry's Innovation and Change Agenda):

- 4 Pillars (Health Improvement; Prevention of Disease, Injury and Illness; Environmental Health; Health Emergency Management)
- Provincial Level elements (stewardship function)

This was intended to reinforce Core Public Health Functions as the overall strategic direction for public health service delivery in the province

- Provides a strong foundation for all of our public health efforts and includes fundamental elements that are necessary to consider when identifying new priorities for the future



Question?
 What do you think about using Core Functions as the strategic framework?

Question?
 Is there enough / too much detail??

PART 5 - PUBLIC HEALTH VISIONARY GOAL STATEMENTS & GUIDING PRINCIPLES

The goal areas were identified by reviewing existing provincial strategies within the context of our Vision, Mission, the Strategic Framework, the impact on the burden of disease, and what exists in other jurisdictions (e.g., Alberta Health, US National Prevention Strategy, Saskatchewan Health Promotion Strategy, etc).

- Some key themes arose, and we filled in some gaps
- Goal statements were drafted for each of the major themes – they are action-oriented statements that are lofty but enabling
- Even though for planning purposes we have expressed these as separate visionary goals, the very nature of public health requires integration between programs - across the life course, between populations, and within multiple settings

Goal Statements Definition:

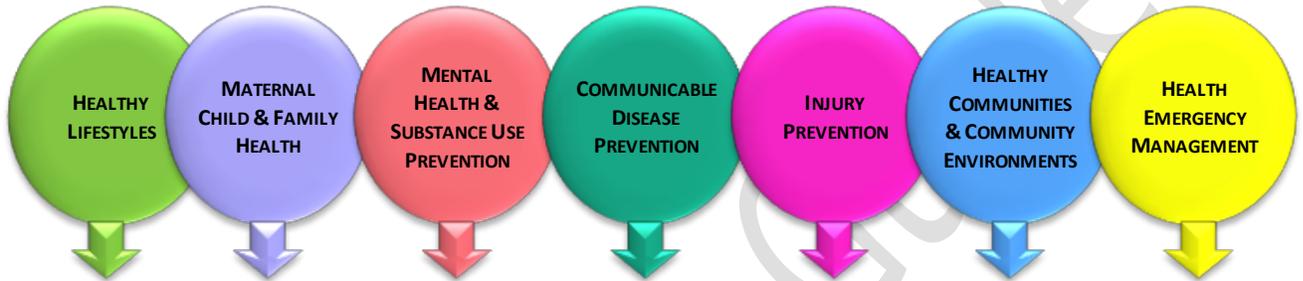
Define the organization's desired outcomes that are required to achieve the long-term vision. Usually tied to a set of strategic initiatives that create material changes – this represents a roadmap for charting direction for the next number of years

- All statements are in draft form



MAPPING THE VISIONARY GOALS FOR THE PUBLIC HEALTH SYSTEM

THRIVING COMMUNITIES IN WHICH ALL PEOPLE ACHIEVE HEALTH AND WELL-BEING WHERE THEY LIVE, WORK, LEARN & PLAY



Question?

Are there any areas we've missed in terms of public health goals?

Draft Principles/Values around the inner circle – further highlight the importance of equity, life course, evidence, partnerships, etc.

Guiding Principles Definition

The concepts that guide an organization throughout its life in all circumstances, irrespective of changes in its goals, strategies, type of work, or the top management.

**Note – paragraphs describing each guiding principle/value will be included in the Public Health Plan to add further meaning and clarify exactly what each is intended to cover.*

Question?

Are there any key pieces missing from the guiding principles?

As part of the Public Health Plan, we are seeking to improve integration and arrive at a more coordinated set of provincial prevention strategies built on past and current efforts

The mapping model demonstrates how our Visionary Goals are mapped from the Strategic Framework back to existing Public Health Strategies. At the top is the vision for the public health system, and everything within is supported by the Provincial Level Functions & Infrastructure. In addition, the bottom section represents public health's role in supporting a population health approach – a priority function of the public health system in order to achieve the Vision.

Question?

Can you see how everything fits together within the mapping model??

Question?

Does the map do an appropriate job of demonstrating how the Visionary Goals map back to other strategies within the public health system?

Question?

Are there any elements we've missed?

Other Questions/Notes:

PART 6 - DECISION MAKING LOGIC MODEL

The intent is to develop a rational and regular process for identifying key prevention priorities:

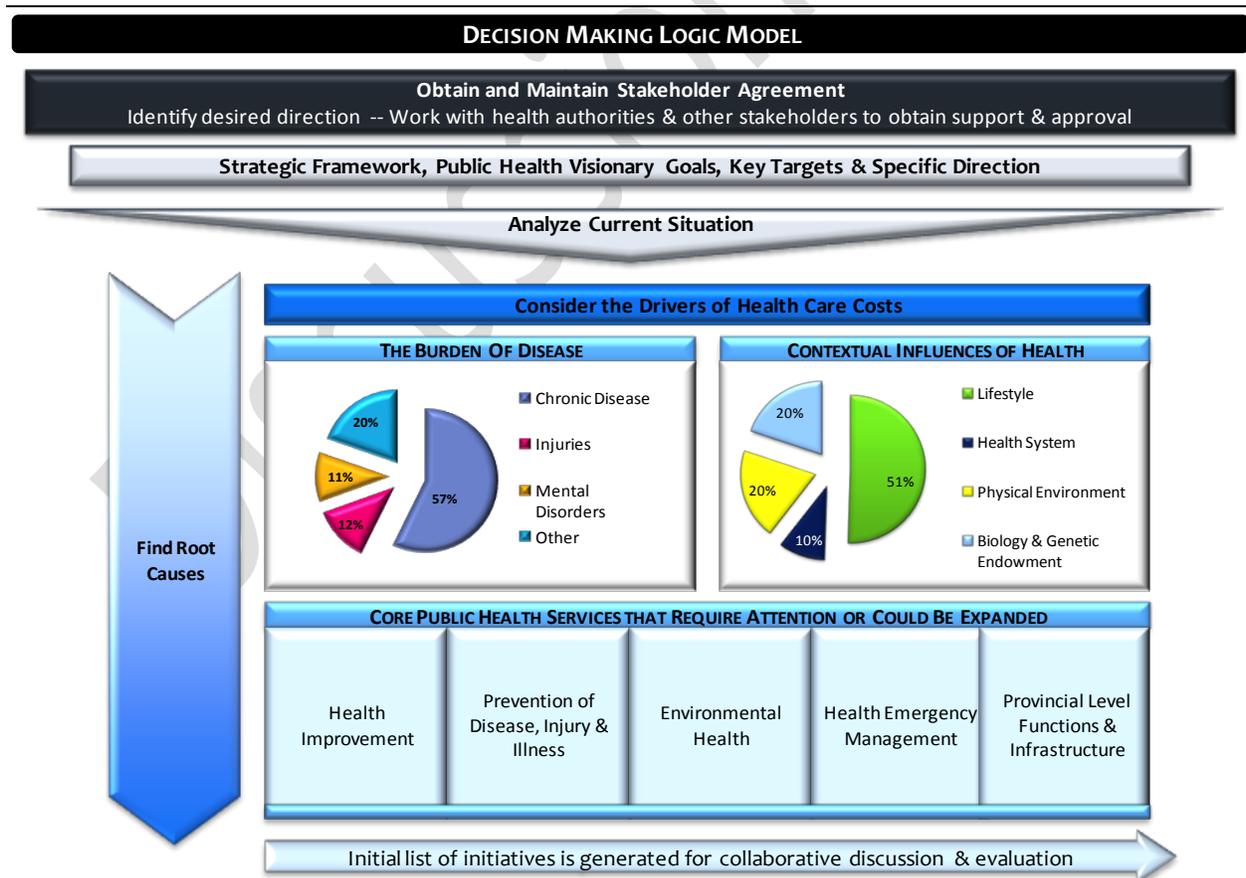
- Responding to the call for rational and regular process for identifying key prevention priorities – we started by looking back at the processes we went through for Healthy Families BC
- Working group discussions identified components that needed to be more explicitly stated/acknowledged to improve the process
- The resulting decision-making logic model works step-by-step to identify potential initiatives and make decisions for key prevention priorities

The process begins initially with obtaining stakeholder support, considering any direction received, aligning our strategic framework & visionary goals, and analyzing the current situation (what are we doing, where do we want to go, where is the need the greatest, what gaps exist, etc)

Phase 1 represents the initial consideration to influence the key drivers of health and health care costs (initial questions to ask)

- What are the biggest contributors to the burden of disease?
- What are the key contextual factors of health (determinants) and can we influence them?
- Are there any underdeveloped Core services or programs or those that could be expanded/enhanced?

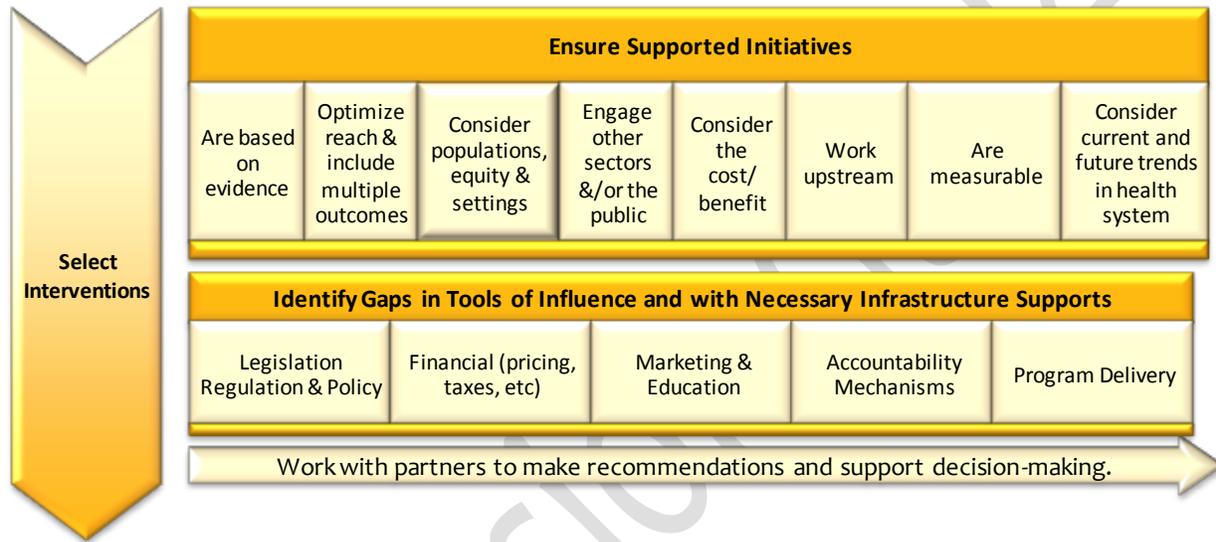
Generates an initial list of potential initiatives for first round of decision making



Phase 2 represent a set of screens to apply to help identify initiatives that may be better candidates based on a range of factors (evidence base, reach, cost/benefit, what other agencies are doing, etc) - this helps us short-list the potential initiatives

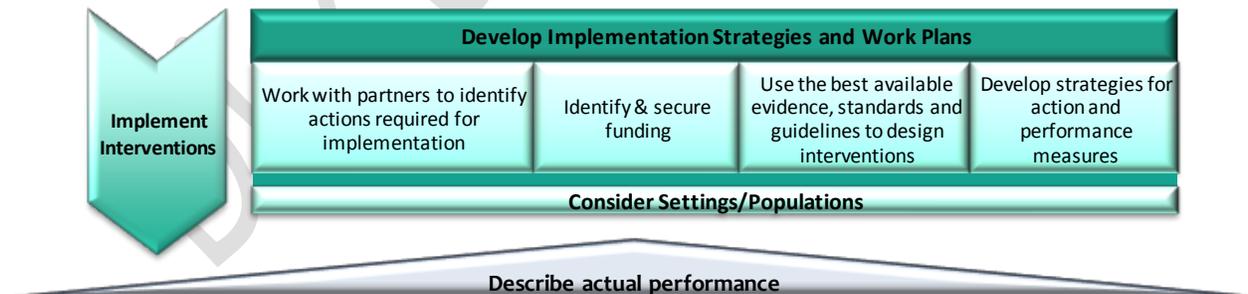
- The short list would also go through a screen to identify whether the selected interventions are serving to help fill in gaps in service delivery (i.e., what is left to do)
- Implementation paper development – initial process to identify the supporting evidence, stating the potential actions required for implementation, resource requirements, etc
- Functions like a business case for each initiative
- Initiatives can be given weighted score based on strengths and weaknesses in each area

At this point, a set of recommendations are prepared and sent for approval/decisions



Phase 3 represents the more in-depth work -planning after key initiatives have been selected

- This includes consideration of evaluation and assessment components that can influence decision making and identify issues for course correction



Evaluation & decision making as the process narrows– Assess, monitor & course correct to help inform process

This process will come full circle. For the initiatives identified at the end of this decision-making process, we will be able to identify things other ministries/organizations can do to provide additional support. This will help to feedback to the determinants of health and help to ensure a/ whole system approach is considered.

Questions for Discussion

Question?

What would help enhance this model or the process in general?

Question?

What are your thoughts about going through this process to identify key priorities?

Question?

Is there anything missing from the process (keeping in mind we'll be able to articulate/go in to more detail in the actual Paper)

Other Questions/Notes:

Discussion Guide

PART 7 - KEY STAKEHOLDERS & CONSULTATION PLAN

Consultation will take place from May through October as the body of the Plan is developed, with a target goal for completion late Fall 2012.

An internal PPH working group has been developed to help develop the strategy and support consultation activities

The objectives of consultation are to:

- Inform key stakeholders of the PH Plan and seek their engagement and support;
• Ensure that key stakeholders with a responsibility for the system of public health have an opportunity to shape the plan
• Engage a broad array of stakeholders in creating linkages, collaboration and partnerships

The Provincial Public Health Committee will act as an Advisory Council.

3 Key Categories are being used to organize stakeholder groups.

- Planning & Development - extensive consultation to determine overall support for the plan with respect to strategic directions, priorities, strategies, infrastructure, inconsistencies, gaps.
• Opportunity to Contribute - Consultation and information
• Primarily Information- informed that the process is occurring, and given the near final document

Direction/Decision making and Approvers - primarily within the Ministry

Process will include a combination of techniques, depending on the group needs

- Facilitated group sessions, electronic consultation/engagement, teleconference, etc.

Phase 1 (High-level overview and consultation questions)

- The At-A-Glance will be used to communicate overall big picture and lead high-level discussions.

Phase 2 (draft development)

- Drafts of the PH Plan will be developed and iterated to stakeholder groups, with an opportunity to comment on the content

Question?
Do you have any ideas on how we can make the consultation process most successful?

Question?
As people who know the "system" well, what are the risks and obstacles to getting support and buy in for this process and what advice can you provide to help us to mitigate these?

Question?
How can we ensure that the public health plan meets the objectives and interests of all parties?

Question?
What do you think is the most effective way to gain feedback on the draft of the written plan?

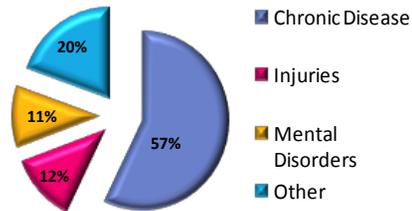
Other Questions/Notes:

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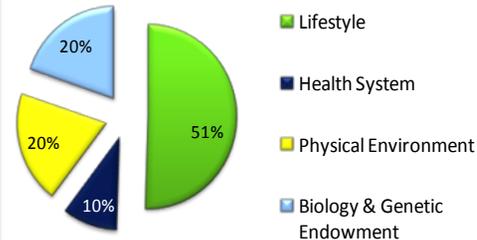
Analyze Current Situation

Consider the Drivers of Health Care Costs

THE BURDEN OF DISEASE



CONTEXTUAL INFLUENCES OF HEALTH

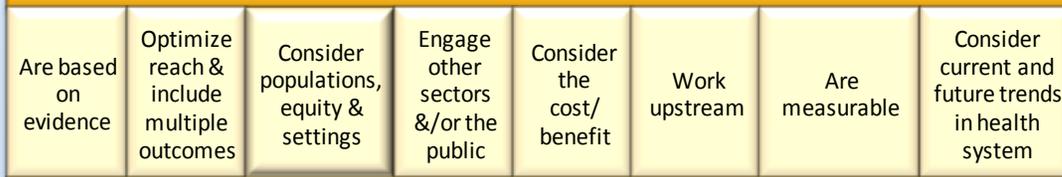


CORE PUBLIC HEALTH SERVICES THAT REQUIRE ATTENTION OR COULD BE EXPANDED



Initial list of initiatives is generated for collaborative discussion & evaluation

Ensure Supported Initiatives



Identify Gaps in Tools of Influence and with Necessary Infrastructure Supports



Work with partners to make recommendations and support decision-making.

Develop Implementation Strategies and Work Plans



Find Root Causes

Assess, Monitor, Course Correct

Select Interventions

Evaluation and Decision Making

British Columbians have
 • Improved innovation, pro

Thriving c

We promote, improve and
 the following areas:

- Gathering, analysing an
- Providing access to pub
- Working with partners
- Contributing to continu

DEVELOP A PUBLIC HEALTH PLAN AND WELLNESS OF BRITISH COI

1. CREATING A LONG-TERM V INCORPORATES ALL MAJOR
2. FORMALIZING A COLLABOR HEALTH PRIORITIES;
3. REINFORCING CORE PUBLIC PUBLIC HEALTH SERVICES;
4. SUPPORTING A POPULATIO ROLE IN HEALTH EQUITY; AI
5. SUPPORTING PRIMARY CA

STRATEGIC



BC'S CORE PUBLIC HEALTH FUNCTIONS

(CIHR Element - Clearly Defined Essential Functions of Public Health)

HEALTH IMPROVEMENT

(Healthy Living, Wellness, Chronic Disease Prevention; Maternal Child Health)

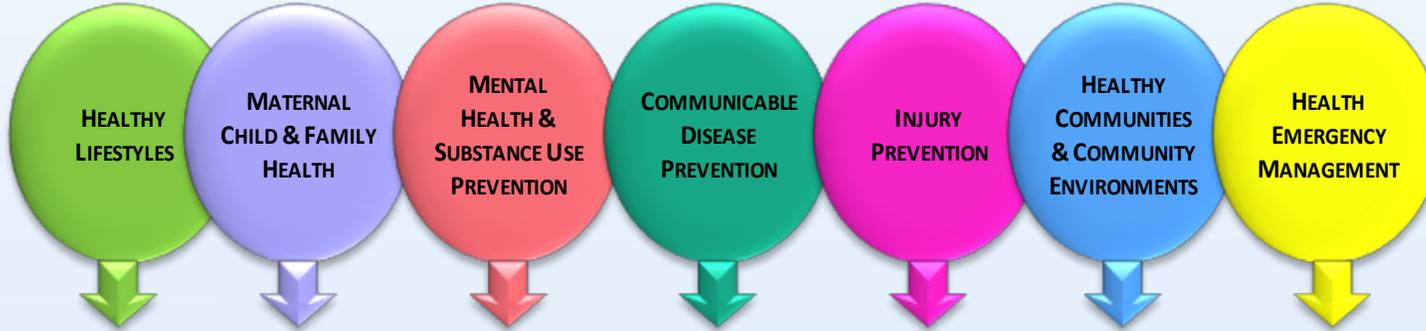
PREVENTION OF DISEASE, INJURY & ILLNESS

(Communicable Disease & Prevention of Harms; Injury Prevention)

ENVIRONMENTAL HEALTH

(Healthy Built & Natural Environments)

HEALTH EMERGENCY MANAGEMENT



KEY PUBLIC HEALTH STRATEGIES

HEALTHY FAMILIES BC	PROVINCIAL PERINATAL DEPRESSION FRAMEWORK	HEALTHY MINDS, HEALTHY PEOPLE	SENIOR'S ACTION PLAN	PUBLIC HEALTH LEGISLATION & REGULATIONS (PUBLIC HEALTH ACT, MEAT INSPECTION REGULATIONS, DRINKING WATER PROTECTION ACT, ETC)	PANDEMIC PLAN
TOBACCO CONTROL STRATEGY	FASD STRATEGY	HEALTHY PATHWAYS FORWARD	SENIOR'S HEALTHY LIVING FRAMEWORK		
	WOMEN'S HEALTH PLAN	IMMUNIZE BC	TUBERCULOSIS STRATEGY		
TRIPARTITE FIRST NATIONS HEALTH PLAN		PROVINCIAL HEALTH OFFICER REPORTS			

HEALTH PROMOTION

HEALTH PROTECTION

PREVENTATIVE INITIATIVES

HEALTH ASSESSMENT & DISEASE SURVEILLANCE

PROVINCIAL LEVEL FUNCTIONS & INFRASTRUCTURE (Other CIHR Elements)

Public Health Human Resources; Information Systems; Information & Knowledge Transfer, Funding Levels; Policy, Legislation & Regulation; Accountability

SURVEILLANCE - EDUCATION - COLLABORATION



HEALTHY LIFESTYLE

MATERNAL CHILD

MENTAL HEALTH

COMMUNICABLE

TO: UBCM Members

FROM: ENVIRONMENT COMMITTEE
Director Rhona Martin, Chair
Mayor Sharon Gaetz
Chair Al Richmond
Chair Joe Stanhope
Councillor Lorrie Williams

***POLICY
PAPER(#1)***

2012 UBCM Convention

**RE: PACKAGING AND PRINTED PAPER
PRODUCT STEWARDSHIP**

1. DECISION REQUEST

That the paper be endorsed by the UBCM membership.

2. PURPOSE

The purpose of the policy paper is to:

- identify key local government issues and concerns with the proposed product stewardship program for packaging and printed paper;
- propose recommendations for resolving potential local government issues with the implementation of the packaging and printed paper product stewardship program;
- build local government knowledge and capacity around packaging and printed paper product stewardship to assist in negotiations with producers; and
- support a smooth transition in the responsibility of managing packaging and printed paper (PPP) to producers.

3. EXECUTIVE SUMMARY

The paper contains the following key recommendations for designing and implementing a packaging and printed paper (PPP) product stewardship program:

That producers are responsible for, and have an obligation to, manage one hundred percent (100%) of the packaging and printed paper waste in British Columbia. This obligation includes an extension of the PPP program to the industrial, commercial and institutional (ICI) sector within three (3) years, as well as local government compensation for the management of PPP materials that end up in local government waste streams.

That the packaging and printed paper product stewardship program provides an equitable level of service between urban and rural areas, and that existing levels of service be maintained or exceeded for those local governments that have established PPP programs in place.

That local governments be given the right of first refusal for providing packaging and printed paper product stewardship services under the new PPP program. This option would minimize and/or prevent any disruption to existing services, employment contracts, and community expectations.

That the design and implementation of the PPP program seek to minimize the program's environmental impact by eliminating the need for landfilling and/or incineration of program materials.

4. BACKGROUND

In May 2011, the Recycling Regulation was amended to include packaging and printed paper. The amendment shifts financial and administrative responsibility for managing these materials from local governments to the producers of packaging and printed paper (PPP). This transfer of responsibility is intended to incent producers of PPP to incorporate environmental considerations in the design of their products.

The addition of packaging, and to a lesser extent printed paper, is partly in response to local government requests. In particular, the UBCM membership has consistently endorsed resolutions calling for the development of strategies to reduce unnecessary product packaging, as well as the creation of product stewardship programs for packaging (1987-B69; 1990-A14; 1991-B18; 1995-B38; 1997-B11; 1999-B14; 2000-B20; 2004-B13; 2005-B115; 2006-B29; 2008-B31). Most recently, Resolution 2009-B39 called for all packaging to be placed under the BC product stewardship legislation. When considering packaging, the membership has similarly called for the addition of milk containers to the Recycling Regulation and the deposit refund system (2011- B38, 2010-B27).

The product stewardship program will be developed by five (5) key producers, which include: the Canada Food and Restaurant Services Association, Retail Council of Canada, Canada Newspaper Association, Food and Consumer Producers of Canada, and the Canadian Federation of Independent Grocers. The producers are represented by Multi Material British Columbia (MMBC), which is a not-for-profit agency established under the British Columbia *Society Act* formed in anticipation of the requirement to develop, submit and implement a stewardship plan for packaging and printed paper. MMBC's intention is to assume the role of a stewardship agency in order to discharge the obligations of PPP producers under Schedule 5 of the Recycling Regulation. However, some producers may choose to pursue their product stewardship obligations independently, which may impact collection and recycling efforts on multiple levels.

Since the amendment to the Regulation, several local governments have raised concerns over what service levels and targets will be included in the program. These concerns include, but are not limited to: how the program will work with local governments to ensure there is not a decline in service levels; how the interface with collection systems under union contracts will be managed; how collected materials will be managed; local capacity to manage any increase in collected materials; how the program will incent

more recyclable packaging; and how local governments could be compensated for the capital investments that have been made in the existing collection infrastructure.

In response to local government concerns and issues, the UBCM Executive approved the creation of a UBCM Packaging and Printed Paper Working Group, issued a call for nominations for representatives, and convened the first meeting in February 2012. The UBCM Packaging and Printed Paper Working Group is designed to provide a voice for local government on their expectations of an industry product stewardship program for PPP; provide information to build capacity in local government understanding of product stewardship as it applies to packaging and printed paper; and build local government capacity to effectively negotiate community interests with the producers.

In addition, the Working Group will: act as a forum for discussing local government issues, both individual and collective, with the producers; identify relevant issues pertinent to the materials/products and scope in the May 2011 amendment that may require negotiating with industry; and identify and propose recommendations to the producers for resolving potential local government issues with the PPP program implementation. The Working Group is comprised of six appointed local government staff representatives from all regions on the province, a UBCM staff representative, a representative from the BC Product Stewardship Council, and a Ministry of Environment staff member that sits as a subject matter expert on provincial policy and regulation.

Throughout the Winter and Spring of 2012, the Working Group met to finalize a terms of reference, identify local government concerns, and develop an issues compendium that would form the foundation of a policy paper. Delegations were also received from interested stakeholders, and communication materials about the efforts of the Working Group were distributed to local government area associations. The Working Group has sought to create recommendations that would advocate local government interests and positions, with the intent of having a policy paper considered by the membership prior to the producers' submission of a product stewardship plan in November 2012.

5. DISCUSSION

According to the 2007 Environment Action Plan, the provincial framework for any new or expanded product stewardship program must contain the following measures:

- be fully funded by the industry, in which the industry is responsible for all costs such as collection, transportation, and marketing of materials;
- maximizes the recovery rate of products from local landfills, with a recovery rate of 85% or higher;
- ensures the broadest choice of options for consumers, including the use of deposit refund systems and eco fees;
- ensures the operation of a mixed collection system, including return to retailer, curbside and depots; and
- links product stewardship programs to local solid waste management planning decisions of municipalities and regional districts.

The above position on product stewardship was endorsed by the full UBCM membership at the 2007 UBCM Convention, and acts as the foundation for discussion with the Province on all product stewardship programs, including packaging and printed paper.

Upon review of the amended Recycling Regulation, and as a result of Ministry of Environment information sessions, local governments have identified several key concerns and issues with respect to the new extended producer responsibility programs on packaging and printed paper. These concerns pertain to the scope of the program, program design, environmental impact, financial and service provision issues, as well as the role of local government.

Program Scope

While recognizing the functionality of focusing on residential collection, several local governments have identified concerns over the product stewardship program's focus on residential collection prior to industrial, commercial and institutional (ICI) collection. Local governments have invested heavily in the infrastructure, marketing and outreach of their existing collection and recycling programs, and some are concerned that producers may get to capitalize on the costly foundations they have laid. As such, local governments wish to see an expansion of the product stewardship program to the ICI sector as soon as possible, following the successful implementation of the program in the residential sector.

Local governments have also identified concerns over the seventy-five percent (75%) recovery rate identified within the amended Recycling Regulation. To maximize recovery rates, the rate should focus on specific material categories as opposed to overall packaging composite, and the rate should be applied to each local government to ensure equivalency between rural and urban areas. There is also the recognition that in spite of the target recovery rate, producers have an obligation to manage one hundred percent (100%) of the packaging and printed paper waste. This is consistent with the product stewardship model within BC where producers are responsible for the entire life cycle of products. In addition, the program should cover all areas that local governments are currently servicing.

Program Design

Local governments have identified the need to move beyond simply diverting PPP materials from local landfills and incinerators to actively putting in place incentives and measures to re-design and re-use packaging and printed paper materials. There is a recognition that in order to move up the pollution prevention hierarchy, the producers need to develop market based incentives and/or design requirements for their products. Such measures would diminish the potential for difficult to recycle or non-recyclable materials to be incinerated and/or landfilled, and would simultaneously reduce the carbon footprint of the product by minimizing production, storage, collection and transportation costs.

Built-in consultation mechanisms also need to be established with the product stewardship program. Local governments require meaningful consultation, both in

terms of time and opportunities, in the design of the PPP stewardship program as well as ongoing consultation and feedback mechanisms during the implementation of the program. Based on past experiences with product stewardship programs, local governments desire the opportunity to provide input on the program design if product stewards are not meeting their stated or expected service delivery levels. In particular, local governments require an enhanced dispute resolution process, whereby they have the right to receive compensation for impacted costs if producers are not providing adequate service levels that result in materials being sent to local landfills and/or incinerators.

More importantly, the product stewardship program should incorporate flexible options that local governments can select to best meet the needs and interests of their respective communities. Many local governments throughout BC have established collection systems for packaging and printed paper, each with a set of community expectations around service levels, as well as associated infrastructure and employment contracts. Some local governments have identified the potential for the product stewardship program to impact existing employment contracts, particularly if the producers decide to contract out collection services or rely on depots instead of using existing local government staff and curbside programs. Implementing a “one size fits all” approach will not yield the greatest results. To improve the effectiveness of the product stewardship program, local governments should have the choice of either continuing to deliver services with fair compensation or selecting the producer’s contracted services for their communities. In effect, local governments should be given the right of first refusal for the provision of services. Similarly, the product stewardship program needs to be integrated with other waste management programs to create efficiencies, facilitate maximum recovery rates, and ensure high customer service.

Environmental Impacts

As stewards of their community, local governments are continuously implementing measures to protect the environment and address the impacts of climate change. Local governments believe that the product stewardship program should focus on clear environmental protection as opposed to simply the cost impacts on producers. The program should include measures and incentives for redesigning packaging, to ensure that the program moves up the pollution prevention hierarchy by eliminating the landfilling and/or incineration of collected program materials. Wherever possible, local governments maintain that producers should be seeking efficiencies within the collection, transportation and processing of materials to minimize the carbon footprint within affected communities.

Funding

Local governments have identified a wide range of costs associated with both their existing curbside collection programs for packaging as well as costs for the successful implementation of product stewardship programs. While British Columbia has a fully industry funded model for product stewardship, local governments have acknowledged that they have frequently incurred some management costs for existing product stewardship programs when materials end up in local waste streams. In light of this experience, local governments require reimbursement for the management of

any packaging and printed paper materials that end up in local government waste streams, which include garbage, public disposal facilities and illegal dumps. Compensation could be determined through standardized and industry funded waste audits that determine the amount of materials local governments handle. In addition, in accordance with the provincial product stewardship model, the producers must be responsible for all “hard” and “soft” program costs including collection, transportation, processing, and public outreach and education.

Recognizing that the producers may utilize either contracted services or existing local government infrastructure and collection programs, local governments have identified the need for fair compensation for their assistance in any packaging and printed paper product stewardship program. To date, it is unclear as to whether the producers will be providing compensation on a per household or service level basis, and on the level of compensation should local governments choose to participate in collection in the future. However, local governments maintain that compensation for participating in, or assisting with, the product stewardship program should be based on a local government’s true operating costs (capital, operation, maintenance, contract administration, education and outreach, advertising and disposal costs).

Service Provision

The level of service to be provided under the proposed packaging and printed paper product stewardship program emerges as one of the biggest concerns and issues for local governments. Local governments continue to identify service provision challenges within existing provincial product stewardship programs, particularly within more rural and remote areas. The new PPP extended producer responsibility program should ensure that rural and remote areas receive an equitable level of service as their urban counterparts so that the additional costs of managing PPP materials are not incurred by local governments.

For those local governments that have established PPP programs in place, there is a concern that existing service levels and quality of service must be maintained or exceeded. Such local governments have invested significantly in the infrastructure of, and public education for, their PPP programs and have established community expectations around what constitutes quality service levels. As such, local governments require a seamless transition with the implementation of the new PPP program to prevent any disruptions to existing service levels, community expectations, and employment contracts. The latter is particularly important to several local governments, as there is concern that the new program could potentially impact existing employment contracts, both in terms timing with contract renewal, and with the failure to utilize existing union staff in providing the service. Moreover, there is a need for the producers to clarify how the PPP program will fit within existing solid waste management plans.

Local Government Role

All local governments will be directly impacted by the implementation of a new packaging and printed paper product stewardship program. However, to date, local governments are unclear as to role that local governments will play in managing PPP

materials, as well as the level of local government consultation in the design and implementation of the program. This lack of clarity extends to whether there will be potential partnerships with the producers as well as who has ownership over collected packaging and printed materials. In order to be successfully implemented, the new product stewardship program must provide options and opportunities for local governments to play an active role in managing PPP. This structural flexibility is required given local government's current administration of recycling and waste diversion programs, existing local government infrastructure, the linkage to solid waste management plans, and current community expectations around service levels.

6. RECOMMENDATIONS

That the following recommendations pertaining to the design and implementation of the packaging and printed paper product stewardship program be adopted by the UBCM membership.

That producers are responsible for, and have an obligation to, manage one hundred percent (100%) of the packaging and printed paper waste in British Columbia. This obligation includes an extension of the PPP program to the industrial, commercial and institutional (ICI) sector within three (3) years, as well as local government compensation for the management of PPP materials that end up in local government waste streams.

That the packaging and printed paper product stewardship program provides an equitable level of service between urban and rural areas, and that existing levels of service be maintained or exceeded for those local governments that have established PPP programs in place.

That local governments be given the right of first refusal for providing packaging and printed paper product stewardship services under the new PPP program. This option would minimize and/or prevent any disruption to existing services, employment contracts, and community expectations.

That the design and implementation of the PPP program seek to minimize the program's environmental impact by eliminating the need for landfilling and/or incineration of program materials.

That the supplementary recommendations contained within Appendix 1 be adopted as a tool for building local government knowledge and capacity to assist in local government discussions and negotiations with producers.

APPENDIX 1: RECOMMENDATIONS

Program Scope

That the PPP program be expanded within three years to cover the industrial, commercial and institutional (ICI) sector following the successful implementation of the program within the residential sector.

That the seventy-five percent (75%) target recovery rate identified in the Recycling Regulation apply to specific material categories as opposed to overall packaging composite.

That the seventy-five percent (75%) target recovery rate identified in the Recycling Regulation apply to each local government to ensure equivalent service levels between urban and rural areas.

That the PPP program seeks a recovery rate of eighty-five (85%) or higher, consistent with the principles adopted by the UBCM membership in the 2007 Environment Action Plan.

That the PPP program include the addition of milk containers to the deposit refund system.

That the PPP program apply to all areas that local governments are currently servicing.

Program Design

That producers develop market based incentives and/or design requirements to stimulate product redesign and re-use to diminish the potential for materials to be incinerated or landfilled.

That material specific targets and performance measures be developed by the producers and enforced by the Province.

That local governments be given meaningful consultation opportunities in the design of the program as well as ongoing consultative mechanisms during the implementation of the program.

That an enhanced dispute resolution process be incorporated into the program, whereby local governments have the right to receive compensation for impacted costs if producers are not providing adequate service levels that result in materials being sent to local landfills and/or incinerators.

That the product stewardship program incorporates flexible and scalable options for local government participation in the management of PPP materials.

That local governments be given the right of first refusal for providing packaging and printed paper product stewardship services under the new PPP product stewardship program.

Environmental Impact

That the design and implementation of the PPP program focus on seeking efficiencies within the collection, transportation and processing of materials to minimize the carbon footprint of the program.

That the product stewardship program include measures and incentives for redesigning packaging, which ensures that the program moves up the pollution prevention hierarchy by minimizing the landfilling and/or incineration of collected program materials.

Funding

That local government compensation for their assistance in, or management of, the product stewardship program be based on a local government's true operating costs.

That local government be compensated for the management of PPP materials that end up in local government waste streams, and that standardized and industry funded waste audits be conducted to help determine appropriate levels of compensation for such management.

That the product stewardship program be fully funded by industry, in which producers are responsible for all costs associated with the management of PPP materials including, but not limited to collection, transportation, processing, public outreach and education.

That local governments receive compensation for continued education and outreach activities following the implementation of the product stewardship program.

Service Provision

That rural and remote areas receive an equitable level of service as their urban counterparts under the PPP product stewardship program.

That existing service levels and quality of service be maintained or exceeded for those local governments that have established PPP programs in place.

That the implementation of the program seeks to provide a seamless transition for those local governments with established PPP programs, in order to minimize and/or prevent any disruptions to existing services, employment contracts, and community expectations.

Role of Local Government

That local governments be provided the option and opportunity to play an active role in the management of packaging and printed paper under the product stewardship program.

That the PPP program incorporate meaningful consultation opportunities in the design of the program as well as ongoing consultative mechanisms during the implementation of the program.

That local governments explore the creation of a local government product stewardship agency that would facilitate active engagement, and negotiation with, all product stewards on existing and new product stewardship programs.

UNION OF
BRITISH
COLUMBIA
MUNICIPALITIES

Administration provided
By UBCM

Funding provided by:
Government of Canada

Canada

In partnership with:



Gas Tax/Public Transit
Management Services
Secretariat

Local Government House
525 Government St.
Victoria BC V8V 0A8

Phone: 250.356.5134
Fax: 250.387.5119

Website:

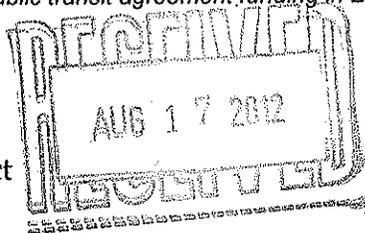
www.ubcm.ca
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Tax Fund/Programs

Gas Tax/Public Transit Management Services

...delivering the federal gas tax and public transit agreement funding in British Columbia

August 7, 2012

Chair Glenn Wong
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
V9Y 2E3



Re: Alberni-Clayoquot Regional District's application to the 2012 UBCM GSPF Gas Tax Funding for the Beaver Creek Water Booster Pump

Dear Chair Wong:

Thank you for your letter dated July 9, 2012 regarding the request for immediate approval of Alberni-Clayoquot Regional District's application under the 2012 GSPF program for the Beaver Creek Water Booster Pump.

Applications submitted under the 2012 General Strategic Priorities Fund and Innovations Fund are currently under review by a technical assessment team. Once all applications are assessed and ranked based on the criteria set out in the program guides, the Gas Tax Management Committee will convene to make funding decisions.

It is anticipated that these decisions will be made by end of year, at which time successful applicants will be notified.

Your letter has been included in the application package for the Beaver Creek Water Booster Pump project and has been brought to the attention of the technical assessment team.

Please do not hesitate to contact me at 250-356-0893 email: bfelker@ubcm.ca if you require any further information regarding the application review process.

Sincerely,

Brant Felker
Gas Tax Program Manager
UBCM

**OFFICE OF THE MAYOR
VILLAGE OF GRANISLE**

BOX 128, GRANISLE, B.C.
V0J 1W0



TELEPHONE (250) 697-2248
FAX (250) 697-2306

Aug. 20, 2012

The Honourable Christy Clark
Premier of British Columbia PO Box
9041, Stn, Prov. Govt. Victoria, B.C.
V8V 1X4

Dear Premier Clark:

Re: Persons with Disabilities Benefit

At the Regular Meeting of Council held July 18, 2012, Village of Granisle Council determined to support the District of Kitimat's letter regarding the Disability without Poverty Network's request of the Province to increase the Persons with Disabilities benefit.

The Village of Granisle supports an increase to the Persons with Disabilities rate to a minimum of \$1200/month to better reflect the cost of living in B.C. and to bring the rates in line with the standard for low income seniors that was established by the Federal Old Age Security/Guaranteed Income Supplement Program.

On behalf of Granisle Council, I ask that your government review disability benefit rates as it is difficult enough living with a disability without the added struggle of insufficient funding for basic living essentials. Your attention and favorable response to this matter would be greatly appreciated.

Yours truly,

A handwritten signature in black ink, appearing to read "Linda McGuire".

Linda McGuire
Mayor

cc: B.C. Coalition of People with
Disabilities
UBCM Municipalities

OFFICE OF THE MAYOR
VILLAGE OF GRANISLE

BOX 128, GRANISLE, B.C.
V0J 1W0



TELEPHONE (250) 697-2248
FAX (250) 697-2306

The Honourable Keith Ashfield, P.C., M.P.
Minister of Fisheries and Oceans
House of Commons,
Ottawa, Ontario K1A 0A6

August 20, 2012

Dear Minister:

Re: Proposed Changes to Fisheries Act Section 35(1)

In light of the proposed changes to Section 35(1) of the Fisheries Act, Council would like to express concern for fish habitats and the many waterways in and around the Village of Granisle. Sustainable waterways and fish stocks are vital to this community's livability; therefore it is imperative that open and transparent discussions take place with provincial and local governments and other stakeholders when making the proposed changes to Section 35(1) of the Fisheries Act.

In regards to the aforementioned, Council adopted a resolution to support the City of Quesnel's letter and the resolution as follows:

NOW THEREFORE IT BE RESOLVED THAT the Village of Granisle call upon the Federal Government to abandon proposed changes to Section 35(1) of the Fisheries Act that would see the removal of provision banning or limiting activities that result in the "harmful alternation, disruption or destruction of fish habitat";

AND THAT this resolution be forwarded to the Federation of Canadian Municipalities, Federal and Provincial Ministers of Fisheries and Agriculture, and to all UBCM member municipalities.

Council would like to again remind you of the dialogue that must take place with all concerned parties to gain valuable input and insight from Canadians before proceeding with any changes to the Fisheries Act.

Yours sincerely,

A handwritten signature in cursive script, appearing to read "Linda McGuire".

Linda McGuire
Mayor

Cc: Honourable Steve Thomson, M.L.A., Minister of Forests, Lands and Natural Resource
Federal Canadian Municipalities
Union of British Columbia Municipalities



August 31, 2012

Chair Glenn Wong & Members of the Regional Board
Alberni-Clayoquot Regional District
3008 Fifth Ave
Port Alberni, BC V9Y 2E3

Dear Chair Wong & Members of the Regional Board:

Subject: 2012 UBCM Resolution on Outdoor Smoke-Free Public Places

As we wrote to you in the spring of this year, the health hazards associated with tobacco smoking and exposure to second-hand tobacco smoke are well-known and irrefutable, even in outdoor settings. Simply, there is no safe level of exposure to second-hand tobacco smoke, and smoking in and of itself kills when cigarettes are used as directed.

We have continually encouraged the provincial government to implement legislation to ban smoking in certain outdoor public places, most specifically places where people congregate for extended periods of time, and/or where children are often present. These places include customer service patios of restaurants and bars; in parks, on playgrounds and on beaches; and at public events. In the absence of provincial legislation, we have also encouraged individual municipalities in BC to protect their residents by implementing a bylaw on this issue. However, we still would prefer that the provincial government implement legislation on the issue to provide harmonization, consistency and continuity across the province instead of the current patchwork of municipal bylaws.

We are pleased that the City of Kamloops has forwarded a resolution to the 2012 UBCM Convention requesting the UBCM and provincial government consult with industry in order to develop and implement province-wide, uniform legislation banning smoking in specific outdoor public places, including those mentioned above. The specific resolution is attached for your information.

We encourage you to support the resolution at the 2012 UBCM Convention. Having such provincial legislation will create a more consistent framework across the province, and provide greater protection for all BC residents from second-hand tobacco smoke.

Sincerely,

Handwritten signature of Diego Marchese in black ink.

Diego Marchese
CEO, BC & Yukon
Heart and Stroke Foundation

Handwritten signature of Scott McDonald in black ink.

Scott McDonald
President & CEO
BC Lung Association

Attach. City of Kamloops, Smoke-Free Outdoor Public Places Resolution

cc. Kim Bruce, Vancouver Island Health Authority

1212 West Broadway,
Vancouver, BC V6H 3V2
T 604.736.4404 F 604.736.8732
heartandstroke.ca

2675 Oak Street,
Vancouver, BC V6H 2K2
T 604.731.5864 F 604.731.5810
bc.lung.ca

SMOKE FREE OUTDOOR PUBLIC PLACES

CITY OF KAMLOOPS

WHEREAS the US Surgeon General, in a definitive report issued June 2006, concluded that there is no safe level of exposure to second-hand tobacco smoke, even in outdoor settings. Scientific evidence shows that, although varying from situation to situation, the fine particulate matter in second-hand tobacco smoke generally does not dissipate until 7.5 m from its source; and

WHEREAS thirty (30) municipalities across British Columbia have taken a leadership role in implementing smoke-free outdoor public places by-laws, unfortunately these by-laws contain a variety of different requirements and conditions which can cause confusion for the public.

THEREFORE BE IT RESOLVED that the Union of British Columbia Municipalities (UBCM) and the provincial government be requested to consult with industry and implement legislation banning tobacco smoking in customer service patios of restaurants, in bars and pubs; in parks; on playgrounds, on beaches; at public events; and at least 7.5 m from each of these locations; and at least 7.5 m from doors, windows and air intakes of public buildings.



CITY OF PORT ALBERNI

City Hall
4850 Argyle Street
Port Alberni, B.C. V9Y 1V8
Tel. (250) 723-2146 Fax: (250) 723-1003

August 15, 2012

Paul Marquis
Section Head
Water/Public Safety
Ministry of Forests, Lands and Natural Resource Operations
Nanaimo, BC
(sent by email)

Re: Conditional Water Licence No. C120713 on Great Central Lake

Dear Mr. Marquis

I write in support of the request by Great Central Holdings for a five year (5 year) extension to the aforementioned Conditional Water Licence for waterworks and irrigation purposes.

Since the Alberni-Clayoquot Regional District pays for part of my function, I am generally aware of the state of most projects within the region. Usually I know which developments are stalled and why and which are addressing and meeting their own corporate milestones as well as regulatory requirements.

In the case of the Great Central Holdings Ltd. project, I have physically seen the steady and significant progress being made by Mahoe Group of Companies' over the last few years and believe that they will complete the development within the five year extension they are requesting. They are also currently in compliance with requests made of them by the Regional District.

I understand your Ministry's reluctance to provide extensions to conditional licences out of concern that it may tie up a resource and suppress prospects for other potential developments.

From my perspective, the project at Great Central Lake is coming along very well. The campsite is full of RVs and trailers and the marina is full of boats. This is in marked contrast to a relatively low level of use a few years ago.

The greatly increased number of people enjoying the area has in turn better positioned the company to sell the RV Park lots. Some of this is testimony to the Marley's personal contacts. Some of it is as a result of the high quality of their other projects and the visible improvements at Great Central Lake. In my opinion, some of it also reflects the dictum that 'money attracts money'...something our community is happy to see.

Great Central Holdings has done a significant amount of the basic road and lot development, set up a few showroom sites, and increased the advertising of the opportunities there. All of this is evidence to us that the development is happening.

If you have concerns about granting the extension, I would urge you to come and visit the project and see the current state of development for yourself.

Sincerely

A handwritten signature in black ink, appearing to read 'Pat Deakin', with a stylized flourish at the end.

Pat Deakin
Economic Development Manager

Copies:

Mark Marley, Great Central Holdings
Glenn Wong, Chairperson, Alberni-Clayoquot Regional District
Penny Cote, Regional Director, Electoral Area "D" Sproat Lake
John Douglas, Mayor, City of Port Alberni

BRITISH COLUMBIA
ACHIEVEMENT FOUNDATION



Board of Directors August 20, 2012

Keith Mitchell, QC
Chair

The Hon. Christy Clark

Kathleen Bartels

The Hon. Pat Bell

Kevin Bent

The Hon. Ida Chong

Carol Henriquez, CM

Wendy John

C.T. (Manny) Jules,
OBC

Ron Lou-Poy, QC

Scott McIntyre, CM

Ben Stewart, MLA

Max Wyman, OC

I am pleased to announce the tenth annual British Columbia Community Achievement Awards. The awards celebrate the spirit, imagination and dedication of British Columbians who make a significant difference in their communities.

We all know people who work tirelessly for the betterment of others either as committed volunteers or in the course of their work. These individuals bring strength to their communities and enrich our great province.

I invite you to reflect on those British Columbians who inspire us by their example, and to nominate them for an award this year.

Thank you for supporting the British Columbia Community Achievement Awards.

Sincerely,

Christy Clark
Premier, Province of British Columbia
Board Member, British Columbia Achievement Foundation

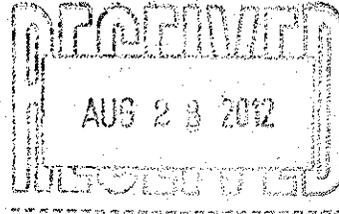
**SUNSHINE COAST
REGIONAL DISTRICT**

1975 Field Road
Sechelt
British Columbia
Canada V0N 3A1

Tel. 604.885.6800
Fax: 604.885.7909
Toll Free 1.800.687.5753
Web Site: www.scrd.ca



August 14, 2012



Chair Glenn Wong & Board of Directors
Alberni-Clayoquot Regional District
3008 Fifth Avenue,
Port Alberni, BC
V9Y 2E3

Dear Chair Wong and Board of Directors:

RE: Inclusion of Huu-ah-aht First Nation and Yuułu?il?ath Government

Thank you for the correspondence dated April 24, 2012 announcing the inclusion of Huu-ah-aht First Nation and Yuułu?il?ath Government as full participants in the Alberni-Clayoquot Regional District.

The Sunshine Coast Regional District Board made the motion at their regular meeting on May 24, 2012 to send a copy of the SCRd-shíshálh Nation Heritage Protocol Agreement and to inform you that the Sechelt Indian Government District is a member of the Sunshine Coast Regional District Board as well.

We congratulate you on this important event and wish you all the best in its implementation.

Yours truly,

SUNSHINE COAST REGIONAL DISTRICT

A handwritten signature in black ink, appearing to read "Garry Nohr".

Garry Nohr
Chair

:Enclosure

/sh



PROTOCOL AGREEMENT ON HERITAGE

COPY

THIS PROTOCOL AGREEMENT dated the 16th day of November, 2006.

BETWEEN: **shíshálh NATION (Sechelt Indian Band)**
5555 Highway 101
Sechelt, B.C. V0N 3A0

(hereinafter referred to as the "Nation")

AND: **SUNSHINE COAST REGIONAL DISTRICT,**
1975 Field Road
Sechelt, BC, V0N 3A1

(hereinafter referred to as the "SCRD")

And, hereinafter referred to collectively as "the Parties".

WHEREAS:

- 1) The Parties have mutual respect for each other's mandates, policies, values and areas of jurisdiction for those parts of the SCR D that correspond with shíshálh traditional territory;
- 2) The Parties recognize that while the Sechelt Indian Government District is a member of the SCR D, each have distinct authorities and responsibilities towards their members and residents and acknowledge that the interests of all persons living within each of the jurisdictions are best served by working together in a spirit of cooperation;
- 3) The Parties acknowledge that settlement areas now within the boundaries of the SCR D are lands that form part of shíshálh towns and villages;
- 4) The Parties acknowledge that areas within the boundaries of the SCR D contain both aboriginal and non-aboriginal heritage properties;
- 5) The Parties are committed to carrying out the vision of this Protocol Agreement in a respectful and timely manner.

NOW THEREFORE the Parties have entered into this Protocol Agreement with the intention and desire to ensure the protection of heritage sites as envisioned by the *BC Heritage Conservation Act* in a manner that respects the responsibilities and limits of the SCRD under the *Local Government Act*.

ARTICLE 1 - shíshálh Heritage Properties

1.01 The Parties acknowledge that shíshálh Territory contains many important Cultural Heritage Resources (CHR). Cultural Heritage Resources are defined as "Anything used by the shíshálh Nation, physical or non-physical which was, is or may be used when inhabiting either the physical or non-physical worlds".

ARTICLE 2 – Sunshine Coast Regional District Heritage Properties

2.01 The Parties acknowledge that the area within the boundaries of the Sunshine Coast Regional District contains non-aboriginal heritage properties.

ARTICLE 3 – Protection of Heritage

3.01 The Parties commit to take steps to protect the heritage properties as envisioned under the *BC Heritage Conservation Act* in accordance with this Protocol Agreement, consistent with enabling provincial legislation and the *Local Government Act*.

3.02 The Parties agree to promote respect and enhance awareness of each others heritage.

3.03 Applications for funding related to the development of management plans for heritage facilities (i.e. museums, cultural centres, interpretive signs, art exhibits, etc) and the establishment of heritage facilities which may affect or present the heritage of either of the Parties will be submitted to the Parties for review and approval prior to the submission of an application or establishment of a facility.

ARTICLE 4 – Government to Government Relations

4.01 The Parties agree to hold at least four (4) government to government meetings per year or as required. The objectives of these will be to:

- Review the progress of joint committees and/or advisory groups (if any);
- Identify potential areas of conflict and work to resolve these issues;

- Identify potential joint initiatives relating to Heritage protection and awareness; and
- Share information and improve communication.

- 4.02 Representatives appointed by each of the Parties will alternate the Chair of the government to government meetings.
- 4.03 Each Party agrees to provide notice on matters that could impact the Heritage of the other Party in a manner consistent with enabling provincial legislation (the *Local Government Act* and the *Heritage Conservation Act*).
- 4.04 Each Party agrees to deliver and consider referrals in a timely manner, consistent with their responsibilities and limitations under relevant legislation.
- 4.05 If emergency issues arise which threaten either Party's heritage, the Chief Councilor of the shishálh Nation and the Chair of the SCRD will meet as soon as both Parties are able and deal with the emergency issue.

ARTICLE 5 – Dispute Resolution

- 5.01 Both Parties pledge to engage in a respectful and honest relationship to protect each other's heritage.
- 5.02 If and when a dispute arises representatives of the technical staff will meet and attempt to resolve the dispute.
- 5.03 If the dispute cannot be resolved at the technical level either Party may request that political leadership be involved in the dispute resolution.

ARTICLE 6 – Terms of the Agreement and Implementation Agreements

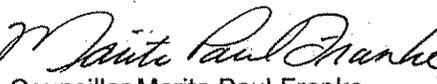
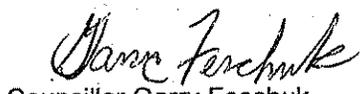
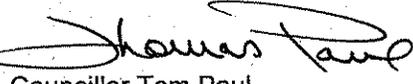
- 6.01 The Parties agree that the conditions under which this document has been prepared are continually changing.
- 6.02 The Parties agree that implementation agreements respecting referrals of development applications in the SCRD should be developed to implement Article 4.03 and Article 4.04.
- 6.03 Consequently this Protocol Agreement may require revision in the future. If either Party desires revisions to this Protocol Agreement, they must be agreed to in writing and adopted by the Council of the shishálh Nation and by the SCRD Board.

6.03 If either Party wishes to terminate this Protocol they must notify the other Party in writing. The Protocol will be terminated ninety (90) days after the date of written notification.

EXECUTED this 16th day of November, 2006.

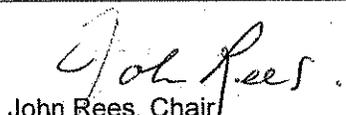
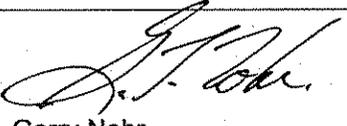
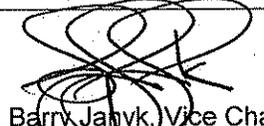
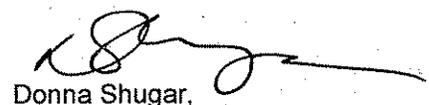
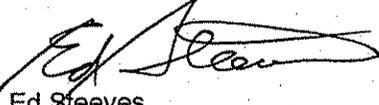
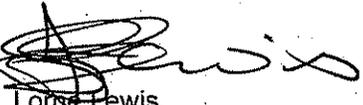
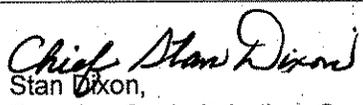
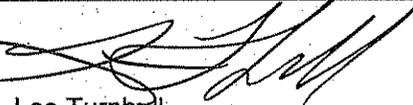
shíshálh NATION (SECHELT INDIAN BAND)

Per:

 Chief Stan Dixon	 Councillor Marita Paul-Franke
 Councillor Garry Feschuk	 Councillor Tom Paul

SUNSHINE COAST REGIONAL DISTRICT

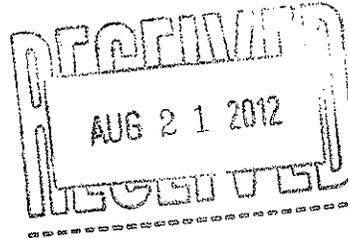
Per:

 John Rees, Chair Director, Electoral Area A	 Garry Nohr, Director, Electoral Area B
 Barry Janyk, Vice Chair Director, Town of Gibsons	 Donna Shugar, Director, Electoral Area D
 Ed Steeves, Director, District of Sechelt	 Lorne Lewis, Director, Electoral Area E
 Stan Dixon, Director, Sechelt Indian Government District	 Lee Turnbull, Director, Electoral Area F



AUG 14 2012

Mr. Glenn Wong
Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, British Columbia
V9Y 2E3



Dear Mr. Wong:

Thank you for your correspondence received on June 20 and June 26, 2012, regarding the West Coast Vancouver Island (WCVI) Area G troll fleet sockeye salmon access and the Pacific Salmon Treaty (PST) Mitigation Fund.

I understand your concern about reduced access to fishing opportunities. As you are aware, an approximately \$30 million mitigation strategy, including a commercial troll licence retirement program, was launched to help commercial fish harvesters and coastal communities manage the recent reduction in the total allowable harvest of chinook off the West Coast Vancouver Island under the PST. More information on the Pacific Salmon Treaty Voluntary Troll Licence Retirement Program can be found online at < www.dfo-mpo.gc.ca/media/npress-communique/2011/np-pr10-eng.htm >.

The first and second rounds of the licence retirement program are over. In the first round, a total of six Area G licence eligibilities were retired as a result. The second round was open to all troll licence holders and a total of 62 retirement applications were submitted. The Department has made offers to retire 25 salmon troll licence eligibilities from Areas F, G and H. Area G commercial troll licence holders continue to be eligible to participate and the total number of Area G licences retired after the two rounds is now 14 licences.

Applications for round 3 of the licence retirement program were mailed to all commercial troll licence eligibility holders on June 15, 2012, with an application deadline of July 31, 2012. Subsequent retirement rounds are anticipated to occur in September and December of 2012, and in March, June, September and December of 2013, subject to remaining funds and other considerations. A review will take place after the round in December 2013.

.../2

Regarding your suggestion to increase the Area G access to Fraser sockeye in the event of a large return of Fraser River sockeye salmon on the WCVI, the Department works with the Commercial Salmon Advisory Board to develop allocation arrangements between each of the commercial salmon fleets, including Area G.

Harvest committee representatives from all of the commercial salmon fleets, including Area G, negotiate salmon shares for all of the fleets each year based on expected harvests and consistent with the Allocation Policy arrangements. Area G harvest committee members have received a share of Fraser River sockeye in some years and not others consistent with Allocation Policy guidelines. Commercial advisors, including those in Area G, have expressed concerns with the current commercial allocation framework and the mitigation strategy includes an initiative to modernize the Department's commercial salmon allocation framework.

Finally, you raise concerns about recreational access to chinook salmon on the WCVI. The Department's approach for allocating chinook on the WCVI has not changed. The harvest sharing arrangements between First Nations, recreational and commercial harvesters on the WCVI continue to be made consistent with the *Allocation Policy for Pacific Salmon*. After conservation and First Nations' food, social and ceremonial fishery requirements, the Allocation Policy provides priority access for chinook for recreational harvesters followed by the commercial fishery, where abundance permits. The Area G allocation is calculated by subtracting the anticipated First Nations and recreational catches from the Total Allowable Catch (TAC) for the WCVI aggregate abundance based management fisheries.

Recreational harvests vary from year to year depending on chinook abundance. In recent years, the Department has set aside 50,000 to 60,000 chinook for recreational harvests. In years when the overall abundance is low, there is less remaining for harvest by Area G. Conversely, in years of higher abundance, the share available to Area G will increase relative to the other sectors. Further adjustments to the available TAC for Area G are also made in September, based on updated harvest estimates in recreational or First Nations fisheries.

Thank you again for taking the time to write.

Yours sincerely,

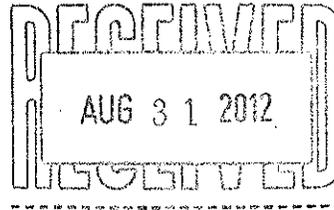


Keith Ashfield



FOR GENERATIONS

Customer Projects
Phone: (250)897-7403
Cell: (250)703-3766
Fax: (250)897-7411



August 22, 2012

Regional District of Alberni-Clayoquot
Attn: Glen Wong, Chair
4850 Argyle Street
Port Alberni, BC V9Y 1V8

Dear Mr. Wong:

Subject: Funding Available for Electric Beautification Projects

Annually, BC Hydro budgets one million dollars for municipal beautification projects. Municipalities wanting to place existing overhead distribution lines underground to address environmental concerns, improve visual aesthetics or accommodate community redevelopment projects are welcome to apply for funding.

Funding is available for one-third of the BC Hydro beautification project estimated cost and the original scope. The attachment describes our program in more detail.

If you are considering a beautification project, an application form (attached) must be returned by October 1st with a description of the project, a map showing the extent of the project and an explanation of the project's objectives.

After receiving your application, we will prepare a "ballpark" estimate of cost for your municipality to consider. The municipality will be asked to confirm intent to fund two-thirds of the project's estimated cost and to confirm that the telephone utility has been advised of the project details. This confirmation must be received at BC Hydro by November 15th to be reviewed by our VP, Field Operations and the successful applicants will be notified by January 31. All accepted projects must begin within the fiscal year that they are approved and be completed within 12 months.

I would be pleased to answer any questions you may have about the program. If you would like to be considered for funding in 2013, please submit your application no later than October 1, 2012.

Yours truly,

Dylan Gothard, Design Manager
Distribution Engineering & Design
North Vancouver Island

cc: TELUS

Enclosures

British Columbia Hydro and Power Authority, PO Box 1500, 400 Madsen Road, Nanaimo, BC V9R 5M3
bchydro.com

Beautification Projects

Introduction

The purpose of BC Hydro's participation in Beautification Projects is to cooperate with municipal governments in achieving their objectives related to environmental concerns and visual aesthetics.

This pamphlet summarizes BC Hydro's policy and describes the principal considerations that should be included in a proposal for participation by BC Hydro.

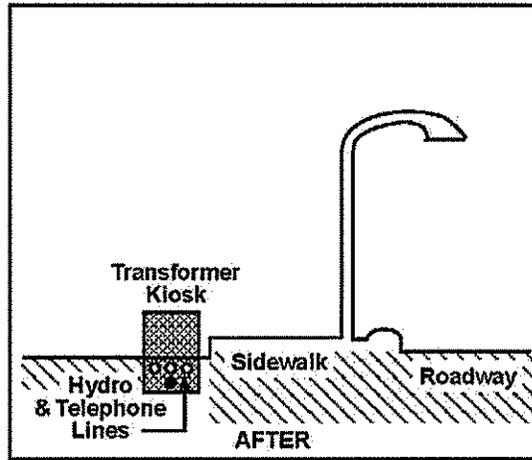
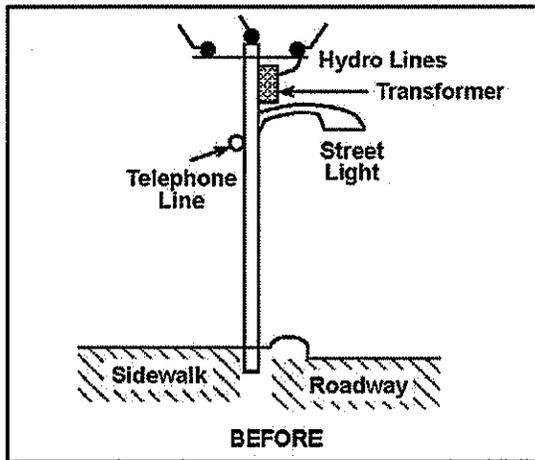


Figure 1:

A typical overhead electrical service before the work, and how underground service is typically arranged after the work.

The example includes an instance where a transformer, street light and telephone line are involved.

Funding Objective

Municipal governments may request BC Hydro to share 1/3 of the cost to convert overhead distribution lines to underground.

The municipal objective will be one or more of the following:

- a) to minimize or eliminate environmental concerns;
- b) to improve visual aesthetics;
- c) to accommodate a public redevelopment project.

In addition, consideration will be given to:

- a) confirmed financing of remaining two-thirds;
- b) projects which also provide benefits to BC Hydro.

BC Hydro Funding

BC Hydro's budget for Beautification Project participation is fixed annually (April 1 to March 31). Applications must be received by October 1 for BC Hydro's upcoming fiscal year.

Applications which collectively exceed BC Hydro's budget must be reapplied for the following year.

Construction of Beautification Projects must begin within the fiscal year BC Hydro has committed its share, and the applicant's intention must be to complete the project within 12 months.

BC Hydro participation is not contingent on provincial participation. Applications for provincial funding under the Revenue Sharing Act are at the discretion of municipalities.

NOTE 1: Municipalities must deal directly with Telephone Companies and other third parties to negotiate the costs of undergrounding their facilities on the same poles.

NOTE 2: Payment must be made to BC Hydro in advance of construction.

Cost Sharing

Cost sharing is based on estimated cost & original project scope.

This includes work on:

- a) physical plant and equipment owned and maintained by BC Hydro;
- b) temporary overhead lines needed during the conversion;
- c) restoration of roads, lawns, etc to a condition similar to that prevailing prior to the project.

Shared costs exclude work on:

- a) ornamental street lighting systems;
- b) physical plant and equipment not owned and maintained by BC Hydro;
- c) customer requests for alterations to service wiring or wiring within buildings;
- d) converting overhead private-property lines to underground;
- e) restoration of land beyond the level existing before the project began;
- f) provisions for telephone or other third-party requirements (municipalities must deal directly with such third parties).

Application to BC Hydro

Proposals for Beautification participation should be forwarded to BC Hydro's Area Office nearest you. The deadline for proposals is October 1.

Proposals need to be in writing and include a complete description of the project, location maps and the Municipality's reasons for the project.

Beautification Project Application Timeline

October 1	The deadline for a Municipality to submit an application to BC Hydro.
October 15	BC Hydro provides "ballpark" estimate to Municipality.
November 15	The applicant provides confirmation to BC Hydro that they wish to proceed with the project, Municipal funding is available, and the Municipality has notified Telus of project details.
January 31	BC Hydro notifies the successful applicants.

Application for Beautification Project Participation



Name of Municipality or City: _____

Location of Proposed Project: _____

Site Plan Attached: Yes No

Reason For Project: _____

Name and Position of responsible person completing this application:

Name *(please print)*

Phone Number

Position

Signature



MEMORANDUM

TO: Russell Dyson, CAO
and
Board of Directors, Alberni-Clayoquot Regional District

FROM: Mike Irg, Manager of Planning and Development

DATE: September 5, 2012

SUBJECT: Bylaw PS1005-5 Building Bylaw – Building Permit Fees

Recommendation

That the Regional Board adopt Bylaw PS1005-5.

Background

At the August 8, 2012 Board Meeting, the Regional Board gave three readings to Bylaw PS1005-5. This bylaw will increase the fees for building permits. Staff have notified the public and advertised the building permit fee increases in the August 23rd and 30th editions of the Alberni Valley News, the August 31st and September 7th editions of the Alberni Valley Times and the August 23rd and 30th editions of the Westerly News.

Staff recommends the Board adopt Bylaw PS1005-5.

Submitted by: _____
Mike Irg, Manager of Planning and Development



Alberni-Clayoquot Regional District

Bylaw No. PS1005-5

A BYLAW TO PROVIDE FOR THE
ADMINISTRATION OF THE BUILDING
CODE.

Updated September 2012

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REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. PS1005-5

A BYLAW TO PROVIDE FOR
THE ADMINISTRATION OF THE
BUILDING CODE.

The Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. CITATION

This Bylaw may be cited for all purposes as “The Building Bylaw No. PS1005-5, Consolidated 2012”.

2. INTERPRETATION

For the purposes of this Bylaw, the following words and expressions are defined, and where the same words and expressions are defined in the Building Code, those definitions do not extend to the use of those words and expressions in this Bylaw:

- (a) “AGENT” includes a person representing the owner by designation or contract and includes a hired tradesman and contractor who may be granted permits for work within the limitations of his license.
- (b) “AUTHORITY HAVING JURISDICTION” as used in the Building Code for the purposes of this Bylaw means the Building Inspector.
- (c) “BUILDING” means a structure that is used or intended to be used for supporting or sheltering persons or animals or property, except those prescribed by regulation as exempted from the Building Code and includes plumbing contained in a building and servicing a building.
- (d) “BUILDING CODE” has the same meaning as the “British Columbia Building Code” in the Building Regulations of British Columbia made pursuant to the *Local Government Act*.
- (e) “BUILDING INSPECTOR” means the person or persons appointed from time to time by the Regional Board as Building Inspector and includes chief, deputy and assistant Building Inspector.
- (f) “BUILDING PERMIT” means a permit for construction required or issued pursuant to this Bylaw.

- (g) “CONSTRUCT” includes to reconstruct, install, repair, alter, demolish and
- (h) “CONSTRUCTION” includes reconstruction, installation, repair, alternations, demolition and moving.
- (i) “FEE” means the fee prescribed in Schedule “A” to this Bylaw.
- (j) “LANE” means a public secondary access to the side or rear of a parcel.
- (k) “OCCUPANCY PERMIT” means an Occupancy Permit issued pursuant to this Bylaw.
- (l) “OWNER” has the same meaning as in the *Local Government Act* except where Letters Patent exempt an Indian from the application of the Building Code or this Bylaw, and includes an agent, and refers to the owners of a parcel for which a permit is issued under this Bylaw.
- (m) “PERMIT” means a Permit required or used pursuant to this Bylaw and includes a Building Permit, Demolition Permit, a Plumbing Permit, a Building Moving Permit, a Chimney Permit, a Fireplace Permit and a Solid Fuel Burner Permit.
- (n) “POOL” means anything constructed, set-up, dug or formed, for the express purpose of collecting, holding or ponding water to a depth exceeding 24 inches, which may be used for swimming, bathing, wading or for landscape or decorative purposes or for fish containment. This does not include irrigation or natural ponding or any type of water containment intended for agricultural uses i.e. stock watering.
- (o) “REGIONAL BOARD” means the Board of the Regional District of Alberni-Clayoquot.
- (p) “REGIONAL DISTRICT” means the Regional District of Alberni-Clayoquot.
- (q) “ZONING BYLAW” means the Zoning Bylaw of the Regional District of Alberni-Clayoquot in effect from time to time.

3. PROHIBITIONS

- (1) No person shall, unless exempted by this Bylaw or any other enactment, commence or continue to construct a building or structure without first obtaining a Permit for that purpose from the Building Inspector.
- (2) No person shall occupy or use a building or part of it after construction of that building or part of it without first obtaining an Occupancy Permit for it, or contrary to the terms of any Permit, Notice, Certificate or Order given by the Regional District or the Building Inspector.
- (3) No person shall occupy or use a building following a change in class of occupancy of the building or part of it without first obtaining an Occupancy Permit for it.
- (4) No person shall, unless authorized by the Building Inspector, alter, reverse, deface, cover, remove or in any way tamper with any Notice, Permit or Certificate posted pursuant to the provisions of this Bylaw.
- (5) No person shall do any work that is at variance with the description, plans and specification for the building or structure which have been authorized by the Building Inspector and for which a permit has been issued, unless the variance has first been authorized in writing by the Building Inspector.
- (6) No Permit shall be issued for an alteration, addition or repair to a building which is deficient in means of egress, provision of air, light and ventilation or which is structurally defective, unless that defect or deficiency is corrected at the time of the alteration, addition or repair.
- (7) No person shall continue to do any work upon a building or structure or any portion of it after the Building Inspector has ordered cessation of work on it or has ordered the suspension of any portion of construction of it.
- (8) No person shall do any work or carry out any construction contrary to a provision or requirement of this Bylaw and the Building Code.
- (9) No permit shall be required for the clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, when such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures or hot water tanks.

4. AUTHORITY OF BUILDING INSPECTOR

- (1) The Building Inspector is authorized to:
 - (a) administer this Bylaw;
 - (b) keep records of applications received, Permits and Orders issued, inspections and tests made, and retain copies of all papers and documents connected with the administration of this Bylaw; and
 - (c) take such action that they consider necessary to establish whether any method or type of construction or material used in the construction of a building conforms with the requirements and provisions of the Building Code; it being understood that the purpose of this function is to enforce the provision of this Bylaw and not to hold out to any person that a building is constructed in a safe and proper manner.
- (2) The Building Inspector

Authority to Enter

- (a) is hereby authorized to enter, at all reasonable times, upon any property, subject to the regulations of this Bylaw, and the Building Code, in order to ascertain whether the regulations of, or directions under them, are being observed.

Consent to Enter

- (b) is directed, where any dwelling, apartment or guest room is occupied, to obtain the consent of the occupant or provide written notice twenty-four (24) hours in advance of entry pursuant to clause (4)(2)(a).

Correct Work

- (c) may order the correction of any work which is being or has been improperly done under any Permit.

Stop Work

- (d) may order the cessation of work that is proceeding in contravention of this Bylaw or the Building Code.

Power to Suspend Work

- (e) where any building under construction, in whole or in part;
 - i. does not conform to this Bylaw or the Building Code, the Zoning Bylaw, or
 - ii. is being constructed without a Permit.

may order the immediate suspension of all or any portion of the construction by attaching a Notice of that effect to the Building and sending by return registered mail to the owner of the real property on which the building stands, at his address, a copy of the notice.

Tests

- (f)
 - i. shall retain as public record copies of the results of all tests ordered and carried out under the Building Code after construction is completed.
 - ii. may revoke or refuse to issue a Permit where, in his opinion the results of tests referred to in clause 4(2)(f)(i) are not satisfactory; and
 - iii. may order the correction of any work which they consider is being or has been improperly done.
- (3) Notwithstanding any other provisions of this Bylaw or the Building Code, whenever, in the opinion of the Building Inspector, the proposed work requires specialized technical knowledge, they may require, as a condition of the issuance of a Permit, that all drawings, specification and plot plans, or any part of them, be prepared, signed and sealed by and the construction carried out under the supervision of an architect or professional engineer specializing in the relevant field of engineering.

(4) Professional Certification

Where the Building Inspector considers that:

- (a) the site conditions, or
- (b) the size or complexity of
 - (i) the development, or
 - (ii) an aspect of the development

to which a building permit relates, warrants a certification by a professional Engineer or Architect that the plans submitted with the application of the permit, or specified aspects of those plans, comply with the Building Code and other applicable enactments respecting safety, the building inspector may require the owner to provide the certification.

(5) Endorsement and Notice under Section 4(4)

The following Notice shall be given to the owner by endorsing it on a building permit that is issued in reliance upon a certification by a professional Engineer or Architect that the plans submitted in support of the application for the Permit comply with the British Columbia Building Code and other applicable enactments respecting safety of the building.

“Take notice that the Regional District of Alberni-Clayoquot, in issuing this permit has relied upon the certification of compliance of (Name of Consultant), professional Engineer or Architect, submitted with the plans of construction, that the plans comply with the current British Columbia Building Code and other applicable enactments respecting safety of the building or structure”.

5. PERMITS

Issuing Permit

- (1) Where
- (a) an application has been made;
 - (b) the proposed work set out in the application complies with the Building Code, this Bylaw and all other applicable bylaws and enactments;
 - (c) the applicant for a Permit has paid to the Regional District the fee or fees prescribed in Schedule “A” to this Bylaw;
 - (d) the applicant has
 - i. provided to the Building Inspector proof that a sewage disposal system design has been filed with the required Health Authority, as required by the Health Act, or

- ii. provided the Building Inspector with written assurance from a registered on-site waste water practitioner that a sewerage system constructed under a permit from the Ministry of Health will function adequately with the projected demand on the system after the construction contemplated in the permit application is completed.

unless:

- iii. the property is serviced by a community sanitary sewerage system, or
- iv. the construction contemplated in the permit application is for an accessory use and has no habitable space or plumbing fixtures therein.

the Building Inspector shall issue the permit for which the application was made.

Permit Conditions

- (2) Every Permit is issued upon the following conditions:
 - (a) nine (9) inspections are included with each issued Permit. All subsequent inspections carry a charge of fifty (\$50) dollars per inspection.
 - (b) construction shall commence within six (6) months from the date of issuing the Permit;
 - (c) work is not to be discontinued or suspended for a period of more than six (6) months;
 - (d) Permits shall lapse in the event that either of the preceding two conditions are not met;
 - (e) a lapsed Permit shall not be renewed nor the fee refunded. If the work is not completed when a Permit lapses, a new Permit shall be required for the remaining construction;
 - (f) all Permits issued after the date of adoption of this Bylaw will expire two (2) years from the date of issuance;

- (g) at any time after the issuance of a Permit, but before the work under the Permit has commenced, the Permit holder may apply for cancellation of the Permit. Upon receipt of such application, the Building Inspector, if satisfied that the work has not commenced, shall cancel the Permit and shall refund to the Permit holder fifty (50%) percent of the fee paid by him in respect of the Permit;
- (h) the registered owner of the land signs the following, which may be endorsed on the permit;

“In consideration of the granting of this permit, I/we agree to release and indemnify the Regional District of Alberni-Clayoquot, its Board members, employees and agents from and against all liability, demands, claims of action, suits, judgments, losses, damages, costs, expenses of whatever kind which I/we or any other person, partnership or corporation or my/our respective heirs, successors, administrators or assignees may have or incur in consequence of or incidental to the granting of this permit or any inspection, failure to inspect, certification, approval, enforcement or failure to enforce the Regional District of Alberni-Clayoquot Building Bylaw or the British Columbia Building Code and I/we agree that the Regional District of Alberni-Clayoquot owes me/us no duty of care in respect of these matters.

I/we have read the above agreement, release and indemnity and understand it.”

Contents of Application for Permit

- (3) The application for a Building Permit shall
 - (a) be made in the form prescribed by the Regional District;
 - (b) be signed by the owner or his agent;
 - (c) state the intended use or uses of the building;
 - (d) state the true value of the proposed work;
 - (e) include as exhibits, copies for detached dwelling units in duplicate, of

the specification and scale drawings of the building with respect to which work is to be carried out showing;

- i. the dimensions of the building including area of each floor;
 - ii. the dimensions, area and proposed use of each room or floor area;
 - iii. the dimensions of the parcel on which the building is, or is to be , situated;
 - iv. the proposed siting of the new building and the siting, use, height and horizontal dimensions of all existing buildings on the parcel referred to in subclause 5(3)(e)(iii) on a plan with a minimum scale of 1:200;
 - v. the technical information specified in other parts of this Bylaw and the Building Code required to be included on the drawings related to those parts;
 - vi. such other information as is necessary to illustrate all essential features of the design of the building;
 - vii. the name, address and telephone number of the designer; and
 - viii. contain any and all other information necessary to establish compliance with this Bylaw, the Zoning Bylaw and any other applicable enactment.
- (4) When required by the Building Inspector, the application shall also be accompanied by:
- (a) details of the grades and elevations of the streets and public services, including sewer and drainage, abutting the parcel referred to in subsection 5(3)(e)(iii) and showing access to the building, parking, driveways, or site drainage and finished grades all tied into the Regional District's integrated survey area;
 - (b) a plan that shows the location and size of every building drain and of every trap or inspection piece that is on drains;
 - (c) a sectional drawing that shows the size and location of every soil or waste pipe, trap and vent pipe. The plans and specifications shall

- be submitted in the form and quantities required by the Building Inspector and shall have on them complete design and calculation criteria so that the Building Inspector has this information available for examination, and shall bear the name, address and telephone number of the designer;
- (d) a graphic drawing of proposed plumbing work showing the size and location of the plumbing system and containing complete design and calculation criteria; and
 - (e) a survey of the building site by a registered British Columbia Land Surveyor whenever one of the following conditions exist;
 - i. there is doubt as to the location of the lot lines;
 - ii. there are no existing legal survey pins within sixty (60) metres of the building site.
- (5) Where the Regional District relies under Section 4(4) of this bylaw on a certificate of compliance in issuing a Building Permit, the fees payable for a Building Permit shall be reduced by 2.5% (to a maximum of \$500.00 for any one property).
- (6) The Building Inspector shall not issue a building permit for any premises not served by a community sanitary sewerage system until the conditions of 5(1)(d) have been met.
- (7) In addition to the conditions set out in subsection (2), it shall be a further condition of the issuance and validity of a Permit that the Permit Holder provide to the Building Inspector no later than upon completion of the foundations for the works authorized under the Permit, a Site Certificate prepared by a registered British Columbia Land Surveyor confirming locations of buildings and structures under construction under a Permit and, where applicable, buildings and structures already situated on a lot where one or more of the following circumstances apply :
- (a) the lot (or the portion of the lot on which the building is to be sited) is less than 30.48 metres (100 feet) in width;
 - (b) the area of the lot is less than 1,672.2 square metres (18,000 square feet);
 - (c) the building is located within 6.10 metres (20 feet) of the required minimum setback for the zoning district in which it is located

according to the Zoning By-Law and subsequent amendments thereto;

- (d) the building is located within 6.10 metres (20 feet) of the setback provisions of the following sections of the Zoning By-Law and subsequent amendments thereto :
- 6.2(3) & (4) [Location and Siting of Buildings]
 - 6.5 [Accessory Buildings and Uses]
 - 6.13 [Projections]
 - 6.14 [Vision Clearance at Intersections]
- (e) in the opinion of the Building Inspector, any other significant site conditions or apparent anomalies in the location of existing buildings warrant confirmation of siting compliance with Regional District by-laws.

For clarification:

- this section does not replace Section 5(4)(e);
- it is the responsibility of the property owner to ensure that all buildings meet the setback requirements of this by-law and of the Regional District of Alberni-Clayoquot Zoning By-law.

6. REVOCATION OF PERMIT

- (1) The Building Inspector may revoke a Permit where there is violation of
- (a) a condition under which the Permit was issued; or
 - (b) a provision of the Building Code, this Bylaw or other applicable Bylaws or enactments.
- (2) The revocation shall be in writing and transmitted to the Permit holder by registered mail, and deemed served at the expiration of three (3) days after the date of mailing.

7. PHASED CONSTRUCTION

- (1) (a) the Building Inspector may issue a permit for the construction of a part of a building before the entire plans and specifications for the whole building have been submitted or approved, provided adequate

information and detailed statements have been filed complying with all pertinent requirements of the Bylaw.

- (b) the issuance of the Permit notwithstanding, the requirements of this Bylaw and the Building Code apply to the remainder of the building, as if the Permit had not been issued.
- (2) the Building Inspector may issue an Occupancy Permit for part of a building provided that he is satisfied that the part of the building complies with all applicable bylaws, enactments and regulations, and that all health and safety requirements have been met.

8. TEMPORARY BUILDINGS

- (1) Subject to compliance with other applicable bylaws, the Building Inspector may issue a Permit for the erection or placement of a temporary building if he is satisfied that the building is safe for the stated use and duration;
- (2) The word "Temporary", as used in this subsection, shall mean period not exceeding twelve (12) months;
- (3) Applications for a Permit to construct a temporary building shall be made in writing to the Building Inspector accompanied by:
 - (a) plans showing the location of the building on the site and construction details of the building;
 - (b) a statement of the intended use and duration of the use; and
 - (c) a bond or certified cheque in the amount of ONE THOUSAND (\$1,000.00) DOLLARS which will guarantee that the building will be removed entirely and the site left in a safe and sanitary condition when the Permit has expired.

9. RESPONSIBILITY OF THE OWNER

- (1) Before construction commences, the owner shall
 - (a) determine that the building site is safe and will not be affected by flooding water caused by surface run-off or otherwise, or by land slip or other hazards; and

- (b) incorporate into the design and plans submitted for a permit, the climatic data in Section 13.

10. GENERAL DUTIES OF THE OWNER BEFORE CONSTRUCTION

- (1) An owner of real property shall
 - (a) permit the Building Inspector to enter his building or premises at any reasonable time for the purpose of inspection;
 - (b) obtain from the Regional District, or other authority having jurisdiction where applicable, permits relating to demolition, excavation, building, repair or buildings, zoning, change in classification of occupancy, swimming pools, sewers, water, plumbing, signs, canopies, awnings, marquees, blasting, street occupancy, electricity, building to be moved, and all other permits required in connection with the proposed work prior to the commencement of the work;
 - (c) when required by the Building Inspector, give at least 48 hours notice to the Building Inspector of the intention to start work on the construction site;
 - (d) obtain elevation and construction requirements relative to Provincial Flood Plan Restrictions from the Ministry of Environment;
 - (e) within fifteen (15) days after completion or occupancy of a building, place or cause to be placed on or over the entrance to the building or premises the number (address) as assigned on the Building Permit;
 - (f) not place or maintain, nor shall any owner or agent permit to remain on any building or premises, a building number other than that required under the provision of this Bylaw.
- (2) Neither the granting of a permit nor the acceptance of plans and specifications, nor inspections made by or on behalf of the Regional District, shall in any way relieve the owner from full responsibility to perform the work in strict accordance with this Bylaw, the Building Code and all other applicable enactments.

11. RESPONSIBILITY OF OWNER DURING CONSTRUCTION

- (1) Ensure no work is done on any part of the building or structure beyond that point indicated in each successive inspection report without first obtaining the written approval of the Building Inspector; and
- (2) During the progress of work, request the Building Inspector to make or cause to be made the following inspections, by giving notice to the Building Inspector a minimum of one (1) working day prior to the inspection being required
 - (a) after excavation is completed;
 - (b) after removal of formwork from a concrete foundation and installation of perimeter drain tiles, drain rock and damp proofing, but prior to backfilling against foundation;
 - (c) when framing and exterior sheathing of the building are complete, including fire-stopping, bracing, chimney, duct work, plumbing, gas venting, wiring, but before any insulation, lath or other interior or exterior finish is applied which would conceal such work;
 - (d) when insulation and vapour barrier is installed prior to covering of interior finish;
 - (e) before a building drain, sanitary or storm sewer is covered, and if any part of a plumbing systems is covered before it is inspected and approved it shall be uncovered if the Building Inspector so directs, and when considered necessary, underground building drains, branches, storm drains, and sewers shall be re-tested after the completion of all backfilling and grading by heavy equipment;
 - (f) after the building or portion thereof is complete and ready for occupancy, but before occupancy takes place of the whole or a portion of the building; and
 - (g) where it is deemed necessary by the Building Inspector, provide specialized professional information at the owners cost, and the owner shall not proceed with any further work which would prevent a thorough inspection until the inspection has been done and approved.
- (3) The owner shall

- (a) ensure that the building or structure is built in compliance with the Building Code and this Bylaw;
- (b) prior to the completion of any building, or part of it, obtain from the Building Inspector written permission to occupy part of it if partial occupancy is desired;
- (c) prior to the occupancy of any building, or part of it, after completion of construction of the building, or part of it, or prior to any change in class of occupancy of any building, or part to it, obtain from the Building Inspector an Occupancy Permit, which may be withheld by the Building Inspector until the building or part of it complies with the requirements of this Bylaw, the Building Code and all other health safety requirements of any Municipal bylaw or other enactment;
 - i. Prior to the Building Inspector issuing an occupancy permit, the owner must provide proof of filing with the required Health Authority that the sewage disposal system has been constructed in accordance with the design filed under section 5 (1)(d)(i) if applicable;
- (d) obtain from the Building Inspector written permission prior to resuming construction which has been suspended on any building;
- (e) where tests of any materials are required by the Building Inspector to ensure conformity with the requirements of this bylaw, transmit to the Building Inspector records of the test results;
- (f) in all cases where it is required to conduct the waste from plumbing fixtures or trade waste to a Regional District owned sanitary sewer make certain, by inquiring from the Building Inspector, that the sanitary sewer is at sufficient depth and capacity to receive the discharge; and also to arrange the plumbing to suit the location of the connection provided for the parcel by the Regional District;
- (g) where it is desired to connect a building or storm sewer with any building or storm sewer extension, furnish such information as the Building Inspector may require to show that the proposed sewers will be laid at such depth, and in such a position as to connect the property with the building or storm sewer extension;
- (h) obtain, where applicable, a highway or street access permit to the real property; and

- (i) during construction, keep
 - i. posted in a conspicuous place on the property in respect of which the Permit was issued a copy of the Permit or a poster or placard showing the material facts in the Permit in lieu of the permit; and
 - ii. a copy of the Permit drawings and specification on the property in respect of which the Permit was issued.

12. FENCES AND WALKWAYS

- (1) If, in the opinion of the Building Inspector, a fence or covered walkway is necessary for the protection and safety of the public during the construction or maintenance of a building, it shall be erected in accordance with this Section.
- (2) In a commercial zone, a closed board fence is required not less than 1.83 metres in height and at a distance beyond the street line directed by the Building Inspector.
- (3) A covered walkway shall be a minimum of 1.22 metres in width and shall be equipped with red warning lights to warn of its existence to approaching pedestrians or traffic.
- (4) No fence or covered walkway shall be erected in such a way as to obstruct direct access to any fire hydrants, catch basins, fire alarm boxes, letter boxes or to obstruct light from street lamps.

13. CLIMATIC DATA

- (3) Climatic data for the design of buildings in the Regional District is:
- (4) Design Temperature

January 2 ½%	-5C
January 1%	-7C
July 2 1/2%	
Dry	31C
Wet	18C

	Degree - Days Below	18C - 3, 152
(5)	Maximum Rainfall	
	15 minutes	10mm
	One Day	140mm
	Maximum Snowload on the Ground	2.7 kPa
	Annual Total Precipitation	1 987mm
(6)	Hourly Wind Pressure	
	Probability 1/10	0.47 kPa
	Probability 1/30	0.58 kPa
	Probability 1/100	0.70 kPa
(7)	Seismic Data	
	Za	5
	Zv	5
	Zonal Velocity Ratio	0.30

14. ESSENTIAL SERVICES

No permit for the construction of any residential, commercial or industrial building shall be issued unless the following essential services are provided for:

Highway Access

- (1) Practical and legal public road access to the property to allow access by emergency vehicles at all times, unless a property is accessible only by water.

Water Main

- (2) A public water service or other source of supply of water approved by the Medical Health Officer is available for the building or structure unless water is not required for the particular use of a building or structure.

Sewer

- (3) A public sewer or other approved method of sewage disposal unless water and sewage disposal is not required for the particular use of a building or structure.

Storm Drain

- (4) An approved method of storm drainage has been installed to service the building or structure.

Access to Driveway

- (5) A driveway of sufficient strength, grade and width for access from a public road described in Section 14 (1) to all buildings on the property, unless a property is accessible only by water.

15. BUILDING MOVES

- (1) No person shall move or cause to be moved any building into the Regional District or from one parcel to another in the Regional District without first obtaining a building permit.
- (2) The following conditions apply to the issuance of a Building Permit under this Section if the building to be moved is residential:
 - (a) the building shall either meet the requirement of the Building Code prior to its move or be rehabilitated to Building Code requirements within six (6) months from the issuance of the Permit to move.
- (3) The following conditions apply to all building in respect of which an application to move has been made:
 - (a) the floor area of the building to be moved shall be equal to or greater than the minimum floor area requirements for the parcel to which it is to be moved and, when located on that parcel, the building shall comply with all clearances and siting requirements applicable to that parcel; and
 - (b) the application for a building permit shall be accompanied by detailed plans and specifications of the proposed relocation and rehabilitation of the building and by an irrevocable letter of credit or a certified cheque in the amount of TWO THOUSAND (\$2,000.00) DOLLARS payable to the Regional District.

The letter of credit may be drawn upon by the Regional District in an amount sufficient to complete the work specified in the plans submitted if the work is not completed in its entirety within twelve (12) months from the date of issuance of the Permit to move, and the deposit or the balance thereof (if any) remaining in the hands of the Regional District shall be returned to the depositor after an Occupancy Permit in respect of the work has been issued.

16. POOLS

- (1) No person shall construct or set up any pool without first obtaining a building permit.
- (2) An application for a permit to construct or set up all swimming pools shall include;
 - (a) Plans and specifications for the pool including all water supply piping and waste water system and outfall.
 - (b) Details for the fence or enclosure around the pool
 - (c) A site drawing showing the location of the pool in relationship to property lines and all other buildings (wells and septic systems where applicable)
- (3) The following conditions apply to all pools, existing or proposed.
 - (a) All swimming pools shall be fully enclosed by a fence or building or a combination of both. This enclosure shall be a minimum of 6 feet high with the base being within 4 inches of finished grade.
 - (b) All openings through the enclosure will be fitted with gates or doors, complete with self closing and self latching hardware. The latching hardware shall be located a minimum of 4 ft. 9 inches above grade if on the outside or 3 ft 3 inches if located on the pool side.
 - (c) All other openings shall be sized to prevent a spherical object of 4" in diameter passing through.
 - (d) There shall be no horizontal members on the outside of the enclosure to facilitate climbing.
 - (e) The enclosure shall be designed and built to prevent a child from

going under, over or through it.

- (f) A pool shall not be filled or allowed to contain water until the fence or enclosure has been inspected and approved by the Building Inspector.
- (g) The location of a pool shall meet the requirements and provisions of the Zoning Bylaw of the Regional District of Alberni-Clayoquot.
- (h) No swimming pool shall be located less than 10 ft. from any rear lot line.
- (i) No in ground pool shall be located less than 10 ft. from any basement.
- (j) For the purpose of this section "Swimming Pool" shall include any pool constructed or set up to be used or intended to be used for swimming, bathing or wading, which is over 24 inches in depth.

17. RETAINING WALLS

- (1) A retaining wall shall be designed to resist the pressure of the retained material, including both dead and live load surcharges to which it may be subjected to ensure stability against overturning, sliding, excessive foundation pressure, and water uplift. Unless a drainage system is provided which will effectively drain the backfill under all conditions, the wall shall be designed to resist a hydrostatic pressure due to a head of water equal to the height of the backfill.

18. PENALTIES

- (1) A person who:
 - (a) violates a provision of the Building Code or this Bylaw;
 - (b) causes, suffers or permits an act, or thing, to be done in contravention or in violation of the Building Code or this Bylaw;
 - (c) neglects or refrains from doing anything required to be done by the Building Code or this Bylaw;

Regional District of Alberni-Clayoquot
 Schedule "A" to Bylaw PS1005-5
 Fees

1. Building Permit Fees

a. The fees payable for a permit for construction, addition, extension, alteration and repair of any building or any other work requiring a permit and not specifically listed here shall be as follows:

i. Value of proposed work:

- (1) Up to \$2,000.00 the fee is \$50.00
- (2) \$2,000.00 or more, but less than \$500,000.00 the fee is \$50.00, plus \$7.00 for each \$1,000 or part thereof in excess of \$2,000.00
- (3) \$500,000.00 or more the fee is \$35,000.00 plus \$6.00 for each \$1,000 or part thereof in excess of \$500,000.00

2. Value of proposed work

The estimated value of the proposed work is the estimated value of construction as determined in accordance with the Marshall & Swift "Marshall Valuation Service" or "Residential Cost Handbook" using "average" quality of construction.

3. Miscellaneous fees

- a. Re-inspection Fee \$50
- b. Demolition Permit Fee \$30
- c. Solid fuel burning applicant Fee
 (includes one call back or inspection if necessary) \$100*

These fees do not include applicable taxes.

* Includes tax.



M E M O R A N D U M

TO: Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: September 5, 2012
RE: Finance Warrant No.520

Recommendation:

That the Board of Directors approves Finance Warrant Number 520 in the amount of \$1,351,496.94 dated July 31, 2012.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Regional District's financial affairs.

6. COMMUNICATION ISSUES - none

Submitted by: Teri Fong, CGA, Manager of Finance

ALBERNI-CLAYQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier : 0001 To 9193
Trans. Date : 01-Aug-2012 To 31-Aug-2012
Cheque Date : 01-Aug-2012 To 31-Aug-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0019	ACE FLAGGING					
332621	08-Aug-2012	Issued	120	C		470.40
102-1450	01-4-2500-000	PAYABLES - TRADE		470.40		
Invoice Description --> BCWS - GORDON ROAD LEAK						
Total :				470.40	0.00	470.40
332667	17-Aug-2012	Issued	123	C		294.00
102-1457	01-4-2500-000	PAYABLES - TRADE		294.00		
Invoice Description --> BCWS - STRICK RD WATER BREAK						
Total :				294.00	0.00	294.00
Supplier Total :				764.40	0.00	764.40
0030	ACKLANDS-GRAINGER INC.					
332595	01-Aug-2012	Issued	116	C		133.73
43540500256	01-4-2500-000	PAYABLES - TRADE		133.73		
Invoice Description --> BCVFD - SUPPLIES						
Total :				133.73	0.00	133.73
332622	08-Aug-2012	Issued	120	C		175.86
4354 0500940	01-4-2500-000	PAYABLES - TRADE		17.90		
Invoice Description --> BCWS - SAFETY EQUIPMENT SUPPLIES						
4354 0500606	01-4-2500-000	PAYABLES - TRADE		157.96		
Invoice Description --> LBA - BATHROOM SUPPLIES						
Total :				175.86	0.00	175.86
Supplier Total :				309.59	0.00	309.59
0056	AIRGAS CANADA INC.					
332669	17-Aug-2012	Issued	123	C		12.00
120685	01-4-2500-000	PAYABLES - TRADE		12.00		
Invoice Description --> BCVFD - GAS SUPPLIES						
Total :				12.00	0.00	12.00
Supplier Total :				12.00	0.00	12.00
0163	ALBERNI CHRYSLER LTD					
332597	01-Aug-2012	Issued	116	C		63.17
55162	01-4-2500-000	PAYABLES - TRADE		63.17		
Invoice Description --> JEEP LIBERTY - MAINTENANCE						
Total :				63.17	0.00	63.17
Supplier Total :				63.17	0.00	63.17
0060	ALBERNI COMMUNICATIONS & ELECTRONICS					
332670	17-Aug-2012	Issued	123	C		22.34

ALBERNI-CLAYQUOT REGIONAL DISTRICT
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Bank : 1 To 3
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Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
12004	01-4-2500-000	PAYABLES - TRADE		22.34		
Invoice Description --> BCVFD - REPLACEMENT BATTERY						
Total :				22.34	0.00	22.34
Supplier Total :				22.34	0.00	22.34

0021 ALBERNI DISTRICT CO-OP ASSOCIATION						
32727	22-Aug-2012	Issued	127	C		887.44
JUL31/12	01-4-2500-000	PAYABLES - TRADE		321.14		
Invoice Description --> BCVFD - JULY 2012 FUEL COSTS						
BCWS - JUL31/12	01-4-2500-000	PAYABLES - TRADE		566.30		
Invoice Description --> BCWS - MONTHLY FUEL COSTS						
Total :				887.44	0.00	887.44
Supplier Total :				887.44	0.00	887.44

0090 ALBERNI DISTRICT FALL FAIR ASSOCIATION						
32728	22-Aug-2012	Issued	127	C		100.00
DEPOSIT12	01-4-2500-000	PAYABLES - TRADE		100.00		
Invoice Description --> FALL FAIR BOOTH DEPOSIT FOR EMERGENCY PLANNING BOOTH						
Total :				100.00	0.00	100.00
32729	22-Aug-2012	Issued	127	C		750.00
FALLFAIR12	01-4-2500-000	PAYABLES - TRADE		750.00		
Invoice Description --> 2011 FALL FAIR EMERGENCY PLANNING BOOTH						
Total :				750.00	0.00	750.00
Supplier Total :				850.00	0.00	850.00

0190 ALBERNI ISLAND SHUTTLE						
32598	01-Aug-2012	Issued	116	C		630.00
110725	01-4-2500-000	PAYABLES - TRADE		630.00		
Invoice Description --> BUS FOR BOARD MEETING HELD IN BAMFIELD						
Total :				630.00	0.00	630.00
Supplier Total :				630.00	0.00	630.00

0032 ALBERNI LANDSCAPING						
32623	08-Aug-2012	Issued	120	C		638.40
5193A	01-4-2500-000	PAYABLES - TRADE		638.40		
Invoice Description --> AVRA - LANDSCAPING						
Total :				638.40	0.00	638.40
Supplier Total :				638.40	0.00	638.40

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
Cheque Register - Detail - Supp.



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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32676	17-Aug-2012	Issued	123	C		123.20
7815	01-4-2500-000	PAYABLES - TRADE		123.20		
Invoice Description --> JULY 2012 DIXON PARK TOILET RENTAL						
Total :				123.20	0.00	123.20
Supplier Total :				123.20	0.00	123.20

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0455	ALBERNI VALLEY REFRIGERATION LTD.					
32624	08-Aug-2012	Issued	120	C		795.20
20125407	01-4-2500-000	PAYABLES - TRADE		106.40		
Invoice Description --> ACRD OFFICE - HVAC TEMP TOO HIGH						
20125550	01-4-2500-000	PAYABLES - TRADE		106.40		
Invoice Description --> ACRD OFFICE - HVAC TEMP SENSOR MOVE						
20125554	01-4-2500-000	PAYABLES - TRADE		123.20		
Invoice Description --> ACRD OFFICE - T BAR DIFFUSER - BATHROOM						
20125492	01-4-2500-000	PAYABLES - TRADE		459.20		
Invoice Description --> HVAC QUARTERLY MAINTENANCE CONTRACT & REPAIRED FUSE						
Total :				795.20	0.00	795.20
Supplier Total :				795.20	0.00	795.20

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0095	ALBERNI VALLEY CHAMBER OF COMMERCE					
32672	17-Aug-2012	Issued	123	C		4000.00
2012GIA	01-4-2500-000	PAYABLES - TRADE		4000.00		
Invoice Description --> 2012 GRANT IN AID						
Total :				4000.00	0.00	4000.00
Supplier Total :				4000.00	0.00	4000.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0088	ALBERNI VALLEY COMMUNITY FOUNDATION					
32596	01-Aug-2012	Issued	116	C		40000.00
2012GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE		40000.00		
Invoice Description --> HOMELESSNESS GRANT FUNDING						
Total :				40000.00	0.00	40000.00
Supplier Total :				40000.00	0.00	40000.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0216	ALBERNI VALLEY HOSPICE SOCIETY					
32674	17-Aug-2012	Issued	123	C		10000.00
2012GIA	01-4-2500-000	PAYABLES - TRADE		10000.00		
Invoice Description --> 2012 GRANT IN AID						
Total :				10000.00	0.00	10000.00
Supplier Total :				10000.00	0.00	10000.00

ALBERNI-CLAYQUOQUO REGIONAL DISTRICT
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Supplier : 0001 To 9193
Trans. Date : 01-Aug-2012 To 31-Aug-2012
Cheque Date : 01-Aug-2012 To 31-Aug-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32671	17-Aug-2012	Issued	123	C		6000.00
2012GIA	01-4-2500-000	PAYABLES - TRADE		6000.00		
Invoice Description --> 2012 GRANT IN AID						
Total :				6000.00	0.00	6000.00
Supplier Total :				6000.00	0.00	6000.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0022	AON REED STENHOUSE INC.					
32668	17-Aug-2012	Issued	123	C		1400.00
3250000036405	01-4-2500-000	PAYABLES - TRADE		1400.00		
Invoice Description --> BAMFIELD PORT DESIRE DOCK INSURANCE						
Total :				1400.00	0.00	1400.00
Supplier Total :				1400.00	0.00	1400.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0336	ARC - WESTERN CANADA					
32675	17-Aug-2012	Issued	123	C		84.00
N010604	01-4-2500-000	PAYABLES - TRADE		84.00		
Invoice Description --> LBA - SCAN 1940'S DRAWING OF AIRPORT						
Total :				84.00	0.00	84.00
Supplier Total :				84.00	0.00	84.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5325	B. VAN VLIET BOBCAT & EXCAVATING					
32664	08-Aug-2012	Issued	120	C		17176.74
3771	01-4-2500-000	PAYABLES - TRADE		17176.74		
Invoice Description --> AVRA - ROAD - CAPITAL						
Total :				17176.74	0.00	17176.74
Supplier Total :				17176.74	0.00	17176.74

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0508	BAMFIELD BUILDERS SUPPLY					
32730	22-Aug-2012	Issued	127	C		60.51
160342	01-4-2500-000	PAYABLES - TRADE		2.36		
Invoice Description --> BWS SUPPLIES						
160006	01-4-2500-000	PAYABLES - TRADE		22.40		
Invoice Description --> BWS SUPPLIES						
159883	01-4-2500-000	PAYABLES - TRADE		35.75		
Invoice Description --> BWS SUPPLIES						
Total :				60.51	0.00	60.51
Supplier Total :				60.51	0.00	60.51

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1050	BAMFIELD VOLUNTEER FIRE DEPARTMENT					
32680	17-Aug-2012	Issued	123	C		54500.00
2012OPGRANT	01-4-2500-000	PAYABLES - TRADE		54500.00		

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Medium :
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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Invoice Description --> 2012 OPERATIONS GRANT							
Total :					54500.00	0.00	54500.00
Supplier Total :					54500.00	0.00	54500.00

0556	BARKLEY SOUND MANAGEMENT						
32677	17-Aug-2012		Issued	123	C	12368.72	
495459	01-4-2500-000	PAYABLES - TRADE			1056.72		
Invoice Description --> SB GROUNDS MAITNENANCE WEED WHACKING							
2012-08	01-4-2500-000	PAYABLES - TRADE			5600.00		
Invoice Description --> SB MGMT & SECURITY JULY 16 - AUG 15, 2012							
495458	01-4-2500-000	PAYABLES - TRADE			5712.00		
Invoice Description --> SB PUMP & HAUL AND GROUNDS MAINTENANCE							
Total :					12368.72	0.00	12368.72
Supplier Total :					12368.72	0.00	12368.72

0660	BC HYDRO						
32678	17-Aug-2012		Issued	123	C	4921.06	
400001936573	01-4-2500-000	PAYABLES - TRADE			4921.06		
Invoice Description --> HYDRO - ACRD CONSOLIDATED							
Total :					4921.06	0.00	4921.06
Supplier Total :					4921.06	0.00	4921.06

32731	22-Aug-2012		Issued	127	C	34162.24	
SBSEPTIC SERV	01-4-2500-000	PAYABLES - TRADE			34162.24		
Invoice Description --> SALMON BEACH SEWAGE - CAPITAL - HYDRO CONSTRUCTION CHARGES							
Total :					34162.24	0.00	34162.24
Supplier Total :					39083.30	0.00	39083.30

0998	BC LIFE AND CASUALTY COMPANY						
32599	01-Aug-2012		Issued	116	C	1612.47	
BCLIFE AUG12	01-4-2500-000	PAYABLES - TRADE			1612.47		
Invoice Description --> GROUP INSURANCE AUGUST 2012							
Total :					1612.47	0.00	1612.47
Supplier Total :					1612.47	0.00	1612.47

0673	BC ONE CALL						
32625	08-Aug-2012		Issued	120	C	67.20	
201203910	01-4-2500-000	PAYABLES - TRADE			67.20		
Invoice Description --> BCWS - QUARTERLY MEMBERSHIP FEE							
Total :					67.20	0.00	67.20
Supplier Total :					67.20	0.00	67.20

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
0740	BEAVER CREEK HOME CENTER					
332732	22-Aug-2012	Issued	127	C	6.50	
413114	01-4-2500-000	PAYABLES - TRADE		6.50		
Invoice Description --> BCWS - WATER SYSTEM SUPPLIES						
Total :				6.50	0.00	6.50
Supplier Total :				6.50	0.00	6.50
0785	BERKS INTERTRUCK LTD.					
332679	17-Aug-2012	Issued	123	C	43.19	
126008	01-4-2500-000	PAYABLES - TRADE		43.19		
Invoice Description --> SALMON BEACH - SEWAGE						
Total :				43.19	0.00	43.19
Supplier Total :				43.19	0.00	43.19
0791	BERRY & VALE CONTRACTING LTD					
332626	08-Aug-2012	Issued	120	C	109540.36	
868	01-4-2500-000	PAYABLES - TRADE		35947.52		
Invoice Description --> WCLF JULY CONTRACTOR & FREON REMOVAL						
869	01-4-2500-000	PAYABLES - TRADE		73592.84		
Invoice Description --> AVLF JULY CONTRACTOR, REFRIDGERANT REMOVAL \$384, TIRES \$88, OTHER \$4,455.70						
Total :				109540.36	0.00	109540.36
Supplier Total :				109540.36	0.00	109540.36
0914	BOWERMAN EXCAVATING LTD					
332627	08-Aug-2012	Issued	120	C	56.00	
REF-SB SEWAGE T	01-4-2500-000	PAYABLES - TRADE		56.00		
Invoice Description --> REFUND OF SALMON BEACH SEWAGE TENDER PAYMENT						
Total :				56.00	0.00	56.00
Supplier Total :				56.00	0.00	56.00
4575	BRENDA SAUVE (PETTY CASH)					
332618	01-Aug-2012	Issued	116	C	154.17	
PCJUL31/12	01-4-2500-000	PAYABLES - TRADE		154.17		
Invoice Description --> OFFICE						
Total :				154.17	0.00	154.17
Supplier Total :				154.17	0.00	154.17
0950	BRETT, KENNETH					
332733	22-Aug-2012	Issued	127	C	1000.00	
BRE156168	01-4-2500-000	PAYABLES - TRADE		1000.00		
Invoice Description --> ALBERNI VALLEY AIRPORT SUPERVISION						

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Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						1000.00	0.00	1000.00
Supplier Total :						1000.00	0.00	1000.00

1035	BUTLER, LES							
32629	08-Aug-2012		Issued	120	C	3500.00		3500.00
2012-07	01-4-2500-000	PAYABLES - TRADE				3500.00		
Invoice Description --> BWS - JULY 2012 CONTRACTOR								
Total :						3500.00	0.00	3500.00
Supplier Total :						3500.00	0.00	3500.00

1110	CANADA POST							
32630	08-Aug-2012		Issued	120	C	87.03		87.03
9496535847	01-4-2500-000	PAYABLES - TRADE				87.03		
Invoice Description --> SL OCP MAILOUT								
Total :						87.03	0.00	87.03
Supplier Total :						87.03	0.00	87.03

1181	CANADIAN MENTAL HEATH ASSOCIATION							
32600	01-Aug-2012		Issued	116	C	80002.26		80002.26
2012GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE				80002.26		
Invoice Description --> HOMELESSNESS GRANT FUNDING 2012								
Total :						80002.26	0.00	80002.26
Supplier Total :						80002.26	0.00	80002.26

1187	CANADIAN RED CROSS							
32681	17-Aug-2012		Issued	123	C	5015.00		5015.00
2012GIA	01-4-2500-000	PAYABLES - TRADE				5015.00		
Invoice Description --> 2012 GRANT IN AID								
Total :						5015.00	0.00	5015.00
Supplier Total :						5015.00	0.00	5015.00

1200	CANSEL SURVEY EQUIPMENT							
32735	22-Aug-2012		Issued	127	C	2366.56		2366.56
25177	01-4-2500-000	PAYABLES - TRADE				2366.56		
Invoice Description --> PLANNING - AUTO CAD SUBSCRIPTION								
Total :						2366.56	0.00	2366.56
Supplier Total :						2366.56	0.00	2366.56

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32734	22-Aug-2012	Issued	127	C		2194.11
60031	01-4-2500-000	PAYABLES - TRADE		2194.11		
Invoice Description --> BCVFD - EQUIPMENT						
Total :				2194.11	0.00	2194.11
Supplier Total :				2194.11	0.00	2194.11

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1270	CDW CANADA INC					
32682	17-Aug-2012	Issued	123	C		600.91
P090067	01-4-2500-000	PAYABLES - TRADE		600.91		
Invoice Description --> COMPUTER EXPENSE						
Total :				600.91	0.00	600.91
Supplier Total :				600.91	0.00	600.91

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1316	CERTITECH IT SERVICES					
32601	01-Aug-2012	Issued	116	C		3976.00
00100	01-4-2500-000	PAYABLES - TRADE		3976.00		
Invoice Description --> JULY 2012 IT SUPPORT SERVICES						
Total :				3976.00	0.00	3976.00
Supplier Total :				3976.00	0.00	3976.00

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1378	CIT					
32684	17-Aug-2012	Issued	123	C		250.28
AUG7/12	01-4-2500-000	PAYABLES - TRADE		250.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001						
Total :				250.28	0.00	250.28

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32736	22-Aug-2012	Issued	127	C		245.28
SEPT12LEASE	01-4-2500-000	PAYABLES - TRADE		245.28		
Invoice Description --> FORMER BCID PRINTER LEASE 780-0460648-001						
Total :				245.28	0.00	245.28
Supplier Total :				495.56	0.00	495.56

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
1342	CITY OF PORT ALBERNI					
32683	17-Aug-2012	Issued	123	C		134852.00
2012P&RCC	01-4-2500-000	PAYABLES - TRADE		22509.00		
Invoice Description --> 2012 CHERRY CREEK PARKS & REC CONTRIBUTION						
2012P&RSL	01-4-2500-000	PAYABLES - TRADE		24243.00		
Invoice Description --> 2012 SPROAT LAKE PARKS & REC CONTRIBUTION						
2012GIAED	01-4-2500-000	PAYABLES - TRADE		27000.00		
Invoice Description --> 2012 GRANT IN AID ECONOMIC DEVELOPMENT						
2012GIAMCL	01-4-2500-000	PAYABLES - TRADE		29900.00		
Invoice Description --> 2012 GRANT IN AID MCLEAN MILL						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
2012P&RBC	01-4-2500-000	PAYABLES - TRADE		31200.00		
Invoice Description --> 2012 BEAVER CREEK PARKS & REC CONTRIBUTION						
Total :				134852.00	0.00	134852.00
Supplier Total :				134852.00	0.00	134852.00

1373 COLUMBIA FUELS						
32631	08-Aug-2012		Issued	120	C	10892.27
594798	01-4-2500-000	PAYABLES - TRADE			10892.27	
Invoice Description --> AV AIRPORT FUEL - JETA						
Total :				10892.27	0.00	10892.27
Supplier Total :				10892.27	0.00	10892.27

1434 COLUMBIA ICE						
32632	08-Aug-2012		Issued	120	C	69.74
051196/061949	01-4-2500-000	PAYABLES - TRADE			69.74	
Invoice Description --> OFFICE SUPPLIES						
Total :				69.74	0.00	69.74
Supplier Total :				69.74	0.00	69.74

4986 CORIX WATER PRODUCTS LTD.						
32749	22-Aug-2012		Issued	127	C	3888.89
1021505496	01-4-2500-000	PAYABLES - TRADE			-456.96	
Invoice Description --> BWS SUPPLIES						
1021504774	01-4-2500-000	PAYABLES - TRADE			-425.56	
Invoice Description --> BWS SUPPLIES						
1021385695	01-4-2500-000	PAYABLES - TRADE			23.36	
Invoice Description --> BWS SUPPLIES						
1021380429	01-4-2500-000	PAYABLES - TRADE			279.44	
Invoice Description --> BWS SUPPLIES						
1021370561	01-4-2500-000	PAYABLES - TRADE			425.59	
Invoice Description --> BWS SUPPLIES						
1021384373	01-4-2500-000	PAYABLES - TRADE			963.18	
Invoice Description --> LBA WATER SYSTEM SUPPLIES						
1021370539	01-4-2500-000	PAYABLES - TRADE			1536.66	
Invoice Description --> BWS SUPPLIES						
1021385694	01-4-2500-000	PAYABLES - TRADE			1543.18	
Invoice Description --> BWS SUPPLIES						
Total :				3888.89	0.00	3888.89
Supplier Total :				3888.89	0.00	3888.89

1650	CUPE - LOCAL 118					
32633	08-Aug-2012		Issued	120	C	1400.17

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description		Debit	Credit		
DUEJULY12	01-4-2500-000	PAYABLES - TRADE				1400.17	
Invoice Description -->		JULY 2012 DUES					
Total :						1400.17	0.00 1400.17
Supplier Total :						1400.17	0.00 1400.17
1661	DAGERT, TANIS						
32634	08-Aug-2012			Issued	120	C	4583.33
101	01-4-2500-000	PAYABLES - TRADE				4583.33	
Invoice Description -->		HEALTH NETWORK COORDINATOR - JULY 2012					
Total :						4583.33	0.00 4583.33
Supplier Total :						4583.33	0.00 4583.33
1709	DEER BAY CONTRACTING						
32685	17-Aug-2012			Issued	123	C	6373.92
2108	01-4-2500-000	PAYABLES - TRADE				266.00	
Invoice Description -->		SB - TEST HOLES FOR SANI FIELD					
2121	01-4-2500-000	PAYABLES - TRADE				644.00	
Invoice Description -->		SB INTERNAL ROAD GRADING					
2085	01-4-2500-000	PAYABLES - TRADE				1048.88	
Invoice Description -->		SB TRANS - DITCHING, CULVERT, POT HOLES					
2120	01-4-2500-000	PAYABLES - TRADE				1464.96	
Invoice Description -->		SB TRANS - ROAD GRADING					
2117	01-4-2500-000	PAYABLES - TRADE				2950.08	
Invoice Description -->		SB - SANI FIELD REPAIRS					
Total :						6373.92	0.00 6373.92
Supplier Total :						6373.92	0.00 6373.92
1718	DENIS FRANCOEUR BACKHOEING						
32635	08-Aug-2012			Issued	120	C	56.00
REF-SB SEWAGE T	01-4-2500-000	PAYABLES - TRADE				56.00	
Invoice Description -->		REFUND OF SALMON BEACH SEWAGE TENDER PAYMENT					
Total :						56.00	0.00 56.00
Supplier Total :						56.00	0.00 56.00
1748	DICKINSON, KRISTI A						
32636	08-Aug-2012			Issued	120	C	201.40
REFUND-RECOVER	01-4-2500-000	PAYABLES - TRADE				201.40	
Invoice Description -->		RECYCLING ACCOUNT OVERPAYMENT - 223 00800028519 000					
Total :						201.40	0.00 201.40
Supplier Total :						201.40	0.00 201.40

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 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
5375	DISTRICT OF UCLUELET					
332721	17-Aug-2012	Issued	123	C		17300.00
2012SLBBP	01-4-2500-000	PAYABLES - TRADE		3400.00		
Invoice Description --> 2012 SOUTH LONG BEACH BIKE PATH CONTRIBUTION						
2012SLBFP	01-4-2500-000	PAYABLES - TRADE		13900.00		
Invoice Description --> 2012 SOUTH LONG BEACH FIRE PROTECTION						
Total :				17300.00	0.00	17300.00
Supplier Total :				17300.00	0.00	17300.00
1780	DOLANS CONCRETE LTD.					
332686	17-Aug-2012	Issued	123	C		1075.20
UP69219	01-4-2500-000	PAYABLES - TRADE		1075.20		
Invoice Description --> SB TRANS - REMOVAL OF ALDER DEBRIS						
Total :				1075.20	0.00	1075.20
Supplier Total :				1075.20	0.00	1075.20
1847	DUPERE, JOHANNE					
332737	22-Aug-2012	Issued	127	C		200.00
DUP156169	01-4-2500-000	PAYABLES - TRADE		200.00		
Invoice Description --> SPROAT PARKS CARETAKER						
Total :				200.00	0.00	200.00
Supplier Total :				200.00	0.00	200.00
0940	DUVALL, E.					
332628	08-Aug-2012	Issued	120	C		1550.00
BRA125656021	01-4-2500-000	PAYABLES - TRADE		1550.00		
Invoice Description --> JANITORIAL EXP						
Total :				1550.00	0.00	1550.00
Supplier Total :				1550.00	0.00	1550.00
1883	EAGLE EYE ENTERPRISES LTD					
332687	17-Aug-2012	Issued	123	C		1232.00
1107	01-4-2500-000	PAYABLES - TRADE		1232.00		
Invoice Description --> SB SANI FIELD MAINTENANCE						
Total :				1232.00	0.00	1232.00
Supplier Total :				1232.00	0.00	1232.00
1970	EQUIFAX CANADA INC.					
332688	17-Aug-2012	Issued	123	C		5.60
7240436	01-4-2500-000	PAYABLES - TRADE		5.60		
Invoice Description --> AVLF CREDIT CHECKS						

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Supplier	Supplier Name		Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date						
Invoice No.	Account No.	Account Description			Debit	Credit	
Total :					5.60	0.00	5.60
Supplier Total :					5.60	0.00	5.60

1979	ERIK LARSEN DIESEL CO. LTD.						
32689	17-Aug-2012		Issued	123	C	353.34	
709709	01-4-2500-000	PAYABLES - TRADE			26.87		
Invoice Description -->		LBA EQUIPMENT REPAIRS					
709702	01-4-2500-000	PAYABLES - TRADE			326.47		
Invoice Description -->		LBA EQUIPMENT REPAIRS					
Total :					353.34	0.00	353.34
Supplier Total :					353.34	0.00	353.34

2067	FORTISBC						
32602	01-Aug-2012		Issued	116	C	11.13	
JUL23/12	01-4-2500-000	PAYABLES - TRADE			11.13		
Invoice Description -->		BCVFD - MONTHLY NATURAL GAS FOR HALL					
Total :					11.13	0.00	11.13
Supplier Total :					11.13	0.00	11.13

2098	FRONTLINE - FIRE DEPARTMENT TRAINING INC.						
32637	08-Aug-2012		Issued	120	C	1164.80	
F20610	01-4-2500-000	PAYABLES - TRADE			1164.80		
Invoice Description -->		BCVFD - 4 MVB AIR BRAKE COURSES & EXAM					
Total :					1164.80	0.00	1164.80
Supplier Total :					1164.80	0.00	1164.80

4156	GENIVAR INC.						
32648	08-Aug-2012		Issued	120	C	39295.95	
16647	01-4-2500-000	PAYABLES - TRADE			39295.95		
Invoice Description -->		LBA - ACAP PROJECTS					
Total :					39295.95	0.00	39295.95

32706	17-Aug-2012		Issued	123	C	1332.41	
16691	01-4-2500-000	PAYABLES - TRADE			1332.41		
Invoice Description -->		LBA JUL-SEP 2012 LANDING FEE SOFTWARE MAINTENANCE AGREEMENT					
Total :					1332.41	0.00	1332.41
Supplier Total :					40628.36	0.00	40628.36

2300	GRAND & TOY						
32638	08-Aug-2012		Issued	120	C		
D754737	01-4-2500-000	PAYABLES - TRADE			186.35		

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Supplier : 0001 To 9193
Trans. Date : 01-Aug-2012 To 31-Aug-2012
Cheque Date : 01-Aug-2012 To 31-Aug-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> OFFICE SUPPLIES \$ 24.44, PAPER AND TONER \$141.94						
D742869	01-4-2500-000	PAYABLES - TRADE		191.32		
Invoice Description --> OFFICE SUPPLIES \$42.68, TONER \$ 128.14						
Total :				377.67	0.00	377.67
32690	17-Aug-2012	Issued	123	C		23.96
D770224	01-4-2500-000	PAYABLES - TRADE		23.96		
Invoice Description --> OFFICE SUPPLIES						
Total :				23.96	0.00	23.96
32739	22-Aug-2012	Issued	127	C		353.84
D794818	01-4-2500-000	PAYABLES - TRADE		353.84		
Invoice Description --> OFFICE SUPPLIES \$173.08, PAPER \$142.85						
Total :				353.84	0.00	353.84
Supplier Total :				755.47	0.00	755.47

2331	GUNN, ROBERT					
32691	17-Aug-2012	Issued	123	C		945.70
141	01-4-2500-000	PAYABLES - TRADE		945.70		
Invoice Description --> FISHERIES COMMITTEE JAN 1 - JUL 31, 2012						
Total :				945.70	0.00	945.70
Supplier Total :				945.70	0.00	945.70

2354	H2O ENVIRONMENTAL LTD.					
32603	01-Aug-2012	Issued	116	C		4905.60
1265	01-4-2500-000	PAYABLES - TRADE		4905.60		
Invoice Description --> SB SEWAGE ASSESSMENT						
Total :				4905.60	0.00	4905.60
Supplier Total :				4905.60	0.00	4905.60

3507	HARRIS COMPUTER SYSTEMS					
32610	01-Aug-2012	Issued	116	C		10576.11
MN00057652	01-4-2500-000	PAYABLES - TRADE		10576.11		
Invoice Description --> ANNUAL MAINTENANCE FOR CITYVIEW -SEPT 2012 - AUG 2013						
Total :				10576.11	0.00	10576.11
Supplier Total :				10576.11	0.00	10576.11

2448	HARTMAN BUSINESS.COM					
32740	22-Aug-2012	Issued	127	C		2225.44
2064246	01-4-2500-000	PAYABLES - TRADE		358.40		
Invoice Description --> BOWERS - RICOH MAINTENANCE AGREEMENT JUNE 15, 2012 TO JUNE 14, 2013						
2064254	01-4-2500-000	PAYABLES - TRADE		430.08		

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Supplier : 0001 To 9193
Trans. Date : 01-Aug-2012 To 31-Aug-2012
Cheque Date : 01-Aug-2012 To 31-Aug-2012
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Batch No. : All

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description		Debit	Credit	Amount	
2465	HETHERINGTON INDUSTRIES LTD						
32604	01-Aug-2012		BCWS - RICOH YELLOW & BLACK TONER	Issued	116	C	52.85
7758	01-4-2500-000	PAYABLES - TRADE				52.85	
		Invoice Description --> BCWS - RICOH CLOUR CARTRIDGE					
				Total :			2225.44
				Supplier Total :			2225.44
2485	HOLDER, DAN						
32692	17-Aug-2012		BCWS - BATTERY FOR SCADA	Issued	123	C	2099.50
AUG13/12	01-4-2500-000	PAYABLES - TRADE				2099.50	
		Invoice Description --> FIRE SERVICE COORDINATOR CONTRACTOR - JULY 2012					
				Total :			52.85
				Supplier Total :			52.85
2490	HOLLAND, KATHLEEN						
32693	17-Aug-2012		BCWS - BATTERY FOR SCADA	Issued	123	C	500.00
KHMIJUL/12	01-4-2500-000	PAYABLES - TRADE				500.00	
		Invoice Description --> SB MANAGER MILEAGE JULY 2012					
				Total :			500.00
				Supplier Total :			500.00
2491	HOLLAND KATHLEEN (PETTY CASH)						
32694	17-Aug-2012		BCWS - BATTERY FOR SCADA	Issued	123	C	468.29
PCJUL31/12	01-4-2500-000	PAYABLES - TRADE				468.29	
		Invoice Description --> SB - SECURITY \$296.49, SEWAGE \$102.38, TRANS \$69.42					
				Total :			468.29
				Supplier Total :			468.29
2690	INSURANCE CORPORATION OF B.C.						
32695	17-Aug-2012		BCWS - BATTERY FOR SCADA	Issued	123	C	322.00
SBPUMP	01-4-2500-000	PAYABLES - TRADE				322.00	
		Invoice Description --> SB PUMPER TRUCK INSURANCE (CHANGED AS LEASE FULLY PAID)					
				Total :			322.00
				Supplier Total :			322.00

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Supplier : 0001 To 9193
 Trans. Date : 01-Aug-2012 To 31-Aug-2012
 Cheque Date : 01-Aug-2012 To 31-Aug-2012
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Supplier Total :				322.00	0.00	322.00
<hr/>						
2772	ISLAND FIRE PROTECTION LTD.					
332640	08-Aug-2012	Issued	120	C		256.26
7481	01-4-2500-000	PAYABLES - TRADE		128.13		
Invoice Description --> BCFVD - SCBA TESTING						
7533	01-4-2500-000	PAYABLES - TRADE		128.13		
Invoice Description --> BCFVD - SCBA TESTING						
Total :				256.26	0.00	256.26
Supplier Total :				256.26	0.00	256.26
<hr/>						
2782	ISLAND PACIFIC TELECOMMUNICATION SOLUTIONS					
332641	08-Aug-2012	Issued	120	C		259.60
8182	01-4-2500-000	PAYABLES - TRADE		259.60		
Invoice Description --> ACRD OFFICE - PHONE RECONFIG WORK						
Total :				259.60	0.00	259.60
Supplier Total :				259.60	0.00	259.60
<hr/>						
2796	JAY'S PLUMBING & HEATING LTD.					
332696	17-Aug-2012	Issued	123	C		3293.92
4919	01-4-2500-000	PAYABLES - TRADE		3293.92		
Invoice Description --> ACRD BOARD ROOM RENO - PLUMBING						
Total :				3293.92	0.00	3293.92
Supplier Total :				3293.92	0.00	3293.92
<hr/>						
2858	KGC FIRE RESCUE INC.					
332605	01-Aug-2012	Issued	116	C		672.00
232931	01-4-2500-000	PAYABLES - TRADE		672.00		
Invoice Description --> BCFVD - BUS EXTRICATION TRAINING						
Total :				672.00	0.00	672.00
Supplier Total :				672.00	0.00	672.00
<hr/>						
2893	KLEHKOOT MARINA					
332698	17-Aug-2012	Issued	123	C		642.83
10025	01-4-2500-000	PAYABLES - TRADE		642.83		
Invoice Description --> SLMP BOAT FUELD JUNE & JULY 2012						
Total :				642.83	0.00	642.83
Supplier Total :				642.83	0.00	642.83

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32606	01-Aug-2012	Issued	116	C		18320.05
1232-002	01-4-2500-000	PAYABLES - TRADE		3465.45		
Invoice Description --> BCWS - BEAVER CREEK PUMP STATION - CAPITAL						
1204-006	01-4-2500-000	PAYABLES - TRADE		14854.60		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE						
Total :				18320.05	0.00	18320.05
32697	17-Aug-2012	Issued	123	C		5460.91
0919-023	01-4-2500-000	PAYABLES - TRADE		211.68		
Invoice Description --> ALBERNI VALLEY WATER STUDY UPDATE						
1204-007	01-4-2500-000	PAYABLES - TRADE		1111.19		
Invoice Description --> BCWS - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE						
1232-003	01-4-2500-000	PAYABLES - TRADE		4138.04		
Invoice Description --> BCWS - BEAVER CREEK PUMP STATION - CAPITAL						
Total :				5460.91	0.00	5460.91
Supplier Total :				23780.96	0.00	23780.96

2890	L.B. WOODCHOPPERS LTD.					
32642	08-Aug-2012	Issued	120	C		12.12
152417	01-4-2500-000	PAYABLES - TRADE		12.12		
Invoice Description --> SLMP - FIRST AID KIT SUPPLIES						
Total :				12.12	0.00	12.12
Supplier Total :				12.12	0.00	12.12

0200	LADY ROSE MARINE SERVICES					
32673	17-Aug-2012	Issued	123	C		2525.44
LRJUL/12	01-4-2500-000	PAYABLES - TRADE		2525.44		
Invoice Description --> BAMFIELD BINS \$2030, POSTAGE \$23, BWS \$201.86						
Total :				2525.44	0.00	2525.44
Supplier Total :				2525.44	0.00	2525.44

3008	LAND TITLE AND SURVEY AUTHORITY OF B.C.					
32607	01-Aug-2012	Issued	116	C		23.90
DVC12003	01-4-2500-000	PAYABLES - TRADE		23.90		
Invoice Description --> DEVELOPMENT VARIANCE DVC12003 - MAILBACH						
Total :				23.90	0.00	23.90
Supplier Total :				23.90	0.00	23.90

3011	LANDWORKS CONSULTANTS INC					
32643	08-Aug-2012	Issued	120	C		2990.44
12020	01-4-2500-000	PAYABLES - TRADE		2990.44		
Invoice Description --> RURAL OCP'S PROJECT						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date					
Invoice No.	Account No.	Account Description		Debit	Credit	
Total :				2990.44	0.00	2990.44
Supplier Total :				2990.44	0.00	2990.44

3272 MCCONNELL, SHAWN							
32700	17-Aug-2012		Issued	123	C	3209.39	
746557	01-4-2500-000	PAYABLES - TRADE			888.38		
Invoice Description -->		JULY MILLSTREAM WATER CONTRACTOR					
746558	01-4-2500-000	PAYABLES - TRADE			2321.01		
Invoice Description -->		JULY LONG BEACH WATER CONTRACTOR					
Total :					3209.39	0.00	3209.39
Supplier Total :					3209.39	0.00	3209.39

3270 MCCOY LAKE EXCAVATING LTD							
32644	08-Aug-2012		Issued	120	C	1728.72	
2377	01-4-2500-000	PAYABLES - TRADE			647.92		
Invoice Description -->		BCWS - GORDON ROAD LEAK					
2067	01-4-2500-000	PAYABLES - TRADE			1080.80		
Invoice Description -->		BCWS - STRICK ROAD GRUBBING AND CLEARING PROJECT					
Total :					1728.72	0.00	1728.72
Supplier Total :					1728.72	0.00	1728.72
32699							
17-Aug-2012			Issued	123	C	884.80	
2394	01-4-2500-000	PAYABLES - TRADE			884.80		
Invoice Description -->		BCWS - STRICK RD MAIN LEAK					
Total :					884.80	0.00	884.80
Supplier Total :					2613.52	0.00	2613.52

3273 MCDOUGALL'S LANDSCAPING							
32608	01-Aug-2012		Issued	116	C	75.60	
2437	01-4-2500-000	PAYABLES - TRADE			75.60		
Invoice Description -->		ACRD - LANDSCAPING AT SIGN ON HIGHWAY					
Total :					75.60	0.00	75.60
Supplier Total :					75.60	0.00	75.60

3280 MCGILL & ASSOCIATES ENGINEERING						
32741	22-Aug-2012		Issued	127	C	15280.84
13907	01-4-2500-000	PAYABLES - TRADE			105.00	
Invoice Description -->		AVLF OPERATIONS & MANAGEMENT PLAN				
13914	01-4-2500-000	PAYABLES - TRADE			138.60	
Invoice Description -->		LBA WATER SYSTEM EVALUATION				
13913	01-4-2500-000	PAYABLES - TRADE			300.72	
Invoice Description -->		LBA - COVER MATERIAL SOURCING - CAPITAL				
13908	01-4-2500-000	PAYABLES - TRADE			394.80	

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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
Invoice Description --> AVLF GENERAL CONSULTING						
13911	01-4-2500-000	PAYABLES - TRADE		445.20		
Invoice Description --> SALMON BEACH SEWAGE FIELD						
13928	01-4-2500-000	PAYABLES - TRADE		628.32		
Invoice Description --> SLVFD - LAKESHORE FIREHALL SEISMIC UPGRADE						
13912	01-4-2500-000	PAYABLES - TRADE		898.80		
Invoice Description --> LBA ACCESS ROAD CULVERTS						
13906	01-4-2500-000	PAYABLES - TRADE		1044.86		
Invoice Description --> AVLF TESTING AND MONITORING PROGRAM						
13916	01-4-2500-000	PAYABLES - TRADE		1155.00		
Invoice Description --> AVLF GAS MANAGEMENT PLAN - CAPITAL						
13927	01-4-2500-000	PAYABLES - TRADE		1949.64		
Invoice Description --> HAROLD BISHOP FIREHALL SEISMIC UPGRADE						
13920	01-4-2500-000	PAYABLES - TRADE		3353.28		
Invoice Description --> WEST COAST MULTIPLEX						
13921	01-4-2500-000	PAYABLES - TRADE		4866.62		
Invoice Description --> WCLF - LEACHATE EXCURSION INVESTIGATION - CAPITAL						
Total :				15280.84	0.00	15280.84
Supplier Total :				15280.84	0.00	15280.84

3287	McLEAN & HIGGINS LTD.					
32701	17-Aug-2012	Issued	123	C		7653.12
33147	01-4-2500-000	PAYABLES - TRADE		7653.12		
Invoice Description --> SPROAT LAKE PARKS WATER UPGRADE						
Total :				7653.12	0.00	7653.12
Supplier Total :				7653.12	0.00	7653.12

3505	MFA LEASING					
AUTO56204	28-Aug-2012	Issued	130	E		2724.23
BAMFIRE56204	01-4-2500-000	PAYABLES - TRADE		2724.23		
Invoice Description --> BAMFIELD FIRE HALL LEASE PAYMENT						
Total :				2724.23	0.00	2724.23
AUTO56205	28-Aug-2012	Issued	130	E		1654.31
LBATRACT	01-4-2500-000	PAYABLES - TRADE		1654.31		
Invoice Description --> LBA TRACTOR LEASE						
Total :				1654.31	0.00	1654.31
Supplier Total :				4378.54	0.00	4378.54

3340	MINISTER OF FINANCE					
32609	01-Aug-2012	Issued	116	C		1988.00
MSPAUG12	01-4-2500-000	PAYABLES - TRADE		1988.00		
Invoice Description --> MSP PREMIUMS FOR AUGUST 2012						

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				1988.00	0.00	1988.00
Supplier Total :				1988.00	0.00	1988.00

3370 MINISTER OF FINANCE

332702	17-Aug-2012		Issued	123	C	482.96	
WSI119560/119564	01-4-2500-000	PAYABLES - TRADE			482.96		
Invoice Description --> BCWS LICENSES							
Total :					482.96	0.00	482.96
Supplier Total :					482.96	0.00	482.96

3500 MUNICIPAL FINANCE AUTHORITY

EFT-13	02-Aug-2012		Issued	132	E	11000.00	
SLPRKPAY2012	01-4-2500-000	PAYABLES - TRADE			11000.00		
Invoice Description --> SL PARKS FINAL DEBT PAYDOWN							
Total :					11000.00	0.00	11000.00
EFT-14	02-Aug-2012		Issued	132	E	55.51	
07/2012TEMP	01-4-2500-000	PAYABLES - TRADE			55.51		
Invoice Description --> TEMPORARY BORROWING INTEREST							
Total :					55.51	0.00	55.51
EFT-15	15-Aug-2012		Issued	132	E	13500.00	
SBPAY2012	01-4-2500-000	PAYABLES - TRADE			13500.00		
Invoice Description --> SB LAND DEBT PAYDOWN							
Total :					13500.00	0.00	13500.00
Supplier Total :					24555.51	0.00	24555.51

3490 MUNICIPAL PENSION PLAN

EFT-15	03-Aug-2012		Issued	125	E	7303.14	
JULY22/12 - SUPER	01-4-2500-000	PAYABLES - TRADE			7303.14		
Invoice Description --> PP ENDING JULY 22 - SUPERANNUATION							
Total :					7303.14	0.00	7303.14
EFT-16	17-Aug-2012		Issued	125	E	7425.74	
AUG5/12 - SUPER	01-4-2500-000	PAYABLES - TRADE			7425.74		
Invoice Description --> PP ENDING AUGUST 5 - SUPERANNUATION							
Total :					7425.74	0.00	7425.74
EFT-17	31-Aug-2012		Issued	133	E	7223.79	
AUG19/12 - SUPER	01-4-2500-000	PAYABLES - TRADE			7223.79		
Invoice Description --> PP ENDING AUGUST 19 - SUPERANNUATION							
Total :					7223.79	0.00	7223.79

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Supplier	Supplier Name						Amount		
Chq/Ref #	Cheque Date	Status	Batch	Medium					
Invoice No.	Account No.	Account Description		Debit	Credit				
Supplier Total :							21952.67	0.00	21952.67

3535	MUSIC BY THE SEA								
32703	17-Aug-2012	Issued	123	C			2000.00		
2012GIA	01-4-2500-000	PAYABLES - TRADE					2000.00		
Invoice Description --> 2012 GRANT IN AID									
Total :							2000.00	0.00	2000.00
Supplier Total :							2000.00	0.00	2000.00

3600	NEOPOST								
32645	08-Aug-2012	Issued	120	C			200.44		
1951657	01-4-2500-000	PAYABLES - TRADE					200.44		
Invoice Description --> NEOPOST FOLDER/STUFFER - SEPTEMBER 2012									
Total :							200.44	0.00	200.44
32704	17-Aug-2012	Issued	123	C			200.44		
1956212	01-4-2500-000	PAYABLES - TRADE					200.44		
Invoice Description --> NEOPOST FOLDER/STUFFER - OCTOBER 2012									
Total :							200.44	0.00	200.44
Supplier Total :							400.88	0.00	400.88

3622	NICKLIN WASTE DISPOSAL								
32611	01-Aug-2012	Issued	116	C			280.00		
1250	01-4-2500-000	PAYABLES - TRADE					280.00		
Invoice Description --> BCFVD - GARBAGE SERVICE APRIL TO JUNE 2012									
Total :							280.00	0.00	280.00
32646	08-Aug-2012	Issued	120	C			73.92		
4187	01-4-2500-000	PAYABLES - TRADE					73.92		
Invoice Description --> COUGAR SMITH PARK GARBAGE AUGUST TO SEPTEMBER 2012									
Total :							73.92	0.00	73.92
Supplier Total :							353.92	0.00	353.92

3640	NORTH ISLAND FILM COMMISSION								
32612	01-Aug-2012	Issued	116	C			7500.00		
2012 GIA	01-4-2500-000	PAYABLES - TRADE					7500.00		
Invoice Description --> 2012 GRANT IN AID									
Total :							7500.00	0.00	7500.00
Supplier Total :							7500.00	0.00	7500.00

3651	NORTH ISLAND LABORATORIES								
32742	22-Aug-2012	Issued	127	C			5627.04		

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Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
82663	01-4-2500-000	PAYABLES - TRADE		1363.60		
Invoice Description --> AVLF WATER TESTING						
52581	01-4-2500-000	PAYABLES - TRADE		1565.76		
Invoice Description --> AVLF WATER TESTING						
82373	01-4-2500-000	PAYABLES - TRADE		2697.68		
Invoice Description --> WCLF WATER TESTING						
Total :				5627.04	0.00	5627.04
Supplier Total :				5627.04	0.00	5627.04

2010 OUGHTRED COFFEE & TEA LTD.						
32738	22-Aug-2012		Issued	127	C	100.48
64287	01-4-2500-000	PAYABLES - TRADE			100.48	
Invoice Description --> OFFICE SUPPLIES						
Total :				100.48	0.00	100.48
Supplier Total :				100.48	0.00	100.48

3779 OWL CUSTOM WOODWORKS						
32613	01-Aug-2012		Issued	116	C	2240.00
181918	01-4-2500-000	PAYABLES - TRADE			2240.00	
Invoice Description --> OFFICE RENOVATIONS - BOARD ROOM KITCHENETTE DEPOSIT						
Total :				2240.00	0.00	2240.00
Supplier Total :				2240.00	0.00	2240.00

5463 P. TORFS CONTRACTING,						
32723	17-Aug-2012		Issued	123	C	5424.16
76	01-4-2500-000	PAYABLES - TRADE			5424.16	
Invoice Description --> AVLF - TIPPIN BINS SIDEWALK EXTENSION						
Total :				5424.16	0.00	5424.16
Supplier Total :				5424.16	0.00	5424.16

4010 PETRO CANADA						
32647	08-Aug-2012		Issued	120	C	759.77
PCJULY12	01-4-2500-000	PAYABLES - TRADE			759.77	
Invoice Description --> FUEL RD VEHICLES						
Total :				759.77	0.00	759.77
Supplier Total :				759.77	0.00	759.77

3984 PHOENIX HOUSE						
32615	01-Aug-2012		Issued	116	C	78917.74
2012GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE			78917.74	
Invoice Description --> HOMELESSNESS GRANT FUNDING 2012						

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Bank : 1 To 3
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 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name		Status	Batch	Medium	Amount		
Chq/Ref #	Cheque Date							
Invoice No.	Account No.	Account Description			Debit	Credit		
Total :						78917.74	0.00	78917.74
Supplier Total :						78917.74	0.00	78917.74

4041	PITNEY BOWES							
332743	22-Aug-2012		Issued	127	C	303.55		303.55
757199168284	01-4-2500-000	PAYABLES - TRADE				303.55		
Invoice Description -->		BCWS - POSTAGE MACHINE LEASE						
Total :						303.55	0.00	303.55
Supplier Total :						303.55	0.00	303.55

4040	PITNEYWORKS							
332616	01-Aug-2012		Issued	116	C	131.34		131.34
BCWS-LEASEJUL12	01-4-2500-000	PAYABLES - TRADE				131.34		
Invoice Description -->		BCWS - POSTAGE MACHINE LEASE - 6100-9000-1165-6284						
Total :						131.34	0.00	131.34
Supplier Total :						131.34	0.00	131.34

3834	PORT ALBERNI CENTENNIAL COMMITTEE							
332705	17-Aug-2012		Issued	123	C	9124.00		9124.00
2012GIA	01-4-2500-000	PAYABLES - TRADE				9124.00		
Invoice Description -->		2012 GRANT IN AID						
Total :						9124.00	0.00	9124.00
Supplier Total :						9124.00	0.00	9124.00

3789	PORT ALBERNI SHELTER SOCIETY							
332614	01-Aug-2012		Issued	116	C	76440.00		76440.00
2012GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE				76440.00		
Invoice Description -->		HOMELESSNESS GRANT FUNDING 2012						
Total :						76440.00	0.00	76440.00
Supplier Total :						76440.00	0.00	76440.00

4260	PORT ALBERNI VICTIM SERVICES SOCIETY							
332709	17-Aug-2012		Issued	123	C	11000.00		11000.00
2012GIA	01-4-2500-000	PAYABLES - TRADE				11000.00		
Invoice Description -->		2012 GRANT IN AID						
Total :						11000.00	0.00	11000.00
Supplier Total :						11000.00	0.00	11000.00

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Cheque No. : All
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Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32617	01-Aug-2012	Issued	116	C		1411.20
1	01-4-2500-000	PAYABLES - TRADE		1411.20		
Invoice Description --> SLMP - PROMOTIONAL VIDEO						
Total :				1411.20	0.00	1411.20
Supplier Total :				1411.20	0.00	1411.20
4180	PUROLATOR COURIER SERVICE					
32707	17-Aug-2012	Issued	123	C		26.50
417277634	01-4-2500-000	PAYABLES - TRADE		26.50		
Invoice Description --> POSTAGE						
Total :				26.50	0.00	26.50
Supplier Total :				26.50	0.00	26.50
4187	QUALITY FOODS-PORT ALBERNI					
32744	22-Aug-2012	Issued	127	C		61.59
64 045991	01-4-2500-000	PAYABLES - TRADE		61.59		
Invoice Description --> OFFICE EXPENSES						
Total :				61.59	0.00	61.59
Supplier Total :				61.59	0.00	61.59
4220	RAYNER & BRACHT LTD					
32649	08-Aug-2012	Issued	120	C		2844.80
2012146	01-4-2500-000	PAYABLES - TRADE		2844.80		
Invoice Description --> BAMFIELD BIN CHARGES						
Total :				2844.80	0.00	2844.80
Supplier Total :				2844.80	0.00	2844.80
4218	RAYNER BRACHT CONSTRUCTION INC.					
32708	17-Aug-2012	Issued	123	C		28609.06
24625055	01-4-2500-000	PAYABLES - TRADE		28609.06		
Invoice Description --> LBA AIRPORT TAXIWAY PAVING						
Total :				28609.06	0.00	28609.06
Supplier Total :				28609.06	0.00	28609.06
4510	RBC ROYAL BANK VISA					
32710	17-Aug-2012	Issued	123	C		877.38
JUL25/12	01-4-2500-000	PAYABLES - TRADE		877.38		
Invoice Description --> BCFVD EQUIP \$664.08, TRAINING \$101.72, OFFICE \$33.45						
Total :				877.38	0.00	877.38

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Supplier : 0001 To 9193
Trans. Date : 01-Aug-2012 To 31-Aug-2012
Cheque Date : 01-Aug-2012 To 31-Aug-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit

Supplier Total : 877.38 0.00 877.38

4280 RECEIVER GENERAL FOR CANADA

32650	08-Aug-2012		Issued	120	C	16179.94	
PD7A - JULY22/12 D	01-4-2500-000	PAYABLES - TRADE			618.94		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING JULY 22, 2012							
PD7A - JULY22/12	01-4-2500-000	PAYABLES - TRADE			15561.00		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING JULY 22, 2012							
Total :					16179.94	0.00	16179.94

Total : 16179.94 0.00 16179.94

32745	22-Aug-2012		Issued	127	C	14798.69	
PD7A - AUG5/12 DIF	01-4-2500-000	PAYABLES - TRADE			58.81		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING AUGUST 5, 2012							
PD7A - AUG5/12	01-4-2500-000	PAYABLES - TRADE			14739.88		
Invoice Description --> TAX REMITTANCE FOR PAYROLL ENDING AUGUST 5, 2012							
Total :					14798.69	0.00	14798.69

Total : 14798.69 0.00 14798.69

Supplier Total : 30978.63 0.00 30978.63

4491 ROMPRE, SUZANNE

32651	08-Aug-2012		Issued	120	C	730.00	
SRJUL25/12	01-4-2500-000	PAYABLES - TRADE			30.00		
Invoice Description --> TAXI SERVICE FOR BOD MEETING IN BAMFIELD							
JULY1-31/12	01-4-2500-000	PAYABLES - TRADE			700.00		
Invoice Description --> JULY BAMFIELD TRANSFER STATION CONTRACTOR							
Total :					730.00	0.00	730.00

Total : 730.00 0.00 730.00

Supplier Total : 730.00 0.00 730.00

4599 SCHMIDT BOBCAT & TRUCKING LTD

32711	17-Aug-2012		Issued	123	C	11280.64	
545385	01-4-2500-000	PAYABLES - TRADE			80.64		
Invoice Description --> AVLF TIPPING BINS SAFETY RAILS							
545384	01-4-2500-000	PAYABLES - TRADE			11200.00		
Invoice Description --> AVLF TIPPING BINS SAFETY RAILS							
Total :					11280.64	0.00	11280.64

Total : 11280.64 0.00 11280.64

Supplier Total : 11280.64 0.00 11280.64

4613 SEW WEST SIGNS

32712	17-Aug-2012		Issued	123	C	85.20	
SBALDER	01-4-2500-000	PAYABLES - TRADE			85.20		
Invoice Description --> SB SIGN - STOP ALDER DUMPING							
Total :					85.20	0.00	85.20

Total : 85.20 0.00 85.20

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Supplier Total :				85.20	0.00	85.20

4645	SHAW CABLE						
32653	08-Aug-2012		Issued	120	C	263.02	
JUL9/12 - BCWS 1	01-4-2500-000	PAYABLES - TRADE			83.94		
Invoice Description --> BCWS - OFFICE INTERNET - 6038 BEAVER CREEK ROAD - AUGUST 2012							
JUL9/12 - BCWS 2	01-4-2500-000	PAYABLES - TRADE			89.54		
Invoice Description --> BCWS - INTERNET 7656 BEAVER CREEK ROAD - AUGUST 2012							
JUL9/12 - BCWS 3	01-4-2500-000	PAYABLES - TRADE			89.54		
Invoice Description --> BCWS - INTERNET 5150 DARNLEY ROAD - AUGUST 2012							
Total :					263.02	0.00	263.02

32713	17-Aug-2012		Issued	123	C	303.29	
AUG6/12	01-4-2500-000	PAYABLES - TRADE			89.54		
Invoice Description --> BCVFD - INTERNET SERVICE							
JUL28/12	01-4-2500-000	PAYABLES - TRADE			100.69		
Invoice Description --> ACRD OFFICE - COMPUTER BROADBAND							
AUG9/12	01-4-2500-000	PAYABLES - TRADE			113.06		
Invoice Description --> ACRD OFFICE - COMPUTER BROADBAND							
Total :					303.29	0.00	303.29

32746	22-Aug-2012		Issued	127	C	453.25	
AUG9/12 - BCWS 1	01-4-2500-000	PAYABLES - TRADE			83.94		
Invoice Description --> BCWS - OFFICE INTERNET - 6038 BEAVER CREEK ROAD - SEPTEMBER 2012							
AUG9/12 - BCWS 2	01-4-2500-000	PAYABLES - TRADE			89.54		
Invoice Description --> BCWS - INTERNET 7656 BEAVER CREEK ROAD - SEPTEMBER 2012							
AUG9/12 - BCWS 3	01-4-2500-000	PAYABLES - TRADE			89.54		
Invoice Description --> BCWS - INTERNET 5150 DARNLEY ROAD - SEPTEMBER 2012							
JUL24/12	01-4-2500-000	PAYABLES - TRADE			89.54		
Invoice Description --> BCWS - 7702 SPORTSMAN RD PUMPHOUSE - AUGUST 2012							
JULY27/12	01-4-2500-000	PAYABLES - TRADE			100.69		
Invoice Description --> BCWS - KITSUKSIS PUMPHOUSE - AUGUST 2012							
Total :					453.25	0.00	453.25

Supplier Total :				1019.56	0.00	1019.56
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4611	SHRED-IT INC. - c/o V7429C						
32652	08-Aug-2012		Issued	120	C	151.87	
9000240725	01-4-2500-000	PAYABLES - TRADE			151.87		
Invoice Description --> BCWS - SHREDDING							
Total :					151.87	0.00	151.87
Supplier Total :					151.87	0.00	151.87

4723	SMITTY'S					
32654	08-Aug-2012		Issued	120	C	241.92
296609	01-4-2500-000	PAYABLES - TRADE			241.92	

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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Invoice Description --> BCVFD - LOW SLOPE RESCUE						
Total :				241.92	0.00	241.92
Supplier Total :				241.92	0.00	241.92

4725	SOFTCHOICE CORPORATION					
32655	08-Aug-2012	Issued	120	C	557.58	
3093829	01-4-2500-000	PAYABLES - TRADE		557.58		
Invoice Description --> COMPUTER EXPENSE - NORTON ANTI VIRUS 2012 (ENDPOINT RENEWAL)						
Total :				557.58	0.00	557.58
Supplier Total :				557.58	0.00	557.58

4728	SONBIRD REFUSE & RECYCLING LTD.					
32656	08-Aug-2012	Issued	120	C	18656.06	
13338	01-4-2500-000	PAYABLES - TRADE		18656.06		
Invoice Description --> JULY WC GARBAGE & RECYCLING						
Total :				18656.06	0.00	18656.06
Supplier Total :				18656.06	0.00	18656.06

4752	SOUTHSIDE AUTO SUPPLY LTD.					
32657	08-Aug-2012	Issued	120	C	201.59	
413246	01-4-2500-000	PAYABLES - TRADE		-33.60		
Invoice Description --> LBA - CREDIT MEMO - CORE RETURN						
416422	01-4-2500-000	PAYABLES - TRADE		28.85		
Invoice Description --> LBA - AUTOMOTIVE REPAIR PARTS						
416123	01-4-2500-000	PAYABLES - TRADE		206.34		
Invoice Description --> LBA - AUTO REPAIR & MAINTENANCE						
Total :				201.59	0.00	201.59
Supplier Total :				201.59	0.00	201.59

4760	SPROAT LAKE VOL. FIRE DEPARTMENT					
32714	17-Aug-2012	Issued	123	C	100000.00	
2012OPADV	01-4-2500-000	PAYABLES - TRADE		100000.00		
Invoice Description --> 2012 ADVANCE ON OPERATING FUNDS						
Total :				100000.00	0.00	100000.00
Supplier Total :				100000.00	0.00	100000.00

4785	STEWART MCDANNOLD STUART				
32715	17-Aug-2012	Issued	123	C	3391.53
61778	01-4-2500-000	PAYABLES - TRADE		226.96	
Invoice Description --> LEGAL FEES					
61777	01-4-2500-000	PAYABLES - TRADE		460.43	

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Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
	Invoice Description -->	LEGAL FEES			
61779	01-4-2500-000	PAYABLES - TRADE		2704.14	
	Invoice Description -->	LEGAL FEES			
Total :				3391.53	0.00
Supplier Total :				3391.53	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
4885	SUN COAST WASTE SERVICES				
32658	08-Aug-2012		Issued	120	C
94445	01-4-2500-000	PAYABLES - TRADE		24223.44	24223.44
	Invoice Description -->	JULY AV RECYCLING CONTRACT			
Total :				24223.44	0.00
Supplier Total :				24223.44	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
5410	TD VISA				
32722	17-Aug-2012		Issued	123	C
AUG7/12	01-4-2500-000	PAYABLES - TRADE		3014.41	3014.41
	Invoice Description -->	TRAVEL \$128.92, OFFICE \$1161.34, DIR TRAVEL \$1506			
Total :				3014.41	0.00
Supplier Total :				3014.41	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
4984	TELUS				
32659	08-Aug-2012		Issued	120	C
JULY7/12 - 1	01-4-2500-000	PAYABLES - TRADE		374.44	374.44
	Invoice Description -->	BCWS - OFFICE FAX & PHONES			
Total :				374.44	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
32748	22-Aug-2012		Issued	127	C
AUG7/12	01-4-2500-000	PAYABLES - TRADE		364.35	2893.33
	Invoice Description -->	BCWS - OFFICE FAX & PHONES			
AUG9/12	01-4-2500-000	PAYABLES - TRADE		2528.98	
	Invoice Description -->	ACRD CONSOLIDATED			
Total :				2893.33	0.00
Supplier Total :				3267.77	0.00

Supplier	Supplier Name	Status	Batch	Medium	Amount
Chq/Ref #	Cheque Date				
Invoice No.	Account No.	Account Description		Debit	Credit
4983	TELUS MOBILITY (BC)				
32747	22-Aug-2012		Issued	127	C
SBAUG13/12	01-4-2500-000	PAYABLES - TRADE		222.54	1123.64
	Invoice Description -->	SALMON BEACH CELL PHONE			
AUG1/12	01-4-2500-000	PAYABLES - TRADE		280.60	
	Invoice Description -->	BCWS - CELL PHONES			
020322435139	01-4-2500-000	PAYABLES - TRADE		620.50	
	Invoice Description -->	ACRD CELLPHONES			

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Batch No. : All

Supplier	Supplier Name						Amount		
Chq/Ref #	Cheque Date	Status	Batch	Medium					
Invoice No.	Account No.	Account Description		Debit	Credit				
Total :							1123.64	0.00	1123.64
Supplier Total :							1123.64	0.00	1123.64

2649	THE INK SPOT								
32639	08-Aug-2012	Issued	120	C			141.09		
12-9804	01-4-2500-000	PAYABLES - TRADE			141.09				
Invoice Description --> OFFICE SUPPLIES - RAINWRIGHT PAPER									
Total :							141.09	0.00	141.09
Supplier Total :							141.09	0.00	141.09

5001	TIGERTEL COMMUNICATIONS INC.								
32660	08-Aug-2012	Issued	120	C			93.74		
120721539101	01-4-2500-000	PAYABLES - TRADE			93.74				
Invoice Description --> SLMP CALL IN SERVICE									
Total :							93.74	0.00	93.74
Supplier Total :							93.74	0.00	93.74

5069	TOTAL DELIVERY SYSTEMS								
32661	08-Aug-2012	Issued	120	C			117.42		
140073	01-4-2500-000	PAYABLES - TRADE			117.42				
Invoice Description --> POSTAGE \$69.88, SB WATER \$34.94									
Total :							117.42	0.00	117.42
32750	22-Aug-2012	Issued	127	C			157.76		
140638	01-4-2500-000	PAYABLES - TRADE			157.76				
Invoice Description --> POSTAGE									
Total :							157.76	0.00	157.76
Supplier Total :							275.18	0.00	275.18

5109	TRAX DEVELOPMENTS LTD								
32716	17-Aug-2012	Issued	123	C			2508.80		
AUG10/12	01-4-2500-000	PAYABLES - TRADE			2508.80				
Invoice Description --> SB REVIEW OF SEWAGE SYSTEM DESIGN									
Total :							2508.80	0.00	2508.80
Supplier Total :							2508.80	0.00	2508.80

5114	TRINEX INTERNET SOLUTIONS INC								
32662	08-Aug-2012	Issued	120	C			448.00		
5804	01-4-2500-000	PAYABLES - TRADE			448.00				
Invoice Description --> AUGUST 2012 WEBSITE MAINTENANCE									

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Cheque Date : 01-Aug-2012 To 31-Aug-2012
Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				448.00	0.00	448.00
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Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5186	UCLUELET RENT-IT CENTER					
32718	17-Aug-2012		Issued	123	C	1545.60
13546	01-4-2500-000	PAYABLES - TRADE			1545.60	
Invoice Description --> SALMON BEACH - GARBAGE						
Total :				1545.60	0.00	1545.60
Supplier Total :				1545.60	0.00	1545.60

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5195	UNISERVE COMMUNICATIONS CORPORATION					
32751	22-Aug-2012		Issued	127	C	39.08
000502023-2012072	01-4-2500-000	PAYABLES - TRADE			39.08	
Invoice Description --> AUGUST 2012 WCLF & BWS INTERNET SERVICE						
Total :				39.08	0.00	39.08
Supplier Total :				39.08	0.00	39.08

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5279	VAN ISLE FORD SALES LTD.					
32720	17-Aug-2012		Issued	123	C	91.45
RH16564	01-4-2500-000	PAYABLES - TRADE			91.45	
Invoice Description --> FORD RANGER MAINTENANCE						
Total :				91.45	0.00	91.45
Supplier Total :				91.45	0.00	91.45

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5278	VANCOUVER ISLAND PUBLISHING GROUP A/R					
32663	08-Aug-2012		Issued	120	C	2894.53
252416	01-4-2500-000	PAYABLES - TRADE			59.79	
Invoice Description --> ADVERTISING - SALMON BEACH SEWAGE FIELD						
168	01-4-2500-000	PAYABLES - TRADE			105.37	
Invoice Description --> ADVERTISING - CHANGE OF MEETING - GENERAL						
353	01-4-2500-000	PAYABLES - TRADE			105.37	
Invoice Description --> ADVERTISING - CHANGE OF MEETING - GENERAL						
264	01-4-2500-000	PAYABLES - TRADE			131.71	
Invoice Description --> ADVERTISING - SLOCP						
301	01-4-2500-000	PAYABLES - TRADE			131.71	
Invoice Description --> ADVERTISING - SLOCP						
251000	01-4-2500-000	PAYABLES - TRADE			178.43	
Invoice Description --> ADVERTISING - KITSUKSIS RESERVOIR - GAS TAX INITIATIVE						
000000087	01-4-2500-000	PAYABLES - TRADE			195.69	
Invoice Description --> ADVERTISING - AUDITED FINANCIAL STATEMENTS						
252401	01-4-2500-000	PAYABLES - TRADE			313.00	
Invoice Description --> ADVERTISING - SALMON BEACH SEWAGE FIELD						

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Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount
Invoice No.	Account No.	Account Description	Debit	Credit			
251707	01-4-2500-000	PAYABLES - TRADE	474.88				
Invoice Description --> LBA ACCESS ROAD CULVERT							
00000042	01-4-2500-000	PAYABLES - TRADE	1198.58				
Invoice Description --> ADVERTISING - PLANNING - BEAUFORT PUBLIC HEARING							
Total :			2894.53	0.00	2894.53		
32719	17-Aug-2012			Issued	123	C	105.37
PEND00000398	01-4-2500-000	PAYABLES - TRADE	105.37				
Invoice Description --> BCWS ADVERTISING							
Total :			105.37	0.00	105.37		
Supplier Total :			2999.90	0.00	2999.90		

5287 VANCOUVER ISLAND REGIONAL LIBRARY

32752	22-Aug-2012			Issued	127	C	89007.00
3RDQTR2012	01-4-2500-000	PAYABLES - TRADE	89007.00				
Invoice Description --> 3RD QUARTER LIBRARY LEVY 2012							
Total :			89007.00	0.00	89007.00		
Supplier Total :			89007.00	0.00	89007.00		

5454 WATSON, ERICA

32619	01-Aug-2012			Issued	116	C	175.00
EWJULY27/12	01-4-2500-000	PAYABLES - TRADE	175.00				
Invoice Description --> BOARD MEMBERS PHOTO SHOOT							
Total :			175.00	0.00	175.00		
Supplier Total :			175.00	0.00	175.00		

5468 WEST COAST AQUATIC

32724	17-Aug-2012			Issued	123	C	17000.00
2012GIA	01-4-2500-000	PAYABLES - TRADE	17000.00				
Invoice Description --> 2012 GRANT IN AID							
Total :			17000.00	0.00	17000.00		
Supplier Total :			17000.00	0.00	17000.00		

5501 WEST COAST COMMUNITY RESOURCES SOCIETY

32620	01-Aug-2012			Issued	116	C	24640.00
2012GRANT-VIHA	01-4-2500-000	PAYABLES - TRADE	24640.00				
Invoice Description --> HOMELESSNESS GRANT FUNDING 2012							
Total :			24640.00	0.00	24640.00		

32726	17-Aug-2012			Issued	123	C	5000.00
2012GIA	01-4-2500-000	PAYABLES - TRADE	5000.00				
Invoice Description --> 2012 GRANT IN AID							

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Cheque No. : All
Batch No. : All

Bank : 1 To 3
Status : All
Medium :
M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
Total :				5000.00	0.00	5000.00
Supplier Total :				29640.00	0.00	29640.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5471	WEST COAST INLAND SEARCH & RESCUE SOCIETY					
332725	17-Aug-2012	Issued	123	C	6000.00	
2012GIA	01-4-2500-000	PAYABLES - TRADE		6000.00		
Invoice Description --> 2012 GRANT IN AID						
Total :				6000.00	0.00	6000.00
Supplier Total :				6000.00	0.00	6000.00

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5481	WESTCOAST HOME HARDWARE LTD					
332665	08-Aug-2012	Issued	120	C	35.82	
64397	01-4-2500-000	PAYABLES - TRADE		35.82		
Invoice Description --> SLMP - SUPPLIES						
Total :				35.82	0.00	35.82
Supplier Total :				66.59	0.00	66.59
332753	22-Aug-2012	Issued	127	C	30.77	
64188	01-4-2500-000	PAYABLES - TRADE		30.77		
Invoice Description --> SLMP - SUPPLIES						
Total :				30.77	0.00	30.77
Supplier Total :				66.59	0.00	66.59

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5537	WINDSOR PLYWOOD (UCLUELET)					
332754	22-Aug-2012	Issued	127	C	971.31	
78573A	01-4-2500-000	PAYABLES - TRADE		17.92		
Invoice Description --> SALMON BEACH - SECURITY						
78549A	01-4-2500-000	PAYABLES - TRADE		21.75		
Invoice Description --> SALMON BEACH - SECURITY						
78921A	01-4-2500-000	PAYABLES - TRADE		931.64		
Invoice Description --> SALMON BEACH - SECURITY						
Total :				971.31	0.00	971.31
Supplier Total :				971.31	0.00	971.31

Supplier	Supplier Name	Status	Batch	Medium	Amount	
Chq/Ref #	Cheque Date			Debit	Credit	
Invoice No.	Account No.	Account Description				
5543	WL SOLUTIONS LTD					
332666	08-Aug-2012	Issued	120	C	1170.40	
1923	01-4-2500-000	PAYABLES - TRADE		1170.40		
Invoice Description --> BWS WATER SYSTEM CONTROL SYSTEMS REPORT \$950, BCWS CONTROL PROG ERRORS \$						
Total :				1170.40	0.00	1170.40
Supplier Total :				1170.40	0.00	1170.40

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Supplier : 0001 To 9193
Trans. Date : 01-Aug-2012 To 31-Aug-2012
Cheque Date : 01-Aug-2012 To 31-Aug-2012
Cheque No. : All
Batch No. : All

Supplier	Supplier Name					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32755	22-Aug-2012	Issued	127	C		55.99
I-01470817	01-4-2500-000	PAYABLES - TRADE		55.99		
Invoice Description --> LBA WIRELESS INTERNET AUGUST 2012						
Total :				55.99	0.00	55.99
Supplier Total :				55.99	0.00	55.99

5183	Yuu-thlu-ilth-aht GOVERNMENT					
Chq/Ref #	Cheque Date	Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description		Debit	Credit	
32717	17-Aug-2012	Issued	123	C		367.50
1213-22	01-4-2500-000	PAYABLES - TRADE		367.50		
Invoice Description --> JULY 11/12 BOARD MEETING EXPENSES						
Total :				367.50	0.00	367.50
Supplier Total :				367.50	0.00	367.50

Total Computer Paid :	<u>1,300,610.22</u>	Total EFT PAP :	<u>50,886.72</u>	Total Paid :	<u>1,351,496.94</u>
Total Manually Paid :	<u>0.00</u>	Total EFT File Transfer :	<u>0.00</u>		



REQUEST FOR DECISION

To: Board of Directors

From: Andy Daniel, Manager of Environmental Services

Meeting Date: September 12, 2012

Subject: Bamfield Transfer Station Share Shed

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors award the contract to Adelhardt Concrete Plus Construction for the amount of \$20,720.00 including HST to build a Share Shed at the Bamfield Transfer Station.

Summary:

The community of Bamfield currently has a transfer station where residents take their garbage and recycling. The transfer station caretaker and residents have requested that there be a share shed built at the station. This shed will be an enclosed building on a cement slab where people can bring items that can be reused. A request for quotes was advertised and two quotes were received:

Valmor Enterprises - \$27,867.84
Adelhardt Concrete Plus Construction - \$20,720.00

Time Requirements – Staff & Elected Officials:

The ACRD Building Inspector will carry out the proper permitting and inspection procedures for this project.

Financial:

There was only \$16,069.00 budgeted in the 2012 – 2016 Financial Plan, therefore an additional \$4,000.00 of capital reserve money will be required if the Board wishes to complete this project. It is estimated that there will be \$2,600,000.00 remaining in the reserve fund at the end of the year, therefore staff does not have any concerns about increasing the budget for the share shed.

Submitted by: 

Andy Daniel, Manager of Environmental Services

Approved by: 

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Wendy Thomson, Manager of Administrative Services
& Teri Fong, Manager of Finance

Meeting Date: August 22, 2012

Subject: **BYLAW E1055, WEST COAST MULTIPLEX LOCAL SERVICE AREA ESTABLISHMENT**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give three readings to Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012.

Desired Outcome:

The West Coast Multiplex Society has requested the Regional District to conduct a referendum this fall on the proposal of the construction and operation of a Multiplex facility on the West Coast. An establishing bylaw is required to create a service and conduct a referendum.

Background:

As reported at the August 8th Board of Directors meeting, the Regional District is considering the establishment of a new service to enable the construction and operation of a multiplex facility on the West Coast. The proposed facility would include a regulation size ice surface and multipurpose room for fitness purposes. The proposed facility is to be located on land to be provided by the Regional District on the Long Beach Airport lands. The proposed site is in proximity to the Long Beach Golf Course, complementing existing facilities, leading to possible shared resources without compromising either operation.

The West Coast Multiplex Society proposes to raise all the funds required to construct the facility. The Society plans to commence fundraising for construction costs upon a successful referendum. The Regional District would own and operate the facility, therefore the referendum will be for the operating costs only.

The process for the ACRD Board to adopt the establishing bylaw for this service is as follows:

- a. Three readings of the bylaw by the ACRD Board;
- b. Forward the bylaw for approval by the Inspector of Municipalities;
- c. Once approved, the ACRD then must obtain assent of the electors by referendum (the ACRD must go to referendum within 80 days of Inspector approval) – Proposed date for referendum in Saturday, November 17, 2012.
- d. If assent of the electors is received (referendum passes), the ACRD Board can adopt the Bylaw.

Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012

The participating areas in the proposed local service area are; Area “C” (Long Beach), District of Tofino, District of Ucluelet and Yuułu?it?atḥ Government.

Attached please find a copy of Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 for consideration of three readings by the ACRD Board of Directors.

Time Requirements – Staff & Elected Officials:

Substantial staff time will be required to arrange and conduct the referendum. If the referendum passes, the Regional District will be responsible for the application and administration of grants, design, tendering, construction, operation and maintenance. This will require tremendous staff resources.

Financial:

The Multiplex Feasibility Report conducted by Recreation Excellence in 2008 was reviewed when estimating the annual operating expenditures but because it was created for a pool/arena combination it was hard to breakdown the recommended million dollar budget. Therefore, consultation has occurred with Gold River and Port McNeill regarding their operating budgets as their facilities are of similar size to the proposed Multiplex. The annual operating requisition for each of the two facilities is between \$270,000 and \$350,000. Staff then consulted with Scott Kenny of the City of Port Alberni and he agreed that these estimates would be reasonable for our proposed facility.

Staff estimates the annual tax requisition to be \$350,000 or \$0.19 per \$1,000 of taxable land and improvements but has set the maximum in this bylaw as \$450,000 or \$0.25 per \$1,000 of taxable land and improvements as we need to provide adequate room for the projected increase in expenditures over the coming years.

As with all of the Regional District budgets, the operating budget for the Multiplex facility will be subject to a public input process annually.

The 2012 Regional District Financial Plan includes \$7,500 to conduct the referendum.

Policy or Legislation:

This bylaw conforms with requirements in the *Local Government Act* and *Community Charter*.

Submitted by: _____
Wendy Thomson, Manager of Administrative Services

Submitted By: _____
Teri Fong, Manager of Finance



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BYLAW NO. E1055

A bylaw to establish a service to provide for the operation of a multiplex facility on the West Coast in Electoral Area "C" (Long Beach)

WHEREAS the Alberni-Clayoquot Regional District may, by bylaw, establish and operate a service for public recreation and community use including arenas pursuant to the *Local Government Act*.

AND WHEREAS the West Coast Multiplex Society is committed to raise all the funds necessary to construct a multiplex facility on the West Coast.

AND WHEREAS the Alberni-Clayoquot Regional District has been requested to establish a service for the purpose of operating a multiplex facility on the West Coast.

AND WHEREAS the assent of the electors is required before adopting the bylaw to establish a service for the operation of a multiplex facility on the West Coast.

AND WHEREAS the Alberni-Clayoquot Regional District Board of Directors wishes to establish a service for the purpose of operating a multiplex facility on the West Coast.

AND WHEREAS the approval of the Inspector of Municipalities is required under *the Local Government Act*.

NOW THEREFORE the Board of Directors of the Alberni-Clayoquot Regional District in open meeting assembled, enact as follows:

1. Citation

This Bylaw may be cited as "Bylaw No. E1055, West Coast Multiplex Service Area Establishment, 2012."

2. Service

The service hereby established under this Bylaw is for the purpose of operating a public recreation facility for community use, including an arena.

3. Boundaries

The boundaries of the service area are shown on Schedule "A", attached to and forming part of this bylaw.

4. Participating Areas

The participants of the service established under this bylaw shall be:

- Electoral Area "C" (Long Beach)
- District of Tofino
- District of Ucluelet
- A portion of Yuułu?iŋ?ath Nation

5. Cost Recovery

As provided in section 803 of the *Local Government Act*, the annual costs of the service shall be recovered by one or more of the following:

- a. Property values taxes imposed in accordance with Division 4.3 of the *Local Government Act*;
- b. Parcel or frontage taxes imposed in accordance with Division 4.3 of the *Local Government Act*;
- c. Fees and charges imposed under section 363 [imposition of fees and charges] of the *Local Government Act*;
- d. Revenues raised by other means authorized the *Local Government Act* or another act;
- e. Revenues received by way of agreement, enterprises, gift, grant or otherwise.

6. Maximum Requisition

In accordance with section 800.1(1) (e) of the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the service is \$450,000.00 or \$0.25 per \$1,000 of taxable value of land and improvements, whichever is greater.

Read a first time this day of , 2012.

Read a second time this day of , 2012.

Read a third time this day of , 2012

Approved by the Inspector of Municipalities this day of 2012.

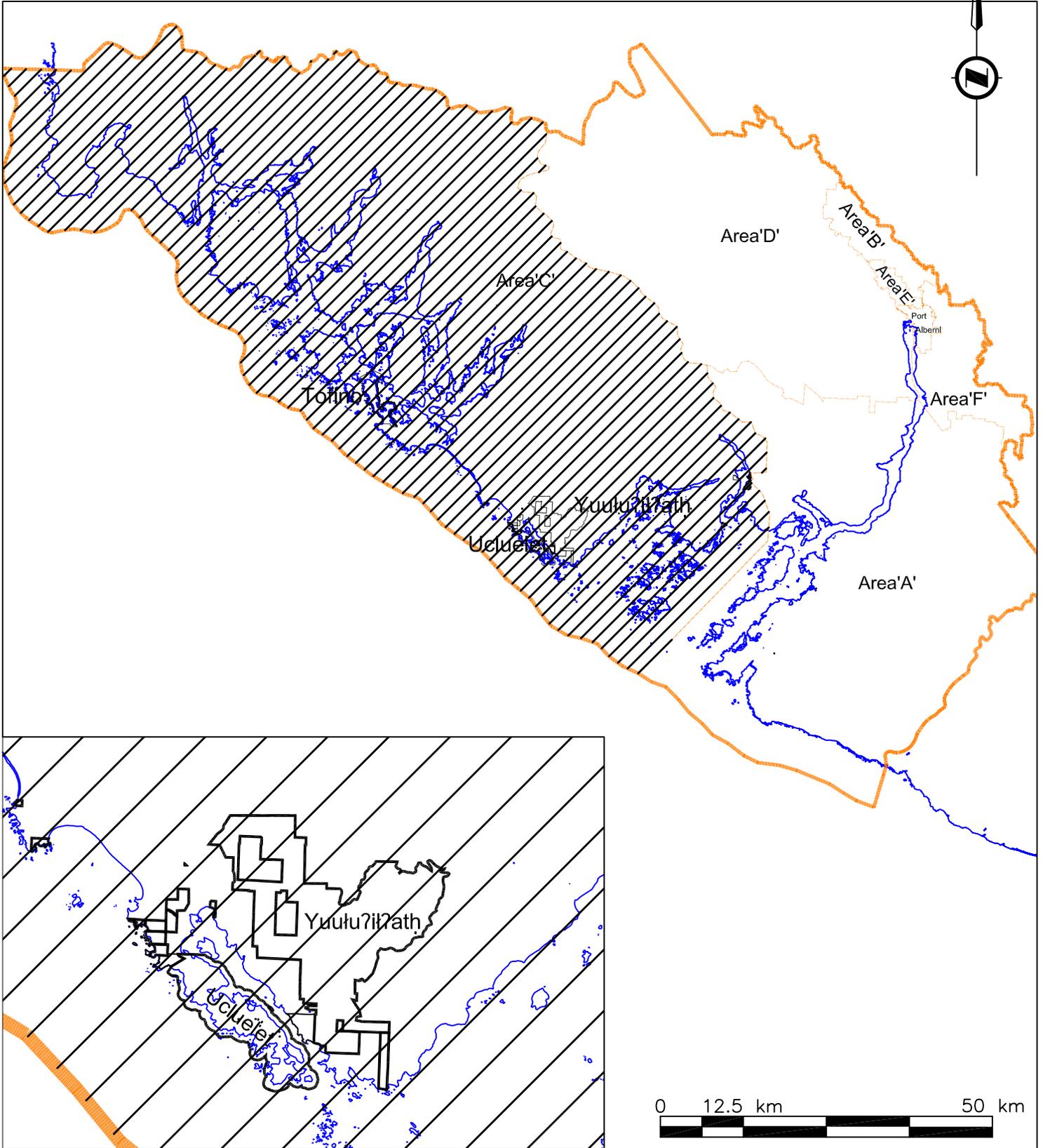
Assented to by the Electors this day of 2012.

Adopted this day of 2012.

I hereby certify this document to be
a true copy of Bylaw E1055, West Coast
Multiplex Service Area Establishment, 2012
as read a third time on , 2012.

Dated this ____ day of _____, 2012.

Schedule 'A'



 West Coast Multiplex Service Area - Electoral Area 'C', District of Tofino, District of Ucluelet and Yuułuʔiłʔatḥ Government



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors
FROM: Charity Hallberg Dodds, Planning Assistant
DATE: August 29, 2012
SUBJECT: Development Variance DVC12004 (Burmeister)

Background

On August 22, 2012 the Regional Board reviewed an application for a development variance permit relating to LOT 3, BLOCK 62, SECTION 49, CLAYOQUOT DISTRICT, PLAN 510 (1112 Front Street, Salmon Beach).

The Board recommended that this application be furthered to the next stage of the variance process. This involved notifying all property owners within 200 feet of the property which has been completed. No letters have been received to date. If any objections or responses are received prior to the September 12, 2012 Board meeting, staff will inform the Board.

This development variance permit will decrease the required rear yard setback of the Marine Recreation (MR) District from 20 feet to 10 feet to allow for the construction of a storage shed.

Recommendation

That the Regional Board pass a resolution to issue Development Variance Permit DVC12004.

Submitted by:

Charity Hallberg Dodds, Planning Assistant

DVC12004

Members: City of Port Alberni, District of Ucluelet, District of Tofino
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)



DEVELOPMENT VARIANCE PERMIT NO. DVC12004

Whereas, pursuant to Section 922 of the *Local Government Act*, a local government may by resolution, on application of a property owner, vary the provisions of a bylaw under Division 7 of Part 26 of the *Local Government Act*;

A Development Variance Permit is hereby issued to:

Name: Neal Burmeister

Address: 1112 Front Street, Salmon Beach

With respect to:

Legal Description: LOT 3, BLOCK 62, SECTION 49, CLAYOQUOT DISTRICT, PLAN 510

PID: 008-379-815

The provisions of the Regional District of Alberni-Clayoquot Bylaw No. 15, Section 143.3(7)(i), are hereby varied as follows:

- (i) Reduce the required rear yard setback of the Marine Recreation (MR) District from 20 feet to 10 feet to allow for the construction of a storage shed.

In accordance with the provision of Section 922 of the *Local Government Act*, approval of this permit was given by resolution of the Board of the Regional District of Alberni-Clayoquot on September 12, 2012.

This permit was issued under the seal of the Regional District of Alberni-Clayoquot on September 12, 2012.

Russell Dyson, CAO

Chair of the Board of Directors

DVC12004

Members: City of Port Alberni, Village of Ucluelet, District of Tofino



MEMORANDUM

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

From: Mike Irg, Manager of Planning & Development

Date: September 05, 2012

Subject: Bylaw P1278, Cherry Creek Official Community Plan

On August 17, 2012 the Regional District was notified that the Minister of Community, Sport and Cultural Development signed off on the Cherry Creek Official Community Plan, as required by Section 882 of the *Local Government Act*. This was the last required step prior to the Board adopting the bylaw.

Recommendation

That the Board adopt Bylaw P1278, the Cherry Creek Official Community Plan.

Submitted by:

Mike Irg, Manager of Planning & Development

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1278

A BYLAW TO ADOPT THE CHERRY CREEK
(ELECTORAL AREA F) OFFICIAL COMMUNITY PLAN

WHEREAS Section 876 of the *Local Government Act* empowers the Board to adopt one or more community plans for one or more areas, by bylaw;

AND WHEREAS the Board has consulted in accordance with Sections 879 and 881 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. This Bylaw is applicable to Electoral Area F (Cherry Creek) of the Regional District of Alberni-Clayoquot.
2. The community plan, including objectives, policies, and plan maps 1, 2, 2A, 3, 3A, 4, and 4A attached as Schedule "A" to this Bylaw constitutes the Official Community Plan of the area referred to in Section 1.
3. If any schedule, section, subsection, sentence, clause, or phrase of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.
4. This Bylaw may be cited as the "Regional District of Alberni-Clayoquot Cherry Creek (Electoral Area F) Official Community Plan Bylaw P1278, 2012."

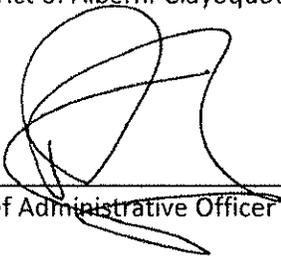
Cherry Creek Official Community Plan Bylaw No. 626 is hereby repealed.

Read a first time this 22nd day of February, 2012

Read a second time this 25th day of April, 2012

Read a third time this 13th day of June, 2012

I hereby certify this to be a true and correct copy of Bylaw P1278 as read a third time by the Board of the Regional District of Alberni-Clayoquot on this 15th day of June, 2012.



Chief Administrative Officer

Approved by the Minister of Community, Sport and Cultural Development this 16th day of August, 2012

Adopted this XXX day of XXX, 2012

Chairperson

Chief Administrative Officer



CROWN REFERRAL SUMMARY

TO: Russell Dyson, Chief Administrative Officer and
Regional Board of Directors

DATE: August 31, 2012

ACRD FILE NO.: WC12005

**FRONTCOUNTER BC
(LANDS) FILE NO.:** 1413492

APPLICANT: Western Forest Products Inc.

LEGAL DESCRIPTION: Unsurveyed foreshore or land covered by water being part of
the bed of Effingham Inlet, Clayoquot District

LOCATION: Effingham Inlet

ELECTORAL AREA: Area "C" (Long Beach)

TYPE OF APPLICATION: Temporary license of occupation for heli water drop, log
storage, and barge loading operations.

Recommendation: ACRD staff recommends approval subject to the recommendations
which were identified in the M.C. Wright and Associates report.

Length of Tenure: Less than one years

Area Size: Two sites totaling 18.25 hectares

Purpose: Log handling facilities, no buildings will be constructed.

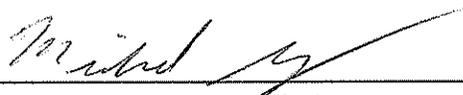
Zoning: Forest Reserve (A4) District. Harvesting, transporting, and storage of forest
resources, including log booming, dumping and storage are permitted within this

district. The proposal complies with zoning.

Relevant Planning Policy Documents: Barclay Sound Planning Strategy designates the subject area as a Resource Management (RMA) Area. Log storage/dumping are considered an appropriate use, generally compatible with the purpose and objectives of the designation and are normally permitted; often including restrictions and conditions.

Comments: A previous application was submitted, however, the area applied for overlapped the Environmental Protection Area Designation applied by the Barkley Sound Planning Strategy at the head of Effingham Inlet. This current application has been amended so the proposed storage and drop areas are within Resource Management (RMA) Area.

M.C. Wright and Associates has prepared an environmental report and recommends the sites be approved subject to following the site design and following the mitigation measures outlined in their report.

Prepared by: 
Mike Irg, Manager of Planning and Development

Russell Dyson, Chief Administrative Officer

Referral Request WC12005 / PL20120024

<p>TO Alberni Clayoquot Regional District 3008 5th Avenue, Port Alberni BC V9Y-2E3 FLNR Environment 2080A Labieux Rd, Nanaimo, BC, V9Y-6J9 FLNR Aquaculture Operations 2500 Cliff Avenue, Courtenay BC V9N-5M6 FLNR South Island District Office 4885 Cherry Creek Rd, Port Alberni, BC V9Y-8E9 BC Timber Sales- South Island 4885 Cherry Creek Rd, Port Alberni, BC V9Y-8E9 Transport Canada – Navigable Waters Protection Division 620 -800 Burrard Street Vancouver, BC V6Z-2J8 Fisheries & Oceans Canada – South Coast Division 3225 Stephenson Point Rd, Nanaimo, BC, V9T-1K3</p>	<p>Application: New <input checked="" type="checkbox"/> Amendment <input type="checkbox"/></p> <p>You are invited to comment on the following: Application for Crown land tenure. Copy of the application is attached.</p> <p>Referral responses must be received by this office 30 calendar days from date sent. If we do not hear from you by that date, we will move forward with the application process. If you require additional information on the proposal(s), please contact the applicant.</p>
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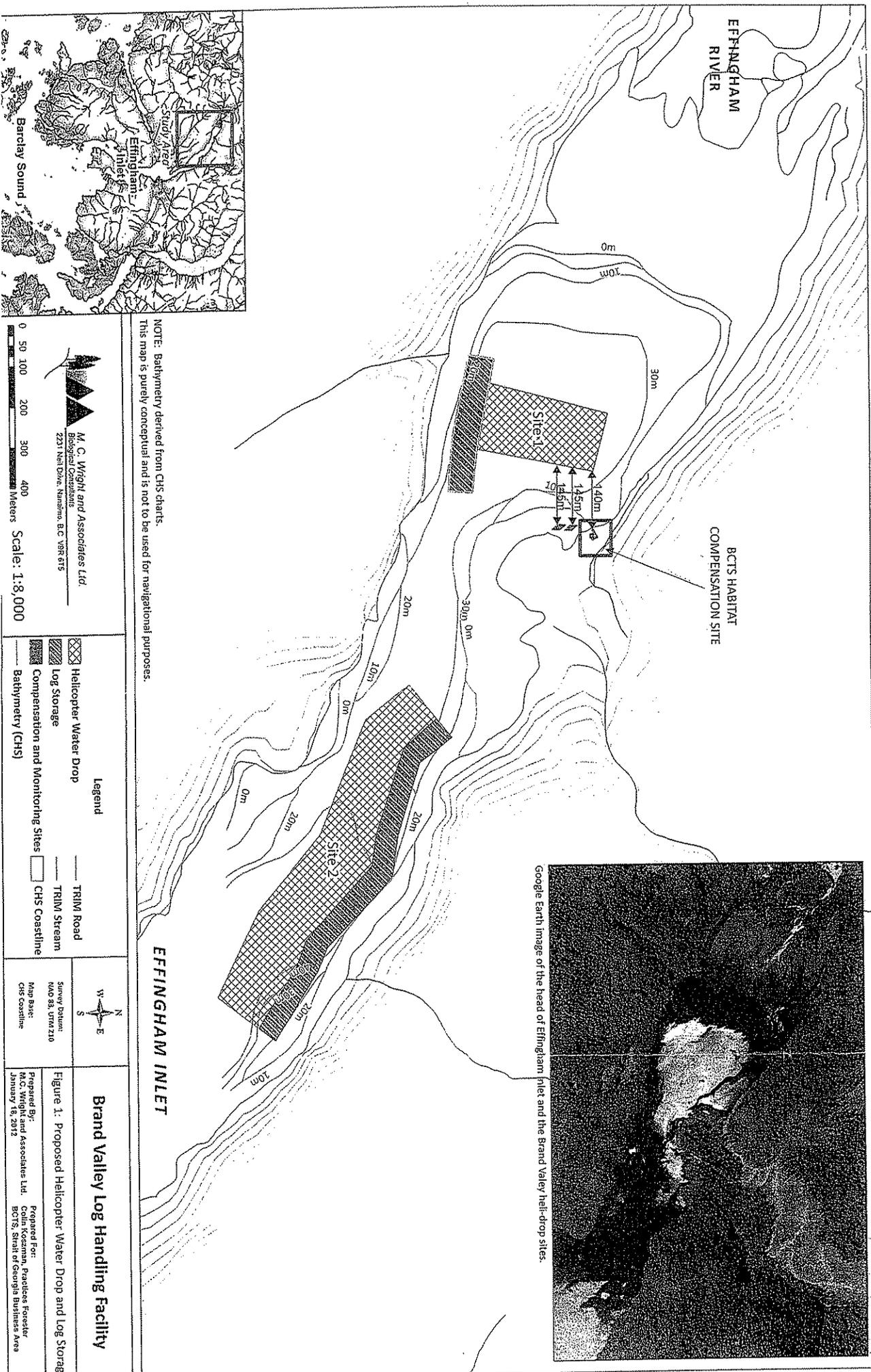
APPLICANT		
APPLICANT NAME Lawrence Edward Spencer (Represented by R. Sorensen RPF)	PHONE NUMBER 250 720 6370	DATE REFERRAL SENT <i>August 3 2012</i>
ADDRESS 2163 Motion Drive Port, Alberni, BC, V9Y 1B4	EMAIL ADDRESS rsorensen@shaw.ca	

LAND OFFICER CONTACT Heather Dun, RPF	CONTACT PHONE NUMBER 250 731 3089	LAND FILE NUMBER 1413492
LOCATION OF CROWN LAND Effingham Inlet (Near mouth of Brand Creek)	REF MAP No. 92F.005	PARCEL SIZE 18.25 ha +/-
LEGAL DESCRIPTION Area #1 (8.25 ha) Commencing at 1058868 East, 452970 North (NAD 83 Albers); 400 meters @ 15°; thence 250 meters @ 105°; thence 400 meters @ 195°; thence 250 meters @ 285° to PoC Area #2 (10.0 ha) Commencing at 1059773 East, 452687 North (NAD 83 Albers); 225 meters @ 0°; thence 380 meters @ 105°; 225 meters @ 180°; thence 380 meters @ 285° to PoC		
INTENDED LAND USE Temporary Industrial Log Handling Facility	NOTES Sites are required as log drop areas, temporary log storage, and to accommodate loading of logs onto barges during helicopter logging of Timber Sale A89036.	
PROPOSED TENURE TYPE License of Occupation or a temporary Occupancy permit	PROPOSED TERM Less than 1 year	PURPOSE See note above

RESPONSE COMMENTS:	
Please forward a copy of any concerns/requirements directly to the applicant	
1. Does the proposal relate to your agency's legislated responsibilities? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please identify the relevant legislation (including section).	
2. If the proposal proceeds, will the proponent require approval or a permit from your agency? Yes <input type="checkbox"/> No <input type="checkbox"/>	
3. Will compliance monitoring be required by your agency if the proposal goes ahead? Yes <input type="checkbox"/> No <input type="checkbox"/>	
4. If the Land application proposal is implemented, in your opinion, would public use of the area be impacted? Explain.	
For Municipal/Regional Government Use Only: Is the area for the Land application zoned for the proposed purpose? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, what is the current zoning?	
What is the estimated time required for a decision on an application to re-zone the area should the applicant wish to pursue this option?	

Referral Request

<input type="checkbox"/> Approval Supported		
<input type="checkbox"/> Approval Supported Subject To Conditions Outlined On Reverse		
<input type="checkbox"/> Approval Not Supported For Reasons Outlined On Reverse (Indicate what mitigation measures, if any, would address your concerns)		
<input type="checkbox"/> Interests Unaffected		
Signed By:	Date:	Phone No.:
Please Print:		
Please indicate which agency you are responding on behalf of:		



NOTE: Bathymetry derived from CHS charts. This map is purely conceptual and is not to be used for navigational purposes.

M. C. Wight and Associates Ltd.
 Biological Consultants
 2231 Neil Drive, Nanaimo, B.C. V9R 6T5

Scale: 1:8,000

Legend

- Helicopter Water Drop
- Log Storage
- Compensation and Monitoring Sites
- TRIM Road
- TRIM Stream
- CHS Coastline
- Bathymetry (CHS)

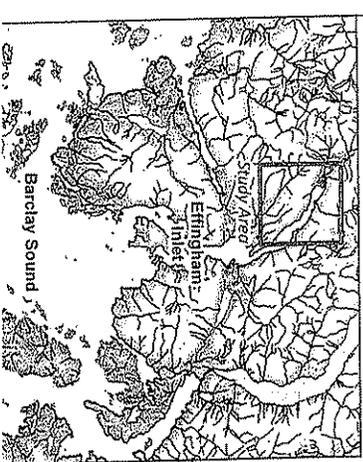
Survey Datum: NAVD 83, UTM2210
 Map Base: CHS Coastline

Brand Valley Log Handling Facility

Prepared By: M. C. Wight and Associates Ltd.
 Prepared For: Colin Kozeman, Pacesetter Forester
 BCTS, Strait of Georgia Business Area
 January 18, 2013



Google Earth Image of the head of Effingham Inlet and the Brand Valley helicopter water drop sites.



General Operation Mitigation Measures

In addition to the AWP requirements mentioned in the previous sections, the licensee commits to the following operational mitigation measures:

1. Flight paths will not be situated over active marine mammal haulouts and rookeries.
2. Flight paths will avoid tidal flats, salt marshes, eelgrass, shellfish beds, and the BCTS enhancement area as much as practicably possible.
3. As the Brand Valley helicopter log drop sites are in close proximity to the Effingham River and other known fish-bearing streams, the presence of juvenile and / or adult salmonids is likely during operations. If salmonids are observed during operations, a qualified registered professional will be notified and appropriate mitigation actions / measures will be taken. This may include suspension of in-water activities until salmonids pass through the site.
4. All log drop sites will be enclosed with a ring of double boomsticks.
5. Boomsticks will be kept offshore with stiff legs and /or anchors. Where anchors are used, anchor lines, chains, and cables will be employed such that excess line does not collect on the bed of the water body or form loops that may ensnare marine mammals. If concrete anchors are used, they will be pre-cast and cured away from the water before use to prevent seepage of potentially toxic substances.
6. Upon site decommissioning, all anchor lines, chains, and cables will be retrieved to prevent future ensnarement of marine mammals.
7. Float camps and fuel barges will be equipped with appropriate fuel storage and sewage containment or treatment facilities to prevent discharge or deleterious substances into the water.
8. An emergency spill kit and spill response plan will be kept on-site at all times.
9. Local First Nations and stake hold groups who may be affected by helicopter log drop operations will be engaged with respect to project design and operations prior to initiation. This will avoid potential impacts on their use of the fisheries resource; documentation of this process is recommended.

Conclusion and Recommendations

Based on the information provided by BCTS with respect to sites 1 and 2 of the Brand Valley helicopter log drop facility, these sites meet the criteria outlined in the Approved Work Practices (AWPs) for Helicopter Log Drop Sites in Marine Waters of British Columbia (Fisheries and Oceans Canada, 2011) (Appendix 2). Provided the successful licensee adheres to the site design and mitigation measures outlined in this document, we recommend moving forward with these sites by completing and submitting Section 1 (Notification) of a DFO Project Review application form (<http://www.pac.dfo-mpo.gc.ca/habitat/steps/praf/index-eng.htm>).

Considering Site 1 is situated in close proximity to BCTS' existing Brand Valley sedge bench compensation site, debris management within its vicinity will be crucial. While not a requirement of the BMP the use of marine debris curtains around drop pockets and log storage zones is highly recommended to ensure containment of floating wood debris.

Should you have any questions or concerns with respect to this report, please do not hesitate to contact the undersigned at (250) 753-1055.

Sincerely,



Miranda de Visser, B.Sc.
miranda.devisser@mcwrightonline.com



Michael Wright, B.Sc., R.P.Bio
mike.wright@mcwrightonline.com

M.C. Wright and Associates Ltd.
2231 Neil Drive
Nanaimo, B.C. V9R 6T5
(250) 753-1055 or (250) 591-1056
www.mcwrightonline.com

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of September 6, 2012

No.	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Feb. 9/11 WC	Meet with John Aldag, Acting Superintendant, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Lease agreement being drafted
2.	Jan. 11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/Lori	Coordinating with new website development – July 2012
3.	Feb. 6 th WC Comm	Proceed with developing a plan to identify and implement efficient, cost effective corrective actions to the high risk hazards of the water landing strip at the LB Airport before bringing forward options for future use – Advise Atleo & Tofino Air	Russell	In progress
4.	Feb. 22 nd BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	September 2012
5.	April 11 th BD	The Board adopted Bylaw A1074, Long Beach Airport Advisory Committee – Arrange appointments & first meeting of the Committee	Russell	Arranging – Letters sent out to agencies requesting appointments to the Committee
6.	June 27 th Board	Arrange a meeting of the ACRD Transportation Committee and place item (i) PA Port Authority Corr. – Improved highway access to Port Alberni on the agenda	Wendy	Scheduled for October 10 th , 10:30 am – ACRD Board Room
7.	June 27 th Board	Arrange an Electoral Area Directors Committee meeting to discuss the Request for Decision and Letter from the Cherry Creek Improvement District regarding Gas Tax Funds & Use of Gas Tax Funds	Wendy	Scheduled for September 19 th , 1:30 pm, ACRD Board Room
8.	July 11 th Board	The ACRD Board approved the cost apportionment for HFN and YG participation in general government and RHD based on net taxable values – Forward for approval by the HFN and YG Councils	Russell/ Teri	Awaiting response from Huu-ay-ahht First Nation

No.	Date	Action Item	Assigned to	Target Date/Update
9.	July 25 th Board	Review the ACRD's Purchasing/Tendering Policy and investigate options for flexibility in awarding tenders to local contractors/bidders	Russell/ Wendy	September 2012
10.	Aug. 8 th Board	The Board approved entering into the 3 year Fire Protection Services Agreement with the HUU-AY-AHT Government for the Bamfield Vol. Fire Dept. to provide fire protection services to Anacla – Forward for approval by HUU-AY-AHT Council	Wendy	Done – Agreements endorsed and signed by ACRD and HFN
11.	Aug. 8 th Board	Request a meeting at the UBCM Convention on behalf of the Toquaht Nation with the appropriate agency regarding hydro issues	Wendy	Meeting requested
12.	August 22 nd Board	Submit Director Bennett's nomination to sit on the AVICC Aquaculture Working Group	Wendy	This was to be a staff nomination – M. Irg's name has been forwarded
13.	August 22 nd Board	Forward a letter to the Ministry of Forests, Lands and Natural Resource Operations supporting the Tseshaht First Nations letter to clean up the abandoned tire dump site	Wendy	September 14 th
14.	August 22 nd Board	The Board tabled first reading of Bylaw E1055, West Coast Multiplex Local Service Area Establishment – Put on for consideration at the next meeting	Wendy	On the September 12 th Agenda for consideration of 3 Readings
15.	Aug. 22 nd Board	Forward a letter to the Thunder in the Valley thanking them for another successful event and for their work at the Alberni Valley Airport	Wendy	Done
16.	Aug. 22 nd Board	Invite the City of Port Alberni to make a presentation to the ACRD Board on the City of Port Alberni and Catalyst Paper Agreement for Wastewater Treatment Facility, Road and Land	Wendy	Presenting at the September 12 th Board of Directors Meeting
Finance Department				
17.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Investigating
18.	April 25 th BD	Draft a new Directors expense for reflecting the changes adopted in Bylaw A1066-1	Andrew	Drafting

No.	Date	Action Item	Assigned to	Target Date/Update
19.	June 27 th Board	Organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach	Teri	Arranging
20.	June 27 th Board	The Board authorized staff to apply for a permit from the Ministry of Transportation to operate the unopened ministry road dedication in Salmon Beach as a Public Square – Apply for the permit	Teri	Permit Granted
21.	July 11 th Board	Provide the ACRD Board with a list of ACRD owned assets	Teri	Fall 2012
Environmental Services Department				
22.	June 6/08	Bamfield Liquid Waste Management Infrastructure Planning Grant	Andy/ Janice	Report being finalized – being reviewed by the Director
23.	Sept. 16/09 AV	Work with City of PA Staff or Engineer on Bell Road/Stuart Ave. Water	Andy/ Janice	Grant approved – Require meeting with Director
24.	Oct. 1/09	East Bamfield Waste Transfer Site Re-use shed at Waste Transfer Site	Rob/Andy	Bids in for approval by the ACRD Boardp
25.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICET)	Andy/ Janice	Work to be completed in 2012 – In Progress
26.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
27.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Andy	Investigate with the Long Beach Airport Authority (when formed)
28.	Sept. 8/10 WC	Investigate the possibility of leasing property at the Long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
29.	Oct. 13/10 COW	Work with Tofino Air on details of their request for a new lease at the Long Beach Airport	Andy/ Janice	In Progress

No.	Date	Action Item	Assigned to	Target Date/Update
30.	Apr. 27/11 BD	Put forward to the COW the request from the Air Quality Council to: 1. Establish Alternatives to Burning & 2. Develop Guidelines for Best Burning Practices	Janice/ Rob/Andy	In Progress
31.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/Russell	Investigating options and report prepared for review with Tseshaht First Nation
32.	March 28 th BD	The Board passed a recommendation to apply through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station – Proceed with application	Janice	Application submitted – To be determined December 2012, developing short term solution to eliminate boil water advisories
33.	April 11 th BD	Investigate options for dumping land clearing debris on the West Coast	Andy/John	In Progress
34.	May 9 th BD	The Board approved applying through ICET for funding to construct a pedestrian bridge across China Creek to link Stage 1 & 2 of the Inlet Trail – Submit application	Janice	Stage II approval
35.	May 23/12 Board	The Board approved staff proceeding with option C – A new disposal field designed to accommodate a 25% to 50% increase in flows, including equalization tank, pumps & control panel for the Salmon Beach Wastewater System – proceed with project	Andy	Tender awarded – Construction proceeding
36.	June 13 th BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy/Janice	Submitted
37.	July 9 th WC Comm	Investigate options for renting out the new tractor at the Long Beach Airport to the West Coast Communities	Mark	In Progress
38.	July 25 th Board	The Board approved submitting a grant application for \$35,000 in funding to the Community Infrastructure Improvement Fund for the repair of the tennis courts and baseball field at Cougar Smith Park	Janice	Application Submitted
39.	Aug. 8 th Board	Submit C2C Forum application to host a forum with all First Nations in the region to share results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region	Janice	Submitted

No.	Date	Action Item	Assigned to	Target Date/Update
40.	Aug. 8 th Board	The Board approved awarding the Long Beach Airport Access Road Culvert Replacement tender to Gibson Bros. Contracting for a total price of \$57,935.85 – Award the contract	Andy	Construction in progress
41.	August 22 nd Board	The Board authorized the CAO and Chair to review and award the Salmon Beach Wastewater System Repair bid based on the ACRD's policies and Staff recommendations – Proceed with awarding – Proceed with awarding	Andy	Awarded
42.	August 22 nd Board	Arrange a tour for Directors of the abandoned tire site	Andy/Janice	In Progress
Planning Department				
43.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2012
44.	June 1/09	Bamfield OCP Review	Mike	Draft to APC in September
45.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
46.	n/a	Airport Zone Bylaw – AV Airport/Long Beach Airport	Mike	Ongoing
47.	n/a	Alberni Valley OCP Review	Mike	In progress
48.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
49.	Aug. 10/11 COW	Added to Action List: Provide the Bamfield Community Hall Association with information (including regulations) on building a new hall at Bamfield Centennial Park	Mike	Working with Community Hall Association
50.	March 14 th COW	Review the ACRD's procedures, timelines & bylaws for dealing with bylaw infractions and investigate possible changes for consideration by the Board	Mike/ Alex	September 2012
51.	April 11 th BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests

No.	Date	Action Item	Assigned to	Target Date/Update
52.	June 13 th BD	Investigate and report to the Board on implications of the Provincial White Papers on a Modern Building Regulatory System and Certification of Building Officials (refer to pg. 115 – 126 board agenda)	Mike	For September
53.	July 11 th Board	The Board passed a resolution instructing staff to investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate	Mike	Investigating Grants
54.	Aug. 8 th Board	The Board gave 3 readings to Bylaw PS1055-5, Building Bylaw Permit Fees – Advertise amendments in papers and then forward for final adoption by the Board	Mike	Advertising in Aug/Sept.
55.	August 22 nd Board	Advise the Comox Valley Regional District that the ACRD's interests are unaffected by referral request MISC12008 and MIS12012	Mike	Done
56.	August 22 nd Board	Ask the Agricultural Development Committee to consider conducting a tour	Mike	Tour – September 16 th
57.	August 22 nd Board	Provide the Board with backup information on noise issues and enforcement to forthcoming bylaw enforcement report	Mike	September

Issued: September 6, 2012



MEMORANDUM

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: September 6, 2012
Subject: Staff Report

In addition to day-to-day activities, Administration Staff has been working on the following since the Board of Directors meeting on August 22, 2012:

- Working with the new Coordinator on development of the Alberni-Clayoquot Health Network and Planning Committee;
- Working with the WC Multiplex society – site identification Long Beach Airport, Drafting Service Establishing Bylaw & preparations for referendum in fall of 2012;
- Agricultural Development Committee Strategic Session priorities;
- Follow-up with Ecoplan Consultants on the Huu-ay-aht First Nation and Ucluelet First Nation joining the ACRD Board on April 1, 2012; reviewing the draft tool kit;
- Completing Board Room Renovations alternate locations for July/August/September Board meetings;
- 2012 CUPE Negotiations – finalizing contract for signatures;
- Preparations for the 2012 UBCM Convention including arranging meetings with Ministers and Ministry Staff;
- Working with the Regional Fire Coordinator on updating the Volunteer Fire Department Bylaws;
- Participation in Tsunami Working Group;
- Regional Water Planning;
- Sproat Lake Marine Patrol awareness video
- Updating various ACRD lease agreements

Submitted by: _____

Wendy Thomson

Wendy Thomson, Manager of Administrative Services