



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, AUGUST 8, 2012

Char's Landing, 4815 Argyle Street, Port Alberni, BC

DIRECTORS PRESENT: Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Wayne Crowley, Alternate, Electoral Area "B" (Beaufort)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Jack, Councillor, Huu-ay-aht First Nation
John Douglas, Mayor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

REGRETS: Tony Bennett, Electoral Area "C" (Long Beach)

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Andrew McGifford, Assistant Accountant
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 pm.

2. **APPROVAL OF AGENDA**

MOVED: Director McNabb

SECONDED: Director Solda

THAT the agenda be approved as circulated.

CARRIED

3. **DECLARATIONS**

4. **ADOPTION OF MINUTES**

a. **Board of Directors Meeting – July 25, 2012**

MOVED: Director McNabb

SECONDED: Director Irving

THAT the minutes of the Board of Directors meeting held on July 25, 2012 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Sgt. Dave Paddock, Uniform Division Commander of the Port Alberni RCMP Detachment, Update regarding Issues and New Personnel

MOVED: Director McNabb

SECONDED: Director Cote

THAT Sgt. Dave Paddock from the Port Alberni RCMP Detachment be invited to address the Regional District Board.

CARRIED

Sergeant Paddock provided Directors with an update on Port Alberni RCMP Detachment staffing. He introduced new Staff Sergeant, Mike Coady. Sergeant Coady is the Acting Officer in Charge until the new Inspector arrives. Sergeant Paddock is the Uniform Division Commander. Sergeant Paddock provided an overview of RCMP activities in the region over the past several months. Traffic services have been increased during large events and festivals in the Alberni Valley including the Alberni Valley Drag Races. Several patrols are being conducted on Sproat Lake during the summer. The Port Alberni RCMP have started foot patrols in the downtown area and during community events. They have had good feedback on their foot patrol program from the community and businesses. The delegation answered questions from Directors.

b. Graham Bruce, Executive Director, Island Corridor Foundation, Update regarding Railway

MOVED: Director Jack

SECONDED: Director Douglas

THAT Mr. Graham Bruce, Chief Operating Officer and Mr. Ken McRae from Island Corridor Foundation be invited to address the Regional District Board.

CARRIED

Mr. McRae provided a brief history of the Island Corridor Foundation. The Island Corridor Foundation (ICF) is a non-profit society that was formed in 2003. The Foundation is owned 50% Regional Districts and 50% First Nations on the Island.

Mr. Bruce provided an update on the current status of the ICF. He provided an overview of federal/provincial funding for ICF. The federal government has set aside up to \$7.5 million dollars for work on the restoration of the Vancouver Island Railway between Victoria and Courtenay. The current challenge for the ICF is to come up with \$5.4 million dollars for bridge and trestle repairs. The delegation answered questions from Directors.

6. CORRESPONDENCE FOR ACTION

a. UBCM Member Release July 26, 2012 regarding request for Application for C2C

MOVED: Director Cote
SECONDED: Director Solda

THAT this correspondence be received.

CARRIED

MOVED: Director Irving
SECONDED: Director Solda

THAT the Regional District apply for Community to Community Forum funding to host a forum with all First Nations in the region to share the results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region.

CARRIED

b. Federal Electoral Boundaries Commission for BC regarding Redistribution of Federal Electoral Area Boundaries in BC

MOVED: Director Irving
SECONDED: Director Cote

THAT the Board of Directors forward a letter to the Federal Electoral Area Boundaries Commission of BC opposing the proposed amendment to the federal electoral district for the region and recommend they use the Nuu-chah-nulth boundaries for this region.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a.** Private Managed Forest Land Council regarding meetings during the UBCM Convention;
- b.** Ministry of Forests, Lands and Natural Resource Operations regarding new economic opportunities for Hupacasath First Nation;

- c. Cherry Creek Fire Department thank-you regarding their 50th year celebration;
- d. Minister of Environment regarding the ACRD's letter of support for the designation of lighthouses under the Heritage Lighthouse Protection Act;
- e. UBCM regarding Gas Tax Agreement Community Works Fund Payment and Local Government Contract Management Committee Meeting;
- f. City of Cranbrook regarding Protection of Fish Habitat in Waterways;
- g. City of New Westminster regarding Proposed Amendment to the Local Government Act;
- h. Municipal Finance Authority of BC regarding Notice of Semi-Annual Meeting of the Members;
- i. AVICC regarding Fortis BC Energy Utilities Common Rates, Amalgamation and Rate Design Application – Project No. 3698652;
- j. Island Coastal Economic Trust regarding Economic Infrastructure Capacity and Optimism Building Annual Report 2011/2012.

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors receive a – j correspondence for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Adoption of Bylaw E1054, Beaver Creek Water System Local Service Area Establishment**

MOVED: Director McNabb

SECONDED: Director Irving

THAT Bylaw No. E1054, Beaver Creek Water System Local Service Area Establishment, 2012 be adopted.

CARRIED

- b. **Request for Decision regarding Electronic Funds Transfer (EFT) Payment Policy**

MOVED: Director Solda

SECONDED: Director Irving

THAT the Board of Directors rescind the cheque signing policy dated May 26, 2004 and approve the payment processing policy to allow staff to process payments by Electronic Funds Transfer (EFT).

CARRIED

c. Request for Decision regarding Huu-ay-aht Fire Protection Services Agreement

MOVED: Director Geall

SECONDED: Director Jack

That the Board of Directors enter into a Fire Protection Services Agreement with the Huu-ay-aht Government for the Bamfield Volunteer Fire Department to provide structural fire protection to Anacla for a three year term and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the Regional District.

CARRIED

d. Memorandum regarding 2011 Annual Water Report

MOVED: Director Cote

SECONDED: Director Geall

THAT the Board of Directors receive the 2011 Annual Water Report Memorandum.

CARRIED

e. Memorandum regarding Finance Warrant No. 519

MOVED: Director Jack

SECONDED: Director Cote

THAT the Board of Directors approve Finance Warrant Number 519 in the amount of \$1,010,574.29 dated July 31, 2012.

CARRIED

f. Memorandum regarding Westcoast Multiplex Update

MOVED: Director Irving

SECONDED: Director Cote

THAT the Board of Directors receive the July 31 update from the CAO regarding the proposed Westcoast Multiplex.

CARRIED

g. Request for Decision regarding Long Beach Access Road Culvert Replacement – Tender Recommendation

MOVED: Director Irving

SECONDED: Director McNabb

THAT the Board of Directors award the Long Beach Airport Access Road Culvert Replacement tender to Gibson Bros. Contracting for the total tender price of \$57,935.85 including HST.

CARRIED

h. Memorandum regarding Bylaw PS1055-5 Building Bylaw - Building Permit Fees

MOVED: Director Cote

SECONDED: Director McNabb

THAT Bylaw PS1055-5, Building Bylaw – Building Permit Fees be read a first time.

CARRIED

MOVED: Director Geall

SECONDED: Director Jack

THAT Bylaw PS1055-5, Building Bylaw – Building Permit Fees be read a second time.

CARRIED

MOVED: Director Cote

SECONDED: Director Irving

THAT Bylaw PS1055-5, Building Bylaw – Building Permit Fees be read a third time.

CARRIED

9. PLANNING MATTERS

10. REPORTS

10.1 STAFF REPORTS

a. Staff Action Items Report - August 1, 2012

MOVED: Director Cote

SECONDED: Director Geall

THAT the Board of Directors receives the Staff Report for August 1, 2012.

CARRIED

10.2 COMMITTEE REPORTS

a. Tsunami Debris

Director Irving reported that the District of Tofino and District of Ucluelet had the opportunity to make representation with the Minister of Environment regarding environmental impacts and clean-up of tsunami debris on the West Coast. A recycling program proposal has been put forward to the Province to deal with plastics. Director Irving stressed the need to get plastics out of landfills and into a recycling program.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors receive this verbal report.

CARRIED

11. UNFINISHED BUSINESS

a. Unfinished Business

MOVED: Director McNabb
SECONDED: Director Irving

THAT the Board of Directors request a meeting at the 2012 UBCM Convention with the Minister of Education to discuss cuts to library funding.

CARRIED

MOVED: Director Cote
SECONDED: Director Irving

THAT the Board of Directors request a meeting at the 2012 UBCM Convention with the Minister of Environment regarding expansion of Fossli Park, logging concerns around Fossli Park and Karst protection.

CARRIED

MOVED: Director Cote
SECONDED: Director Geall

THAT the Board of Directors request a meeting at the 2012 UBCM Convention with the Minister of Forests Lands and Resource Operations regarding fisheries issues and recommendations coming forward from the Barkley Sound Management Group.

CARRIED

12. LATE BUSINESS

a. Late Business

MOVED: Director Cote

SECONDED: Director Solda

THAT the following be allowed for consideration as a late item: report on the Sproat Lake Water Sports Association and Invasive Species.

CARRIED

Director Cote reported that the Provincial Wakeboarding Competition is being held on Aug. 10th, 11th and 12th at Sproat Lake. There will be approximately 60 to 80 families at Sproat Lake for the event. She advised there have been noise complaints in the past, but the competition is well run and she supports the event.

Director Cote reported that the Ministry of Environment has hired a couple of students to educate the public on invasive species. The students are going around to marinas in the area to educate boaters on New Zealand mud snails and how to wash and dry their boats to stop the spread of mud snails.

13. QUESTION PERIOD

14 IN-CAMERA

MOVED: Director Solda

SECONDED: Director Irving

THAT the meeting be closed to the public to discuss matters relating to information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.

CARRIED

The meeting was closed to the public at 3:28 pm.

The meeting was re-opened to the public at 4:59 pm.

MOVED: Director Bennett

SECONDED: Director Geall

THAT the Board of Directors request a meeting with appropriate agencies at the 2012 UBCM Convention on behalf of the Toquaht Nation to discuss hydro issues.

CARRIED

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors authorize the Chairperson and Chief Administrative Officer to attend a meeting with the Island Corridor Foundation and the other four Regional District representatives regarding funding for bridge and trestle repairs and report back to the Board of Directors in open meeting.

CARRIED

15. ADJOURN

MOVED: Director Cote

SECONDED: Director Solda

THAT this meeting be adjourned at 5:00 pm.

CARRIED

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer