



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 23, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Jack, Councillor, Huu-ay-aht First Nation
John Douglas, Mayor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞵiꞵꞵath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director Solda

SECONDED: Director McNabb

THAT the agenda be approved as circulated with the addition of the following late items; appointment to AV Community Stakeholders Initiative to End Homelessness and closure of Coast Guard Station, Ucluelet.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. Board of Directors Meeting – May 9, 2012

MOVED: Director Kokura

SECONDED: Director Geall

THAT the minutes of the Board of Directors meeting held on May 9, 2012 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

6. CORRESPONDENCE FOR ACTION

- a. Correspondence April 30, 2012 from Vancouver Island Health Authority regarding request to partner with VIHA to promote and protect Community Residents from tobacco and to support resolutions from UBCM regarding revisions to the Tobacco Control Act.**

MOVED: Director Cote

SECONDED: Director Irving

THAT the Board of Directors forward a letter to VIHA thanking them for the information on tobacco control and advise that the Regional District supports VIHA strengthening tobacco controls in the region.

CARRIED

- b. Correspondence May 8, 2012 from BC Hydro regarding invitation to attend consultation on the draft Integrated Resource Plan on Tuesday, June 19, 2012.**

MOVED: Director Irving

SECONDED: Director Cote

THAT this correspondence be received and Director Geall be authorized to attend BC Hydro's Public Consultation Session on June 19th in Campbell River.

CARRIED

- c. Correspondence May 7, 2012 from ICBC Public Engagement regarding invitation to attend ICBC Public Engagement.**

MOVED: Director Kokura

SECONDED: Director McNabb

THAT this correspondence be received.

CARRIED

- d. **Correspondence April 23, 2012 from Alberni Environmental Coalition regarding a request for reimbursement for cost of telephone book recycling.**

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors reimburse the Alberni Environmental Coalition for the telephone book recycling program in the amount of \$527.42.

CARRIED

- e. **Correspondence May 18, 2012 from Centennial Committee regarding a request for waiving of tipping fees at the Alberni Valley Landfill on Saturday, June 9, 2012 from 12 noon to 5: 00 pm for a community wide clean up day.**

MOVED: Director Kokura

SECONDED: Director Solda

THAT the Board of Directors waive tipping fees at the Alberni Valley Landfill on Saturday, June 9, 2012 for a community wide clean up day in the Alberni Valley.

CARRIED

- f. **Correspondence May 22, 2012 from Sonbird Refuse & Recycling Ltd. regarding a request for amendment – letter of credit.**

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors approve an amendment to Sonbird Refuse & Recycling Ltd. letter of credit to \$33,000.00.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. Correspondence Jim Abram & Colin Palmer regarding Update on Coastal Ferry Act
- b. Correspondence BC Hydro regarding Commencement of Meter Exchanges in our Community
- c. Correspondence UBCM regarding RCMP Contract - Questions & Answers, regarding In The House
- d. Correspondence The Corporation Of The City Of New Westminster regarding Formation of a UBCM Railway Committee, regarding Expert Panel Review of Business Taxation, regarding Market Rental Housing Stock

- e. Correspondence SPARC BC regarding Access Awareness Day – June 2, 2012
- f. Correspondence Ministry Of Justice regarding BC Justice Regional Round Table Session Summary
- g. Correspondence Ahousaht Administration regarding Invitation to attend Grand Opening and Celebration of Solid Waste Transfer Station – May 24, 2012.

MOVED: Director Kokura

SECONDED: Director Jack

THAT the Board of Directors receive a – g correspondence for information.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors forward a letter to the Ahousaht Administration congratulating them on the grand opening of their Solid Waste Transfer Station.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding Alberni-Clayoquot Health Network Coordinator**

MOVED: Director Irving

SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District Board of Directors award the Alberni-Clayoquot Health Network Coordinator contract to Tanis Dagert for a one year term , with an option for a one year renewal, commencing June 1, 2012 in the amount of \$55,000.00 including HST, travel and expenses.

CARRIED

- b. Request for Decision regarding request for Endorsement of the Landfill Design, Operations and Closure Reports for the Alberni Valley and the West Coast Landfills**

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors of the Alberni-Clayoquot Regional District receive the Alberni Valley and West Coast Landfill Design, Operations and Closure Reports dated December 2010 and updated in February 2012, prepared by McGill &

Associates Engineering Ltd. and forward for endorsement by the West Coast and Alberni Valley Committees.

CARRIED

c. Administrative Memo regarding contract for LBA Supervisor Services

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors of the Alberni-Clayoquot Regional District approve the contract agreement with Mark Fortune for Long Beach Airport Supervisor Services for a five month period at a rate of \$5,000 per month, with an additional 12% in lieu of benefits commencing mid June 2012.

CARRIED

d. Administrative Memo regarding approval of Lease of Tractor for the LBA.

MOVED: Director Bennett

SECONDED: Director Schmunk

THAT the Board of Directors of the Alberni-Clayoquot Regional District approve the lease to purchase through the Municipal Finance Authority of a Kubota M126XDTC tractor supplied by Island Tractor and Supply (1999) Ltd. at an annual cost of approximately \$18,500 per year for five years.

CARRIED

e. Request for Decision regarding Salmon Beach Wastewater System Review

MOVED: Director Bennett

SECONDED: Director McNabb

That the Board of Directors of the Alberni Clayoquot Regional District (ACRD) authorize staff to proceed with Option C - A new disposal field designed to accommodate a 25% to 50% increase in flows, including an equalization tank, pumps and control panel at an estimated cost of \$95,000 to \$111,000.

CARRIED

9. PLANNING MATTERS

**a. DVC12002, CAMPBELL, 1109 FOURTH AVENUE
Development Variance Application – Report**

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors pass a resolution to consider issuing the development variance application DVC12002, Campbell, 1109 Fourth Avenue, Salmon Beach.

CARRIED

- b. RC10001, CANADIAN SKYLINE HOTELS LTD., BLOCK B OF DISTRICT LOT 483, CLAYOQUOT DISTRICT**
Rezoning Application – Report

MOVED: Director Bennett

SECONDED: Director Solda

THAT the Board of Directors receive the staff report.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors is, at this time, disposed to denying Rezoning Application RC10001 and prior to doing so, the Board wishes to offer the applicant the opportunity to present their own case as to why this matter should not be denied.

CARRIED

- c. DVE12001, MESIC/VON BRENDEL/DIROCCO, ARVAY ROAD**
Development Variance Application – Memo & Permit

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the Board of Directors issue Development Variance Permit No. DVE12001.

CARRIED

- d. RE12002, ANDERSON, 5722 MERSEY ROAD**
Rezoning Application – Report & Bylaw P1294

MOVED: Director McNabb

SECONDED: Director Bennett

THAT the Board of Directors receive the staff report and concur with the following recommendations:

- i. Approval subject to confirmation that the property can meet the sewage disposal requirements for subdivision; and,*

- ii. *Meeting technical referral agency requirements.*

CARRIED

MOVED: Director McNabb
SECONDED: Bennett

THAT Bylaw P1294, Official Zoning Atlas Amendment No. 657, be read a first time.

CARRIED

MOVED: Director McNabb
SECONDED: Director Cote

THAT the public hearing for Bylaw P1294 be delegated to the Director for Electoral Area "E", the Alternate Director, or the Chairperson of the Regional District.

CARRIED

- e. SE11013, CHASE, 6253 DRINKWATER ROAD**
Minimum Parcel Frontage Waiver Request – Memo

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors grant the Minimum Parcel Frontage Waiver.

CARRIED

- f. RF08003, ALBERNI VALLEY CHAMBER OF COMMERCE, 2533 PORT ALBERNI HIGHWAY**
Rezoning Application – Bylaws P1223 & P1224

MOVED: Director Wong
SECONDED: Director McNabb

THAT Bylaw P1223, Cherry Creek Official Community Plan Amendment, be adopted.

CARRIED

MOVED: Director Wong
SECONDED: Director McNabb

THAT Bylaw P1224, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be adopted.

CARRIED

- g. RF11008, MCLELLAN, 2787 ALBERNI HIGHWAY**
Rezoning Application, Amendment to Bylaw P1292 – Memo & Bylaw P1292

MOVED: Director Wong

SECONDED: Director Kokura

THAT Bylaw P1292, Regional District of Alberni-Clayoquot Zoning Text Amendment, be amended.

CARRIED

MOVED: Wong

SECONDED: Bennett

THAT Bylaw P1292, Regional District of Alberni-Clayoquot Zoning Text Amendment be read a second time as amended.

CARRIED

10 REPORTS

10.1 STAFF REPORTS

- a. CAO Report – May 17, 2012
- b. Planning and Development Report – May 16, 2012
- c. Building Inspector's Report – April 2012
- d. Financial Manager Report – May 16, 2012
- e. Staff Action Items Report – May 16, 2012
- f. Financial Statements – April 30, 2012
- g. Environmental Services Department Report – May 17, 2012

MOVED: Director Jack

SECONDED: Director McNabb

THAT the Board of Directors receives the Staff Reports a to g.

CARRIED

10.2 COMMITTEE REPORTS

- a. Fisheries Resource Committee – May 23, 2012
Director Irving provided an update on the Committee meeting held earlier today.

MOVED: Director Irving

SECONDED: Director Bennett

THAT the verbal report on the Fisheries Resource Committee meeting be received and the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Minister of Fisheries and Oceans, Tseshaht and Opitsaht First Nations expressing the Regional District's congratulations on an early sockeye economic opportunity agreement and expressing the hope this might lead to a multi-year agreement that will benefit all communities.

CARRIED

*MOVED: Director Irving
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Minister of Fisheries and Oceans requesting that consideration be given to implementing a log book program on all charter vessels and providing facilities and operators with regulations and educational materials explaining recent changes in DFO regulations regarding the halibut fishery.

CARRIED

*MOVED: Director Irving
SECONDED: Director Cote*

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Minister of Fisheries and Oceans requesting that consideration be given to developing guiding principals that would allow different gear types the opportunity to take part in all fisheries in years of high abundance.

CARRIED

*MOVED: Director Irving
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to the Minister of Fisheries and Oceans Canada requesting that an immediate review be taken of the results of the Pacific Salmon Treaty Mitigation Buy-back Program and its effectiveness in assigning the Area G troll fleet and the communities involved overcoming the negative aspects of changes to the Pacific Salmon Treaty.

CARRIED

b. 2012 Advisory Planning Commission Appointments

i. Beaver Creek

*MOVED: Director McNabb
SECONDED: Director Bennett*

THAT the following individuals be appointed to the Beaver Creek Advisory Commission for a two year term: Gord Blakey, Dorothy Brooks, Susan Roth and Albert Irg.

CARRIED

- ii. Cherry Creek

MOVED: Director Wong

SECONDED: Director McNabb

THAT the following individuals be appointed to the Cherry Creek Advisory Commission for a two year term: Denis Francoeur, Carrie Smith, Mike Stini, Lindsay Rogers, Jamie McKinnon, and Markus Urner.

CARRIED

- iii. Beaufort

MOVED: Director Kokura

SECONDED: Director Cote

THAT the following individuals be appointed to the Beaufort Advisory Commission for a two year term: Gerard Budding, Ursula Budding, Ron Emblem, George Haack.

CARRIED

- iv. Sproat Lake

MOVED: Director Cote

SECONDED: Director Bennett

THAT the following individuals be appointed to the Sproat Lake Advisory Commission for a two year term: Dean Sept, Bob Maurice, Joe Van Bergen, Walter Konkin, Lianne Saunders, Gary Casavant, Roberta Jensen, Sandra Reid and Roger Loggin.

CARRIED

10.3 CHAIR REPORT

10.4 MEMBER REPORTS

- a. RCMP Update – No Report
- b. 9-1-1 Corporation – J. Douglas – No Report
- c. Vancouver Island Regional Library - P. Cote

Director Cote reported on attended at a conference in Richmond last weekend – Funding for libraries was discussed and a resolution is going forward for consideration at the upcoming UBCM Convention.

- d. Central West Coast Forest Society – T. Bennett – No Report
- e. Emergency Planning – P. Cote/M. Kokura/C. Solda – No Report
- f. Alberni Valley Chamber of Commerce – G. Wong
Director Wong reported on the upcoming luncheon on June 13th.
Keynote will be John Tadich, Compliance Coal Corporation.
- g. Coastal Communities Network – T. Bennett – No Report
- h. West Island Woodlands Advisory Group – J. Jack - No Report
- i. Island Coastal Economic Trust – G. Wong – No Report
- j. Air Quality Council, Port Alberni – J. McNabb
Director McNabb reported that Port Alberni City Council is moving forward on a bylaw dealing with wood smoke. A similar bylaw will be coming forward for consideration by the ACRD Board in the future.
- k. West Coast Aquatic Board – T. Bennett
Director Bennett reported that the Board is moving forward on the Coastal Plan for adoption at the end of July.
- l. Clayoquot Biosphere Trust – No Report
- m. Association of Vancouver Island & Coastal Communities – C. Solda
Director Solda reported on her recent teleconference meeting. She brought up the issues raised by Directors regarding Tsunami Debris and logging near watersheds. Other areas of concern for AVICC are oil spills, farming and transportation issues. AVICC are going to invite someone to come and speak about the watersheds and they are planning a tourism strategic meeting in the future. She reported that issues are across the island, not just here.
- n. Beaver Creek Improvement District Conversion Committee – J. McNabb
Director McNabb reported that the date of conversion is approaching quickly. All ACRD departments have been involved in this conversion and the Regional District is on target for conversion June 1st.
- o. Other Reports
Director Douglas reported that Catalyst Paper just had their vote and stakeholders have turned down the restructuring plan.
Director Douglas reported on a Fish Farm issue the City is dealing with. Tainted fish from Clayoquot Sound area are being unloaded in Port Alberni with no communication.
Mayor Douglas reported on attendance at Mayor's session in Penticton. A new incentive program for fleet conversion was announced. Director Irving added that the theme of the meeting was downloading on property taxes by senior governments. A press release has been

developing which states clearly on behalf of communities that this issue is a significant concern.

Director Jack left the meeting at 2:40 pm

Director Wong reported on his attendance at a Beaver Creek Improvement District meeting with representatives of Vancouver Island Health Authority. The Purpose of the meeting was to provide an update on conversion and find out what VIHA requires of ACRD. There was also a discussion regarding watersheds and what authority VIHA has. The VIHA reps are going to investigate this and report back to the ACRD.

MOVED: Director Cote

SECONDED: Director Bennett

THAT the Board of Directors receive the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

12. LATE BUSINESS

a. AV Community Stakeholders Initiative to End Homelessness

MOVED: Director Cote

SECONDED: Director Bennett

THAT the following be allowed for consideration as a late item: appointment to the AV Community Stakeholders Initiative to End Homelessness.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT Director McNabb be appointed to represent the Regional District on the Alberni Valley Community Stakeholders Initiative to End Homelessness Review Panel.

CARRIED

MOVED: Director Irving

SECONDED: Director Cote

THAT the following be allowed for consideration as a late item: forwarding a letter to Yellow Pages regarding recycling.

CARRIED

MOVED: Director Irving
SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District Board of Directors forward a letter to Board forward a letter to Yellow Pages with a copy of the invoice from the Alberni Valley Environmental Coalition for cost of phone book recycling request they be more diligent with recycling of phone books.

CARRIED

MOVED: Director Irving
SECONDED: Director Solda

THAT the following be allowed for consideration as a late item: forwarding a letter to the Minister of Fishers and Oceans Canada regarding the proposed closure of Coast Guard Station in Ucluelet.

CARRIED

MOVED: Director Irving
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District forward a letter to the Minister of Fisheries and Oceans with copies to the Coast Guard, West Coast Communities and AVICC expressing concerns with the announcement of proposed Coast Guard station closures with no consultation or no identified criteria for the closures.

CARRIED

13. QUESTION PERIOD

14. ADJOURN

MOVED: Director Kokura
SECONDED: Director Solda

THAT this meeting be adjourned at 2:57 pm.

CARRIED

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer