



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MAY 9, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
Penny Cote, Electoral Area "D" (Sproat Lake)
John Jack, Councillor, Huu-ay-aht First Nation
John McNabb, Electoral Area "E" (Beaver Creek)
John Douglas, Mayor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞵiꞵꞵath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Teri Fong, Manager of Finance
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Solda

THAT the agenda be approved as circulated with the addition of the following late item from the Chairperson: Request from School District No. 70.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. **Electoral Area Directors Meeting- April 25, 2012**

MOVED: Director Solda
SECONDED: Director Cote

THAT the minutes of the Electoral Area Directors meeting held on April 25, 2012 be adopted.

CARRIED

b. Board of Directors Meeting - April 25, 2012

MOVED: Director Cote
SECONDED: Director Kokura

THAT the minutes of the Board of Directors Meeting held on April 25, 2012 be adopted as amended.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. West Coast Aquatic, Kevin Head/Sheena Falconer update on the Coastal Plan

MOVED: Director Kokura
SECONDED: Director Cote

THAT Kevin Head and Sheena Falconer, West Coast Aquatic be invited to address the Regional District Board.

CARRIED

Director Bennett entered the meeting at 1:34 p.m.

The delegation thanked the Regional District Board for supporting West Coast Aquatic. Mr. Head provided an update on activities of West Coast Aquatic and the Coastal Plan. The draft coastal strategy is complete and they will be seeking endorsement of the final draft from local government and other agencies in June. Sheena Falconer provided an overview of the Barclay Sound Salmon initiative. West Coast Aquatic and the Department of Fisheries and Oceans are working with First Nations, Local Government, stewardship groups, harvesters, sport fishing educators and community members to restore and protect salmon and their habitat in Barkley Sound. The community engagement process will start in June 2012. The delegation answered questions from Directors.

6. CORRESPONDENCE FOR ACTION

a. Correspondence March 16, 2012 from Reid Robinson regarding Protect the Source of their drinking water.

MOVED: Director McNabb

SECONDED: Director Cote

THAT the Board of Directors receives this correspondence contents noted.

CARRIED

- b. Correspondence May 4, 2012 from Morgan Kennah, Island Timberlands regarding Invitation to attend a ground based tour of the City of Nanaimo's watershed on Thursday, May 24, 2012.**

MOVED: Director Kokura

SECONDED: Director Bennett

THAT the Chairperson be authorized to attend and Director Jack be authorized to attend as the alternate.

CARRIED

- c. Correspondence May 8, 2012 from Ministry of Forests, Lands & Natural Operations regarding Public Nominations of Federally-owned lighthouses for Heritage Designation.**

MOVED: Director Solda

SECONDED: Director Geall

THAT the Board of Directors forward a letter supporting light houses in the Alberni-Clayoquot Region that have been nominated for heritage designation.

CARRIED

7. CORRESPONDENCE FOR INFORMATION

- a. Office of the Premier Thank-you regarding Catalyst Paper Letter of Support
- b. AV Hospice Society Ty Watson House regarding 2012 Grant-In-Aid Appreciation
- c. Ministry of Community, Sport and Cultural Development Adoption – Nanaimo Regional District Regional Growth Strategy Bylaw No. 1615
- d. AVICC AGM & Convention Banquet Reception Sponsorship Thank-you
- e. Ombudsperson Files Closed January 1 to March 31, 2012
- f. Corporation of the City of New Westminister Rental Housing Stock and Federal Government Transfer Funds Motion
- g. City of Kelowna Gas Tax Agreement – Regionally Significant Project Funds
- h. Child Find British Columbia Proclamation for National Missing Children's Month and Missing Children's Day

- i. AVICC Bridge and Trestle Funding Application

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors receive a – i correspondence for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Vancouver Island Spine Trail Association ICET Funding Application**

MOVED: Director Irving
SECONDED: Director Geall

THAT the Alberni-Clayoquot Regional District be a co applicant with the City of Port Alberni and the Vancouver Island Spine Trail Association to ICET for the Tuck Lake Trail with the following conditions:

- i. *The Alberni Clayoquot Regional District will not hold any liability nor contribute financially to the project;*
ii. *The project funding will be managed by the Vancouver Island Spine Trail Association.*

CARRIED

- b. **Request for Decision regarding West Coast Vancouver Island (WCVI) Coastal Strategy**

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the Board of Directors endorse the West Coast Vancouver Island Coastal Strategy draft documents for review dated February 2, 2012.

CARRIED

- c. **Administrative Memo regarding Finance Warrant No. 516**

MOVED: Director Kokura
SECONDED: Director Jack

THAT the Board of Directors approves Finance Warrant Number 516 in the amount of \$756,386.45 dated April 30, 2012.

CARRIED

d. Request for Decision regarding Office Renovations to Accommodate Beaver Creek Improvement District Staff

MOVED: Director Geall
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors authorize staff to proceed with renovations to the Regional District Office reception area at an approximate cost of \$10,000.00 in order to accommodate the Beaver Creek Improvement District support staff.

CARRIED

e. Request for Decision regarding Appointment to the West Coast and Alberni Valley Committees.

MOVED: Director Irving
SECONDED: Director Solda

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Director Jack to the Alberni Valley Committee and Director McCarthy to the West Coast Committee.

CARRIED

f. Request for Decision regarding Stage 1 ICET Application – China Creek Bridge Construction.

MOVED: Director Solda
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors instruct staff to apply through ICET for funding to construct a pedestrian bridge across China Creek to link Stage 1 to Stage 2 of the Inlet Trail, with the ACRD contribution of \$35,000 from the Regional Parks Capital Reserve.

CARRIED

9. PLANNING MATTERS

a. RD11005, Louie, 10700 Tilly Road
Rezoning Application – Public Hearing Report for Bylaws P1266, P1277, P1280 & P1281 and Memo for Bylaw P1277 amendment

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors receive the public hearing report for Bylaws P1266, P1277, P1280 and P1281.

CARRIED

*MOVED: Director Cote
SECONDED: Director Bennett*

THAT the Board of Directors receive the public hearing minutes for Bylaws P1266, P1277, P1280 and P1281.

CARRIED

*MOVED: Director Cote
SECONDED: Director Kokura*

THAT rezoning application RD11005, Louie, 10700 Tilly Road be denied.

CARRIED

b. RT11006, AV AIRPORT, 7400 AIRPORT ROAD
Rezoning Application for Bylaws P1280 & P1281

*MOVED: Director Cote
SECONDED: Director Kokura*

THAT Bylaw P1280, Official Zoning Text Amendment be read a second time.

CARRIED

*MOVED: Director Cote
SECONDED: Director Bennett*

THAT Bylaw P1280, Official Zoning Text Amendment be read a third time.

CARRIED

*MOVED: Director Cote
SECONDED: Director Kokura*

THAT Bylaw P1281, Official Zoning Atlas Amendment No. 652 be read a second time.

CARRIED

*MOVED: Director Cote
SECONDED: Director Bennett*

THAT Bylaw P1281, Official Zoning Atlas Amendment No. 652 be read a third time.

CARRIED

10. REPORTS

10.1 STAFF REPORTS

- a. Staff Action Items Report – May 3, 2012

MOVED: Director Irving

SECONDED: Director Kokura

THAT the Board of Directors receives the Staff Action Items Report.

CARRIED

10.2 COMMITTEE REPORTS

10.3 CHAIR REPORT

10.4 MEMBER REPORTS

- a. RCMP Update – No Report
b. 9-1-1 Corporation – J. Douglas – No Report
c. Vancouver Island Regional Library - P. Cote

Director Cote provided an update on the Vancouver Island Regional Library and BCGEU Continuing Education.

- d. Central West Coast Forest Society – T. Bennett – No Report
e. Emergency Planning – P. Cote/M. Kokura/C. Solda – No Report
f. Alberni Valley Chamber of Commerce – G. Wong

The Chairperson reported on the Annual General Meeting held earlier today. Neil Malbon is the Chair again and Peter Wienold is the Vice-Chair.

- g. Coastal Communities Network – T. Bennett – No Report
h. West Island Woodlands Advisory Group – J. Jack – No Report
i. Island Coastal Economic Trust – G. Wong – No Report
j. Air Quality Council, Port Alberni – J. McNabb

Director McNabb reported that the Air Quality Council is taking final input into their website.

- k. West Coast Aquatic Board – T. Bennett – No Report
l. Clayoquot Biosphere Trust – No Report

- m. Association of Vancouver Island & Coastal Communities – C. Solda
Director Solda reported that she has a teleconference meeting next Monday. She asked Directors if there were any items/issues they would like her to bring up at this meeting. Directors requested the following topics: logging on private and crown land and the Tsunami Debris Task Force.
- n. Beaver Creek Improvement District Conversion Committee – J. McNabb
The CAO provided an overview of where things are at with the conversion process. On June 1st the order in council will take effect. BCID support staff (finance/administration) will begin working out of the ACRD office on June 1st. ACRD staff are working on a smooth transition.
- o. Other Reports
Director Cote added to her VIRLB report advising that the Cortes Island Library was closed due to load issue.
- p. Minutes from April 27, 2012 Barkley Sound Working Group meeting – P. Cote

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receives the Member Reports.

CARRIED

11. UNFINISHED BUSINESS

- a. Director Douglas reported that he will be attending a Mayor's caucus meeting in Penticton and the Federation of Canadian Municipalities Convention in Saskatoon. He asked Directors if there were any issues/topics they would like him to bring up at either of these meetings. Topics/issues can be forwarded to Jake Martins at the City of Port Alberni.

12. LATE BUSINESS

- a. Lack of Transportation funding for School District # 70 (Alberni).

MOVED: Director Wong
SECONDED: Director Cote

THAT the following be allowed for consideration as a late item: reduction in funding to School District #70 (Alberni) for transportation.

CARRIED

MOVED: Director Bennett

SECONDED: Director Irving

THAT the Board of Directors appoint Director Schmunk to represent the ACRD on the School District #70 Transportation Committee to discuss lack of transportation funding and impacts on the School District.

CARRIED

13. QUESTION PERIOD

14. IN-CAMERA

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the meeting be closed to the public to discuss matters relating to:

- i. labour or other employee relations*
- ii. litigation or potential litigation affecting the Regional District.*

CARRIED

The meeting was closed to the public at 3:15 pm.

The meeting was re-opened to the public at 4:33 pm.

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

MOVED: Director Bennett

SECONDED: Director Solda

THAT this meeting be adjourned at 4:34 pm.

CARRIED

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer