



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 11, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, Councillor, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach) – Via Teleconference
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, Alternate Director, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułuꞵiꞵath Government

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services

1. **CALL TO ORDER**

The Chairperson called the meeting to order at 1:30 p.m.

2. **WELCOME & INTRODUCTIONS**

The Chief Administrative Officer (CAO) welcomed Mr. Jonathon Wray, Assistant Implementation Manager, BC Ministry of Aboriginal Relations and Reconciliation to the meeting.

The CAO introduced Ms. Kathleen Bradley, Acting Administrator/Justice of the Peace, Port Alberni Law Courts. Ms. Bradley was present to conduct the oaths of office for the new Directors.

3. **OATH OF OFFICE**

Ms. Bradley conducted the Oaths of Office for Director Jack and Director McCarthy.

The Chairperson welcomed the new Directors representing the Huu-ay-aht Nation and Yuułuʔiłʔatḥ government to the ACRD Board. Introductory comments were conducted around the Board table.

4. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Solda

THAT the agenda be approved as circulated.

CARRIED

5. DECLARATIONS

6. ADOPTION OF MINUTES

- a. Committee-of the-Whole Meeting – March 14, 2012.

MOVED: Director Kokura

SECONDED: Director Solda

THAT the minutes of the Committee-of-the-Whole Meeting held on March 14, 2012 be adopted.

CARRIED

- b. Board of Directors Meeting – March 28, 2012.

MOVED: Director Solda

SECONDED: Director Cote

THAT the minutes of the Board of Directors Meeting held on March 28, 2012 be adopted.

CARRIED

7. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Grant Hollett, VIHA Director, Brendan Mather, VIHA, Consultant & Adriane Schroeder, VIHA Primary Health Care Provider Healthy Communities – Update on the LHA 70 Review & the Alberni-Clayoquot Health Network (ACHN).

MOVED: Director Kokura

SECONDED: Director Solda

THAT Grant Hollet, Brendan Mather and Adriane Schroeder, VIHA be invited to address the Regional District Board.

CARRIED

Mr. Mather and Mr. Hollet provided an update on the Local Health Area 70 Review. VIHA is working with communities in the Alberni-Clayoquot Region to improve the population's health status by addressing determinants of health and to ensure VIHA services align with the changing needs of the population to ensure appropriate, effective and sustainable services into the future.

Ms. Schroeder provided Directors with an update on the Alberni-Clayoquot Health Network. The purpose of the Alberni-Clayoquot Health Network is to improve health status of the Alberni-Clayoquot communities' population. The Network supports local governments in community planning as it relates to the determinants of health. She reported the VIHA has awarded the Alberni-Clayoquot Regional District ACHN a one-time grant in the amount of \$505,000 to assist with the development and operation of the ACHN. The Chairperson thanked the delegation for their presentation.

b. Peter Finch, City Action on Catalyst Paper Corporation CCAA.

MOVED: Director Kokura

SECONDED: Director Geall

THAT Peter Finch be invited to address the Regional District Board.

CARRIED

Mr. Finch spoke on behalf of Catalyst pensioners and requested the Regional District Board's support for consensual restructuring of the company, entering the Companies' Creditors Arrangement Act (CCAA), support for the Catalyst proposed regulatory changes to allow pension plan members the option to surrender their lifetime pensions in exchange for a lump sum transfer from the plan in the approximate value of their pension as well as accelerated release of Catalyst HST credits captured by the CCAA.

MOVED: Director Solda

SECONDED: Director Kokura

THAT the Board of Directors authorizes the Chair to send letters of support to appropriate federal and provincial government authorities in support of Catalyst Paper on the following issues:

- a. Accelerated release of Catalyst HST credits captured by Companies' Creditors Arrangement Act (CCAA);*

- b. *The Regional District's preference for the consensual restructuring scenario and request that the provincial government support Catalyst in their restructuring; and,*
- c. *Support for the Catalyst proposed regulatory changes to allow pension plan members the option to surrender their lifetime pensions in exchange for a lump sum transfer from the plan in the approximate present value of their pension.*

CARRIED

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors forward letters to the Minister of Forests, Lands and Natural Resource Operations, Minister of Jobs, Tourism and Innovation and Minister of Labour, Citizen Services and Open Government requesting that a stakeholders forum be conducted in the region regarding the future of the heavy forest industry.

CARRIED

8. CORRESPONDENCE FOR ACTION

- a. Correspondence from Regional District of North Okanagan March 12, 2012 Annexation Impact Study requesting \$900 or Phases II and III of the Study.

MOVED: Director Kokura

SECONDED: Director McNabb

THAT this correspondence be received.

CARRIED

- b. Invitation to attend the Ministry of Justice BC Policing Roundtable Nanaimo, Friday, April 27, 2012 10 am to 3:30 pm.

MOVED: Director Irving

SECONDED: Director Solda

THAT one Regional District Director be authorized to attend the Ministry of Justice BC Policing Round Table, Friday, April 27, 2012 in Nanaimo, BC.

CARRIED

9. CORRESPONDENCE FOR INFORMATION

- a. Huu-ay-aht & YuułuꞀifꞀath Nations Join the ACRD Board.

- b. UBCM regarding Federal Budget Highlights, Legislative Update, Strategic Wildfire Prevention Initiative application deadline.
- c. City of Campbell River, District of Wells, District of Chetwynd expert panel review of Business Taxation and Local Government Revenue Sources Review.
- d. B.C. Ferry Authority appointments to the B.C. Ferry Authority Board of Directors.
- e. Heart & Stroke Foundation smoke free outdoor public places bylaw.
- f. Ministry of Community, Sport and Cultural Development unsuccessful Community Recreation Program Applications – Log Train Trail, Alberni Inlet Trail China Creek Bridge construction and Faber and Lakeshore Trail extensions.
- g. Minister of Jobs, Tourism and Innovation 2012 British Columbia Newcomer’s Guide to Resources & Services report.
- h. The Nature Trust of British Columbia Natural Legacy Newsletter.
- i. Fraser Basin Council Smart Planning for Communities Brochure.
- j. BC Transit Independent Review and Terms of Reference.
- k. Transport Canada Safety and Security boating Safety Class Contribution Program Agreement.
- l. Kinder Morgan Trans Mountain pipeline proposal expansion.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receive correspondence a to l for information.

CARRIED

10. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding ACRD Occupational Health and Safety Policy and Joint Occupational Health and Safety Committee.

MOVED: Director McNabb
SECONDED: Director Irving

THAT the Board of Directors endorse the Occupational Health and Safety Policy statement and agree to the establishment of a Joint Occupational Health and Safety Committee as outlined in the Terms of Reference as presented in the CAO report of March 27, 2012.

CARRIED

- b. Administrative Memo regarding Finance Warrant No. 515.

MOVED: Director Cote
SECONDED: Director Solda

THAT the Board of Directors approve Finance Warrant Number 515 in the amount of \$469,174.86 dated March 31, 2012.

CARRIED

- c. Request for Decision regarding 2012-2013 Transit Annual Operating Agreement.

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors approve the 2012-2013 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD for the 2012/13 fiscal year.

CARRIED

- d. Administrative memo regarding Board Remuneration Additional Information.

MOVED: Director Irving

SECONDED: Director McNabb

THAT the staff report be received.

CARRIED

MOVED: Director Irving

SECONDED: Director by McNabb

THAT the Board of Directors instruct staff to prepare an amendment to Bylaw A1066, Board Remuneration, Expenses and Benefits to reflect 2 Board meetings per month and a deduction amount be built in to address missed Board meetings.

CARRIED

- e. Request for decision regarding Regional Fire Services Coordinator.

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors extend the Regional Fire Services Coordinator contract with Mr. Dan Holder to provide fire coordinator services to the Bamfield, Sproat Lake, Beaver Creek and Port Alberni Fire Departments for another six month term commencing April 1, 2012 in the amount of \$25,000.00.

CARRIED

- f. Request for decision regarding Protocol Agreement with VIHA and the ACRD.

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors enter into the Alberni-Clayoquot Health Network (ACHN) Protocol Agreement with the Vancouver Island Health Authority.

CARRIED

g. Request for decision regarding Protocol VIHA Homelessness Grant.

MOVED: Director Irving

SECONDED: Director McLeman

THAT the Board of Directors request that the Alberni Valley Stakeholders Initiative to End Homelessness (AVSI) make recommendations for consideration by the ACRD Board of Directors on the use of the \$300,000.00 grant recently received by the ACRD from VIHA, to address homelessness in the region and the Chair of the AVSI meet with the ACRD Chair and CAO to discuss the process for proposed new projects.

CARRIED

h. Request for decision regarding Bamfield Volunteer Fire Department proposed Fire Boat Dock.

MOVED: Director Geall

SECONDED: Director Kokura

THAT the Board of Directors instruct staff to apply to the Ministry of Transportation and Infrastructure for a permit to construct the dock at the west end of Nuthatch Road and open the remainder of Nuthatch Road to Bamfield inlet; and apply to the Ministry of Forests, Lands and Natural Resource Operations for a foreshore tenure on Bamfield Inlet and the base of Nuthatch Road.

CARRIED

i. Request for decision regarding Bylaw A1074, Long Beach Airport Advisory Committee.

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors receive the staff report.

CARRIED

MOVED: Director Geall
SECONDED: Director Kokura

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a first time.

CARRIED

MOVED: Director Irving
SECONDED: Director Cote

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a second time.

CARRIED

MOVED: Director Irving
SECONDED: Director McNabb

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a third time.

MOVED: Director Geall
SECONDED: Director Schmunk

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a fourth time.

CARRIED

j. Request for decision regarding West Coast Multi-Plex.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors direct staff to continue to pursue the required background information regarding the proposed West Coast Multi-Plex and agree to the establishment of a West Coast Multi-Plex feasibility committee, with the purpose of securing required information in preparation of a Fall 2012 Referendum.

CARRIED

k. News Release dated April 11, 2012 regarding Beaver Creek Improvement District Conversion Update.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors receive the News Release dated April 11, 2012 regarding the Beaver Creek Improvement District conversion.

CARRIED

- I. Request for Decision regarding Tender Award for the Tofino Airport Runway 11-29 Pavement Rehabilitation Project.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors award the Tofino Airport Runway 11-29 Rehabilitation Contract No. 11-11011-01 to Lafarge Canada Inc. for the total contract price of \$3,805,065.04 including 12% HST.

CARRIED

- m. Request for Decision regarding the ACAP Tofino Airport Runway 11-29 Pavement Rehabilitation Project.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors agree to enter into the first Supplemental Contribution Agreement with Transport Canada to receive 100% of \$4,152,384.00 funding for the Runway 11-29 Pavement Rehabilitation Project at the Tofino Airport, and agree to assume all project costs above the level approved by the Minister, and authorize the Chairperson and Chief Administrative Officer to sign the agreement on behalf of the Regional District of Alberni-Clayoquot.

CARRIED

Director Bennett left the meeting at 4:00 p.m.

11. PLANNING MATTERS

12. REPORTS

12.1 STAFF REPORTS

- a. Staff Action Items Report – April 4, 2012.

MOVED: Director Solda
SECONDED: Director McNabb

THAT the Regional Board of Directors receive the Staff Action Items Report – April 4, 2012.

CARRIED

12.2 COMMITTEE REPORTS

12.3 CHAIR REPORT

12.4 MEMBER REPORTS

- a. Director McNabb reported on the Air Quality Council. The Council had a very productive meeting on April 3rd. Topics of discussion included their website which will be up and running in June 2012 and the need for a valley wide burning bylaw. Director McNabb advised that he will be bringing something to the Board for their consideration regarding a bylaw for valley wide burning.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the verbal report on the Air Quality Council be received.

CARRIED

- b. Director Cote provided an update on the Vancouver Island Regional Library Board. The Board continues to work with Province to increase the grants provided to libraries.

MOVED: Director Cote

SECONDED: Director McNabb

THAT the verbal report on the Vancouver Island Regional Library Board be received.

CARRIED

- c. Director Solda reported on the Emergency Planning Committee. The Committee is planning a Community Safety Day on Saturday, May 12th at the Alberni Harbour Quay. On May 29th a tabletop exercise will be held to refresh the EOC on roles and responsibilities.

MOVED: Director Solda

SECONDED: Director McNabb

THAT the verbal report on the Emergency Planning Committee be received.

CARRIED

- d. The Chairperson reported that the Annual General Meeting of the Alberni Valley Chamber of Commerce will be held on May 9th at Chances Rim Rock.

MOVED: Chairperson Wong
SECONDED: Director Kokura

THAT the verbal report on the Alberni Valley Chamber of Commerce be received.

CARRIED

e. Coastal Community Network Report dated March 28, 2012.

MOVED: Director McNabb
SECONDED: Director Irving

THAT the Coastal Community Network Report dated March 28, 2012 be received.

CARRIED

f. Island Coastal Economic Trust Strategic Plan 2012 – 2014.

MOVED: Director Jack
SECONDED: Director Solda

THAT the Island Coastal Economic Trust Strategic Plan 2012 – 2014 be received.

CARRIED

g. Director Kokura reported on the Municipal Finance Authority Annual General Meeting held on March 28th and 29th. He provided an overview of the voting structure and reported that the MFA continues to maintain a triple A rating.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the verbal report on the Municipal Finance Authority be received.

CARRIED

h. Director Cote reported on the Alberni Valley Museum & Heritage Board. A Centennial Garden Tour is scheduled for June 24th. A calendar of events will be coming out shortly with all upcoming events from now through to January 2013.

MOVED: Director Cote
SECONDED: Director J. McLeman

THAT the verbal report on the Alberni Valley Museum & Heritage Board be received.

CARRIED

- i. Director McNabb thanked staff for their efforts to date with the BCID conversion process.
- j. Director McLeman provided an update on the Alberni Valley Community Forests.

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the verbal report on the Alberni Valley Community Forest be received.

CARRIED

13. UNFINISHED BUSINESS

14. LATE BUSINESS

- a. Late Business

MOVED: Director Irving

SECONDED: Director McNabb

THAT the following issue be allowed for consideration as a late item: Garbage issue on the West Coast.

CARRIED

Director Irving reported that over the years land clearing debris has been dumped into existing gravel pits. These pits are now full and they have run out of places to put the debris. ACRD staff will investigate options and report back.

15. QUESTION PERIOD

16. IN-CAMERA

MOVED: Director Cote

SECONDED: Director Kokura

THAT the meeting be closed to the public to discuss matters relating to:

- i. Labour or Other Employee Relations;*
- ii. Receiving advice from the Regional District solicitor that is subject solicitor-client privilege including communications necessary for that purpose; and,*
- iii. The acquisitions, disposition or expropriation of land or improvements, if the Board considers that disclosure could*

reasonably be expected to harm the interests of the Regional District.

CARRIED

The meeting was closed to the public at 4:25 p.m.

The meeting was re-opened to the public at 5:50 p.m.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

MOVED: Director Solda

SECONDED: Director McNabb

THAT this meeting be adjourned at 5:50 p.m.

CARRIED