



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING

HELD ON WEDNESDAY, MARCH 14, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield) – Via Teleconference
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach) – Via Teleconference
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Douglas, Mayor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino – Via Teleconference
Bill Irving, Mayor, District of Ucluelet

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Wendy Thomson, Manager of Administrative Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Andy Daniel, Manager of Environmental Services
Andrew McGifford, Assistant Accountant

1. The meeting was called to order at 1:30 pm

Petitions, Delegations & Presentations

2. *Moved by M. Kokura, seconded by B. Irving, "That Dr. Paul Hasselback, Medical Health Officer, Central Vancouver Island be invited to address the Committee-of-the-Whole."*

"Carried"

3. Dr. Hasselback provided an overview of the role of the Medical Health Officer under the Public Health Act S. 73 (2) and provided an overview of the Local Health Area Profile Alberni (70). He also discussed the role of Local Government under the Public Health Act. Dr. Hasselback answered questions from Directors and the Chairperson thanked him for the presentation.

4. *Moved by M. Kokura, seconded by J. Douglas, "That Mr. Rob McCurrach, Beaver Creek resident be invited to address the Committee-of-the-Whole."*

"Carried"

5. Mr. McCurrach spoke on his experience with the Regional District's bylaw process and made recommendations for improvements. Mr. McCurrach answered questions from Directors and the Chairperson thanked him for the presentation.

6. *Moved by P. Cote, seconded by C. Solda, "That staff be instructed to review the Alberni-Clayoquot Regional District's internal procedures and timelines for dealing with bylaw infractions and investigate possible amendments to these procedures for consideration by the Board of Directors."*

"Carried"

Adoption of Minutes

7. *Moved by M. Kokura, seconded by B Irving, "That the minutes from the regular Committee-of-the-Whole meeting held on February 8, 2012 be adopted as circulated."*

"Carried"

8. *Moved by P. Cote, seconded by C. Solda, "That the minutes from the special Committee-of-the-Whole meeting held on February 8, 2012 be adopted as circulated."*

"Carried"

Communications/Correspondence for Action

9. Correspondence dated February 29, 2012 from the Port Alberni Labyrinth Society requesting support and funding for the Labyrinth Proposal.

Moved by P. Cote, seconded by C. Solda, "That this information be received for discussion."

"Carried"

10. Correspondence dated March 5, 2012 from the Vancouver Island Spine Trail Association requesting co-sponsorship from the Alberni-Clayoquot Regional District for an Island Coastal Economic Trust application with regards to trail building.

Moved by J. Douglas, seconded by C. Solda, "That this correspondence be referred to the Manager of Environmental Services to investigate and report back to the Board of Directors."

"Carried"

11. Correspondence dated March 2, 2012 from the Port Alberni Port Authority regarding an Invitation of Participation on a Regional Transportation Committee.

Moved by B. Irving, seconded by J. Douglas, "That this correspondence be received and the Regional District appoint Director Kokura to the Port Alberni Port Authority Regional Transportation Committee."

"Carried"

Communications/Correspondence for Information

12. *Moved by M. Kokura, seconded by P. Cote, "That the following correspondence be received for information: Clayoquot Biosphere Trust re: Update, Alberni District Historical Society re: Spring*

Newsletter, Union of British Columbia Municipalities re: Comprehensive Economic and Trade Agreement, re: In The House, re: Local Government Awareness Week & National Public Works Week – May 20-26, 2012, City of Port Alberni, re: Copy of Letter to RCMP regarding Potential Relocation of the Central Vancouver Island Traffic Services Division and Association of Vancouver Island & Coastal Communities re: Future Years AVICC AGM & Convention Dates and Request for Expressions of Interest to Host.”

“Carried”

13. *Moved by P. Cote, seconded by C. Solda, “That the Alberni-Clayoquot Regional District take out membership in the Alberni District Historical Society in the amount of \$10.00 and subscribe to the Alberni District Historical Society Newsletter for a cost of \$20.00.”*

“Carried”

14. *Moved by P. Cote, seconded by B. Irving, “That the Alberni-Clayoquot Regional District nominate the Sproat Lake Marine Patrol for the Excellence Program through the Union of British Columbia Municipalities.”*

“Carried”

Reports

15. *Moved by M. Kokura, seconded by P. Cote, “That the Staff Action Items as of March 7, 2012 be received.”*

“Carried”

16. Director Irving reported on the West Coast Committee meeting held on March 7, 2012 at the Ucluelet Community Centre. The Committee received a presentation from the West Coast Multiplex Society. The Regional District CAO will be providing a report to the Board on moving forward with the proposed multiplex facility at the Long Beach Airport.

Moved by B. Irving, seconded by P. Cote, “That this verbal report be received.”

“Carried”

Other Reports

17. Director Cote reported on the Alberni Valley Museum and Heritage Commission meeting held on March 7th. She provided an overview of various events that are taking place this year to celebrate the 100th anniversary of incorporation of the cities Port Alberni and Alberni.

Moved by P. Cote, seconded by C. Solda, “That this verbal report be received.”

“Carried”

18. Director Geall reported on the recent meeting of the Local Marine Advisory Committee. The Committee is in the process of rejuvenating and they are looking for more local representation on the Committee.

Moved by E. Geall, seconded by B. Irving, "That this verbal report be received."

"Carried"

19. Director McNabb reported on several meetings he has attended over the past couple of weeks. On February 27th he attended the BCID Conversion meeting and a meeting with Island Timberlands regarding works within the watershed. He also reported on the Alberni-Clayoquot Continuing Care Society meeting. The Society's budget is well within guidelines and on track. On March 7th he attended the Mayor's Breakfast meeting.

Moved by J. McNabb, seconded by M. Kokura, "That this verbal report be received."

"Carried"

20. Director McNabb reported on recent meetings with Ministers to discuss jobs and tourism. Minister Ida Chong has been invited to come to Port Alberni to participate in the 100th Centennial celebration. He attended a meeting with the Fisheries Minister to discuss the upcoming fishing season.

Moved by J. Douglas, seconded by M. Kokura, "That this verbal report be received."

"Carried"

21. Director Wong reported that at the last School District No. 70 meeting he reported the Regional District's concerns with the rising costs for the library service and that he Regional District would like to explore other options for library services in the region.

Moved by G. Wong, seconded by C. Solda, "That this verbal report be received."

"Carried"

22. Director Irving reported on the First Nation's Reconciliation Forum he recently attended.

Moved by B. Irving, seconded by P. Cote, "That this verbal report be received."

"Carried"

23. Director Schmunk reported that the District of Tofino is currently renewing their hotel tax agreement and requested a letter of support from the Regional District.

Moved by P. Schmunk, seconded by T. Bennett, "That the Alberni-Clayoquot Regional District forward a letter of support to the District of Tofino for their renewal of the Hotel Room Tax Agreement."

"Carried"

Administration

24. Request for Decision regarding Strategic Community Investment Funds.

Moved by M. Kokura, seconded by P. Cote, "That the Committee-of-the-Whole authorize the

Corporate Officer to enter into the Strategic Community Investment Funds Agreement with the Province of BC.”

“Carried”

25. Administrative Memo regarding Barclay Sound Float Homes.
Moved by T. Bennett, seconded by J. Douglas, “That this correspondence be received and the Committee-of-the-Whole authorize staff and Directors from Bamfield and Long Beach to participate in the initial meetings regarding float homes in Barclay Sound and Clayoquot Sound.”

Moved by P. Cote, seconded by E. Geall, “That the main motion be amended to include the Director from Sproat Lake’s participation.”

“Carried”

The main motion, as amended, was

“Carried”

26. Request for Decision regarding Beaver Creek Improvement District Kitsuksis Reservoir Replacement.
Moved by J. McNabb, seconded by B. Irving, “That the Regional District request the Board of Trustees of the Beaver Creek Improvement District to confirm the design and tender documents for the Kitsuksis Reservoir will be based on a 250,000ig glass fused reservoir as originally planned.”

“Carried”

Finances

27. Administrative Memo regarding Finance Warrant 514.
Moved by M. Kokura, seconded by P. Cote, “That Finance Warrant No. 514 in the amount of \$435,348.03 dated February 28, 2012 be approved.”

“Carried”

Unfinished Business

28. Director Cote invited Directors to attend the Sproat Lake Community Association Annual General Meeting scheduled for Thursday, March 22nd at 7 pm. Island Timberlands will be in attendance to discuss their cut block.

Recess to In-Camera

29. *Moved by J. Douglas, seconded by M. Kokura, “That this meeting be closed to the public to discuss:*

- *Labour or other employee relations;*
- *Litigation or potential litigation affecting the Regional District;*
- *Receiving advice from the Regional District solicitor that is subject to solicitor-client privilege including communications necessary for that purpose; and*
- *Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public.*

“Carried”

30. The meeting was closed to the public at 3:30 pm
31. The meeting re-opened to the public at 4:14 pm
32. *Moved by M. Kokura, seconded by J. Douglas, “That this meeting now stand adjourned.”*

“Carried”

33. The meeting adjourned at 4:15 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer