



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, MARCH 28, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Wayne Crowley, Alternate Director, Electoral Area "B" (Beaufort)
Clive Pemberton, Alternate Director, Electoral Area "C" (Long Beach)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
Lyle Price, Alternate Director, Electoral Area "F" (Cherry Creek)
Rob Cole, Alternate Director, Councillor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Wendy Thomson, Manager of Administrative Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Andy Daniel, Manager of Environmental Services
Andrew McGifford, Assistant Accountant

1. The meeting was called to order at 1:30 pm
2. Introductions were conducted around the table.
3. *Moved by J. McNabb, seconded by E. Geall, "That the Board agenda be approved with the following addition under new business: Vancouver Island Health Authority News Release."*

"Carried"

MINUTES

4. *Moved by B. Irving, seconded by J. McNabb, "That the minutes from the regular Board of Directors meeting held on February 22, 2012 be adopted as circulated."*

"Carried"

5. *Moved by P. Cote, seconded by J. McNabb, "That the minutes from the Special Board of Directors Meeting & Public Consultation Session held on March 14, 2012 be adopted as circulated."*

"Carried"

COMMUNICATIONS/CORRESPONDENCE FOR INFORMATION

6. *Moved by J. McNabb, seconded by B. Irving, "That the following correspondence be received for information: Ministry of Justice re: Families First Agenda for Change, Electrigaz re: Anaerobic Digestion of Organic Fraction of Municipal Solid Waste, Healthy Forests-Healthy Communities: A Conversation on BC Forests and BC Hydro Regeneration re: Earth Hour March 31, 2012."*

"Carried"

REPORTS

7. *Moved by L. Price, seconded by P. Cote, "That the report circulated on the 911 Corporation be received."*

"Carried"

8. Director Price reported that the Alberni Valley Chamber of Commerce is holding their Excellence Awards on April 12th and Annual General Meeting on May 9th.
Moved by L. Price, seconded by P. Cote, "That the verbal report on the Alberni Valley Chamber of Commerce be received."

"Carried"

9. *Moved by J. McNabb, seconded by E. Geall, "That the written report circulated from Director Jack regarding the West Island Woodlands Advisory Group be received."*

"Carried"

10. Director McNabb provided an update on the Beaver Creek Improvement District Conversion Committee. The Committee hasn't met since the last Regional District Board meeting, but there has been some activity. The Regional District has been advised that BCID is moving forward with the required conversion resolution. The Regional District has submitted their resolution agreeing to the conversion to the BCID and the Ministry of Community, Sport and Cultural Development.
Moved by J. McNabb, seconded by P. Cote, "That this verbal report be received."

"Carried"

11. *Moved by B. Irving, seconded by J. McNabb, "That the West Coast Committee minutes dated March 7, 2012 be adopted as amended."*

"Carried"

OTHER REPORTS

12. *Moved by P. Cote, seconded by E. Geall, "That the Barkley Alberni Salmon Initiative/Barkley Wild Salmon Working Group Report be received."*

"Carried"

13. Director Cote also provided a verbal report on the Barkley Wild Salmon Initiative and Working Group.

Moved by J. McNabb, seconded by E. Geall, "That Director Cote be appointed to the Barkley Wild Salmon Working Group for a six month term."

"Carried"

14. Director McNabb reported on the Beaver Creek Official Community Plan Open House on March 15th at the Beaver Creek Fire Hall. The open house was well attended and the draft OCP was well received. He thanked staff for their good work.

Moved by J. McNabb, seconded by P. Cote, "That this report be received."

"Carried"

15. Director Cote reported on the Sproat Lake Community Association AGM held on March 22nd. She thanked the Manager of Finance for making a presentation on the 2012 – 2015 ACRD Financial Plan. The Plan received positive comments.

Moved by P. Cote, seconded by J. McNabb, "That this verbal report be received."

"Carried"

16. Director Geall reported that Bamfield has a draft Official Community Plan. The plan was reviewed at a semi well attended public meeting on Monday night. The Plan is now moving on to the public consultation stage.

Moved by E. Geall, seconded by P. Cote, "That this verbal report be received."

"Carried"

STAFF REPORTS

17. *Moved by B. Irving, seconded by P. Cote, "That the March 2012 Chief Administrative Officer Report be received."*

"Carried"

18. *Moved by B. Irving, seconded by P. Cote, "That the Planning and Development Report dated March 27, 2012 be received."*

"Carried"

19. *Moved by J. McNabb, seconded by P. Cote, "That the Building Department Report for February 2012 be received."*

"Carried"

20. *Moved by J. McNabb, seconded by P. Cote, "That the Finance Department Report dated March 20, 2012 be received."*

"Carried"

21. *Moved by P. Cote, seconded by B. Irving, "That the Staff Action Items as of March 22, 2012 be received."*

"Carried"

ADMINISTRATION

22. Request for Decision regarding Noise Bylaw Amendments to include the regulation of noise scare devices.

Moved by P. Cote, seconded by J. McNabb, "That this report be received and the Board of Directors concur with the staff recommendation to adopt the amended noise bylaws for Sproat Lake, Cherry Creek and Beaver Creek."

"Carried"

23. *Moved by P. Cote, seconded by J. McNabb, "That Bylaw R1000-1, Sproat Lake Specified Area Noise Control Amendment, 2012 be adopted."*

"Carried"

24. *Moved by P. Cote, seconded by J. McNabb, "That Bylaw R1001-1, Cherry Creek Noise Control Amendment, 2012 be adopted."*

"Carried"

25. *Moved by J. McNabb, seconded by P. Cote, "That Bylaw R1002-1, Beaver Creek Noise Bylaw Amendment, 2012 be adopted."*

"Carried"

26. Request for Decision regarding Bylaw A1075, Regional District of Alberni-Clayoquot Procedures Bylaw, 2012.

Moved by J. McNabb, seconded by P. Cote, "That this report be received."

"Carried"

27. *Moved by B. Irving, seconded by P. Cote, "That Bylaw A1075, Regional District of Alberni-Clayoquot Procedures Bylaw, 2012 be read a first time."*

"Carried"

28. *Moved by P. Cote, seconded by B. Irving, "That Bylaw A1075, Regional District of Alberni-Clayoquot Procedures Bylaw, 2012 be read a second time."*

"Carried"

29. *Moved by P. Cote, seconded by J. McNabb, "That Bylaw A1075, Regional District of Alberni-Clayoquot Procedures Bylaw, 2012 be read a third time."*

"Carried"

30. *Moved by B. Irving, seconded by P. Cote, "That Bylaw A1075, Regional District of Alberni-Clayoquot Procedures Bylaw, 2012 be adopted."*

"Carried"

31. Request for Decision regarding Salmon Beach Proposal Recommendations.

Moved by J. McNabb, seconded by C. Pemberton, "That the Alberni-Clayoquot Regional District Board of Directors:

- a. Award the Salmon Beach External and Internal Road Grading contract to Deer Bay Contracting at a cost of \$1,722.56 (including HST) per occurrence for a two year term ending March 31, 2014;*
- b. Award the Salmon Beach Road Brushing contract to Coastal Bridge and Construction Ltd. for a total price of \$8,040.00;*
- c. Award the Salmon Beach Equipment and Material Supply contract to Deer Bay Contracting as per the submitted proposal for a two year term ending March 31, 2014; and,*
- d. Award the Salmon Beach Solid Waste Hauling contract to Ucluelet Rent-it Centre in the amount of \$345.00 per pick-up for a two year term ending March 31, 2014."*

"Carried"

32. Administrative Memo regarding Benefits of Membership in the Coast Waste Management Association.

Moved by J. McNabb, seconded by E. Geall, "That this correspondence be received."

"Carried"

33. Request for Decision regarding Beaver Creek Booster Pump Funding Application.

Moved by J. McNabb, seconded by E. Geall, "That the Board of Directors apply for funding through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station."

"Carried"

34. Request for Decision regarding Hanger Lease at the Alberni Valley Airport.

Moved by B. Irving, seconded by J. McNabb, "That the Alberni-Clayoquot Regional District Board of Directors agree to entering into a lease agreement with Allen Paul of Victoria, BC for a lease space at the Alberni Valley Airport to construct an aircraft hanger for a 3 year term commencing on the 15th of April 2012 and expiring on the 14th of April, 2015 at a rate of \$1,419.18 plus HST per year."

"Carried"

FINANCES

35. *Moved by J. McNabb, seconded by P. Cote, "That the Financial Statements dated January 1 to February 29, 2012 be received."*

"Carried"

36. Request for Decision regarding Board Remuneration, Expenses and Benefits Amendment, 2012.

Moved by B. Irving, seconded by E. Geall, "That this correspondence be received and the Board of Directors concur with the recommendation of staff and adopt Bylaw A1066 -1, Board Remuneration, Expenses and Benefits Amendment, 2012."

"Carried"

37. *Moved by J. McNabb, seconded by E. Geall, "That staff be requested to investigate and report back on options for reductions to the monthly remuneration for Directors absent from Board meetings."*

"Carried"

38. Director Jack entered the meeting at 2:41 p.m.

39. Administrative Memo regarding 2012 – 2016 Draft Regional District Financial Plan.
Moved by B. Irving, seconded by P. Cote, "That this correspondence be received."

"Carried"

40. *Moved by J. McNabb, seconded by B. Irving, "That Bylaw F1100, 2012 – 2016 Financial Plan Bylaw be read a third time."*

41. *Moved by E. Geall, seconded by J. McNabb, "That the 2012 – 2016 Financial Plan be amended to include a \$1,000.00 grant-in-aid from Electoral Area "A" Bamfield to the Alberni Valley Chamber of Commerce."*

"Carried"

42. *Moved by P. Cote, seconded by B. Irving, "That the 2012 – 2016 Financial Plan for Sproat Lake Community Parks be amended as follows:*

- a. Tax Requisition, Page 50, line 2 be increased by \$16,330 for a total of \$89,243; and,*
- b. Operating Costs, Page 50, line 10 be increased by \$16,330 for a total of \$70,830."*

"Carried"

The main motion of third reading as amend, was

"Carried"

43. *Moved by B. Irving, seconded by J. McNabb, "That Bylaw F1100, 2012 – 2016 Financial Plan Bylaw be adopted."*

"Carried"

PLANNING

44. Administrative Memo regarding South Long Beach Official Community Plan Text Amendment application RT10008, Greenhouse Gas Reduction,
Moved by P. Cote, seconded by E. Geall, "That this memorandum be received."

"Carried"

45. *Moved by E. Geall, seconded by P. Cote, "That Bylaw P1255, South Long Beach Official Community Plan Amendment be adopted."*

"Carried"

46. Administrative Memo regarding Sproat Lake Official Community Plan Text Amendment application RT11002, Temporary Use Permits, Sproat Lake.

Moved by P. Cote, seconded by J. McNabb, "That this memorandum be received."

"Carried"

47. *Moved by P. Cote, seconded by E. Geall, "That Bylaw P1275, Sproat Lake Official Community Plan Amendment be adopted."*

"Carried"

48. Administrative Memo regarding rezoning application RD11005 (Louie), 10700 Tilly Road, Electoral Area "D" (Sproat Lake).

Moved by P. Cote, seconded by E. Geall, "That this correspondence be received and that a second public hearing for Bylaws P1266 and P1277 be delegated to the Director for Area "D" Sproat Lake, the Alternate Director or the Chairperson of the Regional District Board."

"Carried"

49. Public Hearing Report - Rezoning Applications RF08003 and RF11009, Alberni Valley Chamber of Commerce, 2533 Port Alberni Highway and ABC Boat Centre, 2945 Alberni Highway, Electoral Area "F" (Cherry Creek).

Moved by J. McNabb, seconded by L. Price, "That the public hearing report for Bylaws P1223 and P1224 (Alberni Valley Chamber of Commerce) and P1285 and P1286 (ABC Boat Centre) be received."

"Carried"

50. *Moved by L. Price, seconded by E. Geall, "That the public hearing minutes for Bylaws P1223, P1224, P1285 and P1286 be received."*

"Carried"

51. *Moved by L. Price, seconded by P. Cote, "That Bylaw P1223, Cherry Creek Official Community Plan Amendment be read a third time."*

"Carried"

52. *Moved by L. Price, seconded by P. Cote, "That Bylaw P1224, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."*

"Carried"

53. *Moved by L. Price, seconded by P. Cote, "That Bylaw P1285, Cherry Creek Official Community Plan Amendment be read a second time."*

"Carried"

54. *Moved by J. McNabb, seconded by P. Cote, "That Bylaw P1285, Cherry Creek Official Community Plan Amendment be read a third time."*

"Carried"

55. *Moved by L. Price, seconded by P. Cote, "That Bylaw P1286, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a second time."*

"Carried"

56. *Moved by L. Price, seconded by P. Cote, "That Bylaw P1286, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a third time."*

"Carried"

CHAIRPERSON'S REPORT

57. *Moved by P. Cote, seconded by B. Irving, "That the Chairperson's Report for March 2012 be received."*

"Carried"

NEW BUSINESS

58. *Moved by J. McNabb, seconded by P. Cote, "That the following be allowed for consideration as a late item: Vancouver Island Health Authority News Release."*

"Carried"

59. The Vice-Chairperson circulated a News Release from the Vancouver Island Health Authority reporting that the Alberni-Clayoquot Regional District has been awarded funding in the amount of \$805,000 to address homelessness and support healthy communities in the region. She reported that \$300,000 is allocated to address homelessness and \$505,000 to support the development of the Alberni-Clayoquot Health Network.

60. *Moved by B. Irving, seconded by P. Cote, "That the following be allowed for consideration as a late item: Fisheries Committee meeting."*

"Carried"

61. Director Irving reported that there are several fisheries issues coming up and requested staff to arrange a Fisheries Committee Meeting in May.

Adjourn

62. *Moved by J. McNabb, seconded by P. Cote, "That this meeting now stand adjourned."*

"Carried"

63. The meeting adjourned at 3:19 p.m.

Certified Correct:

Cindy Solda,
Vice-Chairperson

Russell Dyson,
Chief Administrative Officer