



# Alberni-Clayoquot Regional District

## MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, FEBRUARY 22, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

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**DIRECTORS PRESENT:** Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)  
Cindy Solda, Vice-Chairperson, City of Port Alberni  
Eric Geall, Electoral Area "A" (Bamfield)  
Mike Kokura, Electoral Area "B" (Beaufort)  
Penny Cote, Electoral Area "D" (Sproat Lake)  
John McNabb, Electoral Area "E" (Beaver Creek)  
John Douglas, Mayor, City of Port Alberni  
Perry Schmunk, Mayor, District of Tofino  
Bill Irving, Mayor, District of Ucluelet

**REGRETS:** Tony Bennett, Electoral Area "C" (Long Beach)

**STAFF PRESENT:** Russell Dyson, Chief Administrative Officer  
Wendy Thomson, Manager of Administrative Services  
Mike Irg, Manager of Planning and Development  
Teri Fong, Manager of Finance  
Andy Daniel, Manager of Environmental Services  
Andrew McGifford, Assistant Accountant

1. The meeting was called to order at 1:30 pm

### **PETITIONS, DELEGATIONS & PRESENTATIONS**

2. *Moved by M. Kokura, seconded by P. Cote, "That Mr. Jim McManus be invited to address the Regional District Board."*

*"Carried"*

3. Mr. McManus advised he is speaking on behalf of Mr. Tom Boyes with regards to Development Variance Application DVA11007, Lot 45 Haggard Cove. Mr. McManus provided information to Directors and discussed reasons why Development Variance Application DVA11007 should be approved. The Chairperson thanked Mr. McManus for his presentation.

### **ADOPTION OF MINUTES**

4. *Moved by M. Kokura, seconded by C. Solda, "That the minutes from the regular Board of Directors meeting held on January 25, 2012 be adopted as circulated."*

*"Carried"*

**CORRESPONDENCE/COMMUNICATIONS FOR ACTION**

5. Memorandum dated February 7, 2012 from the Union of British Columbia Municipalities regarding the 2012 Resolution Process.  
*Moved by M. Kokura, seconded by C. Solda, "That the correspondence from the Union of British Columbia Municipalities regarding the 2012 Resolution Process be received and contents noted."*
- "Carried"*
6. Invitation from the City of Duncan regarding their City's 100<sup>th</sup> Anniversary Celebration.  
*Moved by J. McNabb, seconded by J. Douglas, "That the Chairperson be authorized to attend the City of Duncan's 100<sup>th</sup> Anniversary Celebration on March 4, 2012."*
- "Carried"*
7. Correspondence dated February 8, 2012 from the Thompson Okanagan Interface Society regarding the Wildland Urban Interface Symposium, March 31<sup>st</sup> – April 5, 2012 in Kamloops, BC.  
*Moved by E. Geall, seconded by C. Solda, "That the correspondence from Thompson Okanagan Interface Society be received and referred to the Regional District Volunteer Fire Departments."*
- "Carried"*
8. Letter dated February 12, 2012 from Ms. Jennifer Palmer regarding Recycling Program in Cherry Creek.  
*Moved by G. Wong, seconded by J. Douglas, "That the Regional District forward a response letter to Ms. Jennifer Palmer advising that a community meeting was held in Cherry Creek regarding recycling services and was turned down, further advise that there are private contractors in the area that provide residential recycling pick-up."*

*"Carried"*

**CORRESPONDENCE/COMMUNICATIONS FOR INFORMATION**

9. *Moved by B. Irving, seconded by M. Kokura, "That the following correspondence be received for information: Union of British Columbia Municipalities re: Province to Review Municipal Taxation and Local Government Revenue, Auditor General for Local Government – Audit Council Appointments, Fraser Basin Council re: Smart Planning for Communities, BC Government and Services Employees' Union/Hospital District Union/BC Div. of CUPE BC re: Community Social Services Awareness Month, Brendan Read re: E & N Railway and Order of British Columbia re: Call for Nominations."*

*"Carried"*

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10. *Moved by B. Irving, seconded by C. Solda, "That the Regional District forward a letter to the Union of British Columbia Municipalities supporting their participation in the Local Government Revenue Resources Review being conducted by the Ministry of Community, Sport and Cultural Development."*

*"Carried"*

11. *Moved by J. McNabb, seconded by J. Douglas, "That the correspondence from the Order of British Columbia regarding Call for Nominations be referred to the in-camera portion of the meeting."*

*"Carried"*

12. *Moved by C. Solda, seconded by J. McNabb, "That the correspondence from Brendan Read regarding the E & N Railway be forwarded to the Regional District's representative on the Island Corridor Foundation, Mr. Ken McRae."*

*"Carried"*

**REPORTS**

13. Sergeant Dave Paddock, Port Alberni RCMP Detachment provided an update on the Port Alberni Detachment. He reported that Mr. Jim Martins from Spruce Grove, Alberta has been name the new Officer in Charge of the Port Alberni RCMP Detachment.

*Moved by C. Solda, seconded by J. Douglas, "That this verbal report be received."*

*"Carried"*

14. The CAO provided an update on the 911 Corporation. At the Board of Directors meeting held on February 17, 2012, Director John Ambler was elected as Chairperson and Director Joe Stanhope as Vice-Chairperson. The Board reviewed the 2012 budget. The budget is staying the same this year, but there are proposed increases in the future due to increased fees at the call centers.

*Moved by J. Douglas, seconded by J. McNabb, "That this verbal report be received."*

*"Carried"*

15. The Chairperson provided a brief update on the Alberni Valley Chamber of Commerce. The fantasy auction has been re-scheduled and the Awards of Excellence nominations are coming up in April.

*Moved by G. Wong, seconded by M. Kokura, "That this verbal report be received."*

*"Carried"*

16. Director Schmunk entered the meeting at 2:00 p.m.

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17. The CAO reported on the Coastal Communities Network Business meeting coming up on March 27<sup>th</sup> and 28<sup>th</sup> in Victoria, BC.

*Moved by B. Irving, seconded by P. Cote, "That the Regional District representative on the Coastal Communities Network or the alternate be authorized to attend the Coastal Community Network Business meeting, March 27<sup>th</sup> and 28<sup>th</sup> in Victoria, BC."*

*"Carried"*

18. Director McNabb provided an update on the Beaver Creek Improvement District conversion Committee. The Committee has met a couple of times over the past month and things are moving forward with the conversion.

*Moved by J. McNabb, seconded by M. Kokura, "That the verbal report on the Beaver Creek Improvement District Conversion Committee be received."*

*"Carried"*

19. *Moved by G. Wong, seconded by J. McNabb, "That the minutes from the Electoral Area Directors Financial Planning Meeting held on February 1, 2012 be received."*

*"Carried"*

20. *Moved by G. Wong, seconded by J. McNabb, "That the minutes from the Alberni Valley and Bamfield Financial Planning meeting held on February 1, 2012 be received."*

*"Carried"*

21. *Moved by B. Irving, seconded by P. Cote, "That the minutes from the West Coast Committee Financial Planning meeting held on February 6, 2012 be received."*

*"Carried"*

22. *Moved by B. Irving, seconded by P. Cote, "That the Alberni-Clayoquot Regional District – Participation of First Nations in Regional District Services Report be received."*

*"Carried"*

**STAFF REPORTS**

23. *Moved by P. Cote, seconded by E. Geall, "That the February 2012 Chief Administrative Officer's Report be received."*

*"Carried"*

24. *Moved by M. Kokura, seconded by C. Solda, "That the Planning & Development Report dated February 15, 2012 be received."*

*"Carried"*

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25. *Moved by P. Cote, seconded by M. Kokura, "That the Building Report for January 2012 be received."*

*"Carried"*

26. *Moved by M. Kokura, seconded by P. Cote, "That the Finance Department Staff report dated February 16, 2012 be received."*

*"Carried"*

27. *Moved by P. Cote, seconded by J. McNabb, "That the Staff Action Items as of February 15, 2012 be received."*

*"Carried"*

**ADMINISTRATION**

28. Administrative Memo regarding tabled resolution regarding Bylaw A1073, Board Remuneration, Expenses and Benefits, 2011.

*Moved by M. Kokura, seconded by B. Irving, "That the following resolution be lifted from the table of the regular Board of Directors meeting held on January 25, 2012:*

*Moved by T. Bennett, seconded by P. Cote, "That the ACRD Board give four readings to Bylaw A1073, Board Remuneration, Expenses and Benefits, 2011."*

The above motion, back on the table, was:

*"Defeated"*

Directors Kokura, Solda, McNabb, Schmunk voted in favour of the motion.

Directors Wong, Irving, Douglas, Geall, Cote voted against the motion.

29. *Moved by C. Solda, seconded by B. Irving, "That Regional District staff be instructed to amend the current Board Remuneration, Expenses and Benefits Bylaw to include two Board meetings per month for consideration at the next Board of Directors meeting."*

*"Carried"*

30. Request for Decision regarding Recommendation Regarding Library Service.

*Moved by J. McNabb, seconded by P. Cote, "That the Alberni-Clayoquot Regional District:*

- i. pursue discussions with the City of Port Alberni, District of Tofino, District of Ucluelet, North Island College and School District No. 70 regarding the future of library services in the Alberni-Clayoquot region; and,*

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- ii. *that a letter be forwarded to the Vancouver Island Regional Library Board advising that the Regional District Board is extremely concerned with the continued increase in costs for the library service and request they do everything possible to ensure no further increases to the cost for this service.*

*“Carried”*

31. Administrative Memo regarding Increased Quota Levels to Support Regional Food Self-Sufficiency.

*Moved by E. Geall, seconded by J. McNabb, “That the Alberni-Clayoquot Regional District Board of Directors’ support the Agriculture Advisory Committee in petitioning the provincial government through the Association of Vancouver Island and Coastal Communities to amend the Natural Products Marketing (BC) Act or any other piece of legislation or provincial policy to increase quota and production levels on Vancouver Island to support regional food self-sufficiency, specifically, areas should be targeted that are producing less than regional consumption, which includes the Alberni Valley.”*

*“Carried”*

32. Request for Decision regarding Noise Bylaw Amendments to Include the Regulation of Noise Scare Devices.

*Moved by P. Cote, seconded by B. Irving, “That this correspondence be received and the Board concur with the recommendation of staff to amend the Noise Bylaws for Sproat Lake, Beaver Creek and Cherry Creek.”*

*“Carried”*

33. *Moved by P. Cote, seconded by M. Kokura, “That Bylaw No. R1000-1, Sproat Lake Specified Area Noise Control Amendment, 2012 be read a first time.”*

*“Carried”*

34. *Moved by P. Cote, seconded by B. Irving, “That Bylaw No. R1000-1, Sproat Lake Specified Area Noise Control Amendment, 2012 be read a second time.”*

*“Carried”*

35. *Moved by P. Cote, seconded by C. Solda, “That Bylaw No. R1000-1, Sproat Lake Specified Area Noise Control Amendment, 2012 be read a third time.”*

*“Carried”*

36. *Moved by G. Wong, seconded by P. Cote, “That Bylaw No. R1001-1, Cherry Creek Noise Control Amendment, 2012 be read a first time.”*

*“Carried”*

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37. *Moved by G. Wong, seconded by B. Irving, "That Bylaw No. R1001-1, Cherry Creek Noise Control Amendment, 2012 be read a second time."*

*"Carried"*

38. *Moved by G. Wong, seconded by C. Solda, "That Bylaw No. R1001-1, Cherry Creek Noise Control Amendment, 2012 be read a third time."*

*"Carried"*

39. *Moved by J. McNabb, seconded by J. Douglas, "That Bylaw R1002-1, Beaver Creek Noise Control Amendment, 2012 be read a first time."*

*"Carried"*

40. *Moved by J. McNabb, seconded by J. Douglas, "That Bylaw R1002-1, Beaver Creek Noise Control Amendment, 2012 be read a second time."*

*"Carried"*

41. *Moved by J. McNabb, seconded by P. Cote, "That Bylaw R1002-1, Beaver Creek Noise Control Amendment, 2012 be read a third time."*

*"Carried"*

**FINANCES**

42. *Moved by M. Kokura, seconded by J. McNabb, "That the Financial Statements dated January 1 to January 31, 2012 be received."*

*"Carried"*

43. Administrative Memo regarding 2012 Grant-in-Aid Applications.  
*Moved by P. Cote, seconded by C. Solda, "That this correspondence be received."*

*"Carried"*

44. Administrative Memo regarding 2012 – 2016 Draft Regional District Financial Plan.  
*Moved by B. Irving, seconded by P. Cote, "That the 2012 – 2016 draft Financial Plan be received as presented and the Board of Directors give first reading of Bylaw F1100, 2012 – 2016 Financial Plan."*

*"Carried"*

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45. *Moved by B. Irving, seconded by M. Kokura, "That Bylaw No. F1100, 2012 – 2016 Financial Plan be read a first time."*

*"Carried"*

46. *Moved by P. Cote, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District Annual Requisition by Service and Participant be received."*

*"Carried"*

**PLANNING**

47. DVA11007 – Development Variance Application, Boyes, Lot 45, Haggard Cove, Electoral Area "A" (Bamfield).

*Moved by E. Geall, seconded by M. Kokura, "That the memorandum regarding Development Variance Application DVA11007 be received."*

*"Carried"*

48. *Moved by J. McNabb, seconded by P. Cote, "That Mr. Warren Horning be allowed to address the Board of Directors."*

*"Carried"*

49. Mr. Horning advised he is a property owner at Haggard's Cove and spoke against Development Variance Application DVA11007.

50. *Moved by M. Kokura, seconded by P. Cote, "That Mr. Jim McManus be allowed to re-address the Board of Directors."*

*"Carried"*

51. Mr. McManus spoke again in favour of Development Variance Application DVA11007 and requested Board approval of the application.

52. *Moved by E. Geall, seconded by J. McNabb, "That the Alberni-Clayoquot Regional District Board of Directors deny Development Variance No. DVA11007."*

*"Carried"*

53. RA11007 – Rezoning Application, Jensen, 375 Cape Beale Trail, Electoral Area "A" (Bamfield).

*Moved by E. Geall, seconded by M. Kokura, "That the Public Hearing Report for Rezoning Application RA11007 be received."*

*"Carried"*

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54. *Moved by E. Geall, seconded by P. Cote, "That the Public Hearing Minutes for Bylaw P1284, Rezoning Application RA11007 be received."*
- "Carried"*
55. *Moved by E. Geall, seconded by M. Kokura, "That Bylaw P1284, Regional District of Alberni-Clayoquot Zoning Amendment be read a second time."*
- "Carried"*
56. *Moved by E. Geall, seconded by M. Kokura, "That Bylaw P1284, Regional District of Alberni-Clayoquot Zoning Amendment be read a third time."*
- "Carried"*
57. Administrative Memo regarding Application RT11008, Bylaw P1255 – South Long Beach Climate Change/Greenhouse Gas.  
*Moved by G. Wong, seconded by P. Cote, "That the memorandum for application RT11008 and Bylaw P1255 be deferred."*
- "Carried"*
58. RF08003 – Rezoning Application, Alberni Valley Chamber of Commerce, 2533 Port Alberni Highway, Electoral Area "F" (Cherry Creek).  
*Moved by G. Wong, seconded by P. Cote, "That the memorandum regarding rezoning application RF08003 be received."*
- "Carried"*
59. *Moved by G. Wong, seconded by P. Cote, "That third reading of Bylaw P1223, Cherry Creek Official Community Plan Amendment be rescinded."*
- "Carried"*
60. *Moved by G. Wong, seconded by J. McNabb, "That third reading of Bylaw P1224, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be rescinded."*
- "Carried"*
61. *Moved by G. Wong, seconded by J. McNabb, "That the public hearing for Bylaws P1223 and P1224 be delegated to the Director for Electoral Area 'F' Cherry Creek, his Alternate Director or the Chairperson of the Regional District Board."*
- "Carried"*
62. RF09014, Rezoning Application, Borovica, 1785 Alberni Highway, Electoral Area "F" (Cherry Creek).

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*Moved by G. Wong, seconded by M. Kokura, "That Bylaw P1259, Cherry Creek Official Community Plan Amendment be adopted."*

*"Carried"*

63. *Moved by G. Wong, seconded by E. Geall, "That Bylaw P1260, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be adopted."*

*"Carried"*

64. DVF11010 – Development Variance Application, Borovica, 1785 Alberni Highway, Electoral Area "F" (Cherry Creek).

*Moved by G. Wong, seconded by M. Kokura, "That the Board of Directors issue Development Variance Permit No. DVF11010."*

*"Carried"*

65. Administrative Memo regarding Cherry Creek Official Community Plan.

*Moved by G. Wong, seconded by E. Geall, "That the Administrative Memo regarding the Cherry Creek Official Community Plan be received."*

*"Carried"*

66. *Moved by G. Wong, seconded by P. Cote, "That Bylaw P1278, Regional District of Alberni-Clayoquot Cherry Creek Official Community Plan be read a first time."*

*"Carried"*

67. *Moved by G. Wong, seconded by P. Cote, "That the Cherry Creek Official Community Plan Bylaw P1278 has been considered in conjunction with the Alberni-Clayoquot Regional District's Financial Plan."*

*"Carried"*

68. *Moved by G. Wong, seconded by P. Cote, "That the Cherry Creek Official Community Plan Bylaw P1278 has been considered in conjunction with the Alberni-Clayoquot Regional District's Solid Waste Management Plan, November 2007, Bylaw R1020."*

*"Carried"*

69. *Moved by G. Wong, seconded by E. Geall, "That the public hearing for Bylaw P1278 be delegated to the Director for Electoral Area "F" (Cherry Creek), the Alternate Director or the Chairperson of the Regional District Board."*

*"Carried"*

70. WC12001 – Crown Referral Summary, Iisaak Forest Resources Ltd.), Sidney Inlet Area of Clayoquot Sound, Electoral Area "C" (Long Beach).

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*Moved by B. Irving, seconded by P. Cote, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and recommend that the permit be granted subject to:*

- i. Compliance with Helicopter Water Drop Zone Management Plan prepared for lisaak Forest Resources Ltd.; and,*
- ii. Compliance with all technical referral agency requirements."*

*"Carried"*

71. WC12002 – Crown Referral Summary, lisaak Forest Resources Ltd., Millar Channel Area of Clayoquot Sound, Electoral Area "C" (Long Beach).

*Moved by B. Irving, seconded by P. Cote, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and recommend the permit be granted subject to:*

- i. Compliance with Helicopter Water Drop Zone Management Plan prepared for lisaak Forest Resources Ltd; and,*
- ii. Compliance with all technical referral agency requirements."*

*"Carried"*

72. WC12003 – Crown Referral Summary, lisaak Forest Products Ltd., Tofino Inlet Area of Clayoquot Sound.

*Moved by B. Irving, seconded by P. Cote, "That this correspondence be received and the Board of Directors concur with the recommendation of Planning Staff and recommend that the permit be granted subject to:*

- i. Compliance with Helicopter Water Drop Zone Management Plan prepared for lisaak Forest Resources Ltd.; and,*
- ii. Compliance with all technical referral agency requirements."*

*"Carried"*

**CHAIRPERSON'S REPORT**

73. *Moved by P. Cote, seconded by E. Geall, "That the Chairperson's Report for February 2012 be received."*

*"Carried"*

**NEW BUSINESS**

74. *Moved by C. Solda, seconded by P. Cote, "That the following be allowed for consideration as a late item: Board approval for upcoming meeting with Vancouver Island Health Authority representatives."*

*"Carried"*

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75. *Moved by P. Cote, seconded by E. Geall, "That Director Solda be authorized to attend a meeting with Vancouver Island Health Authority representatives on Wednesday, February 29<sup>th</sup> in Victoria, BC."*

*"Carried"*

76. *Moved by M. Kokura, seconded by P. Cote, "That the following be allowed for consideration as a late item: Auditor General's Report on Forestry."*

*"Carried"*

77. *Moved by M. Kokura, seconded by P. Cote, "That the Regional District write a letter to the Premier stating that the Alberni-Clayoquot Regional District supports the Auditor General's Report on Forestry."*

*"Carried"*

**MEETING SCHEDULE**

78. *Moved by M. Kokura, seconded by B. Irving, "That the meeting schedule for March 2012 be received."*

*"Carried"*

**CLOSE THE MEETING**

79. *Moved by B. Irving, seconded by C. Solda, "That the meeting be closed to the public to discuss matters relating to:*

- a. Litigation or potential litigation affecting the Regional District;*
- b. Negotiations and related discussions respecting the proposed provision of a Regional District service that are at their preliminary stages, disclosure of which the Board considers could reasonably be expected to harm the interests of the Regional District if they were held in public."*

*"Carried"*

80. The meeting was closed to the public at 3:28 p.m.

81. The meeting was re-opened to the public at 4:20 p.m.

82. *Moved by J. McNabb, seconded by C. Solda, "That this meeting now stand adjourned."*

*"Carried"*

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83. The meeting adjourned at 4:20 p.m.

Certified Correct:

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Glenn Wong,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer