



Alberni-Clayoquot Regional District

MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING HELD ON WEDNESDAY, FEBRUARY 8, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS PRESENT: Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Douglas, Mayor, City of Port Alberni
Duncan McMaster, Councillor, Alternate Director, District of Tofino
Bill Irving, Mayor, District of Ucluelet

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Wendy Thomson, Manager of Administrative Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Andy Daniel, Manager of Environmental Services
Andrew McGifford, Accounting Clerk

1. The meeting was called to order at 1:30 pm

Petitions, Delegations & Presentations

2. *Moved by M. Kokura, seconded by C. Solda, "That Mr. Chris Vrael, North Island 9-1-1 Corporation be invited to address the Committee-of-the-Whole."*

"Carried"

3. Mr. Vrael, Deputy Fire Chief, City of Campbell River provided an update on the North Island 911 Corporation. The following Regional Districts' participate in the North Island 911 Corporation: Mount Waddington, Powell River, Comox Valley, Nanaimo, Strathcona and the Alberni-Clayoquot. Mr. Vrael answered questions from Directors and the Chairperson thanked Mr. Vrael for the update on the North Island 9-1-1 Corporation.

Adoption of Minutes

4. *Moved by M. Kokura, seconded by E. Geall, "That the minutes from the regular Committee-of-the-Whole meeting held on January 11, 2012 be adopted as circulated."*

"Carried"

Communications/Correspondence for Action

5. Correspondence from Pitch-In BC regarding Request to participate in Pitch-In Canada Week.
Moved by M. Kokura, seconded by C. Solda, "That this correspondence be received."

"Carried"
6. Correspondence dated January 24, 2012 from CUPE BC requesting a resolution on alternatives to Federal Funding of Infrastructure through Public/Private partnerships.
Moved by J. McNabb, seconded by P. Cote, "That this correspondence be received."

"Carried"
7. Port Alberni Farmer's Market requesting a letter of support for their Coupon Program for young mothers, elderly and disadvantaged.
Moved by P. Cote, seconded by C. Solda, "That the Regional District forward a letter of support to Port Alberni Farmers Market supporting their partnership with the Vancouver Island Health Authority to facilitate a Coupon Program for young mothers, elderly and disadvantaged."

"Carried"
8. Letter dated February 6, 2012 from the West Coast Multiplex Society requesting land for the West Coast Multiplex.
Moved by B. Irving, seconded by M. Irg, "That this correspondence be referred to the next West Coast Committee."

"Carried"

Communications/Correspondence for Information

9. *Moved by M. Kokura, seconded by J. Douglas, "That the following correspondence be received for information: Union of British Columbia Municipalities re: 2 new appointments to the Executive, Association of Vancouver Island and Coastal Communities re: Follow-up on Nov. 22/11 Consultation on Aquaculture Regulation, Ombudsperson re: Files closed Oct. 1st – Dec. 31/11 and Powell River Regional District re: Coastal Regional District Chairs meeting with BC Ferry Commissioner to discuss the review of the Coastal Ferry Act."*

"Carried"

Reports

10. *Moved by C. Solda, seconded by M. Kokura, "That the Update on Staff Action Items as of February 2, 2012 be received."*

"Carried"

11. The Chairperson report on the Electoral Area Directors Financial Planning Meeting held on February 1, 2012. Electoral Area Directors reviewed the 2012 – 2016 draft Financial Plan for services paid for by the electoral areas.
Moved by G. Wong, seconded by M. Kokura, "That this verbal report be received."

"Carried"
12. The Chairperson reported on the Alberni Valley & Bamfield Financial Planning meeting held on February 1, 2012. Directors reviewed the draft 2012 – 2016 draft financial plan for services paid for by the Alberni Valley and Bamfield.
Moved by G. Wong, seconded by M. Kokura, "That this verbal report be received."

"Carried"
13. Director Irving provided an update on the West Coast Committee Financial Planning meeting held on February 6, 2012 at the Long Beach Golf Club. The Committee reviewed the West Coast Landfill and Long Beach Airport budgets. He reported on an issue with the location of the new sign at the Long Beach Airport.
Moved by B. Irving, seconded by J. McNabb, "That this verbal report be received and the Regional District write a letter the Dr. James Lunney, MP requesting assistance in working with Parks Canada to re-locate the sign at the Long Beach Airport."

"Carried"
14. *Moved by M. Kokura, seconded by P. Cote, "That the Report on the ACRD Orientation Session held on January 11th & 12, 2012 be received."*

"Carried"
- Finances**
15. Administrative Memo regarding Finance Warrant No. 513.
Moved by M. Kokura, seconded by P. Cote, "That Finance Warrant No. 513 in the amount of \$452,757.62 dated January 31, 2012 be approved."

"Carried"
16. Administrative Memo regarding 2012 – 2016 Financial Plan – Regional Planning.
Moved by M. Kokura, seconded by J. Douglas, "That the draft 2012-2016 Financial Plan for Regional Planning be approved."

"Carried"
17. Administrative Memo regarding 2012 – 2016 Financial Plan – Regional Parks.
Moved by M. Kokura, seconded by J. Douglas, "That the draft 2012 – 2016 Financial Plan for Regional Parks be approved."

"Carried"

18. Administrative Memo regarding 2012 – 2016 Financial Plan – 911 Telephone Service.
Moved by P. Cote, seconded by M. Kokura, "That the draft 2012 – 2016 draft Financial Plan for the 911 Telephone Service be approved."

"Carried"

19. Administrative Memo regarding 2012 – 2016 Financial Plan for General Government.
Moved by C. Solda, seconded by E. Geall, "That the draft 2012 – 2016 draft Financial Plan for General Government Services be approved."

"Carried"

20. Staff was requested to come back with options for reducing legal fees in the draft 2012 – 2016 Financial Plan for General Government Services.

Unfinished Business

21. The Chairperson reported that the Board Remuneration Review Committee will not be coming back to speak to the Board of Directors regarding their recommended amendments to the Board Remuneration Bylaw. The Bylaw will be back on the ACRD Board agenda for consideration at the February 22nd meeting.

Recess to In-Camera

22. *Moved by C. Solda, seconded by E. Geall, "That the meeting be closed to the public to discuss matters relating to litigation or potential litigation affecting the Regional District."*

"Carried"

23. Director Bennett entered the meeting at 2:40 p.m.

24. The meeting was closed to the public at 2:40 p.m.

25. The meeting was re-opened to the public at 3:28 p.m.

26. *Moved by T. Bennett, seconded by B. Irving, "That the following be allowed for consideration as a late item: amending appointments to the Clayoquot Biosphere Trust."*

"Carried"

27. *Moved by T. Bennett, seconded by B. Irving, "That the Regional District's appointment to the Clayoquot Biosphere Trust for 2012 be changed to Don McMillan and John Fraser, Alternate."*

"Carried"

28. *Moved by J. McNabb, seconded by E. Geall, "That this meeting now stand adjourned."*

"Carried"

29. The meeting adjourned at 3:30 p.m.

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer