



## **ALBERNI-CLAYOQUOT REGIONAL DISTRICT**

### **BOARD OF DIRECTORS INAUGURAL MEETING MINUTES**

**FRIDAY, DECEMBER 9, 2011**

**REGIONAL DISTRICT BOARD ROOM**

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Present: Chairperson: Glenn Wong, Directors: Tony Bennett, Penny Cote, John Douglas, Bill Irving, Mike Kokura, John McNabb, Stefan Ochman, Perry Schmunk, Cindy Solda.

Staff: Russell Dyson, Chief Administrative Officer, Wendy Thomson, Manager of Administrative Services, Teri Fong, Manager of Finance, Mike Irg, Manager of Planning and Development, Carla Connelly, Planner.

Other: Eric Geall, Bamfield, BC

1. The Chief Administrative Officer (CAO) called the meeting to order at 1:30 p.m.
2. Introductions were conducted around the table.

#### **OATHS OF OFFICE**

3. The CAO introduced Marina Stilinovic, Administrator, Justice of the Peace, Port Alberni Court Registry.
4. Ms. Stilinovic conducted the Oaths of Office for the Alberni-Clayoquot Regional District Board of Directors.

#### **ELECTION OF CHAIRPERSON & VICE-CHAIRPERSON**

5. The CAO conducted elections for Chairperson and Vice-Chairperson of the Alberni-Clayoquot Regional District.
6. The CAO requested nominations for the position of Chairperson for the Alberni-Clayoquot Regional District for 2012.
7. Director Solda nominated Director Wong for the position of Chairperson of the Alberni-Clayoquot Regional District for 2012. Director Wong accepted the nomination.
8. The CAO requested for nominations for Chairperson two more times. There being no further nominations, the CAO declared Glenn Wong the Chairperson of the Alberni-Clayoquot Regional District for 2012.

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9. The CAO requested nominations for the position of Vice-Chairperson of the Alberni-Clayoquot for 2012.
10. Director Ochman nominated Director Cote for the position of Vice-Chairperson of the Alberni-Clayoquot Regional District for 2012. Director Cote accepted the nomination.
11. Director McNabb nominated Director Solda to the position of Vice-Chairperson of the Alberni-Clayoquot Regional District for 2012. Director Solda accepted the nomination.
12. The CAO requested for nominations two more times. There being no further nominations, the CAO and Manager of Administrative Services conducted the election of Vice-Chairperson.
13. The CAO declared Director Cindy Solda elected to the position of Vice-Chairperson of the Alberni-Clayoquot Regional District for 2012.
14. *Moved by S. Ochman, seconded by C. Solda, "That the ballots for election of Vice-Chair be destroyed."*

*"Carried"*

**PETITIONS, DLEGATIONS & PRESENTATIONS**

15. *Moved by M. Kokura, seconded by S. Ochman, "That Ms. Morgan Kennah and Mr. Ally Gibson, Island Timberlands be invited to address the Regional District Board."*
- "Carried"*
16. The delegation provided an overview of Island Timberlands' Green Tree Harvest Program and their plans around Underwood Cove along future Phase II of the Alberni Inlet Trail. The delegations answered questions from Directors. Directors provided input and raised issues with regards to Island Timberlands harvesting plans including: slash burning, old growth forests and watershed protection.
  17. The Chairperson thanked Ms. Kennah and Mr. Gibson for their presentation.

**MINUTES**

18. *Moved by S. Ochman, seconded by C. Solda, "That the minutes from the Regular Board of Directors meeting held on November 23, 2011 be adopted as circulated."*

*"Carried"*

**COMMUNICATIONS, CORRESPONDENCE – FOR ACTION**

19. Letter dated November 14, 2011 from the Vancouver Island Regional Library Board regarding Appointment to the Vancouver Island Regional Library Board for 2012.  
*Moved by T. Bennett, seconded by M. Kokura, "That Director Cote be appointed to the Vancouver Island Regional Library Board for 2012."*
- "Carried"*
20. Letter dated November 23, 2011 from the Beaver Creek Improvement District regarding converting to a local service area of the Regional District.  
*Moved by T. Bennett, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District (ACRD) Board of Directors advise the Beaver Creek Improvement District that they are in favour of converting the BCID into a local service area of the ACRD and recommend that:*
- a. A joint Conversion Committee be established with two representatives each from the ACRD Board and BCID Board of Trustees and the ACRD Chief Administrative Officer and BCID Administrator; and,*
  - b. Director McNabb and Chairperson Wong be appointed to represent the ACRD Board on the Conversion Committee."*
- "Carried"*
21. Correspondence dated November 24, 2011 from the Association of Vancouver Island and Coastal Communities regarding Request for Nomination – Interim Director.  
*Moved by T. Bennett, seconded by J. Douglas, "That this correspondence be received."*
- "Carried"*
22. Correspondence from the Local Government Leadership Academy regarding Elected Officials Training Seminars 2012.  
*Moved by M. Kokura, seconded by J. McNabb, "That this correspondence be received."*
- "Carried"*
23. Letter dated November 22, 2011 from Mainstream Canada regarding invitation for a tour in 2012.  
*Moved by T. Bennett, seconded by M. Kokura, "That this correspondence be received and the ACRD Board consider a tour of Mainstream Canada's processing plant in Tofino, BC in 2012."*
- "Carried"*

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24. Memorandum from the Union of British Columbia Municipalities regarding Notification of Executive Vacancies.

*Moved by M. Kokura, seconded by T. Bennett, "That this correspondence be received."*

*"Carried"*

25. *Moved by T. Bennett, seconded by J. McNabb, "That Director Solda be appointed as the Alternate to the Vancouver Island Regional Library Board for 2012."*

*"Carried"*

**COMMUNICATIONS, CORRESPONDENCE – FOR INFORMATION**

26. *Moved by M. Kokura, seconded by P. Cote, "That the following correspondence be received for information: Clayoquot Biosphere Trust re: Update on Measuring Community Health Project, Strathcona Regional District re: BC Ferry Authority Board of Directors Nomination, Honourable Terry Lake, Minister of Environment re: Follow-up on Meeting at UBCM Convention, Gas Tax/Public Transit Management Services re: Gas Tax Agreement Community Works Fund Payment, Union of British Columbia Municipalities re: In the House, Completion of 2010/2011 Spring Community to Community Forum, Vancouver Island Regional Library re: From the Board Table and Canadian Office and Professional Employees Union Local 378 re: From Policy to Power: Real Solution for BC Hydro Report."*

*"Carried"*

**STAFF REPORTS**

27. *Moved by M. Kokura, seconded by T. Bennett, "That the Building Inspection Report for November 2011 be received."*

*"Carried"*

28. *Moved by B. Irving, seconded by T. Bennett, "That the Staff Action Items as of December 1, 2011 be received."*

*"Carried"*

### **ADMINISTRATION**

29. Administrative Memo regarding Update on Grant Applications and Funding.  
*Moved by S. Ochman, seconded by P. Cote, "That this report be received."*

*"Carried"*

30. Request for Decision Sproat Lake Advisory Planning Commission.  
*Moved by P. Cote, seconded by M. Kokura, "That the Alberni-Clayoquot Regional District Board of Directors appoint Joe Lamoreau to the Sproat Lake Advisory Planning Commission."*

*"Carried"*

31. Request for Decision regarding Harold Bishop Firehall Water Service.  
*Moved by P. Cote, seconded by J. McNabb, "That the Alberni-Clayoquot Regional District Board of Directors award the contract for the Harold Bishop Firehall Water Service to Bowerman Excavating Ltd. for a total price of \$42,649.29 including HST."*

*"Carried"*

### **FINANCES**

32. *Moved by M. Kokura, seconded by C. Solda, "That the Alberni-Clayoquot Regional District Board of Directors approve Finance Warrant No. 511 in the amount of \$743,477.55 dated November 30, 2011."*

*"Carried"*

### **PLANNING**

33. Development Variance Application DVA11007 (Boyes), Lot 45, Haggard Cove, Electoral Area "A" (Bamfield).  
*Moved by T. Bennett, seconded by M. Kokura, "That Development Variance Application DVA11007 be deferred."*

*"Carried"*

34. Development Variance Application DVC11009, (Hache), 1089 Sixth Avenue, Salmon Beach, Lot 15, Block 43, Section 49, Clayoquot District, Plan 510, Electoral Area "C" (Long Beach).  
*Moved by T. Bennett, seconded by P. Edwards, "That the Alberni-Clayoquot Regional District Board of Directors issue Development Variance Application No. DVC11009."*

*"Carried"*

### **NEW BUSINESS**

35. *Moved by B. Irving, seconded by J. McNabb, "That the following be allowed for consideration as a late item: sending thank you letter to Island Timberlands."*
- "Carried"*
36. *Moved by B. Irving, seconded by J. McNabb, "That the Regional District forward a letter to Island Timberlands thanking them for their presentation this afternoon and reiterate the issues/points raised by the ACRD Board of Directors."*
- "Carried"*
37. *Moved by M. Kokura, seconded by S. Ochman, "That the following be allowed for consideration as a late item: meat processing regulation."*
- "Carried"*
38. *Moved by M. Kokura, seconded by S. Ochman, That the Regional District write a letter to the Province requesting an exemption under the meat processing regulation in the Alberni Valley."*
- "Carried"*
39. *Moved by C. Solda, seconded by M. Kokura, "That the following be allowed for consideration as a late item: changing the alternate appointment to the Vancouver Island Regional Library Board."*
- "Carried"*
40. *Moved by C. Solda, seconded by M. Kokura, "That Chairperson Wong be appointed as the Alternate on the Vancouver Island Regional Library Board for 2012 instead of Director Solda."*
- "Carried"*

### **MEETING SCHEDULE**

41. *Moved by S. Ochman, seconded by M. Kokura, "That the revised ACRD meeting for January 2012 be received"*
- "Carried"*

**ADJOURNMENT**

42. *Moved by S. Ochman, seconded by M. Kokura, "That this meeting now stand adjourned."*

*"Carried"*

43. The meeting adjourned at 3:28 p.m.

Certified Correct:

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Glenn Wong,  
Chairperson

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Russell Dyson,  
Chief Administrative Officer