



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, OCTOBER 24, 2012, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Board of Directors Meeting – October 10, 2012	1-14
<i>THAT the minutes of the Board of Directors meeting held on October 10, 2012 be adopted.</i>	
b. West Coast Committee Minutes – October 10, 2012	Extra Agenda
<i>THAT the minutes of the West Coast Committee meeting held on October 10, 2012 be adopted.</i>	
c. Beaver Creek Water Advisory Committee – October 15, 2012	Extra Agenda
<i>THAT the minutes of the West Coast Committee meeting held on October 15, 2012 be adopted.</i>	
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u>	
a. Introduction - Staff Sergeant Mac Richards, Officer-In-Charge, Port Alberni RCMP	
b. Presentation – Charity Hallberg-Dodds, Planning Assistant 5 Years of Service	
c. Presentation – Laurie L’Heureux, Emergency Program Manager 5 Years of Service	

6. CORRESPONDENCE FOR ACTION

- a. **REQUEST FOR MEETING WITH BOARD OF DIRECTORS** **15**
Dr. Paul Hasselback, Medical Health Officer, Vancouver Island Health Authority, October 15, 2012, Request for Meeting with Board of Directors to Present Local Health Area Profiles.

THAT the Board of Directors invites Dr. Hasselback to an Alberni-Clayoquot Regional District meeting to make a presentation on Local Health Area Profiles.

7. CORRESPONDENCE FOR INFORMATION

- a. **THE HONOURABLE STEVE THOMSON, MINISTER, FORESTS, LANDS AND NATURAL RESOURCE OPERATIONS** **16**
Clean-up of Abandoned Tire Dump
- b. **UNION OF BRITISH COLUMBIA MUNICIPALITIES** **17**
2012/2013 (Summer) Regional Community to Community Forum – Approval in Principle
- c. **BC HYDRO** **18**
B.C.'s Brilliant Energy Future Springs from an Old-Fashioned Idea
- d. **DISTRICT OF MAPLE RIDGE**
Correspondence to Honourable Keith Ashfield, Minister, Fisheries and Oceans Canada regarding Federal Fisheries Act – Bill C38 **19-28**
Correspondence to Honourable Denis Lebel, Minister, Transportation, Infrastructure and Communities regarding support of Federation of Canadian Municipalities campaign "Target 2014: Building our Future" **29**
- e. **VANCOUVER ISLAND REGIONAL LIBRARY** **30-49**
Information Package & Strategic Plan 2011-2015
- f. **CLAYOQUOT BIOSPHERE TRUST** **50**
Clayoquot Sound Biosphere Reserve Region's Vital Signs (report attached separately)
- g. **MESSAGES OF CONDOLENCES** **51-55**
Messages of Condolences regarding the passing of our Chairperson Glenn Wong

THAT the Board of Directors receive correspondence for information a-g.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **56**
Terrance Salman Hangar Lease – Long Beach Airport

THAT the Alberni-District Regional District Board of Directors enter into a 3 year lease agreement commencing August 1, 2012 and expiring July 30, 2015, for an

aircraft hangar with Terrance Salman at the rate of \$4,500.00 per year plus HST.

- b. **REQUEST FOR DECISION** **57-58**
 Vice-Chair Position & Signing Authority

THAT the Alberni-Clayoquot Regional District Board of Directors recognize Cindy Solda as Interim Chair for the ACRD until the December 7, 2012 annual election;

THAT the Alberni-Clayoquot Regional District Board of Directors conduct an election for Interim Vice-Chair with nominations from the floor and a secret ballot at the October 24 regular meeting.

With the adoption of this recommendation the Chief Administrative Officer will conduct the election of Interim Vice-Chair at this point.

THAT the Alberni-Clayoquot Regional District Board of Directors authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:

- a. *Cindy Solda, Interim Chairperson*
- b. *_____, Interim Vice-Chairperson*
- c. *Russell Dyson, Chief Administrative Officer*
- d. *Teri Fong, Manager of Finance*
- e. *One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members.*

- c. **REQUEST FOR DECISION** **59-62**
 Committee Changes

THAT the Alberni-Clayoquot Regional District Board of Directors endorses the attached committee changes to apply until the December 7, 2012 meeting.

- d. **REQUEST FOR DECISION** **63-70**
 Island Corridor Foundation – Funding Request for Structural Repairs

That the Alberni-Clayoquot Regional District Board of Directors agree in principle to funding its share of the ICF contribution of \$115,200, through a region wide grant in aid subject to:

- 1. *exploring alternative funding sources;*
- 2. *the commitment of the ICF partners to their share of the current contribution and;*
- 3. *commitment by the ICF and other regional partners to upgrade the Alberni sub within a reasonable time.*

9. PLANNING MATTERS

10. REPORTS

10.1 STAFF REPORTS

- | | | |
|----|--|-------------------------|
| a. | Planning & Development Manager Report – October 17, 2012 | 71-72 |
| b. | Building Inspector’s Report – August 2012 | 73 |
| c. | Building Inspector’s Report – September 2012 | 74 |
| d. | Staff Action Items Report – October 17, 2012 | 75-81 |
| e. | Meeting Schedule – November 2012 | Extra
Agenda |
| f. | Financial Statements – September 30, 2012 | 82-83 |

THAT the Board of Directors receives the Staff Reports for a-f.

10.2 COMMITTEE REPORTS

10.4 MEMBER REPORTS

- a. RCMP Update
- b. 9-1-1 Corporation – J. Douglas
- c. Vancouver Island Regional Library - P. Cote
- d. Central West Coast Forest Society – T. Bennett
- e. Emergency Planning – P. Cote/M. Kokura/C. Solda
- f. Coastal Communities Network – T. Bennett
- g. West Island Woodlands Advisory Group – J. Jack
- h. Air Quality Council, Port Alberni – J. McNabb
- i. West Coast Aquatic Board – T. Bennett
- j. Clayoquot Biosphere Trust
- k. Association of Vancouver Island & Coastal Communities – C. Solda
- l. Beaver Creek Water Advisory Committee – J. McNabb
- m. Other Reports

THAT the Board of Directors receives the Member Reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS

(requires 2/3 majority vote)

13. QUESTION PERIOD

14. IN CAMERA

*Motion to close the meeting to discuss matters relating to
i. labour or other employee relations.*

15. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

16. ADJOURN

**Next Board of Directors Meeting: Wednesday, November 14, 2012, 1:30 pm
Alberni-Clayoquot Regional District Board Room**

5. ADOPTION OF MINUTES

a. Electoral Area Directors Committee Meeting - September 19, 2012

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the minutes of the Electoral Area Directors Committee meeting held on September 19, 2012 be adopted.

CARRIED

b. Regional Fisheries Resource Committee Meeting - September 12, 2012

MOVED: Director Bennett

SECONDED: Director Irving

THAT the minutes of the Regional Fisheries Resource Committee meeting held on September 12, 2012 be adopted.

CARRIED

c. Board of Directors Meeting - September 12, 2012

MOVED: Director Geall

SECONDED: Director Douglas

THAT the minutes of the Board of Directors meeting held on September 12, 2012 be adopted

CARRIED

6. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Bernadette Wyton, Air Quality Council, Mr. Earle Plain, Meteorologist, Ministry of Environment, Dr. Hasselback, Medical Health Officer, Central Island regarding Review and Update on Air Quality Issues in the Valley

MOVED: Director Bennett

SECONDED: Director Price

THAT Ms. Wyton, Mr. Plain and Dr. Hasselback be invited to address the Regional District Board.

CARRIED

The delegation provided a power point presentation on the air quality and health in the Alberni Valley. Mr. Plain began the presentation by advising that fine particulate air pollution is the greatest risk to human health in the Alberni Valley. Air quality in the Valley is better during spring and summer and poor in the fall and winter. Fog, increased emission sources an increase in driving, idling and woodstoves are all problematic.

Dr. Hasselback discussed the relationship between air quality and mortality as a health outcome. Air pollution causes both short and long term impacts to health. Long term impacts are even greater than the short term. 40% of population is considered at increased risk.

Ms. Wyton discussed how to improve our air quality and what the Air Quality Council has been working on. The Council will again apply to the Province for funding for the woodstove voucher program in 2013. Ms. Wyton discussed the 2011 request to the Board of Directors to establish a set of alternatives to backyard burning and to establish a set of guidelines for best burning practices. She discussed the City of Port Alberni's new woodstove bylaw. Ms. Wyton advised that the delegation was here today to request that the Alberni-Clayoquot Regional District Board of Directors look at creating a valley wide woodstove bylaw. Because air has no borders, a region wide approach is the best approach to air quality planning and management. Better stoves and stove operation means less pollution in our airshed, less pollution for individual families, and better health for all. The delegation answered questions from Directors.

MOVED: Director Bennett

SECONDED: Director Geall

THAT the Board of Directors instruct staff to work with the Air Quality Council in the development of a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.

CARRIED

7. CORRESPONDENCE FOR ACTION

- a. **September 19, 2012 from Mr. Arthur Skipsy regarding Request for Action to Correct a Problem on Sproat Lake due to Boats Practicing Wakeboarding.**

MOVED: Director Irving

SECONDED: Director Douglas

THAT the Board of Directors instruct staff to respond to Mr. Skipsy directing him to contact Transport Canada and that the Regional District produce brochures to be handed out by the 2013 Marine Patrol and given to the marinas on Sproat Lake regarding the reduction of boating wake.

CARRIED

- b. September 18, 2012 from Strawberry Isle Marine Research Society regarding Request for Funding Support.**

MOVED: Director Kokura

SECONDED: Director Bennett

THAT this funding request be referred for consideration of a Grant In Aid in 2013.

CARRIED

- b. September 2012 from Central Westcoast Forest Society regarding Request for Funding Support.**

MOVED: Director Bennett

SECONDED: Director McNabb

THAT this funding request be referred for consideration of a Grant In Aid in 2013.

CARRIED

8. CORRESPONDENCE FOR INFORMATION

- a. Alberni Valley Tourism regarding Port Alberni to Host 2013 Tourism Conference;
- b. Union Of British Columbia Municipalities regarding Changes to UBCM Communications
- c. Municipal Finance Authority Of BC regarding Fall Debenture Issue – Record Low Interest Rate 2.875 per cent
- d. Nuu-chah-nulth Tribal Council regarding Nuu-chah-nulth Tribal Council Funding to be Slashed by 60 per cent
- e. District Of Tofino regarding Vision Tofino Update October 11 Invitation
- f. Federation Of Canadian Municipalities regarding Queen’s Diamond Jubilee Medal
- g. Association Of Vancouver Island And Coastal Communities regarding AVICC Update – September, 2012
- h. New Direction Resource Management Ltd. regarding Healthy Forests-Healthy Communities
- i. Youth Parliament of British Columbia regarding British Columbia Youth Parliament, 84th Parliament
- j. Correctional Service Canada regarding Restorative Justice Week – November 18th – 25th
- k. Peace River Regional District regarding Pipeline Easements
- l. City Of Burnaby regarding Canadian Federation of Independent Business 2012 Property Tax Report

- m. Messages of Condolences regarding the passing of our Chairperson Glenn Wong
- n. Further Messages of Condolences regarding the passing of our Chairperson Glenn Wong.

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors receive a – n correspondence for information.

CARRIED

MOVED: Director Bennett

SECONDED: Director Kokura

THAT the Board of Directors forward a letter to our Member of Parliament expressing the Alberni-Clayoquot Regional District's support for the Nuuchahnulth Tribal Council and requesting our MP to extend any assistance possible to the Nuuchahnulth Tribal Council in preventing their funding cut by the Federal Government.

CARRIED

MOVED: Director Bennett

SECONDED: Director Geall

THAT Item F in the Correspondence for Information be brought forward for discussion during the In-Camera portion of this meeting.

CARRIED

9. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Atleo Air Hangar Lease – Long Beach Airport**

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a 3 year lease agreement commencing August 1, 2012 and expiring July 30, 2015, for an aircraft hangar with Atleo Air at the rate of \$3,000.00 per year plus HST.

CARRIED

- b. **Request for Decision regarding 2013 Tax Exemption Bylaw**

MOVED: Director Bennett

SECONDED: Director Irving

THAT Bylaw F1101, 2013 Tax Exemption Bylaw be read a first time.

CARRIED

*MOVED: Director Irving
SECONDED: Director Bennett*

THAT Bylaw F1101, 2013 Tax Exemption Bylaw be read a second time.

CARRIED

*MOVED: Director Geall
SECONDED: Director Irving*

THAT Bylaw F1101, 2013 Tax Exemption Bylaw be read a third time.

CARRIED

*MOVED: Director Irving
SECONDED: Director Geall*

THAT Bylaw F1101, 2013 Tax Exemption Bylaw be adopted.

CARRIED

c. Request for Decision regarding Harold Bishop Firehall/Lakeshore Firehall Seismic Upgrades – Tender Recommendations

*MOVED: Director Cote
SECONDED: Director Bennett*

THAT the Alberni-Clayoquot Regional District Board of Directors award the Harold Bishop Firehall and Lakeshore Firehall Seismic Upgrade tender to Heatherbrae Builders in the amount of \$245,147.84 including HST.

CARRIED

d. Request for Decision regarding LBA House Rental and Terminal Building Caretaker Agreement

*MOVED: Director Bennett
SECONDED: Director Jack*

THAT the Alberni-Clayoquot Regional District Board of Directors enter into an agreement with Alex Raeburn to provide caretaking services to the Long Beach Airport Terminal Building in lieu of a portion of the rent payable for occupancy of the Long Beach Airport house.

CARRIED

e. Request for Decision regarding Packaging and Printed Paper Product Stewardship – Policy Paper #1

MOVED: Director Geall

SECONDED: Director Cote

THAT the Alberni-Clayoquot Regional District Board of Directors endorse the UBCM's Packaging and Printed Paper Working Groups', Packaging and Printed Paper Product Stewardship Policy Paper #1

CARRIED

f. Request for Decision regarding Approval – West Coast Multiplex Referendum Question/Bylaw Synopsis

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors amend the referendum question's first whereas clause by incorporating engineering and design in the costs to be covered by the West Coast Multiplex Society.

CARRIED

MOVED: Director Irving

SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors approves the following as presented:

- a. West Coast Multiplex Referendum Question as amended;*
- b. Synopsis of Bylaw E1056, West Coast Multiplex Service Area Establishment, 2012.*

CARRIED

g. Request for Decision regarding Financial Audit Services

MOVED: Director McNabb

SECONDED: Director McMaster

THAT the Alberni-Clayoquot Regional District Board of Directors appoint Duncan Sabine Collyer Partners LLP (DSCP) as the Regional District and Regional Hospital District auditors and enter into an agreement to provide audit services for the years ending December 2012 to 2016 inclusive.

CARRIED

h. Request for Decision regarding Gas Tax Funding for Bamfield Water Chlorination

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Alberni-Clayoquot Regional District Board of Directors allocates \$36,500 of Gas Tax funding for the Bamfield Water Chlorination project.

CARRIED

i. Request for Decision regarding Cost Sharing of the Christie Slough Culvert Replacement Project

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors approves the payment of \$14,257.90 to the British Columbia Conservation Foundation.

CARRIED

j. Request for Decision regarding ACAP – Tofino Airport Runway 11-29 Pavement Rehabilitation Project

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors agree to enter into a Supplemental Contribution Agreement with Transport Canada to extend the expiry date for the Tofino Airport Runway 11-29 Pavement Rehabilitation Project by one year.

CARRIED

k. Request for Decision regarding Tofino Air Hanger Lease – Long Beach Airport

MOVED: Director Bennett
SECONDED: Director Irving

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a 3 year lease agreement starting September 1, 2012 and expiring August 30, 2015, for an aircraft hangar with All Sports Lands Ltd. (Tofino Air) at the rate of \$4,000.00 per year plus HST.

CARRIED

l. Request for Decision regarding Finance Warrant No. 521

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Alberni-Clayoquot Regional District Board of Directors approves Finance Warrant Number 521 in the amount of \$3,176,765.88 dated September 30, 2012.

CARRIED

Director Cote requested a report showing the profits on fuel sold at the Alberni Valley Airport.

10. PLANNING MATTERS

a. BEAUFORT OFFICIAL COMMUNITY PLAN
Memo & Bylaw P1287

MOVED: Director Kokura
SECONDED: Director Bennett

THAT the Board of Directors receive the staff memorandum.

CARRIED

MOVED: Director Kokura
SECONDED: Director Bennett

THAT Bylaw P1287, Regional District of Alberni-Clayoquot Beaufort (Electoral Area B) Official Community Plan, 2012, be adopted.

CARRIED

b. DVC12005, ROSENE, 2425 TOFINO-UCLUELET HWY
Development Variance Application – Memo

MOVED: Director Bennett
SECONDED: Director McNabb

THAT the Board of Directors is at this time disposed to deny this application. Prior to doing so the Board wishes to offer the applicants the opportunity to present their own case as to why this matter should not be denied.

CARRIED

c. RD11004, SPROAT LAKE LANDING, 10695 LAKESHORE RD
Rezoning Application – Public Hearing Report, Public Hearing Minutes and Bylaws P1296 & P1297

MOVED: Director Cote
SECONDED: Director Geall

THAT the Board of Directors receives the public hearing report for Bylaws P1296 & P1297.

CARRIED

MOVED: Director Cote
SECONDED: Director Bennett

THAT the Board of Directors receives the public hearing minutes for Bylaws P1296 & P1297.

CARRIED

MOVED: Director Cote
SECONDED: Director Bennett

THAT Bylaw P1296, Sproat Lake Official Community Plan Amendment Bylaw be read a second time.

CARRIED

MOVED: Director Cote
SECONDED: Director Kokura

THAT Bylaw P1296, Sproat Lake Official Community Plan Amendment Bylaw be read a third time.

CARRIED

MOVED: Director Cote
SECONDED: Director McNabb

THAT Bylaw P1297, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a second time.

CARRIED

MOVED: Director Cote
SECONDED: Director Geall

THAT Bylaw P1297, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw, be read a third time.

CARRIED

d. WC12006, TOQUAHT WILDERNESS RESORT LTD, LOT 1518, CLAYOQUOT DISTRICT
Memorandum

MOVED: Director Irving
SECONDED: Director Bennett

THAT the Board of Directors recommend approval subject to compliance with the provided Marine Access Project Management Plan and all other technical agency requirements.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT this motion be tabled.

CARRIED

MOVED: Director Bennett
SECONDED: Director Kokura

THAT Mr. Paul Pashnik, Agent, Toquaht Wilderness Resort be invited to address the Regional District Board.

CARRIED

Mr. Pashnik updated the Board on the Toquaht Wilderness Resort project. The Department of Fisheries and Oceans have asked to have the dock moved by 20 metres to the right. A marine biologist will have to approve the structure before DFO will accept it. The application has gone to Crown Lands for approval.

MOVED: Director Bennett
SECONDED: Director Kokura

THAT the tabled motion regarding WC12006, Toquaht Wilderness Resort Ltd, Lot 1518, Clayoquot District be lifted from the table.

CARRIED

The tabled motion was back on the floor and was:

CARRIED

11. REPORTS

11.1 STAFF REPORTS

a. Staff Action Items Report – October 3, 2012

MOVED: Director Bennett
SECONDED: Director Irving

THAT the Staff Action Items Report for October 3, 2012 be received

CARRIED

b. Finance Department Report – October 2, 2012

MOVED: Director Irving
SECONDED: Director Cote

THAT the Finance Department Report for October 2, 2012 be received

CARRIED

- c. Financial Report – August 31, 2012

MOVED: Director Irving

SECONDED: Director Bennett

THAT the August 31, 2012 Financial Report be received

CARRIED

- d. Environmental Services Department Report – October 3, 2012

MOVED: Director Kokura

SECONDED: Director Geall

THAT the Environmental Services Department Report for October 3, 2012 be received.

CARRIED

11.2 COMMITTEE REPORTS

- a. West Coast Committee Meeting – October 10, 2012
B. Irving (Verbal)

R. Dyson reported briefly on the West Coast Committee meeting held earlier today. The Committee appointed Mr. Charles McDermitt to the Long Beach Airport Advisory Committee as a Member At Large.

MOVED: Director Bennett

SECONDED: Director McNabb

THAT the Board of Directors endorses Mr. Charles McDermitt's appointment to the Long Beach Airport Advisory Committee as a Member At Large.

CARRIED

MOVED: Director McNabb

SECONDED: Director Geall

THAT the Board of Directors receives the West Coast Committee meeting verbal report.

CARRIED

- b. Director Bennett and Director Jack advised the Board of Directors that Chief Councillor Charlie Cootes, Uchucklesaht Tribe has fallen gravely ill.

MOVED: Director Bennett
SECONDED: Director Jack

THAT the Board of Directors sends a letter to the Uchucklesaht Tribe wishing for a speedy recovery for Chief Councillor Cootes.

CARRIED

13. LATE BUSINESS

a. 2012 Advisory Planning Commission Appointment

- i. Beaver Creek

MOVED: Director McNabb
SECONDED: Director Bennett

THAT the Board of Directors appoints Mr. Kevin Clarke to the Beaver Creek Advisory Planning Commission for a two year term.

CARRIED

b. Funding – Ring Road Study

MOVED: Director Irving
SECONDED: Director McNabb

THAT the Alberni-Clayoquot Regional District Board of Directors retain the services of R.F. Binnie & Associates Ltd. to conduct a truck route study of the proposed Ring Road Route into Port Alberni to a maximum cost of \$10,000.00 with the funds coming out of General Government, Surveys, Studies and Reports.

CARRIED

14. QUESTION PERIOD

15. ADJOURN

MOVED: Director Geall
SECONDED: Director Bennett

THAT this meeting be adjourned at 3:14 pm.

CARRIED

Certified Correct:

Cindy Solda,
Vice-Chairperson

Russell Dyson,
Chief Administrative Officer

**Office of the
Chief Medical
Health Officer**

October 15, 2012

Cindy Solda
Interim Chair
Alberni-Clayoquat Regional District
3008 5th Ave
Port Alberni, BC V9Y 2E3

SOUTH ISLAND

Richard Stanwick
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250.331.8591

Dear Interim Chair Solda and Board of Directors:

Re: Local Health Area Profiles

Each of our communities has a unique and changing profile of social, environmental and economic conditions including factors such as income, housing, education and social support levels. These conditions, often referred to as the determinants of health, influence the health and wellbeing of people who live in our communities. In turn, the health of our residents can affect a community's economic and social wellbeing.

You may therefore be interested in reviewing, on a periodic basis, recent data on demographic, social and economic measures, health status and health care service use for your area. The Vancouver Island Health Authority (VIHA) has committed to producing summary documents with this information on an annual basis. The documents are called Local Health Area (LHA) Profiles and one has been produced for each of Vancouver Island's 14 LHAs. The LHA Profiles can be found on our webpage at the following link:

http://www.viha.ca/mho/stats/lha_profiles.htm

The statistical information in these profiles is compiled from a variety of sources, including BC Statistics, BC Vital Statistics, the Ministry of Health and the Canadian Institute of Health Information.

These profiles are meant to provide some insight into factors that are contributing to or affecting health. Addressing these broad factors, however, requires partnerships between community groups, governments at all levels, organizations, members of the public and others. Developing partnerships is essential.

It is hoped that you find the information in these profiles useful. I would like the opportunity to meet again with council to present some of the data publically and discuss local implications. I would also be pleased as well to meet with members of the administration in support of their work.

Yours in Health,



Paul Hasselback, MD, MSc, FRCPC
Medical Health Officer



Ref: 191466

October 2, 2012

Glenn Wong, Chairperson
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, British Columbia
V9Y 2E3

Dear Chair Wong:

Thank you for your letter of September 4, 2012, regarding an abandoned tire dump on Crown land near Port Alberni and the Tseshahst Indian Reserve.

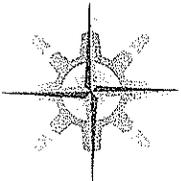
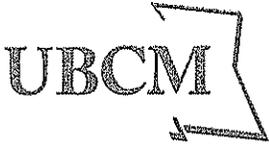
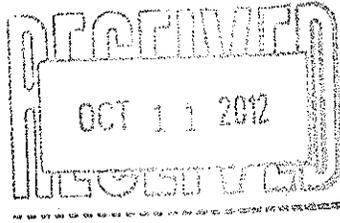
Ministry of Forests, Lands and Natural Resource Operations staff are working cooperatively with the Tseshahst First Nation to initiate this clean-up. On September 20th, my staff met with representatives from Catalyst Paper, Western Rubber Group (recyclers) and the Tseshahst First Nation to begin planning of a site clean-up which would include recycling some of the rubber from the tires for use as a fuel supplement at the Catalyst pulp mill in Port Alberni.

I assure you that my ministry will be doing everything possible to facilitate a clean-up of this site as soon as possible.

Thank you again for writing.

Sincerely,

Steve Thomson
Minister



FIRST NATIONS SUMMIT

Regional Community to Community Forum

Administration provided by UBCM and First Nations Summit

Funding provided by the Ministry of Community, Sport & Cultural Development and Aboriginal Affairs & Northern Development Canada

Please direct all correspondence to:

Local Government House
525 Government Street
Victoria, BC, V8V 0A8

E-mail: lgps@ubcm.ca
Phone: (250) 356-5134
Fax: (250) 356-5119

October 4, 2012

Wendy Thomson, Manager of Environmental Services
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC, V9Y 2E3

RE: 2012/13 (Summer) Regional Community to Community Forum – Approval in Principle

Dear Ms. Thomson,

Thank you for submitting an application for the 2012/13 (Summer) Community to Community (C2C) forum program. We have reviewed your submission and are pleased to advise you that your request has been approved in principle pending receipt of outstanding items.

To date, written confirmation of intent to participate in the forum has not been received from the Ahousaht, Ditidaht, Hesquiaht, Hupacasath, Huu-ay-aht, Tla-o-qui-aht, Toquaht, Tseshah, and Uchucklesaht First Nations or the Yuwukwíłath Government. In addition, the date of the event has not been forwarded to UBCM.

Upon satisfactory receipt of these outstanding items your application will be eligible for final approval and 50% of the grant will be released. The remainder of the grant will be available after the event is completed and a final report and financial summary has been received.

I would like to congratulate you for responding to this opportunity to build relations with neighbouring First Nations and/or local governments and encourage you to complete your application as soon as possible.

If you have any questions, please feel free to contact Local Government Program Services at (250) 356-5134 or lgps@ubcm.ca.

Sincerely,

Danyta Welch
Policy & Programs Officer

B.C.'S BRILLIANT ENERGY FUTURE SPRINGS FROM AN OLD-FASHIONED IDEA

BRITISH COLUMBIA IDENTIFIES RICH NEW SOURCE OF UNTAPPED ENERGY.

Your eyes widen as you read. This is an amazing discovery. It's relatively low cost. It's vast: enough to provide electrical power to 2 million house-holds in B.C. by the year 2026. And best of all: it's green.

The story gets even better. As we tap this energy source, we'll have the opportunity to leap to the forefront of an emerging industry. Businesses, governments and utilities all over the world have a high demand for the innovation and technological development we could provide. This source of energy - if we move quickly and maximize our expertise - could turn us into a world leader in a green, knowledge-based industry.

And now the best part: This story is true. In fact, it's already happening.

The "vast source of new energy" right under our noses, which is already creating new technology, jobs and opportunities in our province, is energy efficiency and conservation. True, conservation doesn't grab as many headlines as solar panels and geothermal loops. But from where I sit, as the head of Power Smart, BC Hydro's demand-side management program, electricity conservation is one of the most exciting opportunities on the energy landscape today.

CONSIDER THIS:

- 22,000 GWh: BC Hydro's 2007 Conservation Potential Review (CPR) identified a whopping 22,000 giga-watt hours per year of electricity that we can access through conservation measures by the year 2026.
- Up to 50 per cent new supply: To put that into perspective, BC Hydro generates between 43,000 and 56,000 gigawatt hours per year. So if we "harvest" all the electricity we use inefficiently, we will add up to 50 per cent "new" supply to our current grid, compared to today's baseline.
- Lowest cost: On average, energy efficiency and conservation costs as little as one-fifth to one-eighth the cost of other new clean resource options.
- 6,000 jobs per year: Power Smart's conservation and efficiency initiatives are estimated to create 193,000 person years of employment over a 30-year period - more than 6,000 jobs per year. Already there are 137 energy managers at work across the province - a job that barely existed even five years ago.
- Green expertise: BC Hydro is already a leader in demand-side management, supporting the adoption of new technologies and practices, and recognized by repeated awards for conservation innovation. Together with conservation-focused start-up ventures based in B.C., this is establishing a new industry and area of expertise for the province. One we can - and are - sharing with the world.
- Savings achieved: We are already tapping our "new" supply. Since 2008, we have achieved 3,400 GWh/ year of electricity savings - enough to power 309,000 B.C. homes. We've helped schools and hospitals improve their efficiency, freeing their budget for other priorities. We've improved B.C.'s industrial efficiency, saving companies money and helping them compete on the world stage. We've helped replace aging, inefficient technology, from pumps in mills to the incandescent light bulb in your living room. Together with the people of B.C., we are working hard to make the very most of our fabulous green energy resource.

By 2035, it will be clear that we are standing today on the cusp of a new energy era. Traditional sources of fossil fuel supply will become increasingly constrained. Demand will continue to grow, fuelled by population growth and our continued adoption of electrical appliances and electronics. In this context, world energy prices will rise, perhaps dramatically. And climate change will create increasing urgency around using energy as efficiently and cleanly as possible.

This is why conservation is one of the most lucrative niche markets around. I know the word "conservation" can sound old-fashioned; our country's conservation ethic was formed as we scraped through the Depression and world wars. This may be why "selling" conservation in B.C. - where we have one of North America's cheapest prices for electricity - can be a challenge. All we truly know about 2035 is that it will be remarkably different from today, particularly in terms of energy. Given the challenges that lie ahead, we must focus on making the most of what we have.

It's an old-fashioned idea, and a cut-ting-edge opportunity. And it's the best way to help our province achieve a brilliant energy future.

Lisa Coltart is executive director, Power Smart and customer care, at BC Hydro



Deep Roots
Greater Heights

October 10, 2012

File No: 0400-40

Honourable Keith Ashfield
House of Commons
Minister of Fisheries and Oceans
Parliament Buildings, Wellington Street
Ottawa, ON K1A 0A6

Dear Minister:

Re: Federal Fisheries Act – Bill C38

Under the direction of Maple Ridge Council, an Ad Hoc Task Force was established to review the proposed changes to the *Federal Fisheries Act*. The findings of the Task Force were received at an open meeting of Council on October 1, 2012 and subsequently referred to the Council Meeting of October 9, 2012 in response to the recommendations contained therein.

The following resolution was adopted:

Whereas the District of Maple Ridge has made significant investments in the protection of fish habitat and watercourses that exist in the community;

And Whereas the protection and management of natural habitat is an important value for the citizens in our community as reflected in the Official Community Plan;

And Whereas Council has grave concerns around the proposed departure from the historical protection of fish habitat and the loss of ecological linkages that all species have to our fisheries;

Now Therefore Be It Resolved That the District of Maple Ridge call upon the federal government to ensure:

1. THAT the federal government provide information behind the rationale for the Policy Direction change to the *Fisheries Act* and that it disclose whatever pertinent scientific information that has been used to support the proposed changes to the *Fisheries Act* legislation and regulations;
2. THAT there is meaningful public involvement and dialogue as part of the process with local stewardship groups, municipalities, scientific organizations, First Nations, non-government environmental organizations

and the public-at-large both before and after the implementation of the second phase of amendments to the *Fisheries Act*;

3. THAT the federal government retain the existing protection language for fish habitat and fisheries rather than changing the *Fisheries Act* to limit protection to only certain fisheries;
4. THAT there is clarification on whether the current definitions as per section two of the Federal *Fisheries Act* still apply and that there are meaningful definitions provided with respect to “temporary” and “permanent” alteration, disruption or destruction of fish habitat; the ‘death or killing’ of fish; the lack of definition around what a fishery consists of. Definitions should continue to promote an ecosystem based approach to fish conservation;
5. THAT appropriate levels of staffing support and resources are provided by the federal government to the Department of Fisheries and Oceans for community enhancement and restoration initiatives, habitat management and protection programs, monitoring and compliance efforts, in addition to education and outreach programs assuring maximum benefit and effective management of the fisheries to support the economic, social and ecological needs fundamental to the values of the Canadian people; and
6. THAT this resolution and the attached report be forwarded to the Federal and Provincial Ministers of Fisheries, to local MPs and MLAs, to all federal parties, to local First Nations, to Metro Vancouver Regional Board, to the Lower Mainland Local Government Association (LMLGA), to the Federation of Canadian Municipalities (FCM) and to all Union of BC Municipalities (UBCM) member municipalities.

A copy of the referenced report prepared by the Task Force is attached for your perusal.

Thank you for your consideration of the above recommendations and attached report. We look forward to future correspondence in this regard.

Yours truly,



Ceri Marlo
Manager of Legislative Services &
Emergency Management Program

/dd

Attachment

cc List Attached

Randy Kamp, MP
22720 Lougheed Highway
Maple Ridge, BC V2X 2V6

Michael Sather, MLA
#105 – 22561 Dewdney Trunk Road
Maple Ridge, BC V2X 3K1

Marc Dalton, MLA
#102 – 23015 Dewdney Trunk Road
Maple Ridge, BC V2X 3K9

Honourable Thomas Mulcair
House Leader of the Official Opposition
House of Commons
Ottawa ON K1A 0A6

Honourable Bob Rae
Leader of the Liberal Party
House of Commons
Ottawa ON K1A 0A6

Daniel Paille
Leader of the Bloc Quebecois
House of Commons
Ottawa ON K1A 0A6

Chief Ed Pierre
Katzie First Nation
10946 Katzie Road
Pitt Meadows BC V3Y 2G6

Chief Marilyn Gabriel
Kwantlen First Nation
23690 Gabriel Lane PO Box 108
Langley BC V1M 2R4

Greg Moore, Chair
Metro Vancouver Board of Directors
4330 Kingsway
Burnaby BC V5H 4G8

Lower Mainland Local Government Association
#60 – 10551 Shellbridge Way
Richmond BC V6X 2W9

Federation of Canadian Municipalities
24 Clarence Street
Ottawa ON K1N 5P3

Honourable Steve Thomson
Minister of Forests, Lands and Natural Resources
PO Box 9049 STN PROV GOVT
Victoria BC V8W 9E2

Union of British Columbia Municipalities
Ste. 60 – 10551 Shellbridge Way
Richmond, BC V6X 2W9

All UBCM Member Municipalities





Deep Roots
Greater Heights

District of Maple Ridge

I hereby certify this to be a true and correct copy of a resolution passed by the Maple Ridge Council on October 9, 2012.

Whereas the District of Maple Ridge has made significant investments in the protection of fish habitat and watercourses that exist in the community;

And whereas the protection and management of natural habitat is an important value for the citizens in our community as reflected in the Official Community Plan;

And whereas Council has grave concerns around the proposed departure from the historical protection of fish habitat and the loss of ecological linkages that all species have to our fisheries;

Now therefore be it resolved that the District of Maple Ridge call upon the federal government to ensure:

1. THAT the federal government provide information behind the rationale for the Policy Direction change to the Fisheries Act and that it disclose whatever pertinent scientific information that has been used to support the proposed changes to the Fisheries Act legislation and regulations;
2. THAT there is meaningful public involvement and dialogue as part of this process with local stewardship groups, municipalities, scientific organizations, First Nations, non government environmental organizations, and the public at large both before and after the implementation of the second phase of amendments to the Fisheries Act;
3. THAT the federal government retain the existing protection language for fish habitat and fisheries rather than changing the Fisheries Act to limit protection to only certain fisheries;
4. THAT there is clarification on whether the current definitions as per section two of the Federal Fisheries Act still apply and that there are meaningful definitions provided with respect to "temporary" and "permanent" alteration, disruption, or destruction of fish habitat; the 'death or killing' of fish; the lack of definition around what a fishery consists of. Definitions should continue to promote an ecosystem based approach to fish conservation.
5. THAT appropriate levels of staffing support and resources are provided by the Federal Government to the Department of Fisheries and Oceans for community enhancement and restoration initiatives, habitat management and protection programs, monitoring and compliance efforts, in addition to education and outreach programs assuring maximum benefit and effective management of the fisheries to support the economic, social, and ecological needs fundamental to the values of the Canadian people; and
6. THAT this resolution and the attached report be forwarded to the Federal and Provincial Ministers of Fisheries, to local MPs and MLAs, to all federal parties, to local First Nations, to Metro Vancouver Regional Board, to the Lower Mainland Local Government Association (LMLGA), to the Federation of Canadian Municipalities (FCM) and to all Union of B.C. Municipalities (UBCM) member municipalities.

Dated this 11th day of October, 2012

C. Marlo
Manager of Legislative Services





District of Maple Ridge

TO: His Worship Mayor Ernie Daykin
and Members of Council

MEETING DATE: October 1, 2012

FROM: Ad Hoc Task Force – Federal Fisheries Act

FILE NO:

MEETING: Workshop

SUBJECT: Bill C 38 and Recommendations for the District of Maple Ridge

EXECUTIVE SUMMARY:

In July 2012, Maple Ridge Council directed through resolution “That an Ad Hoc Task Force be established to review the proposed changes to the Federal Fisheries Act and provide a report back to Council in October 2012 on recommended comments and feedback to be provided to the federal government on changes to the Federal *Fisheries Act*.”

The Ad Hoc Task Force concluded that there are going to be some significant changes to Canada’s *Fisheries Act* being proposed under Bill C 38 which will likely have economic, social, and environmental implications for the District and its citizens. The group concluded that the 2012 budget bill (Bill C 38) will change the Federal *Fisheries Act* to focus on protection of specific fisheries rather than the historical mandate of protection and management of fish habitat. The amendments will likely shift many responsibilities for environmental protection, management, and enforcement associated with aquatic ecosystems down to the province and municipalities where there is currently a lack of resources for dealing with many of these issues. There were also serious concerns with respect to the lack of information pertaining to the rationale for the proposed Bill; and lack of engagement and public involvement in this federal process.

The key concerns raised by the Task Force are reflected in this report. The Task Force recommends the following for Council’s consideration:

RECOMMENDATIONS:

Whereas the District of Maple Ridge has made significant investments in the protection of fish habitat and watercourses that exist in the community;

And Whereas the protection and management of natural habitat is an important value for the citizens in our community as reflected in the Official Community Plan;

And Whereas Council has grave concerns around the proposed departure from the historical protection of fish habitat and the loss of ecological linkages that all species have to our fisheries;

Now Therefore Be It Resolved That the District of Maple Ridge call upon the federal government to ensure

1. THAT the federal government provide information behind the rationale for the Policy Direction change to the *Fisheries Act* and that it disclose whatever pertinent scientific information that has been used to support the proposed changes to the *Fisheries Act* legislation and regulations;

2. THAT there is meaningful public involvement and dialogue as part of this process with local stewardship groups, municipalities, scientific organizations, First Nations, non government environmental organizations, and the public at large both before and after the implementation of the second phase of amendments to the *Fisheries Act*;
3. THAT the federal government retain the existing protection language for fish habitat and fisheries rather than changing the Fisheries Act to limit protection to only certain fisheries;
4. THAT there is clarification on whether the current definitions as per section two of the Federal Fisheries Act still apply and that there are meaningful definitions provided with respect to “temporary” and “permanent” alteration, disruption, or destruction of fish habitat; the ‘death or killing’ of fish; the lack of definition around what a fishery consists of. Definitions should continue to promote an ecosystem based approach to fish conservation.
5. THAT appropriate levels of staffing support and resources are provided by the Federal Government to the Department of Fisheries and Oceans for community enhancement and restoration initiatives, habitat management and protection programs, monitoring and compliance efforts, in addition to education and outreach programs assuring maximum benefit and effective management of the fisheries to support the economic, social, and ecological needs fundamental to the values of the Canadian people; and
6. THAT this resolution and the attached report be forwarded to the Federal and Provincial Ministers of Fisheries, to local MPs and MLAs, to all federal parties, to local First Nations, to Metro Vancouver Regional Board, to the Lower Mainland Local Government Association (LMLGA), to the Federation of Canadian Municipalities (FCM) and to all Union of B.C. Municipalities (UBCM) member municipalities.

BACKGROUND:

On July 9, 2012 Council passed the following resolution, “That an ad hoc task force be established to review the proposed changes to the Federal Fisheries Act and provide a report back to Council in October 2012 on recommended comments and feedback to be provided to the Federal Government on changes to the Federal Fisheries Act.” The Ad Hoc Task Force was formed September 2012 and included representatives from municipal stewardship groups, Alouette River Management Society (ARMS) and the Kanaka Environmental Education Partnership Society (KEEPS), municipal staff, and two members of Council. The group met several times to discuss potential implications, questions and concerns, and to provide a number of recommendations for Council’s consideration.

The Ad Hoc Task Force initially met on September 5, 2012 to review the Bill C 38 background information and to formulate a series of questions for MP and Parliamentary Secretary to the Minister of Fisheries, Randy Kamp. A meeting took place with Mr. Kamp on September 11, 2012 to address the questions and concerns of the Task Force group. A follow up meeting was held on September 18, 2012 to formulate a report for Council with a summary of the major impacts and a set of final recommendations for Council’s consideration.

IMPACT OF CHANGES

One of the key issues facing the Task Force is the lack of information available regarding changes to the *Fisheries Act*. It is important to emphasize that without the details around the proposed legislative and regulatory amendments being put forward under the second phase of Bill C 38, it is difficult to know for certain what the full implications of the changes will be for municipalities like the District of Maple Ridge. More information is required from the federal government. Based on the limited information available to date however, there are some important implications for the District that it may need to take into consideration:

1. New emphasis on 'fisheries' protection rather than fish habitat protection

This new proposed management approach diminishes the importance of ecological linkages between features of watersheds that support fish and associated fisheries. Prospectively, many features important to the ecology of fish populations that support fisheries will be lost. These fisheries will also be negatively affected.

- The *Fisheries Act* prior to Bill C 38 pursued the management of fish habitat in its attempt to sustain fish populations that, in turn, sustain fisheries. Harm to fish habitat was only permitted through direct authorization by the Minister or through regulations made by the Governor in Council. This approach recognized the ecological linkages between features of watersheds that support fish. It acknowledged that habitat is a precursor to fish, and that a feature, such as a headwater stream or wetland, does not require fish to directly reside within it for it to be fish habitat. These features support ecological functions for fish. Functions, such as the production and transport of nutrients and food organisms, are fundamental to the ecology of a watershed that supports fish, fish hatcheries, and associated fisheries.
- Changes to the *Fisheries Act* associated with Bill C 38 pursue the management of fish that sustain fisheries. The management of fish is primary; the management of habitat is secondary. From a management perspective, only serious harm to fish that would otherwise be harvested as part of a fishery is absolutely prohibited. Temporary harm to fish habitat is not prohibited. Permanent harm to fish habitat is permitted in accordance with prescribed conditions; such conditions are currently unknown. Rigorous reviews conducted as part of an authorization by the Minister or through regulation made by the Governor in Council will not likely be applied to the development of conditions under which harm may occur; such conditions are typically a composition of generic terms of reference for a myriad of works that range dramatically in terms of prospective impacts to fish habitat. This deferral to standard conditions of practice is not a substitute for adaptive and integrated management of an economic, environmental, and cultural resources.
- The importance of fish habitat in supporting fisheries is devalued by changes to the *Act*. As the *Act* is disproportionately focused upon fish, it is highly likely that the management of fish habitat will eventually focus upon those features that are directly inhabited by fish. This management approach diminishes the importance of ecological linkages between features of watersheds that support fish and associated fisheries. Prospectively, many features important to the ecology of fish populations that support fisheries will be lost. These fisheries will be negatively affected. As a result, the *Fisheries Act* will fail to facilitate the sustainable management of affected fisheries.
- The proposed amendments to the *Fisheries Act* legislation may no longer provide federal protection and enforcement for environmentally sensitive features such as wetlands, ponds, or food and nutrient bearing watercourses that have significant supporting roles with respect to the health of our aquatic ecosystems because they are an important source of food, clean water, temperature regulation, and nutrients that support our traditional fisheries. Without federal protection of the broader aquatic ecosystems, this could result in significant cumulative negative impacts to fish habitat, fish stocks, and numerous species of flora and fauna that depend on the protection and management of these broader aquatic ecosystems.

2. Lack of information and detail around rationale and regulatory definitions.

It is difficult to accurately predict what the potential implications might be for the District of Maple Ridge and other jurisdictions without access to the details being proposed under the regulatory amendments.

- Additional information is required to understand the reasons behind the proposed changes that were made to the *Fisheries Act*. What specific issues framed or led to the Policy Direction amendments. Which stakeholders have influenced the federal government to make these changes and who has been involved in the formulation of the amendments to date? What background documentation or scientific evidence has the federal government relied upon to develop and implement these changes?
- At this time, Bill C 38 and Cabinet has not provided any clear definitions for 'killing of fish', or 'permanent alteration' and destruction of fish habitat. It is not clear how much damage or destruction needs to occur before it becomes 'permanent'. Nor have any definitions of "fish habitat" been provided with the new amendments. It is unclear under federal legislation whose responsibility it would be to prove that a stream, a section of stream, or a ditch in Maple Ridge was part of a recognized "fishery". It is unclear under the proposed federal legislation as to how many fish need to be killed, how extensive 'harm' has to be to a fishery before federal protection measures are applicable, and what types of fish this would apply to before the DFO would respond?
- The Task Force has been advised that the federal government is drafting the replacement for the existing Section 35(1) that provides for fish habitat protection. It is also creating some new tools that will be instrumental in implementing the proposed new *Fisheries Act*, along with new definitions for the legislation, and it is developing new regulations. The federal government has not shared this information or consulted with any municipalities at this time on the potential implications.
- It appears that at-risk species of fish will no longer be protected under the new *Fisheries Act* because they are not part of the three proposed fisheries that have been defined. It is not clear who is going to take on the role of protecting those at risk fish species that are not protected under the new definitions.

3. Reduction of budgets, resources, and service delivery by the DFO.

The reduction of staff and service delivery will likely be problematic as stakeholders, such as municipal government try to understand, implement, and abide by the new *Fisheries Act* legislation along with any new DFO policy changes. Local government will have to determine how much support and fiduciary capability it has for taking on this expanded role.

- Based on recent discussions with DFO staff, approximately one in three DFO positions within British Columbia has already been identified to be cut. By 2014, there is going to be a reduction of the DFO's budget by 10 percent. There will be a reduction of DFO management and enforcement units in the province of British Columbia from 65 to 15 units. For the Pacific region in the Lower Mainland and Fraser Valley, the number of units will decrease from 20 to 5 by 2014. The Habitat Management Branch of the DFO is currently being replaced by the Fisheries Protection Program. Staffing cuts will mostly apply to habitat protection and management staff along with enhancement and restoration engineering staff. Enforcement units across the province and within the lower mainland are being centralized. There will likely be a significantly reduced level of service provided by the DFO to our municipality and to surrounding watershed areas. .
- The District and other municipalities in the region have historically relied on the regulatory powers and fines under the traditional federal *Fisheries Act* to enforce any infractions related to the degradation and destruction of fish habitat. Without adequate federal and provincial resources and legislative support, additional enforcement responsibilities will likely fall to the Province and local municipalities where they will be subject to the discretion and capabilities of each agency. Some of these responsibilities may be over reaching their mandates and it might also be impossible for municipalities to carry them out given their limited tax base. The resulting impact on municipalities will likely result in an increased burden on local taxes.

CONCLUSIONS:

The Ad Hoc Task Force was formed to review the proposed changes to the Federal *Fisheries Act* and report back to Council in October 2012. Following the Task Force formation, the group met with Randy Kamp MP to discuss implications of Bill C 38 on the *Fisheries Act* and as a group to formulate this report.

The group is of the opinion that Bill C 38 has weakened federal environmental legislation and downloaded previous responsibilities related to the management of fish habitat to lower levels of government and to the general public. In general, the Bill focuses on handing over the responsibilities for fish habitat management, enforcement, and enhancement to provincial and local authorities without providing any additional fiscal assistance.

Potential negative financial outcomes from these amendments will likely include substantially fewer federal resources and environmental staff available to assist municipalities with development and/or environmental review processes related to fish habitat protection, especially where and when senior agency support is required by our municipality. There is likely to be fewer enforcement and compliance resources available to the District from the federal agencies. In addition, there may be no further technical assistance or funding available for enhancement and restoration programs or educational initiatives related to fish habitat protection and management.

Other possible negative implications may include increased assessment, monitoring, and reporting requirements for the District where possible habitat disturbance has occurred on municipal lands in addition to higher penalties or fines that the District may have to provide in the event of an environmental infraction with the senior environmental agencies.

It is the recommendation of the Task Force that the Federal Government be advised of these concerns and that the recommendations contained within this report be endorsed by Council.

“original signed by John Kelly”

Submitted by: John Kelly
Chair of the Ad Hoc Fisheries Act Task Force



Office of the Mayor

October 11, 2012

The Honourable Denis Lebel
Minister of Transport, Infrastructure and Communities
Transport Canada
330 Sparks Street
Ottawa, Ontario K1A 0N5

Dear Minister Lebel:

Please find attached our Council's resolution supporting the campaign by the Federation of Canadian Municipalities (FCM), "Target 2014: Building our Future".

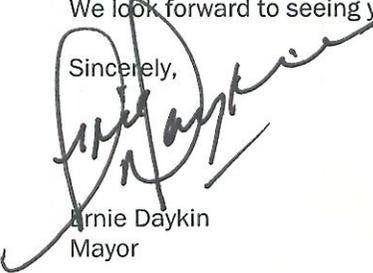
We are very pleased that your government has committed to develop a new long-term infrastructure plan that will replace the Building Canada Plan when it expires in 2014. We are also pleased that you have invited municipalities, provinces, territories and other key stakeholders to participate in the planning process.

FCM's campaign goal is to ensure the new long-term infrastructure plan reflects municipal priorities across the country, and our Council fully endorses that goal. The attached resolution is our first step in communicating to you our interest in the issue and the planning process, as well as our belief that a seamless transition to a new long-term infrastructure plan is essential to the prosperity of our cities and communities and the economic competitiveness of Canada.

We understand that you will be touring Canada to consult on the new plan. Please consider this your invitation to visit Maple Ridge to see the benefits of past federal investments, as well as our community's continuing needs, which include the Abernethy Connector extension/expansion and a South Albion overpass – needs that can only be met through the kind of long-term planning and investment made possible by a national plan.

We look forward to seeing you here or, if that is not possible, when you are next in our region.

Sincerely,


Arnie Daykin
Mayor

enclosure

cc Maple Ridge Council

Jim Rule, Chief Administrative Officer, District of Maple Ridge

Frank Quinn, General Manager Public Works & Development, District of Maple Ridge

Paul Gill, General Manager Corporate & Finance, District of Maple Ridge

Kelly Swift, General Manager Community Development Parks & Recreation, District of Maple Ridge

Honourable Bill Bennett, Minister of Community, Sport and Cultural Development

Randy Kamp, Member of Parliament for Pitt Meadows-Maple Ridge-Mission

Federation of Canadian Municipalities

Union of British Columbia Municipalities

District of Maple Ridge

28

11995 Haney Place, Maple Ridge, British Columbia V2X 6A9 CANADA

Telephone: 604-463-5221 • Fax: 604-467-7329 • Email: enquiries@mapleridge.ca • www.mapleridge.ca



Deep Roots
Greater Heights

District of Maple Ridge

I hereby certify this to be a true and correct copy of a resolution passed by the Maple Ridge Council on October 9, 2012.

WHEREAS, The Building Canada Plan and a number of important federal-provincial transfer agreements vital to Canada's cities and communities, will expire in March 2014;

WHEREAS, Federal investments over the last few years have helped to enhance the economic viability of Maple Ridge through transportation network and downtown enhancement investments;

WHEREAS, a seamless transition from the Building Canada Plan to a new long term plan is necessary to ensure that municipalities can continue planning their capital spending effectively;

WHEREAS, The Federation of Canadian Municipalities (FCM) has launched a campaign to ensure the new plan reflects municipal priorities across the country and asks its member municipalities to pass a Council resolution supporting the campaign;

AND WHEREAS, our community has continuing infrastructure needs, such as the Abernethy Connector extension and widening, and the South Albion Overpass, that can only be met through the kind of long-term planning and investment made possible by a national plan;

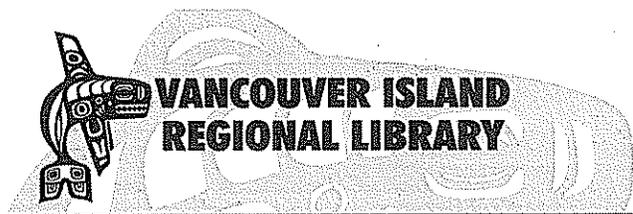
THEREFORE BE IT RESOLVED that Council endorses the FCM campaign and urges the Minister of Transport, Infrastructure and Communities to work with FCM to ensure the new long-term infrastructure plan meets the core infrastructure needs of cities and communities;

BE IT FURTHER RESOLVED that Council urges the Minister of Transport, Infrastructure and Communities to ensure that the new long-term plan is fully in place when existing programs expire in 2014; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Minister of Transport, Infrastructure and Communities, BC Minister of Community, Sport and Culture, to Randy Kamp, Member of Parliament, to the Federation of Canadian Municipalities and to the Union of British Columbia Municipalities.

Dated this 11th day of October, 2012

C. Marlo
Manager of Legislative Services



CENTRAL SERVICES

Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
Tel: 250.758.4697 Fax: 250.758.2482
Email: info@virl.bc.ca Web: www.virl.bc.ca

October 5, 2012

Dear Trustees,

Now that the VIRL Board of Trustees has adopted the 2013 operating budget for Vancouver Island Regional Library, I thought it would be useful to provide all trustees with some additional information that will help you as you discuss the budget around your local government table and with your constituents.

As trustees for Vancouver Island Regional Library our role is to carry forward to our councils the collective decisions made around the VIRL Board table. The budget was passed on September 15th with overwhelming support. Thirty four of the thirty six trustees (94% approval) in attendance voted in favour. The following highlights of our budget discussion are worth repeating:

- Over the past five years, customers of Vancouver Island Regional Library have checked out 23% more books, DVDs, CDs and magazines from our branches. In tight economic times it's good to know that the local public library is a source of information and support for many people.
- We are in year three of a ten year Facilities Master Plan which showed us that while most of our branches are well located in their communities, the buildings are not large enough to meet what our customers expect of a modern library. In the past three years, new branches have opened in **Ucluelet, Bella Coola, Quadra and Gabriola Islands**. Branches in **Port Renfrew, Lake Cowichan, Cortes Island, Cumberland, and North Nanaimo** are on the list for 2013 and 2014 and well into the planning/implementation stage. **Sooke/Juan de Fuca** and **Chemainus** are in the planning stage while **Campbell River**, among others is also interested in a new branch. Other branches require "catch up" of deferred maintenance issues.
- VIRLs five year financial plan (2013-2017) builds on our five strategic priorities (collection, communications, facilities & operations, information technology, and quality service). The financial plan continues the Board's goal of creating a revitalized library service ready to meet the needs and expectations of our customers. The library of the 21st century must be relevant and responsive to ensure its continued success.

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville
Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte
Sandspit Seaward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss



CENTRAL SERVICES

Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
Tel: 250.758.4697 Fax: 250.758.2482
Email: info@virl.bc.ca Web: www.virl.bc.ca

- Our performance indicators truly tell our success story. The indicators for the library in your community are a great tool to help you illustrate to your fellow members of council the tangible benefits the library provides to your community.

Communities on Vancouver Island see the value of having a library as a vital part of their village, town and city. They see the value of strong library branches that are vital community destinations for knowledge, inspiration, innovation and renewal.

We have included additional information with this letter that highlights a number of valuable facts and statistics about Vancouver Island Regional Library. We hope this information helps to illustrate the benefit of our regional library system and the value it brings to our customers. We think it is important to share the message of success that is our regional library system and remind our customers that strong libraries mean strong communities.

Sincerely,

Ronna-Rae Leonard, Chair
Vancouver Island Regional Library Board of Trustees

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville
Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte
Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofoño Ucluelet Union Bay Moss

Vancouver Island Regional Library

Strategic Plan

2011 - 2015

Collection

Communications

Facilities & Operations

Information Technology

Quality Service

Strong Libraries ■ Strong Communities



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About Vancouver Island Regional Library

Vancouver Island Regional Library (VIRL) comprises 38 branch libraries and a 'virtual branch' (www.virl.bc.ca), and serves more than 413,000 people living in the region that stretches from north of Victoria to Haida Gwaii and Bella Coola on the Central Coast. Founded in 1936 as Vancouver Island Union Library, it was the second regional library to be established in North America.

VIRL is governed by the British Columbia *Library Act* and is funded with taxes levied through municipalities and regional districts, and an operating grant from the Government of British Columbia. VIRL's Board of Trustees consists of elected officials representing 38 member municipalities and regional districts.

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville
Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte
Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss



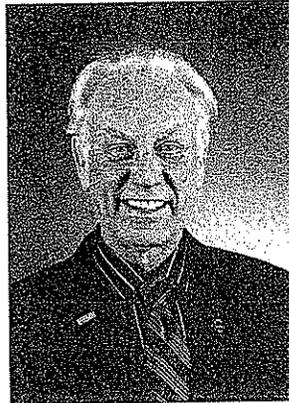
Message from the Library Board Chair

Board - Municipal Members

Campbell River - Ryan Mennie
 Comox - Marcia Turner
 Courtenay - Ronna-Rae Leonard,
 Vice Chair
 Cumberland - Kate Greening
 Duncan - Ray Cadorette
 Gold River - Kirsty Begon
 Ladysmith - Bruce Whittington
 Lake Cowichan - Tim McGonigle
 Lantzville - Joe Bratkowski
 Masset - Andrew Merilees
 Nanaimo - William J. Holdom, Chair
 North Cowichan - Dave Haywood
 North Saanich - Sheilah Fea
 Parksville - Sue Powell
 Port Alberni - John Douglas
 Port Alice - Gail Neely
 Port Clements - Wally Cheer
 Port Hardy - Stan McLennan
 Port McNeill - Shelley Downey
 Qualicum Beach - Barry Avis
 Queen Charlotte - Gladys Noddin
 Sayward - Debbie Coates
 Sidney - Jeannette Hughes
 Sooke - Ron Dumont
 Tahsis - Anne Cameron
 Tofino - Rose Zilliken
 Uchuelet - Dario Corlazzoli
 Zeballos - Debra Morin Brown

Board - Regional District Members

Alberni-Clayoquot - Penny Cote
 Capital - Mike Hicks
 Central Coast - Steve Emery
 Comox Valley - Bruce Jolliffe
 Cowichan Valley - Mel Dorey
 Mt. Waddington - Dave Rushton
 Nanaimo - George Holme
 Powell River - Merrick Anderson
 Skeena-Queen Charlotte -
 Evan Putterill
 Strathcona - Brenda Leigh



William J. Holdom
 Chair, Board of Trustees

With pleasure and honour I present the Strategic Plan that will help guide the Board of Trustees in charting directions, funding and facilities decisions for Vancouver Island Regional Library in the next five years.

Public libraries are vital to our democratic society; they are unique because they provide free, universal access to information, and citizens participate voluntarily in the services and programs that libraries offer. In a society where not everyone has equal access to technology and the Internet, libraries help to level the playing field.

During the strategic planning process you told us how important the library is to you and to your communities, and how you value our staff and the services they provide. You also recognized that the role of the library within your communities is changing as a result of technology, and how the quiet buildings once devoted solely to reading and research have now become busy gathering places and community hubs. Simply put: you said you want more of what we do and provide.

Vancouver Island Regional Library has served the information needs of citizens for almost 75 years. The information age has encouraged us to embrace new technologies that have allowed us to computerize our collection catalogues, streamline checkout procedures, provide electronic delivery of information, and offer public access to the Internet. Smart use of technology has freed up staff to provide customers with more personalized service and increased access to our resources.

As a regional library district, one of the challenges we face as a Board is balancing the increased need for our services, the reality of decreased provincial funding, and the importance of equalizing access to information and services, especially in our rural and economically challenged communities. The provincial government has significantly decreased funding for libraries, and municipalities and regional districts have become the primary funders of regional libraries. On behalf of the Board, I thank these local governments for recognizing the importance of libraries to their communities and providing the funding required for this important public service.



Message from the Executive Director



Rosemary Bonanno, BA, MLS
Executive Director

This Strategic Plan represents a lot of hard work and a powerful process that galvanized the organization and brought together our library customers, community members, staff, and Board of Trustees to share their hopes and dreams for their library branches and for Vancouver Island Regional Library in general. Together we shaped a common mission, vision, and goals.

The shared views described in this 5-year Strategic Plan represent another milestone in an internal process started in January 2009 and known as Strategic Realignment: Managing for Today and Tomorrow. We restructured our human and financial resources to unite the various parts of our organization to deliver effective 21st century library services. This strategic realignment allows us to be flexible, adapt to change, and meet the evolving needs and expectations of our customers as a result of emerging technological advances.

Throughout the strategic planning process you gave our staff and services high ratings. You also said that you want larger facilities, increased hours of operations, and greater access to an expanded collection. You want your library to be a welcoming place for all citizens from every walk to life, regardless of background or the circumstances in which they may find themselves. Best of all, you told us that the library is the heartbeat of your communities, is an important resource for the information age, and that excellent service and trustworthy information provided by knowledgeable professionals is what sets the library apart from the Internet.

As we implement this strategic plan, we know there will be many challenges ahead but we can face them with confidence, knowing that we are building on a solid foundation of customer satisfaction that is already in place.

Thanks to everyone who took the time to participate in our public consultation sessions, complete written questionnaires, and contribute valuable comments during the shaping of this plan. We thank you for telling us about your experiences and expectations, and the many ways the library contributes to your life. We particularly thank our Board of Trustees, our facilitator Dr. Neil Smith, and the Strategic Planning Working Group whose continued support, advice and participation underpin the development of this plan.

This is your plan.

Strategic Planning Working Group

- Ben Kason
- Debbie Main
- Diane Maxted
- Harold Kamikawaji
- Kate Morley
- Kevin Coates
- Lorelee Parker
- Lorraine Plouffe
- Lynda Colbeck
- Michael de Leur
- Patricia Nuttall
- Pippa Warhurst
- Rosemary Bonanno
- Stephen Warren
- Virginia MacLeod

- Consultants:
- Dr. Neil Smith
 - Deirdre Bjornson



The Planning Process

In the fall of 2009, a working group was tasked with development of the process to create a five-year strategic plan that will guide long-range planning and funding decisions for Vancouver Island Regional Library's 38 branches and a 'virtual branch' (www.virl.bc.ca).

The strategic planning process commenced with the selection of a methodology to be used during public consultation sessions, followed by preparation and training of the facilitation team in the chosen methodology – Appreciative Inquiry.

Members of the public, Board of Trustees, and library staff were invited to participate in the consultation sessions conducted in 17 communities and to present written feedback through a print and online survey. More than 500 people attended our public sessions and over 4,000 people completed our questionnaire.

Appreciative Inquiry

Appreciative Inquiry (AI) is an organizational development process that was developed in the 1990s by social scientists to foster change in both large and small public and private organizations.

Unlike traditional problem solving processes that define all existing problems and set out to solve them, Appreciative Inquiry engages the entire system in an inquiry about what has worked well, and then extends the inquiry to what will be best for the future, building on successful achievements. The basic goal of Appreciative Inquiry is to build organizations around strengths, moving beyond focusing on faults and weaknesses. The 'appreciative' part of the process is identifying what we value most from the past; the 'inquiry' part asks us to combine imagination and critical thought to what is possible in our future.

Organizations that try to appreciate what is best in itself will discover what is best for its future, resolve the challenges and, at the same time, enhance an organization's capacity for collaboration and change.

After the public sessions, participants were able to view their comments and provide further input online through Moodle (modular object-oriented dynamic learning environment), which is frequently used in teaching in post-secondary educational institutions.

At their Annual General Meeting in January 2010, members of the Board of Trustees were given an overview of the consultation process, and they had an opportunity to review 'your voices' – your words, concepts and ideas – that fall into five themes: Collection, Communications, Facilities and Operations, Information Technology, and Sustaining Delivery of Quality Service. Equipped with this information, Trustees reviewed the existing mission and vision statements and drafted new statements for Vancouver Island Regional Library.

Simultaneously, staff conducted research on emerging trends and issues – from social and demographic factors, to economic and political realities, and technological advances – that are expected to impact public libraries in the coming decade.

Vancouver Island Regional Library will report to the community on progress and achievements through our Annual Report and Annual Service Plans that will be available in library branches and on the website at www.virl.bc.ca (About the Library/Library Board of Trustees).



Our Mission, Vision, Values

Mission (our purpose)

To enrich lives and communities through universal access to knowledge, lifelong learning, and literacy.

Vision (our dream)

To develop strong library branches that are vital community destinations for knowledge, inspiration, innovation, and renewal.

Values (our core beliefs)

Leadership & Innovation

Vancouver Island Regional Library and its staff provide excellence in library services through open communication, teamwork and cooperation, respect and recognition, education and learning, and by incorporating innovative solutions in a quality library environment.

Stewardship & Accountability

We have been entrusted with public resources, and we optimize these resources through responsible and effective management and fiscal integrity.

Information & Literacy

We believe in the importance of informed and literate communities, and we provide services and programs to support lifelong learning.

Intellectual Freedom

We advocate for the right to free expression and free exchange of information and ideas in a democratic society, within the laws of Canada. VIRL endorses the Canadian Library Association's Statements of Intellectual Freedom.

Collaboration & Partnerships

We foster collaboration and partnerships in our communities to promote lifelong learning and universal access to increase the library's capacity and diversity.

Tradition & Technology

We value the tradition of the library and the legacy of the printed word, and we embrace the benefits provided by modern technology.



Our Strategic Priorities

During our strategic planning process, residents told us how important libraries are in their lives and how much they value us. We reviewed the feedback and captured it into five main themes.

In the next five years, we plan to address these priorities and find creative and innovative ways to balance the needs and expectations of our customers with the reality of decreasing financial resources.

Strategic Priority 1

■ Collection

Goal

Vancouver Island Regional Library will continue to develop its collection, enhance access to its collection, and build a maximum degree of diversity in the collection to provide the greatest choices possible for customers in both small and large branches.

*"The library
is my lifeline
as I cannot
afford to buy
many books."*

*"I wish
our library
had a larger
selection."*

*"It excites me
to have access
to so many
books, DVDs
and magazines"*

These are just some of the ways we plan to reach our goal:

- Expand the variety of genres, formats, and modes in the library collection to maximize choices – from the classics to new releases.
- Examine ways to optimize availability and ease of access to the collection – traditional and electronic – in all the library branches.
- Evaluate new materials and formats in response to changing needs of the diverse population represented in the VIRL region.
- Investigate emerging formats and replace popular materials in outmoded formats.
- Explore ways to refresh children's materials.
- Examine creative ways to enhance and access the collection for populations such as seniors, busy families, teens, child care workers, small business operators, and others.
- Investigate opportunities to develop unique collections.



Strategic Priority 2

■ Communications with our Stakeholders

Goal

Vancouver Island Regional Library will foster strong external and internal communications and promote a broad awareness of the library and its diverse range of resources, services and programs to ensure their optimal use.

These are just some of the ways we plan to reach our goal:

- Develop and implement an external integrated marketing/communications plan to promote Vancouver Island Regional Library and all it has to offer.
- Increase public awareness of the knowledgeable and resourceful library staff available to help customers.
- Review and strengthen functionality of the library website.
- Develop effective methods of ongoing feedback and follow-up to maintain public commitment to their regional library.
- Develop and implement pro-active internal communications strategies to provide Board members and staff with timely and relevant information that may affect them and customers.

“The library is the best kept secret in town.”

“I had no idea VIRL covered such a large area of the West Coast.”

“We need more promotion of all that the library offers.”



Strategic Priority 3

■ Facilities & Operations

Goal

Vancouver Island Regional Library branches will be welcoming places and community hubs for the informational, inspirational, cultural, and recreational needs and interests of our diverse customers and communities.

“Local libraries are central to a sense of community.”

“The library has significantly improved quality of life in our community.”

“North Nanaimo desperately needs a new library”

These are just some of the ways we plan to reach our goal:

- Investigate ways to create larger, fully accessible and welcoming library branches.
- Examine ways and means in future design and renovation decisions to develop library branches that are adequately sized, flexible in function, universally accessible, environmentally friendly, and with designated areas of activities.
- Consider ways in future design and renovation decisions to integrate green technologies into library facilities.
- Explore possibilities to provide spaces that are designed for multiple needs and usages.
- Collaborate and partner with municipalities, regional districts and other organizations to explore ways to accommodate library branches in multi-functional community facilities.
- Examine ways to provide increased hours of operations that meet local needs in a fair and equitable manner.



Strategic Priority 4

■ Information Technology

Goal

Vancouver Island Regional Library will optimize the use and benefits of technology to enhance the library experience for customers, and develop library branches as learning facilities for information technology.

These are just some of the ways we plan to reach our goal:

- Investigate ways to expand and enhance public access to computers.
- Explore opportunities to purchase newer and faster computers.
- Examine ways to provide faster Internet service, especially in rural areas.
- Improve functionality and user-friendliness of the website.
- Facilitate more productive and user-friendly search capabilities of the online catalogue and online library resources.
- Investigate customer needs for additional online services.
- Provide customers with choices to access a variety of self-service opportunities, both on-site and online.
- Investigate ways to provide training for customers in the use of computers, and ensure staff is adequately trained to provide this service.
- Continue to investigate ways to utilize technology to minimize repetitive and time-consuming tasks for staff.

“Having computer access at the library is important as I don’t own a computer.”

“I like the self-checkout so that staff can be free to assist us with our requests.”

“I like reserving books online and receiving an email when they’re in.”



Strategic Priority 5

■ Delivery of Quality Service

Goal

Vancouver Island Regional Library will have a supportive work environment that embraces a culture of continuous improvement and enables all staff to provide high-quality, cost-effective service that meets customers' constantly changing needs for library services.

"Staff make my weekly trip to the library a pleasant and rewarding experience."

"The library is vital for a healthy community."

"I appreciate the dedication and hard work of the staff."

These are just some of the ways we plan to reach our goal:

- Embrace an internal culture of continuous improvement and customer service.
- Attract, develop and retain qualified employees dedicated to meeting the needs of library customers.
- Identify the gaps between customer needs and expectations, and what the library delivers.
- Conduct a review of resource allocation and utilization, and compare the findings to the resources required to meet customer needs and expectations.
- Investigate efficient and effective ways to deliver access to materials.
- Explore ways to better serve the needs of homebound and visually impaired customers.
- Examine ways to enhance services for an aging population through assistive technology devices and other means.
- Offer creative and innovative programs at convenient times and places.
- Develop effective and mutually beneficial partnerships with other organizations to enhance delivery of programs and services.
- Develop effective methods of ongoing feedback and follow-up to assess customer satisfaction with quality of service.

VANCOUVER ISLAND REGIONAL LIBRARY

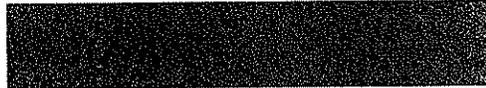
Central Services

Box 3333 | 6250 Hammond Bay Road

Nanaimo, BC Canada V9R 5N3

T: 250 • 758 • 4697 | F: 250 • 758 • 2482

E: info@virl.bc.ca | W: www.virl.bc.ca



Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville
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Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss



CENTRAL SERVICES

Box 3333 | 6250 Hammond Bay Road
Nanaimo, BC Canada V9R 5N3
Tel: 250.758.4697 Fax: 250.758.2482
Email: info@virl.bc.ca Web: www.virl.bc.ca

Vancouver Island Regional Library Key Messages

Value of a library card

Membership has its privileges!

Public libraries provide educational and learning opportunities for a lifetime – from early literacy programs, summer reading and homework help for school-aged children, to adult literacy. Public libraries are perhaps the one remaining place where knowledge and opportunity can be freely accessed by anyone.

People are turning to Vancouver Island Regional Library for help, not just to borrow CDs, magazines and books, but to use the Internet to search for employment, to apply for jobs or government services, and a host of other tasks to better their lives.

While the population of our service area has increased 9% over the past five years, our customers have borrowed **23 % more** materials from their local library.

Materials you can borrow at your library include DVDs of movies and popular television series; the latest popular magazines, best sellers and books of every description!

Customers who live in a remote location within our service area can register for **Books By Mail** to borrow books, talking books, CDs and DVDs. Books By Mail customers can also call a librarian toll-free at 1-877-415-VIRL (8475) for help selecting materials and finding information.

The smartest card: your library card.

Ask a Librarian - by email, toll-free phone number or in-branch. Our librarians fielded over 150,000 questions in 2011.

"Google can bring you back 100,000 answers, a librarian can bring you back the right one." (Neil Gaiman)

What's happening in our branches?

Public libraries provide educational and learning opportunities for a lifetime – from early literacy programs, summer reading club and homework help for school-aged children, to adult literacy and author readings.

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville
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Sandspit Sayward Sidney/North Saanich Soimtula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss

Public libraries are:

- busy gathering places
- a vital and relevant important resource for our information age
- accessible by everyone at no charge.

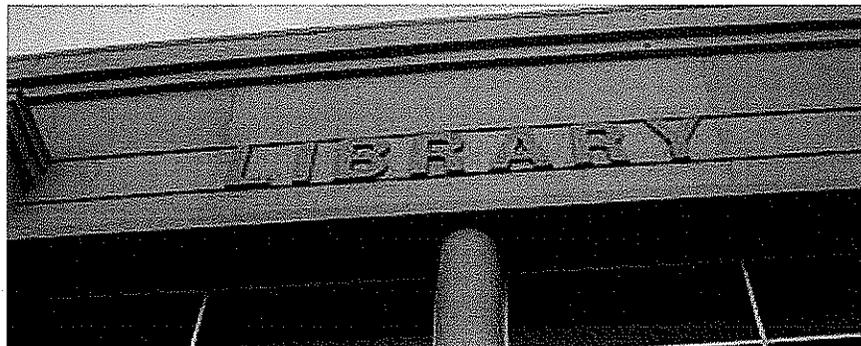
In 2011, over 48,000 people attended a program at their local library! We offer programs for every age including Summer Reading Club, early literacy programs, story times, eReader sessions and adult book clubs.

Our eLibrary Your Virtual Vancouver Island Regional Library

- www.virl.bc.ca is always open for business! Enjoy 24/7/365 remote access to our complete collection.
- Download the latest best sellers to your mobile device or borrow a **Kobo eReader** from the library!
- Borrow popular downloadable eBooks and eAudiobooks from **VIRL Library to Go**. Introduce your kids to **Tumblebooks**, an online collection of animated, talking picture books which teach kids the job of reading in a format they'll love.
- Access the entire catalogue of Sony Music Entertainment with **Freegal** and download tunes you can keep for free!
- Use our **VIRL Mobile app** (compatible with your Android device, iPhone, iPod touch and Ipad), to find titles, check availability, place holds and find eBooks and eAudiobooks. Read reviews of titles by other VIRL customers and browse bestsellers and new material. It's easy to get the information you need, anytime and anywhere!

We have a terrific selection of online resources that can be used anytime from the comfort of your home or office, or in the Library during our operating hours.

- Want to learn a new language? | **Mango Languages**
- Want to search your family tree? | **Ancestry Library Edition**
- Need tips on repairing your vehicle? | **Auto Repair Reference Centre**
- Interested in buying a property? | **BC Assessment**
- Want to check on the latest laws in BC? | **BC Laws**
- Looking to find rare and out of print books? | **Bookfinder**
- Ready for a "do it yourself" project? | **DIY Data**
- Searching for a job | **Finding a Job. Service Canada**
- Interested in the latest health information? | **Online Medical Library**



Vancouver Island Regional Library

SERVICE AREA

38 branches serving over 425,000 people in communities on Vancouver Island, Haida Gwaii and the Central Coast (Bella Coola).



2011 FACTS & FIGURES

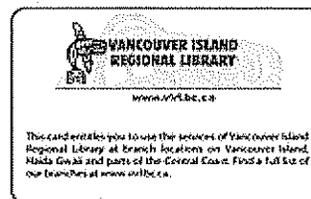
- ▶ Visitors: 2,784,059
- ▶ Number of people using computers: 385,592
- ▶ Registered borrowers: 161,944¹
- ▶ Number of programs: 2,371
- ▶ Number of program attendees: 48,363
- ▶ Number of items borrowed: 4,974,822²

HIGHLIGHTS

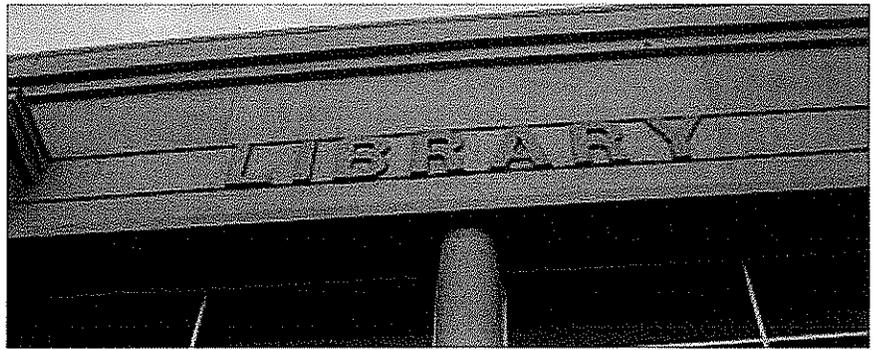
- ▶ Value of a library card per borrower: \$932.82³
- ▶ Direct cost per library use: \$1.90
- ▶ Value per capita: \$367.93⁴
- ▶ Items borrowed per capita: 12.06
- ▶ Items borrowed per user: 33.58
- ▶ Average total cost per capita: \$37.57⁵

Who has a library card?

39.4% of the population served by Vancouver Island Regional Library have a library card.



- 1: includes 618 Books by Mail customers
- 2: excludes 432,473 online renewals
- 3: based on average cost of books and registered borrower usage
- 4: estimated based on branch cost and total population usage
- 5: based on actual budget levy



Port Alberni LIBRARY BRANCH

SERVICE AREA

Port Alberni Branch serves the City of Port Alberni and surrounding areas.

HOURS & LOCATION

255 Wallace Street, Unit B
Port Alberni, BC V9Y 3Y6

Library Manager: Michael de Leur

General Inquiries: 250.723.9511

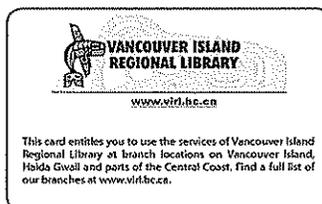
- ▶ Monday: 10am – 8pm
- ▶ Tuesday: 10am – 8pm
- ▶ Wednesday: 10am – 5pm
- ▶ Thursday: 10am – 8pm
- ▶ Friday: 10am – 5pm
- ▶ Saturday: 10am – 5pm
- ▶ Sunday: Closed

FACTS & FIGURES 2011

- ▶ Visitors: 115,128
- ▶ Virtual visitors:
- ▶ Number of people using computers: 22,897
- ▶ Registered borrowers: 8,014
- ▶ Number of programs: 117
- ▶ Number of program attendees: 2,463
- ▶ Number of items borrowed: 193,417

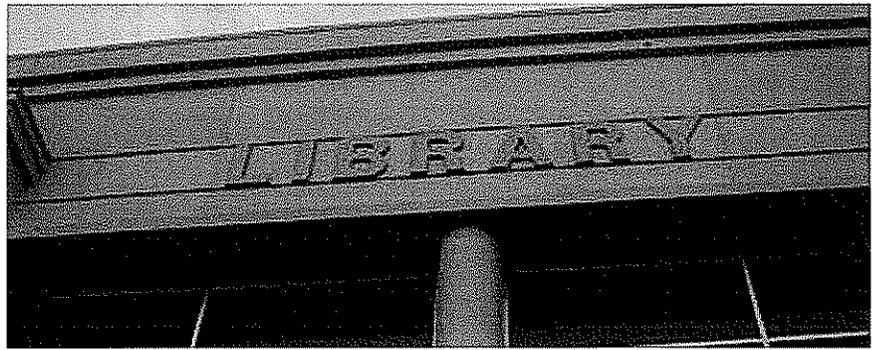
Who has a library card?

33.3% of the population served by the Port Alberni Branch have a library card.



Highlights

- ▶ Value of a library card: \$736.11
- ▶ Direct cost per library use: \$2.45
- ▶ Items borrowed per capita: 8.03
- ▶ Items borrowed per user: 24.13



Tofino LIBRARY BRANCH

SERVICE AREA

Tofino Branch serves the District of Tofino and surrounding areas.

HOURS & LOCATION

331 Main Street
Tofino, BC V0R 2Z0

Library Manager: Michael de Leur

General Enquiries: 250.725.3713

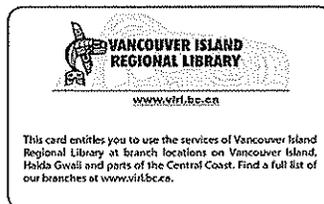
- ▶ Monday: Closed
- ▶ Tuesday: Closed
- ▶ Wednesday: 3pm – 7pm
- ▶ Thursday: 3pm – 7pm
- ▶ Friday: 3pm – 7pm
- ▶ Saturday: 10am – 12pm & 1pm – 5pm
- ▶ Sunday: Closed

FACTS & FIGURES 2011

- ▶ Visitors: 25,182
- ▶ Virtual visitors:
- ▶ Number of people using computers: 1,796
- ▶ Registered borrowers: 1,026
- ▶ Number of programs: 43
- ▶ Number of program attendees: 463
- ▶ Number of items borrowed: 25,201

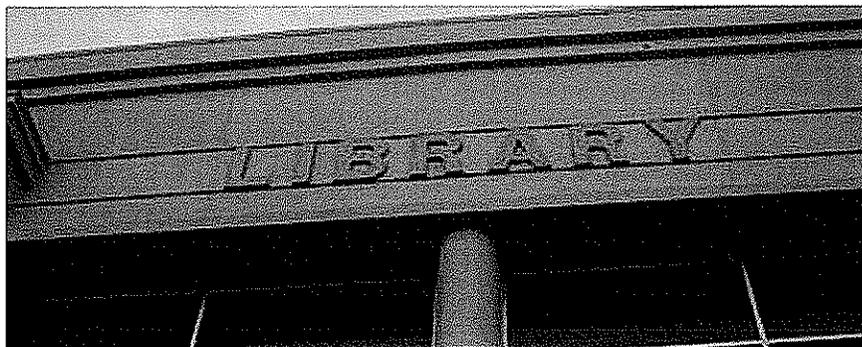
Who has a library card?

58.5% of the population served by the Tofino Branch have a library card.



Highlights

- ▶ Value of a library card: \$749.15
- ▶ Direct cost per library use: \$2.57
- ▶ Items borrowed per capita: 14.36
- ▶ Items borrowed per user: 24.56



Ucluelet LIBRARY BRANCH

SERVICE AREA

Ucluelet Branch serves the District of Ucluelet and surrounding areas.

HOURS & LOCATION

500 Matterson Drive
Ucluelet, BC V0R 3A0

Library Manager: Michael de Leur

General Inquiries: 250.726.4642

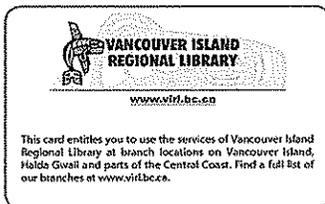
- ▶ Monday: Closed
- ▶ Tuesday: 1pm – 6pm
- ▶ Wednesday: 1pm – 6pm
- ▶ Thursday: Closed
- ▶ Friday: 3pm – 7pm
- ▶ Saturday: 10am – 2pm
- ▶ Sunday: Closed

FACTS & FIGURES 2011

- ▶ Visitors: 25,158
- ▶ Virtual visitors:
- ▶ Number of people using computers: 1,782
- ▶ Registered borrowers: 953
- ▶ Number of programs: 53
- ▶ Number of program attendees: 134
- ▶ Number of items borrowed: 35,584

Who has a library card?

62.1% of the population served by the Ucluelet Branch have a library card.



Highlights

- ▶ Value of a library card: \$1138.84
- ▶ Direct cost per library use: \$1.85
- ▶ Items borrowed per capita: 23.20
- ▶ Items borrowed per user: 37.34

October 2, 2012

Alberni Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, B.C.
V9Y 2E3



Box 67 Tofino, BC
Canada V0R 2Z0

Dear: Mr. Wong and Directors,

I am delighted to share the Clayoquot Sound Biosphere Reserve Region's first Vital Signs report. As you know, this community health snapshot has been a goal for the Clayoquot Biosphere Trust (CBT) and the communities for many years and we are proud to have achieved this milestone.

The report confirms what we already take pride in—our highly engaged communities, a healthy environment, and a youthful and active population. However, the report also highlights the region's challenges, including a higher cost of living, disparity in the ability to access to healthy food, declining salmon stocks, and the high rate of teen pregnancy.

The report is unique in that it takes a regional approach, rather than splitting statistics into communities. As the region's community foundation, this was very important to us. More and more we need to think as a region. We share several events, facilities such as the hospital, and many people live in one community and work in another. Since youth is a core priority of the CBT, we also ensured that youth had a strong voice in the report. Almost 55% of high school youth completed the survey and their feedback was insightful.

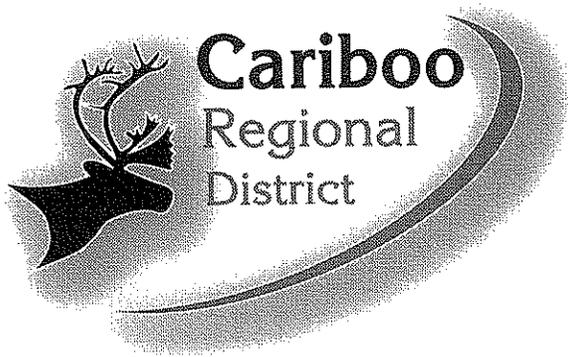
On behalf of the CBT, I would like to thank everyone who has contributed to the report. As far back as 2007, we began gathering input from our volunteers on indicators that are meaningful and important. Dozens of community members who are experts in their respective fields contributed their knowledge, experience, data, and advice. This report would not be possible without this assistance.

While having the report in hand is a significant achievement, it is really what we do with it that matters. We hope that this information will help individuals, organizations, and all levels of decision makers make sound and strategic choices. We know that this report will inform our grant making programs and will allow us to track the changes that result from informed community programs. And we are ready to work with donors who would like to join us in responding to the needs and opportunities presented.

In the spirit of *hishuk ish ts'awalk*, we believe that this big picture view captures our region and hope it will inspire us all to work together to create an even better place to live, work, play, and visit. We look forward to continuing the important work and dialogue that has started with this first Vital Signs report.

Sincerely,

Rebecca Hurwitz
Managing Director



building communities together

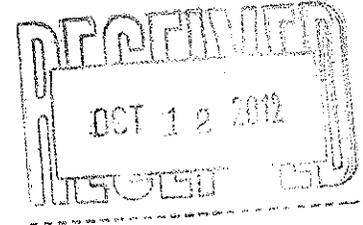
OFFICE OF THE CHAIR

Tel: 250 392 3351
TF: 1 800 665 1636
Fax: 250 392 2812
Suite D, 180 North Third Avenue
Williams Lake, BC V2G 2A4
www.cariboord.bc.ca

Your Reference:

Our Reference: 540-06

October 3, 2012



Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Dear Board of Directors:

On behalf of the Cariboo Regional District Board, I would like to express our deepest sympathy for the loss of Glenn Wong.

Although words cannot even begin to express our condolences, please know that our thoughts are with you, and his family, at this time.

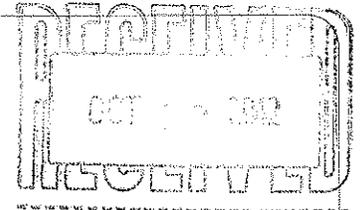
Yours truly,

Al Richmond
Chair



TOWN OF COMOX

OFFICE OF THE MAYOR



File No: 0400-03

October 10, 2012

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni BC V9Y 2E3

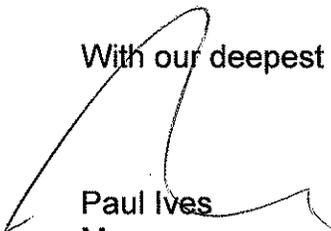
Dear Board Members and Staff:

It is with great sadness that Council learned of the passing of your board chair, Mr. Glenn Wong.

Mr. Wong was a dedicated, passionate and hard-working individual, who no doubt contributed greatly to your organization and community.

On behalf of Council and the staff of the Town of Comox, please accept our sincere condolences.

With our deepest sympathy,



Paul Ives
Mayor

October 10, 2012

Board of Directors
Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C, V9Y 2E3

Dear Board Directors,

On behalf of the Island Corridor Foundation Board & Staff, we would like to express deep condolences to the Alberni-Clayoquot Regional District and sincere sympathy to the family of Glenn Wong.

Glenn was a passionate leader and a strong supporter of rail on Vancouver Island. He will be greatly missed.

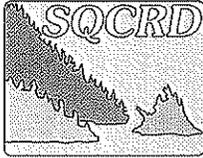
Yours truly,



Dr. Judith Sayers
Co-chair



Mary Ashley
Co-chair



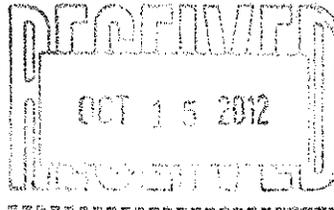
SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

100 - 1st Avenue East Prince Rupert, BC V8J 1A6

Phone: (250) 624-2002 Fax: (250) 627-8493

Website: www.sqcrd.bc.ca

October 10, 2012



Alberni-Clayoquot Regional District Board
3008 5th Ave
Port Alberni, BC
V9Y 2E3

Re: Condolences

On behalf of the Board of the Skeena-Queen Charlotte Regional District, I am writing to express our condolences on the passing of Glenn Wong.

I am sure he will be sorely missed, not only as the Chair of the Regional District Board, but as a colleague and valued member of the community. His many years of public service will serve as a legacy for many years to come.

Yours truly,

SKEENA-QUEEN CHARLOTTE REGIONAL DISTRICT

Barry Pages
Chair

:jmf

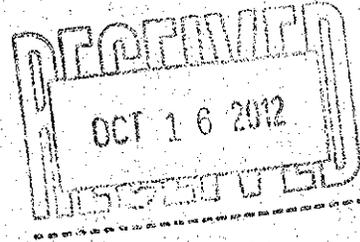
**SUNSHINE COAST
REGIONAL DISTRICT**

1975 Field Road
Sechelt
British Columbia
Canada V0N 3A1

Tel: 604.885.6800
Fax: 604.885.7909
Toll Free 1.800.687.5753
Web Site: www.scrd.ca



October 9, 2012



Alberni-Clayoquot Regional District Board
3008 5th Ave
Port Alberni, B.C.
V9Y 2E3

Dear Alberni-Clayoquot Regional District Board:

On behalf of the Sunshine Coast Regional District, we would like to extend our deepest sympathies on the passing of Chair Glenn Wong to his family, the Alberni-Clayoquot Board and staff, his friends, colleagues and the community.

We acknowledge that Chair Wong was a respected leader and well recognized for his dedicated work and accomplishments on behalf of the community. He will be missed by many.

Yours truly,

SUNSHINE COAST REGIONAL DISTRICT

A handwritten signature in black ink, appearing to read "G. Nohr".

Garry Nohr
Chair

/sh





REQUEST FOR DECISION

To: Board of Directors
From: Janice Hill, Environmental Services Assistant
Meeting Date: October 24, 2012
Subject: Terrance Salman Hangar Lease – Long Beach Airport

Recommendation:

That the Alberni-District Regional District Board of Directors enter into a 3 year lease agreement commencing August 1, 2012 and expiring July 30, 2015, for an aircraft hangar with Terrance Salman at the rate of \$4,500.00 per year plus HST.

Summary:

Terrance Salman 's hangar lease at the Long Beach Airport expired on July 31, 2012. This was a 3-year lease for approximately 15,000 sq. ft. of land on which he has an aircraft hangar. The annual rent was \$3,000.00 plus HST for the unserviced property. The property is now serviced; therefore the annual rent has increased to \$4,500.00 plus HST annually.

Time Requirements – Staff & Elected Officials:

Staff time to prepare lease documents.

Financial:

Terrance Salman will pay \$4,500.00 plus HST annually for the lease lot.

Submitted by: _____


Janice Hill, Environmental Services Assistant

Approved by: _____


Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Meeting Date: October 24, 2012
Subject: Vice-Chair Position & Signing Authority

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors:

- a. **Recognize Cindy Solda as Interim Chair for the ACRD until the December 7, 2012 annual election;**
- b. **The ACRD conduct an election for Interim Vice Chair with nominations from the floor and a secret ballot at the October 24 regular meeting.**
- c. **Authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:**
 - a. **Cindy Solda, Interim Chairperson**
 - b. _____, **Interim Vice-Chairperson**
 - c. **Russell Dyson, Chief Administrative Officer**
 - d. **Teri Fong, Manager of Finance**
 - e. **One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members.**

Background:

With the death of Glenn Wong - the Chair of the Alberni-Clayoquot Regional District; the duties of Chair transfer to the Vice Chair – Cindy Solda, until annual Board elections to be held Friday December 7, 2012.

The Board may want to appoint an Interim Vice Chair. The appointment of an interim vice chair will provide coverage for meetings and signing authority if Cindy Solda is not available.

To clarify titles and put this recommendation into place the following resolutions are proposed:

That the Board of Directors of the ACRD recognize Cindy Solda as Interim Chair for the ACRD until the December 7, 2012 election.

That the Board of Directors of the ACRD conduct an election for Interim Vice Chair with

nominations from the floor and a secret ballot at the October 24 regular meeting.

Providing signing authority to the interim vice chair would be beneficial. The following resolution is proposed once a new vice chair is elected:

That the Board of Directors of the ACRD authorize the following signatories for banking purposes for the Alberni-Clayoquot Regional District and Alberni-Clayoquot Regional Hospital District:

- a. The following Directors have signing authority:
 - i. Cindy Solda, Interim Chairperson
 - ii. _____, Interim Vice-Chairperson
- b. The following Staff members have signing authority:
 - i. Russell Dyson, Chief Administrative Officer
 - ii. Teri Fong, Manager of Finance
- c. One of the above Directors are authorized to sign all Regional District banking documents with one of the above Staff members

Time Requirements – Staff & Elected Officials:

n/a

Financial:

There are no direct financial implications. However, having two directors with signing authority will ensure the maintenance of the Regional District's prompt payment record.

Policy or Legislation:

Local Government Act & Bylaw 1075, Alberni-Clayoquot Procedures Bylaw, 2012 applies.



Submitted by: _____
Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Meeting Date: October 24, 2012
Subject: Committee Changes

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors endorses the attached committee changes to apply until the December 7, 2012 meeting.

Background:

Due to the passing of the Chair, Mr. Glenn Wong replacements should be made to the committees he participated on to take effect until December 7, 2012. Vice-Chair, Cindy Solda provides the attached changes for the consideration of the Board of Directors.

Policy or Legislation:

Local Government Act & Bylaw 1075, Alberni-Clayoquot Procedures Bylaw, 2012 applies.

Submitted by: _____

Russell Dyson, Chief Administrative Officer

Beaver Creek Water Advisory Committee

- John McNabb, Chairperson
- Kelly Schutte
- Gord Blakey
- Wayne Hasler
- Rob Barclay
- Harold Carlson

Highway Connector Committee

- **Cindy Solda**
- Bob Cole
- Patrick Deakin
- Darren Deluca
- Mike Kokura
- Gary Haggard
- Bill Irving
- Gillian Trumper
- Mike Newton
- Scott Fraser, MLA
- Ken Epps
- Dewayne Parfit
- Bob Kanngiesser
- Joe Stanhope

West Coast Directors

(meets quarterly)

- Tony Bennett
- Perry Schmunk
- Bill Irving
- Alan McCarthy

Log Train Trail Advisory Committee

- John McNabb
- **Lyle Price**
- Mike Kokura
- John Douglas
- Judy Carlson
- Brian Clozza
- Deb Oaks
- Erica Blake
- Linda Scobbie

Alberni Valley Emergency Planning Committee

- John McNabb
- Mike Kokura
- Penny Cote
- Cindy Solda

Fisheries Committee

- Bill Irving, Chairperson
- **Lyle Price**
- Tony Bennett
- Perry Schmunk
- Andrew Day
- Dennis Chalmers
- Bill Shaw
- Don Hall
- Penny Cote
- John Jack

Agricultural Advisory Committee

- Bill Thomson, Chairperson
- **Lyle Price**
- Mike Kokura
- Vicki Lee
- Ann Collins
- John Oostrom
- Lisa Aylard
- Ron Emblem
- Robert Haynes
- Wayne Smith

Agriculture Development Committee

- Bob Collins
- Vicki Lee
- Janice Nairne
- Ann Siddall
- Robert Powelson
- Bill Thomson
- Bob Haynes

Electoral Area Directors

(meets quarterly)

- Penny Cote
- **Lyle Price**
- John McNabb
- Tony Bennett
- Mike Kokura
- Eric Geall

Alberni Valley Committee

- **Lyle Price**
- John McNabb
- Cindy Solda
- Mike Kokura
- John Douglas
- Penny Cote
- John Jack

Solid Waste Plan Monitoring Advisory Committee

Alberni Valley Landfill

- Mike Kokura, Chairperson
- **Lyle Price**
- Guy Cicon, City PA
- Frank Stini
- Al McGill
- Penny Cote
- John McNabb
- Gary Swann
- John Douglas
- Andy Daniel

West Coast Landfill

- Bill Irving
- Chris Bird
- CAO, District of Tofino
- Pacific Rim National Park Rep
- CAO, District of Ucluelet
- Perry Schmunk
- Arlene Armstrong
- Andy Daniel
- Al McGill
- Tony Bennett

BCID/ACRD Water Conversion Committee

- John McNabb
- **Lyle Price**
- Russell Dyson
- Wayne Hasler
- Kelly Schutte
- Brenda Sauve

Long Beach Airport Advisory Committee

- Appointments to come

West Coast Multiplex Feasibility Committee

- Appointments to come

Salmon Beach Committee

- Len Jerritt
- Kel Roberts
- Gina Skippen
- Jill Maibach
- Terry Graff

Municipal Finance Authority

- Mike Kokura
- Lyle Price, Alternate

West Coast Aquatic Board

- Tony Bennett
- Eric Geall, Alternate

Municipal Insurance Association of BC

- Mike Kokura
- Lyle Price, Alternate

Air Quality Council

- John McNabb

Local Marine Advisory Group

- Eric Geall

West Island Woodlands Advisory Group

- John Jack
- Lyle Price

Island Coastal Economic Trust

- Cindy Solda

E911 Corporation

- John Douglas
- Eric Geall, Alternate
- Cindy Solda, Alternate

Alberni Valley Chamber of Commerce

- Glenn Wong

Vancouver Island Regional Library Board

- Penny Cote
- John Jack, Alternate

Vancouver Island Film Commission

- Cindy Solda

A.V. Museum & Heritage Board

- Penny Cote

Coastal Communities Network

- Tony Bennett
- Bill Irving, Alt.

Beaufort Community Watershed Committee

- Mike Kokura
- John McNabb
- Lyle Price

Central West Coast Forest Society

- Tony Bennett

Alberni Valley Trails Committee

- Penny Cote

Clayoquot Biosphere Trust

- Don McMillan

Ucluelet Emergency Planning Committee

- Crystal Bolduc
- Bill Irving
- Perry Schmunk

PAPA Transportation Comm.

- Mike Kokura

Health Advisory Committee

- Cindy Solda, Chairperson
- **Vice Chair**
- Ken McRae
- John Douglas
- Perry Schmunk
- Bill Irving
- Eric Geall
- Gillian Trumper
- Ellen Brown, (WCGH)
- Sandi Lightfoot/Linda Dolan, (WCGH Foundation)
- Barb Simmons, (PA Home & Community Care)
- Elaine Higgins, (WCGH Auxiliary)
- Bev Denning, (PRHCC/SOS)
- NTC Representative

Alberni-Clayoquot Continuing Care Society

- John McNabb

Pacific Rim Medical Services Cooperative

- **Cindy Solda**

West Coast Native Health Care Society

- Penny Cote

Alberni-Clayoquot Health Network Administration Committee

- Cindy Solda, Chairperson
- **Vice Chair**
- Patty Edwards
- Eric Geall
- Laurie Money, (AV Social Planning Council)
- Darren Saare (PA Home & Community Care)
- Gillian Trumper, (Health Advisory Committee)
- Catherine Gislason, (VIHA)
- Ken Watts (Tseshaht First Nation)
- Marcie DeWitt (Coastal Family Resources Coalition)
- Shaune Casavant, (Tsawaayuus/Rainbow Gardens)
- David Peterson, (Min. of Social Development)
- Ellen Brown (VIHA)
- Adriane Schroeder, (VIHA)
- Esther Pace (VIHA)
- Sandra Gentleman (VIHA)
- Julie Rushton (Alberni Children First)
- Tracy Smyth (Alberni Children First)
- Kathy Waddell (Huu-ay-aht)
- Rebecca Hurwitz (Clayoquot Biosphere)

VIHA Capital Planning Committee

- **Vice Chair**
- Cindy Solda



REQUEST FOR DECISION

To: Board of Directors

From: Russell Dyson, Chief Administrative Officer

CC: ICF and Member Regional District CAO's, Ken McRae, Industrial Heritage Society, Member Municipalities of the ACRD

Meeting Date: October 24, 2012

Subject: Island Corridor Foundation Funding Request

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors agree in principle to funding its share of the ICF contribution of \$115,200, through a region wide grant in aid subject to:

- 1. exploring alternative funding sources;**
- 2. the commitment of the ICF partners to their share of the current contribution and;**
- 3. commitment by the ICF and other regional partners to upgrade the Alberni sub within a reasonable time.**

Background:

The five regional district members of the Island Corridor Foundation (ICF) are being asked to contribute \$3.2 million for the structural repairs to the 48 bridges between Victoria and Courtenay. Last spring the ICF secured \$15 million in federal and provincial funding for railroad infrastructure as part of the plan to rebuild the island railway. ICF requires a local government contribution from its partner regional districts to secure all required funds. The Alberni-Clayoquot Regional District would contribute \$115,200 or 3.60% of the total local government contribution.

Graham Bruce, Chief Operating Officer for the ICF, appeared before the Board at an In Camera meeting held August 8, 2012 to provide background information on the ICF and possible future rail services on Vancouver Island. Mr. Bruce stated that the ICF was seeking funding support in principle from the member Regional Districts for the repairs identified in the Bridge Inspection and Assessment Report, estimated at \$5.4M. Consideration to fund this request must be held in an open meeting of the Board of Directors.

Mr. Bruce has since provided additional information stating that the immediate needs of the ICF could be met by a contribution of \$3.2M rather than the \$5.4M figure requested previously. The ICF has determined that the additional funds are not required until year four of the rail upgrades. The attached letter from the ICF, dated October 4, formalizes their request for funding. The Co-chairs state in their letter that the "one-time regional contribution of \$3.2 million is now critical to the release of the federal and provincial funding and the future of rail service for Vancouver Island".

The structural repairs provide an incremental approach to restoring and expanding passenger and freight service on the east coast of Vancouver Island. The improved railroad will allow for a new train service agreement to be negotiated with VIA Rail. Improvements include upgraded passenger cars and scheduling changes to provide an additional early morning southbound commuter run from Nanaimo to Victoria and an additional early evening run returning to Nanaimo from Victoria. These services will have a direct benefit to the transportation alternatives within the regional districts along the Southeast coast of Vancouver Island. Improved transportation alternatives which reduce highway congestion benefit all island commuters and provide better logistics for businesses across the island. Further, the maintenance and upgrade of the eastern corridor is essential if the Alberni sub is to be operational again. The ICF plan for the Alberni Sub is for industry to upgrade the works without cost to the regional districts.

While northern communities on Vancouver Island will not be contributing, because they are not members of the ICF, the federal and provincial contributions more than make up for a lack of contribution from other island communities.

The Alberni Pacific Railway - Industrial Heritage Society runs the steam train between the Port Alberni train station and the McLean Mill, through an arrangement with the ICF. APR also partner with BCIT to provide practical conductor training with their equipment on the rails. IHS has maintained the track and associated works. This has included bridge work, brushing and tie replacement. ICF has been helpful in supplying resources and providing permission for their use with reasonable conditions. ICF has contributed \$30,000 to the IHS over the last two years to assist with track maintenance and have also assisted with insurance costs. It is anticipated that the APR use of the track will continue regardless of the status of the structural repairs to the east coast sub. IHS see the benefit of the requested investment by the Alberni-Clayoquot Regional District and are to write a letter of support in advance of the October 24 Board meeting.

Financial

The \$3.2 million would represent \$0.43 per \$100,000 of assessment. As an example the cost for a \$400,000 property would be \$1.72 per year if paid over five years. The Alberni-Clayoquot Regional District commitment is \$115,200.00, the ICF indicates this is a one-time request.

The Alberni-Clayoquot Regional District is a partner in the ICF with the four other regional districts. While, initially the ICF was established with the premise that no financial contribution would be required from local government, this is an essential need for the future of the railway and the contribution is supplemented by 72% of the funding from the federal and provincial governments.

Legislative

In order for the regional district to contribute there is no service currently provided for the expenditure, the Board is left with paying its share as a grant in aid or creating a service for the purpose. Creating a service for a onetime payment is not recommended.

Summary

The Alberni-Clayoquot Regional District is one of four regional districts that are partners with First Nations in the Island Corridor foundation. The ICF proposes upgrades to the east coast rail line. This will improve transportation alternatives and logistics for the island and is essential if the Alberni Sub is to operate again.

Adoption of the recommendation would be agreement in principle to the request of the ICF. Final consideration will be given through the 2013 Grant in Aid process following receipt of a report on the status of the three conditions



Submitted by:

Russell Dyson, Chief Administrative Officer

October 4, 2012

Board of Directors
Alberni-Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C, V9Y 2E3



Dear Board Directors,

During this past month of August our Chief Operating Officer, Mr. Graham Bruce, made presentations to our five member regional districts. As a result of the direction given from those meetings, the Island Corridor Foundation has submitted a detailed presentation in support of a funding contribution by the five member regional districts for rail infrastructure improvements.

Meetings have been held with Regional Chairs and CAO's to prepare a report on the mechanism(s) and funding formula for your respective boards' consideration.

The request is for \$3.2 million. An administrative report prepared by regional district staff has proposed how best the amount should be applied.

On your behalf during the past several years, the ICF Board has put together an incremental reinvestment plan that will encourage improved passenger and freight rail service. From that plan federal and provincial funding of \$15 million has been approved.

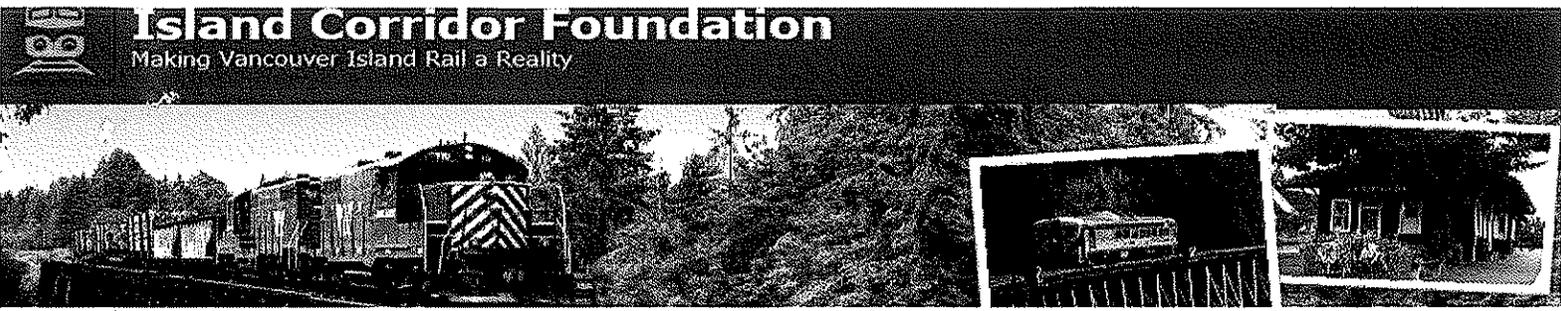
Your one-time regional contribution of \$3.2 million is now critical to the release of the federal and provincial funding and the future of rail service for Vancouver Island.

On behalf of the ICF Board and the many rail supporters we thank you for your consideration of this very important transportation initiative.

Yours truly,

Dr. Judith Sayers
Co-chair

Mary Ashley
Co-chair

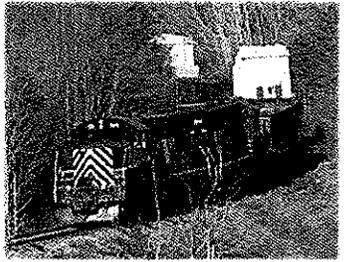


Towards Restoration – your contribution will make rail service a reality.

The re-establishment of a viable rail service on the Vancouver Island Railway has been a priority for Island communities since 2004 – when Regional Districts, municipalities and First Nations first rallied together to save the railway from closure. Forming the Island Corridor Foundation and acquiring ownership of the railway was the first step in the process. Partnering with a successful rail operator was the second (Southern Railway of British Columbia). The third step, which will make rail service a reality, is the incremental rebuilding of the railway to restore passenger service and expand freight service.

Detailed studies have identified the need for approximately \$20.9 million worth of incremental upgrades to restore service for a minimum of ten years. The ICF has worked tirelessly to build a strong business case and attract investment. These efforts have been tremendously successful - the provincial and federal governments have confirmed a combined total of \$15million in funding.

This has substantially reduced the amount of funding required from member Regional Districts to just 15% of the total project cost, or \$3.2 million. Shared by all five member Regional Districts, the cost to taxpayers (based on assessment) would be approximately \$0.43 per \$100,000 of assessed value. For example, the cost for a property worth \$400,000 would be around \$1.72 per year, for five years.



This investment is critical to the future of rail service on Vancouver Island. Without it, the provincial/federal funding will be lost, and the future of the Vancouver Island railway will be in jeopardy.

**Your Railway, Your Decision
It's Now Up to You**

Vancouver Island Railroad Infrastructure Project (Phase 1)

Funding Sources

Government of Canada	\$7.5 million
Province of BC	\$7.5 million
Southern Railway of Vancouver Island	\$500,000
ICF Loan / Fundraiser	\$2.2 million
Member Community	
<u>(Regional Districts') Contribution</u>	\$3.2 million (required)
TOTAL PROJECT COST	\$20.9 million

Related benefits:

- ✓ 25-year operating agreement / \$70 million value.
- ✓ First Nation Railway Trackman training and employment program.
- ✓ First Nation Conductor/Engineer scholarship program.

Vancouver Island Railway

A \$366 million historic asset that **belongs to you** – the Island communities located within the following five Regional Districts that participate in shared ownership along with 13 First Nations communities:

- Alberni-Clayoquot
- Capital Region
- Comox-Strathcona
- Cowichan Valley
- Nanaimo

The provincial and federal governments have generously committed \$15million to repair your railway. This transportation corridor travels right through Vancouver Island's most populated areas – bustling regions that are currently lacking an efficient alternative for transporting both people and goods. This is a one-time funding request to rebuild the railway and make sure your community's efforts to acquire it ultimately pay off.

How Will Island Communities Benefit?

The Island Corridor Foundation entered into a contract for operation of the rail system with Southern Railway of British Columbia (SRY). The ICF and SRY's Island subsidiary (Southern Railway of Vancouver Island, or SVI) have completed a draft 25-year operating agreement, which can be finalized in conjunction with the funding approval for the member communities' portion of the project. This long-term agreement will result in numerous benefits for Island communities, including:

Job Creation & Spending

- The proposed project will generate almost \$20 million in construction spending, creating an estimated 164 jobs, along with \$7.7 million in wages and salaries;
- In the longer term, an estimated 15 to 30 full-time positions will be saved and/or created within SVI's operations/maintenance department.
- Upon project completion, SVI will inject approximately \$42 million over 10 years into the Island economy for wages, salaries, goods and services.

Restored Passenger Rail Service

- A new agreement to be negotiated with VIA Rail will provide for restored passenger service between Victoria and Courtenay. Improvements including upgraded rail cars and scheduling changes to provide an additional early morning southbound commuter run from Nanaimo to Victoria, and an additional early evening run returning to Nanaimo from Victoria.

Expanded Marketplaces for Island-Produced Goods

The delivery of locally-produced goods to market in a timely and cost-effective manner plays a critical role in the Island's economy. The project will set the stage for expanded freight service.

- Seamless transfers through the new SRY-owned Annacis Island Marine Terminal will connect Island industries to four "Class 1" railroads and North American markets.
- Upgraded infrastructure and efficient access to expanded marketplaces will support growth in several key sectors, including forestry, agriculture, animal feed, propane, fuel products and concrete. It will also enable SVI to aggressively attract new freight business – target markets include aggregate, coal, and manufactured forest products.

Environment

Rail is rapidly being accepted across North America as the green transportation alternative. Trains account for far fewer emissions than other forms of transport and are, on average, three times more fuel-efficient than truck transport. Improved passenger service for residents commuting to the Capital Regional District will remove even more vehicle traffic. This will reduce GHG emissions, alleviate congestion and improve road safety. It will also provide an important transportation alternative linking the central, south and north Island regions.

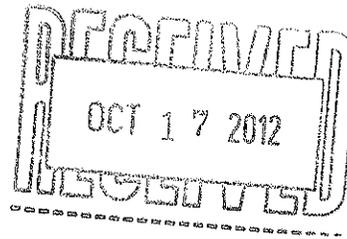
First Nations Socio-Economic Benefits

The ICF, in partnership with SVI, has initiated two innovative project-related employment programs, both of which are specifically designed to facilitate permanent, full-time employment opportunities for members of Vancouver Island's First Nations communities. They include a Railway Trackman training & employment program, as well as a conductor/engineer scholarship program.

"We have not come this far, worked this hard and achieved this much to walk away from the Railway at this critical time. As the owners of this multi-million dollar asset, we must recognize the enormous value of this one-time, \$15million gift from the federal and provincial governments, and take immediate action to ensure this opportunity is not lost."

Wayne B Oliver
#1 - 4360 Morton Street
Port Alberni BC V9Y 3T7

October 16, 2012



Cindy Solda (Interim Chair)

Alberni Clayquot Regional District
3008 5th Ave
Port Alberni, BC V9Y 2E3

I am a retired Railway employee whose career dates back to 1956. I moved to Port Alberni at the same time that Rail America discontinued service to Port Alberni.

I am a firm believer that rail has an important role in the overall transportation infrastructure, especially here on Vancouver Island where we have several unique characteristics not experienced in other areas.

The Island Railway is a critical infrastructure asset for Vancouver Island. As residents and taxpayers, we now own the Railway for the first time since Dunsmuir was granted the lands to build it. We finally have the ability through the ICF to preserve it, and grow it in the best interest of residents of the Island and Alberni.

The Island Railway has served Vancouver Island for over 100 years will only grow in importance as the 21st century progresses and the Alberni Valley grows and prospers.

With an investment of only 43 cents per \$100,000 of residents homes for the next five years, ACRD taxpayers will ensure the line remains and has the opportunity to grow. Without that investment, the mainline will not continue and the Alberni line will be permanently cut off. This investment will unlock the millions of dollars already committed by the Provincial and Federal Governments to repair the mainline as well as 25 years and \$70 million in maintenance from Southern Railway of Vancouver Island.

For all these reasons, I am in favour of using local tax dollars to support the \$3.2 million funding request by the Island Corridor Foundation.

Respectfully

Wayne B Oliver

Russell Dyson

From: Wendy Thomson
Sent: Wednesday, October 17, 2012 1:24 PM
To: Russell Dyson
Subject: Fwd: Rail Infrastructure Funding

Sent from my iPad

Begin forwarded message:

From: Erik de Bruijn <erikred@telus.net>
Date: 16 October, 2012 3:40:31 PM PDT
To: "mailbox@acrd.bc.ca" <mailbox@acrd.bc.ca>
Cc: "islandrail@shaw.ca" <islandrail@shaw.ca>
Subject: Rail Infrastructure Funding

Cindy Solda
Interim Chair, Alberni-Clayoquot Regional District

Dear Cindy,

I am writing to urge the ACRD as well as other Island regional districts to provide funding to support the Island Corridor Foundation's rail infrastructure program. Now that federal and provincial funding have been secured, it is imperative for the regional districts to provide the additional funds needed to complete the necessary repairs, maintenance and upgrading to get the Victoria-Courtenay line back into operation. In so doing, the ACRD will be supporting a vital first step towards the eventual restoration of the Port Alberni Subdivision's railbed, trestles and bridges and the provision of both freight and tourist rail services to the Alberni Valley. Vancouver Island's railways are an important transportation alternative to our already crowded highways. It makes little sense to let such a network which cost millions to build to atrophy and deteriorate through neglect.

I am therefore very much in favor of my tax dollars going towards the \$3.2 million requested by the Island Corridor Foundation for the rail infrastructure program.

Regards,

Erik de Bruijn

Erik de Bruijn
9589 Sproat Place
Port Alberni, BC V9Y 9C5
Tel: (250)723-8537 Cell: (604)837-1633
E-mail: erikred@telus.net



MEMORANDUM

TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: October 17, 2012

RE: **Monthly Activity Report – Planning and Development**

2011	2012	APPLICATION
Total	YTD	
10	4	Rezoning
11	8	Development Permit and Development Variance Permit
13	5	Subdivisions
0	0	Agricultural Land Reserve
3	2	Board of Variance
14	9	Crown Leases
24	16	Bylaw Enforcement
5	13	Miscellaneous
80	57	TOTAL APPLICATION RECEIVED

Other Planning Projects

Cherry Creek OCP - Adopted.

Beaufort OCP - Adopted.

Beaver Creek OCP – Public Hearing scheduled for October 29th.

Sproat Lake OCP – A second open house/public meeting scheduled for November 1st.

Bamfield OCP – Draft OCP has been reviewed with the APC .

Agricultural Development Committee initiatives.

Meeting with Huu-ay-aht to review their Land Use Plan amendments.

Meeting with province regarding treaty settlement foreshore agreements.

Awaiting result of ICIS grant application to GEOBC to survey control reference points for cadastral mapping updates.



Mike Irg, Manager of Planning & Development

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
AUGUST, 2012**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family							1	550,000	2	703,000			3	1,253,000
Mobile Homes													0	0
Multi-Family													0	0
Adds&Rens							1	58,000					1	58,000
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellenaous											1	70,000	1	70,000
Totals	0	0	0	0	0	0	2	608,000	2	703,000	1	70,000	5	1,381,000

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
AUGUST, 2012 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	200,000	5	1,776,000	4	1,228,800	1	527,500	11	3,732,300
Mobile Homes	0	0	1	5,000	0	0	2	65,000	2	11,500	0	0	5	81,500
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	2	8,500	0	0	0	0	5	222,000	3	31,000	4	219,500	14	481,000
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	1	110,000	0	0	1	1,000,000	2	1,110,000
Miscellenaous	0	0	0	0	1	1,000	5	44,500	14	416,100	8	185,500	28	647,100
Totals	2	8,500	1	5,000	2	201,000	18	2,217,500	23	1,687,400	14	1,932,500	60	6,051,900

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
WOODSTOVE INSPECTIONS		2		5		7	58

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2011	96	7,892,441	120	9,221,498					
2010	123	17,871,593	149	21,524,170					
2009	63	6,581,912	123	11,302,380	1999	37	1,805,788	80	3,348,092
2008	73	9,556,826	147	22,682,130	1998	41	1,650,426	75	3,320,890
2007	73	7,016,424	163	15,007,877	1997	48	2,779,466	104	10,025,166
2006	84	7,663,595	161	15,909,705	1996	69	5,542,700	128	9,050,554
2005	74	8,278,645	138	12,962,379	1995	61	5,910,000	116	9,641,300
2004	77	6,842,554	133	11,036,854	1994	92	6,327,000	151	7,915,500
2003	37	3,671,688	97	6,925,356	1993	82	5,774,000	167	10,864,000
2002	42	1,754,970	76	2,986,134	1992	87	5,660,000	173	11,192,500
2001	40	3,734,396	89	5,790,126	1991	57	3,115,520	126	7,155,120
2000	43	2,009,157	88	4,095,339	1990	53	5,240,500	118	6,323,900

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
SEPTEMBER, 2012**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family							2	590,000					2	590,000
Mobile Homes							2	19,000					2	19,000
Multi-Family													0	0
Adds&Rens	1	2,250							2	79,000			3	81,250
Commercial													0	0
Institutional													0	0
Industrial							1	20,000					1	20,000
Miscellenaous							3	54,040	2	23,500			5	77,540
Totals	1	2,250	0	0	0	0	8	683,040	4	102,500	0	0	13	787,790

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
SEPTEMBER, 2012 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	200,000	7	2,366,000	4	1,228,800	1	527,500	13	4,322,300
Mobile Homes	0	0	1	5,000	0	0	4	84,000	2	11,500	0	0	7	100,500
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	3	10,750	0	0	0	0	5	222,000	5	110,000	4	219,500	17	562,250
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	2	130,000	0	0	1	1,000,000	3	1,130,000
Miscellenaous	0	0	0	0	1	1,000	8	98,540	16	439,600	8	185,500	33	724,640
Totals	3	10,750	1	5,000	2	201,000	26	2,900,540	27	1,789,900	14	1,932,500	73	6,839,690

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
WOODSTOVE INSPECTIONS	2	2			2	6	64

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2011	102	8,156,498	120	9,221,498					
2010	134	20,139,833	149	21,524,170					
2009	63	6,581,912	123	11,302,380	1999	37	1,805,788	80	3,348,092
2008	73	9,556,826	147	22,682,130	1998	41	1,650,426	75	3,320,890
2007	73	7,016,424	163	15,007,877	1997	48	2,779,466	104	10,025,166
2006	84	7,663,595	161	15,909,705	1996	69	5,542,700	128	9,050,554
2005	74	8,278,645	138	12,962,379	1995	61	5,910,000	116	9,641,300
2004	77	6,842,554	133	11,036,854	1994	92	6,327,000	151	7,915,500
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2002	42	1,754,970	76	2,986,134	1992	87	5,660,000	173	11,192,500
2001	40	3,734,396	89	5,790,126	1991	57	3,115,520	126	7,155,120
2000	43	2,009,157	88	4,095,339	1990	53	5,240,500	118	6,323,900

No.	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Feb. 9/11 WC	Meet with John Aldag, Acting Superintendant, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Lease presented to Parks Canada – Response requested
2.	Jan. 11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/Lori	Coordinating with new website development – Winter 2012
3.	Feb. 6 th WC Comm	Proceed with developing a plan to identify and implement efficient, cost effective corrective actions to the high risk hazards of the water landing strip at the LB Airport before bringing forward options for future use – Advise Atleo & Tofino Air	Russell	Consulting with operators – new lease being drafted by ACRD lawyers
4.	Feb. 22 nd BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	Fall 2012
5.	April 11 th BD	The Board adopted Bylaw A1074, Long Beach Airport Advisory Committee – Arrange appointments & first meeting of the Committee	Russell	First meeting – Fall 2012
6.	June 27 th Board	Arrange a meeting of the ACRD Transportation Committee and place item (i) PA Port Authority Corr. – Improved highway access to Port Alberni on the agenda	Wendy/ Janice	Meeting being re-scheduled November 2012
7.	July 11 th Board	The ACRD Board approved the cost apportionment for HFN and YG participation in general government and RHD based on net taxable values – Forward for approval by the HFN and YG Councils	Russell/ Teri	Awaiting response from Huu-ay-ahht First Nation
8.	July 25 th Board	Review the ACRD's Purchasing/Tendering Policy and investigate options for flexibility in awarding tenders to local contractors/bidders	Russell/ Wendy	Fall 2012
9.	Sept. 12 th Board	Forward a letter of appreciation to Mr. Peter Klaver for his dedicated years of service on the Sproat Lake Volunteer Fire Department and forward a letter of congratulations to the new SLVFD Fire Chief, Mr.	Wendy	Done

No.	Date	Action Item	Assigned to	Target Date/Update
		Wade Hepp		
10.	Sept. 19 th EA Directors	Evaluate staffing in the Environmental Services Department and provide options for consideration by the ACRD Board during 2013 budget discussions	Russell	In progress
11.	Oct. 10 th Board	Advise the Alberni Golf Club and Long Beach Golf Club that their 2013 Tax Exemption was approved by the Board	Wendy	Done
12.	Oct. 10 th Board	The Board approved the Synopsis and Referendum Question with an amendment to the Question – Commence election preparations	Wendy	Proceeding – First Notice of Other Voting – October 25 th Information shared with society
13.	Oct. 10 th Board	Forward a letter to our Member of Parliament expressing the ACRD's support for the Nuu-chah-nulth Tribal Council and requesting our MP to extend any assistance possible to the Nuu-chah-nulth Tribal Council in preventing their funding cut by the Federal Government	Russell	November
14.	Oct. 10 th Board	Send a letter to the Uchucklesaht Tribe wishing for a speedy recovery for Chief Councillor Cootes.	Russell	Done
15.	Oct. 10 th Board	The Board retained the services of R.F. Binnie & Associates to conduct a truck route study of the proposed Ring Road Route into Port Alberni to a maximum cost of \$10,000.00 with the funds coming out of General Government, Surveys, Studies and Reports.	Russell	Contacted R.F. Binnie & Assoc. waiting for schedule
Finance Department				
16.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Investigating
17.	April 25 th BD	Draft a new Directors expense for reflecting the changes adopted in Bylaw A1066-1	Andrew	Drafting
18.	June 27 th Board	Organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach	Teri	Arranging
19.	July 11 th	Provide the ACRD Board with a list of ACRD	Teri	Fall 2012

No.	Date	Action Item	Assigned to	Target Date/Update
	Board	owned assets		
20.	Oct. 10 th Board	Refer funding request from Strawberry Isle Marine Research Society to consideration of a Grant In Aid in 2013	Teri	Drafting
21.	Oct. 10 th Board	Refer funding request from Westcoast Forest Society for consideration to a Grant In Aid in 2013	Teri	Drafting
22.	Oct. 10 th Board	The Board appointed Duncan Sabine Collyer Partners LLP (DSCP) as the auditors to provide audit services for the years ending December 2012-2016 inclusive.	Teri	Advise and enter into agreement
Environmental Services Department				
23.	June 6/08	Bamfield Liquid Waste Management Infrastructure Planning Grant	Andy/ Janice	Arranging a community meeting to discuss the report - November
24.	Sept. 16/09 AV	Work with City of PA Staff or Engineer on Bell Road/Stuart Ave. Water	Andy/ Janice	Grant approved – Require meeting with Director
25.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICET)	Andy/ Janice	Work to be completed in 2012 – In Progress
26.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
27.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Andy	Investigate with the Long Beach Airport Authority (when formed)
28.	Sept. 8/10 WC	Investigate the possibility of leasing property at the Long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
29.	Oct. 13/10 COW	Work with Tofino Air on details of their request for a new lease at the Long Beach Airport	Andy/ Janice	In Progress
30.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/Russell	Background provided for review with Tseshaht First Nation
31.	March 28 th BD	The Board passed a recommendation to apply through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station –	Janice	Application submitted – To be determined December 2012, developing short term solution to

No.	Date	Action Item	Assigned to	Target Date/Update
		Proceed with application		eliminate boil water advisories
32.	April 11 th BD	Investigate options for dumping land clearing debris on the West Coast	Andy/John	In Progress
33.	May 9 th BD	The Board approved applying through ICET for funding to construct a pedestrian bridge across China Creek to link Stage 1 & 2 of the Inlet Trail – Submit application	Janice	Stage II approval
34.	May 23/12 Board	The Board approved staff proceeding with option C – A new disposal field designed to accommodate a 25% to 50% increase in flows, including equalization tank, pumps & control panel for the Salmon Beach Wastewater System – proceed with project	Andy	90% complete – Awaiting hydro installation
35.	June 13 th BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy/Janice	Increased signage has been requested – to be discussed at next Log Train Trail Advisory Meeting
36.	July 9 th WC Comm	Investigate options for renting out the new tractor at the Long Beach Airport to the West Coast Communities	Mark	In Progress
37.	July 25 th Board	The Board approved submitting a grant application for \$35,000 in funding to the Community Infrastructure Improvement Fund for the repair of the tennis courts and baseball field at Cougar Smith Park	Janice	Awaiting decision
38.	Aug. 8 th Board	Submit C2C Forum application to host a forum with all First Nations in the region to share results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region	Janice	Application granted Meeting to be scheduled early 2013
39.	Aug. 8 th Board	The Board approved awarding the Long Beach Airport Access Road Culvert Replacement tender to Gibson Bros. Contracting for a total price of \$57,935.85 – Award the contract	Andy	Completed
40.	August 22 nd	Arrange a tour for Directors of the abandoned	Andy/Janice	Tour Tuesday October 23 @ 2:00 -

No.	Date	Action Item	Assigned to	Target Date/Update
	Board	tire site		4:00 pm
41.	Sept. 12 th Board	The Board awarded the contract to Adelhardt Concrete Plus Construction in the amount of \$20,720.00 including HST to build a Share Shed at the Bamfield Transfer Station	Andy	Construction in progress
42.	Oct. 10 th WC Comm	West Coast Committee appointed Charles McDermitt to the Long Beach Airport Advisory Committee as the member at-large representing the business community on the West Coast.	Janice	Advise appointee and arrange first meeting of the Committee
43.	Oct. 10 th Board	Work with the Air Quality council in the development of a draft valley wide woodstove bylaw based on the City of Port Alberni's bylaw following receipt by the Board of Directors a joint APC meeting will be called to review the proposal.	Andy	In progress
44.	Oct. 10 th Board	The Board entered into a 3 year lease agreement commencing August 1, 2012 and expiring July 30, 2015 for an aircraft hangar with Atleo Air at the rate of \$3,000.00 per year plus HST.	Andy	Completed
45.	Oct. 10 th Board	The Board awarded the Harold Bishop Firehall and Lakeshore Firehall Seismic Upgrade tender to Heatherbrae Builders in the amount of \$245,147.84 including HST.	Andy	Awarded
46.	Oct. 10 th Board	The Board entered into an agreement with Alex Raeburn to provide caretaking services to the Long Beach Airport Terminal Building in lieu of a portion of the rent payable for occupancy of the Long Beach Airport house.	Andy	Completed
47.	Oct. 10 th Board	The Board endorsed the UBCM's Packaging and Printed Paper Working Groups', Packaging and Printed Paper Product Stewardship Policy Paper #1	Janice	Advise UBCM
48.	Oct. 10 th	The Board allocated \$36,500.00 of Gas Tax	Andy	

No.	Date	Action Item	Assigned to	Target Date/Update
	Board	funding for the Bamfield Water Chlorination project.		
49.	Oct. 10 th Board	The Board approved the payment of \$14,257.90 to the BC Conservation Foundation	Andy	
50.	Oct. 10 th Board	The Board agreed to enter into a Supplemental Contribution Agreement with Transport Canada to extend the expiry date for the Tofino Airport Runway 11-29 Pavement Rehabilitation Project by one year	Janice	Completed
51.	Oct. 10 th Board	The Board entered into a 3 year lease agreement starting September 1, 2012 and expiring August 30, 2015, for an aircraft hangar with All Sports Landing Ltd. (Tofino Air) at the rate of \$4000.00 per year plus HST.	Janice	Completed
Planning Department				
52.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2012
53.	June 1/09	Bamfield OCP Review	Mike	Ongoing
54.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
55.	n/a	Airport Zone Bylaw – Long Beach Airport	Mike	Ongoing
56.	n/a	Alberni Valley OCP Review	Mike	In progress
57.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
58.	Aug. 10/11 COW	Added to Action List: Provide the Bamfield Community Hall Association with information (including regulations) on building a new hall at Bamfield Centennial Park	Mike	Working with Community Hall Association
59.	April 11 th BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests
60.	July 11 th	The Board passed a resolution instructing staff to	Mike	Investigating Grants

No.	Date	Action Item	Assigned to	Target Date/Update
	Board	investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate		
61.	Sept. 12 th Board	Investigate options for declaring Cougar Annies Garden a historical place and report back to the Board	Mike	November
62.	Sept. 19 th EA Directors	The EA Directors approved the proposed changes to the ACRD bylaw enforcement procedures in order to improve efficiency of the bylaw enforcement process and to insure a timely resolution to infractions – Forward for consideration by the ACRD Board	Mike	November
63.	Sept. 19 th EA Directors	The EA Directors approved the recommended changes to the ACRD planning process – Forward for consideration by the ACRD Board	Mike	November
64.	Oct. 10 th Board	Staff to respond to Mr. Skipsy directing him to contact Transport Canada regarding boat wake reduction. Staff produce brochures to be handed out by the 2013 Marine Patrol and given to the marinas on Sproat Lake regarding the reduction of boat wake.	Mike	Done
65.	Oct. 10 th Board	The Board appointed Mr. Kevin Clarke to the Beaver Creek Advisory Planning Commission for a two year term.	Mike	Advise appointee - done

Issued: October 17, 2012



	2012 YEAR TO DATE ACTUAL	2012 ANNUAL BUDGET	PERCENTAGE OF BUDGET
REVENUE			
Tax requisition	\$ 3,577,766	\$ 3,587,654	99.72%
Parcel taxes	682,178	682,178	100.00%
Value added taxes	17,252	2,500	690.08%
Grants in lieu of taxes	88,235	31,900	276.60%
Services provided to other governments	59,261	167,677	35.34%
Sale of services	2,617,227	2,811,800	93.08%
Other revenue	231,074	158,000	146.25%
Grants from other sources	1,536,900	5,077,077	30.27%
Surplus (deficit) from prior years	1,134,550	1,103,148	102.85%
Committed surplus from prior year	2,139,638	2,137,538	100.10%
	<hr/>		
SUBTOTAL	12,084,081	15,759,472	76.68%
<i>Transfers from Municipalities for</i>			
Municipal Finance Authority	\$ 409,574	\$ 648,591	63.15%
	<hr/>		
TOTAL REVENUE	\$ 12,493,655	\$ 16,408,063	76.14%



**SUMMARY OF REVENUE AND EXPENDITURES
FOR PERIOD ENDING SEPTEMBER 30, 2012**

(PAGE 2)

	2012 YEAR TO DATE ACTUAL	2012 ANNUAL BUDGET	PERCENTAGE OF BUDGET
EXPENDITURES			
Electoral Area Administration	\$ 65,412	\$ 2,693,107	2.43%
General Government Services	1,215,391	1,067,750	113.83%
Franklin Road Fire Protection	67	6,900	0.97%
Mountain Ranch Road Fire Protection	2,682	2,715	98.78%
Bamfield Fire Department	81,660	92,000	88.76%
Beaver Creek Fire Department	123,294	236,550	52.12%
South Long Beach Fire Protection	13,967	14,000	99.76%
Sproat Lake Fire Department	250,667	566,700	44.23%
Grandville Road Fire Protection	1,072	1,105	97.01%
E 9-1-1 Telephone System	258,493	264,000	97.91%
Port Alberni - Arena	58,081	238,348	24.37%
Building Inspection	142,153	212,500	66.90%
Noise Control-Beaver Creek	667	2,000	33.35%
Animal Control-Sproat Lake	67	3,100	2.16%
Emergency Planning-Alberni Valley	54,242	84,000	64.57%
Animal Control- Beaver Creek	67	3,000	2.23%
Emergency Planning-West Coast	6,632	12,890	51.45%
Beaver Creek Electoral Arena Contribution	26,244	27,661	94.88%
Cherry Creek Electoral Arena Contribution	21,991	23,408	93.95%
Sproat Lake Electoral Arena Contribution	33,341	34,758	95.92%
Noise Control- Cherry Creek	667	2,000	33.35%
Custom Transit	291,688	439,000	66.44%
Salmon Beach Sewage Disposal	56,622	66,450	85.21%
South Long Beach Street Lighting	539	750	71.87%
Arvay Road Street Lighting	854	1,150	74.26%
South Long Beach Bike Path	3,467	3,600	96.31%
Noise Control-Sproat Lake	3,142	2,000	157.10%
Alberni Valley Airport	107,402	150,000	71.60%
Tofino/Ucluelet Airport	420,949	4,451,508	9.46%
Alberni Valley Landfill and Bamfield	1,575,695	2,244,200	70.21%
West Coast Landfill	634,498	801,500	79.16%
Bamfield Community Park	7,277	6,100	119.30%
Sproat Lake Community Park	70,068	142,355	49.22%
South Long Beach Community Park	-	7,500	0.00%
Management of Development- Rural Area	245,985	427,500	57.54%
Regional Planning Services	76,173	152,500	49.95%
Regional Library	267,088	357,100	74.79%
Alberni Valley Tourism Marketing	17,251	2,500	690.04%
Regional Parks	2,225	13,633	16.32%
Salmon Beach Security	36,320	64,900	55.96%
Salmon Beach Garbage Collection	11,778	22,500	52.35%
Salmon Beach Recreation	9,302	29,400	31.64%
Salmon Beach Transportation	70,760	130,350	54.28%
Salmon Beach Water Supply	25,206	30,400	82.91%
Salmon Beach Power	17,002	71,000	23.95%
Alberni Valley Water Study	555	11,306	4.91%
West Coast Multiplex - Proposed	256	7,500	3.41%
Beaver Creek Water System	511,281	715,850	71.42%
Bamfield Water System	145,189	172,911	83.97%
Millstream Water System	23,949	32,634	73.39%
Alberni Valley Health Network	20,506	69,750	29.40%
Grant-in-Aids - Combined	283,417	311,403	91.01%
SUBTOTAL	7,293,301	16,527,742	44.13%
Transfer to MFA on behalf of Municipalities	409,574	648,591	63.15%
TOTAL EXPENDITURES	\$ 7,702,875	\$ 17,176,333	44.85%