



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING WEDNESDAY, OCTOBER 10, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

- | | PAGE # |
|--|--------|
| 1. <u>CALL TO ORDER</u>
<i>(immediately following the ACRD Board Meeting)</i> | |
| 2. <u>APPROVAL OF AGENDA</u>
<i>(motion to approve, including late times)</i> | |
| 3. <u>ADOPTION OF MINUTES</u> | |
| a. Board of Directors Meeting – September 12, 2012 | 1-3 |
| <i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on September 12, 2012 be adopted.</i> | |
| 4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u> | |
| 5. <u>CORRESPONDENCE FOR ACTION</u> | |
| 6. <u>CORRESPONDENCE FOR INFORMATION</u> | |
| a. Vancouver Island Health Authority News Release regarding Mobile MRI Set to Roll for Vancouver Island Patients. | 4-5 |
| b. Vancouver Island Health Authority News Release regarding Mobile Magnetic Resonance Imaging – MRI. | 6-7 |
| <i>THAT the above noted correspondence be received.</i> | |
| 7. <u>REQUEST FOR DECISIONS & BYLAWS</u> | |
| a. Administrative Memo
Finance Warrant No. 455 | 8-9 |
| <i>That the Regional Hospital District Board of Directors approves Finance Warrant Number 455 in the amount of \$62,722.79 dated September 30, 2012.</i> | |

8. REPORTS

- a. Bamfield Outpost Hospital – E. Geall
- b. Alberni-Clayoquot Continuing Care Society – J. McNabb
- c. VIHA Capital Planning Committee – C. Solda
- d. West Coast Native Health Care Society – P. Cote
- e. Tofino General Hospital – P. Schmunk/B. Irving
- f. Alberni-Clayoquot Health Network – C. Solda
- g. Other Reports

THAT the Regional Hospital Board of Directors receives the October 10, 2012 reports.

9. UNFINISHED BUSINESS

10. LATE BUSINESS

(requires 2/3 majority vote)

11. QUESTION PERIOD

12. ADJOURN



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, SEPTEMBER 12, 2012

Dogwood Room, Echo Centre, 4255 Wallace Street, Port Alberni, BC

DIRECTORS

Cindy Solda, Chairperson, City of Port Alberni

PRESENT:

Glenn Wong, Vice-Chairperson Electoral Area "F" (Cherry Creek)

Eric Geall, Electoral Area "A" (Bamfield)

Wayne Crowley, Alternate Director, Electoral Area "B" (Beaufort)

Tony Bennett, Electoral Area "C" (Long Beach)

Penny Cote, Electoral Area "D" (Sproat Lake)

John McNabb, Electoral Area "E" (Beaver Creek)

John Jack, Councilor, Huu-ay-aht First Nation

John Douglas, Mayor, City of Port Alberni

Perry Schmunk, Mayor, District of Tofino

Bill Irving, Mayor, District of Ucluelet

REGRETS:

Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer

Mike Irg, Manager of Planning and Development

Teri Fong, Manager of Finance

Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 3:20 pm.

2. APPROVAL OF AGENDA

MOVED: Director Bennett

SECONDED: Director Irving

THAT the agenda be approved as circulated with the addition of late items as outlined for consideration.

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting – August 8, 2012.

MOVED: Director Wong

SECONDED: Director Bennett

THAT the minutes of the Alberni-Clayoquot Regional Hospital District held on August 8, 2012 be adopted.

CARRIED

4. PETITIONS, DELEGATIONS & PRESENTATIONS

5. CORRESPONDENCE FOR ACTION

6. CORRESPONDENCE FOR INFORMATION

- a. Correspondence from the City of Port Alberni to the Berwick Retirement Communities regarding long term housing for seniors;
- b. Correspondence from UBCM regarding Consultation on the Ministry of Health's Public Health Plan;
- c. Correspondence from Vancouver Island Health Authority and the Provincial Health Services Authority regarding Mobile Medical Unit Visit to Tofino General Hospital on Tuesday, September 18, 2012.

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors receive a – c correspondence for information.

CARRIED

7. REQUEST FOR DECISIONS & BYLAWS

- a. Administrative Memo regarding Finance Warrant 454.

MOVED: Director Cote

SECONDED: Director Douglas

That the Regional Hospital District Board of Directors approves Finance Warrant Number 454 in the amount of \$48,047.34 dated August 31, 2012.

CARRIED

8. REPORTS

- a. Bamfield Outpost – E. Geall – No Report
- b. Alberni-Clayoquot Continuing Care Society – J. McNabb – No Report
- c. VIHA Capital Planning Committee – C. Solda/G. Wong – No Report
- d. West Coast Native Health Care Society – P. Cote

Director Cote reported that the West Coast Native Health Care Society held the grand opening of their new spa on Thursday. It's a beautiful facility and is open to the Community.

- e. Tofino General Hospital – P. Schmunk/B. Irving – No Report
- f. Alberni-Clayoquot Health Network – C. Solda – No Report
- g. Meeting with Ellen Brown, Site Administrator, WCGH – G. Wong/C. Solda

Director Wong reported on a recent meeting that he and Chairperson Solda attended with Ms. Ellen Brown, Site Administrator at WCGH to discuss health issues in the region. A lot of issues were raised including recruitment. There was discussion about the possibility of the Regional Hospital District setting up recruitment kiosks at universities.

MOVED: Director Cote
SECONDED: Director Irving

THAT the Regional Hospital District Board of Directors receives the September 12, 2012 Verbal Reports.

CARRIED

11. QUESTION PERIOD

12. ADJOURN

MOVED: Director McNabb
SECONDED: Director Irving

THAT this meeting be adjourned 3:45 pm.

CARRIED

Certified Correct:

Cindy Solda,
Chairperson

Russell Dyson,
Chief Administrative Officer



NEWS RELEASE

FOR IMMEDIATE RELEASE
October 4, 2012

MOBILE MRI SET TO ROLL FOR VANCOUVER ISLAND PATIENTS

VANCOUVER ISLAND – Mobile Magnetic Resonance Imaging (MRI) service is about to roll between Duncan, Port Alberni, the Comox Valley and Campbell River giving patients in these and surrounding communities improved access to MRI scans.

“This is a wonderful day for patients and their families,” said Comox Valley MLA Don McRae. “Our government is committed to improving patient access to MRI scans by investing in state-of-the-art technology such as mobile MRI.”

The mobile MRI service was officially launched today at its first stop, Cowichan District Hospital in Duncan. Final equipment set-up and staff training is underway with the first patients booked for MRI scans on October 9.

“The mobile MRI is a great benefit for patients and VIHA is pleased to bring this service to these and neighbouring communities,” said Don Hubbard VIHA Board Chair. “Most patients will be able to receive their scans in the mobile MRI unit therefore reducing the need for patients to travel to larger centres for diagnostic testing.”

The mobile unit, housed in a specially designed, 48-foot trailer, will spend one to two weeks in each community at the outset, and rotate to the next community over a weekend. Launch events will be held in Port Alberni, the Comox Valley and Campbell River when the mobile MRI makes its first visit.

“Our mobile MRI system is the first of its kind to be installed in a trailer in North America,” said Dr. John Mathieson, VIHA Medical Director of Medical Imaging. “The equipment is state-of-the-art and will support better patient care and outcomes. Radiologists will have the opportunity to add this technology to their practices and the mobile MRI will allow us to provide most of the MRI scans locally, with only a small number needing to travel to Victoria for more specialized studies.”

The mobile MRI is a significant investment in health care in these communities. Final purchase price for the MRI system including the trailer was approximately \$1.9M while infrastructure costs totaled approximately \$1.1M. Regional Hospital Districts (RHD) have been asked to contribute funds including: Comox Strathcona RHD \$575,971, Cowichan Valley RHD \$419,456 and Alberni Clayoquot RHD \$205,183.

Specially designed parking pads constructed earlier this year at the four acute sites will support the mobile MRI trailer. The MRI system will be operated by VIHA with an annual operating cost of \$1.4M.

Archived news releases are available at: www.viha.ca/news

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MRI is used to take images of organs and tissues inside the body. Through MRI, radiologists (physicians who specialize in reading images from technology such as MRI, CT, X-Ray or Ultrasound) are able to view detailed internal structures of the body, which in turn supports the diagnosis of many types of injuries and medical conditions. The use of MRI has increased exponentially in recent years as the technology has improved and become more and more effective in diagnosing injuries and diseases.

QUOTES

“Cowichan Valley residents are very much looking forward to the addition of mobile MRI service,” said Rob Hutchins, Chair, Cowichan Valley Regional Hospital District. “We know that MRI technology is an important tool in providing patient care and it is great news that residents can now have their MRI scans done locally.”

“The funds our regional hospital district invested in this equipment will have a direct benefit to those who live here,” said Claire Moglove, Chair, Comox Strathcona Regional Hospital District. “Our region is geographically very large, and having access to MRI technology close to home will improve health care delivery to so many who had to travel great distances before.”

“The Alberni Clayoquot Regional Hospital District is very pleased to have contributed funds toward the mobile MRI system,” said Cindy Solda, Chair. “Providing MRI technology locally is a huge benefit to residents because they will not have the stress of travel to larger centres when in need of an MRI scan.”

-30-

Media Contact:

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COMOX STRATHCONA
REGIONAL HOSPITAL DISTRICT



BACKGROUND

October 4, 2012

MOBILE MAGNETIC RESONANCE IMAGING - MRI

What is MRI technology?

MRI is used to take three-dimensional images of organs and tissues inside the body. A strong magnetic field is used to create the three-dimensional imaging. The level of detail healthcare professionals can see is extraordinary compared to any other medical imaging device. Through MRI, radiologists (physicians who specialize in reading images from technology such as MRI, CT, X-Ray or Ultrasound) are able to view detailed internal structures of the body, which in turn supports the diagnosis of many types of injuries and medical conditions. By changing exam parameters, the MRI system can cause tissues in the body to take on different appearances. The use of MRI has increased exponentially in recent years as the technology has improved and become more and more effective in diagnosing injuries and diseases.

What is mobile MRI?

Mobile MRI is very similar to a fixed MRI except it is located in a specially designed trailer to allow it to be transported between communities. Just like a fixed MRI, the mobile unit uses an extremely strong unit to create the three-dimensional images. The mobile MRI unit is lined with material in the walls in order to keep the strong magnetic field within the trailer housing the unit.

What size is the mobile unit and where will it be used?

The mobile unit that VIHA purchased is the first of its kind to be installed in a trailer in North America. The trailer is 48-feet long and weighs approximately 24,041 kg (53,000 lbs.) It will be set up on specially designed pads constructed earlier this year at Cowichan District Hospital in Duncan, West Coast General Hospital in Port Alberni, St. Joseph's General Hospital in the Comox Valley and at the Campbell River Hospital. A tractor trailer will be used to rotate the unit between communities. Extreme caution must be taken when transporting the mobile MRI due to its sensitivity, unique weight and high value of the equipment.

How did VIHA select the MRI system that was purchased?

VIHA issued a Request for proposals seeking a vendor to provide the MRI system. Three qualified responses to the RFP were received. An island-wide selection committee that included radiologist representation from the four communities set to receive mobile MRI service participated in the vendor selection. The proposals were evaluated based on technology, image quality, ease of use, user references, service support and price. Philips Healthcare was selected as the successful vendor.

Archived news releases are available at: www.viha.ca/news

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Who supplied the trailer that houses the MRI system?

A Request for Proposals was issued seeking a vendor to house the MRI system in a mobile trailer. Advance Mobility Specialty Vehicles was selected.

How much did the MRI system cost?

Purchase price of the mobile MRI, including trailer approximately was \$1.9 million. Infrastructure/site improvement costs totaled approximately \$1.1 million. Operating costs for the remainder of fiscal 2012-13 will be approximately \$700,000 and \$1.4M in fiscal 2013-14.

Can all MRI scans be done in the mobile unit?

The majority of MRI scans, with the exception of some cardiac and neuro cases, can be done within the mobile unit.

How do I get an appointment for a MRI scan in the mobile unit?

The need for a MRI scan is determined by a patient's physician. The physician's office contacts the MRI booking office to set a date for the procedure. The booking office then contacts the patient with the exam date.

How many MRIs will be conducted via the mobile unit annually?

Approximately 3,800 will be done at this time within the mobile unit.

How long is the waiting list for MRI? How long does it take to get a MRI Scan?

Waiting time varies for MRI scans depending upon the urgency of requests. Patients for routine MRI exams will wait several months but the addition of 3,800 annual mobile MRI exams will reduce wait times for Vancouver Island residents.

If I am currently awaiting a MRI scan, will I be going to the mobile unit?

Patients who live in and around the four communities the mobile MRI will visit may have scans done in the mobile unit. Patients will be informed of where their scan will take place when contacted by the booking office.

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Media Contact:

Valerie Wilson, VIHA Communications
250-739-6303



MEMORANDUM

TO: Regional Hospital District Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: October 2, 2012
RE: Finance Warrant No.455

Recommendation:

That the Regional Hospital District Board of Directors approves Finance Warrant Number 455 in the amount of \$62,722.79 dated September 30, 2012.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Regional Hospital District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Hospital District's financial affairs.

6. COMMUNICATIONS ISSUES - none

Submitted by: Teri Fong, CGA, Manager of Finance



Alberni-Clayoquot Regional Hospital
Cheque Register - Detail - Supp.



AP5100 **Page : 1**
Date : Oct 02, 2012 **Time :** 10:29 am

Supplier : 0050 To 912
Trans. Date : 01-Sep-2012 To 30-Sep-2012
Cheque Date : 01-Sep-2012 To 30-Sep-2012
Cheque No. : All
Batch No. : All

Bank : 1 To 1
Status : All
Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name						
Chq/Ref #	Cheque Date		Status	Batch	Medium	Amount	
Invoice No.	Account No.	Account Description			Debit	Credit	
1850	VANCOUVER ISLAND HEALTH AUTHORITY						
78	18-Sep-2012		Issued	23	M	62722.79	
SEP18/12	01-4-6030-000	ACCOUNTS PAYABLE			62722.79		
Invoice Description --> P-149, P-159, E1-157, E1-158							
Total :					62722.79	0.00	62722.79
Supplier Total :					62722.79	0.00	62722.79

Total Computer Paid :	<u>0.00</u>	Total EFT PAP :	<u>0.00</u>	Total Paid :	<u>62,722.79</u>
Total Manually Paid :	<u>62,722.79</u>	Total EFT File Transfer :	<u>0.00</u>		