



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING
WEDNESDAY, AUGUST 22, 2012, 1:30 pm
Char's Landing, 4815 Argyle Street, Port Alberni, BC

AGENDA

PAGE #

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

(motion to approve, including late items)

3. **DECLARATIONS**

(conflict of interest or gifts)

4. **ADOPTION OF MINUTES**

a. **Board of Directors Meeting – August 8, 2012**

1-9

THAT the minutes of the Board of Directors meeting held on August 8, 2012 be adopted.

5. **PETITIONS, DELEGATIONS & PRESENTATIONS**

a. **Matt Sander, Lead Hand & Sproat Lake Marine Patrol, 2012 Year End Report**

THAT Matt Sander from the Sproat Lake Marine Patrol be invited to address the Regional District Board.

b. **Domenico Iannidinardo, Manager, Environment & Resource Integration, TimberWest Forest Corp., Operating Procedures**

THAT Domenico Iannidinardo from TimberWest Forest Corp. be invited to address the Regional District Board.

6. **CORRESPONDENCE FOR ACTION**

a. **REQUEST FOR NOMINATION**

10-11

Ministry of Forests, Lands and Natural Resource Operations,
Aquaculture Working Group, August 7, 2012

THAT the Board of Directors nominate a Director to serve on the Aquaculture Working Group.

7. CORRESPONDENCE FOR INFORMATION

- | | | |
|----|---|--------------|
| a. | CITY OF PORT ALBERNI | 12-16 |
| | Minutes from Advisory Traffic Committee Meeting | 17-18 |
| | Sproat Lake Marine Patrol Certificate of Gratitude | |
| b. | CITY OF PORT ALBERNI AND CATALYST PAPER | 19-20 |
| | Agreement for Wastewater Treatment Facility & Land | |
| c. | UBCM | 21-23 |
| | Long-term Infrastructure Plan (LTIP) and Gas Tax Permanency Discussions | |
| d. | WESTCOAST COMMUNITY RESOURCES SOCIETY | 24 |
| | Thank-you to Long Beach Golf Course | |
| e. | MINISTER OF FISHERIES OCEANS | 25-26 |
| | Canadian Coast Guard's Kitsilano station and the Marine Communications and Traffic Services centres in BC | |
| f. | CITY OF NANAIMO | 27 |
| | Letter of Support for Nanaimo Airport Commission | |
| g. | SUNSHINE COAST REGIONAL DISTRICT | 28-29 |
| | Provincial white paper on Modernization of the Building Regulatory System and Certification of Building Officials | |
| h. | TSESHAHT FIRST NATION | 30-32 |
| | Abandoned Tire Dump | |
| i. | BC HYDRO | 33-34 |
| | Smart meters mean a safer electricity grid | |
| j. | CAM DAVIS EMAIL | 35-36 |
| | Hard to be a Tourist in Port Alberni | |

THAT the Board of Directors receive correspondence for information a-j.

8. REQUEST FOR DECISIONS & BYLAWS

- | | | |
|----|--|-----------|
| a. | REQUEST FOR DECISION | 37 |
| | Resolution to Cancel September 26 th Board of Directors Meeting | |

THAT the Board of Directors cancel the regular scheduled Board of Directors meeting on September 26, 2012 due to the Union of British Columbia Municipalities Convention.

- | | | |
|----|--|-----------|
| b. | REQUEST FOR DECISION | 38 |
| | Salmon Beach Wastewater System Repair Tender | |

THAT the Board of Directors authorize the ACRD Board Chair and the CAO to

review and award the Salmon Beach Wastewater System Repair bid, based on the District's policies and Staff's recommendation.

- c. **REQUEST FOR DECISION** **39-44**
 Bylaw E1055, West Coast Multiplex Local Service Area Establishment

THAT Bylaw Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a first time.

THAT Bylaw Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a second time.

THAT Bylaw Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 be read a third time.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **DVC12004, BURMEISTER, 1112 FRONT STREET** **45-50**
 Development Variance Application – Memo

THAT the Board of Directors pass a resolution to consider issuing the development variance.

- b. **RE12003, VANDYK, 6016 & 6030 FALLS STREET** **51-58**
 Rezoning Application – Report & Bylaw P1298

THAT the Board of Directors receive the staff report and recommend proceeding with first reading subject to confirmation that the property can meet the sewage disposal requirements for subdivision and meeting technical referral agency requirements.

THAT Bylaw P1298, Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1298, be read a first time.

THAT the public hearing for Bylaw P1298 be delegated to the Director for Electoral Area "E", the Alternate Director, or the Chairperson of the Regional District.

- c. **RF11008, MCLELLAN, 2787 ALBERNI HIGHWAY** **59-65**
 Rezoning Application – Memo & Bylaws P1289, P1290, & P1292

THAT Bylaw P1289, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1289, be adopted.

THAT Bylaw P1290, Cherry Creek Official Community Plan Amendment Bylaw No. P1290, be adopted.

THAT Bylaw P1292, Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1292, be adopted.

9.2 ALL DIRECTORS

- a. **MISC12008, COMOX VALLEY REGIONAL DISTRICT, REFERRAL REQUEST 66-71**
CVRD Bylaw Nos. 205 & 206 Referral – Memo

THAT the Board of Directors concur with staff recommendation to respond to the Comox Valley Regional District's bylaw referral request as "Interests Unaffected".

- b. **MISC12012, COMOX VALLEY REGIONAL DISTRICT, REFERRAL REQUEST 72-79**
CVRD Bylaw Nos. 208 & 200 Referral – Memo

THAT the Board of Directors concur with staff recommendation to respond to the Comox Valley Regional District's bylaw referral request as "Interests Unaffected".

10. REPORTS

10.1 STAFF REPORTS

- a. CAO Report – August 15, 2012 **80**
- b. Planning & Development Manager Report – August 15, 2012 **81-82**
- c. Building Inspector's Report – July 2012 **83**
- d. Financial Manager Report – August 15, 2012 **84**
- e. Financial Statements – July 31, 2012 **85-86**
- f. Environmental Manager Report – August 15, 2012 **87-90**
- g. Staff Action Items Report – August 15, 2012 **91-96**
- h. Meeting Schedule – September 2012 **97**

THAT the Board of Directors receives the Staff Reports.

10.2 CHAIR REPORT **98**

- a. August 15, 2012

THAT the Board of Directors receives the Chairpersons Report for August 15, 2012

10.3 MEMBER REPORTS

- a. RCMP Update
- b. 9-1-1 Corporation – J. Douglas
- c. Vancouver Island Regional Library - P. Cote
- d. Central West Coast Forest Society – T. Bennett
- e. Emergency Planning – P. Cote/M. Kokura/C. Solda
- f. Alberni Valley Chamber of Commerce – G. Wong
- g. Coastal Communities Network – T. Bennett
- h. West Island Woodlands Advisory Group – J. Jack
- i. Island Coastal Economic Trust – G. Wong
- j. Air Quality Council, Port Alberni – J. McNabb
- k. West Coast Aquatic Board – T. Bennett
- l. Clayoquot Biosphere Trust
- m. Association of Vancouver Island & Coastal Communities – C. Solda
- n. Beaver Creek Water Advisory Committee – J. McNabb
- o. Other Reports

THAT the Board of Directors receives the Member Reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS
(requires 2/3 majority vote)

13. QUESTION PERIOD

14. ADJOURN

Next Board of Directors Meeting: Wednesday, September 12, 2012, in the ACRD Board Room



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING

HELD ON WEDNESDAY, AUGUST 8, 2012

Char's Landing, 4815 Argyle Street, Port Alberni, BC

DIRECTORS PRESENT: Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Wayne Crowley, Alternate, Electoral Area "B" (Beaufort)
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Jack, Councillor, Huu-ay-aht First Nation
John Douglas, Mayor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?it?ath Government

REGRETS: Tony Bennett, Electoral Area "C" (Long Beach)

STAFF PRESENT: Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Andrew McGifford, Assistant Accountant
Mike Irg, Manager of Planning and Development
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 pm.

2. APPROVAL OF AGENDA

MOVED: Director McNabb

SECONDED: Director Solda

THAT the agenda be approved as circulated.

CARRIED

3. DECLARATIONS

4. ADOPTION OF MINUTES

a. **Board of Directors Meeting – July 25, 2012**

MOVED: Director McNabb

SECONDED: Director Irving

THAT the minutes of the Board of Directors meeting held on July 25, 2012 be adopted.

CARRIED

5. PETITIONS, DELEGATIONS & PRESENTATIONS

a. Sgt. Dave Paddock, Uniform Division Commander of the Port Alberni RCMP Detachment, Update regarding Issues and New Personnel

MOVED: Director McNabb

SECONDED: Director Cote

THAT Sgt. Dave Paddock from the Port Alberni RCMP Detachment be invited to address the Regional District Board.

CARRIED

Sergeant Paddock provided Directors with an update on Port Alberni RCMP Detachment staffing. He introduced new Staff Sergeant, Mike Coady. Sergeant Coady is the Acting Officer in Charge until the new Inspector arrives. Sergeant Paddock is the Uniform Division Commander. Sergeant Paddock provided an overview of RCMP activities in the region over the past several months. Traffic services have been increased during large events and festivals in the Alberni Valley including the Alberni Valley Drag Races. Several patrols are being conducted on Sproat Lake during the summer. The Port Alberni RCMP have started foot patrols in the downtown area and during community events. They have had good feedback on their foot patrol program from the community and businesses. The delegation answered questions from Directors.

b. Graham Bruce, Executive Director, Island Corridor Foundation, Update regarding Railway

MOVED: Director Jack

SECONDED: Director Douglas

THAT Mr. Graham Bruce, Chief Operating Officer and Mr. Ken McRae from Island Corridor Foundation be invited to address the Regional District Board.

CARRIED

Mr. McRae provided a brief history of the Island Corridor Foundation. The Island Corridor Foundation (ICF) is a non-profit society that was formed in 2003. The Foundation is owned 50% Regional Districts and 50% First Nations on the Island.

Mr. Bruce provided an update on the current status of the ICF. He provided an overview of federal/provincial funding for ICF. The federal government has set aside up to \$7.5 million dollars for work on the restoration of the Vancouver Island Railway between Victoria and Courtenay. The current challenge for the ICF is to come up with \$5.4 million dollars for bridge and trestle repairs. The delegation answered questions from Directors.

6. **CORRESPONDENCE FOR ACTION**

a. **UBCM Member Release July 26, 2012 regarding request for Application for C2C**

MOVED: Director Cote
SECONDED: Director Solda

THAT this correspondence be received.

CARRIED

MOVED: Director Irving
SECONDED: Director Solda

THAT the Regional District apply for Community to Community Forum funding to host a forum with all First Nations in the region to share the results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region.

CARRIED

b. **Federal Electoral Boundaries Commission for BC regarding Redistribution of Federal Electoral Area Boundaries in BC**

MOVED: Director Irving
SECONDED: Director Cote

THAT the Board of Directors forward a letter to the Federal Electoral Area Boundaries Commission of BC opposing the proposed amendment to the federal electoral district for the region and recommend they use the Nuu-chah-nulth boundaries for this region.

CARRIED

7. **CORRESPONDENCE FOR INFORMATION**

- a. Private Managed Forest Land Council regarding meetings during the UBCM Convention;
- b. Ministry of Forests, Lands and Natural Resource Operations regarding new economic opportunities for Hupacasath First Nation;

- c. Cherry Creek Fire Department thank-you regarding their 50th year celebration;
- d. Minister of Environment regarding the ACRD's letter of support for the designation of lighthouses under the Heritage Lighthouse Protection Act;
- e. UBCM regarding Gas Tax Agreement Community Works Fund Payment and Local Government Contract Management Committee Meeting;
- f. City of Cranbrook regarding Protection of Fish Habitat in Waterways;
- g. City of New Westminster regarding Proposed Amendment to the Local Government Act;
- h. Municipal Finance Authority of BC regarding Notice of Semi-Annual Meeting of the Members;
- i. AVICC regarding Fortis BC Energy Utilities Common Rates, Amalgamation and Rate Design Application – Project No. 3698652;
- j. Island Coastal Economic Trust regarding Economic Infrastructure Capacity and Optimism Building Annual Report 2011/2012.

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors receive a – j correspondence for information.

CARRIED

8. REQUEST FOR DECISIONS & BYLAWS

- a. **Request for Decision regarding Adoption of Bylaw E1054, Beaver Creek Water System Local Service Area Establishment**

MOVED: Director McNabb

SECONDED: Director Irving

THAT Bylaw No. E1054, Beaver Creek Water System Local Service Area Establishment, 2012 be adopted.

CARRIED

- b. **Request for Decision regarding Electronic Funds Transfer (EFT) Payment Policy**

MOVED: Director Solda

SECONDED: Director Irving

THAT the Board of Directors rescind the cheque signing policy dated May 26, 2004 and approve the payment processing policy to allow staff to process payments by Electronic Funds Transfer (EFT).

CARRIED

c. Request for Decision regarding Huu-ay-aht Fire Protection Services Agreement

MOVED: Director Geall

SECONDED: Director Jack

That the Board of Directors enter into a Fire Protection Services Agreement with the HUU-AY-AHT Government for the Bamfield Volunteer Fire Department to provide structural fire protection to Anacla for a three year term and authorize the Chairperson and Chief Administrative Officer to enter into the Agreement on behalf of the Regional District.

CARRIED

d. Memorandum regarding 2011 Annual Water Report

MOVED: Director Cote

SECONDED: Director Geall

THAT the Board of Directors receive the 2011 Annual Water Report Memorandum.

CARRIED

e. Memorandum regarding Finance Warrant No. 519

MOVED: Director Jack

SECONDED: Director Cote

THAT the Board of Directors approve Finance Warrant Number 519 in the amount of \$1,010,574.29 dated July 31, 2012.

CARRIED

f. Memorandum regarding Westcoast Multiplex Update

MOVED: Director Irving

SECONDED: Director Cote

THAT the Board of Directors receive the July 31 update from the CAO regarding the proposed Westcoast Multiplex.

CARRIED

g. Request for Decision regarding Long Beach Access Road Culvert Replacement – Tender Recommendation

MOVED: Director Irving

SECONDED: Director McNabb

THAT the Board of Directors award the Long Beach Airport Access Road Culvert Replacement tender to Gibson Bros. Contracting for the total tender price of \$57,935.85 including HST.

CARRIED

h. Memorandum regarding Bylaw PS1055-5 Building Bylaw - Building Permit Fees

MOVED: Director Cote

SECONDED: Director McNabb

THAT Bylaw PS1055-5, Building Bylaw – Building Permit Fees be read a first time.

CARRIED

MOVED: Director Geall

SECONDED: Director Jack

THAT Bylaw PS1055-5, Building Bylaw – Building Permit Fees be read a second time.

CARRIED

MOVED: Director Cote

SECONDED: Director Irving

THAT Bylaw PS1055-5, Building Bylaw – Building Permit Fees be read a third time.

CARRIED

9. PLANNING MATTERS

10. REPORTS

10.1 STAFF REPORTS

a. Staff Action Items Report - August 1, 2012

MOVED: Director Cote

SECONDED: Director Geall

THAT the Board of Directors receives the Staff Report for August 1, 2012.

CARRIED

10.2 COMMITTEE REPORTS

a. Tsunami Debris

Director Irving reported that the District of Tofino and District of Ucluelet had the opportunity to make representation with the Minister of Environment regarding environmental impacts and clean-up of tsunami debris on the West Coast. A recycling program proposal has been put forward to the Province to deal with plastics. Director Irving stressed the need to get plastics out of landfills and into a recycling program.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors receive this verbal report.

CARRIED

11. UNFINISHED BUSINESS

a. Unfinished Business

MOVED: Director McNabb
SECONDED: Director Irving

THAT the Board of Directors request a meeting at the 2012 UBCM Convention with the Minister of Education to discuss cuts to library funding.

CARRIED

MOVED: Director Cote
SECONDED: Director Irving

THAT the Board of Directors request a meeting at the 2012 UBCM Convention with the Minister of Environment regarding expansion of Fossli Park, logging concerns around Fossli Park and Karst protection.

CARRIED

MOVED: Director Cote
SECONDED: Director Geall

THAT the Board of Directors request a meeting at the 2012 UBCM Convention with the Minister of Forests Lands and Resource Operations regarding fisheries issues and recommendations coming forward from the Barkley Sound Management Group.

CARRIED

12. LATE BUSINESS

a. Late Business

MOVED: Director Cote

SECONDED: Director Solda

THAT the following be allowed for consideration as a late item: report on the Sproat Lake Water Sports Association and Invasive Species.

CARRIED

Director Cote reported that the Provincial Wakeboarding Competition is being held on Aug. 10th, 11th and 12th at Sproat Lake. There will be approximately 60 to 80 families at Sproat Lake for the event. She advised there have been noise complaints in the past, but the competition is well run and she supports the event.

Director Cote reported that the Ministry of Environment has hired a couple of students to educate the public on invasive species. The students are going around to marinas in the area to educate boaters on New Zealand mud snails and how to wash and dry their boats to stop the spread of mud snails.

13. QUESTION PERIOD

14 IN-CAMERA

MOVED: Director Solda

SECONDED: Director Irving

THAT the meeting be closed to the public to discuss matters relating to information that is prohibited from disclosure under Section 21 of the Freedom of Information and Privacy Act.

CARRIED

The meeting was closed to the public at 3:28 pm.

The meeting was re-opened to the public at 4:59 pm.

MOVED: Director Bennett

SECONDED: Director Geall

THAT the Board of Directors request a meeting with appropriate agencies at the 2012 UBCM Convention on behalf of the Toquaht Nation to discuss hydro issues.

CARRIED

MOVED: Director Bennett

SECONDED: Director Cote

THAT the Board of Directors authorize the Chairperson and Chief Administrative Officer to attend a meeting with the Island Corridor Foundation and the other four Regional District representatives regarding funding for bridge and trestle repairs and report back to the Board of Directors in open meeting.

CARRIED

15. ADJOURN

MOVED: Director Cote

SECONDED: Director Solda

THAT this meeting be adjourned at 5:00 pm.

CARRIED

Certified Correct:

Glenn Wong,
Chairperson

Russell Dyson,
Chief Administrative Officer



August 7, 2012

Sent by email to Iris Hesketh-Boles, AVICC Executive Coordinator, iheskethboles@ubcm.ca

Attention:

Board of Directors, Association of Vancouver Island Coastal Communities

I was fortunate to participate in a workshop during this year's AVICC Annual Convention that provided information about the changes to the role of the Provincial Government related to the management of aquaculture. During the workshop, there was an open discussion about how the Province might work more closely with local governments when it reviewed applications related to commercial aquaculture.

There was general acceptance of forming a working group made up of key local government representatives and Forests, Lands and Natural Resource Operations staff. I understand that the board has considered the idea further. I would like to invite the AVICC to join FLNRO to form a working group to advance the idea to improve government-to-government relations and to increase understanding of the issues that affect all parties related to the approval process required to enable commercial aquaculture. Initially, I envision three AVICC representatives joining myself and two other ministry staff to discuss the general vision and goals for the working group and to establish terms of reference for future work. From time to time, the working group may seek input from Fisheries and Oceans Canada, Transport Canada and Royal Canadian Coast Guard.

I recommend that the first meeting of the working group be a face-to-face effort and future meetings be conducted by conference call. The working group will guide the frequency of meetings. I expect bi-weekly conversations will occur during the establishment of the group followed by monthly or bi-monthly conversations once the group is comfortable with its role. I recommend also, that the first meeting occur during the last two weeks of September as schedules of the working group member's permit.

Thank you for considering this opportunity. My office is situated in Nanaimo therefore it is easy for me to meet with your Chair, Joe Stanhope, to discuss further details and suggestions from the AVICC Board for moving forward.

Yours Truly,

Sean Herbert
Director, Provincial Program Delivery
Ministry of Forests, Lands and Natural Resource Operations

Ministry of Forests, Lands
and Natural Resource Operations

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Provincial Program Delivery
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Nomination to Serve on Aquaculture Working Group

The Ministry of Forests, Lands and Natural Resource Operations is proposing the establishment of a small working group (3 AVICC staff representatives, 2 Ministry staff representatives) to “improve government-to-government relations and to increase understanding of the issues that affect all parties related to the approval process required to enable commercial aquaculture.” For more information on the proposal including expected commitment and proposed timelines, see August 7, 2012 letter from Sean Herbert, Director, Provincial Program Delivery.

AVICC members who have commercial aquaculture operations in their jurisdictions are invited to nominate a staff member to serve on the proposed working group.

Name of Local Government: _____

Name of Local Government Contact: _____

Name of Nominee: _____

Nominee’s Title: _____

Nominee’s Email: _____

Nominee’s Tel #: _____

Please briefly describe Nominee’s background and experience as it relates to managing commercial aquaculture in your jurisdiction (can also be attached to this form):

Forward Nomination Form to the AVICC Office by August 31, 2012
Email to avicc@ubcm.ca or Fax to 250-356-5119

525 Government St, Victoria, BC V8V 0A8
Email: avicc@ubcm.ca • Tel: 250-356-5122 • Fax: 250-356-5119 • www.avicc.ca

Representing Local Government on Vancouver Island, Sunshine Coast, Powell River and Central Coast



City of Port Alberni

ADVISORY TRAFFIC COMMITTEE MEETING

Minutes from the Meeting held Wed., July 18th, 2012 at 10:00 am

PRESENT: Guy Cicon - Chair, Randy Fraser (City of PA), Councillor Rob Cole, Sgt. Dave Paddock (RCMP), Pat Dahlquist (SD#70), Phil Atkinson (Diversified Transportation), Caroline Robinson (ICBC)

REGRETS: Cameron McKinnon (Diversified Transportation), Alison Wong (ICBC), Chris Jancowski (Firehall)

DELEGATIONS

Brian Daniels, member of the public

Action
By

BUSINESS ITEMS

- 1. A petition was brought forward at a "Coffee with the Mayor" event on February 10, 2012 regarding speeding and the lack of a speed limit sign on Grandview Road.**

Guy and Randy investigated the signage on this road. The City is still exploring putting in a gravel sidewalk on the west side of the ditch to address the issue of pedestrian safety. Sgt. Dave Paddock checked with Tom Gill, RCMP Traffic Unit and Speedwatch, who reported back to him, that they both discovered a low volume of local traffic and little to no speeding on Grandview Road. At issue is the narrowness of the road and pedestrians just don't feel safe.

GC/RF
- 2. A letter from Allana Tweedie was brought forward at the regular Council meeting on May 14, 2012 requesting the installation of pedestrian activated crossing beacons at all crosswalks on major roads in Port Alberni.**

Guy reported that the City currently has two pedestrian activated lights and will soon have another one installed at Roger Street and Vimy Street across from the new highschool. Each pedestrian activated light is approximately \$10,000 to \$20,000.00 per installation. Phil Atkinson reported that unfortunately the reality is that not everyone presses the button prior to crossing. Rob Cole added that we can't install them everywhere as it may create other problems so we should focus on specific problem areas. Caroline Robinson from ICBC reported that it comes down to behaviour of cyclists/pedestrians and motorists. Guy read an article from the Globe and Mail regarding the fact that crosswalks do not guarantee safety of pedestrians. Most accidents involving pedestrians are of seniors and young people after dark. Vancouver will be doing research on analyzing behavioural trends of cyclists/pedestrians and motorists and we will be able to learn from their published results. Caroline suggests incorporating education on road safety along with any changes to traffic lights. People

GC/RF/
DP/CR

need constant reminders. It will have benefit to the majority of people. She will research pedestrian hits and causes for Port Alberni and report back her results. Fact sheets on road safety issues are available from ICBC and Caroline will send these to us for use on our website, etc. Caroline will talk to Jen Allen, RCMP media contact and help arrange some vignettes on Shaw Cable involving ICBC, RCMP, and Randy Fraser. Hopefully this can happen prior to the new school season. It is currently being done in Nanaimo. A response letter will be sent to Allana Tweedie.

3. **A phone message request came in, from a member of the public, to change the yield sign to a stop sign at North Crescent and 6th Avenue.** GC/RF
After much discussion, it was decided by the committee to install a stop sign at this intersection. It won't hinder traffic flow and may ensure motorists come to a complete stop. The stop sign will also be installed with a painted white strip on the street. This is an awkward intersection so a stop sign will be clear and simple for liability issues.

4. **An email to Mayor Douglas was received from Ron Otte at Jax Store requesting the installation of a crosswalk where the sidewalk ends at Compton Road across from the store as well as a park speed zone to slow traffic in this area.** GC/RF
The committee agreed that a crosswalk makes sense at the natural pathway that is already being used by pedestrians, across to the store on the other side of Compton Road. Guy and Randy will investigate whether the ball park warrants a park speed zone. There was also discussion around whether a fence will in front of the ball park entrance would help funnel people to use the new crosswalk and help deter children from going out onto the road.

5. **Aaron Vissia brought forward a concern to Ken Watson, City Manager, regarding parking restrictions on the block of lower Johnston Road between Gertrude Street and Elizabeth Street.** GC/RF
Guy and Randy will speak with other business owners on this block to see if there is unanimous agreement to change the parking restriction of 1 hour to 2 hours.

DISCUSSION

Rob Cole discussed concerns from his neighbours in the Dogwood Street/ Hollywood Street area regarding potential traffic flow problems that may occur once the new highschool is open. The City will wait and see if these problems occur.

Brian Daniels commented that City garbage trucks should not be picking up garbage on Johnston Road and Redford Street blocking one lane of traffic where parking is prohibited. He felt that the traffic volume is too high and its just an accident waiting to happen. Randy and Guy spoke about the fact that other communities have garbage pickup in the front as well and the garbage trucks are continuously moving with flashers on. There are very few houses in these two areas with residential garbage pickup. Brian also expressed concern over the City water truck watering flowers at Johnston Road and Margaret Street restricting site lines and crosswalks. Randy will speak with Jacob Colyn from the Parks Department.

Pat Dahlquist reported on a concern from Art Wynans of Wynans Furniture and Upholstery regarding the Johnston Road and Helen Street intersection. He has witnessed several near misses. The traffic lights at this intersection are pedestrian activated. Pat also commented on concerns regarding Clutesi Haven Marina at Beaver Creek Road and Highway 4. Guy reported that he has spoken to the Ministry of Transportation recently about both of these intersections. Traffic counts are done every three years and there has been no change regarding traffic volume. There are no changes that will be made in the near future to these intersections, however there will continue to be monitoring of these issues.

Caroline Robinson reported on the top crash locations in Port Alberni. She cautioned us that these are reported statistics/data only and don't include other accidents that weren't reported to ICBC. Most crashes are caused by rear-ending and left turn issues. The committee has asked her to report back with more details (causal factors) going back 5 years for the Gertrude Street and Roger Street and Stamp Avenue intersection and the Helen Street and Johnston Road intersection. Caroline reminded us that there are crash maps on the ICBC website that are available to everyone and that ICBC has many resources to share with communities such as educational materials, partnerships, statistics etc.

Phil Atkinson reported that there is to be a re-routing of buses to optimize the bus system with a centralized exchange/transfer station at 12th Avenue and Redford Street. The new system will be implemented on the last Sunday of August before school is back in session. The new schedules are being printed at the Queen's Printer and the Rider's Guide will arrive just in time for the implementation.

THE NEXT SCHEDULED MEETING

October 17, 2012

The meeting was adjourned at 11:40 a.m.

DISTRIBUTION

Council
Ken Watson - City Manager
Davina Sparrow - City Clerk
Guy Cicon - City Engineer
Randy Fraser - Streets Superintendent
Scott Smith - City Planner
Tim Hautzinger - Bylaw Enforcement Officer
Scott Kenny - Director of Parks and Recreation
Sgt. Dave Paddock - RCMP
Deputy Fire Chief Chris Jancowski - Fire Department
Pat Dahlquist - Trustee, SD 70, email agenda to w Dahlquist@shaw.ca
Caroline Robinson - Road Safety Coordinator, ICBC, email agenda to caroline.robinson@icbc.com
Alison Wong - ICBC, email agenda alison.wong@icbc.com
& carsonengq@novuscom.net
Heather Thomson - AV Times, email agenda news@avtimes.net
Rob Diotte - AV 1240, email agenda to rdiotte@islandradio.bc.ca
Cameron McKinnon - Diversified Transportation Ltd., email agenda to dcm.49@hotmail.com
Phil Atkinson - Diversified Transportation Ltd., email agenda to phil@patransit.pwt.ca

2011 CRASH COUNT

PORT ALBERNI	GERTRUDE ST & ROGER ST & STAMP AVE	15
	GERTRUDE ST & JOHNSTON RD	10
	10TH AVE & REDFORD ST	10
	4TH AVE & DUNBAR ST	10
	3RD AVE & REDFORD ST & STAMP AVE	10
	HELEN ST & JOHNSTON RD	10
	JOHNSTON RD & TEBO AVE	10
	CHERRY CREEK RD & JOHNSTON RD	10
	GERTRUDE ST & SOUTHGATE RD	10
	4TH AVE & BUTE ST	10
	MCCOY LAKE RD & PACIFIC RIM HWY	10
	FALLS ST & PACIFIC RIM HWY & RIVER RD	10
	BEAVER CREEK RD & RIVER RD & PARKING LOT	10
	ELIZABETH ST & JOHNSTON RD	10
	IAN AVE & JOHNSTON RD & SOUTHGATE RD	10
	3RD AVE & ARGYLE ST	10
	PACIFIC RIM HWY & STUART AVE	10
	ALBERNI HWY & MAEBELLE RD	10
	10TH AVE & MAITLAND ST	10
	CENTRAL LAKE RD & PACIFIC RIM HWY	10
CHERRY CREEK RD & MOORE RD	10	
10TH AVE & WALLACE ST	10	

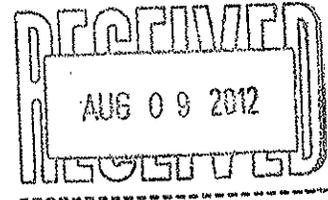
2011 CRASH COUNT

PORT ALBERNI		
	GERTRUDE ST & ROGER ST & STAMP AVE	15
	GERTRUDE ST & JOHNSTON RD	10
	10TH AVE & REDFORD ST	10
	4TH AVE & DUNBAR ST	10
	3RD AVE & REDFORD ST & STAMP AVE	10
	HELEN ST & JOHNSTON RD	10
	JOHNSTON RD & TEBO AVE	10
	CHERRY CREEK RD & JOHNSTON RD	10
	GERTRUDE ST & SOUTHGATE RD	10
	4TH AVE & BUTE ST	10
	MCCOY LAKE RD & PACIFIC RIM HWY	10
	FALLS ST & PACIFIC RIM HWY & RIVER RD	10
	BEAVER CREEK RD & RIVER RD & PARKING LOT	10
	ELIZABETH ST & JOHNSTON RD	10
	IAN AVE & JOHNSTON RD & SOUTHGATE RD	10
	3RD AVE & ARGYLE ST	10
	PACIFIC RIM HWY & STUART AVE	10
	ALBERNI HWY & MAEBELLE RD	10
	10TH AVE & MAITLAND ST	10
	CENTRAL LAKE RD & PACIFIC RIM HWY	10
	CHERRY CREEK RD & MOORE RD	10
	10TH AVE & WALLACE ST	10



CITY OF PORT ALBERNI

Parks and Recreation Department
4255 Wallace Street,
Port Alberni, B.C. V9Y 3Y6
Telephone: (250) 723-2181 Fax: (250) 723-1035
www.portalberni.ca



July 31, 2012

Sproat Lake Marine Patrol
3008 5th Avenue,
Port Alberni, BC V9Y 2E3

Dear Sproat Lake Marine Patrol,

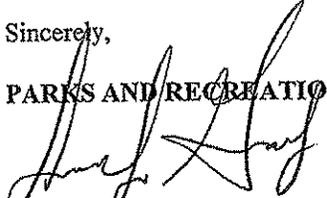
Together with this letter is a certificate of gratitude for your businesses contribution to the Our Town "Jungle Fever," which took place at Gyro Park on July 31st, 2012. Parks and Recreation and the Kiwanis Club would like to acknowledge and thank you for your involvement with another successful Our Town event.

This is the 27th summer of Our Town events in the Alberni Valley and these events have become eagerly anticipated, thoroughly enjoyed by many families in the community. Thank you for coming out and participating in the third Our Town event of the summer! The children really enjoyed receiving their whistles and other souvenirs! We really appreciate your involvement.

Thanks again for your support and have a great summer!

Sincerely,

PARKS AND RECREATION DEPARTMENT


Jennifer Gray,
Our Town Summer Assistant,
City of Port Alberni, BC

Recreation . . . enriches the quality of life



OUR TOWN

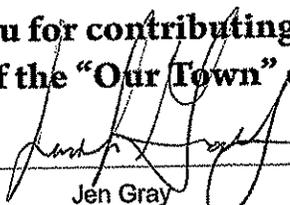
Certificate of Appreciation Jungle Fever



Presented to

Sproat Lake Marine Patrol

Thank you for contributing to the
success of the "Our Town" events!



Jen Gray
Our Town Program Assistant,
Port Alberni Parks and Recreation Department

MEDIA RELEASE

Catalyst



Monday, 13 August 2012

CITY OF PORT ALBERNI AND CATALYST PAPER REACH AGREEMENT FOR WASTEWATER TREATMENT FACILITY & LAND

The City of Port Alberni and Catalyst Paper are moving forward with key strategic initiatives after reaching an agreement-in-principle for the purchase of the company's wastewater treatment facility and additional lands.

The agreement, valued at \$5.75 million consists of two parts: acquisition of the 13.4 hectare wastewater treatment facility located across the Alberni Inlet and secondly, 3.9 hectares of land combined with a road dedication (part of the Redford Street extension arrangement) to facilitate the development of an industrial truck route along the waterfront.

"This agreement with Catalyst Paper represents an investment in the long-term prosperity of our community," Mayor John Douglas said. "This sewage treatment facility will become an integral piece of our city's infrastructure, allowing us to meet the strict new federal and provincial waste water regulations and accommodate the continued growth of the City."

Due to mill upgrades, Catalyst's wastewater treatment facility is no longer required to support operations. The City's acquisition and planned upgrade of the facility will bring it into compliance with new federal environmental regulations at a considerable cost savings when compared to building a new facility.

"We are pleased to have reached an agreement that benefits the community of Port Alberni and our company," said Kevin J. Clarke, Catalyst Paper President and CEO. "This initiative allows the City to address a vital infrastructure requirement and it enables our business to focus on core operations as we exit creditor protection in the near term."

With the agreement in place the city will now finalize and be eligible to draw on the \$11.2 million grant provided by the federal government in January to make the necessary renovations and improvements to the lagoons. Once completed, the system will provide increased capacity and improved water quality in the Alberni Harbour and Somass Estuary.

Also included with the agreement are land and a road dedication to enable the City to pursue the development of an industrial road along the waterfront. The acquired land runs from the Redford Street entrance to the Catalyst Paper mill to the existing Harbour Road intersection with Argyle Street.

"The message has been clear from businesses and residents, industrial truck traffic is negatively impacting the livability and vibrancy of our City center," Mayor John Douglas said. "I'm pleased by the fact that residents, businesses and industry will all be the beneficiaries of the new road once it's built."

The project has been identified as a strategic priority by Council and funding has been included in the 2012-2016 Five Year Financial Plan which was adopted in April.

“Reaching this agreement in the City’s centennial year is a great way to reinforce the cooperation that exists between our industry and the community and to provide for a positive long-term impact on developments going forward,” added Mr. Clarke.

Implementation of the transaction is subject to completion of formal documentation and obtaining any necessary governmental and third party consents and approvals that may be required. Catalyst and the City will be working toward satisfying these requirements in the near term.

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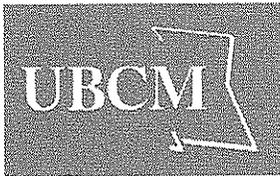
FOR MORE INFORMATION

Mayor John Douglas
City of Port Alberni
250-735-7177

Ken Watson, City Manager
City of Port Alberni
250-720-2824

Lyn Brown, Vice President Marketing
& Corporate Responsibility
Catalyst Paper
604-247-4713

Tom Paisley, General Manager,
Port Alberni Division
Catalyst Paper
250-724-7472



MEMO TO MEMBERS

August 10, 2012

TO: Mayor and Council, Chair and Board, Senior Staff
FROM: Union of BC Municipalities
RE: **Long-term Infrastructure Plan (LTIP) and Gas Tax Permanency Discussions**

Summary

Discussions are underway between UBCM and the federal and provincial governments with regard to the LTIP and the permanent Gas Tax Fund.

The BC infrastructure roundtable in July brought stakeholders together for a strategic discussion about the LTIP. President Slee attended and his comments were informed by a UBCM member survey, the highlights of which are set out below.

Staff officials are now preparing for in-depth discussions on the LTIP, the permanent Gas Tax Fund and the next iteration of a federal/provincial/local government infrastructure program.

Discussions will be informed by what we have already heard from local governments. UBCM will further engage members as needed, including initiating discussions with Tiers 2 and 3 members about Gas Tax program elements specific to those tiers.

LTIP

The July 3, 2012 BC infrastructure roundtable was part of a consultation process that will inform infrastructure programming after the 2014 expiry of the Building Canada Fund (BCF).

To prepare for these discussions, UBCM sought the views of its members through a survey. The survey built on existing UBCM policy, and President Slee was able to use the results as the cornerstone of his presentation to the roundtable.

Highlights of the survey results are set out below, with **bolded** text indicating key items addressed by President Slee at the roundtable. Given a very tight turn around time, we were pleased to receive responses from 57 local governments. While this is not likely statistically relevant, the responses were useful in the context of confirming existing policy and identifying emerging themes.

KEY POLICY THEMES

In the survey, UBCM asserted four key policy themes based on existing policy:

- **Infrastructure funding should be stable, predictable and long-term;**
- **The scope of infrastructure funding programs should be broad enough and with enough flexibility to meet the needs and priorities of all local governments;**
- **Programs should recognize the limited capacity of BC's small and rural communities; and**
- **Processes should be streamlined with a minimum of bureaucracy.**

www.ubcm.ca

The vast majority of survey respondents agreed with these themes, with 84% ranking all of them as “very significant” or “extremely significant”.

SCOPE

Responses to scope included:

- Support for eligibility for all local government infrastructure in a new program, including infrastructure currently eligible under BCF as well as additional categories (e.g., firehalls, affordable housing, tourism);
- In addition to broad scope, programs should allow local choice about which projects to fund (with some pointing to the Gas Tax Community Works Fund as a good model); and
- Several respondents said programs should find ways to support asset management and include funding for infrastructure rehabilitation and renewal, rather than just new infrastructure.

Accordingly, President Slee focused on **an approach, building on a successful Gas Tax model, that includes dedicated funding for communities, eligibility for the full range of local government infrastructure, and with sufficient flexibility to provide some local choice about priorities.**

PUBLIC PRIVATE PARTNERSHIPS (P3)

The membership has endorsed resolutions supporting continued public ownership of infrastructure, as well infrastructure programs that encourage private investment. These, when read in conjunction with UBCM general policies about maintaining local government discretion to determine local needs, would indicate a principle related to P3 along the following lines:

Programs should neither encourage nor discourage private infrastructure investment, thereby leaving the choice of the appropriate level of public and/or private investment in local infrastructure to individual local governments to determine in accordance with their unique community needs.

The survey responses indicated broad support for this approach, with 92% of respondents either “agreeing” or “strongly agreeing” with programs being neutral about P3.

SUPPORTING SMALL/RURAL COMMUNITIES

The survey asked how the needs of small and rural communities could be accommodated, with respondents suggesting a range of options (e.g., segregated funding, lower local contributions, broader scope; application assistance). Accordingly, President Slee expressed a need for **infrastructure programs to recognize and accommodate the limited capacity of small and rural communities.**

NEXT STEPS

Further LTIP discussions are expected in the coming months. We thank all those who participated in the survey, and we will continue to use the results as LTIP discussions unfold. In addition, we will keep the membership informed about progress, and seek additional input as needed during these discussions.

Gas Tax Permanency

SENIOR STAFF OFFICIALS MEETING

The federal government has chosen to engage in initial discussions about the permanent Gas Tax Fund in conjunction with the LTIP discussions.

Consequently, initial Gas Tax discussions will be part of a LTIP staff officials meeting later this month. That meeting will focus on program elements at a national level (e.g., program goals, scope, reporting, and administration), and is not expected to deal with BC specific elements (e.g., sub-programs and allocations amongst them).

Given this, UBCM will rely on existing policy and the LTIP survey results to inform our discussion at the meeting, and will bring the following types of local government perspectives to the table:

- overall, the Gas Tax program is working well and local governments want to maintain the existing approach which provides stable, predictable, long-term funding for local government infrastructure and that affords some local choice about which eligible projects to fund;
- a scope expansion to allow eligibility for a broader range of infrastructure projects may better meet local needs, and this may be particularly important for BC's small and rural communities;
- some method of indexation is needed in order to avoid erosion of funding;
- it will be important to continue to ensure that accountabilities can be met in ways that recognize local government capacity (e.g., encourage things like asset management or other sustainability planning, rather than requiring these);
- unique features of the BC program need further discussion; while a mix between allocation based funding and pooled funding to support larger, regional or innovative projects is generally supported, we need to ensure we've got the right balance amongst these in all areas of BC.

NEXT STEPS IN MEMBER ENGAGEMENT

Program design at a national level

The key points noted above were drawn from previous program evaluations, UBCM policy, and what we have heard from local governments. However, if you have additional insight into national level program design, we would like to hear from you. Contact Brant Felker (contact information below) to provide that input.

BC specific program design

We will keep the full membership updated on the progress of the permanent Gas Tax discussions, and will seek input on further detailed design elements from members as needed. We have heard that the Regionally Significant Projects fund for Tier 2 regions needs some further discussion. Consequently, we will be engaging in discussions specifically with Tier 2 members regarding those allocations. Similarly, input will also be sought from Metro Vancouver and its member municipalities about the pooling of funds for that region.

Further Information

More detailed results of the LTIP survey are available at:
<http://tinyurl.com/8fhhuuk>

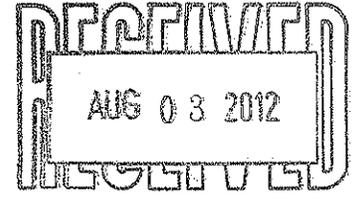
For further information about the LTIP, please contact Brenda Gibson, General Manager, Victoria Operations, at bgibson@ubcm.ca or 250.356.0862

For further information about the permanent Gas Tax program, please contact Brant Felker, Gas Tax Program Manager, at bfelker@ubcm.ca or 250.356.0893



Westcoast Community Resources Society

500 Matterson Drive P.O. Box 868
Ucluelet, B.C., V0R 3A0
PH: (250)726-2343 Fax (250)726-2353
www.wccrs.ca



July 26, 2012

Alberni-Clayoquot Regional District

Dear West Coast Directors,

Hello my name is Ryan McQuaid and I'm an employee of the West Coast Community Resources Society and a community member of Ucluelet.

I would like to express my sincere gratitude to the people of the Long beach Golf Course. I understand the ACRD is the body that is mostly responsible for the property so I thought I would send a quick note that hopefully can be shared with the board.

In my role as a Community Support Worker I work with an adult client on community inclusion. On the west coast there are few activities that we can do together to aid in this process. Golf is the activity that both of us enjoy and has proven to be a great way to get my client involved.

The Longbeach Golf course has been incredibly generous in offering unlimited free green fees for my client. In addition to the free green fees the golf course has recently inquired about any transition employment opportunity that may exist.

The Westcoast Community Resources Society is a non-profit organization and we are very appreciative of the support of the the Longbeach Golf course as we operate with limited budgets. In addition the support the golf course has shown the client has many other positive effects. The golf course is an incredible asset to our community and truly hope the ACRD recognizes the importance of the "little things" they do.

Sincerely,

A handwritten signature in black ink, appearing to be "Ryan McQuaid".

◆Women's Outreach Program

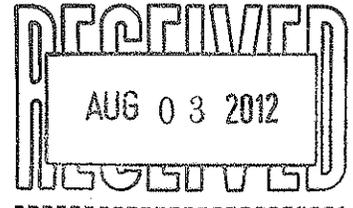
◆Community Youth Worker

◆Women's Counselling

◆Community Outreach

◆Westcoast Transition House
24 hour Crisis Line 726-2020
or Toll free 1 (877) 726-2080

All of WCRS programs are confidential and free of charge



JUL 30 2012

Mr. Glenn Wong
Chairperson
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, British Columbia
V9Y 2E3

Dear Mr. Wong:

Thank you for your correspondence of June 13, 2012, regarding the Canadian Coast Guard's (CCG's) Kitsilano station and the Marine Communications and Traffic Services (MCTS) centres in British Columbia.

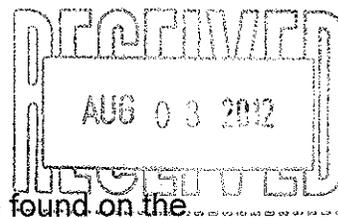
As you may know, the CCG is responsible for the effective and efficient use of federally supported maritime search and rescue resources to respond to distress calls. The CCG carefully considers all of the available response resources in a given area as well as their combined capacity and capability to meet local search and rescue needs when making decisions regarding the placement of its assets.

In Canada, the maritime search and rescue system includes CCG lifeboats, inshore rescue boats, large CCG search and rescue vessels, CCG Auxiliary units, as well as other on-water resources, such as local emergency responders and vessels of opportunity.

I can assure you that the decision to consolidate CCG's search and rescue services in Vancouver Harbour was made with careful consideration. The CCG consulted closely with its federal search and rescue partner on its modernization and consolidation plans. The CCG is also discussing these plans broadly with its full range of provincial, municipal and Royal Canadian Marine Search and Rescue (RCM SAR) partners in the region.

Through these discussions, the CCG has determined the right balance and mix of resources to keep mariners safe. This mix of resources includes the addition of an inshore rescue boat in the Vancouver Harbour, the CCG's hovercraft at Sea Island and the strengthening of its partnerships with RCM SAR and local emergency responders.

.../2



Further information about the CCG's operations in Vancouver can be found on the CCG website at < www.searchandrescuebc.ca >.

The decision to modernize the CCG's MCTS Program was also made with careful consideration for public safety.

I can assure you that the CCG will continue to provide the same level of coverage and services to mariners as it currently does by relying on its communication towers and other related equipment. Additionally, the CCG is making investments in new technology that will improve its ability to deliver high-quality safety services to Canadians, and will increase the reliability of marine communications. Modern technology is such that these services can be provided far more efficiently from consolidated centres than they can be from disconnected and dispersed ones.

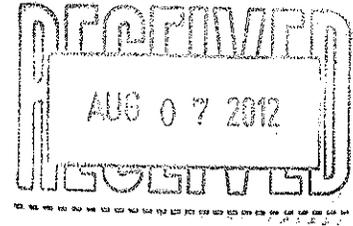
The CCG's number one priority is maritime safety. As Minister responsible for marine search and rescue, I remain committed to ensuring maritime safety in British Columbia as well as in the rest of Canada.

Thank you for taking the time to write.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Keith Ashfield".

Keith Ashfield



2012-AUG-01

Mr. Glenn Wong, Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC
V9Y 2E3

Dear Chair Wong: *Glenn*

I would like to take this opportunity to thank you for providing your letter of support for the Nanaimo Airport Commission on their recent upgrades to their facility and for supporting further growth to this important transportation link.

As stated, the enhanced flight service to the Nanaimo Airport provides a gateway to the world for businesses and the overall economic value to our communities. Your support is greatly appreciated.

Sincerely,

Mayor John Ruttan

JR/ms
I:CORR120801chairglennwongairport.docx

Sunshine Coast Regional District

1975 Field Road
Sechelt, British Columbia
Canada V0N 3A1

P 604-885-6800
F 604-885-7909
Toll free 1-800-687-5753

info@scrd.ca
www.scrd.ca



August 1, 2012

Ken Vance, Senior Policy Advisor
UBCM
Suite 60 10551 Shellbridge Way
Richmond, BC V6X 2W9

Dear Mr. Vance:

RE: Provincial white paper on Modernization of the Building Regulatory System and Certification of Building Officials.

On Thursday July 26, 2012 at a regularly scheduled Sunshine Coast Regional District Board Meeting, the following resolutions were made:

Resolution 302/12 of the July 26, 2012 Regular Board Minutes

Recommendation No. 8 Modern Regulatory System

THAT the Chief Building Inspector's report regarding the Update on Provincial White Papers on a Modern Regulatory system be received;

AND THAT a written response be provided to UBCM with approval in principle of the UBCM recommendations outlined in response to the provincial proposal (white papers) to modernize the building regulatory system;

AND THAT the response to UBCM include the Board comments outlined in the staff report;

AND THAT concerns on affordable housing be highlighted;

AND FURTHER THAT the letter be copied to B.C. local governments for information.

Upon reviewing the UBCM report speaking to the Provincial Modernization of the Regulatory System and Certification of Building Officials, it was resolved by the Board that an approval in writing to UBCM giving support in principle the recommendations outlined in their response to the proposed Provincial initiative. As well, it was resolved the following concerns also be included in addition to the UBCM recommendations:

- The provincial proposal and the UBCM response appear to leave the home owner out of the equation both in terms of cost and also the impact on the owner builder and the do it yourself home renovator. The policy and the UBCM response are strictly geared to the construction industry. It is important (particularly from an affordability perspective) to consider homeowner's ability and desire to create a living space for themselves and their families. A large number of the building permits in small rural communities such as ours are for single family homes and small project renovations. The policy and the response do not take these regional differences into account.
- There are also the obvious differences in climate and weather in the various regions around the province. These local differences must be considered and the best way to do that is through local autonomy.
- Centralization of the building permit process may stifle creativity and innovation. It is not likely that a provincial body can be responsive to new ideas and innovative solutions to energy efficiency, affordability, or special circumstances such as landscape in the same way that a local government body within one's own community can be.
- The solution to the liability issue is to change the Negligence Act as described in the UBCM paper, not to create a new, centralized level of bureaucracy which will severely limit flexibility and unnecessarily raise costs and cause unwarranted delays.
- There is great concern that with a new Provincial levy or fee collected on top of existing building permit fees, the affordability of housing will be rendered further out of reach, impacting on the average person's ability to afford modest housing.

The Sunshine Coast Regional District Supports in principle the recommendations of the UBCM response to the White Papers and wish that the additional aforementioned bullets also be included as further concerns of the Sunshine Coast Regional District. The Sunshine Coast Board of Directors also agree that all local governments should be included in discussions with the Province surrounding these issues and that these discussions take place ahead of advancing any legislative changes regarding the proposed Provincial initiatives.

Please feel free to contact myself as the Sunshine Coast Regional District Board Chair regarding any further information on this issue.

Respectfully,



Garry Nohr,

Sunshine Coast Regional District Board Chair,
Electoral Area Director of Halfmoon Bay, Sunshine Coast, B.C.

cc: Trudy Rotgans, Executive Director, MAIBC
cc: The Honorable Rich Coleman, Minister of Housing and Social Development



Tseshahst First Nation

August 14, 2012

Glen Wong
Alberni Clayoquot Regional District
3008 5th Ave
Port Alberni, B.C.
V9Y 2E3

Dear Sir:

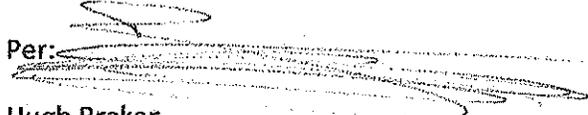
Re: Abandoned Tire Dump

Thank you for joining Tseshahst today in touring the abandoned tire recycling site just under ¾ of a kilometre from our reserve. Tseshahst is demanding that the abandoned tire recycling site be cleaned up. It poses a significant danger to our people and our community. The site is a fire hazard and an environmental disaster.

The Tseshahst are requesting that The Regional District support our efforts in this matter. This abandoned site is not just a Tseshahst issue. It is also an issue for the other citizens of the Alberni Valley. We look forward to your commitment and your continued help in pressuring the government to clean this site up. I would be happy to discuss this matter with you again as the need arises.

Yours truly,

Tseshahst First Nation

Per: 

Hugh Braker,
Chief Councillor

c.c. Tseshahst Council, Executive Staff, Mayor of Port Alberni, N.T.C., Hupacasath FN

5091 Tsuma-as Drive, Port Alberni, BC, Canada V9Y 8X9
Tel: 250.724.1225 Fax: 250.724.4385
Website: www.tseshahst.com



Tseshahst First Nation

August 7, 2012

Ministry of Forests, Lands and Natural Resources
PO Box 9049 STN PROV GOVT
Victoria, B.C.
V8W 9E2

Attn: Minister Steve Thompson

Dear Mr. Minister:

Re: Abandoned Tire Dump near Port Alberni

As your Ministry is aware, there is an abandoned tire dump on Crown land near Port Alberni and near the Tseshahst Indian Reserve of Tsahaheh. The Tseshahst First Nation objects to this tire dump and demands the immediate cleanup of the site. The dump is located at Block B of District Lot 307 (Alberni District).

This abandoned tire dump poses a threat to Tsahaheh Indian Reserve Number 1 of the Tseshahst. Firstly, the tire dump is a fire hazard. Experience with tire dumps shows that they are highly flammable and once they catch fire are difficult to extinguish. Any fire at this dump will quite readily spread to the Tseshahst reserve and place our families and especially our children and elders in grave danger. Secondly, the tire dump poses an environmental threat to the Tseshahst. Should a fire break out there will be toxic smoke from the dump and even if there is no fire, the tires are degrading and pose a threat to the environment surrounding the dump including the vital Somass River.

Tseshahst is requesting a meeting at your earliest convenience to discuss the cleanup of this site. This is a responsibility of the Province. It was the Province which first allowed the tire dump to be established on Crown land and it is the Province which is allowing this dump of thousands of tires to remain on Crown land despite the owner of the tire recycling operation having ceased operations. This dump is within the traditional territory of the Tseshahst and is almost adjacent to our main reserve at Tsahaheh. We look forward to your earliest response.

Yours truly,

Tseshah First Nation

Per:



Hugh Braker,
Chief Councillor

c.c. Hupacasath First Nation, Nuuchahnulth Tribal Council, Ha Shilth Sa, Scott Fraser (M.L.A)

5091 Tsuma-as Drive, Port Alberni, BC, Canada V9Y 8X9
Tel: 250.724.1225 Fax: 250.724.4385
Website: www.tseshaht.com

Wendy Thomson

From: Muir, Jerry [Jerry.Muir@bchydro.com]
Sent: Wednesday, August 15, 2012 3:07 PM
Cc: Olynyk, Ted
Subject: Smart meters mean a safer electricity grid

To MLAs, Mayors, Chairs and CAOs:

For your information, the following letter was submitted to the Vancouver Sun by Charles Reid, President and CEO of BC Hydro.

Sincerely,

Jerry Muir
for Ted Olynyk

Ted Olynyk
Manager, Community Relations
Vancouver Island Region
Email: ted.olynyk@bchydro.com
Telephone: 250.755.7180

Smart meters mean a safer electricity grid

BC Hydro is responsible for safely keeping the lights on and this is a responsibility we take very seriously. From our customers and communities, to our crews restoring power outages after storms, safety is our number one priority.

The installation of new meters throughout the province involves a visit to every customer and an inspection of every customer's meter socket. This is a unique opportunity because we can identify and fix safety issues on-site, free of charge for customers.

BC Hydro has installed over 1.5 million smart meters to date throughout the province and meter socket failures are extremely rare. Historically, meter socket failures happen in about .05 per cent of meter exchange cases – there is no difference with the new meter exchanges as with old meter exchanges.

Before installing a new meter, a thorough inspection of the meter socket is completed. To date, there have been approximately 1,000 cases where we have found pre-existing damage to a customer's meter socket after the old meter was removed. We have made homes and business safer by repairing potential safety hazards such as eroded wiring, improper meter socket installations and even pre-existing electrical bypasses.

Moving forward, the new meters will enable BC Hydro to alert customers if they are exceeding their service rating and in need of a service upgrade to ensure their safety. A service upgrade is required when customers are using more electricity than what their existing equipment was designed for.

BC Hydro is accountable for ensuring the safety of all our electrical grid equipment, including meters. We are also accountable to the BC Safety Authority and all meters are regulated by Measurement Canada, the American National Standards Institute, the Institute of Electrical and Electronics Engineers and the International Electrotechnical Commission.

The new meters will also help us get the lights back on faster for our customers during power outages, and provide customers with tools to conserve energy and save money. They will also enable new green technologies and help keep our rates among the lowest in North America.

We have been exchanging meters for over 50 years and are committed to delivering power safely to our customers, now and in the future.

Charles Reid
President and CEO
BC Hydro

This email and its attachments are intended solely for the personal use of the individual or entity named above. Any use of this communication by an unintended recipient is strictly prohibited. If you have received this email in error, any publication, use, reproduction, disclosure or dissemination of its contents is strictly prohibited. Please immediately delete this message and its attachments from your computer and servers. We would also appreciate if you would contact us by a collect call or return email to notify us of this error. Thank you for your cooperation.

From: Cam Davis [mailto:camdavis48@gmail.com]
Sent: Thursday, August 02, 2012 03:33 PM
To: office@avcoc.com <office@avcoc.com>; John Douglas
Subject: hard to be a tourist in Port Alberni

I just completed a gorgeous trip on the Francis Barkley. I met two Port Alberni ambassadors on board who touted the wonderful surrounding attractions.

I was memorized by the beautiful surrounding area and wanted to return but I wanted further information.

Specifically I wanted to cycle the log train trail. I had a few questions

Is it really worthy of cycling or is it just a "trail"?
How long does it take if one rides at a reasonable pace?
Are there washrooms available?

I tried to contact the Alberni Tourism and FAILED after several attempts!!!!

1. I physically tried after the boat excursion but they were closed precisely at 5pm. Please note: Tourists don't work 9-5pm. I arrived at 5:05pm after the excursion was over. If I arrive at 7:30am before the boat excursion would it be open? If July and August are your peak tourism months, extend your hrs!

2. I tried to seek a phone for the tourism folks from the Port Alberni and surrounding area map but there is NO phone number given (except in all the 36 ads on the map)

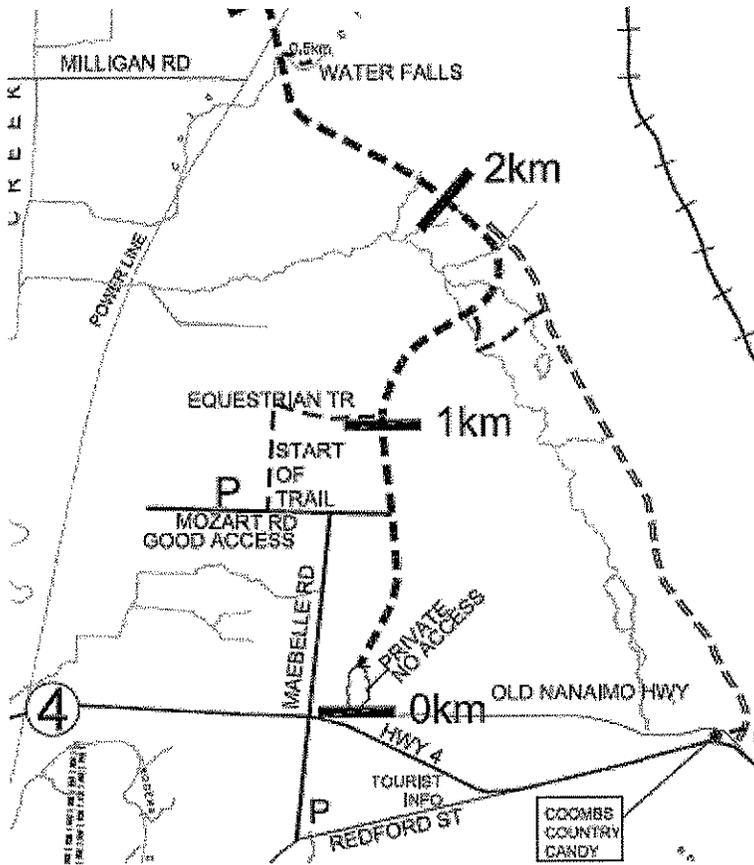
3. OK I went online. Again no phone number but just a form to fill out. I filled it out with my Qs **but never heard back.**

4. I tried another number but it was out of order.

5. I looked at the online map of the log train trail to find the start of the trail. The start said private no access. (see below)

You guys sure make it hard to be a returning tourist !!!!!!!!

cam



Cam Davis Ph.D., FMRIA, CMRP
250-586 6084
Vancouver, BC



REQUEST FOR DECISION

To: Board of Directors

From: Wendy Thomson, Manager of Administrative Services

Meeting Date: **August 22, 2012**

Subject: **Resolution to Cancel September 26th Board of Directors Meeting**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors cancel the regular scheduled Board of Directors meeting on September 26, 2012 due to the Union of British Columbia Municipalities Convention.

Desired Outcome:

To cancel the September 26th Board of Directors meeting.

Background:

The 2012 Union of British Columbia Municipalities (UBCM) Convention is being held September 24th to 28th in Sooke, BC. The regular Board of Directors meeting on September 26th needs to be cancelled. There will only be one Board meeting in September on the 12th.

Time Requirements – Staff & Elected Officials:

n/a

Financial:

This is a cost savings to the ACRD.

Policy or Legislation:

Section 6 (a) (v) of the Alberni-Clayoquot Regional District Procedures Policy states that regular Board meetings may be cancelled by resolution of the Board.

Submitted by: _____
Wendy Thomson, Manager of Administrative Services



REQUEST FOR DECISION

To: Board of Directors

From: Andy Daniel, Manager of Environmental Services

Meeting Date: August 22, 2012

Subject: Salmon Beach Wastewater System Repair Tender

Recommendation:

That the ACRD Board of Directors authorize the ACRD Board Chair and the CAO to review and award the Salmon Beach Wastewater System Repair bid, based on the District's policies and Staff's recommendation.

Desired Outcome:

That the Salmon Beach Wastewater System Repair project be awarded to accommodate work commencing on September 12, 2012, which would assist with reducing the risk of the project being compromised by inclement weather.

Background:

The Salmon Beach Wastewater System Repair tender was originally put out to tender on July 18, 2012 with a closing date of August 2, 2012. The tender was then postponed to address concerns expressed by the Toquaht First Nation (TFN) as the Wastewater System is on their leased land. ACRD staff worked with consultants and regulatory authorities to address these concerns and subsequently the TFN supported the continuation of the project on August 10, 2012. This process has delayed the project's re-tendering closing date to August 31, 2012.

To recoup as much time as possible in order to facilitate the limited construction weather window, ACRD Staff are requesting the opportunity to award the contract as soon as possible after the tender closing date. To wait for the following Board meeting on September 12, 2012 requesting approval to award, could set the project back an additional two weeks.

Options Considered:

An emergency Board meeting could be requested, but this would be at a cost of approximately \$2,500.

Submitted by: 

Andy Daniel, Manager of Environmental Services

Approved by: 

Russell Dyson, Chief Administrative Officer



REQUEST FOR DECISION

To: Board of Directors

From: Wendy Thomson, Manager of Administrative Services
& Teri Fong, Manager of Finance

Meeting Date: August 22, 2012

Subject: **BYLAW E1055, WEST COAST MULTIPLEX LOCAL SERVICE AREA ESTABLISHMENT**

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give three readings to Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012.

Desired Outcome:

To establish and operate a local service for public recreation and community use including an arena on the West Coast in Area "C" (Long Beach).

Background:

As reported at the August 8th Board of Directors meeting, the Regional District is considering the establishment of a new service to enable the construction and operation of a multiplex facility on the West Coast. The proposed facility would include a regulation size ice surface and multipurpose room for fitness purposes. The proposed facility is to be located on land to be provided by the Regional District on the Long Beach Airport lands. The proposed site is in proximity to the Long Beach Golf Course, complementing existing facilities, leading to possible shared resources without compromising either operation.

The West Coast Multiplex Society proposes to raise all the funds required to construct the facility. The Society plans to commence fundraising for construction costs upon a successful referendum. The Regional District would own and operate the facility.

In order for the Regional District to establish the service to operate the facility, the Board of Directors must adopt an establishing bylaw setting out the following:

- a. Type of service being established
- b. Boundaries of the service area
- c. Participating Areas
- d. Cost Recovery Methods
- e. Maximum Tax Requisition

The process for the ACRD Board to adopt the establishing bylaw for this service is as follows:

- a. Three readings of the bylaw by the ACRD Board

Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012

- b. The Bylaw is forwarded for consideration by the Inspector of Municipalities
- c. The ACRD then must obtain assent of the electors by referendum (the ACRD must go to referendum within 80 days of Inspector approval) – Proposed date for referendum in Saturday, November 17, 2012.
- d. If assent of the electors is received (referendum passes), the ACRD Board can adopt the Bylaw.
- e. The Bylaw is good for 3 years – The Society would have to raise the necessary funds r to construct the multiplex facility within this timeframe.

Attached please find a copy of Bylaw E1055, West Coast Multiplex Local Service Area Establishment, 2012 for consideration of three readings by the ACRD Board of Directors.

The participating areas in the proposed local service area are; Area “C” (Long Beach), District of Tofino, District of Ucluelet and Yuułu?ił?atł Government.

Time Requirements – Staff & Elected Officials:

Substantial staff time will be required to arrange and hold a referendum in November.

Financial:

Policy or Legislation:

Local Government Act



Submitted by: _____
Wendy Thomson, Manager of Administrative Services



Approved by: _____
Russell Dyson, Chief Administrative Officer



ALBERNI-CLAYOQUOT REGIONAL DISTRICT

BYLAW NO. E1055

A bylaw to establish a service to provide for the operation of a multiplex facility on the West Coast in Electoral Area "C" (Long Beach)

WHEREAS the Alberni-Clayoquot Regional District may, by bylaw, establish and operate a local service for public recreation and community use including arenas pursuant to the *Local Government Act*.

AND WHEREAS the West Coast Multiplex Society is committed to raise all the funds necessary to construct a multiplex facility on the West Coast.

AND WHEREAS the Alberni-Clayoquot Regional District has been requested to establish a local service for the purpose of operating a multiplex facility on the West Coast.

AND WHEREAS the assent of the electors is required before adopting the bylaw to establish a local service for the operation of a multiplex facility on the West Coast.

AND WHEREAS the Alberni-Clayoquot Regional District Board of Directors wishes to establish a local service for the purpose of operating a multiplex facility on the West Coast.

AND WHEREAS the approval of the Inspector of Municipalities is required under *the Local Government Act*.

NOW THEREFORE the Board of Directors of the Alberni-Clayoquot Regional District in open meeting assembled, enact as follows:

1. Citation

This Bylaw may be cited as "Bylaw No. E1055, West Coast Multiplex Local Service Area Establishment, 2012."

2. Service

The local service hereby established under this Bylaw is for the purpose of operating a public recreation facility for community use, including an arena.

3. Boundaries

The boundaries of the local service area are shown on Schedule “A”, attached to and forming part of this bylaw.

4. Participating Areas

The participants of the service established under this bylaw shall be:

- Electoral Area “C” (Long Beach)
- District of Tofino
- District of Ucluelet
- A portion of Yuułu?iŋ?ath Nation

5. Cost Recovery

As provided in section 803 of the *Local Government Act*, the annual costs of the service shall be recovered by one or more of the following:

- a. Property values taxes imposed in accordance with Division 4.3 of the *Local Government Act*;
- b. Parcel or frontage taxes imposed in accordance with Division 4.3 of the *Local Government Act*;
- c. Fees and charges imposed under section 363 [imposition of fees and charges] of the *Local Government Act*;
- d. Revenues raised by other means authorized the *Local Government Act* or another act;
- e. Revenues received by way of agreement, enterprises, gift, grant or otherwise.

6. Maximum Requisition

In accordance with section 800.1(1) (e) of the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the service is \$450,000.00 or \$0.25 per \$1,000 of taxable value of land and improvements, whichever is greater.

Read a first time this day of , 2012.

Read a second time this day of , 2012.

Read a third time this day of , 2012

Approved by the Inspector of Municipalities this day of 2012.

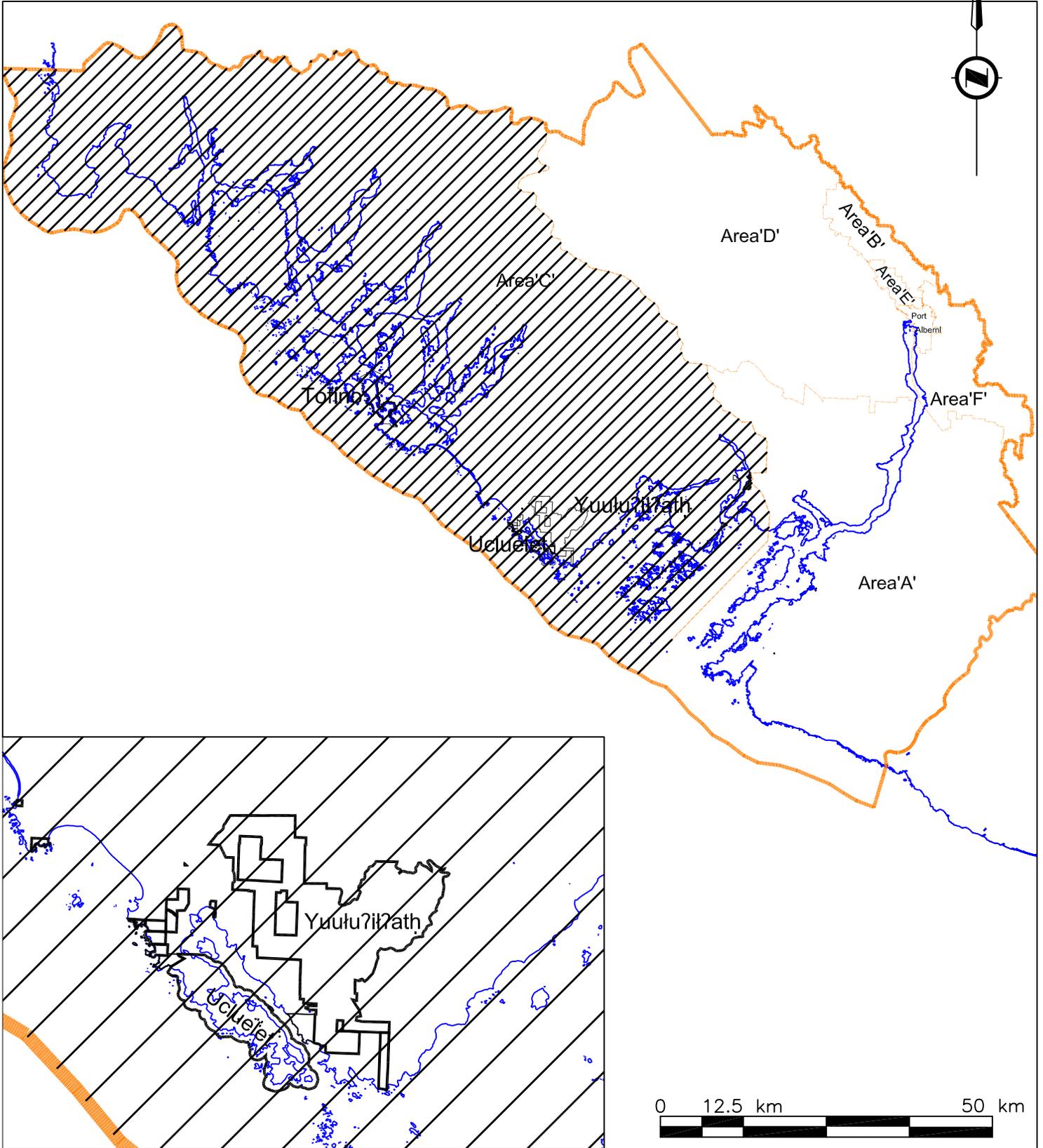
Assented to by the Electors this day of 2012.

Adopted this day of 2012.

I hereby certify this document to be
a true copy of Bylaw E1055, West Coast
Multiplex
Local Service Area
Establishment, 2012 as read a third time
on August 22, 2012.

Dated this ____ day of _____, 2012.

Schedule 'A'



 West Coast Multiplex Service Area - Electoral Area 'C', District of Tofino, District of Ucluelet and Yuułuʔiłʔatḥ Government



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



Development Variance Application

To: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

Date: August 10, 2012

Application: DVC12004

Applicant(s): Neal Burmeister **Agent:** n/a

Legal Description: LOT 3, BLOCK 62, SECTION 49, CLAYOQUOT DISTRICT, PLAN 510

Location: 1112 Front Street, Salmon Beach

Electoral Area: Area "C" (Long Beach)

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
 - 2) Pass a resolution to consider issuing a development variance of Section 143.3(7)(i) of the Alberni-Clayoquot Regional District Zoning Bylaw No. 15 to **vary the required rear yard setback of the Marine Recreation (MR) District from 20 feet to 10 feet** to allow for the construction of a storage shed.
-

Procedure: Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing the permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board either issues or considers denying the development variance permit.

Applicant's Intention: The applicant is requesting a variance to the rear yard setback requirement of the Marine Recreation (MR) District to allow for a new storage shed, replacing a smaller shed, to be constructed within the rear yard setback.

DVC12004

Observations:

- i. **Property Description:** This property is sloped from the road down to the waterfront. There is a cabin and small shed constructed towards the road side of the property.
- ii. **Services:**
 - a) **Sewage Disposal:** Community pump-and-haul sewage disposal system.
 - b) **Water Supply:** Individual water system.
 - c) **Fire Protection:** Not within a fire protection area.
 - d) **Access:** The property accesses from Front Street.

iii. Existing Planning Policies Affecting the Site

- A. **Agricultural Land Reserve:** Not within the ALR.
- B. **Official Community Plan:** The South Long Beach Official Community Plan designates the property as “Salmon Beach Neighbourhood”. The use of the property complies with the policies and objectives of the South Long Beach OCP.
- C. **Zoning:** Marine Recreation (MR) District. The zoning permits one (1) cabin not exceeding 560 square feet in floor area and one (1) storage building not exceeding 160 square feet in floor area. All buildings or structures shall not be constructed within 20 feet of any front or rear lot line or within 10 feet of any side lot line.

A development variance is required to vary the rear yard setback from 20 feet to 10 feet to allow for the construction of a new storage shed replacing an existing storage shed.

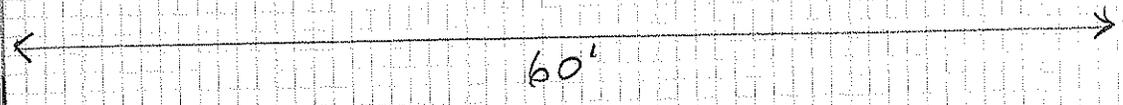
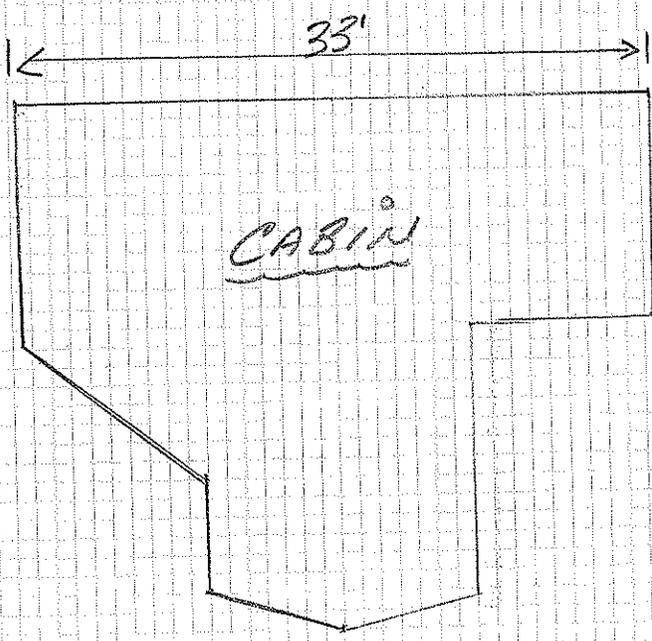
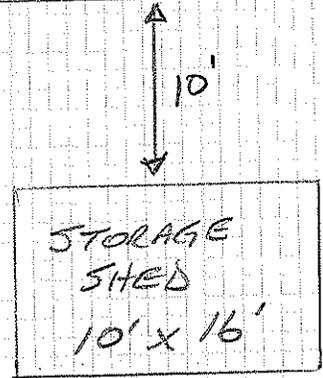
Comments: The proposed shed construction is a permitted use with respect to the regulations of the Marine Recreation (MR) District. Due to the topography of the property and location of existing cabin, siting of the proposed 10' X 16' storage shed within the required setbacks is difficult.

Prepared by: CH Dodds
Charity Hallberg Dodds, Planning Assistant

Reviewed by: per Wendy Thomson
Russell Dyson, Chief Administrative Officer

- 1112 FRONT ST. - SALMON BEACH.
- LOT: 3BL: 62 PL: 510 SEC. 49

↙ FRONT ST. PROPERTY LINE ↘



B.C. LAND SURVEYOR'S BUILDING LOCATION CERTIFICATE FOR

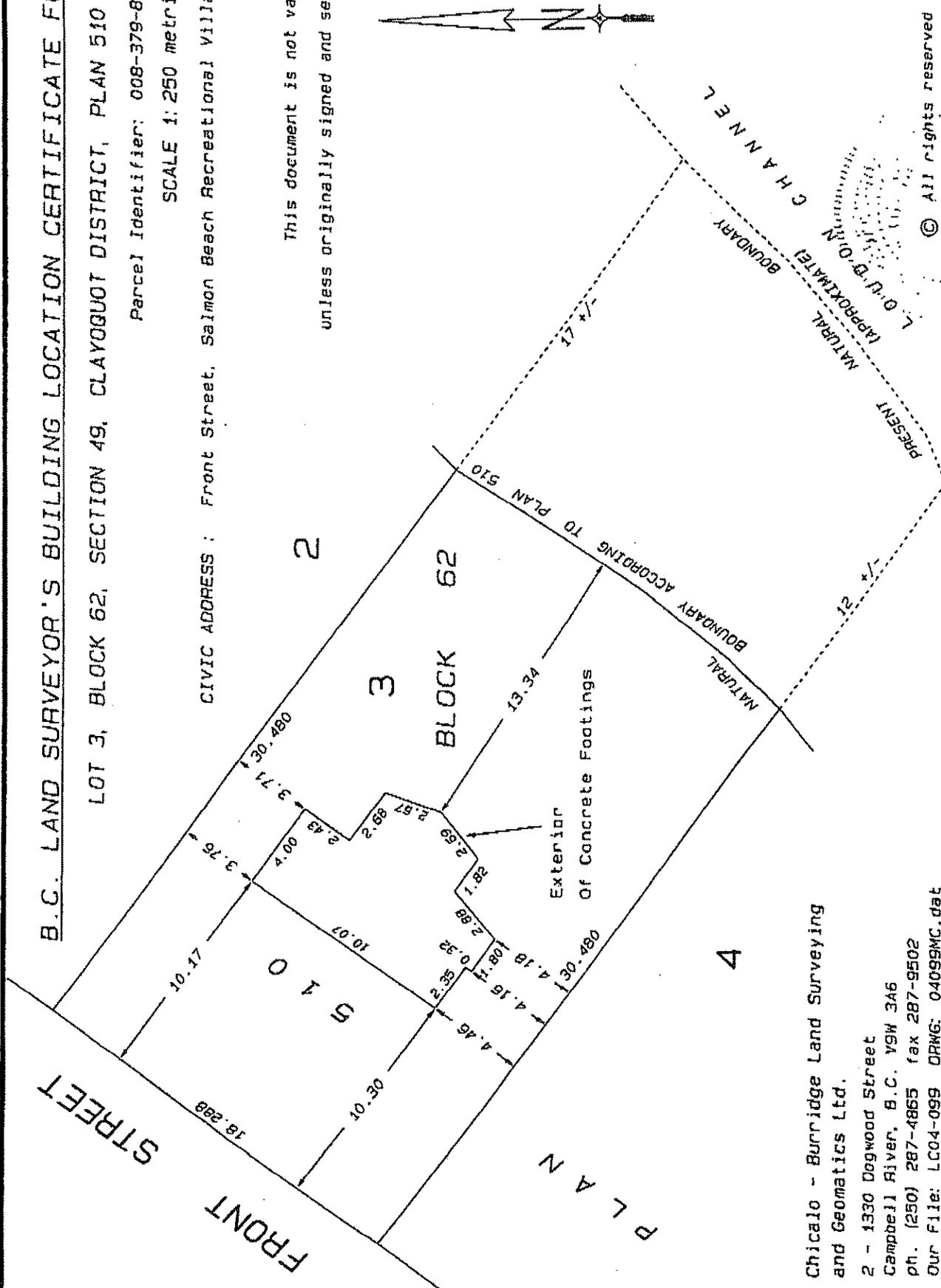
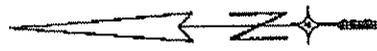
LOT 3, BLOCK 62, SECTION 49, CLAYQUOT DISTRICT, PLAN 510

Parcel Identifier: 008-379-815

SCALE 1:250 metric

CIVIC ADDRESS: Front Street, Salmon Beach Recreational Village

This document is not valid unless originally signed and sealed



© All rights reserved
 Certified correct.
 This 27th day of May, 2004.
John Burridge
 B.C. Land Surveyor

LOT DIMENSIONS HAVE BEEN DERIVED FROM LAND TITLE OFFICE RECORDS AND FIELD SURVEY
 THIS DOCUMENT SHOWS THE RELATIVE LOCATION OF THE SURVEYED STRUCTURES AND
 FEATURES WITH RESPECT TO THE BOUNDARIES OF THE PARCEL DESCRIBED ABOVE.
 THIS DOCUMENT SHALL NOT BE USED TO DEFINE PROPERTY LINES OR CORNERS

Chicalo - Burrige Land Surveying
 and Geomatics Ltd.
 2 - 1330 Dogwood Street
 Campbell River, B.C. V9W 3A6
 ph. (250) 287-4865 fax 287-9502
 Our File: LC04-099 DRWG: 04099MC.dat

15	1129
14	1125
13	1121
12	1117
11	1113

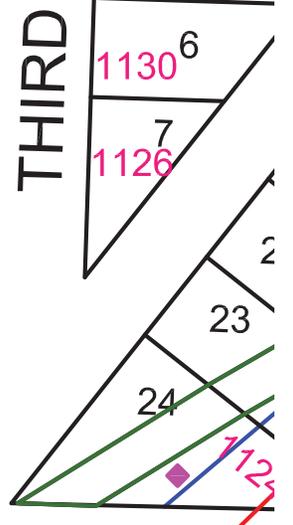
AVENUE

1130	6	15	1129
1126	7	14	1125
1122	8	13	1121
1118	9	12	1117
1114	10	11	1113

AVENUE

1130	6	15	1129
1126	7	14	1125
1122	8	13	1121
1118	9	A	1115 EW79445
1114	10		

THIRD



20	1109
19	1105
18	1101
17	1097
16	1093
15	1089
14	1085
13	1081
12	1077
11	1073

FIFTH

1110	1	16	1109	DY12002
1106	2	15	1105	
1102	3	14	1101	
1098	4	VIP81538		
1094	5	1096	A	EF114741
1090	6	FB224052		
1086	7	1091	A	
1084	B			
1082	A	VIP84210		
1078	12			
1074	13			

FOURTH STREET

1110	1	1120	1
1106		1116	2
		1112	3
		1108	4
		1104	5
		1100	6
		1098	7
		1094	A
		1090	9
		1086	10
		1082	A
		1078	12
		1074	13

FRONT

SUBJECT PROPERTY

1072	20
1065	19
1061	18
1057	17

AVENUE

1070	1
1066	A
1062	1
1058	4

Plan 510



Rezoning Application

TO: Russell Dyson, CAO
and
Board of Directors, Alberni-Clayoquot Regional District

DATE: August 9, 2012

FROM: Mike Irg, M.C.I.P., Manager of Planning and Development

Rezoning Application: RE12003

Owners: Ron & Frieda Van Dyk (Agent – Darren Van Dyk)

Legal Description: LOT 1, DISTRICT LOT 7, ALBERNI DISTRICT, PLAN 6361

Address/ Location: 6016 & 6030 Falls Street

Electoral Area: "E" Beaver Creek

Recommendation: That the Regional Board:

1. Receive the staff report;
2. Proceed with first reading of Bylaw P1298 to rezone the subject property from Rural (A2) District to Acreage Residential (RA2) District, subject to the following:
 - a. confirmation that the property can meet the sewage disposal requirements for subdivision; and
 - b. meeting technical referral agency requirements.
3. Pass the following resolution, "That the public hearing for Bylaw P1298 be delegated to the Director for Electoral Area 'E', the Alternate Director, or the Chairperson of the Regional District."

Applicant's Intention:

The applicant is applying to rezone the subject property from Rural (A2) District to Acreage Residential (RA2) District to facilitate a two (2) lot subdivision.

RE12003

Observations:

i) **Status of Property:** This property is approximately 0.808 hectares (2 acres) in size and is mostly cleared. There are two houses located on the property.

ii) **Services**

Sewage Disposal: On-site Sewage Disposal

Water Supply: Beaver Creek Service Area

Fire Protection: Beaver Creek Fire Protection Area

iii) **Existing Planning Policies Affecting the Site**

Agricultural Land Reserve: Not in ALR

Official Community Plan: The Beaver Creek Official Community Plan designates this property “low density residential” with a minimum parcel size of 0.404 hectares. Section C 2 c states “Where appropriate, infill and clustering are encouraged to minimize servicing extensions.”

This proposal complies with the Beaver Creek Official Community Plan.

Zoning: Existing zone is Rural (A2) District. The applicants have applied to rezone to Acreage Residential (RA2) District. RA2 District has the following regulations:

- Minimum lot area: one acre
- Minimum lot width: 120 feet
- Minimum setbacks
 - Front: 40 feet
 - Rear: 30 feet
 - Side: 15 feet

The uses permitted in RA2 are much more restrictive than those permitted in A2. Uses in RA2 are limited to:

- One single family dwelling
- Home occupations
- Accessory buildings and uses

Comments:

This property is located in an area of smaller lots and has adequate road frontage. The applicant is proposing to subdivide the property into two lots, which fits with the surrounding area.

RE12003

Members: City of Port Alberni, District of Ucluelet, District of Tofino

Section C 2 c (Residential) of the Beaver Creek Official Community Plan encourages “where appropriate, infill and clustering are encouraged to minimize servicing extensions.” This proposal meets the above-mentioned infill criteria.

As part of the rezoning process, referral response requests are sent to numerous technical agencies to gather input. The Vancouver Island Health Authority (VIHA) is one of these agencies. Prior to subdivision approval, the applicants will need to demonstrate to VIHA that this property is capable of handling sewage disposal and potable water requirements for the proposed lots. Since this property is serviced by the Beaver Creek water system, only sewage disposal remains to be addressed.

As with many properties, sewage disposal capabilities are a key technical factor. Prior to the public hearing, the applicant will be required to prove that the soil capacity of the property meets VIHA regulations.

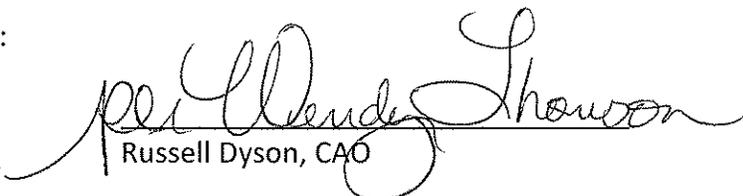
There is an existing two-car carport/accessory building located between the two residences on the property. As the proposed subdivision may result in the dividing property line running through the structure, removal of the building would have to take place prior to subdivision approval. In addition, again depending on the final location of the dividing property line which will need to be provided and confirmed by a BCLS survey, a development variance to reduce the side yard setback requirement for either or both homes may be required as well.

If supported by the Board, this proposal will require a BCLS survey of the proposed subdivision including locations of all existing buildings, input from referral agencies, and a public hearing. Staff recommends that this application be furthered.

Submitted by:


for: _____
Mike Irg, M.C.I.P.
Manager of Planning and Development

Reviewed by:


Russell Dyson, CAO

RE12003





6098

6055 PT. 16

6075 PLAN 1

PLAN A

6051 DD R97079

6067 7091 4

6199 PLAN 26 27

KIRKPATRICK

6066 PLAN 1

6057 17267

12

40

6323
6329
6347
6361
6377
6389

6070 Rem PLAN

6336 A PLAN 1
6360 A PLAN 1

6354 H

6054 2

6030

6016 PLAN 686

6010 A VIP 51795

6342

6395 PLAN

6372

6386

PHI PH

PLAN 711

AN VIP 51795

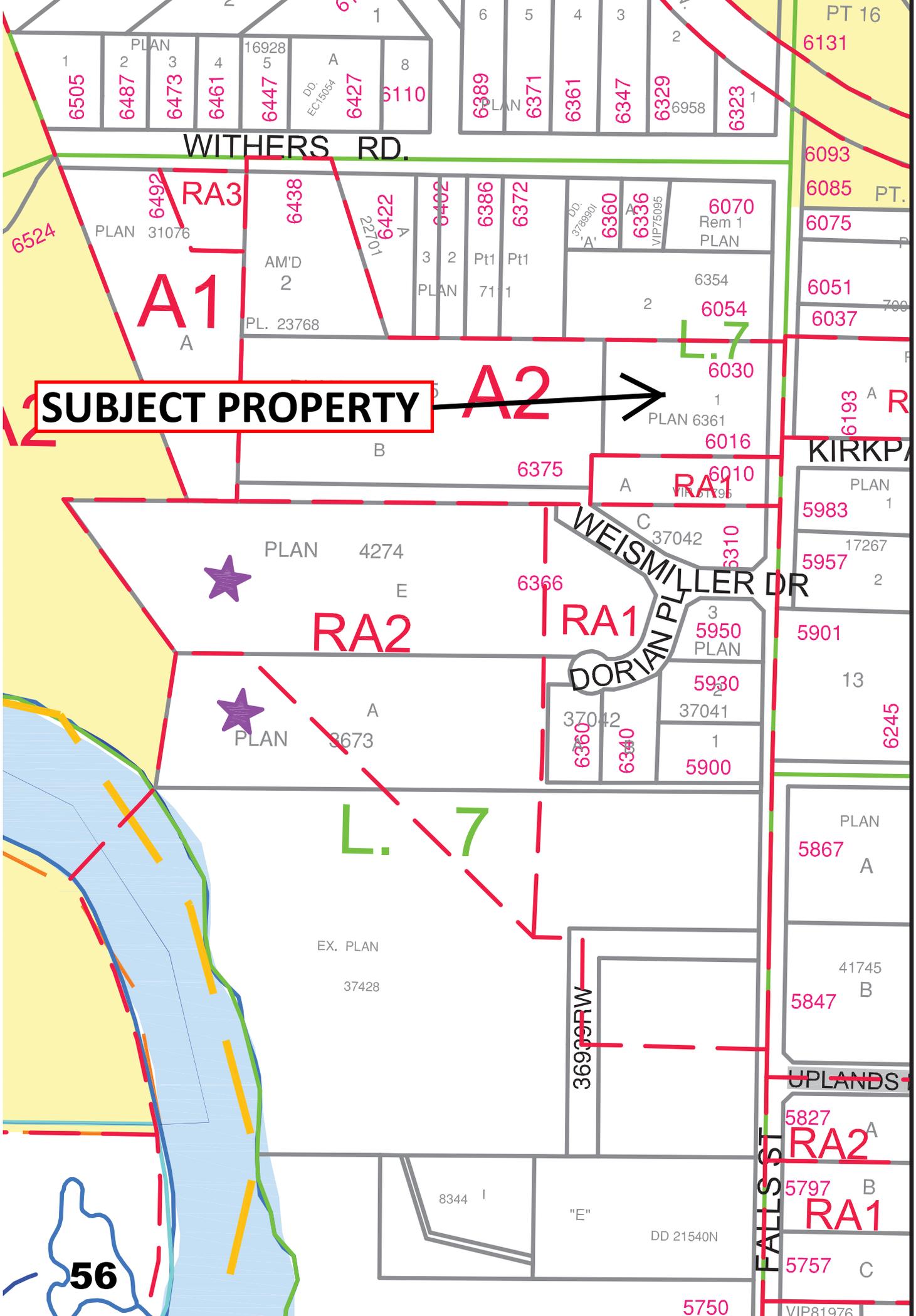
637

WEISMIER

4274

E





SUBJECT PROPERTY



A1

A2

RA2

RA1

RA1

RA3

L.7

L.7

RA2

RA1

56

WITHERS RD.

WEISMILLER DR
DORIAN PKWY

FALLS ST

KIRKPATRICK

UPLANDS

PLAN 16928
6505 6487 6473 6461 6447 6427 6110

6389 6371 6361 6347 6329 6323

6492 6438 6422 6420 6386 6372 6360 6336 6070
PLAN 31076 AM'D 2 3 2 Pt1 Pt1 6354 6054 6030
PL. 23768 PLAN 71 1 2

PLAN 4274 E 6366 6310 6010 6016
RA1

PLAN 3673 A 37042 37041 5950 5930 5900
RA1

EX. PLAN 37428 36999 RW 37042 37041 5900

8344 "E" DD 21540N 5750

6131 6093 6085 PT. 6075 6051 6037

6193 A R 5983 5957 5901 13 6245

PLAN 17267 2 5901 13 6245

PLAN 5867 A 41745 B 5847

5827 RA2 A 5797 B RA1 5757 C

VIP81976

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1298

OFFICIAL ZONING ATLAS AMENDMENT NO. 660

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw after a public hearing and upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS an application has been made to rezone a property;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the Official Zoning Atlas of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE
This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Atlas Amendment Bylaw No. P1298.
2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by rezoning: LOT 1, DISTRICT LOT 7, ALBERNI DISTRICT, PLAN 6361 from Rural (A2) District to Acreage Residential (RA2) District as shown on Schedule ‘A’ which is attached to and forms part of this bylaw.
3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2012
Public Hearing held this day of , 2012,
Read a second time this day of , 2012,
Read a third time this day of , 2012,

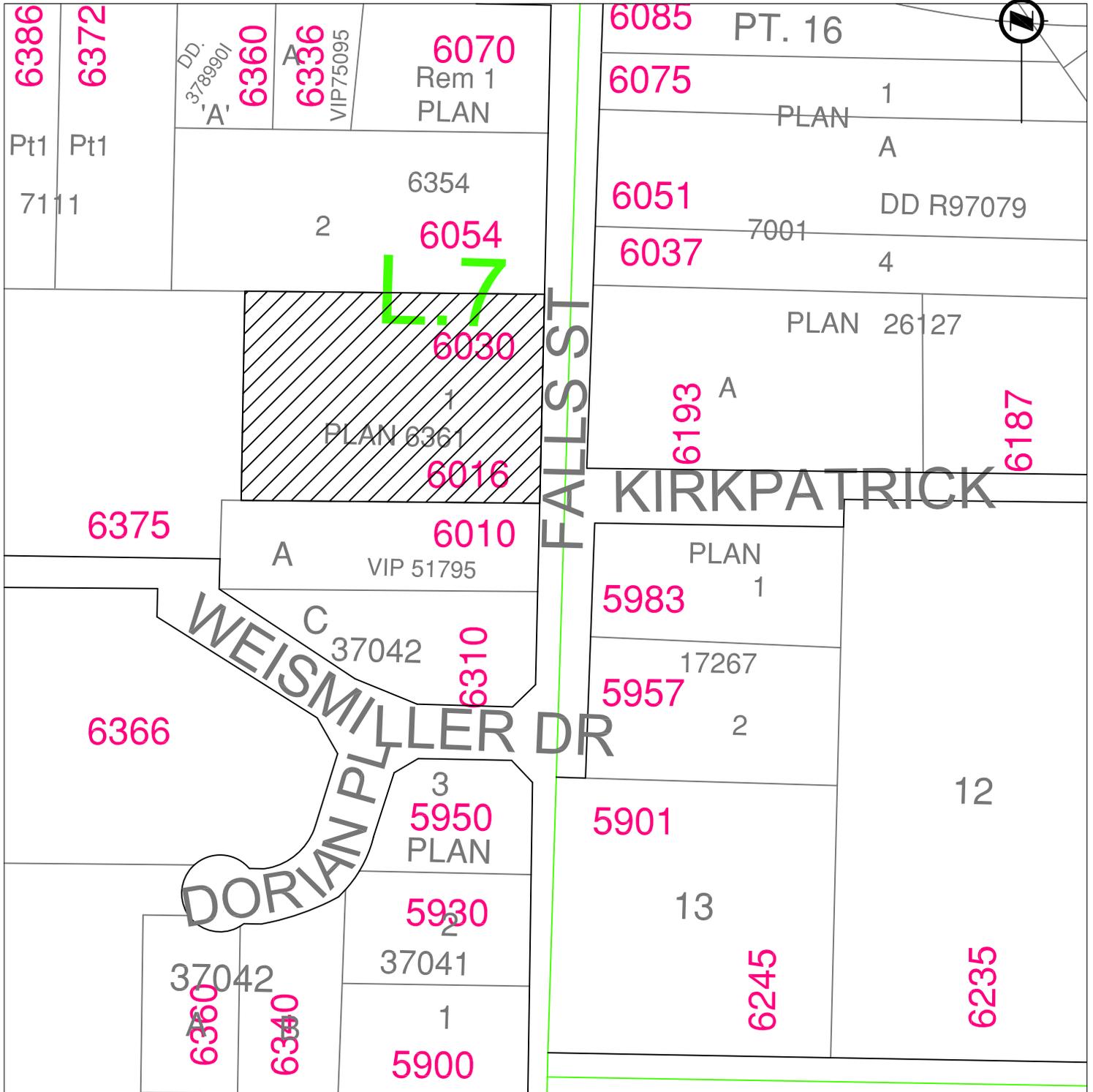
Adopted this day of , 2012,

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

This schedule is attached to and forms part of Bylaw P1298



Legal Description: LOT 1 DISTRICT LOT 7, ALBERNI DISTRICT, PLAN 6361



To be rezoned from Rural (A2) District to Acreage Residential (RA2) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000





MEMORANDUM

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

FROM: Alex Dyer, Planner

DATE: August 15, 2012

RE: McLellan Rezoning – 2787 Alberni Highway

This rezoning application received 3rd reading at the June 13, 2012 Board Meeting on the condition that the existing covenant be amended to include buffering requirements, increased setbacks and height restrictions for any future development on the proposed Lot 1 as discussed in the public hearing.

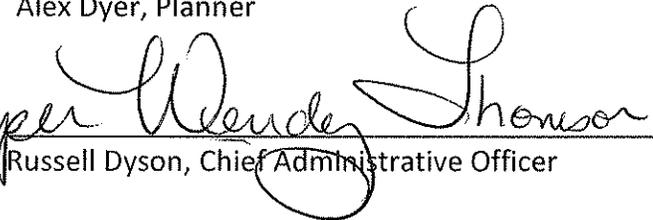
Covenant CA2704054 has now been registered to the property. The restrictive covenant is appurtenant to the proposed Lot 1 and requires that any primary or accessory structure be limited to one storey above natural grade and a maximum height of 24 feet to the top most part of the building. The covenant also increases the front yard setback from 49.2 feet to 55 feet and increases the side yard setback along the north property line from 16.4 feet to 20 feet for any structure.

Recommendation

That the Regional Board adopt Bylaws P1289, P1290 and P1292.

Submitted By: 

Alex Dyer, Planner

Reviewed By: 

Russell Dyson, Chief Administrative Officer

RF11008

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1289

OFFICIAL ZONING TEXT AMENDMENT

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1289.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

a. Adding section “101A Winery and Cidery (WC) District” and subsections to read as follows:

101A Winery and Cidery (WC) District

This district provides for small acreage winery and cidery uses and associated onsite wine/cider production and retail.

101A.1 Uses Permitted

Lands, buildings and structures in WC District may be used for the following purposes only:

101A.1.1 The following main uses:

- a) winery and cidery, provided that at least 0.8 hectares (2 acres) in area is under continuous cultivation as a vineyard or orchard on the same legal parcel, subject to all other applicable acts, regulations, and licensing requirements;
- b) agriculture, excluding intensive livestock; and,
- c) one single family dwelling.

101A.1.2 The following secondary uses where a use listed in section 101A.1.1 exists on the parcel:

- a) outdoor seating or picnic areas;

- b) sales of wine and cider produced on the farm and related products, provided that the retail area does not exceed 1,500 square feet; and
- c) accessory buildings and uses.

101A.1.3 Conditions of Use

- a) All development must be in conformance with the requirements of the *Liquor Control and Licensing Act*, the *Liquor Distribution Act* and all other applicable regulations.
- b) All illuminated areas must have lighting placed in such a manner that direct rays of light are limited by using full cut-off lighting fixtures which reduce the amount of light escaping above the plane of horizontal or similar lights that achieve the same result in order to reduce light pollution.

- b. By amending Section 200, Schedule II – Bulk and Site Regulations, to include the following line item:

Zoning District or Use	Minimum Lot Width (feet)	Minimum Lot Area (Sq. ft.)	Maximum Lot Coverage	Minimum Setbacks (Feet)			Maximum Height (feet)
				Front	Rear	Side	
WC	165	2.6 acres	15%	25	30	15	35

- c. By amending Section 4.3, Interpretation, to include “WC” on the line that references “A districts”.
- d. By amending Section 5.1, Designation of Districts, to include “Section 101A Winery and Cidery (WC) District” in the Rural Section.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25th day of April, 2012
 Read a second time this 13th day of June, 2012
 Read a third time this 13th day of June, 2012

Adopted this XXX day of XXX, 2012

Russell Dyson, CAO

Chair of the Regional Board

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1290

A BYLAW TO AMEND BYLAW NO. 626
CHERRY CREEK OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the Cherry Creek Official Community Plan Amendment Bylaw No. P1290.

2. Schedule B, the plan map, is hereby amended by re-designating a portion of LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 from "Lower Density Residential Use" to "Agricultural Use" and designate a portion of PLAN 2051RW, DISTRICT LOT 135, ALBERNI DISTRICT as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25th day of April, 2012

Read a second time this 13th day of June, 2012

Read a third time this 13th day of June, 2012

Adopted this XXX day of XXX, 2012

Chairperson

Chief Administrative Officer

RF11008

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1292

OFFICIAL ZONING ATLAS AMENDMENT NO. 656

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1292.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

- a) Rezoning a portion of LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 from Rural (A2) District to Winery and Cidery (WC) District as shown on Schedule ‘A’, which is attached to and forms part of this bylaw;
- b) Rezoning a portion of PLAN 2051RW, DISTRICT LOT 135, ALBERNI DISTRICT from Small Holdings (A1) District to Winery and Cidery (WC) District as shown on Schedule ‘A’, which is attached to and forms part of this bylaw; and
- c) Rezoning a portion of LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 from Rural (A2) District to Acreage Residential (RA3) District as shown on Schedule ‘A’, which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this 25th day of April, 2012
Read a second time this 23rd day of May, 2012
Read a third time this 13th day of June, 2012

Adopted this XXX day of XXX, 2012

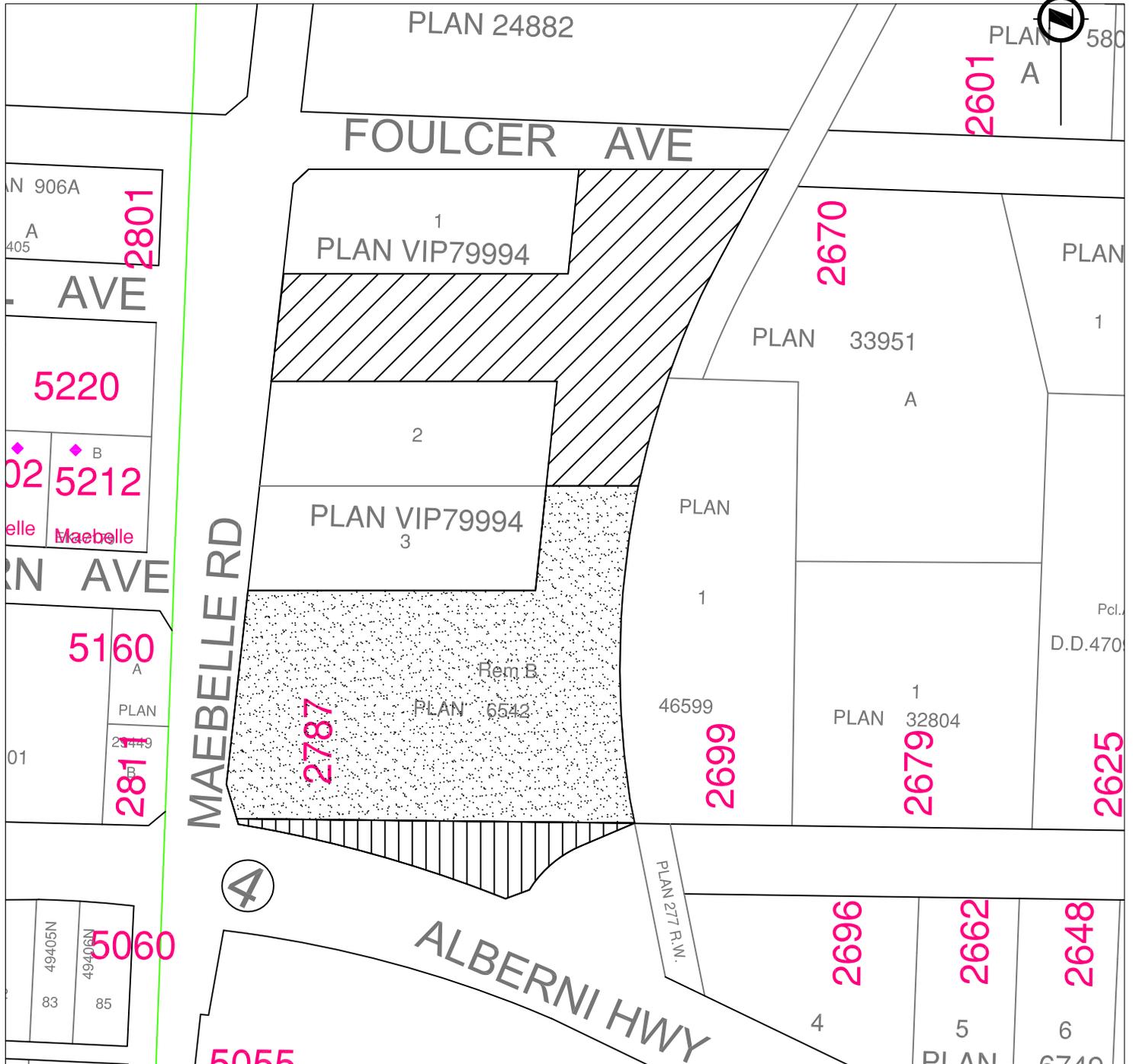
Russell Dyson, CAO

Chair of the Regional Board

RF11008

Schedule 'A'

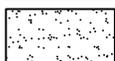
This schedule is attached to and forms part of Bylaw P1292



Legal Description: LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 and a portion of PLAN 2051RW, DISTRICT LOT 135, ALBERNI DISTRICT



To be rezoned from Rural (A2) District to Acreage Residential (RA3) District.



To be rezoned from Rural (A2) District to Winery and Cidery (WC) District.



To be rezoned from Small Holdings (A1) District to Winery and Cidery (WC) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000





MEMORANDUM

To: Board of Directors and Russell Dyson, CAO

From: Charity Hallberg Dodds, Planning Assistant

Date: August 1, 2012

Subject: Comox Valley Regional District – Bylaws Referral

Location: Electoral Areas 'A', 'B' & 'C' of the Comox Valley Regional District

Background:

The Alberni-Clayoquot Regional District has received a referral from the Comox Valley Regional District (CVRD) for Bylaw No. 205 to amend the Rural Comox Valley Official Community Plan and Bylaw No. 206 to amend "the development permit delegation bylaw".

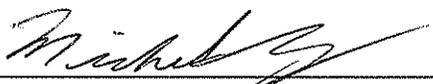
The proposed bylaw amendments are related to the CVRD's procedures and security requirements regarding development permits within their electoral areas. The amendments, when adopted, will have no impact on the Alberni-Clayoquot Regional District.

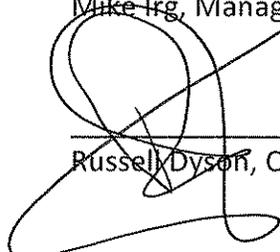
Recommendation:

That the Board of Directors:

- direct planning staff to respond to the CVRD's Official Community Plan amendment bylaw and development permit delegation bylaw referral request as "**Interests Unaffected**".

Submitted by: 
Charity Hallberg Dodds, Planning Assistant

Reviewed by: 
Mike Irg, Manager of Planning and Development

Reviewed by: 
Russell Dyson, CAO

MISC12008

Members: City of Port Alberni, District of Ucluelet, District of Tofino
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)

600 Comox Road, Courtenay, BC V9N 3P6
 Tel: 250-334-6000 Fax: 250-334-4358
 Toll free: 1-800-331-6007
 www.comoxvalleyrd.ca



Comox Valley
 REGIONAL DISTRICT

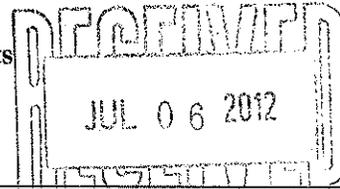
BYLAW REFERRAL FORM

File: 3350-20/CP 1CV 12

Development permit security deposits

Comox Valley Regional District

Return date: August 6, 2012



Please comment on the attached bylaws for potential effect on your agency's interests. Section 879 of the *Local Government Act* (LGA) outlines that a local government must provide one or more opportunities for consultation with persons, organizations and authorities affected by the development of an official community plan (OCP), or the repeal or amendment of an OCP. In keeping with section 879, the Comox Valley Regional District (CVRD) wishes to ensure that all future consultations with applicable adjacent regional districts and municipalities, First Nations, school and improvement district boards, provincial and federal government agencies is considered early and ongoing as required by the LGA. You will note on the response form a number of choices that describe your agency's interests. All details that support your position are appreciated as are official legislative, governance and policy considerations that may affect the CVRD's consideration of this bylaw.

We would appreciate your response within **thirty (30) days of July 6, 2012**. If no response is received within that time, it will be assumed that your agency's interests are unaffected. If required, please contact the CVRD to assist you in determining the type of information that would be helpful or to better understand how the proposed bylaw may impact land use and development. Should you have any specific questions regarding the proposed bylaw amendment, please contact Kent Leontowich, rural planner at 250-334-6041 or by email at kleontowich@comoxvalleyrd.ca.

Applicant's Name:	Comox Valley Regional District
Purpose of Bylaw:	To revise the development permit security deposit guidelines within the "Rural Comox Valley Official Community Plan, 1998" and to amend the "Regional District Development Permit Delegation Bylaw, 2001" to give the discretionary power to require a security associated with a delegated development permit to the CVRD officers.
Legal Description:	All electoral areas ('A', 'B' and 'C')
OCP Bylaw:	Bylaw No. 2042 being the "Rural Comox Valley Official Community Plan Bylaw, 1998"

Other information:

The attached amendments to the "Rural Comox Valley Official Community Plan, 1998" (No. 2042) and the "Regional District Development Permit Delegation Bylaw, 2001" (No. 2365) is for your agencies' review and comment.

It is recommended that the language within section D.6, "All applications," of part four of the Rural Comox Valley OCP surrounding security deposits be updated. The intent of this update is to allow for more discretion and flexibility when a security deposit for a development permit is required for the correction of unsafe conditions, the correction of damage to the natural environment or the provision of landscaping.

In respect to delegated authority, it has been previously recommended that "purely technical development permits be delegated to staff." Given this, it is also recommended that the power to require an applicant to provide a security deposit for these types of delegated development permit applications be expanded to the CVRD officers. Development permits that have not been delegated to the CVRD officers will still require the regional board to waive or reduce the requirement for a security.

With respect to the current process of these amendments, the CVRD regional board at its meeting held on June 26, 2012, approved first and second reading of Bylaw No. 205 and No. 206 and directed staff to commence the agency referral process.

Please refer to the attached a staff report and amending bylaws (No. 205 and No. 206) for more information.

Sincerely,

K. Leontowich

Kent Leontowich, M.Sc., MCIP
Rural Planner
Property Services Branch

/kl

At its regularly scheduled meeting of June 26, 2012, the regional board endorsed forwarding the proposed bylaw(s) to the following agencies as listed below. As part of this motion, it was decided to circulate this referral to your office for comments in order to enable you to take the proposed development into consideration as part of the future expansion of your operations.

First nations

<input checked="" type="checkbox"/>	K'ómoks First Nation	<input checked="" type="checkbox"/>	Homalco Indian Band
<input checked="" type="checkbox"/>	Laich-Kwil-Tach Treaty Society (Consists of We Wai Kum, We Wai Kai and Kwiakah First Nations)		

Provincial ministries and agencies

	Agricultural Land Commission	<input checked="" type="checkbox"/>	Ministry of Community, Sport and Cultural Development
	BC Assessment Authority		Ministry of Energy and Mines
	BC Parks	<input checked="" type="checkbox"/>	Ministry of Forests, Lands and Natural Resource Operations
	BC Ferry Services Inc.	<input checked="" type="checkbox"/>	Ministry of Transportation and Infrastructure
	BC Transit		Ministry of Agriculture
	Ministry of Aboriginal Relations and Reconciliation		

Local government

<input checked="" type="checkbox"/>	Comox (Town of)	<input checked="" type="checkbox"/>	Alberni-Clayoquot Regional District
<input checked="" type="checkbox"/>	Courtenay (City of)	<input checked="" type="checkbox"/>	Strathcona Regional District
<input checked="" type="checkbox"/>	Cumberland (Village of)		Regional District of Mount Waddington
<input checked="" type="checkbox"/>	Islands Trust	<input checked="" type="checkbox"/>	Regional District of Nanaimo

Schedule 'A'
Agency and First Nations Referral List

Should the regional board approve first and second readings of this bylaw amendment referrals shall be sent to the following agencies as highlighted with a .

CVRD branches and departments

<input checked="" type="checkbox"/>	Strategic and long range planning	<input checked="" type="checkbox"/>	Bylaw compliance
<input checked="" type="checkbox"/>	Engineering services	<input checked="" type="checkbox"/>	Building services
<input checked="" type="checkbox"/>	Comox Valley emergency program	<input checked="" type="checkbox"/>	Wastewater services
<input checked="" type="checkbox"/>	Legislative services	<input checked="" type="checkbox"/>	Financial services
<input checked="" type="checkbox"/>	Water services	<input checked="" type="checkbox"/>	Community parks
<input checked="" type="checkbox"/>	Public affairs and information systems branch	<input checked="" type="checkbox"/>	Fire protection

AGENCY AND FIRST NATIONS REFERRAL LIST

BYLAW REFERRAL FORM RESPONSE SUMMARY

DEVELOPMENT PROPOSAL REFERRAL FORM

File: 3350-20/CP 1CV 12

Development permit security deposits

Comox Valley Regional District

(Planner: K. Leontowich)

Approval recommended for reasons outlined below



Interests unaffected or general comments related to this development proposal outlined below

Approval recommended subject to conditions outlined below



Approval NOT recommended due to reasons outlined below

Signed by: C. Hallberg Dodds
C. Hallberg Dodds

Title: Planning Assistant

Agency: Alberni-Clayoquot RD

Date: Aug. 1, 2012

Please return your response by **August 6, 2012** by fax to 250-334-8156,
or by email to propertyservices@comoxvalleyrd.ca.



MEMORANDUM

To: Board of Directors and Russell Dyson, CAO

From: Charity Hallberg Dodds, Planning Assistant

Date: August 14, 2012

Subject: Comox Valley Regional District – Bylaws Referral

Location: Comox Valley Regional District – Settlement Expansion Areas

Background:

The Alberni-Clayoquot Regional District has received a referral from the Comox Valley Regional District (CVRD) for Bylaw No. 208 to amend the "Rural Comox Valley Official Community Plan 1998" (OCP) and Bylaw No. 200 to amend the "Comox Valley Zoning Bylaw, 2005".

The CVRD adopted their Comox Valley Regional Growth Strategy (RGS) in March of 2011. The proposed bylaw amendments will update their OCP and zoning bylaw by setting the minimum lot area requirement for subdivisions in the settlement expansion areas (SEAs) to four (4) hectares (9.88 acres). The amendments will also restrict density averaging, density bonusing, and density transfer in the SEAs, as these mechanisms could circumvent the minimum requirement. The proposed amendments are a first step in making the OCP and zoning bylaw more consistent with the RGS.

The amendments, when adopted, will have no impact on the Alberni-Clayoquot Regional District.

Recommendation:

That the Board of Directors:

- direct planning staff to respond to the CVRD's Official Community Plan amendment bylaw and development permit delegation bylaw referral request as "**Interests Unaffected**".

MISC12012

Members: City of Port Alberni, District of Ucluelet, District of Tofino
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)

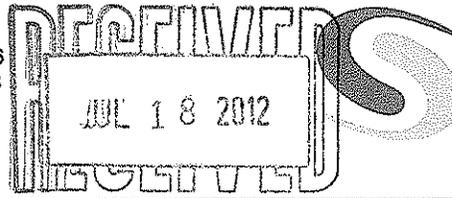
Submitted by: CH Dodds
Charity Hallberg Dodds, Planning Assistant

Reviewed by: Russell Dyson
Russell Dyson, CAO

MISC12012

Members: City of Port Alberni, District of Ucluelet, District of Tofino
Electoral Areas "A" (Bamfield), "B" (Beaufort), "C" (Long Beach), "D" (Sproat Lake), "E" (Beaver Creek), and "F" (Cherry Creek)

600 Comox Road, Courtenay, BC V9N 3P6
 Tel: 250-334-6000 Fax: 250-334-4358
 Toll free: 1-800-331-6007
 www.comoxvalleyrd.ca



Comox Valley
 REGIONAL DISTRICT

BYLAW REFERRAL FORM

Files: CP 2CV 12 & RZ 2CV 12

Minimum lot area requirement for subdivisions in the settlement expansion areas

Date Sent: July 17, 2012

Respond by: August 16, 2012

Please comment on the attached bylaws for potential impact on your agency's interests. Section 879 of the *Local Government Act* (LGA) outlines that a local government must provide one or more opportunities for consultation with persons, organizations and authorities affected by the development of an official community plan (OCP), or the repeal or amendment of an OCP. In keeping with Section 879, the Comox Valley Regional District (CVRD) wishes to ensure that all future consultations with applicable adjacent regional districts and municipalities, First Nations, school and improvement district boards, and provincial and federal government agencies are considered early and ongoing as required by the LGA. You will note on the response form a number of choices that describe your agency's interests. All details that support your position are appreciated including official legislative, governance and policy considerations that may affect the CVRD's consideration of these bylaws.

We would appreciate your response within thirty (30) days of August 16, 2012. If no response is received within that time, it will be assumed that your agency's interests are unaffected. If required, please contact the CVRD to assist you in determining the type of information that would be helpful or to better understand how the proposed bylaws may impact land use and development. Should you have any specific questions regarding the proposed bylaw amendments, please contact Brian Chow at 250-334-6017 or at bchow@comoxvalleyrd.ca.

Applicant's Name:	CVRD
Purpose of Bylaws:	To amend the OCP and zoning bylaw so that the minimum lot area requirements for subdivisions in the settlement expansion areas are consistent with those in the Comox Valley regional growth strategy.
OCP Bylaw:	Bylaw No. 2042, being the "Rural Comox Valley Official Community Plan, 1998"
Zoning Bylaw:	Bylaw No. 2781, being the "Comox Valley Zoning Bylaw, 2005"

Other Information:

The attached OCP and zoning bylaw amendments are for your review and comment. The proposed amendments will update the minimum lot area requirements for subdivision in the settlement expansion areas (SEAs) (Figure 1), as designated in the Comox Valley regional growth strategy (RGS).

The RGS was adopted on March 29, 2011. MG Policy 1E-5 of the RGS states that a four hectare minimum lot size shall be established in the SEAs until the criteria listed within the policy are met. It should be noted that the OCP designates minimum lot areas for selected electoral areas, portions of which cover the SEAs. Additionally, the zoning bylaw regulates minimum lot areas for subdivisions in every zone. Within the OCP and zoning bylaw, some of the minimum lot area requirements for subdivisions are inconsistent with the aforementioned four hectare minimum in the RGS. Therefore, there is a need to amend the OCP and zoning bylaw in order to correct the inconsistencies.

The proposed bylaw amendments will update the OCP and zoning bylaw by setting the minimum lot area requirement for subdivisions in the SEAs to four hectares. The amendments will also restrict density averaging, density bonusing and density transfer in the SEAs, as these mechanisms could circumvent the minimum requirement. The proposed amendments are a first step in making the OCP and zoning bylaw to be more consistent with the RGS.

Please refer to the attached staff reports and amending bylaws for more information. Should you have any comments or questions regarding the proposed amendments, please contact the undersigned at 250-334-6017 or by email at bchow@comoxvalleyrd.ca. Thank you.



Brian Chow
Planner

Attachments: Staff report dated May 4, 2012
Staff report dated June 1, 2012
Bylaw No. 208: OCP amendment
Bylaw No. 200: zoning bylaw amendment

At its regularly scheduled board meeting on June 26, 2012, the regional district board endorsed forwarding the proposed bylaws to the following agencies listed below. As part of this motion, it was decided to circulate this referral to your office for comments.

AGENCY AND FIRST NATIONS REFERRAL LIST

First nations

<input checked="" type="checkbox"/>	K'ómoks First Nation	<input checked="" type="checkbox"/>	Homalco Indian Band
<input checked="" type="checkbox"/>	Laich-Kwil-Tach Treaty Society (Consists of We Wai Kum, We Wai Kai and Kwiakah First Nations)		

Federal departments and agencies

	Canadian Coast Guard		Public Works and Government Services Canada
	Department of National Defence (CFB Comox)		RCMP
	Fisheries and Oceans Canada		Transport Canada Navigable Waters
	Indian and Northern Affairs Canada		Canadian Wildlife Service

Provincial ministries and agencies

	Agricultural Land Commission	<input checked="" type="checkbox"/>	Ministry of Community, Sport and Cultural Development
	BC Assessment Authority		Ministry of Energy and Mines
	BC Parks		Ministry of Forests, Lands and Natural Resource Operations
	BC Ferry Services Inc.		Ministry of Agriculture
	BC Transit	<input checked="" type="checkbox"/>	Ministry of Transportation and Infrastructure
	Ministry of Aboriginal Relations and Reconciliation		School District 71

Local government

<input checked="" type="checkbox"/>	Comox (Town of)	<input checked="" type="checkbox"/>	Alberni-Clayoquot Regional District
<input checked="" type="checkbox"/>	Courtenay (City of)	<input checked="" type="checkbox"/>	Strathcona Regional District
<input checked="" type="checkbox"/>	Cumberland (Village of)		Regional District of Mount Waddington
<input checked="" type="checkbox"/>	Islands Trust	<input checked="" type="checkbox"/>	Regional District of Nanaimo

CVRD branches and departments

<input checked="" type="checkbox"/>	Strategic and long range planning	<input checked="" type="checkbox"/>	Bylaw compliance
<input checked="" type="checkbox"/>	Engineering services	<input checked="" type="checkbox"/>	Building services
<input checked="" type="checkbox"/>	Comox Valley emergency program	<input checked="" type="checkbox"/>	Wastewater services
<input checked="" type="checkbox"/>	Legislative services	<input checked="" type="checkbox"/>	Financial services
<input checked="" type="checkbox"/>	Water services	<input checked="" type="checkbox"/>	Community parks
<input checked="" type="checkbox"/>	Public affairs and information systems branch	<input checked="" type="checkbox"/>	Fire protection
<input checked="" type="checkbox"/>	Information systems and GIS		

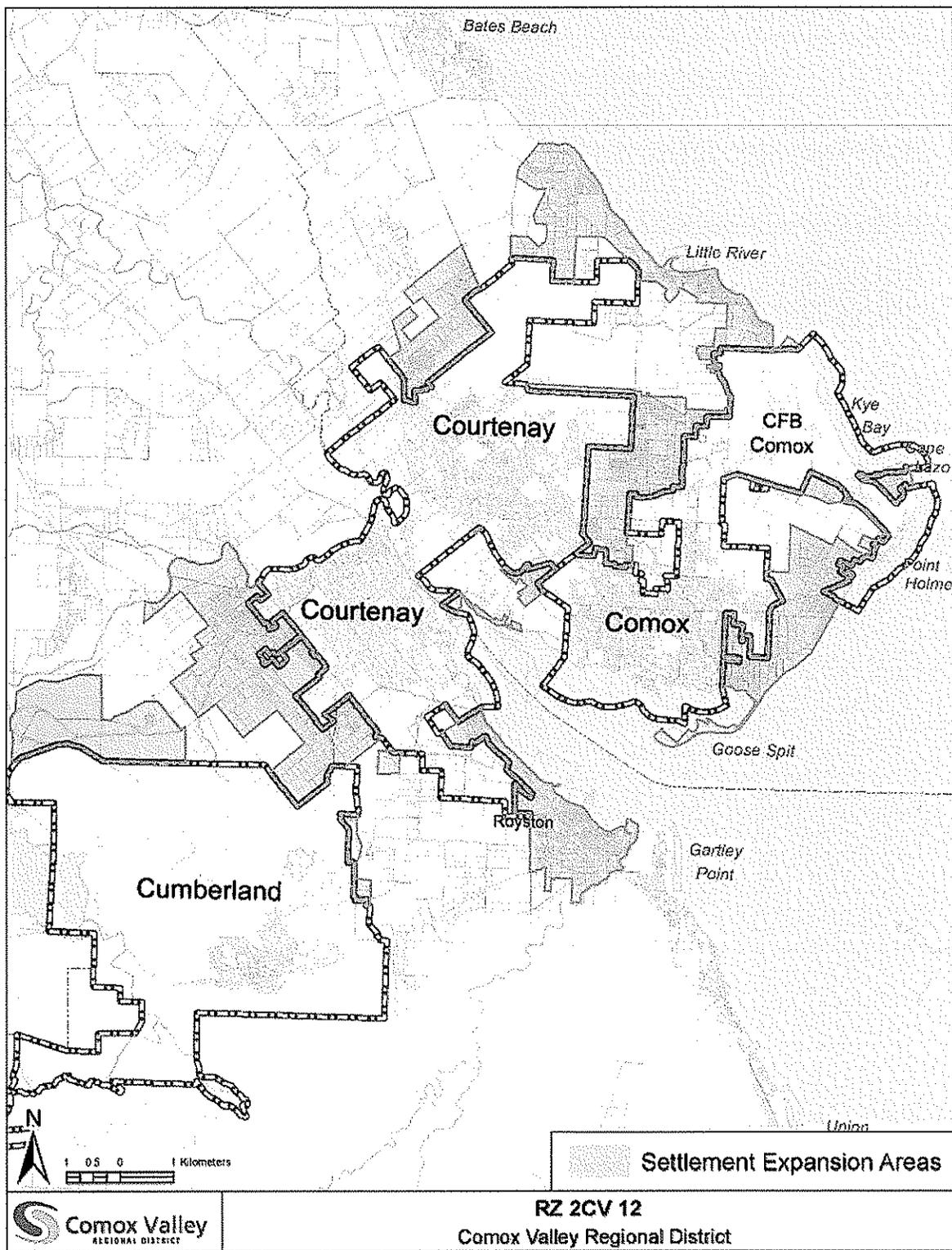


Figure 1: SEAs of the RGS



Staff Report

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: August 15, 2012

Re: Update on Staff Activities

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- a. Working with the new Coordinator on development of the Alberni-Clayoquot Health Network and Administration Committee;
- b. Working with the WC Multiplex society – site identification Long Beach Airport, Drafting Service Establishing Bylaw & preparations for referendum in fall of 2012;
- c. Agricultural Development Committee Strategic Session priorities;
- d. Follow-up with Ecoplan Consultants on the Huu-ay-aht First Nation and Ucluelet First Nation joining the ACRD Board on April 1, 2012;
- e. Proceeding with Board Room Renovations alternate locations for July/August Board meetings;
- f. 2012 CUPE Negotiations – finalizing contract for signatures;
- g. Preparations for the 2012 UBCM Convention including arranging meetings with Ministers and Ministry Staff;
- h. Working with the Regional Fire Coordinator on updating the Volunteer Fire Department Bylaws;
- i. Participation in Tsunami Working Group;
- j. Regional Water Planning;
- k. Sproat Lake Marine Patrol awareness video.

Wendy Thomson

Russell Dyson,
Chief Administrative Officer



MEMORANDUM

TO: Regional Board of Directors

FROM: Mike Irg, Manager of Planning and Development

DATE: August 15, 2012

RE: **Monthly Activity Report – Planning and Development**

2011	2012	APPLICATION
Total	YTD	
10	3	Rezoning
11	5	Development Permit and Development Variance Permit
13	3	Subdivisions
0	0	Agricultural Land Reserve
3	2	Board of Variance
14	4	Crown Leases
24	12	Bylaw Enforcement
5	5	Miscellaneous
80	34	TOTAL APPLICATION RECEIVED

Other Planning Projects

Cherry Creek OCP is awaiting approval from the Minister of Community, Sport and Cultural Development.

Beaufort OCP is awaiting approval from the Minister of Community, Sport and Cultural Development.

Beaver Creek OCP has received first reading and has been sent to referral agencies. A public hearing will be held in the fall.

Sproat Lake OCP - An initial public meeting was held in July, currently working on the draft OCP.

Bamfield OCP – Draft OCP received from VIU and will be presented to the Bamfield Advisory Planning Commission for their review at the end of August.

Upcoming public hearings for rezoning applications in Sproat Lake and Beaver Creek.

Agricultural Development Committee initiatives.

Mapping for Sproat Lake Fire Department.

Awaiting result of ICIS grant application to GEOBC to survey control reference points for cadastral mapping updates.

Beaver Creek Water System mapping.

Website updates and maintenance.



For: Mike Irg, Manager of Planning & Development

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
JULY, 2012**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family													0	0
Mobile Homes									1	6,500			1	6,500
Multi-Family													0	0
Adds&Rens									1	22,000			1	22,000
Commercial													0	0
Institutional													0	0
Industrial													0	0
Miscellenaous									6	260,600	1	60,000	7	320,600
Totals	0	0	0	0	0	0	0	0	8	289,100	1	60,000	9	349,100

**REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT BUILDING INSPECTOR'S REPORT
JULY, 2012 TO DATE**

BUILDING TYPE	BAMFIELD		BEAUFORT		LONG BEACH		SPROAT LAKE		BEAVER CREEK		CHERRY CREEK		TOTALS	
	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE	#	VALUE
Single Family	0	0	0	0	1	200,000	4	1,226,000	2	525,800	1	527,500	8	2,479,300
Mobile Homes	0	0	1	5,000	0	0	2	65,000	2	11,500	0	0	5	81,500
Multi-Family	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Adds&Rens	2	8,500	0	0	0	0	4	164,000	3	31,000	4	219,500	13	423,000
Commercial	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Institutional	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Industrial	0	0	0	0	0	0	1	110,000	0	0	1	1,000,000	2	1,110,000
Miscellenaous	0	0	0	0	1	1,000	5	44,500	14	416,100	7	115,500	27	577,100
Totals	2	8,500	1	5,000	2	201,000	16	1,609,500	21	984,400	13	1,862,500	55	4,670,900

	BAMFIELD	BEAUFORT/ BEAVER CREEK	LONG BEACH	SPROAT LAKE	CHERRY CREEK	TOTAL	YTD TOTAL
WOODSTOVE INSPECTIONS		2		3		5	51

	YEAR TO DATE		TOTAL YEAR			YEAR TO DATE		TOTAL YEAR	
2011	86	6,823,377	120	9,221,498					
2010	108	16,860,885	149	21,524,170					
2009	63	6,581,912	123	11,302,380	1999	37	1,805,788	80	3,348,092
2008	73	9,556,826	147	22,682,130	1998	41	1,650,426	75	3,320,890
2007	73	7,016,424	163	15,007,877	1997	48	2,779,466	104	10,025,166
2006	84	7,663,595	161	15,909,705	1996	69	5,542,700	128	9,050,554
2005	74	8,278,645	138	12,962,379	1995	61	5,910,000	116	9,641,300
2004	77	6,842,554	133	11,036,854	1994	92	6,327,000	151	7,915,500
2003	37	3,671,688	97	6,925,356	1993	82	5,774,000	167	10,864,000
2002	42	1,754,970	76	2,986,134	1992	87	5,660,000	173	11,192,500
2001	40	3,734,396	89	5,790,126	1991	57	3,115,520	126	7,155,120
2000	43	2,009,157	88	4,095,339	1990	53	5,240,500	118	6,323,900



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: August 15, 2012
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following since the Board of Directors meeting on July 25, 2012:

- Began preparing for the upcoming garbage and recycling bills including adding new services and updating addresses. Planning on sending out the bills the week of September 4th, 2012.
- Drafted a Request for Proposal for Audit Services to be issued later this month.
- West Coast Multiplex service establishment bylaw:
 - Reviewed rink operating expenses of Gold River and Port McNeill.
 - Met with Scott Kenny to discuss projected operating expenses of proposed facility.
 - Discussed short term borrowing options with MFA in the event of construction overruns.
- Beaver Creek Water System:
 - Began reconciling accounts for upcoming audit.
 - Continued responding to customer inquiries regarding conversion.
- Assisted in the renewal of the Huu-ay-aht Fire Protection Services Agreement for Anacla.
- Streamlined the banking of the Alberni Valley Regional Airport fuel system to reduce banking charges

Submitted by: _____

Teri Fong, CGA, Manager of Finance



	2012 YEAR TO DATE ACTUAL	2012 ANNUAL BUDGET	PERCENTAGE OF BUDGET
REVENUE			
Tax requisition	\$ 961,039	\$ 3,587,654	26.79%
Parcel taxes	162,122	682,178	23.77%
Value added taxes	17,252	2,500	690.08%
Grants in lieu of taxes	88,235	31,900	276.60%
Services provided to other governments	13,000	167,677	7.75%
Sale of services	1,725,070	2,811,800	61.35%
Other revenue	91,595	158,000	57.97%
Grants from other sources	1,448,396	5,077,077	28.53%
Surplus (deficit) from prior years	1,134,550	1,103,148	102.85%
Committed surplus from prior year	2,139,638	2,137,538	100.10%
	<hr/>		
SUBTOTAL	7,780,897	15,759,472	49.37%
<i>Transfers from Municipalities for</i>			
Municipal Finance Authority	\$ 396,722	\$ 648,591	61.17%
	<hr/>		
TOTAL REVENUE	\$ 8,177,619	\$ 16,408,063	49.84%

**SUMMARY OF REVENUE AND EXPENDITURES
FOR PERIOD ENDING JULY 31, 2012**

(PAGE 2)

	2012 YEAR TO DATE ACTUAL	2012 ANNUAL BUDGET	PERCENTAGE OF BUDGET
EXPENDITURES			
Electoral Area Administration	\$ 53,258	\$ 2,693,107	1.98%
General Government Services	971,148	1,067,750	90.95%
Franklin Road Fire Protection	58	6,900	0.84%
Mountain Ranch Road Fire Protection	58	2,715	2.14%
Bamfield Fire Department	22,149	92,000	24.08%
Beaver Creek Fire Department	22,046	236,550	9.32%
South Long Beach Fire Protection	58	14,000	0.41%
Sproat Lake Fire Department	583	566,700	0.10%
Grandville Road Fire Protection	58	1,105	5.25%
E 9-1-1 Telephone System	256,872	264,000	97.30%
Port Alberni - Arena	57,998	238,348	24.33%
Building Inspection	111,906	212,500	52.66%
Noise Control-Beaver Creek	583	2,000	29.15%
Animal Control-Sproat Lake	58	3,100	1.87%
Emergency Planning-Alberni Valley	40,450	84,000	48.15%
Animal Control- Beaver Creek	58	3,000	1.93%
Emergency Planning-West Coast	3,985	12,890	30.92%
Beaver Creek Electoral Arena Contribution	1,604	27,661	5.80%
Cherry Creek Electoral Arena Contribution	1,604	23,408	6.85%
Sproat Lake Electoral Arena Contribution	1,604	34,758	4.61%
Noise Control- Cherry Creek	583	2,000	29.15%
Custom Transit	215,663	439,000	49.13%
Salmon Beach Sewage Disposal	28,263	66,450	42.53%
South Long Beach Street Lighting	423	750	56.40%
Arvay Road Street Lighting	666	1,150	57.91%
South Long Beach Bike Path	58	3,600	1.61%
Noise Control-Sproat Lake	583	2,000	29.15%
Alberni Valley Airport	54,075	150,000	36.05%
Tofino/Ucluelet Airport	138,106	4,451,508	3.10%
Alberni Valley Landfill and Bamfield	749,593	2,244,200	33.40%
West Coast Landfill	498,458	801,500	62.19%
Bamfield Community Park	525	6,100	8.61%
Sproat Lake Community Park	25,795	142,355	18.12%
South Long Beach Community Park	-	7,500	0.00%
Management of Development- Rural Area	181,665	427,500	42.49%
Regional Planning Services	57,019	152,500	37.39%
Regional Library	178,072	357,100	49.87%
Alberni Valley Tourism Marketing	17,335	2,500	693.40%
Regional Parks	1,674	13,633	12.28%
Salmon Beach Security	27,389	64,900	42.20%
Salmon Beach Garbage Collection	7,834	22,500	34.82%
Salmon Beach Recreation	6,472	29,400	22.01%
Salmon Beach Transportation	44,032	130,350	33.78%
Salmon Beach Water Supply	5,780	30,400	19.01%
Salmon Beach Power	16,994	71,000	23.94%
Alberni Valley Water Study	363	11,306	3.21%
West Coast Multiplex - Proposed	-	7,500	0.00%
Beaver Creek Water System	75,738	TBD*	TBD*
Bamfield Water System	67,323	172,911	38.94%
Millstream Water System	15,542	32,634	47.63%
Alberni Valley Health Network	13,400	TBD*	TBD*
Grant-in-Aids - Combined	23,637	311,403	7.59%
SUBTOTAL	3,999,198	15,742,142	25.40%
Transfer to MFA on behalf of Municipalities	396,722	648,591	61.17%
TOTAL EXPENDITURES	\$ 4,395,920	\$ 16,390,733	26.82%

*The budgets for the Beaver Creek Water System and Alberni Valley Health Network are being reviewed



MEMORANDUM

To: Board of Directors
From: Andy Daniel, A.Sc.T., Manager of Environmental Services
Date: August 15, 2012
Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on the following since the Board of Directors meeting on July 25, 2012:

Long Beach Airport

- Prepared renewal lease agreements for Tofino Air, Parks Canada, and Long Beach Golf Course.
- Submitted Claim #4 to ACAP for Runway Rehabilitation Project.
- Culvert replacement project awarded to Gibson Brothers of Tofino.
- Runway Rehabilitation project paving completed and line painting continuing. Deficiencies are being addressed.
- Reservoir area brushed and vegetation removed.
- Investigating reservoir integrity and disposal of salt from disinfection process.
- Upgraded road access to roadway to pump station.
- Brush cutting and wildlife management program.
- Identified and had repaired significant leak at the LB golf course.
- Site visits by Manager of Environmental Services (MES) for review and inspection.

AVRA

- Prepared renewal lease agreement for Ministry of Forests Wildfire Operations land.
- Secured fencing and prepared site for Thunder in the Valley.
- Grading of the site and new road installed to access the east top of airfield.

- Organized beaver removal program to start August 15th.
- Installed new culverts and cleaned existing culverts.
- Transported new tractor from LBA to AVA for mowing of field for Thunder in the Valley.
- Site visits by MES for review and inspection.

West Coast Landfill

- Remediating existing ditches to recapture Leachate that has been flowing off site.
- Investigation into land clearing debris options.
- Site visits by MES for review and inspection.
- Meetings with Engineer and Contractor on proposed works.

Alberni Valley Landfill

- Prepared information package for Tseshaht FN on DL 307.
- Constructed safety guard-rail system and concrete sidewalk. Coordinated work and responded to public enquiries about the change.
- Landfill fence repaired.
- Organizing repair of Leachate line to lagoon caused by culvert replacement.
- Investigating gravel cover supply.
- Prepared information and met with Tseshaht FN for press conference at Devil's Den Abandoned Recycling Tire plant.
- Site visits by MES for review and inspection.
- Technician performed well testing.

Bamfield

- Receiving quotes for Transfer Station Share Shed.
- Organized manhole installation for chlorine injection system at pump house.
- Site meeting with Technical Consultant regarding chlorination alarms and systems.
- Worked with force main installation crews to protect water system during construction.
- Addressed malfunction of chlorine pump and flushed mixing chamber.
- Reviewed Stantec draft of Conceptual Study for Wastewater Treatment.

Salmon Beach

- Salmon Beach Septic System Tender re-advertised.
- Met with Toquaht FN regarding Salmon Beach septic system.
- Hired Engineer to review consultants design as requested by Toquaht.
- Met with VIHA on site to discuss the design and construction.
- Manager attended budget meeting on site with SB Committee.
- Consulted with VIHA and ASTTBC regarding septic design.

Sproat Lake

- Submitted grant application for Cougar Smith Park baseball field and tennis court rehabilitation.
- Submitted Award of Excellence application to UBCM for Sproat Lake Marine Patrol.
- Finalized video of Sproat Lake Marine Patrol.
- Organized Sproat Lake Marine Patrol to attend 'Our Town' event at Gyro Park.
- Cougar Smith Park lake water supply and disinfection system completed. VIHA authorized "potable" water status to system and drinking fountain reactivated.
- Accompanied Municipal Insurance Authority on site visit for Risk Review Report.
- Assisted with complaints by residents neighbouring the "Dickson Park" public dock. MES met with residents, and contacted RCMP and Parks Committee to discuss possible solutions and actions.

City of Port Alberni

- Establishing temporary Booster Pump site.
- Providing information to the public regarding recycling facilities and options.

Ucluelet

- Met with District of Ucluelet Council and Staff to discuss waste disposal.

Beaver Creek

- Attended alarms and backflushing related to high water usage.
- Issued watering restrictions to inform users of summer system limitations.
- Replaced 18 meters on Beaver Creek Road between McKenzie and Plymouth Road.

- Casual Water Operator working Fridays and on-call every second week.
- Received hydrant maintenance quotes for annual maintenance.
- Working with Beaver Creek personnel to review system and procedures.
- Continue to investigate temporary booster pump station to avoid winter boil water advisories.
- Received estimate from consultant for engineering services for reservoir construction.
- Organizing data base of services that have had meters replaced and history of consumption.
- Organized Beaver Creek Water Advisory Committee Meeting.

General

- Submitted Award of Excellence application to UBCM for T'asii, The Path Forward: First Nations of the Maa-nulth Treaty and the ACRD.
- Issued letters and cheques to Homeless Grant recipients. As well as letter to AV Stakeholders Initiative to End Homelessness advising that the ACRD Board of Directors approved their recommendations for the disbursement of VIHA funds.
- New recycling schedules and information sheets prepared.
- Revised and distributed Log Train Trail brochures to Tourist Bureau and Francis Barkley.
- Reviewing upcoming and current engineering projects with McGill Engineering.
- Follow up on garbage and recycling inquiries.
- Stage 1 application for China Creek Bridge replacement accepted, Stage 2 to be submitted to ICET.



Submitted by: _____
 Andy Daniel, A.Sc.T., Manager of Environmental Services

Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of August 15, 2012

No.	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Feb. 9/11 WC	Meet with John Aldag, Acting Superintendant, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Lease agreement being drafted
2.	Jan. 11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/Lori	Coordinating with new website development – July 2012
3.	Feb. 6 th WC Comm	Proceed with developing a plan to identify and implement efficient, cost effective corrective actions to the high risk hazards of the water landing strip at the LB Airport before bringing forward options for future use – Advise Atleo & Tofino Air	Russell	In progress
4.	Feb. 22 nd BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	July 2012
5.	April 11 th BD	The Board adopted Bylaw A1074, Long Beach Airport Advisory Committee – Arrange appointments & first meeting of the Committee	Russell	Arranging – Letters sent out to agencies requesting appointments to the Committee
6.	June 27 th Board	Arrange a meeting of the ACRD Transportation Committee and place item (i) PA Port Authority Corr. – Improved highway access to Port Alberni on the agenda	Wendy	Arranging – September 2012
7.	June 27 th Board	Arrange an Electoral Area Directors Committee meeting to discuss the Request for Decision and Letter from the Cherry Creek Improvement District regarding Gas Tax Funds & Use of Gas Tax Funds	Wendy	Scheduled for September 19 th , 1:30 pm, ACRD Board Room
8.	July 9 th WCM Comm	Develop a plan and relevant bylaws to go to referendum in November 2012 for the WC Multiplex	Russell/Wendy	August 22 nd Board Meeting
9.	July 11 th Board	The ACRD Board approved the cost apportionment for HFN and YG participation in general government and RHD based on net taxable values – Forward for approval by the HFN and YG Councils	Russell/ Teri	September Board Meeting

No.	Date	Action Item	Assigned to	Target Date/Update
10.	July 25 th Board	Review the ACRD's Purchasing/Tendering Policy and investigate options for flexibility in awarding tenders to local contractors/bidders	Russell/ Wendy	September 2012
11.	Aug. 8 th Board	Forward a letter to the Federal Electoral Area Boundaries Commission for BC opposing the proposed amendment to the federal electoral district for the region and recommend they use the Nuu-chah-nulth boundaries for the ACRD Region.	Wendy	August 17, 2012
12.	Aug. 8 th Board	The Board adopted Bylaw E1054, Beaver Creek Water System Local Service Area Establishment, prepare for signatures and forward copy to the Ministry	Wendy	Done
13.	Aug. 8 th Board	The Board approved entering into the 3 year Fire Protection Services Agreement with the Huu-ay-aht Government for the Bamfield Vol. Fire Dept. to provide fire protection services to Anacla – Forward for approval by Huu-ay-aht Council	Wendy	Forwarded for approval by the HUU-AY-AHT Government
14.	Aug. 8 th Board	Request the following meetings with Ministers at UBCM: Min. of Education re: Library Funding, Min. of Environment re: Fossli Park Expansion, Min. of Forests re: Fisheries Issues (from Barkley Sound Management Group)	Wendy	Submitting before deadline – Aug. 17 th
15.	Aug. 8 th Board	Request a meeting at the UBCM Convention on behalf of the Toquaht Nation with the appropriate agency regarding hydro issues	Wendy	Arranging
16.	Aug. 8 th Board	Advise the Island Corridor Foundation that the Board has authorized the Chairperson and CAO to attend a meeting with the foundation and the 4 Regional Districts to discuss funding for the ICF	Russell	Done
Finance Department				
17.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Investigating

No.	Date	Action Item	Assigned to	Target Date/Update
18.	April 25 th BD	Draft a new Directors expense for reflecting the changes adopted in Bylaw A1066-1	Andrew	Drafting
19.	June 27 th Board	Organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach	Teri	Arranging
20.	June 27 th Board	The Board authorized staff to apply for a permit from the Ministry of Transportation to operate the unopened ministry road dedication in Salmon Beach as a Public Square – Apply for the permit	Teri	In Progress
21.	July 11 th Board	Provide the ACRD Board with a list of ACRD owned assets	Teri	Fall 2012
22.	Aug. 8 th Board	The Board rescinded the Cheque Signing Policy & Approved the Electronic Funds Transfer (EFT) Payment Policy – Update Policy Book	Teri	In Progress
Environmental Services Department				
23.	June 6/08	Bamfield Liquid Waste Management Infrastructure Planning Grant	Andy/ Janice	Draft report being finalized
24.	Sept. 16/09 AV	Work with City of PA Staff or Engineer on Bell Road/Stuart Ave. Water	Andy/ Janice	Grant approved – Require meeting with Director
25.	Oct. 1/09	East Bamfield Waste Transfer Site Re-use shed at Waste Transfer Site	Rob/Andy	Bids in progress
26.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICET)	Andy/ Janice	Work to be completed in 2012 – In Progress
27.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
28.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Andy	Investigate with the Long Beach Airport Authority (when formed)

No.	Date	Action Item	Assigned to	Target Date/Update
29.	Sept. 8/10 WC	Investigate the possibility of leasing property at the Long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
30.	Oct. 13/10 COW	Work with Tofino Air on details of their request for a new lease at the Long Beach Airport	Andy/ Janice	In Progress
31.	Apr. 27/11 BD	Put forward to the COW the request from the Air Quality Council to: 1. Establish Alternatives to Burning & 2. Develop Guidelines for Best Burning Practices	Janice/ Rob/Andy	In Progress
32.	May 11/11 AV Comm	Investigate with the Tseshaht First Nation possible resource recovery at the AV Landfill	Andy/Russell	Investigating options and report prepared for review with Tseshaht First Nation
33.	March 28 th BD	The Board passed a recommendation to apply through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station – Proceed with application	Janice	Application submitted – To be determined December 2012, developing short term solution to eliminate boil water advisories
34.	April 11 th BD	Investigate options for dumping land clearing debris on the West Coast	Andy/John	In Progress
35.	May 9 th BD	The Board approved applying through ICET for funding to construct a pedestrian bridge across China Creek to link Stage 1 & 2 of the Inlet Trail – Submit application	Janice	Stage II approval
36.	May 23/12 Board	The Board approved staff proceeding with option C – A new disposal field designed to accommodate a 25% to 50% increase in flows, including equalization tank, pumps & control panel for the Salmon Beach Wastewater System – proceed with project	Andy	Tender delayed as consultation proceeds with Toquaht Nation – Re-tendered after consultation and approval by Toquaht Nation
37.	June 13 th BD	Develop a plan for appropriate use of the funds on the Log Train Trail from the Arrowsmith Radical Runners	Andy/Janice	Submitted
38.	July 9 th WC Comm	Investigate options for renting out the new tractor at the Long Beach Airport to the West Coast Communities	Andy	Awarded

No.	Date	Action Item	Assigned to	Target Date/Update
39.	July 25 th Board	The Board approved submitting a grant application for \$35,000 in funding to the Community Infrastructure Improvement Fund for the repair of the tennis courts and baseball field at Cougar Smith Park – Submit application	Janice	Depending on information to be provided by the Parks Committee
40.	Aug. 8 th Board	Submit an application for Community to Community Forum funding to host a forum with all First Nations in the region to share results of the Maa-nulth Treaty and to discuss collaboration with other partners in the region	Janice	
41.	Aug. 8 th Board	The Board approved awarding the Long Beach Airport Access Road Culvert Replacement tender to Givson Bros. Contracting for a total price of \$57,935.85 – Award the contract	Andy	
Planning Department				
42.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2012
43.	June 1/09	Bamfield OCP Review	Mike	Draft to APC in August
44.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
45.	n/a	Airport Zone Bylaw – AV Airport/Long Beach Airport	Mike	AV Airport bylaw – Adopted June
46.	n/a	Alberni Valley OCP Review	Mike	In progress
47.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
48.	Aug. 10/11 COW	Added to Action List: Provide the Bamfield Community Hall Association with information (including regulations) on building a new hall at Bamfield Centennial Park	Mike	Working with Community Hall Association
49.	March 14 th COW	Review the ACRD's procedures, timelines & bylaws for dealing with bylaw infractions and investigate possible changes for consideration by the Board	Mike/ Alex	August 2012

No.	Date	Action Item	Assigned to	Target Date/Update
50.	April 11 th BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	Application sent to Ministry of Transportation and Ministry of Forests
51.	June 13 th BD	Investigate and report to the Board on implications of the Provincial White Papers on a Modern Building Regulatory System and Certification of Building Officials (refer to pg. 115 – 126 board agenda)	Mike	For August
52.	July 11 th Board	The Board passed a resolution instructing staff to investigate grant opportunities for trail construction in Bamfield and explore partnership with the Huu-ay-aht First Nation – Investigate	Mike	Investigating Grants
53.	Aug. 8 th Board	The Board gave 3 readings to Bylaw PS1055-5, Building Bylaw Permit Fees – Advertise amendments in papers and then forward for final adoption by the Board	Mike	Advertising in Aug/Sept.

Issued: August 15, 2012



Alberni-Clayoquot Regional District
Board of Directors Meeting Schedule
September 2012

Date	Meeting	Time & Location	Attendees
Wednesday, September 5 th	West Coast Committee Meeting	10:30 am – Long Beach Golf Club	WC Directors, Senior Staff
	West Coast Multiplex Advisory Committee Meeting	1:00 pm – Long Beach Golf Club	Committee, Senior Staff
Wednesday, September 12 th	Board of Directors Meeting	1:30 pm – ACRD Board Room	Directors, Senior Staff
	Regional Hospital District Meeting	Immediately following above	Directors, Senior Staff
Thursday, September 13 th	Alberni-Clayoquot Health Network – Planning Committee	10:00 am – ACRD Board Room	Committee, Wendy, Shelli, Tanis
Wednesday, September 19 th	Electoral Area Directors Committee Meeting	1:30 pm – ACRD Board Room	EA Directors, Senior Staff
Thursday, September 20 th	Emergency Planning Committee Meeting	1:30 pm – Emergency Office Board Room	Committee, Russell, Laurie
Monday to Friday Sept. 24 – 28 th	UBCM Convention	Sooke, BC	Russell, Directors

Issued: Aug. 15, 2012

Note: The September 26th Board of Directors meeting is cancelled due to the UBCM Convention

Chairperson's Report – August 2012

The following is a list of my activities as Chairperson for the Alberni-Clayoquot Regional District for the months of July/August 2012.

July 21, 2012, I attended the Cherry Creek Volunteer Fire Department's 50th Anniversary Celebration conveying our congratulations.

July 24, 2012, Russell and I met with the newly elected Tseshaht Chief Councillor Hugh Braker and CEO Cindy Stern, congratulations to Hugh and the new council. We discussed working in cooperation regarding the gravel extraction agreement for the landfill. Russell and I will be presenting to the new council in August or September. Discussions also included progressive economic opportunities and relationship building.

July 25, 2012, The ACRD board meeting was hosted by Director John Jack and the Huu-ay-aht First Nation, thank-you for hosting us in your community and good luck with your economic development initiatives.

July 26, 2012, The Port Alberni Port Authority Highway Connector Committee met to debrief on the government bureaucrat meeting and discussed maps and plans for the next steps.

August 1, 2012, Russell and I attended the Cherry Creek Water Board Open House where the question was asked to ratepayers if CCWW should stand alone or join the ACRD. There was a lot of discussion and heated comments. We explained the ACRD's position regarding "Gas Tax Monies".

August 7, 2012, Russell and I met with Uchucklesaht Chief Councillor Charlie Cootes, Uchucklesaht representatives and EcoPlan International (EPI). We discussed what services ACRD provides and the proposed future C2C forum.

August 8, 2012, The ACRD Board meeting was held at "Char's Landing" Graham Bruce and Ken McRae from Island Corridor Foundation presented along with Sergeant Dave Paddock of the Port Alberni RCMP Detachment.

August 8, 2012, I met with the Cherry Creek Water Works (CCWW) Board regarding their request for Gas Tax monies, I stated the ACRD would not give the CCWW Board Gas Tax monies unless they were a service area of the ACRD.

August 14, 2012, Andy Daniel and I went on a tour with Tseshaht Chief Councillor Hugh Braker along with the media regarding the old tire recycling plant adjacent to the Alberni Valley Landfill. We are calling on the Province to clean up the site.

Congratulation to Director Eric Geall and family on their baby boy "Parker".

Congratulations to Director Tony Bennett on his 2nd grandchild.

A speedy recovery to Director Mike Kokura.

"Lots of Sunscreen Everyone"

Cheers,

Glenn Wong, Chair
Alberni-Clayoquot Regional District