



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, JUNE 27, 2012, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

REVISED AGENDA

PAGE #

1. **CALL TO ORDER**

2. **APPROVAL OF AGENDA**

(motion to approve, including late items)

3. **INTRODUCTIONS**

a. Brenda Sauve, New ACRD Staff (from BCID)

4. **DECLARATIONS**

(conflict of interest or gifts)

5. **ADOPTION OF MINUTES**

a. **Board of Directors Meeting – June 13, 2012**

1-16

THAT the minutes of the Regular Board of Directors meeting held on June 13, 2012 be adopted.

6. **PETITIONS, DELEGATIONS & PRESENTATIONS**

a. John Ingram, William Trousdale, EcoPlan International
Re: Update on T'asii

THAT John Ingram and William Trousdale, EcoPlan International be invited to address the Regional District Board.

b. Jonathan Cross, Alberni Valley Tourism Association
Re: Update - Wind Down of Alberni Valley Tourism Association
and Request for Consent Letter for their Association

THAT Jonathan Cross, Alberni Valley Tourism Association be invited to address the Regional District Board.

c. Gary Swann, Alberni Environmental Coalition
Re: Update on Raven Coal Project with Specific Emphasis on
Concerns the Coal Port Presents for Port Alberni

19-24

- c. **TOWN OF QUALICUM BEACH** **121-122**
Protection of Fish Habitat in Waterways
- d. **THE CORPORATION OF THE CITY OF FERNI**
VILLAGE OF GRANISLE
THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN **123-128**
Optional Refusal Smart Meter Installation
- e. **CLAYOQUOT BIOSPHERE TRUST** **129-130**
2011 Annual Report
(report attached separately)
- f. **OMBUDSPERSON** **131-134**
2011/12 Annual Report
(full report held in office)
- g. **VANCOUVER ISLAND REGIONAL LIBRARY** **141-148**
2011 Annual Report
- h. **CANADIAN RED CROSS** **149-150**
Thank you for Support for the Port Alberni HELP Depot
- i. **PORT ALBERNI PORT AUTHORITY** **151-152**
Improved Highway Access to Port Alberni
- j. **DISTRICT OF WEST VANCOUVER** **153-154**
Protection of Fish Habitat in Waterways
- k. **BC TRANSIT REVIEW PANEL** **EX 3-6**
Summary of Issues Raised and Opportunity to Comment

THAT the Board of Directors receive correspondence for information a-k.

9. REQUEST FOR DECISIONS & BYLAWS

- a. **ADMINISTRATIVE MEMO** **155-156**
Yellow Pages – telephone book recycling

THAT the Board of Directors receive this memo.

- b. **REQUEST FOR DECISION** **157-160**
Salmon Beach Road Maintenance

THAT the Board of Directors instruct staff to organize a joint meeting with the Ministry of Transportation, Ministry of Forests, Lands & Natural Resource Operations and ACRD staff to discuss the future of road maintenance in Salmon Beach.

- c. **REQUEST FOR DECISION** **161-162**
Disconnection Procedures

THAT the Board of Directors no longer follow the procedures of the former Beaver Creek Improvement District with regard to the disconnection process of delinquent accounts.

d. REQUEST FOR DECISION

Garbage & Recycling Bylaw Amendment

163-168

THAT Bylaw R1021-2, Garbage and Recyclable Materials Collection Amendment, 2012 be read a first time.

THAT Bylaw R1021-2, Garbage and Recyclable Materials Collection Amendment, 2012 be read a second time.

THAT Bylaw R1021-2, Garbage and Recyclable Materials Collection Amendment, 2012 be read a third time.

THAT Bylaw R1021-2, Garbage and Recyclable Materials Collection Amendment, 2012 be adopted.

e. REQUEST FOR DECISION

Cherry Creek Waterworks District

169-172

THAT in the event that the provision of water to Cherry Creek residents becomes a local service provided by the Alberni-Clayoquot Regional District before December 31, 2013, the Board of Directors approves the allocation of \$550,000 from the gas tax funds for upgrades to the Cherry Creek Water System.

f. REQUEST FOR DECISION

Salmon Beach Public Square

173-178

THAT the Board of Directors authorize staff to apply for a permit from the Ministry of Transportation to operate the unopened ministry road dedication in Salmon Beach as a Public Square.

g. REQUEST FOR DECISION

Statement of Financial Information (attached separately)

179-180

THAT the Board of Directors approve the Alberni-Clayoquot Regional District's and Alberni-Clayoquot Regional Hospital District's 2011 Statements of Financial Information (SOFI) including all of the statements and schedules.

h. REQUEST FOR DECISION

VIRL Service Area Request

181-206

**Missing
Page Insert
183**

THAT the Board of Directors not proceed at this time with the establishment of a library building service area, as requested by the Vancouver Island Regional Library.

- i. **REQUEST FOR DECISION**
IT Support Contractor

207-208

THAT the Alberni-Clayoquot Regional District Board of Directors enter into a one year contract with Mr. George Rose for IT Support Services for a total cost not to exceed \$45,000.00 commencing on July 1, 2012.

- j. **REQUEST FOR DECISION**
Change of Location – July Board Meetings

209-210

THAT the location of the Alberni-Clayoquot Regional District Board of Directors meetings in July 2012 be amended as follows:

*Wednesday, July 11th
1:30 pm
Yuulu?it?ath Community Centre
406 Hit-tat-soo Road, Hitacu, BC*

*Wednesday, July 25th
1:30 pm
Huu-ay-aht Government Office
170 Nookemus Road, Anacla, BC*

- k. **ADMINISTRATIVE MEMO**
Centennial Cleanup Days

211-212

THAT this memo be received.

- l. **ADMINISTRATIVE MEMO**
Proposed Booster Pump Station

EX 7-8

THAT this memo be received.

- m. **ADMINISTRATIVE MEMO**
Food Security Survey

EX 9-10

THAT the Board of Directors support the ADC partnering with the Alberni Valley Transition Towns Society to rework and distribute the proposed survey; specifically to obtain the geographic results as detailed in option number two.

10. PLANNING MATTERS

10.1 ELECTORAL AREA DIRECTORS ONLY

- a. **BEAUFORT OFFICIAL COMMUNITY PLAN**
Public Hearing Report and Minutes for Bylaw P1287

213-230

THAT the Board of Directors receive the public hearing report for Bylaw P1287.

THAT the Board of Directors receive the public hearing minutes for Bylaw P1287.

THAT Bylaw P1287, Regional District of Alberni-Clayoquot Beaufort (Electoral Area B) Official Community Plan Bylaw 2012, be read a second time.

THAT Bylaw P1287, Regional District of Alberni-Clayoquot Beaufort (Electoral Area B) Official Community Plan Bylaw 2012, be read a third time.

- b. DVC12003, MAIBACH, 1021 BEACH ROAD 231-236**
Development Variance Application – Report

THAT the Board of Directors pass a resolution to consider issuing development variance application DVC12003.

- c. RD11004, SPROAT LAKE LANDING, 10695 LAKESHORE ROAD 237-248**
Rezoning Application – Report and Bylaws P1296 and P1297

THAT the Board of Directors receive the staff report and concur with staff recommendations to proceed with the rezoning application subject to the applicants obtaining a commercial access permit from the Ministry of Transportation and Infrastructure, confirmation that a minimum of six (6) dedicated parking spaces will be provided within the portion of the property under application, the existing signage on the property being brought into compliance with the ACRD Sign Bylaw No. R1022, removal or relocation of the two trailers being stored on this portion of the property, and meeting all technical referral agency requirements.

THAT Bylaw P1296, Sproat Lake Official Community Plan Amendment be read a first time.

THAT Bylaw P1297, Regional District of Alberni-Clayoquot Zoning Atlas Amendment be read a first time.

THAT the public hearing for Bylaws P1296 and P1297 be delegated to the Director for Electoral Area “D” Sproat Lake, the Alternate Director, or the Chairperson of the Regional Board.

- d. BEAVER CREEK OFFICIAL COMMUNITY PLAN 249-252**
Memorandum and Bylaw P1291

THAT the Board of Directors receive the staff memorandum.

- b. Beaver Creek Water Advisory Committee – June 18, 2012 – J. McNabb – Verbal

11.3 CHAIR REPORT

11.4 MEMBER REPORTS

- a. RCMP Update
- b. 9-1-1 Corporation – J. Douglas
- c. Vancouver Island Regional Library - P. Cote
- d. Central West Coast Forest Society – T. Bennett
- e. Emergency Planning – P. Cote/M. Kokura/C. Solda
- f. Alberni Valley Chamber of Commerce – G. Wong
- g. Coastal Communities Network – T. Bennett
- h. West Island Woodlands Advisory Group – J. Jack
- i. Island Coastal Economic Trust – G. Wong
- j. Air Quality Council, Port Alberni – J. McNabb
- k. West Coast Aquatic Board – T. Bennett
- l. Association of Vancouver Island & Coastal Communities – C. Solda
- m. Beaver Creek Water Advisory Committee – J. McNabb
- n. Other Reports

THAT the Board of Directors receives the Member Reports.

12. UNFINISHED BUSINESS

13. LATE BUSINESS

(requires 2/3 majority vote)

14. QUESTION PERIOD

15. IN CAMERA

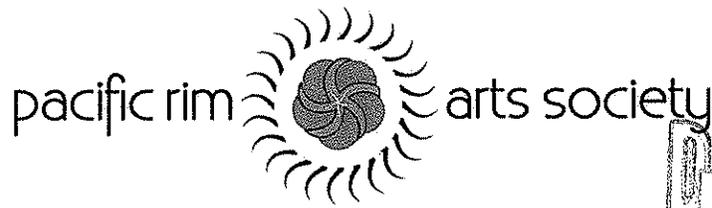
Motion to close the meeting to discuss matters relating to :

- i. Litigation or potential litigation affecting the Regional District*

16. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

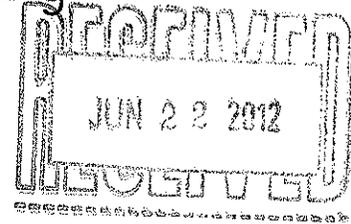
17. ADJOURN

**Next Board of Directors Meeting: Wednesday, July 11, 1:30 pm, Yuułu?if?ath
Community Centre, 406 Hit-tat-soo Road, Hitacu, BC**



PACIFIC RIM SUMMER FESTIVAL

JULY 1 - 15, 2012



Dear Festival Supporters,

The Pacific Rim Arts Society is proud to present the 24th annual Pacific Rim Summer Festival. This year's festival is an exciting two-week of incredible Canadian and International talent. The organizers have specially chosen concerts and events that range from the best acts in live music, dance, First Nation performances, as well as interesting exhibits, workshops and family activities.

This high profile annual event brings many benefits to the region and local businesses: it focuses attention on the Pacific Rim area by increasing media publicity, it improves our standing as a community rich in arts and culture, and it helps ensure year-round appeal and economic prosperity. **Your support is vital to the success of this festival.** All of your generous dollars are spent 100% on making the festival a success. Many outside funders that we turn to for additional financial support, look closely at how much local support is already present within the community. Your donations show them that our community is committed to the arts and the richness they bring to life on the coast. **Let's keep culture alive on the coast! Please contribute generously!**

Jennifer Kidd, Summer Festival Coordinator

Please detach and return the bottom section in the envelope provided

Name: _____ Business Name: _____

Address: _____

Telephone Number _____ E-mail address _____

Please check your contribution level and make cheque payable to Pacific Rim Arts Society.

- _____ **Member:** \$10 - \$29 Tax receipt for donations \$20 and over
- _____ **Friend:** \$30 - \$99 Above + Name on Supporter sign at the performances
- _____ **Supporter:** \$100 - \$499 Above + 2 free tickets for a performance of your choice
- _____ **Patron:** \$500 & up Above + Logo on Supporter sign + verbal thank you at all performances

In-kind donation (Please describe: _____) Above recognition will apply.
Please enter value here: \$ _____

_____ Check here if you **do not** want public recognition for your donation

Programs will be in all mail boxes next week. We will call you for ticket choices.

THANK YOU FOR YOUR SUPPORT!

Tracy Bond

From: General Email [mailto:acrd.bc.ca]
Sent: Monday, June 25, 2012 8:36 AM
To: Tracy Bond
Subject: FW: BC Transit Review - Summary of issues raised and opportunity to comment
Attachments: BC Transit Review Panel - What We Heard June 22, 2012.pdf

For Extra Agenda
W.

-----Original Message-----

From: BC TRANSIT REVIEW TRAN:EX [mailto:BCtransitreview@gov.bc.ca]
Sent: Friday, June 22, 2012 9:33 AM
To: BC TRANSIT REVIEW TRAN:EX
Subject: BC Transit Review - Summary of issues raised and opportunity to comment

The BC Transit Independent Review Panel has received a number of written submissions from local governments and other stakeholders. Meetings have been held with over 30 local governments with transit systems, a BC Transit union, and private operators. The Panel also conducted a survey of all communities that have an operating agreement with BC Transit.

In order to confirm the key issues that have been raised during the review, the Panel prepared the attached overview of what it heard from local governments and other stakeholders. The Panel has taken no position on the information provided. This document summarizes the main issues presented to the Panel during the review and will be used by the Panel to inform its conclusions and recommendations in its Final Report.

The Panel welcomes comments on this summary. Any comments should be sent to Tom Lee, at bctransitreview@gov.bc.ca by July 6, 2012.

Submissions received by the Panel may be viewed on the Panel's website at [http://www.th.gov.bc.ca/BC Transit Review/submissions.html](http://www.th.gov.bc.ca/BC%20Transit%20Review/submissions.html).

Tom Lee
BC Transit Independent Review Project Director

BC TRANSIT INDEPENDENT REVIEW PANEL
WHAT WE HEARD FROM LOCAL GOVERNMENTS AND STAKEHOLDERS
June 22, 2012

On March 15, 2012 Minister Blair Lekstrom appointed a three person independent Panel to review the following issues with respect to BC Transit:

1. Operations and performance;
2. Governance;
3. Communications and consultation; and,
4. The funding relationship between BC Transit and local governments.

In addition to meeting with BC Transit staff and its Board, the Panel has received a number of written submissions from local governments and other stakeholders. Meetings have been held with over 30 local governments with transit systems, a BC Transit union, and private operators. The Panel also conducted a survey of all communities that have an operating agreement with BC Transit.

The purpose of this document is to provide an overview of what the Panel heard from local governments and other stakeholders. Its very nature (high level) means that some detail will be lost. The Panel has taken no position on the information provided. This document summarizes the main issues presented to the Panel during the review and will be used by the Panel to inform its conclusions and recommendations in its Final Report.

Overall, the Panel heard that BC Transit is a valuable partner in the provision of transit services but that it needs to work better with local governments. While responses were mixed a significant number of local governments did recognize that efforts were being made by BC Transit to improve communications. Comments and concerns expressed to the Panel included:

1. Operations and Maintenance

- Strong support for having transit services available to residents of the communities we visited;
- A belief that local knowledge, including that of operating companies, is not taken into account by BC Transit and too many decisions are made unilaterally in Victoria;
- A desire to have more relevant and timely ridership information;
- Some local governments have built capacity to provide services traditionally provided by BC Transit and do not want to pay BC Transit to provide those services;
- Frustration regarding the respective roles of BC Transit and local governments in promoting transit ridership;
- Concern regarding the lack of local government profile on BC Transit buses; and,
- Concern regarding unilateral fleet management decisions that impact local communities.

2. Governance

- A desire to have enhanced local government representation on the BC Transit Board;
- A strong desire to be a partner in the delivery of transit services but concern that local governments were not being treated as an equal partner;
- Many local governments are moving towards a holistic view of transit services as an integral part of community, transportation planning, and urban mobility;
- Transportation planning requires expertise that is beyond BC Transit's mandate;
- In some areas of the province addressing inter-community and regional transportation needs does not work well within the existing transit governance model which is focused on individual communities;
- Transit commissions allowed under existing legislation do not guarantee appropriate local representation; and,
- The Victoria Regional Transit Commission membership structure does not adequately represent the member municipalities within the service area of the Commission.

3. Communications and Consultation

- Local governments are not convinced they get value from BC Transit for all the services it provides;
- A lack of transparency by BC Transit regarding its decisions and resulting costs;
- Frustration about the quality and lack of timeliness of communications between BC Transit and local governments on a range of issues;
- Concern that BC Transit makes unilateral decisions on issues that impact local taxpayers;
- Support for the Regional Transit Manager (RTM) model of connecting to local government, although most local government's feel that RTMs are under resourced which results in slow response times;
- Guarded appreciation for recent efforts to change BC Transit's service culture; and,
- General support for BC Transit's Enterprise Investment Initiative (EII) as a better way of seeking input and involving local governments in decision making.

4. Funding Relationship

- Appreciation for the level of funding support received from the Province for local transit services
- Many local governments are concerned about the escalating costs of providing transit;
- Concern that the misalignment of BC Transit and local government fiscal years causes budget and planning problems;
- General support for BC Transit's move to providing three year budget information; and,
- A desire to streamline the cumbersome Annual Operating Agreement process.

The Panel welcomes comments on this summary. Any comments should be sent to Tom Lee, at bctransitreview@gov.bc.ca by July 6, 2012.



MEMORANDUM

To: Board of Directors

From: Andy Daniel, Manager of Environmental Services

Meeting Date: June 27, 2012

Subject: Proposed Booster Pump Station

Desired Outcome

That the Board of Directors of the Alberni-Clayoquot Regional District (ACRD) are updated on the status of the proposed booster pump station for the Beaver Creek Water System.

Background

A booster pump station has been identified to be the most cost effective solution to supply the Beaver Creek Water System (BCWS) with potable water from the City of Port Alberni's Water System during Boil Water Advisory Periods. These are frequent in the winter months, as heavy rainfall causes high turbidity at the Stamp River source.

Summary:

Recently, ACRD Staff, City of Port Alberni Staff and Engineers from Koers and Associates met to discuss the best possible location for the booster pump station. This was determined to be in the Road-Right-of-Way at the south-end of Strick Road. This location has been approved by the Ministry of Transportation as Strick Road traffic will never access Beaver Creek Road. To transport the required volume to service the BCWS the existing main on Strick Road needs to be replaced and upsized to Gordon Road. This main has had many failures over the past and is due for replacement. Preliminary design and survey is being carried out to verify the suitability of this location.

The design and construction schedule of the pump station and watermain upgrade is undetermined as funding has not been allocated for this project. ACRD staff has applied for a grant from the 2012 UBCM Gas Tax Funding, with final approval expected by December 2012.

In order to reduce or eliminate Boil Water Advisories this winter there are other options. The Grandview Avenue infrastructure has been identified as the preferred location for a temporary booster pump system. The mains are the correct size to supply water from the City hydrant to a Beaver Creek hydrant, with a booster pump in the middle. This can be housed in a portable trailer which would include pumps and a generator. Or an approved out-of-service fire truck could provide this service as well. These temporary measures are being discussed with City and Vancouver Island Health Authority Staff.

Financial

The estimated cost for the pump station and Strick Road water main upgrading is approximately \$840,000. The estimated cost for a temporary trailer with pumps and a generator is \$20,000. There is currently a used fire truck for sale at the Municipality of North Cowichan, which would require water quality testing to confirm it is sufficient. Should it meet all requirements, the estimated cost to have it in service for temporary pumping is \$5,000.

Providing an alternate water supply during Boil Water Advisories has positive financial implications, as it will save staff time and resources by reducing or eliminating testing, monitoring and flushing requirements.

Submitted by: *AE Daniel*
Andy Daniel, Manager of Environmental Services



MEMORANDUM

To: Russell Dyson, CAO and the Regional Board
From: Carla Connolly, Planner
Date: June 26, 2012
Subject: Food Security Survey

At the last Agricultural Development Committee (ADC) meeting held on June 12/12 a survey was presented that had been drafted by members of the Alberni Valley Transition Towns Society (AVTTS) to better understand the population's eating habits, and gauge willingness to support community gardens and locally grown food. The AVTTS asked if the ADC/ACRD could partner with them to rework the survey and assist with its distribution.

Members of the ADC requested that the ACRD assist with the reworking of the survey and its distribution. As a result, Professor Pam Shaw and Sylvie Lafreniere at Vancouver Island University were contacted (they worked with the ACRD on the West Coast Multiplex survey) to see if they were interested in revamping this new survey. They are both interested and available to do the work.

There are two options available:

One: straight data and results (x number of people answered this and y number of people answered that, etc.), or

Two: geographic results where the answers to questions would show more spatially. For example, results might show that respondents in the Cherry Creek area are more receptive to community gardens compared to those in Beaufort (as an example only).

The type of answers and data we hope to collect will determine the format of the survey. So we must select one of the two above survey options.

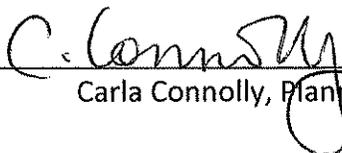
Estimated cost to create and distribute the survey is \$3,000 and funds are available through the Agriculture Plan implementation budget. This estimate includes contracting VIU professors to rework the existing survey; printing and distribution. The survey will be mailed to all homes, businesses and farms located in the Regional District, the District of Ucluelet, Tofino and the City of Port Alberni.

This survey is one giant step forward on the path toward achieving the goals as listed in the Alberni Valley Agricultural Plan. Survey results will effectively help to achieve all goals, which include:

- Improving the effectiveness of farm and community organizations;
- Improving marketing of the Alberni Valley and its agricultural products;
- Improving access to markets for farmers;
- Maintaining or encourage growth of forage based livestock products;
- Reducing operating costs and/or risk;
- Increasing consumer education and outreach;
- Improving the productivity of the land base;
- Developing or expand the people (labour and management) capacity needed to grow the industry;
- Improving access to capital;
- Mitigating the ecological impact on the environment;
- Strengthening local government initiatives; and
- Increasing the availability of water for agriculture.

RECOMMENDATION

That the Regional Board support the ADC partnering with the Alberni Valley Transition Towns Society to rework and distribute the proposed survey; specifically to obtain the geographic results as detailed in option number two.

Submitted by:  _____
Carla Connolly, Planner