



Alberni-Clayoquot Regional Hospital District

BOARD OF DIRECTORS MEETING

WEDNESDAY, MAY 9, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

- | | PAGE # |
|--|--------|
| 1. <u>CALL TO ORDER</u>
<i>(immediately following the ACRD Board Meeting)</i> | |
| 2. <u>APPROVAL OF AGENDA</u>

<i>THAT the agenda be approved as circulated.</i> | |
| 3. <u>ADOPTION OF MINUTES</u>

a. Board of Directors Meeting – April 11, 2012 | 1-2 |
| <i>THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors meeting held on April 11, 2012 be adopted.</i> | |
| 4. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u> | |
| 5. <u>CORRESPONDENCE FOR ACTION</u> | |
| 6. <u>CORRESPONDENCE FOR INFORMATION</u> | |
| 7. <u>REQUEST FOR DECISIONS & BYLAWS</u>

a. ADMINISTRATIVE MEMO
Finance Warrant No. 450 | 3-4 |
| <i>THAT the Regional Hospital District Board of Directors approves Finance Warrant Number 450 in the amount of \$121,559.81 dated April 30, 2012.</i> | |
| 8. <u>REPORTS</u>

a. Bamfield Outpost Hospital – E. Geall
b. Alberni-Clayoquot Continuing Care Society – J. McNabb
c. VIHA Capital Planning Committee – C. Solda/G. Wong
d. West Coast Native health Care Society – P. Cote | |

- e. Tofino General Hospital – P. Schmunk/B. Irving
- f. Alberni-Clayoquot Health Network – C. Solda
- g. Other Reports

9. UNFINISHED BUSINESS

10. LATE BUSINESS

(requires 2/3 majority vote)

11. QUESTION PERIOD

12. ADJOURN



Alberni-Clayoquot Regional Hospital District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 11, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

**DIRECTORS
PRESENT:**

Cindy Solda, Chairperson, Councillor, City of Port Alberni
Glenn Wong, Vice-Chairperson, Electoral Area "F" (Cherry Creek)
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach) – Via Teleconference
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Alternate Director, Councillor, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Al McCarthy, Member of Legislature, Yuuufu?if?ath Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 4:25 pm.

2. APPROVAL OF AGENDA

MOVED BY: Director McNabb

SECONDED: Director Cote

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a. Board of Directors Meeting held March 14, 2012.

MOVED BY: Director McLeman

SECONDED: Director McNabb

THAT the minutes of the Alberni-Clayoquot Regional Hospital District Board of Directors held on March 14, 2012 be adopted.

CARRIED

- b. Special Regional Hospital District Board of Directors Meeting held March 28, 2012.

MOVED BY: Director Irving

SECONDED: Director Cote

THAT the minutes of the Special Regional Hospital District Board of Directors meeting held on March 28, 2012 be adopted.

CARRIED

4. **PETITIONS, DELEGATIONS & PRESENTATIONS**

5. **CORRESPONDENCE FOR ACTION**

6. **CORRESPONDENCE FOR INFORMATION**

7. **REQUEST FOR DECISIONS & BYLAWS**

8. **REPORTS**

9. **UNFINISHED BUSINESS**

10. **LATE BUSINESS**

11. **QUESTION PERIOD**

12. **ADJOURN**

MOVED BY: Director McNabb

SECONDED: Director Wong

THAT this meeting be adjourned at 4:28 p.m.

CARRIED

Next Regular Hospital Board of Directors Meeting:

Wednesday, May 9, 2012



MEMORANDUM

TO: Regional Hospital District Board of Directors
FROM: Teri Fong, CGA, Manager of Finance
DATE: May 3, 2012
RE: Finance Warrant No.450

Recommendation:

That the Regional Hospital District Board of Directors approves Finance Warrant Number 450 in the amount of \$121,559.81 dated April 30, 2012.

Chief Administrative Officer Comments:

Concur

IMPLICATIONS OF THE RECOMMENDATION

1. GENERAL

That the Regional Hospital District Board of Directors reviews the details of the expenditures made in the previous month and when satisfied, approves the finance warrant.

2. TIME REQUIREMENT – STAFF AND ELECTED OFFICIALS – none

3. FINANCIAL – none

4. POLICY OR LEGISLATIVE – none

5. RELEVANCE TO THE STRATEGIC PLAN AND CURRENT WORK PLAN

Improve financial controls by increasing the transparency of the Hospital District's financial affairs.

6. COMMUNICATIONS ISSUES - none

Submitted by: Teri Fong, CGA, Manager of Finance



Alberni-Clayoquot Regional Hospital
Cheque Register - Detail - Supp.



AP5100

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Date : May 03, 2012

Time : 9:19 am

Supplier : 0050 To 912
 Trans. Date : 01-Apr-2012 To 30-Apr-2012
 Cheque Date : 01-Apr-2012 To 30-Apr-2012
 Cheque No. : All
 Batch No. : All

Bank : 1 To 1
 Status : All
 Medium :
 M=Manual C=Computer R=Credit E=EFT-PAP T=EFT-File

Supplier	Supplier Name	Chq/Ref #	Cheque Date	Status	Batch	Medium	Debit	Credit	Amount
1125	MUNICIPAL FINANCE AUTHORITY	EFT-8	06-Apr-2012	Issued	8	E	5647.41		5647.41
93-1/12	01-4-6030-000						5647.41		
Invoice Description --> DEBENTURE DEBT									
Total :							5647.41	0.00	5647.41
EFT-9	03-Apr-2012			Issued	8	E	8178.72		8178.72
80-1/12	01-4-6030-000						8178.72		
Invoice Description --> DEBENTURE DEBT									
Total :							8178.72	0.00	8178.72
Supplier Total :							13826.13	0.00	13826.13

1850	VANCOUVER ISLAND HEALTH AUTHORITY	74	01-Apr-2012	Issued	10	M	107733.68		107733.68
APR1/12	01-4-6030-000						107733.68		
Invoice Description --> E2-516/517, E1-570/571/573/576, P-574/575									
Total :							107733.68	0.00	107733.68
Supplier Total :							107733.68	0.00	107733.68

Total Computer Paid :	<u>0.00</u>	Total EFT PAP :	<u>13,826.13</u>	Total Paid :	<u>121,559.81</u>
Total Manually Paid :	<u>107,733.68</u>	Total EFT File Transfer :	<u>0.00</u>		