



Alberni-Clayoquot Regional District

BOARD OF DIRECTORS MEETING

WEDNESDAY, APRIL 25, 2012, 1:30 pm

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

AGENDA

	PAGE #
1. <u>CALL TO ORDER</u>	
2. <u>APPROVAL OF AGENDA</u> <i>(motion to approve, including late items)</i>	
3. <u>DECLARATIONS</u> <i>(conflict of interest or gifts)</i>	
4. <u>ADOPTION OF MINUTES</u>	
a. Emergency Planning Committee - March 29, 2012 <i>(adoption)</i>	1-6
b. Board of Directors Meeting - April 11, 2012 <i>(adoption)</i>	7-20
5. <u>PETITIONS, DELEGATIONS & PRESENTATIONS</u>	
a. Morgan Kennah, Island Timberlands – Forest Management in Watersheds	
6. <u>CORRESPONDENCE FOR ACTION</u>	
a. REQUEST FOR PROCLAMATION Port Alberni & District Labour Council, April 1, 2012 National Day of Mourning Saturday, April 28th	21-24

THAT the Board of Directors pass the Proclamation in recognition of workers who are killed or injured while on the job and designate a representative to attend the National Day of Mourning ceremony.

8. REQUEST FOR DECISIONS & BYLAWS

- a. **REQUEST FOR DECISION** **93-96**
Bylaw A1066-1, Remuneration, Expenses & Benefits

THAT the Board of Directors give four readings to the bylaw cited as "Board Remuneration, Expenses and Benefits Bylaw Amendment No. A1066-1, 2012.

9. PLANNING MATTERS

9.1 ELECTORAL AREA DIRECTORS ONLY

- a. **BEAUFORT OFFICIAL COMMUNITY PLAN**
Memorandum & Recommendations **97-98**
Bylaw P1287 Beaufort OCP – First Reading **99-100**

THAT the Board of Directors:

- i. Receive the staff memorandum;*
- ii. Give first reading to Bylaw P1287, the Beaufort Official Community Plan;*
- iii. Pass the following resolution: "That the Beaufort Official Community Plan Bylaw P1287 has been considered in conjunction with the Alberni-Clayoquot Regional District's financial plan";*
- iv. Pass the following resolution: "That the Beaufort Official Community Plan Bylaw P1287 has been considered in conjunction with the Alberni-Clayoquot Regional District's Solid Waste Management Plan, November 2007 Bylaw R1020."; and*
- v. Delegate the public hearing for Bylaw P1287 to the Director of Electoral Area "B" Beaufort, the alternate director, or the Chairperson of the Regional Board.*

- b. **DVE12001, MESIC/VON BRENDDEL/DIROCCO, ARVAY ROAD**
Memorandum & Recommendations **101-104**

THAT the Board of Directors:

- i. Receive the staff memorandum; and*
- ii. Pass a resolution to consider granting a variance to reduce the required 50 foot front yard setback to 25 feet for all subject properties, subject to Lots 26, 27 and 28 being consolidated into one parcel.*

- c. **RF11008, MCLELLAN, 2787 ALBERNI HIGHWAY**
- | | |
|-----------------------------|----------------|
| Report | 105-117 |
| Bylaw P1289 – First Reading | 118-119 |
| Bylaw P1290 – First Reading | 120-121 |
| Bylaw P1292 – First Reading | 122-124 |

THAT the Board of Directors:

- i. Receive the staff report;*
- ii. Give first reading to Bylaw P1289 to create a new Winery and Cidery (WC) District in the ACRD Zoning Bylaw No. 15;*
- iii. Give first reading to Bylaw P1290 to redesignate a portion of the property from “Low Density Residential Use” to “Agricultural Use”;*
- iv. Give first reading to Bylaw P1292 to rezone a portion of the property from Rural (A2) District to the new Winery and Cidery (WC) District and rezone the remainder of the property from Rural (A2) District to Acreage Residential (RA3) District;*
- v. Remove restrictive covenant EX99769 from the property, which currently restricts a certain portion of the property to vineyard use only; and*
- vi. Delegate the public hearing for Bylaws P1289, P1290 and P1292 to the Director of Electoral Area “F” Cherry Creek, the alternate director, or the Chairperson of the Regional Board.*

- d. **TUP12001, MURRAY, 290 FRANKLIN RIVER ROAD**
- | | |
|-----------------------------|----------------|
| Report & Recommendations | 125-128 |
| Bylaw P1293 – First Reading | 129-132 |

THAT the Board of Directors:

- i. Receive the staff report;*
- ii. Give first reading to Bylaw P1293 subject to meeting all requirements of the Ministry of Transportation and Infrastructure, particularly with respect to location of access from Franklin River Road and meeting all other referral agency requirements; and*
- iii. Delegate the public hearing for Bylaw P1293 the Director of Electoral Area “F” Cherry Creek, the alternate director, or the Chairperson of the Regional Board.*

10.4 MEMBER REPORTS

- a. RCMP Update
- b. 9-1-1 Corporation – J. Douglas
- c. Vancouver Island Regional Library - P. Cote
From the Board Table – March 31, 2012 **165-168**
2011 Consolidated Financial Statements **169-186**
- d. Central West Coast Forest Society – T. Bennett
- e. Emergency Planning – P. Cote/M. Kokura/C. Solda
- f. Alberni Valley Chamber of Commerce – G. Wong
- g. Coastal Communities Network – T. Bennett
- h. West Island Woodlands Advisory Group – J. Jack
- i. Island Coastal Economic Trust – G. Wong
- j. Air Quality Council, Port Alberni – J. McNabb
- k. West Coast Aquatic Board – T. Bennett
- l. Clayoquot Biosphere Trust
- m. Association of Vancouver Island & Coastal Communities – C. Solda
- n. Beaver Creek Improvement District Conversion Committee – J. McNabb
- o. Other Reports

THAT the Board of Directors receive the member reports.

11. UNFINISHED BUSINESS

12. LATE BUSINESS
(requires 2/3 majority vote)

13. QUESTION PERIOD

14. ADJOURN

Next Board of Directors Meeting: Wednesday, May 9, 2011

**ALBERNI – CLAYOQUOT
REGIONAL DISTRICT**

**EMERGENCY PLANNING
COMMITTEE**

REGULAR MEETING MINUTES

March 29, 2012

ACRD Board Room

PRESENT: Russell Dyson, ACRD CAO (chair); Laurie L'Heureux, ACRD; David Wiwchar, the Peak; Dan Ranger, Fortis Gas; Cindy Solda, ACRD; Guy Clcon, CPA; Theresa Kingston, CPA; Dave Paddock, RCMP; Ken Watson, CPA; Penny Cote, ACRD Sproat Lake; Rick Geddes, SLFD and BCAS; David Maher, AVRS; Larry Cross, Catalyst; Heather Tomlinson, Catalyst; Bruce MacKenzie, Salvation Army; Tim Pley, PAFD; Chris Jancowski, PAFD; Charlie Starratt, BCFD;

GUESTS: Constable Jen Allan, RCMP; Rob Templeman and Richard Heard, MoFR Wildfire Management Branch

REGRETS: David Peterson, Mike Sparrow, Bruce Patterson, Ellen Brown

- ✓ The meeting was called to order at 1:35 pm by Russell Dyson.
- ✓ Introductions. Welcome to new faces Bruce MacKenzie from the Salvation Army and Heather Tomlinson from Catalyst.
- ✓ The minutes of the last meeting on January 26 were adopted as presented.
- ✓ Old Business:
- ✓ New Business: Proposed Community Safety Day: Constable Jen Allan from the RCMP spoke to the group about the event planned for the end of Emergency Planning week this year. The official name will be "Emergency Preparedness Day" and will take place at Harbour Quay on

Saturday May 12. It will tentatively be held between 10 am and 2 pm. Jen, Laurie and Russell will be working with the Farmer's Market and the Harbour Quay merchants to ensure their needs are considered. In order to plan appropriate space, we need to know who will be participating and what kind of space they will require. Interested agencies should get in touch with Constable Allan as soon as possible. She can be reached by phone at 250-724-8908 or by email at jen.allan@rcmp-grc.gc.ca.

Wildfire Protection Branch-MoFR: Rob Templeman and Richard Heard were in attendance to provide information about the upcoming fire season. They expect the coming season to be cooler, but drier than normal. The 2011 season was one of the most uneventful in the last 20 years and this summer is expected to be similar. They also recommended local fire departments install Silver channel in their radios. Wildfire Protection Branch can provide letters of authorization for the channel to ensure fire departments satisfy Industry Canada requirement. Several of the local fire departments are already compliant. MoFR also committed to compensating local fire departments for their response to a wildfire on Crown land within their jurisdiction. The local government will contact Coastal Fire Centre.

EOC Tabletop exercise: A tabletop exercise will be held on Tuesday May 29 from 8:30 am until noon. It will be an earthquake/tsunami scenario.

The day will begin with a refresher on EOC roles and responsibilities and finish with lunch and debrief of the exercise. Please let Laurie know asap if you would like to participate so the consultant developing the exercise can include some realistic issues for your agency.

Update on Debris Field from 2011 Japan Earthquake and Tsunami: It is estimated that approximately 20 million tons of debris were generated as a result of Japan's earthquake. About one million tons are still floating. Scientists are suggesting that about 95% of that will end up in the North Pacific Garbage Patch. Tsunami debris is currently affecting the island of Midway in the Pacific and the albatross population that lives there. The birds are eating the small bits of plastic that are in the ocean and washing up on the beaches. NOAA has set up a website so members of the public can report anything that washes up on local beaches.
<http://marinedebris.noaa.gov/info/japanfaqs.html> EMBC has a working group that is monitoring the debris and considering how any significant amounts will be disposed of. Everyone is reminded to treat anything they find with respect, and to let local authorities know of any discoveries so that items can be returned to Japan.

✓ Agency Reports:

City of Port Alberni: - A new 20-year agreement has been signed with the RCMP to provide policing services to the City.

PA Fire Department: The automatic aid agreement goes live on Monday April 2, and include City of Port Alberni, Sproat Lake and Beaver Creek fire departments.

Fortis Gas: New valve installation is complete. This gives Fortis Gas the ability to isolate affected areas of the City in the event of a tsunami or other major flooding event.

ACRD: A group of volunteers will help monitor the effectiveness of the tsunami warning system. Several people who live or work near each tower will complete a short checklist after each test on the first Wednesday of the month. They will confirm the clarity and completeness of the message, and answer a few questions about other conditions at the time of the test. The program will begin in the next few weeks. The tsunami door to door campaign will get underway again at the end of June, targeting another section of the inundation zone. We will also look at bringing the program to areas outside the City this year.

AVRS: Several new (young) search managers have completed their training, providing sustainability for the group.

Sproat Lake FD: Renovations are in the works for Harold Bishop Hall.

The building will be brought up to current seismic standards and will have a water line to the hall.

Sproat Lake Electoral Area: Penny made a request for a report on the progress from the Community to Community Forum that took place last fall.

Next meeting of the Alberni Valley Emergency Planning Committee will be **May 31, 2012 at 1:30 pm in the EOC meeting room.**



Alberni-Clayoquot Regional District

MINUTES OF THE BOARD OF DIRECTORS MEETING HELD ON WEDNESDAY, APRIL 11, 2012

Regional District Board Room, 3008 Fifth Avenue, Port Alberni, BC

DIRECTORS

PRESENT:

Glenn Wong, Chairperson, Electoral Area "F" (Cherry Creek)
Cindy Solda, Vice-Chairperson, Councillor, City of Port Alberni
Eric Geall, Electoral Area "A" (Bamfield)
Mike Kokura, Electoral Area "B" (Beaufort)
Tony Bennett, Electoral Area "C" (Long Beach) – Via Teleconference
Penny Cote, Electoral Area "D" (Sproat Lake)
John McNabb, Electoral Area "E" (Beaver Creek)
John Jack, Councillor, Huu-ay-aht First Nation
Jack McLeman, Councillor, Alternate Director, City of Port Alberni
Perry Schmunk, Mayor, District of Tofino
Bill Irving, Mayor, District of Ucluelet
Alan McCarthy, Member of Legislature, Yuułu?if?atḥ Government

STAFF PRESENT:

Russell Dyson, Chief Administrative Officer
Andy Daniel, Manager of Environmental Services
Mike Irg, Manager of Planning and Development
Teri Fong, Manager of Finance
Wendy Thomson, Manager of Administrative Services

1. CALL TO ORDER

The Chairperson called the meeting to order at 1:30 p.m.

2. WELCOME & INTRODUCTIONS

The Chief Administrative Officer (CAO) welcomed Mr. Jonathon Wray, Assistant Implementation Manager, BC Ministry of Aboriginal Relations and Reconciliation to the meeting.

The CAO introduced Ms. Kathleen Bradley, Acting Administrator/Justice of the Peace, Port Alberni Law Courts. Ms. Bradley was present to conduct the oaths of office for the new Directors.

3. OATH OF OFFICE

Ms. Bradley conducted the Oaths of Office for Director Jack and Director McCarthy.

The Chairperson welcomed the new Directors representing the Huu-ay-aht Nation and Yuułu?if?ath government to the ACRD Board. Introductory comments were conducted around the Board table.

4. APPROVAL OF AGENDA

MOVED: Director Kokura

SECONDED: Director Solda

THAT the agenda be approved as circulated.

CARRIED

5. DECLARATIONS

6. ADOPTION OF MINUTES

- a. Committee-of the-Whole Meeting – March 14, 2012.

MOVED: Director Kokura

SECONDED: Director Solda

THAT the minutes of the Committee-of-the-Whole Meeting held on March 14, 2012 be adopted.

CARRIED

- b. Board of Directors Meeting – March 28, 2012.

MOVED: Director Solda

SECONDED: Director Cote

THAT the minutes of the Board of Directors Meeting held on March 28, 2012 be adopted.

CARRIED

7. PETITIONS, DELEGATIONS & PRESENTATIONS

- a. Grant Hollett, VIHA Director, Brendan Mather, VIHA, Consultant & Adriane Schroeder, VIHA Primary Health Care Provider Healthy Communities – Update on the LHA 70 Review & the Alberni-Clayoquot Health Network (ACHN).

MOVED: Director Kokura

SECONDED: Director Solda

THAT Grant Hollet, Brendan Mather and Adriane Schroeder, VIHA be invited to address the Regional District Board.

CARRIED

Mr. Mather and Mr. Hollet provided an update on the Local Health Area 70 Review. VIHA is working with communities in the Alberni-Clayoquot Region to improve the population's health status by addressing determinants of health and to ensure VIHA services align with the changing needs of the population to ensure appropriate, effective and sustainable services into the future.

Ms. Schroeder provided Directors with an update on the Alberni-Clayoquot Health Network. The purpose of the Alberni-Clayoquot Health Network is to improve health status of the Alberni-Clayoquot communities' population. The Network supports local governments in community planning as it relates to the determinants of health. She reported the VIHA has awarded the Alberni-Clayoquot Regional District ACHN a one-time grant in the amount of \$505,000 to assist with the development and operation of the ACHN. The Chairperson thanked the delegation for their presentation.

b. Peter Finch, City Action on Catalyst Paper Corporation CCAA.

MOVED: Director Kokura

SECONDED: Director Geall

THAT Peter Finch be invited to address the Regional District Board.

CARRIED

Mr. Finch spoke on behalf of Catalyst pensioners and requested the Regional District Board's support for consensual restructuring of the company, entering the Companies' Creditors Arrangement Act (CCAA), support for the Catalyst proposed regulatory changes to allow pension plan members the option to surrender their lifetime pensions in exchange for a lump sum transfer from the plan in the approximate value of their pension as well as accelerated release of Catalyst HST credits captured by the CCAA.

MOVED: Director Solda

SECONDED: Director Kokura

THAT the Board of Directors authorizes the Chair to send letters of support to appropriate federal and provincial government authorities in support of Catalyst Paper on the following issues:

- a. *Accelerated release of Catalyst HST credits captured by Companies' Creditors Arrangement Act (CCAA);*

- b. *The Regional District's preference for the consensual restructuring scenario and request that the provincial government support Catalyst in their restructuring; and,*
- c. *Support for the Catalyst proposed regulatory changes to allow pension plan members the option to surrender their lifetime pensions in exchange for a lump sum transfer from the plan in the approximate present value of their pension.*

CARRIED

MOVED: Director Irving
SECONDED: Director Solda

THAT the Board of Directors forward letters to the Minister of Forests, Lands and Natural Resource Operations, Minister of Jobs, Tourism and Innovation and Minister of Labour, Citizen Services and Open Government requesting that a stakeholders forum be conducted in the region regarding the future of the heavy forest industry.

CARRIED

8. CORRESPONDENCE FOR ACTION

- a. Correspondence from Regional District of North Okanagan March 12, 2012 Annexation Impact Study requesting \$900 or Phases II and III of the Study.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT this correspondence be received.

CARRIED

- b. Invitation to attend the Ministry of Justice BC Policing Roundtable Nanaimo, Friday, April 27, 2012 10 am to 3:30 pm.

MOVED: Director Irving
SECONDED: Director Solda

THAT one Regional District Director be authorized to attend the Ministry of Justice BC Policing Round Table, Friday, April 27, 2012 in Nanaimo, BC.

CARRIED

9. CORRESPONDENCE FOR INFORMATION

- a. Huu-ay-aht & Yuułu?if?ath Nations Join the ACRD Board.

- b. UBCM regarding Federal Budget Highlights, Legislative Update, Strategic Wildfire Prevention Initiative application deadline.
- c. City of Campbell River, District of Wells, District of Chetwynd expert panel review of Business Taxation and Local Government Revenue Sources Review.
- d. B.C. Ferry Authority appointments to the B.C. Ferry Authority Board of Directors.
- e. Heart & Stroke Foundation smoke free outdoor public places bylaw.
- f. Ministry of Community, Sport and Cultural Development unsuccessful Community Recreation Program Applications – Log Train Trail, Alberni Inlet Trail China Creek Bridge construction and Faber and Lakeshore Trail extensions.
- g. Minister of Jobs, Tourism and Innovation 2012 British Columbia Newcomer’s Guide to Resources & Services report.
- h. The Nature Trust of British Columbia Natural Legacy Newsletter.
- i. Fraser Basin Council Smart Planning for Communities Brochure.
- j. BC Transit Independent Review and Terms of Reference.
- k. Transport Canada Safety and Security boating Safety Class Contribution Program Agreement.
- l. Kinder Morgan Trans Mountain pipeline proposal expansion.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the Board of Directors receive correspondence a to l for information.

CARRIED

10. REQUEST FOR DECISIONS & BYLAWS

- a. Request for Decision regarding ACRD Occupational Health and Safety Policy and Joint Occupational Health and Safety Committee.

MOVED: Director McNabb
SECONDED: Director Irving

THAT the Board of Directors endorse the Occupational Health and Safety Policy statement and agree to the establishment of a Joint Occupational Health and Safety Committee as outlined in the Terms of Reference as presented in the CAO report of March 27, 2012.

CARRIED

- b. Administrative Memo regarding Finance Warrant No. 515.

MOVED: Director Cote
SECONDED: Director Solda

THAT the Board of Directors approve Finance Warrant Number 515 in the amount of \$469,174.86 dated March 31, 2012.

CARRIED

- c. Request for Decision regarding 2012-2013 Transit Annual Operating Agreement.

MOVED: Director Irving

SECONDED: Director Solda

THAT the Board of Directors approve the 2012-2013 Transit Annual Operating Agreement between BC Transit, Diversified Transportation Ltd. and the ACRD for the 2012/13 fiscal year.

CARRIED

- d. Administrative memo regarding Board Remuneration Additional Information.

MOVED: Director Irving

SECONDED: Director McNabb

THAT the staff report be received.

CARRIED

MOVED: Director Irving

SECONDED: Director by McNabb

THAT the Board of Directors instruct staff to prepare an amendment to Bylaw A1066, Board Remuneration, Expenses and Benefits to reflect 2 Board meetings per month and a deduction amount be built in to address missed Board meetings.

CARRIED

- e. Request for decision regarding Regional Fire Services Coordinator.

MOVED: Director Cote

SECONDED: Director McNabb

THAT the Board of Directors extend the Regional Fire Services Coordinator contract with Mr. Dan Holder to provide fire coordinator services to the Bamfield, Sproat Lake, Beaver Creek and Port Alberni Fire Departments for another six month term commencing April 1, 2012 in the amount of \$25,000.00.

CARRIED

- f. Request for decision regarding Protocol Agreement with VIHA and the ACRD.

MOVED: Director Irving
SECONDED: Director Solda

THAT the Board of Directors enter into the Alberni-Clayoquot Health Network (ACHN) Protocol Agreement with the Vancouver Island Health Authority.

CARRIED

g. Request for decision regarding Protocol VIHA Homelessness Grant.

MOVED: Director Irving
SECONDED: Director McLeman

THAT the Board of Directors request that the Alberni Valley Stakeholders Initiative to End Homelessness (AVSI) make recommendations for consideration by the ACRD Board of Directors on the use of the \$300,000.00 grant recently received by the ACRD from VIHA, to address homelessness in the region and the Chair of the AVSI meet with the ACRD Chair and CAO to discuss the process for proposed new projects.

CARRIED

h. Request for decision regarding Bamfield Volunteer Fire Department proposed Fire Boat Dock.

MOVED: Director Geall
SECONDED: Director Kokura

THAT the Board of Directors instruct staff to apply to the Ministry of Transportation and Infrastructure for a permit to construct the dock at the west end of Nuthatch Road and open the remainder of Nuthatch Road to Bamfield inlet; and apply to the Ministry of Forests, Lands and Natural Resource Operations for a foreshore tenure on Bamfield Inlet and the base of Nuthatch Road.

CARRIED

i. Request for decision regarding Bylaw A1074, Long Beach Airport Advisory Committee.

MOVED: Director Irving
SECONDED: Director Solda

THAT the Board of Directors receive the staff report.

CARRIED

MOVED: Director Geall
SECONDED: Director Kokura

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a first time.

CARRIED

MOVED: Director Irving
SECONDED: Director Cote

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a second time.

CARRIED

MOVED: Director Irving
SECONDED: Director McNabb

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a third time.

MOVED: Director Geall
SECONDED: Director Schmunk

THAT Bylaw A1074, Long Beach Airport Advisory Committee, 2012 be read a fourth time.

CARRIED

j. Request for decision regarding West Coast Multi-Plex.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors direct staff to continue to pursue the required background information regarding the proposed West Coast Multi-Plex and agree to the establishment of a West Coast Multi-Plex feasibility committee, with the purpose of securing required information in preparation of a Fall 2012 Referendum.

CARRIED

k. News Release dated April 11, 2012 regarding Beaver Creek Improvement District Conversion Update.

MOVED: Director McNabb
SECONDED: Director Kokura

THAT the Board of Directors receive the News Release dated April 11, 2012 regarding the Beaver Creek Improvement District conversion.

CARRIED

- i. Request for Decision regarding Tender Award for the Tofino Airport Runway 11-29 Pavement Rehabilitation Project.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors award the Tofino Airport Runway 11-29 Rehabilitation Contract No. 11-11011-01 to Lafarge Canada Inc. for the total contract price of \$3,805,065.04 including 12% HST.

CARRIED

- m. Request for Decision regarding the ACAP Tofino Airport Runway 11-29 Pavement Rehabilitation Project.

MOVED: Director Irving
SECONDED: Director Schmunk

THAT the Board of Directors agree to enter into the first Supplemental Contribution Agreement with Transport Canada to receive 100% of \$4,152,384.00 funding for the Runway 11-29 Pavement Rehabilitation Project at the Tofino Airport, and agree to assume all project costs above the level approved by the Minister, and authorize the Chairperson and Chief Administrative Officer to sign the agreement on behalf of the Regional District of Alberni-Clayoquot.

CARRIED

Director Bennett left the meeting at 4:00 p.m.

11. PLANNING MATTERS

12. REPORTS

12.1 STAFF REPORTS

- a. Staff Action Items Report – April 4, 2012.

MOVED: Director Solda
SECONDED: Director McNabb

THAT the Regional Board of Directors receive the Staff Action Items Report – April 4, 2012.

CARRIED

12.2 COMMITTEE REPORTS

12.3 CHAIR REPORT

12.4 MEMBER REPORTS

- a. Director McNabb reported on the Air Quality Council. The Council had a very productive meeting on April 3rd. Topics of discussion included their website which will be up and running in June 2012 and the need for a valley wide burning bylaw. Director McNabb advised that he will be bringing something to the Board for their consideration regarding a bylaw for valley wide burning.

MOVED: Director McNabb

SECONDED: Director Kokura

THAT the verbal report on the Air Quality Council be received.

CARRIED

- b. Director Cote provided an update on the Vancouver Island Regional Library Board. The Board continues to work with Province to increase the grants provided to libraries.

MOVED: Director Cote

SECONDED: Director McNabb

THAT the verbal report on the Vancouver Island Regional Library Board be received.

CARRIED

- c. Director Solda reported on the Emergency Planning Committee. The Committee is planning a Community Safety Day on Saturday, May 12th at the Alberni Harbour Quay. On May 29th a tabletop exercise will be held to refresh the EOC on roles and responsibilities.

MOVED: Director Solda

SECONDED: Director McNabb

THAT the verbal report on the Emergency Planning Committee be received.

CARRIED

- d. The Chairperson reported that the Annual General Meeting of the Alberni Valley Chamber of Commerce will be held on May 9th at Chances Rim Rock.

MOVED: Chairperson Wong
SECONDED: Director Kokura

THAT the verbal report on the Alberni Valley Chamber of Commerce be received.

CARRIED

e. Coastal Community Network Report dated March 28, 2012.

MOVED: Director McNabb
SECONDED: Director Irving

THAT the Coastal Community Network Report dated March 28, 2012 be received.

CARRIED

f. Island Coastal Economic Trust Strategic Plan 2012 – 2014.

MOVED: Director Jack
SECONDED: Director Solda

THAT the Island Coastal Economic Trust Strategic Plan 2012 – 2014 be received.

CARRIED

g. Director Kokura reported on the Municipal Finance Authority Annual General Meeting held on March 28th and 29th. He provided an overview of the voting structure and reported that the MFA continues to maintain a triple A rating.

MOVED: Director Kokura
SECONDED: Director McNabb

THAT the verbal report on the Municipal Finance Authority be received.

CARRIED

h. Director Cote reported on the Alberni Valley Museum & Heritage Board. A Centennial Garden Tour is scheduled for June 24th. A calendar of events will be coming out shortly with all upcoming events from now through to January 2013.

MOVED: Director Cote
SECONDED: Director J. McLeman

THAT the verbal report on the Alberni Valley Museum & Heritage Board be received.

CARRIED

- i. Director McNabb thanked staff for their efforts to date with the BCID conversion process.
- j. Director McLeman provided an update on the Alberni Valley Community Forests.

MOVED: Director McLeman

SECONDED: Director Kokura

THAT the verbal report on the Alberni Valley Community Forest be received.

CARRIED

13. UNFINISHED BUSINESS

14. LATE BUSINESS

- a. Late Business

MOVED: Director Irving

SECONDED: Director McNabb

THAT the following issue be allowed for consideration as a late item: Garbage issue on the West Coast.

CARRIED

Director Irving reported that over the years land clearing debris has been dumped into existing gravel pits. These pits are now full and they have run out of places to put the debris. ACRD staff will investigate options and report back.

15. QUESTION PERIOD

16 IN-CAMERA

MOVED: Director Cote

SECONDED: Director Kokura

THAT the meeting be closed to the public to discuss matters relating to:

- i. *Labour or Other Employee Relations;*
- ii. *Receiving advice from the Regional District solicitor that is subject solicitor-client privilege including communications necessary for that purpose; and,*
- iii. *The acquisitions, disposition or expropriation of land or improvements, if the Board considers that disclosure could*

reasonably be expected to harm the interests of the Regional District.

CARRIED

The meeting was closed to the public at 4:25 p.m.

The meeting was re-opened to the public at 5:50 p.m.

17. RECOMMENDATIONS TO THE BOARD FROM IN-CAMERA

18. ADJOURN

MOVED: Director Solda

SECONDED: Director McNabb

THAT this meeting be adjourned at 5:50 p.m.

CARRIED

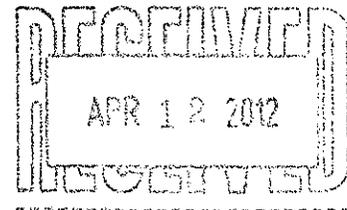
PORT ALBERNI & DISTRICT LABOUR COUNCIL
CLC & BC FEDERATION OF LABOUR AFFILIATED
Serving the Alberni Valley and West Coast of Vancouver Island since 1964

3940 Johnson Road
Port Alberni, BC V9Y 5N5

Kelly Drybrough, President
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Alberni Clayoquot Regional District
Mr. Glenn Wong, Chair
3008 – 5th Avenue
Port Alberni, BC V9Y 2E3



April 1, 2012

Dear Mr. Wong and Directors;

Re: April 28th – National Day of Mourning

The Port Alberni and District Labour Council will be holding its annual National Day of Mourning service on Saturday, April 28th at the United Steelworkers' Hall in Port Alberni.

We request that the Alberni Clayoquot Regional District acknowledge the importance of this day by passing the enclosed Proclamation in recognition of workers who are killed or injured while on the job. We would also like to take this opportunity to invite the ACRD Directors and staff to attend the ceremony and thank you for your support in past years.

Best regards,

per
Kelly Drybrough, President
Port Alberni & District Labour Council

Enc. (4)

/nc

PORT ALBERNI & DISTRICT LABOUR COUNCIL
CLC & BC FEDERATION OF LABOUR AFFILIATED
Serving the Alberni Valley and West Coast of Vancouver Island since 1964

3940 Johnson Road
Port Alberni, BC V9Y 5N5

Kelly Drybrough, President
Phone: 250-723-6352
e-mail: krazykelly1@shaw.ca

Nancy Czigany, Secretary
Phone: 250-724-1139
e-mail: czigany@shaw.ca
FAX: 250-724-1171

April 1, 2012

Dear Affiliates and Guests:

Re: April 28th – National Day of Mourning

The Port Alberni and District Labour Council and United Steelworkers' Local 1-85 will again be holding their annual Day of Mourning service on Saturday, April 28th at the Steelworkers Hall on Montrose Street in Port Alberni. Our service begins at 10:00am with a one-half hour Safety Presentation followed by the Service which begins at 10:30 am and concludes with the laying of floral tributes to honour those who have been injured or killed on the job.

The Labour Council provides carnations for union affiliates and guests to lay at the cenotaph following the service. If you wish to provide your own flower arrangement or wreath, you are invited to do so.

The Port Alberni & District Labour Council has made arrangements with Canada Safeway for the purchase of floral arrangements for guests and affiliated unions to lay at the cenotaph. They are available in the following price range: \$20 - \$30 - \$40. At the end of the day, bouquets will be donated to Seniors' Care Homes and other Community service locations. If you or your organization would like to purchase a bouquet, please complete and return the attached form and make your cheque payable to the Port Alberni & District Labour Council. We request that all bouquets be ordered no later than April 15th.

For additional information please contact Leslie Walerius at 724-5134 or at lwalerius@shaw.ca or contact Nancy Czigany at 724-1139 or at czigany@shaw.ca.

Serving Port Alberni and the West Coast of Vancouver Island since 1964

.....
If you or your Union/Organization/Company wishes to order a floral arrangement through the Port Alberni & District Labour Council, please complete and return this form for the purchase of the arrangement and complete and keep the attached Invoice for your own records.

If you wish to provide your own floral tribute, please complete and return this form omitting the dollar amount.

Floral Arrangement Amount \$ 30.00

ACRD
Name of Individual/Union/Organization/Company

Cindy Solde
Name of representative who will present the Floral Arrangement

Proclamation

WHEREAS: Every year, more than 1,000 Canadian workers are killed on the job.

AND WHEREAS: Thousands more are permanently disabled.

AND WHEREAS: Hundreds of thousands are injured.

AND WHEREAS: Thousands of others die from cancer, lung disease, and other ailments caused by exposure to toxic substances at their workplaces.

AND WHEREAS: April 28 of each year has been chosen by the Canadian Labour Congress as:

- a Day of Mourning for these victims of workplace accidents and disease;
- a day to remember the maximum sacrifice they have been forced to make in order to earn a living;
- a day to renew approaches to governments for tougher occupational health and safety standards, and more effective Compensation;
- a day to rededicate ourselves to the goal of making Canada's workplaces safer.

AND WHEREAS: April 28th was proclaimed a "Day of Mourning" by an Act of Parliament on February 1st, 1991.

I _____, of _____
do hereby proclaim April 28 as an annual Day of Mourning in recognition of workers killed, injured or disabled on the job.

Signed: _____



April 10, 2012

To the Alberni-Clayoquot Regional District Board Members,

Further to the Watershed-Forest Alliance letter of March 20, 2012, to the Mayor and Councillors of the City of Port Alberni which is enclosed, we are requesting that both the ACRD and the City Council of Port Alberni call on Island Timberlands to refrain from logging in the watersheds of China Creek (McLaughlin Ridge) and Cold Creek for one year from May 1, 2012, while the ACRD in collaboration with the City of Port Alberni, First Nations and interested organizations explore all avenues with the intent of acquiring the watershed lands from Island Timberlands.

Respectfully,

Jane Morden for the Watershed-Forest Alliance

Tel: (250)723-9551

Email: WatershedForestAlliance@gmail.com

Enclosure: Letter to the Mayor and Councillors of the City of Port Alberni dated March 20, 2012

March 20, 2012

To the Mayor and Councillors of Port Alberni

Dear Mr. Mayor,

The Watershed-Forest Alliance is a recently formed community group that has joined together because of the widespread concern over the negative impact that Island Timberland's harvesting operations are having on the Alberni Valley's watersheds, sensitive and rare ecosystems, recreation and ecotourism opportunities, and view scape. Urgent intervention is required especially in these two locations: the previously protected Wildlife Habitat Area and Ungulate Winter Range of McLaughlin Ridge in the China Creek Watershed, and the very highly valued recreational area of the old forestry Lookout (now referred to as Cold Creek Main by Island Timberlands).

We gratefully acknowledge Island Timberland's cooperation in the past in the sensitive sites of the Petroglyphs, and currently in Underwood Cove and Arbutus Ridge. However, local governments should have more input and control as to which areas should receive special treatment, and to what degree. Higher priorities should be given to sensitive ecological areas, and recreation areas are more important than viewsapes.

The Lookout area has far more community concern for both recreation and viewscape than either Arbutus Ridge or the Inlet Trail. The eco-tourism potential in the Alberni Valley is enormous; however steps must be taken to plan ahead and ensure that recreational value is at least maintained and perhaps even enhanced. It is the beauty of our valley with its easy access to extensive recreational opportunities that is one of the main attractions to both visitors and the people living here.

The Wildlife Habitat Area and Ungulate Winter Range categories were already established on the land when it was sold by Weyerhaeuser and it was a condition of the sale that it remained protected. Island Timberlands is not losing any harvest area by honoring this commitment. Complete protection for all remaining lands in these categories needs to be ensured, especially in the McLaughlin Ridge area which was considered by government biologists to have the highest conservational value.

The China Creek Watershed is the source of the city's water supply, and thus any harvesting activity should be of concern – especially when harvest blocks are located on extremely steep slopes like that of the south face of McLaughlin Ridge. The second growth below this rare Ancient Coastal Douglas Fir Stand of McLaughlin Ridge is to be logged this summer (2012) which

will further risk our watershed, especially when operations continue in the old growth above as well. The regulations under which private forest companies operate are no guarantee of security, as evidenced by the 2006 landslide on the Beauforts, and the repeated "boil water" alerts in Beaver Creek and now in Cherry Creek. A large proportion of the China Creek watershed has been logged recently, and the city should be aware that any further activity may result in the need to build a costly filtration plant at further expense to the taxpayers.

Members of the Watershed-Forest Alliance are currently involved in discussions with Island Timberlands concerning the logging plans in Lookout recreational area (Cold Creek Main) and McLaughlin Ridge. However, it is crucial that City Council and the Regional District take a stand on this issue to obtain more input and /or control over the harvesting operations in areas that directly affect the future of the Alberni Valley. Your assistance would also be valuable in lobbying the provincial government to reinstate the protections on McLaughlin Ridge, and to strengthen the regulations of the Private Managed Forest Land Act to give more protection for watersheds.

On behalf of the Watershed-Forest Alliance, I would like to thank you for your time and attention, and hopefully your support on this urgent community matter.

Respectfully,

Jane Morden for the Watershed-Forest Alliance

Tel: (250) 723-9551

Email: WatershedForestAlliance@gmail.com

Enclosure: Letter of Agreement

Cc : Councillor Dan Washington
Councillor Hira Chopra
Councillor Rob Cole
Councillor Wendy Lee Kerr
Councillor Jack McLeman
Councillor Cindy Solda




LEGION
www.bcyuk.legion.ca

**British Columbia / Yukon Command
The Royal Canadian Legion**

“Military Service Recognition Book”

Dear Sir/Madam:

Thank you for your interest in the **BC/Yukon Command / The Royal Canadian Legion**, representing **British Columbia** and the **Yukon’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

Our **BC/Yukon Command Legion** is very proud to be printing **10,000 copies** of our Annual “**Military Service Recognition Book**”, scheduled for release by Remembrance Day 2012, to help identify and recognize many of the brave **Veterans** of British Columbia and the Yukon who served our Country so well during times of great conflict. This annual publication goes a long way to help the Legion in our job as the “**Keepers of Remembrance**”, so that none of us forget the selfless contributions made by our **Veterans**.

We would like to have your organization’s support for this Remembrance project by sponsoring an advertisement space in our “**Military Service Recognition Book**.” Proceeds raised from this important project will allow us to fund the printing of this unique publication and will also help our Command to improve our services to **Veterans** and the more than 150 communities that we serve throughout British Columbia and the Yukon. The Legion is recognized as one of Canada’s largest “Community Service” organizations, and we are an integral part of the communities we serve. This project ensures the Legion’s continued success in providing these very worthwhile services.

Please find enclosed a rate sheet for your review, along with a detailed list of some of the many community activities in our **154 Branches and 100 Ladies Auxiliaries** in the **BC/Yukon Command**. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **BC/Yukon Command Office** toll free at **1-866-354-6277**.

Thank you for your consideration and/or support.

Sincerely,

Bob Brady
President



LEGION
www.bcyuk.legion.ca

British Columbia / Yukon Command The Royal Canadian Legion

“Military Service Recognition Book”

Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover	\$1,709.82	+ \$205.18	= \$1,915.00
Inside Front/Back Cover (Full Colour)	\$1,517.86	+ \$182.14	= \$1,700.00
Full Page (Full Colour)	\$1,424.11	+ \$170.89	= \$1,595.00
Full Page	\$959.82	+ \$115.18	= \$1,075.00
½ Page (Full Colour)	\$825.89	+ \$99.11	= \$925.00
½ Page	\$566.96	+ \$68.04	= \$635.00
¼ Page (Full Colour)	\$513.39	+ \$61.61	= \$575.00
¼ Page	\$401.79	+ \$48.21	= \$450.00
1/10 Page (Business Card-Full Colour)	\$281.25	+ \$33.75	= \$315.00
1/10 Page (Business Card)	\$236.61	+ \$28.39	= \$265.00

H.S.T. Registration # R10 793 3913

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the BC/Yukon Command.



PLEASE MAKE CHEQUE PAYABLE TO:
BC/Yukon Command
The Royal Canadian Legion
(BC/Y RCL)
(Campaign Office)
P O Box 5555
Vancouver, BC V6B 4B5



DEAR VALUED SUPPORTER:

Thank you for your pledge in support of British Columbia/Yukon Command, The Royal Canadian Legion's "Military Service Recognition Book Project." This annual publication will help identify and recognize many of the Veterans of British Columbia and the Yukon who served their country so well. The book will go a long way to help the Legion in our job as "Keepers of Remembrance" so that none of us forget the selfless contributions made by our veterans. Copies of this publication will also be provided to public and private School Libraries in BC and the Yukon to be used as an education aid for our youth

There will be 10,000 copies of this book printed and distributed free of charge in communities throughout BC and the Yukon. Proceeds raised from this project will be used by the Legion to improve services to Veterans and the more than 150 Communities we serve.

The Royal Canadian Legion plays an active role in communities throughout BC and the Yukon. With 156 Branches and 110 Ladies Auxiliaries in British Columbia and the Yukon there's not a citizen within our Command whose life isn't touched by The Royal Canadian Legion. The tragedy for the Legion is that often times the public isn't aware of the extent of our work. We have a history of working hard and not really publicizing our contributions.

Who we are and what do we do?

The more than 80,000 members of The Royal Canadian Legion BC/Yukon Command are dedicated to assisting Veterans and their families. We are also equally dedicated to assisting those in need within our communities, whether it is seniors or our youth.

Funding - The government does not fund The Royal Canadian Legion. We rely on our member's dues, donations from the public and in-house fund raising activities.

How do we help seniors and youth within our communities!

- Since 1956 provide affordable housing numbering in the thousands for seniors throughout BC/Yukon with a construction cost of over \$168,000,000 and a current value many times that amount.
- Provide "assisted living" accommodation for those needing the extra care. Presently this type of accommodation numbers in the hundreds of units with at least four new complexes under construction.
- Support our communities by paying in excess of one millions dollars in yearly property taxes

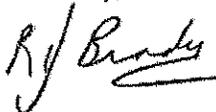
The Legion combined with our Foundation donates:

- Over half a million dollars annually within BC/Yukon in support of electric beds and lifts, wheelchairs and specialty mattresses, specialized medical equipment, therapeutic gardens, buses and even furnishings and television sets to our hospitals and extended care facilities.
- Half a million dollars raised by the 5000 Ladies Auxiliary members for charities and deserving branch projects
- Over \$350,000 on Youth Programs, sponsoring a variety of sports teams.
- Over \$275,000 in Bursaries and Scholarships awarded
- Sponsor over 5,000 cubs, scouts, guides and cadets
- \$16,500 annually to send young BC athletes and coaches to a Legion-sponsored National Athletic camp and to fund local events
- \$60,000 annually to the Department of Family Practice at UBC. Over 200 family doctors have graduated since inception in 1978, most of these are in practice in BC, including a large number in rural areas
- Sponsor Transition programs at UBC and the University of Victoria for our veterans and their families suffering with Post Traumatic Stress Disorder
- Sponsor "Spinoza Bear" program throughout BC for children suffering with serious illness or stress related disorders
- Over half a million dollars from poppy funds to ex-service personnel and their dependants in need

The Legion at work in your community!

Again, we thank you for your sponsorship and support of this very worthwhile project.

Sincerely,



Bob Brady
President



BC/Yukon Command
Military Service Recognition Book - Submission Form
P.O. Box 209, Lantzville, BC V0R 2H0 garypeters@shaw.ca

General Information Required for Story Submission. Please print clearly!

Name of Military Person being Recognized:

Last Name:

Given Names:

Place of Birth:

Year of Birth:

Year of Death:

Service: WWI WWII Korea Special Duty Area Peacetime Other: _____

Branch of Service: Navy Army Air Force Merchant Navy Other: _____

Service Unit: *i.e. North Shore, Carleton York, CWAC, Names of Ships, Squadrons, etc.*

Areas Served in: *i.e. - Canada, High Seas, England, C/E, Korea, SDA (Please name), etc.*

Killed in Action? Yes No Year of Death: Where Killed _____

Was or is a Member of Legion Branch - Name & #: _____ How many years? _____

Information on person submitting form:

Submitted by (Name): _____ Branch # LA # Individual

Contact Information: Tel # _____ FAX # _____ e-mail _____

Additional Information: Please attach a separate sheet of paper, and keep information to maximum of 200 words.

(Example – awards for bravery i.e. VC, DSC, DFC, MC, MM, etc., POW.)

**Please attach photograph here:
Do Not Fax**

All submissions must be returned no later than 30th June, 2011.

Please do not wait until the deadline to submit.

Samples can be seen in the form of last year's book to give you some idea of how you might approach composing your story.

The submissions should be approximately 150 words to a very maximum of 200 words in length and can contain one photo of the person whose story is being submitted. (Preferably a head and shoulders portrait.) You are responsible to edit your submission for grammar and spelling and to ensure the information is factual. We do retain the right to edit but will try not to alter the content of your submission. If you misspell your name or give the wrong date of birth, etc., we will have no means of verifying the information and will print only what you submit.

Photographs and other information will not be returned, so please have them scanned or copied and e-mailed with your story. When a story is received it will be deemed submitted for inclusion and may be used without any further permission required. All stories submitted for use in the Military Service Recognition Book may also be used in the online publication of this book.

Any veteran or service personnel or relative may submit a history or story. All submissions should be sent to Gary Peters, Coordinator "Military Service Recognition Book" in one of the following ways:

Preferred method of receiving submissions

Send by e-mail to (garypeters@shaw.ca)

If you do not have e-mail capability, perhaps you could ask someone with such access to assist in submitting your story. If possible, please send history as a word document attachment. If photographs are e-mailed please have resolution of 300 dpi minimums at size of original and if possible, attach as a separate document.

If you are mailing in your submission please send to:

Military Service Recognition Book

The Royal Canadian Legion

PO Box 209

Lantzville Road

Lantzville BC, V0R 2H0

Phone (250 390-2762)

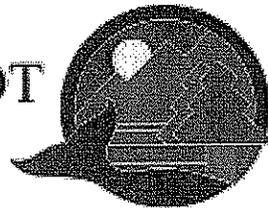
e-mail (garypeters@shaw.ca)

Fax (250 390-2285)

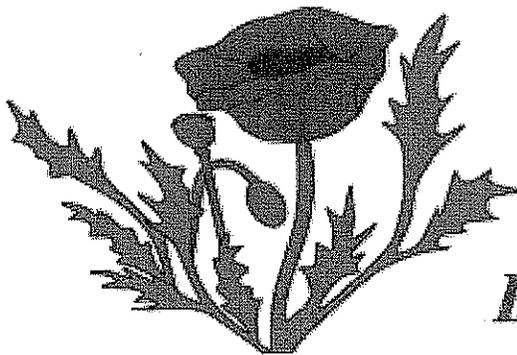
Photographs can be mailed or e-mailed but NOT faxed with the submission.

The **Military Service Recognition Book** may be published annually, but we might not be able to publish all submitted stories and histories in the next publication.

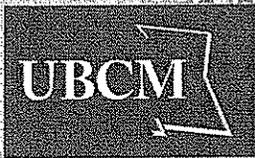
ALBERNI-CLAYOQUOT
REGIONAL DISTRICT



The Alberni-Clayoquot
Regional District wishes
to recognize and show
appreciation for our
veterans. The freedoms
we enjoy are attributable
to their sacrifices.



Lest we forget



Province Introduces New Limitation Act

Today in the legislature, the Honourable Shirley Bond, Justice Minister and Attorney General introduced Bill 34, the proposed new Limitation Act. If passed, the legislation will repeal the existing Limitation Act. Many of the elements contained within the proposed new Act reflect longstanding UBCM policy requests related to civil liability reform.

For over two decades UBCM, and the Municipal Insurance Association of BC (MIABC), have worked both collaboratively, and independently, to seek reforms that would reduce the liability risks of our local government members.

Specifically we have sought:

- a reduction in the ultimate limitation period (ULP) to 10 years from 30 years;
- a ULP start time from the date an act or omission occurred, not when discovered; and
- a move to a two year basic limitation period.

The new Limitation Act, as proposed in Bill 34, addresses the following key elements that are of specific interest to local governments:

- an ultimate limitation period, or maximum limit for filing a claim, is 15 years;
- changing the commencement model of the ultimate limitation period from an “accrual” model to a model that starts the clock running on the ultimate limitation period based on an “act or omission”; and
- a single two-year basic limitation period for most claims.

While UBCM members and the MIABC have supported a reduction in the ultimate limitation period to 10 years; 15 years as proposed in the legislation, is certainly a significant improvement from the previous 30 years. The other two amendments - the ULP start time and the move to a single two-year basic limitation period - are consistent with requests made by both UBCM and MIABC members.

This Bill does not address the issue of joint and several liability; another issue on UBCM’s civil liability reform agenda. UBCM would point out that joint and several liability is not contained within the *Limitation Act* but is contained within the *Negligence Act*.

UBCM and the MIABC are very supportive of the proposed new Limitation Act as it would go a long toward reducing the liability risk for our members. We would encourage the membership to contact their MLAs to make them aware of how important this new legislation is to local governments.

A copy of the provincial news release and backgrounder on this significant legislative announcement has been attached to this document for your reference.

NEWS RELEASE

For Immediate Release
2012JAG0045-000480
April 16, 2012

Ministry of Justice

Time limits for filing lawsuits to be standardized

VICTORIA – New legislation introduced today by Justice Minister and Attorney General Shirley Bond would change time limits for filing civil lawsuits – streamlining the justice system, making the law easier to understand, and aligning it with other provinces.

Bill 34, the proposed new Limitation Act covers breach of contract, wrongful dismissal, personal injury, defamation and other civil actions. It sets a single, two-year limitation period for most civil claims and reduces the maximum time limit for filing a claim to 15 years from the date the act in question occurred. The proposed reforms balance the rights of both plaintiffs and defendants, yet ensure important aspects of the current law remain unchanged.

These changes are the result of significant consultation with the public, consumer groups and business, legal and local government representatives, and they will make B.C.'s law consistent with reforms in Alberta, Saskatchewan, Ontario and New Brunswick.

Limitation periods can affect the justice system and its efficiency, the cost and availability of insurance products for all British Columbians, and how financial arrangements are structured. They can also determine how long individuals and businesses must keep records that might be required to support a legal action.

If passed, the legislation will repeal the existing act. Since the reforms will not be retroactive, a transition clause will ensure people currently involved in legal disputes can rely on existing laws and legal advice that pre-dates the new law.

Quotes:

Justice Minister and Attorney General Shirley Bond –

“Civil actions deal with everything from commercial disputes to personal injury claims. We have taken considerable time and care with these changes because it was important to strike a balance that gives both plaintiffs sufficient time to file a legal claim and defendants certainty about when their liability ends. This new act will make the limitation rules clearer and easier to apply.”

“We wanted to ensure the legislation was both fair to British Columbians and, for the sake of families and businesses dealing with disputes outside B.C., consistent with what is standard in

other provinces. Keeping pace with developments in the law and elsewhere in Canada helps B.C. businesses remain competitive.”

Greg Blue, B.C. Law Institute –

“These changes will likely provide greater certainty in numerous areas and contribute to increased harmonization within Canada concerning time bars to civil claims. They draw upon the recommendations of law reform bodies in B.C. and throughout Canada.”

Doug Hinton, P. Eng., president of the board, Association of Consulting Engineering Companies of BC –

“The Association of Consulting Engineering Companies of BC welcomes this legislation and we are pleased the government of B.C. has taken what is an important step for engineers and other professionals, including architects, dentists and accountants. This initiative will provide certainty to our profession by making B.C.’s legislation consistent with that of other provinces. As a very mobile profession that exports our expertise to other jurisdictions outside of B.C., that will make us more competitive and help protect and attract highly skilled professionals.”

Heath Slee, president, Union of B.C. Municipalities –

“We are pleased to see that the government has acted on our long-standing request for reforms to this act. These changes go a long way in reducing the liability risk for our members.”

Quick facts:

- The legislative reforms introduced today were proposed in a September 2010 white paper that resulted from three years of consultations.
- Making B.C.’s legislation consistent with other provinces aids cross-border trade and mobility by professionals. It supports internal trade agreements to which B.C. is a signatory.

Learn more:

- Limitation Act: www.leg.bc.ca/39th4th/1st_read/index.htm
- White paper on Limitation Act: www.ag.gov.bc.ca/legislation/limitation-act/white-paper.htm
- Uniform Law Conference of Canada: www.ulcc.ca/en/civil
- British Columbia Law Institute: www.bcli.org/sites/default/files/UltimateLimit.pdf

A backgrounder follows.

Contact: Dave Townsend
Government Communications and Public Engagement
Ministry of Justice
250 387-4962
250 889-5945 (cell)

Connect with the Province of B.C. at: www.gov.bc.ca/connect

BACKGROUNDER

For Immediate Release
2012JAG0045-000480
April 16, 2012

Ministry of Justice

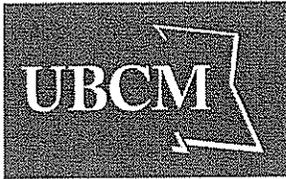
B.C.'s proposed new Limitation Act

The law of limitations balances the interests of claimants who want to pursue their rights in law with those of defendants, who want claims against them brought in a timely fashion. Some of the key reforms under the new Limitation Act include the following:

- The act will move away from having a variety of basic limitation periods, based on the type of legal action, to a single, two-year period for most civil claims. Exceptions will include the enforcement of monetary judgments, which will have a 10-year limitation period, and any statutes that set their own limitation periods.
- Unless exempted, the maximum time limit, or ultimate limitation period, for filing a claim will change to 15 years from 30 years and be based on the date an act or omission occurred.
- The current act suspends the ultimate and basic limitation periods for minors (until they turn 19) and the basic limitation period for adults unable to manage their own affairs because of legal disability. The new legislation will also suspend the ultimate limitation period for adults under legal disability.
- The act adds exemptions for child or spousal support arrears and claims of assault and battery of a minor or of a person in an intimate and personal or dependent relationship.
- The ultimate limitation period is suspended until a claim is discovered if a defendant wilfully concealed facts about an injury, loss, damage or that they were responsible for the act or omission. It is also suspended if a defendant wilfully misled the plaintiff about whether a court proceeding was an appropriate remedy.

Contact: Dave Townsend
Government Communications and Public Engagement
Ministry of Justice
250 387-4962
250 889-5945 (cell)

Connect with the Province of B.C. at: www.gov.bc.ca/connect



MEMBER RELEASE

April 5, 2012

TO: Mayor & Council | Chair & Board | Senior Staff
FROM: UBCM Secretariat
RE: RCMP Contract

1. Purpose

This communication is being forwarded to provide local government with an overview of the new RCMP contract and information about recently announced changes in RCMP Member compensation

On March 21, 2012 the Province and the Federal government signed a new Provincial Police Services Agreement (PPSA) and Municipal Police Services Agreement (MPSA). The new PPSA and MPSA have 20-year terms running from April 1, 2012 to March 31, 2032.

The Province has prepared a new Municipal Police Unit Agreement (MPUA) based on the terms and conditions of the new MPSA for those local governments in BC that use the RCMP for the delivery of local police services. The new MPUA has been sent out to the 62 municipalities in British Columbia, for approval and signing. The Province has requested that municipalities return the signed agreements by April 30, 2012 if possible.

2. Background

The current RCMP contract was for a term of 20 years expiring on March 31, 2012 and negotiations for renewal have been taking place over the past several years. The eight Provinces and three Territories that use the services of the RCMP were negotiating as a "block" with the Federal Government represented by Public Safety Canada. Ontario and Quebec were not involved in the negotiations as they have their own Provincial police forces. The Provincial negotiating team was led by Mr. Kevin Begg, Assistant Deputy Minister, Province of BC. In the last year, Alberta and Saskatchewan broke away from the group and agreed to terms with Public Safety Canada, but retained a clause in their Agreements that would allow them to benefit from any gains made by the remaining Provinces and Territories. The remaining Provinces and Territories reached an agreement in principle in November 2011 and BC's final agreements were signed on March 21, 2012.

There are three separate agreements governing RCMP services in British Columbia:

1. Provincial Police Service Agreement (PPSA)

This is the master agreement between the Federal and Provincial Governments. It outlines the terms and conditions under which the RCMP services can be provided to the Province.

2. Municipal Police Services Agreement (MPSA)

Municipalities in provinces that have entered into a PPSA may choose to have the RCMP serve as their municipal police force. This agreement between the Federal and BC Governments outlines the terms and conditions under which the services are to be provided to interested municipalities.

3. Municipal Police Unit Agreement (MPUA)

This agreement is between the Province and individual municipalities that choose to have the RCMP serve as their municipal police force. It reflects the terms and conditions in the Municipal Police Services Agreement. Municipalities are required to sign this standardized agreement, if the municipality wishes to retain the services of the RCMP.

In 1992, the Province of BC and the Federal Government entered into a contract, called the Provincial Police Services Agreement (PPSA), under which the Province contracted with the Federal government for the RCMP to continue delivery of both provincial police services and local police services in BC. The Province then entered into a subordinate agreement, called a Municipal Police Unit Agreement (MPUA), with each larger (more than 5,000 population) municipality in BC that was using the RCMP for the delivery of local police services. The MPUA documented the terms and conditions under which the RCMP would provide local police services and paralleled in most respects the terms and conditions of the PPSA.

The RCMP is not a signatory to any of these agreements.

While municipalities were not directly involved in the negotiations, they were given several opportunities for input. Over the years, a series of consultation workshops were held. As well, written requests for input were made available through the Union of BC Municipalities. Further, a Local Government Working Group was established. This group met regularly with the BC representatives at the negotiating table, providing advice and input. Local government representatives were also allowed to serve as observers during the negotiations with the Federal government. (see Appendix A for details about consultations).

The negotiations with the federal government focused on three primary themes of concern; these being:

- Building a strong partnership between the three orders of government and the RCMP in relation to the delivery of policing services by the RCMP;
- Building a strong accountability framework within which the RCMP and the partners would work; and
- Cost containment in relation to the costs associated with the delivery of police services under the new contract.

The Province has estimated that the increase in costs of the new RCMP contract under the PPSA will be approximately 1.7% and the costs of the new MPUAs to local governments will be approximately .71% a year. These costs do not reflect the costs of the new "E" Division Headquarters in British Columbia, which is a separate agreement currently being negotiated and will be effective in fiscal 2013/14, and the dispute regarding retroactive pay increases for RCMP members that is still before the courts.

On March 30, 2012 the RCMP Commissioner announced that the Federal Treasury Board had increased seven elements of RCMP Member compensation (see Appendix D). A further announcement described budget cuts that will impact the RCMP (see Appendix E). Provinces and Territories reacted strongly to the late notice and lack of consultation - which is clearly contrary to the spirit and intent of the new Agreements - and requested that cost and other impact estimates be provided on an urgent basis. Cost information will be shared with local governments as soon as possible.

The Federal Government has agreed to credit invoices related to increasing the employer's contribution to CPP in 2011/12 from 1.5% to 4.95%. This increase will occur in fiscal 2012/13. The Federal Government has also moved to reduce employer contributions to Member pension plans from approximately 68% in 2012 to 63% in 2014. Severance entitlements will be curtailed which is anticipated to reduce compensation costs in the future; however, the immediate impact may be significant as Members will have the choice to receive a lump sum payment now, or wait until retirement.

The Province awaits information from the Federal Government about the increases and decreases in costs reflected in these announcements in order to assess their overall impact. UBCM has written to the Honourable Vic Toews, Minister of Public Safety Canada indicating our concern regarding the lack of consultation with contract parties about the increase in compensation for RCMP members and requested that the Federal government provide the cost impacts for the next three years for the RCMP compensation package to all the partners to the agreement (see Appendix F).

3. Policy Update

The new MPUA agreement, which was sent out to each local government required to sign an MPUA, has been modified in comparison to the current MPUA agreement signed with the Province in 1992. The substantive elements or

changes are documented in the following sections, which are listed under the above-referenced themes:

General:

1. The term is from April 1, 2012 to March 31, 2032.
2. As was the case with the previous MPUA, the new MPUA includes a provision where the municipality can “opt out” of the agreement subject to 2 years notice.

Partnership:

1. A new Local Government Contract Management Committee (LGCMC) has been established that includes the Province and BC local governments as a forum for consultation regarding the on-going administration of the new PPSA and MPUA agreements including areas where there are concerns with the administration of the provisions of the agreements and where changes are being proposed by the federal government or the RCMP that will introduce new costs to local governments. The work of the LGCMC will support the work of the Federal/Provincial Contract Management Committee (FPCMC). A local government representative from the LGCMC will sit as an “associate member” on the FPCMC. The UBCM Executive appointed local government representatives to the Provincial/Local Government RCMP Contract Management Committee in December and the first meeting is scheduled for May 1, 2012 (see Appendix B for list of local government representatives).
2. A new dispute resolution process has been embedded to allow for local government concerns to be addressed in a timely and systematic manner, where such concerns arise.
3. An enhanced 5-year major review process has been introduced to the agreement at which time the substantive elements of the agreement can be reviewed by the parties to determine if amendments are necessary.
4. Municipal by-laws are specifically referenced as an item that the RCMP are to enforce giving due consideration to the other demands for police services.
5. The local government has the right to be involved in the selection of the local Detachment Commander.

Accountability:

1. There is a requirement that vacancies and changes in rank in the local detachment be reported to the local government on a regular recurring basis by the Detachment Commander.

2. The local government is to have input into policing priorities with regular reporting from the Detachment Commander as to how these are being carried out.
3. The Detachment Commander is to provide to the local government an annual statement, or more frequently if requested by the local government, that includes the organization chart for the detachment, the deployment of members, the number and location of and reasons for vacancies and an explanation of any changes that are noted in the current report in comparison to the most recent previous report.
4. The Detachment Commander is to provide to the local government in a timely way a report on any complaint(s) made against any RCMP member in the local detachment.
5. Any request by the local government to the Minister for an increase or decrease in the number of members in the local detachment is to be satisfied within one year of the request being submitted.
6. Under the new PPSA, there is a new provision under which the Province has the right to request "directed reviews" (i.e., similar to an audit) of any element of the RCMP organization to ensure that the Province and municipalities are receiving value for money in relation to the operation of the contract services for which the RCMP are responsible. This is focussed on ensuring accountability in relation to the costs incurred and the outcomes that are achieved through the services being delivered by the RCMP on behalf of the Province and municipalities. The MPUA includes a similar provision called "Operational Effectiveness Assessments" that will allow local governments to request such reviews of programs at the local detachment to confirm that they are providing value for money.

Cost Containment:

1. The basic cost-sharing formula related to local detachment RCMP members remains the same under the new MPUA as under the previous MPUA. The basic cost-sharing formula for RCMP members over 15,000 population is 90% paid by the municipality and 10% paid by the federal government; for RCMP members over 5,000 population it is 70% paid by the municipality and 30% paid by the federal government. The federal government was immovable on the cost share.
2. All of the cost items which municipalities are responsible to pay are clearly articulated to improve accountability. This was not the case in the previous MPUA.
3. The local government will receive early notification of changes in standards that will have cost or service delivery implications.

4. The costs for which municipalities are partially responsible have been adjusted to include legal fees and costs associated with enhanced RCMP reporting requirements.
5. Any changes to Divisional Administration staffing costs that are the responsibility of the Province and municipalities to pay must be approved by the Province prior to implementation. Such cost changes will be reviewed by the Local Government Contract Management Committee prior to the Province providing comments or approval. In the current PPSA there is no approval or cost control mechanism for Divisional Administration.
6. Financial implications and staffing processes related to the federal or provincial governments redeploying local detachment RCMP members for special events outside of the local jurisdiction are clarified and consultations is enhanced to protect the municipality's interests in relation to maintaining reasonable levels of local police service and ensuring that costs for detachment members that are on special assignment are reimbursed to the local government.
7. Recruiting and dog/cadet training costs remain level at \$3500 per member per year through to 2016 after which this charge will move to actual costs.
8. The Detachment Commander is to provide a 5-year financial plan to the local government for the detachment, which is to be updated annually, and is to identify both capital and operating projections for the detachment to facilitate financial planning by the local government. There are no such financial planning requirements in the current MPUA.

Costs Associated with the new Agreement:

BC municipalities through the Province requested a greater contribution from the federal government toward the costs of delivering local police services through a change in the basic cost-sharing formula. The federal government responded negatively to this request and took the position that there were a number of cost items that the federal government was currently paying in relation to the RCMP that they wanted to pass on to the Province and local governments; in other words, requesting that the Province and local governments bear more costs rather than less.

The new agreement does not include any allowance for the costs that may be incurred in relation to the new "E" Division Headquarters Building that is being built in Surrey by Public Works Canada as part of a private-public partnership agreement. The previous agreement included "E" Division Headquarter costs, however, the federal government indicated that the costs for new Division Headquarters buildings in the provinces would have to be negotiated as a separate agreement. The "E" Division HQ costs will be negotiated between the Provincial and Federal governments. The Province and local governments have

expressed strong concerns with being responsible for any of these costs since they were not involved in developing the business or design plan for the new facility or in making the decision to proceed with the facility.

The new agreement does not take into account general salary adjustments that are provided to the RCMP members from time-to-time to reflect inflation and market conditions as is the case with every employee group of governments. There is currently a dispute around retroactive pay for RCMP members which is under consideration by the courts.

Lower Mainland Integrated Teams

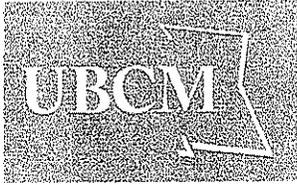
On a positive note, although this matter is not directly addressed in the new MPUA, the Province is developing a policy framework to determine which integrated teams (for example, the Integrated Homicide Investigation Team (IHIT), the Emergency Response Team, the Forensic Identification Integrated Unit, the Police Dog Integrated Unit and the Traffic Accident Reconstructionist Team) will move from the "large city" cost-sharing formula (90/10) to the provincial cost-sharing formula (70/30). This shift in the cost-sharing formula could result in a major savings for local governments in the lower mainland that currently pay for integrated police services. Initially this shift will include the Integrated Homicide Investigation Unit and Vancouver Island Integrated Major Crime Unit.

Last Spring the Mayor's Forum created a committee to establish a governance framework for the lower mainland and other integrated teams. The report of that committee will be presented to the Mayor's Forum in April/May 2012.

UBCM Contact

If your local government has any questions regarding this communication, please contact Ken Vance, Senior Policy Advisor Email: kvance@ubcm.ca; Tel: 604-270-8226 ext. 114.

Please contact Mayor Peter Fassbender, City of Langley, at 604-514-2801 or by email at mayor@langleycity.ca if you have further questions about the status of the contract.



URGENT MEMBER RELEASE

April 16, 2012

TO: Mayor & Council | Chair & Board | Senior Staff
FROM: UBCM Secretariat
RE: RCMP Contract—Update

1. Background

A new RCMP contract was signed between the Province and the Federal government on March 21, 2012.

Questions have been raised about the cost of the new RCMP Contract, as a result of the recent Federal budget. A conference call has been organized to inform local government about the costs of the new RCMP agreement and answer any questions that local governments may have. Attached is some background information regarding the RCMP contract and the positions taken by the province and the federal government (Chronology of Pay Increase and two letters).

The provincial Ministry of Public Safety & Solicitor General will lead the technical briefings. Deputy Minister Lori Wanamaker, lead negotiator for the Province in the contract negotiations; and Mayor Peter Fassbender, the UBCM-appointed local government representative on the provincial negotiating team, will outline the details of the new contract.

Please note that the conference call is a confidential briefing intended solely for local government elected officials and senior staff.

2. Town Hall Discussion – Conference Call

Conference Call:

Thursday, April 19, 2012
1-877-353-9184
2564746#

3:30 to 5:00 pm (Pacific Time)

3. Registration Required

Conference call attendees are requested to register with UBCM ahead of time.

Please forward to UBCM via email the name of the local government representative(s), that will be participating in the conference call. This information is required to ensure that there will be sufficient conference call lines.

Email should be sent to: kvance@ubcm.ca

Email registration must be submitted to UBCM by **12:00 noon on Wednesday, April 18, 2012.**

UBCM Contact

If your local government has any questions regarding this communication, please contact:

Ken Vance
Senior Policy Advisor
Email: kvance@ubcm.ca
Tel: 604-270-8226 ext. 114

Chronology of Pay Increase Information

Media had been reporting the following:

- Feb 2011 - Ontario Provincial Police Service wage increase (5.0, 0, 0)
- April 2011 - Vancouver Police Department increase (2.95, 2.95, 2.55)
- May 2011 – Toronto Police Department increase (3.3, 3.0, 3.0, 2.0)

May 16, 2011 - All municipalities received a five year plan from the RCMP with detailed projected budgets. The Notes and Assumptions pages indicate that the five year plan is based on the assumptions that the RCMP will get raises over the five years starting in 2012 of 1.5%, 1.5%, 1.5%, 3.5% and 3.5%.

In June 2011 the RCMP called for a Contract Advisory Committee conference call and provided an update on Pay and Compensation as follows:

- “The *Budget Implementation Act* remains in place until 2013.
- Federal Treasury Board has stated that any pay raises would have to be found within existing departmental budgets.
- Federal Treasury Board has indicated that 1.5% appears to be the standard pay raise over the next three years.
- The RCMP is approximately 5% behind the average of the top three police forces in Canada for total compensation.”

Provinces and Territories asked:

“P/T’s are aware of the pay raises being negotiated for police officers in Ontario and elsewhere. When will the RCMP be going forward to federal TB with its salary request and what rate of increase is anticipated?”

The call took place on July 21, 2011. BC has no record in meeting notes of the RCMP mentioning any other elements of a pay package. The Provinces and Territories requested advance notice of any pay increase.

Later in July the RCMP provided an updated matrix with a line added to the pay and compensation item:

“Only for interest purposes, back to work legislation recently passed for Canada Post employees provided increases of 1.75% effective Feb 2011, 1.5% in 2012, 2% in 2012 <should be 2013> and 2% in 2014.”

There was no mention of the other six elements of the compensation package that was announced on March 30, 2012. There was no discussion about the pay and compensation package at the negotiating table.

November 2011 – At the Government Finance Officer Association bi-annual meeting the RCMP told local government finance directors through a presentation:

Regular Member Pay Raise

- Estimated to be capped at 1.5% up to December 2014.
- For planning purposes, 3.5% pay increase was used for Jan. 2015 onwards.
- Federal Court has thrown out the Federal Treasury Board decision that rolled back RCMP pay increases in 09 & 10.
- Ottawa plans to challenge this decision in the Federal Court of Appeal on January 17, 2012.
- Potential for Retro payment to RCMP members going back to January 2009.
- Estimated average impact in the range of \$7,100 to \$7,400 per Member (@100%).

End of November 2012 – Negotiations conclude – Agreement in Principle reached.

Jan 27th 2012 – E Division's Director of Finance told CAO-PPC meeting (Lower Mainland city managers) for prudent budgeting purposes they should be including in their budget plans an increase for RCMP members. He suggested 1.5 % and advised if they wanted to be conservative they may want to include a slightly higher rate. The Province is not aware of follow up to this information in writing - the discussion about the 1.5% increase was not recorded in the minutes. There was no discussion about the other compensation elements.

February 24, 2012 – Municipalities received a confirmation letter regarding their anticipated 2012/13 spending that did not include a reference to anticipated salary increases or any other compensation elements.

March 21, 2012 – Ministers Bond and Toews sign federal-provincial Police Services Agreements.

March 30, 2012 at 1:14pm Pacific Time - RCMP Commissioner's Broadcast:

- Salary increases retroactive to January 1, 2012 = 1.75%, 2013 = 1.5% and 2014 = 2%.
- Regular Members and Special Constables are now entitled to one wellness day each fiscal year. This provision will take effect April 1, 2012.
- Severance pay will cease to accrue but members will be entitled to receive their pay based on their years of service (likely to be a lump sum this year or on retirement).
- Effective April 1, 2013, service pay will be extended to Constables up to Superintendents, Telecom Operators and Intercept Monitors with four years of service.
- Effective April 1, 2013, Regular Members and Civilian Members will receive a shift premium increase from \$1.50 to \$2.00 per hour. This does not apply to officers or Civilian Member officer equivalents.
- Effective January 1, 2014, the Senior Constable Provisional Allowance will increase from 4% to 5%.
- Civilian Members pay-matched to public service groups who currently have signed collective agreements will receive salary increases in accordance with those signed agreements.



April 4, 2012

Mr. William Baker
Deputy Minister
Public Safety Canada
Ottawa ON K1A 0P8

Dear Mr. Baker:

I am writing on behalf of the Provinces and Territories in the negotiating block to express our grave concern regarding the communication that was received from the RCMP Commissioner on Friday, March 30, 2012 outlining seven separate increases in compensation for RCMP Members. The absence of consultation leading up to what appears to be significant retroactive and future cost impacts to the contract partners is inconsistent with the spirit and intent of the Policing Agreements that our Governments have recently signed.

Your contract partners now face the prospect of returning to their respective Treasury Boards and Municipal Councils to request additional funding to cover these new costs. During our teleconference on April 2, 2012, you advised that neither you nor your Assistant Deputy Minister Richard Wex know the cost impacts of these decisions. However, you speculated that the cumulative impacts of the various budget announcements relative to the RCMP could well deliver a net financial benefit to the contract partners. As you can appreciate, this is a matter of great urgency to your contract partners.

We need your commitment to provide within a week the cost impacts for the next three years for each of the seven increases to the entire Provincial, Territorial and Municipal partners to the Agreements. For cost impacts that cannot be quantified within a week, contract partners will need to understand precisely when those impacts will be available.

.../2

Mr. William Baker

Page 2

During the negotiations a great deal of time and effort was expended to create a Contract Management Committee, the express purpose of which is to require consultation amongst the contract partners before these types of decisions are made by the Federal Government. Your Minister committed to the consultation process reflected in the Contract Management Committee provisions. I look forward to you committing your Department to engage in meaningful consultation to address these difficult issues. We look forward to receiving information about the cost impacts so that we may consider our options.

Sincerely,



Lori Wanamaker, FCA
Deputy Solicitor General

pc: Mr. Jeffrey Schnoor, Q.C.
Ms. Judith Ferguson
Mr. Dale Wilson
Ms. Shauna Sullivan Curley
Mr. Don Burrage, Q.C.
Mr. Dennis Cooley
Ms. Bronwyn Watters
Mr. Norman Tarnow



AVR 12 2012
APR 12 2012

Dear Ms. Wanamaker:

Thank you for your letter of April 4, 2012, regarding increases in compensation for RCMP members effective January 2012, and your request for detailed information on the cost impacts over the next three years for all provincial/territorial and municipal contracting jurisdictions.

As I indicated during our telephone call of April 2, 2012, pay increases for RCMP members were previously shared by the RCMP with all provincial and territorial contracting jurisdictions. Although the precise nature of the increases only became known to the RCMP and Public Safety Canada on March 29, 2012 in the context of the federal Budget, the range of expected pay increases was identified and shared with senior officials from the provinces and territories for financial planning purposes as early as April, 2011, and again in July, 2011. The pay increases were in line with those received by all federal public servants, and generally consistent with the range of increases in the federal government over the past few years. It should not have come as a surprise, therefore, that RCMP officers, just like those of the Vancouver or Victoria police services, would have received a modest pay increase.

In addition to the pay increases, Budget 2012 announced important RCMP savings as part of the federal government's Deficit Reduction Action Plan. The RCMP will pursue administrative and operational support efficiencies, resulting in savings of some \$195M over the next three years. Throughout our negotiations, contract jurisdictions requested that the RCMP explore cost containment and administrative savings. The decision to reduce RCMP spending and derive savings with minimal impacts on direct policing operations is consistent with input received from contract jurisdictions throughout the negotiations. The details regarding savings to the contract policing business line are currently being assessed by the RCMP and will be the subject of discussions with affected jurisdictions over the coming weeks and months.

Budget 2012 also confirmed the federal government's intention to bring certain public service benefits in line with those of other public and private sector employers. This includes eliminating the accumulation of severance benefits for voluntary resignation and retirement for both unionized and non-unionized federal government employees, including members of the RCMP.

In addition, Budget 2012 confirmed that the federal government will take steps to ensure that its pension plans are more broadly consistent with those offered by other jurisdictions, as well as fair relative to those offered in the private sector. In this vein,

.../2

Budget 2012 proposes to adjust the Public Service Pension Plan so that public service employee contributions will equal, over time, those of the employer (50/50), and that comparable changes to the contribution rates will be made to the pension plans for the RCMP.

Both of these issues – severance pay and employer contribution rates to the RCMP pension plan – were regularly raised by contract jurisdictions during the course of our negotiations to renew the Police Services Agreements, as examples of areas in which costs could be contained and savings could be generated over time. This input was considered and acted upon by the federal government in the context of Budget 2012.

The precise nature of the savings will take time to determine. There are a number of issues yet to be decided upon. For example, as indicated in Budget 2012, the federal government will, over the coming weeks, be consulting with key stakeholders, including contracting provinces and territories and RCMP member representatives, regarding the time period over which the reduction in the employer's contribution rate to the RCMP's pension plan should be implemented. Until such consultations take place, and until such input is considered and decisions are taken, it is simply not possible to determine the precise nature of the savings over the next three years as you have requested.

The RCMP is working on all of the above, in consultation with the federal Treasury Board and others, with a view to identifying the nature of the savings to contracting jurisdictions. The RCMP expects to be in a position to provide a more detailed assessment of the pay elements over the coming days. More detailed information on other cost savings will be forthcoming over the coming weeks following consultations and more information being made available in the Budget Implementation Act. We will continue to keep you apprised of developments and commit to consulting with contract jurisdictions on these and all other matters affecting the cost and quality of contract policing in your jurisdiction.

Sincerely,



William Baker

c.c.: Mr. Jeffrey Schnoor, Q.C.
Ms. Judith Ferguson
Mr. Dale Wilson
Ms. Shauna Sullivan Curley
Mr. Don Burrage, Q.C.
Mr. Dennis Cooley
Mr. Norman Tarnow
Mr. Bob Paulson, Commissioner, RCMP

To: Members of the Authority

From: Frank Leonard, Chair
Robin Stringer, Chief Administrative Officer

Date: March 20, 2012

Subject: Report to the Members - March 29th, Annual General Meeting

PURPOSE

This report is intended to provide information on the progress on the performance of the Authority and serve as a general communication on our activities.

GOVERNANCE

Representation from every community in British Columbia through our 38 Members from 28 regional districts and our 10 member Board of Trustees provided governance and oversight of MFA operations.

The Board of Trustees held several meetings during the year, including an Investment Advisory Committee meeting, working with MFA management on executive duties and policy administration.

2011 HIGHLIGHTS

2011 marked several significant events for the Municipal Finance Authority of British Columbia.

Triple A Credit Ratings Reaffirmed

Our triple A credit rating, "outlook stable," was reaffirmed in March, 2011 by three credit rating agencies. The agencies cite the strong overall credit portfolio, strong legal framework through which we borrow on behalf of our members, and our solid liquidity profile. Our Commercial Paper Program was also reaffirmed at the highest rating available. These ratings, together with an active investor relations program allow the MFA to borrow at interest rates that are the lowest in Canada when compared to other municipal issuers. The MFA is in turn able to provide low-cost long and short-term financing and lease financing to all local governments in British Columbia at the same rate, regardless of loan or community size.

In December, Chair Frank Leonard and Vice Chair Malcolm Brodie accompanied the CAO, the Director of Finance and the Director of Business Services on the MFA review with our three credit rating agencies. Considerable time and effort is properly placed in the annual review process.

We are pleased to state that our triple A ratings were reaffirmed in March 2012. The ratings reports are available on our website (www.mfa.bc.ca). We encourage the Members to review these reports.

Long and Short-term Financing

The MFA finances our assets under management through long-term debentures that we issue during the course of the year. Other financing is through short-term debt that we raise through our Commercial Paper Program – financing that is raised each week.

In 2011, three historical records were achieved by our long term financing in the municipal borrowing sector. The MFA successfully issued a 5-year \$515 million debenture that provided a yield to investors of 3.029%; the issue was both the largest in size and set a record as the lowest yield. A third record was the sale of a 10-year debenture with a record low yield of 3.175%.

Through our \$500 million Commercial Paper Program the MFA was able to provide a short-term interest rate of 1.7% and Lease Program rate of 2.0 % for 2011. All short-term loans can be repaid early without penalty.

Pooled Investment Fund

Our successful Pooled Investment Program, representing the investments of 250 clients, crested at \$2.2 billion in 2011. This program provides a vehicle for local governments to invest surplus funds in three pools that accommodate short term, intermediate or long term time horizons. A separate report on the MFA Pooled Investment Funds will be provided at the AGM.

Operations

Assets under management exceeded \$7.2 billion at the end of 2011. Assets comprise our loans to clients of \$4.8 billion, representing 2,650 long-term requests for financing through 28 regional districts and three other entities; our short-term loans of \$175 million, represented 164 short-term requests for financing and 726 lease arrangements. Included in our assets are investments of \$2.1 billion that we manage as sinking funds; these are payments collected from our clients, invested, and used to retire MFA market obligations. We also manage and invest a debt reserve fund that exceeded \$113 million at the end of the year. The debt reserve fund holds assets as security for debenture payments to bondholders, in the unlikely event that a client is unable to make payment to the MFA. It is a measure of protection that has never been accessed in our 41-year history.

We finance assets through long-term debt with a balance of \$6.2 billion at the end of 2011. The balance of financing is through bank and short-term indebtedness, equity and other short-term liabilities.

Retention Fund

As reported at our Member meetings in 2011, the MFA has been retaining income from operations and the short-term debt fund.

The results of operations for 2011 allowed for a further transfer of \$1.2 million of Operating Fund income and \$2.5 million of Short-term debt fund income to the Retention Fund. The Fund balance is \$23.3 million.

The Retention Fund is an additional strength to our credit rating position for rating agencies and investors. An outline of policy development was presented at the Member meeting in September. We will develop further principles on our Retention Fund; this will include a policy on fund level.

Other Activities and Community

The March Financial Forum and Annual General Meeting provided a celebration of our 40-year anniversary. We were very fortunate to have the Honourable Stephen L. Point, Lieutenant Governor of British Columbia; the Honourable Ida Chong, Minister of Community, Sport and Cultural Development; and our first Chair, Hugh Curtis, address our Members and guests. Also in attendance was former Chair, Dan Cumming. The unique features of the MFA and our history of success were recognized.

The MFA-sponsored Len Traboulay Education Fund provided a direct grant of \$30,000 to the Local Government Leadership Academy (LGLA). The LGLA is a leadership development initiative that serves local government and First Nations elected officials throughout British Columbia by improving the competencies needed to effectively manage and lead BC's communities. The Fund also provided \$20,000 for the development of a long-term financial planning course by the GFOA for use by employees in local government in BC. The MFA contributed a further \$75,000 for education and conferences for elected officials and officers in local government.

Several Trustees also made presentations on behalf of the MFA at various conferences throughout the province.

MANAGEMENT AND STAFF

Our operating success in 2011 and our continuous improvement are a result of the efforts and work of our nine employees.

The Director of Finance, Graham Eagan, and the Director of Business Services, Shelley Hahn, have more than 25 years of combined service. The balance of our personnel averages six years in tenure.

Systems development is an investment in our operations that we make on a continuous basis. Our objective is to streamline, simplify, and make ourselves accessible to our clients. Business process review is a current initiative that looks at how we communicate, receive, review, approve, and document. One step in that direction will be the launch of our new website in March 2012. Our website will provide clear content to our primary audience of clients, communities, and investors.

Our employees spend much of their time outside the office. This includes classroom education and seminars that is provided throughout British Columbia for both elected officials and

government officers. Management and staff also attend and present at local government association meetings.

Travel in 2011 included meetings with investors and our credit rating agencies. These organizations thoroughly research the MFA, and we are always impressed by the level of their knowledge – a focus that is more pronounced since the financial crisis that now dates back to 2008. We carry a clear message of who we are, how we are structured, and what we do with confidence.

The Board of Trustees recognizes the commitment and professionalism of our staff. We thank them for their effort and contribution to the continued success of the MFA.

OUTLOOK

Overall market tone has been positive since the beginning of the year, but has further improved following the passing of the Greek debt restructuring in early March. Bank policy in both Canada and the USA indicate bank administered rates will remain unchanged at historically low levels into next year. Bond rates increased in early March reflecting a degree of sell off reflecting better performance of "risk assets" (equities, corporate bonds, etc.) as investors are more comfortable moving out safe-haven investments.

The MFA will continue to build on its history, maintaining a cautious and prudent approach in achieving our objective of obtaining effective access to the financial markets and in turn providing low-cost funding to our Members.

We remain confident that we will be able to borrow successfully in the financial markets and continue to meet the needs of our borrowers.

RECOMMENDATION

That the report be received for information by the Members of the Authority.

To: Members of the Authority

From: Robin Stringer
Chief Administrative Officer and Secretary

Date: March 13th, 2012

Subject: Election of the Chair

PURPOSE

To conduct the election of the Chair of the Municipal Finance Authority of BC.

BACKGROUND

Section 4 (1) of the MFA Act states:

At its first meeting, to be held not later than March 31 in each year, the members of the authority must elect one of their number as chair to hold office until a successor is elected and for this purpose each member has one vote.

For the purpose of an election, scrutineers will be Ray T. Bryant, Bryant & Co. and Randy Decksheimer, KPMP LLP.

ELECTION PROCEDURE

The CAO and Secretary conducts the election of the Chair and will call for nominations for the office of the Chair of the Authority.

Following the first call, there will be a second call for nominations, followed by a third and final call for nominations.

If there is more than one name in nomination, each candidate will be given up to 5 minutes to speak. The candidates will speak in order of nomination.

Scrutineers will distribute ballots to each member for purposes of the vote.

The scrutineers will count the ballots and report back to the CAO who will declare the result of the election.

The Chair of the authority is the Chair of the Board of Trustees. The Chair assumes the oversight of the election of the Board of Trustees. This is reported at agenda item 8.0.

To: Members of the Authority
From: The Chair of the Authority
Date: March 13, 2012
Subject: Election of the Board of Trustees

PURPOSE

To conduct the election of the Board of Trustees of the Municipal Finance Authority of BC.

BACKGROUND

Section 7 (2) of the MFA Act states:

At its first meeting in each year, the authority must elect the required number of trustees to hold office for that year or until their successors are elected.

Furthermore, the Board of Trustees consists of the Chair of the Authority and 9 other members of the Authority, so that the Trustees are from the following three divisions:

- (a) 4 members of the Authority representing the Greater Vancouver Regional District,
- (b) One member of the Authority representing the Capital Regional District,
and
- (c) 5 members of the Authority from among the members representing the remaining regional districts.

The election is conducted by weighted vote, based on the population of each regional district. Votes are allocated to each member with no member having more than 5 votes.

ELECTION PROCEDURE

The Chair conducts the election of the Board of Trustees for each of the above three divisions. For each division, there will be a call for nominations, followed by a second, third and final call for nominations.

If an election is required for each of the divisions, each candidate will be given up to 5 minutes to speak. The candidates will speak in order of nomination.

Scrutineers will distribute ballots to each member for purposes of the vote.

The scrutineers will count the ballots and report back to the Chair who will declare the result of the election for each division.

**MUNICIPAL FINANCE AUTHORITY OF BRITISH COLUMBIA
MEMBERS OF THE AUTHORITY**

			March 2012*
Regional District	Member Appointed	Alternate	Votes
Alberni-Clayoquot	M. Kokura	G. Wong	1
Bulkley-Nechako	B. Miller	J. Petersen	1
Capital	F. Leonard	G. Young	4
Capital	L. Cross	D. Howe	4
Cariboo	A. Richmond	J. Glassford	2
Central Coast	B. Lande	C. McCullagh	1
Central Kootenay	R. Toyota	K. Hamling	2
Central Okanagan	R. Hobson	D. Ophus	4
Columbia Shuswap	T. Bacigalupo	D. Raven	2
Comox Valley	S. Winchester	E. Grieve	2
Cowichan Valley	I. Morrison	R. Hutchins	2
East Kootenay	R. Gay	R. McRae	2
Fraser-Fort George	S. Green	M. Frazier	2
Fraser Valley	P. Ross	B. Banman	3
Fraser Valley	S. Gaetz	C. Stam	3
Greater Vancouver	M. Brodie	H. Steves	5
Greater Vancouver	D. Corrigan	C. Jordan	5
Greater Vancouver	M. Hunt	J. Villeneuve	5
Greater Vancouver	R. Louie	T. Stevenson	5
Greater Vancouver	D. Mussatto	J. Froese	5
Greater Vancouver	M. Reid		5
Greater Vancouver	R. Walton	M. Smith	5
Greater Vancouver	M. Clay	R. Stewart	4
Greater Vancouver	W. Wright	L. Jackson	4
Greater Vancouver	G. Martin		4
Kitimat-Stikine	D. Pernarowski	B. Belcher	1
Kootenay Boundary	L. Gray	G. McGregor	1
Mount Waddington	G. Furney	B. Parnham	1
Nanaimo	J. Stanhope	G. Holme	3
North Okanagan	P. Nicol	R. Fairbairn	2
Northern Rockies	K. Eglinski	B. Streeper	1
Okanagan-Similkameen	D. Ashton	M. Pendergraft	2
Peace River	M. Caisley	A. Hadland	2
Powell River	C. Palmer	P. Brabazon	1
Skeena-Queen Charlotte	B. Pages	K. Bjorndal	1
Squamish-Lillooet	S. Gimse	P. Heintzman	1
Strathcona	J. MacDonald	T. Lewis	1
Sunshine Coast	G. Nohr	D. Shugar	1
Thompson-Nicola	J. Ranta	S. Roline	<u>3</u>

103

*Based on 2011 Census Results
Updated: March 23, 2012 (11:30AM)

To: Members of the Authority
From: The Chair of the Authority
Date: March 13th, 2012
Subject: Appointment of Acting Chair

PURPOSE

To appoint an Acting Chair of the Authority.

BACKGROUND

Procedure by-law No. 1 provides for the appointment of an Acting Chair. The authority may from time to time appoint one of its members to be Acting Chair, and such Acting Chair has, during the absence or illness or other disability of the Chair, all powers and is subject to the same rules as the Chair.

The appointment is conducted by weighted vote.

ELECTION PROCEDURE

The Chair conducts the vote for the appointment of the Acting Chair.

There will be a call for nominations, followed by a second, third and final call for nominations. If a vote is required, each candidate will be given up to 5 minutes to speak.

Scrutineers will distribute ballots to each member for purposes of the vote.

The scrutineers will count the ballots and report back to the Chair who will declare the result of the election for the appointment of Acting Chair.

To: Members of the Authority

From: Robin Stringer, Chief Administrative Officer
Shelley Hahn, Director of Business Services
Graham Egan, Director of Finance

Date: March 19, 2012

Subject: Requests for Financing, Authority Resolution No. 132, 2012

PURPOSE

To present the outstanding requests for financing, and to request approval for Authority Resolution No. 132, 2012.

BACKGROUND

Request for financing, Section 9 of the Municipal Finance Authority Act states:

The authority must review the outstanding requests for financing, and in consideration of the relevant market and economic conditions, may authorize the issue and sale of securities to raise a specified amount in the manner determined by the trustees.

Requests for financing are contained in the proposed Authority Resolution No. 132, 2012 attached as Appendix "A" to this report.

The borrowing requests for regional districts and municipalities contained in this Resolution have been reviewed through the Ministry of Community, Sport and Cultural Development as to their legal validity as well as a review of the local government's financial capacity to incur the borrowing.

Borrowing requests for regional hospital districts follow a lengthy review and certification process conducted by the Ministry of Health, the respective regional hospital board and the MFA.

There are no non-traditional borrowings, as defined by the February 2005 Memorandum of Understanding, in these requests.

The loan requests total \$134,925,997.38 million. The proposed Authority Resolution authorizes the Board of Trustees to issue securities to realize net proceeds up to \$140 million. The \$140 million amount has been requested as an upper limit on borrowing. Market circumstances and other factors justify a slightly higher authorization than the total loan requests. Circumstances

To: Members of the Authority
From: Shelley Hahn, Director of Business Services
Date: March 13, 2012
Subject: 2012 MFA Tax Levy Rates

PURPOSE

This report is intended to present for approval, Authority Resolution No. 131, 2012. This Resolution will establish the MFA tax levy rates for the 2012 operating budget.

BACKGROUND

Section 17 of the Municipal Finance Authority Act requires the Authority to establish an operating fund to meet the annual operating budget of the MFA. Section 18 provides for a variable tax rate system with ratios established by the Lieutenant Governor in Council. BC Regulation 67/98 provides those ratios. The operating fund budget does not require the collection of the allowable maximum tax revenue. The rate set for property class 1 must not exceed \$.0020 per thousand dollars of taxable land and improvements; imposing the maximum tax rates would result in approximately \$2.2 million in operating revenue.

Attached is Appendix "A", Authority Resolution No. 131, 2012. Based on the 2012 net taxable values, as supplied by BC Assessment in the amount of \$960 billion, the estimated tax levy will be \$237,766. This is a \$17,485 increase from the actual 2011 tax levy that was collected.

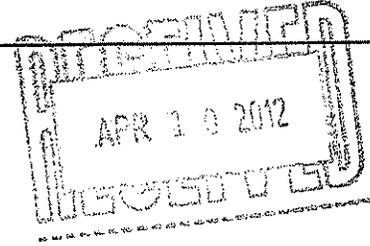
The financial impact on a residence with as assessed value of \$500,000 still remains at \$.10.

RECOMMENDATION

The Members of the Authority approve Authority Resolution No. 131, 2012.



Tofino Business ASSOCIATION



BROWNING PASSAGE CHARTERS

March 28, 2012

CIBC

COLUMBIA FUELS

COASTAL COMMUNITY CREDIT UNION

CREATIVE SALMON

CLAYOQUOT FOREST MANAGEMENT

DON MCGINNIS CONTRACTING LTD.

GIBSON BROTHERS CONTRACTING LTD.

JAMIE'S WHALING STATION

DR. JAMES M. JAMESON, DENTIST

LONG BEACH LODGE RESORT

MAINSTREAM CANADA

MAZZEI ELECTRIC

METHOD MARINE SUPPLY LTD.

MOSS DEVELOPMENT INC.

OCEAN OUTFITTERS

OCEAN VILLAGE BEACH RESORT

OCEAN WEST INDUSTRIES

PACIFIC SANDS BEACH RESORT

SUPERIOR PROPANE

SYZEK CONSULTING

TOFINO BUS

TOFINO CONSUMER'S CO-OP

TOFINO FISHING & TRADING CO.

TOFINO SWELL LODGE

TOFINO VACATION RENTALS

TOFINO VACATION RENTAL ASSN.

WICKANINNISH ESTATES LTD

WICKANINNISH INN & POINTE
RESTAURANT

CORPORATE MEMBER
OF THE B.C. & CANADIAN CHAMBER OF
COMMERCE

Russell Dyson
Chief Administrative Officer
Alberni Clayoquot Regional District
3008 5th Avenue
Port Alberni, BC, V9Y 2E3

Dear Mr. Dyson,

On behalf of the directors and members of the Tofino Business Association (TBA) I would like to take this opportunity to congratulate and thank the Board and Staff of the Alberni Clayoquot Regional District (ACRD) for their ongoing efforts to upgrade and improve the facilities and infrastructure at the Tofino-Ucluelet Airport (YAZ).

The TBA recognizes the economic and social benefits of this important community resource and fully supports the ACRD's plans to sustainably manage and improve it.

As you may recall the TBA was instrumental in the positive outcome of the 2008 referendum on the future viability of the airport and associated airport lands and spearheaded the successful "Yes to YAZ" campaign.

You may be assured of the TBA's continuing support of your efforts to improve and augment this vital transportation link and irreplaceable community asset.

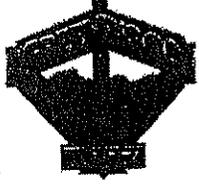
Should you require any assistance whatsoever, please do not hesitate to contact me.

Yours truly,

James Costello
President
Tofino Business Association

"Sustainability through Diversification"

P.O. Box 609 Tofino, B.C. V0R 2Z0 Phone: 250 725-4488 Email: tba@seaviewcable.net



CITY OF GREENWOOD

PO Box 129
Greenwood, BC V0H 1J0

Phone:(250)445-6644 Fax:(250)445-6441 Email: greenwoodcity@shaw.ca Website: www.greenwoodcity.com

*Proud winner of "Berkeley Springs International Water Tasting"
2012 Gold Medal Winner
Best Municipal Water in the World*

11 April 2012

File: 220-01

The Honourable Christy Clark
Premier of British Columbia
PO Box 9041
Station Prov Govt
Victoria, BC V8W 9E2

Dear Premier Clark;

Re: **Expert Panel Review of Business Taxation and
Local Government Revenue Sources Review**

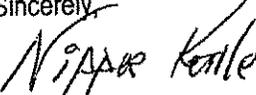
At the regular meeting of Council held on 26th March 2012, Council discussed the above and approved the following resolution:

'THAT a letter be sent to the BC Premier, with copies to the Minister Responsible for Community, Sport and Cultural Development, local MLA, the UBCM Member Municipalities, which indicates the City of Greenwood's objection to the composition of the "Expert Panel" in that there are no representatives from local government municipalities.'

Our Council respectfully requests that consideration be given to including local government elected member and staff representation on the Expert Panel assembled.

If you have any questions, please feel free to contact me at 250-445-6644.

Sincerely,


Mayor Nipper Kettle

cc: I. Chong, Minister Responsible for Community, Sport and Cultural Development
John Slater, MLA
H. Slee, President, UBCM
UBCM Member Municipalities



April 11, 2012

The Honourable Christy Clark
Premier of British Columbia
PO Box 9041 Station PROV GOVT
Victoria, BC V8W 9E2

Dear Premier Clark:

**Re: Expert Panel Review of Business Taxation and Local Government Revenue
Source Review**

Further to the council resolution of April 2, 2012 (attached), I am writing on behalf of North Vancouver City Council to express our dismay over the lack of consultation with local government on the process to review business taxation and local government revenue sources.

While the City welcomes a review of municipal revenue sources by the provincial government, we wish to emphasize the importance of municipal input, which would offer a fresh perspective to the panel, and would ensure an inclusive and respectful process is followed.

BC municipalities have a key role to play in economic development, and the City is ready to do its part to attract jobs and prosperity. All members of the community benefit from a maintained balance between attracting businesses and jobs, and having revenues available to support essential local services and public infrastructure, which are essential for businesses to flourish.

We strongly urge the provincial government to provide opportunities for local government input into the panel review. The current plan to review our revenue sources without local government consultation frustrates our ability to contribute meaningfully to this process, the results of which will affect us directly. We wish to work with the Province and offer our knowledge and perspective so that the most desirable outcome can be achieved for all.

Yours sincerely,

Darrell Mussatto
Mayor

Encl.

cc: City Council
Honourable Ida Chong, Minister of Community, Sport, and Cultural Development
Honourable Kevin Falcon, Minister of Finance
Honourable Naomi Yamamoto, MLA, North Vancouver-Lonsdale
Union of British Columbia Municipalities
UBCM member municipalities

Extract from the regular council meeting minutes of April 2, 2012:

**18. Business Taxation and Municipal Revenue Source Review
- File: 1610-01**

Report: Director of Finance, March 28, 2012.

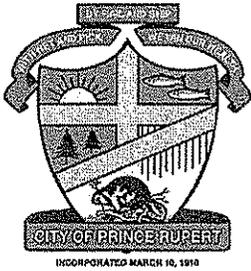
Moved by Councillor Heywood, seconded by Councillor Keating

PURSUANT to the report of the Director of Finance, dated March 28, 2012, entitled "Business Taxation and Municipal Revenue Source Review":

THAT a letter requesting consideration of municipal input and consultation to the Provincial Review of Municipal Revenue be forwarded by the Mayor to the Honourable Christy Clark, Premier;

AND THAT the letter be copied to the Minister of Community, Sport, and Cultural Development, the Minister of Finance, North Vancouver-Lonsdale MLA Naomi Yamamoto, the Union of British Columbia Municipalities and all Union of British Columbia Municipalities member municipalities.

CARRIED UNANIMOUSLY



OFFICE OF THE MAYOR
CITY OF PRINCE RUPERT

424 - 3rd Avenue West, Prince Rupert, B.C. V8J 1L7

www.princerupert.ca

April 10, 2012

Honourable Christy Clark
Po Box 9041 Stn Prov Govt
Victoria, BC V8W 9E1

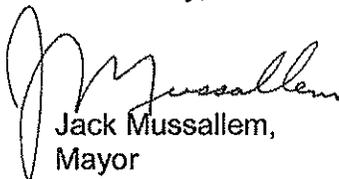
Dear Premier Clark;

Re: Local Government Revenue Sources Review

The City of Prince Rupert supports the province's decision to complete a Revenue Source review for local governments in British Columbia. We believe this review will underscore our belief that local governments require non-traditional sources of revenue in order to provide and maintain infrastructure and services that citizens in British Columbia have come to expect in both rural and urban areas.

Prince Rupert City Council believes that in order to complete a relevant Local Government Revenue Sources review the panel must have local government representation. This representation should be an appointee from the Union of British Columbia Municipalities. Further, to gather a thorough understanding of regional concerns, we believe it would be prudent to hold some of the hearings in different areas across the Province. We appreciate your consideration of these requests and look forward to the results of the Revenue Sources Review Process.

Yours truly,



Jack Mussallem,
Mayor

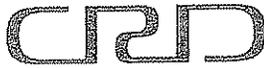
cc: Honourable Ida Chong, Minister of Community, Sport and Cultural Development
Honourable Kevin Falcon, Minister of Finance
Mr. Heath Slee, President, UBCM
All local governments

OFFICE OF THE MAYOR

Telephone: 250-627-0939

Email: executiveassistant@princerupert.ca

Facsimile: 250-627-0999



Making a difference...together

Capital Regional District
625 Fisgard Street, PO Box 1000
Victoria, BC, Canada V8W 2S6

T: 250.360.3000
F: 250.360.3130
www.crd.bc.ca

April 3, 2012

File: 0400-20

The Honourable Christy Clark
Premier of British Columbia
PO Box 9041 Station Prov. Govt.
Victoria, BC V8W 9E2

Dear Premier Clark:

Subject: Expert Panel Review of Business Taxation and Municipal Revenue Sources Review

The Capital Regional District (CRD) understands that the Province is currently undertaking a review of two issues directly related to local governments, in particular the Expert Panel Review of Business Taxation, and the Municipal Revenue Sources Review.

It is also our understanding that these reviews currently do not include representation by local government. The CRD is committed to working with the Province in any way it can to add value to these important reviews.

At its meeting of March 14, 2012, the CRD Board passed the following resolution:

"That a letter be sent to the BC Premier, with copies to the Minister responsible for Finance, Community, Sport and Cultural Development, the local MLA, the UBCM and the UBCM member municipalities, which requests that:

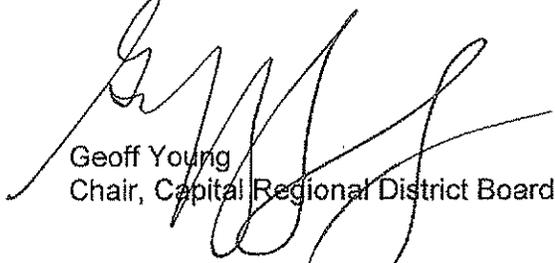
the expert panel appointed to review the municipal property taxation of business be amended to include local government representation through UBCM or specific individual local governments;

the staff Municipal Revenue Sources Review at the ministry be a collaborative process involving local government representatives through Government Officers Finance Association of BC (GFOABC), Local Government Management Association (LGMA) or specific municipalities."

The CRD Board respectfully requests that consideration be given to collaboration between the Province and local governments on these important issues. As both of these reviews directly impact local governments, it is important to ensure that the perspectives of local governments are clearly understood and represented.

Thank you for your consideration of this request. Should you have any questions or wish to discuss this request, please contact me at 250.360.3125 or crdchair@crd.bc.ca.

Sincerely,



Geoff Young
Chair, Capital Regional District Board

cc Honourable Kevin Falcon, Minister of Finance
Honourable Ida Chong, Minister of Community, Sport and Cultural Development
Mr. Heath Slee, President, Union of British Columbia Municipalities
All UBCM Member Municipalities
MLAs: Maurine Karagianis, Esquimalt-Royal Roads
John Horgan, Juan de Fuca
Murray Coell, Saanich North and the Islands
Lana Popham, Saanich South
Carole James Victoria-Beacon Hill
Rob Fleming, Victoria-Swan Lake
CRD Board Members

Kelly Daniels, CRD Chief Administrative Officer
Diana Lokken, CRD General Manager Corporate Services

Tracy Bond

Subject: FW: Message from Emergency Management British Columbia - Federal Funding Re: JEPP and HUSAR Programs

MESSAGE FROM EMERGENCY MANAGEMENT BC:

To Chief Administrative Officers:

We regret to advise you that federal contributions for emergency preparedness projects under JEPP will end in 2013 as will federal funding provided under JEPP for Urban Search and Rescue and for Critical Infrastructure initiatives.

Be assured that funding continues to be in place for all approved 2012-13 JEPP and HUSAR projects. Program staff in the Recovery and Funding Unit at Emergency Management BC will continue to support and administer those JEPP and HUSAR projects that were recently approved.

Below is the official notification we received on Friday from Public Safety Canada.

Johanna Morrow
Manager, Recovery and Funding Programs

Emergency Management British Columbia
Block A - Suite 200
2261 Keating X Road
Saanichton BC V8M 2A5
Mail: PO Box 9201 Stn Prov Govt Victoria BC V8W 9J1
www.pep.bc.ca

Phone: 250-952-4912, Fax 250-952-5542
Toll Free 1-888-257-4777

Sent on behalf of Gina Wilson, Assistant Deputy Minister – Emergency Management and Regional Operations

In line with Economic Action Plan 2012 announced on March 29, 2012, we would like to provide you with some details regarding two Emergency Management (EM) initiatives within Public Safety Canada (PS). We have carefully and critically examined our emergency management activities and identified deficit reduction measures that streamline government operations, provide value for taxpayers, while ensuring that the safety of Canadians is paramount.

First, with regards to the Canadian Emergency Management College (the College), much has changed in Canada since the College started providing emergency management to practitioners. Today, EM related training is widely available through provincial, territorial, and some municipal governments as well as Community Colleges, Universities, and private sector organizations.

In the fall of 2010, we sought to define a unique and necessary federal role in EM training and examine alternative means of program delivery as part of the College renewal efforts. Factors such as an aging infrastructure and the lack of operating self-sufficiency rendered the possibility of further substantial investments to the College, unsustainable. Going forward, emergency management training will be provided in the most effective and cost-efficient manner. The Federal learning facility and others across the country will no longer provide course delivery, effective immediately.

Let me assure you that alternate ways of delivering College programming are being examined. The College will broaden its partnership base to further support and strengthen EM training initiatives undertaken by provincial/territorial partners, academia, and EM practitioners. A key development towards this new way of delivering EM training is through a three year Memorandum of Understanding (MOU) that the College has recently signed with the Canada School of Public Service (CSPS). Under the MOU, the College will provide policy and programming guidance and the CSPS will develop, deliver and evaluate EM training on a cost recovery basis thus, ensuring sustainable programming that meets community needs. This arrangement will provide access to training expertise, e-learning infrastructure, and regional delivery capacity. As a result, Public Safety Canada expects that its emergency management courses will reach an even wider audience and enhance stakeholder engagement activities.

The second EM program that will be affected is the Joint Emergency Preparedness Program (JEPP). The original objectives of this program, namely, to enhance local emergency preparedness and response capacity, have been met.

Federal contributions for emergency preparedness projects under JEPP will end in 2013 as will federal funding provided under JEPP for Urban Search and Rescue and for Critical Infrastructure initiatives. While funding continues to be in place for projects submitted for consideration in 2012-13.

These changes are expected to result in a leaner, more efficient and effective federal government engaged in the delivery of its core business areas, which these two programs are outside of. Public Safety Canada remains committed to ensuring a safe and resilient Canada and to the security of Canadians and their communities. We hope we can count on your continued support to work together on the extensive number of EM initiatives that continue to be part of Public Safety's EM priorities.

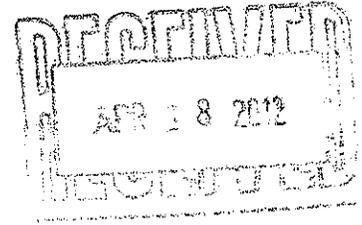
If you have any questions about the Canadian Emergency Management College, please contact Gary Donovan, Director General, National Emergency Preparedness Directorate at (613) 949-5000 or by email at Gary.Donovan@ps-sp.gc.ca and, for Joint Emergency Preparedness Program inquiries, please contact Dave Neville, Senior Director, Disaster Financial Assistance Programs at (613) 990-3110 or by email at Dave.Neville@ps-sp.gc.ca.

Sincerely,

Gina Wilson
Assistant Deputy Minister
Emergency Management and Regional Operations

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April 12, 2012

Glenn Wong
Chair
Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3

Dear Mr. Wong:

Thank you for your letter letting me know of your support of the six recommendations from the Auditor General's Report on the Management of Timber. I note you have also shared your position with the Minister of Forests, Lands and Natural Resource Operations.

We appreciate hearing from you about this very important matter and will include your comments in the related discussions.

Sincerely,

Christy Clark
Premier



April 16, 2012

The Right Honourable Stephen Harper, MP
Prime Minister of Canada
80 Wellington Street,
Ottawa, Ontario, K1A 0A2
E-Mail: pm@pm.gc.ca

The Honourable Christy Clark, MLA
Premier of British Columbia
Room 156, West Annex, Parliament Buildings,
Victoria, B.C., V8V1X4
E-Mail: premier@gov.bc.ca

Dear Prime Minister Harper and Premier Clark:

The Catalyst Paper Corporation has a major paper mill located in Port Alberni, the largest community in School District 70 Alberni. Catalyst is a major employer in the Alberni Valley, and our district offers an excellent education program to the children and families of Catalyst employees.

Our Board is very concerned about the fiscal health of the forest industry, which is the mainstay of our community. In particular, we are alarmed at recent developments which are very likely to have a severe impact on the continued operations of Catalyst Paper in our community. Due to economic conditions, Catalyst is undertaking extensive restructuring. We believe that direct government influence is required to ensure debt holders know that it is very important to government that the Alberni Catalyst operation remain in operation and production is not curtailed.

We are very concerned the local paper mill will be closed. Should this occur, other major forest industry employers in our valley; logging and sawmilling would be directly affected, curtailing their operations even further. The resulting impact on our communities would be devastating.

Our region already has one of the lowest standings for at risk children and youth in the province. The loss of the primary industry would have an intolerable and multi-generational effect on the socio-economic fabric of our community.

We urge you to become directly involved in assisting and supporting the restructuring of Catalyst operations on Vancouver Island. This industry must remain in operation here, to ensure the continued viability of our communities and that of the many families dependant on the health of the forest industry. Government has the ability to ensure restructuring agreements work by revising electricity rates, revising tax rates, providing incentives and ensuring secure reasonable fibre supply.

Restructuring agreements and economic incentives have been provided to companies and industries with similar circumstances in other provinces and in BC, leading to their continued profitability.

We believe it is the role of your government to become actively involved in this process, otherwise there is a very real likelihood of losing the investment of Catalyst in Port Alberni and British Columbia to other jurisdictions outside of Canada.

In conclusion, we are requesting your respective federal and provincial governments take positive and direct actions to support the Catalyst Paper Corporation in retaining viable and productive operations in our Community.

Yours truly,

THE BOARD OF EDUCATION
SCHOOL DISTRICT 70 (ALBERNI)



Larry Ransom
Board Chair

LR/bw

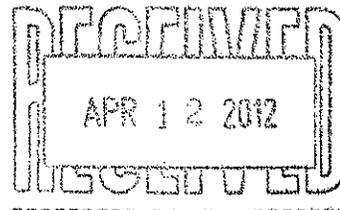
Cc: Mayor John Douglas, City of Port Alberni
Scott Fraser, MLA
James Lunney, MP
Russell Dyson, CAO, Alberni Clayoquot Regional District
Kevin Clarke, CEO, Catalyst Paper
Michael McEvoy, President, BCSTA



PORT ALBERNI PORT AUTHORITY
2750 Harbour Road
Port Alberni, B.C. V9Y 7X2
Tel. 250-723-5312 Fax. 250-723-1114
www.portalberniportauthority.ca

ADMINISTRATION PORTUAIRE DE PORT ALBERNI
2750, Harbour Road
Port Alberni, (C.-B.) V9Y 7X2
Tél. 250-723-5312 Fax. 250-723-1114
www.portalberniportauthority.ca

April 5, 2012



Alberni Clayoquot Regional District
3008 5th Avenue
Port Alberni, BC V9Y 2E3

Attention: Russell Dyson, CAO

Dear Mr. Dyson:

Re: 2011 China Creek Marina Lease Payment

Please find enclosed Port Alberni Port Authority cheque #4676 in the amount of \$6,576.79. This amount represents 2.4% of \$274,032.74 camping revenue within the Alberni Clayoquot Regional District, for 2011.

As per the lease agreement, please find enclosed:

- China Creek Marina operating and capital budget for 2012
- China Creek Marina 2012 user fee schedule
- China Creek Marina 2012 business plan
- China Creek Marina 2012 financial statement - held in office

For further information, contact the undersigned.

Yours truly,

PORT ALBERNI PORT AUTHORITY

David McCormick,
Manager of Property & Community Relations

Enc (5)



<u>PORT ALBERNI PORT AUTHORITY</u>						
<u>CHINA CREEK MARINA</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>TOTAL</u>
Fire hose boxes	5	0	0	0	0	5
Fish cleaning station & roof	15	0	0	0	0	15
Float system - dredging	3	0	0	10	0	13
Float system - electrical	25	0	0	0	0	25
Gates - campground lot entrances	10	0	0	0	0	10
Grounds - electrical system upgrade	0	10	0	10	0	20
Hydro meters	2	0	2	0	2	6
Picnic tables	3	0	2	0	2	7
Residence/main building	0	0	2	0	2	4
RV site servicing	10	0	2	0	2	14
Security cameras	0	3	0	3	0	6
Sewage/septic & water systems	0	0	2	0	2	4
Silt management	0	20	0	10	0	30
Storm damage - extensive repairs	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>10</u>
<u>CHINA CREEK MARINA</u>	<u>75</u>	<u>35</u>	<u>12</u>	<u>35</u>	<u>12</u>	<u>169</u>

CHINA CREEK MARINA**2012**

MOORAGE - PER FT	
ANNUAL - IN ADVANCE	\$ 4.35
MONTHLY - OCTOBER 1 TO APRIL 30	\$ 6.10
DAILY	\$ 1.16
WEEKLY	\$ 1.06
MONTHLY	\$ 0.93

CAMPING - SEASONAL MAY 1 - SEPTEMBER 30 (DAILY RATE @ 62 DAYS)

BASIC	\$ 1,491.77
BEACH SITE - UNSERVICED	\$ 1,750.36
BEACH SITE - PARTIAL SERVICED	\$ 1,880.17
PARTIAL SERVICED SITES	\$ 1,750.36
PARTIAL SERVICED SITES - OVERSIZE SITES	\$ 1,880.17
FULL SERVICED SITES	\$ 1,880.17
FULL SERVICED SITES - OVERSIZE SITES	\$ 2,204.68

CAMPING - DAILY MAY 1 - SEPTEMBER 30

BASIC	\$ 24.06
BEACH SITE	\$ 28.24
BEACH SITE - PARTIAL SERVICED	\$ 30.33
PARTIAL SERVICED SITES	\$ 28.24
PARTIAL SERVICED SITES - OVERSIZE SITES	\$ 30.33
FULL SERVICED SITES	\$ 30.33
FULL SERVICED SITES - OVERSIZE SITES	\$ 35.56

CAMPING - DAILY OCTOBER 1 - APRIL 30

BASIC	\$ 19.01
BASIC BEACH SITE	\$ 23.23
HYDRO USE - EXTRA CHARGE	

BOAT CAMPING -IN ADDITION TO MOORAGE FEES

ANNUAL TENANTS RECEIVE THE FIRST NIGHT FREE	
BASIC	\$ 12.36

CAMPING RATES BASED ON: ONE UNIT PER SITE & 2 PERSONS

ADDITIONAL CAMPERS - PER NIGHT	
CHILD - 12 & UNDER	\$ 2.06
ADULT	\$ 3.60
DOG	\$ 1.54
LAUNCHING	
DAY PASS	\$ 12.50
SEASONS PASS	\$ 90.00
PARKING	
OVERNIGHT - VEHICLE OR BOAT TRAILER	\$ 6.25
OVERNIGHT - VEHICLE & BOAT TRAILER	\$ 12.50

DRYLAND STORAGE - OCTOBER 1 APRIL 30 - PER UNIT PER MONTH

STORAGE	\$ 37.00
HYDRO - PER MONTH - 15 amp	\$ 40.00

ALL RATES SUBJECT TO TAX

CHINA CREEK MARINA – BUSINESS PLAN - 2012

China Creek Marina and Campground

China Creek Marina and Campground is located on the east side of the Alberni Inlet, approximately eight kilometers south of the inner harbour. The Port Authority manages the marina and campground through a series of lease agreements. The marina basin is leased from the Province while the upland campground area is leased from the Alberni – Clayoquot Regional District.

Beginning in 2010 and continuing forward through 2011 the Port Alberni Port Authority has renewed the moorage floats at China Creek Marina. The marina will offer individual finger berths for 88 vessels and a further 2300 plus lineal feet of side tie moorage. The campground offer 250 sites and of these sites, 70 are fully serviced with potable water, septic connections, and electrical hook-ups. Another 130 sites are partially serviced with potable water and electricity.

The lease agreement was renewed in 2010 with the Alberni – Clayoquot Regional District and allows the Port Authority to focus on the long term development and improvement of the marina and campground.

April 5, 2012

Alberni-Clayoquot Regional District
3008 Fifth Avenue
Port Alberni, BC V9Y 2E3



Dear Chair & Board:

RE: Cities Fit for Children Conference – May 10-11, 2012

The Cities Fit for Children Planning Committee are pleased to invite you to register for the 3rd provincial Cities Fit for Children Summit to be held in Kamloops May 10th and 11th, 2012 at Thompson Rivers University Conference Centre.

This provincial summit is dedicated to the sustainable development of our cities - urban and rural areas. The conference will bring together provincial, regional, municipal, and local leaders involved in policy decisions to help design and build healthy and safe communities for children and their families.

Building on the successes of the first two summits (Kelowna 2007, Langley 2009) the key objectives are:

- to emphasize the role of local partnerships, strategies and successes, including business engagement strategies which contribute to liveable and healthy cities for children, youth, and families;
- highlight effective policies and practices that demonstrate visionary municipal, regional, and provincial initiatives that contribute to the health and well-being of the community; and
- provide an opportunity to share, learn and network on how leaders at any level can make a difference, not only for the community but specifically for children and youth.

The conference boasts a variety of themes to find your interests met – business engagement and creative partnerships; healthy built environments and natural play; policy makers and practitioners; and inclusive and diverse communities.

Keynote presentations hosted over the two days include Dr. Paul Kershaw, Lorraine Copas, Bob Peart, and a Mayor's panel discussion. Dr. Paul Kershaw is one of Canada's leading thinkers about caregiving and family policy. He will explore how today's generation of families raising young kids have a bad deal and in turn will propose a practical solution – A New Deal for Families. Lorraine Copas joins us as Executive Director from the Social Planning and Research Council of BC (SPARC BC). Her discussion will focus on the role of the Council and the

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7 Victoria Street West | Kamloops BC V2C 1A2
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importance of building inclusive communities. Bob Peart is a registered professional biologist with a Masters in Education. He will share current research and provide background on why it is so crucial for our future to reconnect our children with our natural environment. The Mayor's Panel discussion will focus on highlighting unique programs, best practices, and how to address gaps/barriers in policy or process to make their cities more family friendly.

From the Planning Committee, we hope you will consider this conference and encourage you to also consider the opportunity for your staff to attend as well.

For ease of registration we have included a one page registration form that can be completed and mailed, faxed, or emailed back. Details are on the form. In addition, you will find a summary Schedule of Events highlighting the sessions you can expect to attend during the two days.

We look forward to receiving your registration and seeing you May 10th and 11th for this important discussion on developing Cities Fit for Children.

Sincerely,



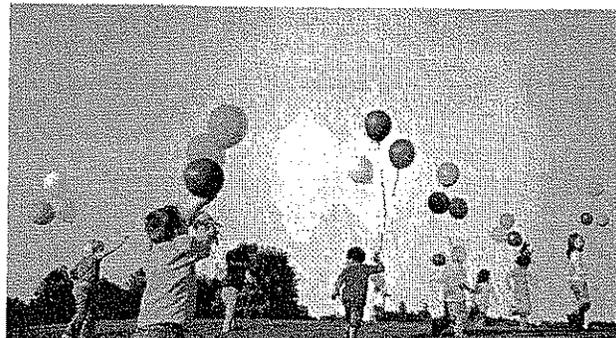
Nicole Beauregard,
2012 Cities Fit for Children Conference Chair
City of Kamloops

More information:

<http://www.kamloops.ca/citiesfitforchildren/index.shtml>

May 10-11, 2012
Thompson Rivers University

The Summit is dedicated to the sustainable development of our cities by building healthy safe communities. The objective of this summit is to emphasize the role of local partnerships, strategies and successes which contribute to livable and healthy cities for children, youth and families



Conference Outcomes:

- Roadmaps and action plans for governments, non profits, and the business community to address the needs of children and youth in the planning processes of social and community development.
- Recommendations of programs and policies that can be implemented to make cities fit for children, youth and families.
- Poster presentations that enhance literature base for future research and project work.
- Recommendations on understanding disability and universal design through the Healthy Build Environment.

Conference Themes

- Inclusive and Diverse Communities • Business Engagement and Creative Partnerships • Policy Makers and Practitioners
- Healthy Built Environment and Natural Play

The 2012 Cities Fit for Children Provincial Conference is an excellent opportunity for our leaders and decision makers of the region to attend presentations from various speakers across the province, as well to participate in on the conversation of how to build healthy safe communities for our children and youth. This conference will showcase the exemplary policy and practices that make communities more family friendly through accessibility, business practice, natural play, environmental design, and community partnerships.

Please complete the registration information:

Name:	
Date of Birth:	
Phone:	
Address:	
Email:	
Pre-Conference Tour May 9 th , 3:15pm	<input type="checkbox"/> Yes <input type="checkbox"/> No
Dietary Concerns/ Allergies	<input type="checkbox"/> Yes _____ <input type="checkbox"/> No
Do you have any mobility concerns	<input type="checkbox"/> Yes _____ <input type="checkbox"/> No
Would you like to mentor a youth?	<input type="checkbox"/> Yes <input type="checkbox"/> No (for details please contact Nicole Beaugard)
Registration Fees	
<input type="checkbox"/> Thursday \$168 <input type="checkbox"/> Friday \$168 <input type="checkbox"/> Full Conference \$308 (HST Included)	
<input type="checkbox"/> Group Registration (5 or more – 25% discount)	
Credit Card: Visa <input type="checkbox"/> Master Card <input type="checkbox"/> #	Expiry:
Cheque <input type="checkbox"/> : #	

Cities Fit for Children: Schedule of Events
(an email will be send to all delegates for Session Selection)

Wednesday May 9, 2012		Location
3:15pm	Pre-Conference Tour: Places and Spaces Unique to Kamloops	Tournament Capital Centre
Thursday May 10, 2012		
Thursday May 10, 2012		Location
8:00am	Registration Opens	Grand Hall
8:00-9:00am	Master of Ceremonies: Karl de Bruijn, Assistant Superintendent-Kamloops/Thompson School District #73 Continental Breakfast and Entertainment	Grand Hall
9:00-11:00am	Opening Prayer and Drummers: Tk'emlups Indian Band Welcome Address: Byron McCorkell, Director - Parks, Recreation and Culture and Dr. Alan Shaver, President -Thompson Rivers University Keynote Speaker: "A Canada That Works for all Generations – New Deal for Canada" Paul Kershaw – UBC, HELP BC	House of Learning
11:15-12:30pm	Entertainment, Luncheon and Keynote: SPARC BC, Loraine Copas	Grand Hall
12:30-2:30pm	Session A: Mayor's Panel City of Williams Lake - Kerry Cook City of Kamloops - Peter Milobar City of Nelson - John Dooley City of Vernon – TBD City of Penticton – TBD District of Clearwater – TBD SunPeaks Mountain Resort Municipality - TBD Moderator: Ken Christian, Councillor - City of Kamloops	Grand Hall
2:30pm-3pm	Poster Presentations	Terrace Room
3-4:30pm	Concurrent Sessions B: B1: "Local History, the City, and Children" Will Garrett-Petts and Rob Schoen – TRU/SD#73 B2: "Re-establishing our Connection with Nature in Urban Environments" John Buchko - Urban Systems B3: "Getting Outside in Sooke: A Nature Kindergarten" Enid Elliott and Frances Krusekopf B4: "Inclusive and Diverse Community: Empowering Youth" Sharon Shepherd	Rooms: 130 Mountain Rm Grand Hall 209
4:30-6:30pm	Networking - Wine and cheese, Children's Art Opening and Entertainment	CAC- Rotunda

Friday May 11, 2012		Location
7:00- 7:30am	Registration and Information Opens	Grand Hall
7:30-8:00am	Continental Breakfast	Grand Hall
8:15-9:45am	Concurrent Sessions C: C1: "Planning a Sustainable Community for Children" City of Kamloops Panel Presentation C2: "Multi-Faith Network" David Dalley and Jasbir Rhandawa, Neighbourhood Faiths Program/Early Intervention Physiotherapist C3: "Collaborative Soup" Sharon Stevens, Kate Stebbings – Communications Solutions C4: "Municipal Strategies to Re-create Children's Play" Bob Yates, Planner	Rooms: Mountain Rm 130 209 Grand Hall
9:45-10:15am	Poster Presentations	Terrace Room
10:30-12:00pm	Concurrent Sessions D: D1: "Literacy in the Environment" Violet Hughes and Frances Warner - LITE D2: "Working Together in Aboriginal Culturally Diverse Communities" Catherine Disbery and Carol Lust - Aboriginal Catch D3: "Understanding Disability and Universal Design" Heather McCain - Citizens for Accessible Neighbourhoods D4: "Living Wages: Making Cities Truly Livable for Children and Families" Michael McCarthy Flynn - First Call	Rooms: 130 209 Mountain Grand Hall
12:15-1:45pm	Lunch and Keynote Speaker: Bob Peart - Founding Chair of the Child and Nature Alliance of Canada	Grand Hall
1:45-2:45pm	Concurrent Sessions E: E1: "Municipal Strategies for Early Childhood Development" Steve Meikle – Manager Community Services Saanich and Bob Yates, Planner E2: "The Community Accord Journey in the Tri Cities" Susan Foster E3: "Seed to Plate" Laura Kalina, Robin Reid, Kendra Besanger - Kamloops Food Policy Council E4: "Planning Strategies for Aboriginal Communities" Marcia Dawson and Kim Adamson	Rooms: 130 209 Grand Hall Mountain Rm
3:00-3:30pm	Closing Address: Joanne Schroeder , HELP BC	Mountain Rm
3:30-3:40pm	Closing Prayer and Drummers: Tk'emlups Indian Band	Mountain Rm



REQUEST FOR DECISION

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Meeting Date: April 25, 2012
Subject: Board Remuneration, Expenses and Benefits Amendment

Recommendation:

That the Alberni-Clayoquot Regional District Board of Directors give four readings to the bylaw cited as "Board Remuneration, Expenses and Benefits Bylaw Amendment No. A1066-1, 2012".

Desired Outcome:

To amend the current bylaw to include remuneration for the second Board meeting each month.

Summary:

As a result of the Regional District having moved to two Board meetings per month the Remuneration, Expenses and Benefits Bylaw needs to be amended to include in the remuneration an amount for this second meeting. The amount that was previously paid as an indemnity for the Committee of the Whole meetings, being \$65 for Alberni Valley Directors and \$145 for West Coast Directors, has been included in this new remuneration amount.

At the April 11, 2012 Board of Directors meeting a motion was passed to also include a provision for a deduction for missed Board meetings, unless the absence was authorized by a resolution of the Board of Directors. This motion is reflected in the attached bylaw amendment.

Time Requirements – Staff & Elected Officials:

The staff time requirements will not change with the amendment.

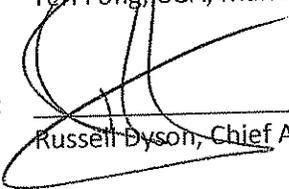
Financial:

There is no financial implication to this bylaw amendment.

Submitted by:


Teri Fong, CGA, Manager of Finance

Approved by:


Russell Dyson, Chief Administrative Officer



Regional District of Alberni-Clayoquot

Bylaw A1066-1

A Bylaw to Amend the Board Remuneration, Expenses & Benefits

WHEREAS the Regional District may provide for remuneration, expenses and benefits for directors under provisions of the Local Government Act;

AND WHEREAS the Regional District Board wishes to amend the Board Remuneration, Expense and Benefits Bylaw to include a second Board meeting each month;

NOW THEREFORE the Regional District Board of the Regional District of Alberni-Clayoquot in open meeting assembled, enacts as follows:

1. Bylaw A1066 cited as, "Board Remuneration, Expenses and Benefits Bylaw No. A1066, 2008" is hereby amended by replacing Schedule "A" with Schedule "A", attached to and forming part of this Bylaw.
2. This Bylaw may be cited as "**Board Remuneration, Expenses and Benefits Bylaw Amendment No. A1066-1, 2012**".

Read a first time this day of , 2012.

Read a second time this day of , 2012.

Read a third time this day of , 2012.

ADOPTED this day of , 2012.

Russell Dyson,
Chief Administrative Officer

Glenn Wong,
Chairperson

Schedule "A"

1. Director remuneration is as follows:

	<i>Effective May 1, 2012</i>
Director's remuneration – includes 23 Board meetings & 12 Regional Hospital District meetings per year	\$5,736 per year
Director's remuneration for attendance at additional Board meetings (above the 2 regular Board meetings)	\$160 per meeting
Electoral Areas – additional amount	\$2,531 per year
Chairperson – additional amount	\$6,328 per year
West Coast Directors (Electoral Areas A & C, Districts of Tofino & Ucluelet) – additional amount	\$2,084 per year
Committee meeting where travel to the meeting is less than 60km or where the committee meeting is held in conjunction with a Board meeting	\$65 per meeting
Committee meeting where travel to the meeting is 60km or greater	\$145 for first meeting in a day \$65 for each additional meetings in a day
Attendance at conferences, conventions, or other meetings	\$160 per day
Alternate Director – attendance at Board meetings where travel to the meeting is less than 60km	\$160 per meeting
Alternate Director – attendance at Board meeting where travel to the meeting is 60km or greater	\$180 per meeting

2. After the first missed Board meeting the following amount will be deducted from the remuneration, unless the absence is excused by a resolution of the Board of Directors:
- a. Alberni Valley Directors \$65 per meeting
 - b. West Coast Directors \$145 per meeting



MEMORANDUM

TO: Russell Dyson, CAO and Regional Board of Directors

FROM: Carla Connolly, Planner

DATE: April 17, 2012

RE: Bylaw P1287 Beaufort Official Community Plan

Beaufort OCP

The Beaufort OCP has been updated and gone through early and extensive community and agency/group consultation. In addition, the Beaufort OCP has also been considered in conjunction with the existing ACRD Zoning Bylaw, as well as the Alberni Valley Background Study, and the OCPs for the surrounding electoral areas.

As a result, the Beaufort OCP is now ready for first reading.

Following first reading, the official consultation process will begin. The following groups and agencies are included in the consultation process:

- Ministry of Transportation and Infrastructure
- Ministry of Agriculture and Lands
- Ministry of Forests, Lands and Natural Resource Operations
- Ministry of Environment
- Ministry of Energy and Mines
- Tseshah First Nation
- Hupacasath First Nation
- Vancouver Island Health Authority
- School District 70
- TimberWest
- Island Timberlands
- Private Managed Forest Land Council
- Agricultural Land Commission
- Beaver Creek Volunteer Fire Department
- Beaver Creek Improvement District
- Cherry Creek Waterworks District
- Comox Valley Regional District
- Port Alberni Port Authority
- City of Port Alberni

Recommendation

That the Regional Board receive the staff memorandum and then pass the following motions separately:

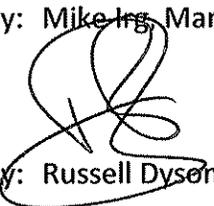
1. Proceed with first reading of Bylaw P1287, the Beaufort Official Community Plan;
2. Pass the following resolution: "That the Beaufort Official Community Plan Bylaw P1287 has been considered in conjunction with the Alberni-Clayoquot Regional District's financial plan.";

Beaufort OCP Bylaw P1287

3. Pass the following resolution: "That the Beaufort Official Community Plan Bylaw P1287 has been considered in conjunction with the Alberni-Clayoquot Regional District's Solid Waste Management Plan, November 2007 Bylaw R1020.";
4. Pass the following resolution: "That the public hearing for Bylaw P1287 be delegated to the Director for Electoral Area "B" Beaufort, the alternate director, or the Chairperson of the Regional Board.


Written by:  Carla Connolly, MCIP
Planner


Reviewed by: Mike Ing, Manager of Planning and Development


Reviewed by: Russell Dyson, CAO

Beaufort OCP Bylaw P1287

Members: City of Port Alberni, District of Ucluelet, District of Tofino

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1287

**A BYLAW TO ADOPT THE BEAUFORT
(ELECTORAL AREA B) OFFICIAL COMMUNITY PLAN**

WHEREAS Section 876 of the *Local Government Act* empowers the Board to adopt one or more community plans for one or more areas, by bylaw;

AND WHEREAS the Board has consulted in accordance with Sections 879 and 881 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. This Bylaw is applicable to Electoral Area B (Beaufort) of the Regional District of Alberni-Clayoquot.
2. The community plan, including objectives, policies, and plan maps 1, 2, 3, and 4 attached as Schedule "A" to this Bylaw constitutes the Official Community Plan of the area referred to in Section 1.
3. If any schedule, section, subsection, sentence, clause, or phrase of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.
4. This Bylaw may be cited as the "Regional District of Alberni-Clayoquot Beaufort (Electoral Area B) Official Community Plan Bylaw P1287, 2012".

Beaufort Official Community Plan Bylaw No. P994 is hereby repealed.

Read a first time this XXX day of XXX, 2012
Read a second time this XXX day of XXX, 2012
Read a third time this XXX day of XXX, 2012

I hereby certify this to be a true and correct copy of Bylaw P1287 as read a third time by the Board of the Regional District of Alberni-Clayoquot on the XXX day of XXX, 2012.

Chief Administrative Officer

Approved by the Minister of Community, Sport and Cultural Development this XXX day of XXX, 2012

Adopted this XXX day of XXX, 2012

Chairperson

Chief Administrative Officer



DEVELOPMENT VARIANCE APPLICATION

TO: Russell Dyson, CAO; Beaver Creek APC; and Regional Board

DATE: April 16, 2012

FROM: Mike Irg, Manager of Planning and Development

APPLICATION: DVE12001

APPLICANTS: Mike & Rosemary Mesic
H & R Von Brendel

AGENT: Mario Dirocco

LEGAL DESCRIPTION: Parcel C, Parcel D, and Lots 26 through 28 inclusive, Block 2, District Lot 100, Alberni District, Plan 1488

ADDRESS AND LOCATION: Arvay Road

ELECTORAL AREA: Area "E" Beaver Creek

Recommendation: That the Regional Board:

- 1) Receive the staff report; and
- 2) Pass a resolution to consider granting variance to reduce the required 50 foot front yard setback to 25 feet for all subject properties, subject to Lots 26, 27, 28 being consolidated into one parcel.

Procedure

Prior to the issuance of a development variance permit, the Board must first pass a resolution to consider issuing a development variance permit. Staff then notifies neighbouring property owners and tenants to afford them the opportunity to make written or verbal submissions to the Board. At the subsequent meeting, the Board either issues or denies the development variance permit.

Applicant's Intention: To reduce the required 50 foot front yard setback to 25 feet to increase the available building envelope.

Observations

Property Description: Parcels C and D are each a consolidation of three lots. The original lots are 40 feet wide by 125 feet deep and 5,000 ft² (0.11 acres) in size. Parcels C and D are 120 feet by 125 feet.

None of the properties have been developed and are partially treed.

Services

(a) Sewage Disposal: On-site sewage disposal

(b) Water Supply: Beaver Creek Improvement District

(c) Fire Protection: Beaver Creek Volunteer Fire Department

(d) Access: Arvay Road

Existing Planning Policies Affecting the Site

Agricultural Land Reserve: Not in the ALR.

Official Community Plan: Beaver Creek OCP designates the parcels as Residential. This designation has a minimum lot size of 0.24 hectares (0.6 acres).

Applicable residential objectives include:

a. To recognize existing neighbourhood characteristics and development patterns in establishing future residential densities.

Surrounding properties have received approvals in 2011 and the early 1990s to reduce their front yard setbacks to 25 ft. Proposal is in keeping with these earlier decisions.

c. To encourage the most intensive development close to the city boundaries with densities gradually decreasing in the vicinity of lands adjacent to the Agricultural Land Reserve.

Properties are located between 600 – 800 metres from the City of Port Alberni boundary. Proposal meets OCP requirements.

Zoning: The parcel is zoned Rural (A2) District.

A2 District requires:	
Minimum Lot Area:	5 acres
Minimum Lot Width:	330 feet
Minimum Setbacks:	
Front:	50 feet
Rear:	30 feet
Side:	15 feet

Background

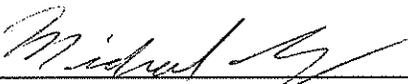
These lots were created in 1912, prior to the zoning bylaw or official community plan coming into effect. This application is for parcels C and D and Lots 26, 27, & 28, which are owned by two separate land owners applying for the same development variance.

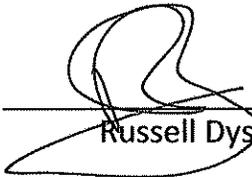
A similar variance was issued in 2011 for the properties immediately south of Lot 28. Also, in 1990, 1991 and 1993 three (3) development variances were issued for the properties across the street from the subject properties, allowing a reduction in their front yard setbacks from 50 feet to 25 feet. All of these lots have been built upon and are larger in area than the subject properties at 0.56 & 0.57 acres.

The proposal is in keeping with surrounding properties and subject parcels are in close proximity to the City of Port Alberni, which has similarly sized lots. The reduced front yard setback will give property owners greater flexibility in the development of their lots by freeing up additional space in the rear for septic systems and accessory structures.

This variance will be referred to Beaver Creek Improvement District for information only.

Staff feels this variance application is reasonable, subject to the property owner of lots 26, 27 & 28 consolidating their lots.

Submitted by: 
Mike Irg, Manager of Planning & Development

Reviewed by: 
Russell Dyson, Chief Administrative Officer

SUBJECT PROPERTIES

HOLLY AVE

ARVAY RD.

MAPLE ST

BIGWOOD RD.

LOT C
LOT D
LOT 26
LOT 27
LOT 28

700
5

696
6

7
666

REF
630

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REZONING APPLICATION

TO: Russell Dyson, CAO, Cherry Creek APC and Regional Board

DATE: March 29, 2012

FROM: Carla Connolly, Planner

REZONING

APPLICATION: RF11008

APPLICANTS: Evan & Angelika McLellan

AGENT: Jim McManus

LEGAL

DESCRIPTION: LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994

LOCATION: 2787 Alberni Highway

ELECTORAL AREA: "F" Cherry Creek

Recommendation: That the Regional Board:

- 1) Receive the staff report;
- 2) Proceed with first reading of **Bylaw P1289 to create a new Winery and Cidery (WC) District** in the ACRD Zoning Bylaw No. 15;
- 3) Proceed with first reading of **Bylaw P1290 to redesignate a portion of the property from "Low Density Residential Use" to "Agricultural Use"**;
- 4) Remove restrictive covenant EX99769 from the property, which currently restricts a certain portion of the property to vineyard use only;
- 5) Proceed with first reading of **Bylaw P1292** to rezone a portion of the property **from Rural (A2) District to the new Winery and Cidery (WC) District** and rezone the remainder of the property **from Rural (A2) District to Acreage Residential (RA3) District**;
- 6) Pass the following resolution: "That the public hearing for **Bylaws P1289, P1290 and P1292** be delegated to the Director for Electoral Area "F" Cherry Creek, the alternate director, or the Chairperson of the Regional Board.

RF11008

Applicant's Intention:

- Rezone the front 11,994m^{2+/-} (2.9 acre^{+/-}) portion (see site plan) of the lot from Rural (A2) District to the new Winery and Cider (WC) District.
- Rezone the remainder of the property from Rural (A2) District to Acreage Residential (RA3) District to facilitate the future subdivision of two (2) new residential lots approximately 3,669.7m² (0.9 acres) and 5,063 m² (1.25 acres) in size;
- Purchase and consolidate the 1,708m² (0.42 acres^{+/-}) of road right-of-way (ROW) adjacent to the highway and rezone it to Winery and Cider (WC) District;
- Increase retail floor area size restriction for the sale of wine and cider produced on the farm from 500 ft² to 1,250 ft²; and
- Remove an existing covenant located on the portion of the lot to be subdivided, which limits the land use to vineyard only.

Observations:

- 1. Property Description:** The property is 2.02 hectares (5 acres) in size and is currently planted with grapes for wine production (produced offsite) and an associated retail sales winery structure. The property is a corner lot bound by the Alberni Highway and Maebelle Road, from which the property gains access.

The ROW that the applicant proposes to purchase is 1,708m² (0.42 acres) in size. By consolidating these two parcels, the total lot size, prior to subdivision, would be increased to 2.19 hectares (5.41 acres). This part of the proposal has not been completed at this time, but is in progress.

2. Services:

- | | | |
|-----|-------------------------|---|
| (a) | Sewage Disposal: | On-site sewage disposal |
| (b) | Water Supply: | Cherry Creek Water Improvement District |
| (c) | Fire Protection: | Cherry Creek Volunteer Fire Department |
| (d) | Access: | Maebelle Road |

3. Existing Planning Documents Affecting the Site:

- A. Agricultural Land Reserve:** Not in ALR.
- B. Official Community Plan:** Cherry Creek OCP. The property is currently designated as Lower Density Residential and the ROW is undesignated at this time.

The applicant is applying to designate the ROW to Agriculture, along with the adjacent 2.5^{+/-} acres that houses the existing winery.

Relevant policies include:

Residential: Objective 10.1 To recognize the desirability of protecting the quality and privacy of existing residential neighbourhoods and areas and the channeling of future residential development to areas where such development is deemed feasible and desirable bearing in mind land availability, status and infrastructural/utility service provision.

Agriculture: Objective 7.2 To support and encourage the development of viable agricultural operations in the plan area in locations where conflict with other forms of land development are reduced or negated and to ensure that agricultural operations are conducted in accordance with the Code of Agricultural Practice for Waste Management, the Environmental Guidelines for the Various Commodity Groups and Standards drawn up in terms of the Farm Practices Protection Act.

Objectives and policies from the Cherry Creek OCP support the proposed redesignation.

- C. **Zoning:** The property is currently zoned Rural (A2) District. The applicant is applying to rezone the ROW portion from Small Holdings (A1) District to Winery and Cidery (WC) District as well as the front portion of the property (see site plan), and rezone the remainder to Acreage Residential (RA3) District from Rural (A2) District to allow for its subdivision into two freehold lots.

WC District requires:	A2 District requires:	RA3 District requires:
Minimum Lot Area: 2.6 acres	Minimum Lot Area: 5 acres	Minimum Lot Area: 25,834.23 ft ²
Minimum Lot Width: 165 feet	Minimum Lot Width: 330 feet	Minimum Lot Width: 98.425 feet
Minimum Setbacks:	Minimum Setbacks:	Minimum Setbacks:
Front: 25 feet	Front: 50 feet	Front: 49.21 feet
Rear: 30 feet	Rear: 30 feet	Rear: 32.8 feet
Side: 15 feet	Side: 15 feet	Side: 16.4 feet

The proposed rezoning of the ROW to WC and the proposed amalgamation of this small parcel into the adjacent lot will increase the overall lot area to approximately 5.41 acres and

seems reasonable. Total area within the WC District will then be approximately 1.17 hectares (2.9 acres) with the remaining 1.02 ha (2.52 acres) in RA3.

The proposal to rezone the remainder of the parcel to RA3 and subdivide off two (2) additional lots also seems appropriate. Applicants have grown grapes on the rear portion of the property for the past two seasons with no success due to poor soil and growing conditions – as explained by the applicant. The applicants have had success growing grapes on the front portion of the property. The applicants wish to continue to do so and will be able to continue with the creation of, and rezoning to, the new WC District.

- D. Highways Approval within 800 metres of an intersection on a Controlled Access Highway: Required.**

Comments:

In summary, the applicant's intention is to:

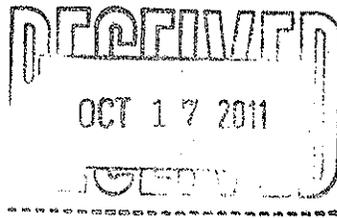
- consolidate the ROW into the adjacent lot;
- remove restrictive covenant that limits a portion of the lot to vineyard use only;
- purchase, consolidate, and rezone the former road ROW to WC to allow the winery use to extend onto this property;
- create two (2) additional residential lots onsite; and
- increase the retail space for the winery from 500 ft² to 1,250ft².

After reviewing the original submission, meeting with applicants and determining that the proposal would not meet existing requirements, staff has created a new zone to accommodate and encourage small scale winery and cidery uses in the ACRD. Not only will this benefit the current applicants, but future proposals as well. (See the attached bylaw for more detailed information regarding the proposed Winery Cidery (WC) District.) Basically, the new WC District would allow small acreage winery and cidery uses and associated onsite wine/cider production and retail.

Requiring a 2.6 acre minimum lot size will allow local wineries to establish storefronts and facilitate agricultural production along high traffic corridors; increasing product visibility. This will encourage the wine and cider industries to develop in the Alberni Valley and act as a magnet to draw tourists and tourism dollars into the community. Wineries will still be permitted in other zones such as the Rural (A2) District.

The proposed WC District was drafted in consultation with the requirements of the Liquor Control and Licensing Branch, the Liquor Distribution Branch, and other areas in

9535 Faber Rd
P.A. V9Y 9C5
Oct 12th 2011



Mr Mike Irg
Manager of Planning A-CRD
3008 5th Ave, P.A.
V9Y 2E3

Dear Sir;

RE: proposed rezoning, bylaw text amendment, covenant removal and subdivision: A&E
McLellan: Lot "B" Plan 6542, DL 135, A/D (with exceptions) plus accrued public lands:

I have pleasure in submitting formal rezoning application and text amendment proposal to you, for your perusal, consideration and appropriate action. As you are, no doubt aware, this comprehensive proposal is formally submitted on behalf of the owners, Mr and Mrs A & E McLellan. I have also, by copy of this letter as well as via telephone discussion, informed Mr Bob Wylie of M.O.T.I. of the rezoning initiative as this pertains/relates to the road closure (amalgamation) area at the south end of the site. Mr Wylie has indicated that he wishes to receive a copy of the proposal and, if the RDA-C so wishes, he will confirm directly to you, the Ministry's "non-objection" to formal processing of this, in due course.

As I explained at our meeting this morning, this proposal includes the following elements;

1. Rezoning the area between lots 1 & 2 of plan V.I.P 79994, to "RA3" or appropriate zone;

2. Rezoning the road closure “inclusion” area to “A2”, or, alternative zone;
3. Increase in floor area cap, under “A2”, from 500 sq ft to 1250 sq ft by way of the text amendment;
4. Subdividing off the new, proposed residential lot and amalgamating the road closure “inclusion” area “in” to the parent parcel by formal processes.
5. As part of 4. Above, dissolving/ eliminating the existing covenant on site.

Some issues for consideration in respect of this submission include, in no order of priority, the following;

- The only “use” changes here relates to;
 - a) The residential lot which is exactly the same size as adjacent and flanking ones.
 - b) The increased floor area for the winery which is viewed as realistic and necessary to the success of the operation; No other use changes are contemplated.
- The present operation has sufficient lands under cultivation and no further expansion of this element is anticipated. This actually, renders the covenant and covenant area as superfluous and thus creates the ability to change this to a residential landholding;

It is noted that these parts of the proposal both jibe with O.C.P. requirements and existing /adjacent lot areas.

- Acquisition of highway lands takes “control” over this portion of highway frontage and would mitigate against possible advert and parking use as well as positively addressing vehicle/ traffic safety concerns etc in relation to winery access. This element would also require rezoning to “A2” !
- The major “problem” with the overall project concerns B/L15 “A2” area requirements where producing the “residential lot” leaves the “A2” lot less than 5 acres (the actual

shortfall is +/- 5000 sq ft or +/- 2.5% of a 5acre lot).

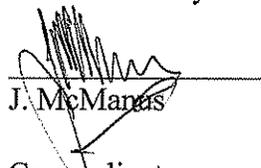
The issue of course, raises the question of whether a 4.75 acre "A2" parcel is any less efficient and / or productive or viable than a full 5 acre "A2" lot? My understanding was that, the initial "A2" was suggested by the RDA-C for the vineyard/ winery operation! (previous zoning was "A1"). The above area calcs, add the proposed acquisition lands and subtract the proposed residential lot area with the resultant shortfall of just over ½ of a city sized lot at "issue" !

- Following on from this, successive subdivisions from the original landholding (Lot B) has resulted in a major road taking or series of dedication from it (the Lot) , a significant area. Please refer to schedule II attached and note that none of the previous S/Ds triggered or utilized this bylaw option. I contend that taking either Foulcer (whole or part) or, the Albern Highway dedication in to account renders this lot (with the amendment proposed) as compliant with area "A2" requirement (total dedicated road land take from Lot "B" is 4.3 acres)
- At this stage I point out that;
 1. No part of this proposal is at variance or in conflict with present or draft O.C.P.,
 2. The only and sole conflict occurs in the bulk and site regs (schedule II) and actual "interpretation" of this! Since this is, actually, a R.D. bylaw, I believe such "interpretation" should be the R.D's onus:
 3. There is nothing complex about this proposal and nor is there any manipulation intended here, it is a strategy and outcome that is logical, makes sense, has no OCP negative implications and is sound defensible planning.

I am available to discuss any aspect of this submission with you and/ or your staff
at any appropriate time.

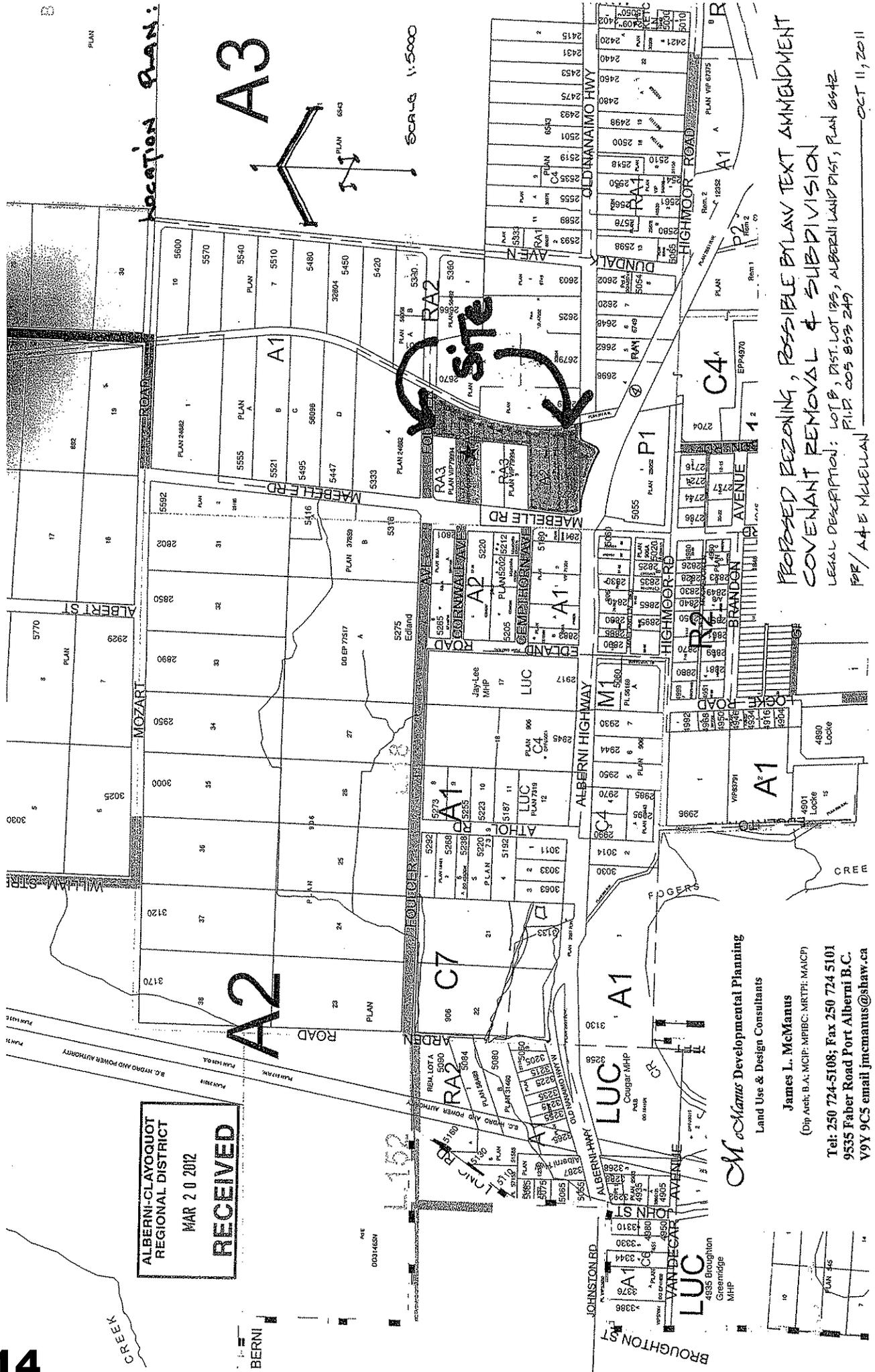
In closing, I wish to take the opportunity of thanking both yourself and Alex for
meeting with me, on this proposal, this morning.

Yours sincerely

A handwritten signature in black ink, appearing to read "J. McManus", is written over a horizontal line. The signature is somewhat stylized and scribbled.

Copy: clients
MOT.I
Filei

ALBERNI-CLAYOQUOT REGIONAL DISTRICT
MAR 20 2012
RECEIVED



Location Plan:

A3

SCALE 1:5000

PROPOSED REZONING, POSSIBLE BYLAW TEXT AMENDMENT
COVENANT REMOVAL & SUBDIVISION
LEGAL DESCRIPTION: LOT B, DIST LOT 195, ALBERNI LAND DIST, PLAN 6942
PR/ A4 E McLELLAN OCT 11, 2011

McManus Developmental Planning
Land Use & Design Consultants

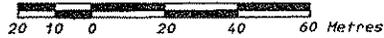
James L. McManus
(Dip Arch, B.A., MCP, MPBC, MRTPL, MAICP)
Tel: 250 724-5108; Fax 250 724 5101
9535 Faber Road Port Alberni B.C.
V9Y 9C5 email jimcmanus@shaw.ca

REFERENCE PLAN OF COVENANT OVER PART
OF LOT B, D. L. 135, ALBERNI DISTRICT,
PLAN 6542 EXCEPT PART IN PLANS 24882,
28052 & 2051R/W

(PURSUANT TO SECTION 99 (1) (e)
OF THE LAND TITLE ACT.)

B. C. G. S. 92F. 027

SCALE 1: 1250



LEGEND

- All distances are in Metres.
Bearings are Astronomic and derived from Plan 24882.
● Denotes Standard Iron Post found.
○ Denotes Standard Iron Post set.

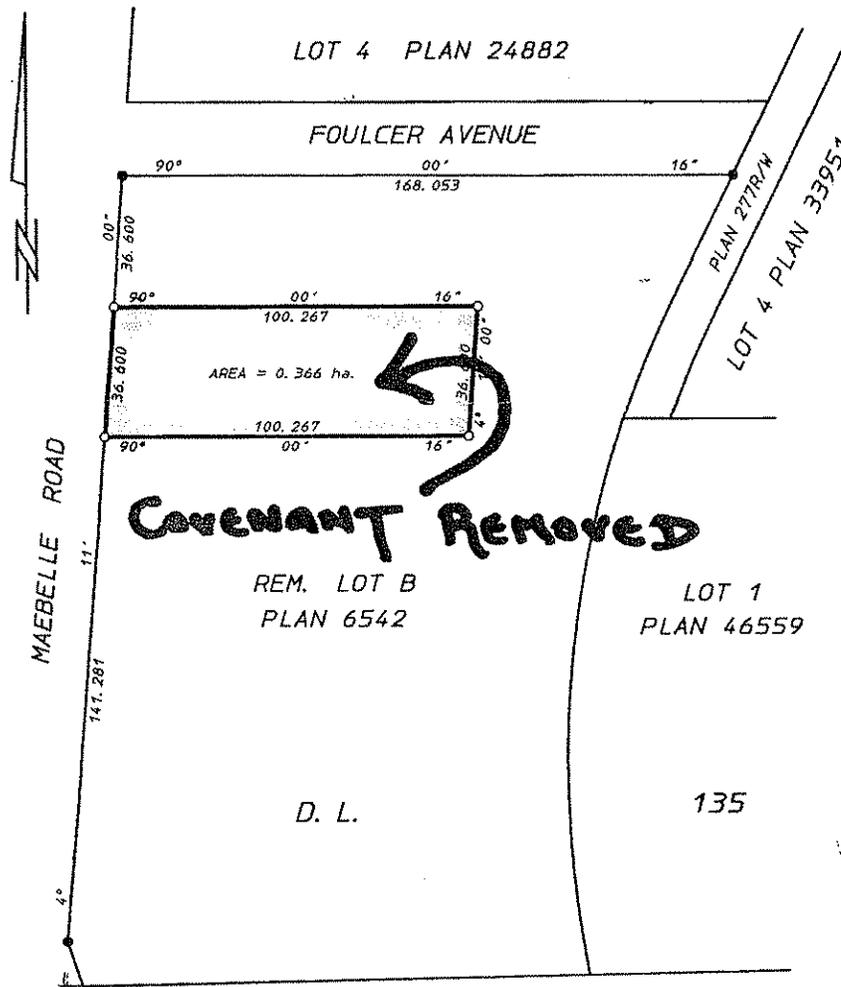
PLAN VIP 79345

Deposited in the Land Title Office
at Victoria, B.C. this 10 day of
AUGUST 2005.

Michael A. Sims
Registrar

This Plan lies within the Alberni
Clayoquot Regional District.

EX 99769
ad



ALBERNI-PARKSVILLE HIGHWAY

McManus Developmental Planning
Land Use & Design Consultants

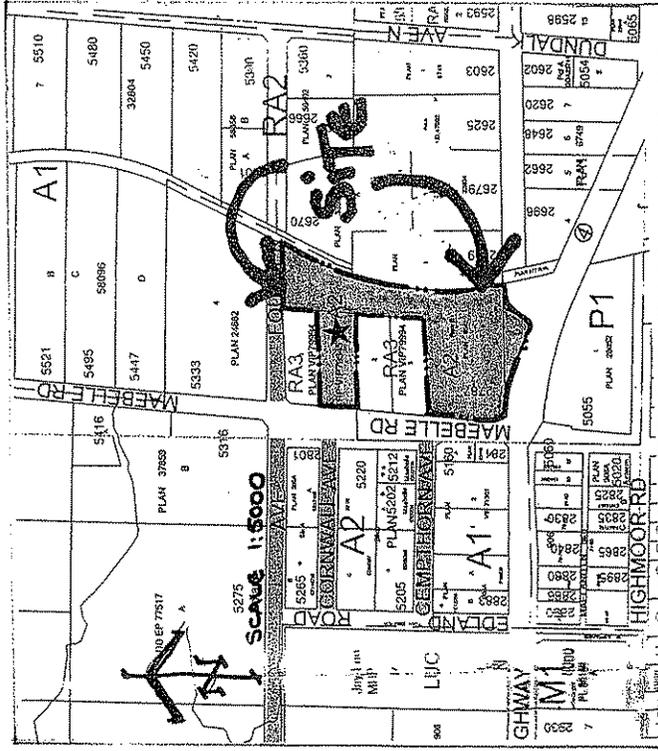
James L. McManus
(Dip Arch: B.A.; MCTP; MPIBC; MRTPI; MAICP)

Tel: 250 724-5108; Fax 250 724 5101
9535 Faber Road Port Alberni B.C.
V9Y 9C5 email jmcmanus@shaw.ca

I, Michael A. Sims, a British
Land Surveyor, of the Town of
Beach, in British Columbia, do
I was present at and personally
the survey represented by this
the survey and Plan are correct
The field survey was completed
30TH day of JUNE 20
was completed and checked, and
filed under No. 33643 on the
day of JULY 2005.

Michael A. Sims B. C. L.

PROPOSED REZONING, POSSIBLE BYLAW TEXT AMMENDMENT
COVENANT REMOVAL & SUBDIVISION
LEGAL: LOT B, D. LOT 135, ALBERNI LAND DIST., PLAN 6542 — PIP. 005 853 249
FOR: A & E McLELLAN — OCT 11, 2011

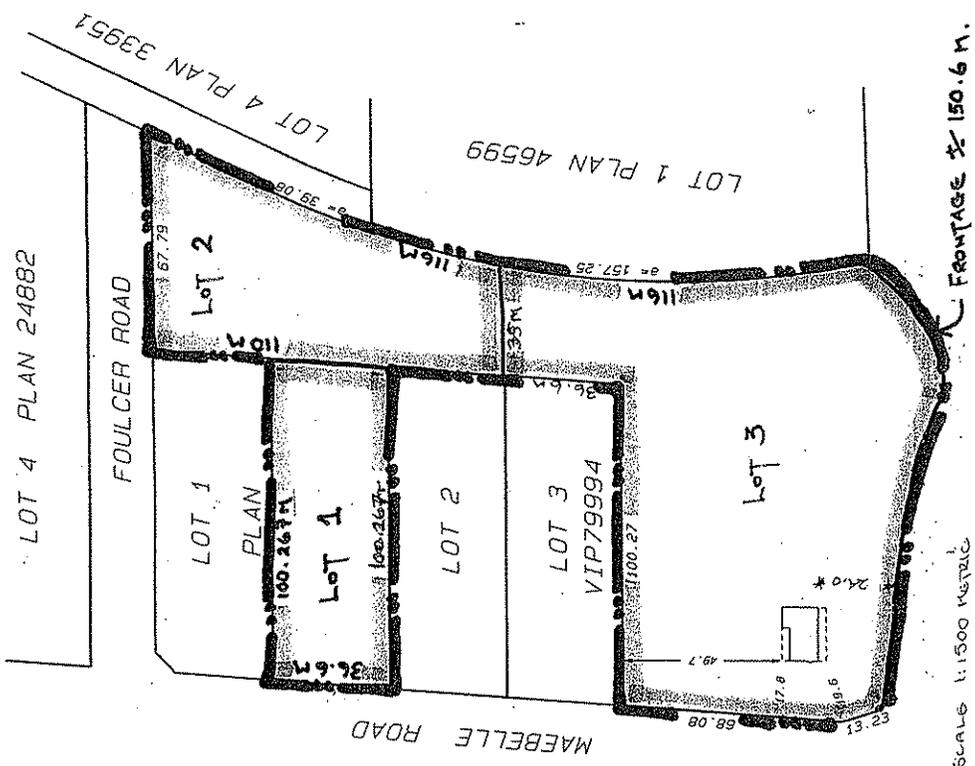


Civic Address: 2787, Alberni Highway.

NOTES: For info. Purposes Only

LOT No.	SIZE	ZONE	Perimeter	Frontage
1	0.92	RA3	274M	36.6 M
2	1.20	RA3	329M	67.79M
3	3.2+/-	WC	533M	244.7M

PROPOSED REZONING, POSSIBLE BYLAW TEXT AMENDMENT
 COVENANT REMOVAL & SUBDIVISION
 LEGAL DESCRIPTION: LOT 3, DIST. LOT 199, ALBERNI LAND DIST, PLAN 0642
 FOR A+E McLELLAN
 OCT 11, 2011
 REV 20, 2012



McManus Developmental Planning
 Land Use & Design Consultants
 James L. McManus
 (Dip Arch. B.A.; MCP; MRIBC; MRTP; MAICP)
 Tel: 250 724-5108; Fax 250 724 5101
 9535 Faber Road Port Alberni B.C.
 V9Y 9C5 email jimmanus@shaw.ca

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1289

OFFICIAL ZONING TEXT AMENDMENT

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1289.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

a. Adding section “101A Winery and Cidery (WC) District” and subsections to read as follows:

101A Winery and Cidery (WC) District

This district provides for small acreage winery and cidery uses and associated onsite wine/cider production and retail.

101A.1 Uses Permitted

Lands, buildings and structures in WC District may be used for the following purposes only:

101A.1.1 The following main uses:

- a) winery and cidery, provided that at least 0.8 hectares (2 acres) in area is under continuous cultivation as a vineyard or orchard on the same legal parcel, subject to all other applicable acts, regulations, and licensing requirements;
- b) agriculture, excluding intensive livestock; and,
- c) one single family dwelling.

101A.1.2 The following secondary uses where a use listed in section 101A.1.1 exists on the parcel:

- a) outdoor seating or picnic areas; and,

- b) sales of wine and cider produced on the farm and related products, provided that the retail area does not exceed 1,500 square feet.

101A.1.3 Conditions of Use

- a) All development must be in conformance with the requirements of the *Liquor Control and Licensing Act*, the *Liquor Distribution Act* and all other applicable regulations.
- b) All illuminated areas must have lighting placed in such a manner that direct rays of light are limited by using full cut-off lighting fixtures which reduce the amount of light escaping above the plane of horizontal or similar lights that achieve the same result in order to reduce light pollution.

- b. By amending Section 200, Schedule II – Bulk and Site Regulations, to include the following line item:

Zoning District or Use	Minimum Lot Width (feet)	Minimum Lot Area (Sq. ft.)	Maximum Lot Coverage	Minimum Setbacks (Feet)			Maximum Height (feet)
				Front	Rear	Side	
WC	165	2.6 acres	15%	25	30	15	35

- c. By amending Section 4.3, Interpretation, to include “WC” on the line that references “A districts”.
- d. By amending Section 5.1, Designation of Districts, to include “Section 101A Winery and Cidery (WC) District” in the Rural Section.

- 3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this XXX day of XXXX, 2012
 Read a second time this XXX day of XXX, 2012
 Read a third time this XXX day of XXX, 2012

Adopted this XXX day of XXX, 2012

Russell Dyson, CAO

Chair of the Regional Board

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1290

A BYLAW TO AMEND BYLAW NO. 626
CHERRY CREEK OFFICIAL COMMUNITY PLAN

WHEREAS by Section 884(2) of the Local Government Act, all bylaws enacted by the Regional Board must be consistent with an existing official community plan;

AND WHEREAS the Regional Board may amend an existing official community plan;

NOW THEREFORE the Board of Directors of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. TITLE

This bylaw may be cited as the Cherry Creek Official Community Plan Amendment Bylaw No. P1290.

2. Schedule B, the plan map, is hereby amended by re-designating a portion of LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 from "Lower Density Residential Use" to "Agricultural Use" and designate a portion of PLAN 2051RW, DISTRICT LOT 135, ALBERNI DISTRICT as shown on Schedule 'A' which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2012

Read a second time this day of , 2012

Read a third time this day of , 2012

Adopted this day of , 2012

Chairperson

Chief Administrative Officer

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1292

OFFICIAL ZONING ATLAS AMENDMENT NO. 656

A bylaw of the Regional District of Alberni-Clayoquot to amend Bylaw No. 15, being the “Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971”.

WHEREAS the *Local Government Act* authorizes the Regional Board to amend a zoning bylaw upon the affirmative vote of the directors in accordance with Sections 890 and 894 of the *Local Government Act*;

AND WHEREAS the Board of Directors of the Regional District of Alberni-Clayoquot, in open meeting assembled, enacts the following amendment to the text of the Regional District of Alberni-Clayoquot Zoning By-law No. 15, 1971:

1. TITLE

This bylaw may be cited as the Regional District of Alberni-Clayoquot Zoning Text Amendment Bylaw No. P1292.

2. Bylaw No. 15 of the Regional District of Alberni-Clayoquot is hereby amended by:

- a) Rezoning a portion of LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 from Rural (A2) District to Winery and Cidery (WC) District as shown on Schedule ‘A’, which is attached to and forms part of this bylaw; and
- b) Rezoning a portion of LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 from Rural (A2) District to Acreage Residential (RA3) District as shown on Schedule ‘A’, which is attached to and forms part of this bylaw.

3. This bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this XXX day of XXXX, 2012
Read a second time this XXX day of XXX, 2012
Read a third time this XXX day of XXX, 2012

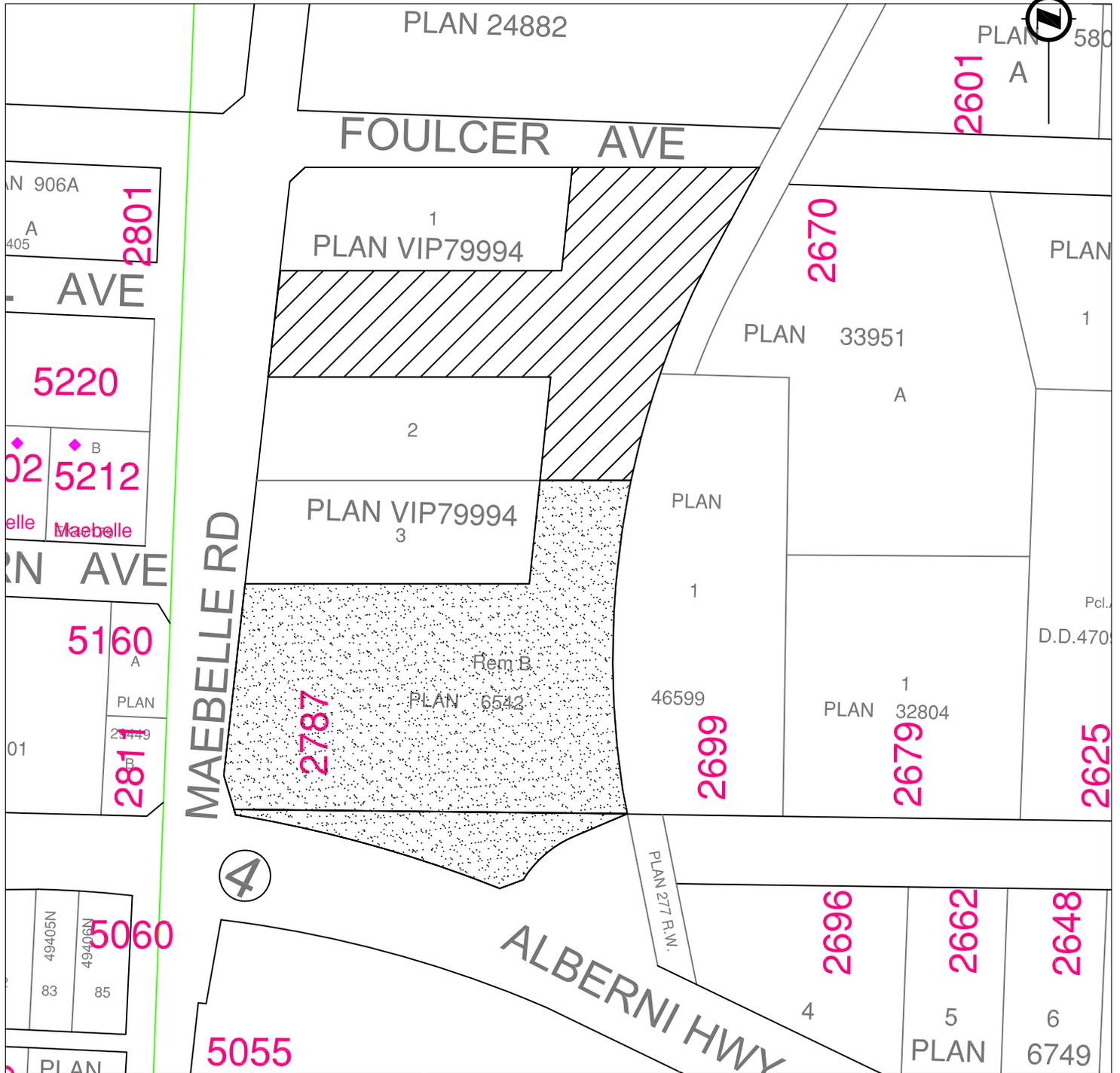
Adopted this XXX day of XXX, 2012

Russell Dyson, CAO

Chair of the Regional Board

Schedule 'A'

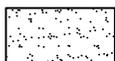
This schedule is attached to and forms part of Bylaw P1292



Legal Description: LOT B, DISTRICT LOT 135, ALBERNI DISTRICT, PLAN 6542 EXCEPT PART IN PLANS 24882, 28052, 2051RW AND VIP79994 and a portion of PLAN 2051R.W., DISTRICT LOT 135, ALBERNI DISTRICT



To be rezoned from Rural (A2) District to Acreage Residential (RA3) District.



To be rezoned from Rural (A2) District to Winery and Cider (WC) District.



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT

1:2000





TEMPORARY USE PERMIT APPLICATION

TO: Russell Dyson, Chief Administrative Officer; and
Regional Board of Directors

DATE: April 17, 2012

FROM: Alex Dyer, Junior Planner / Bylaw Enforcement Officer

**TEMP USE PERMIT
APPLICATION:** TUP12001

APPLICANTS: Keith & Carla Murray **AGENT:** n/a

**LEGAL
DESCRIPTION:** Lot 2, District Lot 273, Alberni District, Plan VIP71739, Except That
Part in Plan VIP82733, VIP85652 and VIP88596

LOCATION: 290 Franklin River Road

ELECTORAL AREA: "F" Cherry Creek

Applicant's Intention: The applicants intend to use a 2 acre portion of their 16.2 acre property at 290 Franklin River Road for boat and recreational vehicle storage (see Appendix map attached to Bylaw P1293). The storage would be a mix of open and partially-covered storage. The applicant is applying for a Temporary Use Permit to facilitate the proposed use on a temporary basis.

Recommendation: That the Regional Board:

- 1) Receive the staff report;
- 2) Proceed with first reading of Bylaw P1293 subject to:
 - i. meeting all requirements of the Ministry of Transportation and Infrastructure, particularly with respect to location of access from Franklin River Road; and
 - ii. meeting all other referral agency requirements.

TUP12001

- 3) Pass the following resolution: "That the public hearing for Bylaw P1293 be delegated to the Director for Electoral Area "F" Cherry Creek, the alternate director, or the Chairperson of the Regional Board.
-

Observations:

1. Property Description: The property was recently subdivided in 2011 and is now approximately 16.2 acres in size. The property rises steeply from the road initially and then levels out slightly with rolling topography as it continues to rise in elevation away from the road. The proposed Permit area is mostly cleared land interspersed with stands of Alder trees. There is an old access road connecting to Franklin River Road that dissects the Permit area from the south east. The existing gravel driveway for the property owner's dwelling accesses the Permit area from the west and a rough dirt road accesses the Permit area from the north.

2. Services:

- (a) **Sewage Disposal:** On-site sewage disposal
- (b) **Water Supply:** Groundwater well
- (c) **Fire Protection:** Agreement with the City of Port Alberni Fire Department
- (d) **Access:** The area used for storage will access directly off Franklin River Road in the south east portion of the property.

3. Existing Planning Documents Affecting the Site:

- A. **Agricultural Land Reserve:** Not within ALR.
- B. **Official Community Plan:** Not within an Official Community Plan area.
- C. **Zoning:** The property is zoned Forest Rural (A3) District. Commercial storage of boats and recreational vehicles is not permitted in the A3 District.

Under Section 921 of the *Local Government Act*, the Regional District may issue a Temporary Use Permit, by bylaw, in areas where there is no Official Community Plan in effect. A Temporary Use Permit may do one or more of the following:

- i. Allow a use not permitted under the Zoning Bylaw;
- ii. Specify conditions under which the temporary use may be carried;
- iii. Allow and regulate the construction of buildings associated with the permitted temporary use.

Once a Temporary Use Permit bylaw is given first reading by the Board, the

Regional District must give notice to the public in accordance with the requirements of the Act which includes publishing the notice in consecutive issues of a newspaper, notifying the neighbouring property owners and tenants and holding a public hearing. This process follows the same procedure as a rezoning application.

The Temporary Use Permit is valid for up to 3 years and may be renewed by the Regional District once. After this time (up to 6 years) the property owner must apply to rezone the property to allow for the continued use or discontinue the specified use.

D. Temporary Use Permit:

The Temporary Commercial Use Permit for 290 Franklin River Road forming Schedule A of Bylaw P1293 shall be subject to the following conditions:

1. This permit is only applicable to that part of Lot 2, District Lot 273, Alberni District, Plan VIP71739, Except That Part in Plan VIP82733, VIP85652 and VIP88596 as defined in Appendix 1.
2. This permit is issued for the development of an area used for open and closed commercial storage of boats and recreational vehicles.
3. The area used for storage shall be setback 15.24 metres (50 feet) from the Permit boundaries and 30.48 metres (100 feet) from Franklin River Road.
4. The area used for covered storage shall not exceed 20% of the Permit area, or 17,280 square feet.
5. The area shall be suitably surfaced and graded to allow for vehicle access with appropriate drainage.
6. One sign will be permitted adjacent to Franklin River Road advertising the business, subject to the requirements of the ACRD Sign Bylaw No. R1022.
7. This permit is valid for three (3) years from the date of execution.
8. At the time this permit expires, the property owner may apply to the Regional District to have it re-issued for another period of up to three (3) years or return the property to the original use permitted

under the current Zoning by way of ceasing any commercial storage activity and ensuring that any structure used for the operation of the business complies with the requirements of the current Zoning.

E. Highways Approval within 800 metres of an intersection on a Controlled Access Highway: n/a

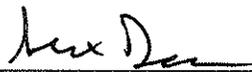
Comments:

1. The applicant approached the Regional District with the proposal to use a portion of their property on Franklin River Road for storage of boats and recreational vehicles. As this is a use that would be unique for this area and is a significant change for an area that has historically been agricultural and rural residential, staff felt that a Temporary Use Permit to allow for commercial storage would be the best fit.

The Temporary Use Permit is an opportunity for the Regional District to allow individual uses on a property with specific requirements and conditions. As the Permit would be issued on a temporary basis, it also allows the Regional District the opportunity to evaluate the effects of allowing commercial storage use in this area.

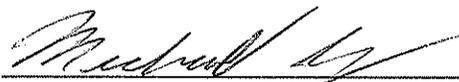
2. As a part of the referral process, the Ministry of Transportation and Infrastructure will be referred this application for their review. The Ministry will review the access requirements to determine whether a permit to directly access the area from Franklin River Road is safe and acceptable or whether it is more appropriate to require access from the existing driveway on the property.
3. A geotechnical study may be required before any construction of a covered storage structure as the property is reasonably steep in some areas. This will be dealt with at the Building Permit stage.

Prepared by:

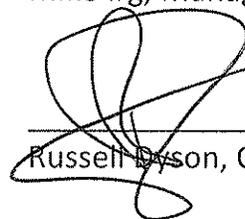


Alex Dyer, Junior Planner / Bylaw Enforcement Officer

Reviewed by:



Mike Irg, Manager of Planning and Development



Russell Dyson, Chief Administrative Officer

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1293

A Bylaw to Authorize the Issuance of a Temporary Use Permit
Under Section 921 of the *Local Government Act*.

WHEREAS the Board of the Regional District of Alberni-Clayoquot may, by bylaw, authorize the issuance of a Temporary Use Permit where land is not within an area to which an Official Community Plan applies;

NOW THEREFORE the Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. The Regional District of Alberni-Clayoquot hereby issues a Temporary Use Permit to Keith and Carla Murray with respect to property legally described as LOT 2, DISTRICT LOT 273, ALBERNI DISTRICT, PLAN VIP71739, EXCEPT PART IN PLAN VIP82733, VIP85652 AND VIP88596 subject to the conditions outlined in the form attached as Schedule "A".
2. The Chair of the Regional District of Alberni-Clayoquot is hereby authorized to sign said Temporary Use Permit on behalf of the Regional District of Alberni-Clayoquot.
3. This Bylaw may be cited for all purposes as "Bylaw No. P1293".
4. This Bylaw shall come into force and take effect upon the adoption thereof.

Read a first time this day of , 2012

Read a second time this day of , 2012

Read a third time this day of , 2012

Adopted this day of , 2012

Russell Dyson, Chief Administrative Officer

Chair of the Regional Board

SCHEDULE "A" OF BYLAW NO. P1293

TEMPORARY USE PERMIT

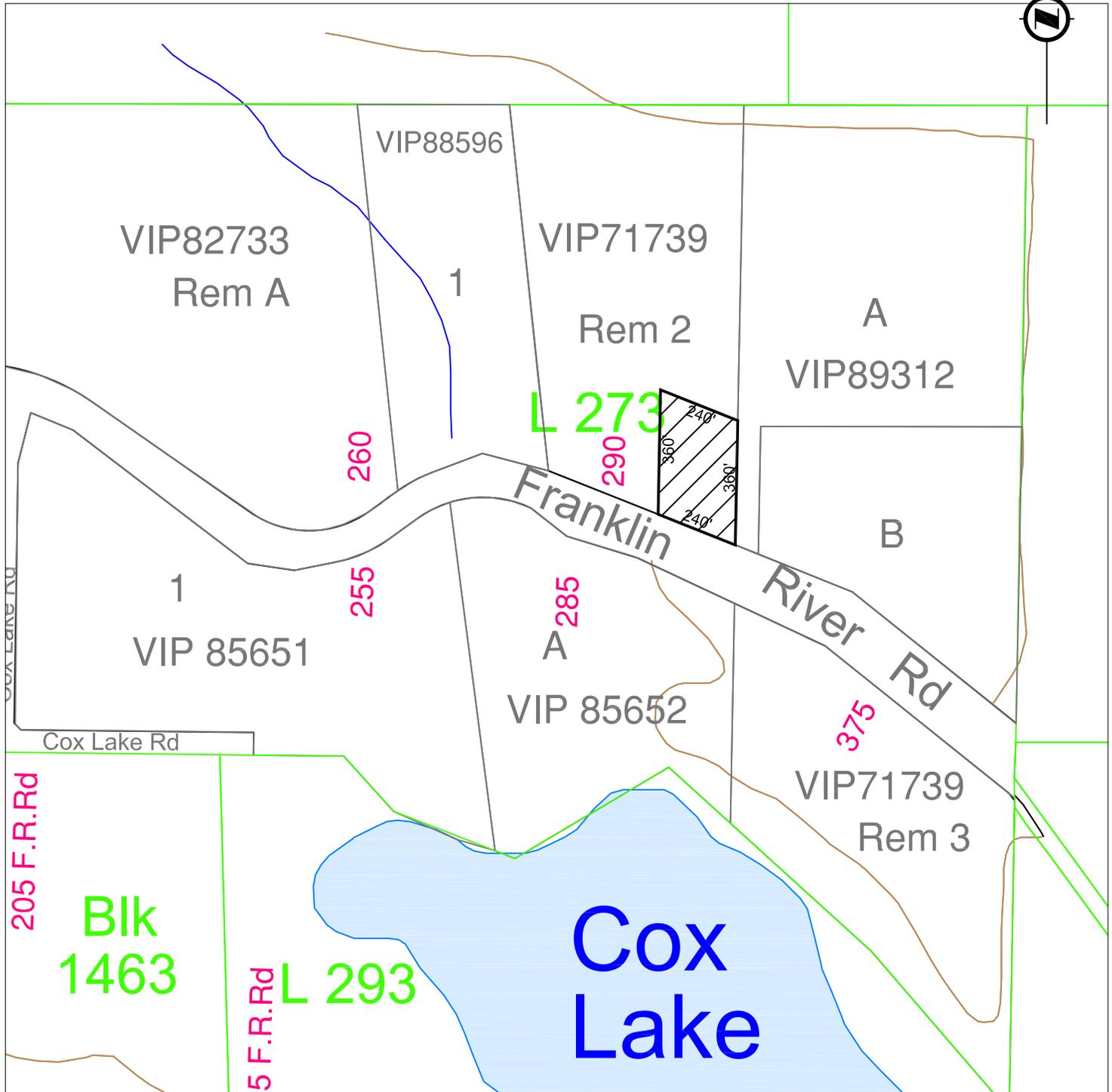
1. This permit is only applicable to that part of LOT 2, DISTRICT LOT 273, ALBERNI DISTRICT, PLAN VIP71739, EXCEPT PART IN PLAN VIP82733, VIP85652 AND VIP88596 as defined in Appendix 1.
2. This permit is issued for the development of an area used for open and closed commercial storage of boats and recreational vehicles.
3. The area used for storage shall be setback 15.24 metres (50 feet) from the Permit boundaries and 30.48 metres (100 feet) from Franklin River Road.
4. The area used for covered storage shall not exceed 20% of the Permit area, or 17,280 square feet.
5. The area shall be suitably surfaced and graded to allow for vehicle access with appropriate drainage.
6. One sign will be permitted adjacent to Franklin River Road advertising the business, subject to the requirements of the ACRD Sign Bylaw No. R1022.
7. This permit is valid for three (3) years from the date of execution.
8. At the time this permit expires, the property owner may apply to the Regional District to have it re-issued for another period of up to three (3) years or return the property to the original use permitted under the current Zoning by way of ceasing any commercial storage activity and ensuring that any structure used for the operation of the business complies with the requirements of the current Zoning.

Executed this day of , 2012

Chair of the Regional Board

Appendix 1

This appendix is attached to and forms part of Bylaw P1293



Legal Description: A Portion of LOT 2, DISTRICT LOT 273, ALBERNI DISTRICT, PLAN VIP71739, EXCEPT PART IN PLAN VIP82733, VIP85652 AND VIP88596



Area of Temporary Use Permit



ALBERNI-CLAYOQUOT
REGIONAL DISTRICT





MEMORANDUM

TO: Russell Dyson, CAO; Board of Directors, Alberni-Clayoquot Regional District; and the Electoral Area Directors Committee

FROM: Mike Irg, Manager of Planning and Development

DATE: April 17, 2012

SUBJECT: Cherry Creek Official Community Plan – Bylaw P1278

Recommendation

That the Regional Board:

- 1/ Receive the staff memorandum;
- 2/ Amend the Cherry Creek Official Community Plan, Bylaw P1278 as outlined in Appendix A;
- 3/ Give second reading to Bylaw P1278 as amended.

Procedures

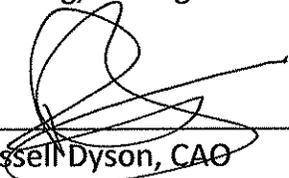
As this bylaw has already received first reading, any changes made require the Board to amend the Bylaw. As a result, the Board must first make the motion amend Bylaw P1278 and then give second reading as amended.

Background

Staff recommends the Cherry Creek OCP Bylaw P1278 be amended as per Appendix A. These changes are a result of referral agency comments, maintaining consistency between all of the Alberni Valley OCPs, and correcting some minor typing errors.

By making the amendments prior to the public hearing, the Regional District can present the changes to the proposed Cherry Creek OCP to the public.

Submitted by: 
Mike Irg, Manager of Planning and Development

Reviewed by: 
Russell Dyson, CAO

CHERRY CREEK OCP – APPENDIX “A”

Cherry Creek Draft OCP: Changes to be made after 1st reading and before 2nd reading:

****Changes made April 18, 2012****

1. In Section 1.1, 3rd paragraph: Add the words “in heavy black outline” after the word “shown” and before the word “on”.
2. In Section 1.1, add to the end of 3rd paragraph: “For certainty, where there is a discrepancy between Map No. 1 and the letters patent of the Regional District, the definition of electoral area boundary in the letters patent will prevail.”
3. In Section 1.3, 3rd paragraph: Delete the word “now”.
4. In Section 1.3: Delete final paragraph entirely (add to bylaw).
5. In Section 1.4, 2nd paragraph: Add the words “Crown uses on” after the word “to” and before “Crown land.”
6. In Section 1.4, add the following sentence to the end of the last paragraph: “Development permits may also be required from the Regional District prior to subdivision approval from the Approving Officer.”
7. In Section 1.5: Add the words “Structure of” before the words “The Plan” in the heading, make “the” lower-case.
8. In Section 1.7, definition of “Accessory residential dwelling unit”: Add the following words to the end of the last sentence: “and may be constructed in any zone in which accessory residential use is permitted.”
9. In Section 1.7, definition of “Comprehensive development”: Add the word “generally” after the word “and” and before “incorporates ...”
10. In Section 1.7, definition of “Comprehensive development area”: Delete the word “designed” in the first line and replace with “designated”.
11. In Section 1.7, definition of “Corridor area”: delete the words “the Alberni Highway (Johnston Road) and the Port Alberni Highway (Redford Street)” and add “a highway or road”.
12. In Section 1.7, definition of “Density averaging”: Delete the word “site” (two instances) and replace with the word “parcel”; delete the words “cluster housing” and replace with the word “clustering”.
13. In Section 1.7, definition of “Home industry”: Delete the word “amenity” and replace with the word “amenities”; to the end of this sentence add the words “or contaminate water sources”; add an “s” to the word “resident”.
14. In Section 1.7, definition of “Qualified environmental professional”: Add the acronym in brackets “(QEP)” after “professional” and before “means”.
15. In Section 1.7, definition of “Small-scale food production”: Delete the words “without the use of mechanized equipment, chemical pesticides or fertilizer. Generally this activity will take place”.
16. In Section 2.2, Goal 2): Add the words “water quality and” after the word “protect” and before the word “areas”.
17. In Section 2.2, Goal 6): Add the words “Alberni Highway and Port Alberni Highway” after “within the” and before “corridor area”; change “area” to “areas”.
18. In Section 2.3, 2nd paragraph: Delete the words “In order to comply with Section 877(1) of the LGA,”; capitalize the t in “the”.

19. In Section 2.3, list of designations: Delete the word "Institutional" and replace with "Community Service".
20. In Section 3.1, Objective 3.1.3: Add the words "and public parks" at the end.
21. In Section 3.2, Policy 3.2.5: Delete the word "developable" and substitute the words "development in"; delete the word "susceptible" and replace with "susceptibility".
22. In Section 3.2, Policy 3.2.6: Add the words "subdivisions of" after the word "on" and before the words "the non-agricultural" (second instance); delete the word "the" before "non-agricultural" (second instance); delete the words "10-metre" and add at the end of the sentence "as recommended by the provincial guidelines in the *Guide to Edge Planning*."
23. In Section 3.2, Policy 3.2.8: Delete the "s" from the word "uses".
24. In Section 3.2, delete Policy 3.2.9 and substitute the following: "Only permit **home industry use** in accordance with the following:
 - (a) the parcel is a minimum of 2 hectares in size;
 - (b) an appropriate 10-metre screened and buffered area between home industry use and adjacent properties is provided; and
 - (c) setbacks of not less than 15 metres from the property line are maintained where home industry use is accommodated within an accessory building and not less than 30 metres from the property line if the use is not located in a building.
25. In Section 3.2: delete policies 3.2.10 and 3.2.11, and re-number remaining policies.
26. In Section 3.2, delete Policy 3.2.10 (formerly 3.2.12) and substitute with the following: "Permit one **accessory residential dwelling unit** on all lots in all designations where:
 - (a) the principle use is a single-family dwelling;
 - (b) the lot is not less than 0.4 hectares in size; and
 - (c) the lot is capable of meeting all building code requirements, as well as health requirements for sewage disposal and potable water.
 On lots 0.8 hectares or more in size, one accessory residential dwelling unit or one manufactured home is permitted in addition to the principle dwelling. Accessory residential dwelling units within the ALR require approval from the ALC."
27. In Section 3.2, Policy 3.2.22 (formerly 3.2.24): Delete the words "at least 30 metres" and the word "ALC's" and replace the latter with the word "provincial". After the word "in" and before the word "Guide", add the word "the" and italicize "*Guide to Edge Planning*".
28. In Section 3.2, add new Policy 3.2.23: "Encourage existing developments adjacent to forestry lands to **minimize the risk of wildfire** by reducing the amount of potential fire fuel between the trees and any buildings."
29. In the heading for Section 4.0, change "AGRICULTURE" to "AGRICULTURAL".
30. In Section 4.1, Objective 4.1.4, change "Agriculture" to "Agricultural".
31. In Section 4.2: add new Policy 4.2.2:

"Maintain a **minimum lot size** of 2 hectares, subject to approval by the ALC, in areas designated for Agricultural use.";

 and re-number subsequent policies in this section.
32. In Section 4.2: Add "Policy 4.2.6: "Discourage the subdivision of land within the

- ALR, which requires the approval of the ALC, into small uneconomic lots.”
33. In Section 4.2: Add “Policy 4.2.7: “Encourage the production of non-genetically-modified organisms, the use of best practices and the avoidance of chemical pesticides.”
 34. In Section 5.1, Objective 5.1.1: Delete the words “and foster” and replace with “a forested land base that contributes to fostering”.
 35. In Section 5.1, Objective 5.1.2: Delete entire objective and replace with “Maintain forest cover throughout the Plan area so that the hydrological integrity of the watersheds is maintained in order to protect drinking water sources.”
 36. In Section 5.2, Policy 5.2.3: Delete the word “forestry” and replace with “forest”; delete the word and comma “silviculture,”.
 37. In Section 5.2, Policy 5.2.4: Delete the words “and to” and replace with the words “by using selective harvesting methods and practices that protect and”.
 38. In Section 5.2, Policy 5.2.6: Delete the word “develop” and replace with “monitor the effectiveness of”.
 39. In Section 6.1: Add new Objective 6.1.2: “Provide opportunities for home industry, implemented with minimal disturbance to neighbours.”
 40. In Section 7.2, Policy 7.2.2: Add the word “Road” after “Cherry Creek” and before “Corridor Area”.
 41. In Section 9.2, Policy 9.2.2: Delete the words “one (1)” and replace with “0.4”.
 42. In Section 10.2, Policy 10.2.2: Delete “o” after “219”.
 43. In Section 11 (throughout): Delete the word “institutional” and replace with “community service”.
 44. In Section 12.0: Add the following sentence to the 3rd paragraph in the preamble: “In accordance with Section 941 of the LGA, the Regional District has identified with a “P” on Map No. 2 the approximate location of desired parkland in the Plan area.”
 45. In Section 12.2, Policy 12.2.1: After the first comma add the words “First Nations,”; after the word “owners” add a comma and the words “the Trails Committee”.
 46. In Section 12.2, Policy 12.2.4: Delete the word “available” and substitute “appropriate, through dedication in accordance with Section 941 of the LGA.”
 47. In Section 12.2, Policy 12.2.5: Add the words “or property owner” at the end.
 48. In Section 12.2, Policy 12.2.7: Add the word “only” after the word “and” and before the word “consider”.
 49. In Section 14.0: In the 2nd paragraph, add the words “communal or community” after the word “a” and before the words “water system”; add the words “and properties” at end of the 2nd sentence after the word “residents”.
 50. In Section 14.2, Policy 14.2.4: Delete the word “resource” (first occurrence only).
 51. In Section 15.0, last line in 2nd paragraph: Add the word “generally” after the comma and before “as shown ...”
 52. In Section 15.0, end of 3rd paragraph: Add the sentences “One means of addressing this issue is to encourage residents to walk or bicycle whenever possible, rather than using their vehicles. The development of a comprehensive network of trails and roadside pathways would facilitate this.”
 53. In Section 15.0, add a new 4th paragraph: “Another means of reducing greenhouse gas emissions is to concentrate development in existing neighbourhoods, particularly those serviced or provided with a communal or

- community water system. This includes strategies such as densification or the addition of an accessory residential dwelling unit.”
54. In Section 15.0, Target 1: Change 2013 to 2014.
55. In Section 15.1: Add new objective:
Objective 15.1.5 Minimize the spread of invasive species.
56. In Section 15.2: Add new Policy 15.2.7:
“Work with provincial authorities to prevent the introduction and spread of invasive plant and animal species.”; renumber subsequent policies, moving newly-numbered 15.2.8 to Advocacy Policy.
57. In Section 15.3: Add new action:
Action #4 The Regional District will investigate the viability of a paratransit system.
58. Insert page break between Parts II and III (after new Action #4).
59. In Section 16.0, last paragraph: Add the words “or phased” after “comprehensive” and before “development agreement”; delete the word “with” in the fourth line.
60. In Section 16.1: Add the words “, other special conditions or to satisfy other objectives in relation to the above-noted purposes for a DPA designation” at the end of the 2nd paragraph after the word “conditions”.
61. In Section 16.1, 3rd paragraph: Add the words “the approximate locations of which are” after the first comma and before the word “identified”. Delete extra tab after DPA III.
62. In Section 16.2, Guideline 16.2.1: Delete the words “and only one permit fee will be charged”.
63. In Section 16.2: Add the following additional guideline:
 “Guideline 16.2.3 The Regional District may consider issuing a development permit to vary or supplement a bylaw or to set standards in accordance with Section 920 (2) of the *LGA*.”
64. In Section 16.3, *Guideline iv*: Add the words “Coastal Invasive Plant Committee’s” after the word the word “the” (second occurrence) and before the word “website”; add a footnote after the word “website” with the following footnote:
“<http://coastalinvasiveplants.com/invasive-plants/priority-plants> at the time of adoption of this Plan”
65. In Section 16.3, *Guideline vii*: Add the words “, such as those described in the Provincial Emergency Program,” after the word “property” and before the word “including”; in *c*): Add the words “in accordance with the *Water Act*” at the end; and in *d*): italicize “*Water Act*”.
66. In Section 16.4, *Category*, 4th line: Delete the words “intends to” and add an “s” to the word “designate”; 6th line: Add the words “, as defined by provincial regulations” after the word “watercourses” (first instance) and change “and include” to “including”.
67. In Section 16.4, *Justification*: Delete the colon after the word “features”.
68. In Section 16.4, *Guideline ii*: Delete the word “riparian”; *c*): Delete the words “and/or”; *d*) delete period and replace with semi-colon; add “e) do not impact sensitive habitat; and f) no motorized vehicles are permitted.” (extra clauses from *Guideline viii*.)
69. In Section 16.4, *Guideline v*: Add the words “free from development” after the

- word "watercourses" and before the second comma.
70. In Section 16.4, *Guidelines*: Delete *Guideline viii* (redundant, does not apply to DP area).
71. In Section 16.4: Add paragraph at the end: "It is noted that the provincial ministry responsible for agriculture has developed setback distances for farm buildings and watercourses on existing farmland and for new agricultural buildings. The following website should be referred to:
http://www.agf.gov.bc.ca/resmgmt/publist/800Series/823400-1_Agriculture_Building_Setback_Factsheet.pdf."
72. In Section 16.5, *Category*: Delete the word "degrees" and replace with "percent"; add the word "generally" after the words "DPA II," and before the words "as shown"; delete the final sentence, "Where a portion ...", entirely (applies to Form and Character only).
73. In Section 16.5, *Guideline v*: Delete the word "degrees" and replace with "percent".
74. In Section 16.5, *Guideline vi*: Delete the words "for a DPA II".
75. In Section 16.5, *Guideline x*: Delete the words "from an environmental perspective".
76. In Section 16.5, *Guideline xi*: Delete the word "determined" and replace with the word "recommended".
77. In Section 16.5: Add the following guideline:
"xiv. In order to minimize the risk of fire spreading either to or from significant tree cover, new development adjacent to forestry lands is required to plan for a 10-metre fuel-free or fuel-reduced buffer zone between the forested land and any buildings."
78. In Section 16.6, *Category*: Delete the words "fronting on" and replace with "within"; delete the "s" from "Highways"; add the words "corridor areas" after "Highway" and before "and are shown ..."
79. In Section 16.6, *Guideline iii*: Delete the words "adjacent to" and replace with "within"; delete the "s" from "Highways"; add the words "corridor areas" after "Highway" and before "should place ..."
80. Edit footer date, delete "draft" and delete watermark.
81. Update Table of Contents.

REGIONAL DISTRICT OF ALBERNI-CLAYOQUOT

BYLAW NO. P1278

**A BYLAW TO ADOPT THE CHERRY CREEK
(ELECTORAL AREA F) OFFICIAL COMMUNITY PLAN**

WHEREAS Section 876 of the *Local Government Act* empowers the Board to adopt one or more community plans for one or more areas, by bylaw;

AND WHEREAS the Board has consulted in accordance with Sections 879 and 881 of the *Local Government Act*;

NOW THEREFORE the Board of the Regional District of Alberni-Clayoquot in open meeting assembled enacts as follows:

1. This Bylaw is applicable to Electoral Area F (Cherry Creek) of the Regional District of Alberni-Clayoquot.
2. The community plan, including objectives, policies, and plan maps 1, 2, 2A, 3, 3A, 4, and 4A attached as Schedule "A" to this Bylaw constitutes the Official Community Plan of the area referred to in Section 1.
3. If any schedule, section, subsection, sentence, clause, or phrase of this Bylaw is held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Bylaw.
4. This Bylaw may be cited as the "Regional District of Alberni-Clayoquot Cherry Creek (Electoral Area F) Official Community Plan Bylaw P1278, 2012."

Cherry Creek Official Community Plan Bylaw No. 626 is hereby repealed.

Read a first time this 22nd day of February, 2012

Read a second time this XXX day of XXX, 2012

Read a third time this XXX day of XXX, 2012

I hereby certify this to be a true and correct copy of Bylaw P1278 as read a third time by the Board of the Regional District of Alberni-Clayoquot on the XXX day of XXX, 2012.

Chief Administrative Officer

Approved by the Minister of Community, Sport and Cultural Development this XXX day of XXX, 2012

Adopted this XXX day of XXX, 2012

Chairperson

Chief Administrative Officer



CROWN REFERRAL SUMMARY

TO: Russell Dyson, Chief Administrative Officer and
Regional Board of Directors

DATE: March 26, 2012

ACRD FILE NO.: WA12004

**FRONTCOUNTER BC
(LANDS) FILE NO.:** 1413496

APPLICANT: Western Forest Products Inc.

LOCATION: Henderson Lake

ELECTORAL AREA: Area "A" (Bamfield)

TYPE OF APPLICATION: License of occupation for heli water drop, log storage, and
barge loading operations.

Recommendation: That the Regional Board notify the Ministry of Forests, Lands and
Natural Resource Operations that ACRD interests are unaffected by this proposal.

Length of Tenure: 3 years

Area Size: 22.2 hectares

Purpose: The applicant has applied to FrontCounter BC for a three-year licence of
occupation for areas, as indicated in their referral request package, of Henderson Lake
to be used as heli water drop zones, log storage and barge loading operations.

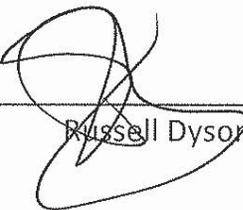
Zoning: Forest Reserve (A4) District. Harvesting, transporting, and storage of forest
resources, including log booming, dumping and storage are permitted within this
district. The proposal complies with zoning.

Relevant Planning Policy Documents: This area is not within an Official Community Plan boundary.

Comments: As the proposed uses comply with the permitted uses of the A4 zoning and the area is outside of any official community plan boundary, the Regional District's interests are unaffected.

Prepared by: 
Charity Hallberg Dodds, Planning Assistant

Reviewed by: 
Mike Irg, Manager of Planning and Development


Russell Dyson, Chief Administrative Officer

Referral Request

TO: Fisheries & Oceans Canada – South Coast Division Alberni Clayoquot Regional District Ministry of FLNRO – South Island Resource District Transport Canada – Navigable Waters Ministry of Environment – Nanaimo	Application: New <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> You are invited to comment on the following: Application for Crown land tenure. Copy of the application is attached. Referral responses must be received by this office <u>30</u> calendar days from date sent. If we do not hear from you by that date, we will move forward with the application process. If you require additional information on the proposal(s), please contact the applicant.	
APPLICANT		
APPLICANT NAME Western Forest Products Inc	PHONE NUMBER (250) 720-4293	DATE REFERRAL SENT February 16, 2012
ADDRESS P.O. Box 2001, 1080A Franklin River Rd Port Alberni, BC V9Y 7N3	EMAIL ADDRESS dpoilievre@westernforest.com	

LAND OFFICER CONTACT Heather Dunn	CONTACT PHONE NUMBER (250) 731-3089	LAND FILE NUMBER 1413496
LOCATION OF CROWN LAND Henderson Lake	REF MAP No. 92F015	PARCEL SIZE 22.2
LEGAL DESCRIPTION Marine – no legal survey		
INTENDED LAND USE n/a	NOTES	
PROPOSED TENURE TYPE Licence of Occupation	PROPOSED TERM 3 years	PURPOSE Heli water drop, log storage and barge loading

RESPONSE COMMENTS: Please forward a copy of any concerns/requirements directly to the applicant
1. Does the proposal relate to your agency's legislated responsibilities? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, please identify the relevant legislation (including section). Zoning Bylaw
2. If the proposal proceeds, will the proponent require approval or a permit from your agency? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
3. Will compliance monitoring be required by your agency if the proposal goes ahead? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
4. If the Land application proposal is implemented, in your opinion, would public use of the area be impacted? Explain. n/a
For Municipal/Regional Government Use Only: Is the area for the Land application zoned for the proposed purpose? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, what is the current zoning? What is the estimated time required for a decision on an application to re-zone the area should the applicant wish to pursue this option?

<input type="checkbox"/> Approval Supported <input checked="" type="checkbox"/> Approval Supported Subject To Conditions Outlined On Reverse - see attached report <input type="checkbox"/> Approval Not Supported For Reasons Outlined On Reverse (Indicate what mitigation measures, if any, would address your concerns) <input type="checkbox"/> Interests Unaffected

Signed By: C. Hallberg Dadds	Date: Mar. 28/2012	Phone No.: 720-2700
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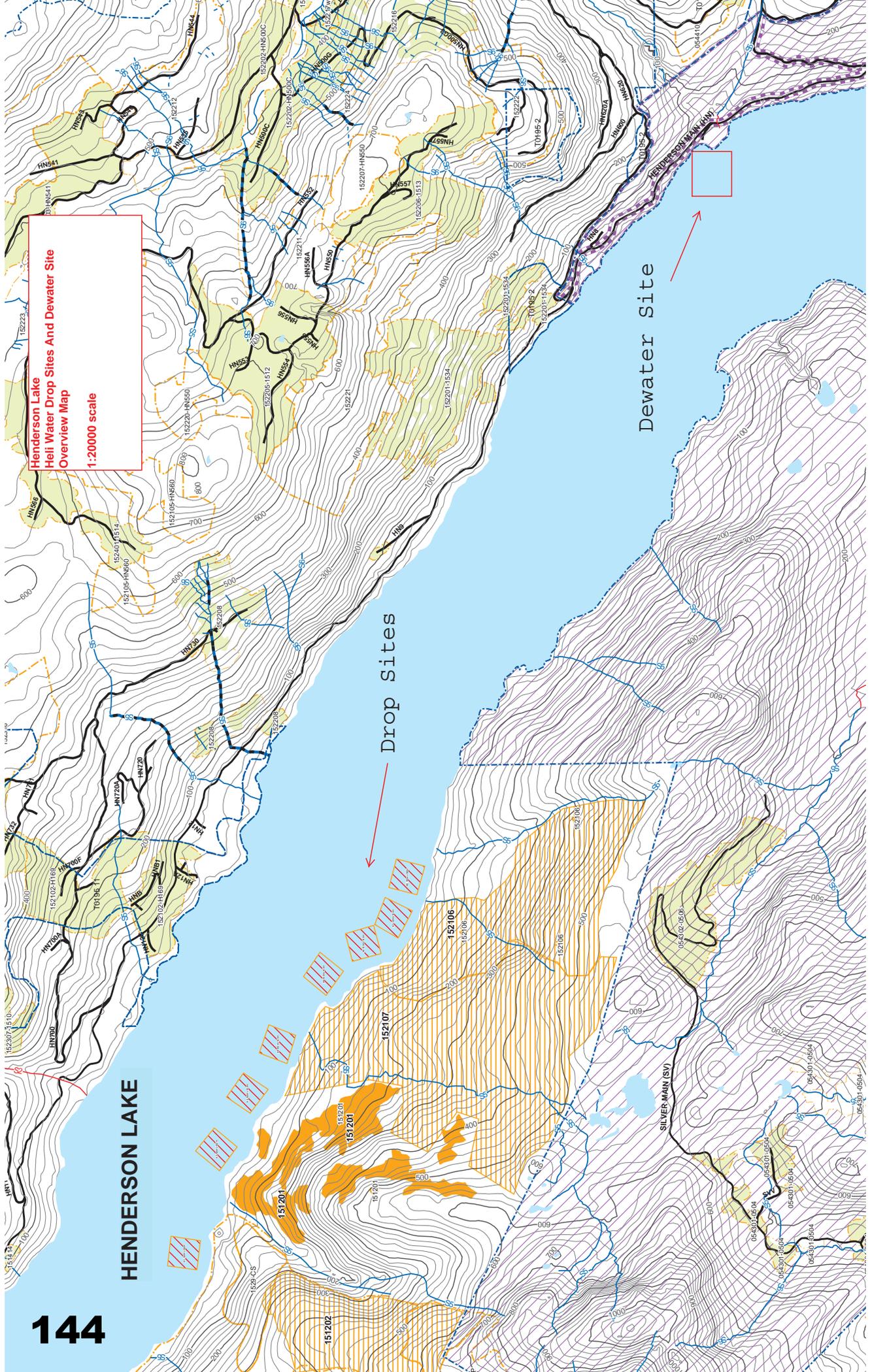
Please indicate which agency you are responding on behalf of:
Alberni-Clayoquot Regional District

HENDERSON LAKE

Henderson Lake
Hell Water Drop Sites And Dewater Site
Overview Map
1:200000 scale

Drop Sites

Dewater Site



Log Handling Prospectus/Management Plan Form

	File No.	1413496
	Location	Henderson Lake
APPLICANT NAME Dave Poilievre c/o Western Forest Products Inc	NTS Map No.	92F015
ADDRESS P.O. Box 2001, 1080A Franklin River Rd Port Alberni, BC V9Y 7N3	Phone	(250) 720-4293
DESCRIPTION OF ACTIVITY Helicopter water drop, loose log storage, log dewatering		
TYPE OF TENURE Licence of Occupation		
GEOGRAPHIC COORDINATES Drop zones: Lat 49 06' 48" Long 125 05' 32" Dewater site: Lat 49 05' 31" Long 125 01' 33"		
GENERAL LOCATION MAP/SITE PLAN MAP Mapping attachments: <ul style="list-style-type: none"> • 1:5000 operational map • 1:20000 overview map Activities: <ul style="list-style-type: none"> • Area to be dredged = 0ha • Area to be filled = 0ha • Total project site area in hectares = 22.2 ha • Total Area General Use = 22.2 ha • Total Area Intensive Use = 0ha • Land based works associated with log dewatering is located on private land (Maa-nulth First Nations) • Dewater site is a reactivation of a site previously used for same purpose 		
PROPOSED TERM 3 years		
UPLAND OWNERSHIP Crown? <input checked="" type="checkbox"/> Private? <input checked="" type="checkbox"/> Drop sites = Crown / Dewater site = private (Maa-nulth First Nations)		
ASSOCIATED FOREST TENURE INFORMATION <ul style="list-style-type: none"> • TFL 44 Henderson Lake Operation. Approx 40,000 m3 total to be handled at sites 		
OTHER REQUIRED TENURES/AUTHORIZATIONS/DOCUMENTS		
		Y/N
Water Licence		N
Waste Permit		N
Transport Canada Authorization		Y
DFO Authorization		Y
Archaeological Impact Assessment		N
Site Alteration Permit		N
Health Authority Permit		N
MOE Authorization		N
Other tenures, permit or authorization required to carry-out proposed activity:		
SIDE VIEW MAP <ul style="list-style-type: none"> • Depth Profiles – foreshore of drop zones is Crown land only – foreshore of dewater site is private land 		
LAND USE PLANS/MARINE PLANNING REQUIREMENTS <ul style="list-style-type: none"> • An environmental assessment has been completed on drop zones and dewater site • A project review is ongoing with Fisheries & Oceans Canada • Relevant values and concerns specific to marine activities have been addressed through conformance to the Navigable Waters Protection Act, Wildlife Act and adoption of DFO's Best Management Practices for Helicopter Log Drop Sites in Marine Waters of BC • Area is subject to the Vancouver Island Land Use Summary Plan and is located within RMZ 37 (Henderson GMZ). Land based activities (harvesting) associated with this application are addressed through WFP' operational planning documents. • WFP document <i>Henderson Lake Water Drop Management Plan</i> provides direction to personnel to ensure adherence to WFP environmental policies and relevant federal and provincial legislation. 		

Log Handling Prospectus

FIRST NATIONS:

- First Nations information sharing was initiated in November 2011 and is still in progress.

If applicable, attach the following permit/authorization and/or application) documents:

- Water Licence
 - Waste Permit
 - Transport Canada Authorization:
 - DFO: Attach DFO's Record of Self Assessment
http://www.ilmb.gov.bc.ca/sites/default/files/resources/public/PDF/fcbc/FCBC_DFO_RSA.pdf
 - Archaeological Impact Assessment
 - Site Alteration Permit
 - Health Authority Permit
 - MOE Authorization
- Other tenures, permits or authorizations required to carry-out proposed activity



Henderson Lake Water Drop Management Plan

Cutblocks 151201, 151202, 151206, 151207

Management Plan developed in consideration of DFO *Best Management Practices for Helicopter Log Drop Sites in Marine Waters of BC* and *the Environmentally Sustainable Log Handling Facilities in BC*, and the *2012 Henderson Lake WFP Helicopter Drop Zone Assessment*.

All personnel to review the following documents prior to operations commencement:

- DFO *Best Management Practices for Helicopter Log Drop Sites in Marine Waters of BC*
- WFP Henderson Lake Water Drop Management Plan
- Emergency Preparedness and Response SOP
- Dryland Sort and Booming Ground SOP
- Port Alberni Forest Operation Emergency Preparedness and Response Plan

Notification:

DFO to be notified by submitting a *Pacific Region Helicopter Log Drop notification form* 10 days prior to project commencement. A Project Review Application Form was submitted and filed December 15, 2011 (File # 11-HPAC-PA3-00887), DFO BMP and WFP Henderson Lake Water Drop Management Plan to be available at worksite during activities

Timing of operations:

Salmon:

- Operational timing window: February 15-March 31, 2012
- Extendable to June 30, 2012 after consultation with DFO
- No operations July 1-October 31, 2012
- Logs to be lowered into water and not dropped from height

Booms:

- Booms to be constructed and removed in a time frame that coincides with yarding operations as much as practicable
- Booms to be adequately anchored to ensure boom perimeter is maintained in water of adequate depth for log dropping (>30m)
- Refer to DFO *Best Management Practices for Helicopter Log Drop Sites in Marine Waters of BC* for specifics on appropriate anchoring.
- Double boomsticks to be employed to ensure containment of logs and debris, cleaned daily.
- Boom corners to be appropriately marked for navigation purposes as per the Navigable Waters Protection Act



Debris Management:

- Logs to be limbed and bucked prior to yarding to minimize debris introduction to boom pocket
- Logs to be dumped in a controlled fashion
- Waterborne debris to be contained within boom pockets at all times
- Debris to be removed in conjunction with log storage and log loading. Debris to be removed from sites and transported to an approved wood waste disposal site
- Support vessel to be available to assist in collection of debris
- Debris monitoring required to ensure adequate management

Log storage and transport:

- Logs to be loose stored within boom pocket
- Logs to be loaded onto logging truck by log loader and transported to dryland sort

Spill Prevention and Management:

Marine log handling operations to be conducted in accordance with WFP's Standard Operating Procedures, specifically:

- Emergency Preparedness and Response SOP
- Dryland Sort and Booming Ground SOP
- Spill preparedness and response to be conducted in accordance with:
 - Port Alberni Forest Operation Emergency Preparedness and Response Plan

Completion:

Upon completion of activities, DFO to be provided notice as per details specified in DFO *Best Management Practices for Helicopter Log Drop Sites in Marine Waters of BC*

David Poillevre, RPF
Area Planner
Western Forest Products Inc.
Port Alberni Forest Operation



References;

1. DFO Best Management Practices For Helicopter Log Drop Sites in Marine Waters of BC.
2. 2012 Henderson Lake WFP Helicopter Drop Zone Assessment; Aquaparian Environmental Consultants Ltd.
3. DFO Pacific Region Helicopter Log Drop Notification Form (File # 11-HPAC-PA3-00887).
4. Emergency Preparedness and Response SOP
5. Dryland Sort and Booming Ground SOP



Staff Report

To: Board of Directors
From: Russell Dyson, Chief Administrative Officer
Date: April 18, 2012

Re: Update on Staff Activities

The following is an update on projects that Regional District Administration Staff are currently working on in addition to daily duties:

- a. Updating the Regional District's records management system;
- b. BCID conversion committee & developing plan for reservoir replacement;
- c. Moving forward with the BCID Conversion Action Plan;
- d. Organizing the development of the Alberni-Clayoquot Health Network and Administration Committee, including recruitment of the Coordinator;
- e. Alberni Valley Airport grounds maintenance – brush control;
- f. Long Beach Airport – maintenance and safety management system;
- g. Treaty Liaison and service review;
- h. 2012 – 2016 Financial Planning;
- i. Training – New Manager of Environmental Services;
- j. Preparations for the annual AVICC convention including drafting Resolutions for consideration at the Convention and First Nations Presentation;
- k. Implementing the new ACRD Procedures Bylaw & new agenda & minutes format;
- l. Coordinating the first meeting of the Occupational Health and Safety Committee;
- m. Working with the WC Multiplex society – site identification Long Beach Airport & referendum in fall of 2012, including development of the Committee;
- n. Agricultural Development Committee Strategic Session;

- o. Bamfield development and servicing review;

- p. Bamfield Water System water quality planning;
- q. Follow-up with Ecoplan Consultants on the Huu-ay-aht First Nation and Ucluelet First Nation joining the ACRD Board on April 1, 2012;
- r. Development of Airport Advisory Committee and arranging the first meeting;
- s. Drafting Terms of Reference for all ACRD Committees;
- t. Proceeding with Board Room Renovations;
- u. Developing Request for Proposals for Computer Technician (contract position).



Russell Dyson,
Chief Administrative Officer



MEMORANDUM

To: Board of Directors
From: Teri Fong, CGA, Manager of Finance
Date: April 16, 2012
Subject: Finance Department Staff Report

In addition to day-to-day activities, the finance department has been working on the following since the Board of Directors meeting on March 28, 2012:

- Finalized the 2012-2016 Financial Plan including remitting copies to all appropriate agencies
- Finalized the 2012 Tax Requisition including remitting copies to all appropriate agencies
- Attended the presentation by the Treaty Implementation consultants regarding the fact package and work plan
- Continued to work with Provincial representatives to develop cost apportionment options for Treaty
- Met with Beaver Creek Improvement District staff to begin the process of amalgamating the financial records
- Continued to assist the auditor with the completion of the 2011 Financial Statements and audit
- Drafted the amended Board Remuneration bylaw for the Board's consideration
- Continued to review Regional District's insurance policies to ensure adequate coverage
- Worked with Salmon Beach manager to help contractor secure WCB requirement

Submitted by: _____


Teri Fong, CGA, Manager of Finance



MEMORANDUM

To: Board of Directors

From: Andy Daniel, A.Sc.T., Manager of Environmental Services

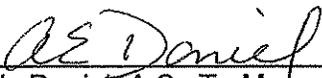
Date: April 19, 2012

Subject: Environmental Services Department Staff Report

In addition to day-to-day activities, the Environmental Services Department has been working on the following since the Board of Directors meeting on April 11, 2012:

- Met with the PA Fire Chief and City Engineer to discuss air quality, organics diversion and ways to reduce burning in the Alberni Valley.
- Met with Consulting Engineers to discuss chlorination of the Bamfield water system.
- Prepared for water reservoir cleaning training for Bamfield in May.
- Reviewed Salmon Beach septic system and assisted SB Manager with achieving Primary Contractor status.
- Investigated opportunities for quotes with HUU-ay-aht for brush clearing to Sugsaw Lake and repairing water intake float dock.
- Prepared Bamfield Water Operator contract.
- Reviewed safety guard-rail system and tire disposal at the Alberni Landfill.
- Investigated overflowing ditches at the Alberni Airport, resulting in beaver and dam removal.
- Met at LBA to work on Transport Canada requirements and reviewed upcoming culvert replacement project.
- Installation of the water meter completed at Harold Bishop Firehall.
- Organized repairs for the WCL leachate control system.
- Ordered reservoir level indicator for Bamfield reservoir.
- Consultated with Bamfield and LBA water Operators.
- Updated Bamfield Water System Emergency Plan.

- Investigated possible easement at Bamfield Coast Guard for new water line installation.
- Sampled and purged for well measurements at the AV Landfill.
- Negotiated and prepared a contract for water supply at Cougar Smith Park.
- Reviewed water exploration report from Gilles Wendling.
- Completed the award of Salmon Beach contracts for 2012 – 2014.
- Completed the award of the Long Beach Airport Rehabilitation contract and continue to work with Consultant on project.
- Completed contribution agreement with Transport Canada for Sproat Lake Marine Patrol Funding.
- Secured Infrastructure Planning Grants for the Bamfield Liquid Waste Management Study and the Bell Road/Stuart Avenue Water System for an additional year.
- Submitted quarterly claim for ACAP reimbursement for Long Beach Airport Rehab. Project.
- Submitted final claim for Bamfield Water System Assessment infrastructure planning grant.
- Finalize hanger lease at AV Airport.
- Continue work on Beaver Creek Booster Pump funding application.
- Finalized with BC Hydro the Statutory Right-of-Way at Salmon Beach.
- Following up on hanger lease requests for the Long Beach Airport.
- Provided AV Landfill with new updated signage.
- Issued a Request for Proposal for a tractor for the LBA.
- Submitted quarterly report to ICET for West Bamfield Dock Improvements funding.
- Submitted quarterly report to Towns for Tomorrow for Harold Bishop Firehall funding.
- Manager and Technician attending BCWWA annual conference on water systems.

Submitted by: 
 Andy Daniel, A.Sc.T., Manager of Environmental Services



	2012 YEAR TO DATE ACTUAL	2012 ANNUAL BUDGET	PERCENTAGE OF BUDGET
REVENUE			
Tax requisition	\$ -	\$ 3,587,654	0.00%
Parcel taxes	-	682,178	0.00%
Value added taxes	15,907	2,500	636.30%
Grants in lieu of taxes	1,394	31,900	4.37%
Services provided to other governments	-	167,677	0.00%
Sale of services	708,741	2,811,800	25.21%
Other revenue	42,543	158,000	26.93%
Grants from other sources	157,588	5,077,077	3.10%
Surplus (deficit) from prior years	1,103,148	1,103,148	100.00%
Committed surplus from prior year	2,137,538	2,137,538	100.00%
	<hr/>		
SUBTOTAL	4,166,859	15,759,472	26.44%
<i>Transfers from Municipalities for</i>			
Municipal Finance Authority	\$ 5,433.40	\$ 648,591	0.84%
	<hr/>		
TOTAL REVENUE	\$ 4,172,292	\$ 16,408,063	25.43%



	2012 YEAR TO DATE ACTUAL	2012 ANNUAL BUDGET	PERCENTAGE OF BUDGET
EXPENDITURES			
Electoral Area Administration	\$ 17,081	\$ 2,693,107	0.63%
General Government Services	22,891	1,067,750	2.14%
Franklin Road Fire Protection	25	6,900	0.36%
Mountain Ranch Road Fire Protection	25	2,715	0.92%
Bamfield Fire Department	7,632	92,000	8.30%
Beaver Creek Fire Department	250	236,550	0.11%
South Long Beach Fire Protection	25	14,000	0.18%
Sproat Lake Fire Department	250	566,700	0.04%
Grandville Road Fire Protection	25	1,105	2.26%
E 9-1-1 Telephone System	2,641	264,000	1.00%
Port Alberni - Arena	250	238,348	0.10%
Building Inspection	47,025	212,500	22.13%
Noise Control-Beaver Creek	250	2,000	12.50%
Animal Control-Sproat Lake	25	3,100	0.81%
Emergency Planning-Alberni Valley	17,107	84,000	20.37%
Animal Control- Beaver Creek	25	3,000	0.83%
Emergency Planning-West Coast	907	12,890	7.04%
Beaver Creek Electoral Arena Contribution	687	27,661	2.49%
Cherry Creek Electoral Arena Contribution	687	23,408	2.94%
Sproat Lake Electoral Arena Contribution	687	34,758	1.98%
Noise Control- Cherry Creek	250	2,000	12.50%
Custom Transit	112,987	439,000	25.74%
Salmon Beach Sewage Disposal	11,786	66,450	17.74%
South Long Beach Street Lighting	177	750	23.61%
Arvay Road Street Lighting	278	1,150	24.21%
South Long Beach Bike Path	25	3,600	0.69%
Noise Control-Sproat Lake	250	2,000	12.50%
Alberni Valley Airport	21,267	150,000	14.18%
Tofino/Ucluelet Airport	70,350	4,451,508	1.58%
Alberni Valley Landfill and Bamfield	312,780	2,244,200	13.94%
West Coast Landfill	256,641	801,500	32.02%
Bamfield Community Park	25	6,100	0.41%
Sproat Lake Community Park	1,928	142,355	1.35%
South Long Beach Community Park	-	7,500	0.00%
Management of Development- Rural Area	69,088	427,500	16.16%
Regional Planning Services	21,237	152,500	13.93%
Regional Library	89,032	357,100	24.93%
Alberni Valley Tourism Marketing	15,657	2,500	626.30%
Regional Parks	533	13,633	3.91%
Salmon Beach Security	11,671	64,900	17.98%
Salmon Beach Garbage Collection	2,136	22,500	9.49%
Salmon Beach Recreation	1,711	29,400	5.82%
Salmon Beach Transportation	8,393	130,350	6.44%
Salmon Beach Water Supply	2,294	30,400	7.55%
Salmon Beach Power	1,688	71,000	2.38%
Alberni Valley Water Study	363	11,306	3.21%
West Coast Multiplex - Proposed	-	7,500	0.00%
Bamfield Water System	25,372	172,911	14.67%
Millstream Water System	6,493	32,634	19.90%
Grant-in-Aids - Combined	1,868	311,403	0.60%
SUBTOTAL	1,164,777	15,742,142	7.40%
Transfer to MFA on behalf of Municipalities	5,433	648,591	0.84%
TOTAL EXPENDITURES	\$ 1,170,210	\$ 16,390,733	7.14%

**Alberni-Clayoquot Regional District
Staff Action Items by Department and Date
Update to the Board of Directors as of April 18, 2012**

No.	Date	Action Item	Assigned to	Target Date/Update
Administration Department				
1.	Feb. 9/11 WC	Meet with John Aidag, Acting Superintendent, PRNP to discuss water supply and outstanding lease issues at Long Beach Airport	Russell	Lease agreement being drafted
2.	Nov. 23/11 BD	Staff proceed with assisting the CCID in examining the potential impacts of converting to a local service area of the ACRD and apply for provincial funding (\$5,000) to conduct a conversion analysis	Russell	Application submitted – waiting on funding from the Ministry
3.	Jan. 11/12 COW	Add RD History to website (Incorporated date 1967) consult with AV Museum on content	Wendy/Lori	June 2012
4.	Jan. 25 th BD	Invite Island Timberlands to make a presentation to the ACRD Board regarding logging plans – McLaughlin Ridge	Wendy	April 25 th Board Meeting
5.	Feb. 1 st EA Directors	Investigate and make recommendation to the Board to amending the Vancouver Island Regional Library Service bylaw to change the apportionment structure to 50% based on population and 50% land and improvements	Wendy	Investigating – Report to April 25 th Electoral Area Directors Meeting
6.	Feb. 1 st EA Directors	Investigate and identify issues regarding licensing fees for businesses in the electoral areas	Russell	April 2012
7.	Feb. 6 th WC Comm	Contact ICET requesting a 1 year extension on the funding application for navigational aids at the Long Beach Airport	Russell	Further information provided to ICET
8.	Feb. 6 th WC Comm	Proceed with developing a plan to identify and implement efficient, cost effective corrective actions to the high risk hazards of the water landing strip at the LB Airport before bringing forward options for future use – Advise Atleo & Tofino Air	Russell	90 Days
9.	Feb. 22 nd BD	Pursue discussions with the City of PA, District of Tofino, District of Ucluelet, School Dist. No. 70 and NIC regarding the future of library services in the Region	Russell	July 2012

No.	Date	Action Item	Assigned to	Target Date/Update
10.	March 28 th BD	Arrange a Fisheries Committee Meeting for May 2012	Wendy	Scheduled – May 23, 10:00 am, ACRD Board Room
11.	April 11 th BD	Forward a letter to the appropriate Ministers supporting the re-structuring of Catalyst Paper	Wendy	Done
12.	April 11 th BD	Work with the City of PA on a joint resolution for consideration at AVICC regarding the re-structuring of Catalyst Paper	Russell	Done
13.	April 11 th BD	Forward a letter to the Minister of Forests and other appropriate Ministers requesting a stakeholders forum be held in the region regarding the future of heavy forest industry	Wendy	Drafting letters
14.	April 11 th BD	One Directors has been authorized to attend the Ministry of Justice BC Policing Round Table Session on April 27 th in Nanaimo – Sign up interested Director	Tracy	Arranging
15.	April 11 th BD	The Board endorsed the Occupational Health and Safety Policy and the establishment of the Committee – Update the Policy Book and arrange first Committee meeting	Russell/ Wendy	First Meeting – May 1, 8:30 am
16.	April 11 th BD	The Board approved entering into the Protocol Agreement with VIHA for the AC Health Network – prepare for signatures and forward to VIHA	Wendy	Done
17.	April 11 th BD	The Board approved extending Dan Holder's Regional Fire Services Coordinator Contract for another six month term – Forward extension letter with terms to Mr. Holder	Wendy	Done
18.	April 11 th BD	The Board adopted Bylaw A1074, Long Beach Airport Advisory Committee – Arrange appointments & first meeting of the Committee	Russell	May 2012
19.	April 11 th BD	The Board approved pursuing background information regarding the proposed WC Multiplex and agreed to the establishment of the WC Multiplex Feasibility Committee – Proceed with Development of Committee	Russell	May 2012

No.	Date	Action Item	Assigned to	Target Date/Update
Finance Department				
20.	Nov. 23/11 BD	Investigate Bill 8 (as outlined in the UBCM report) & possibility of withdrawing from the BC Transit Service	Teri	Investigating
21.	Jan. 11/12 COW	Investigate other fuel providers for RD Fleet	Teri	Budget Process
22.	April 11 th BD	The Board approved the 2012 – 2013 Annual Transit Operating Agreement – arrange for signatures and forward to Diversified Transit	Teri	Done
23.	April 11 th BD	Draft an amendment to the Board Remuneration Bylaw to reflect remuneration for 2 board meetings per month and a deduction for missed board meetings	Teri	Amending bylaw in April 25 th Board agenda for consideration
Environmental Services Department				
24.	June 6/08	Bamfield Liquid Waste Management Infrastructure Planning Grant	Andy/ Janice	Consultant secured – grant approved and work proceeding
25.	Sept. 16/09 AV	Work with City of PA Staff on Bell Road/Stuart Ave. Water	Andy/ Janice	Grant approved
26.	Oct. 1/09	East Bamfield Waste Transfer Site Re-use shed at Waste Transfer Site	Rob	Bids being secured
27.	Apr. 6/10	West Bamfield Harbour Authority Dock Improvements (ICET)	Andy/ Janice	Work to be completed in 2012 – In Progress
28.	Apr. 8/10 WC	Work with Parks Canada on the landfill road agreement	Russell	In Progress
29.	May 13/10	Mapping of Bamfield Water System, Infrastructure Planning Grant	Mike/ Lori	Completed
30.	Sept. 8/10 WC	Investigate options for implementing passenger and airport improvement fees at the Long Beach Airport	Andy	Investigate with the Long Beach Airport Authority (when formed)
31.	Sept. 8/10 WC	Investigate the possibility of leasing property at the long Beach Airport for TFN to drill a well for water to their reserve	Russell	Reviewing alternatives – ongoing
32.	Oct. 13/10 COW	Work with Tofino Air on details of their request for a new lease at the Long Beach Airport	Andy/ Janice	April 2012

No.	Date	Action Item	Assigned to	Target Date/Update
33.	Apr. 27/11 BD	Put forward to the COW the request from the Air Quality Council to: 1. Establish Alternatives to Burning & 2. Develop Guidelines for Best Burning Practices	Janice/ Rob/Andy	In Progress
34.	May 11/11 AV Comm	Investigate with the Tsehaht First Nation possible resource recovery at the AV Landfill	Andy	Meeting April 2012
35.	March 14 th COW	Investigate and report back to the Board on the Vancouver Island Spine Trail's request for a joint ICET Application for proposed Vancouver Island Spine Trail (include input from First Nations)	Mike	Investigating
36.	March 14 th COW	The Board passed a resolution to nominate the Sproat Lake Marine Patrol Program for an award through UBCM Excellence Program – Prepare and submit nomination documents	Janice	August 2012
37.	March 28 th BD	The Board passed a recommendation to apply through the Gas Tax General Strategic Priority Fund for the Beaver Creek Water Booster Pump Station – Proceed with application	Janice	Proceeding with application
38.	April 11 th BD	The Board approved the proposal for moving forward with the homelessness grant – Advise the AV Stakeholders Group and arrange a meeting with the Chair of the Group, ACRD Chair and CAO to discuss the process	Janice	In Progress
39.	April 11 th BD	The Board approved awarding the Tofino Runway Rehabilitation Project to Larfarge Canada – award contract	Janice	Completed
40.	April 11 th BD	The Board approved entering into the first Supplemental Contribution Agreement with Transport Canada for the Tofino Airport Rehabilitation Project – prepare agreements for signature and forward to Transport Canada	Janice	Completed
41.	April 11 th BD	Investigate options for dumping land clearing debris on the West Coast	Andy	In Progress

No.	Date	Action Item	Assigned to	Target Date/Update
Planning Department				
42.	June 1/09	East Bamfield Parking Plan	Mike	Part of OCP review in 2012
43.	June 1/09	Bamfield OCP Review	Mike	Working with VIU
44.	May 13/10 WC	Planning Staff proceed with subdivision process on the Long Beach Airport lands for the WC Multiplex Society and Long Beach Golf Course	Mike	Investigating
45.	n/a	Airport Zone Bylaw – AV Airport/Long Beach Airport	Mike	In progress
46.	n/a	Alberni Valley OCP Review	Mike	In progress
47.	Apr. 27/11 BD	The Board adopted the Alberni Valley Agriculture Plan – Develop report identifying ACRD actions and resources needed	Mike	Working with Agricultural Development Committee
48.	Aug. 10/11 COW	Added to Action List: Provide the Bamfield Community Hall Association with information (including regulations) on building a new hall at Bamfield Centennial Park	Mike	Working with Community Hall Association – Meeting held April 16 th
49.	Feb. 1 st EA Directors	Conduct a review of Building Permit Fees	Mike	May 2012
50.	March 14 th COW	Review the ACRD's procedures, timelines & bylaws for dealing with bylaw infractions and investigate possible changes for consideration by the Board	Mike/ Alex	Investigating
51.	April 11 th BD	Apply to the Ministry of Transportation for a permit to construct the dock at the west end of Nuthatch Road & to Ministry of Forests for foreshore tenure	Mike	May

Issued: April 18, 2012



Alberni-Clayoquot Regional District
Board of Directors Meeting Schedule
May 2012

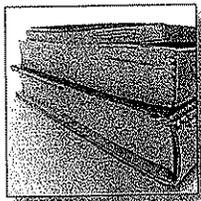
Date	Meeting	Time & Location	Attendees
Wednesday, May 9 th	Board of Directors Meeting	1:30 pm – Regional District Board Room	Directors, Staff
Wednesday, May 23 rd	Regional Hospital District Meeting Fisheries Resource Committee Meeting Board of Directors Meeting	Immediately following above 10:00 am – Regional District Board Room 1:30 pm – Regional District Board Room	Directors, Staff Committee, Robert G., Staff Directors, Staff
Thursday, May 31 st	Alberni-Clayoquot Health Network Administration Committee	10:00 am – Regional District Board Room	Committee, Staff

Issued: April 16, 2012

From the Board Table

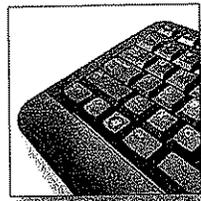
Vancouver Island Regional Library

March 31, 2012



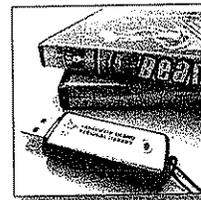
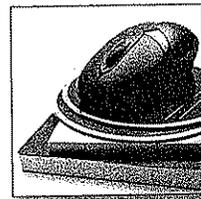
VIRL Service Model Backgrounder

Trustees received the VIRL Service Model Backgrounder report, which outlined the unique nature of VIRL's urban / rural delivery area. Six geographic distribution zones partner "hub" branches in larger communities with smaller community branches to improve and encourage teamwork within the zone.



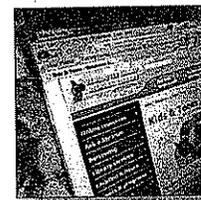
Consolidated Facilities Master Plan Companion Report Backgrounder

Trustees received the *Consolidated Facilities Master Plan Companion Report* backgrounder, which is a touchstone document underpinning the facility strategy of the Board. The report notes that the evolving role of libraries has created a set of new and complex challenges for those delivery library buildings and services. The libraries of the 21st century have changed, expanded, been rethought, and been redesigned. Libraries now provide an increasing range of different services using a multitude of media. They reach a more diverse audience than ever before. A library is becoming a must-have element in the services sought after by a community. The Companion Report backgrounder notes that the maintenance of facilities must be a financial priority now, and in the future, of Vancouver Island Regional Library.



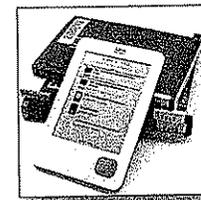
Facilities Update

Facility development is guided by the Companion report to the *Consolidated Facilities Master Plan*, approved by the Board in June 2010. At that time a long-term funding plan was also approved which was put into effect when the budget was adopted in November 2010, and reaffirmed in September 2011 with the adoption of the 2012 budget.



Bella Coola

The new branch celebrated its official opening on March 17, 2012. Over 100 people attended the opening celebration and enjoyed a musical performance by the SAMS Band from Sir Alexander Mackenzie School, cake, refreshments and giveaways.



Chemainus

The District of North Cowichan will be advised that Vancouver Island Regional Library prefers to build a single-story stand-alone building on the site identified in the *Chemainus Town Centre Revitalization Plan* located on the north east side of Willow Street. The District of North Cowichan will also be asked to confirm their willingness to donate land on the north and east side of Willow Street (adjacent to the Coastal Community Credit Union). A public consultation will also be scheduled for the near future.



Cumberland

The Board approved the award of the Cumberland RFP to 0907289 BC Ltd, with construction to start no later than September 15th pending issuance of permits by the Village of Cumberland. The new library will front onto Dunsmuir Avenue and parking will be available at the front and the rear of the building. Residential units will be located above the library. The building will follow the heritage design guidelines of the Village of Cumberland.

Quadra Island

The soft opening of the new branch, which took place on Tuesday March 20th, was well attended by customers eager to return materials and to borrow new items. Over 1200 customers visited the new branch in the first eight days it was open; the old branch averaged 2400 visits per month. The official opening is scheduled for 1:00pm on Saturday, May 5th.

Sooke

The Sooke branch will be the first new or expanded facility to fall under the revised facility policy adopted in June 2011. A joint public consultation with the District of Sooke has been scheduled for Tuesday, May 8th in Sooke.

Resolution to the British Columbia Library Trustees Association (BCLTA)

Trustees agreed that VIRC delegates to the BCLTA Annual General Meeting should lobby for direct provincial funding for BC libraries and that public libraries be given recognition that goes beyond education to the community. Trustees passed the following resolution: "WHEREAS the libraries in British Columbia are important to the quality of life, lifelong learning and social fabric of the communities throughout the province of British Columbia, THEREFORE BE IT RESOLVED that the British Columbia Library Trustees Association and the British Columbia Library Association strongly advocate that the Provincial Government specifically recognize the broader mandate of libraries in British Columbia and reinstate the line item in the provincial budget".

Employee recognized by Chemainus and District Chamber of Commerce

Congratulations to Margaret Fisher, Circulation Supervisor at the Chemainus branch, for being recognized as Employee of the Year by the Chemainus and District Chamber of Commerce. The Golden Brush Awards for Excellence and Outstanding Achievements in Business and Community Participation are awarded annually. The Employee of the Year award is given to employees who demonstrate a sustained dedication and commitment to their work, provide outstanding customer service, initiate improvements in the workplace, and maintain a positive work-life balance.

Margaret was nominated by a library customer who appreciated her help in ordering books for him, teaching him the new technology, for remembering his name, and for her friendliness.

Branch Activities

Bowser

eBooks and eReaders continue to be very popular with customers. Five patrons attended an introductory session on eBooks and eReaders conducted by the library manager. This is the first adult programming at the Bowser branch. A second session is already planned.

Courtenay

The branch welcomed more than 550 people on Family Literacy Day. More than 300 book bags filled with items and books donated by local literacy groups were given out. Families enjoyed interactive literacy stations, a pirate storyteller, an Inuit storyteller, rhyme time and the introduction of the new kindergarten kits. The chief of the Courtenay RCMP and the local fire chief both read stories with the children.

Nanaimo Harbourfront

The branch collaborated with School District 68, Greater Nanaimo Early Years Partnership, Success by 6, Ladysmith Early Years Partnership and the Vancouver Island Health Authority on My Story Your Story: Celebrating Family Literacy Day 2012. More than 700 people visited the branch and enjoyed events including a parent-child Mother Goose storytime session and a performance by award-winning children's entertainers the Kerplunks. Parents and children were soon out of their seats dancing to the upbeat lyrics and musical styles.

Qualicum Beach

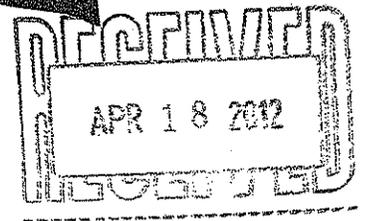
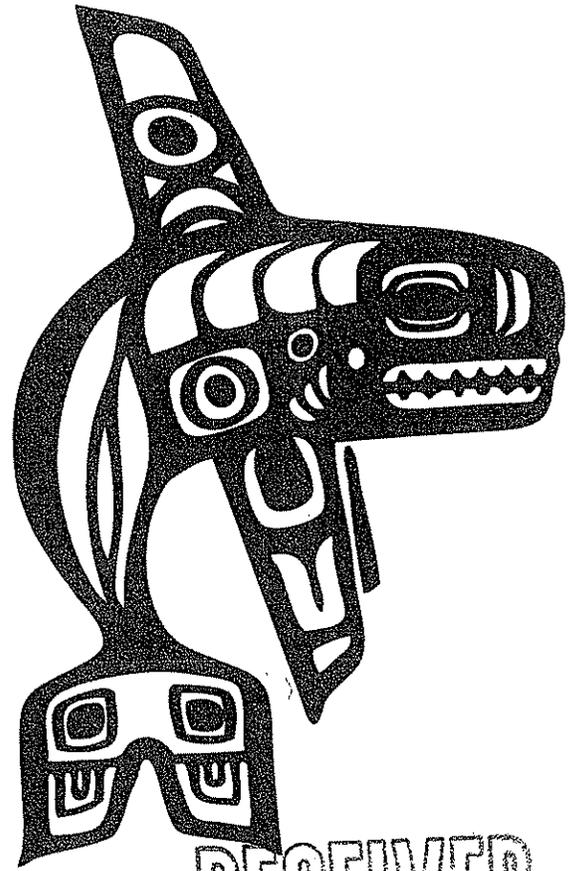
More than 100 people attended Seedy Saturday and the branch hosted the Town of Qualicum Beach's Cultural Café sessions. Staff has conducted two eBook sessions, weekly storytimes for babies, and participated in the launch of the seniors and youth targeted "BLT 2 Go" literacy bus. The Happy Gang, a senior's social group, was introduced to the library's electronic products and services at their monthly meeting at the Qualicum Beach Civic Centre.

Sidney/North Saanich

The adult reading program, Hot Reads for Cold Nights, returned for a fifth installment. The program is based on the hugely successful Summer Reading Club for Children. For seven weeks Sidney/North Saanich adults enter contests, write reviews and win rewards for their reading. In late February a crowd braved a cold Friday night to listen to a talk by local artist and architect Keith Dewey. Mr Dewey spoke about how he builds sustainable housing out of shipping containers. The customer service librarian assembled a large display of library materials about renewable energy and alternative housing, which was snapped up before the end of the evening.

2011

Strong Libraries ■ Strong Communities



Vancouver Island Regional Library

CONSOLIDATED FINANCIAL STATEMENTS

December 31, 2011

To the Members of the Board of the Vancouver Island Regional Library:

We have audited the accompanying consolidated financial statements of Vancouver Island Regional Library, which comprise the consolidated statement of financial position, and related schedule, as at December 31, 2011 and the consolidated statements of operations, and related schedules, changes in net financial assets, cash flows and internally restricted fund balances for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not for profit organizations, the Regional Library derives revenue from donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Regional Library and we were not able to determine whether any adjustments might be necessary to fines and other income, operating surplus (deficit), financial assets, net financial assets and accumulated surplus.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the consolidated financial statements present fairly, in all material respects, the financial position of Vancouver Island Regional Library as at December 31, 2011 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Nanaimo, British Columbia

March 31, 2012

MNP LLP
Chartered Accountants

March 31, 2012

To the Board of Directors of Vancouver Island Regional Library:

Management's Responsibility

Management is responsible for the preparation and presentation of the accompanying consolidated financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the consolidated financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Directors is composed entirely of members who are neither management nor employees of the Library. The Board of Directors is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Board of Directors fulfils these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with management and external auditors. The Board of Directors is also responsible for appointing the Library's external auditors.

MNP LLP, an independent firm of Chartered Accountants, is appointed by the Board of Directors to audit the consolidated financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically with, both the Board of Directors and management to discuss their audit findings.

Sincerely



Adrian Maas, CGA
Director of Finance
Vancouver Island Regional Library

Strong Libraries @ Strong Communities

Statement "A"

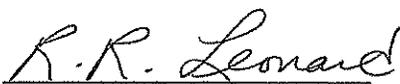
VANCOUVER ISLAND REGIONAL LIBRARY

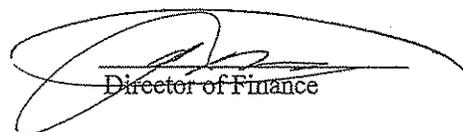
CONSOLIDATED STATEMENT OF FINANCIAL POSITION

As at December 31, 2011

	2011	2010
Financial Assets		
Cash and short-term investments - Note 3	\$ 13,669,464	\$ 5,037,459
Accounts receivable	135,278	89,185
	<u>13,804,742</u>	<u>5,126,644</u>
Liabilities		
Trade accounts payable	370,370	158,063
Wages payable	495,998	451,665
Accumulated sick payable - Note 8	310,500	296,933
Deferred revenue - Note 2 (b)	122,213	119,531
Accrued benefit obligation - Note 7	316,797	339,356
Long Term Debt - Note 13	8,000,000	-
	<u>9,615,878</u>	<u>1,365,548</u>
Net Financial Assets	<u>\$ 4,188,864</u>	<u>\$ 3,761,096</u>
Non Financial Assets		
Tangible capital assets - Note 4 & Schedule III	7,302,174	6,559,874
Prepaid expenses	192,112	186,473
	<u>7,494,286</u>	<u>6,746,347</u>
Accumulated Surplus - Note 12	<u>\$ 11,683,150</u>	<u>\$ 10,507,443</u>

On behalf of the Board:


Chair of the Board


Director of Finance

"The accompanying notes are an integral part of these financial statements."

Statement "B"

VANCOUVER ISLAND REGIONAL LIBRARY

CONSOLIDATED STATEMENT OF OPERATIONS

For the year ended December 31, 2011

	Budget (Unaudited) See Note 10	2011	2010
Revenues			
Municipal levies	\$ 10,575,744	\$ 10,575,773	\$ 9,963,196
Rural levies	4,945,796	4,945,796	4,710,837
Government grants - Note 5	1,179,056	1,281,253	1,335,042
Fines and other income	475,581	756,308	728,275
Interest earned	60,100	68,164	27,341
	<u>17,236,277</u>	<u>17,627,294</u>	<u>16,764,691</u>
Expenses			
Wages and benefits - Schedule I	9,805,013	9,434,057	9,303,503
Branch costs	2,894,711	2,799,677	2,747,204
Miscellaneous Library materials	11,008	7,653	10,449
Administration costs - Schedule II	1,884,442	1,870,733	1,884,958
Retirement benefit accrual - Note 7	50,000	(15,277)	22,962
Amortization Expense	2,354,744	2,354,744	2,305,639
	<u>16,999,918</u>	<u>16,451,587</u>	<u>16,274,715</u>
Operating surplus	<u>236,359</u>	<u>1,175,707</u>	<u>489,976</u>
Accumulated surplus beginning of Year	<u>10,507,443</u>	<u>10,507,443</u>	<u>10,017,467</u>
Accumulated surplus End of Year	<u><u>\$ 10,743,802</u></u>	<u><u>\$ 11,683,150</u></u>	<u><u>\$ 10,507,443</u></u>

"The accompanying notes are an integral part of these financial statements."

Statement "C"

VANCOUVER ISLAND REGIONAL LIBRARY

CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

For the year ended December 31, 2011

	Budget	2011	2010
	(Unaudited)		
Operating Surplus (deficit)	\$ 236,359	\$ 1,175,707	\$ 489,976
Acquisition of Tangible Capital Assets	(4,217,154)	(3,097,044)	(2,690,060)
Amortization of Tangible Capital Assets	2,354,744	2,354,744	2,305,639
Annual surplus	<u>(1,626,049)</u>	<u>433,407</u>	<u>105,555</u>
Acquisition of Prepaid Expenses		(192,112)	(186,473)
Use of Prepaid Expenses		186,473	153,016
		<u>(5,639)</u>	<u>(33,457)</u>
Increase (decrease) in net financial assets	(1,626,049)	427,768	72,098
Net Financial Assets beginning of year	<u>3,761,096</u>	<u>3,761,096</u>	<u>3,688,998</u>
Net Financial Assets end of year	<u>\$ 2,135,047</u>	<u>\$ 4,188,864</u>	<u>\$ 3,761,096</u>

"The accompanying notes are an integral part of these financial statements."

Statement "D"

VANCOUVER ISLAND REGIONAL LIBRARY

CONSOLIDATED STATEMENT OF CASH FLOWS

For the year ended December 31, 2011

	<u>2011</u>	<u>2010</u>
Cash provided (used):		
Operating activities:		
Annual surplus (deficit)	\$ 1,175,707	\$ 489,976
Amortization expense	2,354,744	2,305,639
	<u>3,530,451</u>	<u>2,795,615</u>
Capital activities:		
Acquisition of tangible Capital Assets	<u>(3,097,044)</u>	<u>(2,690,060)</u>
Changes in non-cash operating accounts:		
Increase in accounts receivables	(46,093)	(19,096)
Increase in prepaid expenses	(5,639)	(33,457)
Increase (decrease) in trade accounts payable	212,307	(254,744)
Increase in accumulated sick payable	13,567	30,794
Increase (decrease) in accrued benefit obligation	(22,559)	14,069
Increase in wages payable	44,333	45,292
Increase (decrease) in deferred revenue	2,682	(132,727)
	<u>198,598</u>	<u>(349,869)</u>
Financing Activities:		
Long Term Debt Proceeds	<u>8,000,000</u>	<u>-</u>
Increase (decrease) in cash	8,632,005	(244,314)
Cash, beginning of the year	<u>5,037,459</u>	<u>5,281,773</u>
Cash, end of the year	<u>\$ 13,669,464</u>	<u>\$ 5,037,459</u>

"The accompanying notes are an integral part of these financial statements."

VANCOUVER ISLAND REGIONAL LIBRARY

CONSOLIDATED STATEMENT OF
INTERNALLY RESTRICTED FUND BALANCES

For the year ended December 31, 2011

	2011	2010	2009	2008	2007
Internally-restricted Funds					
Outfitting & New/Expanded Facilities	\$ 2,138,628	\$ 1,931,630	\$ 1,511,133	\$ 959,813	\$ 842,255
Computer equipment	338,776	354,237	383,888	406,541	387,505
Long-term maintenance	265,932	233,246	201,863	184,793	178,389
Books	237,340	237,340	237,340	471,828	614,656
Integrated Library System replacement	210,066	172,031	135,046	-	-
Fundraising	101,410	93,511	98,455	88,897	25,615
Vehicles	81,589	83,620	186,366	163,994	138,029
Prior years general reserve	80,084	103,873	123,794	169,627	153,824
Human resource issues	59,514	58,901	58,547	65,346	75,853
Accrued sick reserve	58,444	-	-	-	-
Friends Reserve	44,119	42,302	39,757	-	-
Furnishings and equipment	24,615	26,247	153,217	136,598	158,767
Summer employment	16,150	25,034	24,883	24,617	23,764
BCGEU Continuing Ed	13,694	8,415	3,136	11,145	-
Insurance deductibles	-	-	20,000	20,000	20,000
First Nations	-	-	-	640	640
Literacy	-	-	-	-	7,272
Total Internally Restricted Funds	\$ 3,670,361	\$ 3,370,387	\$ 3,177,425	\$ 2,703,839	\$ 2,626,569

"The accompanying notes are an integral part of these financial statements."

VANCOUVER ISLAND REGIONAL LIBRARY

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

For the year ended December 31, 2011

1 Organization

The Vancouver Island Regional Library is a regional library with administrative offices located in Nanaimo, B.C. It serves customers in 38 locations, as well as 2 volunteer book stations and books by mail service, on Vancouver Island, Haida Gwaii (the Queen Charlotte Islands), and the Central Coast. Card holders can borrow materials from any location. The Library was established in 1936 under the Library Act of British Columbia. The Library is a registered charity and is exempt from income taxes as long as certain conditions are met.

2 Significant accounting policies

The Financial statements of the Library have been prepared in accordance with Canadian public sector accounting standards with significant policies adopted by the Library where alternatives are available as noted below:

a) Tangible Capital Assets

Budgeted provisions for property and equipment acquisitions are transferred to internally-restricted funds. The building, furniture, equipment, system computers, vehicles, and books are stated at Net Book Value as amortization has been recorded. Amortization is recorded on a straight-line basis over the estimated useful life of the asset, with a half year adjustment in the year of acquisition, commencing the year the asset is put into service. Assets are recorded at cost based on single item purchase thresholds, and group purchase thresholds. Estimated Useful lives as follows:

		Single Purchase Threshold	Group Purchase Threshold
Buildings	40 years	\$5,000	\$5,000
Leasehold Improvements	5 years	\$5,000	\$5,000
Furniture and Equipment	10 years	\$1,000	\$10,000
Vehicles	10 years	\$5,000	\$5,000
Computer Equipment	3 years	\$3,000	\$15,000
Books	5 years	none	none

b) Deferred revenue

Grant amounts with external restrictions are deferred and recognized as revenue in the period in which the corresponding expenditures are incurred. As per board resolution all Computer Access Program CAP grant funding is now being consolidated into the Computer Equipment internally restricted fund balance. Changes to the deferred revenues for 2011 are as follows:

	2011	2010
Opening Deferred Grant Revenue	\$ 119,531	\$ 252,258
Total of New Grants Received	86,364	148,521
Less recognized as Revenue	(83,682)	(281,248)
Ending Balance of Deferred Grant Revenue	<u>\$ 122,213</u>	<u>\$ 119,531</u>

c) Use of estimates

The preparation of the financial statements of the Vancouver Island Regional Library, in accordance with Canadian generally accepted accounting principles, requires management to make estimates and assumptions of values which affect the reported amounts of assets, liabilities, revenues and expenses, and related disclosures. Amounts are based on best estimates, but actual amounts may vary from the amounts recorded. Adjustments, if any, will be reflected in the period of settlement.

- i) Amortization is based on the estimated useful lives of tangible capital assets.
- ii) Accrued benefit obligation is based on an estimate of accumulated termination benefits.
- iii) Accumulated sick payable is based on an estimate of future sick time usage.
- iv) Accounts Receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.

d) Contingent Liabilities

The Vancouver Island Regional Library is currently engaged in certain legal actions, the outcome of which is not determinable at this time. Accordingly, no provision has been made in the accounts for these actions. The amount of loss, if any, arising from these contingent liabilities will be recorded in the accounts in the period in which the loss is realized.

3 Cash and short-term investments

Short-term investments include 13,418 (2010 - 4,769) units of Municipal Finance Authority of British Columbia money market fund. This fund contains T-bills, corporate bonds, commercial paper, and banker's acceptance notes. The rates of return vary depending on the rates of return of the items held. Cash and short term investments are recorded at their cost which is equal to their fair market value and include:

	2011	2010
Cash	\$ 251,425	\$ 267,579
Municipal Finance Authority of British Columbia - money market fund	<u>13,418,039</u>	<u>4,769,880</u>
	<u><u>\$ 13,669,464</u></u>	<u><u>\$ 5,037,459</u></u>

The general bank account has an overdraft limit up to \$30,000 and carries interest at prime.

4 Tangible Capital Assets

The central services building is located on land owned by the Province of British Columbia.

Work in Progress is for building(s) owned by the Library that were under construction during the year but not completed and put into service by the fiscal year end. During the year, \$184,831 (2010 - \$0) of interest and financing charges were capitalized and included in work in progress.

For Additional Information, see Consolidated Schedule of Tangible Capital Assets (Schedule III).

The Library also owns certain donated artworks which have not been capitalized due to the uncertainty of the value.

Description	Location	Estimated Value
Totem Pole	Cowichan	\$ 50,000

5 Government grants

	2011	2010
Incorporated areas @\$1.79 - \$2.20 per capita	\$ 639,180	\$ 628,271
Rural areas @ \$3.90 - \$4.10 per capita	548,846	540,557
Federal Grants	59,227	83,761
Provincial Grants	34,000	82,453
	<u>\$ 1,281,253</u>	<u>\$ 1,335,042</u>

6 Pension obligations

Vancouver Island Regional Library and its employees contribute to the Municipal Pension Plan (the plan), a jointly trustee pension plan. The Board of trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of benefits. The pension plan is a multi-employer contributory pension plan. Basic pension benefits provided are defined. The plan has about 173,000 active members and approximately 63,000 retired members. Active members include approximately 35,000 contributors from local governments.

The latest valuation as at December 31, 2009 indicated an unfunded liability of \$1.024 billion for basic pension benefits. The next valuation will be as at December 31, 2012 with results available in 2013. Defined contribution plan accounting is applied to the Plan as the Plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, Plan assets and cost to individual entities participating in the Plan. Vancouver Island Regional Library paid \$643,502 (2010 - \$606,535) for employer contributions to the plan in fiscal 2011.

7 Accrued benefit obligation

This liability represents an estimate of the amount of accumulated termination benefits. The following data is a result of applying an actuarial method in valuating the liability at December 31, 2011. Significant assumptions used in the valuation include a discount rate of 3.5% and inflation of 2.5%. There are no unamortized gains or losses. Prior to 2005, an actuarial method was not used for the accrued benefit obligation.

	2011	2010
Provision for accrued benefit obligation, beginning of the year	\$ 339,356	\$ 325,287
Payments during the year	(7,282)	(8,893)
Interest earned	3,643	2,148
Contribution/(Reduction) to provision during the year	(18,920)	20,814
Provision for accrued benefit obligation, end of the year	<u>\$ 316,797</u>	<u>\$ 339,356</u>

8 Accumulated Sick Payable

The Vancouver Island Regional Library provides for sick leave under the following conditions:

- (a) All CUPE, BCGEU, and Exempt full time accumulate one and one half days of sick leave per month.
- (b) CUPE staff are limited to accumulate the equivalent of 120 working days pay, while BCGEU and Exempt employees are limited to accumulate 130 working days pay.
- (c) Regular Part Time CUPE, BCGEU, and Exempt employees are allowed the same earning rates and limits with the exceptions that the amounts are prorated to an equivalent amount based on their regular appointed schedules.
- (d) Sick leave can only be used for paid time off for illness of the employee. Sick leave taken is paid at the employee's normal rate of pay at the time.
- (e) There is no provision for payment of any unused sick bank balance on termination of employment.

The estimate for the total accumulated liability is \$1.5 million, while the accrued balance is \$310,500. VIRL budgets a portion of the liability each year based on historical usage. The amount of sick time used and expensed in 2011 was \$309,989 (2010 - \$306,618).

In Managements' estimation in order to provide for a severe pandemic or catastrophe the annual accrual should be augmented by a reserve such that 40-50% of the total potential liability is on hand. This will be accomplished by utilizing under expenditures in the wages and benefits beginning in 2011 until this objective is achieved. The proposed level of funding is reinforced by an analysis done in 2009 that showed that of the annual entitlement granted during an employee's career that approximately 70% of earned time was consumed by the time of retirement. A reasonable reserve of 50% of the accrued benefit, together with a reasonable amount of annual funding to cover annual consumption will protect the organization from excessive exposure to unusual events such as pandemic or catastrophe.

In 2005 VIRL adopted accrual accounting for the sick leave plan. Prior to that date the Library recognized benefit expenses equal to its payments for the actual payouts and no liability for accumulated sick leave was recorded in the statement of financial position.

Management has not conducted an actuarial valuation as VIRL has historically budgeted for annual consumption, however, over time the accrued benefit has risen and management now feels it imperative that the reserve be increased to provide protection against pandemic and catastrophe.

9 Commitments

The Library is committed under several lease agreements for building rentals and shared common costs which, for each of the next five years and in total, are as follows:

2012	\$	1,891,107
2013		1,503,803
2014		1,319,648
2015		1,291,026
2016		1,110,118
	\$	<u>7,115,702</u>

These lease agreements are all expected to be renewed as they reach expiry and the resultant liability in the future is expected to escalate rather than decline.

The Library is also committed to an annual license agreement for the integrated Library system in the amount of \$40,736 which will continue indefinitely so long as the base software is in use.

10 Annual budget

The financial statements include the unaudited annual budget as approved by the Library Board on November 27, 2010.

	Budget
Balanced Budget Amount	Nil
Transfers from Restricted reserves	(2,039,474)
Transfers to Restricted reserves	<u>413,425</u>
Budgeted decrease in Net Financial Assets	<u>(1,626,049)</u>
Adjusted for - Purchase of Tangible Capital Assets	4,217,152
Amortization of Tangible Capital Assets	<u>(2,354,744)</u>
Budgeted Operating Surplus (deficit)	<u><u>\$ 236,359</u></u>

During 2011 functional responsibilities and reporting relationships of certain staff were changed. In order to aid interpretation of results the unaudited budget has been amended to reflect these changes as per the chart below.

	Systems /				Final Budget
	Original Budget	Branch Services	Trainer	Systems Manager	
Branch Services	5,582,979	106,335	(75,421)	67,192	5,681,085
Technical Services	256,204				336,266
Systems and Technology	106,335	(106,335)			-
Information Services and Network Support	299,574			(67,192)	232,382
Shipping and Receiving	224,877				144,815
Human Resources	350,515		75,421		425,936
	<u>6,820,484</u>	-	-	-	<u>6,820,484</u>

11 Economic Dependence

The Vancouver Island Regional Library is economically dependent on Government per-capita grants in order to continue to provide the current level of services.

12 Accumulated Surplus

Which is composed of:	2011	2010
Internally restricted - Statement "E"	\$ 3,670,361	\$ 3,370,387
Unrestricted	710,615	577,182
Investment in tangible capital assets - Schedule III	<u>7,302,174</u>	<u>6,559,874</u>
	<u><u>\$ 11,683,150</u></u>	<u><u>\$ 10,507,443</u></u>

a) Fund accounting

The General Fund accounts for the Library's program delivery and administrative services. This Fund reports all assessments, grants, other income, and expenditures.

The capital fund reports all assets and liabilities related to the Library's tangible capital assets.

b) Internally-restricted funds

Included in internally-restricted funds are amounts set aside from past and current operations for future operating and capital expenditures. The money in these reserve funds, and interest earned thereon, must be expended only for the purpose for which the fund was established. If the amount in the reserve fund is greater than required, The Board may transfer all or part of the balance to another reserve fund.

An evaluation of the Unrestricted surplus is carried out annually to establish the optimum surplus retention. This is done by taking the total expenditures, less current assets and current liabilities, and subtracting the designated reserves on hand. This total is multiplied by a factor of 5% to establish the minimum surplus to be retained. The amount transferred from unrestricted to restricted in 2011 was \$NIL (2010 - \$329,000).

13 Long Term Debt

All Long Term Debt is borrowed from the Municipal Finance Authority of BC (MFA). Interest payments and actuarial earnings related to long-term debt obligations are recorded on an accrual basis. Actuarial revenue is investment earnings on the Library's principle payments made to, and invested by, the MFA, prior to the MFA using these funds to retire the related debt. The actuarial interest rate is set when the debt is issued to the Regional District and may be adjusted by MFA during the term of the debt as market conditions dictate that the rate can no longer be achieved. For all MFA debt issued after 2005 and later the rate is 4%. Actual actuarial earnings beyond the set rate are paid to the Regional District when the related debt has been retired. Actuarial revenue is recognized and compounded annually starting in the second year of the debt term.

Interest has been accrued as an expense to December 31, 2011. Actuarial adjustments are treated as additional principal repayments as per the schedules and advices received from the MFA. Principal payments are applied directly to loan balances in the period they accrue.

Principal Repayments in the next five years are as follows.

2012	142,641
2013	142,641
2014	142,641
2015	142,641
2016	142,641
	<hr/>
	713,205

14. MFA Debt Reserve Fund

The Library secures its long term borrowing through the Municipal Finance Authority. As a condition of these borrowings a portion of the debenture proceeds are retained by the Authority as a debt reserve fund. These funds are not reported in the financial statements as they are eliminated on consolidation. As at December 31, 2011 the Library had debt reserve funds of \$80,906 (2010-\$NIL).

VANCOUVER ISLAND REGIONAL LIBRARY

GENERAL FUND EXPENSE SCHEDULE

WAGES AND BENEFITS

For the year ended December 31, 2011

	Budget	2011	2010
	(Unaudited - Note 10)		
Library services			
Branch Services	\$ 5,681,085	\$ 5,513,564	\$ 5,346,714
Promotion & Fundraising	137,313	37,646	38,870
Technical Services	336,266	331,781	244,794
ILL	-	-	13,169
Programs	8,547	13,148	1,968
Wages Grants	-	-	22,927
Systems and Technology	-	-	103,960
Information services and network support	232,382	222,063	283,108
Projects	-	-	1,445
	<u>6,395,593</u>	<u>6,118,202</u>	<u>6,056,955</u>
Corporate services			
Financial Services	338,222	312,963	305,413
Shipping & Receiving	144,815	97,003	166,799
Executive Director's office	262,908	256,630	244,441
Human Resources	425,936	404,179	343,831
Facility Management	77,364	71,516	76,775
Purchasing	121,063	105,852	90,734
	<u>1,370,308</u>	<u>1,248,143</u>	<u>1,227,993</u>
Wages - Anticipated vacancies (deduct)	<u>(100,000)</u>	<u>-</u>	<u>-</u>
Total wages	<u>7,665,901</u>	<u>7,366,345</u>	<u>7,284,948</u>
Benefits	2,115,635	2,044,835	2,001,744
Hiring and training	<u>23,477</u>	<u>22,877</u>	<u>16,811</u>
Total wages and benefits	<u>\$ 9,805,013</u>	<u>\$ 9,434,057</u>	<u>\$ 9,303,503</u>

VANCOUVER ISLAND REGIONAL LIBRARY
GENERAL FUND EXPENSE SCHEDULE

ADMINISTRATION COSTS

For the year ended December 31, 2011

	Budget	2011	2010
	(Unaudited)		
Administration			
Utilities and communications	\$ 432,264	\$ 350,768	\$ 335,757
Office, photocopier, and postage	324,282	303,018	300,660
Central services' building and equipment maintenance	422,084	295,823	321,510
Furniture and equipment - small items expensed	94,851	173,030	181,747
Travel and Vehicle operation	183,518	144,982	173,530
Professional Fees	77,970	134,826	130,300
Insurance	98,000	93,404	91,529
Training and workshops	69,023	48,096	77,184
Board expenses	77,010	79,441	66,578
Promotion and advertising	34,077	47,427	42,108
Bank and payroll production charges	71,363	63,655	67,191
2010 Legacies Now	-	136,263	96,864
	<u>\$ 1,884,442</u>	<u>\$ 1,870,733</u>	<u>\$ 1,884,958</u>

Schedule III

VANCOUVER ISLAND REGIONAL LIBRARY

CONSOLIDATED SCHEDULE OF
TANGIBLE CAPITAL ASSETS
For the year ended December 31, 2011

	Library Materials	Furniture & Equipment	Computer Equipment	Vehicles	Building	Leasehold Improvements	2011 Total	2010 Total
Historical Cost:								
Opening Balance	\$ 12,903,490	\$ 3,095,137	\$ 2,572,148	\$ 307,961	\$ 1,327,225	\$ 38,379	\$ 20,244,340	\$ 19,308,845
Additions	2,192,835	76,032	127,709	23,521	-	284,444	2,704,541	2,690,060
Less: Disposals	1,930,567	8,894	-	2,398	-	-	1,941,859	1,754,565
Write Downs								
	13,165,758	3,162,275	2,699,857	329,084	1,327,225	322,823	21,007,022	20,244,340
Accumulated Amortization								
Opening Balance	7,724,037	2,479,023	2,389,121	165,587	918,219	8,479	13,684,466	13,133,392
Amortization Expense	2,013,320	118,031	129,981	24,756	33,181	35,475	2,354,744	2,305,639
Effects of Disposals and write down adjustments	1,930,567	8,894	-	2,398	-	-	1,941,859	1,754,565
	7,806,790	2,588,160	2,519,102	187,945	951,400	43,954	14,097,351	13,684,466
Work in Progress					392,503		392,503	
Net Book value for the year ended December 31, 2011	\$ 5,358,968	\$ 574,115	\$ 180,755	\$ 141,139	\$ 768,328	\$ 278,869	\$ 7,302,174	\$ 6,559,874

Vancouver Island Regional Library
Box 3333, 6250 Hammond Bay Road
Nanaimo, BC V9R 5N3

Strong Libraries ■ Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland
Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo Wellington Parksville
Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte
Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss